

Attachment B

CAMPLEMDJINST 5520.1G  
29 Mar 14

From:

To: Base Access Control Office

Subj: REQUEST FOR BASE PRIVILEGES

Encl: (1) Signed Letter of Authorization

1. \_\_\_\_\_ ID # \_\_\_\_\_ has been employed by \_\_\_\_\_.

2. In accordance with this individual's Letter of Authorization and/or contract, the following base privileges are being requested:

(Mark all that apply): List Page & Paragraph privileges a located on contract.

|                   | <u>Page</u> | <u>Para</u> | <u>Justification</u> |
|-------------------|-------------|-------------|----------------------|
| Off Base Resident | _____       | _____       | _____                |
| LAPTOP            | _____       | _____       | _____                |
| DFAC              | _____       | _____       | _____                |
| VEHICLE           | _____       | _____       | _____                |
| CAMERA            | _____       | _____       | _____                |
| CELL PHONE        | _____       | _____       | _____                |
| MWR               | _____       | _____       | _____                |
| NEX               | _____       | _____       | _____                |
| ELT MEDIA         | _____       | _____       | _____                |

3. I request that a CLDJ access badge which reflects these privileges be issued.

4. Badge expiration date: \_\_\_\_\_

5. I understand that all privileges being requested, if not stated in the LOA and/or contract, will not be reflected on the CLDJ access badge.

Department head or contract supervisor \_\_\_\_\_

Military sponsor supervisor/manager \_\_\_\_\_