

## SOLE SOURCE JUSTIFICATION

1. The Hazardous Material Consolidation Program. HMCP listed on M3300011SUHZMAT is available from only one source and competition is precluded for reasons indicated below. There are no substitutes available.

2. This acquisition is restricted to the following source:

Burr Business Solutions LLC  
POC: Ms. Vanessa Burr  
Phone Number: 717-975-2072  
Address: 1 Gale Circle, Camp Hill, Pennsylvania 17011

3. This contract requires the contractor to provide hazardous material-trained personnel to operate the two separate HM issue facilities aboard Camp Pendleton. This contract also requires the contractor to provide a hazardous material-trained person to act as a foreman/supervisor who will be responsible not only for ensuring the smooth operation of the two separate HM issue facilities, but also for generating weekly and monthly reports, managing the data in the Hazardous Substance Management System (HSMS) database, and helping tenant and Marine Expeditionary Forces (MEF) commands develop their own HM programs. Because these foreman/supervisor tasks are not a "full-time" job, the foreman/supervisor shall be required to assist in operating one of the two separate HM issue facilities.

The Government requires a 6-month contract with an estimated value of \$122,419.

4. Specific characteristics of the Hazardous Material Consolidation Program (HCP) must operate in accordance with the Policy and Guidelines listed below. Consolidated Material & Service Center does not have the required certificates and resources to work within the Directives and Policy established by higher authority. Headquarters Marine Corps (HQMC) intent is to come up with a single Marine Corps enterprise HAZMAT tracking solution. A study to that end is in progress and results are likely to change the system currently used. Initial milestones indicated that the new system would have already been determined and this short-term contract action would not have been necessary; however, to date, no clear guidance has been promulgated as to when a new solution, which may include in-sourcing of the requirement, will be in place. Due to the current contract expiration, lack of a subsequent program being adopted, and need for these services to continue with no lapse, only Burr Business Solutions is capable of providing the services until a longer term solution is implemented. The current time line to continue services does not allow for a transition of knowledge in the HSMS database structure and tables, which has certain proprietary functions to access data systems.

The Hazardous Material Consolidation Program (HCP) must operate in accordance with the following guidelines:

- *Directives to meet Health, Safety, and Environmental Issues.*
- *EPCRA 311, 312 & 313 Emergency Planning Community Right to know Act.*
- *CFR'S Code of Federal Regulations*
- *Title 29 OSHA*
- *Title 40 EPA*
- *Title 49 DOT*
- *Executive Order 13423*
- *No transition time between vendors*
- *Knowledge in HSMS database structure and tables is proprietary*
- *Time line to receive Common Access Cards to support system requirements.*
- *Due to the continuing resolution we were not able to initiate the requirements for a new contract in a timely manner to where this sole source is now necessary.*
- *Directives to meet Health, Safety, and Environmental Issues.*

Sole Source Justification for Simplified Acquisitions

- EPCRA 311,312 & 313 Emergency Planning Community Right to know Act.
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- Title 40 EPA
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- No transition time between vendors
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- Due to the continuing resolution we were not able to initiate the requirements for a new contract in a timely manner to where this sole source is now necessary.

5. Check and fill in all that are applicable:

- The material or service must be compatible in all aspects (form, fit, and function) with existing systems presently installed. Describe the equipment you have now and how the new item/service must coordinate, connect, or interface with the existing system:

Yes: Contractor must be knowledgeable in the operation and functionality of Hazardous Substance Management System (HSMS) Crystal Reports, Real Time Inventory System (RTIS), Storage Retrieval Automated Tracking Integrated System (STRATIS), Hazardous Material Information System (HMIS) and possess applicable certifications for handling and managing a HAZMAT program.

- A patent, copyright, or proprietary data limits competition. The proprietary data are described as follows:

No. The HSMS database is owned by the HQMC.

- These are "direct replacement" parts/components for existing equipment.

No

- Other information to support a sole-source buy:

See paragraph 4 above.

CERTIFICATION

I certify that statements checked and information provided above are complete and correct to the best of my knowledge. I understand that the processing of this Sole-Source Justification precludes the use of full and open competition.

Signature: Shari Shepherd

Date: 18 April 2011

Project Officer: Shari Shepherd, Procurement Capacity Management Branch Supervisor

Signature: Rebecca Longo

Date: 19 April 2011

Contracting Officer: Rebecca Longo, Procurement Contracting Officer, RCO MCIWEST