

PERFORMANCE WORK STATEMENT

for

Preventative Maintenance and On-Call Repairs of Kardex/Remstar Retrievers

1. Scope

The requirement is for annual scheduled Maintenance Service and On-Call Service and Support for various types of Kardex/Remstar retrievers. The attached list of Twenty-seven (27) retrievers will be maintained by the resultant contract. The contract period of performance is one year with two additional one-year option periods.

2. Requirements

The contractor shall furnish all services and replacement parts as defined in this PWS.

2.1 General Maintenance and Reporting

The contractor shall furnish all repair parts, labor, tools, equipment, and transportation required to maintain all equipment covered by this contract at levels necessary to meet the manufacturer's current equipment specifications. The maintenance shall be in accordance with the manufacturer's Scheduled Maintenance Checklists. See the attached MDMC Production Plant Albany (PPA) list of retriever machines covered by this contract.

The contractor shall conduct an initial inspection and identify conditions of all retrievers during the first scheduled maintenance visit. A verbal debrief consisting of identifying any machines requiring immediate repairs, as well as the general condition of all the machines shall be provided to the Facilities Engineering Department point of contact prior to concluding the maintenance visits. If requested, a written report of the inspection results shall be provided via Email, faxed or CD to the Facilities Engineering Department point of contact within a mutually agreed upon timeframe. The report shall contain a prioritized list of machines requiring repairs and a brief synopsis of their present condition(s), the recommended repair work, and a per machine estimated cost for the recommended repairs.

The contractor shall retain a copy of all reports, checklists, and repair estimates, etc. throughout the life of the contract and make them available to the government if requested.

2.2 Retriever 24/5 On-call Repairs

A Contract Line Item Number (CLIN) for on-call repairs required if a retriever breaks down between maintenance visits will be included in the contract. The contractor shall furnish all repair parts, labor, tools, equipment, and transportation required to make un-scheduled On-call repairs. The CLIN unit of issue will be – 1 Lot – and may be invoiced against as many times as on-call repairs are performed or until the CLIN ceiling amount is reached. The Point of Contact(s) listed below is/are the only person(s) authorized to call for service under this CLIN.

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If a call is placed the contractor shall respond on-site within 48 hours of receiving a request for service. The contractor shall evaluate the required repairs and provide the government's point of contact an itemized estimate to include all known labor and parts. The government's point of contact will approve the itemized estimate prior to the contractor affecting the proposed repairs. This pre-invoice may be revised if unforeseen conditions should arise.

3. Scheduling Maintenance Visits

3. The Contractor shall coordinate the Scheduled Maintenance and On-Call responses with the Production Plant Albany (PPA) Point of Contact (P.O.C.), Michael Bacote (229) 639-8217 michael.bacote@usmc.mil, Alt P.O.C. Tamiko Davis (229) 639- 8731 Tamiko.davis@usmc.mil.

4. Contractor's Location and Hours of Performance

Marine Corps Logistics Base, Building 2200 Albany, GA. 31704

Unless otherwise agreed upon, all services required by this order shall be performed between the hours of 8:00 AM and 5:00 PM.

5. Period of Performance

365 days from date of award. Two (one year) option periods may be included in the contract.

6. Special Notes:

MANPOWER REPORTING INSTRUCTIONS

ENTERPRISE-WIDE CONTRACTOR MANPOWER REPORTING APPLICATION
(ECMRA)

LABOR REPORTING

The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the [retrievers], via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

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MISHAPS / SAFETY

Within one (1) hour of any mishap or incident resulting in personal injury (OSHA recordable) and/or significant property damage while performing work authorized by this contract, the contractor shall notify the following:

1. The Activity's Safety Representatives – Production Plant Albany – Keith Ford (229)639-7645

2. The Contracting Officer;

4. LOGCOM Installations, Environment, and Safety (IE&S) office. A written report of the mishap/incident shall be sent within 24 hours to IE&S/S11. The Government point of contact is Kathy Berry at 229-639-6284 or email kathy.berry@usmc.mil.

Mishap notifications shall contain, as a minimum, the following information:

1. Contract Number, Name of Company, and Name and Title of Person(s) Reporting
2. Date, Time, and exact location of accident/incident
3. Brief narrative of accident/incident (Events leading to accident/incident)
4. Cause of accident/incident, if known
5. Estimated cost of accident/incident (material and labor to repair/replace)
6. Nomenclature of equipment and personnel involved in accident/incident
7. Corrective actions (taken or proposed)
8. Other pertinent information

Smoking and the use of tobacco products is allowed in designated areas only.

All vehicle operators and passengers of contractor and privately owned vehicles are required to wear seatbelts while their vehicle is in operation on the installation and/or performing work under this contract. The use of seatbelts is also required on all mobile construction equipment operating on the installation and/or performing work under this contract.

All vehicle operators and passengers are prohibited from using a cell phone, personal digital assistant (PDA), or Blackberry™, unless the vehicle is safely parked or the operator is using a hands-free device. The use of portable headphones, earphones, or other listening devices (except for hand-free cell phones) while operating a motor vehicle is also prohibited.

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Should an accident occur and in the event the US government investigates the mishap, the contractor and subcontractors shall cooperate fully and assist government personnel during the investigation period. Instructions pertaining to the assistance required from the contractor in support of an investigation and the point of contact of the LOGCOM safety personnel involved in an investigation will be provided by the COR or the Contracting Officer.

The Contractor shall take proper safety and health precautions to protect Government and contractor personnel, the public, and the property of others. Perform the contract services in a safe, efficient and lawful manner using trained and qualified personnel. Work shall be accomplished in strict conformity with the best commercial practices for this type of service.

On-Call Repairs Billing Rates

- A. Zone /Trip Charge: Flat Rate of \$350 Zone charge for all service calls (Zone 3).
- B. Billing Rate M-F 8am-5pm: \$120.00 per hr.(Units under SM Contract)
- C. Billing Rate M-F 8am-5pm: \$135.00 per hr.(Unit NOT under SM Contract)
- D. After /Before Hours Billing Rate: \$180.00 per hr.(Under SM Contract)
- E. After /Before Hours Billing Rate: \$205.00per hr. (Units NOT under SM Contract)
- F. Technician's Helper Rate \$85.00 per hr.

LIST OF EQUIPMENT

MDMC PPA RETRIEVERS			
LOCATION	MFG.	MODEL	S/N
SHEET METAL SHOP	KARDEX	SHUTTLE XP 500-1250	12002373/001
SMALL ARMS SHOP	KARDEX	SHUTTLE XP 500-3650	12002372/001
	REMSTAR	SYS-251-1610-5-02	94.005469/001
ENGINEERING DEPT.	LEKTRIEVER	LK-2000	33150

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MATERIAL MGMT OFF.	LEKTRIEVER	LK-2000	33533
	LEKTRIEVER	LK-2000	33534
STORE ROOM 8	LEKTRIEVER	LK-2000	33980
	LEKTRIEVER	LK-2000	33979
	LEKTRIEVER	LK-2000	33961
	LEKTRIEVER	LK-2000	33964
	LEKTRIEVER	LK-2000	33962
	LEKTRIEVER	LK-2000	33963
TOOL ROOM	LEKTRIEVER	LK-2000	32838
	LEKTRIEVER	LK-2000	33531
	LEKTRIEVER	LK-2000	33532
	SHUTTLE VLM	SHUTTLE-XP 500-2450	11000514/001
	SHUTTLE VLM	SHUTTLE-XP 500-2450	11000544/003
	SHUTTLE VLM	SHUTTLE-XP 500-2450	11000514/004
	SHUTTLE VLM	SHUTTLE-XP 500-2450	11000514/006
	SHUTTLE VLM	SHUTTLE-XP 500-2450	11000514/005
MSC/SUPPLY	REMSTAR	SYS-251-1613-5-05	94.008355/001
	REMSTAR	SYS-251-1613-5-05	94.008355/002
	MEGA STATION	1556/343/18	500000985
TRADES ADMIN OFFICE	KARDEX	SYS-120US-2211-NT-US	1010026644
WAREHOUSE BLDG 2221	KARDEX	LK-2000	33981
	KARDEX	LK-2000	33982

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2206	REMSTAR	SYS-181-1212-5-10	92.134475/001

Print: MICHAEL W. BACOTE

Signature: 

Date: 7 JUN 14