

Synopsis
Solicitation # N00189-16-T-0537

The NAVSUP Fleet Logistics Center Norfolk, Contracting Department, Norfolk, VA, intends to negotiate a 100% small business set-aside contract with Firm Fixed Price (FFP) provisions for support services of records management and digital cataloging of process records as required by the Naval History and Heritage Command (NHHC), Washington Navy Yard (WNY), Washington, DC. The services will be acquired in accordance FAR Part 12- Acquisition of Commercial Items and Subpart 13.5 - Test Program for Certain Commercial Items, and FAR Part 19.5, Set- Asides for Small Businesses. The resultant FFP contract will contain a one-year base period of performance that will commence on or about 30 September 2016 and conclude on 29 September 2017, an option provisions to incorporate two one-year option periods thereafter.

The North American Industry Classification System (NAICS) code for this acquisition is 519120, Libraries and Archives; the size standard is \$15.0M.

A request for quote will be available for download on or about 18 August 2016 at the following website: <https://www.neco.navy.mil>. Potential vendors are hereby notified that the solicitation and subsequent amendments to the solicitation will ONLY be available by downloading the documents at the above web sites. This office will no longer issue hard copy solicitations. By submitting a quote, the vendor will be self-certifying that neither the requestor nor the principal corporate officials and owners are currently suspended, debarred, or otherwise ineligible to receive contracts from any federal agency. Failure to do so may represent grounds for refusing to accept the quote. Through its submission, the vendor acknowledges the requirement that a prospective awardee must be registered in the System for Award Management (SAM) database prior to award, during performance and through final payment of any contract resulting from this solicitation, except for award to foreign vendors for work to be performed outside the United States. Lack of registration in the SAM database will make a vendor ineligible for award. Vendors may obtain information on registration and annual confirmation requirements by calling 1-999-227-2423, or via the Internet at <http://www.sam.gov>. Please direct all questions regarding this requirement via email to the POC identified in the synopsis.

The NECO website has a submit bid button next to the RFQ number. DO NOT use the submit bid button on NECO to submit your quotation.