

0200000 – Management and Administration  
SECTION F: DELIVERIES OR PERFORMANCE

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original	Copies (including original)	
0200000/ 2.2.1.2	N/A	Request to Work Outside Government's Regular Working Hours	At least seven calendar days prior to requested day.	KO	1	As required
0200000/ 2.3.4	N/A	Permits and Licenses	Before work commences and as requested by the KO or COR.	KO and COR	2	As specified
0200000/ 2.3.5	N/A	Certificate of Insurance	Within 30 calendar days prior to contract start.	KO and COR	2	As specified
0200000/ 2.4	N/A	Record for Acceptance of GFF.	Within 15 calendar days prior to contract start.	KO and COR	2	As specified
0200000/ 2.6.7.1	N/A	Quality Management Plan	Within 30 calendar days prior to contract start and within seven calendar days of changes	KO and COR	2	As specified
0200000/ 2.6.7.2	N/A	QC Inspection File	Within five calendar days of completion/ termination of the contract.	KO and COR	2	As specified
0200000/ 2.6.7.3	N/A	Contractor Quality Inspection and Surveillance Report	First work day of each month.	KO and COR	2	Monthly
0200000/ 2.6.8	N/A	Property Management Plan	Within 45 calendar days after award.	KO and COR	2	As specified
0200000/ 2.7.1	N/A	List of Key Personnel and Qualifications	Within 30 calendar days prior to contract start.	KO and COR	2	As specified
0200000/ 2.7.1	N/A	Organizational Chart	Within 30 calendar days prior to contract start.	KO and COR	2	As specified

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0200000/ 2.7.3.4	N/A	Uniform Package	Within 30 calendar days prior to contract start.	KO and COR	2	As specified
0200000/ 2.7.4	N/A	Contractor Labor Hours (eCMRA) Report	No later than 31 October	KO	1	Annually for labor executed during the period of performance during each Government fiscal year (FY)
0200000/ 2.8.1	N/A	Employee List	Upon request.	KO and COR	2	As required
0200000/ 2.10.1	N/A	Accident Prevention Plan	Within 30 calendar days prior to contract start and within seven calendar days of changes.	KO and COR	2	As specified
0200000/ 2.10.2	N/A	Activity Hazard Analysis	Together with the Accident Prevention Plan and for changes.	KO and COR	2	As specified
0200000/ 2.10.3	N/A	Compliance Plans, Programs, and Procedures	Together with the Accident Prevention Plan and for changes.	KO and COR	2	As specified
0200000/ 2.10.4	J-0200000-03	NAVFAC Contractor Incident Reporting System (CIRS)	Within five calendar days of accident.	KO and COR	2	As required
0200000/ 2.10.6	N/A	Monthly On-Site Labor Report	First work day of each month.	KO and COR	2	Monthly
0200000/ 2.10.8	N/A	Safety Certifications	Within 15 calendar days prior to contract start and as old certifications expire.	KO and COR	2	As specified
0200000/ 2.11.1	N/A	Water Conservation Plan	Within 15 calendar days prior to contract start and for changes.	KO and COR	2	As specified

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0200000/ 2.11.3.2	N/A	Emergency Planning and Community Right- To-Know Act (EPCRA) Report	Within 15 calendar days prior to contract start and not less than 10 working days prior to planned use of hazardous material.	KO and COR	2	As specified
0200000/ 2.11.3.2	J-0200000-07	Contractor Hazardous Material Inventory Log	Within 15 calendar days after the end of each calendar year and at termination of the contract.	KO and COR	2	Quarterly
0200000/ 2.11.4	N/A	Sustainable Procurement and Practices Plan	Within 15 calendar days prior to contract start and within 15 calendar days after exercised option periods.	KO and COR	2	Annually
0200000/ 2.11.4	N/A	Sustainable Delivery of Services Report	Within five calendar days after each contract period.	KO and COR	2	Annually
0200000/ 2.11.4.2	N/A	Recovered Material Certification	.As specified	KO and COR	2	When a product containing recovered materials is equal to or better than the original and could be used.

0304010 – IT Support & Management  
SECTION F: DELIVERIES OR PERFORMANCE

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0304010/ 2.2.1	N/A	Certification, Training and Licenses	Within 30 days prior to contract start or as requested by the KO or COR	KO	1	Once for initial submittal, then as requested
0304010/ 2.2.1	N/A	List of Key Personnel and Qualifications	Within 30 calendar days prior to contract start.	KO and COR	2	As specified and if any key personnel or qualifications change
0304010/ 3.1.5	N/A	License Review Report	60 calendar days prior to the end of each fiscal year	KO and COR	2	Annual
0304010/ 3.2	N/A	C4I and AT/FP Equipment Maintenance Program Plan	Within 15 calendar days prior to contract start.	KO and COR	2	Annually
0304010/ 3.2	N/A	Monthly C4I and AT/FP Equipment Maintenance Schedule	Five work days prior to the beginning of each month	KO and COR	2	Monthly

0401000 – Force Protection  
SECTION F: DELIVERIES OR PERFORMANCE

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				Original/ Copies	Number of Copies (including original)	
0401000/ 2.2.1	N/A	Background Investigation for Personnel	Within 30 days prior to contract start and as required.	KO, COR, CO	3	As specified
0401000/ 2.2.3	N/A	Training Documentation	Within five (5) calendar days of completing the training	KO and COR	2	As specified

0501050 – Airfield Facilities  
SECTION F: DELIVERIES OR PERFORMANCE

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				Original/ Copies	Number of Copies (including original)	
0501050/ 2.2.1	N/A	List of Key Personnel and Qualifications	Within 30 calendar days prior to contract start.	KO and COR	2	As specified

1502000 – Facility Investment  
SECTION F: DELIVERIES OR PERFORMANCE

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
1502000/ 2.2.1	N/A	Certification and Licenses	Within 30 days prior to contract start or as requested by the KO or COR	KO and COR	2	Once for initial submittal, then as requested
1502000/ 3.1	N/A	Weekly Open Service Order Report	0800 every Monday	KO and COR	2	Weekly
1502000/ 3.1	N/A	Service Order Summary Report	First work day of each month	KO and COR	2	Monthly
1502000/ 3.2.1	N/A	Laboratory Analysis of Wastewater Effluent Report	3 days after the end of the month or within 2 days if found non- compliant	KO and COR	2	Monthly or within 2 days if found non- compliant
1502000/ 3.2.3	N/A	Wastewater Treatment Operating Records, Logs and Reports	3 days after the end of the month during which work is performed	KO	4	Monthly
1502000/ 3.3	N/A	Preventive Maintenance Program Plan	30 calendar days after contract award	KO and COR	2	Annually
1502000/ 3.3	N/A	Monthly PM Work Schedule	Five work days prior to the beginning of each month	KO and COR	2	Monthly
1502000/ 3.3	N/A	Daily PM Summary Report	Within one (1) working day of the completion of each PM.	KO and COR	2	Daily
1502000/ 3.3	N/A	PM Spare Parts	Within 30 days prior to contract start or as requested by the KO or COR	KO and COR	2	As Specified
1502000/ 3.4	N/A	Integrated Maintenance Program Plan	30 calendar days prior to contract start	KO and COR	2	Annually
1502000/ 3.4	N/A	Monthly IMP Schedule and IMP Maintenance and	Five work days prior to the beginning of	KO and COR	1	Monthly

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
		Repair Status	each month			
1502000/ 3.4	N/A	Daily IMP Summary Report	Within one (1) working day of the completion of each PM.	KO and COR	2	Daily
1502000/ 3.4 and 3.4.3	N/A	IMP Spare Parts	Within 30 days prior to contract start or as requested by the KO or COR	KO and COR	2	As Specified
1502000/ 3.4.3	N/A	Electric Meter Reading Record for all meter, including solar and wind turbines	0800 every Monday	KO and COR	2	Weekly
1502000/ 3.4.4	N/A	Standard Operating Procedures	15 days prior to contract start and 5 days after changes	KO and COR	2	As required
1502000/ 3.5	N/A	Other Recurring Services Program Summary Report	First work day of each month	KO and COR	2	Monthly

1503010 – Custodial  
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				Original/ Copies	Number of Copies (including original)	
1503010/ 3.1	N/A	Annual Work Schedule	1 each year	KO	1	Within 15 days after award and annually thereafter
1503010/ 3.1	N/A	Monthly Work Plan	First work day of each month	KO	2	Monthly
1503010/ 3.2	N/A	Unscheduled Services Report	First work day of each month	KO	2	Monthly

1503020 – Pest Control  
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Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
1503020/ 2.2.1	N/A	Copy of Pesticide Applicator Certification for Contractor Personnel	15 calendar days prior to start of work. Copies of renewed certifications shall also be submitted.	KO and COR	2	As required
1503020/ 2.3.3	N/A	Copy of Local Business License	15 calendar days prior to start of work. Copies of renewed licenses shall also be submitted.	KO and COR	2	As required
1503020/ 2.3.4	N/A	Ultra-Low Volume (ULV) Equipment Calibration and Droplet Analysis Report	15 days prior to the start of work and thereafter every 50 hours of ULV equipment use.	KO and COR	2	As required
1503020/ 2.3.4	N/A	Planned Pesticide Use Sheets including Pesticide Labels and Safety Data Sheets (SDS)	With the proposal. Note: Any proposed changes in pesticide usage shall be submitted for KO approval at least 5 business days in advance of pesticide use.	KO and COR	2	1 for each pesticide per pest as required
1503020/ 2.3.4	N/A	Contractor's Work Plan	15 days prior to contract start.	KO and COR	2	Annually
1503020/ 3	N/A	Report of Conditions Conducive to Pest Infestation	1 working day after citing conditions.	KO and COR	2	As required
1503020/ 3, 4	N/A	Five-year Termite Treatment Warranties	10 days following the treatment.	KO and COR	2	As required
1503020/ 3, 4	J-1503020-	Termite and	10 working days	KO and COR	2	As required

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				Original/ Copies	Number of Copies (including original)	
3, 4	05	Wood Decay Inspection (DD Form 1070) (per the appropriate Pest Group Sheet)	after inspection completed.			
1503020/3, 4	N/A	Larval Mosquito Survey Report (per the appropriate Pest Group Sheet)	Within 1 day of the survey.	KO and COR	2	As required
1503020/3, 4	N/A	Stored Product Pest Survey (per the appropriate Pest Group Sheet)	Within 1 day of the survey.	KO and COR	2	As required

1503030 – Integrated Solid Waste Management  
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				Original/ Copies	Number of Copies (including original)	
1503030 / 2.3.2	N/A	Weight Tickets	Monthly	KO and COR	2	As specified
1503030 / 3.1	N/A	Solid Waste Collection Schedule	15 days prior to contract start and annually thereafter.	KO and COR	2	As specified

1503050 – Grounds Maintenance and Landscaping  
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1503050 / 3	N/A	SDS sheets and catalog cut sheets or samples for fertilizer and mulch	As specified	KO and COR	2	As required

1700000 – Base Support Vehicles and Equipment  
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				Original/ Copies	Number of Copies (including original)	
1700000 / 2.2.1, 3.2, 3.3, 3.4	N/A	Certification, Vehicle Registrations, Insurance, applicable permits and Licenses	Within 30 days prior to contract start or as requested by the KO or COR	KO and COR	2	Once for initial submittal, then as requested
1700000 / 3.1	N/A	Government Vehicle and Government Rental Vehicle Records	Within one working day after completion of the previous month and as requested by the KO or COR.	KO and COR	2	Monthly and as requested by the KO
1700000 / 3.1	N/A	Weekly Vehicle Cleaning Reports	0800 Every Monday.	KO and COR	2	Weekly
1700000 / 3.5	N/A	Maintenance Schedule	Five work days prior to the beginning of each month	KO and COR	2	Monthly
1700000 / 3.6	N/A	Weekly Trip, Mileage, Fuel and Capacity Records	0800 Every Monday.	KO and COR	2	Weekly