



LIMITED SOURCE JUSTIFICATION FOR FEDERAL SUPPLY SCHEDULES (FSS) ORDERS ABOVE SAT (150K)

1. **IDENTIFICATION OF AGENCY AND CONTRACTING ACTIVITY:** This is a Limited Source Justification. The requiring activity is the Naval Criminal Investigative Service (NCIS).

2. **NATURE/DESCRIPTION OF CONTRACT ACTION:** This acquisition is conducted under the authority of the Multiple Award Schedule Program (Title III of the Federal Property and Administrative Services Act of 1949 (41 U.S.C. 251, *et seq.*) and Title 40 U.S.C. 501, Services for Executive Agencies). This is a limited source action to be awarded as a new Federal Supply Schedule order and/or modification of an existing order to the one vendor identified in paragraph 3 below. The placement of a base contract, plus 4 option years is anticipated beginning Oct 1, 2016.

3. **DESCRIPTION OF REQUIRED SUPPLIES/SERVICES:** The proposed acquisition is to purchase the following items from HGW & Associates LLC: Enterprise Safety Applications and Management System ESAMS/ Online Safety Management System.

4. **IDENTIFICATION OF THE JUSTIFICATION RATIONALE AND/OR DEMONSTRATION OF CONTRACTOR'S UNIQUE QUALIFICATIONS:** The statutory authority which permits restricting consideration of schedule contractors to fewer than that required in FAR 8.405-1 or 8.405-2 is 41 U.S.C. 251, as implemented by FAR 8.405-6.

ESAMS provides training and documentation of all NAVOSH 5100.23F required topics/reports/inspections and investigations including but not limited to:

- Injury/illness reporting and tracking
- Online medical surveillance system
- Online employee concern system
- Inspection, deficiency and abatement electronic tracking system 5100.12, records are auto-generated and forwarded to the Occupational Safety and Health Manager (OSH).
- Environmental and safety project assessment tools to submit maintenance and construction deficiencies.
- Root cause analysis
- Process Review and measurement system (PR&MS)
- Job hazard analysis
- Report management system
- Training and requirements management system
- On the job training/supervisors area



- Central control and password protected access to entire ESAMS program.
- Annual on-line email updates for each employee world wide including testing and training.
- Respiratory Program Manager tools provide reporting, documentation and management of the entire RPPM program.

5. **DETERMINATION OF THE BEST VALUE:** GSA has determined the prices of supplies of the schedule contracts to be fair and reasonable for the purpose of establishing the schedule contract. Therefore, ordering activities are not required to make a separate determination of fair and reasonable pricing, except for a price evaluation as required by [8.405-2\(d\)](#). By placing an order against a schedule contract using the procedures in [8.405](#), the ordering activity has concluded that the order represents the best value (as defined in FAR [2.101](#)) and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

6. **DESCRIPTION OF MARKET RESEARCH:** The requiring activity has conducted a market survey. The requiring activity has determined that no other contractor can provide the automated Environmental and Safety Program. Three systems were ranked based on detailed data call, presentations/live demos, functionality, demonstrated ease of use and cost, the three programs are as follows:

- A. Enterprise Safety Applications and Management System (ESAMS)
- B. Navy occupational safety and health (NAVOSH)
- C. Integrated Safety management system (ISMS)
- D. ESAMS is a mandatory requirement for all Navy personnel under Commander Navy Installations Command (CNIC).

7. **ANY OTHER SUPPORTING FACTS:** ESAMS provides one stop shopping for all record keeping requirements. The program centralizes data for analysis and efficient processing, it is user friendly and provides management reports for decision making, it allows real time notifications of mishaps and training requirements to users and the chain of command, it also provides a supervisor report card and customer feed-back. The program is cost effective due to logistics of NCIS offices, overall coverage of the Navy Safety Program training and tracking requirements and provides web based training and Material Safety Data Sheet resources.

8. **ACTIONS TAKEN TO REMOVE BARRIERS TO COMPETITION:** All future requirements will be handled on a case-by-case basis.



9. CERTIFICATION AND APPROVALS:

TECHNICAL COGNIZANT CERTIFICATION: I certify that the forgoing facts are complete and accurate.

