

N62470-15-R-8001

INDEFINITE DELIVERY INDEFINITE QUANTITY (IDIQ) CONTRACT FOR ARCHITECTURAL AND ENGINEERING (A/E) WORK FOR MULTIMEDIA ENVIRONMENTAL COMPLIANCE ENGINEERING SUPPORT FOR NAVY, MARINE CORPS, AND OTHER DOD INSTALLATIONS, AND FEDERAL AGENCIES

ALL INFORMATION NEEDED FOR INTERESTED PARTIES TO SUBMIT A STANDARD FORM (SF) 330, ARCHITECT ENGINEER QUALIFICATIONS IS CONTAINED HEREIN. THERE IS NO SEPARATE RFP PACKAGE TO DOWNLOAD.

Architectural-Engineering (A-E) Services are required to support Multimedia Environmental Compliance. The intent of this contract is to provide comprehensive Architectural-Engineering (A-E) services to various Navy and other Department of Defense (DOD) installations/organizations world-wide in order to meet statutory compliance requirements for all applicable Final Governing Standards (FGS), DOD, federal, state, local, and installation-specific environmental laws, regulations, and guidance pertaining to the major work categories listed below. This support includes preparation of studies, plans, specifications, design documents, reports, cost estimates and all associated engineering work including, but not limited to, work in the following major categories:

Primary Tasks:

- Petroleum Storage Tank (PST) and Assets Compliance
- Oil Spill Preparedness and Planning Compliance
- Air Quality and Clean Air Act (CAA) Compliance
- Safe Drinking Water Act (SDWA) Compliance
- Clean Water Act Compliance (Storm Water)
- Clean Water Act Compliance (Wastewater)
- Waste and Material Management

Additional Tasks:

- Laboratory Work
- Environmental Condition of Property Programs
- Pesticide Management
- Radon Assessment and Testing
- Sustainability Work
- Lead Based Paint (LBP) and Asbestos
- Environmental Management System (EMS) and Compliance Auditing Support
- Miscellaneous Tasking

Work may include minor incidental system modifications and calibrations at various facilities associated with individual task order work in order to assure compliance and allow for

certification and/or testing. Examples of such minor incidental system modifications might include such things as installing a high point vent in a fuel pipe to allow for leak testing, installing a temporary blind flange in a fuel pipe to allow for leak testing a system, repairing an air filter door and replacing an air filter to allow for air emission certification of an incinerator, minor repair of an existing Back-Flow Prevention (BFP) device to allow for proper operation and certification, or other similar modifications.

The geographic area covered by this contract encompasses Continental United States (CONUS) and Outside Continental United States (OCONUS) locations at Navy and other DOD installations world-wide. The principal geographical regions encompassed by this contract include the following Commander Navy Installations Command (CNIC) Navy Regions:

- Commander, Navy Region Northwest (CNRNW)
- Commander, Navy Region Southwest (CNRSW)
- Navy Region Center Singapore (NRCS)/Singapore Area Coordinator (SAC)
- Commander, Navy Region Hawaii (CNRH)
- Commander, Navy Region Japan (CNRJ)
- Commander, United States Naval Forces Korea (CNFK)
- Commander, Joint Region Marianas (CJRM)

The contractor may also, on occasion, be tasked to provide support described herein to any DOD or other federal agency.

The primary tasks anticipated under this contract are:

1. Petroleum Storage Tank (PST) and Assets Compliance—The completion of PST inventories, notification forms, and management plans; certified tank inspections, third party professional engineering certification for new tank installations, tank closures and major repairs; integrity evaluations of petroleum pipelines including inspections and intelligent pigging; installation of monitoring wells, soil and groundwater sampling and analysis, completion of site checks at suspected leaking PST sites (including disposal of petroleum contaminated soil from boring and well installations) and development of corrective action plan; training of tank custodians on operations, inspections, and maintenance of PSTs and supporting equipment including automated PST inventory control and tank/line leak detection systems. Also may include tank removals; tank/pipe leak tightness testing; petroleum system cathodic protection testing; release detection equipment testing/certification; spill bucket testing; pipe interstitial integrity testing; pipe sump interstitial integrity testing; overflow prevention equipment testing; PST integrity testing; and PST level gauge calibration. Generate, review, amend, and certify Spill Prevention Control and Countermeasures (SPCC) Plans; and conduct prepare and provide oil handling personnel training.

The preparation of detailed construction planning engineering documents including budget estimates and DD Form 1391's may also be required for petroleum facility upgrade projects required in order to meet environmental regulations, such as to correct deficiencies noted in an installation SPCC plan or to correct UST system deficiencies.

Additionally, construction design request for proposal (RFP) package development for both design-bid-build and design-build type construction projects may be required, along with associated support such as post construction award services consultation.

2. Oil Spill Preparedness and Planning Compliance—Preparation/modification of plans and manuals such as Facility Response Plans (FRP); Oil and Hazardous Substance (OHS) Spill Contingency Plans; OHS Spill Response Plans; Integrated Contingency Response Plans (ICP); designing, conducting, and evaluating drills and exercises to meet the National Preparedness for Response Exercise Program (PREP) Guidelines; designing, conducting, and evaluating joint NOSC Program/Emergency Management Program all risk/all hazard exercises; conducting Navy On-Scene Coordinator (NOSC) and other Spill Response Training; design of OHS Spill Contingency Plan facilities; and also may include Navy On-Scene Coordinator (NOSC) Plan Updates and Natural Resources Damage Assessment pre-incident plans.
3. Air Quality and Clean Air Act (CAA) Compliance—Technical activities, analyses, and equipment testing, calibration, and replacement in support of requirements to comply with Navy and Marine Corps guidance and federal, state, Final Governing Standards (FGS), and local air quality rules and regulations. Activities include: preparing air permit applications including applications for Title V permits and applications for revisions and renewals for Title V permits; developing and evaluating permit strategies; assisting Installation personnel in negotiating permit conditions; developing and characterizing facility air emissions inventories including green house gas emissions (scope 1, 2, and 3 as defined in EO 13574) and Ozone Depleting Substances (ODS); identifying all applicable and relevant regulations for each affected source, conducting CAA compliance assessments and pollution prevention strategies; determining compliance status; evaluating record-keeping and reporting procedures; quantifying air emissions by implementing air models and using approved emission factors; preparing implementation plans; developing a quick reference guide for all activities required to maintain and assure compliance with permit conditions or the Installation's air quality program; analyzing pollution control technologies; conducting cost and feasibility studies; performing stack sampling and analysis including Continuous Emission Monitoring; performing New Source Review, Prevention of Significant Deterioration, risk management planning, and General Conformity Analysis and Determinations; performing air toxics emissions inventories, health risk assessments, public notifications, and developing risk reduction audits and plans; developing compliance strategies and documents for compliance with the federal Chemical Accident Prevention Provisions and the California Accidental Release Prevention program (or equivalent programs for other states); developing compliance plans and reports for establishing compliance with existing and emergent National Emission Standards for Hazardous Air Pollutant Standards (NESHAPs) (e.g., shipbuilding and ship repair, aerospace vehicles or components, and Reciprocating Internal Combustion Engine, et al.); providing support in planning for and demonstrating compliance with California Diesel Air Toxic Control Measures, California Global Warming Solutions Act of 2006, and Defense Land Systems and Miscellaneous Equipment NESHAP (Maximum Achievable Control Technology, MACT standards); conducting vapor integrity testing at on-base gasoline stations; providing training support; conducting audits; and developing compliance plans.

4. Safe Drinking Water Act (SDWA) Compliance—Drinking water quality compliance with the SDWA, state and local requirements as well as Final Governing Standards (FGS) to include: groundwater and surface water quality evaluations, equipment testing, calibration, and replacement, compliance and condition assessments, watershed and aquifer studies, hydraulic modeling, pilot-treatability studies; source and sanitary surveys; corrosion control studies; cross connection and backflow prevention surveys; development of water distribution Master Plans, Management Action Plans, mapping of distribution systems, update of distribution system electronic data, initial and existing distribution system evaluations and preparation of contaminants monitoring plan, unidirectional flushing plans, wellhead protection assessments, water system vulnerability assessments and auxiliary work such as operator training/certification programs and operations and maintenance manuals. Tasks may also include: water conservation studies; preparation of Consumer Confidence Reports; physical, chemical and biological treatment for potable waters; membrane technology for treating potable water; compliance sampling and/or analysis; and preparation of compliance reports and applications. The preparation of detailed construction planning engineering documents including budget estimates and DD Form 1391's may also be required for the construction of drinking water treatment plants / facilities. Additionally, construction design request for proposal (RFP) package development for both design-bid-build and design-build type construction projects may be required, along with associated support such as post construction award services consultation.

5. Clean Water Act Compliance (Storm Water)—Preparation of Phase I and Phase II Storm Water permit applications and self monitoring reports, preparation and revision of Storm Water Pollution Prevention Plans (SWPPPs), SWPPP Annual Site Compliance Evaluations, and Storm Water Discharge Management Plans (SWDMPs) for industrial facilities and for Municipal Separate Storm Sewer Systems (MS4s), investigation and evaluation of illicit discharges and best management practices (BMPs), site compliance evaluations, development of Federal Implementation Plans (FIPs) and Installation Management Plans (IMPs) and/or contribution to state or regional Watershed Implementation Plans (WIPs) in compliance with Executive Order (EO) 13508, and management of construction site storm water runoff control and compliance with post construction storm water management regulations. Tasks can also include: comprehensive site compliance evaluations; storm water discharge visual observations, sampling, and/or analysis; use of clean sampling and analysis techniques; equipment testing, calibration, and replacement; engineering evaluation and development of structural and non-structural BMPs for storm water quality control measures; development of BMP efficiency studies; development of Storm Water Management Programs for military facilities classified as small municipal separate storm sewer systems (MS4s); preparation of Quality Assurance Project Plans/Sampling and Analysis Plans; sampling and characterization or toxicity testing of complex wastewater matrices including storm water mixed with industrial wastewater; sampling tidally influenced outfalls; use of clean sampling and analysis techniques; compiling field sampling data into discharge monitoring reports; development of storm water mapping and the use of GIS; updates of storm water system electronic data; water quality nutrient and sediment baseline surveys; targeted pollutant and pollutant source identification studies; fecal

coliform source studies; Total Maximum Daily Load (TMDL) pollutant monitoring; identification of potential TMDL pollution reduction actions and tracking/reporting of TMDL pollution reduction commitments and land use changes under EO 13508; storm water erosion studies and BMP development; and ambient water quality sampling studies, watershed and water quality modeling, mixing zones, TMDL development and negotiation of TMDL requirements.

6. Clean Water Act Compliance (Wastewater)—Preparation of permit applications and monitoring reports for indirect and direct wastewater discharges and wastewater collection and treatment systems; permit compliance sampling and analysis; wastewater treatment plant design, operations, and incidental maintenance; wastewater system operator training; equipment testing, calibration, and replacement; and sludge and wastewater characterization, minimization, documentation, and ultimate disposition; and permitting and evaluation of land application of sludge and wastewater. Domestic and industrial wastewater treatment processes may include, but are not limited to, trickling filters, activated sludge, biological nutrient removal, membrane treatment technologies, tertiary filtration, UV disinfection, oil water separators, dissolved air flotation, ultra violet (UV) oxidation, and metals precipitation. Tasks can also include: evaluation and/or development of pretreatment programs, effluent guidelines, water quality standards, and other regulations; industrial and domestic wastewater treatment process evaluations and source surveys; industrial wastewater characterization and treatability studies and headworks analysis; preparation of Sewer System Management Plans (SSMPs); sewer system inflow and infiltration studies; development of wastewater maps, geographic information systems (GIS) and data bases; ambient water and sediment quality sampling, analysis, and special studies; watershed and water quality modeling; and development of mixing zones and Total Maximum Daily Loads (TMDLs). The preparation of detailed construction planning engineering documents including budget estimates and DD Form 1391's may also be required for the construction of wastewater treatment plants/facilities. Additionally, construction design request for proposal (RFP) package development for both design-bid-build and design-build type construction projects may be required, along with associated support such as post construction award services consultation.
7. Waste and Material Management—The Waste Management Program including the preparation or revision of documents, plans, and reports in support of the Navy and Marine Corp's Hazardous Waste (HW), Solid Waste (SW), Polychlorinated Biphenyl (PCB), Regulated Medical Waste (RMW), Pollution Prevention (P2), Emergency Planning and Community Right To Know Act (EPCRA), Hazardous Material (HM), Waste Material Potentially Posing an Explosive Hazard (MPPEH); Asbestos-Containing Materials (ACM), and Lead-Based Paint (LBP) Programs. Environmental documentation includes management, minimization, characterization, documentation, disposition, contingency, evaluation, elimination, closure and decontamination plans and studies; site investigations and evaluations; P2 Plans and opportunity assessments; HW Management Plans; EPCRA toxic release inventory (TRI) Form R Reports; Non TRI EPCRA Reporting; and permit applications. The work required may include site surveys; document reviews; soil, water, sediment, gaseous sampling and analysis; soil gas surveys; monitoring well installations and well testing; aerial and/or on-site photography;

groundwater modeling and geophysical contamination migration; risk assessments and air modeling; and designs and Post Construction Award Services (PCAS) for environmental restorations.

Additional tasks that may also be performed under this contract are:

1. **Laboratory Work**—An accredited laboratory is required to perform laboratory work to include sampling, analytical testing, and report generation for toxins and contaminants in water, wastewater, groundwater, incidental storm water, ambient water, sediment, and other environmental compliance media as required by the individual task orders. Work may include 24-hour laboratory testing response time for specified contaminants, and preparing an analytical report of the results including electronic data transfer upon the Navy request. Also conduct monitoring, analysis, and preparing reports for primary pollutants, comparison to acceptable thresholds, and specific compounds analysis (i.e. clean metals sampling and analysis, low level polychlorinated biphenyls (PCB) analysis, total Hydrocarbons, Benzene, Toluene, Xylene, and Ethyl Benzene) or similar types of testing. After contract award, Contractor will be required to comply with the Quality Systems Documentation requirements of “Department of Defense Policy and Guidelines for Acquisitions Involving Environmental Sampling or Testing” dated November 2007 for in-house or contract laboratories to be utilized under this contract. Laboratories must possess appropriate state or host nation certification when available and/or be accredited by a nationally recognized laboratory accreditation body compliant with ISO/IEC 17011:2004. Laboratories must have an established and documented quality system that conforms to ISO/IEC 17025:2005. Laboratories must display capability to meet regulatory and/or project required reporting levels.
2. **Environmental Condition of Property Programs**—The Environmental Condition of Property Program, encompassing the full range of environmental support for real estate actions associated with property acquisition and disposal, including Environmental Condition of Property (ECP) evaluations, Phase I and II Environmental Site Assessments (ESA); and Phase I and II Hazardous, Toxic, and Radiological Waste (HTRW) Surveys; geological and hydrogeological assessments; human health and ecological risk assessments; range condition assessments including munitions and explosives of concern (MEC), aerial photography, mapping, surveying, and GIS work; asbestos, radon, and lead-based paint surveys; and other similar or related environmental and engineering work. This work may include (a) historical background checks, such as identifying previous site ownership and business license records; (b) identifying and reviewing previous and current site uses and plans; (c) reviewing insurance records, fire hazard maps, and aerial photographs; (d) interviews with current and former property owners, operators, employees and neighbors; (e) record searches of on-site, regulatory agency, and national, regional, and local government files; and (f) site visits consisting of examining for evidence of soil staining and hazardous substances, fill areas or depressions, stressed flora or fauna, and unusual odors. Work may also include collection of air, sediment, surface soil, surface water, subsurface soil, groundwater and biota samples and subsequent analysis. The work may also include preparation of work plans,

site safety plans, sampling plans, quality assurance plans, and a summary report with recommendations and estimated costs for additional investigations and cleanups.

3. Pesticide Management—Technical support activities in support of the management and application of pesticides such as conducting pesticide reduction opportunity assessments, preparing management action plans for reducing pesticide usage, preparing annual report(s), preparing pesticide product selection and application recommendations, implementing and managing an electronic application recordkeeping system, assisting performance assessment representatives in technical pest control contract issues, providing specialized training for pesticide media managers and installation personnel to identify personal protection and pest control measures, and conducting audits to ensure compliance with environmental and health and safety regulations. Tasks may include technical consultation on state, federal, and Navy regulations governing the use, storage and handling of pesticides, rodenticides, herbicides and fungicides. Tasks may include preparation of Pest Management Plans as well as technical consultation on methods of pest management to reduce adverse environmental impacts on the surrounding ecosystem.
4. Radon Assessment and Testing—Technical activities and analyses in support of requirements to comply with NAVFAC standards for radon and related products. Tasks may include pre-mitigation radon surveys, determination of the status of compliance, determination of sample priority and facility occupant risk, development of execution management plan(s), development of mitigation plan(s), and post-mitigation assessments and update of databases.
5. Sustainability Work—Technical consultation for sustainability work to support business procedures by continual review of long-term process improvements/efficiencies and waste minimization, while using a system approach that leverages resources to comply with EO 13423 (Strengthening Federal Environmental, Energy, and Transportation Management), EO 13514 (Federal Leadership in Environmental, Energy, and Economic Performance), Energy Independence and Security Act of 2007 (EISA), and other DOD and Navy policies. The preparation of detailed construction planning engineering documents including budget estimates and DD Form 1391's may also be required for construction projects required to meet energy reduction, water conservation and other sustainability goals (such as Energy Management Control Systems designs). Additionally, construction design request for proposal (RFP) package development for both design-bid-build and design-build type construction projects may be required, along with associated support such as post construction award services consultation.
6. Lead Based Paint (LBP) and Asbestos—Technical activities and analyses in support of requirements to comply with Navy and Marine Corps, NAVFAC, state, and/or Federal standards for identification, management, and possible abatement of LBP and asbestos in DOD facilities. Tasks may include pre-mitigation LBP and/or asbestos surveys, update asbestos management plans, update asbestos operating plans, provide training and awareness, determination of the status of compliance, determination of sample priority and facility occupant risk, development of execution management plan(s), development

of mitigation plan(s), and post-mitigation assessments and other related products/activities. The preparation of detailed construction planning engineering documents including budget estimates and DD Form 1391's may also be required for lead and asbestos abatement projects. Additionally, construction design request for proposal (RFP) package development for both design-bid-build and design-build type construction projects may be required, along with associated support such as post construction award services consultation.

7. Environmental Management System (EMS) and Compliance Auditing Support—Performance of environmental quality assessments (EQA), environmental management system (EMS) audits, and environmental compliance evaluations (ECE) may be required. Technical support following EQA, EMS audits, or ECE may be required. Additionally, assistance with implementing individual installation EMS's may be required. This implementation might include but is not limited to tasks such as: update and manipulation of databases; modifications and upgrades to databases; assessing current environmental and operational practices/aspects and their relevance to an installation's EMS, identifying necessary operational controls, and preparing reports and presentations relevant to the EMS.
8. Miscellaneous Tasking—Miscellaneous tasking to support other environmental compliance technical requirements, such as GIS mapping; computer aided design and drafting (CADD) drawing production; database development and/or management; assessment of the impact of proposed new regulations or updates to the FGS; assessment of Host Nation regulations and development of comparative analyses and FGSs; pilot studies; audits; surveys; inventories; monitoring; inspections; production of reports, work plans, and safety plans; development of specialized environmental compliance training; and other Architect Engineering (AE) services as specified by contract task order. Collection and management of Other Environmental Liabilities (OEL) data as well as engineering studies and other environmental compliance support for the Base Realignment and Closure (BRAC) environmental program may also be required.

SELECTION CRITERIA:

The Offeror must demonstrate its and each key sub-consultant's qualifications with respect to the published evaluation criteria. Evaluation Criteria (1) and (2) are considered most important and equal among themselves; Criteria (3) through (5) are slightly less important and equal among themselves; Criteria (6) and (7) are of less importance and equal among themselves. Criterion 8 is of least importance and will be used as a tie breaker among technically equal firms. SF 330s will be evaluated to determine the most highly qualified firm based on criterion responses. Failure to provide requested data or to comply with the instructions in this notice could result in a firm being considered less qualified or eliminated from consideration. Brooks Act (PL 92-582) and Federal Acquisition Regulations (FAR) Part 36.6 selection procedures apply. Specific evaluation criteria include:

Criterion 1—Specialized Experience (SF 330 Part 1 Section F): The Government will evaluate

the specialized experience and technical competence of the proposed team in provision of the primary tasks required under this contract.

Submission Requirements:

The contractor shall provide a maximum of seven projects that were completed or substantially completed within the five years prior to the SF 330 due date that best illustrate specialized experience of the proposed team in provision of the primary tasks required under this contract. One project should be submitted to illustrate specialized experience for each of the seven primary tasks. At least five of the seven projects submitted must be in the principle geographic area of this contract. Offerors demonstrating experience performing work in accordance with DOD/Navy policy and guidance may be considered more favorably. Additionally, demonstrating experience performing work on DOD installations may be considered more favorably than work performed for municipalities.

All projects provided in the SF 330 must be completed by the office/branch/regional office/individual team member actually proposed to manage and/or perform work under this contract. Projects not meeting this requirement will be excluded from evaluation. To enable verification, firms should include the DUNS number along with each firm name in the SF 330 Part I, Section F, item 25 "Firms from Section C Involved in this Project," block (1). Include a contract number or project identification number in block 21. Include an e-mail address and phone number for the point of contact in block 23(c). Include in the project description the contract period of performance, award contract value, current contract value and a summary of the work performed that demonstrates relevance to specialized experience as outlined above. If a project was performed by a joint venture, and all joint venture partners are not on the team proposed for this contract, the offeror/team should specifically address the work performed by the joint venture partner offering/teaming on this contract. Likewise, if the offeror/team member worked as a subcontractor on a project, the description should clearly describe the work actually performed by the offeror/team member and the roles and responsibilities of each on the project, rather than the work performed on the project as a whole. If the project description does not clearly delineate the work performed by the entity/entities offering/teaming on this contract, the project could be eliminated from consideration.

If the offeror is a joint venture (JV), information should be submitted as a joint venture; however, if there is no information for the joint venture, information should be submitted for each joint venture partner, not to exceed a combined total of seven projects. At least one project will be submitted from each JV partner.

Projects shall be submitted on the SF 330 at Part 1 Section F and shall be completed or substantially completed projects. Projects not completed or substantially completed will be excluded from evaluation consideration. For submittal purposes, a task order on an IDIQ contract is considered a project, as is a stand-alone contract. **Do not list an IDIQ**

contract as an example of a completed project. Instead, list relevant completed or substantially completed projects performed under task orders from an IDIQ or stand alone contract awards. Examples of project work submitted that do not conform to this requirement will not be evaluated.

Failure to provide requested data, accessible points of contact, or valid phone numbers could result in a firm being considered less qualified or eliminated from consideration.

All information for Criterion 1 should be submitted in Part 1, Section F of the SF 330. The Government WILL NOT consider information submitted in addition to Part 1, Section F in evaluating Criterion 1.

Criterion 2—Professional Qualifications and Technical Competence (SF 330 Part 1 Section E and Section G): The Government will evaluate the professional qualifications and competence of the key personnel to be assigned to this contract in the primary tasks required under the contract.

Submission Requirements: Provide resumes for all proposed key personnel that illustrate experience in the primary tasks anticipated under this contract. Resumes are limited to one page each and should cite project specific experience and indicate proposed role in this contract. Provide professional registration, certification, licensure and/or accreditation, which should include professional registration of the engineering and surveying staff. Indicate participation of key personnel in example projects in the SF 330 Part 1 Section G.

Criterion 3—Program Management and Capacity (SF 330 Part 1 Section H): The Government will evaluate the firm's ability to plan and manage work under the contract and capacity to accomplish the work in the required time.

Submission Requirements: Describe the firm's ability to concurrently perform and manage multiple projects in different locations to meet aggressive schedules and control costs. Provide a logical identification of explicit assignment of responsibilities among corporate team and subcontractor members. Discuss past working experience and relationship with key consultants. Where key subcontractor(s) in a "team" is/are used or a joint venture has been proposed, offerors whose firms have established working relationships with the proposed subcontractors or joint venture partners for similar work may be considered more favorably. Indicate the firm's present workload and the availability of the project team (including consultants) for the specified contract performance period.

Criterion 4—Past Performance (SF 330 Part 1 Section H): The Government will evaluate past performance with Government agencies and private industry in terms of work quality, compliance with schedules, cost control, and stakeholder/customer satisfaction, with an emphasis on example projects presented in Criterion 1. Firms will be evaluated based on past performance assessments (see submission requirements

below); the Government may also utilize other information provided by the firm or obtained via customer inquiries, information in Government databases, and other information available to the Government including contacts with points of contact in other criteria. Failure to provide requested data, accessible points of contact, or valid phone numbers could result in a firm being considered less qualified. NOTE: Past performance information for projects listed under Criterion 1 will be given greater weight.

Submission Requirements: Submit a completed CPARS/ACASS evaluation for each example project listed under Criterion 1. If there is not a completed CPARS/ACASS evaluation, the Past Performance Questionnaire (PPQ) included in this notice is provided for the offeror or its team members to submit to the client for each project the offeror includes under Criterion 1, Specialized Experience. AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS/ACASS IS AVAILABLE.

IF A CPARS/ACASS EVALUATION IS NOT AVAILABLE, ensure correct phone numbers and e-mail addresses are provided for the client point of contact. Completed PPQs should be submitted with your SF 330. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before the response date set forth in this notice, the offeror should complete and submit with its response the first page of the PPQ, which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Naval Facilities Engineering Command Atlantic, Code ACQ21, Attn: Trellis Harris via e-mail at trellis.harris@navy.mil, prior to the response date. Offerors shall not incorporate by reference into their response PPQs or CPARS previously submitted in response to other A/E services procurements. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

In addition to CPARS/ACASS and/or PPQs, show past performance by the offeror and team members on contracts with government agencies and private industry in terms of work quality, compliance with schedules, cost control, and stakeholder/customer satisfaction. Briefly discuss cost control procedures and adherence to project schedules. Discuss long term business relationships with federal, state, and private clients.

Criterion 5—Quality Control (SF 330 Part 1 Section H): The Government will evaluate the strength of the Quality Control (QC) plan proposed by the firm to ensure quality products under this contract.

Submission Requirements: Discuss the Quality Control Plan that would be utilized for this contract. Provide an organizational chart showing the inter-relationship of management and team components and discuss specific quality control processes proposed for this contract. Provide an example of how the plan has worked for one of

the projects submitted as part of Criterion 1 or how the plan will work if it has not been used previously. Additionally, discuss any QA/QC lessons learned that have led to the proposed plan. Identify the Quality Control Manager and define responsibilities and authorities assigned to that individual. Discuss how the offeror's Quality Control Plan extends to the subcontractors.

Criterion 6—Firm Location (SF 330 Part 1 Section H): Provided that the application of this criterion leaves an appropriate number of qualified firms, given the nature and size of the contract, firms will be evaluated on the locations of their office or offices that will be performing the work under this contract. Due to the worldwide coverage of this contract, maintaining offices in multiple locations would be considered an advantage. Furthermore, having offices located in Fleet concentration areas such as, but not limited to, Norfolk, Virginia and San Diego, California will be considered an advantage.

Submission Requirements: Indicate location of the office(s) that will be performing the work, including main offices, branch offices, and offices of team members. Describe and illustrate the team's knowledge of the geographic areas to be covered by this contract.

Criterion 7—Commitment to Small Business (SF 330, Section H): Small Business

Subcontracting Effort: Firms will be evaluated in terms of their extent to identify and commit to Small Business (SB), Small Disadvantaged Business (SDB), Women-Owned Small Business (WOSB), Historically Underutilized Business Zone Small Business (HUBZoneSB), Veteran-Owned Small Business (VOSB), Service Disabled Veteran Owned Small Business (SDVOSB), and if applicable, Historically Black Colleges or Universities and Minority Institutions (HBCU/MI) in performance of this contract, whether as a joint venture, teaming arrangement, or subcontractor. The Government will evaluate proposals based on: (A) Past performance in utilization of small business concerns, and (B) Participation of small business concerns for this requirement.

In support of Subfactor (A), all offerors shall provide historical data on utilization of SB, SDB, WOSB, HUBZoneSB, VOSB, SDVOSB and HBCU/MI. Large Business offerors shall submit three "final" or "most recent" Individual Subcontracting Reports (ISRs) for similar contracts of relative size which show compliance with utilizing the various types of small business firms noted above. If ISRs are not FINAL or MOST RECENT they will not be considered. If subcontracting goals were not met, provide an explanation. If Individual Subcontracting Reports were not applicable to the similar contracts noted, large business offerors shall submit other documentation which shows their utilization of the various types of small business firms for the contracts. Small Business offerors shall also submit documentation which shows their utilization of the various types of small business firms for similar contracts of relative size.

In support of Subfactor (B), large businesses shall submit a draft Small Business Subcontracting Plan, in which they will be evaluated on the extent to which they identify and commit to the published Small Business Subcontracting Program. The Secretary of the Navy has assigned the

Naval Facilities Engineering Command goals for FY16 in terms of percentages of total planned subcontracting dollars for utilization of small businesses.

	FY16	FY17	FY18	FY19	FY20
Small Business	66.94%	67.07%	67.21%	67.33%	67.47%
HUBZone SB	9.03%	9.12%	9.21%	9.30%	9.40%
SDB	17.44%	17.62%	17.79%	17.97%	18.15%
WOSB	15.45%	15.61%	15.77%	15.93%	16.09%
SDVOSB	3.06%	3.09%	3.12%	3.15%	3.18%
VOSB	3.06%	3.09%	3.12%	3.15%	3.18%

A draft Small Business Subcontracting Plan is not required from small business offerors; however, small business offerors shall submit similar information on the extent to which they identify and commit to subcontracting to large business (LB), SB, SDB, WOSB, HUBZoneSB, VOSB, SDVOSB, and HBCU/MI if applicable in the performance of this contract.

The attached Small Business Subcontracting Plan template shall be used by large business offerors to complete the draft subcontracting plan. Firms shall submit their “draft” Small Business Subcontracting Plans utilizing this template, and ONLY this template.

Criterion 8—Volume of Work (SF 330 Part 1 Section H): Firms will be evaluated in terms of work previously awarded to the firm by DOD within the past 12 months with the objective of effecting an equitable distribution of DOD A&E contracts among qualified A&E firms, including small and small disadvantaged business firms and firms that have not held prior DOD contracts.

Submission Requirements: Provide a list of DOD contracts/task orders awarded within the past 12 months to the firm identified in the SF 330. Include a dollar amount for each contract/task order awarded. Firms with multiple offices should indicate which office was awarded the contract/task order. Joint ventures should list awards to the JV entity and separately list awards to each individual JV member for that time period.

ADDITIONAL INFORMATION:

SELECTION INTERVIEW: Interviews may be scheduled with firms slated as the most highly qualified. Firms slated for interviews may be asked to explain or expand on information contained in the SF 330 submittal. Elaborate presentations are not desired.

There will be one (1) selection made from this announcement. The duration of this contract will be for one (1) year from the date of an initial contract award with four (4) additional one-year option periods. This is a \$50,000,000 contract for work primarily in the NAVFAC LANT AOR. This contract may address task orders to support joint service or global efforts including the entire NAVFAC Atlantic AOR and NAVFAC Pacific AOR, worldwide. The NAICS code for this contract is 541330. The minimum guarantee for the entire contract terms (including option years) is \$10,000.00 and will be satisfied by the award of the initial Task Order. The options may be exercised within the time frame specified in the resultant contract at the sole discretion of the Government subject to workload and/or satisfaction of the A&E performance under the subject contract. There will be no dollar limit per task order and no dollar limit per year. No other general notification to firms for other similar projects performed under these contracts will be made. Type of contract: Firm Fixed-Price Indefinite-Quantity Contract. Estimated start date is March 2016.

All contractors are advised that registration in the DOD Central Contractor Registration (CCR) Database is required prior to award of a contract. Failure to register in the DOD CCR Database may render your firm ineligible for award. For more information, check the DOD CCR Web site: <http://www.ccr.gov>.

In accordance with the Brooks Act, the A&E firm must be a registered/licensed architectural and/or engineering firm to be eligible for award. Provide proof that the firm is permitted by law to practice the profession of Architecture or Engineering, (i.e. State registration number, a brief explanation of the firm's licensing in states that do not register firms, etc.) Failure to submit the required proof could result in an offeror's elimination from consideration.

SUBMISSION REQUIREMENTS: Architect-Engineer firms that meet the requirements described in this announcement must submit a completed SF 330 package. The SF 330 shall be typed, one sided, at least 11-pitch font or larger. Part I shall not exceed 75 single-sided 8.5x11 inch pages (ISR's and the Draft Subcontracting Plan are not included in the page limitation). Introductions shall be included in Sections E and F. Please include your DUNS, CAGE, and TIN numbers in Block 30 of the SF 330. Failure to submit an SF 330 completed as required may result in an offeror's elimination from consideration. Interested firms shall submit six hard copies of the SF 330 and six CDs to Naval Facilities Engineering Command, Atlantic, Code ACQ22, Attn: Ms. Trellis Harris, 6506 Hampton Blvd., Norfolk, VA 23508-1278. Responses are due no later than June 29, 2015 at 1500, 3:00 pm local time (EST). Late responses will be handled in accordance with FAR 52.215-1. Electronic (e-mail, facsimile) responses will not be accepted. Point of Contact at NAVFAC Atlantic is Ms. Trellis Harris Contract Specialist at 757-322-8233 or trellis.harris@navy.mil. THIS IS NOT A REQUEST FOR PROPOSAL.