



C -- Indefinite Quantity Architect-Engineering Services for GIS Infrastructure Survey and Environmental Design and Support Services at Various Locations in Japan

Solicitation Number: N40084-15-R-0016

Agency: Department of Navy

Office: Naval Facilities Engineering Command, Far East, CET PSC 473 BOX 13,
FPO AP, 96349-0013

Location: NAVFAC Far East, Core Execution Team (CET), Japan

General Information

Document Type: Pre-Solicitation

Solicitation Number: N40084-15-R-0016

Classification Code: C -- Architect and engineering services

NAICS Code: 541330 – Engineering Services

Synopsis:

ALL INFORMATION NEEDED FOR INTERESTED PARTIES TO SUBMIT A STANDARD FORM (SF) 330, ARCHITECT ENGINEER QUALIFICATIONS, IS CONTAINED HEREIN. THERE IS NO SEPARATE Request for Proposal (RFP) PACKAGE TO DOWNLOAD.

1. Architect-Engineering Services that may be required under this contract include that the Architect-Engineer (A-E) shall provide for engineering services in support of GIS infrastructure and Environmental functions at U.S. Military installations in Japan. Infrastructure systems to be addressed include road, rail, other pavement, electrical, telecommunications, freshwater, storm drain, compressed air, fuel and gas, saltwater, steam and hot water, fire and burglar alarm. Environmental aspects include hazardous material collection/sampling points as well as natural/cultural resources.

The contract is an indefinite-delivery indefinite-quantity, firm fixed-price type where projects are ordered by issuance of task orders. The proposed contract shall not exceed one (1) base year plus four (4) option year periods for the same professional services. The total amount of all task orders issued under this contract in the base period will not exceed ¥75,000,000. In addition, the total amount of task orders issued in each option period will not exceed ¥75,000,000.

A minimum fee of ¥500,000 will be guaranteed for the base year with no minimum fee guarantee for any option years. The minimum and maximum values of individual contract task orders executed under this contract are ¥500,000 and ¥ 40,000,000 respectively. The first task order may be subsequently identified, negotiated, and awarded with this contract. The NAICS code for this contract is 541330.

At the Government's discretion, option periods may be exercised within 365 days of award of the basic contract or prior option. An option period may be exercised sooner if the total value of task orders awarded under the basic contract or prior option reaches the limit identified. The total term of the contract inclusive of all options, if exercised, shall not exceed 60 months.

During performance of projects under this contract, if asbestos or other hazardous materials are found to exist, the A-E shall identify and prepare removal plans in accordance with applicable codes, rules, and regulations pertaining to such hazardous materials.

The majority of projects are expected to be located at various U.S. government installations in Japan.

The estimated start date for projects under this contract is July 2015.

Local Source Restrictions: This solicitation is intended only for local sources in accordance with FAR 5.202(a)(12). Local sources are those persons or entities normally resident and licensed to conduct business in Japan. Offers from non-local sources will not be considered under this solicitation in accordance with provisions of the U.S.-Japan Status of Forces Agreement.

2. SELECTION CRITERIA, in descending order of importance, are:

(1) Firm's ability to legitimately conduct business in Japan. This criterion must be met by a firm (or one of a firm's joint venture partners) having the Japanese registration entitled "Kaisha Tokibo Tohhon." Provide registration number, associated dates, and issuing organization. This criterion is mandatory and a firm's submission will not be evaluated if this Criteria Element is not met.

(2) Professional Qualifications. Professional qualifications of the specific staff to be assigned to this contract, including consultants, in understanding utilities and environmental management operations as they pertain to the implementation of Geographic Information Systems and other electronic engineering tools. List only the team members who will actually perform the major tasks for these projects. Key personnel must have professional registration in their discipline. Provide license name and issuing organization. For Japanese licenses provide this information in both English and Japanese. Qualifications should reflect each individual's skills and abilities to contribute to the successful completion of task orders on this contract.

(3) Specialized Recent Experience. Recent specialized experience and technical competence of the firm, including consultants, in the analysis and design of engineering GIS tools for utilities and environmental management. Do not list more than ten (10) projects in Column F of the SF 330; projects listed shall have been for the most part completed within the last three years. Indicate which consultants from the proposed team participated in each of these projects.

(4) Capacity. Demonstrate the ability to complete several task orders at the same time (i.e., the impact of this potential workload on the firm's staff and anticipated workload during the contract period along with the firm's history of successfully completed work in compliance with performance schedules and providing timely submittals). Indicate the firm's present workload and the availability of the proposed team members (including consultants) for the specified contract period.

(5) Past Performance. Identify and describe, in terms of quality of work, cost control, and compliance with performance schedules similar to those projects identified in Criteria Element (3). Use a minimum of three (3)/maximum of five (5) examples of projects completed within the last three years. Projects listed shall be those completed by the specific office that will be accomplishing the work under this contract. Indicate cost control measures taken and other proactive procedures used to ensure projects are within cost limitations. List recent awards, commendations, and other performance evaluations received by the team proposed for this project, for projects similar to those listed within this factor.

(6) Quality Control (QC) Program. Provide a description of the firm's QC program. Identify and describe key personnel and procedures used by the firm to ensure the quality of its submittals. The QC program must address coordination with sub-consultants, if utilized.

(7) Location in the general geographic area of the potential project sites and knowledge of the locality of the projects; provided, that application of this criterion leaves an appropriate number of qualified firms, given the nature and size of the contract.

(8) Volume of work previously awarded to the firm by the U.S. Department of Defense (DoD). Value of contract awards during the previous 12 months will be considered, with the object of affecting an equitable distribution of DoD contracts. Applicant firms shall provide this information in Column H of the SF-330. Include the total amount of Prime A-E fees awarded to your firm in the past 12 months by a DoD agency (US Navy, US Army, US Marine Corps, US Air Force).

3. Evaluation and selection will be based on the most highly qualified firm upon evaluation of the selection criteria stated herein. The Selection Board will evaluate firms in terms of the selection criteria, so it is very important to describe your firm's qualification for each criteria element. Company brochures, pamphlets, or other presentations are not desired and will not be evaluated.

4. For selection criteria element (5), the Selection Board will review performance evaluations from previous DoD projects performed by each firm. When available, the Selection Board will also review performance evaluations from private sector projects.

5. The selected firm, its subsidiaries or affiliates which design or prepare specifications for a construction contract, cannot provide construction services for the same contract. This includes concept designs, design-build requests for proposals, facility sitting studies, environmental assessments, or other activities that identify the scope of a project and its estimated cost.

6. All contractors are advised that registration in the DOD System of Award Management (SAM) Database is required prior to award of a contract. Failure to register in the DOD SAM Database may render your firm ineligible for award. Contractors may obtain information on registration and annual confirmation requirements via the SAM accessed through <https://www.sam.gov/portal/public/SAM/> or by calling 866-606-8220, or 334-206-7828 for international calls. For SAM Customer Service, contact the Federal Service Desk at URL: www.fsd.gov.

7. The following registration is also mandatory prior to award of a contract:
Wide Area Workflow (WAWF) at <https://wawf.eb.mil/xhtml/unauth/web/homepage/HomePage.xhtml>.

8. A-E firms which meet the requirements described in this announcement are invited to submit a complete updated Standard Form 330, Architect-Engineer Qualifications Part I, Contract-specific Qualifications, and Part II, General Qualifications. Also, please include your DUNS, CAGE, and TIN numbers in Section H, Block 30 of the Part I, SF 330.

9. **A-E firms responding to this announcement by mail/package delivery service (Takuhaibin) by 14:00 P.M. Japan Standard Time, 22 December 2014, will be considered.** Electronic submissions (E-mail, facsimile, etc.) are not authorized. THIS IS NOT A REQUEST FOR PROPOSAL. Inquiries concerning this project should include solicitation number and title.

Submit one original and three (3) copies of your SF330. Clearly mark the original. In addition, submit a CD disk with your complete SF 330.

The sealed package should be marked "SF330 SUBMITTED UNDER N40084-15-R-0016 and titled DO NOT OPEN IN MAILROOM"

10. All inquiries of this announcement should be made to Mr. Joshua Kaimikaua at telephone 046-816-2047 or e-mail at joshua.kaimikaua@fe.navy.mil. Paper solicitation will not be issued. Offerors can view and/or download the solicitation at <https://www.asia.neco.navy.mil/> when it becomes available.

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12. Submit SF330's to:

Contracting Office Address

Department of the Navy
Naval Facilities Engineering Command Far East
Core Execution Team (CET)
U.S. Address:
PSC 473 Box 13
FPO AP 96349-0013
Japan Address:
NAVFAC Far East, IPT
2F, Building F60
Yokosuka Beikaigun Kichi
Tomari cho, Yokosuka
Kanagawa, Japan 238-0001

Point of Contact

Joshua Kaimikaua, Contract Specialist, Phone 046-816-2047, Fax 046-816-2697.
Email: joshua.kaimikaua@fe.navy.mil

Place of Performance

Address(es): Department of the Navy
Naval Facilities Engineering Command Far East (CET)
2F, Building F60 Tomari cho, Yokosuka, Kanagawa,
Japan 238-0001
Country: Japan