

**RESPONSE TO INQUIRES #1**  
**N62473-15-R-0809 A-E SERVICES FOR CERCLA/RCRA/UST**  
**06 APRIL 2015**

1. In the submission requirement for SF 330, it stated that “The SF 330, Part I, is limited to 35 pages single-sided 5.5”x11’ pages.” However, in the submission requirement for Section H, it stated that “Address the remaining Criteria 3 through 8; additional sheets may be used up to the maximum of 35 total sheets, if required.” Does this mean that the “additional pages” for Section H cannot exceed the total page count of 35 pages for the entire Part I of SF 330 submittal? Or it means up to 35 additional pages can be used to address Section H requirements, which mean the total page count for Part I can exceed the total page count of 35 pages? Please clarify.

Answer: The “additional pages” for Section H cannot exceed the total page count of 35 pages for the entire Part I of the SF 330 submittal.

2. In the submission requirement for Section H it requires that ACASS/CPARS/PPQ shall be submitted with the SF 330 behind Part II documents. It indicated that PPQ is provided in “Attachment B”. However, Attachment B was not provided with the synopsis, nor with Amendment No.1. Please provide the PPQ form to be used and allow additional time extension for us to submit the PPQ forms to the appropriate client to complete.

Answer: Attachment B is hereby attached. The SF330 due date remains unchanged.

3. In the submission requirement for Section H it stated that “A-Es shall not incorporated by reference into their response ACASS/CPARS or PPQ evaluations previously submitted in response to other A-E services requirements.” It should be noted that ACASS/CPARS are not solicitation-specific; therefore, it should be allowed to be used in a “generic” way in all responses. If PPQ is solicitation-specific, please provide enough time extension for us to process the PPQ (forms yet provided under Attachment B) accordingly.

Answer: ACASS/CPARS or PPQ evaluations previously submitted in response to other A-E service requirements are allowable, they are just not allowed to be included by reference. They must be provided with the submission of the SF330. The SF330 due date remains unchanged.

4. Please confirm that only resumes for the “Key Project Personnel”, as defined by Attachment A, need to be submitted under Section E. Resumes for non-key personnel are not required and will not be evaluated.

Answer: Only resumes for Key Project Personnel are required. Resumes for non-key personnel are not required and will not be evaluated.

5. Criterion 1 states that experience from proposed sub-consultants will not be considered. Please explain the reasoning behind this decision. Small Businesses form teams to provide the best services to NAVFAC, eliminating the use of sub-consultant experience removes the benefit of forming teams to support NAVFAC. Providing the sub-consultant’s Navy experience would demonstrate value-added to NAVFAC and also provide another objective means by which the Navy can evaluate proposals.

Answer: This procurement is a 100% small business set aside. We are seeking prime contractor experience for work defined in the Synopsis. Offerors submitting project experience as a Joint Venture Partners must comply with the requirements as stated in the synopsis. It is noted that the contract will include FAR Clause 52.219-14, Limitations on Subcontracting.

6. Criterion 2 states, "Firms will be evaluated in terms of the staff's professional qualifications and relevant experience necessary for performance of the required services, and the depth of proposed staff to ensure continuity of services and ability to meet unexpected project demands." Please explain what it meant by "to ensure continuity of services." Continuity of services would appear to bias the selection process to the incumbent contractor.

Answer: The firm will be evaluated on its ability to "ensure continuity of services" within its own organization (should there be staffing changes, departures, etc).

7. The following are hereby added to the synopsis, Amendment 02:

Projects completed in the NAVFAC SW AOR may be considered more favorably in the evaluation process.

Key personnel demonstrating relevant experience within the NAVFAC Southwest area of operations may be considered more favorably in the evaluation.