

SIMPLIFIED ACQUISITION PROCEDURES (SAP)
SINGLE SOURCE DETERMINATION FOR ACQUISITIONS NOT EXCEEDING THE SIMPLIFIED
ACQUISITION THRESHOLD AS DEFINED IN FAR 2.101

SOLICITATIONS MAY BE LIMITED TO ONE SOURCE ONLY IF THE CONTRACTING OFFICER (*within its warrant authority*) DETERMINES THAT ONLY ONE SOURCE IS AVAILABLE IAW FAR 13.106-1(b). THIS DETERMINATION SHALL BE SUPPORTED WITH FULL JUSTIFICATION FOR SINGLE SOURCE FROM THE CUSTOMER. THE CUSTOMER SHALL PROVIDE THE FOLLOWING INFORMATION:

QUOTE/SOLICITATION NUMBER:

N40080-16-F-0315

ESTIMATED AMOUNT (Not exceeding \$150,000):

\$48,104

DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

Comprehensive Training for Energy Managers: Four-day course for 30 students including all course materials (workbooks and textbooks), two instructors, and all associated travel, lodging, and meal expenses for the instructors.

UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

This program certification is only offered by AEE; it is the only course that meets the academic requirements for the CMVP certification. This is a NAVFAC course that meets the requirement of Energy Managers and other energy personnel throughout NAVFAC. The "CMVP" Training is identified as one of the technical competencies as an Installation Energy Manager.

REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE WHICH CAN PROVIDE THE SUPPLIES OR SERVICES:

"CMVP" is a registered trademark of AEE and AEE is the only company that provides certification programs for CMVPs. AEE is the only company that provides a preparatory and certification program for CMVPs; Additionally, AEE is the only company that provides on-site training solutions (<http://www.aeeprograms.com/seminars/inhouse/>). This allows the most cost effective and efficient method of delivering this program to NAVFAC employees without requiring individual travel costs.

EXPLAIN WHY AN ADEQUATE PURCHASE DESCRIPTION OR OTHER INFORMATION SUITABLE TO SOLICIT BY FULL AND OPEN COMPETITION HAS NOT BEEN DEVELOPED OR IS NOT AVAILABLE:

AEE is the only company that provides a preparatory and certification program for CMVPs.

PROVIDE A STATEMENT OF ACTIONS, IF ANY, THE GOVERNMENT MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE FUTURE ACQUISITIONS ARE REQUIRED:

N/A

I certify that the statements above are complete and correct to the best of my knowledge.

SIGNATURE OF CUSTOMER

WILLIAMS.ERIC.M.122926
2315

Digitally signed by WILLIAMS.ERIC.M.1229262315
 DN: c=US, o=U.S. Government, ou=DoD, ou=PKI,
 ou=USN, cn=WILLIAMS.ERIC.M.1229262315
 Date: 2016.05.05 14:03:23 -04'00'

CODE

PW8

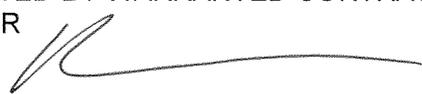
TELEPHONE #

202-685-3160

DATE

April 7, 2016

APPROVED BY WARRANTED CONTRACTING OFFICER



CODE

AQ20

TELEPHONE #

202-685-8052

DATE

5 May 2016

Ms. Roya Steiner
 Contracting Officer
 NAVFAC Washington