

Statement of Work Expeditionary Warfare Training Group, Atlantic Midway Auditorium VTC Installation

The contractor shall procure and install all equipment necessary to enable Expeditionary Warfare Training Group, Atlantic (EWTGLANT) to conduct secure and non-secure ISDN Video Teleconferencing (VTC) calls in the Midway Auditorium. The contractor shall replace the existing control panel and associated equipment with an Extron control panel and enable the VTC suite to connect to the A/V system.

1) Equipment

Contractor shall create a parts list based on EWTGLANT's requirements and procure the equipment to include any necessary miscellaneous parts (such as cables, fasteners, coverings, looms, etc.) in order to make equipment function properly and present a clean, professional appearance. All parts, minus the existing equipment and encryption device, shall be procured by the vendor, including one Codec (Cisco C-40 or Equivalent with the same features and functionality) and two cameras: One facing the stage and one facing the audience.

The following equipment exists in the room and will not need to be provided by the vendor: Projector, projector screen, NIPR computer (with peripherals), NIPR computer monitor, DVD player, and microphones. CIS 530S Isolation Switch and cables (to connect the KIV-7, Adtran, ISDN Link and Codec) are in the process of being purchased by the command.

Please note that the attached parts list is not all inclusive. There may be parts not listed, including major end items and/or miscellaneous parts, required to make the VTC suite operational and meet EWTGLANT requirements.

2) Installation

Equipment will be installed in an equipment/server rack (provided by contractor) and properly set up to enable EWTGLANT to make VTC calls over ISDN (ISDN lines already in place), both secure and non-secure. Excess cables and/or equipment will be hidden or made to look aesthetically pleasing as appropriate in a professional environment. Equipment installation must integrate existing computer/laptop connection from the podium and the audio in the room. Proper equipment operation of all functionality must be verified as operational and satisfactory with N6 VTC staff member upon completion of equipment installation.

Place of installation is the EWTGLANT Midway Auditorium located at 1575 Gator Blvd, Virginia Beach, VA 23459, located aboard Joint Expeditionary Base Little Creek.

3) Requirements

1. Place and receive secure ISDN VTC calls.
2. Place and receive unsecure ISDN VTC calls.
3. Ability to send end user image of stage or audience.
4. Install equipment rack next to stage near lectern.
5. Place all equipment in equipment rack.

6. Mount one camera (HD quality) on equipment rack facing audience.
7. Mount one camera (HD quality) facing stage (near projector or on a wall).
8. Replace existing control panel and associated equipment with Extron control panel and associated equipment.
9. Enable control panel to control VTC equipment, PC, projector on/off, projector screen up/down, DVD player, external laptop, and other input devices.
10. Configure / program new equipment.

4) Clearance

The Midway Auditorium is an unsecure space, but it is located in building 3504 which is designated a Limited Access Area (LAA). Vendor must have appropriate credentials to gain access to base and work in an LAA environment. Please contact EWTGLANT Security Manager if you have any questions: Mr. Ronald Blankenship, ronald.blankenship@navy.mil, 757-462-7383.

5) Terms & Conditions

Adequate access to the building shall be provided by EWTGLANT to permit contractor to complete work by 31 July 2015. All work will be coordinated ahead of time to ensure EWTGLANT operations, exercises, training, and/or courses are not disrupted. Point of contact for coordination is SSgt John Denbow, john.denbow1@navy.mil, 757-462-7626.

EWTGLANT is a tax exempt organization and will not be charged applicable sales tax or any associated tax fees. A copy of the tax-exempt certificate will be attached to the acceptance page.

This agreement shall continue in full force and effect until all work is completed by vendor and accepted as satisfactory by EWTGLANT.

6) Enterprise Contractor Manpower Reporting Application (ECMRA)

The contractor shall report contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via a secure data collection site. Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:

- (1) W, Lease/Rental of Equipment;
- (2) X, Lease/Rental of Facilities;
- (3) Y, Construction of Structures and Facilities;
- (4) S, Utilities ONLY;
- (5) V, Freight and Shipping ONLY.

The contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.