



Navy Electronic Commerce Online

<https://www.neco.navy.mil>

VENDOR USER MANUAL

- NECO is user friendly and free to use
- A “Cradle to Grave Process” - from Solicitation to Quote to Award
- Utilizes commercially available technology
- Requires only a PC with a modem and Internet Service
- View NECO files on the Internet or in EDI from your Value Added Network (VAN)

Navy 311 Help Desk

1-855-628-9311

During the automated telephone message,
press (1) for NAVSUP Business System Center Support,
and followed by (5) for general NAVSUP BSC Support

January 2019

Table of Contents

Table of Contents	2
Section 1 Getting Started	3
Section 2 SAM (CCR) Registration	4
Section 3 NECO Vendor Registration	5
Section 4 Daily Email Customization	6
Section 5 Command/Sites	7
Section 6 Federal Stock Codes (Supply)	7
Section 7 Federal Stock Codes (Service)	9
Section 8 Daily Procurement Emails	10
Section 9 NECO Vendor Registration Completion	11
Section 10 Modify Registration	13
Section 11 Search Synopsis Database	14
<i>11.1 Types of Synopses</i>	15
Section 12 Business Opportunities	16
<i>12.1 Search Business Opportunities for Solicitation</i>	16
<i>12.2 Business Opportunities Summary Page</i>	17
<i>12.3 Business Opportunities Detail</i>	18
<i>12.4 Business Opportunities Search “No Frames” Solicitations</i>	19
<i>12.5 Business Opportunities Submit a Bid</i>	20
<i>12.6 Submit a Bid Definition</i>	21
<i>12.7 Submit a Bid Form</i>	22
<i>12.8 Bid Confirmation</i>	23
Section 13 NECO Links Page	24

Section 1 Getting Started

[NECO](#) is provided as a public service by the Naval Supply Systems Command (NAVSUP) procurement automation branch in Mechanicsburg, PA. Its purpose is to provide information that NAVSUP deems relevant to the Department of the Navy community, its industry partners, and the public.

Use of NECO does not provide access to all Federal, Department of Defense (DOD), or Department of the Navy procurement opportunities. NECO contains a listing of active Synopses, Requests for Proposal (RFP) and Requests for Quote (RFQ) made available by the participating Command/Activities.

NECO is your link to the world of Navy Electronic Business Opportunities. It is the centerpiece of the Navy's strategy to convert to paperless processes in accordance with DOD direction. Navy and Marine Solicitations are accessible online for supplies, services and materials. NECO delivers daily emails each morning to inform you of procurement opportunities based on your Vendor profile. A Vendor may submit their bid/quote online, which is then forwarded to the appropriate buying activity for submission. Awardees are notified via email. The Navy 311 Help Desk (1-855-628-9311) provides technical and navigational support during the automated telephone message, press (1) for NAVSUP Business System Center Support, and followed by (5) for general NAVSUP BSC Support. NECO also links to FedBizOpps.

The use of the NECO web site to submit a response to a Solicitation does not guarantee an award of a Purchase Order or Contract.

Vendors are encouraged to utilize the **Online Representations and Certifications Application (ORCA)** as mandated by the Federal Acquisition Regulations (FAR) (effective 1 January 2005). This applies to all Contractors registered in the **System for Award Management (SAM), previously CCR.**

NECO Navy Electronic Commerce Online

This site is your link to the world of Navy Electronic Business Opportunities. NECO is the centerpiece of the Navy's paperless process strategy (GILS Number: 001482).

Vendors should register with NECO to Submit Bids and receive Daily Procurement Opportunities. NECO Registration requires a valid CAGE Code, which can be obtained from the [SAM](#) System. Vendors may complete their online Reps and Certs on the [SAM](#) System. See our [Vendor Guide](#). Contact Info: Navy 311 Help Desk at 1-855-628-9311, during automated message, press (1) for NAVSUP Business System Center Support, then (5) for general NAVSUP BSC Support or click [Navy 311](#)

REGISTER WITH NECO
 MODIFY REGISTRATION
 SEARCH SYNOPSIS
 RECOVERY SYNOPSIS
 BUSINESS OPPORTUNITIES
 SUBMIT A BID
 FAQ
 SUBMIT FEEDBACK
 ASSOCIATED LINKS

HOME | REGISTER | SYNOPSIS | BUSINESS OPPORTUNITIES | SUBMIT BID | FEEDBACK

FAQ | LINKS | CLASSIFICATION CODES | ABBREVIATIONS | NUMBERED NOTES | CLAUSES

A Vendor may search for Solicitations on the [Business Opportunities](#) page or for a Synopsis on the [Search Synopsis](#) page without a Vendor registration. However, if a Vendor wishes to submit a bid for a particular Solicitation on NECO, they must first register with NECO. A Vendor must have an active DUNS Number and CAGE Code in order to register with NECO. The DUNS Number and Cage Code are obtained by first registering in the Sam – System Award Management System as denoted on the next page.

Section 2 SAM- System Award Management Registration (Previously CCR)

All Vendors must be registered with SAM (System for Award Management) to be eligible for the awarding of a government contract. A DUNS (Data Universal Numbering System) Number is a 9-digit number assigned to Vendors by Dun & Bradstreet. This number is required by SAM, who then issues a CAGE (Commercial and Government Entity) Code (5-digit, alphanumeric identifier). Both a DUNS and CAGE are required to complete registration with NECO. Register with Dun & Bradstreet by visiting www.dnb.com. Register with SAM by visiting www.sam.gov, or by clicking the links located on the [NECO homepage](#) and [Vendor Registration](#) page. On the SAM site, select “[Create an Account](#)”.

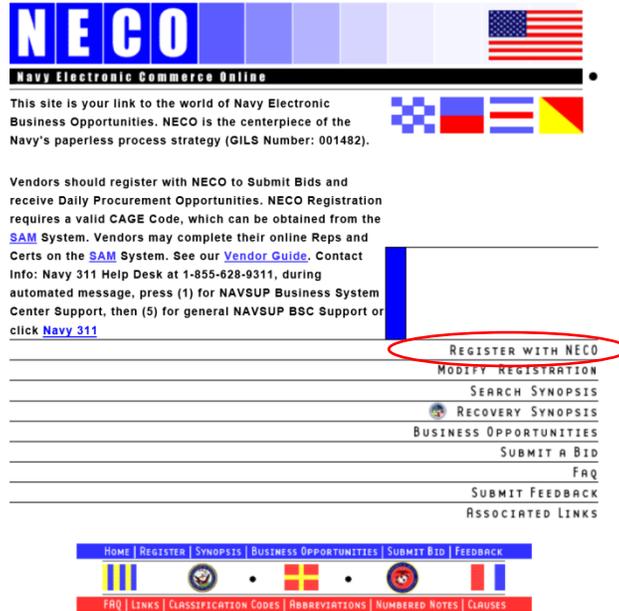
Vendors will be notified of their CAGE code upon SAM confirmation. When the Vendor’s DUNS Number and CAGE Code are obtained, they may proceed to register with NECO.

The screenshot displays the SAM.gov website interface. At the top, there is a navigation bar with the SAM logo and a login section containing fields for Username and Password, along with links for 'Forgot Username?', 'Forgot Password?', 'Log In', and 'Create an Account'. Below the navigation bar is a menu with options: HOME, SEARCH RECORDS, DATA ACCESS, CHECK STATUS, ABOUT, and HELP. A central alert box contains the following text: 'ALERT: If you are registering a new entity in SAM.gov, you must provide an original, signed notarized letter stating that you are the authorized Entity Administrator before your registration will be activated. Read our FAQ to learn more about this process change.' and 'ALERT: SAM.gov will be down for scheduled maintenance Friday, April 27, 2018, from 6 PM to 10 PM (EDT)'. Below the alert, a section titled 'The System for Award Management (SAM) is an official website of the U.S. government. There is no cost to use SAM. You can use this site for FREE to:' lists several services: Register to do business with the U.S. government, Update or renew your entity registration, Check status of an entity registration, and Search for entity registration and exclusion records. A 'Getting Started' section features three main actions: 'Create A User Account' (with a person icon), 'Register Entity' (with a folder icon), and 'Search Records' (with a magnifying glass icon). Each action includes a brief description of the process. At the bottom, there is a GSA logo, a version number 'IBM v1.P.12.20180406-1123', and a footer with links for Search Records, Data Access, Check Status, About, Help, Disclaimers, Accessibility, Privacy Policy, FAPIS.gov, GSA.gov/IAE, GSA.gov, and USA.gov.

Section 3 NECO Vendor Registration

Click “[Register with NECO](#)” on the homepage. Begin with your company’s Entity name. As you fill out the NECO Vendor registration, remember that fields with an asterisk are required. Entry of valid information is vital, as it will also appear on the Offeror’s bid.

NOTE: Another valid reason for registering with NECO is to receive daily procurement notifications based on the Vendor’s profile of their company. Emails are sent out to the Vendor every morning at the email address listed.



Please fill out the form below to register with **NECO**. This registration is for the NECO System only, you are still required to register with the <https://www.sam.gov/>. Please read our [Privacy Policy](#) and [External Links Disclaimer](#)

This information is to be filled out by authorized vendor personnel only for the purpose of doing business with the Department of Defense. Any vendor registration by other than authorized personnel or for other purposes constitutes fraud.

For questions Contact Navy 311 Help Desk at 1-855-628-9311, during automated message press (1) for NAVSUP Business System Center Support, then (5) for general NAVSUP BSC Support or click [Navy 311](#) or see our [Vendor Guide](#).

All required fields are denoted with an **asterisk**.

Vendor Registration	
*Entity Name:	<input type="text"/>
*First Name:	<input type="text"/>
*Last Name:	<input type="text"/>
*Username:	<input type="text"/> This will be your user login.
<small>Use Letters & Numbers Only.</small>	
*Duns Number:	<input type="text"/> 9 digit number
*CAGE Code:	<input type="text"/> 5 alphanumeric characters DLIS CAGE code search
Employee Total:	<input type="text"/> Numeric Value Only
*Address:	<input type="text"/>
*City:	<input type="text"/>
Province:	<input type="text"/>
*State:	<input type="text"/>
*Zip Code:	<input type="text"/>
*Country:	UNITED STATES <input type="text"/>
*Phone 1:	Telephone <input type="text"/> i.e., 5559998856
Phone 2:	<input type="text"/> i.e., 5559998856
*E-Mail:	<input type="text"/> i.e. jdoe@server.com
*Retype E-Mail:	<input type="text"/> i.e. jdoe@server.com
*Daily E-mail:	<input checked="" type="radio"/> Yes <input type="radio"/> No <small>Subscribe to our daily email listing of new business opportunities.</small>

Section 4 Daily Email Customization

When registering with NECO, Vendors may choose to receive Daily Procurement Offerings of Solicitations, as they are posted to NECO. By default, **ALL** options are selected under each field. Vendors may choose specific Commands/Sites from which they wish to receive Notices. However, it is best for the Vendor to select “ALL” Command Sites to receive a wider range of active Business Opportunities since one Activity may post for work at a different location.

FSCs (Federal Supply Codes) reflect services and products, which the company provides. (Go to <http://support.outreachsystems.com/resources/tables/pscs/> to view a detailed description of 4-digit FSCs). NECO generalizes these by using the FSG, or Federal Supply Group (only the first two digits of FSC). For example, a Vendor selecting 16 – Aircraft Components and Accessories, will be notified of all postings within the 1600s (1610, 1615, 1620, etc.). Using your mouse, select your first choice. Then, hold the Ctrl key if you wish to add or remove multiple selections.

Use this form to choose what type of business opportunities to receive.

Go to <http://support.outreachsystems.com/resources/tables/pscs/> to search for a Federal Stock Code.

What are the Most Requested [Supply FSC's](#) or [Service FSC's](#) ?

For questions Contact Navy 311 Help Desk at 1-855-628-9311, during automated message press (1) for NAVSUP Business System Center Support, then (5) for general NAVSUP BSC Support or click [Navy 311](#)

Daily Email Customization	
Command/Site: Hold down CONTROL button to make multiple selections.	Current Selection: <input type="text" value="M00146, M00681, M27100,"/>
	SELECT ALL SITE/LOCATION M00146 - MARINE CORPS AIR STATION, CHERRY POINT M00146 - MARINE CORPS COMMUNITY SERVICE, CHERRY POINT M00318 - MARINE CORPS INSTALLATIONS EAST- CHERRY POINT SATELLITE CONTRACTING OFFICE M00681 - MARINE CORPS BASE CAMP PENDLETON - RCO M20001 - COMMANDER U.S. MARINE CORPS FORCES ATLANTIC-CONTRACTING M27100 - 2ND MARINE LOGISTICS GROUP M62204 - MARINE CORPS LOGISTICS BASE BARSTOW - RCO M62613 - MARINE CORPS AIR STATION IWAKUNI CONTRACTING OFFICE
Selections made below will be Restricted to Locations selected above.	
Federal Stock Code: (Supply) Hold down CONTROL button to make multiple selections.	Current Selection: <input type="text" value="10, 13, 17,"/>
	SELECT ALL SUPPLY FSCs SELECT NO SUPPLY FSCs 10 – Weapons 11 – Nuclear ordnance 12 – Fire control equipment 13 – Ammunition & explosives 14 – Guided missiles 15 – Aircraft & airframe structural components 16 – Aircraft components & accessories 17 – Aircraft launching, landing & ground handling equipment
Federal Stock Code: (Service) Hold down CONTROL button to make multiple selections.	Current Selection: <input type="text" value="A, C, G,"/>
	SELECT ALL SERVICE FSCs SELECT NO SERVICE FSCs A – Research & Development B – Special studies and analysis - not R&D C – Architect and engineering services D – Information technology services, including telecommunications services E – Purchase of structures & facilities F – Natural resources & conservation services G – Social services H – Quality control, testing & inspection services

Submit

Section 5 Command/Sites

There are currently 1,104 activities posting to NECO. A full list of these locations is available on the Business Opportunities page as well as the Vendor Registration and/or Modification page.

Section 6 Federal Stock Codes (Supply)

- 10 – Weapons
- 11 – Nuclear ordnance
- 12 – Fire control equipment
- 13 – Ammunition & explosives
- 14 – Guided missiles
- 15 – Aircraft & airframe structural components
- 16 – Aircraft components & accessories
- 17 – Aircraft launching, landing & ground handling equipment
- 18 – Space vehicles
- 19 – Ships, small craft, pontoons & floating docks
- 20 – Ship and marine equipment
- 22 – Railway equipment
- 23 – Ground effect vehicles, motor vehicles, trailers & cycles
- 24 – Tractors
- 25 – Vehicular equipment components
- 26 – Tires and tubes
- 28 – Engines, turbines & components
- 29 – Engine accessories
- 30 – Mechanical power transmission equipment
- 31 – Bearings
- 32 – Woodworking machinery and equipment
- 34 – Metalworking machinery
- 35 – Service and trade equipment
- 36 – Special industry machinery
- 37 – Agricultural machinery & equipment
- 38 – Construction, mining, excavating & highway maintenance equipment
- 39 – Materials handling equipment
- 40 – Rope, cable, chain & fittings
- 41 – Refrigeration, air-conditioning & air circulating equipment
- 42 – Firefighting, rescue & safety equipment
- 43 – Pumps & compressors
- 44 – Furnace, steam plant & drying equipment, & nuclear reactors
- 45 – Plumbing, heating & sanitation equipment
- 46 – Water purification & sewage treatment equipment
- 47 – Pipe, tubing, hose & fittings
- 48 – Valves
- 49 – Maintenance & repair shop equipment
- 51 – Hand tools
- 52 – Measuring tools
- 53 – Hardware & abrasives
- 54 – Prefabricated structures and scaffolding
- 55 – Lumber, millwork, plywood & veneer
- 56 – Construction & building materials
- 58 – Communication, detection, & coherent radiation equipment
- 59 – Electrical and electronic equipment components
- 60 – Fiber optics materials, components, assemblies & accessories
- 61 – Electric wire & power & distribution equipment
- 62 – Lighting fixtures & lamps
- 63 – Alarm, signal & security detection equipment
- 65 – Medical, dental & veterinary equipment & supplies

- 66 – Instruments & laboratory equipment
- 67 – Photographic equipment
- 68 – Chemicals & chemical products
- 69 – Training aids & devices
- 70 – General purpose information technology equipment
- 71 – Furniture
- 72 – Household & commercial furnishings & appliances
- 73 – Food preparation and serving equipment
- 74 – Office machines, text processing systems & visible record equipment
- 75 – Office supplies and devices
- 76 – Books, maps & other publications
- 77 – Musical instruments, phonographs & home-type radios
- 78 – Recreational & athletic equipment
- 79 – Cleaning equipment and supplies
- 80 – Brushes, paints, sealers & adhesives
- 81 – Containers, packaging & packing supplies
- 83 – Textiles, leather, furs, apparel & shoe findings, tents & flags
- 84 – Clothing, individual equipment & insignia
- 85 – Toiletries
- 87 – Agricultural supplies
- 88 – Live animals
- 89 – Subsistence
- 91 – Fuels, lubricants, oils & waxes
- 93 – Nonmetallic fabricated materials
- 94 – Nonmetallic crude materials
- 95 – Metal bars, sheets & shapes
- 96 – Ores, minerals & their primary products
- 99 – Miscellaneous

Section 7 Federal Stock Codes (Service)

- A – Research & Development
- B – Special studies and analysis – not R&D
- C – Architect and engineering services
- D – Information technology services, including telecommunications services
- E – Purchase of structures & facilities
- F – Natural resources & conservation services
- G – Social services
- H – Quality control, testing & inspection services
- J – Maintenance, repair & rebuilding of equipment
- K – Modification of equipment
- L – Technical representative services
- M – Operation of Government-owned facilities
- N – Installation of equipment
- P – Salvage services
- Q – Medical services
- R – Professional, administrative, and management support services
- S – Utilities and housekeeping services
- T – Photographic, mapping, printing & publication services
- U – Education & training services
- V – Transportation, travel, & relocation services
- W – Lease or Rental of equipment
- X – Lease or Rental of facilities
- Y – Construction of structures and facilities
- Z – Maintenance, repair, and alteration of real property

Section 8 Daily Procurement Emails

Registered Vendors will receive an email from necoresp@ahf.nmci.navy.mil, providing brief descriptions of Solicitations posted the previous day (based on criteria selected in Daily Email Customization). Links will take you right to the Solicitation posted on NECO. Below is an example of our daily email.

Examples:

The following is a listing of ALL the Procurement Daily Offerings from the Navy Electronic Commerce Online - NECO.

NECO SOLICITATION NUMBER: N0002500002470002
SITE LOCATION: NAVFAC HQ
TRANS PURPOSE: Replace
ISSUE DATE: Sep 04, 2015
QUOTE TYPE: Amendment to Solicitation CLOSING DATE: Oct 19, 2015
HYPERLINK: https://www.neco.navy.mil/biz_ops/840-v5soln.aspx?soln=N000250000247
GENERAL DESCRIPTION: X-- 220 Acres of Land for Renewable Energy, Security and Reliability Projects

PRODUCT DESCRIPTION:
LINE ITEM: 0001
Federal Supply Classification: X1PC
QTY: 0

When there are no Solicitations/procurements matching your criteria, you will receive the following notification:

The following is a listing of the Procurement Daily Offerings from the Navy Electronic Commerce Online - NECO. Please do not respond to this message. If you need to contact us please use our feedback form at: https://www.neco.navy.mil/link/feedback.aspx?subj=Daily_Email
To Unsubscribe: <https://www.neco.navy.mil/unsubscribe.aspx>

There are no solicitations today that matched your search criteria.

Section 9 NECO Vendor Registration Completion

Upon completion of NECO Vendor Registration, a Vendor will receive an email with a link to create a password. Please follow the [password instructions](#). Vendors are limited to resetting their password to one time per 24 hours. Passwords are encrypted, so they can only be reset, not retrieved.

Multiple company personnel can register under the same CAGE Code and DUNS Number in order to receive the Daily Procurement Offerings as long as the email addresses are different. The daily email will be forwarded to the email address on the individual registration. This allows for the flexibility of other company personnel to receive and view daily Solicitations in the absence of personnel on travel or vacation.

At any time, if the Vendor wishes to submit a bid or Modify a Registration and has forgotten their password, they have to click the link "[Forgot/Reset your Login?](#)" After entering in the email associated with their registration, they will receive an emailed link to allow them to reset their password.



Vendors should register with [CCR\(SAM\)](#) System, and complete their online reps and certs via the Online Representations and Certifications Application ([ORCA](#)) website, prior to registering.

Vendor Login to the NECO System:	
UserName:	<input type="text"/>
Password:	<input type="password"/> (Case Sensitive)

[Forgot/Reset Your Login?](#)

[Forgot/Reset Your Login??](#)

Reset Your Password

Enter your Email Address, and Reset your Password.
If you have any questions, please Contact Navy 311 Help Desk at 1-855-628-9311 during automated message, press (1) for NAVSUP Business System Center Support, then (5) for general NAVSUP BSC Support or click [Navy 311](#)

Enter your Email Address and click on [Submit](#). You will receive an email with a link that will prompt you to reset your password.

*Email:

Make sure to follow the password rules when creating a new password. Please note: Your registration will **LOCK** if there are (3) failed login attempts. You can only reset your password once per 24 hours.

The screenshot shows the NECO Registration Login page. At the top left is the NECO logo. To its right are the words "Registration" and "LOGIN" with a vertical line between them. Further right are three flags: the flag of Nigeria, the flag of the United States of America, and the flag of the United Kingdom. Below this is the heading "Set Your Password".

Password Security Requirements:

- Must be 15 to 30 characters
- At least one number (0-9)
- At least one uppercase letter (A-Z)
- At least one lowercase letter (a-z)
- At least one special character (! @ # \$ % ^ & * () - _ = + : ?)

Important Points to Remember:

- Password cannot be changed more than once in 24 hours
- Password must be different than your current or previous 10 passwords
- Password will expire in 60 days

[Check password security requirements](#)

The form contains two input fields: "New Password:" and "Confirm Password:". Below these fields is a "Submit" button.

At the bottom of the page is a navigation bar with the following links: HOME | REGISTER | SYNOPSIS | BUSINESS OPPORTUNITIES | SUBMIT BID | FEEDBACK. Below this bar are three circular icons. At the very bottom is a red bar with the following links: FAQ | LINKS | CLASSIFICATION CODES | ABBREVIATIONS | NUMBERED NOTES | CLAUSES.

Section 10 Modify Registration

Vendors may update their company's profile or reset the search parameters for daily emails at any time. Simply click "[Modify Registration](#)" on the NECO homepage. You will be asked to enter your username and password.

Vendors that acquire additional line items or merge with another company can modify their registrations to reflect those changes in the FSCs. Also, Vendors may change any pertinent company information such as telephone, email address, address...

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FAQ | LINKS | CLASSIFICATION CODES | ABBREVIATIONS | NUMBERED NOTES | CLAUSES

A Vendor is required to acknowledge the DoD Notice and Consent Banner after logging into NECO. Login is required when modifying a Registration, Submitting a Bid, or adding your company to a Plan Holder's List.

****Department of Defense (DoD) Notice and Consent Banner****

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

1. The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
2. At any time, the USG may inspect and seize data stored on this IS.
3. Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose. Review the [Privacy Policy](#).
4. This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
5. Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

By clicking **OK**, you acknowledge the DOD Notice and Consent Banner. It is required to gain access to the NECO Website.

OK

Section 11 Search Synopsis Database

This area allows Vendors to search both **Active** and **Archived Synopses**. The database consists of **Presolicitation Notices** and **Modifications** posted as well as **Award Notices**, **Sources Sought Notices**, **Special Notices**, **Justification & Approval Notices**, **Fair Opportunity/Limited Sources Justification Notices**, **Combined Presolicitation/Solicitation Notices**, **Foreign Government Standards and Sales of Surplus Property**.

Choose your search criteria by **Solicitation Number**, **Type of Synopsis**, **NAICS Code**, **Set-Aside Code**, **Keyword** and/or **Date Range**. Search results will be categorized by FSG (Federal Supply Group). If you are searching by Solicitation number, make sure you only enter letters and numbers. [Do not use hyphens.](#)

You may also type in a Keyword to search.



Search Synopsis Database	
Solicitation No., UIC, Award No.:	<input type="text"/> Ex. N0010402R1234 or N00104
Type of Synopsis:	All Types (default) <input type="button" value="v"/>
Date Range:	All (default) <input type="button" value="v"/>
Recovery Notices:	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Ignore
NAICS Code:	<div style="border: 1px solid black; padding: 2px;"> All Codes 111 - Crop Production 112 - Animal Production and Aquaculture 113 - Forestry and Logging 212 - Mining (except Oil and Gas) 213 - Support Activities for Mining </div>
Set-Aside Code:	<div style="border: 1px solid black; padding: 2px;"> All Codes N/A Competitive 8(a) Emerging Small Business HUBZone Partial HBCU / MI </div>
J&A Statutory Authority:	<input type="text"/> <input type="button" value="v"/>
Keyword:	<input type="text"/>
Status:	<input checked="" type="radio"/> Active Documents <input type="radio"/> Archived Documents

11.1 Types of Synopses

Search Synopsis Database	
Solicitation No., UIC, Award No.:	<input type="text"/> Ex. N0010402R1234 or N00104
Type of Synopsis:	All Types (default) <input type="button" value="v"/>
Date Range:	All Types (default)
Recovery Notices:	<ul style="list-style-type: none"> Award Notice Combined Synopsis/Solicitation Notice Justification & Approval Notice Fair Opportunity/Limited Sources Justification Notice Modification Notice Presolicitation Notice Sources Sought Notice Special Notice Cancellation Notice Foreign Government Standard Sale of Surplus Property
NAICS Code:	<input type="text"/>

Presolicitation Notices are generally posted to notify Commercial Vendors of upcoming business opportunities.

Modification Notices are posted to alert Vendors of any changes made to the Presolicitation Notice.

Award Notices may or may not be posted to NECO, it is up to the Buying activity to post an Award. For information regarding an Award that has not been posted, contact the Buyer listed on the original RFQ to request the status.

Justification & Approval Notices are posted when an explanation of why and/or how a contract was Awarded is required.

Fair Opportunity/Limited Sources Justification Notices are posted to provide fair opportunity when multiple task/delivery-order contracts are posted.

Sources Sought Notices are usually posted for research purposes, but are also used to post Broad Agency Announcements (BAA's) and occasionally to announce Industry Days and other conferences and events.

Special Notices are sometimes used for general announcements and information, to announce the intent to Award to a Sole Source, and other miscellaneous items.

Foreign Government Standard and **Sale of Surplus Property** Synopses are rarely used, but available for Buyers to upload.

Section 12 Business Opportunities

12.1 Search Business Opportunities for Solicitation

Click on [Business Opportunities](#) to locate a Solicitation. Enter the Solicitation number, excluding hyphens, and click “[Search](#)”. A Summary of the Solicitation will appear. To view ‘Business Opportunities Detail,’ inclusive of documents uploaded, click the highlighted Solicitation number (right side of screen). A search can also be done based on a Date Range, Transaction purpose, Federal Stock Code (FSC), or CAGE Code. Search “No Frames” will result in a listing of all matching Solicitations. If a Directed Solicitation has been issued, the Vendor will need to click on the hyperlink at the top of the page and enter their CAGE Code to gain access.

If a Directed Solicitation has been issued, the Vendor will need to click on the hyperlink to gain access.

Command/Site: Click on the UIC you wish to search. You can search multiple site selections by holding down the Control button.

Solicitation Number: If you know the Solicitation Number, enter it without dashes.

Date Range: Search based on a Date Range of when a Solicitation was posted.

Transaction Purpose: Search based on the Transaction type. (Cancellation, Draft, Original or Replace)

FSC– Enter a 4-Digit FSC Code. To Search Multiple FSC’s enter with Comma separation (ex 4730, 5470, 6325)

CAGE Code: Enter in the 5 digit alphanumeric CAGE Code that is associated with part numbers, not necessarily your CAGE Code.

NECO Business Opportunities SEARCH

Enter your Search Criteria to Find Procurement Opportunities

[Click Here to Search for Directed Solicitations](#)

Command/Site: <small>Hold down the control button to make multiple selections</small>	Search All Sites M00084 - HEADQUARTERS MARINE CORPS, PERSONAL AND FAMILY READINESS DIVISION (MR) M00146 - MARINE CORP AIR STATION CHERRY POINT M00146 - MARINE CORPS COMMUNITY SERVICES CHERRY POINT M00146 - MARINE CORPS INSTALLATIONS EAST- CHERRY POINT SATELLITE CONTRACTING OFFICE M00263 - MARINE CORPS RECRUIT DEPOT - ERR RCO M00264 - MARINE CORPS RCO - NATIONAL CAPITAL REGION M00318 - MARINE CORPS BASE HAWAII CONTRACTING OFFICE (KANEOHE BAY) M00681 - MARINE CORPS BASE CAMP PENDLETON - RCO M20001 - COMMANDER U.S. MARINE CORPS FORCES ATLANTIC-CONTRACTING
Solicitation Number:	<input type="text"/> For example: N0010499QED06
Date Range:	Search All Dates
Transaction Purpose:	Search All Transaction Types
FSC:	<input type="text"/> Search for a Federal Stock Code <small>Please enter a 4 digit FSC code. To search multiple FSC's enter with comma separation (ex. 4730,4510,4820)</small>
Cage Code:	<input type="text"/> <small>This 5-digit alphanumeric CAGE code is associated with part numbers, not necessarily your CAGE code. for example: 13456</small>
Status:	<input checked="" type="radio"/> Open Solicitations <input type="radio"/> Closed Solicitations

Search

Search 'No Frames'

HOME | REGISTER | SYNOPSIS | BUSINESS OPPORTUNITIES | SUBMIT BID | FEEDBACK

FAQ | LINKS | CLASSIFICATION CODES | ABBREVIATIONS | NUMBERED NOTES | CLAUSES

12.2 Business Opportunities Summary Page

Click on the Solicitation number to view the Summary Page.



Query Returned 1 Record(s) 25

Solicitation	Amend
N00000R15TEST	

[New Search](#)

Note - Asterisk and Green Color indicates drawings available for
N00104 - NAVICP Mech
N00383 - NAVICP Phila
SPRMM1 - DLA Mech
SPRPA1 - DLA Phila

Availability of drawings for other sites are identified on the summary and detail page of the solicitation.

Click on the Solicitation number to view the Detail Page. (See Next Page)



Solicitation Number:	N00000-R1-5-TEST View & Download
Trans. Purpose:	Original
Issue Date:	Request For Quote: Jan 29, 2015
Date/Time Reference:	Quote to be Received By: Fri, Jan 30, 2015
Contact Name:	Buyer Name or Department: Tom Buyer
Contact Number:	Telephone: 011-000-0000
Line Item:	0001
Quantity:	0
Product Description:	Federal Supply Classification TEST
General Desc:	Test
Detail Desc:	This is a test!

HOME | REGISTER | SYNOPSIS | BUSINESS OPPORTUNITIES | SUBMIT BID | FEEDBACK

FAQ | LINKS | CLASSIFICATION CODES | ABBREVIATIONS | NUMBERED NOTES | CLAUSES

12.3 Business Opportunities Detail

Trading Partner/Order/Currency Information			
Solicitation Number:	N00000-12-3-TEST Submit Bid		
Documents:	Click here for Additional Documents		
Synopsis:	View Synopsis		
Trans. Purpose:	Replace		
Issue Date:	Amendment to Solicitation: Jun 22, 2015		
Date/Time Reference			
Date Reference	Time Zone	Date Time Period	
Quote to be Received By: Tue, Jun 23, 2015	Eastern Time	06:00 AM	
Contact Information			
Entity Identifier:	Buying Party (Purchaser) Navy Procurement Office		
DoD Identification:	Department of Defense Activity Address Code (DODAAC) N00000		
Quote to be Received By: Tue, Jun 23, 2015	Eastern Time	06:00 AM	
Contact Information			
Entity Identifier:	Buying Party (Purchaser) Navy Procurement Office		
DoD Identification:	Department of Defense Activity Address Code (DODAAC) N00000		
Buyer Name or Department: Tom Buyer	Telephone: 011-000-0000		
Buyer Name or Department: Tom Buyer	Electronic Mail: neco.support@targetsystems.us		
Buyer Name or Department: Tom Buyer	Facsimile: 011-111-1111		
Line Items			
Line Item:	0001		
Quantity:	0		
Federal Supply Classification	0000		
Download File:	N00000/N00000123TESTblank_page.docx		
Line Item Product/Item Description			
General Desc:	This is a test.		
Detail Desc:	Please See Synopsis		
Amendments			
Amend	Download	Description	Amend Date
0001	File: N00000/N00000123TEST0001blank_page.docx Website Link	This is a test.	06/22/15

- If a **Synopsis** is associated, it will be indicated – View Synopsis.
- **Additional Documents** may be available for viewing (i.e., .pdfs, .doc...formats). They will open up in a separate window.
- **Amendments** may be attached at the bottom of the screen for viewing. They will be indicated on the left side of both the Summary and Detailed pages under Query Retrieved Records-Solicitation Number in Amendment column or displayed under Solicitation on Detail page for Manual uploads.
- Solicitations, uploaded by Naval Facilities Engineering Command (NAVFAC) Activities, will have a **Plan Holder List** available. A Vendor may choose to view the list of interested Vendors, or they may add their Company by logging in with their NECO username and password.
 - Solicitations from the Naval Facilities Engineering Command (NAVFAC) Activities will not contain a Submit Bid link near the top of the Solicitation thus preventing the vendor the ability of submitting an online bid through the NECO application.
 - Placing bids against NAVFAC Solicitations will be explained in attached documentation provided by the Contract Specialist. Example of methods for submitting bids may

include by Emails, by Mail, or by FAX. If uncertain, please contact the Contract Specialist directly.

- **Drawings** may be available on some Solicitations. Some Solicitations will indicate an **FBO Document Link** which; when clicked on, will prompt you to log in to retrieve the drawings or register to gain access.
- For **IRPOD** drawings you will be prompt to login to access drawings or a link/phone number is provided to obtain a registration.

12.4 Business Opportunities Search “No Frames” Solicitations

Search “No Frames” allows you to view more information before opening the solicitation. Although this search option is only capable of returning a limited number of results, more information on each solicitation is provided ‘at a glance.’

You will see Solicitations by number and their associated type, transaction purpose, both the issue and due dates, location, whether or not there are drawings available, and a link to the Synopsis, if applicable. Criteria must be selected to minimize the amount of results returned. You also have the option to make selections by using the ‘Search No Frames’ – see below.

Click the Solicitation number to view Business Opportunities Detail.



Note - Asterisk and Green Color indicates drawings available for NAVICP (N00383, N00104). Availability of drawings for all other sites are identified on the detail page of the solicitation.

Search Again

Query Returned 1205 Records

Solicitation	Solicitation Type	Trans Purpose	Issue Date	Due Date	Location	Drawings	Synopsis
N68836-15-T-0013-0002	Manual	Replace	01/14/2015	02/13/2015	NAVSUP Fleet Logistics Center Jacksonville		View
N00104-15-R-K070 *	Manual	Original	01/27/2015	02/26/2015	NAVSUP Weapon Systems Support Mechanicsburg PA	TDP	View
N00250-14-R-0091	Manual	Original	01/12/2015	02/20/2015	NEXCOM		
N00406-15-T-0183	Auto	Original	01/26/2015	02/02/2015	NAVSUP FLEET LOGISTICS CENTER		View
N40085-15-R-5511-0003	Manual	Replace	12/23/2014	02/02/2015	NAVFAC Mid-Atlantic, PWD Portsmouth Facilities Engineering, Acquisition Division		
N68836-15-R-0001	Manual	Original	01/27/2015	02/26/2015	NAVSUP Fleet Logistics Center Jacksonville		
N00189-15-T-0048	Manual	Original	01/27/2015	01/30/2015	NAVSUP Fleet Logistics Center Norfolk		View
N00104-15-Q-K048-0001 *	Manual	Replace	01/16/2015	02/16/2015	NAVSUP Weapon Systems Support Mechanicsburg PA	TDP	View
SPRPA1-15-R-Z131	Auto	Original	01/27/2015	02/26/2015	DLA AVIATION AT PHILADELPHIA, PA		View
SPRPA1-15-R-W038-0001	Auto	Cancellation	01/26/2015		DLA AVIATION AT PHILADELPHIA, PA		View
SPRPA1-15-Q-Y155	Auto	Original	01/27/2015	02/26/2015	DLA AVIATION AT PHILADELPHIA, PA		View
SPRPA1-15-Q-Y154	Auto	Original	01/27/2015	02/26/2015	DLA AVIATION AT PHILADELPHIA, PA		View
SPRPA1-15-Q-Y153	Auto	Original	01/27/2015	02/26/2015	DLA AVIATION AT PHILADELPHIA, PA		View
SPRPA1-15-Q-Y142	Auto	Original	01/27/2015	02/26/2015	DLA AVIATION AT PHILADELPHIA, PA		View
SPRPA1-15-Q-V045	Auto	Original	01/27/2015	02/26/2015	DLA AVIATION AT PHILADELPHIA, PA		
SPRPA1-14-Q-X133-0001	Auto	Cancellation	01/26/2015		DLA AVIATION AT PHILADELPHIA, PA		View
N00383-15-Q-H058	Auto	Original	01/27/2015	02/26/2015	NAVSUP WEAPON SYSTEMS SUPPORT		View
N00383-15-Q-H059	Auto	Original	01/27/2015	02/26/2015	NAVSUP WEAPON SYSTEMS SUPPORT		View
SPRMM1-15-R-WE74	Auto	Original	01/27/2015	02/26/2015	NAVSUP WEAPON SYSTEMS SUPPORT -		View
SPRMM1-15-R-YE06	Auto	Original	01/27/2015	02/26/2015	NAVSUP WEAPON SYSTEMS SUPPORT -		View
SPRMM1-15-R-YE07	Auto	Original	01/27/2015	02/26/2015	NAVSUP WEAPON SYSTEMS SUPPORT -		View
SPRMM1-15-T-5209-0001	Auto	Cancellation	01/26/2015		DLA MARITIME - MECHANICSBURG		
SPRMM1-15-T-5834	Auto	Original	01/27/2015	02/26/2015	DLA MARITIME - MECHANICSBURG		
SPRMM1-15-T-5835	Auto	Original	01/27/2015	02/26/2015	DLA MARITIME - MECHANICSBURG		
SPRMM1-15-T-5878	Auto	Original	01/27/2015	02/26/2015	DLA MARITIME - MECHANICSBURG		
SPRMM1-15-T-5939	Auto	Original	01/27/2015	02/26/2015	DLA MARITIME - MECHANICSBURG		
SPRMM1-15-T-5941	Auto	Original	01/27/2015	02/26/2015	DLA MARITIME - MECHANICSBURG		
SPRMM1-15-T-5984	Auto	Original	01/27/2015	02/26/2015	DLA MARITIME - MECHANICSBURG		
SPRMM1-15-T-6008	Auto	Original	01/27/2015	02/26/2015	DLA MARITIME - MECHANICSBURG		
SPRMM1-15-T-6018	Auto	Original	01/27/2015	02/26/2015	DLA MARITIME - MECHANICSBURG		

Drawing availability is indicated by green text and asterisk.

1 2 3 4 5 6 7 8 9 10 ...

12.5 Business Opportunities Submit a Bid

Once you have reviewed the entire Solicitation and associated documents, click **Submit Bid** from either the home page, or at the bottom of any page in the menu footer. You may also access Submit a Bid from the Solicitation's Summary or Detail pages. You are required to login, and then enter the Solicitation number to access the Submit a Bid upload page.

As discussed earlier, vendors are not permitted to submit bids against Solicitations from the Naval Facilities Engineering Command (NAVFAC) using the NECO application.



Please Enter Solicitation Number for the Procurement you want to Bid.
For Help With Solicitation Number, Go to [Business Opportunities](#).

Enter the Solicitation Number omitting the dashes.

Provide Solicitation Number

Solicitation Number:

For example: N0038399QED25



12.6 *Submit a Bid Definition*

Price Quote Number

This refers to a tracking number the offeror would assign to the quote, for internal purposes only. This is a required field. If a Vendor does not use internal tracking numbers, they can enter the Solicitation number or any alphanumeric number.

Bid without Exception

Quotes submitted as “bid without exception” must be in exact compliance with the Solicitation requirements.

Clauses

Some Solicitations will have a list of all of the associated clause references, which contain periodic text boxes. The text boxes are available if the Vendor either does not agree with something within the clauses, or cannot comply with something. Typically, it is not necessary to enter anything into this area. Your SAM (CCR) registration and, if applicable, ORCA registration will cover much of the information contained within.

Line Items

If you would like to quote only one or some of the line items, be sure to select ‘No Quote’ from the drop-down menu (next to Unit Price for item you are not quoting). By leaving these entries blank, the offeror is bidding an amount of \$0.00. If your Bid confirmation reflects an amount of \$0.00, contact the Buyer to request their acceptance of another bid. Help Desk personnel cannot alter your bid, nor can they view your actual quote submitted.

Delivery Lead Time

Used to indicate the length of the quote acceptance period allowed by the offeror or to specify when the midpoint of the proposed effort will be reached. Quote delivery schedule applies to all of the line items and there will be only one delivery of the total quantity. Use this area when the quote differs from the Solicitation requirements or to provide information essential to the quote.

Expiration Time Period

Use the first box to specify a NUMERIC VALUE of quantity, which represents the duration of time in which your offer is valid. Then select, from the drop-down list located directly beside the first box, an indicator to describe your numeric value of quantity. The drop-down list represents units of time periods or intervals. Included in the list are selections such as Calendar Days, Month, Weeks, etc... Choose one of these values to describe the numeric value you provided in the first box. These 2 elements are REQUIRED. You will not be able to submit your offer unless you have provided this information.

Expiration Relevant Date

Use this box to cite a date that is relevant to the Expiration Time Period you provided. For example, you may provide a date that is the start date of the cited activity or a date that indicates the final day in which your offer is applicable and valid (offer expiration date). This box is NOT REQUIRED. You may leave it blank. If you do provide a date, please adhere to the following date format: mm/dd/yyyy.

12.7 Submit a Bid Form

Be sure to read over the entire Solicitation, as it may provide acceptable methods of submitting your quote. Faxed copies are not always accepted.

On the Submit a Bid upload page, there may be boxes under the Clause References to answer appropriately.



For Assistance Please Contact NECO at 800-503-NECO(6326) or click [NECO Support](#)

-- Session Will Expire After One Hour of Idle Time --

Price Quote No.
This is used to assign a tracking number to a quote. If a company does not generate internal tracking numbers, you can use the Solicitation number or any alphanumeric numbers. This is a required field.

IMPORTANT
Box is required to be checked to Submit Bid. An error message will appear if this is not checked.
*** I have read the entire solicitation and have provided the information that was requested. I fully understand that failure to provide the required information will eliminate my company from consideration of receiving a contract award.**

Vendor Registration Information	
Entity Name:	
Cage Code:	
DUNS Number:	
Address:	
Country:	
Communication Number1:	
Communication Number2:	
Email:	
* Authorized Representative:	<input type="text"/>
* Telephone Number:	<input type="text"/>
Trading Partner/Order/Currency Information	
Solicitation Number:	N00000-15-R-0000
Transaction Purpose:	Original
RFQ Type and Date:	Amendment to Solicitation: Sep 01, 2015
Bid Reference and Date:	Bid (Effective): 09/09/2015
Bid Type Response:	Bid Without Exception
Purchase Order Type:	
Contract Type:	
Purchase Category:	
Reference Numbers	
* Price Quote No.	<input type="text"/>
Date/Time Reference	
Date Reference	Time Zone
Quote to be Received By Sep 10, 2015	
Bid Document	
Upload Up To Three Documents	
*File One	<input type="button" value="Choose File"/> No file chosen
File Two	<input type="button" value="Choose File"/> No file chosen
File Three	<input type="button" value="Choose File"/> No file chosen
Note: Total file size of ALL three files Cannot Exceed 8 MB or 8,000 KB.	
<input type="checkbox"/> I have read the entire solicitation and have provided the information that was requested. I fully understand that failure to provide the required information will eliminate my company from consideration of receiving a contract award.	
Upon Submitting Bid, Should See Pop-up Message Stating "Successfully Submitted" And Should Receive Confirmation Email.	

Bid Document
Click Browse to upload a Document that will be included with the Bid submission. **At least one document is required. You may upload up to three files with a total size limit of 8MB.**

12.8 Bid Confirmation

Upon submitting a bid, you are provided the option of viewing a printable Bid Confirmation. A message will pop-up stating, "Successfully Submitted". An email will be forwarded to you for confirmation of receipt. You may contact the Help Desk for a verbal Bid Confirmation; however, the Help Desk cannot view bids or contracts.

Subject: Bid Submittal for Solicitation XXXXXXXXXXXXXXX

Attached is a Bid Submittal from the following Vendor.

The following Vendor has confirmed that they have read the entire Solicitation and have provided the information that was requested. The following Vendor has also confirmed that they fully understand that failure to provide the required information will eliminate their Company from consideration of receiving a contract award.

Company Name:
Company Telephone:
CAGE Code:
DUNS Number:
Point of Contact:
POC Telephone:
POC Email:
Company Address:

Bid Information

Price Quote Number:
Solicitation Number:
Transaction Purpose:
RFQ Date:
Bid Date:
Bid Type Response:

Section 13 NECO Links Page

This page can be accessed by both Vendors and Buyers as a resource tool.



Electronic Commerce Internet Sites	Other Navy Business Opportunities
<p><u>Clauses Regs & Specs</u></p> <ul style="list-style-type: none"> • Defense Federal Acquisition Regulations • Federal Acquisition Regulation • Navy Marine Corps Acquisition Regulation Supplement (NMCARS) • Assist-DoD Specs and Standards • NECO Clauses • Local Clauses <ul style="list-style-type: none"> ◦ NAV 8UP Clauses - Naval Supply Systems Command Clauses ◦ NAV 8UP W 8 8 Clauses - Naval Supply Systems WSS Clauses 	<p>ACQ WEB - ACQWEB is the official website of the office under Secretary of Defense for Acquisition & Technology</p> <p>BUMED - Bureau of Medicine and Surgery</p> <ul style="list-style-type: none"> • NMLC - Naval Medical Logistics Command <p>FOIA Online - Freedom of Information Act</p> <p>MCSC - Marine Corps Systems Command</p> <p>MFR - Marine Forces Reserve</p> <p>MSC - Military Sealift Command</p> <p>NAVAIR - Naval Air Systems Command</p> <ul style="list-style-type: none"> • NAWCAD - Naval Air Warfare Center Aircraft Division • NAWCWD - Naval Air Warfare Center Weapons Division • NAWC780 - Naval Air Warfare Center Training Systems Division
<p><u>Electronic Commerce</u></p> <ul style="list-style-type: none"> • Navy Acquisition Central • Naval Logistics Library • Turbo Streamliner • DLIS – Cage Codes Defined • NAVSUP Weapon Systems Support (NAVSUP WSS) • Army Single Face to Industry acquisition business website (ASFI) • The Procurement Gateway • Universal Directory of Commercial Items (UDCI) 	<p>NAVFAC - Naval Facilities Engineering Command</p> <p>NAVSEA - Naval Sea Systems Command</p> <ul style="list-style-type: none"> • Ships C 81 - Source Approval Request (SAR) Information Brochure • N3WC Dahlgren - Naval Surface Warfare Center Dahlgren Division • N3WC Panama City Division - Naval Surface Warfare Center Panama City • N3WC Indian Head - Naval Surface Warfare Center Indian Head Division • N3WC Port Hueneeme - Naval Surface Warfare Center Port Hueneeme Division, Port Hueneeme, CA • N3WC Carderock - Naval Surface Warfare Center Carderock Division (NSWCCD) • NUWC Newport - Naval Undersea Warfare Center Newport Division • NUWC Keyport - Naval Undersea Warfare Center Keyport Division • 8UP 8HIP - Supervisor of Shipbuilding, Conversion, and Repair <p>NAVSUP - Naval Supply Systems Command</p> <ul style="list-style-type: none"> • NAV 8UP W 8 8 - Source Approval Information Brochure for Spares • NAV 8UP W 8 8 - Source Approval Information Brochure for Repair • NAV 8UP Fleet Logistics Center - San Diego • NAV 8UP Fleet Logistics Center - Jacksonville • NAV 8UP Fleet Logistics Center - Puget • NAV 8UP Fleet Logistics Center - Pearl • NAV 8UP Fleet Logistics Center - Norfolk • NAV 8UP Fleet Logistics Center - Sigonella • NAV 8UP Fleet Logistics Center - Yokosuka <p>NEXCOM - Navy Exchange Command Ship Store</p> <p>ONR - Office of Naval Research</p> <ul style="list-style-type: none"> • NRLCD - Naval Research Laboratory Contracting Division • NRL 8D - Naval Research Laboratory Supply Division <p>SPAWAR - Space and Naval Warfare Command</p>



Section 14 How to Contact Us...



Use this form to Submit Comments, Ask Questions or Report Problems.
 You are welcome to read our [Privacy Policy](#) and [External Links](#) Disclaimer.

First & Last Name:	<input type="text"/>
Email:	<input type="text" value="myemail@email.com"/>
Phone Number:	<input type="text" value="123-456-7890"/>
Cage Code:	<input type="text" value="QW23E"/>
Solicitation Number:	<input type="text" value="N0000016T1234"/>
Subject Matter:	<input type="text"/>
Message:	<div style="border: 1px solid gray; height: 100px; width: 100%;"></div>

Submit



Links to our Feedback form are located at the bottom of each page throughout the NECO website.

For assistance, please contact the Navy 311 Help Desk at 1-855-628-9311, during the automated telephone message, press (1) for NAVSUP Business System Center Support, and followed by (5) for general NAVSUP BSC Support.