

PERFORMANCE SURVEY (ARCHITECT-ENGINEER)

If the firm does not have evidence of customer satisfaction, such as, Architect-Engineer Contract Administration Support System (ACASS) performance evaluations on its relevant project experience, the firm shall obtain such evidence by soliciting evaluations from its customers and submit the results as a part of its SF330 submission. Firms are encouraged to have its customers complete this form.

CONSULTANT: _____

CONTRACT NUMBER: _____

TITLE/LOCATION OF WORK: _____

DESCRIPTION OF WORK: _____

TYPE OF EVALUATION **FINAL** **INTERIM** (____% COMPLETE)

OVERALL RATING (*X appropriate block*)

Exceptional **Very Good** **Satisfactory** **Marginal** **Unsatisfactory**

EVALUATION OF PERFORMANCE ELEMENTS

CHECK ONE FOR EACH ELEMENT:

E = EXCEPTIONAL; VG = VERY GOOD; S = SATISFACTORY; M = MARGINAL; U = UNSATISFACTORY; N/A = NOT APPLICABLE

DISCIPLINES	E	VG	S	M	U	N/A
Architectural						
Structural						
Civil						
Mechanical						
Electrical						
Fire Protection						
Surveying, Mapping & Geospatial Information Services						
Cost Estimating						
Value Engineering						
Environmental Engineering						
Geotechnical Engineering						
Master Planning						
Hydrology						
Chemical Engineering						
Geology						
Chemistry						
Risk Assessment						
Safety/Occupational Health						
Hydrographic Surveying						

DESIGN PHASE OR ENGINEERING SERVICES	E	VG	S	M	U	N/A
Thoroughness of Site Investigation/Field Analysis						
Quality Control Procedures and Execution						
Plans/Specs Accurate and Coordinated						
Plans Clear and Detailed Sufficiently						
Management and Adherence to Schedules						
Meeting Cost Limitations						
Suitability of Design or Study Results						
Solution Environmentally Suitable						
Cooperativeness and Responsiveness						
Quality of Briefings and Presentations						
Innovative Approaches/Technologies						
Implementation of Small Business Subcontracting Plan						

HOW MANY 100% FINAL RESUBMITTALS WERE REQUIRED BECAUSE OF POOR A-E PERFORMANCE?

CONSTRUCTION PHASE (Quality of A-E Services Evaluation)

	E	VG	S	M	U	N/A
Plans Clear and Detailed Sufficiently						
Drawings Reflect True Conditions						
Plans/Specs Accurate and Coordinated						
Design Constructability						
Cooperativeness and Responsiveness						
Timeliness and Quality Of Processing Submittals						
Product & Equipment Selections Readily Available						
Timeliness of Answers to Design Questions						
Field Consultation and Investigations						
Quality of Construction Support Services						

REMARKS (Explanation of marginal or unsatisfactory evaluation is desired. Other comments are optional. Continue on separate sheet(s), if needed.)

SURVEY COMPLETED BY: (Survey shall be from the contracting agent and/or their representative responsible for the A-E project or from the facility owner/user. It shall not be from the construction contractor to a design partner on a design-build project and it shall not be from a prime A-E firm to a subconsultant or from a subconsultant to a prime A-E firm.)

NAME (PRINT)

TITLE

ORGANIZATION

TELEPHONE NUMBER

SIGNATURE

DATE