

All personnel responsible for developing, reviewing and approving a single source determination shall ensure that sound business judgment is applied in researching, documenting and approving such actions.

The rationale for a single source determination is not constrained by this form. If filled out electronically, the form will expand to the written narrative. If not available electronically, the drafter shall attach continuation sheets to ensure rationale is fully supported.

SIMPLIFIED ACQUISITION PROCEDURES (SAP) SINGLE SOURCE DETERMINATION FOR ACQUISITIONS NOT EXCEEDING THE SIMPLIFIED ACQUISITION THRESHOLD AS DEFINED IN FAR 2.101	
SOLICITATIONS MAY BE LIMITED TO ONE SOURCE ONLY IF THE CONTRACTING OFFICER (<i>within its warrant authority</i>) DETERMINES THAT ONLY ONE SOURCE IS AVAILABLE IAW FAR 13.106-1(b). THIS DETERMINATION SHALL BE SUPPORTED WITH FULL JUSTIFICATION FOR SINGLE SOURCE FROM THE CUSTOMER. THE CUSTOMER SHALL PROVIDE THE FOLLOWING INFORMATION:	
QUOTE/SOLICITATION NUMBER:	N39430-16-P-1840
ESTIMATED AMOUNT (Not exceeding \$150,000):	\$100,000
DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:	This requirement is for services related to Living Marine Resources (LMR) program management and public outreach that requires specialized subject matter expertise regarding marine species research. This will include preparation and editing of briefs, In-Progress Review meeting facilitation and documentation support, annual reports, newsletters, fact sheets, website materials, and posters. The primary source of funds is FY16 RDT&E.
UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:	<u>Statutory Authority permitting SOLE SOURCE:</u> 10 USC 2304 (c)(1), as implemented by FAR 6.302-1, Only one responsible source.
REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:	Rationale for FAR 6.302-1, Only one responsible source: The LMR program is a highly specialized RDT&E program that funds and manages projects focused on understanding the impacts of Navy training and testing activities on marine species. Bruce McCaffrey Consulting, Inc. provides a unique capability involving specialized subject matter expertise and experience with regards to marine species research, gained through services provided under previous contracts over the past 3 years. Previously they were a subcontractor through the ESAT contract with Battelle. In addition to their previous work for EXWC, under a separate contract with OPNAV N45, they have provided services for public outreach (Currents Magazine) for several years, which provides continuity in public outreach content and leveraging of funds across the products delivered to the Navy. For example, stock images of marine species that have been purchased under the OPNAV N45 contract for Currents Magazine, have been used for the LMR program newsletters, factsheets, annual reports, and website materials at no additional cost to NAVFAC EXWC. In addition, because they are preparing and editing public outreach content for both OPNAV N45 and the LMR program, and have good working relationships with the Public Affairs Officers (PAOs), details about projects that are released to the public are accurate and consistent. Due to the specialized subject matter expertise of Bruce McCaffrey Consulting, Inc. and the leveraging of products from other Navy Commands, awarding this contract to another source would produce substantial duplication of cost to the Government that is not expected to be recovered through competition, and unacceptable delays in fulfilling the agency's requirements. The new source would need additional funds to supply the same services and extra time to familiarize themselves with the LMR program mission and research projects.
EXPLAIN WHY AN ADEQUATE PURCHASE DESCRIPTION OR OTHER INFORMATION SUITABLE TO SOLICIT BY FULL AND OPEN COMPETITION HAS NOT BEEN DEVELOPED OR IS NOT AVAILABLE:	N/A
PROVIDE A STATEMENT OF ACTIONS, IF ANY, THE GOVERNMENT MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE FUTURE ACQUISITIONS ARE REQUIRED:	In the future, if the leveraging of expertise and continued provision through Bruce McCaffrey Consulting, Inc. is no longer advantageous to the government, then full and open competition may be used to acquire long term services.

<p>I certify that the statements above are complete and correct to the best of my knowledge.</p> <p>SIGNATURE, TITLE OF CUSTOMER and ACTIVITY</p> <p>[REDACTED]</p>	<p>CODE</p> <p>[REDACTED]</p>	<p>TELEPHONE NUMBER</p> <p>[REDACTED]</p>	<p>DATE</p> <p>2/22/16</p>
<p>REVIEWED BY PURCHASING AGENT/CONTRACT SPECIALIST</p> <p>[REDACTED]</p>	<p>CODE</p> <p>[REDACTED]</p>	<p>TELEPHONE NUMBER</p> <p>[REDACTED]</p>	<p>DATE</p> <p>4/5/16</p>
<p>APPROVED BY WARRANTED CONTRACTING OFFICER</p> <p>[REDACTED]</p>	<p>CODE</p> <p>[REDACTED]</p>	<p>TELEPHONE NUMBER</p> <p>[REDACTED]</p>	<p>DATE</p> <p>4/5/16</p>