

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE J	PAGE OF PAGES 1   12
2. AMENDMENT/MODIFICATION NO. 0003	3. EFFECTIVE DATE 28-Jul-2016	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)
6. ISSUED BY NAVFAC EUROPE AFRICA SOUTHWEST ASIA VIALE PORTO CAPODICHINO NAPOLI 80144	CODE N33191	7. ADMINISTERED BY (If other than item 6) <b>See Item 6</b>		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. N33191-16-R-1044	
		X	9B. DATED (SEE ITEM 11) 03-Jun-2016	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  The purpose of this amendment is to:  1) Revise Attachment E - Request for Proposal, Parts 2 and 3. 2) Revise Instructions to Offerors, General Description and Scope of Work. 3) Revise Instructions to Offerors, Technical Factors 1 and 2. 4) Replace Attachment D - Construction and Design Project Data Sheet with the attached, current version. 5) Extend the due date for proposals.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL:	EMAIL:	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)		28-Jul-2016

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

## SECTION 00100 - BIDDING SCHEDULE/INSTRUCTIONS TO BIDDERS

The following have been modified:

**INSTRUCTIONS TO OFFERORS**

## INSTRUCTIONS TO OFFERORS

- 1.1 GENERAL DESCRIPTION AND SCOPE OF WORK
- 1.2 SITE VISIT
- 1.3 ENGLISH LANGUAGE
- 1.4 AMENDMENTS
- 1.5 INSTRUCTIONS FOR SUBMITTING PRE-PROPOSAL INQUIRIES
- 1.6 SYSTEM FOR AWARD MANAGEMENT
- 1.7 CAGE/NCAGE CODE
- 1.8 PREAWARD SURVEY/RESPONSIBILITY DETERMINATION
- 1.9 PERFORMANCE GUARANTEE WITH LETTER SAMPLE
- 1.10 INSTRUCTIONS FOR THE SUBMISSION OF OFFERS
- 1.11 JOINT VENTURES (JV), LIMITED LIABILITY COMPANIES (LLC), LIMITED PARTNERSHIPS (LTD), ETC.
- 1.12 EVALUATION FACTORS FOR AWARD
- 1.13 LIST OF ATTACHMENTS

**1.1 GENERAL DESCRIPTION AND SCOPE OF WORK**

A. This solicitation does not constitute award or authorization to begin work.

B. This procurement will be solicited as an unrestricted competitive solicitation in accordance with Federal Acquisition Regulation (FAR) 6.1 Full and Open Competition. This procurement will result in the award of a Firm Fixed Price (FFP) Design-Build construction contract. The contract will be procured using negotiated procedures in accordance with FAR 6.401. The Lowest Price Technically Acceptable (LPTA) source selection process, as described in FAR 15.101, will be used for this procurement.

C. This is a design-build project to provide a new fire suppression system and LED lighting system in the high bay warehouse facility at Naval Support Facility (NSF) Deveselu, Romania. The existing high bay warehouse facility at Naval Support Facility (NSF), Deveselu, Romania is being repurposed to be used as a

Morale, Welfare and Recreation (MWR) gymnasium and multi-purpose facility. This is a design-build project to provide a new fire suppression system and LED lighting system in the high bay warehouse facility at the Naval Support Facility (NSF), Deveselu, Romania. Work will include a fire alarm/mass notification system, overhead automatic wet pipe sprinkler system, fire protection water tank, fire pump equipment, fire extinguishers, exit doors, and an LED lighting system over the basketball court. HVAC and electrical system components, piping, and other equipment located below the roof truss will be re-located to be above the lowest roof truss support member. All other building upgrades not explicitly mentioned in this project description are excluded from this project. Safety netting or fencing will be installed to prevent damage to the components and equipment.

D. The solicitation will include the following Contract Line Item (CLIN):

CLIN 0001: Lighting and Fire Suppression Systems  
Total price for all work as specified in the RFP High Bay Lighting and Fire Suppression Systems, NSF Deveselu, Romania

E. The contract Period of Performance will be 180 days from the date of contract award.

## 1.2 SITE VISIT

The clauses 52.236-2 Differing Site Conditions, and 52.236-3 Site Investigation and Conditions Affecting the Work, will be included in this RFP and resultant award. Accordingly, Offerors are expected to inspect the site where the work will be performed.

A site visit is scheduled on **Friday, June 17, 2016 at 9:30 a.m. local time (Eastern European Summer Time)**. All parties will meet at the front gate of NSF Deveselu. The onsite representatives for this visit is LT Stephen Barrett. Planned attendees must complete the attached **Base Access Request** form and submit it to the Contract Specialist, Meadow Rivas [meadow.rivas@eu.navy.mil](mailto:meadow.rivas@eu.navy.mil) and Contracting Officer, Paul Heavey [paul.heavey@eu.navy.mil](mailto:paul.heavey@eu.navy.mil) no later than **2:00 p.m. Central European Time (CET) on June 13, 2016**. Offerors are limited to a maximum of two (2) attendees. Due to base access requirements, no attendee substitutions will be permitted. Additionally, personnel whose base access request has not been approved will not be granted access to the facility. The site visit is anticipated to last approximately two (2) hours.

**Please note there are stringent security requirement to access the base, all steps must be followed in the timeframes provided to gain access.**

The Government will not provide any verbal answers to any questions posed during the site visit. Offerors shall provide written **Pre-Proposal Inquiries (PPIs) per the instructions below no later than 2:00 p.m. Central European Time (CET) on June 22, 2016**. Remarks and explanations addressed during the site visit shall not qualify or alter any solicitation terms or conditions. The terms and conditions of this solicitation will remain unchanged unless amended in writing.

## 1.3 ENGLISH LANGUAGE

Offers must be submitted in English, to include any and all supporting documentation (certificates, licenses, award documents, etc.). If supporting documentation cannot be recreated in English, than at a minimum an English translation for any supporting documentation written in a language other than English must be provided.

## 1.4 AMENDMENTS

Amendment will be posted to the websites European Navy Electronic Commerce Online (EuroNECO)

website at <https://euro.neco.navy.mil>. All documents in EuroNECO will be transmitted to the Federal Business Opportunities (FBO) website at <https://fbo.gov>. It is highly recommended that firms register on the EuroNECO and FBO websites as plan holders. It is the Offeror's responsibility to check the designated websites periodically for any amendments to the solicitation.

### 1.5 INSTRUCTION FOR SUBMITTING PRE-PROPOSAL INQUIRIES

Offerors who determine that the technical and/or contractual requirements of this RFP require clarification(s) in order to permit submittal of a responsive proposal shall submit all questions in writing. Inquiries shall be submitted via e-mail to Ms. Meadow Rivas at [meadow.rivas@eu.navy.mil](mailto:meadow.rivas@eu.navy.mil) with a copy to Mr. Paul Heavey at [paul.heavey@eu.navy.mil](mailto:paul.heavey@eu.navy.mil). Receipt will be acknowledged. The Pre-Proposal Inquiry (PPI) form provides as Attachment C. The PPI shall reference the drawing/detail and/or the specification section, including the paragraph number and include only one question per form. Verbal queries will not be entertained. Responses to the PPI will be provided by Amendment and will be posted to NECO, EuroNECO and FBO websites. The Government may not respond to PPIs submitted later than **2:00 p.m. Central European Time (CET) on June 22, 2016**.

### 1.6 SYSTEM FOR AWARD MANAGEMENT

System for Award Management (SAM) registration is required for all Offerors; including Joint Venture (JV) Offerors (registration must state the NAME of the JV). SAM registration is required at the SAM website <https://www.sam.gov>. It will be necessary to obtain a DUNS number through DUN and Bradstreet which can be obtained at <http://fedgov.dnb.com/webform>, and a CAGE or NCAGE code prior to registering in SAM. Firms offering a response to this notice shall ensure that they have completed the provisions associated with the annual representations and certifications identified in FAR 4.1202 and Defense Federal Acquisition Supplement (DFARS) 204.1202.

A DUNS number is required for all Offerors, including JV Offerors. In addition to the DUNS number required for JV Offerors, JV Offerors must provide a DUNS number for each member comprising the JV.

Note: Contractors must complete both the FAR and DFARS representations and certifications on the SAM website. Contractors are provided access to the DFARS provision only when they answer affirmatively that they would like to do business with the Department of Defense.

**Contractors are advised that both FAR and DFARS provisions must be listed on their SAM record in order to participate in this RFP.**

### 1.7 CAGE/NCAGE CODE

A CAGE/NCAGE Code is required for all Offerors, including JV Offerors. JV Offerors must acquire a CAGE/NCAGE Code registered in the JV name.

U.S. Offerors, including JV Offerors, must obtain a CAGE Code prior to registering in SAM.

Non-U.S. (foreign) Offerors ONLY: Non-U.S. Offerors must obtain a NATO CAGE (NCAGE) Code instead of a CAGE Code prior to registering in the SAM database. NCAGE codes may be obtained at the NCAGE website: <http://www.dla.mil/CAGECodeRequestOrUpdate/CAGECodeNonUS.aspx>

### 1.8 PREAWARDSURVEY/RESPONSIBILITY DETERMINATION

FAR 9.104 requires prospective contractors to demonstrate, among other things, that they have adequate financial resources to perform the contract or the ability to obtain them, as well as the capability to comply with the required performance schedule. The contractor must demonstrate a satisfactory performance record, and be otherwise eligible to receive an award under applicable laws and regulations. The pre-award survey is not part of

the technical evaluation. The following information shall be submitted:

a. Annual Financial Balance Sheets for the past three years in English.

b. Financial resources available to perform the contract. Submit evidence, in the English language, of availability of working/operating capital that will be used for the performance of the contract. If the Offeror will rely on financial support from other sources (i.e. independent financial institutions), identify the maximum lines of credit that will be available and include supporting documentation. The maximum lines of credit should be based upon the inclusion of this contract effort.

c. For joint ventures, provide documentation regarding the financial responsibilities among companies and provide like information for each of the entities.

### **1.9 PERFORMANCE GUARANTEE WITH LETTER SAMPLE**

The Contractor shall provide a notarized Performance Guarantee letter within ten (10) days after award or as required by the Contracting Officer. In lieu of the 10% Performance Guarantee requirement, the Offeror may provide Performance and Payment Bonds, pursuant to FAR 52.228-15, through an approved surety under the United States Treasury Department Circular 570. If the Offeror fails to provide a Performance Guarantee letter or Performance and Payment Bonds within ten (10) days, the task order may be terminated for default. In such event, the Offeror shall be liable for any cost of re-procuring the work which exceeds the amount of the offer.

This Performance Guarantee replaces NFAS 5252.228-9306.

The Performance Guarantee letter shall be accompanied by a notarized document authenticating the financial institution's authority to sign the letter. An English translation of the Performance Guarantee letter shall be submitted at the same time.

Performance Guarantee: An amount equal to ten percent (10%) of the amount of the contract shall be deposited into a properly certified banking institution, which will then issue an irrevocable letter guaranteeing the payment of the amount deposited plus any applicable interest, to the United States Government, upon demand by the Contracting Officer. Demand will be made if the Contractor fails to comply with the terms and conditions of the contract, or does not fulfill its undertaking in whole or in part. Payment to the Contracting Officer will be by check made payable to the "United States of America by the U.S. Department of the Navy, Naval Facilities Engineering Command, Europe, Africa, Southwest Asia."

The Performance Guarantee shall take effect upon the date of signature of the Performance Guarantee letter and shall remain valid and irrevocable until one (1) year after the work has been finally inspected and accepted by the Government.

### **SAMPLE OF PERFORMANCE GUARANTEE ISSUED BY A BANK**

This sample meets the material requirements of clause NFAS 5252.228-9306, "Performance Guarantee." The Government will accept as valid a Performance Guarantee conforming to these requirements.

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#### **BANK LETTERHEAD**

To: United States of America  
U.S. Department of Navy  
Naval Facilities Engineering Command, Europe Africa Southwest Asia  
Viale Porto, Box 51  
Aeroporto Capodichino  
80144, Napoli, Italia  
Attention: Contracting

Officer Date \_\_\_\_\_  
 Bank Letter of Performance Guarantee No. \_\_\_\_\_

I/We, the undersigned, acting as the duly authorized representative(s) of the Bank, declare that the Bank hereby guarantees and is jointly and severally liable as guarantor with the Contractor named below to effect payment to the Contracting Office that issued the contract stated below, by check made payable to the "United States of America by the U.S. Department of the Navy, Naval Facilities Engineering Command, Europe Africa and Southwest Asia," within five (5) calendar days after receipt of a simple written request by registered mail in amount up to sum of (Amount equal to ten (10%) percent of the contract amount in the currency stated in the contract), which represents the deposit required of the Contractor to guarantee fulfillment of his obligations for the satisfactory completion and timely performance of the work under Contract No. (insert contract number) for the construction of (insert name of construction contract Services) at (insert location of construction), in strict compliance with the terms, conditions and specifications of said contract entered into between the United States of America by the U.S. Department of Navy, Naval Facilities Engineering Command, Europe Africa and Southwest Asia and the Contractor (insert name of Contractor) on (insert contract date), plus legal interest to be calculated from the date of receipt of the registered letter of request by the Contracting Officer to the date of actual payment, without any need for the Contracting Officer to take any legal action or obtain the prior consent of the Contractor, or for any other proof, action or decision by any other authority. The request by the Contracting Officer shall simply inform the Bank that the Contractor failed to comply with the terms and conditions of the contract, or did not fulfill his undertaking in whole or in part.

I/We agree and consent that said contract may be modified by change order or supplemental agreement affecting the amount or the period of performance of the contract without prior consent of the Bank and without affecting the validity of this guarantee; provided, however, that the amount of this guarantee shall remain unchanged.

**This letter of performance guarantee will continue in effect without change in amount or terms until one year after final acceptance of the work by the Government by the Contracting Officer's legal representative.**

(BANK NAME & ADDRESS)

(CONTRACTOR NAME & ADDRESS)

Signed by: \_\_\_\_\_

Signed by: \_\_\_\_\_

\_\_\_\_\_  
 (Typed name)

\_\_\_\_\_  
 (Typed name)

\_\_\_\_\_  
 (Title)

\_\_\_\_\_  
 (Title)

(This Performance Guarantee shall be accompanied by a notarized document authenticating the bank agent's authority to sign the letter of performance guarantee for the bank company.)

**1.10 INSTRUCTIONS FOR THE SUBMISSION OF OFFERS**

**The closing date and time for receipt of proposals is no later than 2:00 p.m. Central European Time (CET) on August 10, 2016.**

Offers shall submit proposals electronically. All proposals shall be e-mailed as a PDF file to Ms. Meadow Rivas at [meadow.rivas@eu.navy.mil](mailto:meadow.rivas@eu.navy.mil) with a copy to Mr. Paul Heavey at [paul.heavey@eu.navy.mil](mailto:paul.heavey@eu.navy.mil). Receipt will be acknowledged. Two separate proposals shall be submitted; Volume One (1) Price Proposal, and Volume Two (2) Technical Proposal.

Whenever possible use the forms provided; however, Offerors may substitute their own forms (with the

exception of the PPI form) as long as the information submitted is substantially the same as that shown on each form. Paper dimension shall be 8 ½ x 11". The font size shall be no smaller than 11 point.

Each electronic file submitted as an attachment to an e-mail transmission shall not exceed 5MB in size. If the aforementioned electronic file exceeds 5MB, divide data into separate files so as not to exceed 5MB per file. Files shall be names with X of X (e.g. e-mail 1 of 2) in the subject line. No facsimile proposals will be allowed.

False statements: The submissions must set forth full, accurate, and complete information as required by this RFP (including attachments). The penalty for making false statements in proposals is prescribed in 18 U.S.C. 1001.

Late Submissions shall be handled in accordance with FAR 52.215-1 INSTRUCTIONS TO OFFERORS – COMPETITIVE ACQUISITION (JAN 2004) reference subparagraphs (c) (3) (ii) (A) and (1), and FAR 15.208. It is the Offeror's responsibility to ensure sufficient time is provided for electronic submission to be processed through the Government's electronic point of entry.

### **1.11 JOINT VENTURES (JV), LIMITED LIABILITY COMPANIES (LLC), LIMITED PARTNERSHIPS (LTD), ETC.**

For the purposes of this solicitation, a Joint Venture (JV) refers to a U.S.-styled formal legal entity in the nature of a partnership comprised of two or more persons or companies. Each JV must provide one (1) CAGE/NCAGE Code, one (1) DUNS number for the JV and one (1) DUNS number for each member comprising the JV. Each JV must be registered in SAM using the name of the JV.

Joint Venture Offerors shall provide a notarized legal document that establishes the JV. The JV Agreement shall take effect upon the submission of the proposal and remain irrevocable until one (1) year after final inspection and acceptance of the work by the Government.

Submission of the notarized legal document that establishes the JV shall be furnished with the proposal in its original language version along with a certified English translation of the notarized JV document. The JV must be formed and valid at the time of submission of the proposal. The validated notarized legal document must include language that each member of the JV will be jointly and severally liable for the performance of the whole contract and will be incorporated into the contract award if award is made to the JV.

The Joint Venture Agreement shall include, at a minimum, the following:

- (a) Name of firms that form the JV and the name of the JV.
- (b) Name and title of the corporate officials signing on behalf of each party.
- (c) Solicitation number.
- (d) Description of the responsibilities in terms of work category for each member (for example: Firm A is performing 100% of design).
- (e) The statement "The composition and structure of the JV will remain unchanged from award to one (1) year after contract completion."
- (f) Date of issuance of the agreement and notarized signature of the corporate officials signing on behalf of each party.
- (g) Statement under oath stating that the JV is in compliance with all applicable laws, rules, and regulations at the time of submittal of the proposal. This statement must be signed under oath by all members comprising the JV.

The U.S. Government reserves the right to review the actual JV Agreement to determine its basis and compliance with the applicable laws. Any internal agreements affecting the internal composition of the existing JV and its potential liabilities in relation to the contract (performance guarantee, insurance, etc.) will be sent to the Contracting Officer to provide notice of the same. Any change in the composition of the JV will require the JV to formally request a Novation Agreement in accordance with FAR 42.12, which will be approved or disapproved at the discretion of the Contracting Officer.

## 1.12 EVALUATION FACTORS FOR AWARD

### 1. General Information

The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary.

The Lowest Price Technically Acceptable (LPTA) source selection process, as described in FAR 15.101, will be used for this procurement. The overall non-price factor rating must be "ACCEPTABLE" in order to be eligible for award. An "UNACCEPTABLE" rating in any factor results in the overall non-price factors proposal being rated "UNACCEPTABLE" unless corrected through discussions. An overall non-price factors rating of "UNACCEPTABLE" makes a proposal ineligible for award.

### 2. The solicitation requires the evaluation of price and the following non-price factors:

Factor 1 – Experience

Factor 2 – Safety

Factor 3 – Past Performance

### 3. Submittal Requirements and Basis of Evaluation for Each Factor.

#### (a) Price:

##### (1) Solicitation Submittal Requirements:

(a) A cover letter in accordance with FAR 52.215-1(c)(2), including Solicitation Number; name, address, telephone and email address of the Offeror; in case the Offeror is a JV, the name of the JV MUST BE CLEARLY IDENTIFIED; Name, title, and signature of the person authorized to sign the proposal; DUNS Number and CAGE or NCAGE Code of the Offeror, in case the Offeror is a JV, provide a DUNS Number for each member of the JV;

(b) Completed (Blocks 14 through 20c), signed and dated Standard Form (SF) 1442, Solicitation, Offer, and Award. Offeror must fill out the Unit Price and Amount for CLIN 0001. For evaluation purposes, all proposals shall be submitted and priced in U.S. Dollars (USD) on the Price Schedule. Award will be made in USD; therefore the Offerors bank must accept US Dollars. Offers received in other than USD shall be considered non-responsive and will not be considered for award;

(c) Solicitation Section 00600, "Representations, Certifications, and Other Statements of Offerors". Offerors shall comply with the requirements in accordance with 52.204-8;

(d) Acknowledgement of all amendments;

(e) Joint Venture (JV) Agreement (if applicable);

(f) Submit evidence of availability of working/operating capital from an independent financial institution which will be used for the performance of the resultant contract.

(2) Basis of Evaluation: The Government will evaluate proposed prices to determine whether proposed prices are considered fair and reasonable. Price proposal shall be evaluated to determine the reasonableness of the offered price. Any proposed price determined to be unreasonably high or unbalanced may result in Offeror(s) being ineligible for award. To determine fair and reasonableness of proposed prices, the Government will consider one or more of the following:

- (a) Comparison of proposed prices received in response to the solicitation.
- (b) Comparison of proposed prices with the IGCE.
- (c) Comparison of proposed prices with available historical information.
- (d) Comparison of market survey results.

(e) The Government reserves the right to conduct a price realism analysis of proposed prices it considers to be unrealistically low. The Government may consider Offeror(s)' understanding of the work or ability to perform the work in this analysis and risk assessment. An unrealistically low price may result in Offeror(s)' proposed price being rejected and Offeror(s)' proposal being ineligible for award.

(b) Technical Factors:

(1) **Factor 1, Experience:**

(a) Solicitation Submittal Requirements: Contractor must submit a minimum of two (2) relevant Construction Experience projects and a minimum of two (2) relevant Design Experience projects to be considered acceptable for this factor.

(i) Construction Experience:

Submit a minimum of two (2) and a maximum of three (3) relevant construction projects for the offeror that best demonstrates your experience on relevant projects that are similar in size, scope, and complexity to the solicitation. Any projects submitted in excess of the three (3) for Construction Experience will not be considered. For the purposes of this evaluation, a relevant project is further defined as construction or repair of fire protection with a construction contract value equal to or exceeding \$300,000 (or the equivalent foreign currency) with multiple construction trades to provide a complete and usable facility. Projects submitted for the offeror must have been completed within seven (7) years of issuance of this RFP.

A project is defined as a construction project performed under a single task order or contract. For multiple award and indefinite delivery/indefinite quantity type contracts, the contract as a whole shall not be submitted as a project; rather Offerors shall submit the work performed under a task order as a project.

(ii) Design Experience:

Submit a minimum of two (2) and a maximum of three (3) relevant design projects for the design team that best demonstrates design experience on relevant projects that are similar in size, scope, and complexity to the solicitation. Any projects submitted in excess of the three (3) for Design Experience will not be considered. For purposes of this evaluation, a relevant project is further defined as fire protection system design projects with a construction contract value equal to or exceeding \$300,000 (or the equivalent foreign currency).

Projects submitted must have been completed within seven (7) years from issuance of this RFP. For design-build projects, the design portion of the contract shall have been completed within the past seven (7) years of issuance of this RFP.

A project is defined as a complete design effort performed under a single task order or contract/subcontract. For multiple award and indefinite delivery/indefinite quantity type contracts, the contract as a whole shall not be submitted as a project; rather offerors shall submit the work performed under a task order as a project.

(iii) The attached Construction & Design Experience Project Data Sheet (Attachment D) is MANDATORY and SHALL be used to submit project information. Except as specifically requested, the Government will not consider information submitted in addition to this form. Individual blocks on this form may be expanded; however, total length for each project data sheet shall not exceed one (1) double-sided page (or two (2) single-sided pages).

For all submitted projects, the description of the project shall clearly describe the scope of work performed by the contractor/designer and the relevancy to the project requirements of this RFP (i.e., unique features, area, construction methods).

If the Offeror is a Joint Venture (JV), relevant project experience should be submitted for projects completed by the Joint Venture entity or the Joint Venture partners. Offerors are still limited to a maximum of three (3) projects for each category: Construction and Design.

If an Offeror is utilizing experience information of affiliates/subsidiaries/parent/LLC/LTD member companies (name is not exactly as stated on the SF1442), the proposal shall clearly demonstrate that the affiliate/subsidiary/parent firm will have meaningful involvement in the performance of the contract in order for the past performance information of the affiliate/subsidiary/parent/LLC/LTD member companies to be considered. The proposal shall state specific commitments of technical resources (e.g. personnel, equipment) that the affiliate/subsidiary/parent/LLC/LTD member companies commit to the performance of this contract. In particular, the proposal will clearly state the specific commitments of resources of the affiliate/subsidiary/parent/LLC/LTD member that will be located at the worksites and company offices in the city/area of the project. The proposal shall also describe specific roles of the affiliate/subsidiary/parent/LLC/LTD member companies in terms of the work it will either self-perform or manage on behalf of the Offeror in performance of the contract.

The Offeror may utilize experience of a subcontractor that will perform major or critical aspects of the requirement to demonstrate construction experience under this evaluation factor. The Offer must provide a letter of commitment and an explanation of the meaningful involvement that the subcontractor will have in performance of this contract.

(b) Basis of Evaluation: The Offeror's demonstrated experience and depth of experience in performing relevant construction and design projects as defined in the solicitation submittal requirements will be evaluated. The assessment of the Offeror's relevant experience will be used as a means of evaluating the capability of the Offeror to successfully meet the requirements of the RFP. The Government will only review a maximum of three projects for each category: Construction and Design. Any projects submitted in excess of the three (3) for Construction and three (3) projects for Design experience will not be considered. If less than two (2) relevant projects are submitted for each category: Construction and Design, the offeror will be rated Unacceptable. If the Offeror is submitting the same project for both Construction and Design Experience, one Construction & Design Experience Project Data Sheet (Attachment D) shall be submitted for Construction Experience and one for Design Experience.

(2) **Factor 2, Safety:**

(a) Solicitation Submittal Requirements: The Offeror shall submit the following information: (For a partnership or joint venture, the following submittal requirements are required for each contractor who is part of the partnership or joint venture; however, only one safety narrative is required. The Safety Narrative shall be limited to two (2) pages, single-sided, font type shall be Times New Roman at font size twelve (12) and address the following:

(i) Technical Approach for Safety: : Describe the Offeror's technical approach to safety for his employees as well as the plan that the Offeror will implement to evaluate and measure safety performance of potential subcontractors, as a part of the selection process for all levels of subcontractors. If the offeror will not be using subcontractors, they shall state in their narrative that no subcontractors will be used as part of the project construction team. Also, describe methods that the Offerors will employ to ensure and monitor safe work practices at all subcontractor levels.

(ii) An understanding ANSI/OSHA safety requirements/criteria for this project.

(b) Basis of Evaluation: The Offerors proposal will be evaluated as "Acceptable" if all of the following criteria are satisfied in the narrative:

1. A comprehensive approach to safety for its employees.
2. An implementation plan to evaluate and measure safety performance of potential subcontractors.
3. Demonstrate an understanding of safety requirements for working in confined spaces.

If any of the above criteria is not provided, the Offeror's proposal will be evaluated as "Unacceptable" for this factor.

**(3) Factor 3, Past Performance:**

(a) Solicitation Submittal Requirements: The offeror shall submit past performance for each design experience and each construction experience projects submitted for Factor 1.

(i) IF A COMPLETED CPARS EVALUATION IS AVAILABLE, IT SHALL BE SUBMITTED WITH THE PROPOSAL. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Past Performance Questionnaire (PPQ) (Attachment F) included in the solicitation is provided for the offeror or its team members to submit to the client for each project the offeror includes in its proposal for Factor (insert applicable factor number, usually Factor 1, and insert factor title, usually Corporate Experience). AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE.

(ii) IF A CPARS EVALUATION IS NOT AVAILABLE, ensure correct phone numbers and email addresses are provided for the client point of contact. PPQs should be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ (Attachment B), which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Meadow Rivas, via email at [meadow.rivas@eu.navy.mil](mailto:meadow.rivas@eu.navy.mil) prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

(iii) Offerors may provide any information on problems encountered and the corrective actions taken on projects submitted under Factor 1 – Experience. Offerors may also address any adverse past performance issues. Explanations shall not exceed two (2) double-sided pages (or four (4) single-sided pages) in total.

(iv) The Government reserves the right to contact references for verification or additional information. The Government's inability to contact any of the Offeror's references or the references unwillingness to provide the information requested may affect the Government's evaluation of this factor. In addition to the above, the Government reserves the right to obtain information for use in the evaluation of past performance from any and all sources including sources outside of the Government. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS) using all CAGE/DUNS numbers of Contractors who are part of a partnership or joint venture identified in the Offeror's proposal, inquiries of owner representative(s), Federal Awardee Performance and

Integrity Information System (FAPIS), Electronic Subcontract Reporting System (eSRS), and any other known sources not provided by the Offeror.

(v) While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the Offeror.

(vi) Performance award or additional information submitted will not be considered.

(b) Basis of Evaluation: The degree to which past performance evaluations and all other past performance information reviewed by the Government (e.g., PPIRS, Federal Awardee Performance and Integrity Information System (FAPIS), Electronic Subcontract Reporting System (eSRS), performance recognition documents, and information obtained from any other source) reflect a trend of satisfactory performance considering:

- A pattern of successful completion of tasks;
- A pattern of deliverables that are timely and of good quality;
- A pattern of cooperativeness and teamwork with the Government at all levels (task managers, contracting officers, auditors, etc.);
- Recency of tasks performed that are identical to, similar to, or related to the task at hand; and
- A respect for stewardship of Government funds

(i) This evaluation focuses on how well the Offeror performed on the relevant projects submitted under Factor 1 – Experience and past performance on other projects currently documented in known sources. Based on the Offeror’s performance record, the Government has a reasonable expectation that the Offeror will successfully perform the required effort, or the Offeror’s performance record is unknown.

(ii) The Government will consider the currency and relevance of the information, the source of the information, context of the data, and general trends in the Contractor’s performance. This evaluation is separate and distinct from the Contracting Officer’s responsibility determination.

(iii) In the case of an Offeror without a record of relevant past performance or for whom information on past performance is not available or so sparse that no meaningful past performance rating can be reasonably assigned, the Offeror may not be evaluated favorably or unfavorably on past performance. Therefore, the Offeror shall be determined to have unknown past performance. In the context of acceptability/unacceptability, “unknown” shall be considered “Acceptable.”

### **1.13 LIST OF ATTACHMENTS**

Attachment A Pre-Proposal Inquiry (PPI) Form

Attachment B Base Access Request Form (CAC)

Attachment C Base Access Request Form (Non-CAC)

Attachment D Construction and Design Experience Project Data Sheet

Attachment E Request for Proposal (RFP) including Project Scope

Attachment F Past Performance Questionnaire (PPQ)

(End of Summary of Changes)