

I. SITE VIST

- a. NAWCTSD is hosting a Site Visit for interested offerors at MCAS Camp Pendleton, CA.
- b. The purpose of the Site Visit is for the Government to provide interested offerors an opportunity to conduct a one-on-one session to answer questions concerning program requirements. Additionally, the Government will provide the opportunity to conduct a simulator tour with the AH-1Z Flight Training Device (FTD), device 2F197-1 for the purposes of acquiring familiarity with the FTD representative of the AH-1Z helicopter
- c. Each one-on-one session with the Government will consist of a period not to exceed 90 minutes in duration. Additionally, each simulator tour with the Government will consists of a period not to exceed 25 minutes in duration. For the simulator tours, the site ISEO will provide a camera for each interested offeror to take pictures with; no cameras, video cameras, or phones are permitted during the simulator tour. The site ISEO will provide a CD to each interested offeror with any pictures taken by that interested offeror.
- d. Representatives interested in attending Site Visit to participate in a one-on-one session and/or simulator tour shall contact Ms. Elouise Bryant via email at elouise.bryant@navy.mil no later than (NLT) 1600 EST **30 November 2015**. Please include company name, attendees' names, email addresses, phone numbers, and company address to confirm attendance for Site Visit and state if you are interested in scheduling a one-on-one and/or simulator tour session in the email response. All prospective offerors are urged to attend Site Visit. If attending, each company is restricted to (3) three attendees (**including subcontractors and/or teaming members**) to attend the one-on-one session and simulator tour. The time of the assigned one-on-one session and simulator tour session will be sent via email directly to each interested offeror NLT 1600 on 8 December 2015. Ms. Bryant will compile an attendee list consisting of name, company, email address and phone number. The listing will be provided to all attendees after the Site Visit is completed.
- e. Questions: The government will only take questions during the one-on-one session. The government will not take questions during the simulator tour. All Questions generated at Site Visit shall be submitted in writing IAW Attachment L-3. At no time will the government answer questions to a single potential offeror regarding the solicitation; answers to all solicitation questions will be provided to all potential offerors after the Site Visit is completed. The government will not engage in "side-bar" question and answer sessions with any individual potential offeror.
- f. Schedule: The following are the tentative schedule for the Site Visit:

Date	Time	Event Description	Location
15 December 2015	0800-1700	One-on-one sessions and simulator tours	Building 2394, room 227
16 December 2015	0800-1700	One-on-one sessions and simulator tours	Building 2394, room 227

17 December 2015	0800-1700	One-on-one sessions and simulator tours (if needed)	Building 2394, room 227
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- g. Base and Building Access Instructions: Exact building/room number location for the Site Visit will be provided by the POC in paragraphs (a) above upon receipt of visitor requests. Subcontractor requests must be requested through the Prime Contractor. The Subcontractor attendees will count toward the limit of attendees.

For the Site Visit and simulator tour attendee, please provide attendee's first name, last name, middle initial, company represented, company address, attendee's email address, phone number, country of citizenship, and indicate if the attendee has a Common Access Card (CAC) with date of expiration. Forward this information to the Contracting Officer Representatives (CORs), Mr. Rod Howell **no later than 3 December 2015**. A courtesy copy of each visit request must be submitted via email to Ms. Bryant. In addition, submit visit request via JPAS (SMO 01079143) to COR Rod Howell. Mr. Howell's phone number is (760) 725-8047 and his email address is rod.howell@usmc.mil for further information regarding base access.

- h. Prospective offerors are advised that the conference will be held solely for the purpose of explaining the specifications and terms and conditions of this solicitation. All prospective offerors are advised that this solicitation will remain unchanged at the conclusion of the conference, unless this solicitation is amended in writing. If an amendment is issued, normal procedures relating to the acknowledgement and receipt of any such amendment shall be applicable. In no event, will failure to attend the conference constitute grounds for a claim after award of the task order.
- i. The Government is not responsible for, nor will the Government pay, any portion of the costs associated with attendance at the respective site visits by prospective contractor personnel.

II. DRAFT DOCUMENTS

- a. The following Attachments and Exhibits listed in Section J listed below will be made available via the AMRDEC Safe Access File Exchange due to some the documents markings:
- Statement of Work (Draft)
 - Performance Specification (Draft)
 - Government Furnished Information (GFI) List (Draft)
 - Government Furnished Property (GFP) List (Draft)
- b. The offeror interested in obtaining copies of the draft documents shall submit their request to the cognizant Contracting Officer, via the Contract Specialist, Ms. Elouise Bryant (elouise.bryant@navy.mil) in order to have the AMRDEC password sent to them.

Requests for attachments shall be executed by an individual with authority to bind the company in such an agreement. Once the request is processed and approved by the cognizant Contracting Officer, an AMRDEC password will be sent to the requesting offeror.

- c. Offerors are hereby informed that the documents may change. All final documents will be included in the final solicitation or RFP. The RFP will be posted on the Navy Electronic Commerce Online (NECO) website at <https://www.neco.navy.mil> and the Federal Business Opportunities (FBO) website at <http://www.fbo.gov/> on or about December 7, 2015. Due to the markings, some attachments will be provided via the AMRDEC Safe website <https://safe.amrdec.army.mil/safe/> and/or Compact Disc (CD) or Digital Versatile Disc (DVD).