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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	
1.1	Outline of Services	<p>Except where otherwise stated, the Contractor shall furnish all labor, supervision, management, tools, materials, equipment, facilities, transportation, incidental engineering, and other items necessary to provide the services outlined below and described in this Performance Work Statement (PWS) at the Cooperative Security Location (CSL), Comalapa Air Base, El Salvador under an Indefinite Delivery Indefinite Quantity type, performance-based contract that is comprised of both Recurring Work and Non-Recurring Work Items.</p> <p>The PWS is organized into annexes. Annex 1 is "General Information". Annex 2 contains the on-site project management and administration requirements. Annexes 3 through 18 contain the technical requirements. The annex numbers are identified as 1 through 18 in the description column, but the full expanded annex numbers include seven digits (e.g., Annex 1 expanded number is 0100000 as shown in the header row at the top of this page).</p> <p>Annex 1 General Information  Annex 2 Management and Administration  Annex 3 Command and Staff  0304010 IT Support &amp; Management  Annex 4 Public Safety  0401000 Force Protection  Annex 5 Air Operations  0501050 Airfield Facilities  Annex 6 Port Operations – N/A  Annex 7 Ordnance – N/A  Annex 8 Range Operations – N/A  Annex 9 Health Care Support – N/A  Annex 10 Supply – N/A  Annex 11 Personnel Support – N/A  Annex 12 Morale, Welfare and Recreation Support – N/A  Annex 13 Galley – N/A  Annex 14 Housing – N/A  Annex 15 Facilities Support  1502000 Facility Investment  1503010 Custodial  1503020 Pest Control  1503030 Integrated Solid Waste Management  1503050 Grounds Maintenance and Landscaping  Annex 16 Utilities – N/A  Annex 17 Base Support Vehicles and Equipment  Annex 18 Environmental – N/A</p>
1.2	Acquisition of Additional Work	<p>The Government reserves the right to acquire additional services at additional locations in addition to the services and locations identified in the Firm-Fixed Price requirements of this contract. Additional services will be incorporated into the contract in accordance with the CHANGES clause, SECTION I or ordered under the indefinite delivery indefinite quantity provisions of the contract. Items of work not covered by this contract but within the general intent are considered in the scope of this contract.</p>

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1.3	Background Information	<p>CSL is a small military installation located in the Comalapa Air Base, El Salvador. The physical plant consist of approximately 15 buildings situated on the site totaling approximately 35 acres. Also included is the physical training building (gym facility), weapons range facility, and soccer field area, and two (2) force protection automatic vehicle pop-up barriers. A digital Copy of Maps and Drawings for Comalapa Air Base, El Salvador will be provided for review during the pre-proposal meeting.</p> <p>The mission of CSL, Comalapa Air Base, El Salvador, is to provide flight line operational and logistic support for flight line operations to U.S. Navy and various other U.S. Government agencies' aircraft and crews.</p>
1.4	Verification of Workload and Conditions	<p>Throughout the PWS, the workload data is generally referred to as being located in Section J. Section J provides data such as inventories, maps, floor plans, and tables to represent the type, quantity and location of services to be provided. However, offerors are encouraged to visit the project site during the site visit for offerors and to visit the technical library during posted hours as part of its due diligence to assess the nature of work and conditions under which work is to be performed.</p>
1.5	Related Information	<p>There are four types of Related Information that can be found in the Description and Related Information columns of the specification as follows:</p> <p>Informational Notes as used throughout this PWS provides additional information to offerors to be used in developing a thorough understanding of the work to be performed in this contract. Any block of text marked "Informational Notes" throughout Annexes 1 through 18 is subject to this disclaimer. Offerors may not rely upon the "Informational Notes" as material representations of the Government. Information provided in "Informational Notes" does not create a contractual requirement on either party to this contract.</p> <p>Clarifying Information describes client expectations in a more detailed manner than the Performance Objective and Performance standard alone.</p> <p>Constraining Information describes limitations to the work performed to meet the Performance Objective and Performance Standard.</p> <p>Requirement Information further describes client requirements associated with each Performance Objective.</p>
1.6	Navy Approach to Service Contracting	<p>The Department of Navy (DoN) spends over \$1 billion in annual obligations to meet global requirements for facility operations and maintenance provided through Facility Support Contracts (FSC) and additional billions to provide other base operations support services (OBOS). The Head of the Contracting Activity (HCA) of the Naval Facilities Engineering Command (NAVFAC) has focused increased attention on re-engineering FSC contracts in response to customer and industry feedback, budget constraints, and the impact of a variety of contracting, program management and financial management regulations. The Navy also supports the following principles:</p>

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1.6.1	Partnering Philosophy	The first principle is that the Navy views its contractors as partners and not just abstract service providers. The Navy wants its contractors to succeed because partners' success drives the Navy's successful mission completion. Within the bounds of acquisition policy the Navy intends to work to find solutions that will be beneficial to both the Government and its partners.
1.6.2	Contractor's Knowledge	The second principle is that the Navy will receive insightful management from its contractors. This management will include the knowledge, skills, authority and willingness to use contractor resources to find better ways of serving Navy clients' strategic and operational goals and objectives. The Navy's use of performance-based objectives evidences this principle. Although performance work statements will typically contain several levels of performance assessment, the Navy wants its contractors to exercise maximum discretion within bounds of prudent risk management to adjust processes and resources needed to reach specified objectives at the highest performance level.
1.6.3	Industry Best Practices	The third principle is that the Navy will adopt industry best commercial practices and maintain state-of-the-art service delivery. It is the Navy's and contractor's responsibility as partners to reach this goal. To that end, the Navy's emphasis will be in evaluating performance objectives (end results).
1.7	Standard Template	<p>Key to implementing a programmatic approach is using a standard template that ensures Navy-wide consistency yet affords appropriate tailoring to meet local needs. This contract conforms to the standard template and has been tailored for this solicitation. NAVFAC intends to use this template-based approach for future service contracts. Offerors should develop an understanding of the template as part of performing due diligence in reaching an understanding of the Navy's requirements and expectations.</p> <p>The standard template contains 18 standard annexes. Annex 1 will always contain information that is relevant to the entire scope of the contract. Annex 2 contains on-site project management and administration requirements that are relevant to the entire scope of the contract. Annexes 3 through 18 contain the technical information and requirements peculiar to that technical annex. Within each technical annex, the organization of information and requirements are also standardized. Specification item 1 will always contain General Information. Specification item 2 will always contain the management and administrative requirements. Specification item 3 will always contain the Firm Fixed-Price (FFP) requirements. Specification item 4 will always contain the Indefinite Delivery-Indefinite Quantity (IDIQ) requirements. Requirements and standards for higher level specification items apply to all subordinate specification items, e.g., Specification Item 3 standards apply to all firm fixed priced specification items. Specification Item 3.1 is applicable to all 3.1 subordinate specification items. Specification Items 3.2 and 3.3 are not considered subordinate to 3.1. All costs associated with Annexes 1 and 2 and Specification items 1 and 2 must be priced and distributed within Specification Item 3 of Annexes 3 through 18.</p>
1.8	Navy PBSA Approach	The Navy's approach to performance-based service acquisition (PBSA) includes four component parts which are 1) performance outcomes, 2) measurable standards, 3) consideration of incentives, and 4) performance assessment plan.

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1.9	Technical Proposal Certification	The Contractor warrants that its proposal incorporated herein by reference will meet or exceed the performance objectives set forth in this contract.

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2.18.1.1.1	Labor Requirements
2.18.1.1.2	Material and Equipment Requirements
2.18.1.2	Issuance of Final Task Order
2.18.2	Non-recurring work ELINS

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2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-0200000-01.																																								
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2.2.1	Government Regular Working Hours	The Government's regular working hours are from 0700-1600, five days per week, Monday through Friday, except observed US Federal and Salvadoran holidays. Exceptions to the regular hours of operation are detailed in subsequent sections of this PWS. Work in certain annexes or sub-annexes require Contractor continuous operations, 24 hours a day, every day of the year including holidays. The performance of other work requirements shall be accomplished within the Government's regular working hours unless the specific work requirement specified herein necessitates otherwise. Any other work outside Government regular working hours requires prior KO approval.																																								
2.2.1.1	Observed Federal Holidays	<p>The Government observes the following holidays:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">US Holidays</th> </tr> </thead> <tbody> <tr> <td>January 1</td> <td>New Year's Day</td> </tr> <tr> <td>3<sup>rd</sup> Monday of January</td> <td>Martin Luther King Jr. Birthday</td> </tr> <tr> <td>3<sup>rd</sup> Monday of February</td> <td>President's Day</td> </tr> <tr> <td>Last Monday in May</td> <td>Memorial Day</td> </tr> <tr> <td>July 4</td> <td>Independence Day</td> </tr> <tr> <td>First Monday in September</td> <td>Labor Day</td> </tr> <tr> <td>2<sup>nd</sup> Monday in October</td> <td>Columbus Day</td> </tr> <tr> <td>November 11</td> <td>Veteran's Day</td> </tr> <tr> <td>4<sup>th</sup> Thursday in November</td> <td>Thanksgiving Day</td> </tr> <tr> <td>December 25</td> <td>Christmas Day</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">El Salvador Holidays</th> </tr> </thead> <tbody> <tr> <td>January 1</td> <td>New Year's Day</td> </tr> <tr> <td>March/April</td> <td>Holy Thursday</td> </tr> <tr> <td>March/April</td> <td>Good Friday</td> </tr> <tr> <td>May 1</td> <td>Labor Day</td> </tr> <tr> <td>August 4 to 6</td> <td>Augustine Festivities</td> </tr> <tr> <td>September 15</td> <td>Independence Day</td> </tr> <tr> <td>November 2</td> <td>All Souls Day</td> </tr> <tr> <td>December 25</td> <td>Christmas Day</td> </tr> </tbody> </table>	US Holidays		January 1	New Year's Day	3 <sup>rd</sup> Monday of January	Martin Luther King Jr. Birthday	3 <sup>rd</sup> Monday of February	President's Day	Last Monday in May	Memorial Day	July 4	Independence Day	First Monday in September	Labor Day	2 <sup>nd</sup> Monday in October	Columbus Day	November 11	Veteran's Day	4 <sup>th</sup> Thursday in November	Thanksgiving Day	December 25	Christmas Day	El Salvador Holidays		January 1	New Year's Day	March/April	Holy Thursday	March/April	Good Friday	May 1	Labor Day	August 4 to 6	Augustine Festivities	September 15	Independence Day	November 2	All Souls Day	December 25	Christmas Day
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2.2.1.2	Restriction to Contractor Working Hours	If the Contractor wishes to work outside of the Government's regular working hours for the Contractor's convenience, the Contractor shall submit a written Request to Work Outside Government's Regular Working Hours per Section F. Excludes work to be performed during specified hours.																																								
2.2.1.3	Continuous Operations	Continuous operations pertain to operating and/or performing operation services continuously every day of the year or during a designated operational period. Examples include Force Protection, Wastewater Treatment Plant, C4I, LAN Management, Airfield Service, Logistics, etc.																																								
2.2.3	Requirements Hierarchy	Requirements or definitions specified in each spec item of this contract apply to subordinate paragraphs. For example, requirements shown in spec item 3.1 would apply to spec items 3.1.1, 3.1.2, 3.1.2.1 and so on.																																								

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		Likewise, Performance Standards specified at a lower digit level (i.e. spec item 3.1.1, 3.1.2, 3.1.2.1) apply when performance is assessed at a higher tier (i.e., spec item 3.1) based on the composite work requirements.
2.3	General Administrative Requirements	
2.3.1	Required Conferences and Meetings	The Contractor may be required to attend administrative and coordination meetings. The Contractor shall attend all meetings as required by the Contracting Officer (e.g. safety, quality control, etc.). All meetings will be conducted in English.
2.3.2	Partnering	<p>To increase the likelihood of successful performance of this contract, the Government requires cohesive partnerships with its Contractors and subcontractors. Key stakeholders, including the supported commands who will receive services, principal individuals from NAVFAC, the performance assessment team, and representative(s) of the installation(s) will be invited to participate in the partnering process. Key members of the prime and subcontractors teams, including senior management personnel must participate. The partnership will draw on the strength of each organization in an effort to achieve quality contract services done right the first time, within the contract price, as scheduled, and without any safety mishaps.</p> <p>Partnering should accomplish three goals:</p> <ul style="list-style-type: none"> <li>- The first goal is to develop a cohesive team with common purpose, commitment and established communication processes.</li> <li>- The second goal of partnering is contract specific, identifying risks and opportunities for the team to address.</li> <li>- The third goal is to sustain the Partnership throughout the contract by identifying and addressing issues that affect the Partnership.</li> </ul>
2.3.2.1	Informal Partnering	<p>The Contracting Officer shall organize the initial Partnering Meeting with key personnel of the project team, including Contractor's personnel and Government personnel. The initial session will be scheduled concurrent with the Pre-Performance Conference and held no later than 30 days after award and will be held at a Government provided facility as designated by the KO.</p> <p>The Initial Informal Partnering Session will be conducted and facilitated using electronic media (a video and accompanying forms) provided by Contracting Officer. The senior Government stakeholder present will lead the meeting, however, the Contractor's PM or senior representative is encouraged to participate as co-lead.</p> <p>The Partners will determine the frequency of the follow-on sessions.</p>
2.3.2.2	Contract Partnering Administration	Upon award, the ACO will contact the Contractor, supported command(s), Region, and Installation(s) stakeholders, and the performance assessment team to discuss implementation of partnering. A partnership agreement, The Charter, should be in place as early as possible so issues arising, even before work begins, can be resolved using the issues resolution process. Replacement of Core Management Team members (stakeholders who attended the initial session and manage the contract work day-to-day) is discouraged since it will disrupt the synergy that has been developed. If replacement of a team member proves to be unavoidable, a follow-on partnering session must be held to officially turn the responsibilities of the

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		<p>position over to the new member.</p> <p>The Core Management Team consisting of the attendees below must be present during the initial and all follow-on partnering sessions. These are the core mandatory attendees. Other stakeholders may attend if they desire or as recommended by the partners.</p>
2.3.2.3	Contract Partnering Session Attendees	<p>The Contractor shall bring the necessary personnel to successfully partner on this contract. Asterisk indicates mandatory personnel.</p> <p>President/Vice President</p> <ul style="list-style-type: none"> <li>* Project Manager</li> <li>* Quality Manager</li> <li>*Site Safety and Health Officer</li> </ul>
2.3.3	Permits and Licenses	<p>The Contractor shall obtain all licenses, permits, and authorizations required to perform work under this contract and comply with all the applicable U. S. Federal and Salvadoran laws and regulations. The Contractor shall provide evidence of such permits and licenses to the Contracting Officer Representative before work commences and at other times as requested by the Contracting Officer. The Contractor shall submit copies of Permits and Licenses per Section F.</p>
2.3.4	Permits for Water Discharge	<p>The Contractor shall meet the Country of El Salvador's Water Quality Standards in accordance with local laws.</p> <p>The Contractor shall have the necessary certification documentation required by OEBGD 4715-G and shall ensure that water discharged into the local drainage system meets the discharge limitations listed in OEBGD 4715.5-G.</p> <p>The Contractor shall have the necessary pollutant discharge permits for water discharge into the local drainage system.</p>
2.3.5	Insurance	<p>The Contractor shall submit a Certificate of Insurance per Section F as evidence of the existence of the following insurance coverage in amounts not less than the amounts specified below in accordance with the FAR Clause 52.228-5, INSURANCE – WORK ON A GOVERNMENT INSTALLATION. This insurance must be maintained during the performance period.</p>
2.3.5.1	Certificate of Insurance	<p>The Certificate of Insurance shall provide for at least 30 calendar days written notice to the KO by the insurance company prior to cancellation or material change in policy coverage. Other requirements and information are contained in the aforementioned insurance clause.</p>
2.3.5.2	Minimum Insurance Amounts	<p>The Contractor shall procure and maintain, during the entire period of performance under this contract, the following minimum insurance coverage:</p> <ul style="list-style-type: none"> <li>Comprehensive General Liability: \$1,000,000 per occurrence</li> <li>Automobile Liability: \$200,000 per person, \$500,000 per occurrence, \$20,000 per occurrence for property damage</li> <li>Workmen's Compensation: As required by US Federal and Salvadoran worker's compensation and occupational disease statutes</li> <li>Employer's Liability coverage: \$100,000</li> </ul>

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		Aviation Liability Insurance: \$1,000,000 per occurrence  Other as required by state law
2.3.6	Protection of Government Property	During execution of the work, the Contractor shall protect Government property. The Contractor shall return areas damaged as a result of negligence under this contract to their original condition at no cost to the Government.
2.3.7	Directives, Instructions, and References	Department of Defense (DoD), Secretary of the Navy (SECNAV), Chief of Naval Operations (OPNAV), El Salvadoran, and other applicable Directives, Instructions, and References are listed in J-0200000-02. The Contractor shall comply with the most current version of directives, instructions, and references including versions published during the term of the contract.
2.3.9	Invoicing Procedures	Refer to Section G for invoicing instructions.
2.3.10	Forms	Forms referenced in this Annex, e.g. accident reporting, and damage reporting are included among the Forms in J-0200000-03.
2.4	Government-Furnished Property, Materials and Services	In accordance with FAR 52.245, GOVERNMENT PROPERTY and NAVFAC Clause 5252.245-9300, GOVERNMENT-FURNISHED PROPERTY, MATERIALS AND SERVICES, and the following paragraphs, the Government will furnish or make available to the Contractor certain Government-owned facilities, utilities, materials, equipment and services for use in connection with this contract. The use of Government furnished facilities, materials, and equipment for other purposes is prohibited. All facilities, material, and equipment will be provided in "as is" condition and their use is at the option of the Contractor. If the facilities, materials, and equipment become unusable, the Contractor shall provide the items necessary to perform the requirements of the contract. If the Contractor should choose not to use the Government furnished facilities, materials, and equipment, the Contractor shall provide the item or items necessary to perform the requirements of this contract at no additional cost to the Government.  A list of Government Furnished Property, Materials, and Services is provided in J-0200000-04.  Contractor requirements for support of initial and final inventories.
2.4.1	Government-Furnished Facilities (GFF)	See J-0200000-04 for GFF. The Contractor shall submit an appropriate property record indicating its acceptance of possession of GFF for the purpose of performing this contract per Section F. The Contractor shall maintain its assigned facilities and facility spaces in a neat, orderly, and safe condition with prudent housekeeping. The Government/Contractor will conduct a joint condition assessment of each space assigned. The Contractor shall be responsible for any modifications and alteration to the spaces to satisfy its needs, with prior approval of the Contracting Officer Representative (COR). The Contractor shall also be responsible for any necessary repairs of the facilities and shall perform repairs in a timely manner.  The air marshal conex box and portamags are also GFF. The contractor shall provide maintenance to two portamags. Portmags are mounted on a concrete slab each, located east of the GSE Building and north of the LOX building. These conex box is powered from a panel board at the Vehicle Lift building. The conex box contains one air conditioning unit/window

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		type. The Contractor is required to maintain the AC units as per industry standards. If scratches develop, the Contractor shall provide paint touch ups as required to maintain conex box and portamags surface rust free. Electrical circuitry to the conex box shall be maintained in operating condition meeting NEC code.
2.4.2	Government-Furnished Utilities	The Government will furnish water and electricity at existing outlets required for the work to be performed under the contract at no cost to the Contractor. Hoses may be hooked up to existing fire hydrants for lawn watering throughout CSL grounds. Information concerning the location of existing outlets may be secured from the COR. The Contractor shall provide and maintain, at its expense, the necessary service lines from the existing Government outlets to the work site. Provide and maintain backflow prevention devices on connections to potable water lines and electrical transformer provisions on connection to electric lines. The Contractor shall meet all local national, and activity codes and regulations for backflow prevention devices and electrical transformer provisions. Services required by the Contractor, for which there are no available Government outlets, shall be provided by the Contractor at no cost to the Government.
2.4.3	Government-Furnished Materials (GFM)	No Government-Furnished Materials (GFM) will be provided.
2.4.4	Government-Furnished Equipment (GFE)	The term "GFE" applies to all government furnished equipment and tools. Attachment J-0200000-04 provides general lists of GFE. The Contractor shall be responsible for the periodic servicing, maintenance and repair of equipment listed. Total or partial breakdown or failure of the Government-furnished equipment will not relieve the Contractor of the requirement to fully perform the work of the contract. Upon completion or termination of the contract, all Government-owned tools and equipment shall be returned to the Government in the same condition as received, except for normal wear and tear. Tools and equipment determined to be no longer useful for their intended purposes due to normal wear and tear shall be returned to the Government or as directed by the KO, and replacement costs shall be the responsibility of the Contractor. Tools and equipment so acquired shall remain the property of the Contractor. The Contractor shall be responsible for the cost of any repairs or replacement caused by negligence or abuse by the Contractor or his/her employees. If the Contractor desires to use parts, tools and/or equipment in these lists and they are not located in the facility assigned for that function of the contract, the Contractor is responsible for relocation of the parts, equipment or tools. The listings of GFE in Section J and any annex shall not be construed as being sufficient or adequate to meet the requirements of this contract. For Non-Recurring Work, GFE shall be used if available. The Government will not pay equipment charges for GFE items.
2.4.4.1	GFE Initial Inventory	For the initial inventory, the Contractor and the Government shall conduct a joint inventory within five days of each function turnover to the Contractor to determine the exact number and serviceability of Government-furnished tools and equipment. The Contractor shall then certify the findings of this inventory and assume accounting responsibility of those tools and equipment he/she wishes to retain. Subsequent inventory changes shall be reported to the COR. GFE shall not be removed from the CSL complex unless approved by the KO. All GFE shall be managed in accordance with the guidelines set forth in the Government Furnished Property clauses of this contract and maintained in accordance with the appropriate technical specifications of this contract.

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		The Contractor shall provide a monthly updated listing of GFE items to the Government Property Administrators or when transfers warrant an update. If any of these tools and equipment cannot be accounted for, the contract price will be reduced by an amount equal to the value of this furnished property, or they shall be replaced with tools and equipment of the same type and of equal value. Value will be determined as the cost to replace with a similar item of comparable age and serviceability. The listing shall include as minimum: the Basic Information of FAR-45.505-1. Data on GFE is provided as information to assist offerors in proposal preparation only. To verify actual inventory, a joint Government/Contractor physical inventory will be conducted to determine the actual physical inventory accepted by the Contractor. The results of the initial inventory will be provided to the COR within ten (10) working days.
2.4.4.2	GFE Final Inventory	<p>Upon contract expiration or termination, The Contractor shall conduct a “wall to wall” physical inventory check of Government property and transfer inventory or return to the Government as directed. The Contractor shall furnish documentation of any variation or discrepancy to the Contracting Officer.</p> <p>A joint physical Government/Contractor inventory shall be conducted within 15 calendar days upon contract expiration or termination. Any variation or discrepancy shall be fully investigated and documented and pecuniary liability will be determined. The inventory shall determine disposition of remaining Government property, i.e., transfer to a follow-on contractor or disposal. Results of the final inventory shall be provided to the COR within ten (10) working days.</p> <p>Final inventory may be waived in the event, the remaining property is to be authorized for use on a follow-on contract provided: 1) past experience has established the adequacy of property controls and an acceptable degree of inventory discrepancies; 2) A statement is provided by the incoming contractor indicating that transfer of record balances has been made in lieu of preparing formal inventory list and the incoming contractor accepts responsibility and accountability for the balances under the terms of the follow-on contract.</p>
2.4.4.3	Fuel For GFE	The Contractor should consider for bidding purposes that it will provide on a yearly basis 8,000 of gallons of diesel and 2,000 gallons of gasoline for operation of the fire truck, GFE used on the installation and Government-owned and operated Aircraft Ground Support Equipment (e.g. tow tractors, air carts, light carts, ect) based on historical consumption usage. There are pre-existing gasoline and diesel tanks on site containing approximately 250 gallons of gasoline and 750 gallons of diesel fuel for initial use. Once the initial supply is consumed, the Contractor is responsible for providing fuel. Contractor shall make arrangements to accomplish this activity. Contractor shall not use fuel trucks or mobile fuel tanks for fuel storage at the site.
2.4.4	Government-Furnished Services (GFS)	No Government-Furnished Services will be provided.
2.5	Contractor-Furnished Items	Except for items identified as Government Furnished, the Contractor shall provide all equipment, materials, parts, supplies, components, and facilities to perform the requirements of this contract. The KO or the COR may inspect Contractor-furnished items for adequacy and compliance with contract requirements. Inadequate or unsafe items shall

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		be removed and replaced by the Contractor at no cost to the Government. Materials containing asbestos, lead, and polychlorinated biphenyls (PCBs) shall not be brought onsite. Energy efficient tools and equipment shall be used when available. The KO or COR may at any time require Samples, Safety Data Sheets (SDS) or Manufacturer's Data Cut Sheets of Materials used in this contract.
2.6	Management	The Contractor shall manage its work effort associated with the services required herein. The Contractor shall execute the contract requirements to the standards specified. Such management includes, but is not limited to, planning, scheduling, cost accounting, report preparation, establishing and maintaining records and quality control. The Contractor shall provide the necessary expertise to assure all performance requirements and standards are met. The Contractor shall comply with all U.S. Federal and Salvadoran regulations regarding all aspects of employee administrative requirements (e.g., IRS Form W2, pay and compensations records, etc.).
2.6.1	Work Reception	The Contractor shall provide the capability to receive, prioritize, correspond, and respond to trouble/service calls and task orders. The service call reception process must be staffed with individuals who speak and understand English, and are fully familiar with the Contractor's work control procedures and the terms and conditions of the contract. After normal working hours, weekends and holidays, the Contractor shall have, as a minimum, a toll free number for service call reception. The service call number must be manned 24/7. The CSL Commanding Officer or designated representative will authorize service call requests for the Government.
2.6.2	Work Control	The Contractor shall implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit tracking and reporting of work in progress. The Contractor shall plan and schedule work to assure material, labor, and equipment are available to complete work requirements within the specified time limits and in conformance with the quality standards established herein. Verbal scheduling and work status updates shall be provided when requested by the KO or the COR. A written status report of any item of work must be provided within two hours of the inquiry during regular working hours, and by 0800 the following workday for inquiries after regular working hours.
2.6.3	Work Schedule	All work schedules will be coordinated with the Government. The Contractor's work shall not interfere with normal Government business. In those cases where some interference is unavoidable, the Contractor shall minimize the impact and effects of the interference. The Contractor shall provide advance access of all of its work schedules to the Government. The Contractor shall notify the KO of any difficulty in scheduling work due to Government controls.
2.6.4	Deliverables	Records and reports are specified in Section C and listed as deliverables in Section F. The Contractor shall submit accurate and complete documents within the required timeframes as specified in Section F.  Government acceptance of deliverables will not relieve the Contractor of the responsibility for any error or omission which may exist in the deliverable, as the Contractor is responsible for all requirements of this contract.
2.6.5	Service Interruptions	If any utilities or others services must be discontinued, even temporarily, due to scheduled contract work, the Contractor shall notify the COR,

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		impacted tenants, and customers at least two (2) working days in advance. If the discontinued service is due to an emergency breakdown, the Contractor shall notify the COR, impacted tenants, and customers as soon as practicable.
2.6.6	Computerized Maintenance Management Systems (CMMS)	The Contractor is required to use MAXIMO to manage its workforce, service calls, maintenance, repairs, and other requirements. All reports shall be made available immediately upon request.
2.6.7	Quality Management System (QMS)	The Contractor shall establish and maintain a complete QMS program in accordance with the provisions specified herein. The Contractor's QMS program shall provide an effective and efficient means of identifying and correcting problems throughout the entire scope of operations. The Contractor's QMS program shall address: <ul style="list-style-type: none"> <li>• Accurate documentation of work processes, procedures, and output measures.</li> <li>• A systematic procedure for assessing compliance with performance objectives and standards.</li> <li>• Accurate documentation of quality inspections and surveillance conducted throughout the execution of work.</li> <li>• Assessment-driven corrective actions and process adjustments as appropriate in a timely manner.</li> </ul>
2.6.7.1	Quality Management (QM) Plan	The Contractor shall develop and submit a QM Plan per Section F. The QM Plan shall describe the QMS methodology and approaches used under this contract. If any changes are made during the period of performance, submit to the KO a revised QM Plan for acceptance. <p>The Contractor's QM Plan shall include, at a minimum, the following:</p> <ul style="list-style-type: none"> <li>• Policy and objectives of Quality Management System (QMS)</li> <li>• Quality organization <ul style="list-style-type: none"> <li>○ List of personnel</li> <li>○ Responsibilities &amp; lines of authority</li> <li>○ Training and qualifications</li> </ul> </li> <li>• Approach to assuring quality of services provided and conformance with performance objectives and standards</li> <li>• Methods and procedures for effective planning, operation and control of processes and performance of work</li> <li>• Procedures for inspection and surveillance of services <ul style="list-style-type: none"> <li>○ Scheduling and performance of inspection and surveillance</li> <li>○ Measurement, data collection and analysis</li> <li>○ Corrective action, preventive action, and continuous improvement</li> <li>○ Oversight of subcontracted work</li> </ul> </li> <li>• Documentation and records management</li> <li>• Communication with government (customers)</li> </ul>
2.6.7.2	Quality Inspection and Surveillance	The Contractor shall establish and maintain an inspection and surveillance system in accordance with the FAR Clause 52.246-4, INSPECTION OF SERVICES – FIXED PRICE, to ensure that the work performed conforms to the contract requirements. The Contractor shall document and maintain a file of all scheduled and performed inspections and surveillances, inspection and surveillance results, and dates and details of corrective and preventive actions. The quality inspection and surveillance file shall be the property of the Government and made available during the

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		Government's regular working hours. The file shall be turned over to the KO within five calendar days of termination of the contract.
2.6.7.3	Quality Inspection and Surveillance Report	The Contractor shall submit a copy of the Contractor Quality Inspection and Surveillance Report per Section F. The Contractor Quality Inspection and Surveillance Report shall include a summary and results of the quality inspection and surveillance events performed and assessment-driven corrective actions and process adjustments during the previous month. The Government may adjust the frequency of the submittal based on the Contractor's quality of performance.
2.6.8	Property Management Plan	The Contractor shall establish and maintain a plan that meets the contract clause requirements of Specification Item 2.4, Government-Furnished Property, Materials and Services, of this Annex. This plan shall identify the Contractor's policies, procedures, and practices in receiving and performing physical inventories, repairing and maintaining, preserving and protecting, and reporting the disposition of accepted government property in its possession. The Property Management Plan shall be submitted per Section F.
2.6.9	System and Equipment Replacement	The Contractor shall maintain the integrity and performance of existing energy saving, water conservation or other sustainability design features of systems and equipment in the performance of repair and replacement work. Except where otherwise specified, replacement components shall be of the same model/style or equivalent as the component being replaced. Substitutes for replacement components must be accepted by the KO prior to use. The KO and COR will furnish available information for the existing systems and equipment.
2.7	Personnel Requirements	The Contractor shall comply with the personnel requirements stated below.
2.7.1	Key Personnel	<p>The Contractor shall satisfy requirements at all times with persons who meet or exceed the qualifications contained in the PWS. All key employees must be able to speak, read, write, and understand English without an interpreter. The key personnel billets are identified as the Project Manager, Operations Manager, LAN administrator, Assistant LAN administrator, Telecommunications Specialist, Helpdesk/LAN technician, Quality Manager, and the Site Safety and Health Officer. These key personnel positions shall be filled at all times. Additional key personnel positions and requirements are provided in the relative functional annex/sub-annex.</p> <p>The Contractor shall submit a List of Key Personnel and Qualifications per Section F. The Contractor shall provide any additional information requested by the KO necessary to certify their qualifications.</p> <p>The Contractor shall submit an Organizational Chart per Section F showing lines of authority of the key personnel and on-site supervisor(s) for this contract. The chart shall include names of personnel and their position title in this contract. As a minimum, include the PM, Quality Manager, SSHO, and on-site supervisor(s) and who they will report directly to for this contract. The key personnel shall be revised as applicable for the contract.</p>
2.7.1.1	Project Manager (PM)	The Contractor shall provide on-site Project Manager with relevant experience at comparable level of responsibility in projects of similar size, scope and complexity. The PM shall be a US Citizen and hold a DOD Secret Security Clearance. The PM can be assigned collateral duties to

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		<p>accomplish other contract requirements. The PM shall exercise full authority to act for the Contractor on all contract matters relating to this contract. The PM shall be fluent in English and Spanish. The PM shall be on-site during normal CSL working hours and be available with-in one hour of recall.</p> <p>The PM shall have at least five years of experience in managing a workforce providing services on contracts of similar size, scope and complexity.</p>
2.7.1.2	Quality Manager	<p>The Contractor shall provide a Quality Manager or designated alternate shall be on-site within during the Government's regular working hours and shall be available on-site within one hour after the Government's regular working hours. This position requires the ability to speak, read, and write Spanish and English fluently. The Quality Manager must report directly to a senior corporate official and shall not report directly to the Project Manager.</p> <p>The Quality Manager shall have fulfilled the following pre-requisite training and experiences before being hired as the Quality Manager under this contract:</p> <p>The Quality Manager shall have at least three years of experience in preparing and enforcing QMS programs on contracts of similar size, scope and complexity. The Quality Manager may be the same person as the SSHO.</p>
2.7.1.3	Site Safety and Health Officer (SSHO)	<p>The SSHO must meet the requirements of EM 385-1-1 Section 1 and ensure that the requirements of 29 CFR 1926.16 are met for the project. Provide a Safety oversight team that includes a minimum of one Competent Person at each project site to function as the Site Safety and Health Officer (SSHO). The SSHO or an equally-qualified Designated Representative/alternate shall be on-site at all times when work is being performed to implement and administer the Contractor's safety program and government-accepted Accident Prevention Plan. The SSHO's training, experience, and qualifications shall be as required by EM 385-1-1 paragraph 01.A.17, entitled SITE SAFETY AND HEALTH OFFICER (SSHO), and all associated sub-paragraphs.</p> <p>A Competent Person shall be provided for all of the hazards identified in the Contractor's Safety and Health Program in accordance with the accepted Accident Prevention Plan, and shall be on-site at all times when the work that presents the hazards associated with their professional expertise is being performed. Provide the credentials of the Competent Persons(s) to the Contracting Officer for acceptance in consultation with the Safety Office.</p> <p>The Contractor shall provide a SSHO whose primary duty and responsibility is to prepare and enforce the Contractor's safety program on this contract. The SSHO shall have fulfilled the following pre-requisite training and experiences before being hired as the SSHO under this contract:</p> <p>The SSHO shall have completed five years of satisfactory experience in preparing and enforcing safety programs on contracts of similar size and complexity in the past or three years experience if he possesses a Certified</p>

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		Safety Professional (CSP) or safety and health degree. The SSHO shall have completed the OSHA 30-hour construction safety class or equivalent and maintain competency through 24 hours of formal safety and health related coursework every four years. The SSHO shall not be the same person as the project manager or the operations manager, but may be the same person as the Quality Manager.
2.7.2	Temporary/Permanent Fill of Key Positions	The following positions shall be filled at all times: 1) Project Manager (Annex 0200000); 2) Operations Manager (Sub-Annex 0501050); 3) Quality Control Manager/SSHO (Annex 0200000); 4) LAN Administrator (Sub-Annex 0304010); 5) Assistant LAN Administrator (Sub-Annex 0304010); 6) Telecommunications Specialist (Sub-Annex 0304010); and 7) Helpdesk/LAN Technician (Sub-Annex 0304010). In the event the employee fulfilling any of these positions goes on annual leave for more than two (2) weeks at any time during the year, the Contractor shall have provisions to cover the incumbent position during the leave time frame, and Contractor shall notify the KO and COR in writing how it intends to fulfill this requirement. After two (2) weeks of absence of the permanent position, the Contractor shall provide a temporary person to fill the position to satisfy customer requirements. The temporary person shall meet the same experience criteria as required by the current contract. If resignation occurs at any time on any of the U.S. filled positions, the Contractor shall provide an alternate person to fill in the position temporarily until the new employee is approved by the Government (El Salvador Project Office). If Contractor fails to replace a position with a permanent hire within 30 days, monthly payment for the corresponding CLIN will be withheld (or prorated calculated amount) depending the time in days the position has not been covered by a specific person, and a credit modification will be processed.
2.7.3	Employee Requirements	The Contractor shall provide experienced, qualified, and capable personnel to perform the work in this contract. Personnel shall be fully knowledgeable of all safety, environmental, and energy requirements associated with the work they perform.
2.7.3.1	Employee Certification and Training	The Contractor shall maintain personnel certification, training, and licensing records for employee requirements specified herein and within all technical annexes/sub-annexes. Certification, training, and licensing records shall be kept current and on file for the duration of the contract including all option periods. Records shall be made available for Government review within 4 hours of request.
2.7.3.2	Employee Appearance	The Contractor shall ensure that all employees present a professional appearance that is appropriate for their position. The KO reserves the right to determine the acceptability of any clothing worn. All Contractor/subcontractor employees working under this contract shall be identified by a distinctive nameplate, emblem, or patch attached in a prominent place on an outer garment. Employee identification shall not be substituted for station required passes or badges.
2.7.3.3	Employee Conduct	Contractor employees shall conduct themselves in a proper, efficient, courteous and businesslike manner.
2.7.3.4	Identification as Contractor Employee	Contract employees working in the custodial, forces protection, and airfield services functional areas will be required to wear partial or full uniforms as specified herein. All employees within a functional area shall wear the same color and style of uniform. All cleaning, pressing, and repair/replacement cost of uniform shall be paid by the Contractor at no additional cost to the Government. The Contractor shall submit a proposed

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		<p>uniform package for approval by the Government per Section F. This proposal will contain the Contractor's recommended uniform items including styles, colors and types of uniform items proposed. Uniforms shall also be provided to subcontractors working on the project on full-time basis. All employees will be required to wear a nameplate, containing the first name and the last name in neat, bold and permanent letters. The nameplate will also contain the Contractor's company name and logo or emblem. Employee identification shall not be substituted for station required passes or badges.</p> <ol style="list-style-type: none"> <li>a. Custodial employees – as a minimum, shall wear a uniform shirt with company identification accomplished by a patch on the breast pocket or left shoulder.</li> <li>b. Force protection employees – while on duty, all guard force personnel shall wear a complete uniform of the type approved by the Government. Shoes and all items of clothing shall fit well and be clean, neat and pressed, if appropriate. Company identification shall be accomplished by a patch on the breast pocket or left shoulder. The nameplate shall be worn over the breast pocket. No other Contractor identification is to be worn or displayed on the uniform.</li> <li>c. Airfield service employees – requirement is the same as custodial employees.</li> <li>d. Other functional area employees – no specific dress requirement; however, clothing must be kept clean, wrinkle free, and neat. Ill-fitting, faded, or shabby clothing items will not be worn. Clothing will include at a minimum a collared-shirt and slacks/pants (no jeans or shorts) along with the appropriate protective clothing.</li> </ol>
2.7.3.5	Removal of Employees	The Contractor shall remove from the site any individual whose continued employment is deemed by the KO to be contrary to the public interest or inconsistent with the best interests of US Government.
2.7.4	Enterprise-wide Contractor Manpower Reporting Application (eCMRA)	<p>The Contractor shall report all contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: <a href="https://doncmra.nmci.navy.mil">https://doncmra.nmci.navy.mil</a>.</p> <p>Per Section F, reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <a href="https://doncmra.nmci.navy.mil">https://doncmra.nmci.navy.mil</a>.</p>
2.8	Security Requirements	<p>The Contractor shall comply with all U.S., El Salvadoran, and CSL security statutes, regulations and requirements. The Contractor shall ensure that all required security/entrances clearances are obtained for entrance onto the Comalapa Air Base are obtained from the Salvadoran Air Force.</p> <p>The Government performs background screening and credentialing. Throughout the year the Contractor employee must continue to meet background screening standards. The government will be responsible for the cost for one initial and one renewal background check for each</p>

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		<p>position identified on the Contractor's initial Employee List Report. The contractor will be responsible for all costs associated with any additional background checks required due to turnover in those positions or newly added position outside of the initial Employee List Report. The cost for each background check is \$1200. The Government will deduct costs for additional background checks at the provided rate.</p> <p>The Contractor shall provide and cover the cost for the following information at a minimum for ALL employees prior to the background check being conducted:</p> <ul style="list-style-type: none"> <li>- Completed Security Data Form / Application</li> <li>- Completed DS-174 (Application for Employment as a locally employed staff member)</li> <li>- Local Police Report (Policia Nacional Civil El Salvador Unidad de Registro y antecedentes Policiales Servir y Protegel Ante Todo)</li> <li>- Ministry of Justice Report (Ministerio de Justicia y Seguridad Publica Direccion General de Centros Penales)</li> </ul> <p>Informational note: The background checks are valid for five (5) years. Background checks can take up to 3-6 months to complete.</p>
2.8.1	Employee Listing	The Contractor shall maintain a current Employee List and submit per Section F. The list shall include employee's name, supervisor, company, and level of security clearance.
2.8.2	Vehicles	Except as otherwise required in this contract, the Contractor shall provide all vehicles necessary for the performance of this contract. All vehicles shall be kept in a safe operating condition at all times with valid licenses and permits that comply with local national Vehicle Code as per Ministerio de Transporte. The Contractor shall provide all fuel, oil, lubricants, and maintenance. The contractor's company name shall be displayed on each of the Contractor's vehicles in a manner and size that is clearly visible. Vehicles shall meet all other requirements of the local national Vehicle Code, such as safety standards, and shall carry proof of required insurance and registration, if applicable.
2.8.3	Passes and Badges	<p>The Government will provide the Contractor employees with access badges and eligible employees with Common Access Cards (CACs).</p> <ol style="list-style-type: none"> <li>1) CSL Comalapa will provide the employee access badges. The access badges must be prominently displayed and worn above the waist at all times while onboard CSL Comalapa. These badges must be safe-guarded while on and off-duty. If a badge is lost, it shall be reported to the CSL Commanding Officer immediately.</li> <li>2) CSL Comalapa will provide Common Access Cards (CAC) to eligible and required personnel for government computer access. All training to receive a CAC must be completed prior to issuance. CACs must be safe-guarded while on and off-duty. If a CAC is lost, it shall be reported to the CSL Commanding Officer immediately. The following personnel will be able to receive a CAC from the Government: Project Manager, Quality Manager/SSHO, Operational Manager, Security Dispatcher(s), LAN Administrator, Telecommunications Specialist, Helpdesk/LAN Technician, Logistician, Human Resource and Administrative Support, Budget Analyst, Procurement Specialist, Transportation Coordinator, Facilities Manager, and the Submittal's</li> </ol>

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		<p>Clerk. No other personnel will receive a CAC.</p> <p>When an employee leaves the Contractor's service, the employee's pass shall be returned to the appropriate issuing authority and their badge and CAC returned to the Government at the end of the employees last workday. If any DoD regulations are broken, the CAC can be revoked at any time.</p>
2.8.4	Contractor Personnel Performing in USSOUTHCOM Area of Responsibility	Contractor personnel shall meet the requirements of the Class Deviation 2014-O0016 identified in J-0200000-05 for Contractor personnel performing in USSOUTHCOM Area of Responsibility.
2.8.5	Access to Buildings	<p>Keys for Facilities at CSL will be handled and controlled by authorized CSL personnel.</p> <p>The Contractor shall monitor and control access into restricted areas under its responsibility, allowing only those employees who hold the appropriate clearance into restricted areas or other controlled access areas. The Contractor shall comply with security requirements, (plus those imposed by the installation Commander) at all times. Personnel with access to restricted areas will have the appropriate screening and/or security clearance, and personnel requiring routine access to restricted areas will wear special badges authorizing access to those areas. Contractor personnel shall not enter restricted or controlled areas or installation facilities unless specifically authorized in performance of their duties.</p> <p>The Contractor shall secure all buildings and facilities entered during non-duty hours and secure all building and facilities under the Contractor's responsibility at the end of each workday or shift period.</p>
2.8.6	Access Arrangements	The Contractor shall make all arrangements necessary to obtain access to buildings, facilities and other works areas, and when necessary, arrange for them to be opened and closed by the controlling authority.
2.8.6.1	Escort Arrangement for Secured Areas	<p>The Contractor shall make arrangements for Government escort into secured areas requiring escort. The KO will provide information on applicable buildings, spaces and the appropriate point of contact.</p> <p>The Contractor may experience delays while waiting for escorts. The Government estimates the wait period can be up to 15 minutes. The Contractor shall notify the COR and appropriate point of contract if an escort is not available after 15 minutes and access to accomplish the work is denied. Unscheduled requirements, e.g., service calls, may require a longer wait for an escort.</p>
2.8.7	Security Clearances	The Contractor shall obtain all required corporate and personnel security clearances prior to commencement of work. The Contractor shall ensure that a list of all employee personnel with security clearances is maintained current, including pending clearances. For accomplishment of contract requirements in secure areas the Government will provide escorts to contract personnel that do not possess appropriate security clearances. Except for emergency work, the contractor shall provide the Government with desired time for entry into secure areas at least 24 hours in advance. Emergency work will be handled on a case-by-case basis.
2.8.8	Employee Status	The Contractor shall notify the KO of any changes to any employee's status to include, but not limited to, termination, convictions/arrests, adverse actions taken on the job for any reason or any other documented

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		misbehavior that may affect, or have the potential to affect, security standing in terms of access to federal facilities or IT systems.
2.9	Administration Support Services	The Contractor shall furnish all labor and supervision necessary to provide Administrative Support services for CSL, Comalapa Air Base, El Salvador in accordance with the requirements specified herein.
2.9.1	Logistician	<p>The Contractor shall provide Logistician support services. This position requires the ability to speak, read and write both English and Spanish. Personnel shall be able to read and understand (in both English and Spanish) printed regulations, detailed written orders, operating procedures, and training instructions and material. Services shall include but not limited to the following:</p> <ul style="list-style-type: none"> <li>• Coordinates with Host Country customs, shipping and handling of materials for the CSL:</li> <li>• Receives and forwards materials.</li> <li>• Prepares requisite paperwork for incoming and outgoing materials.</li> <li>• Prepares and files requisite paperwork of incoming and outgoing materials.</li> <li>• Ensure items are properly packed and all required paperwork is completed for outgoing shipments.</li> <li>• Remain knowledgeable on local and U.S. Customs procedures</li> <li>• Submit reports as required</li> <li>• Qualified to operate CSL fork lifts and perform loading/unloading of aircraft and movement of items onboard CSL</li> <li>• Perform other duties as directed by the Government in coordination with logistics requirements</li> </ul>
2.9.2	Budget Analyst	<p>The Contractor shall provide Budget Analyst support services. This position will be responsible for basic accounting, requisitioning, and administrative duties for the Supply Department and visiting/deployed units as required. This position requires the ability to speak, read and write English and Spanish. Personnel shall be able to read and understand (in both English and Spanish) printed regulations, detailed written orders, operating procedures, and training instructions and material. A Knowledge of accounting and standard business practices is required. Services shall include but not be limited to the following:</p> <ul style="list-style-type: none"> <li>• Maintain, review and reconcile locally maintained records with those produced by the Defense Finance and Accounting service (DFAS) Centers, DOD activities and the US Embassy.</li> <li>• Enter accounting/disbursing/funding/liquidation/obligation information into the Supply Department documents as required.</li> <li>• Maintain and monitor accounts for locally held allotments through the allotment, obligation, and liquidation process.</li> <li>• Monitor unobligated balances to assure obligations do not exceed allotted funds.</li> <li>• Prepare periodic and special reports.</li> <li>• Use Supply Department related programs to maintain and prepare end-month accounting reports.</li> <li>• Prepare payment vouchers, assign fiscal data, and enter them into the STARS program.</li> <li>• Prepare DOD requisitions and Government Service Organization work orders in compliance with applicable NAVSUP regulations.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Obtain approving chain of command signatures.</li> <li>• Follow up on purchase orders and status on outstanding requisitions.</li> <li>• Update and create records and reports as required to maintain accuracy of all financial and procurement transactions.</li> <li>• Complete Ethics training and Confidential Financial Disclosure annually.</li> </ul>
2.9.3	Procurement Specialist	<p>The Contractor shall provide Procurement Specialist support services. This position requires the ability to speak, read, and write both English and Spanish. Personnel shall be able to read and understand (in both English and Spanish) printed regulations, detailed written orders, operating procedures, and training instructions and material. Services shall include but not be limited to the following:</p> <ul style="list-style-type: none"> <li>• Review procurement request for completeness and the presence of necessary technical information.</li> <li>• Obtains technical specifications, and estimates.</li> <li>• Act as procurement specialist for government purchases.</li> <li>• Have in depth knowledge of DoD EMALL system.</li> <li>• Assist in requisitioning office supplies, repairs and services with host country vendors.</li> <li>• Prepares and maintains point of contact listing.</li> <li>• Consults bidders list for probable sources of supply, and requests quotations by telephone, correspondence, and advertisement.</li> <li>• Develops and maintains market data on local prices and supplies.</li> <li>• Tracks and provides reports on all procurement, purchase orders, and supply requests.</li> <li>• Perform Supply Support Center general administrative duties as needed.</li> <li>• -Assist in requisitioning office supplies, repairs and services with host country vendors. This includes traveling off-site to make local procurement purchases.</li> </ul>
2.9.4	Human Resources and Administrative Support	<p>Human Resources and Administrative Support person serves as the primary contact on Human Resource matters for all military, government civilian, and contractor personnel stationed, deployed or on temporary-duty at CSL Comalapa, ensuring the most efficient and effective support is provided in the execution of his/her responsibilities.</p> <p><b><u>Required Qualifications:</u></b></p> <ul style="list-style-type: none"> <li>• Education: Minimum One year of college studies.</li> <li>• Prior Work Experience: A minimum of three years of progressively responsible work experience in the administrative field.</li> <li>• Post Entry Training: Correspondence, filing, Microsoft Office training.</li> <li>• Language Proficiency: English (fluent) and Spanish (fluent). Personnel shall be able to read and understand (in both English and Spanish) printed regulations, detailed written orders, operating procedures, and training instructions and material.</li> <li>• Knowledge: Good knowledge of Department of Defense, State Department and affiliated agencies' organization.</li> <li>• Must familiarize with office file management. Knowledge of computer programs such as Microsoft Windows (Word, Access, Excel, and Power Point).</li> <li>• Skills and abilities: Must be tactful and discreet yet effective in</li> </ul>

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		<p>dealing with Military, Embassy personnel and outside contacts. Must possess the ability to draft letter in English and Spanish. Ability to translate non-complex office correspondence and policies from English into Spanish and vice-versa. Must possess excellent organizational skills to be able to organize own work. Must possess excellent interpersonal skills.</p> <p>Position shall receive direct supervision from the Project Manager. Position must be able to exercise good judgment to interpret and apply regulations properly and to set up priorities to organize own work.</p> <p>Major Duties and Responsibilities is provided in J-0200000-06</p>
2.10	Contractor Safety Program	<p>The Contractor shall develop and implement a Safety Program detailing how the Contractor plans, staffs, performs, and controls all safety practices while delivering best value services to the Government without any accidents or mishaps. The Contractor's safety program shall comply with all safety standards identified in the U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1 and Public Law 91-596, Occupational Safety and Health Act.</p> <p>Contractor personnel shall be subject to safety inspections of its work sites by Government safety experts.</p> <p>Contractor personnel shall fully cooperate with Government safety inspectors at all times. Contractor safety records shall be available for Government inspection at all reasonable times.</p> <p>Any reference to "USACE" facilities, property, or equipment specified in EM 385-1-1 should be interpreted as Government facilities, property, and equipment.</p>
2.10.1	Accident Prevention Plan (APP)	<p>The Contractor shall develop and implement a site Accident Prevention Plan (APP). The APP shall be prepared by the Contractor's SSHO and shall be followed by all Contractor employees, subcontractors, and vendors at each service site.</p> <p>The APP shall follow the format and include all elements addressed in Appendix A of EM 385-1-1. The APP shall incorporate Activity Hazard Analyses (AHAs) and compliance plans addressing all applicable Safety and Occupational Health (SOH) risks that are relevant to the site specific hazards and controls for each activity and type of work that may be encountered in the performance of this contract.</p> <p>The Contractor shall submit an APP for acceptance per Section F. The Contractor shall review, update, and submit revisions to the APP whenever a change in work conditions, hazards, or activities occur. Submittal of the APP shall include Activity Hazard Analyses (AHAs) and applicable compliance plans, programs, and procedures as specified below.</p> <p>The Contractor shall not commence work until the APP has been accepted and no activity shall be started on site until the applicable AHAs and compliance plans have been accepted.</p> <p>Once accepted by the Contracting Officer, the APP and attachments will</p>

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		be enforced as part of the contract. Disregarding the provisions of this contract or the accepted APP will be cause for stopping of work, at the discretion of the Contracting Officer, until the matter has been rectified.
2.10.2	Activity Hazard Analysis (AHA)	<p>The Contractor shall prepare Activity Hazard Analyses (AHAs) for all applicable common recurring work activities performed under this contract. AHAs for recurring work shall be submitted with the APP and shall be updated as work activities or conditions change and additional AHAs prepared as new work activities are required. AHAs for non-recurring and one-time (e.g., non-recurring work task orders) work occurrences shall be submitted at least two working days prior to start of work. Specifically:</p> <ul style="list-style-type: none"> <li>• For contract modifications to recurring work requirements where changes are germane to the original contract, the Contractor shall revise applicable AHAs within 15 calendar days after modification is signed.</li> <li>• For contracts with non-recurring work ELINs, the Contractor shall submit an AHA on non-recurring work task orders, with the associated proposal, whenever the service environment or required task is different from the recurring work priced services.</li> <li>• For construction (including renovation or alteration) task orders placed on the non-recurring work portion of contract, the Contractor shall submit a separate AHA for each task order with the associated proposal.</li> </ul> <p>The Contractor shall follow the Risk Management Process for the development of Activity Hazard Analysis (AHA) in accordance with paragraph 01.A.14 and Appendix A of EM 385-1-1. A formatted outline of an AHA is provided in Figure 1-2 of EM 385-1-1.</p> <p>During performance of services, the SSHO shall periodically review the AHA at each service site and for each sub-annex to assess the effectiveness of the Contractor's overall APP. If changes to the AHAs are required, such changes shall be submitted to the KO for review and acceptance.</p>
2.10.3	Safety and Occupational Health (SOH) Risks and Compliance Plans	<p>Based on a risk assessment of recurring and non-recurring work requirements and on mandatory OSHA compliance programs, the Contractor shall develop, provide and implement all applicable compliance plans, as necessary for the situation or types of work to be performed under this contract. Compliance plans, programs, and procedures along with their respective references are detailed in Appendix A, paragraph 3.i of EM 385-1-1.</p> <p>These plans shall be submitted with the APP and shall be updated as situations change. Additional compliance plans, programs, and procedures shall be developed as applicable when new types of work are required under this contract.</p> <p>Additional requirements for specific compliance plans are provided below.</p>
2.10.3.1	Alcohol and Drug Abuse Prevention Plan	<p>The Contractor shall develop an alcohol and drug abuse prevention plan to explain how it will satisfy the drug-free work force requirement as stated in DFARS Clause 252.223-7004 and include elements addressed in paragraph 01.C.02 of EM 385-1-1.</p>

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2.10.3.2	Chemical Hazard Communication Program	The Contractor shall develop a project-specific chemical hazard communication program to include elements addressed in paragraph 06.B.01 of EM 385-1-1 and applicable OSHA requirements in 29 Code of Federal Regulations (CFR) 1910.120 and 29 CFR 1926.59.
2.10.3.3	Confined Space Program	The Contractor shall develop an activity/site-specific confined space program to include elements addressed in paragraph 34.A of EM 385-1-1 and comply with relevant requirements in 29 CFR 1910, 29 CFR 1915, and 29 CFR 1926, OSHA Directive CPL 2.100 and any other Federal, and local regulatory standards.
2.10.3.5	Fall Prevention and Protection Plan	The Contractor shall develop a site specific fall prevention and protection plan to protect and prevent its service workers from falling from heights of 1.8m (6 feet) or more. This plan shall include elements addressed in paragraph 21.D of EM 385-1-1 and ANSI A10.32, ANSI Z359.1, and ANSI/ASSE A10.34. The fall prevention and protection plan shall include a Rescue and Evacuation Plan in accordance with EM 385-1-1, Section 21.N. A competent person for fall protection shall prepare and sign the plan.
2.10.4	Accident and Damage Reporting	<p>The Contractor shall notify the Contracting Officer as soon as practical, but no more than two hours after any accident meeting the definition of Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$2,000, or any Weight Handling Equipment (WHE) accident. Notification shall also be provided for any mishap occurring in any of the following high hazard areas: electrical (to include Arc Flash, electrical shock, etc.); uncontrolled release of hazardous energy (includes electrical and non-electrical); weight or load handling equipment (LHE) or rigging; fall-from-height (any level other than same surface); and underwater diving. These mishaps shall be investigated in depth to identify all causes and to recommend hazard control measures.</p> <p>Within notification include Contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the Government investigation team arrives on-site and Government investigation is conducted.</p> <p>The Contractor shall conduct an accident investigation for recordable injuries and illnesses, for accidents requiring Medical Treatment, property damage accidents resulting in at least \$20,000 in damages, and near misses as defined in EM 385-1-1, to establish the root cause(s) of the accident. The Contractor shall complete the applicable NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F. Required or special forms are provided within the Forms in J-0200000-03.</p> <p>For a near miss, the Contractor shall complete the applicable documentation in NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F.</p>

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		A near miss occurs when an accident was avoided by mere chance or when intervention prevented an ongoing sequence of events that would have resulted in an accident (e.g. unplanned encroachment, improper crane set-up, improperly rigged load, etc.).
2.10.4.1	Accident Reporting and Notification Criteria	<p>The following criteria and definitions apply to the accident reporting requirements specified above:</p> <p>Recordable Injuries or Illnesses. Any work-related injury or illness that results in:</p> <ol style="list-style-type: none"> <li>1) Death, regardless of the time between the injury and death, or the length of the illness;</li> <li>2) Days away from work (any time lost after day of injury/illness onset);</li> <li>3) Restricted work;</li> <li>4) Transfer to another job;</li> <li>5) Medical treatment beyond first aid;</li> <li>6) Loss of consciousness; or</li> <li>7) A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (6) above.</li> </ol> <p>High Visibility Accident. Any mishap which may generate publicity or high visibility.</p> <p>Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even through provided by a physician or registered personnel.</p> <p>WHE Accident. A WHE accident occurs when any one or more of the eight elements in the operating envelope fails to perform correctly during operation, including operation during maintenance or testing resulting in personnel injury or death; material or equipment damage; dropped load; derailment; two-blocking; overload; or collision, including unplanned contact between the load, crane, or other objects. A dropped load, derailment, two-blocking, overload and collision are considered accidents even though no material damage or injury occur. A component failure (e.g., motor burnout, gear tooth failure, bearing failure) is not considered an accident solely due to material or equipment damage unless the component failure results in damage to other components (e.g., dropped boom, dropped load, roll over, etc.)</p>
2.10.5	Fire Protection	The Contractor shall comply with all fire regulations and take part in fire training and drills at no additional cost to the Government. The Contractor shall know where fire alarms are located and how to activate them. The Contractor shall handle and store all combustible supplies, materials, waste and trash in a manner that prevents fire or hazards to persons, facilities, and materials.
2.10.6	Monthly On-Site Labor Report	The Contractor shall submit a Monthly On-Site Labor Report per Section F. This report is a compilation of employee-hours worked each month for all site workers, both prime and subcontractor.
2.10.7	Safety Inspections and Monitoring	The Contractor shall conduct inspections of its work areas, job sites, and work crews every day work is being performed to ensure that all Contractor operations are being conducted safely. These inspections shall ensure:

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		<ul style="list-style-type: none"> <li>• The site is safe and free of job-site hazards</li> <li>• Proper PPE is being utilized and worn.</li> <li>• Safe work practices and processes are being followed.</li> <li>• Workers are familiar with the hazards covered in the respective AHA for that work activity.</li> <li>• All equipment and tools are in good condition and being used safely.</li> </ul> <p>The Government reserves the right to inspect and monitor Contractor operations for safety compliance. In general, the Government approach will be to conduct Performance Assessment on the quality and effectiveness of the Contractor's safety program. The Government reserves the right to stop any work activity when it deems danger is imminent. Contractor personnel shall work in a safe manner and comply with all applicable safety regulations. The Contractor shall be subject to safety inspections of its work sites by the Government. Contractor safety records shall be available to the KO upon request.</p> <p>Whenever the KO becomes aware of any safety noncompliance or any condition which poses a serious or imminent danger or hazard to the health or safety of the public or Government Personnel, the KO will notify the Contractor orally, with written confirmation, and request immediate corrective action. This notice, when delivered to the Contractor's representative or SSHO, shall be deemed sufficient notice of noncompliance and that corrective action is required. After receiving this notice, the Contractor shall immediately take corrective action. If the Contractor fails, delays, or refuses to promptly take corrective action, the KO may issue a stop work order for all or part of the services or work until satisfactory corrective action has been taken. Whenever such a stop work order has been issued, the Contractor shall waive all equitable adjustments to the contract related to the stop work ordered issued. The Contractor shall include this requirement in all of its subcontracts and vendor contracts in support of contract safety.</p>
2.10.8	Safety Certification	The Contractor shall submit copies of all the required Federal, local national, and industry Safety Certifications for work performed under this contract per Section F. These certifications shall be kept up to date by the Contractor. The Contractor shall submit new versions of certifications as the old certifications expire. No work, that requires a certification, shall start without a valid and approved certification.
2.10.9	Safety Apparel on Jobsites	The Contractor personnel shall wear appropriate high-visibility safety apparel (garment, vest, or harness of retro-reflective and fluorescent material) meeting ANSI/ISEA 107-2010 requirements. Appropriate garment shall be based on the worker hazards and tasks, complexity of the work environment or background, and vehicular traffic and speed. As a minimum, the Contractor personnel shall wear ANSI/ISEA 107-2010 Class I compliant apparel.
2.10.10	Emergency Medical Treatment	Contractors will arrange for their own emergency medical treatment. The Government has no responsibility to provide emergency medical treatment.
2.11	Environmental Management and Sustainability	The Contractor shall perform work under this contract consistent with the following Environmental Management System (EMS) goals and policy. Goals: <ul style="list-style-type: none"> <li>• Reduce purchase and use of toxic and hazardous materials;</li> </ul>

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		<ul style="list-style-type: none"> <li>• Expand purchase of green products and services; increase recycling;</li> <li>• Reduce energy and water use;</li> <li>• Increase use of alternative fuels and renewable energy;</li> <li>• Integrate green building concepts in major renovations and new construction;</li> <li>• Prevent pollution at the source; and</li> <li>• Continual improvement.</li> </ul> <p>Policy:</p> <ul style="list-style-type: none"> <li>• Protect public health and the environment by being an environmentally responsible member of the community;</li> <li>• Preserve our natural, historic and cultural resources;</li> <li>• Conserve natural resources by reducing what we discard, reusing items, and recycling materials, which includes purchasing products made from recycled materials;</li> <li>• Integrate sound environmental practices into all our operations and business decisions; Integrate environmental protection requirements and pollution prevention initiatives into the early planning, design and procurement of facilities, equipment and material, as well as the planning and implementation of military training activities;</li> <li>• Prevent or minimize pollution at its source as we seek out ways to eliminate or further minimize use of hazardous materials and generation of hazardous waste;</li> <li>• Maintain a sound partnership with regulatory agencies to sustain our compliance with existing and new environmental laws and regulations;</li> <li>• Enhance our program as we develop and implement an Environmental Management System; and</li> <li>• Adhere to this policy, remind one another to do so, and ensure that our entire community knows this is our policy by our actions as well as our words.</li> </ul> <p>The Contractor shall maintain monitoring and measurement information to address the EMS goals and policy and provide the EMS Goals and Policy Measurement Information to the KO when requested. In the event an EMS nonconformance or environmental noncompliance associated with the contracted services, tasks, or actions occurs, the Contractor shall take corrective and/or preventative actions, assume legal and financial liability for the noncompliance and take corrective action immediately to remedy the noncompliance. The Contractor shall ensure that its employees are aware of their roles and responsibilities under the EMS and how these EMS roles and responsibilities affect work performed under the contract.</p>
2.11.1	Water Conservation Plan	The Contractor shall develop, submit and implement a Water Conservation Plan per Section F.
2.11.2	Energy Efficient Products	The Contractor shall use life-cycle cost analysis in making decisions about investments in products, services, construction and other projects to lower Federal Government's costs and reduce energy consumption. The Contractor shall elect lifecycle cost effective Energy Star and other energy-efficient products when acquiring energy-using products. For product groups where Energy Star labels are not yet available, select products that are in upper 25 percent of energy efficiency as designated by the Federal Energy Management Program. Use of high energy consuming

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		tools or equipment is subject to approval by the KO prior to use.
2.11.3	Environmental Protection	The Contractor shall comply with all applicable U.S. and Salvadoran laws, and the regulations and standards listed in OEBGD 4715.5-G. All environmental protection matters shall be coordinated with the CSL Commanding Officer (CO). Inspection of any of the facilities operated by the Contractor may be accomplished by the Activity Environmental Protection Coordinator, or authorized officials on a no-notice basis during Government regular working hours. In the event that a regulatory agency assesses a monetary fine against the Government for violations caused by Contractor negligence, the Contractor shall reimburse the Government for the amount of the fine and other costs. The Contractor shall comply with the instructions of the KO and the COR with respect to avoidance of conditions which create a nuisance or which may be hazardous to the health of military or civilian personnel.
2.11.3.1	Non-Hazardous Waste Disposal	The Contractor shall dispose all wastes in accordance with all applicable El Salvadorian and CSL laws, regulations, standards, and permit requirements.  After it is determined to be non-useable and non-recycable, debris and rubbish resulting from work under this contract shall be disposed of by the Contractor at an off-base location locally approved for disposed items.
2.11.3.2	Hazardous Material Plan	The Hazardous Material Plan shall be included in the Safety Program and shall include provisions to deal with hazardous materials, pursuant to the Contract Clause "FAR 52.223-3, Hazardous Material Identification and Material Safety Data" as well as Navy Hazardous Material Program, hazardous material handling and disposal.  In addition to FAR 52.223-3, the Hazardous Material Plan shall include: <ol style="list-style-type: none"> <li>1. Inventory of hazardous materials to be introduced to -the site with estimated quantities. Hazardous Material shall be stored in accordance with the Navy Hazmat Program. For Emergency Planning and Community Right-to-Know Act (EPCRA) reporting purposes, the inventory with quantities of hazardous materials used must also be submitted upon completion of work. See J-0200000-07 for reporting format.</li> <li>2. Plan for protecting personnel and property during the transport, storage and use of materials.</li> <li>3. Spill Plan - Emergency procedures for spill response and disposal, including a site map with approximate quantities on site at any given time. The site map will be attached to the inventory, showing where the hazardous substances are stored and location of spill kits.</li> <li>4. Safety Data Sheets (SDS) for all required materials. The Contractor shall post Safety Data Sheets (SDS) at the worksite where the products are being used. Should the Government determine that a chemical the Contractor will use needs to be tracked, the Government may direct the Contractor to submit additional information in order to fulfill reporting requirements.</li> <li>5. Approved labeling system to identify contents on all containers</li> </ol>

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		<p>on site.</p> <p>6. Hazardous Material Operations and Emergency Response complying with 29 CFR 1926.65.</p> <p>7. The hazardous material approval process. The Contractor shall receive approval from the KO or COR prior to bringing hazardous material on Government Property or prior to any other use in conjunction with this contract. Allow a minimum of ten (10) working days for processing of the request for use of a hazardous material.</p>
2.11.3.3	Hazardous Waste / Material Disposal	<p>The Contractor shall dispose of all hazardous waste in accordance with the OEBGD 4715.5-G and Salvadorian laws and regulations. No disposal of hazardous waste onboard the installation is allowed.</p> <p>The Contractor shall collect and dispose used hazardous material in accordance with the Used Hazardous Material Management Program contained in the Safety Program. The Government will deposit hazardous waste in appropriate containers at a designated location.</p> <p>Informational Note: Historically, the CSL generated nine 55-gallon drums of used oil and hydraulic fluids, and two hundred pounds of oil and hydraulic fluid cans annually. The Contractor is responsible for any clean up caused by the Contractor's negligence.</p>
2.11.3.4	Hazardous Waste/ Material Use	When using Hazardous Waste or Material, the Contractor shall comply with the Safety Program (when published) and until then with FAR Clause 52.223-3, Hazardous Material Identification and Material Safety Data.
2.11.3.5	Spill Prevention, Containment, and Clean-up	The Contractor shall prevent, contain, clean up, and report all spills on Government property caused by the Contractor, in a manner that complies with applicable El Salvadorian and CSL laws and regulations at no additional cost to the Government.
2.11.3.6	Hazardous Material / Waste Program	<p>The Contractor shall manage the Hazardous Material/Waste Program for the installation per installation instructions. The contractor shall provide a Hazardous Material/Waste plan as indicated in Spec Item 2.11.3.2 and 2.11.3.3, of this Annex. The Contractor shall monitor and inspect all hazardous material and hazardous waste containers and spaces onboard the CSL for compliance. Any items outside of compliance shall be reported to the CSL Commanding Officer.</p> <p>Hazardous materials shall be stored in appropriate containers (as approved by the Contracting Officer) on the CSL and disposed of in accordance with the Safety Program and CSL Standard Operating Procedures (SOP.)</p>
2.11.3.7	Protection of Endangered and Threatened Species (Flora and Fauna)	The Contractor shall not disturb endangered and threatened species and their habitat. The Contractor shall carefully protect in-place and report immediately to the COR endangered and threatened species discovered in the course of work. The Contractor shall stop work in the immediate area of the discovery until directed by the COR to resume work.
2.11.3.8	Noise Control	The Contractor shall comply with all applicable local national and local laws, ordinances, and regulations relative to noise control
2.11.3.9	Salvage	All material and equipment removed or disconnected that is sound and of value shall remain the property of the Government. The Contractor shall deliver this material and equipment at the Contractor's expense to a location as determined by the COR.

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2.11.3.10	Asbestos Containing Material (ACM)	Asbestos containing insulation, flooring, and other building materials may be encountered by the Contractor during the performance of work under this contract, and the Contractor shall remain alert to this possibility. If ACM is encountered or suspected in the performance of work, the Contractor shall avoid removing, sanding, abrading, or disturbing the material. The Contractor shall verbally notify the KO within one hour and follow-up with written ACM Notification within 24 hours.
2.11.4	Sustainable Procurement and Practices	<p>The Contractor shall develop, submit, and implement a Sustainable Procurement and Practices Plan per Section F. This plan shall identify how the Contractor will comply with all applicable Federal and local laws and regulation, including E.O. 13423, E.O. 13514, Installation Energy Management Program and Water Conservation Programs and energy reduction requirements. The plan shall specifically address the following components:</p> <ul style="list-style-type: none"> <li>• Recycled Contents Products</li> <li>• Energy/Water efficiency</li> <li>• Energy Efficient Tools and Equipment</li> <li>• Alternate Fuels and Alternate Fuel Vehicles</li> <li>• Biobased Products</li> <li>• Non-Ozone Depleting Products</li> <li>• Environmental Preferred Products and Services</li> <li>• Low/Non-Toxic and Hazardous Materials</li> </ul> <p>The Contractor shall submit an annual Sustainable Delivery of Services Report per Section F.</p>
2.11.4.1	Environmentally Preferable Products	The Contractor shall procure and use products that are energy-efficient (Energy Star or Federal Energy Management Program (FEMP)-designated), water efficient, bio-based, environmentally preferable ( <i>e.g.</i> , Electronic Product Environmental Assessment Tool (EPEAT)-registered), non-ozone depleting, contain recycled content, or are non-toxic or less toxic alternatives, where such products and services meet performance requirements.
2.11.4.2	Use of Recovered Materials	<p>The Government has an affirmative procurement program to promote the purchase of products containing recovered materials. The intent is to reduce the solid waste stream and conserve natural resources by establishing markets for recycled content products and encouraging manufacturers to produce quality products containing recovered materials. Participate in this program by using, for Environmental Protection Agency (EPA) designated items, recovered materials to the maximum extent practicable without jeopardizing the intended end use of the item. The percentage of recovered materials content levels for use in the performance of this contract will be, at a minimum, the amount recommended in the EPA Comprehensive Procurement Guideline (CPG) Product Index website (<a href="http://www.epa.gov/epawaste/conservetools/cpg/index.htm">http://www.epa.gov/epawaste/conservetools/cpg/index.htm</a>).</p> <p>Use of EPA designated products is not required for products that are either not available within a reasonable period of time, are not available at a reasonable price, are not available from a sufficient number of sources to maintain a satisfactory level of competition, or fail to meet performance standards based on technical verification. EPA designation of products is an on-going process. Listings of EPA designated products containing</p>

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		recovered materials are found in 40 CFR 247. Make recommendation and submit Recovered Material Certification, per Section F, when a product containing recovered materials is equal to or better than the original and could be used for this contract. All changes of products must be accepted by the KO before it is used.
2.11.4.3	Use of Biobased Products	The Contractor shall make maximum use of biobased products in accordance with the FAR Clause 52.223-2 -- AFFIRMATIVE PROCUREMENT OF BIOBASED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS. Information about these products is available at <a href="http://www.usda.gov/biopreferred">http://www.usda.gov/biopreferred</a> .
2.12	Disaster Preparedness	The Contractor shall comply with the installation's contingency response plan. The Contractor shall support the installation contingency response plan as directed by the KO.
2.13	Technical Library	<p>The Government will furnish existing technical library contents. The library includes facility drawings, operation &amp; maintenance manuals, warranties, Government publications, record drawings and other appropriate material. The Contractor personnel shall update the technical library to ensure all data is current, complete, accurate and suitable for intended use. The Contractor shall monitor the use of the library to ensure materials are returned and data integrity is not compromised.</p> <p>The Contractor shall maintain the library until completion or termination of the contract and make the library available for inspection by prospective offerors for successive contracts. The library is the property of the Government and shall be turned over to the COR upon completion or termination of the contract. All O&amp;M procedure, plans, documents, and data / reports developed in the contract are U.S. Government property and shall be retained for use by the Government and Contractor.</p>
2.14	Warranty Management	The Contractor, through its Quality Control Organization, shall report to the COR all defects in workmanship, material, parts, or improper installation by others and covered by a warranty prior to performing repair work. The Contractor shall be responsible for knowing which equipment and components are covered by the original warranty and the warranty duration. The Contractor shall be responsible for maintaining the equipment under warranty and will resolve any warranty issues with the manufacturer or issuer of the warranty for any repairs or replacement. The COR will provide available warranty documents in the Technical Library.
2.15	Public Release of Information	The Contractor and the Contractor's employees shall not release information, photographs, or other documents concerning any aspect of the services relating to this procurement without the prior written approval of the Contracting Officer.
2.16	FPO/U.S. Mail System	<p>All contractor positions filled by U.S. citizens will be allowed FPO privileges for personal mail and correspondence in accordance with DoD postal regulations. The use of the FPO for corporate and contract related mail and shipments will not be authorized. Host Nationals will not be granted any FPO privileges.</p> <ol style="list-style-type: none"> <li>1. Project Manager</li> <li>2. Operations Manager</li> <li>3. LAN Administrator</li> <li>4. Assistant LAN Administrator</li> <li>5. Telecommunications Specialist</li> <li>6. Helpdesk/LAN Technician</li> </ol>

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		7. HBBS administrator
2.17	Recurring Work Procedures	
2.17.1	Notification to the Government for Work Above the Recurring Work Limitations	<p>The Contractor is fully responsible for work up to the Recurring Work limits. Limit of liabilities for recurring work only includes direct labor and/or direct material. The contractor is responsible for all other costs that are not direct labor and direct material. The government will not be responsible for reimbursement of any other associated costs as part of the limit of liability. Recurring Work limits are specified in subsequent annexes or sub-annexes. When work is expected to exceed the Recurring Work limits, the Contractor shall notify the KO within two hours of identification for further direction. The Government may issue a task order in accordance with the Non-Recurring Work portion of the contract detailed below or accomplish the work by means other than this contract.</p> <p>The Contractor shall provide a detailed scope of work and estimate per the Non-recurring Work procedures in Spec Item 2.18 for any task orders resulting from work that exceeded a Recurring Work limit of liability in the contract. The estimate shall include the full scope of Work and clearly show the deductions for the applicable Recurring Work limit of liability. The resultant proposed price shall be for the portion of the work exceeding the Recurring Work limit of liability. Further, the Contractor shall prepare and provide scopes of work and estimates in this manner to the KO when requesting a determination that a Recurring Work limit of liability has or will be exceeded.</p>
2.17.2	Recurring Work Exhibit Line Item Numbers (ELINs)	Recurring work ELINs are provided in J-0200000-08.
2.18	Non-recurring Work	Non-recurring work is identified in each applicable annex or sub-annex. Non-recurring work may consist of Unit Priced Task (UPT) Work (non-negotiated) and Unit Priced Labor (UPL) Work (negotiated). The Contractor shall perform all non-recurring task work as ordered by the KO per Section G and DoD EMALL requirements in Section H. Non-recurring work will consist of Unit Priced Tasks and Unit Priced Labor Work which may be ordered by the Government as separate items or in combinations of items from the Non-recurring Work Exhibit Line Items (ELINs) provided in Section J on an as needed basis.
2.18.1	Unit Priced Labor (UPL) Work (Negotiated)	The Contractor shall perform all UPL work in accordance with the scope and delivery schedule negotiated per each task order. UPL work is defined as non-recurring work that utilizes negotiated labor hours and materials to accomplish a task not required by the recurring work portion of the contract. UPL includes separately priced labor, material, and equipment exhibit line items. The Contractor shall prepare and furnish a detailed cost estimate identifying proposed labor, material, and equipment costs, which upon approval by the KO, becomes the fixed price for the task order.
2.18.1.1	Non-recurring Work Preparation of Proposals	The Contractor shall submit a Non-Recurring work proposal to the KO within two working days following receipt for each potential task order, or within time stated otherwise by the KO, which includes: 1) a complete list of all tasks necessary to perform the required scope of work, 2) the number of direct labor hours to perform each task and 3) the projected quantity and costs of materials and equipment to perform the required scope of work.

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2.18.1.1.1	Labor Requirements	Accepted industry time standards published in R. S. Means cost data, industry organizations, and similar estimating sources shall be used for determining the number of direct labor hours required to complete the scope of work. The total labor cost will be determined by totaling the number of direct labor hours and then multiplying by the UPL amount in the Non-recurring Work Exhibit Line Items (ELINS) provided in Section J.
2.18.1.1.2	Material and Equipment Requirements	Accepted industry and Government material and equipment costs published in R. S. Means cost data, national material supplier catalogues, U.S. Army Corps of Engineers Construction Equipment Ownership and Operating Expense Schedule (EP 1110-1-8), equipment rental catalogues, and similar estimating sources shall be used for determining customary and reasonable costs for the material and equipment estimate. Material costs will be based in catalog prices or the quotes from commercial vendors for the actual cost of materials if not provided in Means. Projected material requirements shall include a list of materials establishing the size, quality, number of units, and unit prices. Pre-expanded bin supplies and materials shall not be included in the list of materials since the cost for these items are to be included in the labor hour unit price. Material prices shall be the lowest price available considering the availability of materials and the time constraints of the job. The direct material price shall include all discounts and rebates for core value and salvage value that accrue to the Contractor and Contractor-furnished warehousing cost. Equipment costs shall include rental and lease costs, ownership costs where Contractor-owned, equipment mobilization, and tools, not priced under the recurring work portion of the contract. If a requirement in the recurring work portion requires specific equipment to perform the work, the contractor may not provide additional costs for the equipment in the non-recurring work portion of the contract.
2.18.1.2	Issuance of Final Task Order	The KO will order unit priced labor by issuing to the Contractor a copy of the approved scope of work and a task order for the work described, in accordance with Section G. Task order completion times will be specified on each task order.
2.18.2	Non-recurring work ELINS	Non-recurring Work ELINS are provided in J-0200000-08.

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide labor, management, supervision, tools, material, and equipment necessary to provide Command, Control, Communications, Computers, and Intelligence Systems (C4I), Anti-Terrorism/Force Protection (AT/FP) Systems and Local Area Network (LAN) Administration and maintenance services for CSL Comalapa Air Base, El Salvador in accordance with the requirements specified herein.
1.1	Concept of Operations	The IT Support and Management includes all labor, management, supervision, tools, materials, supplies, equipment, and transportation required to perform Telecommunication and IT Support and Management. The Contractor shall provide operation and maintenance to support and maintain all Command, Control, Communications, Computers, and Intelligence Systems (C4I), Anti-Terrorism/Force Protection (AT/FP) Systems and equipment associated with the CSL and Local Area Network (LAN) Administration and maintenance services associated with the CSL.

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2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and acronyms are listed in J-0304010-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required for efficient operation of IT support and management services.
2.2.1	Certification, Training, and Licensing	All personnel assigned local system and application management functions shall be certified in accordance with their position per the DoD Directive 8140 “Cyberspace Workforce Management and DoD Directive 8570 “Information Assurance Workforce Improvement Program.” The contractor shall remain in compliance with any updated certifications or changes to this requirement.  The Contractor shall submit proof of all certification, training, and licensing requirements per Section F.
2.2.2	Key Personnel	The Contractor shall comply with the IT personnel requirements stated below. This is the minimum personnel requirement. The contractor shall provide the necessary IT staff in order to perform the requirement in this Annex.  The Contractor shall submit a List of Key Personnel and Qualifications per Section F. The Contractor shall provide any additional information requested by the KO necessary to certify their qualifications.
2.2.2.1	LAN Administrator/ Manager	The Contractor shall provide a LAN Administrator to manage and administer the facilities network to include network server and peripherals, electronic mail server, network architecture, TCPIP, data communications, etc. The LAN Manager shall be a US Citizen and shall possess a Single Scope Background Investigation (SSBI) U.S. Secret level Security Clearance. The Contractor shall provide documentation, satisfactory to the Contracting Officer within 10 days after contract award, to support the LAN Administrator being Microsoft Network Engineer Certified (MCSE 2008 or higher) with the CompTIA Advanced Security Practitioner (CASP) certification or higher; CISCO certified Network Associate; and Defense Information System Agency (DISA) Host Based Security System (HBSS) administrator advanced level (301) qualification. The LAN Administrator shall have a minimum 5 years of LAN server/network experience with the latest Windows technologies. LAN Administrator must possess in depth knowledge of network architectures, topologies and IP protocols; knowledge of Events logs, Windows Scripting, of SNMP, DHCP, DNS/BIND and Unix, AD and Linux, Proxy server, SNORT IDS/IPS, CISCO routers/switches, McAfee HBSS Suite, Symantec Product Suite (such as Backup Exec, Ghost and SMTP Gateway), Firewalls, Web Content filtering Software (e.g. Websense Suite) Surf control filter, log Server (e.g. Log Rhythm SIEM) administration, tumbleweed, Office 2010 and newer products, Adobe Product Suite, Assured Compliance Assessment Solution (ACAS), Active client software, Apple iPhone/Smartphone, Windows Security Update Server (WSUS) photo shop, Windows SMS, Lumos ADT, AtHoc (Crisis Communication Notification) software, and all security software approved by the DoD. LAN Administrator is responsible for requirements/responsibilities provided in Spec Item 3.1 (including all associated spec items) and in J-0304010-02.
2.2.2.2	Assistant LAN Administrator/ Manager	The Contractor shall provide an Assistant LAN Administrator to manage and administer the facilities network to include network server and peripherals, electronic mail server, network architecture, TCPIP, data communications, etc.

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		<p>The Assistant LAN Administrator shall be a US Citizen and shall possess a SSBI U.S. Secret level Security Clearance. The Contractor shall provide documentation, satisfactory to the KO within ten (10) days after contract award, to support the Assistant LAN Administrator being Microsoft Network Engineer Certified (MCSE 2008 or higher) with the CompTIA Advanced Security Practitioner (CASP) certification or higher; CISCO certified Network Associate; and DISA HBSS basic level (201) qualification. Assistant LAN Administrator shall have a minimum 5 years of LAN server/network experience with the latest Windows technologies. LAN Administrator Assistant shall possess same technical requirements as LAN Administrator to operate LAN systems. Assistant LAN Administrator must possess in depth knowledge of network architectures, topologies and IP protocols; knowledge of Events logs, Windows Scripting, SNMP, DHCP, DNS/BIND, AD and Linux, Proxy server, SNORT IDS/IPS, CISCO routers/switches, McAfee HBSS Suite, Symantec Product Suite (such as Backup Exec, Ghost and SMTP Gateway), Firewalls, Web Content filtering Software (e.g. Websense Suite), Surf control filter, Log Server (e.g. Log Rhythm SIEM) administration, Tumbleweed, Office 2010 Products and newer, Adobe Product Suite, Assured Compliance Assessment Solution (ACAS), Active client software, Apple iPhone/Smartphone, Windows Security Update Server (WSUS), Windows SMS, Lumos ADT, AtHoc (Crisis Communication Notification) software, and all security software approved by the DoD. In addition to assisting the LAN Administrator, the Assistant LAN Administrator is responsible for requirements/responsibilities provided in Spec Item 3.1 and in J-0304010-02</p>
2.2.2.3	Helpdesk/LAN Technician	<p>The Contractor shall provide a Helpdesk/LAN Technician who has relevant experience at a comparable level of responsibility in projects of similar size, scope and complexity. The Helpdesk/LAN Technician shall possess a SSBI U.S. Secret level Security Clearance. The Contractor shall provide documentation, satisfactory to the KO within ten (10) days after contract award for certification as a Windows 7 Microsoft Certified Professional (MCP) or higher with the CompTIA Security+ certification or higher. In addition to supporting LAN Manager and Assistant LAN Manager, the Helpdesk/LAN Technician is responsible for requirements/responsibilities provided in Spec Item 3.1.3 and in J-0304010-02:</p>
2.2.2.4	Telecommunication Specialist	<p>The Contractor shall provide a Telecommunications Specialist who shall be responsible for all Telecommunication, access control, and perimeter surveillance equipment, and management, including daily system operation and maintenance of satellite, radio and telephone equipment associated with the CSL operations center. The Telecommunication Specialist shall have relevant experience at a comparable level of responsibility in projects of similar size, scope and complexity and at least 3 years of experience. Telecommunications Specialist shall be a US Citizen and shall have a SSBI U.S. Secret level Security Clearance. The Telecommunication specialist shall act as the CSL's primary EKMS local element user and EKMS clerk/accountant. The telecommunication specialist shall complete required Electronic Key Management System (EKMS) training and personnel qualification standards (NAVEDTRA 43462). The Telecommunication Specialist shall possess in-depth knowledge of EKMS and Communications Security (COMSEC) regulations and procedures., DSN telephones, secure terminal equipment (STE), public switched telephone network (PSTN), Integrated Services Digital Network (ISDN), Voice-Over-Internet-Protocol (VOIP) systems, Video Conferencing equipment, Satellite equipment, radio antennas and equipment, encryption systems, and security camera systems, and fiber optic distribution systems. Due to the requirement for</p>

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		24/7 telecommunication operations, the Telecommunication Specialist may be recalled after hours. The Telecommunication Specialist is responsible for requirements/responsibilities provided in Spec Item 3.2 and in J-0304010-03:
2.2.2.5	Host Based Security System (HBSS) Administrator	<p>The contractor shall provide a HBSS Administrator who shall be responsible for all HBSS operation, system administration, upkeep, maintenance, engineering services, reporting and management to ensure secure, reliable, and uninterrupted availability of CSL Comalapa IT systems.</p> <p>The HBSS administrator shall be a US citizen and shall have a SSBI U.S. Secret level security clearance.</p> <p>Qualifications:</p> <ul style="list-style-type: none"> <li>- The HBSS administrator shall have three (3) plus years of related technical experience in the IT field.</li> <li>- Shall be certified with Defense Information System Agency (DISA) Host Based Security System (HBSS) administrator advanced level ePO5.1 (301) qualification.</li> <li>- Possess CompTIA Security+ or an equivalent DoD 8570 IAT II baseline certification.</li> <li>- Possess a Certified Information Systems Security Professional (CISSP) certification.</li> <li>- Qualified as a Red Hat Certified System Administrator (RHCSA)</li> <li>- Specific experience and in-depth knowledge with McAfee ePolicy Orchestrator (ePO) Server.</li> <li>- Hands on experience deploying and troubleshooting HBSS products (e.g. HIPS, VSE and DLP).</li> <li>- Knowledge and experience in working with the McAfee Host Intrusion Prevention System, McAfee Data Loss Prevention Endpoint, and McAfee product policy tuning.</li> <li>- Knowledge and experience in working with Assured Compliance Assessment Solution (ACAS)</li> <li>- Knowledge and experience with Continuous Monitoring and Risk Scoring (CMRS)</li> <li>- Solid understanding of Microsoft operating systems and networking.</li> <li>- Understanding of Linux/Unix operating system.</li> </ul> <p>Primary Responsibilities:</p> <ul style="list-style-type: none"> <li>- Provide system administration and maintain operations of HBSS servers.</li> <li>- Implement HBSS migration/compliance strategy.</li> <li>- Troubleshoot HBSS product issues and outages.</li> <li>- Administer ePO tree structure management.</li> <li>- Administer policy catalog management</li> <li>- Coordinate ASI details and planning as needed.</li> <li>- Maintain system patches, O/S, SQL, and HBSS STIG compliance.</li> <li>- Resolve ePO server (O/S, ePO, or SQL) issues.</li> <li>- Maintain the ePO server (automated tasks, task scheduler, database maintenance tasks, etc.).</li> <li>- HBSS Administrator is responsible for requirements/responsibilities provided in Spec Item 3.1.6 and assisting the LAN Administrator with duties in Spec Item 3.1.</li> </ul>
2.3	Special Requirements	
2.3.1	Security Clearance	Contractor personnel shall obtain SSBI U.S. Secret clearances. The Contractor

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	Requirements	shall furnish the information required on the Security Classification Specification, Form DD254, to process required clearance. The Contractor shall complete and provide all necessary personnel security forms to Security Management prior to being employed and provide other information as required by the Defense Security Service Operations Center-Columbus (DSS OCC) and Office of Personnel Management (OPM) Investigations for the purpose of initiating personnel clearance requests.
2.3.2	Non-Disclosure	The Contractor shall not disclose, or cause to be disseminated, any information concerning the installation's IT infrastructures, telecommunications, C4I systems, networks, systems, applications, files and data unless explicit written approval is provided by the Commander of the CSL.
2.4	References and Technical Documents	References and Technical Documents are listed in J-0304010-04.

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	Recurring Work	The Contractor shall provide Telecommunications and IT support and management services to ensure requirements are met through effective utilization of local area network, telecommunication systems, enterprise applications, and local systems and applications in a secure environment with minimal interruptions.	<p>The Contractor shall comply with applicable DoD and other References and Technical Documents listed in J-0304010-04.</p> <p>The Contractor shall provide daily system operation and maintenance to support and maintain all C4I and AT/FP systems and equipment associated with the CSL and LAN System and Management work associated with the CSL. It is not the government's intent to list all minor peripheral C4I equipment.</p>	Telecommunication and IT support and management services are performed as specified.
3.1	Local Area Network (LAN) System and Management	The Contractor shall provide LAN system and management services for both classified and unclassified systems to ensure unique computing requirements are met and systems and applications are available.	<p>Current inventory of Local Area Network systems is provided in J-0304010-05.</p> <p>The Contractor shall support systems including, but not limited to, computers, printers, scanners, and other peripheral equipment.</p> <p>The Contractor shall support applications being executed on local systems including, but not limited to, Commercial Off-the Shelf (COTS) applications and custom-developed local applications to meet unique local computing requirements.</p> <p>Ensure the CSL unclassified and classified networks, servers, and associated equipment remain within DoD Cybersecurity guidelines and certifications.</p> <p>Ensure Information Assurance Vulnerability Management (IAVM) compliance.</p> <p>Document Network problems and resolutions for future reference.</p>	Local systems and applications are provided for all computing requirements.

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			<p>Maintain the server (automated tasks, task scheduler, database maintenance tasks, etc.)</p> <p>Assist in all inspections and compliance reviews.</p> <p>Create and Maintain user accounts.</p> <p>Review and make recommendations for existing server configurations.</p> <p>Make recommendations and coordinate on procurement of C4I equipment upgrades.</p> <p>Provide web page development and maintenance</p> <p>Attend weekly coordination meetings.</p> <p>LAN personnel duties, responsibilities and other LAN System and Management requirements are provided in J-0304010-03.</p>	
3.1.1	System and Application Installation	The Contractor shall install local systems and applications in a timely manner to ensure they properly operate.	<p>The Contractor shall install procured local systems and applications, and perform all necessary system configuration and hardware and software integration services.</p> <p>The Contractor shall perform all necessary post-installation testing to verify proper configuration and integration have been achieved to meet local computing needs.</p>	<p>Procured systems and applications function as intended.</p> <p>Systems and applications are installed within two working days following receipt of request.</p>
3.1.2	System and Application Maintenance and Repairs	The Contractor shall perform maintenance and repairs to ensure local systems and applications operate properly and interruptions are	The Contractor shall perform all necessary maintenance including troubleshooting, system configuration updates, and installation of applicable software updates and patches.	<p>Systems and applications are maintained and updated to function as intended.</p> <p>Systems are operable at all times.</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
		minimized.	<p>The Contractor shall provide 72 hours advance notice, including estimated downtime, to client organizations prior to performing scheduled system maintenance that would interrupt the availability of systems or applications.</p> <p>The Contractor is responsible for all maintenance and repairs for the systems.</p> <p>The contractor shall repair on a component level.</p>	<p>When a problem or a need for repair is identified for any LAN Application, System or equipment, the Contractor shall respond within 15 minutes and complete the repair within 24 hours</p> <p>When repair is complete the facility, system, or equipment does not present any hazard or danger to personnel.</p>
3.1.3	Help Desk Operation	The Contractor shall operate a help desk to ensure operational issues of local systems and applications are responded to and properly resolved in a timely manner.	<p>The Contractor shall assist individual users to resolve local system and application operational related issues that include, but are not limited to, hardware and software related issues, system connections, and system configurations.</p> <p>The Contractor shall resolve all operational issues in a manner that would cause minimal interruptions to the availability of local systems and applications.</p> <p>Perform preventive maintenance, general maintenance tasks, troubleshooting, and repair on computers and peripheral equipment.</p> <p>Update basic computer hardware and software installations.</p> <p>Provide proper escalation of issues to DISA when required.</p> <p>Keep users apprised of progress toward resolution of trouble ticket.</p> <p>Maintain records on calls received, customers supported</p>	<p>Assistance requests are responded to within 15 minutes after being notified.</p> <p>Computers and related devices interact seamlessly with diverse systems including associated validation systems, file servers, email servers, computer conferencing systems, application servers, and administrative systems.</p> <p>Maintain trouble tickets to an acceptable level.</p> <p>Overall customer satisfaction.</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>and trouble tickets completed.</p> <p>Maintain trend analysis on trouble tickets.</p> <p>Assist the user in the general operation of the LAN and workstations as well as in the use of various software applications.</p> <p>Provide assistance with software including Microsoft Office applications to troubleshoot user's everyday problems, such as printing.</p> <p>Provide printer, multifunction device and scanner support.</p> <p>Assist LAN manager with STIGS.</p> <p>Relocate and move C4I equipment per government's direction.</p>	
3.1.4	LAN System Inventory	The Contractor shall perform and maintain semi-annual and annual inventory of LAN hardware and software to ensure all systems are current and in place at the correct locations.	Inventory shall be performed and maintained on a semi-annual and annual basis.	All LAN hardware and software are inventoried on a semi-annual and annual basis.
3.1.5	License Administration	The Contractor shall manage and maintain all application/site licenses to ensure license reviews are completed in a timely manner and licenses are utilized appropriately.	<p>The Contractor shall conduct annual license reviews of all applications' usage and corresponding terms in the licensing agreements to identify license deficiencies and excesses based upon the existing license allocation to each client organization.</p> <p>The Contractor shall submit a License Review Report listing all identified license deficiencies and excesses per Section F.</p> <p>The Contractor shall track departing and new application</p>	All licensing deficiencies and agreement violations are reported.

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>users and report all potential licensing deficiencies to client organizations as they occur.</p> <p>The Contractor shall report all licensing agreement violations to KO immediately upon discovery.</p>	
3.1.6	HBSS Administration	The Contractor shall perform HBSS operation, system administration, upkeep, maintenance, engineering services, reporting and management to ensure secure, reliable, and uninterrupted availability of CSL Comalapa IT systems.	<p>Provide system administration and maintain operations of HBSS servers.</p> <p>Implement HBSS migration/compliance strategy.</p> <p>Troubleshoot HBSS product issues and outages.</p> <p>Administer ePolicy tree structure management.</p> <p>Administer policy catalog management.</p> <p>Maintain system patches, O/S, SQL and HBSS STIG compliance.</p> <p>Ensure compliance with Continuous Monitoring and Risk Scoring (CMRS).</p> <p>Ensure McAfee HBSS suite is installed and configured properly to report to CMRS.</p> <p>Resolve server (O/S, policy, SQL) issues.</p>	<p>Compliance with CMRS reporting.</p> <p>Uninterrupted IT service.</p> <p>HBSS in full compliance with governing directives.</p> <p>STIGS are completed within allowed timeframe.</p>
3.2	Command, Control, Communications, Computers, and Intelligence (C4I) and Anti-Terrorism/Force Protection (AT/FP) System	The Contractor shall provide operations, maintenance and repairs to C4I and AT/FP systems and equipment associated with the CSL to ensure all systems are operable at all times.	<p>The work shall include daily system operation and maintenance to support and maintain all C4I and AT/FP systems and equipment associated with the CSL and ensure 24/7 operability.</p> <p>Listing of C4I and AT/FP Equipment is found in J-0304010-06. It is not the intent of this contract to list every single minor component</p>	<p>Maintenance is performed in accordance with the manufacturer's recommendations and the Contractor's schedule.</p> <p>Systems are operable at all times.</p> <p>When a problem or a need for repair is</p>

<b>0304010 – IT Support and Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>under the maintenance for this section.</p> <p>The contractor shall operate, maintain, account for training (as necessary) all personnel on the equipment and systems..</p> <p>The Contractor shall submit a maintenance program plan and schedule per Section F.</p> <p>The Contractor is fully responsible for all maintenance and repairs for the systems.</p> <p>Perform administrative duties related to telecommunication and CCTV systems.</p> <p>Report the status of all telecommunication and security closed-circuit television (CCTV) systems on a daily basis.</p> <p>Perform preventive maintenance, maintenance tasks, troubleshooting, diagnose, and repair on telecommunications equipment and security camera system.</p> <p>Perform the duties of the EKMS local element user and EKMS clerk per EKMS 1B.</p> <p>Schedule, track and complete EKMS required inspections.</p> <p>Ensure CSL compliance with DoD EKMS instructions and guidance.</p> <p>Properly account for, store, issue, inventory, destroy and safeguard COMSEC material provided to them as well as and generate and retain required accounting documentation (e.g., LCI and</p>	<p>identified for any C4I system or equipment, the Contractor shall respond within 30 minutes and complete the repair within 24 hours.</p> <p>When repair is complete the facility, system, or equipment does not present any hazard or danger to personnel.</p> <p>EKMS and COMSEC is kept in compliance with instructions:</p> <p>EKMS 1B “EKMS Policy and Procedures for Navy Electronic Key Management System Tiers 2 &amp; 3”</p> <p>EKMS 3C “EKMS inspection manual”</p> <p>EKMS-3D “Communications Security (COMSEC) material Central Office of Record Audit Manual”</p>

<b>0304010 – IT Support and Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>local destruction records).</p> <p>Facilitate and conduct EKMS and COMSEC training.</p> <p>Reprogramming of telephones.</p> <p>Set-up and maintenance of all telecommunication, audio visual and video teleconferencing equipment located within the CSL.</p> <p>Ensure encryption for all telecommunication and radio systems is operating properly and updated as scheduled. Conduct monthly hand-held radio check and check the operation of repeater system. Coordinate any maintenance required.</p> <p>Telecommunication personnel duties, responsibilities and other C4I and AT/FP requirements are provided in J-0304010-03.</p>	

<b>0304010 – IT Support and Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-Recurring Work	Non-recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to non-recurring work ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for non-recurring work will be the same as those in Spec Item 3 where applicable.	

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<b>0401000 – Force Protection</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide labor, management, supervision, tools, material, and equipment required to perform Force Protection at CSL Comalapa, Comalapa Air Base, El Salvador.
1.1	Concept of Operations	The intent of 0401000 Force Protection is to specify the requirements for entry control and dispatching services.

<b>0401000 – Force Protection</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-0401000-01.
2.2	Personnel	<p>The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required to efficiently provide Force Protection operations.</p> <p>The Contractor shall furnish sufficient personnel to perform all work specified within the contract. All personnel employed by the Contractor shall be experienced in their respective profession.</p> <p>Contractor employees shall conduct themselves in a proper, efficient, courteous and businesslike manner.</p> <p>The Contractor shall remove from the site any individual whose continued employment is deemed by the Contracting Officer to be contrary to the public interest or inconsistent with the best interest of National Security.</p>
2.2.1	Required Personnel	<p>The Contractor's personnel represent the Government and shall present a professional image at all times.</p> <p>All personnel assigned to the Security Dispatcher and Entry Control Point positions shall speak English and Spanish. The personnel shall be able to read and understand (in both English and Spanish) printed regulations, detailed written orders, operating procedures, and training instructions and material.</p> <p>The contractor must provide the AT/FP Officer with written verification that <u>background investigations have completed on all personnel per Section F.</u></p>
2.2.1.1	Security Dispatchers	<p>The Contractor shall provide Security Dispatchers for a fixed post in the Electronic Surveillance Room 109. The post shall be manned 7 days a week/24 hours a day, the post shall be continually manned and at no time shall they be left unmanned. A supervisor or another military guard counterpart may temporarily relieve the assigned guard for bathroom breaks, rest breaks or meal times. Security Dispatchers shall act as the central point of contact for all security operations and dispatch personnel to respond security matters as appropriate. Security dispatchers shall be responsible for all requirements identified in/under Spec Item 3.2. Each security dispatcher daily work hours shall be limited to no more than 12 hours per day, with 10 hours between shifts.</p>
2.2.1.2	Entry Control Point (ECP) Personnel	<p>The Contractor shall provide entry control point (ECP) personnel to perform the requirements in Spec Item 3.1. The ECP post shall be manned 7 days a week/24 hours a day, the post shall be continually manned and at no time shall the post be left unmanned. The post shall be continually manned and at no time shall they be left unmanned during. A supervisor or another military guard counterpart may temporarily relieve the assigned guard for bathroom breaks, rest breaks or meal times. The ECP personnel shall act as the central point of contact for entry control procedures and operations to the CSL compound. Each ECP personnel daily work hours shall be limited to no more than 12 hours per day, with 10 hours between shifts.</p>
2.2.2	Employment Suitability and Qualifications	<p>All assigned Contractor personnel shall meet the following suitability criteria:</p> <ul style="list-style-type: none"> <li>• Prior to assignment to the Contractor's guard force, an individual shall meet</li> </ul>

<b>0401000 – Force Protection</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<p>the following suitability criteria.</p> <ul style="list-style-type: none"> <li>• Be 21 years of age or older, or be an honorable discharged veteran.</li> <li>• Shall have a minimum of two (2) years of security guard experience.</li> </ul>
2.2.3	Training Requirements	<p><u>Initial Training.</u> All security force personnel shall receive training within 30 days prior to employment. The contractor shall provide training in the following areas:</p> <ul style="list-style-type: none"> <li>• Standards of conduct</li> <li>• Area familiarization</li> <li>• Access control procedures <ul style="list-style-type: none"> <li>• CCTV operation</li> </ul> </li> <li>• Security Drill procedures</li> <li>• Force protection conditions</li> <li>• Communication procedures</li> <li>• Disaster and emergency procedures</li> </ul> <p>The CSL’s Security officer must verify that all training is within standards and in accordance with the CSL’s SOPs and instructions and sign off on all qualifications.</p> <p><u>Refresher Training.</u> All security force personnel shall receive annual refresher training.</p> <p><u>Documentation.</u> The contractor shall provide all documentation for all training to the AT/FP Officer within five (5) days of completion of training. The contractor shall maintain documentation for the duration of the contract.</p> <p>If the Contracting Officer determines Contractor employees do not possess the required training and qualifications, or if employees fail to successfully complete annual re-qualification, the COR will direct the Contractor to immediately remove such employees from duty and provide qualified replacements at no additional cost to the Government. If the Contractor fails to provide such replacements, the Government may exercise one of its options under the “consequences of Contractor’s failure to perform required services” clause Section E, or may exercise other options available through other provisions of the contract.</p>
2.3	Special Requirements	
2.3.1	Standard Operating Procedures (SOP)	<p>The Contractor shall comply with the Standard Operating Procedures (SOP), instructions, and directives. Due to the sensitive nature of SOPs, they will not be made available to the Contractor until after the award of the contract. A detailed review of the SOP shall be provided as part of each employee’s initial training, and each time the SOP is modified. No employee shall be assigned to duty unless he/she is thoroughly knowledgeable of and understands the SOP. The SOP may be modified periodically in accordance with the FAR Clause 52.243-1 - Changes-Fixed Price, to reflect required changes in the Government’s policies and procedures.</p>
2.3.2	Standards of Conduct	<p>The Contractor shall maintain satisfactory standards of employee competency, conduct, appearance, and integrity and for taking such disciplinary action against his/her employees as may be necessary. Each Contractor employee is expected to adhere to standards of conduct that reflect credit on themselves, their employer, the U.S. Navy, and the Federal Government. The Government reserves the right to direct the Contractor to remove an employee from the work site for failure to comply with the standards of conduct. The Contractor shall initiate immediate</p>

<b>0401000 – Force Protection</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		action to replace such an employee to maintain continuity of services at no additional cost to the Government.
2.3.2.1	Appearance	The Government requires a favorable image and considers it to be a major asset of a protective force. The employee's attitude, courtesy, and job knowledge are influential in creating favorable image. However, most people form an opinion by appearance of the uniformed employees.
2.3.2.2	Neglect of Duties	Neglect of Duties shall not be condoned. This includes sleeping on duty, unreasonable delays or failures to carry out assigned tasks, conducting personal affairs during duty hours, and refusing to render assistance or cooperate in upholding the integrity of the work site security.
2.3.2.3	Disorderly Conduct	Disorderly Conduct, use of abusive or offensive language, quarreling, intimidation by words, actions, or fighting shall not be condoned. Also included is participation in disruptive activities which interfere with normal and efficient Government operations.
2.3.2.4	Intoxicants	The Contractor shall not allow any employee (while on duty) to possess, sell, consume, or be under influence of intoxicants, drugs, or substances that produce similar effects.
2.3.2.5	Criminal Actions	Contractor employees may be subject to criminal actions allowed by law in certain circumstances. These include, but are not limited to, the following: <ul style="list-style-type: none"> <li>• Falsification or unlawful concealment, removal, mutilation, or destruction of any official documents or records or concealment of material facts by willful omission from official documents or records.</li> <li>• Unauthorized use of Government property, theft, vandalism, or immoral conduct.</li> <li>• Unethical or improper use of official authority or credentials.</li> <li>• Security violations.</li> </ul>
2.4	References and Technical Documents	References and Technical Documents are listed in J-0401000-02.

<b>0401000 – Force Protection</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	Recurring Work	The Contractor shall provide force protection operations to ensure security and safety for personnel, property, facilities, and assets.	<p>The Contractor shall comply with requirements identified herein and within the SOP.</p> <p>Total watchstanding labor hours are the same for each FPCON.</p>	<p>Security operations are performed per SOPs and Post Orders.</p> <p>Personnel, property, facilities, and assets are safe and secure.</p>
3.1	Entry Control Point Services	The Contractor shall provide entry control point services to ensure unauthorized personnel, property, equipment, or vehicles are deterred and denied CSL compound ingress and egress.	<p>The Contractor shall report unauthorized personnel, property, or vehicles from entering into the CSL compound.</p> <p>Entry Control Point Personnel are separate from dispatching services personnel, but are required to be cross-trained and certified in performing dispatching services.</p> <p>The Contractor shall open and close gate(s) and building(s) within two minutes in response to an unauthorized request at any time.</p> <p>The contractor shall provide entry control point personnel to perform the following duties:</p> <ol style="list-style-type: none"> <li>1. Monitor access points, gates, and entrances to the CSL via the CSL CCTV system.</li> <li>2. Perform access control duties at the Admin Building's primary entry point via the electronic door-locking device.</li> <li>3. Perform access control duties for the installations Ground Support Equipment Gate via the electronic door-locking device.</li> <li>4. Issue temporary security badges to authorized personnel visiting the CSL facilities, and record required information. The contractor shall collect the</li> </ol>	<p>All unauthorized personnel, property or vehicles are reported and denied entry into the CSL compound.</p> <p>Temporary badges are issued immediately upon collection of proper information for temporary personnel.</p> <p>Entry Control Point personnel perform all duties as required.</p> <p>Designated buildings are checked as specified.</p> <p>Buildings found unsecured are reported to dispatch within two minutes of discovery.</p>

<b>0401000 – Force Protection</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>proper personnel information (per the SOP) prior to issuing badges.</p> <p>5. Maintain a visitor entry log.</p> <p>6. Provide customer service for any visitors to the CSL Complex.</p> <p>7. Contractor shall conduct scheduled and unscheduled physical and visual inspections of designated buildings per Post Orders and SOPs</p>	
3.2	Dispatching Services	The Contractor shall provide dispatching service for security operations to ensure calls are received, responded to, logged, and notifications completed in a timely manner.	<p>The Contractor shall receive calls, monitor systems and radio transmissions, perform required notifications, record all dispatch activity, and support field operations. The Contractor shall maintain sufficient staff to support operations 24 hours a day, seven days a week and meet response requirements. Dispatch logs shall be immediately accessible to the Government at all times. The security dispatcher is required to perform the requirements for dispatching services. Dispatch logs shall be immediately accessible to the Government at all times.</p> <p>The Contractor shall provide proper documentation and reports of all incidents and investigations.</p> <p>The Contractor shall report the damage, pilferage, removal, secreting, misappropriation, misuse, larceny, theft, or other improper or unlawful threats to, or disposition of, Government or personal property or acts of espionage, sabotage, or wrongful destruction within the</p>	<p>Dispatch services are performed, responded to, and completed within the specified time.</p> <p>Chain of Command and interagency notifications are completed as required.</p> <p>Proper documentation and reports of all incidents and investigations are provided upon request.</p> <p>Dispatch logs immediately accessible by the Government.</p>

<b>0401000 – Force Protection</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>designated area(s).</p> <p>The Contractor shall assist in the prevention of spread of fires, explosions, collapses, and other catastrophes. In such an event, the Contractor shall summon appropriate response forces and the notify Government personnel as identified in the SOP, assist in minimizing in the effects thereof, and assist in restoring the area to a safe condition.</p> <p>In the event of the commission of crimes against persons, the Contractor shall summon appropriate response forces, and assist those response forces as required.</p> <p>The Contractor shall provide proper documentation and reports of all incidents and investigations.</p> <p>The Contractor shall receive, receipt, and secure prohibited personal property as well as lost and found articles pending transfer to appropriate authorities for disposition.</p> <p>The Contractor shall provide access for visitors or material when required.</p>	
3.2.1	Alarm and Detection Systems Monitoring	The Contractor shall monitor alarm and detection systems to ensure the appropriate emergency response is dispatched to all received alarms in a timely manner.	<p>The Contractor shall monitor alarm and detection systems per Post Orders and SOPs.</p> <p>The Contractor shall monitor fire, security/intrusion detection systems(IDS), and industrial alarms located in the Electronic Surveillance Room in Room 109.</p> <p>The Contractor shall notify the Salvadoran Centro Operacional Aereo Tactical (COAT) upon security alarm annunciation</p>	The appropriate emergency response for alarms received by the dispatcher is dispatched within 45 seconds of receipt.

<b>0401000 – Force Protection</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3.2.2	Video Surveillance Equipment Monitoring	The Contractor shall monitor video surveillance equipment for security breaches and criminal or suspicious activities to ensure the appropriate emergency response is dispatched in a timely manner.	<p>The Contractor shall maintain constant surveillance of all areas monitored by the CSL CCTV system to ensure all paces, structures and properties are properly secure per Post Orders and SOPs. Camera monitors shall not perform any other duties while on shift to monitor, they will report to Security Personnel.</p> <p>The Contractor shall report any violations of CSL regulations.</p>	The appropriate emergency response for all observed security breaches and criminal or suspicious activities are dispatched within 45 seconds of discovery.
3.2.3	Radio Communications	The Contractor shall monitor and acknowledge radio traffic and effect the appropriate action to ensure accurate communication of information between appropriate parties and adequate records of activity are maintained.	<p>The Contractor shall provide radio communications per Post Orders and SOPs.</p> <p>The Contractor shall monitor radio traffic on Motorola UHF Pro 7150 Radio system and maintain communication with CSL personnel on duty.</p> <p>Radio communications are acknowledged when the Contractor communicates receipt of transmitted information back to the appropriate party.</p>	<p>Appropriate first responders are dispatched within one minute of receipt of emergency calls and within five minutes of receipt of non-emergency calls.</p> <p>Radio communications shall be acknowledged within 15 seconds of receipt.</p> <p>There are no more than two occurrences of failing to communicate accurate information per month.</p> <p>There are no more than two occurrences of failing to record adequate information per month.</p>
3.2.4	Notification	The Contractor shall notify appropriate command elements of emergency response information to ensure the chain of command maintains operational and situational awareness.	<p>The Contractor shall provide appropriate notification per Post Orders and SOPs.</p> <p>In the event of the commission of crimes against persons, the Contractor shall summon appropriate response forces, and assist those response forces as required.</p> <p>The contractor shall provide notification of all aircraft arriving and departing from the CSL within 5 minutes of arrival or departure.</p>	<p>Notifications are made in accordance with the SOPs.</p> <p>There is no more than one occurrence of failing to meet the SOP standards per month.</p>

<b>0401000 – Force Protection</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-Recurring Work	Non-recurring work may be ordered utilizing the DoD EMALL in accordance with Section H or on a task order in accordance with the procedures for issuing orders clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-recurring ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for Non-recurring work will be the same as those in Spec Item 3 where applicable.	

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3.2.1	Ramp Sweeping
4	Non-Recurring Work

<b>0501050 – Airfield Facilities</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform services in support of airfield facilities at CSL Comalapa, Comalapa Air Base, El Salvador.
1.1	Concept of Operations	<p>The intent of 0501050 Airfield Facilities is to specify the requirements to perform airfield operations and ramp pavement sweeping services. The following services are not included in this Template:</p> <ul style="list-style-type: none"> <li>• Repair and sustainment of airfield lighting systems is included in the 1502000 Facility Investment.</li> <li>• Repair and sustainment of Ramp and Taxiways is included in the 1502000 Facility Investment.</li> </ul>

<b>0501050 – Airfield Facilities</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and acronyms are listed in J-0501050-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required for efficient operation, maintenance and repair in support of airfield facilities services.
2.2.1	Key Personnel	The Contractor shall submit a List of Key Personnel and Qualifications per Section F. The Contractor shall provide any additional information requested by the KO necessary to certify their qualifications.
2.2.1.1	Operations Manager	<p>The Contractor shall provide an Operations Manager with a background in U.S. Military aviation and airfield operations and support. The Operations Manager shall hold a DOD Secret Security Clearance. This position requires the ability to speak, read and write Spanish and English fluently. The personnel shall be able to read and understand (in both English and Spanish) printed regulations, detailed written orders, operating procedures, and training instructions and material.</p> <p>The Contractor shall provide an Operations Manager will have direct control and supervision of the contract requirements for Airfield services specified herein. The Operations Manager will work out of the CSL Operations Center. Services shall include but are not limited to the following:</p> <ul style="list-style-type: none"> <li>• Oversee day to day flight operations support of airfield activities.</li> <li>• Utilize the Aircraft Personnel and Clearance System (APACS) to route and approve clearance requests for the departures and arrivals of aircraft from/to the CSL to the Commanding Officer.</li> <li>• Manage and Implement airfield safety procedures to ensure a safe operating environment for personnel and aircraft.</li> <li>• Assist in responding to airfield ramp and aircraft emergencies.</li> <li>• Coordinate, monitor, and track the arrival, parking, refueling, loading, and departure of all aircraft.</li> <li>• Ensure proper operating manuals for each different aircraft types are available to the air marshals and airfield fleet services prior to the aircraft arriving.</li> <li>• Provide aircrews with information and services needed for airfield management and flight planning.</li> <li>• Liaison with military personnel for travel clearances.</li> <li>• Assist CSL staff with OPS center space management.</li> <li>• Liaison with all detachment operations personnel, detachment OICs, Mobile Patrol Recon detachments, and other agency detachment watch officers.</li> <li>• Keep daily and monthly Flight Operations Board.</li> <li>• Keep documentation of future detachment/aircraft arrivals.</li> <li>• Work with Telecommunication Specialist to ensure all C4I equipment is operational.</li> <li>• POC for all service calls relating to the OPS center, Ramp, and Airfield.</li> <li>• Manage and maintain the FOD prevention program.</li> <li>• Manage aircraft fleet services.</li> </ul>

<b>0501050 – Airfield Facilities</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<ul style="list-style-type: none"> <li>• Coordinate with Airport Fire protection services for aviation and related CSL facilities in accordance with International Civil Aviation Organization (ICAO) guidelines.</li> <li>• Provide liaison with CEPA for taxiway closures and taxiway lights.</li> <li>• Build up daily unclassified flights schedules and deliver to El Salvadoran Air Force COAT before the first mission of the day.</li> <li>• Provide flight charts and maintain flight data library through the Defense Automated Distribution Mapping System (DADMS).</li> </ul>
2.2.2	Required Personnel	<p>The Contractor's personnel represent the Government and shall present a professional image at all times.</p> <p>All personnel assigned to the Air Marshall positions shall speak English and Spanish. The personnel shall be able to read and understand (in both English and Spanish) printed regulations, detailed written orders, operating procedures, and training instructions and material. The air marshals shall be trained to perform direction of fleet services per FAA and U.S. Navy standards.</p>
2.2.2.1	Air Marshals	The Contractor shall provide air marshal personnel. Air marshals shall provide 7 days a week/24 hours a day services. Each air marshal daily work hours shall be limited to no more than 14 hours per day, with a minimum of 10 hours between shifts.
2.3	Special Requirements	
2.3.1	Airfield Safety	The Contractor shall comply with all safety included in References and Technical Documents listed in J-0501050-02 and Annex 2. All personnel working on airfield facilities shall use required Personal Protective Equipment (PPE).
2.4	References and Technical Documents	References and Technical Documents are listed in J-0501050-02.

<b>0501050 – Airfield Facilities</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	Recurring Work	The Contractor shall provide airfield facilities services to ensure aircraft are supported in a proper, safe, and timely manner.	The Contractor shall provide flexible Airfield Services responsive to CSL mission requirements on a 24 hour basis. The contractor must have the ability to support at least four (4) aircraft simultaneously of any combination.	<p>Aircraft arrivals, servicing, and departures are properly supported within the specified time.</p> <p>Airfield facilities services are provided without personnel and aircraft accidents or malfunctions due to Contractor negligence.</p> <p>Safety programs are properly executed to mitigate hazards.</p> <p>Airfield equipment is maintained and repaired to sustain a fully functional and operable condition as specified.</p>
3.1	Airfield Operations	The Contractor shall provide airfield operations services to ensure aircraft arrive, receive services properly, and depart in a safe and timely manner to support the air operations mission.	<p>The Contractor shall direct all aircraft ground operations using hand signals to communicate with aircraft pilot in accordance with NAVAIR 00-80T-113, Aircraft Signals Naval Air Training and Operating Procedures Standardization Program (NATOPS) Manual.</p> <p>Airfield Operations are a 24 hours, seven days a week operation. The contractor shall provide operation services at all times.</p>	<p>Aircraft arrivals, servicing, and departures are properly supported within the specified time.</p> <p>Airfield operations services are provided without personnel and aircraft accidents or malfunctions due to Contractor negligence.</p>
3.1.1	Arrival Services	The Contractor shall provide arrival services to ensure transient aircraft are guided and directed to designated areas in a safe and timely manner.	The Contractor shall assign parking locations for transient aircraft in designated apron areas.	<p>Aircraft arrivals are properly supported within the specified time.</p> <p>Arrival services are provided without personnel and aircraft accidents or malfunctions due to Contractor</p>

<b>0501050 – Airfield Facilities</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3.1.1.1	Aircraft Marshalling Services for Parking	The Contractor shall provide air marshalling services to direct aircrafts to proper parking positions using International Aircraft marshalling Signals to ensure aircrafts are properly and safely directed into assigned parking locations.	<p>The Contractor shall direct taxiing and parking using correct aircraft hand signals per NAVAIR 00-80T-113.</p> <p>The Contractor shall check all aircraft for hot brakes prior to aircraft leaving taxiway to enter parking area. The Contractor shall notify the pilot and fire department immediately if the aircraft is determined to have hot brakes.</p> <p>The Contractor shall insert wheel chocks and landing gear locks or pins when required before pilot shuts down engine and departs cockpit per the applicable aircraft NATOPS/operating manuals.</p> <p>Remove and store any hazardous material generated during the aircraft servicing process.</p> <p>Information Notes: Historically, this occurs approximately 100 times per month.</p>	<p>negligence.</p> <p>Aircraft arrive at designated parking location without personnel and aircraft accidents or malfunctions due to Contractor negligence.</p> <p>Aircraft are properly directed to assigned parking locations.</p> <p>The contractor provides the proper signaling to the aircraft in the event of an emergency (e.g. hot brakes, fire, ect).</p> <p>The contractor following proper procedures in accordance with the aircraft specific manuals.</p>
3.1.1.2	Aircraft Towing	The Contractor shall provide aircraft towing services to ensure towing requests are met in a proper, safe, and timely manner.	The Contractor shall perform aircraft towing, when requested, in accordance with NAVAIR 00-80T-96 and the applicable aircraft NATOPS/operating manuals.	<p>Qualified personnel respond with proper equipment within 15 minutes of receipt of request.</p> <p>Aircraft towing is completed without personnel and aircraft accidents or malfunctions due to Contractor negligence.</p>
3.1.2	Aircraft Services	The Contractor shall provide aircraft services to ensure service requirements are provided in a		Aircraft servicing is provided with qualified operators and proper equipment within the specified

<b>0501050 – Airfield Facilities</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
		proper, safe, and timely manner.		time.  Aircraft servicing is completed without personnel and aircraft accidents, damage or malfunctions due to Contractor negligence.
3.1.2.1	Cargo Handling Services	The Contractor shall provide cargo handling services to ensure aircraft are loaded and unloaded in a safe, secure, proper, and timely manner to support scheduled departures and arrivals	The contractor shall adequate staffing personnel to perform uploading, downloading, pallet build-up; and hazardous material (HAZMAT) certification, documentation and manifests as requested.  Informational Note: This process occurs approximately five (5) times per month.	Cargo is verified safe for shipment and is loaded and unloaded without damage.  Cargo is packaged and loaded to prevent damage during shipment.  Loading and unloading is completed within specified times.  All cargo including HAZMAT is documented properly for loading and shipping.
3.1.2.2	Aircraft Fleet Service	The Contractor shall provide fleet service for aircraft operating or transiting to and from the CSL to ensure safe and proper service.	Services may include lavatory services, chemical toilet, potable water services, etc.  The Contractor shall provide at least 24 one (1) liter bottles of water per flight while conducting operations or transiting to/from the CSL  The Contractor shall perform fireguard duties during all aircraft engine starts and fuel servicing operations. The Contractor may coordinate with local companies to provide fleet service.	All fleet services are completed during fuel servicing operations or when requested by aircrew.  24 one (1) liter bottle of water are provided per flight, while conducting operations or transiting to/from CSL.
3.1.3	Departure Services	The Contractor shall provide departure services to ensure aircraft are started and directed in a proper, safe, and	The Contractor shall comply with operations and safety procedures per NAVAIR 00-80T-96 and the applicable aircraft NATOPS manual.	Aircraft departures are properly supported within the specified time.  Departure services

<b>0501050 – Airfield Facilities</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
		timely manner.		are provided without personnel and aircraft accidents or malfunctions due to Contractor negligence.
3.1.3.1	Aircraft Start-up	The Contractor shall provide aircraft start-up services to ensure aircraft are started in a proper, safe, and timely manner.	<p>The Contractor shall perform fireguard duties and assist as required during aircraft engine start procedures.</p> <p>The Contractor shall direct aircraft start-up evolutions using correct aircraft hand signals.</p>	<p>Aircraft are started to support on-time departure.</p> <p>Aircraft start-up is completed by qualified operators with proper equipment in accordance with NATOPS manual.</p> <p>Aircraft start-up is completed without personnel and aircraft accidents or malfunctions due to Contractor negligence.</p>
3.1.3.2	Aircraft Marshalling Services for Departure	The Contractor shall air marshalling services to direct aircraft to ensure they are properly and safely guided to designated taxiways for departure.	<p>The Contractor shall remove static grounding wire, wheel chocks, and other support equipment, as required.</p> <p>The Contractor shall remove wheel chocks and clear the area upon direction of the aircraft pilot. The Contractor shall promptly direct aircraft away from the parking area using correct aircraft hand signals.</p>	Aircraft are properly directed to designated taxiways without personnel and aircraft accidents or malfunctions due to Contractor negligence.
3.1.3.2	Aircraft Fire Bottles	The Contractor shall certify and maintain the airfield fire bottles to ensure safe and proper operations.	If discharged for any reason, the contractor will be responsible for refilling.	All fire bottles will be readily available and operational in case of an emergency.
3.2	Foreign Object Debris (FOD) Prevention Program	The Contractor shall manage and maintain the airfield ramp, apron and taxiways in accordance with the U.S. Navy's 4790.2 "Naval	<p>Develop plans, procedures, schedules, and controls needed to ensure attainment of a viable FOD Prevention Program.</p> <p>Ensure FOD walkdowns are</p>	<p>Airfield is free of Foreign Object Debris.</p> <p>FOD incidents are reported per the instruction.</p>

<b>0501050 – Airfield Facilities</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
		Aviation Maintenance Program (NAMP)” and OPNAV 3750.6 “Naval Aviation Safety Program” instructions to ensure safe operations.	<p>scheduled and performed on a daily basis on all flight areas, engine test facilities, and adjacent aprons.</p> <p>Monitor FOD walkdowns to ensure maximum participation, and analyze collected FOD for possible trends</p> <p>Ensure each engine FOD incident is investigated and an Engine FOD Incident Report is submitted within 5 working days after discovery for each reportable FOD incident meeting the criteria in the NAMP.</p>	
3.2.1	Ramp Sweeping	The Contractor shall sweep ramp pavement to ensure surfaces are clear.	The Contractor shall provide perform sweeping and cleaning of the ramp and apron, to maintain ramp free of debris at all times. All debris shall be disposed off-site from the CSL after being recorded appropriately per the NAMP	<p>Airfield pavement surfaces are swept and free of debris at all times.</p> <p>Airfield is free of Foreign Object Debris (FOD).</p>

<b>0501050 – Airfield Facilities</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-Recurring Work	Non-recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to non-recurring ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for non-recurring work will be the same as those in Spec Item 3 where applicable.	

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform Facility Investment services for facilities, ground structures, personal property equipment and installed equipment and systems at CSL Comalapa, Comalapa Air Base, El Salvador.
1.1	Concept of Operations	<p>The intent of 1502000 Facility Investment is to specify the requirements for Sustainment, Restoration, and Modernization (SRM) sub-functions and other facilities, ground structures, personal property equipment, and installed equipment and systems requirements. The Facility Investment requirements within this sub-annex primarily consist of infrastructure sustainment and minimal restoration and modernization work. Sustainment is the maintenance and repair necessary to keep an inventory of facilities and other assets in good working order. Restoration and modernization normally consists of major rehabilitation and capital improvements that is accomplished through other Navy programs. Some major repair, minor construction and stand-alone demolition may be accomplished as part of Facility Investment.</p> <p>As a minimum, the Contractor shall perform service calls, maintenance, repair, alteration, demolition and minor construction for the following:</p> <p><b>Building and Structures</b></p> <ul style="list-style-type: none"> <li>-Interior and exterior finishes</li> <li>-Roofing</li> <li>-Foundation</li> <li>-Structural Components</li> <li>-Cathodic Protection Systems</li> <li>-Tanks</li> <li>-POL System</li> <li>-Pipelines</li> </ul> <p><b>Building Systems</b></p> <ul style="list-style-type: none"> <li>-HVAC</li> <li>-Fire Protection</li> <li>-Solar Panels</li> <li>-Vertical-Axis Wind Turbines</li> <li>-Dock Leveler</li> <li>-Car Wash Water Pump</li> <li>-Intrusion Detection Systems</li> <li>-Camera/Infrared Security Systems</li> <li>-Boilers (excluding Central Utility Plant Boilers)</li> <li>-Unfired Pressure Vessels (UPV)</li> <li>-Compressed Air Systems</li> <li>-Potable Water (including backflow prevention devices)</li> <li>-Water</li> <li>-Wastewater</li> <li>-Electrical</li> <li>-Lightning Arrestors and Grounding Devices</li> <li>-Cathodic Protection Systems</li> <li>-Uninterruptible Power Systems (UPS)</li> <li>-Grease Traps</li> <li>-Exhaust Hoods and Ducts</li> <li>-WHE</li> <li>-Vertical Lifts</li> </ul>

<b>1502000 – Facility Investment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<p>-Automatic Vehicle Pop-up Barriers</p> <p>Miscellaneous</p> <ul style="list-style-type: none"> <li>-Signs</li> <li>-Fences</li> <li>-Locksmith</li> <li>-Drainage Ditches</li> <li>-Flag Poles</li> <li>-Painting and touch painting of Facilities</li> </ul> <p>Roads and Paved Surfaces</p> <ul style="list-style-type: none"> <li>-Traffic Control Devices</li> <li>-Pedestrian/Jogging Paths</li> <li>-Striping</li> <li>-Curbs</li> <li>-Sidewalks</li> <li>-Parking Lots</li> <li>-Drainage Systems</li> <li>-Outdoor Courts</li> </ul> <p>Airfields</p> <ul style="list-style-type: none"> <li>-Taxiways</li> <li>-Aircraft Parking/Ramp/Apron Areas</li> </ul> <p>All work for the listed items above may be performed through the service call requirements if not identified in a specific Spec Item for Preventive Maintenance Program, Integrated Maintenance Program, and Other Recurring Services. Service Calls may be issued for a wide variety of work within the entire boundary of the CSL Complex and selective sites on the Air Base.</p>

<b>1502000 – Facility Investment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1502000-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required for efficient operations within the FI function.
2.2.1	Certification, Training, and Licensing	<p>All maintenance and repair shall be performed by personnel trained and certified by the OEM.</p> <p>Personnel inspecting, witnessing tests, preparing reports, and issuing certificates for boilers and UPVs must be qualified per UFC 3-430-07.</p> <p>Personnel working on systems, equipment or components containing chlorofluorocarbons (CFCs) and/or hydro-chlorofluorocarbons (HCFCs) must be certified under an Environmental Protection Agency (EPA) approved technical certification program per OPNAVINST 5090.1 Chapter 6 and DOD instruction 4715.05 “Overseas Environmental Baseline Guidance (OEBDG)” document.</p> <p>Personnel working on fire protection systems must be certified per UFC 3-601-02.</p> <p>Personnel performing work on transformers must be knowledgeable of proper procedures for handling and disposing of insulating fluid containing polychlorinated biphenyls (PCBs)</p> <p>Personnel performing work in HAZMAT/HAZWASTE must complete the HAZMAT/HAZWASTE handling course or have a minimum of one year of experience working with HAZMAT/HAZWASTE.</p> <p>Personnel performing work and obtaining test data on the cathodic protection system must be trained per UFC 3-570-06.</p> <p>All maintenance trade personnel certifying or inspecting repair or maintenance work that does not require an inspector certified by a governing directive shall be qualified at the journeyman level.</p> <p>The Contractor shall submit proof of all certification, training, and licensing requirements per Section F.</p>
2.3	Special Requirements	
2.3.1	Workmanship and Material Standards	<p>The Contractor shall be responsible for maintaining all facilities, systems, and equipment, identified in this technical sub-annex, to a standard that prevents deterioration beyond that which results from normal wear and tear and corrects deficiencies in a timely manner to assure full life expectancy of the facilities, systems, and equipment. Best commercial practices shall be applied in the performance of work. All work shall be completed per approved and accepted industry and equipment manufacturers’ standards and shall comply with building and safety codes, applicable activity, local, state, and federal regulations, and other technical requirements identified within this technical sub-annex.</p> <p>All preventive maintenance (PM) work shall be of journeyman quality and all specified work items or checkpoints, servicing, repairs and reporting shall be</p>

<b>1502000 – Facility Investment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<p>performed completely, correctly and neatly. All workmanship shall conform to the applicable requirements of each subsection. All PM work shall be fully warranted against defects due to material workmanship for a period of 90 days (or until the next PM cycle, whichever is less) following completion in addition to any other expressed or implied warranties included within this contract or warranties expressed by the manufacturer or supplier.</p> <p>Workmanship for maintenance and repair shall include all work necessary to complete facility and system restoration, including touch-up painting and operational checks. Upon completion of work, the Contractor shall ensure all facilities, systems, and equipment are free of missing components or defects which would affect the safety, appearance, or habitability of the facilities and structures or would prevent any electrical, mechanical, plumbing or structural system from functioning in accordance with design intent. Repairs shall be made in accordance with the manufacturers' specifications and guidelines, and standard building codes. The quality of repairs shall meet the applicable standards and shall prevent any malfunction reoccurrences caused by poor workmanship or other contractor inadequacies. The quality of the repaired areas shall be fully compatible with adjacent surfaces or equipment. Except where otherwise specified, replacements shall match existing in dimensions, finish, color, design, and functionality and shall have an appearance similar to the original finished appearance with only minor unobjectionable deterioration resulting from normal use.</p> <p>The Contractor shall not allow debris to spread unnecessarily into adjacent areas nor accumulate in the work area. All such debris, excess material, and parts shall be cleaned up and removed at the completion of the job and at the end of each day work is in progress. Upon completion of work, any stains and other unsightly marks shall be removed.</p>
2.3.2	Maintenance of Operation and Maintenance (O&M) record	The Contractor shall maintain Operation and Maintenance (O&M) record including Facility and Equipment history files. Work data including costs for Equipment/System repairs shall be provided electronically when requested.
2.4	References and Technical Documents	References and Technical Documents are listed in J-1502000-02.

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	Recurring Work	The Contractor shall maintain, repair, and alter facilities, ground structures, personal property equipment and installed equipment and systems to ensure they are fully functional and in normal working condition.	<p>The Contractor shall develop, implement, and execute a Service Call, Maintenance Program, and Other Recurring Service Program to operate, maintain and repair facilities, ground structures, personal property equipment, and installed equipment and systems. The Contractor shall review and complete the Department of the Navy’s Manager’s Internal Control Evaluation Checklist for facilities every three (3) months and all items must be within standards. Results will be reported to the COR.</p> <p>The Contractor shall maintain all maintenance, repair, and alteration data and warranty records in the technical library in accordance with Annex 2.</p> <p>The Contractor shall provide all necessary test instruments, equipment, and tools required to perform maintenance and repair.</p> <p>The Contractor shall shut-down, restart, and perform operational checks on all equipment affected by both scheduled and unscheduled utility outages at no additional cost to the Government.</p> <p>The current facility listing for FI is provided in J-1502000-03.</p> <p>Site map are provided in J-1502000-04.</p>	<p>Facilities, ground structures, personal property equipment, and installed equipment and systems are in normal working condition and function properly in accordance with specified standards.</p> <p>Standards of the Department of the Navy’s Manager’s Internal Control Evaluation Checklist are met.</p>
3.1	Service Calls	The Contractor shall perform service call work in a timely manner; ensure that all requests by the Government are completed as required; and ensure facilities, ground structures, personal property equipment	<p>The Contractor shall receive service calls in accordance with the work reception requirements in Annex 2.</p> <p>The Contractor shall schedule and perform service calls in a way that minimize disruptions to customers and Government operations.</p>	<p>Service call work is responded to and completed within the specified time.</p> <p>Facilities, systems, and equipment are restored to operable condition and function properly in accordance with OEM</p>

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
		and installed equipment and systems are restored to a safe, normal working condition and function properly.	<p>The Contractor shall perform service calls to accomplish any work identified within the entire boundary of the CSL and selective sites on the Air Base and will include a wide variety of work. Samples of required work and historical service call workload are provided in J-1502000-05.</p> <p>Service calls for each customer are quantified in J-0200000-08 ELINs.</p> <p>Descriptions of the classifications of service calls (emergency, urgent, and routine) are provided in the Definitions and Acronyms in J-1502000-01.</p> <p>The Contractor shall maintain sufficient materials and equipment on hand to support service call work requirements. Lack of availability of material or equipment will not relieve the Contractor from the requirement to complete service call work within the time limits specified.</p> <p>Service call work may consist of multiple tasks for a single trade in the same building or structure at the same time, or multiple trades for a single task in the same building or structures at the same time into one service call as long as the service call limit of liability is not exceeded.</p> <p>As part of the service call, the Contractor has full responsibility for any work up to Recurring Work limit of liability of 32 direct labor hours or \$1,500 in direct material cost per service call. Direct labor hours and direct material both factors in with the limit of liabilities. See examples below.</p> <p>Three examples of service calls</p>	<p>specifications.</p> <p>When repair or request is complete the facility, ground structure, personal property equipment or installed equipment and system does not present danger to personnel or equipment.</p>

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>exceeding the Recurring Work limit of liability:</p> <ol style="list-style-type: none"> <li>1. If a service call requires 33 direct labor hours and \$1,500 in direct material cost, the Government may issue a task order in accordance with the Non-recurring Work portion of the contract for the one direct labor hour that exceeds the Recurring Work limit of liability.</li> <li>2. If a service call requires 32 direct labor hours and \$1,600 in direct material cost, the Government may issue a task order in accordance with the Non-recurring Work portion of the contract for the \$100 in direct material cost that exceeds the Recurring Work limit of liability.</li> <li>3. If a service call requires 33 direct labor hours and \$1,600 in direct material cost, the Government may issue a task order in accordance with the Non-recurring Work portion of the contract for the one direct labor hour and \$100 in direct material cost that exceeds the Recurring Work limit of liability.</li> </ol> <p>The Contractor shall notify the KO upon identification that the service call will exceed the specified liability limits in accordance with reporting requirements in Annex 2. If Non-Recurring Work is issued, the Government will only pay for the portion of direct labor and/or direct material that exceeds the service call limits.</p> <p>The limit of liability for service calls includes only direct material and direct labor. The government will not be responsible for reimbursement of any other</p>	

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>associated cost as part of the service call limit of liability. The contractor is responsible for all other costs associated with the completion of the service call.</p> <p>Service calls will not be issued for accomplishment of repairs on systems and equipment maintained under IMP.</p> <p>Contractor will receive payments for completed service calls. The contractor will not receive payment on incomplete service calls and service calls not issued. Unused and incomplete service calls will be removed at the contractor's unit prices identified in the respective ELINs in J-0200000-08.</p> <p>The Contractor shall submit a weekly report of all open service calls and a monthly summary of open and completed service calls per Section F. Service call report format will be provided to the contractor at the start of the contract. Report formats may change any time at no additional cost to the Government.</p>	
3.1.1	Emergency Service Calls	The Contractor shall respond to emergency service calls, arrest emergent conditions, and complete emergency service calls to minimize and mitigate damage to facilities, ground structures, personal property equipment, and installed equipment and systems and danger to personnel.	<p>The Contractor shall perform emergency service calls 24 hours a day, seven days a week throughout the contract period.</p> <p>The Contractor shall respond to emergency service calls with the appropriate service personnel and equipment to commence work immediately.</p> <p>The Contractor shall remain at the work site until the emergency has been arrested.</p> <p>Once the emergency is arrested, the Contractor shall complete follow-on work required to repair/restore the facility, ground structure, or installed equipment and systems to safe, normal</p>	<p>Emergency service calls responded to within one hour of receipt of call.</p> <p>Emergency service calls are arrested within 24 hours of receipt of call.</p> <p>Work is continued without interruption until emergent condition is arrested.</p> <p>Follow-on work required to repair/restore the facility, ground structure, or installed equipment and system</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			working condition and function properly.	to a safe, normal working condition and function properly is completed within five calendar days.
3.1.2	Urgent Service Calls	The Contractor shall complete urgent service calls in a timely manner; ensure that all requests by the Government are completed as required; and ensure facilities, ground structures, personal property equipment, and installed equipment and systems are restored to a safe, normal working condition and function properly.	The Contractor shall perform urgent service calls to repair deficiencies without extended delay, therefore preventing further damage to facilities, ground structures, personal property equipment, and installed equipment and systems.	Urgent service calls are completed within five working days.  Facilities, systems, and equipment are restored to operable condition and function properly in accordance with OEM specifications.  Work is accomplished per Spec Item 2.3.1, Workmanship and Material Standards.  When repair or request is complete the facility, system, or equipment does not present any hazard or danger to personnel.
3.1.3	Routine Service Calls	The Contractor shall complete routine service calls in a timely manner; ensure that all requests by the Government are completed as required; and ensure facilities, ground structures, personal property equipment, and installed equipment and systems are restored to a safe, normal working condition and function properly.	The Contractor shall perform routine service calls to repair deficiencies and return facilities, ground structures, personal property equipment, and installed equipment and systems to normal working condition.  Performance of routine service calls is not required outside of Government regular working hours.	Routine service calls are completed within 30 calendar days.  Facilities, systems, and equipment are restored to operable condition and function properly in accordance with OEM specifications.  Work is accomplished per Spec Item 2.3.1, Workmanship and Material Standards.  When repair or request is complete the facility, system, or equipment does not present any hazard or danger to personnel.
3.2	Wastewater Treatment Plant	The Contractor shall operate the	The Contractor shall operate all the systems and plant included in	Plant and Systems equipment and

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
	Operations	wastewater treatment plant to efficiently and safely collect, treat and dispose of wastewater such that the effluent complies with the regulatory discharge permit 24 hours per day, seven days per week, throughout the contract period.	<p>J-1502000-06, 24 hours per day, 7 days per week, including, but not limited to, pumps, controls, meters, valves, piping, chemical (and other forms of) treatment, and filters that may not be listed in J-1502000-06.</p> <p>Operation consists of “watch-standing” or attendance type work by a sufficient staff of qualified persons during a specified time period to collect, treat and dispose of the measurable quantities and quality of effluent to ensure safe, reliable, efficient collection, treatment and disposal of wastewater.</p> <p>The Contractor has full responsibility to provide continuous operations for the wastewater treatment plant, system and equipment. All equipment shall be operated continually at proper capacities and efficiencies to obtain and maintain the highest quality of discharge wastewater and to ensure system reliability. The Contractor shall perform process controls throughout the plant to ensure efficient operation and wastewater quality. This contract requirement includes collecting and disposing of domestic sewage as required. The Contractor shall produce treated wastewater that meets local laws and Overseas Environmental Baseline Guidance Document Standard (OEBDG).</p> <p>The Contractor shall store treatment and laboratory chemicals off-site and shall maintain quantities of all treatment and laboratory chemicals required for plant operations within limits specified by Part 40 Code of Federal Regulations. The Contractor shall dispose of materials associated with laboratory procedures and no</p>	components are efficiently, safely and continuously operated per specified operating criteria to collect, treat and dispose of wastewater and effluent complies with local laws and the discharge limits identified OEBDG.

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>longer usable or needed when required, following applicable manufacturer’s recommendations and U.S. Federal and local regulations.</p> <p>The Contractor shall keep the building interiors and associated apparatus, all equipment, tanks, containers, influent and effluent troughs lift situations, work areas, and other confined areas, clean and free of obstructions.</p> <p>The Contractor shall keep the building interiors and associated apparatus, all equipment, tanks, containers, influent and effluent troughs lift situations, work areas, and other confined areas, clean and free of obstructions.</p> <p>Violations of any of the regulated limitations, any spill, and any lift station bypassing shall be reported by the Contractor as follows:</p> <p>Immediate Notification: The Contractor shall, within one (1) hour following discovery of any violation at any time (24 hours), notify the military Security Dispatcher immediately, whom in turn will contact the Contractor personnel on duty. The COR shall be notified by 0800 on the following business day.</p> <p>Written Submission: The Contractor shall submit a written notice of violations to the KO within 24 hours following discovery to include a description of the discharge, the limitation exceeded, the cause violation, and the period of violation including exact dates and times (or if not corrected, the anticipated time the violation is expected to continue and steps being taken to reduce, eliminate and prevent its recurrence). The Contractor shall</p>	

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			notify the COR prior to or immediately following any conversation, notification (verbal or written), or inspection visit by an agent(s) of any regulatory agency, at any time occurring with respect to the installation operations. The Contractor shall submit to the COR by close of business the following day a report including name(s) of the inspector(s), agency, reason, responses, and any other pertinent information. The Contractor shall assist inspectors during the inspection to assure the Contractor personnel are performing their daily requirements in an appropriate and compliant manner.	
3.2.1	Wastewater Effluent Quality	The Contractor shall produce treated wastewater effluent that complies with the regulatory discharge permit.	<p>The Contractor shall treat wastewater in sufficient quantities to meet the output of up to the design capacity of the plant, currently at 55,000 gallons per day.</p> <p>The Contractor shall collect samples as well as perform record results of all laboratory tests necessary to determine the level of conventional pollutants which are regulated per OEBDG, and other such additional tests are needed to ensure plant operations integrity and control processes. The laboratory, analyst or chemist used by the contractor shall be submitted and approved by the COR prior to start of work.</p> <p>The Contractor shall collect samples and perform the necessary process control tests to monitor on a continual basis the entire wastewater collection and treatment process. This testing procedure shall allow the Contractor to notice any changes in the collection and treatment of wastewater and then to make all adjustments necessary so the sampling and testing for</p>	<p>Wastewater effluent complies with the regulatory the discharge limits in accordance with local laws/regulations and identified in the OEBDG.</p> <p>Reports are submitted per Section F.</p>

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			<p>compliance with the OEBDG is successful.</p> <p>OEBDG sampling and testing effluent samples shall be collected at the point of final discharge prior to mixing with the receiving water (currently the storage tank which is downstream of the chlorination tank). The Contractor shall perform sample collection and laboratory analyses as required by the OEBDG. The Contractor shall perform all tests during regular working hours.</p> <p>If wastewater chemistry is confirmed, through independent laboratory analyses, to not be in compliance with quality standards, the Contractor shall immediately notify the COR and adjust the wastewater chemistry within two days to meet all regulatory and discharge permit requirements.</p> <p>Wastewater effluent quality shall meet all Federal, state and local authorities' regulations, certifications and requirements. Wastewater effluent quality shall comply with the OEBDG and local discharge regulations for effluent limitation.</p> <p>All laboratory analysis of wastewater effluent shall be reported to the Government monthly.</p>	
3.2.2	Sludge Disposal	The Contractor shall collect and transport and dispose of sludge in accordance with applicable local regulations to an approved sanitary landfill.	The Contractor is responsible for all dumping and disposal fees, and all renewal of permits and licenses.	All sludge is transported and disposed of in accordance with applicable local regulations to an approved sanitary landfill.
3.2.3	Operating Records, Logs, and Reports	The Contractor shall prepare, submit and maintain operating	Per the OEBDG and local instruction, a monthly Operating Records Report shall be	All required operating records, logs, and reports are maintained

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		<p>records, logs and reports for in-process tracking of plant output characteristics to ensure records, logs, and reports are current and complete.</p> <p>The Contractor shall develop and update operating procedures to ensure operating processes and Plant and Systems configuration are current.</p>	<p>submitted to the COR within three days following the end of the month during which work is performed and shall include copies of daily operating logs, chemical content, pressure readings, chemical dosages, filter backwash frequencies, flow rates, and other laboratory records, maintenance records, corrosion tests, personnel records, emergency condition records, and operating costs.</p>	<p>current and complete and applicable copies provided to the KO per Section F.</p> <p>All required procedures are maintained current and complete.</p>
3.3	Preventive Maintenance (PM) Program	<p>The Contractor shall develop and implement a PM program for facilities, ground structures, personal property equipment, and installed equipment and systems to ensure proper operation, to minimize breakdowns, and to maximize useful life.</p>	<p>The Contractor shall develop and submit a comprehensive PM program per Section F. Until the PM Program is approved, the Contractor shall perform preventive maintenance work in accordance with manufacturer's Operation and Maintenance manuals or recommendations as found in the Technical Library.</p> <p>The Contractor's PM Program shall include PM checklists and schedules for all systems and equipment requiring PM. If the Contractor does not consider PM to be appropriate or cost effective for any system or equipment, then a list of those systems and/or equipment shall be submitted as part of the PM program. The PM Program shall adhere to guidelines in applicable manufacturer's Operations and Maintenance manuals, industry standards, Unified Facilities Criteria (UFC), and all applicable U.S. Federal and country regulations. The Contractor has full responsibility to develop and submit for approval the PM program, including checklists, for all systems and equipment listed in the subsections. The Contractor is free to recommend changes to specified PM requirements, but COR and KO approvals are</p>	<p>Maintenance is accomplished in accordance with the Contractor's PM program and work schedule.</p> <p>PM is performed in accordance with manufacturers' recommended procedures and OEM standards.</p>

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			<p>required before implementing the change in the PM program.</p> <p>The Contractor shall ensure PM work is given the priority and manpower it deserves in order to accomplish all assigned work within the specified frequencies.</p> <p>Lack of required spare parts or other material which delays PM work will not be an acceptable cause for non-performance or untimely performance of PM work. Prior to commencement of this contract, the Contractor shall assess the spare parts needs of the contract so that, from the first day of the contract, the contractor shall perform the PM program satisfactorily. Spare parts shall be provided per Section F.</p> <p>The Contractor shall perform PMs for each piece of equipment identified in the PM Program in accordance with the PM checklist and frequencies identified in the PM program.</p> <p>The Contractor is fully responsible for and shall perform any repairs, including replacement, discovered during scheduled maintenance work up to a total of \$500 per occurrence in direct material and direct labor cost under the Recurring Work portion of the contract. Incidental repairs work performed under maintenance are not considered a service call.</p> <p>Notification of repair work exceeding the incidental repairs limit shall be submitted to the KO within two hours of identification. Quantity for direct labor and costs of direct material shall be provided with the notification. Depending on the cost of repairs, Service Calls or Non-Recurring Work task orders may be issued</p>	

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			<p>for repairs exceeding the incidental repairs limit.</p> <p>The Contractor shall not use breakdown maintenance as part of the PM program.</p> <p>The PM program shall provide an economical approach manufacturers' recommended procedures, OEM standards, and maintenance required to satisfy equipment warranties and keep facilities, ground structures, personal property equipment, and installed equipment and systems in normal working condition.</p> <p>Excessive or repeated system or equipment breakdowns or deficiencies may indicate the need to adjust or modify the Contractor's PM program. These changes will be made at no additional cost to the Government.</p> <p>Compressed Air System inventory is provided in J-1502000-07.</p> <p>Vertical-Axis Wind Turbines inventory is provided in J-1502000-08.</p> <p>Solar Panel inventory is provided in J-1502000-09.</p> <p>Dock Leveler inventory is provided in J-1502000-10.</p> <p>Car Wash Water Pump inventory is provided in J-1502000-11.</p> <p>Secondary Water Wells inventory is provided in J-1502000-12.</p> <p>Vertical Lift inventory is provided in J-1502000-13.</p> <p>Fueling Systems inventory is provided in J-1502000-14.</p>	

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			<p>Automatic Vehicle Pop-Up Barriers Systems inventory is provided in J-1502000-15.</p> <p>The Contractor shall submit a monthly PM work schedule per Section F, identifying the specific equipment by location and date, for approval as part of the Contractor's Yearly Work Schedule. Failure to provide this schedule will be cause for returning the Contractor's initial invoice.</p> <p>The Contractor shall provide a Daily PM Summary Report per Section F. The Daily PM Summary Report shall include all filled out and completed PM Checklists for the day of servicing, all work performed, including observed operating conditions, deficiencies detected and corrected, and quantities and types of material repaired or replaced, on the applicable PM checklist. For each PM checklist, the Contractor shall fill out the PM checklist and submit a copy to the COR. All PM Checklists and summary reports shall be filed in the appropriate facility history file on a daily basis.</p>	
3.3.1	Compressed Air Systems	The Contractor shall perform maintenance on compressed air distribution system, and associated equipment to ensure safe, reliable, uninterrupted service.	<p>Compressed Air System inventory is provided in J-1502000-07.</p> <p>The Contractor shall maintain compressed air systems in accordance with NAVFAC MO-209.</p>	Maintenance is performed in accordance with Contractor's PM program and work schedule.
3.3.2	Vertical-Axis Wind Turbines	The Contractor shall perform maintenance on vertical-axis wind turbines to ensure proper operation, to minimize breakdowns, and to maximize useful life	<p>Vertical-Axis Wind Turbines inventory is provided in J-1502000-08.</p> <p>The Contractor shall maintain Vertical-Axis Wind Turbines in accordance with manufacturer's recommendation and OEM specifications.</p> <p>This system consists of but is not</p>	<p>Maintenance is performed in accordance with Contractor's PM program and work schedule.</p> <p>Maintenance is performed in accordance with manufacturers'</p>

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			<p>limited to combiners, fuses, disconnects, inverter boxes, electrical wiring, under-ground conduit, control sheds and guy wires for additional stability support.</p> <p>All defects found shall be reported immediately to the COR/ACOR.</p> <p>The Contractor shall record, track and report monthly power produced (kW). Reports are delivered per Section F.</p> <p>Informational Note: This system was installed November 2015 and has a 5 year warranty for mechanical parts and 2 year warranty for electrical components. Warranty POC is Technowind, <a href="http://www.technowind.eu">www.technowind.eu</a>.</p>	recommended procedures and OEM standards.
3.3.3	Solar Panels	The Contractor shall perform maintenance on solar panels to ensure proper operation, to minimize breakdowns, and to maximize useful life	<p>Solar Panel inventory is provided in J-1502000-09.</p> <p>The Contractor shall maintain, inspect, and test solar panels in accordance with manufacturer's recommendation and OEM specifications.</p> <p>The contractor shall not walk on the solar panels.</p> <p>The contractor shall not disconnect the wiring between two solar modules while system is under load.</p> <p>Solar panels shall be washed clean and free of soiling deposits and debris monthly. The contractor shall clean only at dawn or dusk when the module glass is cool.</p> <p>All tests shall be conducted on a clear and sunny day.</p> <p>The Contractor shall record, track and report monthly power</p>	<p>Maintenance is performed in accordance with Contractor's PM program and work schedule.</p> <p>Maintenance is performed in accordance with manufacturers' recommended procedures and OEM standards.</p> <p>Solar panels are clean and free soiling deposits and debris.</p>

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			produced (kW).	
3.3.4	Dock Leveler	The Contractor shall perform maintenance on dock leveler to ensure proper and safe operation, to minimize breakdowns, and to maximize useful life	Dock Leveler inventory is provided in J-1502000-10.  The Contractor shall maintain dock leveler in accordance with manufacturers' recommended procedures and OEM specifications.	Maintenance is performed in accordance with Contractor's PM program and work schedule.  Maintenance is performed in accordance with manufacturers' recommended procedures and OEM standards.
3.3.5	Car Wash Water Pump	The Contractor shall perform maintenance on car wash water pump to ensure proper operation, to minimize breakdowns, and to maximize useful life.	Car Wash Water Pump inventory is provided in J-1502000-11.  The Contractor shall maintain compressed air systems in accordance with manufacturers' recommended procedures and OEM specifications.	Maintenance is performed in accordance with Contractor's PM program and work schedule.  Maintenance is performed in accordance with manufacturers' recommended procedures and OEM standards.
3.3.6	Secondary Water Well	The Contractor shall perform maintenance on Secondary Water Well to ensure proper and safe operation, to minimize breakdowns, and to maximize useful life.	Secondary Water Well inventory is provided in J-1502000-12.  The chlorination system facility is included as part of the secondary water well.  At a minimum, the Contractor shall include preventive maintenance on the following: infrastructure preventive maintenance of chlorination building (CMU wall construction), electrical panelboards, control panels, overhead power lines and transformer, lighting and power circuit, frequency variator aqua-drive, chlorine injector pumps and ancillary equipment and valves (interior and exterior as reflected in as built drawings).  The Contractor shall perform	Maintenance is performed in accordance with Contractor's PM program and work schedule.  Maintenance is performed in accordance with manufacturers' recommended procedures and OEM standards.  The secondary water well pump is operated at a minimum of 8 hours per week.  6" gate valve in the vicinity of the administration building north gate is

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			<p>visual maintenance and flushing of the system through the existing flushing hydrant.</p> <p>The Contractor shall operate the well pump a minimum of 8 hours per week.</p> <p>The 6” gate valve in the vicinity of the administration building north gate shall remain closed at all times.</p> <p>Chlorine shall not be added to the mixing tank within the chlorination system until notified.</p> <p>The Contractor shall only operate the injector pumps with water to allow proper operation and assure proper lubrication of the system.</p> <p>The water from well will shall only be used for watering/washing purposes.</p> <p>Electrical systems of the water well surface and interior shall be cleaned and free of any foreign matter on all panels. Voltage and amperage readings shall be performed as necessary to verify correct operations of system. All connections shall be tighten as necessary.</p>	closed at all times.
3.3.7	Vertical Lifts	The Contractor shall perform maintenance, inspection, testing and certification on vertical lifts to ensure safe, reliable operation.	<p>Vertical Lift inventory is provided in J-1502000-13.</p> <p>The Contractor shall maintain, inspect, test, and certify vertical lifts in accordance with manufacturers’ recommended procedures, OEM standards, A17.1, and ASME B20.</p>	<p>Maintenance inspection, testing, and certification are performed in accordance with Contractor’s PM program and work schedule.</p> <p>Maintenance, inspection, testing, and certification are performed in accordance with manufacturers’ recommended procedures, OEM standards, A17.1, and</p>

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				ASME B20.
3.3.8	Fueling Systems	The Contractor shall perform maintenance, on fueling systems to ensure safe, reliable operation.	<p>Fueling system inventory is provided in J-1502000-14.</p> <p>The Contractor shall maintain fueling systems in accordance with manufacturers' recommended procedures and OEM standards..</p>	<p>Maintenance is performed in accordance with Contractor's PM program and work schedule.</p> <p>Maintenance is performed in accordance with manufacturers' recommended procedures and OEM standards,</p>
3.3.9	Automatic Vehicle Pop-Up Barriers	The Contractor shall perform maintenance, on barriers to ensure safe, reliable operation.	<p>Fueling system inventory is provided in J-1502000-15.</p> <p>The Contractor shall maintain barriers in accordance with manufacturers' recommended procedures and OEM standards</p>	<p>Maintenance is performed in accordance with Contractor's PM program and work schedule.</p> <p>Maintenance is performed in accordance with manufacturers' recommended procedures and OEM standards,</p>
3.4	Integrated Maintenance Program (IMP)	The Contractor shall develop and implement an IMP program for facilities, ground structures, personal property equipment, and installed equipment and systems to ensure they are safe, fully functional, and operational.	<p>The Contractor shall develop and submit an IMP per Section F.</p> <p>If Contractor's IMP work schedule does not meet performance objectives and standards, the contractor shall adjust IMP and work schedule accordingly at no additional cost to the Government.</p> <p>The IMP shall include the Contractor's approach for integrated maintenance, including maintenance and inspection tasks, schedules for planned work accomplishment, plan for minimizing occurrence of repair and downtime, process for the identification of the need for repairs, and the process for scheduling and completing repair work.</p>	<p>Maintenance is performed in accordance with Contractor's IMP and work schedule.</p> <p>When a problem or a need for repair is identified for any IMP system or equipment, the Contractor shall respond within one hour and complete the repair within 24 hours.</p> <p>Systems and equipment are maintained and repaired to sustain a fully functional and operable condition in accordance with OEM specifications.</p>

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			<p>As part of the IMP, the Contractor has full responsibility for any individual occurrence of repair, including replacement, up to and including \$3,500 in direct material and direct labor cost. The Contractor shall, per Annex 2, notify the KO upon identification that the repair will exceed the liability limit listed above. If the estimated cost of the repair exceeds the Recurring Work liability limit, the Government may order the work under the Non-recurring Work section of this contract; however, the Government will only be liable for the amount of cost exceeding the Recurring Work liability limit.</p> <p>The limit of liability for IMP includes only direct material and direct labor. The government will not be responsible for reimbursement of any other associated cost as part of the IMP limit of liability. The contractor is responsible for all other costs associated with the completion of the IMP repair.</p> <p>Example of exceeding the Recurring Work limit of liability: If an individual occurrence of repair requires \$2,600 in direct labor and/or direct material cost, the Government may issue a task order in accordance with the Non-recurring Work portion of the contract for the \$100 in direct labor and/or direct material cost that exceeds the IMP Recurring Work limit of liability.</p> <p>The Contractor shall perform all repairs, whether identified as part of their routine IMP accomplishment, QC inspections, or notification from the Government that a breakdown or malfunction has occurred.</p>	When repair is complete the facility, system, or equipment does not present any hazard or danger to personnel.

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			<p>If the Government identifies a problem or a need for repair, the Government will contact the work reception desk. Service calls will not be issued for accomplishment of repairs on systems and equipment maintained under IMP.</p> <p>Lack of required spare parts or other material which delays IMP work will not be an acceptable cause for non-performance or untimely performance of IMP work. Prior to commencement of this contract, the Contractor shall assess the spare parts needs of the contract so that, from the first day of the contract, the contractor shall perform the IMP satisfactorily. Spare parts shall be provided per Section F.</p> <p>The HVAC and Refrigeration Systems inventory is provided in J-1502000-16.</p> <p>Wastewater Treatment Plant and Collection Systems inventory is provided in J-1502000-06.</p> <p>Electrical Distribution inventory is provided in J-1502000-18.</p> <p>Water Distribution inventory is provided in J-1502000-19.</p> <p>The Fire Protection inventory is provided in J-1502000-20.</p> <p>Camera/Infrared Security Systems inventory is provided in J-1502000-21.</p> <p>Ramp, Apron, and Taxiways inventory is provided in J-1502000-22.</p> <p>The Contractor shall submit a monthly IMP work schedule per Section F, identifying the specific equipment by location and date, for approval as part of the Contractor's Yearly Work</p>	

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			<p>Schedule. Failure to provide this schedule will be cause for returning the Contractor’s initial invoice.</p> <p>The Contractor shall submit a monthly IMP maintenance and repair status report, identifying the specific equipment by location and date, per Section F</p> <p>The Contractor shall provide a Daily IMP Summary Report per Section F. The Daily IMP Summary Report shall include all filled out and completed PM Checklists for the day of servicing, all work performed, including observed operating conditions, deficiencies detected and corrected, and quantities and types of material repaired or replaced, on the applicable PM checklist. For each PM checklist, the Contractor shall fill out the PM checklist and submit a copy to the COR. All PM Checklists and summary reports shall be filed in the appropriate facility history file on a daily basis.</p>	
3.4.1	HVAC and Refrigeration Systems	The Contractor shall provide an IMP that includes continuous operations, maintenance and repair for HVAC and refrigeration systems and equipment to ensure they are safe, fully functional, and operational.	<p>The Contractor shall provide maintenance and repair services for air conditioning, ventilation and refrigeration, and air compression equipment and related systems, including heat pumps, fan coil units, humidifiers, split-units, window unit air conditioners, and filters.</p> <p>HVAC systems shall be fully functional and operational at all times.</p> <p>The HVAC and refrigeration systems inventory is provided in J-1502000-16.</p> <p>Temperature settings for HVAC and refrigeration systems shall be maintained as specified in J-1502000-17.</p>	<p>Maintenance is performed in accordance with ASHRAE 180-2008, manufacturers’ recommended procedures and OEM standards.</p> <p>IMP is accomplished per Contractor’s incorporated Program and schedule.</p> <p>HVAC and refrigeration systems are maintained at the required temperature.</p> <p>HVAC and refrigeration systems are in compliance with environmental</p>

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			<p>The Contractor shall not vent or otherwise dispose of any ozone-depleting refrigerant in a manner that will permit its release into the environment. These refrigerants shall be captured and recycled in accordance with all Federal, state, and local environmental regulations.</p> <p>Facilities, systems, and equipment shall be in operable condition and function properly in accordance with specified standards. Contractor shall service HVAC systems in accordance with the OEM standards and the ASHRAE 180-2008 standard practices for inspection and maintenance.</p>	regulations.
3.4.2	Wastewater Treatment Plant and Collection Systems	The Contractor shall develop and implement an IMP that includes that includes maintenance and repairs for wastewater collection systems and wastewater treatment to ensure proper operation, to minimize breakdowns, to maximize useful life and meet all applicable discharge permit requirements.	<p>Wastewater distribution systems and equipment are provided in J-1502000-06.</p> <p>The Contractor shall maintain and repair all wastewater treatment plant and collection systems.</p> <p>The wastewater treatment and collection systems consists of gravity sewer line piping feeding a lift station, prefabricated package treatment plant, plant equipment and systems, controls, valves, filters, chemical treatment, meters, cathodic protection systems, pumps, bar screens, sludge drying beds, grease traps, etc.</p> <p>The Contractor shall prepare and paint all previously painted systems, surfaces, equipment, etc. and associated apparatus as required to match existing surfaces when corrosion or discoloration requires it. Flow direction and function shall be stenciled on piping and equipment where applicable. If the Contractor is unable to exactly match the paint, it shall paint to the nearest inconspicuous termination when corrosion or</p>	<p>IMP is accomplished per Contractor's incorporated Program and schedule.</p> <p>PM is performed in accordance with manufacturers' recommended procedures, OEM standards.</p> <p>Previously painted wastewater treatment systems, surfaces, equipment, and associated apparatuses are painted and are free of discoloration and corrosion.</p> <p>Bar screen systems are monitored daily. Bar screen system is clean, free of debris and solids, and operational.</p>

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			<p>discoloration requires it. Flow direction and function shall be stenciled on piping and equipment where applicable. If the Contractor is unable to exactly match the paint, it shall paint to the nearest inconspicuous termination. All painting of wastewater treatment collection systems and equipment shall be included in this requirement.</p> <p>The Contractor shall provide maintenance for the bar screen system built along the sewer line. Contractor shall be responsible for the removal of all debris and solids entrapped on the bar screen. Bar screen structure/system shall be clean and in working order to avoid odor and maintain aesthetics. Daily monitoring is required.</p>	
3.4.3	Electrical Distribution Systems	The Contractor shall develop and implement an IMP that includes continuous operations, maintenance and repair for electrical distribution systems to ensure proper and continuous operation, to minimize breakdowns, to maximize useful life.	<p>Electrical distribution systems and equipment Inventory are provided in J-1502000-18.</p> <p>The Contractor shall inspect, maintain, repair and continually operate all electrical distribution systems and components from the point of connection with the public power grid.</p> <p>The electrical distribution systems consists substations, pole and pad mounted transformers, distribution lines, switches, automatic-transfer switches, building uninterruptible power supply (UPS), individual UPS, fuses, relays, controls, meters, lightning arrestors, grounds, manholes, vaults, underground cable systems, lightning components, utility poles, structural foundation/supports, warehouse intercom systems, and any other associated equipment continuously operating and reliable. Requirement also includes emergency generators, emergency lighting, exterior</p>	<p>IMP is accomplished per Contractor's incorporated Program and schedule.</p> <p>Maintenance is performed in accordance with manufacturers' recommended procedures, OEM standards.</p> <p>Auxiliary generators provide electrical power to meet the load demand for the duration of a power outage.</p> <p>Manholes for the electrical system are free of water.</p> <p>Generator has 25% or more fuel at all times..</p>

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			<p>lightning circuits, etc.</p> <p>Repairs shall be made to drains, sump pumps, wall and covers in order to maintain a clean, well-ventilated environment and minimize corrosion of electrical connectors. Manholes for the electrical system shall be free of water; for this purpose, the Contractor shall make quarterly inspection of each manhole. If water is present the Contractor shall remove/pump the water.</p> <p>The Contractor shall inspect and make all necessary repairs and/or relamping to exterior lighting systems to ensure continual trouble-free lighting. The Contractor shall perform monthly inspections of the lighting and exterior lighting and repair as necessary. The exterior lightning consists of ramp/apron, taxi way, and street lightning, all pole mounted parking lighting, area lighting (parking lot, recreation, etc), and security lighting, including the base, pole, fixtures, and controls.</p> <p>Structural repairs shall only be for maintaining the integrity of the system or to provide the required degree of protection from unauthorized individuals entering potentially hazardous areas. Replacement or refurbishment of warning signs in operating places on electrical distribution system equipment shall be included in the structural repair. The Contractor shall replace all substation and transformer damaged security locks; padlocks shall be weather proof, corrosion resistant, and provide with a master key lockset. Original keys shall be provided to the COR/ACOR. All padlocks at the transformers or substations shall open with one master key. Only qualified personnel shall</p>	

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			<p>receive a copy of the master key.</p> <p>The Contractor shall monitor fuel levels for generators. Fuel shall not fall below 25%. When low, the Contractor shall coordinate the refuel. The Government will be providing fuel for the generators.</p> <p>Contractor shall keep record and maintain generators maintenance data. Information shall be made available to COR upon request.</p> <p>Tradewinds generator spare part list shall be provided per Section F.</p> <p>Cleaning shall coincide with relamping. Inspection repairs and/or relamping shall commence immediately and be worked until completion. Repairs/relamping of critical ramp/Apron, taxiway, and security lighting shall be performed as needed whenever notified by the COR/ACOR.</p> <p>When utility poles are replaced, existing telephone lines and other systems shall be transferred to the new poles.</p> <p>The Contractor shall obtain approval of the Government prior to any power outage, except in emergency situations. To minimize the impact of Government operations, power outages shall be scheduled after normal working hours or on weekends, except in emergency situations.</p> <p>The Contractor shall read and record electric meter data weekly per Section F.</p>	
3.4.4	Water Distribution Systems	The Contractor shall provide an IMP that includes continuous operation, maintenance, and	<p>Water distribution systems and equipment Inventory are provided in J-1502000-19.</p> <p>The Contractor shall submit</p>	IMP is accomplished per Contractor's incorporated Program and schedule.

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
		repair for the entire water distribution system contained in the CSL in accordance with the requirements specified herein.	<p>Standard Operating Procedures (SOP) for operating and maintain the Water Distribution Systems. SOP shall be submitted per Section F.</p> <p>The Contractor shall maintain and repair all water distribution systems.</p> <p>The water distribution system consists of chlorination system, water lines, cathodic protection systems, fiberglass water tank and associated by-pass piping including 5HP pump, fire hydrants, valves, water heaters, meters, lawn sprinkler system, and related equipment.</p> <p>All equipment shall be maintained in accordance with the manufacturer’s recommendations. Continuous operations shall include all monitoring, testing, sampling, recording and reporting requirements. The chlorination equipment shall be operated in accordance with Operations and Maintenance (O&amp;M) Manuals and Standards Operating Procedures (SOP).</p> <p>The Water Distribution System at the CSL consists of a chlorination unit fed by the local water system, all piping and equipment downstream of the chlorination unit, the lawn sprinkler system, and the suppression system piping entering the facility, fire hydrants, and outlying hose bibs.</p>	Maintenance is performed in accordance with manufacturers’ recommended procedures, SOPs and OEM standards.
3.4.5	Fire Protection Systems	The Contractor shall provide an IMP that includes continuous operations, maintenance and repairs for all fire protection systems, fire alarm systems, fire hydrants, and fire pumps to ensure safe, reliable,	<p>The Contractor shall provide inspection, testing, maintenance and repair services for all fire protection systems, fire alarm systems, fire extinguishers, and all associated equipment identified in J-1502000-20.</p> <p>IMP shall comply with established guidelines in UFC 3-601-02, Operations and</p>	Maintenance is performed in accordance with Contractor's IMP and work schedule.

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
		uninterrupted fire protection service.	<p>Maintenance: Inspection, Testing, and Maintenance of Fire Protection Systems.</p> <p>All fire alarm systems must be working at all times if any system is not working the Contractor shall provide fire watch.</p> <p>Fire Protection systems shall be fully functional and operational at all times.</p> <p>Repairs shall meet all OEM requirements and NFPA codes and standards.</p>	
3.4.6	Camera/Infrared Security Systems	The Contractor shall provide IMP that includes continuous operations, maintenance and repairs for the Camera/Infrared Security Systems to ensure 24/7 safe operations for CSL Comalapa.	<p>Camera/Infrared Security Systems inventory is provided in J-1502000-21.</p> <p>All systems and components shall be operational at all times.</p> <p>The contractor shall maintain and repair the installed security system for the CSL Comalapa.</p> <p>The security system includes surveillance cameras (at CSL, at Salvadoran 2<sup>nd</sup> Air Force Brigade main gate, and the CSL perimeter), dual cable underground detection system, passive infrared detection systems, and the associated UPS supporting the system..</p> <p>All cameras have a data transient protector that protects the camera against shocks to the data line. The network is structured internally through a network of Cat 6 copper cable from the camera to the switch using all required structured elements and external areas by using structured fiber optic media converters and switches that allow transmission of video signal to the monitoring room.</p>	<p>IMP is accomplished per Contractor's incorporated Program and schedule.</p> <p>Maintenance is performed in accordance with manufacturers' recommended procedures, OEM standards.</p> <p>All systems and components are operational at all times.</p>
3.4.7	Ramp, Apron, and Taxiways	The Contractor shall provide IMP that includes continuous	Ramp, Apron, and Taxiways inventory is provided in J-1502000-22.	IMP is accomplished per Contractor's incorporated Program

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
		operations, maintenance and repairs for Ramp, Apron, and Taxiways areas to ensure 24/7 safe operations for CSL Comalapa airfield operations.	<p>Ramp, apron, taxiways, tiedown points, and taxiway lights shall be operational at all times.</p> <p>The contractor shall maintain and repair the ramps, taxiways, tiedown points, taxiway light.</p> <p>All markings shall be repaired in accordance with approved replacement material and returned to new appearance.</p>	<p>and schedule.</p> <p>Maintenance is performed in accordance with manufacturers' recommended procedures, OEM standards.</p> <p>Ramps, apron, taxiways, tiedown points, and taxiway lights are operational at all times.</p>
3.4.8	Infrastructure	The Contractor shall inspect, maintain, and repair all infrastructure and associated components on CSL to ensure the systems continuously operating, structurally sound, and reliable.	<p>The Contractor shall inspect, maintain, and repair all infrastructure and associated components identified in J-1502000-03.</p> <p>The Contractor shall maintain and repair infrastructure to include, but not limited to, floors, walls, ceilings, roofing systems, interior and exterior surfaces and finishes, doors, windows, hardware, cabinets, fixtures, gutters and downspouts, interior and exterior ancillary equipment, concrete sidewalks, driveways, and other surfaces.</p> <p>A few examples of infrastructure IMP is touch-up painting of interior and exterior of the facilities, fixing deteriorated sealant on roofs, maintenance and repair of vents and windows, paint metal supporting structure and concrete bases, spot paint when minor rust develops, clean up gutters and downspouts etc. The contractor's IMP shall include all inspection, maintenance, and repairs associated with infrastructures.</p> <p>The Contractor shall manage infrastructure warranties to include identifying warranty issues, coordinating response, and tracking resolution.</p>	<p>IMP is accomplished per Contractor's incorporated Program and schedule.</p> <p>Maintenance is performed in accordance with manufacturers' recommended procedures, OEM standards.</p>

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>The Contractor shall implement an IMP that addresses all components of the infrastructure/ system.</p> <p>Maintenance shall adhere to established guidelines contained in applicable manufacturer's manuals and industry standards.</p>	
3.5	Other Recurring Services Program	The Contractor shall develop and implement another recurring services program for facilities, ground structures, personal property equipment to ensure proper operation, to minimize breakdowns, and to maximize useful life.	<p>Other recurring services include, but not limited to self-contained drains.</p> <p>The Contractor shall submit an Other Recurring Services Program Summary Report per Section F.</p>	<p>Other recurring services are accomplished in accordance with the Contractor's program and work schedule.</p> <p>Services are performed in accordance with manufacturers' recommended procedures and OEM standards.</p>
3.5.1	Self-Contained Drains	The Contractor shall clean designated self-contained drains and remove and dispose of oil/ sediments/ containments to ensure they function properly.	<p>The Contractor shall dispose of oils, containments, and sediment in accordance with environmentally approved procedures.</p> <p>Contractor shall maintain in optimal operation the existing drains at Comalapa Air Base, shall collect the sediment and containments, and shall properly dispose of the grease off base into an approved environmental facility. Grease shall dispose of per the appropriate hazardous waste disposal procedures. .</p> <p>The Self-Contained Drains inventory is provided in J-1502000-22.</p>	Drains are cleaned in accordance with Contractor's work schedule.

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-recurring Work	Non-recurring Work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-recurring Work ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for Non-recurring Work will be the same as those in Spec Item 3 where applicable.	

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<b>1503010 - Custodial</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform custodial services at CSL Comalapa, Comalapa Air Base, El Salvador.
1.1	Concept of Operations	<p>The intent of 1503010 Custodial is to specify the requirements related to the cleaning of facilities. Custodial requirements consist mainly of services that ensure the cleanliness of working environments.</p> <p>The following services are not included in this Template:</p> <ul style="list-style-type: none"> <li>• Custodial services do not include any repair work of facilities or fixtures. This is included in 1502000, Facilities Investment.</li> <li>• Custodial services include waste removal for buildings and service locations to collection points, but disposal of waste from collection sites is addressed in 1503030 Integrated Solid Waste Management.</li> </ul>

<b>1503010 - Custodial</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management & Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1503010-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required for efficient operations within the custodial function.
2.3	References and Technical Documents	References and Technical Documents are listed in J-1503010-02.

<b>1503010 - Custodial</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	Recurring Work	The Contractor shall provide custodial services to ensure facilities are clean and sightly.	<p>The Contractor's cleaning techniques and products shall protect the integrity of surfaces, finishes and floor coverings.</p> <p>CSL Comalapa facilities shall receive services at the associated service class frequencies shown in J-1503010-03.</p> <p>A Custodial Inventory (with associated service class) is provided in J-1503010-04 detailing floor types and surface area, fixtures, and other relevant information.</p>	Facilities are clean and sightly, consistent with the specified frequencies.
3.1	Scheduled Services	The Contractor shall provide scheduled custodial services to ensure facilities are clean and sightly.	The Contractor shall develop and submit an Annual Work Schedule and Monthly Work Plan for custodial services per Section F. The schedule shall clearly indicate the day of performance of each service for each building.	<p>Facilities are clean and sightly, consistent with the specified service class.</p> <p>Work is completed in accordance with the Contractor's schedule.</p>
3.1.1	Space Cleaning	The Contractor shall clean spaces to ensure they are clean and sightly.	The Contractor shall return furniture and other items moved during performance to their original positions.	<p>Spaces are clean and sightly consistent with the specified service class.</p> <p>Furniture and other items moved returned to original position.</p>
3.1.1.1	Emptying Waste Containers	The Contractor shall empty waste containers and ensure they are clean.	<p>The Contractor shall collect and dispose of items placed adjacent to waste containers and marked "TRASH."</p> <p>All waste that is dropped on the floor and outside grounds during the waste removal process shall be picked up and properly disposed.</p> <p>All spills that occur during the waste removal process shall be and properly treated and cleaned.</p> <p>The Contractor shall collect all waste containers. All waste shall be moved to designated refuse containers.</p>	<p>Waste containers are empty and clean.</p> <p>Waterproof liners are provided and replaced when soiled or unserviceable.</p> <p>Services are performed at the specified frequencies.</p>

<b>1503010 - Custodial</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3.1.1.2	Low Area Dusting/ Cleaning	The Contractor shall provide low area dusting and cleaning services to ensure surface areas are clean.	Low area cleaning includes all furniture and fixtures (e.g., partitions, radiators, equipment, hand railings in stairways, grills, ledges, sills, walls, doors, light fixtures, chalk and dry boards and trays, miscellaneous hardware and bright metal work) to a maximum height of 7'-0" above floor level.	Surfaces are clean and without smudges and smears.  Cleaning is performed at the specified frequencies.
3.1.1.3	Spray Equipment with Disinfectant	The Contractor shall spray equipment with disinfectant to ensure all equipment are clean and disinfected.	All equipment shall be disinfected and wipe clean.	Equipment are disinfected and clean.
3.1.1.4	Interior Window Cleaning	The Contractor shall clean window surfaces and adjacent areas to ensure that surfaces are clean and sightly.	Interior window cleaning shall be scheduled concurrently with exterior window cleaning.	All interior windows are clean and sightly.  Cleaning is performed at the specified frequencies.
3.1.1.5	Exterior Window Cleaning	The Contractor shall clean window surfaces and adjacent areas to ensure that surfaces are clean and sightly.	When screens are present, the Contractor shall remove and clean the screen such that it is free of debris and dust before reinstalling over cleaned windows. Work will not be considered complete until screens are reinstalled.  Exterior window cleaning shall be scheduled concurrently with interior window cleaning.	All exterior windows are clean and sightly.  Cleaning is performed at the specified frequencies.
3.1.1.6	Interior Glass Surfaces Cleaning	The Contractor shall clean all interior glass to ensure glass surfaces are clean and sightly.	Glass surfaces include but are not limited to interior doors, partitions, and walls.	Glass surfaces are clean and sightly on both sides and for the full height of the glass.  Cleaning is performed at the specified frequencies.
3.1.2	Floor Care	The Contractor shall provide floor care services to ensure they are clean and sightly.	The Contractor shall move furniture, non-permanent rugs and other floor coverings prior to floor care services. The Contractor shall return furniture, rugs, floor coverings, and other items moved during services to its original position.  Floor care services shall be performed in a manner that	Floors are clean and sightly consistent with the specified service class.  The appropriate warning signs are visible.

<b>1503010 - Custodial</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>minimizes interference with daily operations.</p> <p>The Contractor's cleaning techniques and products shall protect the integrity of the floor surface and finish.</p> <p>The Contractor shall post warning signs and barricades in areas of floor care operations, as appropriate, to ensure personnel safety.</p>	
3.1.2.1	Sweeping and Dust Mopping	The Contractor shall sweep or dust mop uncarpeted floors to ensure floors are free of debris and dust.	<p>The Contractor shall sweep or dust mop uncarpeted floors.</p> <p>Floors shall be free of loose dirt, dust and debris. The Contractor shall clean the walk-off mats and surfaces below the mats and shall return mats to their original locations after cleaning. The Contractor shall notify the Contracting Officer in writing when walk-off mats are defective or not serviceable</p>	<p>Floors are free of debris and dust.</p> <p>Services are performed at the specified frequencies.</p>
3.1.2.2	Damp Mopping	The Contractor shall damp mop floors to ensure that floors are clean.	<p>The Contractor shall damp mop uncarpeted floors, including stairwells and elevators. Scuff marks, spots, and dried stains shall be removed.</p> <p>Floors should be free of soil scuff marks, stains, traffic marks, and cleaner residue.</p>	<p>Floors are clean and free of soil, scuff marks, stains, traffic marks, and cleaner residue.</p> <p>Services are performed at the specified frequencies.</p>
3.1.2.3	Spray Cleaning and Buffing	The Contractor shall spray clean and buff floors to ensure floors are clean and present a sightly appearance.	<p>The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates. Any loose residue resulted from buffing shall be removed.</p> <p>Sweeping/dust mopping and damp Mopping shall be performed prior to spray buffing.</p> <p>Floor products used shall result in a non-slip finish.</p>	<p>Floors are clean and have a uniform glossy finish.</p> <p>Non-slip floors are clean and have a uniform matte finish.</p> <p>Services are performed at the specified frequencies.</p>
3.1.2.4	Stripping, Coating, and Buffing	The Contractor shall strip, coat and buff floors to ensure that floors are clean and	The Contractor shall strip, coat, and buff uncarpeted floors, including stairwells.	Floors are clean, free of previously applied coat, and have a uniform glossy finish.

<b>1503010 - Custodial</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
		<p>sightly.</p> <p>The Contractor shall coat floors to ensure continuous protection.</p>	<p>The Contractor shall ensure there is no buildup or residue on baseboards, mop boards, cove base, and kick plates. Any loose residue resulted from buffing shall be removed</p> <p>The Contractor shall apply sufficient coats of product to protect floors from traffic and use.</p> <p>Floor products used shall result in a non-slip finish.</p>	<p>Floors are properly coated and protected.</p> <p>Non-slip floors are clean and have a uniform matte finish.</p> <p>Services are performed at the specified frequencies.</p>
3.1.2.5	Vacuuming Carpets and Rugs	The Contractor shall vacuum carpets and rugs to ensure they are free of debris and dust.	Contractor shall provide spot cleaning as needed.	<p>Carpets and rugs are free of debris and dust.</p> <p>Services are performed at the specified frequencies.</p>
3.1.2.6	Carpet and Rug Deep Cleaning	The Contractor shall deep clean carpets and rugs to ensure that floors are clean, sightly and available for use in a timely manner.	Acceptable methods for deep cleaning include shampooing, chemical extraction, steam cleaning, and other similar deep cleaning processes.	<p>Carpets and rugs are clean.</p> <p>Carpets and rugs are dry and passable in 12 hours.</p> <p>Services are performed at the specified frequencies.</p>
3.1.3	Restrooms, Lounges, Locker Rooms Services	The Contractor shall service restrooms, lounges, and locker rooms to ensure they are clean, sanitary, sightly, and stocked with sufficient supplies.	<p>The Contractor shall inform the COR/ACOR when dispensers, fixtures, and drinking fountains are damaged or missing.</p> <p>The Contractor shall clean locker rooms and showers as part of restroom services.</p>	<p>Restrooms are clean, sanitary, and sightly consistent with the specified service class.</p> <p>Restrooms are adequately stocked with restroom supplies.</p> <p>Services are performed at the specified frequencies.</p>
3.1.3.1	Restrooms, Lounges, Locker Rooms Cleaning	The Contractor shall clean and disinfect restrooms, lounges, and locker rooms to ensure they are clean, sanitary, and free of offensive odors.	<p>All cleaning materials and equipment used in restrooms, lounges, and locker rooms shall not be used in any other areas outside the respective areas.</p> <p>Cleaning materials, including sponges, cloths, brushes, and</p>	<p>All restrooms, lounges, and locker rooms are clean, sanitary, and free of offensive odors.</p> <p>No graffiti present on restroom surfaces.</p>

<b>1503010 - Custodial</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>similar items, used to clean toilets, urinals, water closets, floors, and walls shall not be used to clean showers, lavatories and sinks.</p> <p>All restrooms, lounges, and locker rooms floors, walls, partitions, fixtures, mirrors, and shower areas shall be disinfected.</p> <p>All graffiti from restrooms, lounges, and locker rooms surfaces shall be removed.</p>	<p>Cleaning is performed at the specified frequencies.</p>
3.1.3.2	Restrooms, Lounges, Locker Rooms Servicing	The Contractor shall service restrooms, lounges, and locker rooms to ensure they are stocked with sufficient supplies and waste containers are emptied.	<p>The Contractor shall stock restrooms with sufficient commercial grade or better supplies (i.e. hand liquid soap, toilet paper, paper towels, etc.) to ensure they will last until the next scheduled service. If dispensers become empty before the next scheduled servicing, the Contractor shall replenish them in a timely manner.</p> <p>The Contractor shall collect all waste from all restrooms. All waste shall be moved to designated refuse containers.</p> <p>All waste that is dropped during the waste removal process shall be picked up and properly disposed.</p>	<p>Restrooms, lounges, and locker rooms supplies are filled to capacity and are available.</p> <p>Restrooms, lounges, and locker rooms waste containers are empty, clean, and waterproof liners have been replaced.</p> <p>Services are performed at the specified frequencies.</p>
3.1.4	Building Perimeter Services	The Contractor shall provide building perimeter services to ensure that they are sightly.	<p>The Contractor shall remove trash and debris from all building perimeters. The building perimeter is defined as the area within ten (10) meters from the building outside wall and all parking areas and walkways. The Contractor shall deposit all removed items in the designated waste container.</p> <p>Building entrances, such as exterior door, steps, stoops, and sidewalks adjacent to and within three (3) meters of the building shall be cleaned weekly.</p>	<p>Building perimeters are sightly consistent with the specified service class.</p>
3.2	Unscheduled Services	The Contractor shall respond and complete requests for	<p>Typical unscheduled services include clean up of overflowed restroom fixtures, spills, bodily</p>	<p>Unscheduled services are completed within one hour after</p>

<b>1503010 - Custodial</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
		minor cleaning tasks between scheduled service intervals to ensure spaces and surfaces are clean.	<p>fluids, muddy or wet entrances, broken glass, carpet spot cleaning, any services outside of the frequencies identified in the service class chart, and other similar items.</p> <p>Contractor performs services at the same level required for similar types of services as set forth in item 3.1.</p> <p>An unscheduled service is limited to three labor hours or \$50 of material cost per occurrence.</p> <p>Contractor shall notify the KO upon identification that the unscheduled services will exceed the unscheduled service limit. Non-recurring work may be issued for services exceeding the unscheduled service limit; the Government will only be liable for the amount of cost exceeding the unscheduled service limit of liability.</p> <p>The Contractor shall submit an Unscheduled Services Report per Section F.</p> <p>The installation has experienced approximately 12 unscheduled services per year.</p>	notification.
3.3	Event coordination services	The Contractor shall set up tables, chairs, tents, podiums, speaker systems, microphones and rearrange spaces to support events at the CSL.	<p>The items will be set up in an orderly fashion to ensure per the event planning guidelines provided by the CSL prior to the event occurring.</p> <p>Informational note: There are approximately 12 events per year.</p>	The items are set-up and areas arranged prior to the occurrence of the event.

<b>1503010 - Custodial Services</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-recurring Work	Non-recurring Work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-recurring Work ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for Non-recurring Work work will be the same as those in Spec Item 3 where applicable.	

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<b>1503020 - Pest Control</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide all labor, management, supervision, tools, materials and equipment required to perform pest control services at CSL Comalapa, Comalapa Air Base, El Salvador.
1.1	Concept of Operations	<p>The Contractor shall perform pest control services in conformance with the to prevent and control the following pests (but not limited to):</p> <ul style="list-style-type: none"> <li>--Unwanted vegetation and invasive plants</li> <li>--Nuisance, structure damaging, lawn, turf and ornamental, and disease vector and health arthropod and invertebrate pests <ul style="list-style-type: none"> <li>- cockroaches</li> <li>- termites</li> <li>- bees</li> <li>- wasps</li> <li>- ants</li> <li>- fleas</li> <li>- silverfish</li> <li>- stored product pests</li> <li>- mosquitoes</li> <li>- bedbugs</li> </ul> </li> <li>--Vertebrate pests <ul style="list-style-type: none"> <li>- mice</li> <li>- rats</li> <li>- bats</li> <li>- skunks</li> <li>- feral dogs and cats</li> <li>- other nuisance mammals</li> <li>- pigeons and other nuisance birds</li> </ul> </li> </ul>

<b>1503020 - Pest Control</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1503020-01.
2.2	Personnel	The Contractor shall provide personnel with qualifications, technical knowledge, experience and skills required for efficient operations within the pest control function.
2.2.1	Certification, Training and Licensing	All pesticide applications shall be performed by a "commercial grade" certified pesticide applicator. Commercial grade is not the same as registered technician. Registered technicians are not permitted to apply any pesticide under the guidelines of this specification. The commercial grade pesticide applicator(s) shall be certified in the category in which the work will be performed. Proof of certification shall be provided per Section F.
2.3	Special Requirements	
2.3.1	Licensing	The Contractor shall have all licenses, certifications and permits required by local national laws and regulations to accomplish the services specified. Proof of licensing shall be provided per Section F.
2.3.2	Vehicles	<p>Vehicles used to transport pesticides shall be equipped with a fire extinguisher, a spill containment kit capable of containing any potential pesticide spill, an emergency eye wash station, at least two gallons of emergency wash water for personal decontamination, and a first aid kit. All pesticides carried on vehicles shall be stored in a locked compartment separate from the cab of the vehicle. Vehicles shall not be left unattended at any time unless properly locked and secured.</p> <p>Pest control vehicles will be marked with the pest control Contractor's name clearly identified as a pest control vehicle with letters at least three inches tall. All vehicles shall be maintained with a clean and orderly appearance, free from pesticides residues or grime build-up.</p>
2.3.3	Equipment	<p>The Contractor shall provide repair and maintenance as necessary to keep all equipment in good operating condition, and take appropriate action regarding the following:</p> <p>All tanks, hoses, pumps, control valves, and gauges shall be free of visible deterioration, shall not leak, and shall operate at the manufacturer's recommended rates and pressures. Equipment that has failed shall be replaced or repaired by the Contractor prior to resuming operations.</p> <p>Screens, strainers, and filters shall be used and maintained per the pump, sprayer, and nozzle manufacturer's instructions.</p> <p>Spray nozzles shall deliver spray patterns as specified by the nozzle manufacturer. Nozzles that become clogged or eroded shall be repaired or replaced by the Contractor prior to resuming operations.</p> <p>Ultra-Low Volume (ULV) equipment shall be calibrated to assure proper flow rate and droplet size of pesticide as required by the label. ULV equipment shall be calibrated, including droplet size analysis, 15 days prior to start of work and thereafter every 50 hours of use (or per manufacturer's recommendations), or when the machine is repaired. Calibration and droplet analysis reports, when required,</p>

<b>1503020 - Pest Control</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<p>shall be maintained on file and submitted per Section F.</p> <p>All pesticide dispersal equipment, including bait stations and trays, shall be clearly and plainly marked with "DANGER"... "PESTICIDES", or as required by applicable regulations.</p> <p>Specific equipment requirements relevant to individual Pest Groups are further delineated in the Pest Group Requirements in Section J).</p>
2.3.4	Pesticides	<p>Integrated Pest Management (IPM) techniques shall be used to the maximum extent practicable. All pesticides must be used in accordance with DOD instruction 4715.05 "Overseas Environmental Baseline Guidance Document (OEBGD)" and local laws national laws and any requirements identified in Section J attachments. All pesticides shall be procured, processed, handled, and applied in strict accordance with the manufacturer's label. All pesticides shall be registered with the EPA pesticide regulatory agency.</p> <p>All pesticide applications will be in accordance with guidance given on the pesticide label. Labels will bear the appropriate use instructions and precautionary message based on the toxicity category of the pesticide ("danger," "warning," or "caution"). All precautionary messages and use instructions shall be in English and in Spanish.</p> <p>The Contractor shall maintain a book of labels and Safety Data Sheets (SDSs) for pesticides they use or intend to use, and have it readily available for the KO's inspection at all times.</p> <p>All pesticide applications, excluding arthropod skin and clothing repellents, shall be recorded using DD Form 1532-1, "Pest Management Maintenance Report,"</p>
2.3.5	Disposal	All pesticides, rinse water, and containers shall be disposed of per pesticide label directions. The Contractor shall dispose of any pesticides, pesticide containers, pesticide residue, pesticide rinse water, or any pesticide contaminated articles at an authorized disposal area off-site from the installation.
2.3.6	Spills	The Contractor shall be responsible for properly cleaning, decontaminating, and reporting pesticide spills to the designated government representative, KO and the COR. Pesticides will be included in the installations spill contingency plan per the OEBGD.
2.3.7	On-Site Mixing	The Contractor may mix onsite. Contractor shall mix pesticides in a containment device. The device shall be capable of containing the maximum amount of pesticide and diluents being mixed at one time. Portable containment devices may be used. All water sources shall be equipped with proper back-flow prevention devices. An air gap shall be maintained between the water source and the pesticide tank.
2.3.8	On-Site Materials Storage	The Contractor may store materials on-site. The pest management facilities, including mixing and storage areas, will comply with Military Handbook 1028/8A per OEBGD. If the facilities does not comply with the Military Handbook 1028/8A, the Contractor will not be able to store pesticide at the CSL.
2.3.9	Occupied Spaces	Liquid or aerosol pesticides shall not be applied in occupied spaces when people are present. Dust pesticide formulations shall not be applied in occupied spaces if the dust can be carried by air currents to people. Gel baits, cockroach, rodent, and ant bait stations, or other pesticide formulations that do not volatilize or drift in air currents may be applied in occupied spaces.
2.3.10	Personal Protective	The Contractor shall provide PPE to each of their pest control applicators. This

<b>1503020 - Pest Control</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
	Equipment (PPE)	equipment shall include, at a minimum, the PPE required by the pesticide label and SDS.
2.4	References and Technical Documents	References and Technical Documents are listed in J-1503020-02.

<b>1503020 - Pest Control</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	Recurring Work	The Contractor shall provide pest control services to ensure pests are controlled in a proper and timely manner.	<p>The Contractor shall develop a Pest Control Plan and submit the plan per Section F for approval. Once the plan is approved, the Contractor shall comply with the schedule and plan as documented.</p> <p>The Contractor shall report conditions that promote or are conducive to pest infestations. These include sanitation problems, improper food storage practices, inadequate exclusion policies, or damaged or missing exclusion devices or the like. The Contractor shall report these conditions per Section F. Report must be legible and can be submitted electronically or hand-written.</p>	Pests are controlled to levels and within times specified in the Pest Group Requirements in Section J and within the schedule and requirements provided in the plan.
3.1	Scheduled Pest Control	The Contractor shall provide scheduled pest control services to ensure the appearance and infestation of pests are controlled in a proper and timely manner.	<p>The Contractor Pest Control Plan shall include the plan to perform scheduled pest control services. Scheduled pest control services shall include inspection, surveys and treatment of the following categories of pests: nuisance pests, disease vector and health pests, structure damaging pests, vegetation management, pests and vertebrate pests.</p> <p>The Contractor Pest Control Plan shall be in accordance with the Pest Group Requirements Identified in Section J.</p> <p>The Contractor shall perform pest control for disease vectors and pests that may adversely affect the DoD mission and military operations; the health and well being of people; and structures, material, and property.</p> <p>Preventive applications of pesticide in the absence of a pest or signs/symptoms of a pest are prohibited except in cases, such as termite pretreatment, pre-emergence weed and mosquito larval control (in special circumstances, such as pre-flood), where it is an effective means of Integrated Pest Management (IPM).</p>	<p>Scheduled Pest Control is performed in accordance with the Contractor's Pest Control Plan and the schedule provided in the plan.</p> <p>Pest surveys are conducted at the Frequencies provided in the Contractor's Pest Control Plan.</p> <p>Pests are controlled to levels and within times specified in the Pest Group Requirements in Section J.</p>
3.1.1	Nuisance Pest Control	The Contractor shall control nuisance pests to ensure facilities are free from nuisance pests.	The following nuisance pests/pest areas shall be inspected and treated, as necessary, per the General Requirements and Performance Standards specified within Nuisance Pest Requirements in J-1503020-03:	<p>Pest surveys are conducted at the Frequencies provided in the Contractor's Pest Control Plan.</p> <p>Pests are controlled to</p>

<b>1503020 - Pest Control</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<ul style="list-style-type: none"> <li>• 001 Ant Control</li> <li>• 002 Arthropod Control in Food Handling Establishments</li> <li>• 003 Cockroach Control</li> <li>• 004 Flea Control in and Around Buildings and Structures</li> <li>• 005 Miscellaneous Arthropod Pest Control</li> <li>• 006 Stored Product Pest Control (Arthropods)</li> </ul>	levels and within times specified for Nuisance Pest Requirements in J-1503020-03.
3.1.2	Disease Vector or Health Pest Control	The Contractor shall control disease vector or health pests to ensure facilities and breeding areas are free of disease vector or health pests.	<p>The following disease vector or health pests/pest areas shall be inspected and treated, as necessary, per the General Requirements and Performance Standards specified within Disease Vector or Health Pest Requirements in J-1503020-04:</p> <ul style="list-style-type: none"> <li>• 008 Adult Mosquito Control</li> <li>• 009 Adult Mosquito Control - Residual</li> <li>• 010 Adult Mosquito Surveillance</li> <li>• 011 Bed Bugs</li> <li>• 012 Bee, Wasp, Hornet, and Stinging Arthropod Control</li> <li>• 014 Filth Fly Control</li> <li>• 015 Larval and Pupal Mosquito Control</li> <li>• 016 Larval Mosquito Surveillance</li> <li>• 018 Fire Ant Control</li> </ul>	<p>Pest surveys are conducted at the Frequencies provided in the Contractor's Pest Control Plan.</p> <p>Pests are controlled to levels and within times specified for Disease Vector or Health Pest Requirements in J-1503020-04.</p>
3.1.3	Structure Damaging Pest Control	The Contractor shall control structure damaging pests to ensure facilities are free of structure damaging pests.	<p>The following structure damaging pests/pest areas shall be inspected and treated, as necessary, per the General Requirements and Performance Standards specified within Structure Damaging Pest Requirements in J-1503020-05:</p> <ul style="list-style-type: none"> <li>• 019 Other Wood Destroying Organisms (Non-Termite) Control</li> <li>• 020 Survey for Termite and Wood Destroying Organisms</li> </ul>	<p>Pest surveys are conducted at the Frequencies provided in the Contractor's Pest Control Plan.</p> <p>Pests are controlled to levels and within times specified for Structure Damaging Pest Requirements in J-1503020-05.</p>
3.1.4	Vegetation Management	The Contractor shall manage vegetation to ensure facilities are free of vegetation pests.	<p>The following vegetation pests /pest areas shall be inspected and treated, as necessary, per the General Requirements and Performance Standards specified within Vegetation Management Requirements in J-1503020-06:</p> <ul style="list-style-type: none"> <li>• 024 Industrial Sidewalk, Substation, Vault and Right-of-Way Weed Control</li> <li>• 025 Turf and Ornamental Bed Weed</li> </ul>	<p>Pest surveys are conducted at the Frequencies provided in the Contractor's Pest Control Plan.</p> <p>Pests are controlled to levels and within times specified for Vegetation Management</p>

<b>1503020 - Pest Control</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			Control	Requirements in J-1503020-06.
3.1.5	Vertebrate Pest Control	The Contractor shall control vertebrate pests to ensure facilities are free of vertebrate pests.	<p>The following vertebrate pests/pest areas shall be inspected and treated, as necessary, per the General Requirements and Performance Standards specified within Vertebrate Pest Requirements in J-1503020-07:</p> <ul style="list-style-type: none"> <li>• 026 Bat Control in Buildings</li> <li>• 027 Commensal Rodents In and Around Buildings and Structures</li> <li>• 028 Pest Bird Control</li> <li>• 029 Pest Vertebrate Control</li> </ul>	<p>Pest surveys are conducted at the Frequencies provided in the Contractor's Pest Control Plan.</p> <p>Pests are controlled to levels and within times specified for Vertebrate Pest Requirements in J-1503020-07.</p>
3.2	Unscheduled Pest Control Services	The Contractor shall provide unscheduled pest control services to ensure the appearance and infestation of pests are controlled in a proper and timely manner.	Unscheduled Pest Control Services includes the removal of dead carcasses and the capture and relocate of nuisance vertebrate pests.	Unscheduled services are responded to and completed as specified.
3.2.1	Carcass Removal	The Contractor shall remove all dead animal carcasses to ensure the appearance of dead animals is controlled in a proper and timely manner.	<p>The Contractor shall provide pick-up and disposal of all dead animals found on base.</p> <p>Dead animal pick-up and disposal may be initiated by Contractor's personnel or upon notification by the Government.</p>	All dead animal carcasses are removed within two hours of notification.
3.2.2	Capture and Relocate of Pests	The Contractor shall capture and relocate pests when necessary.	The contractor should capture and relocate nuisance vertebrae pests when identified.	Capture method is established within 24 hours and all nuisance vertebrae pests are removed from the CSL when identified.

<b>1503020 - Pest Control</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-recurring Work	Non-recurring Work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-recurring Work ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for Non-recurring Work will be the same as those in Spec Item 3 where applicable.	

<b>1503030 – Integrated Solid Waste Management Table of Contents</b>	
<b>Spec Item</b>	<b>Title</b>
1	General Information
1.1	Concept of Operations
2	Management and Administration
2.1	Definitions and Acronyms
2.2	Personnel
2.3	Special Requirements
2.3.1	Recyclable Accounting
2.4	References and Technical Documents
3	Recurring Work
3.1	Solid Waste Collection and Disposal
4	Non-recurring Work

<b>1503030 - Integrated Solid Waste Management</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform refuse collection and disposal at CSL Comalapa, Comalapa Air Base, El Salvador.
1.1	Concept of Operations	<p>The intent of 1503030 Integrated Solid Waste Management is to specify the requirements related to the collection and disposal of solid waste.</p> <p>The following services are not included in this Template:</p> <ul style="list-style-type: none"> <li>• Waste removal from inside buildings and service locations to waste collection points. This is included in 1503010, Custodial.</li> <li>• ISWM services do not include any repair work of facilities or fixtures. This is included in 1502000, Facilities Investment.</li> </ul>

<b>1503030 - Integrated Solid Waste Management</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1503030-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required for efficient operations within the Integrated Solid Waste Management function.
2.3	Special Requirements	
2.3.1	Weight Tickets (Non-Recyclable)	Individual weight tickets denoting the date, type of truck or container, and tonnage disposed shall be submitted per Section F with the Contractor's monthly invoice. The Contractor shall also provide the total tabulated tonnage disposed during the month.
2.4	References and Technical Documents	References and Technical Documents are listed in J-1503030-02.

<b>1503030 - Integrated Solid Waste Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	Recurring Work	The Contractor shall provide refuse collection and disposal services to ensure refuse is properly collected and disposed.		<p>Refuse is properly collected and disposed in accordance with J-1503030-03.</p> <p>Pickups are scheduled at the minimum number that will prevent waste container overflow.</p> <p>Recycling is performed to reduce solid waste volume.</p>
3.1	Solid Waste Collection and Disposal	The Contractor shall provide collection and disposal services of commercial and industrial solid wastes to ensure refuse is properly collected and disposed of.	<p>The Contractor shall collect and disposed solid waste per the frequency identified in J-1503030-03.</p> <p>If the scheduled collection day falls on an observed holiday, pickup shall be on the following work day.</p> <p>The Contractor shall return each waste container to its original location.</p> <p>Refuse will not contain hazardous material. The Contractor shall immediately notify the COR if any hazardous material is found.</p> <p>The Contractor shall collect and dispose of any spillage.</p> <p>The Contractor shall notify the Contracting Officer of a refuse containers that are unsightly, damage or unserviceable. The Government will replace all unserviceable containers.</p> <p>All waste shall be disposed of offsite.</p>	<p>Commercial is collected and disposed of from collection areas per the schedule in J-1503030-03.</p> <p>Waste collection areas are free of waste following collection operations.</p> <p>Containers are returned to an upright position and lids are secured.</p> <p>Solid waste disposal complies with all applicable local national laws and regulations</p>

<b>1503030 - Integrated Solid Waste Management</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-recurring Work	Non-recurring Work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-recurring Work ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for Non-recurring Work will be the same as those in Spec Item 3 where applicable.	

<b>1503050 – Grounds Maintenance and Landscaping Table of Contents</b>	
<b>Spec Item</b>	<b>Title</b>
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2	Management and Administration
2.1	Definitions and Acronyms
2.2	Personnel
2.3	Special Requirements
2.3.1	Vehicles on Sidewalks or Lawns
2.3.2	Equipment Restrictions
2.3.4	Work Identification
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2.4	References and Technical Documents
3	Recurring Work
3.1	Lawn Maintenance
3.1.1	Mowing and Trimming
3.1.2	Edging
3.1.3	Irrigation
3.1.4	Vegetation Control and Fertilization
3.1.5	Tree, Shrub, Plant and Hedge Maintenance
3.1.6	Debris Removal
3.2	Perimeter Fence Line Maintenance
3.3	Storm Drainage Systems
3.4	Street and Parking Lot Sweeping Services
3.5	Unscheduled Services
4	Non-recurring Work

<b>1503050 - Grounds Maintenance and Landscaping</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide all labor, management, supervision, tools, materials, and equipment necessary to provide grounds maintenance and landscaping services located at CSL Comalapa, Comalapa Air Base, El Salvador.
1.1	Concept of Operations	<p>The intent of 1503050 Grounds Maintenance and Landscaping is to specify the requirements related to lawn maintenance, vegetation removal, and debris removal within installation grounds parcels designated as improved areas. Services include mowing and trimming, edging, irrigation systems maintenance. Weed control is limited to application of herbicides.</p> <p>The following services are not included in this Template:</p> <ul style="list-style-type: none"> <li>• Exterior trash cans and debris removal within 5 feet of designated buildings are excluded from this specification. This is included in 1503010, Custodial.</li> <li>• As required for weed control/vegetation control (including herbiciding and contiguous weed control) shall be included and priced in this sub-annex. However, the procedures, restrictions and application methods for application of herbicide shall be followed in accordance with the procedures and licensing guidelines identified in 1503020, Pest Control. All of pest control service for lawn pests or pests in grassed areas shall be priced and performed in accordance with the requirements in 1503020, Pest Control.</li> <li>• Maintenance and repair of irrigation system and components. This is included in 1502000, Facility Investment.</li> </ul>

<b>1503050 - Grounds Maintenance and Landscaping</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1503050-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required to efficiently provide grounds maintenance and landscaping services.
2.3	Special Requirements	
2.3.1	Vehicles on Sidewalks or Lawns	Vehicles shall not be permitted on sidewalks or lawns without prior approval from the KO. The Contractor's request shall include the methods on how he intends to protect the lawns and sidewalks from damage. Replace or restore all lawns, plants, and property damaged by the Contractor to their original condition or better at no additional cost to the Government.
2.3.2	Equipment Restrictions	Use of grazing animals is prohibited.
2.3.4	Work Identification	The Contractor shall identify and recommend Non-recurring work as appropriate to the KO.
2.3.5	Working Adjacent to Parking Areas	Work shall be performed with care on grounds adjacent to parking areas so as to prevent damage to parked vehicles.
2.3.6	Access Coordination	The Contractor shall coordinate all access to performance areas such as airfields and firing ranges through the KO. If required, the Contractor shall be in radio contact with the controlling authority during work performance.
2.3.7	Government Furnished Equipment	The Contractor may use the GFE identified in Annex 0200000, Spec Items 2.4 and 2.4.4. The contractor shall adhere to all requirements in Annex 0200000 when using Government Furnished Property.
2.4	References and Technical Documents	References and Technical Documents are listed in J-1503050-02.

<b>1503050 - Grounds Maintenance and Landscaping</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	Recurring Work	The Contractor shall maintain grounds to ensure a sightly appearance.	<p>Work includes routine and cyclic services.</p> <p>Refer to 1503020, Pest Control, for herbicide restrictions, procedures and reporting requirements.</p> <p>The Contractor shall submit SDS sheets and catalog cut sheets or samples of all proposed fertilizers and mulch per Section F.</p> <p>Grounds areas to be maintained are identified on the Site Maps provided in J-1503050-04.</p>	Grounds are maintained per the specified Lawn Maintenance Types provided in J-1503050-03 and per the perimeter fence line and storm drainage system requirements herein.
3.1	Lawn Maintenance	The Contractor shall maintain grounds to ensure a sightly appearance.	<p>There are three (3) types of lawns Lawn: Type A-M, Type A-N, and Type B.</p> <p>Lawn Maintenance Types shall be maintained in accordance with J-1502000-03.</p>	Lawns are uniform in appearance and are maintained in accordance with the applicable Lawn Type services in J-1502000-03.
3.1.1	Mowing and Trimming	The Contractor shall maintain lawns to ensure a uniform grass height.	<p>The Contractor shall provide manicured Type "A-M" grass mowing services to approximately 0.5 acres of grass. Type "A-M" grass mowing shall be accomplished when the grass blade reaches a height of ten (10) centimeters. Areas shall be cut to uniform height of six (6) centimeters.</p> <p>The Contractor shall provide normal Type "A-N" grass mowing services to approximately seven (7) acres of grass. Type "A-N" grass mowing shall be accomplished when the grass blade reaches a height of 15 centimeters. Areas shall be cut to uniform height of eight (8) centimeters.</p> <p>The Contractor shall provide Type "B" grass cutting services to approximately 9.6 acres of grass. Type "B" grass cutting shall be accomplished when the grass blade reaches a height of 20 centimeters. Areas shall be cut to uniform height of 15 centimeters. Natural storm drainage systems are included as part of Type "B" Lawn Maintenance.</p> <p>If any bare ground within the limits of an area becomes vegetated with grass,</p>	<p>Grass is uniform in appearance.</p> <p>Mowing is performed in accordance with the specified Lawn Type listed in J-1503050-03.</p>

<b>1503050 - Grounds Maintenance and Landscaping</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>weeds, or other similar growths through natural spread, or including artificially planted, it shall be maintained as part of the contract at no additional cost to the Government.</p> <p>Mowing is to be accomplished free of scalping, rutting, bruising, and uneven and rough cutting. Grass clippings shall be uniformly distributed over the entire mowed area, not deposited in piles or clumps. Mowing equipment shall have sharp cutting edges that produce a neat, clean, and even cut.</p> <p>Use of equipment that causes streaks or irregularities, uneven cutting, plowing, or gouging of the soil is not permitted.</p> <p>Grassed areas close or adjacent to buildings, hydrants, parking lots, manholes, fences and trees are included in mowing requirements, and may require manual cutting.</p> <p>The Contractor shall cut all areas shown in the drawings in J-1503050-04, and shall cover the full extent of the actual field established cutting patterns and boundaries.</p> <p>The Contractor shall trim around buildings, fences, trees, poles, guy wires, wall, hydrants, paved areas, drainage structures, and other similar objects or structures on the areas maintained.</p> <p>Trimming shall be accomplished to match the height and appearance of surrounding mowed grass.</p> <p>Trimming operations shall be considered part of grass cutting and shall be accomplished concurrently with grass cutting operations.</p>	
3.1.2	Edging	The Contractor shall maintain an edged cut to ensure a neat appearance.	Edge where grass meets any concrete or asphalt surface, where grass abuts planter beds, and along walks, sidewalks, alongside of buildings, manholes, walls, driveways, flag poles, tanks, fire hydrants, airfield pavement, areas not reached by mowing equipment, or wherever needed to maintain grass	Edging is uniform in appearance and vegetation does not encroach on ground structures.

<b>1503050 - Grounds Maintenance and Landscaping</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			delineation.  Vegetation shall not be closer than 1.25 centimeters to the pavement areas.	
3.1.3	Irrigation	The Contractor shall irrigate grounds to provide the appropriate amount of water to lawns and other vegetation.	Lawn will be watered as needed to maintain Type A-M and Type A-N Lawns and natural storm drainage systems in Type "B" Lawns in a green, vibrant condition.  The use of water trucks may be required for some areas of the Type A-N Lawn. The Contractor may use Base water supply for the watering all areas.  In the event that watering is performed by water trucks, the watering by truck shall not exceed once every third day and will be accomplished within two (2) hours prior to sunset	Irrigation provides proper health, growth, color, and appearance of grounds.
3.1.4	Vegetation Control and Fertilization	The Contractor shall control undesired vegetation to ensure areas are free of undesired vegetation and maintain lawns to ensure proper lawn health and promote growth..	Remove and control unwanted vegetation from grassed areas, fence lines, fence fabric, brick walls, sidewalks, curbs, gutters, aggregate areas and paved surfaces including parking lots.  Vegetation control and fertilizer shall be applied to grassed areas three (3) times a year.  Vegetation control and fertilizer shall be applied in accordance with manufacturer's recommendation. Any weeds that cannot be controlled by chemical means shall be removed by manual method to include the removal of all roots.  Vegetation Control and Fertilizer types shall conform to El Salvadoran national and local regulations. The Contractor shall submit a list of proposed weed control and fertilizer and intended use to the Contracting Officer (COR).  Herbicide shall be a non-selective, non-residual contact type approved prior to use by the COR and controlled and applied in accordance with the manufacturer's approval EPA and equivalent El Salvadoran national and local regulations.	Areas are maintained clear of undesired vegetation.  Vegetation control and fertilizer are applied to grassed areas three (3) times a year.  Lawns are healthy and present a rich natural color.

<b>1503050 - Grounds Maintenance and Landscaping</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>Herbicide treatments must be performed by or under the direct supervision of a licensed applicator</p> <p>Refer to 1503020, Pest Control, for herbicide restrictions, procedures and reporting requirements.</p>	
3.1.5	Tree, Shrub, Plant and Hedge Maintenance	The Contractor shall maintain trees, shrubs, plants and hedges to ensure a healthy, uniform, neat appearance and to ensure there is no interference with pedestrians, vehicular traffic, and building encroachment.	<p>Maintenance includes staking, adjustment of ties and supports, removal of stakes; maintaining watering berms for existing plantings; fertilization; pruning for health and safety, grass clearance, seasonal cleanup; removing dead, damaged or diseased wood, or structurally weak limbs, branches, and all other trimmings; removing or pruning branches to clear roofs, adjacent structures, low hanging limbs and fronds which encroach onto walks, roadways and parking lots.</p> <p>The Contractor shall remove and properly dispose of dead, damaged or diseased areas, limbs and branches, and all other cuttings within the end of Government working day of the maintenance operation.</p>	<p>Trees, shrubs, plants and hedges are healthy and present a neat and uniform appearance.</p> <p>Trees, shrubs, plants and hedges do not encroach on structures, pedestrian traffic, or vehicular traffic.</p> <p>All debris is removed and disposed of properly and within the specified time.</p>
3.1.6	Debris Removal	The Contractor shall remove debris to ensure a clean and neat appearance.	<p>Prior to grass cutting, any trash, litter, fallen tree branches and palm tree fronds, or other similar debris that would detract from the finished appearance of the cut or present a safety hazard within the maintenance area shall be removed and disposed of off-site.</p> <p>Debris generated by cutting and trimming/edging operations, which falls or is thrown onto sidewalks, curbs, gutters, streets, or adjacent grassed areas, shall be removed from the site the day of the operation.</p>	Debris is removed as necessary to present an overall neat appearance.
3.2	Perimeter Fence Line Maintenance	The Contractor shall maintain the perimeter fence line to ensure grounds present a sightly appearance and do not interfere with operational requirements.	<p>The Contractor shall remove and maintain free of at all times, all vegetation from CSL perimeter fences.</p> <p>The Contractor shall cut and remove all vegetation off the fence line from top to bottom of the fabric or mesh, barbed wire and all posts. Vegetation removal shall also include adjacent tree branches touching or overhanging the fence up to a height of one meter above the top of the fence outriggers.</p>	<p>Perimeter fence line is free of vegetation and do not interfere with operational requirements.</p> <p>Grounds are clear of all vegetation at a distance extending 30 feet (9.144 meters) from the interior of the fence fabric and 20 feet</p>

<b>1503050 - Grounds Maintenance and Landscaping</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>The average height of security fences at the Station is approximately three (3) meters. The ground area shall be cleared of all vegetation at a distance extending 30 feet (9.144 meters) from the interior of the fence and 20 feet (6.096 meters) from the exterior of the fence. An environmentally safe, Government approved herbicide may be used in lieu of mechanical means for continued maintenance of the fence line ground area. Vegetation and debris from cleaning shall be disposed of the same day of removal.</p> <p>There is approximately 1423 linear meters of CSL perimeter fencing.</p> <p>The inside and outside along the perimeter of CSL perimeter fence shall be maintained free of shrubs, trees, hedges, bushes, and grass shall be cut to a uniform height of ten (10) centimeters.</p>	<p>(6.096 meters) from the exterior of the fence fabric..</p> <p>Grass is cut to a uniform height of ten (10) centimeters.</p>
3.3	Storm Drainage Systems	The Contractor shall remove obstructions and control vegetation in storm drainage systems to ensure unrestricted flow of storm water runoff.	<p>Drainage systems include curb gutters, curb inlets, brow ditches, drainage channels, swales, catch basins, yard drains, and other devices used to direct the flow of runoff.</p> <p>The Contractor shall clean and remove debris and foreign material from drainage systems that would inhibit drainage.</p> <p>Aboveground storm drainage systems shall be maintained clear of obstructions, debris, weeds, and anything else which may restrict runoff flow.</p> <p>Drain covers and grates of underground systems shall be maintained clear of obstructions, however, covers and grates shall not be removed for cleaning drainage systems. The KO shall be notified within 24 hours, in writing, of obstructions in subsurface drain lines beyond Contractor responsibility. Missing or damaged yard drain covers and grates shall be reported immediately to the KO.</p> <p>There are 12 storm drainage sections, each approximately nine (9) meters wide</p>	No evidence of obstructions in the visible area of the drainage systems.

<b>1503050 - Grounds Maintenance and Landscaping</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			by 15 meters long.	
3.4	Street and Parking Lot Sweeping Services	The Contractor shall sweep street and parking lot surfaces to ensure paved surfaces are clear.	<p>The Contractor shall clean monthly (every 30 days) all paved and rigid surfaces including, but not limited to, roads, parking lots, sidewalks (to include recently built sidewalk from administrative building to the warehouse building) and other similar areas.</p> <p>Cleaning shall include, but is not limited to, removal of all sand, soil, aggregates, grass, metals, and other foreign materials from the indicated surfaces.</p> <p>The Contractor shall also be responsible to remove dirt, rocks and other debris from those areas inaccessible to mechanical sweepers, such as from curb corners, storm drains and grates.</p> <p>There are approximately 1150 square meters of parking space and 600 linear meters of road at the CSL.</p>	<p>Street and parking lot sweeping services shall be performed monthly.</p> <p>Streets and Parking Lots are free from all debris, trash, soil, rocks, grass, glass, metals, and other foreign material.</p>
3.5	Unscheduled Services	The Contractor shall respond and complete requests mowing and trimming of the soccer field/recreation area and the weapons range facility.	<p>Areas shall be cut to uniform height of eight (8) centimeters.</p> <p>The acreage for the soccer field/ recreation area is approximately 8 acres and the weapons range facility is approximately 0.7 acres.</p> <p>Informational note: This tasks occurs approximately 12 times per year</p>	<p>Unscheduled services are completed within one hour after notification.</p> <p>Areas are cut/mowed to eight (8) centimeters.</p>

<b>1503050 - Grounds Maintenance and Landscaping</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-recurring Work	Non-recurring Work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-recurring Work ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for Non-recurring Work will be the same as those in Spec Item 3 where applicable.	

<b>1700000 – Base Support Vehicles and Equipment Table of Contents</b>	
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<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform Base Support Vehicles and Equipment services at CSL Comalapa Air Base, El Salvador.
1.1	Concept of Operations	The intent of 1700000 BSVE is to specify the requirements for a transportation program consisting of vehicles and equipment maintenance and repairs; contractor-furnish vehicles (CFV); vehicle and equipment operations to include dispatch, drivers, bus services, inspection and certification, and specified administrative program management.

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1700000-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required for efficient operations within the BSVE function.
2.2.1	Certification, Training, and Licensing	<p>BSVE operators shall comply with all local national laws and regulations regarding certification, training and licensing.</p> <p>All drivers shall have appropriate licenses to drive buses, cars and light trucks in the Country of El Salvador. Prior to operating Non-Tactical Armored Vehicles (NTAV) all drivers will be required to successfully complete a U.S. Government NTAV operator’s familiarization course. The contractor shall have a minimum of two (2) drivers qualified to operate the NTAV.</p> <p>All contractor furnished vehicles shall have appropriate licenses, permits and insurance to operate in the Country of El Salvador.</p> <p>The certification, training, and licensing program will be in accordance with Army Regulation 600–55 “The Army Driver and Operator Standardization Program (Selection, Training, Testing, and Licensing)”</p>
2.2.2	Required Personnel	<p>The Contractor's personnel represent the Government and shall present a professional image at all times.</p> <p>All personnel assigned to the BSVE positions shall speak English and Spanish. The personnel shall be able to read and understand (in both English and Spanish) printed regulations, detailed written orders, operating procedures, and training instructions and material.</p>
2.2.2.1	Transportation Coordinator	<p>The Contractor shall provide a Transportation Coordinator that will have the direct control and supervision of all transportation requirements and contractor drivers. Services shall include but not limited to the following:</p> <ul style="list-style-type: none"> <li>• Coordinates daily transportation routes per direction of government.</li> <li>• Maintains records of all Government Vehicles and Contractor Furnished Vehicles (CFV.)</li> <li>• Schedules vehicle maintenance and repairs.</li> <li>• Prepares associated transportation reports.</li> <li>• Responsible for the fueling of all Government Vehicles and CFV.</li> <li>• Conducts daily pre-trip inspections on all vehicles.</li> </ul>
2.3	Special Requirements	
2.3.1	Safety	The Contract shall document vehicle incidents, accidents, and mishaps involving government furnished, leased, or rented vehicles and vehicular equipment within 24 hours of each accident and submit to COR. The SF-91 form shall be completed and copies given to the CSL Supply Officer. Accidents involving fatality or serious injury shall be reported to the COR.
2.3.2	Labor Requirements	Chilton Labor Guide, Mitchell Mechanical Parts/Labor Estimating Guide, or similar estimating sources shall be used for determining the number of flat rate hours required to complete the scope of work. Total labor cost will be determined by totaling the number of flat rate hours and then multiplying by the flat rate hour unit price.

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2.3.3	Vehicle Lift Building	The contractor may use the vehicle lift building when available. The contractor will be liable for any damage caused by the contractor or the contractor's employees.
2.4	References and Technical Documents	References and Technical Documents are listed in J-1700000-02.

<b>1700000 – Base Support Vehicles and Equipment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	Recurring Work	The Contractor shall perform operations, support services, and maintenance of BSVE to ensure a well-managed and executed BSVE Program.	Provide the base support vehicle and equipment management, operations, and maintenance functions identified below under the requirements of this contract.  Fleet Inventory required to be maintained is provided in J-1700000-03.	BSVE are safe and reliable per OEM.
3.1	Motor Pool Services	The Contractor shall manage motor pools to ensure all material, equipment and transportation services for CSL Comalapa are provided.	<p>All Materials, equipment, and transportation necessary is provided to meet services for CSL COMALAPA, El Salvador in accordance with DoD 4500.36-R Areas shall be cut to uniform height of eight (8) centimeters. "Management, Acquisition, and Use of Motor Vehicles", Army Regulation 58-1 "Management, Acquisition, and Use of Motor Vehicles", and CSL SOPs.</p> <p>The Contractor shall coordinate daily transportation routes as requested by the Government.</p> <p>The Contractor shall provide vehicle dispatching services 24 hours a day and 7 days a week for the government and government rented vehicles in accordance with DoD 4500.36-R "Management, Acquisition, and Use of Motor Vehicles" and Army Regulation 58-1 "Management, Acquisition, and Use of Motor Vehicles."</p> <p>The Contractor shall maintain records of all Government vehicles, including rental vehicles. Records shall be provided per Section F.</p> <p>Contractor shall track mileage for all vehicles, including rental vehicles.</p> <p>Conducts daily vehicle inspections on all Government vehicles and rental vehicles.</p> <p>The Contractor shall keep all vehicles clean and free of debris. Wash all vehicles to include Government rental vehicles at least once a week. The Contractor shall provide Vehicle Cleaning completion report per Section F.</p>	<p>Motor Pool Services are managed in accordance with e with DoD 4500.36-R "Management, Acquisition, and Use of Motor Vehicles", Army Regulation 58-1 "Management, Acquisition, and Use of Motor Vehicles", and CSL SOPs.</p> <p>All daily routes are coordinated immediately when requested by the Government.</p> <p>Dispatching services are 24 hours per day, 7 days per week.</p> <p>Daily inspections on completed on all Government vehicles and rental vehicles.</p> <p>Vehicles are washed at least once per week.</p>

<b>1700000 – Base Support Vehicles and Equipment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>The Contractor shall establish and maintain a permanent vehicle record file on each vehicle.</p> <p>Informational note: There are up to 10 rental vehicles at any given time.</p>	
3.2	Driver Services	<p>The Contractor shall provide 24 hours a day, seven days a week driver services to ensure passengers are picked up and dropped off at designated locations in an appropriately sized vehicle (e.g., number of occupants per vehicle including the driver shall not exceed manufacturer's designation), and transported in a safe and timely manner.</p>	<p>During normal working hours the Contractor shall provide six (6) drivers.</p> <p>Outside of normal working hours the contractor shall provide one (1) driver at all times.</p> <p>The Contractor shall be prepared to respond after regular Government working hours and on the weekend to additional transportation requests within two (2) hours.</p> <p>The Government will determine driver daily duties.</p> <p>Drivers shall follow all local and national vehicle laws and drive in a safe manner so as not to endanger passengers, other vehicles, and pedestrians.</p> <p>Drivers shall keep vehicles clean inside and out during the course of their duties.</p>	<p>Driver service is provided within five minutes during regular Government working hours and 2 hours outside of Government regular hours.</p> <p>Six drivers are provided during Government regular working hours.</p> <p>One driver is provided outside of government regular working hours.</p> <p>Drives are properly qualified and licensed.</p> <p>Passengers are transported in an appropriately sized, safe vehicle.</p> <p>Drivers obey all traffic laws.</p>
3.3	Shuttle Bus Services	<p>The Contractor shall provide shuttle bus services to ensure Government personnel are picked up and dropped off at designated locations, and transported in an appropriate, safe, and timely manner.</p>	<p>The Contractor shall provide drivers and vehicles (one (1) bus and one (1) backup, if necessary) to provide shuttle bus services 24 hours a day, seven days per week transport U.S. Government personnel.</p> <p>The bus schedule is provided in J-1700000-04. The schedule may be modified at the discretion of the Government at no additional cost.</p> <p>Buses shall be air-conditioned and have a capacity to seat at least 28 passengers and a driver. Buses shall be less than five (5) years old. The Contractor shall obtain COR approval prior to initiating rental or leasing actions.</p>	<p>Shuttle buses do not depart stops earlier than scheduled departure time or later than five minutes after scheduled departure time.</p> <p>Buses are less than five (5) years old.</p> <p>Bus drivers are properly qualified and licensed.</p> <p>Buses are clean and in safe operating condition, and heat/air</p>

<b>1700000 – Base Support Vehicles and Equipment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>The Contractor shall provide maintenance to all contractor furnished shuttle buses.</p> <p>The contractor shall provide registration, licensing, insurance, and applicable permits to all vehicles per Section F.</p> <p>Buses shall be maintained in accordance with manufacturer’s recommendations and to ensure vehicles comply with US safety standards and shall be appropriately licensed to operate in the Country of El Salvador.</p> <p>All vehicle maintenance repairs and services shall be performed at an off-site commercial facility or in approved government furnished facilities.</p> <p>Buses shall be free of dirt, graffiti, and litter.</p> <p>One NTAV Government provided bus shall be used at the direction of the Contracting Officer or COR depending on the Force Protection level in place.</p> <p>Shuttle bus shall also be tinted for force protection purposes within host country specifications.</p>	<p>conditioning is working.</p> <p>Buses are tinted in according to host country specifications.</p>
3.4	First Response Fire Suppression Truck/System Services	The Contractor shall provide and maintain first response Aircraft fire suppression truck/system for use by Government personnel to ensure safe and rapid response for emergencies.	<p>The Contractor shall provide a First Response Fire Suppression Truck/System for Government Use. The Truck/system shall be available 24 hours a day, seven days a week and be less than five (5) years old. The Contractor shall obtain Contracting Officer approval prior to initiating rental or leasing actions.</p> <p>The Contractor shall provide maintenance, registration, licensing, insurance, and applicable permits for all vehicles.</p> <p>The truck/system shall be maintained in accordance to manufacturer's recommendations and shall comply with U.S. safety standards and shall be appropriately licensed to operate in the Country of El Salvador.</p> <p>All vehicle maintenance repairs and services shall be performed at an offsite commercial facility or in approved</p>	<p>First Response Fire Suppression Truck/System is available at all time.</p> <p>First Response Fire Suppression Truck/System is less than five (5) years old.</p> <p>All maintenance, registration, licensing, insurance, and applicable permits are current and delivered to the Government.</p> <p>First Response Fire Suppression Truck/System is clean and in safe operating condition, and heat/air conditioning is</p>

<b>1700000 – Base Support Vehicles and Equipment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>government furnished facilities.</p> <p>Truck/system shall be clean and interior maintained free of dirt and debris. Diesel fuel for this vehicle will be provided by the Government.</p> <p>The contractor will provide instructions to the government on how to use the vehicle along with mounting placards on the vehicle for operating the fire systems. The contractor shall also provide a one-hour overview familiarization training on how to use the vehicle once every three (3) months.</p> <p>In the event that the fire truck requires maintenance or is placed out of service for any period, the contractor will coordinate back-up support with local CEPA Comalapa International Airport Operations Manager and Airport Fire Chief prior to placing the fire truck in maintenance in order to respond should a need arises.</p> <p>The contractor will also inform the Contracting Officer of any plans for maintenance prior to its performance.</p> <p>All maintenance and repair costs will be the responsibility of the Contractor. If the feasibility of vehicle maintenance and/or repairs is deemed to be beyond reasonable financial investment, the Government and Contractor will re-assess the need for a replacement.</p>	<p>working.</p> <p>All maintenance and repairs are provided by the Contractor at no additional cost to the Government.</p> <p>Provide appropriate familiarization training once every three (3) months.</p>
3.5	Maintenance and Repairs	The Contractor shall maintain, repair and alter Government owned and/or leased vehicles and equipment to ensure they are in fully operational condition.	<p>The Contractor shall submit a Maintenance Schedule per Section F.</p> <p>Scheduled maintenance is performed in accordance with the Manufacturer’s Operation and Maintenance Manuals.</p> <p>All maintenance and repairs shall be performed in accordance with standard industry practice.</p> <p>No single vehicle (per occurrence) shall be down/ inoperable due to maintenance or repairs for more than 24 hours of notification.</p> <p>NTAVs require additional maintenance compared to “normal” vehicles due to the</p>	<p>Proved a monthly maintenance schedule as required.</p> <p>Adequate parts are available to expedite maintenance repairs.</p> <p>Records, data, and reports are accurate and complete.</p> <p>No single vehicle (per occurrence) is down/ inoperable due to maintenance or repairs for more than 24 hours of notification</p>

<b>1700000 – Base Support Vehicles and Equipment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>amount of weight causing stress to the engine, transmission, and chassis components of the vehicle. The Contractor may use local vendor to make repairs and/or maintain Support Vehicles. All replaced equipment shall be new Original Equipment Manufacturer's Parts.</p> <p>The Contractor shall maintain manufacturer's maintenance manuals for government furnished vehicles and vehicular equipment.</p> <p>If manuals are not shipped with the vehicle, procure manuals NLT 90 days after contract start or receipt of vehicles. The Contractor shall establish and maintain a permanent vehicle record file on eachF vehicle. The vehicle record shall contain information as to date of repairs or maintenance, type of repairs or maintenance, cost of repairs or maintenance, and equipment replace during repairs.</p> <p>The vehicle record shall be updated within one (1) working day after scheduled maintenance or repairs. The vehicle record file shall be made available to the Contracting Officer within 15 minutes of request. All vehicle record files shall remain the property of the Government and shall be turned over to the Government at the last day of the Contract.</p> <p>All maintenance and repair costs will be the responsibility of the Contractor. If the feasibility of vehicle maintenance and/or repairs is deemed to be beyond reasonable financial investment, the Government and Contractor will re-assess the need for a replacement.</p> <p>Ensure adequate parts are available to expedite maintenance repairs in order to meet allowable downtime standards.</p> <p>Any Government vehicles damaged in an accident shall be repaired, so the condition (appearance, safety and function) of the vehicle will be similar to that prior to the accident. The contractor is responsible for the costs of repairs/replacements if contractor personnel are driving the vehicle</p>	<p>No single vehicle is down or inoperable for more than 8 hours of notification.</p> <p>Maintenance and repair functions are performed in accordance with manufacturer specifications and recommendations.</p>

1700000 – Base Support Vehicles and Equipment														
Spec Item	Title	Performance Objective	Related Information	Performance Standard										
			during the accident or any time the vehicle is in the contractor's possession. All repairs to the Government's Non Tactical Armored Vehicles (NTAV) shall be performed by a repair facility approved by the COR/ACOR. The Government will be responsible for the cost of repairs or replacement due to damage incurred when either a Government Vehicle or Contractor Furnished Vehicle (CFV) involved in an accident while being driven by a U.S. Government employee.											
3.6	Fueling Services	The Contractor shall provide fueling services for all vehicles at an off-site location except as noted herein to ensure vehicles are fueled and operable at all times.	<p>With the exception of the First Response Fire Suppression Truck/System, the Contractor shall provide fuel for all vehicles in support of the requirements of this solicitation. The Contractor shall provide fuel in rental vehicles which are replacements for Government vehicles being repaired, on a case-by-case basis requiring prior approval of the COR.</p> <p>The Contractor shall monitor all vehicles, Government and Government rented, to ensure the vehicles fuel levels are above a half of tank. The Contractor shall provide a service to refuel the vehicles at an off-site location</p> <p>The contractor will provide fuel for the vehicles listed below. Government Rental Vehicles are not provided in the information below. Estimated vehicle travel mileage and gas consumption is as follows:</p> <table border="1"> <thead> <tr> <th>Vehicle</th> <th>Approx. Miles Per Day</th> </tr> </thead> <tbody> <tr> <td>2013 Nissan Xtrail (JN1TBNT30Z0155224) (average 25 miles per gallon (gasoline))</td> <td>70 miles per day</td> </tr> <tr> <td>2013 Nissan Xtrail (JN1TBNT30Z0155613) (average 25 miles per gallon (gasoline))</td> <td>70 miles per day</td> </tr> <tr> <td>2013 Nissan Xtrail (JN1TBNT30Z0155621) (average 25 miles per gallon (gasoline))</td> <td>70 miles per day</td> </tr> <tr> <td>2013 Nissan Xtrail (JN1TBNT30Z0155769)</td> <td>70 miles per day</td> </tr> </tbody> </table>	Vehicle	Approx. Miles Per Day	2013 Nissan Xtrail (JN1TBNT30Z0155224) (average 25 miles per gallon (gasoline))	70 miles per day	2013 Nissan Xtrail (JN1TBNT30Z0155613) (average 25 miles per gallon (gasoline))	70 miles per day	2013 Nissan Xtrail (JN1TBNT30Z0155621) (average 25 miles per gallon (gasoline))	70 miles per day	2013 Nissan Xtrail (JN1TBNT30Z0155769)	70 miles per day	Government and rented vehicles fuel levels are above a half of tank at all times.
Vehicle	Approx. Miles Per Day													
2013 Nissan Xtrail (JN1TBNT30Z0155224) (average 25 miles per gallon (gasoline))	70 miles per day													
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2013 Nissan Xtrail (JN1TBNT30Z0155769)	70 miles per day													

1700000 – Base Support Vehicles and Equipment					
Spec Item	Title	Performance Objective	Related Information		Performance Standard
			(average 25 miles per gallon (gasoline))		
			2012 Nissan Navara SE (MNCCUD4000122244) (average 15 miles per gallon (diesel))	70 miles per day	
			2007 Ford Explorer (1FMEU73E47UB20635) (average 15 miles per gallon (gasoline))	70 miles per day	
			2012 Isuzu Dmax (MPAS85HC1000376) (average 15 miles per gallon (diesel))	10 miles per day	
			2012 Isuzu Dmax (MPAS85HC100243) (average 15 miles per gallon (diesel))	10 miles per day	
			2010 Mitsubishi L300 (JMJNP15AA000216) (average 15 miles per gallon (diesel))	10 miles per day	
			Hyundai HD-45 (KMFJA17BPBC175332) (average 15 miles per gallon (diesel))	15 miles per day	
			Hyundai HD-45 (KMFJA17BPBC167770) (average 15 miles per gallon (diesel))	15 miles per day	
			2003 Ford Econoline NTAV (7 miles per gallon (diesel))	5 miles per day	
			The contractor is responsible for the fuel if the NTAV replaces a bus		
			Shuttle Buses (12 miles per gallon (diesel))	275 miles per day – Combined total for primary and back-up bus	
			The Contractor shall maintain trip, mileage, and capacity records and provide information to the Contracting Officer weekly. If the Contractor fails to provide such replacements, the Government may exercise one of its options under the “CONSEQUENCES OF CONTRACTOR’S FAILURE TO		

<b>1700000 – Base Support Vehicles and Equipment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>PERFORM REQUIRED SERVICES” clause, Section E, or may exercise other options available through other provisions of the contract.</p> <p>Informational Note: There are up to 10 rental vehicles at any given time.</p>	

<b>1700000 – Base Support Vehicles and Equipment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	Non-recurring Work	Non-recurring Work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-recurring Work ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for Non-recurring Work will be the same as those in Spec Item 3 where applicable.	