

SOLICITATION, OFFER AND AWARD			1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING	PAGE OF PAGES 1 220		
2. CONTRACT NO.		3. SOLICITATION NO. N40080-15-R-0312	4. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFP)	5. DATE ISSUED	6. REQUISITION/PURCHASE NO.			
7. ISSUED BY NAVAL FACILITIES ENG COMMAND 1314 HARWOOD ST WASHINGTON DC 20374 CODE N40080			8. ADDRESS OFFER TO (If other than Item 7) See Item 7		CODE			
TEL: FAX:					TEL: FAX:			
NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".								
SOLICITATION								
9. Sealed offers in original and _____ copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in _____ until _____ local time _____ (Hour) _____ (Date)								
CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.								
10. FOR INFORMATION		A. NAME CALL: MYESHIA DANIELS		B. TELEPHONE (Include area code) (NO COLLECT CALLS) 202-685-8411		C. E-MAIL ADDRESS myeshia.daniels@navy.mil		
11. TABLE OF CONTENTS								
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OFFER (Must be fully completed by offeror)								
NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.								
12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.								
13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)								
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):				AMENDMENT NO.	DATE	AMENDMENT NO.	DATE	
15A. NAME AND ADDRESS OF OFFEROR		CODE	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)				
15B. TELEPHONE NO (Include area code)		15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.		17. SIGNATURE		18. OFFER DATE		
		<input type="checkbox"/>						
AWARD (To be completed by Government)								
19. ACCEPTED AS TO ITEMS NUMBERED			20. AMOUNT		21. ACCOUNTING AND APPROPRIATION			
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c) () <input type="checkbox"/> 41 U.S.C. 253(c) ()				23. SUBMIT INVOICES TO ADDRESS SHOWN IN ITEM (4 copies unless otherwise specified)				
24. ADMINISTERED BY (If other than Item 7) CODE			25. PAYMENT WILL BE MADE BY CODE					
26. NAME OF CONTRACTING OFFICER (Type or print) TEL: EMAIL:				27. UNITED STATES OF AMERICA (Signature of Contracting Officer)		28. AWARD DATE		

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001	Base Period Recurring Work FFP Base Period Facility Support Services for recurring work for Regional Grounds Maintenance for various locations throughout the Washington Metropolitan area in accordance with the PWS and all applicable attachments starting _____ through _____. See Attachment J-0200000-10 for Exhibit Line Items Numbers. FOB: Destination	UNDEFINED	Each		
					MAX NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002	Base Period Non-Recurring Work FFP Base Period Facility Support Services for recurring work for Regional Grounds Maintenance for various locations throughout the Washington Metropolitan area in accordance with the PWS and all applicable attachments starting _____ through _____. See Attachment J-0200000-10 for Exhibit Line Items Numbers. FOB: Destination	UNDEFINED	Each		
					MAX NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003	1st Option Period Recurring Work FFP Base Period Facility Support Services for recurring work for Regional Grounds Maintenance for various locations throughout the Washington Metropolitan area in accordance with the PWS and all applicable attachments starting _____ through _____. See Attachment J-0200000-10 for Exhibit Line Items Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004	1st Option Period Non-Recurring Work FFP Base Period Facility Support Services for recurring work for Regional Grounds Maintenance for various locations throughout the Washington Metropolitan area in accordance with the PWS and all applicable attachments starting _____ through _____. See Attachment J-0200000-10 for Exhibit Line Items Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005	2nd Option Period Recurring Work FFP Base Period Facility Support Services for recurring work for Regional Grounds Maintenance for various locations throughout the Washington Metropolitan area in accordance with the PWS and all applicable attachments starting _____ through _____. See Attachment J-0200000-10 for Exhibit Line Items Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0006	2nd Option Period Non-Recurring Work FFP Base Period Facility Support Services for recurring work for Regional Grounds Maintenance for various locations throughout the Washington Metropolitan area in accordance with the PWS and all applicable attachments starting _____ through _____. See Attachment J-0200000-10 for Exhibit Line Items Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0007	3rd Option Period Recurring Work FFP Base Period Facility Support Services for recurring work for Regional Grounds Maintenance for various locations throughout the Washington Metropolitan area in accordance with the PWS and all applicable attachments starting _____ through _____. See Attachment J-0200000-10 for Exhibit Line Items Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0008	3rd Option Period Non-Recurring Work FFP Base Period Facility Support Services for recurring work for Regional Grounds Maintenance for various locations throughout the Washington Metropolitan area in accordance with the PWS and all applicable attachments starting _____ through _____. See Attachment J-0200000-10 for Exhibit Line Items Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0009	4th Option Period Recurring Work FFP Base Period Facility Support Services for recurring work for Regional Grounds Maintenance for various locations throughout the Washington Metropolitan area in accordance with the PWS and all applicable attachments starting _____ through _____. See Attachment J-0200000-10 for Exhibit Line Items Numbers. See Attachment J-0200000-10 for Exhibit Line Items Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0010	4th Option Period Non-Recurring Work FFP Base Period Facility Support Services for recurring work for Regional Grounds Maintenance for various locations throughout the Washington Metropolitan area in accordance with the PWS and all applicable attachments starting _____ through _____. See Attachment J-0200000-10 for Exhibit Line Items Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

GENERAL INFORMATION

B1. CONTRACT TITLE

Regional 8(a) Grounds Maintenance Services, Naval District Washington, Washington, DC (aka Grounds Maintenance)

B2. TYPE OF CONTRACT

This is a performance-based facilities support indefinite-quantity contract that is comprised of both Recurring Work and Non-Recurring Work Items.

B3. PRIOR CONTRACT INFORMATION:

The contract issued as a result of this solicitation will be the follow-on contract to the existing contract N40080-10-D-0455 for regional grounds maintenance services awarded to Diversified Service Contracting, Inc. (DSC) estimated total for the final option year was approximately \$_____ for Recurring Work and \$_____ for Non-Recurring Work*. This information is provided for informational purposes only. Prospective offers are cautioned that they should not rely on this information to determine workload as there is no assurance that workload and volume of future effort and costs will replicate past experience.

*As a result of recent policy changes, Naval Facilities Engineering Command (NAVFAC) no longer recognizes Combination Firm Fixed Price/Indefinite Delivery Indefinite Quantity (FFP/IDIQ) type contracts. This solicitation will result in award of an Indefinite Delivery Indefinite Quantity type contract that is comprised of both Recurring Work (formerly referred to as Firm Fixed Price) and Non-Recurring Work (formerly referred to as Indefinite Delivery Indefinite Quantity) Items.

B4. MAXIMUM NOT TO EXCEED (NTE) AND MINIMUM GUARANTEE

The maximum or NTE value of an ordering period is the total of all the Contract Line Item Numbers (CLINs) in that ordering period. The maximum for any ordering period shall not be exceeded except as may be provided for by formal modification to the contract. Circumstances may change after award such that the Government may need to issue orders which exceed the estimated quantity set forth for any particular CLIN during an ordering period, but will not exceed the maximum value for that ordering period. In this case, the Contractor may agree by signing the task order or starting performance.

Concurrently with the award of the basic contract, the Government intends to issue a task order to obligate the contract minimum guarantee for:

CLIN 0001 Base Period Recurring Work;

Minimum guarantees do not apply to the option periods.

B5. COMPETITION REQUIREMENTS/SET-ASIDE

This procurement is being set-aside for an 8(a) disadvantaged small business.

B6. NAICS CODE: The NAICS Code assigned to this procurement is 561730 with a small business size standard of \$7.5 million. Refer to Section K, On-Line Representations and Certifications Applications (ORCA) via <https://www.sam.gov/portal/public/SAM>) (FAR 52.219-1 Small Business Program Representation (May 2004)).

B7. WAGE DETERMINATION: Service Contract Labor Standards (formerly referred to as Service Contract Act) wage determination and a Collective Bargaining Agreement. Refer to Section Attachment, J-0200000-02.

B8. CONTRACT TERM:

This contract contains provision for one Base Period of _____ with four (4) option periods (12 months each), not to exceed a total of 60 months. The Government reserves the right to have a reduced base year. The Government has the option to extend the term of the contract in accordance with Section I, Contract Clause, 5252.217-9301, Option to Extend the Term of Contract-Services. In the option periods, the Government may adjust the prices, if applicable, based on the new Department of Labor Wage Determination.

B9. BID GUARANTEE/BONDING REQUIREMENTS: NOT REQUIRED for this procurement.

B10. Period of Performance: The proposed phase-in period, base period and option periods are as follows:

Base Period	_____
1 st Option	_____
2 nd Option	_____
3 rd Option	_____
4 th Option	_____

B11. Evaluation of Proposals: Please refer to Sections L & M.

B12. Contract Line Items (CLINs): Description of the basic contract line items (CLINs), and option CLINs:

CLIN	Description
CLIN 0001	Base Period Recurring Work
CLIN 0002	Base Period Non-Recurring Work
CLIN 0003	Option Year 1 Recurring Work
CLIN 0004	Option Year 1 Non-Recurring Work
CLIN 0005	Option Year 2 Recurring Work
CLIN 0006	Option Year 2 Non-Recurring Work
CLIN 0007	Option Year 3 Recurring Work
CLIN 0008	Option Year 3 Non-Recurring Work
CLIN 0009	Option Year 4 Recurring Work
CLIN 0010	Option Year 4 Non-Recurring Work

B13. CONTRACT LINE ITEMS, CONTRACT EXHIBIT LINE ITEMS AND SUBCLINs

- a. Offerors shall enter unit prices for Exhibit Line Items Number (ELINs) for the Base Year Recurring Work and Base Year Non-Recurring Work. Offerors may also enter a proposed inflation rate for out year pricing *Inflation shall be submitted as a decimal (e.g. 1.01 inflation rate would indicate a 1% increase year to year), whereas 0.99 = 1% decrease year to year). This inflation rate will be utilized for all modifications throughout the contract period unless another rate is agreed upon both parties for any future ELIN items.
- b. Offerors shall enter unit prices and amounts for Contract Line Items (CLINs) and Exhibit line items (ELINs) as indicated in the schedules and accompanying exhibits. All pricing should be rounded to two (2) decimal places only. If an offeror does not round ELIN unit prices to two (2)

decimal places then the Government will round the prices and the rounded prices will be used for evaluation purposes.

- c. In the event there is a difference between a unit price and the extended total amount, the unit price will be held to be the intended offer and the total of the CLIN and ELIN will be recomputed accordingly. If the offeror provides a total amount for an ELIN, but fails to enter the unit price, the total amount divided by the ELIN quantity will be held to be the intended unit price. In the event there is a discrepancy between the ELIN pricing and the Section B CLIN price, the Section J ELIN will be held to be the intended offer.
- d. The Schedule of Recurring Work Price (CLIN 0001, including Option Item CLINs 0003, 0005, 0007, 0009 - if exercised) and the Schedule of Non-Recurring Work (CLIN 0002, including Option Items CLIN 0004, 0006, 0008, 0010) will be used as the basis for deductions in accordance with the "CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES" clause, Section E.
- e. Informational SubCLINs will be incorporated at the time of award with appropriate funding/lines of accounting by customer. These SubCLINs represent funding for each CLIN by customer. The contractor shall not submit totals for SubCLINs

B14. Non-Recurring Work Contract Line Item Quantities:

Once the estimated quantities for individual line items shown in the Schedule have been ordered, additional quantities may be ordered as long as the overall not-to-exceed (NTE) amount of the contract per year is not exceeded and the Contractor agrees by signing the task order.

B15. FULLY LOADED PRICING

Prices provided shall be fully loaded and no other allocations, fees, overheads, G&A, insurance, taxes, profits or any other markups shall be applied when an option is exercised or work is ordered for pre-priced work. Costs for technical specifications 0100000 (Annex 1) and 0200000 (Annex 2) shall be considered overhead; therefore, their costs shall be allocated and included throughout the prices quoted for all other technical specifications.

B16. PERIOD OF PERFORMANCE – LESS THAN ONE YEAR:

Offers shall be submitted for the performance of work for a period of one year. The contractor is cautioned to recognize that the initial term of the contract may be for a period of less than one year. In the event that the period of performance is less than one year, the Government will reduce the individual line item quantities to reflect work remaining in the contract term and no other adjustments to the pro-rated contract price will be made.

B17. GOVERNMENT PURCHASE CARD:

Non-Recurring Work may be ordered at the prices offered in one of two ways:

1. by the issuing activity using a DD Form 1155 "Order for Supplies and Services," or
2. by an authorized Government user via a Government Purchase Card (GPC through the DoD EMALL.

When receiving DoD EMALL orders against Section B, the contractor shall provide the supplies and services at the offered price without additional markup or handling fee.

B18. CONTRACTOR SUPPORT OF ELECTRONIC FACILITIES SUPPORT CONTRACTING (e-FSC)

This procurement allows for and the Government fully intends to use DoD EMALL for issuing orders. Refer to Section H, Special Contract Requirements.

B19. UNIT PRICE ADJUSTMENTS IN OPTION PERIODS

This solicitation incorporates the Service Contract Labor Standards (formerly Service Contract Act of 1965) Wage Determination. The Wages are incorporated for the Base Period of performance only. If the Option Year is exercised, the most current Service Contract Labor Standards Wage Determination for that option year will be incorporated into the contract and the CLIN/ELIN prices will be adjusted in accordance with FAR Clause 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards -- Price Adjustment (Multiple Year and Option Contracts) (May 2014) for the Service Contract Labor Standards Wage Determinations. The contractor warrants, by submission of his proposal that the price does not include any contingency for future wage increases.

B20. INCORPORATION OF TECHNICAL PROPOSAL (AKA NON-PRICE PROPOSAL):

The Contractor's technical proposal, including revisions and amendments made prior to contract award and a copy of which is in the possession of both parties, will be incorporated into this contract upon award by reference with the same force and effect as if set forth in full text. All contractor personnel shall meet or exceed the qualification standards, experience levels, and trade backgrounds set forth in the technical proposal.

In the event of an inconsistency between the provisions of this contract and the technical proposal, the inconsistency shall be resolved by giving precedence in the following order: (i) the contract (excluding the technical proposal), and then (ii) the technical proposal.

B21. REQUEST FOR PROPOSAL (RFP) FILES:

The solicitation will be competed among qualified 8(a) disadvantaged small businesses.

B22. SOLICITATION:

This solicitation incorporates by reference a Performance Work Statement (PWS) developed by using NAVFAC performance-based specifications. The PWS consists of Annexes 1, 2, and 15. The contractor will be required to meet the specification in those Annexes as if they were set forth in Section C.

B23. PRE-PROPOSAL CONFERENCE AND SITE VISIT:

Please refer to Section L, Instructions, Conditions, and Notice to Offerors.

B24. PHASE-IN AND PHASE-OUT:

Pricing shall include applicable Phase-In and Phase-Out costs. There is no separately priced CLIN for Phase-In and Phase-Out and such costs can be distributed however the offeror chooses. The Government recognizes that offerors may choose to front load these costs into the base year.

CLIN DELIVERY/TASK ORDER MINIMUM/MAXIMUM QUANTITY AND CLIN ORDER VALUE

The minimum quantity and order value for the given Delivery/Task Order issued for this CLIN shall not be less than the minimum quantity and order value stated in the following table. The maximum quantity and order value for the given Delivery/Task Order issued for this CLIN shall not exceed the maximum quantity and order value stated in the following table.

CLIN	MINIMUM QUANTITY	MINIMUM AMOUNT \$	MAXIMUM QUANTITY	MAXIMUM AMOUNT \$
0001		\$		\$
0002		\$		\$
0003		\$		\$
0004		\$		\$
0005		\$		\$
0006		\$		\$
0007		\$		\$
0008		\$		\$
0009		\$		\$
0010		\$		\$

Section C - Descriptions and Specifications

ANNEX 1

0100000 – General Information		
Spec Item	Title	Description
1	General Information	
1.1	Outline of Services	<p>Except where otherwise stated, the Contractor shall furnish all labor, supervision, management, tools, materials, equipment, facilities, transportation, incidental engineering, and other items necessary to provide the services outlined below and described in this Performance Work Statement (PWS) throughout Naval District Washington. A combination Recurring Work and Non-Recurring work is anticipated. The PWS is organized into annexes. Annex 1 is "General Information". Annex 2 contains the on-site project management and administration requirements. Annexes 3 through 18 contain the technical requirements. The annex numbers are identified as 1 through 18 in the description column, but the full expanded annex numbers include seven digits (e.g., Annex 1 expanded number is 0100000 as shown in the header row at the top of this page).</p> <p>Annex 1 General Information Annex 2 Management and Administration Annex 3 Command and Staff N/A Annex 4 Public Safety N/A Annex 5 Air Operations N/A Annex 6 Port Operations N/A Annex 7 Ordnance N/A Annex 8 Range Operations N/A Annex 9 Health Care Support N/A Annex 10 Supply N/A Annex 11 Personnel Support N/A Annex 12 Morale, Welfare and Recreation Support N/A Annex 13 Galley N/A Annex 14 Housing N/A Annex 15 Facilities Support Sub-annex 1503020 Pest Control Sub-annex 1503050 Grounds Maintenance Sub-annex 1503060 Snow Removal Annex 16 Utilities N/A Annex 17 Base Support Vehicles and Equipment Annex 18 Environmental</p>
1.2	Project Location	<p>The work shall be performed at the following locations throughout Naval District Washington and could vary from location to location.</p> <p>(a) Public Works Department Washington (PWD Washington) (1) Washington Navy Yard, Washington, DC (2) Naval Support Facility Arlington, VA (Arlington Service Center) (3) Naval Support Facility Naval Research Laboratory, Washington, DC (NRL) (4) Naval Support Facility Carderock, West Bethesda, MD (5) Naval Support Facility Naval Observatory, Washington, DC (6) Quarters A (7) Marine Barracks Washington</p>

0100000 – General Information		
Spec Item	Title	Description
		<p>(b) Public Works Department South Potomac (1) Naval Support Facility, Dahlgren, VA (Naval Surface Warfare Center) (Reserved) (2) Naval Support Facility, Indian Head, MD (Naval Surface Warfare Center)</p> <p>(c) Public Works Department Patuxent River (Reserved)</p> <p>(d) Public Works Department Annapolis (Reserved)</p> <p>(e) Resident Officer In Charge of Construction, Quantico, VA (ROICC Quantico) (1) Marine Corps Systems Command (MCSC) (2) Civilian Manpower Management (3) MCNOS (4) NMCL (Medical/Dental) (5) Veterinary Clinic (6) MCIA</p> <p>(f) Public Works Department Bethesda (1) Walter Reed National Military Medical Center (WRNMMC) (2) Armed Forces Radiobiological Research Institute (AFRI) (3) Naval Support Activity Bethesda (4) Dalecarlia (5) NiCOE</p> <p>(g) Joint Base Anacostia Bolling (Naval Station Anacostia and Bolling Air Force Base)</p> <p>Those locations that state “Reserved” have no requirements but may be modified after award for services to be performed.</p> <p><i>Refer to the map drawings referenced in J-0200000-07 for a general layout of each location.</i></p> <p>Non-recurring services may be ordered for any Federal Government facilities within 100 miles of the Washington Navy Yard.</p>
1.3	Acquisition of Additional Work	The Government reserves the right to acquire additional grounds, pest, and snow removal services at additional locations in addition to the services and locations identified in the Recurring Work requirements of this contract. Additional services will be incorporated into the contract in accordance with the CHANGES clause, SECTION I or ordered under the Non-Recurring work provisions of the contract. Items of work not covered by this contract but within the general intent are considered in the scope of this contract.
1.4	Background Information	The Naval District Washington (NDW) Navy Region consists of all Naval installations in the National Capital Region under a single regional command structure. NAVFAC Washington, through its Navy Public Works Departments, provides facility operations support services to NDW sites. The intent of this contract is to obtain grounds services within the NDW Region for supported commands. The contractor shall provide on-site, RECURRING WORK, and NON-RECURRING WORK services as needed, at Federal Installations located within a 100 mile radius of the National Capital Region (centered in Washington, DC). Security, safety, and quality of performance within diverse cultural communities in the geographic area are important factors for potential offerors to consider.

0100000 – General Information		
Spec Item	Title	Description
		The high level nature of operations and clients should also be taken into consideration for proposal submissions.
1.5	Verification of Workload and Conditions	Throughout the PWS, the workload data is generally referred to as being located in Section J. Section J provides data such as inventories, maps, floor plans, and tables to represent the type, quantity and location of services to be provided. However, offerors are encouraged to visit the project site during the site visit for offerors and to visit the technical library during posted hours as part of its due diligence to assess the nature of work and conditions under which work is to be performed.
1.6	Climate Patterns	In general, NDW installations and work sites are at or near the Potomac River between the Blue Ridge Mountains and the Atlantic Ocean. Most NDW sites are known for their hot, humid summers, pleasant springs and autumns, and mild winters with seasonal snowfall averaging just over 17 inches. Average annual rainfall is about 40 inches. Heavy rain and thunderstorms can occur from Spring through Autumn. Extreme weather such as tornadoes and passing hurricanes (or hurricane remnants) can occur. While Washington's weather is highly seasonal with extreme variations between summer and winter, it has been known to be unpredictable at times. Summers tend to be very hot and humid. Fall and Spring are the most beautiful seasons of all. Although it is not unusual to have many bright and sunny days, sudden rain or snowfall may occur. The contractor shall notify the Contracting Officer in the event of inclement weather.

1.7 Related Information There are four types of Related Information that can be found in the Description and Related Information columns of the specification as follows:

Informational Notes as used throughout this PWS provides additional information to offerors to be used in developing a thorough understanding of the work to be performed in this contract. Any block of text marked "Informational Notes" throughout Annexes 1 through 18 is subject to this disclaimer. Offerors may not rely upon the "Informational Notes" as material representations of the Government. Information provided in "Informational Notes" does not create a contractual requirement on either party to this contract.

Clarifying Information describes client expectations in a more detailed manner than the Performance Objective and Performance standard alone.

Constraining Information describes limitations to the work performed to meet the Performance Objective and Performance Standard.

Requirement Information further describes client requirements associated with each Performance Objective.

0100000 – General Information		
Spec Item	Title	Description
1.8	Navy Approach to Service Contracting	The Department of Navy (DoN) spends over \$1 billion in annual obligations to meet global requirements for facility operations and maintenance provided through Facility Support Contracts (FSC) and additional billions to provide other base operations support services (OBOS). The Head of the Contracting Activity (HCA) of the Naval Facilities Engineering Command (NAVFAC) has focused increased attention on re-engineering FSC contracts in response to customer and industry feedback, budget constraints, and the impact of a variety of contracting, program management and financial management regulations. The Navy also supports the following principles:
1.8.1	Partnering Philosophy	The first principle is that the Navy views its contractors as partners and not just abstract service providers. The Navy wants its contractors to succeed because partners' success drives the Navy's successful mission completion. Within the bounds of acquisition policy the Navy intends to work to find solutions that will be beneficial to both the Government and its partners.
1.8.2	Contractor's Knowledge	The second principle is that the Navy will receive insightful management from its contractors. This management will include the knowledge, skills, authority and willingness to use contractor resources to find better ways of serving Navy clients' strategic and operational goals and objectives. The Navy's use of performance-based objectives evidences this principle. Although performance work statements will typically contain several levels of performance assessment, the Navy wants its contractors to exercise maximum discretion within bounds of prudent risk management to adjust processes and resources needed to reach specified objectives at the highest performance level.
1.8.3	Industry Best Practices	The third principle is that the Navy will adopt industry best commercial practices and maintain state-of-the-art service delivery. It is the Navy's and contractor's responsibility as partners to reach this goal. To that end, the Navy's emphasis will be in evaluating performance objectives (end results).
1.9	Standard Template	<p>Key to implementing a programmatic approach is using a standard template that ensures Navy-wide consistency yet affords appropriate tailoring to meet local needs. This contract conforms to the standard template and has been tailored for this solicitation. NAVFAC intends to use this template-based approach for future service contracts. Offerors should develop an understanding of the template as part of performing due diligence in reaching an understanding of the Navy's requirements and expectations.</p> <p>The standard template contains 18 standard annexes. Annex 1 will always contain information that is relevant to the entire scope of the contract. Annex 2 contains on-site project management and administration requirements that are relevant to the entire scope of the contract. Annexes 3 through 18 contain the technical information and requirements peculiar to that technical annex. Within each technical annex, the organization of information and requirements are also standardized. Specification item 1 will always contain General Information. Specification item 2 will always contain the management and administrative requirements. Specification item 3 will always contain the RECURRING WORK requirements. Specification item 4 will always contain the NON-RECURRING WORK requirements. Requirements and standards for higher level specification</p>

0100000 – General Information		
Spec Item	Title	Description
		items apply to all subordinate specification items, e.g., Specification Item 3 standards apply to all Recurring Work specification items. Specification Item 3.1 is applicable to all 3.1 subordinate specification items. Specification Items 3.2 and 3.3 are not considered subordinate to 3.1. All costs associated with Annexes 1 and 2 and Specification items 1 and 2 must be priced and distributed within Specification Item 3 of Annexes 3 through 18.
1.10	Navy PBSA Approach	The Navy's approach to performance-based service acquisition (PBSA) includes four component parts which are 1) performance outcomes, 2) measurable standards, 3) consideration of incentives, and 4) performance assessment plan.
1.11	Technical Proposal Certification	The Contractor warrants that its proposal incorporated herein by reference will meet or exceed the performance objectives set forth in this contract.

ANNEX 2

0200000 – Management and Administration	
Table of Contents	
Spec Item	Title
2	Management and Administration
2.1	Definitions and Acronyms
2.2	General Information
2.2.1	Government Regular Working Hours
2.2.1.1	Observed Federal Holidays
2.2.1.2	Restriction to Contractor Working Hours
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2.2.3	Requirements Hierarchy
2.3	General Administrative Requirements
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2.3.2	Training for Maintenance and Operation of New and Replacement Systems and Equipment
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2.3.3.2	Contract Partnering Administration
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2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-0200000-01.
2.2	General Information	
2.2.1	Government Regular Working Hours	The Government's regular working hours are from 0700-1600, five days per week, Monday through Friday, except observed Federal holidays. Exceptions to the regular hours of operation are detailed in subsequent sections of this PWS. Work in certain annexes or sub-annexes require Contractor continuous operations, 24 hours a day, every day of the year including holidays. The performance of other work requirements shall be accomplished within the Government's regular working hours unless the specific work requirement specified herein necessitates otherwise. Any other work outside Government regular working hours requires prior KO approval.
2.2.1.1	Observed Federal Holidays	The Government observes the following holidays: New Year's Day, Martin Luther King Jr.'s Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day.
2.2.1.2	Restriction to Contractor Working Hours	If the Contractor wishes to work outside of the Government's regular working hours for the Contractor's convenience, the Contractor shall submit a written Request to Work Outside Government's Regular Working Hours per Section F. Excludes work to be performed during specified hours.
2.2.2	Wage Determinations	Wage Determinations are included in J-0200000-02.
2.2.3	Requirements Hierarchy	Requirements or definitions specified in each spec item of this contract apply to subordinate paragraphs. For example, requirements shown in spec item 3.1 would apply to spec items 3.1.1, 3.1.2, 3.1.2.1 and so on. Likewise, Performance Standards specified at a lower digit level (i.e. spec item 3.1.1, 3.1.2, 3.1.2.1) apply when performance is assessed at a higher tier (i.e., spec item 3.1) based on the composite work requirements.
2.3	General Administrative Requirements	
2.3.1	Required Conferences and Meetings	The Contractor may be required to attend administrative and coordination meetings, pre-performance conferences, performance assessment board meetings, partnering sessions, etc., as scheduled by the KO.
2.3.2	Training for Maintenance and Operation of New and Replacement Systems and Equipment	When construction, renovation, or repair work is performed by means other than this contract, the Contractor shall attend Government provided training, as applicable, for maintenance and operation of new and replacement systems and equipment at no additional cost to the Government.
2.3.3	Partnering	To increase the likelihood of successful performance of this contract, the Government requires cohesive partnerships with its Contractors and subcontractors. Key stakeholders, including the supported commands who will receive services, principal individuals from NAVFAC, the performance assessment team, and representative(s) of the installation(s) will be invited to participate in the partnering process. Key members of the prime and subcontractors teams, including senior management personnel must participate. The partnership will draw on the strength of

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		<p>each organization in an effort to achieve quality contract services done right the first time, within the contract price, as scheduled, and without any safety mishaps.</p> <p>Partnering should accomplish three goals:</p> <ul style="list-style-type: none"> - The first goal is to develop a cohesive team with common purpose, commitment and established communication processes. - The second goal of partnering is contract specific, identifying risks and opportunities for the team to address. - The third goal is to sustain the Partnership throughout the contract by identifying and addressing issues that affect the Partnership.
2.3.3.1	Informal Partnering	<p>The Contracting Officer shall organize the initial Partnering Meeting with key personnel of the project team, including Contractor's personnel and Government personnel. The initial session will be scheduled concurrent with the Pre-Performance Conference and held no later than 30 days after award and will be held at a Government provided facility as designated by the KO.</p> <p>The Initial Informal Partnering Session will be conducted and facilitated using electronic media (a video and accompanying forms) provided by Contracting Officer. The senior Government stakeholder present will lead the meeting, however, the Contractor's PM or senior representative is encouraged to participate as co-lead.</p> <p>The Partners will determine the frequency of the follow-on sessions.</p>
2.3.3.2	Contract Partnering Administration	<p>Upon award, the ACO will contact the Contractor, supported command(s), Region, and Installation(s) stakeholders, and the performance assessment team to discuss implementation of partnering. A partnership agreement, The Charter, should be in place as early as possible so issues arising, even before work begins, can be resolved using the issues resolution process. Replacement of Core Management Team members (stakeholders who attended the initial session and manage the contract work day-to-day) is discouraged since it will disrupt the synergy that has been developed. If replacement of a team member proves to be unavoidable, a follow-on partnering session must be held to officially turn the responsibilities of the position over to the new member.</p> <p>The Core Management Team consisting of the attendees below must be present during the initial and all follow-on partnering sessions. These are the core mandatory attendees. Other stakeholders may attend if they desire or as recommended by the partners.</p>
2.3.3.3	Contract Partnering Session Attendees	<p>The Contractor shall bring the necessary personnel to successfully partner on this contract. Asterisk indicates mandatory personnel.</p> <p>President/Vice President * Project Manager * Quality Manager Site Safety and Health Officer</p>
2.3.4	Permits and Licenses	<p>The Contractor shall obtain all required permits, licenses, and authorizations to perform work under this contract and comply with all the applicable Federal, state, District of Columbia, and local laws and regulations. Provide evidence of such permits and licenses to the KO</p>

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		before work commences and at other times as requested by the KO. The Contractor shall submit copies of Permits and Licenses per Section F.
2.3.5	Insurance	The Contractor shall submit a Certificate of Insurance per Section F as evidence of the existence of the following insurance coverage in amounts not less than the amounts specified below in accordance with the FAR Clause 52.228-5, INSURANCE – WORK ON A GOVERNMENT INSTALLATION. This insurance must be maintained during the performance period.
2.3.5.1	Certificate of Insurance	The Certificate of Insurance shall provide for at least 30 calendar days written notice to the KO by the insurance company prior to cancellation or material change in policy coverage. Other requirements and information are contained in the aforementioned insurance clause.
2.3.5.2	Minimum Insurance Amounts	The Contractor shall procure and maintain, during the entire period of performance under this contract, the following minimum insurance coverage: Comprehensive General Liability: \$500,000 per occurrence Automobile Liability: \$200,000 per person, \$500,000 per occurrence, \$20,000 per occurrence for property damage Workmen's Compensation: As required by Federal and state worker's compensation and occupational disease statutes Employer's Liability coverage: \$100,000, except in states where worker's compensation may not be written by private carriers Other as required by state law.
2.3.6	Protection of Government Property	During execution of the work, the Contractor shall protect Government property. The Contractor shall return areas damaged as a result of negligence under this contract to their original condition at no cost to the Government.
2.3.7	Government Information Technology (IT) System	Additional information about NMCI may be obtained at http://www.eds.com/nmci .
2.3.8	Directives, Instructions, and References	Department of Defense (DoD), Secretary of the Navy (SECNAV), Chief of Naval Operations (OPNAV), and other applicable Directives, Instructions, and References are listed in J-0200000-03. The Contractor shall comply with the most current version of directives, instructions, and references including versions published during the term of the contract.
2.3.9	Invoicing Procedures	Refer to Section G for invoicing instructions.
2.3.10	Forms	Forms referenced in this Annex, e.g. accident reporting, and damage reporting are included among the Forms in J-0200000-05.
2.4	Government-Furnished Property, Materials and Services	In accordance with FAR 52.245, GOVERNMENT PROPERTY and NAVFAC Clause 5252.245-9300, GOVERNMENT-FURNISHED PROPERTY, MATERIALS AND SERVICES, and the following paragraphs, the Government will furnish or make available to the Contractor certain Government-owned facilities, utilities, materials, equipment and services for use in connection with this contract as stated below.

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Spec Item	Title	Description
		A list of Government Furnished Property, Materials, and Services is provided in J-0200000-06.
2.4.1	Government-Furnished Facilities (GFF)	The Government shall make available to the Contractor the facilities as identified in J-0200000-06.
2.4.2	Government-Furnished Utilities	The Government will furnish water and electricity at existing outlets required for the work to be performed under the contract at no cost to the Contractor. Information concerning the location of existing outlets may be secured from the KO. The Contractor shall provide and maintain, at its expense, the necessary service lines from the existing Government outlets to the work site. Provide and maintain backflow prevention devices on connections to domestic water lines and electrical transformer provisions on connections to electric lines. Meet all Federal, State, local, and installation codes and regulations for backflow prevention devices and electrical transformer provisions. Services required by the Contractor, for which there are no available Government outlets, shall be provided by the Contractor at no cost to the Government.
2.4.3	Government-Furnished Materials (GFM)	The Government will not provide any materials to the Contractor.
2.4.4	Government-Furnished Equipment (GFE)	The Government will not provide any equipment to the Contractor.
2.5	Contractor-Furnished Items	Except for items identified as Government Furnished, the Contractor shall provide all equipment, materials, parts, supplies, components, and facilities to perform the requirements of this contract. The KO may inspect Contractor-furnished items for adequacy and compliance with contract requirements. Inadequate or unsafe items shall be removed and replaced by the Contractor at no cost to the Government. Materials containing asbestos, lead, and polychlorinated biphenyls (PCBs) shall not be brought onsite. Energy efficient tools and equipment shall be used when available. The KO may at any time require Samples, Material Safety Data Sheets (MSDS) or Manufacturer's Data Cut Sheets of Materials used in this contract.
2.6	Management	The Contractor shall manage the total work effort associated with the services required herein to meet the performance objectives and standards. Such management includes but is not limited to planning, scheduling, cost accounting, report preparation, establishing and maintaining records, and quality assurance. The Contractor shall provide a staff with the necessary management expertise to ensure performance objectives and standards are met.
2.6.1	Work Reception	The Contractor shall provide the capability to receive, prioritize, correspond, and respond to trouble/service calls and task orders during Government regular working hours and provide a point of contact at a local or toll free number who can perform the above function during other than Government regular working hours. The Contractor's management shall have a local or toll free telephone number and a fax machine. The Project Manager shall have a local emergency number and a pager. The Contractor shall maintain at least one e-mail address at their place of business and have the ability to read ". pdf" type files as well as WORD and EXCEL files.
2.6.2	Work Control	The Contractor shall implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit

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Spec Item	Title	Description
		tracking and reporting of work in progress. The Contractor shall plan and schedule work to assure material, labor, and equipment are available to complete work requirements within the specified time limits and in conformance with the quality standards established herein. Verbal scheduling and work status updates shall be provided when requested by the KO. A status update of any item of work must be provided within two hours of the inquiry during regular working hours, and by 0800 the following work day for inquiries after regular working hours.
2.6.3	Work Schedule	The Contractor's work shall not interfere with normal Government business. In those cases where some interference is unavoidable, the Contractor shall minimize the impact and effects of the interference. The Contractor shall provide advance access of all of its work schedules to the Government. The Contractor shall notify the KO of any difficulty in scheduling work due to Government controls.
2.6.4	Deliverables	Records and reports are specified in Section C and listed as deliverables in Section F. The Contractor shall submit accurate and complete documents within the required timeframes as specified in Section F. Government acceptance of deliverables will not relieve the Contractor of the responsibility for any error or omission which may exist in the deliverable, as the Contractor is responsible for all requirements of this contract.
2.6.5	Service Interruptions	If any utilities or other services must be discontinued (even temporarily) due to scheduled contract work, the Contractor shall notify the KO, affected tenants, and customers within 14 calendar days in accordance with local procedures. If the discontinued service is due to an emergency breakdown the Contractor shall notify the KO, affected tenants and customers as soon as practicable.
2.6.6	Quality Management System (QMS)	The Contractor shall establish and maintain a complete QMS program in accordance with the provisions specified herein. The Contractor's QMS program shall provide an effective and efficient means of identifying and correcting problems throughout the entire scope of operations. The Contractor's QMS program shall address: <ul style="list-style-type: none"> ... Accurate documentation of work processes, procedures, and output measures. ... A systematic procedure for assessing compliance with performance objectives and standards. ... Accurate documentation of quality inspections and surveillance conducted throughout the execution of work. ... Assessment-driven corrective actions and process adjustments as appropriate in a timely manner.
2.6.6.1	Quality Management (QM) Plan	The Contractor shall develop and submit a QM Plan per Section F. The QM Plan shall describe the QMS methodology and approaches used under this contract. If any changes are made during the period of performance, submit to the KO a revised QM Plan for acceptance. The Contractor's QM Plan shall include, at a minimum, the following: <ul style="list-style-type: none"> • Policy and objectives of Quality Management System (QMS) • Quality organization <ul style="list-style-type: none"> ○ List of personnel

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Spec Item	Title	Description
		<ul style="list-style-type: none"> ○ Responsibilities & lines of authority ○ Training and qualifications • Approach to assuring quality of services provided and conformance with performance objectives and standards • Methods and procedures for effective planning, operation and control of processes and performance of work • Procedures for inspection and surveillance of services <ul style="list-style-type: none"> ○ Scheduling and performance of inspection and surveillance ○ Measurement, data collection and analysis ○ Corrective action, preventive action, and continuous improvement ○ Oversight of subcontracted work • Documentation and records management • Communication with government (customers)
2.6.6.2	Quality Inspection and Surveillance	The Contractor shall establish and maintain an inspection and surveillance system in accordance with the FAR Clause 52.246-4, INSPECTION OF SERVICES – FIXED PRICE, to ensure that the work performed conforms to the contract requirements. The Contractor shall document and maintain a file of all scheduled and performed inspections and surveillances, inspection and surveillance results, and dates and details of corrective and preventive actions. The quality inspection and surveillance file shall be the property of the Government and made available during the Government's regular working hours. The file shall be turned over to the KO within five calendar days of termination of the contract.
2.6.6.3	Quality Inspection and Surveillance Report	The Contractor shall submit a copy of the Contractor Quality Inspection and Surveillance Report per Section F. The Contractor Quality Inspection and Surveillance Report shall include a summary and results of the quality inspection and surveillance events performed and assessment-driven corrective actions and process adjustments during the previous month. The Government may adjust the frequency of the submittal based on the Contractor's quality of performance.
2.6.7	Property Management Plan	The Contractor shall establish and maintain a plan that meets the contract clause requirements of Specification Item 2.4, Government-Furnished Property, Materials and Services, of this Annex. This plan shall identify the Contractor's policies, procedures, and practices in receiving and performing physical inventories, repairing and maintaining, preserving and protecting, and reporting the disposition of accepted government property in its possession. The Property Management Plan shall be submitted per Section F.
2.6.8	System and Equipment Replacement	The Contractor shall maintain the integrity and performance of existing energy saving, water conservation or other sustainability design features of systems and equipment in the performance of repair and replacement work. Except where otherwise specified, replacement components shall be of the same model/style or equivalent as the component being replaced. Substitutes for replacement components must be accepted by the KO prior to use. The KO will furnish available information for the existing systems and equipment.
2.7	Personnel Requirements	The Contractor shall comply with the personnel requirements stated below.
2.7.1	Key Personnel	The Contractor shall submit a List of Key Personnel and Qualifications per Section F. The Contractor shall provide any additional information requested by the KO necessary to certify their qualifications.

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Spec Item	Title	Description
		The Contractor shall submit an Organizational Chart per Section F showing lines of authority of the key personnel and on-site supervisor(s) for this contract. The chart shall include names of personnel and their position title in this contract. As a minimum, include the PM, Quality Manager, SSHO, and on-site supervisor(s) and who they will report directly to for this contract. The key personnel shall be revised as applicable for the contract.
2.7.1.1	Project Manager (PM)	<p>The Contractor shall provide a PM and designated alternate, as applicable, who has the have full authority to act for the Contractor on all contract matters relating to this contract. The PM or alternate shall be on-site during the Government's regular working hours and shall be available by phone within one hour or on-site within two hours after the Government's regular working hours.</p> <p>The PM shall have at least five years of experience in managing a workforce providing services on contracts of similar size, scope and complexity.</p>
2.7.1.2	Quality Manager	<p>The Contractor shall provide a Quality Manager or designated alternate shall be on-site within during the Government's regular working hours and shall be available on-site within two hours after the Government's regular working hours. The Quality Manager must report directly to a senior corporate official and shall not report directly to the Project Manager.</p> <p>The Quality Manager shall have fulfilled the following pre-requisite training and experiences before being hired as the Quality Manager under this contract:</p> <p>The Quality Manager shall have at least five years of experience in preparing and enforcing QMS programs on contracts of similar size, scope and complexity. The Quality Manager shall not be the same person as the SSHO.</p>
2.7.1.3	Site Safety and Health Officer (SSHO)	<p>The SSHO must meet the requirements of EM 385-1-1 Section 1 and ensure that the requirements of 29 CFR 1926.16 are met for the project. Provide a Safety oversight team that includes a minimum of one Competent Person at each project site to function as the Site Safety and Health Officer (SSHO). The SSHO or an equally-qualified Designated Representative/alternate shall be on-site at all times when work is being performed to implement and administer the Contractor's safety program and government-accepted Accident Prevention Plan. The SSHO's training, experience, and qualifications shall be as required by EM 385-1-1 paragraph 01.A.17, entitled SITE SAFETY AND HEALTH OFFICER (SSHO), and all associated sub-paragraphs.</p> <p>A Competent Person shall be provided for all of the hazards identified in the Contractor's Safety and Health Program in accordance with the accepted Accident Prevention Plan, and shall be on-site at all times when the work that presents the hazards associated with their professional expertise is being performed. Provide the credentials of the Competent Persons(s) to the Contracting Officer for acceptance in consultation with the Safety Office.</p>

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Spec Item	Title	Description
		<p>The Contractor shall provide a SSHO whose primary duty and responsibility is to prepare and enforce the Contractor's safety program on this contract. The SSHO shall have fulfilled the following pre-requisite training and experiences before being hired as the SSHO under this contract:</p> <p>The SSHO shall have completed five years of satisfactory experience in preparing and enforcing safety programs on contracts of similar size and complexity in the past or three years experience if he possesses a Certified Safety Professional (CSP) or safety and health degree. The SSHO shall have completed the OSHA 30-hour construction safety class or equivalent and maintain competency through 24 hours of formal safety and health related coursework every four years. The SSHO shall not be the same person as the project manager.</p>
2.7.1.4	Environmental/Energy Manager	<p>The Contractor shall provide an Environmental/Energy Manager whose primary duty and responsibility is to ensure Contractor operations adhere to the goals and policies of the Environmental Management System, the Installation Energy Plan, and other specified Sustainability requirements affecting this contract. The Environmental/Energy Manager shall develop, implement and monitor environmental strategies, policies and programs that promote sustainable development and examine the contract activities to establish where improvements can be made and ensure compliance with environmental legislation and energy policy.</p> <p>The Environmental/Energy Manager shall have a minimum two years experience with environmental procedures similar to those of this contract; familiarity with Environmental Management Systems (EMSs); and knowledge of environmental regulations and federal energy laws and policy (including energy and water reduction requirements and renewable energy requirements) that are applicable to operations similar to those of this contract.</p>
2.7.2	Employee Requirements	<p>The Contractor shall provide experienced, qualified, and capable personnel to perform the work in this contract. Personnel shall be fully knowledgeable of all safety, environmental, and energy requirements associated with the work they perform. Personnel shall speak, read and understand printed regulations, detailed written orders, operating procedures, training instructions and materials.</p> <p>Read, and comprehend English to the extent that they can perform the contract requirements and comply with installation emergency procedures.</p>
2.7.2.1	Employee Certification and Training	<p>The Contractor shall maintain personnel certification, training, and licensing records for employee requirements specified herein and within all technical annexes/sub-annexes. Certification, training, and licensing records shall be kept current and on file for the duration of the contract including all option periods. Records shall be made available for Government review within 4 hours of request.</p> <p>The Contractor shall ensure that all Contractor personnel have received proper safety training, appropriate to their respective jobs. At a minimum, all Contractor personnel shall have attended the OSHA 10 hour safety course, or equivalent. The Contractor shall implement an ongoing training program that refreshes the safety skills, qualifications and awareness of the Contractor workforce on a regular, periodic basis. The details of the</p>

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Spec Item	Title	Description
		Contractor's safety training program shall be included as part of the Contractor's Accident Prevention Plan, as required in Spec Item 2.9.1 above.
2.7.2.2	Employee Appearance	The Contractor shall ensure that all employees present a professional appearance that is appropriate for their position. The KO reserves the right to determine the acceptability of any clothing worn. All Contractor/subcontractor employees working under this contract shall be identified by a distinctive nameplate, emblem, or patch attached in a prominent place on an outer garment. Employee identification shall not be substituted for station required passes or badges.
2.7.2.3	Employee Conduct	Contractor employees shall conduct themselves in a proper, efficient, courteous and businesslike manner.
2.7.2.4	Identification as Contractor Employee	Contractor employees shall identify themselves as Contractor personnel by introducing themselves or being introduced as Contractor personnel and displaying distinguishing badges or other visible identification for meetings with Government personnel. All Contractor employees shall appropriately identify themselves as contractor employees in telephone conversations and in formal and informal written correspondence.
2.7.2.5	Removal of Employees	The Contractor shall remove from the site any individual whose continued employment is deemed by the KO to be contrary to the public interest or inconsistent with the best interests of National Security.
2.7.2.6	Proof of Legal Residency / Citizenship	No employee or representative of the Contractor will be admitted to the site of work unless satisfactory Proof of Citizenship or Proof of Legal Residency in the United States is furnished per Section F.
2.7.3	Enterprise-wide Contractor Manpower Reporting Application (eCMRA)	The Contractor shall report all contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: https://doncmra.nmci.navy.mil . Per Section F, reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at https://doncmra.nmci.navy.mil .
2.8	Security Requirements	The Contractor shall comply with all Federal, state, and local security statutes, regulations, and requirements. The Contractor shall become acquainted with and comply with all Government regulations as posted, or as requested by the KO when required to enter a Government site. The Contractor shall ensure that all security/entrance clearances are obtained.
2.8.1	Employee Listing	The Contractor shall maintain a current Employee List and submit per Section F. The list shall include: (1) Company Name (2) Employee Name (3) Job Title (4) Local address and telephone number (5) Date and place of birth (6) Social security number (7) Nationality

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Spec Item	Title	Description
		(8) Proof of U.S. Citizenship or Residency (9) Clearance Level
2.8.2	Vehicles	The company name shall be displayed on each of the Contractor's vehicles in a manner and size that is clearly visible. All vehicles shall display a valid D.C. or state license plate that complies with D.C. or State Vehicle Code. Vehicles shall meet all other requirement of the D.C. or State Vehicle Code, such as safety standards, and shall carry proof of insurance and state registration, if applicable.
2.8.3	Passes and Badges	All Contractor employees shall obtain the required employee and vehicle passes. The Contractor employees must be able to obtain Common Access Cards (CAC) in accordance with security requirements. Each employee shall wear the Government issued badge over the front of the outer clothing. When an employee leaves the Contractor's service, the employee's Passes and Badges shall be returned within 10 calendar days.
2.8.4	Access to Installation	All Contractor personnel shall obtain access to the installation by participating in the Navy Commercial Access Control System (NCACS) or by obtaining passes each day from the Base Pass and Identification Office. Costs for obtaining passes through the NCACS are the responsibility of the Contractor. One-day passes, issued through the Base Pass and Identification Office, will be furnished without charge. The Contractor shall furnish a completed EMPLOYMENT ELIGIBILITY VERIFICATION (DHS FORM I-9) form for all personnel requesting badges. This form is available at http://www.uscis.gov/portal/site/uscis by searching or selecting Employment Verification (Form I-9). Immediately report instances of lost or stolen badges to the Contracting Officer.
2.8.4.1	NCACS Program	NCACS is a voluntary program in which Contractor personnel who enroll, and are approved, are subsequently granted access to the installation for a period up to one year, or the length of the contract, whichever is less, and are not required to obtain a new pass from the Base Pass and Identification Office for each visit. The Government performs background screening and credentialing. Throughout the year the Contractor employee must continue to meet background screening standards. Periodic background screenings are conducted to verify continued NCACS participation and installation access privileges. Under the NCACS program, no commercial vehicle inspection is required, other than for Random Anti-Terrorism Measures (RAM) or in the case of an elevation of Force Protection Conditions (FPCON). Information on costs and requirements to participate and enroll in NCACS is available at http://www.rapidgate.com/vendors/how-to-enroll or by calling 1-877-727-4342. Contractors should be aware that the costs incurred to obtain NCACS credentials, or costs related to any means of access to a Navy Installation, are not reimbursable. Any time invested, or price(s) paid, for obtaining NCACS credentials will not be compensated in any way or approved as a direct cost of any contract with the Department of the Navy.

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2.8.4.2	One-Day Passes	Participation in the NCACS is not mandatory, and if the Contractor chooses to not participate, the Contractor's personnel will have to obtain daily passes, be subject to daily mandatory vehicle inspection, and will have limited access to the installation. The Government will not be responsible for any cost or lost time associated with obtaining daily passes or added vehicle inspections incurred by non-participants in the NCACS.
2.8.5	Access to Buildings	The Contractor shall monitor and control access into restricted areas under their responsibility, allowing only those individuals who have been properly cleared into restricted areas or other controlled access areas. The Contractor shall comply with security requirements, plus those imposed by the installation Commander at all times. Personnel with access to special areas will have the appropriate screening and/or security clearance, and personnel requiring routine access to restricted areas will wear special badges authorizing access for those areas. Contractor personnel shall not enter restricted or controlled areas or installation facilities unless specifically authorized in performance of their duties. The Contractor shall secure all buildings and facilities entered during non-duty hours and will secure all building and facilities under the Contractor's cognizance at the end of each work day or shift period.
2.8.6	Access Arrangements	The Contractor shall make all arrangements through the appropriate office necessary to obtain access to buildings, facilities and other work areas, and when necessary, arrange for them to be opened and closed by the controlling authority. The Government may issue keys to the Contractor. The Contractor shall use due diligence and be responsible for compromised security systems to include replacement costs that result from its action or inaction.
2.8.6.1	Escort Arrangement for Secured Areas	<p>The Contractor shall make arrangements for Government escort into secured areas requiring escort. The KO will provide information on applicable buildings, spaces and the appropriate point of contact.</p> <p>The Contractor may experience delays while waiting for escorts. The Government estimates the wait period can be up to 15 minutes. The Contractor shall notify the Government Performance Assessment Representative (PAR) and appropriate point of contact if an escort is not available after 15 minutes and access to accomplish the work is denied. Unscheduled requirements, e.g., trouble calls, may require a longer wait for an escort.</p>
2.8.7	Security Clearances	The Contractor shall obtain all required corporate and personnel Security Clearances prior to commencement of work. The Contractor shall ensure that a list of all personnel with Security Clearances is maintained current, including clearances that are pending.
2.8.7.1	USNO	Contractor employees working at USNO are subject to the following: Employees will be investigated by the United States Secret Service. Employees will be required to have two forms of Identification and one must be a photo type. In addition to the station entry procedures, all employees must register daily with the Government Representative in the Public Works Office, Bldg. 52 USNO. Contractor must provide SSN and DOB for employees scheduled to work at "Qtrs A" at least 24 hours prior to employees' arrival on site. Specific procedures will be established at the pre-performance conference.
2.8.7.2	Naval Research	Security Clearances and access to secured sites and/or secured areas,

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	Laboratory (NRL)	<p>within each site is limited to U.S. Citizens. NRL (and its field sites) require final Secret clearances. Interim clearances for access may be accepted at the discretion of the NRL Security Office.</p> <p>Assigned personnel shall obtain the stated clearance prior to working at the identified secured sites. Contractors are required to maintain the required clearance. The Contractor shall provide security clearance documents to KO within 30 calendar days after award of contract.</p> <p>Neither the Contractor nor any of its employees shall disclose or cause to be disseminated any information concerning the operations of the activity which could result in or increase the likelihood of a breach in the command's security or an interruption of its operations.</p> <p>Failure to safeguard any classified information that may be received by the Contractor or any person under their control in connection with work under this contract, may subject the Contractor, its agents or employees to criminal liability under 18 United States Code, Sections 793 and 798.</p> <p>Disclosure of information relating to the services provided under this contract to any person not entitled to receive it is prohibited. All inquiries, comments or complaints arising from any mater observed, experienced, or learned as a result of or in connection with the performance of this contract, the resolution of which may require the dissemination of official information shall be directed to the Command Security Manager via the KO.</p> <p>Deviations from or violations of any security requirement provisions that are specified or referenced in this section may, in addition, to all other criminal and civil remedies provided by law, subject the Contractor to termination for default. Individuals involved in a security violation may be denied base access and have base privileges revoked.</p> <p>The Contractor shall be responsible for safeguarding all Navy property provided for use or care. The Government shall provide the Contractor with interior and exterior door keys to those buildings that shall be used by the Contractor. The Contractor shall be responsible for securing Contractor utilized buildings and areas during and after normal working hours. At the close of each work period, Navy facilities, equipment, and materials shall be secured as appropriate. The Contractor shall be responsible to recall necessary personnel to secure facilities under Contractor's control if left unsecured after regular working hours.</p> <p>The Contractor shall fill out questionnaires and other forms as may be required for security and background checks.</p>
2.8.7.3	Vehicle Searches	Vehicles are subject to search while entering, remaining in, or leaving Government sites.
2.8.7.4	Photographs	Unofficial photography is prohibited in certain locations. When operationally required, submit a written request containing specific justification and details to the Security Officer prior to release.
2.8.8	Access to Sensitive Unclassified	The Contractor personnel whose work involves access to sensitive unclassified information shall undergo a National Agency Check

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	Information	<p>Investigation (NACI) to verify their suitability. If the Contractor personnel currently have a favorably adjudicated NACI the Contractor shall notify the Government Command Security Manager who will validate this in the Joint Personnel Adjudication System (JPAS).</p> <p>The Contractor shall request from the Government for access to the E-QIP Direct program for the Contractor employees to complete the SF-85 form on line for an NACI. The Security Manager will determine suitability. Upon a favorable NACI, the Contractor personnel shall provide the completed Personnel Security Investigation (PSI) to the Security Manager along with the original signed release statements and applicant fingerprint card (FD87) per Section F. The Contractor shall be responsible for providing the fingerprint card.</p> <p>The request shall be renewed annually or for the duration of the contract if less than one year.</p>
2.9	Contractor Safety Program	<p>The Contractor shall develop and implement a Safety Program detailing how the Contractor plans, staffs, performs, and controls all safety practices while delivering best value services to the Government without any accidents or mishaps. The Contractor's safety program shall comply with all safety standards identified in the U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1 and Public Law 91-596, Occupational Safety and Health Act.</p>
2.9.1	Accident Prevention Plan (APP)	<p>The Contractor shall develop and implement a site Accident Prevention Plan (APP). The APP shall be prepared by the Contractor's SSSO and shall be followed by all Contractor employees, subcontractors, and vendors at each service site.</p> <p>The APP shall follow the format and include all elements addressed in Appendix A of EM 385-1-1. The APP shall incorporate Activity Hazard Analyses (AHAs) and Occupational Risk and Compliance Plans and Programs that are relevant to the site specific hazards and controls for each activity and type of work that may be encountered in the performance of this contract.</p> <p>The Contractor shall submit an APP for acceptance per Section F. The Contractor shall review, update, and submit revisions to the APP whenever a change in work conditions, hazards, or activities occur. Submittal of the APP shall include Activity Hazard Analyses (AHAs) and Occupational Risk and Compliance Plans and Programs as specified below.</p>
2.9.2	Activity Hazard Analysis (AHA)	<p>The Contractor shall prepare Activity Hazard Analyses (AHAs) for all applicable common recurring work activities performed under this contract. AHAs for recurring work shall be submitted with the APP and shall be updated as work activities or conditions change and additional AHAs prepared as new work activities are required. AHAs for non-recurring and one-time (e.g., NON-RECURRING task orders) work occurrences shall be submitted at least two working days prior to start of work. Specifically:</p> <p>For recurring work contract modifications where changes are germane to the original contract, the Contractor shall revise applicable AHAs within</p>

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		<p>15 calendar days after modification is signed.</p> <ul style="list-style-type: none"> ... For combination RECURRING WORK/NON-RECURRING contracts, the Contractor shall submit an AHA on task orders, with the associated proposal, whenever the service environment or required task is different from the Recurring services. ... For construction (including renovation or alteration) task orders placed on the Non-Recurring Work portion of contract, the Contractor shall submit a separate AHA for each task order with the associated proposal. <p>AHAs shall follow format of Figure 1-2 of EM 385-1-1 and shall explain the following as detailed in the EM 385-1-1:</p> <ul style="list-style-type: none"> ... The steps of the service process; ... Identify potential hazards that exist as a result of the Contractor's service process within the environment; ... Measures or plans of actions to safely remove potential hazards away from people in and around the service process and environment; ... Specific materials and equipment necessary to safely remove potential hazards away from people in and around the service process and environment; ... Inspection requirements to assure service activity is safe; and ... Training of service personnel to be aware of potential hazards and measures or plans of actions to be used to remove hazards from service environment. <p>During performance of services, the SSHO shall periodically review the AHA at each service site and for each sub-annex to assess the effectiveness of the Contractor's overall APP. If changes to the AHAs are required, such changes shall be submitted to the KO for review and acceptance.</p>
2.9.3	Occupational Risk and Compliance Plans	The Contractor shall develop, provide and implement occupational risk and compliance plans, as specified below, as necessary for the situation or types of work to be performed under this contract. These plans shall be submitted with the APP and shall be updated as situations change. Additional plans as referenced in Appendix A of EM 385-1-1 shall be developed as applicable when new types of work are required under this contract.
2.9.3.1	Alcohol and Drug Abuse Prevention Plan	The Contractor shall develop an alcohol and drug abuse prevention plan to explain how it will satisfy the drug-free work force requirement as stated in DFARS Clause 252.223-7004 and include elements addressed in paragraph 01.C.02 of EM 385-1-1.
2.9.3.2	Chemical Hazard Communication Program	The Contractor shall develop a project-specific chemical hazard communication program to include elements addressed in paragraph 06.B.01 of EM 385-1-1 and 29 Code of Federal Regulations (CFR) 1910.120 or 1926.59 requirements.
2.9.3.3	Emergency Response Plans	The Contractor shall develop emergency response plans to ensure safe evacuation and personnel safety in the event of fire or other emergency that include elements addressed in paragraphs 01.E, 03.A, 03.D, and 19.A.04 of EM 385-1-1.
2.9.3.4	Fall Prevention and	The Contractor shall develop site specific fall prevention and protection

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	Protection Plan	plan to protect and prevent its service workers from falling from heights of 1.8m (6 feet) or more. This plan shall include elements addressed in paragraph 21.C of EM 385-1-1 and ANSI A10.32, ANSI Z359.1, and ANSI/ASSE A10.34. A competent person for fall protection shall prepare and sign the plan.
2.9.3.5	Hazardous Energy Control Program	The Contractor shall develop a hazardous energy control program to include elements addressed in paragraph 12.A.12 of EM 385-1-1.
2.9.3.6	Health Hazard Control Program and Hazard Communication Program	The Contractor shall develop a project-specific health hazard control program and chemical hazard communication program to include elements addressed in paragraphs 06.A and 06.B of EM 385-1-1 and 29 Code of Federal Regulations (CFR) 1910.120 or 1926.59 requirements.
2.9.3.7	Heat/Cold Stress Monitoring Plan	The Contractor shall develop a heat/cold stress monitoring plan to include elements addressed in paragraph 06.I.02 of EM 385-1-1.
2.9.3.8	Respiratory Protection Program	The Contractor shall develop a respiratory protection program to include elements addressed in paragraph 05.G of EM 385-1-1 and the OSHA's respiratory protection standard specified in 29 CFR 1910.134.
2.9.3.9	Site Sanitation Plan	The Contractor shall develop a site sanitation plan to include elements addressed in Section 2 of EM 385-1-1.
2.9.4	Accident and Damage Reporting	<p>The Contractor shall notify the Contracting Officer as soon as practical, but no more than four hours after any accident meeting the definition of Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$2,000, or any Weight Handling Equipment (WHE) accident. Within notification include Contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the Government investigation team arrives on-site and Government investigation is conducted.</p> <p>The Contractor shall conduct an accident investigation for recordable injuries and illnesses, for accidents requiring Medical Treatment, property damage accidents resulting in at least \$20,000 in damages, and near misses as defined in EM 385-1-1, to establish the root cause(s) of the accident. The Contractor shall complete the applicable NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F. Required or special forms are provided within the Forms in J-0200000-05.</p> <p>For a near miss, the Contractor shall complete the applicable documentation in NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F.</p> <p>The Contractor shall conduct an accident investigation for any weight handling equipment accident (including rigging gear accidents) to establish the root cause(s) of the accident, complete the WHE Accident Report (Crane and Rigging Gear) form and submit per Section F. No crane operations are allowed to proceed until cause is determined and corrective actions have been implemented to the satisfaction of the</p>

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		Contracting Officer. The WHE accident report form is provided within the Forms in J-0200000-05.
2.9.4.1	Accident Reporting and Notification Criteria	<p>The following criteria and definitions apply to the accident reporting requirements specified above:</p> <p>Recordable Injuries or Illnesses. Any work-related injury or illness that results in:</p> <ol style="list-style-type: none"> 1) Death, regardless of the time between the injury and death, or the length of the illness; 2) Days away from work (any time lost after day of injury/illness onset); 3) Restricted work; 4) Transfer to another job; 5) Medical treatment beyond first aid; 6) Loss of consciousness; or 7) A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (6) above. <p>High Visibility Accident. Any mishap which may generate publicity or high visibility.</p> <p>Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even through provided by a physician or registered personnel.</p> <p>WHE Accident. A WHE accident occurs when any one or more of the eight elements in the operating envelope fails to perform correctly during operation, including operation during maintenance or testing resulting in personnel injury or death; material or equipment damage; dropped load; derailment; two-blocking; overload; or collision, including unplanned contact between the load, crane, or other objects. A dropped load, derailment, two-blocking, overload and collision are considered accidents even though no material damage or injury occurs. A component failure (e.g., motor burnout, gear tooth failure, bearing failure) is not considered an accident solely due to material or equipment damage unless the component failure results in damage to other components (e.g., dropped boom, dropped load, roll over, etc.)</p>
2.9.5	Fire Protection	The Contractor shall know where fire alarms are located and how to activate them. The Contractor shall handle and store all combustible supplies, materials, waste and trash in a manner that prevents fire or hazards to persons, facilities, and materials.
2.9.6	Monthly On-Site Labor Report	The Contractor shall submit a Monthly On-Site Labor Report per Section F. This report is a compilation of employee-hours worked each month for all site workers, both prime and subcontractor.
2.9.7	OSHA Citations and Violations	The Contractor shall correct violations and citations promptly and provide a copy of each OSHA citation and OSHA report with written OSHA Citations and Violations Corrective Action Report per Section F.
2.9.8	Safety Inspections and Monitoring	The Contractor shall conduct inspections of its work areas, job sites, and work crews every day work is being performed to ensure that all Contractor operations are being conducted safely. These inspections shall

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		<p>ensure:</p> <ul style="list-style-type: none"> ... The site is safe and free of job-site hazards ... Proper PPE is being utilized and worn. ... Safe work practices and processes are being followed. ... Workers are familiar with the hazards covered in the respective AHA for that work activity. ... All equipment and tools are in good condition and being used safely. <p>The Government reserves the right to inspect and monitor Contractor operations for safety compliance. In general, the Government approach will be to conduct Performance Assessment on the quality and effectiveness of the Contractor's safety program. The Government reserves the right to stop any work activity when it deems danger is imminent. Contractor personnel shall work in a safe manner and comply with all applicable safety regulations. The Contractor shall be subject to safety inspections of its work sites by the Government. Contractor safety records shall be available to the KO upon request.</p> <p>Whenever the KO becomes aware of any safety noncompliance or any condition which poses a serious or imminent danger or hazard to the health or safety of the public or Government Personnel, the KO will notify the Contractor orally, with written confirmation, and request immediate corrective action. This notice, when delivered to the Contractor's representative or SSHO, shall be deemed sufficient notice of noncompliance and that corrective action is required. After receiving this notice, the Contractor shall immediately take corrective action. If the Contractor fails, delays, or refuses to promptly take corrective action, the KO may issue a stop work order for all or part of the services or work until satisfactory corrective action has been taken. Whenever such a stop work order has been issued, the Contractor shall waive all equitable adjustments to the contract related to the stop work ordered issued. The Contractor shall include this requirement in all of its subcontracts and vendor contracts in support of contract safety.</p>
2.9.9	Safety Certification	The Contractor shall submit copies of all the required Federal, state, county, city and industry Safety Certifications for work performed under this contract per Section F. These certifications shall be kept up to date by the Contractor. The Contractor shall submit new versions of certifications as the old certifications expire. No work, that requires a certification, shall start without a valid and approved certification.
2.9.10	Safety Apparel on Jobsites	The Contractor personnel shall wear appropriate high-visibility safety apparel (garment, vest, or harness of retro-reflective and fluorescent material) meeting ANSI/ISEA 107-2004 requirements. Appropriate garment shall be based on the worker hazards and tasks, complexity of the work environment or background, and vehicular traffic and speed. As a minimum, the Contractor personnel shall wear ANSI/ISEA 107-2004 Class I compliant apparel.
2.10	Environmental Management and Sustainability	<p>The Contractor shall perform work under this contract consistent with the following Environmental Management System (EMS) goals and policy.</p> <p>Goals:</p>

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		<p>... Reduce purchase and use of toxic and hazardous materials;</p> <p>... Expand purchase of green products and services; increase recycling;</p> <p>... Reduce energy and water use;</p> <p>... Increase use of alternative fuels and renewable energy;</p> <p>... Integrate green building concepts in major renovations and new construction;</p> <p>... Prevent pollution at the source; and</p> <p>... Continual improvement.</p> <p>Policy:</p> <p>... Protect public health and the environment by being an environmentally responsible member of the community;</p> <p>... Preserve our natural, historic and cultural resources;</p> <p>... Conserve natural resources by reducing what we discard, reusing items, and recycling materials, which includes purchasing products made from recycled materials;</p> <p>... Integrate sound environmental practices into all our operations and business decisions; Integrate environmental protection requirements and pollution prevention initiatives into the early planning, design and procurement of facilities, equipment and material, as well as the planning and implementation of military training activities;</p> <p>... Prevent or minimize pollution at its source as we seek out ways to eliminate or further minimize use of hazardous materials and generation of hazardous waste;</p> <p>... Maintain a sound partnership with regulatory agencies to sustain our compliance with existing and new environmental laws and regulations;</p> <p>... Enhance our program as we develop and implement an Environmental Management System; and</p> <p>... Adhere to this policy, remind one another to do so, and ensure that our entire community knows this is our policy by our actions as well as our words.</p> <p>The Contractor shall maintain monitoring and measurement information to address the EMS goals and policy and provide the EMS Goals and Policy Measurement Information to the KO when requested. In the event an EMS nonconformance or environmental noncompliance associated with the contracted services, tasks, or actions occurs, the Contractor shall take corrective and/or preventative actions, assume legal and financial liability for the noncompliance and take corrective action immediately to remedy the noncompliance. The Contractor shall ensure that its employees are aware of their roles and responsibilities under the EMS and how these EMS roles and responsibilities affect work performed under the contract.</p>
2.10.1	Energy Management Program	The Contractor shall comply with the installation's energy management program.
2.10.1.1	Water Conservation Plan	The Contractor shall conform to waste and water management measures imposed on the Navy and the Navy-imposed water conservation requirements. The Contractor shall develop, submit and implement a

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		Water Conservation Plan per Section F.
2.10.2	Environmental Protection	The Contractor shall comply with all applicable Federal, state, and local laws, regulations, and executive orders, and with base-wide instructions, standards, and permit requirements. All environmental protection matters shall be coordinated with the KO. Inspection of any of the facilities operated by the Contractor may be accomplished by the Installation Environmental Protection Coordinator, or authorized officials on a no-notice basis during Government regular working hours. The Contractor shall comply with the instructions of the cognizant Navy Medical Department with respect to avoidance of conditions which create a nuisance or which may be hazardous to the health of military or civilian personnel. The Contractor is responsible for ensuring that its employees receive applicable environmental and occupational health and safety training, and are kept up to date on regulatory required specific training for the type of work to be conducted onsite. All on-site Contractor personnel, and their subcontractor personnel, performing tasks that have the potential to cause a significant environmental impact shall be competent on the basis of appropriate education, training or experience.
2.10.2.1	Non-Hazardous Waste Disposal	<p>The Contractor shall dispose all wastes in accordance with all applicable Federal, state, and local laws, regulations, and executive orders, and with base-wide instructions, standards, and permit requirements.</p> <p>All non-hazardous, non-regulated debris and rubbish resulting from the work under this contract excluding recyclable materials shall be disposed of at appropriate off installation waste handling facilities.</p> <p>All regulated, non-hazardous waste shall be disposed of in accordance with all applicable Federal, state, and local laws, regulations, and with base-wide instructions.</p>
2.10.2.2	Hazardous Waste Disposal	The Contractor shall dispose of all hazardous waste in accordance with the Resource Conservation and Recovery Act and all other applicable Federal, state and local laws and regulations. The Contractor shall ensure that procedures are in place to deal with hazardous materials, pursuant to the FAR Clause 52.223-3, HAZARDOUS MATERIAL IDENTIFICATION AND MATERIAL SAFETY DATA. No disposal of hazardous waste onboard the installation is allowed.
2.10.2.3	Spill Prevention, Containment, and Clean-up	The Contractor shall prevent, contain, clean up, and report all spills on Government property caused by the Contractor, in a manner that complies with applicable Federal, state, and local laws and regulations at no additional cost to the Government.
2.10.2.4	Hazardous Material Management	<p>The Contractor shall support the Consolidated Hazardous Material Reutilization and Inventory Management Program (CHRIMP).</p> <p>The Contractor shall submit an Emergency Planning and Community Right to Know Act (EPCRA) Report and Contractor Hazardous Material Inventory Log per Section F following the format provided in J-0200000-09.</p> <p>The Contractor shall receive approval from the KO prior to bringing hazardous material on Government Property or prior to any other use in conjunction with this contract. For approval to use any hazardous material, allow a minimum of 10 working days for processing the request.</p>

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		<p>The Contractor shall post Material Safety Data Sheets (MSDS) at the worksite where the products are being used. Should the Government determine that a chemical the Contractor will use needs to be tracked; the Government may direct the Contractor to submit additional information in order to fulfill reporting requirements.</p> <p>The Contractor shall ensure that procedures are in place to deal with hazardous materials, pursuant to the FAR Clause 52.223-3, HAZARDOUS MATERIAL IDENTIFICATION AND MATERIAL SAFETY DATA.</p>
2.10.2.5	Protection of Endangered and Threatened Species (Flora and Fauna)	The Contractor shall not disturb endangered and threatened species and their habitat. The Contractor shall carefully protect in-place and report immediately to the KO endangered and threatened species discovered in the course of work. The Contractor shall stop work in the immediate area of the discovery until directed by the KO to resume work.
2.10.2.6	Noise Control	The Contractor shall comply with all applicable Federal, state and local laws, ordinances, and regulations relative to noise control
2.10.2.7	Salvage	All material and equipment removed or disconnected that is sound and of value shall remain the property of the Government. The Contractor shall deliver this material and equipment to the Government at the Contractor's expense.
2.10.2.8	Asbestos Containing Material (ACM)	Asbestos containing insulation, flooring, and other building materials may be encountered by the Contractor during the performance of work under this contract, and the Contractor shall remain alert to this possibility. If ACM is encountered or suspected in the performance of work, the Contractor shall avoid removing, sanding, abrading, or disturbing the material. The Contractor shall verbally notify the KO within one hour and follow-up with written ACM Notification within 24 hours.
2.10.3	Sustainable Procurement and Practices	<p>The Contractor shall develop, submit, and implement a Sustainable Procurement and Practices Plan per Section F. This plan shall identify how the Contractor will comply with all applicable Federal, state and local laws and regulation, including E.O. 13423, E.O. 13514, Installation Energy Management Program and Water Conservation Programs and energy reduction requirements. The plan shall specifically address the following components:</p> <ul style="list-style-type: none"> ... Recycled Contents Products ... Energy/Water efficiency ... Energy Efficient Tools and Equipment ... Alternate Fuels and Alternate Fuel Vehicles ... Biobased Products ... Non-Ozone Depleting Products ... Environmental Preferred Products and Services ... Low/Non-Toxic and Hazardous Materials <p>The Contractor shall submit an annual Sustainable Delivery of Services Report per Section F.</p>
2.10.3.1	Environmentally Preferable Products	The Contractor shall procure and use products that are energy-efficient (Energy Star or Federal Energy Management Program (FEMP)-designated), water efficient, bio-based, environmentally preferable (<i>e.g.</i> , Electronic Product Environmental Assessment Tool (EPEAT)-registered),

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		non-ozone depleting, contain recycled content, or are non-toxic or less toxic alternatives, where such products and services meet performance requirements.
2.10.3.2	Use of Recovered Materials	<p>The Government has an affirmative procurement program to promote the purchase of products containing recovered materials. The intent is to reduce the solid waste stream and conserve natural resources by establishing markets for recycled content products and encouraging manufacturers to produce quality products containing recovered materials. Participate in this program by using, for Environmental Protection Agency (EPA) designated items, recovered materials to the maximum extent practicable without jeopardizing the intended end use of the item. The percentage of recovered materials content levels for use in the performance of this contract will be, at a minimum, the amount recommended in the EPA Comprehensive Procurement Guideline (CPG) Product Index website (http://www.epa.gov/epawaste/consERVE/tools/cpg/index.htm).</p> <p>Use of EPA designated products is not required for products that are either not available within a reasonable period of time, are not available at a reasonable price, are not available from a sufficient number of sources to maintain a satisfactory level of competition, or fail to meet performance standards based on technical verification. EPA designation of products is an on-going process. Listings of EPA designated products containing recovered materials are found in 40 CFR 247. Make recommendation and submit Recovered Material Certification, per Section F, when a product containing recovered materials is equal to or better than the original and could be used for this contract. All changes of products must be accepted by the KO before it is used.</p>
2.10.3.3	Use of Biobased Products	The Contractor shall make maximum use of biobased products in accordance with the FAR Clause 52.223-2 -- AFFIRMATIVE PROCUREMENT OF BIOBASED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS. Information about these products is available at http://www.usda.gov/biopreferred .
2.11	Disaster Preparedness	The Contractor shall comply with the installation's Contingency Instruction. The Contractor shall support the installation contingency response plan as directed by the KO
2.12	Technical Library	<p>Existing technical library contents, including facility drawings, operation & maintenance manuals, warranties, Government publications, record drawings and other appropriate material, will be furnished by the Government.</p> <p>The Contractor shall continually update library material to ensure all data is current, complete, accurate and suitable for intended use. The Contractor shall monitor the use of the libraries to ensure materials are returned and data integrity is not compromised. The Contractor shall maintain the libraries until completion or termination of the contract and make the libraries available for inspection by prospective offerors for successive contracts. The technical library contents are the property of the Government and shall be turned over to the KO upon completion or termination of the contract.</p>
2.13	Warranty Management	Prior to performing repair work, the Contractor shall report to the KO any defect in workmanship, material, or parts, and any improper installation of

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		equipment and components that are covered by a warranty. The Contractor is responsible for knowing which equipment and components are covered by the original warranty and the warranty duration. The KO will provide available warranty documents.
2.14	RECURRING WORK Procedures	
2.14.1	Notification to the Government for Work Above the RECURRING WORK Limitations	The Contractor is fully responsible for work up to the RECURRING WORK limits. RECURRING WORK limits are specified in subsequent annexes or sub-annexes. When work is expected to exceed the RECURRING WORK limits, the Contractor shall notify the KO immediately, and within one working day, provide a detailed scope and labor hour estimate of the cost of completion to the KO for further direction. The Government may issue a task order in accordance with the NON-RECURRING portion of the contract detailed below or accomplish the work by means other than this contract.
2.14.2	RECURRING WORK Exhibit Line Item Numbers (ELINs)	RECURRING WORK ELINs are provided in J-0200000-10.
2.14.3	Common Output Level Standards (COLS) Options	The Contractor shall provide pricing for multiple COLS where indicated. The Government reserves the right to award options changing the specified COLS as detailed below.
2.14.3.1	Optional COLS CLINs for Region Funded Facility Services	Optional COLS CLINs are provided in Section B specific to defined COLS for Region funded Facility Services including 1503020 Pest Control, 1503050 Grounds Maintenance and Landscaping, and 1503060 Pavement Clearance. For these functions, COLS definitions include Base Measures for COL3 and COL4 services along with three levels of Additional Measures at each COL to add or increase specific services as detailed within the applicable technical sub-annex. The Government intends to procure services at COL4 for Region funded Facility Services for award of the base period of performance. Changes to specified COLS will be made in accordance with Section H, Paragraph TERMS FOR THE USE OF OPTIONAL COLS CLINs .
2.14.3.2	Option to Change COLS at Contract Award	The Government intends to procure services at Base Measures of COL3 and COL4 for 1503020 Pest Control, 1503050 Grounds Maintenance and Landscaping, and 1503060 Pavement Clearance. Upon initial contract award the Government reserves the right to award options to increase or decrease COLS for the base period.
2.14.3.3	Option to Change COLS at Exercise of an Option Period	The Government reserves the right to increase or decrease the COLS at the time it exercises its option to extend the contract at the prices indicated in the schedule for 1503020 Pest Control, 1503050 Grounds Maintenance and Landscaping, and 1503060 Pavement Clearance. The Government will provide 60 calendar days preliminary notice of its intent to change the COLS. Notice of intent will be in writing in a manner prescribed by the Contracting Officer.
2.15	NON-RECURRING Work	Non-Recurring work is identified in each applicable annex or sub-annex. Non-Recurring work may consist of Unit Priced Task (UPT) Work (non-negotiated) and Unit Priced Labor (UPL) Work (negotiated). The Contractor shall perform all NON-RECURRING task work as ordered by

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		the KO per Section G and DoD EMALL requirements in Section H. Non-Recurring work will consist of Unit Priced Tasks and Unit Priced Labor Work which may be ordered by the Government as separate items or in combinations of items from the Non-Recurring Exhibit Line Items (ELINs) provided in Section J on an as needed basis.
2.15.1	Unit Priced Task (UPT) Work (Non-Negotiated)	A UPT is defined as NON-RECURRING work item that includes all direct and indirect costs plus profit associated with the particular unit of work. All materials and equipment (rented, leased or Contractor-owned) required for the accomplishment of a UPT shall be included within the respective exhibit line item prices. The RECURRING WORK for the task order is determined by multiplying the exhibit line item unit prices by the quantities ordered. The Contractor is not required to submit cost estimates for UPTs.
2.15.1.1	Acceptance and Performance	The Contractor shall possess the capability to accept and perform NON-RECURRING work via an electronic medium with supported commands utilizing their Government Purchase Card (GPC). DoD EMALL is the electronic medium for authorized Government personnel to place orders for service to the Contractor. DoD EMALL is located at www.emall.dla.mil under NAVFAC contract. The Contractor is required to report all NON-RECURRING quantities ordered via EMALL monthly to the KO.
2.15.1.2	Invoicing and Receiving Payment	Payment for completed EMALL orders will be made using the GPC. Reference "payment by third party" clause FAR 52.232-36. The Contractor shall possess the capability to invoice and receive payment for NON-RECURRING work via an electronic medium with supported command representatives utilizing their GPC. No partial or advance payments will be provided.
2.15.2	Unit Priced Labor (UPL) Work (Negotiated)	The Contractor shall perform all UPL work in accordance with the scope and delivery schedule negotiated per each task order. UPL work is defined as NON-RECURRING work that utilizes negotiated labor hours and materials to accomplish a task not required by the fixed-price portion of the contract. UPL includes separately priced labor, material, and equipment exhibit line items. The Contractor shall prepare and furnish a detailed cost estimate identifying proposed labor, material, and equipment costs, which upon approval by the KO, becomes a RECURRING WORK task order.
2.15.2.1	NON-RECURRING Preparation of Proposals	In response to the Government's Request for Proposal (RFP), the Contractor shall submit an NON-RECURRING Proposal to the KO within two working days following receipt for each potential task order which includes: 1) a complete list of all tasks necessary to perform the required scope of work; 2) the number of direct labor hours to perform each task; and 3) the projected quantity and costs of materials and equipment to perform the required scope of work.
2.15.2.1.1	Labor Requirements	Accepted industry time standards published in R. S. Means cost data, industry organizations, and similar estimating sources shall be used for determining the number of direct labor hours required to complete the scope of work. The total labor cost will be determined by totaling the number of direct labor hours and then multiplying by the UPL amount in the NON-RECURRING Exhibit Line Items (ELINs) provided in Section

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Spec Item	Title	Description
		J.
2.15.2.1.2	Material and Equipment Requirements	Accepted industry and Government material and equipment costs published in R. S. Means cost data, national material supplier catalogues, U.S. Army Corps of Engineers Construction Equipment Ownership and Operating Expense Schedule (EP 1110-1-8), equipment rental catalogues, and similar estimating sources shall be used for determining customary and reasonable costs for the material and equipment estimate. Projected material requirements shall include a list of materials establishing the size, quality, number of units, and unit prices. Pre-expended bin supplies and materials shall not be included in the list of materials since the cost for these items are to be included in the labor hour unit price. Material prices shall be the lowest price available considering the availability of materials and the time constraints of the job. The direct material price shall include all discounts and rebates for core value and salvage value that accrue to the Contractor and Contractor-furnished warehousing cost. Equipment costs shall include rental and lease costs, ownership costs where Contractor-owned, equipment mobilization, and tools, not priced under the RECURRING WORK portion of the contract. When questions arise concerning the cost of materials, contact the Contracting Officer.
2.15.2.2	Issuance of Final Task Order	The KO will order unit priced labor by issuing to the Contractor a copy of the approved scope of work and a task order for the work described, in accordance with Section G. Task order completion times will be specified on each task order.
2.15.3	NON-RECURRING ELINS	NON-RECURRING ELINs are provided in J-0200000-10.

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Spec Item	Title	Description
1	General Information	<p>The Contractor shall provide all labor, management, supervision, tools, materials and equipment required to perform vegetation control and to prevent lawn and ornamental pests at:</p> <ul style="list-style-type: none"> (a) Public Works Department Washington (PWD Washington) <ul style="list-style-type: none"> (1)-Washington Navy Yard, Washington, DC (2)-Naval Support Facility Arlington, VA (Arlington Service Center) (3)-Naval Support Facility Naval Research Laboratory, Washington, DC (NRL) (4)-Naval Support Facility Carderock, West Bethesda, MD (5)-Naval Support Facility Naval Observatory, Washington, DC (6) Quarters A (7) Marine Barracks Washington (b) Public Works Department South Potomac <ul style="list-style-type: none"> (1)-Naval Support Facility, Dahlgren, VA (Naval Surface Warfare Center) (Reserved) (2)-Naval Support Facility, Indian Head, MD (Naval Surface Warfare Center) (c) Public Works Department Patuxent River (Reserved) (d) Public Works Department Annapolis (Reserved) (e) Resident Officer In Charge of Construction, Quantico, VA (ROICC Quantico) <ul style="list-style-type: none"> (1) Marine Corps Systems Command (MCSC) (2) Civilian Manpower Management (3) MCNOS (4) NMCL (Medical/Dental) (5) Veterinary Clinic (6) MCIA (f) Public Works Department Bethesda <ul style="list-style-type: none"> (1)-Walter Reed National Military Medical Center (WRNMMC) (2) Armed Forces Radiobiological Research Institute (AFRI) (3) Naval Support Activity Bethesda (4) Dalecarlia (5) NiCOE (g) Joint Base Anacostia Bolling (Naval Station Anacostia and Bolling Air Force Base) (Reserved) <p>Those locations that state "Reserved" have no requirements but may be modified after award for services to be performed.</p>
1.1	Concept of Operations	<p>The Government's integrated pest management (IPM) program is intended to emphasize surveys, establish control thresholds, and maintain documentation to track the effectiveness and safety of control efforts. IPM may include techniques such as education, habitat modification, biological control, genetic control, cultural control, mechanical control, physical control, regulatory control, and where necessary, the judicious use of least-hazardous pesticides. Pesticides, when needed, shall be selected consistent with IPM principles in order to minimize negative impacts on human health and the environment.</p> <p>The Contractor shall perform pest control services in conformance with the Integrated Pest Management Plan (IPMP) to prevent and control the following pests:</p> <p>--Unwanted vegetation and invasive plants</p>

		--Lawn, turf and ornamental pests --Vertebrate pests – N/A
1503020 - Pest Control		
Spec Item	Title	Description
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1503020-01.
2.2	Personnel	The Contractor shall provide personnel with qualifications, technical knowledge, experience and skills required for efficient operations within the pest control function.
2.2.1	Certification, Training and Licensing	<p>All Contractor personnel who apply pesticides shall be certified by the States of Maryland, Commonwealth of Virginia and District of Columbia in the categories required to perform the work specified in this contract. All work performed shall be in accordance with federal, state, local laws, and installation regulations. Proof of certification shall be provided to the KO 15 days prior to the start of work.</p> <p>Any individual who applies pesticides or supervises the use of pesticides, and who has been authorized to do so by successfully completing a training program approved by the EPA, followed by formal certification by DoD or a State.</p> <p>The Contractor shall have all licenses, certifications and permits required by the state of Maryland, Commonwealth of Virginia, and the District of Columbia, Federal laws and regulations to accomplish the services specified in this contract. Proof of certification shall be provided per Section F.</p>
2.3	Special Requirements	Reference Annex 2.
2.3.1	Business Licensing	The Contractor shall possess a business license issued by the state of Maryland, Commonwealth of Virginia, and District of Columbia to provide pest control services. Proof of local/state licensing shall be provided prior to contract award. A copy of all Business licenses shall be provided per Section F.
2.3.2	Permits	The Contractor shall obtain all necessary permits required to perform the work in this contract. Permits include Fish and Wildlife Bird Depredation Permits, State(s) of Maryland, Commonwealth of Virginia Fish and Wildlife Bird Depredation Permit, And District of Columbia, Nuisance Wildlife Control Permits, permits to take fur bearing animals, or other permits required by Federal, state, or local laws and regulations. A copy of any applicable permit shall be provided to the KO five days prior to the start of any work that requires permits. A copy of any applicable permit shall be provided per Section F.
2.3.3	Vehicles	Vehicles used to transport pesticides shall be equipped with a fire extinguisher, a spill containment kit capable of containing any potential pesticide spill, an emergency eye wash station, at least two gallons of emergency wash water for personal decontamination, and a first aid kit. All pesticides carried on vehicles shall be stored in a locked compartment separate from the cab of the vehicle. Vehicles shall not be left unattended at any time unless properly locked and secured. Pest control vehicles shall be marked with the owner's or Contractor's name clearly identified as a pest control vehicle per state regulations. Each vehicle shall display applicable state or federal department of transportation or agency placard and other identification markings as required by States of Maryland, Virginia and District of Columbia, Federal, or local regulations. All vehicles shall be maintained with a clean and orderly appearance, free from

		pesticide residues or grime buildup. Vehicles shall not be cleaned, washed, or rinsed on Government property.
2.3.4	Equipment	<p>The Contractor shall provide repair and maintenance as necessary to keep all equipment in good operating condition, and take appropriate action regarding the following:</p> <p>All tanks, hoses, pumps, control valves, and gauges shall be free of visible deterioration, shall not leak, and shall operate at the manufacturer's recommended rates and pressures. Equipment that has failed shall be replaced or repaired by the Contractor prior to resuming operations.</p> <p>Screens, strainers, and filters shall be used and maintained per the pump, sprayer, and nozzle manufacturer's instructions.</p> <p>Spray nozzles shall deliver spray patterns as specified by the nozzle manufacturer. Nozzles that become clogged or eroded shall be repaired or replaced by the Contractor prior to resuming operations.</p> <p>All pesticide dispersal equipment, including bait stations and trays, shall be clearly and plainly marked with "DANGER"..."PESTICIDES", or as required by applicable regulations.</p> <p>Specific equipment requirements relevant to individual Pest Groups are further delineated in the Pest Group Requirements in Section J.</p>
2.3.5	Pesticides	<p>All pesticides must be used in accordance with States of Maryland, Virginia, and District of Columbia, Federal, local laws, and installation regulations, and any requirements identified in Section J attachments. All pesticides shall be procured, processed, handled, and applied in strict accordance with the manufacturer's label. All pesticides shall be registered with the EPA and the States of Maryland, Virginia, and District of Columbia pesticide regulatory agency.</p> <p>The Contractor shall maintain a book of labels and Material Safety Data Sheets (MSDSs) for pesticides they use or intend to use, and have it readily available for the KO's inspection at all times.</p> <p>All pesticides used by the Contractor in the US shall be registered with the EPA and applicable state lead agency for the use intended. Planned Pesticide Use Sheets, provided in J-1503020-02, including labels and MSDS for each pesticide intended for use, shall be submitted per Section F with the Contractor's Work Plan. Approvals may be made for and limited to specific pests and sites. Any proposed changes in pesticide usage shall be submitted per Section F to the KO for approval at least five business days in advance of the anticipated use.</p>
2.3.6	Disposal	All pesticides, rinse water, and containers shall be disposed of per pesticide label directions. The Contractor shall dispose of any pesticides, pesticide containers, pesticide residue, pesticide rinse water, or any pesticide contaminated articles at an authorized disposal area off-site from the installation.
2.3.7	Spills	Consult with installation environmental and fire department personnel to determine requirements for Contractor spills of hazardous substances.
2.3.8	On-Site Mixing	The Contractor shall not mix pesticides on Government property unless specifically authorized by the KO. If mixing is authorized, it shall be done at an approved Government furnished facility or over an approved containment device. All water sources shall be equipped with proper back-flow prevention devices. An air gap shall be maintained between the water source and the pesticide tank.
2.3.9	On-Site Materials	The Contractor shall not store pesticides on Government property unless

	Storage	specifically authorized by the KO. If storage is authorized, it shall be done at an approved Government furnished facility, if available. If a Government furnished facility is not available, the contractor shall furnish an approved storage facility.
2.3.10	Occupied Spaces	Liquid or aerosol pesticides shall not be applied in occupied spaces when people are present. Dust pesticide formulations shall not be applied in occupied spaces if the dust can be carried by air currents to people. Gel baits, cockroach, rodent, and ant bait stations, or other pesticide formulations that do not volatilize or drift in air currents may be applied in occupied spaces.
2.3.11	Personal Protective Equipment (PPE)	The Contractor shall provide PPE to each of their pest control applicators. This equipment shall include, at a minimum, the PPE required by the pesticide label and MSDS.
2.4	References and Technical Documents	References and Technical Documents are listed in J-1503020-03.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	The Contractor shall provide pest control services to ensure pests are controlled in a proper and timely manner.	<p>The Contractor shall comply with the Integrated Pest Management Plan (IPMP), and applicable DoD and OPNAV Instructions, and Federal, state, and local regulations.</p> <p>The services within this specification will be pest and weed control in turf and ornamental beds and plantings and bare ground vegetation control.</p> <p>COL 3 Turf and Ornamental Plant Pests – No surveillance in any grounds areas and treatment in prestige areas is conducted. Treatment of prestige areas is conducted in response to customer complaints only. No treatment in improved grounds areas.</p> <p>COL4 Turf and Ornamental Plant Pests – No surveillance or treatment of in prestige and improved grounds areas.</p> <p>Common Output Level Standards (COLS) are defined by Commander, Navy Installations Command (CNIC) for Navy Shore Commands. Services and associated requirements are specified for the Base Measures of COL3 and COL4 as shown in J-1503010-04. The Contractor shall provide services at the frequencies specified based on the awarded CLINs (for the selected COL level) listed in Section B.</p> <p>The Contractor shall develop and execute a Contractor’s Work Plan (CWP) for pest control. The CWP shall adhere to applicable References and Technical Documents contained in J-1503020-03 and the Guidance for Contractor Work Plan provided in J-1503020-05. The CWP shall be submitted per Section F.</p> <p>The Contractor shall report conditions that promote or are conducive to pest infestations. These include sanitation problems, improper food storage</p>	Pests are controlled to levels and within times specified in the Pest Group Requirements in Section J.

1503020 - Pest Control				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			practices, inadequate exclusion policies, or damaged or missing exclusion devices or the like. The Contractor shall report these conditions per Section F. Report must be legible and can be submitted electronically or hand-written.	
3.1	Scheduled Pest Control	The Contractor shall provide scheduled pest control services to ensure the appearance and infestation of pests are controlled in a proper and timely manner.	Preventive applications of pesticide in the absence of a pest or signs/symptoms of a pest are prohibited except in cases, such as pre-emergence weed where it is an effective means of Integrated Pest Management (IPM).	Pests are controlled to levels and within times specified in the Pest Group Requirements in Section J.
3.1.1	Lawn, Turf and Ornamental Plant Pest Control	The Contractor shall control lawn, turf and ornamental plant pests to ensure facilities are free of lawn, turf and ornamental plant pests.	<p>Only areas identified as Prestige areas shall receive turf and ornamental pest control services.</p> <p>The Contractor shall perform scheduled pest control for Lawn, Turf and Ornamental Plant Pests at the facilities listed on the Frequencies for Scheduled Work table in J-1503020-06.</p> <p>The following lawn, turf and ornamental plant pests /pest areas shall be inspected and treated, as necessary, per the General Requirements and Performance Standards specified within Lawn, Turf and Ornamental Plant Pest Requirements in J-1503020-06:</p> <p>... 022 Turf and Ornamental Pest Control</p> <p>The following requirement only applies to Bolling Air Force Base: The Contractor shall notify PAR of any non-beneficial pests identified in the grass, trees, shrubs, and hedges while performing grounds maintenance.</p>	Pests are controlled to levels and within times specified for Lawn, Turf and Ornamental Plant Pest Requirements in J-1503020-06.
3.1.2	Turf and Ornamental Bed Weed Control Services	The Contractor shall control lawn, turf and ornamental weeds to ensure facilities are free of lawn, turf and ornamental weeds	<p>Only areas identified as Prestige areas shall receive turf and ornamental weed control services.</p> <p>Ornamental bed weed control shall be accomplished by mechanical methods. Chemical methods will not be permitted. Weed control shall not damage vegetation in or adjacent to treated areas.</p>	Weeds are controlled to levels and within times specified for Lawn, Turf and Ornamental Bed Weed Control Requirements in J-1503020-06.

1503020 - Pest Control				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3.1.3	Vegetation Control	The Contractor shall provide sustained bare ground vegetation control to preclude the appearance of vegetation around transformer stations, water towers, sewage pump stations, and other designated areas.	Per the approved schedule (Spec Item 3.1.1), the Contractor shall eliminate all vegetation around the transformer stations, sewage pump stations, water towers, and other areas identified in J-1503020-08. Appropriate measures shall be taken to prevent damage to adjacent vegetation. At completion, all grasses shall be at the level height with surrounding areas. Dead vegetation shall be removed and disposed of in an approved landfill.	Vegetation is controlled to levels and within times specified for Vegetation Control Requirements in J-1503020-07.
3.1.3.1	Perimeter Fence Vegetation Control	The Contractor shall provide sustained bare ground vegetation control along perimeter fence lines and other designated areas to preclude the appearance of vegetation.	Per the approved schedule (Spec Item 3.1), the Contractor shall eliminate all vegetation along perimeter fence line and other identified fences and guard rails, riverfront and railroad tracks.	Vegetation is controlled to levels and within times specified for Vegetation Control Requirements in J-1503020-07.
3.3	Pest Management Reporting	The Contractor shall report pest management operations to ensure the effectiveness and safety of control efforts can be monitored in a proper and timely manner.	The Contractor shall create and submit a completed electronic Pest Management Record for each pest management operation, both chemical and non-chemical, e.g., pest survey, pesticide application, trouble call, per section F. Refer to the Pest Management Operations Report provided in J-1503020-02 for a sample of an online Pest Management Record. The Contractor shall submit the Pest Management Operations Report per Section F using the NAVFAC PPMC approved NAVFAC Online Pesticide Reporting System (NOPRS) located at https://clients.emainc.com/PestManagementNET/PesticideLogon.aspx . Contact the regional NAVFAC PPMC to obtain a password and tutorial instructions on how to use the system.	Reports are accurate, complete and submitted within the time specified in each of the pest group requirements in Section J.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
4	Non-Recurring Work	Non-Recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-Recurring ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for Non-recurring work will be the same as those in Spec Item 3 where applicable.	

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Spec Item	Title	Description
1	General Information	<p>The Contractor shall provide all labor, management, supervision, tools, materials, and equipment necessary to provide grounds maintenance and landscaping services located at:</p> <ul style="list-style-type: none"> (b) Public Works Department Washington (PWD Washington) <ul style="list-style-type: none"> (1) Washington Navy Yard, Washington, DC (2) Naval Support Facility Arlington, VA (Arlington Service Center) (3) Naval Support Facility Naval Research Laboratory, Washington, DC (NRL) (4) Naval Support Facility Carderock, West Bethesda, MD (5) Naval Support Facility Naval Observatory, Washington, DC (6) Quarters A (7) Marine Barracks Washington (b) Public Works Department South Potomac <ul style="list-style-type: none"> (1) Naval Support Facility, Dahlgren, VA (Naval Surface Warfare Center) (Reserved) (2) Naval Support Facility, Indian Head, MD (Naval Surface Warfare Center) (c) Public Works Department Patuxent River (Reserved) (d) Public Works Department Annapolis (Reserved) (e) Resident Officer In Charge of Construction, Quantico, VA (ROICC Quantico) <ul style="list-style-type: none"> (1) Marine Corps Systems Command (MCSC) (2) Civilian Manpower Management (3) MCNOS (4) NMCL (Medical/Dental) (5) Veterinary Clinic (6) MCIA (f) Public Works Department Bethesda <ul style="list-style-type: none"> (1) Walter Reed National Military Medical Center (WRNMMC) (2) Armed Forces Radiobiological Research Institute (AFRI) (3) Naval Support Activity Bethesda (4) Dalecarlia (5) NiCOE (g) Joint Base Anacostia Bolling (Naval Station Anacostia and Bolling Air Force Base) <p>Those locations that state "Reserved" have no requirements but may be modified after award for services to be performed.</p>

1.1	Concept of Operations	<p>Grounds Maintenance and Landscaping requirements related to lawn maintenance, vegetation removal, and debris removal within installation grounds parcels designated as improved, semi-improved and unimproved areas. Services include mowing and trimming, edging, irrigation systems maintenance and green roof maintenance. Weed control is limited to application of herbicides.</p> <p>The following services are not included in 1503050, Grounds Maintenance and Landscaping:</p> <ul style="list-style-type: none">... Exterior trash cans and debris removal within 5 feet of designated buildings are excluded from this specification. This is included in 1503010, Custodial.... As required for weed control contiguous to buildings, streets, roads and railroad tracks included within this specification, 1503020, Pest Control, is used for the application of herbicides and control of pests in grassed areas, on plants, trees, and shrubs.... Maintenance and repair of irrigation system and components. This is included in 1502000, Facility Investment.
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Spec Item	Title	Description
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1503050-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required to efficiently provide grounds maintenance and landscaping services.
2.2.1	Certification, Training, and Licensing	Certified arborist shall be used for all tree pruning.
2.3	Special Requirements	
2.3.1	Vehicles on Sidewalks or Lawns	Vehicles shall not be permitted on sidewalks or lawns without prior approval from the KO. The Contractor's request shall include the methods on how he intends to protect the lawns and sidewalks from damage. Replace or restore all lawns, plants, and property damaged by the Contractor to their original condition or better at no additional cost to the Government.
2.3.2	Equipment Restrictions	Use of powered equipment is prohibited in environmentally sensitive areas identified on the Site Maps provided in J-1503050-07. Use of grazing animals is subject to prior Government approval.
2.3.3	Safety	Grounds maintenance and landscaping equipment shall be approved for use around ammunition bunkers.
2.3.4	Work Identification	The Contractor shall identify and recommend Non-Recurring Work as appropriate to the KO.
2.3.5	Working Adjacent to Parking Areas	Work shall be performed with care on grounds adjacent to parking areas so as to prevent damage to parked vehicles.
2.3.6	Access Coordination	The Contractor shall coordinate all access to performance areas such as airfields and firing ranges through the KO. If required, the Contractor shall be in radio contact with the controlling authority during work performance.
2.3.7	Water Management	The Contractor shall conform to waste and water management measures imposed on the Navy and the Navy-imposed water conservation requirements
2.3.7.1	Water Conservation Plan	The Contractor shall develop and submit a Water Conservation Plan per Section F. The plan shall be in effect year round with emphasis on the rainy season (e.g., October through April) and other times of the year during heavy rain. The plan shall be signed and dated by the Contractor's Project Manager and Quality Control Manager. At a minimum, the plan shall include the following: <ol style="list-style-type: none"> 1. Procedures for ensuring water sprinklers are shut off during heavy rains. 2. Procedures for obtaining current information on weather conditions. 3. Procedures for notifying the Government prior to shutting off and turning on water sprinklers. 4. Procedures for maintaining all existing rain control devices during the entire contract period. 5. Procedures for periodic activation of all irrigation systems to ensure proper working condition of heads and proper spray patterns and that no water sprays onto paved areas, roads, or buildings. 6. Identification of areas that may require watering more than three times per week, exceeding Board of Water Supply guidance, in order to

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Spec Item	Title	Description
		<p>maintain the health/appearance of the grounds.</p> <p>7. Identification of lawn areas that may need dethatching/aeration to improve the health of the lawn and reduce future watering requirements.</p> <p>8. Identification of areas currently requiring manual watered (no irrigation system is present or an in ground manual irrigation system is present with no irrigation controller).</p> <p>9. Description of how all contract performance standards will be met while complying with the Water Conservation Plan.</p> <p>The Contractor may request changes by subsequent written addendum to the plan, which shall require the KO's approval.</p>
2.4	References and Technical Documents	References and Technical Documents are listed in J-1503050-03.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	The Contractor shall maintain prestige grounds, improved grounds, semi-improved grounds, unimproved grounds to ensure a slightly appearance.	<p>Work includes routine, seasonal and cyclic services.</p> <p>Refer to 1503020, Pest Control, for herbicide restrictions, procedures and reporting requirements.</p> <p>This specification contains three different areas of grounds maintenance; improved, semi improved and unimproved as well as maintenance of storm drainage systems.</p> <p>Common Output Level Standards (COLS) are defined by Commander, Navy Installations Command (CNIC) for Navy Shore Commands. Services for improved grounds maintenance and landscaping are specified for the Base Measures of COL3 and COL4 along with one level of Additional Measures for COL3 and COL4, respectively, as shown in J-1503050-04. Grounds acreage listed as Prestige Grounds in the Site Maps provided in J-1503050-07 receive services at the associated standards shown for Prestige Grounds in J-1503050-04. The Contractor shall provide services as specified based on the awarded CLINs (for the selected COL level) listed in Section B.</p> <p>ELINS in J-0200000-10 include pre-priced Line Items which can be added or deleted to increase or decrease the COLS level of performance.</p> <p>The Contractor shall recycle all organic debris including grass clippings, brush, tree limbs, hedge clippings, etc. Organic debris shall be delivered to an approved recycling facility. All weight tickets for recycled debris shall be submitted with the invoice per Section F. Refer to the Recycling Reporting Form provided in J-1503050-06.</p>	Prestige, improved, semi-improved, and unimproved grounds are maintained per the specified Common Output Level Standards provided in J-1503050-04.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>The Contractor shall submit MSDS sheets and catalog cut sheets or samples of all proposed fertilizers and mulch per Section F.</p> <p>Grounds areas to be maintained are identified on the Site Maps provided in J-1503050-07.</p>	
3.1	Improved Grounds	The Contractor shall maintain improved grounds to ensure a slightly appearance.	<p>The Contractor shall maintain improved grounds, including prestige areas.</p> <p>Remove all clippings and trimmings, excluding grass clippings, in a timely manner to promote a neat and healthy appearance.</p> <p>Grass clippings not removed shall promote a neat and healthy appearance.</p> <p>Fertilize vegetation in a manner that promotes health, growth, color and appearance. Fertilizer shall be applied in accordance with the manufacturer's printed instructions. Fertilizer type shall be determined by the soil analysis tests performed by the Contractor. Provide a copy of the soil analysis test results and the proposed type of fertilizer to be used for acceptance prior to applying fertilizer per Section F.</p>	Appearance of Improved Grounds is consistent with the specified COLS.
3.1.1	Lawn Care	The Contractor shall maintain lawns to ensure a slightly appearance.		Lawns are healthy and present a uniform appearance and a rich natural color consistent with the specified COLS.
3.1.1.1	Mowing and Trimming	The Contractor shall maintain lawns to ensure a uniform grass height.	<p>The acceptable grass heights for improved grounds work are identified within the Common Output Level Standards in J-1503050-04. Maximum growth heights are based on the dominant species, exclusive of grass seed heads or pods.</p> <p>Grass adjacent to fencing, posts, poles, walls, valves, trees, signs, statues, parking lot bumper blocks, valve boxes and other similar objects</p>	<p>Grass is uniform in appearance.</p> <p>Services are performed as specified by COLS listed in J-1503050.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>shall be trimmed to match the height and appearance of surrounding grass.</p> <p>Prior to mowing or trimming, the Contractor shall remove and appropriately dispose of debris that interferes with the mowing or trimming operation.</p>	
3.1.1.2	Edging	The Contractor shall maintain an edged cut to ensure a neat appearance.	Edge where grass meets any concrete or asphalt surface, where grass abuts planter beds, or wherever needed to maintain grass delineation.	<p>Edging is uniform in appearance and vegetation does not encroach on ground structures.</p> <p>Services are performed as specified by COLS listed in J-1503050-04.</p>
3.1.1.3	Lawn Maintenance	The Contractor shall maintain lawns to ensure proper lawn health and promote growth.	<p>Lawn maintenance service includes fertilization, weed control, dethatching, aeration, over seeding, and treatment for prevention or correction of bare areas, ruts, holes, or dead vegetation.</p> <p>Marine Barracks Washington:</p> <p><u>Over seeding:</u> The Contractor shall overseed the Annex at Marine Barracks Washington twice per year (Spring and Fall).</p> <p><u>Vertiseeding:</u> The Contractor shall vertiseed the Parade Deck at Marine Barracks Washington twice per year (Spring and Fall).</p> <p><u>Dethatching:</u> The Contractor shall dethatch the Annex at Marine Barracks Washington twice per year (Spring and Fall).</p> <p><u>Aeration:</u> At Marine Barracks Washington the Post shall be aerated twice per year, and the Parade Deck shall be aerated (rolling core aeration and deep tine) 9 times per year.</p> <p>The Contractor shall provide a Lawn</p>	<p>Lawns are healthy and present a rich natural color.</p> <p>Services are performed as specified by COLS listed in J-1503050-04.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			Maintenance Schedule per F-1503050.	
3.1.2	Vegetation Control	The Contractor shall control undesired vegetation to ensure areas are free of undesired vegetation.	<p>Remove unwanted vegetation from fence lines, fence fabric, brick walls, sidewalks, curbs, gutters, aggregate areas and paved surfaces including parking lots.</p> <p>Remove all plants from Vegetation Free Zones at perimeters, drains and other penetrations of green roofs.</p> <p>Refer to 1503020, Pest Control, for herbicide restrictions, procedures and reporting requirements.</p> <p>The Contractor shall develop and submit a schedule for the control of undesired vegetation per Section F.</p>	<p>Areas are maintained clear of undesired vegetation per the Contractor's schedule.</p> <p>Services are performed as specified by COLS listed in J-1503050-04.</p>
3.1.3	Irrigation Systems Operation	The Contractor shall operate irrigation systems to provide the appropriate amount of water to lawns and other vegetation.	<p>Irrigation shall be performed in a manner that promotes the health and growth of all vegetation and minimizes water consumption regardless of irrigation system conditions (coverage or functionality).</p> <p>The Contractor shall be responsible for the proper application of water to performance. Areas that do not need to be watered are identified on the Site Maps provided in J-1503050-07.</p> <p>The Contractor shall notify the KO of any inoperable irrigation system components within 24 hours of discovery. The Contractor shall be fully responsible for repairs resulting from Contractor's negligence.</p> <p><i>Upon notification or discovery of leakage/blockage of the irrigation systems the Contractor shall notify the PAR and schedule repair. Repair periods lasting longer than 48 hours require KO approval. Temporarily installed and portable irrigation systems shall be used only with KO approval until repairs are completed. All turf disturbances shall be repaired or replaced to reflect pre-existing conditions.</i></p>	<p>Irrigation provides proper health, growth, color, and appearance of grounds consistent with the specified COLS.</p> <p>Irrigation is minimized to promote water conservation.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>Temporarily installed and portable irrigation systems shall be removed immediately following each use.</p> <p><i>Within 14 calendar days after contract start date, the Contractor and a Government Representative shall inspect the irrigation system to validate the operation and working condition of the systems. Any items or equipment that are missing or found in poor working condition shall be recorded and submitted to the KO along with a cost proposal for repairs or replacement of those items/ equipment. The cost to replace or repair items identified during the initial inspection shall be at the expense of the Government. Thereafter, the contractor shall provide, replace or repair all items or parts that are non-operational at no expense to the Government.</i></p> <p><i>The Contractor shall maintain the permanently installed irrigation systems starting at the first valve on the water service line from the main supply line. The Contractor shall perform irrigation systems maintenance to accomplish any work identified within the entire boundary of the installation.</i></p> <p><i>The contractor is responsible for individual parts up to \$500.00. When a single part exceeds \$500.00, the contractor shall be responsible only for the first \$500.00 and labor to install parts. All parts shall be U.L. approved/listed. Only new standard parts shall be used in repairs.</i></p> <p><i>The Contractor shall winterize or freeze-protect all irrigation systems for the fall and winter months. The contractor shall establish a winterization and de-winterization program with scheduled operating and shut off dates. These dates shall be scheduled and coordinated with the</i></p>	

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p><i>PARTPOC.</i></p> <p><i>Spring startup maintenance shall be performed to allow the systems to function per the manufacturer's specifications. All Backflow prevention devices shall be inspected, tested, and certified by a certified tester and be performed by the Government.</i></p> <p>The current listing of irrigation systems and components, including locations, is shown in the Irrigation System Inventory provided in J-1503050-09.</p> <p>The Contractor shall provide the KO an irrigation system repair plan and monthly schedule for maintenance prior to the start of the contract, per Section F.</p>	
3.1.4	Debris Removal	The Contractor shall remove debris to ensure a clean and neat appearance.	<p>The Contractor shall remove and appropriately dispose of all debris including seasonal debris, e.g., fruit, seed pods, dry brush throughout improved grounds areas.</p> <p>Fallen leaves and other seasonal debris shall be removed as necessary to present an overall neat appearance. Increased attention shall be provided seasonally to ensure no build-up of natural debris.</p> <p>The Contractor shall develop and submit a schedule for debris removal per Section F. The debris removal schedule also should include stairwells, window wells, and storm water outlets/inlets and drain covers.</p> <p>Locations are identified in J-1503050-08</p> <p>Informational Notes: The Government has found that on previous contracts a frequency of weekly to twice weekly has maintained services at an acceptable level.</p>	<p>Debris is removed as necessary to present an overall neat appearance.</p> <p>Areas are maintained clear of debris per the Contractor's schedule.</p> <p>Services are performed as specified by COLS listed in J-1503050-04.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			COL4: Debris removal for ditches, swales, berms, etc. shall be performed to allow for adequate drainage on semi-improved grounds only.	
3.1.5	Shrub and Hedge Maintenance	The Contractor shall maintain shrubs and hedges to ensure a healthy, uniform, neat appearance and to ensure there is no interference with pedestrians, vehicular traffic, and building encroachment.	<p>Remove and properly dispose of dead, broken, damaged or diseased areas, and all other trimmings.</p> <p>Contractor is responsible for plant, shrub, and hedge replacement up to \$50 per plant not to exceed 30 plants annually.</p> <p><i>Shrubs and other plants shall be maintained according to the American Society of Landscape Architect's standards. They shall be pruned as required to maintain their natural growth characteristics. A minimum safety clearance of 14 feet over streets, 12 feet over driveways, 8 feet over walk areas, and 4 feet from buildings shall be maintained at all times. Maintain in accordance with the facility's Appearance Plan, Integrated Natural Resources Plan (INRMP), and Urban Forest Management Plan.</i></p> <p><i>Notify the PART/POC one week prior to trimming or pruning around utility poles and power lines.</i></p> <p>The Contractor shall provide the KO an shrub and hedge schedule for maintenance prior to the start of the contract, per Section F.</p>	<p>Shrubs and hedges are healthy and present a neat and uniform appearance consistent with the specified COLS.</p> <p>Shrubs and hedges do not encroach on structures, pedestrian traffic, or vehicular traffic.</p>
3.1.6	Plant Maintenance	The Contractor shall maintain plants to ensure a healthy appearance and to ensure there is no interference with pedestrians, vehicular traffic, and building encroachment.	<p>Remove and properly dispose of dead, broken, damaged or diseased areas, and all other trimmings.</p> <p>Contractor is responsible for plant replacement up to \$50 per plant not to exceed 30 plants annually.</p>	<p>Plants are healthy and present a neat appearance consistent with the specified COLS.</p> <p>Plants do not encroach on structures, pedestrian traffic, or vehicular traffic.</p>
3.1.7	Plant Bed Maintenance	The Contractor shall maintain plant beds to ensure a neat	Fertilize, edge, weed, and mulch plant beds as appropriate. Beds shall be weed free, litter free, loose and non-	Plant beds present a neat appearance and promote the health of

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
		appearance and promote plant health.	<p>compacted and have a neat well-manicured appearance.</p> <p>The Contractor shall provide the KO a plant bed maintenance schedule for maintenance prior to the start of the contract, per Section F.</p>	the plants consistent with the specified COLS.
3.1.8	Tree Maintenance	The Contractor shall provide tree maintenance to ensure tree health and to prevent interference with pedestrian and vehicular traffic, and structure encroachment.	<p>Tree maintenance includes staking, adjustment of ties and supports, removal of stakes; maintaining watering berms for existing plantings; fertilization; pruning for health and safety, grass clearance, seasonal cleanup; removing dead, damaged or diseased wood, or structurally weak limbs and branches; removing or pruning branches to clear roofs, adjacent structures, low hanging limbs and fronds which encroach onto walks, roadways and parking lots.</p> <p>Pruning shall be accomplished by or under guidance of a certified arborist. Climbing devices that may cause damage to trees shall not be used.</p> <p>Remove and properly dispose of dead, damaged or diseased limbs and branches, and all other cuttings within two working days following operations.</p> <p><i>Pruning shall be accomplished in accordance with industry (ANSI Z133.1 – 2012) standards. Class II medium pruning shall be used in general on all trees. Class IV pruning shall be used only for lifting, removal, and/or cutback of branches that conflict with normal traffic or safety in the vicinity of the trees. Minimum safety clearance is 14 feet over streets, 12 feet over driveways, 8 feet over walk areas, and 4 feet from buildings. Trees shall be pruned on an as-required basis to provide safety, clearances or to prevent structural damage. Topping and de-horning shall not be permitted. Trimming and pruning of trees around utility poles</i></p>	<p>Trees are healthy consistent with the specified COLS.</p> <p>Trees do not encroach on structures, pedestrian traffic, or vehicular traffic.</p> <p>All debris is removed and disposed of properly and within the specified time.</p>

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			<p><i>and power lines is the responsibility of the contractor. The Contractor shall notify the PAR/TPOC when trimming or pruning around utility poles and power lines.</i></p> <p>The Contractor shall develop and submit a schedule for tree maintenance per Section F.</p>	
3.1.9	Maintenance of Artificial Turf (Not Used)	The Contractor shall maintain outdoor artificial turf to ensure a slightly appearance.	<p>The Contractor shall remove noxious weeds and grass and fluff artificial turf, clean liquid spills, remove bird droppings and any other debris.</p> <p>The Contractor shall develop and submit a maintenance schedule per Section F. The maintenance schedule shall be developed based on an economical approach, manufacturers' recommended procedures, OEM standards, and maintenance required to satisfy warranty requirements.</p>	<p>Artificial turf presents a slightly appearance per the Contractor's schedule.</p> <p>Services are performed as specified by COLS listed in J-1503050-04.</p>
3.1.10	Maintenance of Xeriscape Area (Not Used)	The Contractor shall maintain xeriscape areas to ensure a slightly appearance.	<p>The Contractor shall remove noxious weeds and grass, replenish rocks as needed, evenly distribute and level rocks, and fertilize plants.</p> <p>The Contractor shall submit a work schedule per Section F. The work schedule shall be developed based on an economical approach.</p>	<p>Xeriscape areas present a slightly appearance per the Contractor's schedule.</p> <p>Services are performed as specified by COLS listed in J-1503050-04.</p>
3.1.11	Playground Maintenance	The Contractor shall maintain playground areas to ensure grounds are well maintained	<p>The Contractor shall maintain and replenish white sand raked and leveled 12 inches on each playground identified in J-1503050-08. Playgrounds shall be free of grass, weeds, leaves, stones, rocks, trash and debris. Rake and level sand and repair lawn around playground areas. Weeds shall not be removed chemically.</p>	<p>Playgrounds are maintained as required and are free of grass, weeds, leaves, stones, rocks, trash, and debris.</p>
3.1.12	Ball Field Maintenance	The Contractor shall maintain grass, infields, warning tracks, and chalk lines on ball fields.	<p>The Contractor shall maintain six ball fields at BAFB and one ball field at NSWCCD providing the following maintenance: roto-till infield and foul lines if necessary, to remove weeds; rake and level all playing areas; add brick dust to warning tracks, foul lines and add specified ball field mix on infields; roll the entire area; aerate, fertilize, overseed, topdress and repair</p>	

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			playing turf bi-annually or as required. Fields shall be maintained at grass heights no higher than two-and-a-half (2.5) inches during the playing season, but shall never be lower than 1.4 inches.	
3.1.13	CNO Barge Maintenance	The Contractor shall maintain inlet area to ensure a slightly appearance.	The Contractor shall remove and dispose floating and washed up debris that may collect in the inlet area. The inlet area is defined as the area of the fence along the river walk inwards towards the coffee shop (not to include the Display Ship Barry, dock or outside the river walk fence). The Contractor shall maintain adjacent concrete surfaces area to remove and inhibit the unwanted growth of weeds and vegetation. Once per month	Barge inlet area is maintained in an attractive manner.
3.1.14	Green Waste	The Contractor shall take a proactive, responsible role in the management of green waste.	Green waste includes products of trimmings, pruning, grasses and/or plants, and the removal of dead or living trees. All green waste or yard waste tonnages generated by the Contractor shall be reported to the KO on a monthly basis. The tonnage must be categorized according to amounts composted, recycled and landfilled per installation. The Contractor shall be responsible for any special programs related to the recycling or composting of green waste. Revenues or other savings obtained from the recycling shall accrue to the Contractor.	
3.2	Semi-improved Grounds	The Contractor shall maintain semi-improved grounds to ensure grounds present a slightly appearance and do not interfere with operational requirements.	Vegetation height in ammunition storage areas must comply with NAVSEA OP 5 requirements. Vegetation height around airfields must comply with Bird Aircraft Strike Hazard (BASH) requirements. Areas governed by specific requirements are identified on the Site Maps provided in J-1503050-07.	Semi-improved grounds present a slightly appearance and do not interfere with operational requirements.
3.2.1	Grounds Care	The Contractor shall maintain grounds to ensure no interference with operational requirements.	In areas with mixed species, the accepted height shall be based on the dominant species. Prior to mowing or trimming, the Contractor shall remove and appropriately dispose of debris	All vegetation is maintained in accordance with operational requirements.

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			<p>(natural and man-made) that interferes with the mowing or trimming operation.</p> <p>Vegetation adjacent to fencing, poles, walls, valves, valve boxes and other similar objects shall be trimmed to a height not to exceed the height of surrounding vegetation. Fencing fabric shall be maintained free of vegetation.</p> <p>Due to weight restrictions or erosion prevention requirements on mounds and magazines these areas shall be cut with string trimmers or approved push type mowers.</p> <p>The specified turf heights for semi improved grounds areas are identified on the Site Maps provided in J-1503050-07.</p>	
3.2.1.1	Grounds Care for Grass-covered Magazines, Bunkers and Berms	The Contractor shall mow and trim and control vegetation to maintain appropriate height in designated areas of magazines, bunkers and berms.	<p>The Contractor shall cut the grass-covered magazines, bunkers, and berms located at Carderock as indicated in J-1503050-07. In areas with mixed species, the accepted grass height shall be based on the dominant species shown in J-1503050-04. All grass clippings shall be removed from platforms and paved areas.</p> <p>Only walk-behind mowers and trimmers shall be used on magazines, bunkers and berms. Gasoline-powered grass cutters may be used on top of earth-covered magazines but must be kept at least 5 feet from ventilators and head walls. Hand-powered equipment shall be used within 5 feet of ventilators and head walls.</p> <p>Fueling of gasoline-powered cutters, mowers, and trimmers shall be accomplished at least 100 feet from explosives areas and at least 20 feet from warehouses and other inert storage buildings.</p> <p>Smoking and matches, cigarette lighters, or other similar flame- or</p>	Services are performed as specified by COLS listed in J-1503050-04.

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			<p>spark-producing devices are prohibited in magazine areas. Radios, cell phones and other electronic devices are not allowed within the magazine areas without KO approval.</p> <p>Contractor shall comply with NAVSEA OP-5, Ammunition & Explosives Safety Ashore.</p>	
3.2.2	Tree Control	The Contractor shall provide tree control to prevent encroachment on roads, buildings, ammunition storage firebreaks, and structures.	<p>Tree control includes maintaining a 50 feet firebreak around ammunition storage areas.</p> <p>Tree control shall be accomplished by or under guidance of a certified arborist.</p> <p><i>Tree branches shall not extend into the 40 foot perimeter fence line space within 10 feet above the top of the fence. Trees shall be trimmed as necessary to minimize branches falling onto the fence.</i></p> <p><i>The Contractor shall respond to emergency response 24 hours a day, 365 days a year upon notification or discovery of fallen branches or trees into perimeter fence line space, fire lanes, or roadways. Expect up to 24 emergency response calls per year.</i></p> <p><i>The Contractor shall respond within four hours after discovery. The Contractor shall complete necessary work within 48 hours after response. The Contractor is responsible for up to 16 labor hours and \$500 in materials per incident. The Contractor shall notify the KO immediately if the work requires more than 16 labor hours or \$500 in materials.</i></p> <p>Remove and properly dispose of all tree trimmings.</p>	Trees do not encroach on roads, buildings, ammunition storage firebreaks, and structures.
3.2.3	Vegetation Control	The Contractor shall control undesired vegetation to ensure areas are free of undesired	<p><i>Remove unwanted vegetation from airfields, fence lines, fence fabric, brick walls, sidewalks, curbs, gutters, aggregate areas and paved surfaces including parking lots.</i></p>	Areas are maintained clear of undesired vegetation per the Contractor's schedule.

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		vegetation.	<p><i>Areas adjacent to perimeter fences are those areas that have been cleared up to 20 feet from either side of the fence. Vegetation shall not exceed one foot in height. The Contractor shall remove and appropriately dispose of natural and man-made debris within the perimeter fence clearances.</i></p> <p>Refer to 1503020, Pest Control, for herbicide restrictions, procedures and reporting requirements.</p> <p>The Contractor shall develop and submit a schedule for the control of undesired vegetation per Section F.</p>	
3.3	Unimproved Grounds	The Contractor shall maintain unimproved grounds to ensure grounds do not interfere with operational requirements.	<p>Maintenance requirements support Anti-Terrorism Force Protection (ATFP).</p> <p>Unimproved grounds areas governed by specific requirements are identified on the Site Maps provided in J-1503050-07.</p>	Unimproved grounds do not interfere with operational requirements.
3.3.1	Grounds Care	The Contractor shall maintain grounds to ensure no interference with operational requirements.	<p>Vegetation adjacent to fencing, poles, walls, valves, valve boxes and other similar objects shall be maintained.</p> <p>Grazing animal use shall be subject to prior Government approval.</p> <p>Refer to 1503020, Pest Control, for herbicide restrictions, procedures and reporting requirements.</p> <p>The Contractor shall maintain fire lanes to the dimensions defined in the Fire Protection Handbook.</p> <p>Maintain roadway clearances up to 30 feet of either side of the roadway center. Maintain fire lanes and roadways free of all debris that interferes with vehicular passage. Maintain areas adjacent to perimeter fences within 20 feet from either side of the fence, and vegetation height not to exceed one foot, and in accordance with the facility's Appearance Plan, Integrated Natural Resources Plan</p>	<p>Fire lanes, areas adjacent to perimeter fences, and roadway clearances are maintained clear of vegetation as specified.</p> <p>Fire lanes and roadways are clear of obstructions that interfere with vehicular passage.</p> <p>Areas are maintained clear of undesired vegetation per the Contractor's schedule.</p>

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			<p>(INRMP), and Urban Forest Management Plan. Maintain firebreaks clear of vegetation.</p> <p>The Contractor shall maintain fire lanes and roadways free of all debris that interferes with vehicular passage.</p> <p>Prior to mowing or trimming, the Contractor shall remove and appropriately dispose of all debris that interferes with the mowing or trimming operation.</p> <p>The Contractor shall develop and submit a schedule for the control of undesired vegetation per Section F.</p>	
3.3.2	Tree Control	The Contractor shall provide tree control to ensure trees do not encroach on firebreaks, roadways, utility lines, and fence lines.	<p>Maintain a 20 feet clear zone from either side of the fence.</p> <p>Maintain roadway clearances up to 30 feet of either side of the roadway center.</p> <p>Perform tree control in accordance with the facility's Appearance Plan, Integrated Natural Resources Plan (INRMP), and Urban Forest Management Plan. Contractor shall coordinate with the installations' Natural Resource Manager regarding tree control in sensitive areas.</p> <p>Tree control shall be accomplished by or under guidance of a certified arborist.</p> <p>The Contractor shall maintain fire lanes to the dimensions defined in the Fire Protection Handbook.</p> <p>Remove and properly dispose of all tree trimmings.</p> <p>Note: A 20' clear zone may not be accomplished in certain areas where the Government does not own the land such as park service land or other such entities located less than 20 feet from fenceline. For example the railroad tracks at Anacostia or the park lands</p>	Trees do not encroach on, firebreaks, roadways, utility lines, and fence lines.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			adjacent to both USNO and Carderock.	
3.4	Storm Drainage Systems	The Contractor shall remove obstructions and control vegetation in storm drainage systems to ensure unrestricted flow of storm water runoff.	<p>Drainage systems include curb gutters, curb inlets, brow ditches, drainage channels, swales, catch basins, yard drains, and other devices used to direct the flow of runoff.</p> <p>The Contractor shall clean and remove debris from drainage systems that would inhibit drainage.</p> <p>Aboveground storm drainage systems shall be maintained clear of obstructions, debris, weeds, and anything else which may restrict runoff flow.</p> <p>Drain covers and grates of underground systems shall be maintained clear of obstructions, however, covers and grates shall not be removed for cleaning drainage systems. The KO shall be notified within 24 hours, in writing, of obstructions in subsurface drain lines beyond Contractor responsibility. Missing or damaged yard drain covers and grates shall be reported immediately to the KO.</p> <p>Emergency response shall be provided 24 hours a day, every day. Upon notification of blockage of the surface drainage systems, the Contractor shall respond within four hours after such notification. The Contractor is responsible for up to 16 labor hours and \$500 in materials per incident.</p>	No evidence of obstructions in the visible area of the drainage systems.
3.4.1	Clean Perimeter Storm Water Outlets & Inlets - NSWC Carderock	The Contractor shall clean perimeter storm water outlets & inlets.	Services shall be performed at NSWC Carderock Division. The Contractor shall provide protection for existing finishes, set sediment control at perimeter inlet and outlet grills noted in inventory; muck out and clean out grills, and dispose of debris.	No evidence of obstructions in the visible area of the perimeter storm water outlets & inlets
3.4.2	Maintenance of Low Impact Development	The Contractor shall take a proactive, responsible role in the management of	<p>The following types of LID features will be serviced:</p> <p>... Bioretention cells / rain gardens</p>	Services are performed as specified in J-1503050-11

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
	Features (LID)	LID features	<ul style="list-style-type: none"> ... Permeable Pavement (Pavers/Concrete/Asphalt) ... Tree filters ... Rain Barrels ... Sand Filters ... Green Roofs ... Ponds/Wetlands ... Swales 	
3.4.2.1	Maintenance of Green Roofs – WRNMMC & Carderock	The Contractor shall maintain green roofs to ensure a slightly appearance.	The Contractor shall perform maintenance for the roof plants, roof beds and green roofs. Ensure roof drains are functioning properly and report any unsecured roof flashing and any waterproofing issues. Replant any viable plants, including Sedum Carpet and Sedum Tile as well as GardMat that have been uprooted from wind, erosion or animals. (Refer also to Spec Item 3.1.2 Vegetation Control, 3.1.3 Irrigation System Operation, 3.1.4 Debris Removal, 3.1.6 Plant Maintenance, 3.1.7 Plant Bed Maintenance.)	<p>Green roof areas present a slightly appearance per the Contractor's schedule.</p> <p>Services are performed as specified in J-1503050-11</p>
3.5	Emerald Ash Border Quarantine	The Contractor shall not use products listed in quarantine	<p>Comply with the Virginia Department of Agriculture and Consumer Services (VDACS) quarantine on the movement of ash tree materials in Prince William and Fauquier counties.</p> <p>Virginia Quarantine Map: http://www.emeraldashborer.info/files/quarantine_map_virginia.pdf</p> <p>Contact Information: Office of Plant Industry Services, Virginia Department of Agriculture & Consumer Services Richmond, VA 23219 804-786-3515</p> <p>See J-1503050-12, Emerald Ash Border Quarantine Virginia</p> <p>Comply with the Maryland Department of Agriculture quarantine on the movement of emerald ash articles in the counties of: Allegany, Anne Arundel, Baltimore, Calvert, Carroll, Charles, Frederick, Garrett, Harford, Howard, Montgomery,</p>	<p>Contractor adheres to the standards set by Virginia Department of Agriculture</p> <p>Contractor adheres to the standards set by the Maryland Department of Agriculture</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			Prince George's, St. Mary's, Washington counties and Baltimore City, Maryland. See J-1503050-13, Emerald Ash Border Quarantine Maryland.	
3.6	Other Recurring Services	The Contractor shall perform other recurring grounds maintenance services.	The Contractor shall perform other recurring grounds maintenance services at the following locations: ... Washington Navy Yard ... Naval Research Laboratory ... Joint Base Anacostia-Bolling ... Anacostia Annex ... National Naval Medical Center ... NSF Carderock ... United States Naval Observatory	Recurring services are completed in a timely manner and each is completed in accordance with its unique performance standard.
3.6.1	Remove Bird Droppings	The Contractor shall remove bird droppings from sidewalks, steps, and handicapped ramps.	Services shall be performed at Walter Reed National Naval Medical Center and NSWC Carderock. WRNMMC - The Contractor shall remove bird droppings from sidewalks, steps, and handicapped ramps on an as needed basis. Carderock – The Contractor shall remove goose droppings from all prestige areas sidewalks and parade field east to west sidewalk. See J-1503050-08(a4) and J-503050-08(f1).	Designed areas are maintained free from bird droppings and have a neat and healthy appearance.
3.6.2	Maintain Dump Tipple – NSWC Carderock	The Contractor shall remove trash and debris at the dump tipple area.	Services shall be performed at NSWC Carderock Division. The Contractor shall maintain the dump tipple throughout the year to keep it clear of debris and trash on the ground and in the surrounding area. Trash and debris not in excess of 100 lbs. shall be placed in the dumpster at the tipple site. Heavier trash shall be reported to the PAR/TPOC. Any hazardous materials found at the site should be reported to the PAR	Maintain the tipple area free of debris and trash in a neat and orderly appearance.
3.6.3	Clean Gutters and/or roof drains - NSWC Carderock	The Contractor shall clean out drains and gutters	Services shall be performed at NSWC to clean out B4 barrel roof gutters annually. Other roof gutters drains on inventory are to be kept clear throughout the year. Contractor shall submit a schedule to the KO to satisfy	No evidence of obstructions in the visible area of the roof drains and gutters.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			this effort. Contractor shall reschedule as needed to meet the requirement submitting each new schedule to the KO.	
3.7	Destructive Weather	The Contractor shall support grounds protection operations in the event of anticipated weather events.	The Contractor shall furnish all materials, tools, and equipment to respond to pending threat of destructive weather, and restoration efforts after a destructive weather event. Efforts shall include placing prefilled sand bags; filling replacement sand bags; transporting sand bags as needed to limit water intrusion; removing damaged trees and limbs; and collection and disposal of debris. Expect 9 hours per two-person crew per year per site.	Protective measures are installed prior to an anticipated event and removed after weather event has passed. Maintain safe and accessible access to facilities.
3.8	Interior Plant Maintenance	The Contractor shall maintain interior plants to provide a neat appearance and promote plant health.	Plant containers shall be weed free, litter free, loose and non-compacted and have a neat well-manicured appearance. Dead, broken, damaged or diseased areas shall be removed and properly disposed. Plants and beds shall be fertilized, watered and pruned. Inventory of plants to be maintained is identified in J-1503050-12. The Contractor shall develop and submit a schedule for interior plant maintenance per Section F.	Plants and plant containers are maintained as required, present a neat appearance, and contain healthy plants with no weeds or debris. The Contractor's interior plant maintenance schedule is approved by the KO and adhered to.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
4	Non-Recurring Work	Non-Recurring Work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-Recurring Work ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for Non-Recurring Work will be the same as those in Spec Item 3 where applicable.	

SUBANNEX 1503060

1503060 – Pavement Clearance	
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4	Non-Recurring Work

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Spec Item	Title	Description
1	General Information	<p>The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform Street Sweeping at:</p> <p>(f) Public Works Department Bethesda -Walter Reed National Naval Medical Center, Bethesda, MD (WRNNMC)</p> <p>The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform Snow Removal Services at:</p> <p>(c) Public Works Department Washington (PWD Washington) (1)-Washington Navy Yard, Washington, DC (Reserved) (2)-Naval Support Facility Arlington, VA (Arlington Service Center) (3)-Naval Support Facility Naval Research Laboratory, Washington, DC (NRL) (4)-Naval Support Facility Carderock, West Bethesda, MD (5)-Naval Support Facility Naval Observatory, Washington, DC (6)-Quarters A (7)-Marine Barracks Washington (Reserved)</p> <p>(b) Public Works Department South Potomac (1)-Naval Support Facility, Dahlgren, VA (Naval Surface Warfare Center) (Reserved) (2)-Naval Support Facility, Indian Head, MD (Naval Surface Warfare Center)</p> <p>(c) Public Works Department Patuxent River (Reserved)</p> <p>(d) Public Works Department Annapolis (Reserved)</p> <p>(e) Resident Officer In Charge of Construction, Quantico, VA (ROICC Quantico) (Reserved)</p> <p>(f) Public Works Department Bethesda (1)- Walter Reed National Military Medical Center (WRNMMC) (2)-Armed Forces Radiobiological Research Institute (AFRI) (Reserved) (3)-Naval Support Activity Bethesda (4) Dalecarlia (5) NiCOE (Reserved)</p> <p>(g) Joint Base Anacostia Bolling (Naval Station Anacostia and Bolling Air Force Base) (Reserved)</p> <p>Those locations that state "Reserved" have no requirements but may be modified after award for services to be performed.</p>

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Spec Item	Title	Description
2	Management And Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1503060-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required to efficiently provide pavement sweeping and snow removal services.
2.2.1	Certification, Training, and Licensing	Specific certification and training requirements are addressed in the appropriate Spec Item 3.
2.3	Special Requirements	
2.3.1	Safety	Reference safety requirements in Annex 2.
2.3.2	Equipment Restrictions	Equipment used shall have rubber type tires, tracks are not acceptable.
2.3.3	Airfield Equipment Restrictions	All equipment used to clear debris or snow on the airfield must comply with Naval Air Station (NAS) and FAA requirements. Equipment specifically designed for airfield and runway clearing shall be used to clear areas on airfield, around radar, airfield taxiway, runway sidelights and over runway center lights.
2.3.4	Work Identification	The Contractor shall identify and recommend Non-Recurring work as appropriate to the KO.
2.3.5	Communication	The Contractor shall coordinate all access to performance areas such as airfields with appropriate Government authority, and be in radio contact with the controlling authority during work performance.
2.3.5.1	Airfield Communications	All airfield communications shall be coordinated through the KO. The KO will coordinate with Air Operations (Air Ops) to obtain permission for the Contractor to communicate directly with Air Ops.
2.4	References and Technical Documents	References and Technical Documents are listed in J-1503060-02.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	Contractor shall provide pavement clearance to achieve a cleared appearance and safe use of paved surfaces.	<p>Common Output Level Standards (COLS) are defined by Commander, Navy Installations Command (CNIC) for Navy Shore Commands. Services and associated frequencies are specified for the Base Measures of COL3 and COL4 as shown in J-1503050-03. The Contractor shall provide services at the frequencies specified based on the awarded CLINs (for the selected COL level) listed in Section B.</p> <p>ELINS in J-0200000-10 include pre-priced Line Items associated with the Optional CLINs which can be added or deleted to increase or decrease the level of performance.</p> <p>The Contractor shall provide snow removal services at PWD Washington, Bethesda, and Indian Head as identified in J-1503060-05.</p> <p>Pavement clearance Site Maps are included in J-1503060-06.</p>	Paved surfaces are clear, safe, and passable in accordance with the specified COLS.
3.1	Pavement Sweeping Services	The Contractor shall sweep paved surfaces to ensure paved surfaces are clear.	The Contractor shall provide pavement sweeping to remove winter abrasives and other debris, improve the appearance of paved areas, improve the safety of paved areas, reduce maintenance costs by keeping the drainage systems clean and, reduce pollutants entering the storm drain system.	Paved surfaces are swept per the schedule and in accordance with specified COLS.
3.1.1	Roads and Other Paved Surfaces	The Contractor shall sweep roads and other paved surfaces to ensure they are clear.	<p>Roads and other paved surfaces include roads, parking areas and open storage areas identified on Site Maps provided in J-1503060-06.</p> <p>The Contractor shall develop a schedule for pavement sweeping services consistent with the specified Common Output Level Standards in J-1503060-03 and submit per Section F.</p> <p>Contractor shall identify specific times of performance for each road</p>	Roads and other paved surfaces are clear in accordance with specified COLS.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>and other paved surface.</p> <p>Informational Note: The Government has found on previous contracts that the frequency and schedule for sweeping of roads and paved surfaces as shown in the Non Airfield Pavement Sweeping Schedule provided in J-1503060-07 has maintained services at an acceptable level.</p>	
3.1.2	Airfield Pavement Surfaces	The Contractor shall sweep airfield pavement to ensure surfaces are clear.	<p>Airfield pavement surfaces include runways, taxiways, and parking aprons, including tie-down points and depressions As shown on Site Maps provided in J-1503060-06.</p> <p>Airfield pavement surfaces include the helicopter pads at WRNMMC and NOBSY.</p> <p>The Contractor shall receive clearance from the airfield operations center prior to commencing sweeping operations.</p> <p>The Contractor shall sweep airfield pavement surfaces per the schedule and frequency specified in the Airfield Pavement Sweeping Schedule provided in J-1503060-08.</p> <p>The Contractor shall comply with all FAA and DoD requirements to sweep around all aircraft parked on ramp areas.</p> <p>Sweep as scheduled except during periods in which the severity of weather, as deemed by Air Ops and directed by KO, makes it impracticable to sweep.</p> <p>The Contractor shall coordinate with the KO to reschedule services.</p>	<p>Airfield pavement surfaces are swept in accordance with specified operational requirements.</p> <p>Airfield is free of Foreign Object Debris (FOD).</p>
3.2	Snow and Ice Removal Services	The Contractor shall provide snow and ice removal services to ensure paved surfaces are safe and passable.		Paved surfaces are safe and passable.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
3.2.1	Snow and Ice Removal	The Contractor shall remove snow and ice to ensure designated paved surfaces are safe and passable.	<p>The Contractor shall provide snow and ice removal services for the roads, parking areas, sidewalks, and building entrances shown on the Site Maps provided in J-1503060-06. Areas identified in this attachment are listed in descending order of importance. Building entrances include walkways, steps, exterior stairways, and porches.</p> <p>The Contractor shall initiate work when there is an imminent threat of snow or ice accumulation on surfaces (streets, roads, and parking lots). Contractor shall continue operations during the entire period of precipitation.</p> <p>The Contractor should expect to encounter parked cars, vehicles parked illegally or stuck in snow banks. The Contractor shall clear snow in a manner that does not windrow the vehicles in. Snow shall be cleared to within three feet of each vehicle. Snow shall not be placed against vehicles. The Contractor shall be responsible for notifying the Government of the locations of these vehicles to ascertain removal. It will be the Government's responsibility to contact owners or have vehicles towed as required enabling snow removal operations.</p> <p>In areas not accessible due to equipment or barriers the Contractor shall remove snow to within three feet of the equipment or barriers. The Contractor shall not place snow against any obstacle.</p> <p>The Contractor shall clear snow to within a maximum of six inches away from dumpsters in areas within the scope of this contract for access by the solid waste</p>	<p>Designated paved surfaces are safe and accessible to operations, fire protection, and vehicular and pedestrian traffic.</p> <p>Snow removal equipment operators have proper qualifications and licensing.</p> <p>Designated paved surfaces are safe for passage.</p> <p>The maximum depth of snow does not exceed one inch in priority 1 areas and two inches in priority 2 areas during the entire period of precipitation.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>Contractor. Snow piles and windrows shall not be pushed up against or in front of, structures, facilities, equipment, or placed so as to block or hinder Government access to buildings or utilities. Snow shall not be piled any closer than 30 feet from any perimeter fence line.</p> <p>The Contractor shall ensure storm drains are kept clear of snow and ice and flow freely. The Contractor shall not pile snow on storm drains, and shall not store snow in such a manner as to block the natural flow into the storm drain. This includes periods of melting snow/ice between storms. The Government will provide a site plan of storm drain locations to the Contractor if requested by the Contractor after contract award.</p> <p>Conditions on station may differ from the surrounding area; an Authorized Government Representative may contact the Contractor's Project Manager to communicate the local conditions on station. Likewise the Contractor may contact the Authorized Government Representative for this information. Lack of communication between the Government and the Contractor during or prior to a weather event shall not relieve the Contractor of the performance standard.</p> <p><i>Refer to J-1503050-05(f) for requirements specific to NSA Bethesda.</i></p>	

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
3.2.1.1	Snow Management	The Contractor shall manage snow piles and windrows to ensure streets, roads and parking lots can be cleared to their full width and maintain safe visibility for motorist.	<p>The Contractor shall manage piles and windrows of snow throughout the term of the contract such that the streets, roads and parking areas can be cleared to their full width after each storm. Snow pile management associated with large snowfalls may require the Contractor to remove snow piles at no additional expense to the Government when the existing piles/banks cannot be pushed back or piled higher to meet visibility, safety or access requirements.</p> <p>The Contractor is responsible for visibility safety, and access requirements regardless of the quality of snow pile management from the previous storm. Safe visibility criteria shall be based on the normal view obtainable from small compact automobiles, and local laws and regulations.</p> <p>The Contractor shall develop and submit a Snow Removal Plan per Section F indicating when snow will be removed from the installation.</p> <p>It is to the Contractor's benefit to create and maintain adequate snow storage space as soon as practical, or to haul snow away leaving room for future storms. The Government has designated areas for storage/piling of snow and equipment to aid in snow management in as shown on the Site Maps provided in J-1503060-05.</p> <p>The Contractor shall provide snow fencing and snow stakes in the areas identified on the Site Maps provided in J-1503060-06. Provide to the KO the OEM specifications for the proposed snow fence and snow stakes.</p>	<p>Snow piles and windrows managed in a manner that allows for future storms and snow melting.</p> <p>No snow pile creates a safety hazard.</p> <p>All intersections and parking lot exits have safe visibility to motorists.</p> <p>Snow is not piled or pushed back such that it may damage structures or limit access.</p> <p>Snow fence and snow stakes are in place and properly performing their intended function.</p>
3.2.1.2	Deicing Operations	The Contractor shall be responsible for	The Contractor shall provide sand, salt, or other deicing material for	Deicing is performed as required to maintain all

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
		<p>providing, storing, and spreading deicing materials.</p>	<p>streets, roads, and parking lots identified on the Site Maps provided in J-1503060-06. Areas identified in this attachment are listed in descending order of importance. Building entrances include walkways, steps, exterior stairways, and porches.</p> <p>Deicing material (i.e. Calcium Chloride, Magnesium Chloride) will be utilized in place of salt/sand mixture for all concrete surfaces. Salt/sand mixture and application shall be of proportions recommended by the D.C. Department of Transportation. Sand shall be mixed with sodium chloride in the ratio of 40 – 200 pounds of salt per cubic yard of sand, in accordance with D.C. Department of Transportation specifications. The sand shall be composed entirely of sharp, angular particles and shall pass a one-quarter inch size screen.</p> <p>Deicing shall be performed concurrently with the removal of snow. Deicing shall also be performed as required during weather conditions that cause ice or frozen precipitation to form or buildup and create unsafe driving conditions.</p> <p>The deicing material spreading shall be regulated in such a manner that an even coverage is obtained over the entire width of streets, roads, and parking lots. The deicing material shall be spread uniformly over the entire width of streets, roads, and parking lots at the rate specified by the manufacturer.</p> <p>Intrusion Barriers: The Contractor shall pay particular attention when removing snow and sanding over the intrusion barrier located at the</p>	<p>areas identified on the Site Maps provided in J-1503060-06 safe and passable.</p> <p>The deicing material is the correct type, size, mix ratio and is spread uniformly at the specified rate over the entire width of the streets, roads and parking lots.</p> <p>No deicing material is distributed in the area of the intrusion barrier.</p>

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			<p>security entrance gate, and ensure no deicing material is distributed on this area. The Contractor shall either mark or be familiar with the location of the barrier.</p> <p>No bulk storage of deicing material will be allowed on the installation without prior Government approval.</p>	
3.2.1.3	Deicing Material (Building Occupant Use)	The Contractor shall provide, maintain, place and replenish deicing material at designated locations. to ensure sufficient deicing materials are available to building occupants	<p>The Contractor will be permitted to store bagged deicing material at the Locations of Deicing Material provided in J-1503060-08.</p> <p>All opened bags of deicing material shall be stored in Government containers specifically designed for this purpose and comply with all OSHA, Federal and state requirements.</p> <p>The Contractor shall secure containers at the end of the snow season.</p>	<p>Deicing material is continuously available during the snow season.</p> <p>Deicing material and containers are in the proper location, and in a normal working condition.</p> <p>Deicing material and containers are secured at the end of the snow season.</p>
3.2.2	Airfield Snow and Ice Removal	The Contractor shall remove snow and ice to ensure designated paved surfaces are safe and passable.	<p>The Contractor shall provide snow and ice removal services for the runways, taxiways, ramps and, roads identified on the Site Maps provided in J-1503060-06. Areas of importance may vary depending on direction of storm or current Air or Flight Ops. Areas of importance will be designated by Air Ops for each storm. A map will be set up in zones or areas that may require changes for each storm.</p> <p>Airfield pavement surfaces include the helicopter pads at WRNMMC and NOBSY.</p> <p>The Contractor shall initiate work when there is an imminent threat of snow or ice accumulation on airfields. Contractor shall continue operations during the entire period of precipitation.</p> <p>The Contractor should expect to encounter ground operations</p>	<p>Designated paved surfaces are safe and accessible for air operations, fire protection and vehicular traffic.</p> <p>Snow removal equipment operators have proper qualifications and licensing.</p> <p>The maximum depth of snow for radar, taxiway, runway sidelights and runway center lights does not exceed one inch maximum depth during the entire period of precipitation.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>vehicles parked or stuck in snow banks. The Contractor shall clear snow in a manner that does not create windrows around vehicles. Snow shall be cleared to within three feet of each vehicle. Snow shall not be placed against vehicles. The Contractor shall be responsible for notifying the Government on the locations of these vehicles to ascertain removal. It will be the Government's responsibility to have vehicles moved as required enabling snow removal operations.</p> <p>Except as noted below, in areas not accessible due to equipment or barriers the Contractor shall remove snow to within three feet of the equipment or barriers. The Contractor shall not place snow against any obstacle. The airfield has gates that are not normally open but will require contractor to clear snow and ice for weapons movement or other specialty vehicles. The KO will coordinate with security to open gates as needed to remove snow from specified gates.</p> <p>Snow piles and windrows shall not be pushed up against or in front of structures, facilities, equipment, or placed so as to block or hinder Government access to buildings or utilities. Snow shall not be piled any closer than 30 feet from any perimeter fence line.</p> <p>The Contractor shall ensure storm drains are kept clear of snow and ice and flow freely. The Contractor shall not pile snow on storm drains, and shall not store snow in such a manner as to block the natural flow into the storm drain. This includes periods of melting snow/ice between storms. The Government will provide a site plan of storm</p>	

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>drain locations to the Contractor if requested by the Contractor after contract award.</p> <p>Conditions on station may differ from the surrounding area; an Authorized Government Representative may contact the Contractor's Project Manager to communicate the local conditions on station. Likewise the Contractor may contact the Authorized Government Representative for this information. Lack of communication between the Government and the Contractor during or prior to a weather event shall not relieve the Contractor of the performance standard.</p> <p>The Contractor shall receive clearance from the airfield operations center prior to commencing snow and ice removal operations.</p> <p>The Contractor shall provide radios/walkie talkies; or, The Contractor will receive communications equipment from ground communications 14 days before the snow season for use on the airfield prior to commencing snow and ice removal operations.</p> <p>Contractor shall clear snow on airfield to comply with FAA and DoD requirements. The brand and location of the equipment will depend on what distances of clearance are required.</p> <p>Radar area will be cleared according to airfield specifications (depth in inches and within how many feet/inches of radar TBD). Radar locations are identified on the Site Maps provided in J-1503060-06.</p> <p>Taxiway lights and runway side</p>	

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>lights will be cleared per airfield specifications TBD (down to height in inches and within feet/inches of Taxiway light). Taxiway and runway side light locations are identified on the Site Maps provided in J-1503060-06.</p> <p>Runway center lights will be cleared with care for center lighting that are; above pavement, flush with pavement or recessed lighting depending on runway setup. Runway center light locations are identified on the Site Maps provided in J-1503060-06.</p> <p>Special care will be taken at Deicing station. Contractor will coordinate with KO to clean deicing area as not to interfere with Air Ops. Deicing stations are identified on the Site Maps provided in J-1503060-06.</p>	
3.2.2.1	Airfield Snow Management	The Contractor shall manage snow piles and windrows to ensure runways, taxiways, aprons and ramps can be cleared to their full width and maintain safe visibility for all traffic	<p>The Contractor shall manage piles and windrows of snow throughout the term of the contract such that the runways, taxiways, aprons and ramps, can be cleared to their full width after each storm. Snow pile management associated with large snowfalls may require the Contractor to remove snow piles at no additional expense to the Government when the existing piles/banks cannot be pushed back or piled higher to meet visibility, safety or access requirements.</p> <p>The Contractor is responsible for visibility safety, and access requirements regardless of the quality of snow pile management from the previous storm. Safe visibility criteria shall be based on the normal view obtainable from aircraft and ground vehicles required on the airfield such as, small compact automobiles. Safe visibility criteria shall be in accordance with all FAA, DoD,</p>	<p>Snow piles and windrows managed in a manner that allows for future storms and snow melting.</p> <p>No Snow pile creates a safety hazard.</p> <p>Snow is not piled or pushed back such that it may damage structures or limit access.</p> <p>Snow fence and snow stakes are in place and properly performing their intended function.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>local laws and regulations.</p> <p>The Contractor shall develop and submit a Snow Removal Plan per Section F indicating when snow will be removed from the installation.</p> <p>It is to the Contractor's benefit to create and maintain adequate snow storage space as soon as practical, or to haul snow away leaving room for future storms. The Government has designated areas for storage/piling of snow and equipment to aid in snow management in as shown on the Site Maps provided in J-1503060-06.</p> <p>Snow Fencing may not be permitted in all areas as plane or jet exhaust may either destroy or create a FOD issue. Snow fencing will need to be a set distance from operational areas. Other means may be required to ensure snow does not drift back into air operations areas.</p> <p>The Contractor shall provide snow fencing and snow stakes in the areas identified on the Site Maps provided in J-1503060-06. Provide, to the KO, the OEM specifications for the proposed snow fence and snow stakes.</p>	
3.2.2.2	Airfield Deicing Operations	The Contractor shall provide deicing services to ensure minimal ice accumulation.	The Contractor shall provide approved deicing liquids for runways/taxiways and aprons. Acceptable deicing fluid for runways, taxiways and aprons are potassium acetate, sodium acetate, sodium formate, potassium formate, or calcium magnesium acetate (CMA). Areas of importance may vary depending on direction of storm or current Air or Flight Ops. Areas of importance will be designed by Air Ops for each storm. A map will be set up in zones or areas that may require changes for each storm.	<p>Deicing is performed as required to maintain all areas identified on the Site Maps provided in J-1503060-06 safe and passable.</p> <p>Airfield deicing liquid is available and ready for use once requested by Air Snow King.</p> <p>The deicing material is the correct type, size, mix ratio and is spread uniformly at the</p>

1503060 - Pavement Clearance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			Deicing shall be performed in accordance with FAA AC No 150/5220-32C Airport Winter Safety and Operations and installation requirements.	<p>specified rate over the entire width of the runways, taxiways, aprons, and ramps.</p> <p>Deicing is performed in accordance with FAA AC No 150/5220-32C and installation requirements.</p>

1503060 – Pavement Clearance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
4	Non-Recurring Work	Non-Recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The number of Contractor working days will be specified in each ELIN.	Refer to Non-Recurring ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for Non-Recurring work will be the same as those in Spec Item 3 where applicable.	

Section D - Packaging and Marking

CLAUSES INCORPORATED BY REFERENCE

252.219-7011 Notification to Delay Performance

JUN 1998

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
0006	Destination	Government	Destination	Government
0007	Destination	Government	Destination	Government
0008	Destination	Government	Destination	Government
0009	Destination	Government	Destination	Government
0010	Destination	Government	Destination	Government

CLAUSES INCORPORATED BY REFERENCE

52.246-4	Inspection Of Services--Fixed Price	AUG 1996
52.246-16	Responsibility For Supplies	APR 1984

CLAUSES INCORPORATED BY FULL TEXT

5252.246-9305 Government Performance Assessment (OCT 2004)

In accordance with FAR 52.246-4, INSPECTION OF SERVICES - FIXED PRICE clause, Section E, each phase of services rendered under this contract is subject to Government inspection, during the Contractor's operations and after completion of the tasks. The Government will employ a variety of inspection methods and frequencies in order to assess the degree to which all service deliverables conform to contract performance standards. The Government may vary these inspection methods/frequencies as dictated by actual performance status. The results of all inspections will be documented and submitted to the Government Performance Assessment Board for periodic review, as set forth in the Government's Performance Assessment Plan.

The Government's Performance Assessment Plan is not a substitute for Contractor quality control. Government Performance Assessment Representatives will regularly assess deliverables for conformance to contract performance objectives and standards. If a performance inconsistency is apparent in the basic service deliverable (e.g., slight appearance of improved grounds), inspection will then be focused on component elements of the deliverable (e.g., mowing, edging). For any non-conformances identified at this level, assessment may then include review of Contractor material representations (e.g., Quality Management System).

Performance assessments will be used as input into any Award Option and/or Award/Incentive Fee decisions, the performance documentation requirements of FAR 42.15, and to substantiate any findings of non-conforming services in accordance with FAR 52.246-4.

Government performance assessment will also address any risks associated with future service deliverables. Current performance status, process outputs, trend data, and the material representations of the Contractor's technical proposal will all be considered as necessary in determining the likelihood of achieving required performance outcomes for deliverables that are not yet completed.

In the event the Government performance assessment indicates a high risk of future non-conforming services outcomes, the Contractor will be required to take pre-emptive/corrective action. The Contractor may receive reduced/negative performance evaluations until such time as quality control is restored and performance risks are mitigated.

Any non-conforming deliverables will be identified during periodic performance assessment meetings, and form the basis for price reduction or other consideration in accordance with FAR 52.246-4. Any such adjustments will be processed by the Contracting Officer and result in a formal contract modification. (End of clause) 5252.248-1 Value Engineering (MAR 1989) (NAVFAC DEVIATION NOV 1998). As prescribed in 48.201, insert the following clause in solicitations and contracts for Base Operating Services (BOS).

VALUE ENGINEERING (MAR 1989) (NAVFAC DEVIATION NOV 1998)

(a) The Contractor is entitled, as prescribed in this clause, to share in cost savings resulting from the implementation of cost reduction projects, which are presented to the Government in the form of Cost Reduction Proposals (CRP) and approved by the Contracting Officer. These cost reduction projects may require changes to the terms, conditions or Section C, Performance Work Statement, of this contract. Any cost reduction projects must not change the essential function of any products to be delivered or the essential purpose of services to be provided under the contract.

(b) Definitions.

(1) Cost savings - as contemplated by this clause, means savings that result from instituting changes to this contract, as identified in an approved Cost Reduction Proposal.

(2) Cost Reduction Proposal (CRP) - For the purpose of this clause, a Cost Reduction Proposal means a proposal that achieves cost savings as described in this clause. These alternatives must result in a net reduction in the contract price to the Government. The proposal will include technical and cost information sufficient to enable the Contracting Officer to evaluate the CRP and approve or disapprove it.

(3) Contractor implementation costs - As used in this clause, contractor implementation costs shall mean those costs which the Contractor incurs on this contract in developing, preparing, submitting, and negotiating a CRP; as well as those costs the Contractor will incur to make any structural or organizational changes in order to implement an approved CRP.

(4) Government cost - As used in this clause, the term government costs means internal costs of the Government agency, which result directly from development, and implementation of the CRP. These may include, but are not limited to, costs associated with the administration of the contract or with such contractually related functions such as testing, operations, maintenance and logistics support. These costs also include costs associated with other Agency contracts (including changes in contract price or cost and fee) that may be affected as a result of the implementation of a CRP. They do not include the normal administrative costs of reviewing and processing the CRP.

(c) General. The Contractor shall develop, prepare and submit CRPs with supporting information, as detailed in paragraph (e) and (f) of this clause to the Contracting Officer. The CRP will describe the proposed cost reduction

activity in sufficient detail to enable the Contracting Officer to evaluate it and to approve or disapprove it. The Contractor shall share in any net cost savings realized from approved and implemented CRPs that reduce the price of this contract. The Contractor's actual percentage share of the cost savings shall be a matter for negotiation with the Contracting Officer, but shall not, in any event, exceed 50% of the total net cost savings recognized by the Contracting Officer. The Contractor may propose changes in other activities that impact performance on its contract, including government and other contractor operations, if such changes will optimize cost savings. A Contractor shall not be entitled to share, however, in any cost savings that are internal to the Government, or which result from changes made to any contracts to which it is not a party even if those changes were proposed as a part of its CRP. Early communication between the Contractor and the Government is encouraged.

(d) Computation of cost savings. The cost savings to be shared between the Government and the Contractor will be computed by the Contracting Officer by comparing a current estimate to complete (ETC) for the covered contract, as structured before implementation of the proposed CRP, to a revised ETC which takes into account the implementation of that CRP. The cost savings to be shared shall be reduced by any cost overrun, whether experienced or projected, that is identified on this contract before implementation of the CRP. Although a CRP may result in cost savings that extend far into the future, the period in which the Contractor may share in those savings, will be limited to the remaining term of the contract. Implementation costs of the Contractor savings initiative must be considered and specifically identified in the revised ETC. The Contracting Officer shall offset Contractor cost savings by any increased costs (whether implementing or recurring) to the Government when computing the total cost savings to be shared. The Contractor shall not be entitled, under this clause, to share in any cost reductions to the contract that are the result of changes stemming from any action other than an approved CRP.

(e) Processing of Cost Saving Initiatives. There is an initial submittal, which shall include the following information, as applicable, in sufficient detail for the Government to determine the feasibility of further investigation of the initiative.

(1) Initiative title and description, including contract references (paragraph numbers), if appropriate; estimated total price; what the Contractor would provide; what the Government would provide; the duration of the agreement; anticipated total revenues, expenses and net gains for the agreement period; pay back schedule; risk assessment; percentage of distribution of revenues generated; drawings and maps of the affected areas and facilities; potential impacts to the Government; potential benefits; the impact to the BOSC, etc. Initiatives should minimize any adverse impact to operations and mission capability, legal requirements, and public health and safety.

(f) Supporting Information. As a minimum, the Contractor shall provide the following supporting information with each CRP:

(1) Identification of the current contract requirements or established procedures and/or organizational support, which are proposed to be changed.

(2) A description of the difference between the current process or procedure and the proposed change. This description shall address how proposed changes will meet the Government's requirements and discuss the advantages and disadvantages of the existing practice and the proposed changes.

(3) A list of contract requirements, which must be revised, if any, if the CRP is approved, along with proposed revisions. Any changes to the Government contract management process should also be addressed.

(4) Detailed cost estimates, which reflect the implementation costs of the CRP.

(5) An updated ETC for the covered contract, unchanged and a revised ETC for the covered contract, which reflects changes resulting from implementing the CRP. If the CRP proposes changes to only a limited number of elements of the contract, the ETCs need only address those portions of the contract that have been impacted. Each ETC shall depict the level of costs incurred or to be incurred by year, or to the level of detail required by the Contracting Officer. If other CRPs have been proposed or approved on a contract, the impact of these CRPs must be addressed in the computation of the cost savings to ensure that the cost savings identified are attributable only to the CRP under consideration in the instant case.

- (6) Identification of any other previous submissions of the CRP, including the dates submitted, the agencies and contracts involved, and the disposition of those submittals.
- (g) Administration.
- (1) Within 60 days of receipt, the Contracting Officer shall complete an initial evaluation of any proposed cost reduction plan to determine its feasibility. Failure of the Contracting Officer to provide a response within 60 days shall not be construed as approval of the CRP. The Government shall promptly notify the Contractor of the results of its initial evaluation and indicate what, if any, further action will be taken. If the Government determines that the proposed CRP has merit, it will open discussions with the Contractor to establish the cost savings to be recognized, the Contractor's share of the cost savings, and a payment schedule. The Contractor shall continue to perform in accordance with the terms and conditions of the existing contract until a contract modification is executed by the Contracting Officer. The modification shall constitute approval of the CRP, adjust the contract cost and/or price, establish the Contractor's share of cost savings, and incorporate the agreed to payment schedule.
- (2) The Contractor will receive payment by submitting invoices to the Contracting Officer for approval. The amount and timing of individual payments will be made in accordance with the schedule to be established with the Contracting Officer. Notwithstanding the overall savings recognized by the Contracting Officer as a result of an approved CRP, payment of any portion of the Contractor's share of the savings shall not be made until the Government begins to realize a net cost savings on the contract (i.e., implementation, startup and other increased costs resulting from the change have been offset by cumulative cost savings). Savings associated with unexercised options will not be paid unless and until the contract options are exercised. It shall be the responsibility of the Contractor to provide such justification as the Contracting Officer deems necessary to substantiate that cost savings are being achieved.
- (3) Any future activity, including a merger or acquisition undertaken by the Contractor (or to which the Contractor becomes an involved party), which had the effect of reducing or reversing the cost savings realized from an approved CRP for which the Contractor has received payment may be cause for recomputing the net cost savings associated with any approved CRP. The Government reserves the right to make an adjustment to the Government's share of cost savings and to receive a refund of moneys paid if necessary. Such adjustment shall not be made without notifying the Contractor in advance of the intended action and affording the Contractor an opportunity for discussion.
- (h) Limitations. Contract requirements that are imposed by statute shall not be targeted for cost reduction exercises. The Contractor is precluded from receiving reimbursements under both this clause and other incentive clauses of the contract, if any, for the same cost reductions.
- (i) Disapproval of, or failure to approve any proposed cost reduction proposal shall not be considered a dispute subject to remedies under the Disputes clause.
- (j) Cost savings paid to the Contractor in accordance with the provisions of this clause do not constitute profit or fee within the limitations imposed by 10 U.S.C. 2306(d) and 41 U.S.C. 254(b).
- (k) The Government reserves the right to use the cost saving initiatives developed in this contract wherever and whenever they would be determined advantageous to the Government.

NFAS CLAUSES IN SECTION E

NFAS Clauses in Section E

5252.223-9300 Inspection By Regulatory Agencies. As prescribed in 23.1000(a), insert the following clause:

INSPECTION BY REGULATORY AGENCIES (JUN 1994)

(a) Work performed under this contract is subject to inspection by State and Federal Government Regulatory agencies including those described below.

(b) Permission has been granted by the Navy permitting Federal and State occupational health and safety officials to enter Navy shore installations, without delay and at reasonable times, to conduct routine safety and health investigations. Permission also extends to safety and health investigations based on reports of unsafe conditions. Occupational Health and Safety Administration (OSHA) officials may also investigate accidents or illnesses involving the Contractor's employees. Inspections may also be carried out by the Department of Labor to inspect for compliance with labor laws.

(c) The Contractor shall cooperate with regulatory agencies and shall provide personnel to accompany the agency inspection or review teams. Contractor personnel shall be knowledgeable concerning the work being inspected, and participate in responding to all requests for information, inspection or review findings by regulatory agencies.

(End of clause)

5252.237-9300 Schedule of Deductions. As prescribed in 37.1003(a), insert the following clause:

SCHEDULE OF DEDUCTIONS (NOV 1998)

(a) Within fifteen (15) days after the contract award, the successful Contractor shall provide an acceptable Schedule of Deductions for the base period and each option year of the contract. No work may commence until such Schedule of Deductions is approved by the Contracting Officer. The total of the Schedule of Deductions must equal the amount entered in Contract Line Item ____ [fill in blank]. If for any reason this contract is modified, including the exercise of an option, and the modification affects the schedule of deductions, the contractor shall submit a revised schedule of deductions within fifteen (15) days of the date of the modification. Prices shown in the Schedule of Deductions will be utilized in conjunction with the "CONSEQUENCES OF THE CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICE" clause in making deductions to the contract price for nonperformed or unsatisfactory work.

(b) Unbalancing in the Schedule of Deductions submitted shall be the cause for withholding approval and requiring resubmittal of a balanced schedule. The Contractor's failure to provide an approved Schedule of Deductions shall be grounds for TERMINATION FOR DEFAULT. The Government reserves the right to unilaterally establish a Schedule of Deductions in the event the successful Contractor fails to present the Schedule of Deductions within fifteen (15) calendar days of the date of contract award or presents a Schedule of Deductions, which is unbalanced or materially deficient. The approved Schedule of Deductions shall be part of the contract. DO NOT SUBMIT the Schedule of Deductions with the offer.

(End of clause)

5252.246-9303 Consequences of Contractor's Failure To Perform Required Services. As prescribed in 46.407-100(a)(1), insert the following clause:

CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM
REQUIRED SERVICES (OCT 2004)

The Contractor shall perform all of the contract requirements. The Government will inspect and assess Contractor performance in accordance with FAR 52.246-4, INSPECTION OF SERVICES - FIXED PRICE and

the Section E provision entitled GOVERNMENT PERFORMANCE ASSESSMENT. The Government will require re-performance, withhold payment, or seek other suitable consideration for unsatisfactory or non-performed work. When defects can't be corrected by re-performance, the Government may reduce the price to reflect the reduced value of services performed.

(a) PROCEDURES. In the case of unsatisfactory or non-performed work, the Government:

(1) may give the Contractor written notice of observed deficiencies prior to withholding payment for unsatisfactory or non-performed work and/or assessing liquidated damages. Such written notice shall not be a prerequisite for withholding payment for non-performed work. The Government may specify, as provided for below, that liquidated damages can be assessed against the Contractor. Such liquidated damages are to compensate the Government for administrative costs and other expenses resulting from the unsatisfactory or non-performed work.

(2) may, at its option, allow the Contractor an opportunity to re-perform the unsatisfactory or non-performed work, at no additional cost to the Government. In the case of daily work, corrective action must be completed within _____ hours of notice to the Contractor. In the case of other work, corrective action must be completed within _____ hours of notice. In addition, the Government can assess liquidated damages, as referenced above, in the amount of _____ percent of the value of all observed defects. The original inspection results of the Contractor's work will not be modified upon re-inspection. However, the Contractor will be paid for satisfactorily re-performed work.

(3) shall withhold from the Contractor's invoice all amounts associated with the unsatisfactory or non-performed work at the prices set out in the Schedule or provided by other provisions of this contract, unless the Contractor is required to re-perform and satisfactorily complete the work. In addition, the Government can assess liquidated damages, as referenced above, in the amount of _____ percent of the value of all observed defects.

(4) may, at its option, perform the work by Government personnel or by other means. The Government will reduce the amount of payment to the Contractor, by the amount paid to any Government personnel (based on wages, retirement and fringe benefits) plus material, or by the actual costs incurred to accomplish the work by other means. If the actual costs cannot be readily determined, the prices set out in the Schedule will be used as the basis for the deduction. In addition, the Government can assess liquidated damages, as referenced above, in the amount of _____ percent of the computed cost.

(b) The Contractor is responsible for maintaining an effective Quality Control Program during the course of the contract. Failure to maintain adequate quality control may result in Termination for Default.

(c) Re-performance by the Contractor does not waive the Government's right to terminate for nonperformance in accordance with FAR clause 52.249-8, DEFAULT (FIXED-PRICE SUPPLY AND SERVICE) of Section I and all other remedies for default as may be provided by law.

(d) When WATCHSTANDING SERVICES apply. If the Contractor fails to provide qualified personnel or allows any post to be unmanned for a total of _____ minutes in any shift, the Government may assign other persons to perform such work or withhold payment as specified below;

(1) When Watchstanding Services are performed by Government employees, withholdings shall be computed based on the current Federal Pay Schedule including wages, retirement and fringe benefits of the Government employees (civilian or military) who actually performed the work. In addition, the Government can assess liquidated damages, as referenced above, in the amount of _____ percent of the computed cost.

(2) When non-performed Watchstanding Services are obtained under another contract, the Government will withhold an amount equal to the cost to the Government under that contract. In addition, the Government can assess liquidated damages, as referenced above, in the amount of _____ percent of the cost.

(3) If no guard replacement is furnished by the Government and the work is not performed, the Government will withhold an amount equal to the cost to the Government of having a Government employee perform the work. In addition, the Government can assess liquidated damages, as referenced above, in the amount of _____ percent of the computed cost.

(4) The Contractor will be held liable for property losses sustained by the Government as a direct, consequential result of a failure to furnish the required personnel.

(5) Computations of the costs for Government employees to perform work not performed by the Contractor shall be in conformance with FAR 52.222-42, STATEMENT OF EQUIVALENT RATE FOR FEDERAL HIRES.

(End of clause)

5252.246-9304 Estimating the Price of Nonperformed or Unsatisfactory Work. As prescribed in 46.407-100(b), insert the following clause:

ESTIMATING THE PRICE OF NONPERFORMED OR
UNSATISFACTORY WORK (OCT 2004)

In the event the price of non-performed or unsatisfactory work cannot be determined from the prices set out in the Schedule, or on the basis of the actual cost to the Government, estimating methods may be used to determine an amount, which reflects the reduced value of services performed. The Government may estimate the cost using wage rates and fringe benefits included in the wage determinations included in the contract, Government estimates of the Contractor's overhead and profit rates, and Government estimates of material costs if applicable. Liquidated damages, to compensate the Government for administrative costs and other expenses resulting from the non-performed or unsatisfactory performance, will be calculated in accordance with the CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED WORK clause.

(End of clause)

5252.248-1 Value Engineering (MAR 1989) (NAVFAC DEVIATION NOV 1998). As prescribed in 48.201, insert the following clause in solicitations and contracts for Base Operating Services (BOS).

VALUE ENGINEERING (MAR 1989) (NAVFAC DEVIATION NOV 1998)

(a) The Contractor is entitled, as prescribed in this clause, to share in cost savings resulting from the implementation of cost reduction projects, which are presented to the Government in the form of Cost Reduction Proposals (CRP) and approved by the Contracting Officer. These cost reduction projects may require changes to the terms, conditions or Section C, Performance Work Statement, of this contract. Any cost reduction projects must not change the essential function of any products to be delivered or the essential purpose of services to be provided under the contract.

(b) Definitions.

(1) Cost savings - as contemplated by this clause, means savings that result from instituting changes to this contract, as identified in an approved Cost Reduction Proposal.

(2) Cost Reduction Proposal (CRP) - For the purpose of this clause, a Cost Reduction Proposal means a proposal that achieves cost savings as described in this clause. These alternatives must result in a net reduction in the contract price to the Government. The proposal will include technical and cost information sufficient to enable the Contracting Officer to evaluate the CRP and approve or disapprove it.

(3) Contractor implementation costs - As used in this clause, contractor implementation costs shall mean those costs which the Contractor incurs on this contract in developing, preparing, submitting, and negotiating a CRP; as well as those costs the Contractor will incur to make any structural or organizational changes in order to implement an approved CRP.

(4) Government cost - As used in this clause, the term government costs means internal costs of the Government agency, which result directly from development, and implementation of the CRP. These may include, but are not limited to, costs associated with the administration of the contract or with such contractually related functions such as testing, operations, maintenance and logistics support. These costs also include costs associated with other Agency contracts (including changes in contract price or cost and fee) that may be affected as a result of the implementation of a CRP. They do not include the normal administrative costs of reviewing and processing the CRP.

(c) General. The Contractor shall develop, prepare and submit CRPs with supporting information, as detailed in paragraph (e) and (f) of this clause to the Contracting Officer. The CRP will describe the proposed cost reduction

activity in sufficient detail to enable the Contracting Officer to evaluate it and to approve or disapprove it. The Contractor shall share in any net cost savings realized from approved and implemented CRPs that reduce the price of this contract. The Contractor's actual percentage share of the cost savings shall be a matter for negotiation with the Contracting Officer, but shall not, in any event, exceed 50% of the total net cost savings recognized by the Contracting Officer. The Contractor may propose changes in other activities that impact performance on its contract, including government and other contractor operations, if such changes will optimize cost savings. A Contractor shall not be entitled to share, however, in any cost savings that are internal to the Government, or which result from changes made to any contracts to which it is not a party even if those changes were proposed as a part of its CRP. Early communication between the Contractor and the Government is encouraged.

(d) Computation of cost savings. The cost savings to be shared between the Government and the Contractor will be computed by the Contracting Officer by comparing a current estimate to complete (ETC) for the covered contract, as structured before implementation of the proposed CRP, to a revised ETC which takes into account the implementation of that CRP. The cost savings to be shared shall be reduced by any cost overrun, whether experienced or projected, that is identified on this contract before implementation of the CRP. Although a CRP may result in cost savings that extend far into the future, the period in which the Contractor may share in those savings, will be limited to the remaining term of the contract. Implementation costs of the Contractor savings initiative must be considered and specifically identified in the revised ETC. The Contracting Officer shall offset Contractor cost savings by any increased costs (whether implementing or recurring) to the Government when computing the total cost savings to be shared. The Contractor shall not be entitled, under this clause, to share in any cost reductions to the contract that are the result of changes stemming from any action other than an approved CRP.

(e) Processing of Cost Saving Initiatives. There is an initial submittal, which shall include the following information, as applicable, in sufficient detail for the Government to determine the feasibility of further investigation of the initiative.

(1) Initiative title and description, including contract references (paragraph numbers), if appropriate; estimated total price; what the Contractor would provide; what the Government would provide; the duration of the agreement; anticipated total revenues, expenses and net gains for the agreement period; pay back schedule; risk assessment; percentage of distribution of revenues generated; drawings and maps of the affected areas and facilities; potential impacts to the Government; potential benefits; the impact to the BOSC, etc. Initiatives should minimize any adverse impact to operations and mission capability, legal requirements, and public health and safety.

(f) Supporting Information. As a minimum, the Contractor shall provide the following supporting information with each CRP:

(1) Identification of the current contract requirements or established procedures and/or organizational support, which are proposed to be changed.

(2) A description of the difference between the current process or procedure and the proposed change. This description shall address how proposed changes will meet the Government's requirements and discuss the advantages and disadvantages of the existing practice and the proposed changes.

(3) A list of contract requirements, which must be revised, if any, if the CRP is approved, along with proposed revisions. Any changes to the Government contract management process should also be addressed.

(4) Detailed cost estimates, which reflect the implementation costs of the CRP.

(5) An updated ETC for the covered contract, unchanged and a revised ETC for the covered contract, which reflects changes resulting from implementing the CRP. If the CRP proposes changes to only a limited number of elements of the contract, the ETCs need only address those portions of the contract that have been impacted. Each ETC shall depict the level of costs incurred or to be incurred by year, or to the level of detail required by the Contracting Officer. If other CRPs have been proposed or approved on a contract, the impact of these CRPs must be addressed in the computation of the cost savings to ensure that the cost savings identified are attributable only to the CRP under consideration in the instant case.

(6) Identification of any other previous submissions of the CRP, including the dates submitted, the agencies and contracts involved, and the disposition of those submittals.

(g) Administration.

(1) Within 60 days of receipt, the Contracting Officer shall complete an initial evaluation of any proposed cost reduction plan to determine its feasibility. Failure of the Contracting Officer to provide a response within 60 days shall not be construed as approval of the CRP. The Government shall promptly notify the Contractor of the results of its initial evaluation and indicate what, if any, further action will be taken. If the Government determines that the proposed CRP has merit, it will open discussions with the Contractor to establish the cost savings to be recognized, the Contractor's share of the cost savings, and a payment schedule. The Contractor shall continue to perform in accordance with the terms and conditions of the existing contract until a contract modification is executed by the Contracting Officer. The modification shall constitute approval of the CRP, adjust the contract cost and/or price, establish the Contractor's share of cost savings, and incorporate the agreed to payment schedule.

(2) The Contractor will receive payment by submitting invoices to the Contracting Officer for approval. The amount and timing of individual payments will be made in accordance with the schedule to be established with the Contracting Officer. Notwithstanding the overall savings recognized by the Contracting Officer as a result of an approved CRP, payment of any portion of the Contractor's share of the savings shall not be made until the Government begins to realize a net cost savings on the contract (i.e., implementation, startup and other increased costs resulting from the change have been offset by cumulative cost savings). Savings associated with unexercised options will not be paid unless and until the contract options are exercised. It shall be the responsibility of the Contractor to provide such justification as the Contracting Officer deems necessary to substantiate that cost savings are being achieved.

(3) Any future activity, including a merger or acquisition undertaken by the Contractor (or to which the Contractor becomes an involved party), which had the effect of reducing or reversing the cost savings realized from an approved CRP for which the Contractor has received payment may be cause for recomputing the net cost savings associated with any approved CRP. The Government reserves the right to make an adjustment to the Government's share of cost savings and to receive a refund of moneys paid if necessary. Such adjustment shall not be made without notifying the Contractor in advance of the intended action and affording the Contractor an opportunity for discussion.

(h) Limitations. Contract requirements that are imposed by statute shall not be targeted for cost reduction exercises. The Contractor is precluded from receiving reimbursements under both this clause and other incentive clauses of the contract, if any, for the same cost reductions.

(i) Disapproval of, or failure to approve any proposed cost reduction proposal shall not be considered a dispute subject to remedies under the Disputes clause.

(j) Cost savings paid to the Contractor in accordance with the provisions of this clause do not constitute profit or fee within the limitations imposed by 10 U.S.C. 2306(d) and 41 U.S.C. 254(b).

(k) The Government reserves the right to use the cost saving initiatives developed in this contract wherever and whenever they would be determined advantageous to the Government.

(End of clause

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	N/A	N/A	N/A	N/A
0002	N/A	N/A	N/A	N/A
0003	N/A	N/A	N/A	N/A
0004	N/A	N/A	N/A	N/A
0005	N/A	N/A	N/A	N/A
0006	N/A	N/A	N/A	N/A
0007	N/A	N/A	N/A	N/A
0008	N/A	N/A	N/A	N/A
0009	N/A	N/A	N/A	N/A
0010	N/A	N/A	N/A	N/A

CLAUSES INCORPORATED BY REFERENCE

52.242-15 Stop-Work Order
252.247-7023 Transportation of Supplies by Sea

AUG 1989
APR 2014

Section G - Contract Administration Data

CLAUSES INCORPORATED BY REFERENCE

252.204-7006	Billing Instructions	OCT 2005
252.232-7007	Limitation Of Government's Obligation	APR 2014

CLAUSES INCORPORATED BY FULL TEXT

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

(Contracting Officer: Insert applicable document type(s). Note: If a “Combo” document type is identified but not supportable by the Contractor’s business systems, an “Invoice” (stand-alone) and “Receiving Report” (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

(Contracting Officer: Insert inspection and acceptance locations or “Not applicable”.)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	_____
Issue By DoDAAC	_____
Admin DoDAAC	_____
Inspect By DoDAAC	_____
Ship To Code	_____
Ship From Code	_____
Mark For Code	_____
Service Approver (DoDAAC)	_____
Service Acceptor (DoDAAC)	_____
Accept at Other DoDAAC	_____
LPO DoDAAC	_____
DCAA Auditor DoDAAC	_____
Other DoDAAC(s)	_____

(*Contracting Officer: Insert applicable DoDAAC information or “See schedule” if multiple ship to/acceptance locations apply, or “Not applicable.”)

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.

(Contracting Officer: Insert applicable email addresses or “Not applicable.”)

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity’s WAWF point of contact.

(Contracting Officer: Insert applicable information or “Not applicable.”)

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

Section H - Special Contract Requirements

CLAUSES INCORPORATED BY REFERENCE

252.204-7000 Disclosure Of Information

AUG 2013

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.203-3	Gratuities	APR 1984
52.203-5	Covenant Against Contingent Fees	MAY 2014
52.203-6	Restrictions On Subcontractor Sales To The Government	SEP 2006
52.203-7	Anti-Kickback Procedures	MAY 2014
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	MAY 2014
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	MAY 2014
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	OCT 2010
52.203-13	Contractor Code of Business Ethics and Conduct	APR 2010
52.204-4	Printed or Copied Double-Sided on Postconsumer Fiber Content Paper	MAY 2011
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2011
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	JUL 2013
52.204-13	System for Award Management Maintenance	JUL 2013
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	AUG 2013
52.209-9	Updates of Publicly Available Information Regarding Responsibility Matters	JUL 2013
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations	DEC 2014
52.210-1	Market Research	APR 2011
52.215-8	Order of Precedence--Uniform Contract Format	OCT 1997
52.215-19	Notification of Ownership Changes	OCT 1997
52.217-8	Option To Extend Services	NOV 1999
52.219-8	Utilization of Small Business Concerns	OCT 2014
52.219-14	Limitations On Subcontracting	NOV 2011
52.222-1	Notice To The Government Of Labor Disputes	FEB 1997
52.222-3	Convict Labor	JUN 2003
52.222-4	Contract Work Hours and Safety Standards- Overtime Compensation	MAY 2014
52.222-17	Nondisplacement of Qualified Workers	MAY 2014
52.222-21	Prohibition Of Segregated Facilities	APR 2015
52.222-26	Equal Opportunity	APR 2015
52.222-35	Equal Opportunity for Veterans	JUL 2014
52.222-36	Equal Opportunity for Workers with Disabilities	JUL 2014
52.222-37	Employment Reports on Veterans	JUL 2014
52.222-41	Service Contract Labor Standards	MAY 2014
52.222-43	Fair Labor Standards Act And Service Contract Labor Standards - Price Adjustment (Multiple Year And Option Contracts)	MAY 2014
52.222-44	Fair Labor Standards And Service Contract Labor Standards- Price Adjustment	MAY 2014
52.222-50	Combating Trafficking in Persons	MAR 2015
52.222-54	Employment Eligibility Verification	AUG 2013
52.223-5	Pollution Prevention and Right-to-Know Information	MAY 2011
52.223-6	Drug-Free Workplace	MAY 2001

52.223-17	Affirmative Procurement of EPA-Designated Items in Service and Construction Contracts	MAY 2008
52.223-18	Encouraging Contractor Policies To Ban Text Messaging While Driving	AUG 2011
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.227-1	Authorization and Consent	DEC 2007
52.227-2	Notice And Assistance Regarding Patent And Copyright Infringement	DEC 2007
52.228-5	Insurance - Work On A Government Installation	JAN 1997
52.229-1	State and Local Taxes	APR 1984
52.229-3	Federal, State And Local Taxes	FEB 2013
52.232-8	Discounts For Prompt Payment	FEB 2002
52.232-9	Limitation On Withholding Of Payments	APR 1984
52.232-11	Extras	APR 1984
52.232-17	Interest	MAY 2014
52.232-18	Availability Of Funds	APR 1984
52.232-25	Prompt Payment	JUL 2013
52.232-37	Multiple Payment Arrangements	MAY 1999
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	DEC 2013
52.233-1	Disputes	MAY 2014
52.233-1 Alt I	Disputes (May 2014) - Alternate I	DEC 1991
52.233-2	Service Of Protest	SEP 2006
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.237-3	Continuity Of Services	JAN 1991
52.242-13	Bankruptcy	JUL 1995
52.243-1	Changes--Fixed Price	AUG 1987
52.244-6	Subcontracts for Commercial Items	APR 2015
52.246-20	Warranty Of Services	MAY 2001
52.253-1	Computer Generated Forms	JAN 1991
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7001	Prohibition On Persons Convicted of Fraud or Other Defense-Contract-Related Felonies	DEC 2008
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.203-7003	Agency Office of the Inspector General	DEC 2012
252.203-7004	Display of Fraud Hotline Poster(s)	JAN 2015
252.215-7007	Notice of Intent to Resolicit	JUN 2012
252.215-7008	Only One Offer	OCT 2013
252.216-7009	Allowability of Legal Costs Incurred in Connection With a Whistleblower Proceeding	SEP 2013
252.219-7003	Small Business Subcontracting Plan (DOD Contracts)	OCT 2014
252.219-7003 Alt I	Small Business Subcontracting Plan (DoD Contracts)(Oct 2014) Alternate I	OCT 2014
252.219-7004	Small Business Subcontracting Plan (Test Program)	OCT 2014
252.223-7004	Drug Free Work Force	SEP 1988
252.223-7006	Prohibition On Storage, Treatment, and Disposal of Toxic or Hazardous Materials	SEP 2014
252.226-7001	Utilization of Indian Organizations and Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns	SEP 2004

252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	JUN 2012
252.232-7010	Levies on Contract Payments	DEC 2006
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	DEC 2012

CLAUSES INCORPORATED BY FULL TEXT

52.202-1 DEFINITIONS (NOV 2013)

When a solicitation provision or contract clause uses a word or term that is defined in the Federal Acquisition Regulation (FAR), the word or term has the same meaning as the definition in FAR 2.101 in effect at the time the solicitation was issued, unless--

- (a) The solicitation, or amended solicitation, provides a different definition;
- (b) The contracting parties agree to a different definition;
- (c) The part, subpart, or section of the FAR where the provision or clause is prescribed provides a different meaning; or
- (d) The word or term is defined in FAR Part 31, for use in the cost principles and procedures.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.216-18 ORDERING. (OCT 1995)

- (a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from through [insert dates].
- (b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.
- (c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.216-19 ORDER LIMITATIONS. (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than (insert dollar figure or quantity), the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor:

(1) Any order for a single item in excess of (insert dollar figure or quantity);

(2) Any order for a combination of items in excess of (insert dollar figure or quantity); or

(3) A series of orders from the same ordering office within days that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.

(c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.216-21 REQUIREMENTS (OCT 1995)

(a) This is a requirements contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies or services specified in the Schedule are estimates only and are not purchased by this contract. Except as this contract may otherwise provide, if the Government's requirements do not result in orders in the quantities described as "estimated" or "maximum" in the Schedule, that fact shall not constitute the basis for an equitable price adjustment.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. Subject to any limitations in the Order Limitations clause or elsewhere in this contract, the Contractor shall furnish to the Government all supplies or services specified in the Schedule and called for by orders issued in accordance with the Ordering clause. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(c) Except as this contract otherwise provides, the Government shall order from the Contractor all the supplies or services specified in the Schedule that are required to be purchased by the Government activity or activities specified in the Schedule.

(d) The Government is not required to purchase from the Contractor requirements in excess of any limit on total orders under this contract.

(e) If the Government urgently requires delivery of any quantity of an item before the earliest date that delivery may

be specified under this contract, and if the Contractor will not accept an order providing for the accelerated delivery, the Government may acquire the urgently required goods or services from another source.

(f) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after [insert date].

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.216-22 INDEFINITE QUANTITY. (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after [insert date].

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within (insert the period of time within which the Contracting Officer may exercise the option); provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least days (60 days unless a different number of days is inserted) before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed

_____.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 2014)

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION

Employee Class Monetary Wage-Fringe Benefits

(End of clause)

52.232-33 PAYMENT BY ELECTRONIC FUNDS TRANSFER—SYSTEM FOR AWARD MANAGEMENT (JULY 2013)

(a) Method of payment. (1) All payments by the Government under this contract shall be made by electronic funds transfer (EFT), except as provided in paragraph (a)(2) of this clause. As used in this clause, the term "EFT" refers to the funds transfer and may also include the payment information transfer.

(2) In the event the Government is unable to release one or more payments by EFT, the Contractor agrees to either--

(i) Accept payment by check or some other mutually agreeable method of payment; or

(ii) Request the Government to extend the payment due date until such time as the Government can make payment by EFT (but see paragraph (d) of this clause).

(b) Contractor's EFT information. The Government shall make payment to the Contractor using the EFT information contained in the System for Award Management (SAM) database. In the event that the EFT information changes, the Contractor shall be responsible for providing the updated information to the SAM database.

(c) Mechanisms for EFT payment. The Government may make payment by EFT through either the Automated Clearing House (ACH) network, subject to the rules of the National Automated Clearing House Association, or the Fedwire Transfer System. The rules governing Federal payments through the ACH are contained in 31 CFR part 210.

(d) Suspension of payment. If the Contractor's EFT information in the SAM database is incorrect, then the Government need not make payment to the Contractor under this contract until correct EFT information is entered into the SAM database; and any invoice or contract financing request shall be deemed not to be a proper invoice for the purpose of prompt payment under this contract. The prompt payment terms of the contract regarding notice of an improper invoice and delays in accrual of interest penalties apply.

(e) Liability for uncompleted or erroneous transfers. (1) If an uncompleted or erroneous transfer occurs because the Government used the Contractor's EFT information incorrectly, the Government remains responsible for--

(i) Making a correct payment;

(ii) Paying any prompt payment penalty due; and

(iii) Recovering any erroneously directed funds.

(2) If an uncompleted or erroneous transfer occurs because the Contractor's EFT information was incorrect, or was revised within 30 days of Government release of the EFT payment transaction instruction to the Federal Reserve System, and--

(i) If the funds are no longer under the control of the payment office, the Government is deemed to have made payment and the Contractor is responsible for recovery of any erroneously directed funds; or

(ii) If the funds remain under the control of the payment office, the Government shall not make payment, and the provisions of paragraph (d) of this clause shall apply.

(f) EFT and prompt payment. A payment shall be deemed to have been made in a timely manner in accordance with the prompt payment terms of this contract if, in the EFT payment transaction instruction released to the Federal Reserve System, the date specified for settlement of the payment is on or before the prompt payment due date, provided the specified payment date is a valid date under the rules of the Federal Reserve System.

(g) EFT and assignment of claims. If the Contractor assigns the proceeds of this contract as provided for in the assignment of claims terms of this contract, the Contractor shall require as a condition of any such assignment, that the assignee shall register separately in the SAM database and shall be paid by EFT in accordance with the terms of this clause. Notwithstanding any other requirement of this contract, payment to an ultimate recipient other than the Contractor, or a financial institution properly recognized under an assignment of claims pursuant to subpart 32.8, is not permitted. In all respects, the requirements of this clause shall apply to the assignee as if it were the Contractor. EFT information that shows the ultimate recipient of the transfer to be other than the Contractor, in the absence of a proper assignment of claims acceptable to the Government, is incorrect EFT information within the meaning of paragraph (d) of this clause.

(h) Liability for change of EFT information by financial agent. The Government is not liable for errors resulting from changes to EFT information made by the Contractor's financial agent.

(i) Payment information. The payment or disbursing office shall forward to the Contractor available payment information that is suitable for transmission as of the date of release of the EFT instruction to the Federal Reserve System. The Government may request the Contractor to designate a desired format and method(s) for delivery of payment information from a list of formats and methods the payment office is capable of executing. However, the Government does not guarantee that any particular format or method of delivery is available at any particular payment office and retains the latitude to use the format and delivery method most convenient to the Government. If the Government makes payment by check in accordance with paragraph (a) of this clause, the Government shall mail the payment information to the remittance address contained in the SAM database.

(End of Clause)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

[Insert one or more Internet addresses]

(End of clause)

252.204-7012 SAFEGUARDING OF UNCLASSIFIED CONTROLLED TECHNICAL INFORMATION (NOV 2013)

(a) Definitions. As used in this clause--

Adequate security means protective measures that are commensurate with the consequences and probability of loss, misuse, or unauthorized access to, or modification of information.

Attribution information means information that identifies the Contractor, whether directly or indirectly, by the grouping of information that can be traced back to the Contractor (e.g., program description or facility locations).

Compromise means disclosure of information to unauthorized persons, or a violation of the security policy of a system, in which unauthorized intentional or unintentional disclosure, modification, destruction, or loss of an object, or the copying of information to unauthorized media may have occurred.

Contractor information system means an information system belonging to, or operated by or for, the Contractor.

Controlled technical information means technical information with military or space application that is subject to controls on the access, use, reproduction, modification, performance, display, release, disclosure, or dissemination. Controlled technical information is to be marked with one of the distribution statements B-through-F, in accordance with DoD Instruction 5230.24, Distribution Statements on Technical Documents. The term does not include information that is lawfully publicly available without restrictions.

Cyber incident means actions taken through the use of computer networks that result in an actual or potentially adverse effect on an information system and/or the information residing therein.

Exfiltration means any unauthorized release of data from within an information system. This includes copying the data through covert network channels or the copying of data to unauthorized media.

Media means physical devices or writing surfaces including, but is not limited to, magnetic tapes, optical disks, magnetic disks, large-scale integration memory chips, and printouts onto which information is recorded, stored, or printed within an information system.

Technical information means technical data or computer software, as those terms are defined in the clause at DFARS 252.227-7013, Rights in Technical Data--Non Commercial Items, regardless of whether or not the clause is incorporated in this solicitation or contract. Examples of technical information include research and engineering data, engineering drawings, and associated lists, specifications, standards, process sheets, manuals, technical reports, technical orders, catalog-item identifications, data sets, studies and analyses and related information, and computer software executable code and source code.

(b) Safeguarding requirements and procedures for unclassified controlled technical information. The Contractor shall provide adequate security to safeguard unclassified controlled technical information from compromise. To provide adequate security, the Contractor shall—

(1) Implement information systems security in its project, enterprise, or company-wide unclassified information technology system(s) that may have unclassified controlled technical information resident on or transiting through them. The information systems security program shall implement, at a minimum—

(i) The specified National Institute of Standards and Technology (NIST) Special Publication (SP) 800-53 security controls identified in the following table; or

(ii) If a NIST control is not implemented, the Contractor shall submit to the Contracting Officer a written explanation of how—

(A) The required security control identified in the following table is not applicable; or

(B) An alternative control or protective measure is used to achieve equivalent protection.

(2) Apply other information systems security requirements when the Contractor reasonably determines that information systems security measures, in addition to those identified in paragraph (b)(1) of this clause, may be required to provide adequate security in a dynamic environment based on an assessed risk or vulnerability.

Table 1--Minimum Security Controls for Safeguarding

Minimum required security controls for unclassified controlled technical information requiring safeguarding in accordance with paragraph (d) of this clause. (A description of the security controls is in the NIST SP 800-53, "Security and Privacy Controls for Federal Information Systems and Organizations" (<http://csrc.nist.gov/publications/PubsSPs.html>).

<u>Access Control</u> AC-2 AC-3(4) AC-4 AC-6 AC-7 AC-11(1) AC-17(2) AC-18(1) AC-19 AC-20(1) AC-20(2) AC-22	<u>Audit & Accountability</u> AU-2 AU-3 AU-6(1) AU-7 AU-8 AU-9 <u>Configuration Management</u> CM-2 CM-6 CM-7 CM-8	<u>Identification and Authentication</u> IA-2 IA-4 IA-5(1) <u>Incident Response</u> IR-2 IR-4 IR-5 IR-6 <u>Maintenance</u> MA-4(6) MA-5 MA-6	<u>Media Protection</u> MP-4 MP-6 <u>Physical and Environmental Protection</u> PE-2 PE-3 PE-5 <u>Program Management</u> PM-10 <u>Risk Assessment</u> RA-5	<u>System & Comm Protection</u> SC-2 SC-4 SC-7 SC-8(1) SC-13 SC-15 SC-28 <u>System & Information Integrity</u> SI-2 SI-3 SI-4
<u>Awareness & Training</u> AT-2	<u>Contingency Planning</u> CP-9			

Legend:

AC: Access Control
AT: Awareness and Training MP:
AU: Auditing and Accountability
CM: Configuration Management
CP: Contingency Planning
IA: Identification and Authentication
IR: Incident Response
MA: Maintenance
MP: Media Protection
PE: Physical & Environmental Protection
PM: Program Management
RA: Risk Assessment
SC: System & Communications Protection
SI: System & Information Integrity

(c) Other requirements. This clause does not relieve the Contractor of the requirements specified by applicable statutes or other Federal and DoD safeguarding requirements for Controlled Unclassified Information as established by Executive Order 13556, as well as regulations and guidance established pursuant thereto.

(d) Cyber incident and compromise reporting.

(1) Reporting requirement. The Contractor shall report as much of the following information as can be obtained to the Department of Defense via (<http://dibnet.dod.mil/>) within 72 hours of discovery of any cyber incident, as described in paragraph (d)(2) of this clause, that affects unclassified controlled technical information resident on or transiting through the Contractor's unclassified information systems:

(i) Data Universal Numbering System (DUNS).

(ii) Contract numbers affected unless all contracts by the company are affected.

(iii) Facility CAGE code if the location of the event is different than the prime Contractor location.

(iv) Point of contact if different than the POC recorded in the System for Award Management (address, position, telephone, email).

(v) Contracting Officer point of contact (address, position, telephone, email).

(vi) Contract clearance level.

(vii) Name of subcontractor and CAGE code if this was an incident on a subcontractor network.

(viii) DoD programs, platforms or systems involved.

(ix) Location(s) of compromise.

(x) Date incident discovered.

(xi) Type of compromise (e.g., unauthorized access, inadvertent release, other).

(xii) Description of technical information compromised.

(xiii) Any additional information relevant to the information compromise.

(2) Reportable cyber incidents. Reportable cyber incidents include the following:

(i) A cyber incident involving possible exfiltration, manipulation, or other loss or compromise of any unclassified controlled technical information resident on or transiting through Contractor's, or its subcontractors', unclassified information systems.

(ii) Any other activities not included in paragraph (d)(2)(i) of this clause that allow unauthorized access to the Contractor's unclassified information system on which unclassified controlled technical information is resident on or transiting.

(3) Other reporting requirements. This reporting in no way abrogates the Contractor's responsibility for additional safeguarding and cyber incident reporting requirements pertaining to its unclassified information systems under other clauses that may apply to its contract, or as a result of other U.S. Government legislative and regulatory requirements that may apply (e.g., as cited in paragraph (c) of this clause).

(4) Contractor actions to support DoD damage assessment. In response to the reported cyber incident, the Contractor shall—

(i) Conduct further review of its unclassified network for evidence of compromise resulting from a cyber incident to include, but is not limited to, identifying compromised computers, servers, specific data and users accounts. This includes analyzing information systems that were part of the compromise, as well as other information systems on the network that were accessed as a result of the compromise;

(ii) Review the data accessed during the cyber incident to identify specific unclassified controlled technical information associated with DoD programs, systems or contracts, including military programs, systems and technology; and

(iii) Preserve and protect images of known affected information systems and all relevant monitoring/packet capture data for at least 90 days from the cyber incident to allow DoD to request information or decline interest.

(5) DoD damage assessment activities. If DoD elects to conduct a damage assessment, the Contracting Officer will request that the Contractor point of contact identified in the incident report at (d)(1) of this clause provide all of the damage assessment information gathered in accordance with paragraph (d)(4) of this clause. The Contractor shall comply with damage assessment information requests. The requirement to share files and images exists unless there are legal restrictions that limit a company's ability to share digital media. The Contractor shall inform the Contracting Officer of the source, nature, and prescription of such limitations and the authority responsible.

(e) Protection of reported information. Except to the extent that such information is lawfully publicly available without restrictions, the Government will protect information reported or otherwise provided to DoD under this clause in accordance with applicable statutes, regulations, and policies. The Contractor shall identify and mark attribution information reported or otherwise provided to the DoD. The Government may use information, including attribution information and disclose it only to authorized persons for purposes and activities consistent with this clause.

(f) Nothing in this clause limits the Government's ability to conduct law enforcement or counterintelligence activities, or other lawful activities in the interest of homeland security and national security. The results of the activities described in this clause may be used to support an investigation and prosecution of any person or entity, including those attempting to infiltrate or compromise information on a contractor information system in violation of any statute.

(g) Subcontracts. The Contractor shall include the substance of this clause, including this paragraph (g), in all subcontracts, including subcontracts for commercial items.

(End of clause)

252.215-7009 PROPOSAL ADEQUACY CHECKLIST (JAN 2014)

The offeror shall complete the following checklist, providing location of requested information, or an explanation of why the requested information is not provided. In preparation of the offeror's checklist, offerors may elect to have their prospective subcontractors use the same or similar checklist as appropriate.

PROPOSAL ADEQUACY CHECKLIST

	<u>REFERENCES</u>	<u>SUBMISSION ITEM</u>	<u>PROPOSAL PAGE No.</u>	<u>If not provided EXPLAIN (may use continuation pages)</u>
<u>GENERAL INSTRUCTIONS</u>				
1.	FAR 15.408, Table 15-2, Section I Paragraph A	Is there a properly completed first page of the proposal per FAR 15.408 Table 15-2 I.A or as specified in the solicitation?		
2.	FAR 15.408, Table 15-2, Section I Paragraph A(7)	Does the proposal identify the need for Government-furnished material/tooling/test equipment? Include the accountable contract number and contracting officer contact information if known.		
3.	FAR 15.408, Table 15-2, Section I Paragraph A(8)	Does the proposal identify and explain notifications of noncompliance with Cost Accounting Standards Board or Cost Accounting Standards (CAS); any proposal inconsistencies with your disclosed practices or applicable CAS; and inconsistencies with your established estimating and accounting principles and procedures?		
4.	FAR 15.408, Table 15-2, Section I, Paragraph C(1) FAR 2.101, "Cost or pricing data"	Does the proposal disclose any other known activity that could materially impact the costs? This may include, but is not limited to, such factors as— (1) Vendor quotations; (2) Nonrecurring costs; (3) Information on changes in production methods and in production or purchasing volume; (4) Data supporting projections of business prospects and objectives and related operations costs; (5) Unit-cost trends such as those associated		

	<u>REFERENCES</u>	<u>SUBMISSION ITEM</u>	<u>PROPOSAL PAGE No.</u>	<u>If not provided EXPLAIN (may use continuation pages)</u>
		with labor efficiency; (6) Make-or-buy decisions; (7) Estimated resources to attain business goals; and (8) Information on management decisions that could have a significant bearing on costs.		
5.	FAR 15.408, Table 15-2, Section I Paragraph B	Is an Index of all certified cost or pricing data and information accompanying or identified in the proposal provided and appropriately referenced?		
6.	FAR 15.403-1(b)	Are there any exceptions to submission of certified cost or pricing data pursuant to FAR 15.403-1(b)? If so, is supporting documentation included in the proposal? (Note questions 18-20.)		
7.	FAR 15.408, Table 15-2, Section I Paragraph C(2)(i)	Does the proposal disclose the judgmental factors applied and the mathematical or other methods used in the estimate, including those used in projecting from known data?		
8.	FAR 15.408, Table 15-2, Section I Paragraph C(2)(ii)	Does the proposal disclose the nature and amount of any contingencies included in the proposed price?		
9.	FAR 15.408 Table 15-2, Section II, Paragraph A or B	Does the proposal explain the basis of all cost estimating relationships (labor hours or material) proposed on other than a discrete basis?		
10.	FAR 15.408, Table 15-2, Section I Paragraphs D and E	Is there a summary of total cost by element of cost and are the elements of cost cross-referenced to the supporting cost or pricing data? (Breakdowns for each cost element must be consistent with your cost accounting system, including breakdown by year.)		
11.	FAR 15.408, Table 15-2, Section I Paragraphs D and E	If more than one Contract Line Item Number (CLIN) or sub Contract Line Item Number (sub-CLIN) is proposed as required by the RFP, are there summary total amounts covering all line items for each element of cost and is it cross-referenced to		

	<u>REFERENCES</u>	<u>SUBMISSION ITEM</u>	<u>PROPOSAL PAGE No.</u>	<u>If not provided EXPLAIN (may use continuation pages)</u>
		the supporting cost or pricing data?		
12.	FAR 15.408, Table 15-2, Section I Paragraph F	Does the proposal identify any incurred costs for work performed before the submission of the proposal?		
13.	FAR 15.408, Table 15-2, Section I Paragraph G	Is there a Government forward pricing rate agreement (FPRA)? If so, the offeror shall identify the official submittal of such rate and factor data. If not, does the proposal include all rates and factors by year that are utilized in the development of the proposal and the basis for those rates and factors?		
<u>COST ELEMENTS</u>				
<u>MATERIALS AND SERVICES</u>				
14.	FAR 15.408, Table 15-2, Section II Paragraph A	Does the proposal include a consolidated summary of individual material and services, frequently referred to as a Consolidated Bill of Material (CBOM), to include the basis for pricing? The offeror's consolidated summary shall include raw materials, parts, components, assemblies, subcontracts and services to be produced or performed by others, identifying as a minimum the item, source, quantity, and price.		
<u>SUBCONTRACTS (Purchased materials or services)</u>				
15.	DFARS 215.404-3	Has the offeror identified in the proposal those subcontractor proposals, for which the contracting officer has initiated or may need to request field pricing analysis?		
16.	FAR 15.404-3(c) FAR 52.244-2	Per the thresholds of FAR 15.404-3(c), Subcontract Pricing Considerations, does the proposal include a copy of the applicable subcontractor's certified cost or pricing data?		
17.	FAR 15.408, Table 15-2, Note 1; Section II Paragraph A	Is there a price/cost analysis establishing the reasonableness of each of the proposed subcontracts included with the proposal? If the offeror's price/cost analyses are not provided with the proposal, does the proposal include a matrix identifying dates for receipt of subcontractor proposal, completion of fact finding for purposes of		

	<u>REFERENCES</u>	<u>SUBMISSION ITEM</u>	<u>PROPOSAL PAGE No.</u>	<u>If not provided EXPLAIN (may use continuation pages)</u>
		price/cost analysis, and submission of the price/cost analysis?		
<u>EXCEPTIONS TO CERTIFIED COST OR PRICING DATA</u>				
18.	FAR 52.215-20 FAR 2.101, “commercial item”	<p>Has the offeror submitted an exception to the submission of certified cost or pricing data for commercial items proposed either at the prime or subcontractor level, in accordance with provision 52.215-20?</p> <p>a. Has the offeror specifically identified the type of commercial item claim (FAR 2.101 commercial item definition, paragraphs (1) through (8)), and the basis on which the item meets the definition?</p> <p>b. For modified commercial items (FAR 2.101 commercial item definition paragraph (3)); did the offeror classify the modification(s) as either—</p> <p>i. A modification of a type customarily available in the commercial marketplace (paragraph (3)(i)); or</p> <p>ii. A minor modification (paragraph (3)(ii)) of a type not customarily available in the commercial marketplace made to meet Federal Government requirements not exceeding the thresholds in FAR 15.403-1(c)(3)(iii)(B)?</p> <p>c. For proposed commercial items “of a type”, or “evolved” or modified (FAR 2.101 commercial item definition paragraphs (1) through (3)), did the contractor provide a technical description of the differences between the proposed item and the comparison item(s)?</p>		
19.		[Reserved]		
20.	FAR 15.408, Table 15-2, Section II Paragraph A(1)	Does the proposal support the degree of competition and the basis for establishing the source and reasonableness of price for each subcontract or purchase order priced on		

	<u>REFERENCES</u>	<u>SUBMISSION ITEM</u>	<u>PROPOSAL PAGE No.</u>	<u>If not provided EXPLAIN (may use continuation pages)</u>
		a competitive basis exceeding the threshold for certified cost or pricing data?		
<u>INTERORGANIZATIONAL TRANSFERS</u>				
21.	FAR 15.408, Table 15-2, Section II Paragraph A.(2)	For inter-organizational transfers proposed at cost, does the proposal include a complete cost proposal in compliance with Table 15-2?		
22.	FAR 15.408, Table 15-2, Section II Paragraph A(1)	For inter-organizational transfers proposed at price in accordance with FAR 31.205-26(e), does the proposal provide an analysis by the prime that supports the exception from certified cost or pricing data in accordance with FAR 15.403-1?		
<u>DIRECT LABOR</u>				
23.	FAR 15.408, Table 15-2, Section II Paragraph B	Does the proposal include a time phased (i.e.; monthly, quarterly) breakdown of labor hours, rates and costs by category or skill level? If labor is the allocation base for indirect costs, the labor cost must be summarized in order that the applicable overhead rate can be applied.		
24.	FAR 15.408, Table 15-2, Section II Paragraph B	For labor Basis of Estimates (BOEs), does the proposal include labor categories, labor hours, and task descriptions; (e.g.; Statement of Work reference, applicable CLIN, Work Breakdown Structure, rationale for estimate, applicable history, and time-phasing)?		
25.	FAR subpart 22.10	If covered by the Service Contract Labor Standards statute (41 U.S.C. chapter 67), are the rates in the proposal in compliance with the minimum rates specified in the statute?		
<u>INDIRECT COSTS</u>				
26.	FAR 15.408, Table 15-2, Section II Paragraph C	Does the proposal indicate the basis of estimate for proposed indirect costs and how they are applied? (Support for the indirect rates could consist of cost breakdowns, trends, and budgetary data.)		
<u>OTHER COSTS</u>				
27.	FAR 15.408, Table 15-2, Section II	Does the proposal include other direct costs and the basis for pricing? If travel is		

	<u>REFERENCES</u>	<u>SUBMISSION ITEM</u>	<u>PROPOSAL PAGE No.</u>	<u>If not provided EXPLAIN (may use continuation pages)</u>
	Paragraph D	included does the proposal include number of trips, number of people, number of days per trip, locations, and rates (e.g. airfare, per diem, hotel, car rental, etc)?		
28.	FAR 15.408, Table 15-2, Section II Paragraph E	If royalties exceed \$1,500 does the proposal provide the information/data identified by Table 15-2?		
29.	FAR 15.408, Table 15-2, Section II Paragraph F	When facilities capital cost of money is proposed, does the proposal include submission of Form CASB-CMF or reference to an FPRA/FPRP and show the calculation of the proposed amount?		
<u>FORMATS FOR SUBMISSION OF LINE ITEM SUMMARIES</u>				
30.	FAR 15.408, Table 15-2, Section III	Are all cost element breakdowns provided using the applicable format prescribed in FAR 15.408, Table 15-2 III? (or alternative format if specified in the request for proposal)		
31.	FAR 15.408, Table 15-2, Section III Paragraph B	If the proposal is for a modification or change order, have cost of work deleted (credits) and cost of work added (debits) been provided in the format described in FAR 15.408, Table 15-2.III.B?		
32.	FAR 15.408, Table 15-2, Section III Paragraph C	For price revisions/redeterminations, does the proposal follow the format in FAR 15.408, Table 15-2.III.C?		
<u>OTHER</u>				
33.	FAR 16.4	If an incentive contract type, does the proposal include offeror proposed target cost, target profit or fee, share ratio, and, when applicable, minimum/maximum fee, ceiling price?		
34.	FAR 16.203-4 and FAR 15.408 Table 15-2, Section II, Paragraphs A, B, C, and D	If Economic Price Adjustments are being proposed, does the proposal show the rationale and application for the economic price adjustment?		
35.	FAR 52.232-28	If the offeror is proposing Performance-Based Payments-did the offeror comply with FAR 52.232-28?		

	<u>REFERENCES</u>	<u>SUBMISSION ITEM</u>	<u>PROPOSAL PAGE No.</u>	<u>If not provided EXPLAIN (may use continuation pages)</u>
36.	FAR 15.408(n) FAR 52.215-22 FAR 52.215-23	Excessive Pass-through Charges– Identification of Subcontract Effort: If the offeror intends to subcontract more than 70% of the total cost of work to be performed, does the proposal identify: (i) the amount of the offeror’s indirect costs and profit applicable to the work to be performed by the proposed subcontractor(s); and (ii) a description of the added value provided by the offeror as related to the work to be performed by the proposed subcontractor(s)?		

(End of provision)

252.216-7006 ORDERING (MAY 2011)

- (a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the contract schedule. Such orders may be issued from _____ through _____ [insert dates].
- (b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.
- (c)(1) If issued electronically, the order is considered “issued” when a copy has been posted to the Electronic Document Access system, and notice has been sent to the Contractor.
- (2) If mailed or transmitted by facsimile, a delivery order or task order is considered “issued” when the Government deposits the order in the mail or transmits by facsimile. Mailing includes transmittal by U.S. mail or private delivery services.
- (3) Orders may be issued orally only if authorized in the schedule.

(End of Clause)

252.217-7027 CONTRACT DEFINITIZATION (DEC 2012)

- (a) A (insert specific type of contract action) is contemplated. The Contractor agrees to begin promptly negotiating with the Contracting Officer the terms of a definitive contract that will include (1) all clauses required by the Federal Acquisition Regulation (FAR) on the date of execution of the undefinitized contract action, (2) all

clauses required by law on the date of execution of the definitive contract action, and (3) any other mutually agreeable clauses, terms, and conditions. The Contractor agrees to submit **insert type of proposal; e.g., fixed-price or cost-and-fee** proposal and certified cost or pricing data supporting its proposal.

(b) The schedule for definitizing this contract is as follows (insert target date for definitization of the contract action and dates for submission of proposal, beginning of negotiations, and, if appropriate, submission of the make-or-buy and subcontracting plans and certified cost or pricing data).

(c) If agreement on a definitive contract action to supersede this undefinitized contract action is not reached by the target date in paragraph (b) of this clause, or within any extension of it granted by the Contracting Officer, the Contracting Officer may, with the approval of the head of the contracting activity, determine a reasonable price or fee in accordance with subpart 15.4 and part 31 of the FAR, subject to Contractor appeal as provided in the Disputes clause. In any event, the Contractor shall proceed with completion of the contract, subject only to the Limitation of Government Liability clause.

(1) After the Contracting Officer's determination of price or fee, the contract shall be governed by--

(i) All clauses required by the FAR on the date of execution of this undefinitized contract action for either fixed-price or cost-reimbursement contracts, as determined by the Contracting Officer under this paragraph (c);

(ii) All clauses required by law as of the date of the Contracting Officer's determination; and

(iii) Any other clauses, terms, and conditions mutually agreed upon.

(2) To the extent consistent with paragraph (c)(1) of this clause, all clauses, terms, and conditions included in this undefinitized contract action shall continue in effect, except those that by their nature apply only to an undefinitized contract action.

(d) The definitive contract resulting from this undefinitized contract action will include a negotiated **(insert "cost/price ceiling" or "firm-fixed price")** in no event to exceed **(insert the not-to-exceed amount)**.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

252.219-7009 SECTION 8(A) DIRECT AWARD (SEP 2007)

(a) This contract is issued as a direct award between the contracting office and the 8(a) Contractor pursuant to the Partnership Agreement between the Small Business Administration (SBA) and the Department of Defense. Accordingly, the SBA, even if not identified in Section A of this contract, is the prime contractor and retains responsibility for 8(a) certification, for 8(a) eligibility determinations and related issues, and for providing counseling and assistance to the 8(a) Contractor under the 8(a) Program. The cognizant SBA district office is:

(To be completed by the Contracting Officer at the time of award)

(b) The contracting office is responsible for administering the contract and for taking any action on behalf of the Government under the terms and conditions of the contract; provided that the contracting office shall give advance notice to the SBA before it issues a final notice terminating performance, either in whole or in part, under the contract. The contracting office also shall coordinate with the SBA prior to processing any novation agreement. The contracting office may assign contract administration functions to a contract administration office.

(c) The 8(a) Contractor agrees that--

(1) It will notify the Contracting Officer, simultaneous with its notification to the SBA (as required by SBA's 8(a) regulations at 13 CFR 124.308), when the owner or owners upon whom 8(a) eligibility is based plan to relinquish ownership or control of the concern. Consistent with Section 407 of Pub. L. 100-656, transfer of ownership or control shall result in termination of the contract for convenience, unless the SBA waives the requirement for termination prior to the actual relinquishing of ownership and control; and

(2) It will not subcontract the performance of any of the requirements of this contract without the prior written approval of the SBA and the Contracting Officer.

(End of Clause)

CLAUSES INCORPORATED BY FULL TEXT

252.223-7001 HAZARD WARNING LABELS (DEC 1991)

(a) "Hazardous material," as used in this clause, is defined in the Hazardous Material Identification and Material Safety Data clause of this contract.

(b) The Contractor shall label the item package (unit container) of any hazardous material to be delivered under this contract in accordance with the Hazard Communication Standard (29 CFR 1910.1200 et seq). The Standard requires that the hazard warning label conform to the requirements of the standard unless the material is otherwise subject to the labeling requirements of one of the following statutes:

- (1) Federal Insecticide, Fungicide and Rodenticide Act;
- (2) Federal Food, Drug and Cosmetics Act;
- (3) Consumer Product Safety Act;
- (4) Federal Hazardous Substances Act; or
- (5) Federal Alcohol Administration Act.

(c) The Offeror shall list which hazardous material listed in the Hazardous Material Identification and Material Safety Data clause of this contract will be labeled in accordance with one of the Acts in paragraphs (b)(1) through (5) of this clause instead of the Hazard Communication Standard. Any hazardous material not listed will be interpreted to mean that a label is required in accordance with the Hazard Communication Standard.

MATERIAL (If None, Insert "None.")

ACT

(d) The apparently successful Offeror agrees to submit, before award, a copy of the hazard warning label for all hazardous materials not listed in paragraph (c) of this clause. The Offeror shall submit the label with the Material Safety Data Sheet being furnished under the Hazardous Material Identification and Material Safety Data clause of this contract.

(e) The Contractor shall also comply with MIL-STD-129, Marking for Shipment and Storage (including revisions adopted during the term of this contract).

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

252.225-7048 EXPORT-CONTROLLED ITEMS (JUNE 2013)

(a) Definition. "Export-controlled items," as used in this clause, means items subject to the Export Administration Regulations (EAR) (15 CFR Parts 730-774) or the International Traffic in Arms Regulations (ITAR) (22 CFR Parts 120-130). The term includes--

(1) "Defense items," defined in the Arms Export Control Act, 22 U.S.C. 2778(j)(4)(A), as defense articles, defense services, and related technical data, and further defined in the ITAR, 22 CFR Part 120; and

(2) "Items," defined in the EAR as "commodities", "software", and "technology," terms that are also defined in the EAR, 15 CFR 772.1.

(b) The Contractor shall comply with all applicable laws and regulations regarding export-controlled items, including, but not limited to, the requirement for contractors to register with the Department of State in accordance with the ITAR. The Contractor shall consult with the Department of State regarding any questions relating to compliance with the ITAR and shall consult with the Department of Commerce regarding any questions relating to compliance with the EAR.

(c) The Contractor's responsibility to comply with all applicable laws and regulations regarding export-controlled items exists independent of, and is not established or limited by, the information provided by this clause.

(d) Nothing in the terms of this contract adds, changes, supersedes, or waives any of the requirements of applicable Federal laws, Executive orders, and regulations, including but not limited to—

(1) The Export Administration Act of 1979, as amended (50 U.S.C. App. 2401, et seq.);

(2) The Arms Export Control Act (22 U.S.C. 2751, et seq.);

(3) The International Emergency Economic Powers Act (50 U.S.C. 1701, et seq.);

(4) The Export Administration Regulations (15 CFR Parts 730-774);

(5) The International Traffic in Arms Regulations (22 CFR Parts 120-130); and

(6) Executive Order 13222, as extended.

(e) The Contractor shall include the substance of this clause, including this paragraph (e), in all subcontracts.

(End of clause)

NFAS CLAUSES IN SECTION I

NFAS Clauses in Section I

5252.201-9300 Contracting Officer Authority. As prescribed in 1.602-1-101, insert the following clause:

CONTRACTING OFFICER AUTHORITY
(JUN 1994)

In no event shall any understanding or agreement between the Contractor and any Government employee other than the Contracting Officer on any contract, modification, change order, letter or verbal direction to the Contractor be effective or binding upon the Government. All such actions must be formalized by a proper contractual document executed by an appointed Contracting Officer. The Contractor is hereby put on notice that in the event a Government employee other than the Contracting Officer directs a change in the work to be performed or increases the scope of the work to be performed, it is the Contractor's responsibility to make inquiry of the Contracting Officer before making the deviation. Payments will not be made without being authorized by an appointed Contracting Officer with the legal authority to bind the Government.

(End of clause)

5252.209-9300 Organizational Conflicts of Interest. As prescribed in 9.507-2, insert the following clause:

ORGANIZATIONAL CONFLICTS OF INTEREST (JUN 1994)

The restrictions described herein shall apply to the Contractor and its affiliates, consultants and subcontracts under this contract. If the Contractor under this contract prepares or assists in preparing a statement of work, specifications and plans, the Contractor and its affiliates shall be ineligible to bid or participate, in any capacity, in any contractual effort which is based on such statement of work or specifications and plans as a prime contractor, subcontractor, consultant or in any similar capacity. The Contractor shall not incorporate its products or services in such statement of work or specification unless so directed in writing by the Contracting Officer, in which case the restriction shall not apply. This contract shall include this clause in its subcontractor's or consultants' agreements concerning the performance of this contract.

(End of clause)

5252.216-9300 Appointment of Ordering Officer(s). As prescribed in 16.506-100(a), insert the following clause:

APPOINTMENT OF ORDERING OFFICER(S) (OCT 1996)

Ordering Officers under this contract are authorized by the Contracting Officer to execute delivery/task orders provided the total price for the delivery/task order does not exceed the individual Contracting Officer(s) warrant limitations. The ordering officers and their specific authority shall be stated in this contract or in an appointment letter.

(End of clause)

5252.216-9306 Procedures For Issuing Orders. As prescribed in 16.506-100(f), insert the following clause:

PROCEDURES FOR ISSUING ORDERS (NOV 2009)

(a) Services to be furnished under this contract shall be furnished at such times as ordered by the issuance of task orders by the Ordering Officer designated by the Contracting Officer. All orders issued hereunder are subject to the terms and conditions of this contract. This contract shall control in the event of conflict with any order. A task order will be considered "issued" for the purpose of this contract at the time the Government deposits the order in the mail or, if transmitted by other means, when physically delivered to the Contractor.

(b) Except in emergency situations, only a Contracting Officer may modify task/delivery orders. An Ordering Officer, when authorized by the designation official (Contracting Officer), may issue modifications to task/delivery orders only during an emergency. Modifications to task/delivery orders will be issued on a Standard Form (SF 30).

Task orders may be modified orally by the Ordering Officer in emergency circumstances. Oral modifications will be confirmed in writing by issuance of a SF 30 within two (2) working days from the time the oral direction is issued.

(End of clause)

5252.217-9301 Option To Extend the Term of the Contract - Services. As prescribed in 17.208-100(b), insert the following clause:

OPTION TO EXTEND THE TERM OF THE CONTRACT – SERVICES (JUN 1994)

(a) The Government may extend the term of this contract for a term of one (1) to twelve (12) months by written notice to the Contractor within the performance period specified in the Schedule; provided that the Government shall give the Contractor a preliminary written notice of its intent to extend before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option provision.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months. [Insert number of months]

(End of clause)

5252.237-9301 Substitutions of Key Personnel. As prescribed in 37.1003(b), insert the following clause:

SUBSTITUTIONS OF KEY PERSONNEL (JUN 1994)

The Contractor shall provide complete resumes for proposed substitutes, and any additional information requested by the Contracting Officer. Proposed substitutes should have comparable qualifications to those of the persons being replaced. The Contracting Officer will notify the Contractor within 15 days after receipt of all required information of the consent on substitutes. No change in fixed unit prices may occur as a result of key personnel substitution.

(End of clause)

5252.242-9300 Government representatives. As prescribed in 42.570-100(a), insert the following clause:

GOVERNMENT REPRESENTATIVES (OCT 1996)

The contract will be administered by an authorized representative of the Contracting Officer. In no event, however, will any understanding or agreement, modification, change order, or other matter deviating from the terms of the contract between the Contractor and any person other than the Contracting Officer be effective or binding upon the Government, unless formalized by proper contractual documents executed by the Contracting Officer prior to completion of this contract. The authorized representative as indicated hereinafter:

x The Contracting Officer's Representative (COR) will be designated by the Contracting Officer as the authorized representative of the Contracting Officer. The COR is responsible for monitoring performance and the

technical management of the effort required hereunder, and should be contacted regarding questions or problems of a technical nature.

The designated Contract Specialist will be the Administrative Contracting Officer's representative on all other contract administrative matters. The Contract Specialist should be contacted regarding all matters pertaining to the contract or task/delivery orders.

The designated Property Administrator is the Administrative Contracting Officer's representative on property matters. The Property Administrator should be contacted regarding all matters pertaining to property administration.

(End of clause)

5252.242-9305 Pre-Performance Conference. As prescribed in 42.570-100(b), insert the following clause:

PRE-PERFORMANCE CONFERENCE (JUL 1995)

Within 15 days of contract award, prior to commencement of the work, the Contractor will meet in conference with representatives of the Contracting Officer, at a time to be determined by the Contracting Officer, to discuss and develop mutual understanding relative to scheduling and administering work.

(End of clause)

Section J - List of Documents, Exhibits and Other Attachments

SECTION J TABLE OF CONTENTS

SECTION J DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS TABLE OF CONTENTS	
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J-0200000-02	WAGE DETERMINATIONS
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J-0200000-04	INVOICE FORM
J-0200000-05	FORMS
J-0200000-06	GOVERNMENT-FURNISHED PROPERTY, MATERIALS, AND SERVICES
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J-0200000-01 DEFINITIONS

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Definition	Description
Assessment	A general term referring to either a survey or inspection of a facility to determine condition.
Asset	A general term used to refer to an item, such as a component, system, building or facility, which is managed by an automated data management program.
Business Management System (BMS)	A web-based tool that provides a systematic method for the management of business processes, common practices, and process quality improvements that produce and support the most efficient and effective delivery of NAVFAC's products and services.
Competent Person	A person who has the professional experience and training necessary to identify existing and predictable hazards at a work or service environment, and who has the authority to take prompt and corrective action to eliminate or remove dangers from the environment.
Component Inventory Management Unit (CIMU)	An organization of like-kind real property into manageable maintenance units. CIMU is a building component, group of components or component assemblies, serving a specific purpose in a facility that can be expected to follow a common and predictable lifecycle behavior. This class of non-equipment will include items such as exterior walls, exterior windows, interior finish, and roofs. This class of equipment will include items such as fan coil units, air handling units, lighting, and water closets. CIMUs can include one or more items of installed equipment typically subject to routine scheduled maintenance.
Confined Work Space	A space that is large enough and so configured that a person may bodily enter a space (such as in tanks, vessels, silos, storage bins, hoppers, vaults, pits, and like spaces where there is limited means of entry) and is hindered or restricted from escaping during an emergency.

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Definition	Description
Contracting Officer (KO)	That individual with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings. The term includes certain authorized representatives of the Contracting Officer acting within the limits of their authority as delegated by the Contracting Officer.
Contracting Officer Representative (COR)	Members of the requiring organization are designated specific authority by the Contracting Officer to conduct contract surveillance as a Contracting Officer's Representative (COR) in order to verify that the contractor is fulfilling contract requirements and to document performance for the contract record. These CORs function as the eyes and ears of the Contracting Officer and are a liaison between the Government and contractor when executing surveillance responsibilities.
Contractor	That entity or its representative responsible for the delivery of the services or materials specified in this contract, as designated by contract award. The term Contractor as used herein refers to both the prime Contractor and any subcontractors. The prime Contractor shall insure that subcontractors comply with the provision of this contract.
Contractor Representative	That individual appointed by the Contractor, either orally or in writing, who has been assigned responsibility for executing the requirements of this contract.
Direct Material Costs	The actual vendor invoice charges for materials used for performance of work under this contract. Direct material costs shall include transportation charges when such charges are included on the invoice by the vendor, as well as any discounts allowed for prompt payment and discounts or rebates for core value or salvage value that accrue to the Contractor. When questions arise concerning the cost of materials, material costs will be based on the lowest of quotes provided by the Contractor from at least three different commercial vendors for the direct material cost. The Government retains the right to obtain additional quotes in questionable situations. The lowest price will be used.
Electronic Operation And Maintenance And Support Information (eOMSI)	A set of consultant-prepared data and document files that contain detailed, as-built technical information that describes the efficient, economical and safe operation, maintenance and repair of a facility, plant, equipment or system throughout its life cycle. Generally it is prepared during construction and submitted upon completion of a new facility or major facility upgrade. eOMSI's typically include asset information, staffing and budgeting information, supply support including critical spare parts, operating procedures, troubleshooting and diagnostic guides, extended warranty data, maintenance task frequencies and documentation, technical data, repair procedures and manufacturer's product data. eOMSI data and document files are provided in electronic formats.
Equipment	Tangible asset that is functionally complete for its intended purpose, durable, and non-expendable.
Facility	A building or structure designed and created to serve a particular function.
Fixed Burden Rate (FBR)	<p>The additional costs (expressed in percent of direct material cost) for ordering, handling, and stockpiling materials and repair parts. For example, if the offeror's Fixed Burden Rate for materials in the Base Period is 10% then:</p> $\$100,000.00 + (\$100,000.00 \times 10\%) = \$110,000.00$ <p>The Government will compensate the Contractor for the required parts and materials and not the total amount shown in Schedule of Indefinite Delivery Indefinite Quantity Work.</p>

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Definition	Description
Frequency Of Service	Annual (A). Services performed once during each 12-month period of the contract at intervals of 335 to 395 days. Biennial (B). Services performed once during each 24-month period of the contract at intervals of 670 to 790 days. Daily (D5). Services performed once each calendar day, Monday through Friday, including holidays unless otherwise noted. Daily (D7). Services performed once each calendar day, seven days per week, including weekends and holidays. Monthly (M). Services performed 12 times during each 12-month period of the contract at intervals of 28 to 31 calendar days. Quarterly (Q). Services performed four times during each 12-month period of the contract at intervals of 80 to 100 calendar days. Semiannual (SA). Services performed twice during each 12-month period of the contract at intervals of 160 to 200 calendar days. Semimonthly (SM). Services performed 24 times during each 12-month period of the contract at intervals of 14 to 16 calendar days. Three times weekly (3W). Services performed three times a week, such as Monday, Wednesday, and Friday. Twice weekly (2W). Services performed twice a week, such as Monday and Thursday or Tuesday and Friday. Weekly (W). Services performed 52 times during each 12-month period of the contract at intervals of six to eight calendar days.
Government Furnished Property (GFP)	Property in the possession of, or directly acquired by, the Government and subsequently furnished to the contractor for performance of a contract. Government furnished property includes, but is not limited to, spares and property furnished for repairs, maintenance, overhaul, or modification. Government furnished property also includes contractor acquired property if the contractor acquired property is a deliverable under a cost contract when accepted by the Government for continued use under the contract.
Infrastructure Condition Assessment Program (ICAP)	A Navy automated data management program that utilizes historical asset lifecycle data and a structured assessment process to evaluate the condition facilities and their components.
Inspection	A rigorous, detailed assessment of the condition of a facility performed to generate a fundable scope and cost estimate for prioritization and funding of maintenance and repair.
Job or Work Order	An authorization for work that requires planning and estimating and has an individual line of accounting for financial and performance evaluation.
Maintenance And Repair	The preservation or restoration of a piece of equipment, system, or facility to such condition that it may be effectively used for its designated purposes. Maintenance/repair may be adjustment, overhaul, reprocessing, or replacement of constituent parts or materials that are missing or have deteriorated by action of the elements or usage, or replacement of the entire unit or system if beyond economical repair.
NAVFAC MAXIMO	A specially configured software version of MAXIMO®, a commercially available computerized maintenance management system (CMMS), adopted by NAVFAC for enterprise facility asset data management. The terms “MAXIMO”, “NAVFAC MAXIMO” or “Government’s MAXIMO” shall be used interchangeably in the document.
Performance Assessment	A method used by the Government to provide some measure of control over the quality of purchased goods and services received.

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Definition	Description
Pre-Expended Bin Materials And Supplies	The minor materials and supplies that are incidental to the job, for which the total direct cost of any one material line item shown on the material estimate is \$10.00 or less. Examples of pre-expended bin materials and supplies include, but are not limited to, solder, lead, flux, electrical connectors, electrical tape, fuses, nails, screws, bolts, nuts, washers, spacers, masking tape, sand paper, solvent, cleaners, lubricants, grease, oil, rags, mops, glue, epoxy, spackling compound, joint tape, plumbers tape and compound, clips, welding rods, and touch up paint.
Property Administrator	An authorized representative of the Contracting Officer who is responsible for administering contract property requirements, terms and conditions of the contract
Property Management Program	A Government program established for the purpose of reviewing and approving the Contractor's Property Management Plan and System through performance of a system analysis whenever government property is in the possession of the Contractor.
Quality Assurance (QA)	The planned and systematic activities implemented in a quality system so that quality requirements for a product or service will be fulfilled.
Quality Control (QC)	The observation techniques and activities used to fulfill requirements for quality.
R. S. Means	A data collection and organization system developed by R. S. Means Company which can be used to prepare accurate, dependable construction estimates and budgets in a variety of ways. The Contractor shall use the latest edition. Material prices are based on a national average and computed labor costs are based on a 30-city national average. An estimate prepared using this data is called a "Means estimate"; data may simply be referred to as "Means".
Real Property Inventory Equipment (RPIE)	A Government owned or leased individual pieces of equipment, apparatus, or fixture that are essential to the function of the real property (i.e. plumbing, electrical, heating, cooling and elevators). It is physically attached to, integrated into, and built in or on the property. Individual RPIE's can be combined to make a CIMU to facilitate facilities management. An individual RPIE can also be a CIMU if the equipment is complex enough to require its own management planning.
Response Time	The time allowed the Contractor after initial notification of a work requirement to be physically on the premises at the work site with appropriate personnel, tools, equipment, and materials, ready to perform the work required.
Technical Point of Contact (TPOC) (formerly known as Performance Assessment Representative or PAR)	That individual designated by the KO to be responsible for the monitoring of Contractor performance. TPOCs are government technical personnel providing assistance to a COR. TPOCs are not formally appointed positions; however, technical experts are often required for successful oversight of contractor performance and may be used at the discretion of the appointed COR to assist in administration, oversight, and performance assessments.
Unit Priced Labor (UPL) Hour	The unit price bid by the Contractor to perform one hour of work-in-place. With the exception of direct material and construction equipment costs, the unit price includes all indirect and direct costs associated with performing work. The price includes the Contractor's hourly composite trade wage, adjusted to allow for workforce productivity; costs for pre-expended bin materials, union agreements, crew sizes, hand tools, payroll burdens and fringes, overtime, job (field) overhead (including clerical support, supervision, inspection, fees, taxes, licenses, permits, and insurance), general and administrative (home office) overhead, and profit. Additionally, time for job preparation, safety standby personnel, and similar indirect labor elements are included.

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Acronym	Title
ACO	Administrative Contracting Officer
BW	Biweekly
CDR	Contract Discrepancy Report
CIA	Controlled Industrial Area
CIMU	Component Inventory Management Unit
CMMS	Computerized Maintenance Management System
COR	Contracting Officer Representative
COR	Condition of Readiness
DBH	Diameter at Breast Height
DCR	Direct Condition Rating
DoD	Department of Defense
DoN	Department of Navy
DRMO	Defense Reutilization Management Office
EPA	Environmental Protection Agency
EPCRA	Emergency Planning and Community Right-to-Know Act
FAR	Federal Acquisition Regulation
FFP	Firm Fixed Price
FIFRA	Federal Insecticide, Fungicide, and Rodenticide Act
FSC	Facility Support Contract
GIS	Geospatial Information System
GFE	Government-furnished Equipment
GFF	Government-furnished Facilities
GFM	Government-furnished Materials
HCA	Head Contracting Agency
ICAP	Infrastructure Condition Assessment Program
ICP	Integrated Contingency Plan
IDIQ	Indefinite Delivery Indefinite Quantity
iNFADS	Internet Navy Facilities Asst Data Store
IPM	Integrated Pest Management
IPMIS	Integrated Pest Management Information System
IPMP	Integrated Pest Management Plan
KO	Contracting Officer
LAN	Local Area Network
M	Monthly
MAP	Maintenance Action Plan
MDI	Mission Dependency Index
MEP	Mechanical, Electrical and Plumbing
MRI	Mission Readiness Index
MSDS	Material Safety Data Sheets
NAVFAC	Naval Facilities Engineering Command
NMCI	Navy Marine Corps Intranet
NOSC	Navy-On-Scene Coordinator
NRW	Non-Recurring Work (formerly IDIQ)
PAP	Performance Assessment Plan
PAR	Performance Assessment Representative
PAW	Performance Assessment Worksheet
PEO	Program Executive Officer
PM	Project Manager
PM	Planned Maintenance or Preventative Maintenance

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Acronym	Title
PRCSP	Permit Required Confined Space Program
PWS	Performance Work Statement
PWO	Public Works Officer
Q	Quarterly
QC	Quality Control
RPIE	Real Property Inventory Equipment
RSL	Remaining Service Life
RW	Recurring Work (formerly FFP)
SC	Security Clearances
SM	Semimonthly
SPAR	Senior Performance Assessment Representative
TE	Technical Exhibit
TPOC	Technical Point of Contact
VIQ	Variation in Quantity
WBS	Work Breakdown Structure

J-0200000-02 WAGE DETERMINATIO

ATTACHMENT J-0200000-02 WAGE DETERMINATIONS	
Refer to Department of Labor web site http://www.wdol.gov for most current version of the following wage determinations:	Service Contract Wage Determination WD 2005-2103 Rev. 15
Applicable Collective Bargaining Agreements	CBA 2014-7003 – See attached PDF

WD 05-2103 (Rev.-15) was first posted on www.wdol.gov on 12/30/2014

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR
 THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION
 By direction of the Secretary of Labor | WAGE AND HOUR DIVISION
 WASHINGTON D.C. 20210

| Wage Determination No.: 2005-2103
 Diane C. Koplewski | Division of | Revision No.: 15
 Director | Wage Determinations | Date Of Revision: 12/22/2014

Note: Executive Order (EO) 13658 establishes an hourly minimum wage of \$10.10 for 2015 that applies to all contracts subject to the Service Contract Act for which the solicitation is issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.10 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

States: District of Columbia, Maryland, Virginia

Area: District of Columbia Statewide
 Maryland Counties of Calvert, Charles, Frederick, Montgomery, Prince George's, St Mary's
 Virginia Counties of Alexandria, Arlington, Fairfax, Falls Church, Fauquier, King George, Loudoun, Prince William, Stafford

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I	15.08	
01012 - Accounting Clerk II	16.92	
01013 - Accounting Clerk III	22.30	
01020 - Administrative Assistant	31.41	
01040 - Court Reporter	21.84	
01051 - Data Entry Operator I	14.38	
01052 - Data Entry Operator II	15.69	
01060 - Dispatcher, Motor Vehicle	17.87	
01070 - Document Preparation Clerk	14.21	
01090 - Duplicating Machine Operator	14.21	
01111 - General Clerk I	14.88	
01112 - General Clerk II	16.24	
01113 - General Clerk III	18.74	
01120 - Housing Referral Assistant	25.29	
01141 - Messenger Courier	13.62	
01191 - Order Clerk I	15.12	
01192 - Order Clerk II	16.50	
01261 - Personnel Assistant (Employment) I	18.15	
01262 - Personnel Assistant (Employment) II	20.32	
01263 - Personnel Assistant (Employment) III	22.65	
01270 - Production Control Clerk	22.03	
01280 - Receptionist	14.43	
01290 - Rental Clerk	16.55	
01300 - Scheduler, Maintenance	18.07	
01311 - Secretary I	18.07	
01312 - Secretary II	20.18	
01313 - Secretary III	25.29	
01320 - Service Order Dispatcher	16.98	
01410 - Supply Technician	28.55	
01420 - Survey Worker	20.03	
01531 - Travel Clerk I	13.29	
01532 - Travel Clerk II	14.36	
01533 - Travel Clerk III	15.49	

01611 - Word Processor I	15.63
01612 - Word Processor II	17.67
01613 - Word Processor III	19.95
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	25.26
05010 - Automotive Electrician	23.51
05040 - Automotive Glass Installer	22.15
05070 - Automotive Worker	22.15
05110 - Mobile Equipment Servicer	19.04
05130 - Motor Equipment Metal Mechanic	24.78
05160 - Motor Equipment Metal Worker	22.15
05190 - Motor Vehicle Mechanic	24.78
05220 - Motor Vehicle Mechanic Helper	18.49
05250 - Motor Vehicle Upholstery Worker	21.63
05280 - Motor Vehicle Wrecker	22.15
05310 - Painter, Automotive	23.51
05340 - Radiator Repair Specialist	22.15
05370 - Tire Repairer	14.44
05400 - Transmission Repair Specialist	24.78
07000 - Food Preparation And Service Occupations	
07010 - Baker	13.85
07041 - Cook I	12.55
07042 - Cook II	14.60
07070 - Dishwasher	10.11
07130 - Food Service Worker	10.66
07210 - Meat Cutter	18.08
07260 - Waiter/Waitress	9.70
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	19.86
09040 - Furniture Handler	14.06
09080 - Furniture Refinisher	20.23
09090 - Furniture Refinisher Helper	15.52
09110 - Furniture Repairer, Minor	17.94
09130 - Upholsterer	19.86
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	10.54
11060 - Elevator Operator	10.54
11090 - Gardener	17.52
11122 - Housekeeping Aide	11.83
11150 - Janitor	11.83
11210 - Laborer, Grounds Maintenance	13.07
11240 - Maid or Houseman	11.26
11260 - Pruner	11.58
11270 - Tractor Operator	16.04
11330 - Trail Maintenance Worker	13.07
11360 - Window Cleaner	12.85
12000 - Health Occupations	
12010 - Ambulance Driver	20.41
12011 - Breath Alcohol Technician	20.27
12012 - Certified Occupational Therapist Assistant	23.11
12015 - Certified Physical Therapist Assistant	21.43
12020 - Dental Assistant	17.18
12025 - Dental Hygienist	44.75
12030 - EKG Technician	27.67

12035 - Electroneurodiagnostic Technologist	27.67	
12040 - Emergency Medical Technician	20.41	
12071 - Licensed Practical Nurse I	19.07	
12072 - Licensed Practical Nurse II	21.35	
12073 - Licensed Practical Nurse III	24.13	
12100 - Medical Assistant	15.01	
12130 - Medical Laboratory Technician	18.04	
12160 - Medical Record Clerk	17.42	
12190 - Medical Record Technician	19.50	
12195 - Medical Transcriptionist	18.77	
12210 - Nuclear Medicine Technologist	37.60	
12221 - Nursing Assistant I	10.80	
12222 - Nursing Assistant II	12.14	
12223 - Nursing Assistant III	13.98	
12224 - Nursing Assistant IV	15.69	
12235 - Optical Dispenser	20.17	
12236 - Optical Technician	15.80	
12250 - Pharmacy Technician	18.12	
12280 - Phlebotomist	15.69	
12305 - Radiologic Technologist	31.11	
12311 - Registered Nurse I	27.64	
12312 - Registered Nurse II	33.44	
12313 - Registered Nurse II, Specialist	33.44	
12314 - Registered Nurse III	40.13	
12315 - Registered Nurse III, Anesthetist	40.13	
12316 - Registered Nurse IV	48.10	
12317 - Scheduler (Drug and Alcohol Testing)	21.73	
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I	19.86	
13012 - Exhibits Specialist II	24.61	
13013 - Exhibits Specialist III	30.09	
13041 - Illustrator I	20.48	
13042 - Illustrator II	25.38	
13043 - Illustrator III	31.03	
13047 - Librarian	33.88	
13050 - Library Aide/Clerk	14.21	
13054 - Library Information Technology Systems Administrator	30.60	
13058 - Library Technician	19.89	
13061 - Media Specialist I	18.73	
13062 - Media Specialist II	20.95	
13063 - Media Specialist III	23.36	
13071 - Photographer I	16.65	
13072 - Photographer II	18.90	
13073 - Photographer III	23.67	
13074 - Photographer IV	28.65	
13075 - Photographer V	33.76	
13110 - Video Teleconference Technician	20.39	
14000 - Information Technology Occupations		
14041 - Computer Operator I	18.92	
14042 - Computer Operator II	21.18	
14043 - Computer Operator III	23.60	
14044 - Computer Operator IV	26.22	
14045 - Computer Operator V	29.05	

14071 - Computer Programmer I	(see 1)	26.36
14072 - Computer Programmer II	(see 1)	
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		18.92
14160 - Personal Computer Support Technician		26.22
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		36.47
15020 - Aircrew Training Devices Instructor (Rated)		44.06
15030 - Air Crew Training Devices Instructor (Pilot)		52.81
15050 - Computer Based Training Specialist / Instructor		36.47
15060 - Educational Technologist		35.31
15070 - Flight Instructor (Pilot)		52.81
15080 - Graphic Artist		26.80
15090 - Technical Instructor		25.08
15095 - Technical Instructor/Course Developer		30.67
15110 - Test Proctor		20.20
15120 - Tutor		20.20
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations		
16010 - Assembler		9.88
16030 - Counter Attendant		9.88
16040 - Dry Cleaner		12.94
16070 - Finisher, Flatwork, Machine		9.88
16090 - Presser, Hand		9.88
16110 - Presser, Machine, Drycleaning		9.88
16130 - Presser, Machine, Shirts		9.88
16160 - Presser, Machine, Wearing Apparel, Laundry		9.88
16190 - Sewing Machine Operator		13.78
16220 - Tailor		14.66
16250 - Washer, Machine		10.88
19000 - Machine Tool Operation And Repair Occupations		
19010 - Machine-Tool Operator (Tool Room)		21.14
19040 - Tool And Die Maker		23.38
21000 - Materials Handling And Packing Occupations		
21020 - Forklift Operator		18.02
21030 - Material Coordinator		22.03
21040 - Material Expediter		22.03
21050 - Material Handling Laborer		13.83
21071 - Order Filler		15.09
21080 - Production Line Worker (Food Processing)		18.02
21110 - Shipping Packer		15.09
21130 - Shipping/Receiving Clerk		15.09
21140 - Store Worker I		11.72
21150 - Stock Clerk		16.86
21210 - Tools And Parts Attendant		18.02
21410 - Warehouse Specialist		18.02
23000 - Mechanics And Maintenance And Repair Occupations		
23010 - Aerospace Structural Welder		27.21
23021 - Aircraft Mechanic I		25.83
23022 - Aircraft Mechanic II		27.21
23023 - Aircraft Mechanic III		28.53

23040 - Aircraft Mechanic Helper	17.54
23050 - Aircraft, Painter	24.73
23060 - Aircraft Servicer	19.76
23080 - Aircraft Worker	21.01
23110 - Appliance Mechanic	21.75
23120 - Bicycle Repairer	14.43
23125 - Cable Splicer	26.02
23130 - Carpenter, Maintenance	21.40
23140 - Carpet Layer	20.49
23160 - Electrician, Maintenance	27.98
23181 - Electronics Technician Maintenance I	24.94
23182 - Electronics Technician Maintenance II	26.47
23183 - Electronics Technician Maintenance III	27.89
23260 - Fabric Worker	19.13
23290 - Fire Alarm System Mechanic	22.91
23310 - Fire Extinguisher Repairer	17.62
23311 - Fuel Distribution System Mechanic	22.81
23312 - Fuel Distribution System Operator	19.38
23370 - General Maintenance Worker	21.43
23380 - Ground Support Equipment Mechanic	25.83
23381 - Ground Support Equipment Servicer	19.76
23382 - Ground Support Equipment Worker	21.01
23391 - Gunsmith I	17.62
23392 - Gunsmith II	20.49
23393 - Gunsmith III	22.91
23410 - Heating, Ventilation And Air-Conditioning Mechanic	23.89
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	25.17
23430 - Heavy Equipment Mechanic	22.91
23440 - Heavy Equipment Operator	22.91
23460 - Instrument Mechanic	22.59
23465 - Laboratory/Shelter Mechanic	21.75
23470 - Laborer	14.98
23510 - Locksmith	21.90
23530 - Machinery Maintenance Mechanic	23.12
23550 - Machinist, Maintenance	22.91
23580 - Maintenance Trades Helper	18.27
23591 - Metrology Technician I	22.59
23592 - Metrology Technician II	23.80
23593 - Metrology Technician III	24.96
23640 - Millwright	28.19
23710 - Office Appliance Repairer	22.96
23760 - Painter, Maintenance	21.75
23790 - Pipefitter, Maintenance	24.63
23810 - Plumber, Maintenance	22.29
23820 - Pneudraulic Systems Mechanic	22.91
23850 - Rigger	22.91
23870 - Scale Mechanic	20.49
23890 - Sheet-Metal Worker, Maintenance	22.91
23910 - Small Engine Mechanic	20.49
23931 - Telecommunications Mechanic I	29.95
23932 - Telecommunications Mechanic II	31.55
23950 - Telephone Lineman	27.41

23960 - Welder, Combination, Maintenance	22.91	22.91
23965 - Well Driller	22.91	
23970 - Woodcraft Worker	22.91	
23980 - Woodworker	17.62	
24000 - Personal Needs Occupations		
24570 - Child Care Attendant	12.79	
24580 - Child Care Center Clerk	17.77	
24610 - Chore Aide	10.57	
24620 - Family Readiness And Support Services Coordinator		16.90
24630 - Homemaker	18.43	
25000 - Plant And System Operations Occupations		
25010 - Boiler Tender	27.30	
25040 - Sewage Plant Operator	20.84	
25070 - Stationary Engineer	27.30	
25190 - Ventilation Equipment Tender	19.49	
25210 - Water Treatment Plant Operator	20.84	
27000 - Protective Service Occupations		
27004 - Alarm Monitor	20.57	
27007 - Baggage Inspector	12.71	
27008 - Corrections Officer	22.80	
27010 - Court Security Officer	24.72	
27030 - Detection Dog Handler	20.57	
27040 - Detention Officer	22.80	
27070 - Firefighter	24.63	
27101 - Guard I	12.71	
27102 - Guard II	20.57	
27131 - Police Officer I	26.52	
27132 - Police Officer II	29.67	
28000 - Recreation Occupations		
28041 - Carnival Equipment Operator	13.59	
28042 - Carnival Equipment Repairer	14.63	
28043 - Carnival Equipment Worker	9.24	
28210 - Gate Attendant/Gate Tender	13.01	
28310 - Lifeguard	11.59	
28350 - Park Attendant (Aide)	14.56	
28510 - Recreation Aide/Health Facility Attendant		10.62
28515 - Recreation Specialist	18.04	
28630 - Sports Official	11.59	
28690 - Swimming Pool Operator	18.21	
29000 - Stevedoring/Longshoremen Occupational Services		
29010 - Blocker And Bracer	23.13	
29020 - Hatch Tender	23.13	
29030 - Line Handler	23.13	
29041 - Stevedore I	21.31	
29042 - Stevedore II	24.24	
30000 - Technical Occupations		
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)		39.92
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)		26.84
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)		29.56
30021 - Archeological Technician I	20.19	
30022 - Archeological Technician II	22.60	
30023 - Archeological Technician III	27.98	
30030 - Cartographic Technician	27.98	

30040 - Civil Engineering Technician	26.41
30061 - Drafter/CAD Operator I	20.19
30062 - Drafter/CAD Operator II	22.60
30063 - Drafter/CAD Operator III	25.19
30064 - Drafter/CAD Operator IV	31.00
30081 - Engineering Technician I	22.92
30082 - Engineering Technician II	25.72
30083 - Engineering Technician III	28.79
30084 - Engineering Technician IV	35.64
30085 - Engineering Technician V	43.61
30086 - Engineering Technician VI	52.76
30090 - Environmental Technician	27.41
30210 - Laboratory Technician	23.38
30240 - Mathematical Technician	28.94
30361 - Paralegal/Legal Assistant I	21.36
30362 - Paralegal/Legal Assistant II	26.47
30363 - Paralegal/Legal Assistant III	32.36
30364 - Paralegal/Legal Assistant IV	39.16
30390 - Photo-Optics Technician	27.98
30461 - Technical Writer I	21.93
30462 - Technical Writer II	26.84
30463 - Technical Writer III	32.47
30491 - Unexploded Ordnance (UXO) Technician I	24.74
30492 - Unexploded Ordnance (UXO) Technician II	29.93
30493 - Unexploded Ordnance (UXO) Technician III	35.88
30494 - Unexploded (UXO) Safety Escort	24.74
30495 - Unexploded (UXO) Sweep Personnel	24.74
30620 - Weather Observer, Combined Upper Air Or	(see 2) 25.19
Surface Programs	
30621 - Weather Observer, Senior	(see 2) 27.98
31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	14.32
31030 - Bus Driver	20.85
31043 - Driver Courier	13.98
31260 - Parking and Lot Attendant	10.07
31290 - Shuttle Bus Driver	15.66
31310 - Taxi Driver	13.98
31361 - Truckdriver, Light	15.66
31362 - Truckdriver, Medium	17.90
31363 - Truckdriver, Heavy	19.18
31364 - Truckdriver, Tractor-Trailer	19.18
99000 - Miscellaneous Occupations	
99030 - Cashier	10.03
99050 - Desk Clerk	11.58
99095 - Embalmer	23.05
99251 - Laboratory Animal Caretaker I	11.30
99252 - Laboratory Animal Caretaker II	12.35
99310 - Mortician	31.73
99410 - Pest Controller	17.69
99510 - Photofinishing Worker	13.20
99710 - Recycling Laborer	18.50
99711 - Recycling Specialist	22.71
99730 - Refuse Collector	16.40
99810 - Sales Clerk	12.09

99820 - School Crossing Guard	13.43
99830 - Survey Party Chief	21.94
99831 - Surveying Aide	13.63
99832 - Surveying Technician	20.85
99840 - Vending Machine Attendant	14.43
99841 - Vending Machine Repairer	18.73
99842 - Vending Machine Repairer Helper	14.43

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.02 per hour or \$160.80 per week or \$696.79 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer

professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A link to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the

contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

J-0200000-02 B WD 2005-2103

WD 05-2103 (Rev.-15) was first posted on www.wdol.gov on 12/30/2014

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor | WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210

|

| Wage Determination No.: 2005-2103

Diane C. Koplewski | Division of | Revision No.: 15
Director | Wage Determinations | Date Of Revision: 12/22/2014

Note: Executive Order (EO) 13658 establishes an hourly minimum wage of \$10.10 for 2015 that applies to all contracts subject to the Service Contract Act for which the solicitation is issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.10 (or the applicable wage rate listed on this wage determination, if it is higher) for

all hours spent performing on the contract. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

States: District of Columbia, Maryland, Virginia

Area: District of Columbia Statewide
 Maryland Counties of Calvert, Charles, Frederick, Montgomery, Prince George's, St Mary's
 Virginia Counties of Alexandria, Arlington, Fairfax, Falls Church, Fauquier, King George, Loudoun, Prince William, Stafford

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I	15.08	
01012 - Accounting Clerk II	16.92	
01013 - Accounting Clerk III	22.30	
01020 - Administrative Assistant	31.41	
01040 - Court Reporter	21.84	
01051 - Data Entry Operator I	14.38	
01052 - Data Entry Operator II	15.69	
01060 - Dispatcher, Motor Vehicle	17.87	
01070 - Document Preparation Clerk	14.21	
01090 - Duplicating Machine Operator	14.21	
01111 - General Clerk I	14.88	
01112 - General Clerk II	16.24	
01113 - General Clerk III	18.74	
01120 - Housing Referral Assistant	25.29	
01141 - Messenger Courier	13.62	
01191 - Order Clerk I	15.12	
01192 - Order Clerk II	16.50	
01261 - Personnel Assistant (Employment) I	18.15	
01262 - Personnel Assistant (Employment) II	20.32	
01263 - Personnel Assistant (Employment) III	22.65	
01270 - Production Control Clerk	22.03	
01280 - Receptionist	14.43	
01290 - Rental Clerk	16.55	
01300 - Scheduler, Maintenance	18.07	
01311 - Secretary I	18.07	
01312 - Secretary II	20.18	
01313 - Secretary III	25.29	
01320 - Service Order Dispatcher	16.98	
01410 - Supply Technician	28.55	
01420 - Survey Worker	20.03	
01531 - Travel Clerk I	13.29	
01532 - Travel Clerk II	14.36	
01533 - Travel Clerk III	15.49	
01611 - Word Processor I	15.63	
01612 - Word Processor II	17.67	
01613 - Word Processor III	19.95	
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass	25.26	
05010 - Automotive Electrician	23.51	

05040 - Automotive Glass Installer	22.15
05070 - Automotive Worker	22.15
05110 - Mobile Equipment Servicer	19.04
05130 - Motor Equipment Metal Mechanic	24.78
05160 - Motor Equipment Metal Worker	22.15
05190 - Motor Vehicle Mechanic	24.78
05220 - Motor Vehicle Mechanic Helper	18.49
05250 - Motor Vehicle Upholstery Worker	21.63
05280 - Motor Vehicle Wrecker	22.15
05310 - Painter, Automotive	23.51
05340 - Radiator Repair Specialist	22.15
05370 - Tire Repairer	14.44
05400 - Transmission Repair Specialist	24.78
07000 - Food Preparation And Service Occupations	
07010 - Baker	13.85
07041 - Cook I	12.55
07042 - Cook II	14.60
07070 - Dishwasher	10.11
07130 - Food Service Worker	10.66
07210 - Meat Cutter	18.08
07260 - Waiter/Waitress	9.70
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	19.86
09040 - Furniture Handler	14.06
09080 - Furniture Refinisher	20.23
09090 - Furniture Refinisher Helper	15.52
09110 - Furniture Repairer, Minor	17.94
09130 - Upholsterer	19.86
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	10.54
11060 - Elevator Operator	10.54
11090 - Gardener	17.52
11122 - Housekeeping Aide	11.83
11150 - Janitor	11.83
11210 - Laborer, Grounds Maintenance	13.07
11240 - Maid or Houseman	11.26
11260 - Pruner	11.58
11270 - Tractor Operator	16.04
11330 - Trail Maintenance Worker	13.07
11360 - Window Cleaner	12.85
12000 - Health Occupations	
12010 - Ambulance Driver	20.41
12011 - Breath Alcohol Technician	20.27
12012 - Certified Occupational Therapist Assistant	23.11
12015 - Certified Physical Therapist Assistant	21.43
12020 - Dental Assistant	17.18
12025 - Dental Hygienist	44.75
12030 - EKG Technician	27.67
12035 - Electroneurodiagnostic Technologist	27.67
12040 - Emergency Medical Technician	20.41
12071 - Licensed Practical Nurse I	19.07
12072 - Licensed Practical Nurse II	21.35
12073 - Licensed Practical Nurse III	24.13
12100 - Medical Assistant	15.01

12130 - Medical Laboratory Technician	18.04	
12160 - Medical Record Clerk	17.42	
12190 - Medical Record Technician	19.50	
12195 - Medical Transcriptionist	18.77	
12210 - Nuclear Medicine Technologist	37.60	
12221 - Nursing Assistant I	10.80	
12222 - Nursing Assistant II	12.14	
12223 - Nursing Assistant III	13.98	
12224 - Nursing Assistant IV	15.69	
12235 - Optical Dispenser	20.17	
12236 - Optical Technician	15.80	
12250 - Pharmacy Technician	18.12	
12280 - Phlebotomist	15.69	
12305 - Radiologic Technologist	31.11	
12311 - Registered Nurse I	27.64	
12312 - Registered Nurse II	33.44	
12313 - Registered Nurse II, Specialist	33.44	
12314 - Registered Nurse III	40.13	
12315 - Registered Nurse III, Anesthetist	40.13	
12316 - Registered Nurse IV	48.10	
12317 - Scheduler (Drug and Alcohol Testing)	21.73	
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I	19.86	
13012 - Exhibits Specialist II	24.61	
13013 - Exhibits Specialist III	30.09	
13041 - Illustrator I	20.48	
13042 - Illustrator II	25.38	
13043 - Illustrator III	31.03	
13047 - Librarian	33.88	
13050 - Library Aide/Clerk	14.21	
13054 - Library Information Technology Systems Administrator	30.60	
13058 - Library Technician	19.89	
13061 - Media Specialist I	18.73	
13062 - Media Specialist II	20.95	
13063 - Media Specialist III	23.36	
13071 - Photographer I	16.65	
13072 - Photographer II	18.90	
13073 - Photographer III	23.67	
13074 - Photographer IV	28.65	
13075 - Photographer V	33.76	
13110 - Video Teleconference Technician	20.39	
14000 - Information Technology Occupations		
14041 - Computer Operator I	18.92	
14042 - Computer Operator II	21.18	
14043 - Computer Operator III	23.60	
14044 - Computer Operator IV	26.22	
14045 - Computer Operator V	29.05	
14071 - Computer Programmer I	(see 1)	26.36
14072 - Computer Programmer II	(see 1)	
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	

14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		18.92
14160 - Personal Computer Support Technician		26.22
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		36.47
15020 - Aircrew Training Devices Instructor (Rated)		44.06
15030 - Air Crew Training Devices Instructor (Pilot)		52.81
15050 - Computer Based Training Specialist / Instructor		36.47
15060 - Educational Technologist		35.31
15070 - Flight Instructor (Pilot)		52.81
15080 - Graphic Artist		26.80
15090 - Technical Instructor		25.08
15095 - Technical Instructor/Course Developer		30.67
15110 - Test Proctor		20.20
15120 - Tutor		20.20
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations		
16010 - Assembler		9.88
16030 - Counter Attendant		9.88
16040 - Dry Cleaner		12.94
16070 - Finisher, Flatwork, Machine		9.88
16090 - Presser, Hand		9.88
16110 - Presser, Machine, Drycleaning		9.88
16130 - Presser, Machine, Shirts		9.88
16160 - Presser, Machine, Wearing Apparel, Laundry		9.88
16190 - Sewing Machine Operator		13.78
16220 - Tailor		14.66
16250 - Washer, Machine		10.88
19000 - Machine Tool Operation And Repair Occupations		
19010 - Machine-Tool Operator (Tool Room)		21.14
19040 - Tool And Die Maker		23.38
21000 - Materials Handling And Packing Occupations		
21020 - Forklift Operator		18.02
21030 - Material Coordinator		22.03
21040 - Material Expediter		22.03
21050 - Material Handling Laborer		13.83
21071 - Order Filler		15.09
21080 - Production Line Worker (Food Processing)		18.02
21110 - Shipping Packer		15.09
21130 - Shipping/Receiving Clerk		15.09
21140 - Store Worker I		11.72
21150 - Stock Clerk		16.86
21210 - Tools And Parts Attendant		18.02
21410 - Warehouse Specialist		18.02
23000 - Mechanics And Maintenance And Repair Occupations		
23010 - Aerospace Structural Welder		27.21
23021 - Aircraft Mechanic I		25.83
23022 - Aircraft Mechanic II		27.21
23023 - Aircraft Mechanic III		28.53
23040 - Aircraft Mechanic Helper		17.54
23050 - Aircraft, Painter		24.73
23060 - Aircraft Servicer		19.76
23080 - Aircraft Worker		21.01
23110 - Appliance Mechanic		21.75
23120 - Bicycle Repairer		14.43

23125 - Cable Splicer	26.02
23130 - Carpenter, Maintenance	21.40
23140 - Carpet Layer	20.49
23160 - Electrician, Maintenance	27.98
23181 - Electronics Technician Maintenance I	24.94
23182 - Electronics Technician Maintenance II	26.47
23183 - Electronics Technician Maintenance III	27.89
23260 - Fabric Worker	19.13
23290 - Fire Alarm System Mechanic	22.91
23310 - Fire Extinguisher Repairer	17.62
23311 - Fuel Distribution System Mechanic	22.81
23312 - Fuel Distribution System Operator	19.38
23370 - General Maintenance Worker	21.43
23380 - Ground Support Equipment Mechanic	25.83
23381 - Ground Support Equipment Servicer	19.76
23382 - Ground Support Equipment Worker	21.01
23391 - Gunsmith I	17.62
23392 - Gunsmith II	20.49
23393 - Gunsmith III	22.91
23410 - Heating, Ventilation And Air-Conditioning Mechanic	23.89
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	25.17
23430 - Heavy Equipment Mechanic	22.91
23440 - Heavy Equipment Operator	22.91
23460 - Instrument Mechanic	22.59
23465 - Laboratory/Shelter Mechanic	21.75
23470 - Laborer	14.98
23510 - Locksmith	21.90
23530 - Machinery Maintenance Mechanic	23.12
23550 - Machinist, Maintenance	22.91
23580 - Maintenance Trades Helper	18.27
23591 - Metrology Technician I	22.59
23592 - Metrology Technician II	23.80
23593 - Metrology Technician III	24.96
23640 - Millwright	28.19
23710 - Office Appliance Repairer	22.96
23760 - Painter, Maintenance	21.75
23790 - Pipefitter, Maintenance	24.63
23810 - Plumber, Maintenance	22.29
23820 - Pneudraulic Systems Mechanic	22.91
23850 - Rigger	22.91
23870 - Scale Mechanic	20.49
23890 - Sheet-Metal Worker, Maintenance	22.91
23910 - Small Engine Mechanic	20.49
23931 - Telecommunications Mechanic I	29.95
23932 - Telecommunications Mechanic II	31.55
23950 - Telephone Lineman	27.41
23960 - Welder, Combination, Maintenance	22.91
23965 - Well Driller	22.91
23970 - Woodcraft Worker	22.91
23980 - Woodworker	17.62
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	12.79

24580 - Child Care Center Clerk	17.77	
24610 - Chore Aide	10.57	
24620 - Family Readiness And Support Services Coordinator		16.90
24630 - Homemaker	18.43	
25000 - Plant And System Operations Occupations		
25010 - Boiler Tender	27.30	
25040 - Sewage Plant Operator	20.84	
25070 - Stationary Engineer	27.30	
25190 - Ventilation Equipment Tender	19.49	
25210 - Water Treatment Plant Operator	20.84	
27000 - Protective Service Occupations		
27004 - Alarm Monitor	20.57	
27007 - Baggage Inspector	12.71	
27008 - Corrections Officer	22.80	
27010 - Court Security Officer	24.72	
27030 - Detection Dog Handler	20.57	
27040 - Detention Officer	22.80	
27070 - Firefighter	24.63	
27101 - Guard I	12.71	
27102 - Guard II	20.57	
27131 - Police Officer I	26.52	
27132 - Police Officer II	29.67	
28000 - Recreation Occupations		
28041 - Carnival Equipment Operator	13.59	
28042 - Carnival Equipment Repairer	14.63	
28043 - Carnival Equipment Worker	9.24	
28210 - Gate Attendant/Gate Tender	13.01	
28310 - Lifeguard	11.59	
28350 - Park Attendant (Aide)	14.56	
28510 - Recreation Aide/Health Facility Attendant		10.62
28515 - Recreation Specialist	18.04	
28630 - Sports Official	11.59	
28690 - Swimming Pool Operator	18.21	
29000 - Stevedoring/Longshoremen Occupational Services		
29010 - Blocker And Bracer	23.13	
29020 - Hatch Tender	23.13	
29030 - Line Handler	23.13	
29041 - Stevedore I	21.31	
29042 - Stevedore II	24.24	
30000 - Technical Occupations		
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)		39.92
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)		26.84
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)		29.56
30021 - Archeological Technician I	20.19	
30022 - Archeological Technician II	22.60	
30023 - Archeological Technician III	27.98	
30030 - Cartographic Technician	27.98	
30040 - Civil Engineering Technician	26.41	
30061 - Drafter/CAD Operator I	20.19	
30062 - Drafter/CAD Operator II	22.60	
30063 - Drafter/CAD Operator III	25.19	
30064 - Drafter/CAD Operator IV	31.00	
30081 - Engineering Technician I	22.92	

30082 - Engineering Technician II	25.72
30083 - Engineering Technician III	28.79
30084 - Engineering Technician IV	35.64
30085 - Engineering Technician V	43.61
30086 - Engineering Technician VI	52.76
30090 - Environmental Technician	27.41
30210 - Laboratory Technician	23.38
30240 - Mathematical Technician	28.94
30361 - Paralegal/Legal Assistant I	21.36
30362 - Paralegal/Legal Assistant II	26.47
30363 - Paralegal/Legal Assistant III	32.36
30364 - Paralegal/Legal Assistant IV	39.16
30390 - Photo-Optics Technician	27.98
30461 - Technical Writer I	21.93
30462 - Technical Writer II	26.84
30463 - Technical Writer III	32.47
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30621 - Weather Observer, Senior (see 2)	27.98
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31043 - Driver Courier	13.98
31260 - Parking and Lot Attendant	10.07
31290 - Shuttle Bus Driver	15.66
31310 - Taxi Driver	13.98
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31363 - Truckdriver, Heavy	19.18
31364 - Truckdriver, Tractor-Trailer	19.18
99000 - Miscellaneous Occupations	
99030 - Cashier	10.03
99050 - Desk Clerk	11.58
99095 - Embalmer	23.05
99251 - Laboratory Animal Caretaker I	11.30
99252 - Laboratory Animal Caretaker II	12.35
99310 - Mortician	31.73
99410 - Pest Controller	17.69
99510 - Photofinishing Worker	13.20
99710 - Recycling Laborer	18.50
99711 - Recycling Specialist	22.71
99730 - Refuse Collector	16.40
99810 - Sales Clerk	12.09
99820 - School Crossing Guard	13.43
99830 - Survey Party Chief	21.94
99831 - Surveying Aide	13.63
99832 - Surveying Technician	20.85
99840 - Vending Machine Attendant	14.43
99841 - Vending Machine Repairer	18.73

99842 - Vending Machine Repairer Helper

14.43

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.02 per hour or \$160.80 per week or \$696.79 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or

modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary

affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage

and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

J-0200000-02 CBA-2014-7003

See attached PDF document.

J-0200000-03 INSTRUCTIONS

ATTACHMENT J-0200000-03 <u>DIRECTIVES, INSTRUCTIONS, AND REFERENCES</u>	
<u>Reference</u>	<u>Title</u>
EM 385-1-1	U.S. Army Corps of Engineers Safety and Health Requirements
P.L. 91-596	Occupational Safety and Health Act
Code of Federal Regulations (CFR) 29	Labor Regulations
29 CFR 1904	Recording And Reporting Occupational Injuries And Illness
29 CFR 1910	Occupational Safety And Health Standards
29 CFR 1910.120	Hazardous Waste Operations And Emergency Response
29 CFR 1910.134	Respiratory Protection

29 CFR 1910.1025	Toxic And Hazardous Substances
29 CFR 1926.59	Hazard Communication
29 CFR 1926.62	Occupational Health And Environmental Controls
Code of Federal Regulations (CFR) 40	Environmental Protection Regulations
40 CFR 82	Protection Of Stratospheric Ozone
40 CFR 247	Comprehensive Procurement Guideline For Products Containing Recovered Materials
COMNAVREGMIDLANT HRINST 11320.11	Fire Prevention and Protection Regulations
FAR 52.223-3	Hazardous Material Identification And Material Safety Data
FAR 52.223-2	Affirmative Procurement Of Bio-based Products Under Service And Construction Contracts
FAR 52.228-5	Insurance – Work On A Government Installation
FAR Clause 52.232-36	Payment By Third Party
FAR 52.237-2	Protection Of Government Buildings, Equipment, And Vegetation
FAR 52.246-4	Inspection Of Services – Fixed Price
DFARS Clause 252.223-7004	Drug-Free Work Force
Public Law 91-596	The Occupational Safety And Health Act
ASME B30.5	Mobile And Locomotive Cranes
ANSI Z359.1	Fall Protection Code
ANSI/ISEA 107	Standard For High-Visibility Safety Apparel And Headwear
NAVFAC Clause 5252.245-9300	Government-Furnished Property, Materials And Services
OPNAVINST 5100.23F	Navy Occupational Safety and Health Program Manual
OSHA 29 CFR	Occupational Safety and Health Regulations
NAVFACINST 5100.11J	NAVFACENCOM Safety and Health Program

DOCUMENT TYPE**WEBSITE**

Code of Federal Regulations	http://www.gpoaccess.gov/cfr/index.html
Consumer Product Safety Commission	http://www.cpsc.gov/index.html
DoD Instructions	http://www.dtic.mil/whs/directives/
Federal Acquisition Regulations	http://www.acquisition.gov/far/
NAVFAC (Instructions, Maintenance and Operations Manuals, P-Publications)	http://www.navfac.navy.mil/
NAVMED	http://www.med.navy.mil/
Navy Directives	http://doni.daps.dla.mil/
United States Code	http://uscode.house.gov/search/criteria.php

J-0200000-04 INVOICING

ATTACHMENT J-0200000-04
INVOICING PROCEDURES

WAWF	Electronic Invoicing
NAVFAC 7300/30	Naval Facilities Engineering Command Contractor's Invoice
NAVFAC 7300/31	Naval Facilities Engineering Command Contractor's Invoice
NAVFAC 4330-07	Contractor's Release

WAWF ELECTRONIC INVOICING

1. Scan invoice and sign off.
2. Go to: wawf.eb.mil and sign on.
3. Click on (+) VENDOR.
4. Click on: Create new document.
5. Enter contract number, DO#, and Cage # (drop down). Continue, Continue.
6. Select Navy Construction/Facilities Management. Continue
7. Next screen leave date as is, add the DoDAAC numbers and Populate CLIN's.
8. Select CLINs number and continue. If no CLINs, select boxes and add info.
9. In HEADER tab, Enter invoice # (the DO#), put today's date.
10. In ADDRESS tab, verify the address.
11. In COMMENTS tab, enter brief description of the job.
12. In LINE ITEM tab, click on ACTION tab. Go to the 2nd page of the DO and enter the item number in the ITEM BOX, enter QTY and AMOUNT. This may be filled in already. In Description Box enter brief description of the job.
13. Go to HEADER tab.
14. Create DOCUMENT and hit okay when gray screen pops up.
15. Return to the HEADER tab. You will now have a MISC tab, click on this tab and attach a copy of the scanned document. (Click on the boxes)
16. Go back to the HEADER tab and click on the SUBMIT key to send the invoice to the Government.
17. Add the Contracting Officer to the email list.
18. Submit.

See attached 7300-30 and Form 7300-31 Invoice Forms.

J-0200000-05 FORMS

ATTACHMENT J-0200000-05 <u>FORMS</u>
See attached PDF Form(s).

J-0200000-06 GFF

ATTACHMENT J-0200000-06 <u>GOVERNMENT-FURNISHED PROPERTY, MATERIALS, AND SERVICES</u>
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Blank during draft RFP.

J-0200000-07 SITE MAPS INDEX

ATTACHMENT J-0200000-07
SITE MAPS INDEX

- (a) Washington
 - (a1) Washington Navy Yard
 - (a2) Arlington
 - (a3) Naval Research Laboratory
 - (a4) Carderock
 - (a5) Naval Observatory
 - (a6) Quarters A
 - (a7) Marine Barracks Washington
- (b) South Potomac
 - (b1) Dahlgren
 - (b2) Indian Head
- (c) Patuxent River (not used)
- (d) Annapolis (not used)
- (e) Quantico

- (e1) Marine Corps System Command (MCSC)
- (e2) Civilian Manpower Management
- (e3) MCNOS
- (e4) NMCL (Medical Dental)
- (e5) Veterinary Clinic
- (e6) MCLA

(f) Bethesda

- (f1) Walter Reed National Military Medical Center (WRNMMC)
- (f2) Armed Forces Radiological Research Institute (AFRI)
- (f3) Naval Support Activity Bethesda
- (f4) Dalecarlia

(g) Joint Base Anacostia-Bolling

See attached PDF documents.

J-0200000-08 INSTALLATION PLAN

ATTACHMENT J-0200000-08 INSTALLATION SPILL CONTROL PLAN
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Plans are available for review by contacting each installation directly:

- WNY - Durant Graves (Durant.graves@navy.mil)
- NSAB - Susan Paul (Susan.paul@navy.mil)
- JBAB - Madina Alharazim (madina.alharazim@navy.mil)

J-0200000-09 HAZMAT LOG

ATTACHMENT J-0200000-09 CONTRACTOR HAZARDOUS MATERIAL INVENTORY LOG
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See attached PDF document.

J-0200000-10 ELINS1 PLACEHOLDE

ATTACHMENT J-0200000-10 <u>EXHIBIT LINE ITEM NUMBERS (ELINS)</u>
Reference separate Excel file titled "J-0200000-10"

See attached Excel Spreadsheet.

J-1503020-08(A4) CARD INVERNTO

See Attachment

J-1503020-08(A5) USNO PEST

See Attachment

J-1503020-08(A6) QTRS A PEST

See Attachment

J-1503020-08(F) WRNMMC PEST

See Attachment

SECTION J TABLE OF CONTENTS

SECTION J
DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS
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J-1503050-02	Equipment Restrictions
J-1503050-03	References and Technical Documents
J-1503050-04	Common Output Level Standards
J-1503050-05	COL Examples (Photos)
J-1503050-06	Recycling Reporting Form
J-1503050-07	Site Maps
J-1503050-08	Location Inventories

J-1503050-09	Irrigation System Inventories
J-1503050-10	Semi Improved Areas, Unimproved Areas, and Storm Drainage Systems
J-1503050-11	Storm Water Management
J-1503050-12	Emerald Ash Border Quarantine Virginia
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J-1503050-14	Quarters A
J-1503050-15	Healing Garden

J-1503050-01DEFINITIONS

J-1503050-01
DEFINITIONS AND ACRONYMS

DEFINITION/ACRONYM	DESCRIPTION
Aeration	Introduction of air into the soil by mechanical means to promote health and growth.
Appearance	Where there is a sense impression or outward aspect of an area or thing that is consistent, uniform and neat in and around the surroundings.
ATFP	Anti-Terrorism Force Protection
Artificial Turf	An artificial surface that resembles grass.
BASH	Bird Aircraft Strike Hazard
Berm	A mound or bank of earth typically used as a barrier.
Brow Ditch	A drainage ditch with sufficient slope to prevent erosion of adjacent grading.
Bruising of Lawn	An injury to grass areas resulting in discolored blades of grass, usually caused by mowing with a dull blade.
Caliper	The measurement of a tree trunk at its widest diameter, measured six inches up from the ground for trees under four inch caliper, and twelve inches from the ground for trees over four inch caliper. Multi-stem plants are measured at the widest point of all trunks, six inches up from the ground for trees under four inch caliper, and twelve inches from the ground for trees over four inch caliper.
Classification and Ordering of Plants	For the purposes of pruning, trimming, planting, or removal, specific plants shall be identified according to their type and application as specified in the American Horticulture Society Encyclopedia of Garden Plants (latest edition), D.K. Publishing under ISBN-0-7894-1943-2. Example: A Red Tip Photinia bush which is 15' tall will be classified as a shrub.
Clipping	Any vegetation that is left on paved surfaces, lawns, and plant beds after being cut by means of shears, mowers, etc.
De-thatch	Removal of unwanted thatch from mowed areas to promote health and growth.
Debris	Includes, but is not limited to, paper, cans, bottles, limbs and branches, pine straw and pinecones, leaves, rocks, and other similar items.
Depression	A small area that has sunken below its surroundings.
Diameter at Breast Height (DBH)	The diameter of a tree measured at 4½ feet above ground level.
Edging	Creating a uniform edged cut to promote a neat appearance and prevent ground structures from vegetation encroachment.
Fertilization	Application of natural and synthetic materials to the soil where it has become deficient in nutrients essential for proper plant growth.
Frond	A large leaf or branch of a palm tree, usually with many divisions.
Grade	To bring soil to previously established level or inclination using appropriate tools and equipment.
Grass Cutting	Cutting or trimming, monoecious flowering plants with simple leaves, within a designated area. Also includes cutting and trimming broadleaf weeds and other vegetation found in the lawn area to the required height as specified per contract.
Ground Cover	A plant which is chosen for the special task of providing a dense low attractive cover that prevents weeds and erosion. Varieties include, but are not limited to Vinca, Hosta, Ivy, Alyssum, Ajuga, and Liriope.

J-1503050-01
DEFINITIONS AND ACRONYMS

DEFINITION/ACRONYM	DESCRIPTION
Hedge	Shrubs or other plants planted closely together so as to form an unbroken line during trimming.
Improved Area	Improved grounds apply to areas within the built-up section of an installation which contains lawns and landscape development parade grounds, drill fields, athletic facilities, cemeteries, golf courses (except roughs), and similar areas, and include the maintenance and care of ornamental and decorative growth, such as shrubs and flowers and other plantings that are appurtenant to and within lawn areas.
Irrigation	Application of water to the soil to promote health and growth.
Irrigation System	A permanent system used for apply water to lawns and plants. The irrigation system includes all pumps, controls, piping and, sprinkler heads. The irrigation system starts at the valve supplying to the system.
Maximum Growth Height	That limit of dominant vegetative growth, excluding seed heads or pods.
Mowing	Cutting of all grasses, weeds, and other vegetation that is 1 inch or less in diameter (at ground level).
Parcel	A designated area of land which may be indicated on installation maps or other attachments.
Prestige Area	Prestige grounds apply to areas in the immediate vicinity of main gates, command headquarters buildings and similar areas, and includes the maintenance and care of ornamental and decorative growth, such as shrubs and flowers and other plantings that are appurtenant to and within lawn areas. Limited to 5% of improved acreage.
Pruning	The selective removal of unwanted growth to restore a plant or tree to its natural symmetry and appearance. Pruning involves selection and judgment, and does not include the practice of cutting off all branches to an even length. This may include re-sculpting, changing the size, or any other form of work that directly affects the look and growth pattern of the plant.
Rejuvenation	The severe pruning of overgrown bushes, shrubs and hedges to within a few inches of the ground or as directed by the KO to restore the plant to its natural shape.
Rut	Depressions made in soil or grass by tires of vehicles or heavy equipment.
Semi-improved Area	Semi-improved grounds apply to airfields, small arms ranges, ammunition storage, and similar areas.
Shrub	A woody perennial plant generally smaller than a tree, usually having many permanent stems branching from or near the ground, and does not have a definite crown shape. Shrubs may be deciduous or evergreen, and in the area covered by this contract, may be very large in height and width.
Sightly	Attractive, tasteful, or pleasing to the sight and consistent with its intended purpose.
Special Event	Services that could not reasonably have been anticipated and were not contemplated at time of contract award.
Stump	The bottom portion of a tree, which remains in the ground after the tree, has been cut for removal. Usually less than five feet in height.
Swale	A low-lying or depressed area intended for drainage.
Thatch	A layer of slowly decomposing organic residues situated above the soil surface and constituting the upper stratum of the medium that supports turf grass growth. Usually associated with warm season grasses.
Tree	A perennial woody plant having a permanent self-supporting single stem or multiple stems. Ordinarily grows higher than ten feet, and usually develops branches at some distance above the ground with a definite crown shape.

J-1503050-01
DEFINITIONS AND ACRONYMS

DEFINITION/ACRONYM	DESCRIPTION
Trimming	Removal of unwanted vegetation around trees, shrubs, flower and shrub beds, cultivated areas, poles, walls, valves, and other similar objects to match the height and appearance of the surrounding grass. Shrub and hedge trimming includes removal of unwanted vegetation to maintain a uniform, and well-shaped appearance, and to prevent interference with pedestrians, vehicle traffic and building encroachment.
Trunk	The main stem of a tree, usually long, large and relatively straight.
Unimproved Area	Unimproved grounds apply to agricultural areas, pastures, forests, swamps, marshes, deserts, and rocky or barren areas.
Xeriscape	A trademark for a method of landscaping that emphasizes water conservation in its use of drought-resistant plants

J-1503050-02 EQUIPMENT

ATTACHMENT J-1503050-02
EQUIPMENT RESTRICTIONS

Fueling of miscellaneous gasoline-powered utility equipment like chain saws, grass cutters, mowers, trimmers, and pumps, shall be accomplished at least 100 feet from explosives areas and at least 20 feet from warehouses and other inert storage buildings. Wheeled gasoline-powered grass cutters may be used on top of earth covered magazines, but shall be kept at least five feet from ventilators and head walls to prevent damage to the lightning protection system. The remaining five feet around the ventilator shall be cut by hand-held powered equipment.

J-1503050-03 REFERENCES

ATTACHMENT J-1503050-03
REFERENCES AND TECHNICAL DOCUMENTS

Reference	Title
ANSI Z133.1	American National Standard of Tree Care Operations-Pruning, Trimming, Repairing, Maintaining, and Removing and Cutting Brush-Safety Requirements.
ANSI A-300	American National Standard of Tree Care Operations-Tree, Shrub and Other Woody Plant Maintenance-Standard practices, Secretariat-National Arborist Association, Incorporated.
Irrigation Association - Water Management Committee	Turf and Landscape Irrigation Best Management Practices April 2005
NAVFAC DM 5	Drainage for Areas Other Than Airfields
NAVFAC INST 11320.2(most current)	Fire Prevention and Protection
NAVFAC P-73	Natural Resources Management Procedural Manual
NAVFAC MO-100.1	Natural Resources Land Management

NAVFAC MO-100.3	Natural Resources Fish and Wildlife Management
NAVFAC MO-100.4	Natural Resources Outdoor Recreation and Cultural Values
NAVFAC P-905	Planting and Maintenance of Trees, Shrubs, and Vines
NAVFAC P-960	Installation Design, Chapter 1 "Planting Design"
NAVSEA OP 5	Ammunition and Explosives Safety Ashore
OPNAV 5090.1 (most current)	Safe Drinking Water Act Compliance Ashore
OPNAV INST 6240.3 (most current)	Chapter 9, Pest Management
NFPA Fire Protection Handbook	Fire Protection Handbook

J-1503050-04 COLS

ATTACHMENT J-1503050-04
COMMON OUTPUT LEVEL STANDARDS

For Facility Services (FX) functions, CNIC has defined Base Measures for COL3 and COL4 services along with three levels of Additional Measures at each COL to add or increase specific services as detailed below based on the availability of funding. Note: Only Additional Measures Level 2 for both COL3 and COL4 applies to Grounds Maintenance and Landscaping requirements.

<u>COMMON OUTPUT LEVEL STANDARDS</u> (COLS) CHART						
Improved Area Work Includes						
SPEC ITEM	TASK	Prestige Areas¹	COL3		COL4	
			Addtl Measures Level 2	Base Measures	Addtl Measures Level 2	Base Measures
3.1.1	LAWN MAINTENANCE	Yes ⁵	IDIQ ⁷	IDIQ ⁷	IDIQ ⁷	IDIQ ⁷
3.1.1.1	MOWING AND TRIMMING	All Prestige Areas ²	All Improved Areas ^{2,3}	All Improved Areas ^{2,3}	All Improved Areas ^{2,3}	Recurring Service Areas only ^{2,4}
3.1.1.2	EDGING	Yes ⁵	Yes ⁶	Yes ⁶	IDIQ ⁷	IDIQ ⁷
3.1.2	IRRIGATION SYSTEMS OPERATION	Yes ⁵	Yes	Yes	Minimum necessary to prevent loss	Minimum necessary to prevent loss
3.1.3	DEBRIS REMOVAL	Yes ⁵	IDIQ ⁷	IDIQ ⁷	IDIQ ⁷	IDIQ ⁷
3.1.4	SHRUB AND HEDGE MAINTENANCE	Yes ⁵	Yes ⁹	IDIQ ⁷	IDIQ ⁷	IDIQ ⁷
3.1.5	PLANT AND PLANT BED MAINTENANCE	Yes ⁵	IDIQ ⁷	IDIQ ⁷	IDIQ ⁷	IDIQ ⁷
3.1.6	TREE MAINTENANCE	Yes ⁵	Yes ⁹	IDIQ ⁷	IDIQ ⁷	IDIQ ⁷
	MAINTENANCE OF ARTIFICIAL TURF	Yes	Yes	Yes	Yes	IDIQ ⁷
	MAINTENANCE OF XERISCAPE AREA	Yes	Yes	Yes	Yes	IDIQ ⁷

ATTACHMENT J-1503050-04
COMMON OUTPUT LEVEL STANDARDS

3.2.3	VEGETATION CONTROL	Yes	Yes ⁸	Yes ⁸	Yes ⁸	Yes ⁸
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Note 1: Prestige Areas are indicated on the Site Maps.

Note 2: Grass heights shall maintained at the following standards:

Prestige Areas	<p>Prestige areas will be maintained at the grass heights specified below. Grass heights are based on the predominant species.</p> <p>GRASS VARIETY: (Min - Max Growth Height) Bermuda: 2.5" - 3.75" Centipede: 2.5" - 3.75" Fescue: 3.75" - 5" Kentucky Blue Grass: 3" - 5" St. Augustine: 2.5" - 3.75" Zoysia: 2.5" - 5"</p>
Improved Grounds	<p>Improved areas will be maintained at the grass heights specified below. Not required to be uniform in appearance. Grass heights are based on the predominant species.</p> <p>GRASS VARIETY: (Min - Max Growth Height) Bermuda: 3" - 4.5" Centipede: 3" - 4.5" Fescue: 4.5" - 6" Kentucky Blue Grass: 3.75" - 6" St. Augustine: 3" - 4.5" Zoysia: 4" - 6"</p>
Improved Grounds (Recurring service areas at COL4 Base Measures)	<p>Recurring service areas will allow grass (inclusive of weeds or other invasive vegetation) to reach 10"-12" prior to cutting to a minimum grass height of 3".</p> <p>Areas within 36" of playgrounds, athletic fields, jogging tracks and sidewalks will be maintained at the grass heights specified below.</p> <p>GRASS VARIETY: (Min - Max Growth Height) Bermuda: 3" - 4.5" Centipede: 3" - 4.5" Fescue: 4.5" - 6" Kentucky Blue Grass: 3.75" - 6" St. Augustine: 3" - 4.5" Zoysia: 4" - 6"</p>

Note 3: Improved Grounds are indicated on the Site Maps provided. When increasing service from COL4 Base Measures to a higher COL or Additional Measures Level, restoration of improved grounds may be required prior to beginning recurring mowing and trimming. This work will be ordered via IDIQ task order.

Note 4: Recurring Service Areas are indicated on the Site Maps.

Note 5: Prestige Area Services shall meet the following standards:

ATTACHMENT J-1503050-04
COMMON OUTPUT LEVEL STANDARDS

Lawn Edging	Uniform appearance with limited encroachment on fences, poles, and structures.
Lawn Maintenance	Regular maintenance to include fertilization, weed control, dethatching, aeration, overseeding. Lawns are relatively healthy and present a generally uniform appearance and natural color and have minimal bare areas, ruts, holes, weeds, dead vegetation, debris and unwanted vegetation.
Lawn Irrigation	Regular watering.
Shrub, Hedge, and Tree Maintenance	Shrubs, hedges and trees are healthy and are allowed some deviations from a balanced appearance.
Plant and Plant Bed Maintenance	Plant beds present a relatively neat appearance with some occurrences of weeds, debris or unwanted vegetation.
Note: Refer to COLS photos for appearance guidelines.	

Note 6: Edging includes variations in uniformity of appearance and several occurrences of vegetation encroachment on ground structures.

Note 7: No recurring service is provided. This work will be ordered via IDIQ as required.

Note 8: Routine maintenance performed only for fencelines, fire breaks, and roadway clearances. Vegetation control as necessary to prevent damage to paved surfaces shall be ordered as IDIQ work.

Note 9: Shrubs, hedges and trees are trimmed and maintained for beautification purposes and to prevent interference with vehicular/pedestrian traffic, personal security, prevent encroachment, or meet operational requirements. Shrubs, hedges, and trees are healthy but are not required to be uniform in appearance.

J-1503050-06 RECYCLING FORMS

ATTACHMENT J-1503050-06
RECYCLING REPORTING FORM

Monthly Grounds Maintenance Report	
Contractor's Name:	

Month:						
Contract #:						
POC & Telephone #:						
Installation	Incinerated Tons	Landfilled Tons	Disposal Cost	Recycled Tons	Recycled Cost	Material Description
Comments:						

J-1503050-07 SITE MAP

ATTACHMENT J-1503050-07
GROUNDS SITE MAPS

INDEX

- (h) Washington
 - (a1) Washington Navy Yard
 - (a2) Arlington
 - (a3) Naval Research Laboratory
 - (a4) Carderock
 - (a5) Naval Observatory
 - (a6) Quarters A
 - (a7) Marine Barracks Washington

- (i) South Potomac
 - (b1) Dahlgren
 - (b2) Indian Head

- (j) Patuxent River (not used)

- (k) Annapolis (not used)

- (l) Quantico
 - (e1) Marine Corps System Command (MCSC)
 - (e2) Civilian Manpower Management

- (e3) MCNOS
- (e4) NMCL (Medical Dental)
- (e5) Veterinary Clinic
- (e6) MCIA

- (m) Bethesda
 - (f1) Walter Reed National Military Medical Center (WRNMMC)
 - (f2) Armed Forces Radiological Research Institute (AFRI)
 - (f3) Naval Support Activity Bethesda
 - (f4) Dalecarlia
 - (f5) NiCOE

- (g) Joint Base Anacostia-Bolling

See attached PDF documents.

J-1503050-08 INVENTORIES

ATTACHMENT J-1503050-08
LOCATION INVENTORIES

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 - (a2) Arlington
 - (a3) Naval Research Laboratory
 - (a4) Carderock
 - (a5) Naval Observatory
 - (a6) Quarters A
 - (a7) Marine Barracks Washington
- (b) South Potomac
 - (b1) Dahlgren
 - (b2) Indian Head
- (c) Patuxent River (not used)
- (d) Annapolis (not used)
- (e) Quantico
 - (e1) Marine Corps System Command (MCSC)
 - (e2) Civilian Manpower Management
 - (e3) MCNOS
 - (e4) NMCL (Medical Dental)
 - (e5) Veterinary Clinic
 - (e6) MCIA
- (f) Bethesda
 - (f1) Walter Reed National Military Medical Center (WRNMMC)

- (f2) Armed Forces Radiological Research Institute (AFRI)
- (f3) Naval Support Activity Bethesda
- (f4) Dalecarlia

(g) Joint Base Anacostia-Bolling

See attached PDF documents.

J-1503050-08 (A3) NRL

See Attachment

J-1503050-08 (A4) CARD INVENTO

See Attachment

J-1503050-08 (A5) USNO FINAL

See Attachment

J-1503050-08 (A6) QTRSA FINAL

See Attachment

J-1503050-08 (A7) MBW

See Attachment

J-1503050-08 (E) QUANTICO

See Attachment

J-1503050-08 (F) NNMC

See Attachment

J-1503050-08 (F) NNMC LT WILLI

See Attachment

J-1503050-08 (G) JBAB

See Attachment

J-1503050-09 IRRIGATION SYSTEM

ATTACHMENT J-1503050-09
IRRIGATION SYSTEM INVENTORY

INDEX

- (g) Washington
 - (a1) Washington Navy Yard
 - (a7) Marine Barracks Washington

J-1503050-09(A1) WNY IRR

See Attachment

J-1503050-09(A6) MBW IRR

See Attachment

J-1503050-10 IMPROVED UNIMPROV

ATTACHMENT J-1503050-10
SEMI IMPROVED AREAS, UNIMPROVED AREAS, AND STORM DRAINAGE SYSTEMS

Spec Item	Task	Standards
3.2	Grounds Maintenance & Landscaping - Semi-Improved	Maintenance of semi-improved acreage is driven by operational requirements (e.g., BASH, AFTP, Clear Zone Management, and OP5) and will be maintained in accordance with requirements.
3.3	Grounds Maintenance & Landscaping - Unimproved	Maintenance of unimproved acreage is limited to minimal services to maintain perimeter fences, fire breaks and roadway clearances.
3.4	Storm Drainage Systems	Vegetation control and debris removal for ditches, swales, berms, etc. shall be performed to allow for adequate drainage.

Note: Standards for semi improved areas, unimproved areas, and storm drainage systems are the same at all COLS.

J-1503050-11(A1) STORM WATER

J-1503050-11(a1)
Storm Water Management Low Impact Development (LID) Maintenance (WNY)

BACKGROUND

In an effort to improve the quality and reduce the quantity and velocity of storm water runoff from the Washington Navy Yard (WNY), has installed several Low Impact Development (LID) storm water management features have been installed throughout the region. LID features are designed to maintain and enhance, or recreate, the pre-development hydrologic regime of urban and developing watersheds. These LID features, such as bioretention cells and rain gardens, require specialized maintenance. It is expected that more LID features will be designed and constructed on regional facilities in the future, requiring incremental increases in the option years of this new contract.

OBJECTIVES

Due to the nature of LID design and materials, specialized care is needed to maintain their operational ability. The objective of this project is to establish a regular monitoring and maintenance program for the existing WNY LID features, with the flexibility to add the new features to the maintenance contract as they are constructed. Maintenance could include, but is not limited to: sediment removal; mulching; biomass removal; plant/tree replacement; structural repair; stone replacement; algae control; invasive species control; etc.

OVERALL CONDITIONS

As each option year is evaluated for renewal, NDW NAVFAC Washington Environmental will add any newly constructed LID features to the maintenance list. Additionally, it is the intention of NAVFAC Washington to

modify the contract to expand LID maintenance to include all installations within the scope of this overall contract. The following types of LID features will be serviced:

- Bioretention cells / rain gardens
- Permeable Pavement (Pavers/Concrete/Asphalt)
- Tree filters
- Rain Barrels
- Green Roofs
- Ponds/Wetlands
- Swales

PROJECT TASKS

NSA Washington

Task One: Establish LID Maintenance Requirements

NDW Environmental NAVFAC Washington Environmental will provide the contractor with a list of LID features that will be included in the maintenance contract (attached spreadsheet). The contractor will visit all LID features with the NDW NSA Washington Storm Water Program Manager to ascertain their nature. Following these site visits, the contractor will submit the proposed maintenance regime for each existing LID feature to the NSA Washington Stormwater Program Manager for review. Example inspection checklists for various LID features can be found at <http://ddoe.dc.gov/swguidebook>.

Bioretention cells/Rain gardens:

- Inspect bioretention inlets quarterly for debris or clogging. Remove cover and clean debris as needed or annually.
- Remove weeds and mulch cells bi-annually. Scarify surface before re-mulching. Replace mulch to a depth of 2-3". Remove weeds and invasive materials. Fertilize in fall with slow release 5-10-5 fertilizer.
- Replace failed plantings when necessary with like kind, species and similar size.
- Remove collected sediments annually. Rake river rocks to the side to recover collected sediments.
- Replace river rocks as needed to ensure function as designed for energy dissipation.

Permeable pavers:

- Inspect pavers quarterly. Vacuum or remove any large debris or solids from openings. Remove cleanout for underdrains and inspect for sediments or clogging.
- NDW NAVFAC Washington will may sweep openings yearly with street sweeper. Replace chip stones from openings. KTR shall provide all material for repair and replacement.

Street tree filter:

- Inspect inlet throat and grate quarterly. Remove debris as required. Remove grate and cleanout and dispose of collected sediment bi-annually. Remove trash, weeds, and debris as required. Fertilize plants in fall with slow release fertilizer 5-10-5 or equivalent.

Rain barrels:

- Inspect quarterly. Remove debris in down spout as required. Ensure proper functionality of barrel.

Task Two: LID Maintenance

The contractor will perform inspections and maintenance on all LID features within their contract, according to the regime approved by NDW Environmental. This will occur 1 time per quarter.

Task Three: Reporting

The contractor will, on a regular basis, email to the NDW NSA Washington a brief synopsis of what maintenance was performed on which date, and the current conditions of each LID feature. Through this process the contractor will alert NAVFAC Washington to any maintenance problems or performance issues with the LID features. This report will be provided quarterly, after the quarterly maintenance and inspection is accomplished.

POCs

NSA Washington Stormwater Program Manager - Rita Smith 301-227-0001, rita.smith1@navy.mil
NAVFAC Washington Stormwater Program Manager – Roberta Person 202-685-8060 roberta.person@navy.mil
Engineering Technician – Doug Greene 202-433-3477, doug.greene@navy.mil

J-1503050-11(A4) CARD LID SPEC

J-1503050-11(a4) **Storm Water Management** **Low Impact Development (LID) Maintenance Carderock**

NSF Carderock

Task 01:

The contractor will visit the below listed LID features at Carderock with the NSA Washington Storm Water Program Manager to ascertain their nature. Following these site visits, the contractor will submit the proposed maintenance regime for each existing LID feature to the NSA Washington Stormwater Program Manager for review. Example maintenance requirements for various LID features can be found at in the Maryland Department of the Environment Stormwater Guidebook, available on-line at www.mde.state.md.us.

Green Roof of B42: 5,000 SF

Contractor will visit the site a minimum of seven (7) times through the spring and the fall. A maintenance visit shall entail:

1. Notifying government PAR of arrival and start of work for this purpose.
2. Green roof component inspection/ adjustment.
3. Manual watering where necessary.
4. Replace up to 10% of dead vegetation per year with new plants of similar kind bred for green roof plantings. Types shall be approved prior to application.
5. Inspection and clearing of all vegetation free zones.
6. Weed and invasive species removal.
7. Debris removal.
8. Up to two slow-release organic fertilizer applications, if needed
9. Drain inspection and clearing.
10. Documentation and submittal of maintenance services to Carderock PAR for each visit.
 - a. Documentation shall include but is not limited to:
 - i. Actions taken
 - ii. Concerns
 - iii. Suggestions to correct issues.

- iv. Type and quantity of materials used i.e. fertilizer.
- v. Number and types of plants replaced during visit.

North Parking Lot (1) and B125 (3) bioretention cells

1. Bi-annually :
 - a. Remove weeds (to be done in between mulch replacement)
 - b. Replace mulch to a depth of 2-3". Scarify surface before re-mulching.
 - c. Rake river rocks located around bioretention cell (at parking lot edge) to the side, remove sediment and replace river rocks. Replace river rocks if necessary to insure functionality (to slow water down entering cell area). All materials shall be provided by the Contractor
2. Annually:
 - a. Replace failed plantings with like kind and comparable sized plants.
 - b. Check outlet vault and clean if sediment is 2 inches or deeper.
 - c. Report any broken or missing components i.e. pipe or pipe cap to Gov POC.
3. All year long:
 - a. Insure grass is growing at inlet to this facility from mulch to 10 feet out around the entire cell. Provide seed, straw, fertilizer, aeration and whatever means necessary to ensure vegetative growth.
 - b. Provide irrigation for establishing new growth when required.

B18 Sand Filter

1. Quarterly during growing season:
 - a. Remove all weeds from sand filter.
 - b. Rake sand bed throughout. Remove any foreign debris.
2. Annually:
 - a. Replace sand to a depth of 3 inches.
3. Annually: Remove manhole cover and without entering vault check depth of sediment on bottom of vault. Report depth of sediment to NSA Washington Stormwater Program Manager
4. All year long:
 - a. Insure grass is growing at inlet (perimeter) to this facility from sand to 10 feet out around the entire filter and from bottom of forebays to 10 feet out. Provide seed, straw, fertilizer, aeration and whatever means necessary to ensure vegetative growth.
 - b. Provide irrigation for establishing new growth when required.
 - c. Repair damage due to erosion and stabilize soil and new growth efforts around all bays and dike walls.

B198 Rain Barrels (4):

1. Quarterly:
 - a. Remove debris and dirt from inlet screen.
 - b. Ensure barrel is leveled and positioned directly over downspout.
 - c. Exercise drain valve at bottom of barrel and leave half open.
 - d. When barrels become clogged for whatever reason, flush and clean as necessary and restore to proper functionality.

General:

1. Discard debris collected from this maintenance off base.

J-1503050-11(A4)2 MAP CARD-NOR

See Attachment

J-1503050-11(A4)3 BLDG 125 PLA

See Attachment

J-1503050-11(F1) BETH GREEN RO

See Attachment

J-1503050-12 EMERALD ASH VA

See Attachment

J-1503050-13 EMERALD ASH MD

See Attachment

J-1503050-14 QUARTERS A

J-1503050-14
Quarters A Site Specific Work

Quarters A is the 12 acre fenceline of the Vice President's Residence (VPR) Grounds. It is site specific due to a staff of Residence Civil Service Gardeners providing primary grounds maintenance effort.

In general, this SOW includes a turf program (fertilizing, over seeding, aeration, undesirable vegetation control), hedge maintenance, tree maintenance, pest management, and mulching.

1. VPR Grounds:

Mowing and trimming

Not required.

Edging

Not required.

Beds

Any work required amongst the VPR Grounds beds will be identified and accomplished through a separate IDIQ task order.

Hedges

The few hedges surrounding the former greenhouse plot of land are the only trimming requirements for hedges. The Leyland hedges are 85 feet in length and approximately 24 feet in height. It will require specialized equipment and a lift truck. The holly hedges are approximately 100 feet in length each; there are three of them making 300 lineal feet in total. The height of the holly hedges ranges between 10 and 15 feet.

Tree Maintenance / Pest Management

All tree work will be completed under the supervision of an ISA certified Arborist. Tree work includes fertilization, pruning, and pest control.

Tree pruning will be performed in accordance with Prestige Area – COL 1 maintenance standards.

Structural pruning will be performed and includes removal of crossing branches, or those not consistent with standard form, general thinning for good light penetration and air circulation, elevation of lower branches to achieve consistency between the trees and to maintain safe passage of pedestrians and vehicles. Removal of dead branches will be done where it can be identified; however this is often not detectable in the dormant season. All pruning cuts shall be made to the lateral branches, buds, or flush with the trunk. Stubbing will not be permitted. All debris will be removed from the site. Throughout the growing season,

pruning of suckers, water sprouts and low-hanging branches will be performed during regular visits.

Pruning dead branches from trees during the growing season is not included in the scope of this contract. This is an unpredictable task and is considered to be a rejuvenative service. This service can be provided at an additional cost. The contractor shall brace, cable, or guy to keep trees in vertical position. The contractor shall adjust wires, cables, and straps as required. Remove all guy wires, cables, straps, and stakes, when roots are established and trees remain vertical. All clippings and trimmings shall be removed.

The program must include pest breeding deterrents. This is primarily focused on pests that will negatively affect an event on the grounds. Most commonly this refers to mosquitos and gnats. The intent of the program is to keep the grounds hospitable to holding events, while not hindering the growth and development of necessary plants and insects. This information is also included in the **Turf Program** section of this SOW because the programs overlap and it is expected the IPM program will be an all-encompassing approach to pest and turf management.

Below is a sample tree maintenance program that may require slight adjustment over the years, but has proven to be effective. If additional services are required as part of that adjustment it would be made on a Task Order basis.

March visit:

- ... Apply foliar spray to Pin Oaks and evergreens using Horticultural Oil to help suppress overwintering insects and mites.
- ... Apply bark spray to Beeches using Onyx to help suppress Ambrosia Beetle.
- ... Apply Imidacloprid drench around the Ash to help suppress Emerald Ash Borer.

April visit:

- ... Apply foliar sprays to the following:
 - o Native Dogwoods using Propiconazole to help suppress anthracnose.
 - o Crabapples using Propiconazole to help suppress scale.
 - o Photinias using Propiconazole to help suppress Leaf Spot.
 - o Susceptible trees using Conserve to help suppress Tent Caterpillars.
 - o Susceptible trees to help suppress mites.
 - ... Apply bark spray to the following:
 - o Photinias using AgriFos and PentraBark to help suppress Bleeding Canker.
 - ... Apply drench as needed using Mefenoxam to help suppress Phytophthora Root Rot.
- May visit:

- ... Apply foliar sprays to the following:
 - o Native Dogwoods using Propiconazole to help suppress anthracnose.
 - o Crabapples using Propiconazole to help suppress scale.
 - o Photinias using Propiconazole to help suppress Leaf Spot.
 - o Susceptible trees to help suppress mites.
 - o Susceptible trees for White Peach Scale, Japanese Maple Scale, Lace bugs and borers.

June visit:

- ... Apply foliar sprays to the following:
 - o Native Dogwoods using Propiconazole to help suppress Powdery Mildew.
 - o Susceptible trees using Conserve to help suppress Bagworms.
 - o Susceptible trees to help suppress mites
- ... Apply bark sprays to the following:
 - o Ash tree using Onyx to help suppress Ash Borer
 - o Beech tree using Onyx to help suppress Ambrosia Beetles.

July visit:

- ... Apply foliar spray to the following:
 - o Susceptible trees to help suppress mites.
 - o Susceptible trees for Obscure Scale
 - o Susceptible trees for Powdery Mildew
- ... Apply bark spray to the following:
 - o Susceptible trees using AgriFos and PentraBark to help suppress Bleeding Canker.
- ... Apply drench as needed using Mefenoxam to help suppress Phytophthora Root Rot.

September visit:

- ... Apply foliar sprays to the following:
 - o Susceptible trees to help suppress mites.

- ... o Susceptible trees for Scale
- ... Apply bark spray to the following:
 - ... o Susceptible trees using AgriFos and PenraBark to help suppress Bleeding Canker.
- ... Apply drench as needed using Mefenoxam to help suppress Phytophthora Root Rot.

October visit:

- ... Apply foliar spray to the susceptible trees using Horticultural Oil to help suppress mites and scale.
- ... Include insect and disease sampling and soil analysis diagnostic reports as part of the program.
- ... The trees that will be treated for Bleeding Canker are as follows:
 - ... o 8,13,15,20,34,104,108,109,111,112,113,114,124, 125, 142, 154, 170, 183, 195, 200 and 208.
- ... Inspect for Bacterial Leaf Scorch for treatment in the following year.

Soil Management:

- ... In early March; subsurface fertilize trees and shrubs with Mycorrhizae augment.
- ... Perform soil analysis in 3 locations throughout the grounds and provide results to Facilities Office.

Tree and stump removals will be identified and accomplished through a separate IDIQ task order.

Turf Program

The VPR Grounds turf program is inclusive of fertilizer, herbicides and pesticides to complete a year round program managed to follow the base Pest Management Plan.

The program must include pest breeding deterrents. This is primarily focused on pests that will negatively affect an event on the grounds. Most commonly this refers to mosquitos and gnats. The intent of the program is to keep the grounds hospitable to holding events, while not hindering the growth and development of necessary plants and insects. This information is also included in the **Pest Management** section of this SOW because the programs overlap and it is expected the IPM program will be an all-encompassing approach to pest and turf management.

Sample program that has proven affective at the VPR Grounds and should be followed unless otherwise directed:

- ... Pre-Emergent control for crabgrass with 0-0-7 fertilizer @ .21% active ingredient, applied Mid April
- ... Post Emergent control using Confront for broadleaf, chickweed, clover, wild violet ect, applied Mid April
- ... Post Emergent control using Confront or Momentum for broadleaf, clover, wild violet, ground ivy, speedwell etc, applied Mid May
- ... Pre-Emergent control for crabgrass with 0-0-7 fertilizer @ .21% active ingredient, applied Mid June
- ... Merit with 14-0-14 fertilizer applied in early June for preventative grub and insect control
- ... Post Emergent control using Drive or Tenacity for broadleaf, crabgrass and early nutsedge, applied Mid June
- ... **Six** fungicide application using Chipco 26019, Banner Maxx, and Disarm for brown patch, summer patch, leaf spot, dollar spot control beginning around Memorial day and continuing thru Labor Day. Fungicide applications are every 14-21 days and will be applied at high label rate. 6 acres of property will be treated.
- ... Core Aeration Using John Deere Aercore 2000 or like equipment
- ... Seeding 4 - 6 lbs per 1000 sq ft

- ... Core pulverization
- ... Fertilization with 20-0-5 30% methylene urea and Iron in September (analysis may vary)
- ... Fertilization with 18-0-18 with 50% slow release in early mid-November (analysis may vary)
- ... SedgeHammer, confront Tenacity or Drive used during summer months to spot treat for nimblewill, nutsedge, crabgrass etc

Integrated Pest Management (IPM)

The contractor shall be responsible for the detection, monitoring and control of plant damaging insects. The contractor shall be aware of the potential pests and shall make regular inspections of the plant material and treat as necessary. These principles will be practiced under an Integrated Pest Management (IPM) program. Our goal in implementing an IPM program is to maintain insect and disease problems at

acceptable levels. This benefits the client by insuring more frequent inspections by on-site personnel and a

safer environment through the use of less pesticide. Pesticides will be applied under the supervision of a certified applicator. Spraying operations will cover all material up to a height of 25 feet. Trees exceeding this height can be serviced under a separate agreement. Dormant oil shall be applied in early March to all

plants susceptible to over-wintering insects, to include needled Evergreens, Junipers, Euonymus, Hollies,

Cherries, Oaks and Maples. Applications of pesticide shall not be done as calendar scheduled or general cover sprays.

Pesticides shall only be applied as needed, when pests are detected through regular inspections. There are several species of insects, i.e., scale, pine bark beetle, Japanese beetle, mites and borers that require an extensive control program. It may take several seasons to achieve control. Disease of ornamental plant material will be treated on a curative basis as needed. Wildlife such as deer, geese and ducks may cause damage to plant material and turf in certain landscapes. Application of repellents can be performed at an additional charge.

Mulching

The contractor will provide and place in locations within the VPR Grounds as directed:

- 150 CY of mulch, double shredded
- 50 CY of pine fines
- 50 CY of Leafgro or other compost material

This delivery will occur in the Spring, likely in March or April.

Misc.

- All landscape should be under a replacement warranty for the duration of the contract if it is decided that the plant was not ruined by neglect.
- Flexibility in scheduled or unscheduled maintenance. Due to the principals' and event schedules regular scheduled maintenance visits need to be scheduled or rescheduled on very short notice. In order for the employees to gain access they must provide the United States Secret Service, through the Facilities Office, their full name, date of

birth, and social security number. Protection of personally identifiable information will be on a strict need to know basis, but is part of the access requirement.

J-1503050-15 HEALING GARDEN

J-1503050-15 WRNMMC – Healing Garden B10

Irrigation

Maintain irrigation systems to include spring start up and fall shut down. Periodically adjust system to ensure proper function and coverage. Contractor will be responsible for time and material on repairs up to \$500 per occurrence.

Lawn Maintenance

Mowing as needed to maintain grass between 3 and 4.5 inches tall, line trimming will be conducted at the same time as mowing to keep grass even and off of all adjacent features. Edge all turf areas to ensure clear delineation between turf and hardscape surfaces. Turf will be aerated, fertilized and seeded in the fall with a turf type tall fescue. Weed control will be provided for all turf areas to include pre-emergent and post emergent control of broadleaf and grassy weeds.

Ornamental Bed Maintenance

All perennials and ground cover will be cutback to maintain a neat appearance in accordance with landscape standards. Two inches of fresh mulch shall be applied in the spring; total mulch depth is not to exceed four inches.

Prune all trees and shrubs as needed to ensure a well-kept appearance. All planting beds shall be maintained and weeded regularly once per month.

Annual Flowers

Install summer and fall annuals in planter boxes and decorative pots. For any planter/pot that does not have irrigation manual watering will be conducted to ensure a healthy appearance. Summer annuals will be installed after last frost and fall annuals will be installed by 15 October. In October bulbs will also be installed with a mix of early, mid and late blooms. Bulbs should be removed after blooming the following spring.

Debris

Debris clean-up of leaves, limbs, natural and manmade debris as needed but a weekly servicing should be sufficient to prevent build up.

SECTION J TABLE OF CONTENTS

SECTION J
DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS
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J-1503060-01 DEFINITIONS

J-1503060-01
DEFINITIONS AND ACRONYMS

DEFINITION/ACRONYM	DESCRIPTION
Air Operations (Air Ops)	The department responsible for all ground and air traffic on the airfield side of Naval Air Station.
Air Snow King	Person or persons designated by the Government to act as the overall responsible party for all airfield snow and ice operations. The Air Snow King has no authority to change, alter, or modify the contract.
Bare Pavement	Free of frozen precipitation down to the surface of the pavement. Bare pavement does not mean completely dry and may still have frozen and/or liquid precipitation in the holes, pores, divots, seams and cracks.
Clear	Free of debris, as defined below.
DOT	U.S. Department of Transportation
Debris	Includes, but is not limited to, paper, cans, bottles, limbs and branches, pine straw and pinecones, leaves, sand, soil, aggregates, grass, metals, and other similar items.
End of Cleanup	Defined as when the Contractor has met all performance objectives.
End of Precipitation	The end of the hour during which the Contractor and the KO or designated representative mutually agree the precipitation has ended
EPA	Environmental Protection Agency
FAA	Federal Aviation Administration
Finished Street, Road, or Parking Lot	<p>A paved or improved area in which the following conditions are met:</p> <p>Clear, Dry Area – The entire area of responsibility is as close as possible to clear and dry. Not more than one inch of snow shall remain on the area, including hard packed snow.</p> <p>Full Width – Snow is from the full width of the paved and improved area of the streets, roads, or parking lots. The snow is removed to at least the outer edge of the entire area of responsibility, so that the outer edge is exposed, unless otherwise specified.</p> <p>Obstructions – Where obstructions such as utility poles, sign posts, fire hydrants, and trees exist between or in the midst of the streets, roads or parking area: snow shall be cleared around these objects down to the required finished depth (by hand if necessary) so that streets, roads, or parking areas are blocked with snow.</p>
Foreign Object Debris (FOD)	Any foreign object external to an aircraft that can cause damage. Examples include nuts, bolts, safety wire, baggage tags, misplaced tools, sand, rocks, asphalt chunks, birds, snakes and, rodents. Any item(s) on a runway that may be picked up by any aircraft and potentially cause damage to any part of the aircraft.
Ice (Taken from FAA AC 150/5200-30C)	The solid form of water consisting of a characteristic hexagonal symmetry of water molecules. The density of pure ice is 57 lb/ft ³ (913 kg/m ³), which is 9 percent less dense than water. Compacted snow becomes ice when the air passages become discontinuous at a density of about 50 lb/ft ³ (800 kg/m ³).
Initiation of Work	The Contractor shall initiate work as required to maintain streets, roads, and parking lots within the performance standard for snow removal and sanding.
NAS	Naval Air Station
New Storm	Any precipitation occurring after the “End of Precipitation” defined above.

J-1503060-01
DEFINITIONS AND ACRONYMS

Passage	The movement of persons or vehicles across paved surfaces.
Primary Runway (Taken from FAA AC 150/5200-30C)	A runway expected to be used under the existing atmospheric and storm event conditions where most of the takeoff and landing operations will take place.
Secondary Runway (Taken from FAA AC 150/5200-30C)	A runway that supports a primary runway. Takeoff and landing operations on such a runway are generally less frequent than on a primary runway.
Snow (on the ground). (Taken from FAA AC 150/5200-30C)	A porous, permeable aggregate of ice grains, which can be predominately single crystals or close groupings of several crystals.
Snow Event	Any occurrence of frozen precipitation that results in visible accumulation of snow or ice on paved surfaces.
Snow King	Person or persons designated by the Government to act as the overall responsible party for all snow and ice operations. The Snow King has no authority to change, alter, or modify the contract.
Twenty-Four (24) Hour Lot	Parking Lots that have to be cleared during designated shift changes or maintained during the course of an intense storm.

J-1503060-02 REFERENCES

ATTACHMENT J-1503060-02
REFERENCES AND TECHNICAL DOCUMENTS

<u>Title</u>	<u>Reference</u>	<u>Source</u>
Personnel and Equipment in the Runway Safety Area	Certalert NO 03-07	Airport Safety and Operations Division AAS-300
GROUND VEHICLE OPERATIONS ON AIRPORTS	Advisory Circular 150/5210-20 Chg 1	DOT / FAA
AIRPORT WINTER SAFETY AND OPERATIONS	Advisory Circular 150/5200-30C	DOT / FAA
AIRPORT SNOW AND ICE CONTROL EQUIPMENT	Advisory Circular 150/5220-20	DOT / FAA
BUILDINGS FOR STORAGE AND MAINTENANCE OF AIRPORT SNOW AND ICE CONTROL EQUIPMENT AND MATERIALS	Advisory Circular 150/5220-18A	DOT / FAA
PAINTING, MARKING, AND LIGHTING OF VEHICLES USED ON AN AIRPORT	Advisory Circular 150/5210-5C	DOT / FAA
MANAGING AIRCRAFT AND AIRFIELD DEICING OPERATIONS TO PREVENT CONTAMINATION OF DRINKING WATER	816-F-02-018	EPA

Known 'Best Practices' for AIRFIELD SAFETY - Airport Personnel (Published by FAA) (Edited to include only those items relevant to pavement clearance)

1. Eliminate distractions in the operational area.

2. Eliminate confusing call signs for vehicles operating in the airport operations area.
3. Use two vehicles for runway inspections to reduce "Time-on-Runway".
4. Use high visibility vehicles to increase conspicuity for pilots, controllers and other drivers operating on the AOA (airport operations area).
5. All vehicle lights (high beams, flashers, beacons, and strobes) should be turned on when crossing or operating on runways, taxiways or the AOA.
6. Vehicle flashers and beacons help ATC, aircrews and other vehicle operators see vehicles in the AOA – especially during periods of reduced visibility and at night.
7. Use current diagrams in all AOA access vehicles.
8. Carry a current airport diagram with all AOA personnel badges.
9. Obtain and use airport diagrams. Use the FAA runway safety website to find airport diagrams for all airports.
10. The airport authority is encouraged to share its driver's training program. (Even FAA employees are required to take training if they are on the airfield.)
11. Utilize CD-based pilot and driver's education training materials and electronic programs.
12. All AOA access authorized personnel, including taxi-qualified mechanics, should complete a driver's training program – to include recurrent training.
13. Require and schedule FAA employee driver's training and recurrent training/testing.
14. Offer training and awareness education to local contractors working on the airport, and monitor them.
15. Ensure drivers know where to look for traffic when a pilot isn't talking to the tower or broadcasting on CTAF.
16. AOA access authorized personnel should have an awareness and understanding of the "uniqueness of helicopter operations".
17. Conduct "Clearing Turns" prior to entering ANY runway.
18. Place signs and marking placards in all AOA access vehicles.
19. Know who has access to the airfield.
20. Enforce a "No Tailgating" policy to ensure vehicles remain within proximity until gate is closed and secure to prevent unauthorized "Tailgating".
21. Keep the runway a runway, no racing.
22. Enforce maximum use of existing service roads; stay off of the runway as much as possible.
23. Use tunable radios.
24. Enforce a policy of "No Cell Phone" use for personnel while operating on the airfield.
25. Prevent potential obstructions.
26. Issue NOTAMS for snow removal operations and mowing operations.
27. Attend and conduct safety seminars and programs on RUNWAY SAFETY.
28. Improve safety by teaching, advocating, stressing and understanding situational awareness.
29. Cite specific airport RUNWAY SAFETY web pages.
30. Realize that every airport is unique and presents its own set of RUNWAY SAFETY challenges.
31. Stay alert; stay alive.
32. Declare war on errors; make it everyone's responsibility.
33. Always think SAFETY FIRST.

J-1503060-03 COLS

ATTACHMENT J-1503060-03
COMMON OUTPUT LEVEL STANDARDS

For Facility Services (FX) functions, CNIC has defined Base Measures for COL3 and COL4 services along with three levels of Additional Measures at each COL to add or increase specific services as detailed below based on the availability of funding. Note: Only Additional Measures Level 3 applies to COL4 for Pavement Clearance

ATTACHMENT J-1503060-03
COMMON OUTPUT LEVEL STANDARDS

requirements.

COMMON OUTPUT LEVEL STANDARDS (COLS) CHART			
SPEC ITEM	TASK	COL3	COL4
		Base Measures	Base Measures
3.1.1	Roads and Other Paved Surfaces	Sweeping of primary and mission critical roads and piers. ¹ Prior to sweeping, roads and paved surfaces are free of visible sand, soil, aggregates, grass, leaves, debris, and other foreign matter with many allowable deviations. ²	IDIQ ³
3.1.2	Airfield Pavement Surfaces	Swept in accordance with operational requirements commensurate with the airfield condition.	Swept in accordance with operational requirements commensurate with the airfield condition.
3.2	Snow and Ice Removal Services		
	Mission Critical Roads, Piers, Parking Lots, Sidewalks and Airfields ⁴	Pre-treatment (e.g. brine, sand, salt) may begin prior to the snow event. Snow removal operations commence immediately and continue until complete.	Pre-treatment (e.g. brine, sand, salt) may begin prior to the snow event. Snow removal operations commence immediately and continue until complete.
	Non-Mission Critical Roads, Piers, Parking Lots, Sidewalks and Airfields ⁴	Recurring service areas ⁵ may be begin pre-treatment (e.g. brine, sand, salt) may begin prior to the snow event. Snow removal operations commence when mission critical areas are completed and snow removal operations continue until complete.	Recurring service areas ⁵ may be begin pre-treatment (e.g. brine, sand, salt) may begin prior to the snow event. Snow removal operations commence when mission critical areas are completed and snow removal operations continue until complete.

Note 1: Primary and mission critical roads and piers are indicated on the Site Maps provided in J-1503060-06.

Note 2: Refer to COLS photos for appearance guidelines.

Note 3: No recurring service is provided. This work will be ordered via IDIQ as required.

Note 4: Mission critical and non-mission critical roads, piers, parking lots, sidewalks and airfields are indicated on the Site Maps provided in J-1503060-06.

Note 5: Non-Mission Critical areas are sub-divided into those receiving recurring services and those receiving unscheduled services. Recurring service areas are indicated on the Site Maps provided in J-1503060-06.

J-1503060-04 PHOTOS PAVE SUFAC

APPEARANCE OF PAVED SURFACES (PHOTOS)

See attached PDF documents.

J-1503060-06 SITE MAP PLACEHO

ATTACHMENT J-1503060-06
PAVEMENT CLEARING
SITE MAPS

INDEX

- 34. Washington
 - (a2) Arlington
 - (a4) Carderock
 - (a5) Naval Observatory
 - (a6) Quarters A

- 35. South Potomac
 - (b2) Indian Head

- 36. Bethesda
 - (f1) Walter Reed National Military Medical Center (WRNMMC)
 - (f4) Dalecarlia

See attached PDF documents.

J-1503060-07 NONAIRFIELD SWEEP

ATTACHMENT J-1503060-07
NON AIRFIELD PAVEMENT SWEEPING SCHEDULE

See attached PDF document(s).*

*Note: Sweeping of roads and paved surfaces is performed per the selected COL as detailed in the Common Output Level Standards provided in J-1503060-03.

J-1503060-08(F) BETH DEICING M

ATTACHMENT J-1503060-08
LOCATION OF DEICING MATERIAL

The Contractor shall place deicing material at the entranceways of the following buildings:

BETHESDA-

<u>FACILITY NUMBER</u>	<u>FACILITY NAME</u>
Building 17 Front Entrance	Fitness Center/Admin Building
Building 17 East Entrance	Fitness Center/Admin Building
Building 14 West Entrance	FMD
Building 14 East Entrance	FMD
Building 27 East Entrance	Admin Building
Building 28 Front Entrance	Admin Building
Building 53 Front Entrance	Admin Building
Building 241 Front Entrance	Blood Bank
Building 16 West Entrance	Utilities Plant
Building 67 Main Entrance	Fisher House
Building 66 Main Entrance	Fisher House
Building 65 Main Entrance	Fisher House
Building 24 Main Entrance	Fisher House
Building 25 Main Entrance	Fisher House
Building 15 Main Entrance	BOS Contractor
Building 84T Main Entrance	Medical Building
Building 20T West 2 nd Deck Entrance	Fire Department
Building 20 West Entrance	Fire Department
Building 3 Main Entrance	Medical Building
Building 19 Main Entrance	Medical Building
Building 11 East Entrance	Admin Building
Building 102	Pass and ID

Contractor shall ensure that deicing material is placed a plastic 5-gallon bucket just inside the door way of each location and shall ensure that each bucket has a plastic scoop for spreading deicing material. Contractor shall monitor deicing material at each location filling each bucket as needed to ensure buckets remain no less than half-filled throughout the season. All deicing material used for this application should be designed such that it will not damage the surface of new concrete sidewalks, stairs and ramps.

J-1503060-09 AIRFIELD SWEEPING

ATTACHMENT J-1503060-09
AIRFIELD PAVEMENT SWEEPING SCHEDULE

AREA and FREQUENC Y	<u>SUN</u>	<u>MON</u>	<u>TUES</u>	<u>WED</u>	<u>THUR</u>	<u>FRI</u>	<u>SAT</u>
WRNMMC Helicopter Pad (2,500 Sq. Yards) Frequency: First Saturday of Every Month.							6:00 AM to 2:00 PM

Section K - Representations, Certifications and Other Statements of Offerors

CLAUSES INCORPORATED BY REFERENCE

52.203-11	Certification And Disclosure Regarding Payments To Influence Certain Federal Transactions	SEP 2007
52.209-2	Prohibition on Contracting with Inverted Domestic Corporations--Representation	DEC 2014
52.222-25	Affirmative Action Compliance	APR 1984
52.222-38	Compliance With Veterans' Employment Reporting Requirements	SEP 2010
52.225-20	Prohibition on Conducting Restricted Business Operations in Sudan--Certification	AUG 2009
252.203-7005	Representation Relating to Compensation of Former DoD Officials	NOV 2011
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism	DEC 2014

CLAUSES INCORPORATED BY FULL TEXT

52.203-2 CERTIFICATE OF INDEPENDENT PRICE DETERMINATION (APR 1985)

(a) The offeror certifies that --

(1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to --

(i) Those prices,

(ii) The intention to submit an offer, or

(iii) The methods of factors used to calculate the prices offered:

(2) The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory --

(1) Is the person in the offeror's organization responsible for determining the prices offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision; or

(2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision _____ (insert full name of person(s) in the

offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the offeror's organization);

(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision.

(c) If the offeror deletes or modifies subparagraph (a)(2) of this provision, the offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

(End of Provision)

52.204-8 ANNUAL REPRESENTATIONS AND CERTIFICATIONS (DEC 2014)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is [insert NAICS code].

(2) The small business size standard is [insert size standard].

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b)(1) If the provision at 52.204-7, System for Award Management, is included in this solicitation, paragraph (d) of this provision applies.

(2) If the provision at 52.204-7 is not included in this solicitation, and the offeror is currently registered in System for Award Management (SAM), and has completed the Representations and Certifications section of SAM electronically, the offeror may choose to use paragraph (d) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The offeror shall indicate which option applies by checking one of the following boxes:

() Paragraph (d) applies.

() Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.

(c) (1) The following representations or certifications in SAM are applicable to this solicitation as indicated:

(i) 52.203-2, Certificate of Independent Price Determination. This provision applies to solicitations when a firm-fixed-price contract or fixed-price contract with economic price adjustment is contemplated, unless—

(A) The acquisition is to be made under the simplified acquisition procedures in Part 13;

(B) The solicitation is a request for technical proposals under two-step sealed bidding procedures; or

(C) The solicitation is for utility services for which rates are set by law or regulation.

- (ii) 52.203-11, Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions. This provision applies to solicitations expected to exceed \$150,000.
- (iii) 52.204-3, Taxpayer Identification. This provision applies to solicitations that do not include the provision at 52.204-7, System for Award Management.
- (iv) 52.204-5, Women-Owned Business (Other Than Small Business). This provision applies to solicitations that—
- (A) Are not set aside for small business concerns;
 - (B) Exceed the simplified acquisition threshold; and
 - (C) Are for contracts that will be performed in the United States or its outlying areas.
- (v) 52.209-2; Prohibition on Contracting with Inverted Domestic Corporations--Representation.
- (vi) 52.209-5; Certification Regarding Responsibility Matters. This provision applies to solicitations where the contract value is expected to exceed the simplified acquisition threshold.
- (vii) 52.214-14, Place of Performance--Sealed Bidding. This provision applies to invitations for bids except those in which the place of performance is specified by the Government.
- (viii) 52.215-6, Place of Performance. This provision applies to solicitations unless the place of performance is specified by the Government.
- (ix) 52.219-1, Small Business Program Representations (Basic & Alternate I). This provision applies to solicitations when the contract will be performed in the United States or its outlying areas.
- (A) The basic provision applies when the solicitations are issued by other than DoD, NASA, and the Coast Guard.
 - (B) The provision with its Alternate I applies to solicitations issued by DoD, NASA, or the Coast Guard.
- (x) 52.219-2, Equal Low Bids. This provision applies to solicitations when contracting by sealed bidding and the contract will be performed in the United States or its outlying areas.
- (xi) 52.222-22, Previous Contracts and Compliance Reports. This provision applies to solicitations that include the clause at 52.222-26, Equal Opportunity.
- (xii) 52.222-25, Affirmative Action Compliance. This provision applies to solicitations, other than those for construction, when the solicitation includes the clause at 52.222-26, Equal Opportunity.
- (xiii) 52.222-38, Compliance with Veterans' Employment Reporting Requirements. This provision applies to solicitations when it is anticipated the contract award will exceed the simplified acquisition threshold and the contract is not for acquisition of commercial items.
- (xiv) 52.223-1, Biobased Product Certification. This provision applies to solicitations that require the delivery or specify the use of USDA-designated items; or include the clause at 52.223-2, Affirmative Procurement of Biobased Products Under Service and Construction Contracts.

(xv) 52.223-4, Recovered Material Certification. This provision applies to solicitations that are for, or specify the use of, EPA- designated items.

(xvi) 52.225-2, Buy American Certificate. This provision applies to solicitations containing the clause at 52.225-1.

(xvii) 52.225-4, Buy American--Free Trade Agreements--Israeli Trade Act Certificate. (Basic, Alternates I, II, and III.) This provision applies to solicitations containing the clause at 52.225- 3.

(A) If the acquisition value is less than \$25,000, the basic provision applies.

(B) If the acquisition value is \$25,000 or more but is less than \$50,000, the provision with its Alternate I applies.

(C) If the acquisition value is \$50,000 or more but is less than \$79,507, the provision with its Alternate II applies.

(D) If the acquisition value is \$79,507 or more but is less than \$100,000, the provision with its Alternate III applies.

(xviii) 52.225-6, Trade Agreements Certificate. This provision applies to solicitations containing the clause at 52.225-5.

(xix) 52.225-20, Prohibition on Conducting Restricted Business Operations in Sudan--Certification. This provision applies to all solicitations.

(xx) 52.225-25, Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran—Representation and Certification. This provision applies to all solicitations.

(xxi) 52.226-2, Historically Black College or University and Minority Institution Representation. This provision applies to solicitations for research, studies, supplies, or services of the type normally acquired from higher educational institutions.

(2) The following certifications are applicable as indicated by the Contracting Officer:

[Contracting Officer check as appropriate.]

(i) 52.204-17, Ownership or Control of Offeror.

(ii) 52.222-18, Certification Regarding Knowledge of Child Labor for Listed End Products.

(iii) 52.222-48, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Certification.

(iv) 52.222-52 Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Certification.

(v) 52.223-9, with its Alternate I, Estimate of Percentage of Recovered Material Content for EPA- Designated Products (Alternate I only).

(vi) 52.227-6, Royalty Information.

(A) Basic.

(B) Alternate I.

(vii) 52.227-15, Representation of Limited Rights Data and Restricted Computer Software.

(d) The offeror has completed the annual representations and certifications electronically via the SAM website accessed through <https://www.acquisition.gov>. After reviewing the SAM database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in paragraph (c) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below [offeror to insert changes, identifying change by clause number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR Clause	Title	Date	Change
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Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on SAM.

(End of provision)

52.209-5 CERTIFICATION REGARDING RESPONSIBILITY MATTERS (APR 2010)

(a)(1) The Offeror certifies, to the best of its knowledge and belief, that-

(i) The Offeror and/or any of its Principals-

(A) Are () are not () presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have () have not (), within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property (if offeror checks "have", the offeror shall also see 52.209-7, if included in this solicitation); and

(C) Are () are not () presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (a)(1)(i)(B) of this provision.; and

(D) Have , have not , within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds \$3,000 for which the liability remains unsatisfied.

(1) Federal taxes are considered delinquent if both of the following criteria apply:

(i) The tax liability is finally determined. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(ii) The taxpayer is delinquent in making payment. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(2) Examples. (i) The taxpayer has received a statutory notice of deficiency, under I.R.C. Sec. 6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(ii) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. Sec. 6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(iii) The taxpayer has entered into an installment agreement pursuant to I.R.C. Sec. 6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(iv) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. 362 (the Bankruptcy Code).

(ii) The Offeror has () has not (), within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) Principal, for the purposes of this certification, means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

(b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification,

in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

(End of provision)

52.209-7 INFORMATION REGARDING RESPONSIBILITY MATTERS (JULY 2013)

(a) Definitions. As used in this provision--

Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative Proceedings, Civilian Board of Contract Appeals Proceedings, and Armed Services Board of Contract Appeals Proceedings). This includes administrative proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include agency actions such as contract audits, site visits, corrective plans, or inspection of deliverables.

Federal contracts and grants with total value greater than \$10,000,000 means--

- (1) The total value of all current, active contracts and grants, including all priced options; and
- (2) The total value of all current, active orders including all priced options under indefinite-delivery, indefinite-quantity, 8(a), or requirements contracts (including task and delivery and multiple-award Schedules).

Principal means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

(b) The offeror () has () does not have current active Federal contracts and grants with total value greater than \$10,000,000.

(c) If the offeror checked "has" in paragraph (b) of this provision, the offeror represents, by submission of this offer, that the information it has entered in the Federal Awardee Performance and Integrity Information System (FAPIS) is current, accurate, and complete as of the date of submission of this offer with regard to the following information:

(1) Whether the offeror, and/or any of its principals, has or has not, within the last five years, in connection with the award to or performance by the offeror of a Federal contract or grant, been the subject of a proceeding, at the Federal or State level that resulted in any of the following dispositions:

- (i) In a criminal proceeding, a conviction.
- (ii) In a civil proceeding, a finding of fault and liability that results in the payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more.
- (iii) In an administrative proceeding, a finding of fault and liability that results in--

(A) The payment of a monetary fine or penalty of \$5,000 or more; or

(B) The payment of a reimbursement, restitution, or damages in excess of \$100,000.

(iv) In a criminal, civil, or administrative proceeding, a disposition of the matter by consent or compromise with an acknowledgment of fault by the Contractor if the proceeding could have led to any of the outcomes specified in paragraphs (c)(1)(i), (c)(1)(ii), or (c)(1)(iii) of this provision.

(2) If the offeror has been involved in the last five years in any of the occurrences listed in (c)(1) of this provision, whether the offeror has provided the requested information with regard to each occurrence.

(d) The offeror shall post the information in paragraphs (c)(1)(i) through (c)(1)(iv) of this provision in FAPIIS as required through maintaining an active registration in the System for Award Management database via <https://www.acquisition.gov> (see 52.204-7).

(End of provision)

52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (OCT 2014)

(a) Definitions. As used in this provision--

Economically disadvantaged women-owned small business (EDWOSB) concern means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business concern eligible under the WOSB Program.

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

Small business concern means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (b) of this provision.

Small disadvantaged business concern, consistent with 13 CFR 124.1002, means a small business concern under the size standard applicable to the acquisition, that--

(1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by--

(i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States, and

(ii) Each individual claiming economic disadvantage has a net worth not exceeding \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

(2) The management and daily business operations of which are controlled (as defined at 13 CFR 124.106) by individuals who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

Women-owned small business concern means a small business concern--

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

Women-owned small business (WOSB) concern eligible under the WOSB Program (in accordance with 13 CFR part 127), means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(b)(1) The North American Industry Classification System (NAICS) code for this acquisition is ____ --[insert NAICS code].

(2) The small business size standard is ____ --[insert size standard].

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(c) Representations. (1) The offeror represents as part of its offer that it [____] is, [____] is not a small business concern. (2) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it [____] is, [____] is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it [____] is, [____] is not a women-owned small business concern.

(4) Women-owned small business (WOSB) concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (c)(3) of this provision.] The offeror represents as part of its offer that--

(i) It [____] is, [____] is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [____] is, [____] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(4)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: ____ --.] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(5) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a women-owned small business concern eligible under the WOSB Program in (c)(4) of this provision.] The offeror represents as part of its offer that--

(i) It [___] is, [___] is not an EDWOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [___] is, [___] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(5)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern and other small businesses that are participating in the joint venture: ___ --.] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(6) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it [___] is, [___] is not a veteran-owned small business concern.

(7) [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(6) of this provision.] The offeror represents as part of its offer that it [___] is, [___] is not a service-disabled veteran-owned small business concern.

(8) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, as part of its offer, that--

(i) It [___] is, [___] is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR Part 126; and

(ii) It [___] is, [___] is not a HUBZone joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(8)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture: ___ --.] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a business concern that is small, HUBZone small, small disadvantaged, service-disabled veteran-owned small, economically disadvantaged women-owned small, or women-owned small eligible under the WOSB Program in order to obtain a contract to be awarded under the preference programs established pursuant to section 8, 9, 15, 31, and 36 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall—

(i) Be punished by imposition of fine, imprisonment, or both;

(ii) Be subject to administrative remedies, including suspension and debarment; and

(iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (OCT 2014) - ALTERNATE I (MAY 2014)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is ____ (insert NAICS code).

(2) The small business size standard is ____ (insert size standard).

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations. (1) The offeror represents as part of its offer that it (____) is, (____) is not a small business concern.

(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it (____) is, (____) is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it (____) is, (____) is not a women-owned small business concern.

(4) Women-owned small business (WOSB) concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (b)(3) of this provision.] The offeror represents as part of its offer that--

(i) It (____) is, (____) is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [____] is, [____] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (b)(4)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: ---- ____ -----.] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(5) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a women-owned small business concern eligible under the WOSB Program in (b)(4) of this provision.] The offeror represents as part of its offer that--

(i) It (____) is, (____) is not an EDWOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [____] is, [____] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (b)(5)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern and other small businesses that

are participating in the joint venture: -----] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(6) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a veteran-owned small business concern.

(7) (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(6) of this provision.) The offeror represents as part of its offer that it () is, () is not a service-disabled veteran-owned small business concern.

(8) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents, as part of its offer, that--

(i) It () is, () is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and

(ii) It () is, () is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(8)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. (The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: .) Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(9) (Complete if offeror represented itself as disadvantaged in paragraph (b)(2) of this provision.) The offeror shall check the category in which its ownership falls:

Black American.

Hispanic American.

Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, Republic of Palau, Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

Individual/concern, other than one of the preceding.

(c) Definitions. As used in this provision--

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern," means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; or

(2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall--

(i) Be punished by imposition of fine, imprisonment, or both;

(ii) Be subject to administrative remedies, including suspension and debarment; and

(iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

52.222-22 PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FEB 1999)

The offeror represents that --

(a) () It has, () has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation;

(b) () It has, () has not, filed all required compliance reports; and

(c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards.

(End of provision)

52.225-25 Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran-Representation and Certifications. (DEC 2012)

(a) Definitions. As used in this provision--

Person--

(1) Means--

(i) A natural person;

(ii) A corporation, business association, partnership, society, trust, financial institution, insurer, underwriter, guarantor, and any other business organization, any other nongovernmental entity, organization, or group, and any governmental entity operating as a business enterprise; and

(iii) Any successor to any entity described in paragraph (1)(ii) of this definition; and

(2) Does not include a government or governmental entity that is not operating as a business enterprise.

Sensitive technology--

(1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically--

(i) To restrict the free flow of unbiased information in Iran; or

(ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and

(2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

(b) The offeror shall email questions concerning sensitive technology to the Department of State at CISADA106@state.gov.

(c) Except as provided in paragraph (d) of this provision or if a waiver has been granted in accordance with 25.703-4, by submission of its offer, the offeror—

(1) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran;

(2) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act. These sanctioned activities are in the areas of development of the petroleum resources of Iran, production of refined petroleum products in Iran, sale and

provision of refined petroleum products to Iran, and contributing to Iran's ability to acquire or develop certain weapons or technologies; and

(3) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds \$3,000 with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (50 U.S.C. 1701 et seq.) (see OFAC's Specially Designated Nationals and Blocked Persons List at <http://www.treasury.gov/ofac/downloads/t11sdn.pdf>).

(d) Exception for trade agreements. The representation requirement of paragraph (c)(1) and the certification requirements of paragraphs (c)(2) and (c)(3) of this provision do not apply if—

(1) This solicitation includes a trade agreements notice or certification (e.g., 52.225-4, 52.225-6, 52.225-12, 52.225-24, or comparable agency provision); and

(2) The offeror has certified that all the offered products to be supplied are designated country end products or designated country construction material.

(End of provision)

252.204-7007 ALTERNATE A, ANNUAL REPRESENTATIONS AND CERTIFICATIONS (JAN 2015)

Substitute the following paragraphs (d) and (e) for paragraph (d) of the provision at FAR 52.204-8:

(d)(1) The following representations or certifications in the System for Award Management (SAM) database are applicable to this solicitation as indicated:

(i) 252.209-7003, Reserve Officer Training Corps and Military Recruiting on Campus--Representation. Applies to all solicitations with institutions of higher education.

(ii) 252.216-7008, Economic Price Adjustment--Wage Rates or Material Prices Controlled by a Foreign Government. Applies to solicitations for fixed-price supply and service contracts when the contract is to be performed wholly or in part in a foreign country, and a foreign government controls wage rates or material prices and may during contract performance impose a mandatory change in wages or prices of materials.

(iii) 252.222-7007, Representation Regarding Combating Trafficking in Persons, as prescribed in 222.1771. Applies to solicitations with a value expected to exceed the simplified acquisition threshold.

(iv) 252.225-7042, Authorization to Perform. Applies to all solicitations when performance will be wholly or in part in a foreign country.

(v) 252.225-7049, Prohibition on Acquisition of Commercial Satellite Services from Certain Foreign Entities--Representations. Applies to solicitations for the acquisition of commercial satellite services.

(vi) 252.225-7050, Disclosure of Ownership or Control by the Government of a Country that is a State Sponsor of Terrorism. Applies to all solicitations expected to result in contracts of \$150,000 or more.

(vii) 252.229-7012, Tax Exemptions (Italy)--Representation. Applies to solicitations when contract performance will be in Italy.

(viii) 252.229-7013, Tax Exemptions (Spain)--Representation. Applies to solicitations when contract performance will be in Spain.

(ix) 252.247-7022, Representation of Extent of Transportation by Sea. Applies to all solicitations except those for direct purchase of ocean transportation services or those with an anticipated value at or below the simplified acquisition threshold.

(2) The following representations or certifications in SAM are applicable to this solicitation as indicated by the Contracting Officer: [Contracting Officer check as appropriate.]

(i) 252.209-7002, Disclosure of Ownership or Control by a Foreign Government.

(ii) 252.225-7000, Buy American--Balance of Payments Program Certificate.

(iii) 252.225-7020, Trade Agreements Certificate.

Use with Alternate I.

(iv) 252.225-7031, Secondary Arab Boycott of Israel.

(v) 252.225-7035, Buy American--Free Trade Agreements--Balance of Payments Program Certificate.

Use with Alternate I.

Use with Alternate II.

Use with Alternate III.

Use with Alternate IV.

Use with Alternate V.

(e) The offeror has completed the annual representations and certifications electronically via the SAM Web site at <https://www.acquisition.gov/>. After reviewing the SAM database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in FAR 52.204-8(c) and paragraph (d) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer, and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below [offeror to insert changes, identifying change by provision number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR/DFARS Clause #	Title	Date	Change

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications located in the SAM database.

(End of provision)

252.204-7007 ALTERNATE A, ANNUAL REPRESENTATIONS AND CERTIFICATIONS (JAN 2015)

Substitute the following paragraphs (d) and (e) for paragraph (d) of the provision at FAR 52.204-8:

(d)(1) The following representations or certifications in the System for Award Management (SAM) database are applicable to this solicitation as indicated:

(i) 252.209-7003, Reserve Officer Training Corps and Military Recruiting on Campus--Representation. Applies to all solicitations with institutions of higher education.

(ii) 252.216-7008, Economic Price Adjustment--Wage Rates or Material Prices Controlled by a Foreign Government. Applies to solicitations for fixed-price supply and service contracts when the contract is to be performed wholly or in part in a foreign country, and a foreign government controls wage rates or material prices and may during contract performance impose a mandatory change in wages or prices of materials.

(iii) 252.222-7007, Representation Regarding Combating Trafficking in Persons, as prescribed in 222.1771. Applies to solicitations with a value expected to exceed the simplified acquisition threshold.

(iv) 252.225-7042, Authorization to Perform. Applies to all solicitations when performance will be wholly or in part in a foreign country.

(v) 252.225-7049, Prohibition on Acquisition of Commercial Satellite Services from Certain Foreign Entities--Representations. Applies to solicitations for the acquisition of commercial satellite services.

(vi) 252.225-7050, Disclosure of Ownership or Control by the Government of a Country that is a State Sponsor of Terrorism. Applies to all solicitations expected to result in contracts of \$150,000 or more.

(vii) 252.229-7012, Tax Exemptions (Italy)--Representation. Applies to solicitations when contract performance will be in Italy.

(viii) 252.229-7013, Tax Exemptions (Spain)--Representation. Applies to solicitations when contract performance will be in Spain.

(ix) 252.247-7022, Representation of Extent of Transportation by Sea. Applies to all solicitations except those for direct purchase of ocean transportation services or those with an anticipated value at or below the simplified acquisition threshold.

(2) The following representations or certifications in SAM are applicable to this solicitation as indicated by the Contracting Officer: [Contracting Officer check as appropriate.]

___ (i) 252.209-7002, Disclosure of Ownership or Control by a Foreign Government.

___ (ii) 252.225-7000, Buy American--Balance of Payments Program Certificate.

___ (iii) 252.225-7020, Trade Agreements Certificate.

___ Use with Alternate I.

___ (iv) 252.225-7031, Secondary Arab Boycott of Israel.

___ (v) 252.225-7035, Buy American--Free Trade Agreements--Balance of Payments Program Certificate.

___ Use with Alternate I.

- ___ Use with Alternate II.
- ___ Use with Alternate III.
- ___ Use with Alternate IV.
- ___ Use with Alternate V.

(e) The offeror has completed the annual representations and certifications electronically via the SAM Web site at <https://www.acquisition.gov/>. After reviewing the SAM database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in FAR 52.204-8(c) and paragraph (d) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer, and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below ___ [offeror to insert changes, identifying change by provision number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR/DFARS Clause #	Title	Date	Change

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications located in the SAM database.

(End of provision)

252.209-7002 DISCLOSURE OF OWNERSHIP OR CONTROL BY A FOREIGN GOVERNMENT (JUN 2010)

(a) Definitions. As used in this provision--

(1) "Effectively owned or controlled" means that a foreign government or any entity controlled by a foreign government has the power, either directly or indirectly, whether exercised or exercisable, to control the election, appointment, or tenure of the Offeror's officers or a majority of the Offeror's board of directors by any means, e.g., ownership, contract, or operation of law (or equivalent power for unincorporated organizations).

(2) "Entity controlled by a foreign government"—

(i) Means—

(A) Any domestic or foreign organization or corporation that is effectively owned or controlled by a foreign government;
or

(B) Any individual acting on behalf of a foreign government.

(ii) Does not include an organization or corporation that is owned, but is not controlled, either directly or indirectly, by a foreign government if the ownership of that organization or corporation by that foreign government was effective before October 23, 1992.

(3) "Foreign government" includes the state and the government of any country (other than the United States and its outlying areas) as well as any political subdivision, agency, or instrumentality thereof.

(4) "Proscribed information" means—

(i) Top Secret information;

(ii) Communications security (COMSEC) material, excluding controlled cryptographic items when unkeyed or utilized with unclassified keys;

(iii) Restricted Data as defined in the U.S. Atomic Energy Act of 1954, as amended;

(iv) Special Access Program (SAP) information; or

(v) Sensitive Compartmented Information (SCI).

(b) *Prohibition on award.* No contract under a national security program may be awarded to an entity controlled by a foreign government if that entity requires access to proscribed information to perform the contract, unless the Secretary of Defense or a designee has waived application of 10 U.S.C. 2536(a).

(c) *Disclosure.* The Offeror shall disclose any interest a foreign government has in the Offeror when that interest constitutes control by a foreign government as defined in this provision. If the Offeror is a subsidiary, it shall also disclose any reportable interest a foreign government has in any entity that owns or controls the subsidiary, including reportable interest concerning the Offeror's immediate parent, intermediate parents, and the ultimate parent. Use separate paper as needed, and provide the information in the following format:

Offeror's Point of Contact for Questions about Disclosure
(Name and Phone Number with Country Code, City Code
and Area Code, as applicable)

Name and Address of Offeror

Name and Address of Entity Controlled by a Foreign Government	Description of Interest, Ownership Percentage, and Identification of Foreign Government
--	--

(End of provision)

252.247-7022 REPRESENTATION OF EXTENT OF TRANSPORTATION BY SEA (AUG 1992)

(a) The Offeror shall indicate by checking the appropriate blank in paragraph (b) of this provision whether transportation of supplies by sea is anticipated under the resultant contract. The term supplies is defined in the Transportation of Supplies by Sea clause of this solicitation.

(b) Representation. The Offeror represents that it:

___ (1) Does anticipate that supplies will be transported by sea in the performance of any contract or subcontract

resulting from this solicitation.

____ (2) Does not anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

(c) Any contract resulting from this solicitation will include the Transportation of Supplies by Sea clause. If the Offeror represents that it will not use ocean transportation, the resulting contract will also include the Defense FAR Supplement clause at 252.247-7024, Notification of Transportation of Supplies by Sea.

(End of provision)

Section L - Instructions, Conditions and Notices to Bidders

CLAUSES INCORPORATED BY REFERENCE

52.204-7	System for Award Management	JUL 2013
52.204-16	Commercial and Government Entity Code Reporting	NOV 2014
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013
52.233-3	Protest After Award	AUG 1996

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52.215-1 INSTRUCTIONS TO OFFERORS--COMPETITIVE ACQUISITION (JAN 2004)

(a) Definitions. As used in this provision--

“Discussions” are negotiations that occur after establishment of the competitive range that may, at the Contracting Officer's discretion, result in the offeror being allowed to revise its proposal.

“In writing or written” means any worded or numbered expression which can be read, reproduced, and later communicated, and includes electronically transmitted and stored information.

“Proposal modification” is a change made to a proposal before the solicitation's closing date and time, or made in response to an amendment, or made to correct a mistake at any time before award.

“Proposal revision” is a change to a proposal made after the solicitation closing date, at the request of or as allowed by a Contracting Officer as the result of negotiations.

“Time”, if stated as a number of days, is calculated using calendar days, unless otherwise specified, and will include Saturdays, Sundays, and legal holidays. However, if the last day falls on a Saturday, Sunday, or legal holiday, then the period shall include the next working day.

(b) Amendments to solicitations. If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment(s).

(c) Submission, modification, revision, and withdrawal of proposals. (1) Unless other methods (e.g., electronic commerce or facsimile) are permitted in the solicitation, proposals and modifications to proposals shall be submitted in paper media in sealed envelopes or packages (i) addressed to the office specified in the solicitation, and (ii) showing the time and date specified for receipt, the solicitation number, and the name and address of the offeror. Offerors using commercial carriers should ensure that the proposal is marked on the outermost wrapper with the information in paragraphs (c)(1)(i) and (c)(1)(ii) of this provision.

(2) The first page of the proposal must show--

(i) The solicitation number;

(ii) The name, address, and telephone and facsimile numbers of the offeror (and electronic address if available);

(iii) A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item;

(iv) Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and

(v) Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

(3) Submission, modification, or revision, of proposals.

(i) Offerors are responsible for submitting proposals, and any modifications, or revisions, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that proposal or revision is due.

(ii)(A) Any proposal, modification, or revision received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and--

(1) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of proposals; or

(2) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or

(3) It is the only proposal received.

(B) However, a late modification of an otherwise successful proposal that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(iii) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the proposal wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(iv) If an emergency or unanticipated event interrupts normal Government processes so that proposals cannot be received at the office designated for receipt of proposals by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation, the time specified for receipt of proposals will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(v) Proposals may be withdrawn by written notice received at any time before award. Oral proposals in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile proposals, proposals may be withdrawn via facsimile received at any time before award, subject to the conditions specified in the provision at 52.215-5, Facsimile Proposals. Proposals may be withdrawn in person by an offeror or an authorized representative, if the identity of the person requesting withdrawal is established and the person signs a receipt for the proposal before award.

(4) Unless otherwise specified in the solicitation, the offeror may propose to provide any item or combination of items.

(5) Offerors shall submit proposals in response to this solicitation in English, unless otherwise permitted by the solicitation, and in U.S. dollars, unless the provision at FAR 52.225-17, Evaluation of Foreign Currency Offers, is included in the solicitation.

- (6) Offerors may submit modifications to their proposals at any time before the solicitation closing date and time, and may submit modifications in response to an amendment, or to correct a mistake at any time before award.
- (7) Offerors may submit revised proposals only if requested or allowed by the Contracting Officer.
- (8) Proposals may be withdrawn at any time before award. Withdrawals are effective upon receipt of notice by the Contracting Officer.
- (d) Offer expiration date. Proposals in response to this solicitation will be valid for the number of days specified on the solicitation cover sheet (unless a different period is proposed by the offeror).
- (e) Restriction on disclosure and use of data. Offerors that include in their proposals data that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, shall--
- (1) Mark the title page with the following legend: This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed--in whole or in part--for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of--or in connection with-- the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets [insert numbers or other identification of sheets]; and
- (2) Mark each sheet of data it wishes to restrict with the following legend: Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.
- (f) Contract award. (1) The Government intends to award a contract or contracts resulting from this solicitation to the responsible offeror(s) whose proposal(s) represents the best value after evaluation in accordance with the factors and subfactors in the solicitation.
- (2) The Government may reject any or all proposals if such action is in the Government's interest.
- (3) The Government may waive informalities and minor irregularities in proposals received.
- (4) The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offeror's initial proposal should contain the offeror's best terms from a cost or price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.
- (5) The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit cost or prices offered, unless the offeror specifies otherwise in the proposal.
- (6) The Government reserves the right to make multiple awards if, after considering the additional administrative costs, it is in the Government's best interest to do so.
- (7) Exchanges with offerors after receipt of a proposal do not constitute a rejection or counteroffer by the Government.
- (8) The Government may determine that a proposal is unacceptable if the prices proposed are materially unbalanced between line items or subline items. Unbalanced pricing exists when, despite an acceptable total evaluated price, the

price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government.

(9) If a cost realism analysis is performed, cost realism may be considered by the source selection authority in evaluating performance or schedule risk.

(10) A written award or acceptance of proposal mailed or otherwise furnished to the successful offeror within the time specified in the proposal shall result in a binding contract without further action by either party.

(11) If a post-award debriefing is given to requesting offerors, the Government shall disclose the following information, if applicable:

(i) The agency's evaluation of the significant weak or deficient factors in the debriefed offeror's offer.

(ii) The overall evaluated cost or price and technical rating of the successful and the debriefed offeror and past performance information on the debriefed offeror.

(iii) The overall ranking of all offerors, when any ranking was developed by the agency during source selection.

(iv) A summary of the rationale for award.

(v) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.

(vi) Reasonable responses to relevant questions posed by the debriefed offeror as to whether source-selection procedures set forth in the solicitation, applicable regulations, and other applicable authorities were followed by the agency.

(End of provision)

52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a _____ contract resulting from this solicitation.

(End of provision)

52.237-1 SITE VISIT (APR 1984)

Offerors or quoters are urged and expected to inspect the site where services are to be performed and to satisfy themselves regarding all general and local conditions that may affect the cost of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute grounds for a claim after contract award.

(End of provision)

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

[Insert one or more Internet addresses]

(End of provision)

1. Schedule of Deductions.

SCHEDULE OF DEDUCTIONS (NOV 1998)

(a) Within fifteen (15) days after the contract award, the successful Contractor shall provide an acceptable Schedule of Deductions for the base period and each option year of the contract. No work may commence until such Schedule of Deductions is approved by the Contracting Officer. The total of the Schedule of Deductions must equal the amount entered in Contract Line Item ____ [fill in blank]. If for any reason this contract is modified, including the exercise of an option, and the modification affects the schedule of deductions, the contractor shall submit a revised schedule of deductions within fifteen (15) days of the date of the modification. Prices shown in the Schedule of Deductions will be utilized in conjunction with the "CONSEQUENCES OF THE CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICE" clause in making deductions to the contract price for nonperformed or unsatisfactory work.

(b) Unbalancing in the Schedule of Deductions submitted shall be the cause for withholding approval and requiring resubmittal of a balanced schedule. The Contractor's failure to provide an approved Schedule of Deductions shall be grounds for TERMINATION FOR DEFAULT. The Government reserves the right to unilaterally establish a Schedule of Deductions in the event the successful Contractor fails to present the Schedule of Deductions within fifteen (15) calendar days of the date of contract award or presents a Schedule of Deductions which is unbalanced or materially deficient. The approved Schedule of Deductions shall be part of the contract. DO NOT SUBMIT the Schedule of Deductions with the offer. (End of clause)

2. Substitutions of Key Personnel.

SUBSTITUTIONS OF KEY PERSONNEL (JUNE 1994)

The Contractor shall provide complete resumes for proposed substitutes, and any additional information requested by the Contracting Officer. Proposed substitutes should have comparable qualifications to those of the persons being replaced. The Contracting Officer will notify the Contractor within 15 days after receipt of all required information of the consent on substitutes. No change in fixed unit prices may occur as a result of key personnel substitution. (End of clause)

Deleted: ¶

5252.237-9302 Site Visit.

SITE VISIT (JUL 1995)

(a) The site will be available for visitation at (indicate hours and days the site of work will be available to potential bidders/offerors).

OR

(a) Arrangements to visit the site may be made by contacting (insert contact point) during regular working hours at (insert telephone number). Site visits are restricted to regular working hours.

(b) Visitors may be required to present documentation evidencing personal identification and firm affiliation.
(End of clause)

Section M - Evaluation Factors for Award

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52.217-5	Evaluation Of Options	JUL 1990
52.232-15	Progress Payments Not Included	APR 1984