

STATEMENT OF WORK

Electronic Fingerprint Capture Systems

1.0 SCOPE:

NAVFAC Atlantic requires twenty-six (26) Leased Multi-Functional Devices (MFDs). These devices will be installed on the Navy/Marine Corp Intranet (NMCI).

2.0 REQUIREMENTS:

The contractor shall provide NMCI network connected multifunction devices with the following salient characteristics:

- _ Must be able to provide printing in both the 45 and 55 pages per minute (ppm) range.
- _ Network scanning enabled utilizing AutoStore or DIRECT/NATIVE methods to end user's network (H) drive.
- _ Must be NMCI certified, i.e., certified by NMCI lab technicians as having been tested and approved to be installed on the NMCI network. Device must be on the NMCI Certified Device List (CDL).
- _ Capability of producing 11x17 size prints.
- _ Professional Finisher installed for multi-position stapling, hole punch, and folding options.
- _ Adhere to 'Green IT' initiatives such as induction heating and lower power consumption measures.
- _ Common Access Card (CAC) enabled (reader to be provided and installed)
- _ Must provide a method for 'secure' or 'remote' print in that print jobs are retained in device until user provide credentials locally at device to release print job.
- _ Must be able set print driver to print Black/White by default.
- _ Dual-head, single pass scanning capable.
- _ Analog Fax capability.

3.0 SPECIFIC TASK REQUIREMENTS:

- 3.1 Lease 26 devices.
- 3.2 Deliver 26 devices to designated locations on Lafayette River Annex Building A, B, and D.
- 3.3 Must provide technical support to assist connecting devices to the NMCI network during delivery.
- 3.4 Must provide technical support to ensure print, scan, and copy functions are operational at delivery.
- 3.4 Must provide onsite user training sessions not to exceed two 1 hour sessions a week for 3 consecutive weeks immediately after delivery and installation.

4.0 MAINTENANCE:

- 4.1 The contractor must declare response maintenance time per trouble calls not to exceed 48 hours for local onsite troubleshooting.
- 4.2 The contractor must also provide a single line of contact for technical support.
- 4.3 Maintenance support must include all consumables necessary to maintain the devices (i.e. toners, waste bins, fusers).

4.4 Maintenance contract should include option to include all other legacy network devices (i.e. printers, scanners, fax machines, and MFDs) no matter the manufacturer or model.

4.5 Maintenance services provided shall require the contractor to provide an authorized dealer for the brand name Copier machines recommended, and have extensive understanding and troubleshooting skills in maintaining such high end devices.

5.0 PLACE OF PERFORMANCE:

NAVFAC Atlantic requires a total of twenty-six (26) of these devices to be delivered and installed in three (3) buildings (Buildings A, B, and D) on Lafayette River Annex (LRA) located at 6506 Hampton Blvd, Norfolk, VA 23508. All buildings are within close walking proximity and are equipped with elevators. However, in the event the elevators are not operational, the contractor is still responsible for ensuring devices are moved into designated locations.

6.0 PERIOD OF PERFORMANCE:

6.1 Lease Period to be One (1) base year and Four (4) one-year option periods.

6.2 The installation of these devices shall be no more than 60 days from date of award.

7.0 MATERIAL SUBMITTALS:

Contractor shall provide all documentation on model selected to government prior to delivery and installation.

8.0 SPECIAL CONSIDERATIONS:

8.1 Normal Hours of Operation: The contractor shall perform the services required under this contract during normal working hours: 0630-1730, Monday through Friday.

8.2 Security Clearance: Not required.

8.3 Background check required to be completed by NAVFAC Atlantic Security department on all non-DoD contractor personnel not in possession of RAPIDGATE access badge that will require access for delivery and installation. List of all personnel to be provided to government at least 5 working days prior to scheduled visit.

8.4 Delivery vehicle is recommended on having standalone power lift as some units will be delivered to locations without loading dock capabilities.