

SOLE SOURCE JUSTIFICATION
for SIMPLIFIED ACQUISITIONS OVER \$3,000 AND UP TO \$100,000

Date: _____

PR Number: _____

1. Nature and/or description of the item/service being procured and its intended use (include the anticipated cost):

The service to be procured is the use of a formal Lean Six Sigma (LSS) Practitioner Assessment for each member of the USMC CPI Program Office staff in order to have an outside, objective, third-party measure of staff capability against ten key practitioner competencies. The results (outcome) of the assessment will be used to assess general staff capability compared to a database of practitioners from both inside and outside of DoD and will be used for staff development and as a pilot to be used for assessment and development of CPI practitioners throughout the USMC. The service is provided by the Professional Performance Group, LLC of Scottsdale, AZ

The anticipated cost is: \$22,900.

2. Sole Source Justification rationale (Check one and explain below):

Only one responsible source.

Urgent and compelling circumstances exist. Include critical delivery or performance dates, and when you became aware of the requirement. Provide a specific statement of the impact on Government operations, financial or otherwise, if the required delivery or performance dates are not met.

Other _____

Explain: Within the discipline of Lean Six Sigma in the world, there are many certification "pass/fail" tests available. The LSS Profiler was developed by the Professional Performance Group, LLC of Scottsdale, AZ as the only tool that provides a complete assessment of a practitioner's competency in the 10 most important areas of their complete role. The output provides a complete professional scorecard, a profile benchmarking an individual to peers within the discipline, and a professional development report. There is no other third-party practitioner assessment and development tool.

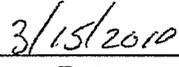
In addition, this source is used by the DoD CPI offices at OSD. As such, it allows for a consistent comparison of knowledge, skills and abilities of our LSS practitioners and their subsequent certification across military services.

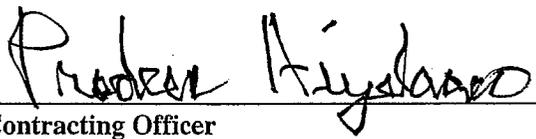
3. Market Survey. Please explain the results or why one was not performed. State whether any other offers were received or anyone expressed interest:

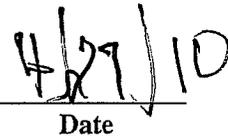
4. If this is a determination for sole source, the Contracting Officer certifies:

- a. Only one source is available. We are looking for a specific quality of Lean Six Sigma expertise assessment for the USMC CPI program office. Market research process was conducted using the internet and phone, and there are numerous sources for performance development. However, none that specializes in Lean Six Sigma assessments for that same price. The Market research was conducted over a 2 day period. In USMC CPI's research there is one viable source with Lean Six Sigma assessment capabilities and that is the Professional Performance Group, LLC of Scottsdale, AZ.
- b. There are companies that have CPI assessment exams (Green Belt, Black Belt, and Master Black Belt.) Those types of examinations are not required. The output of the assessment provided by the chosen provider provides a complete professional scorecard, a profile benchmarking an individual to peers within the discipline, and a professional development report. There is no other third-party practitioner assessment and development tool that provides these types of results.
- c. The anticipated price will be fair and reasonable. It will determined using standard price analysis techniques described in FAR Part 13 and NAVSUPINST 4200.85D. The Professional Performance Group, LLC of Scottsdale, AZ is a small business consisting of 5 people that are capable of performing this task, and, as stated earlier in this document, this source is the same that was utilized by the DOD CPI offices at OSD.


Project Officer


Date


Contracting Officer


Date