

**SOURCES SOUGHT INFORMATION FORM FOR  
ROOFING PROJECTS  
NAICS 238160**

**1. Contractor Information:**

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name of POC for firm: \_\_\_\_\_

Phone Number of POC: \_\_\_\_\_

Email Address of POC: \_\_\_\_\_

DUNS Number: \_\_\_\_\_

**2. Type of Business:**

SBA certified 8(a)     SBA certified HUBZone

Service-Disabled Veteran-Owned Small Business     Woman Owned

**NAICS Code: Primary** \_\_\_\_\_ **Secondary** \_\_\_\_\_

**3. Bonding Capacity:**

Surety Name: \_\_\_\_\_

POC: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Maximum bonding capacity per project: \_\_\_\_\_

Aggregate maximum bonding capacity: \_\_\_\_\_

**4. Experience:**

a. Primary experience serving as:  Prime     Subcontractor

b. Has your firm completed projects or contracts within NAVFAC within the last five (5) years?

Yes     No    If yes, how many? \_\_\_\_\_

c. Years the firm has been in business: \_\_\_\_\_

Number of Employees: \_\_\_\_\_

d. Provide the number of projects that your firm has completed within the last five (5) years that were consistent with the Type of Work and Services outlined in this Sources Sought Announcement: \_\_\_\_\_

e. Length in 8(a) Program: \_\_\_\_\_ Graduation date from the 8(a) Program: \_\_\_\_\_

f. Does your firm have the capability to self-perform 12% of the work with own forces?

Yes     No

**Experience: Specific Projects within NAVFAC Southwest**

**If the answer to Question 4b is YES,** please complete this form for two (2) projects that your firm has successfully completed within the past five (5) years. Check all that applies to indicate the pre-construction and/or construction phase services provided

**Contract Number, Delivery/Task Order Number, Project Number, Title, and Location:**

Were you the Prime contractor for this project?  Yes  No

Were you the Subcontractor?  Yes  No

If subcontractor, who was the Prime? \_\_\_\_\_

Award Date: \_\_\_\_\_

Final Price (Including all options & mods):

Completion Date: \_\_\_\_\_

Is this the total project  or subcontract price ?

**Type of work:**  New Construction  Renovation  Repair  Alteration

**Type of Contract: (Check all that apply)**

Delivery/Task Order under IDIQ/FFP

Other (explain): \_\_\_\_\_

**Check all that Apply:**

**Pre-Construction Phase Services:**

- Participation in meetings
- Design Review
- Cost Estimate Review
- Preparation of Cost Estimates
- Preparing and Maintaining Schedules
- Permitting
- Record Keeping
- Reporting on Progress
- Conducting Value Engineering Exercises
- Performing Constructability Reviews
- Problem Resolution
- Risk Management
- Performing Administrative and Other Services Defined in the Scope of Work
- Participation in Partnering Meetings

**Construction Phase Services:**

- Construction
- Management/Administration of the Construction Contract and All Subcontracts
- Coordination of Regular Construction Meetings
- Updating Construction Progress Schedules
- Maintaining Construction Records Including Daily Logs and Monthly Reports
- Administration of Safety, Quality Control, Waste Management, and Energy Conservation Programs
- Commissioning (Testing & Balancing)
- Preparation and Submission of Record Documents
- Participation in Alternative Dispute Resolution
- Other Services as Required by Each Individual Task Order

**Provide brief description or scope of work for this project:**

**What work did your company self perform?**