

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES	
			J	1	5
2. AMENDMENT/MODIFICATION NO. 0002	3. EFFECTIVE DATE 04-Jun-2015	4. REQUISITION/PURCHASE REQ. NO. N0016115RC10649		5. PROJECT NO.(If applicable)	
6. ISSUED BY NAVSUP FLC NORFOLK CONTRACTING NORFOLK OFFICE ATTN: K. GOODMAN 1968 GILBERT ST, SUITE 600 NORFOLK VA 23511-3392	CODE N00189	7. ADMINISTERED BY (If other than item 6)		CODE	
		See Item 6			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)			X	9A. AMENDMENT OF SOLICITATION NO. N00189-15-T-0160	
			X	9B. DATED (SEE ITEM 11) 27-Apr-2015	
				10A. MOD. OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 13)	
CODE			FACILITY CODE		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. <p>Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)					
<p>The purpose of this amendment is to change the Performance Work Statement and extend the response date.</p> <p>1.) The response date and time is extended to 12:00 PM Eastern Standard Time on June 8, 2015.</p>					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)		04-Jun-2015	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

The following have been modified:

PERFORMANCE WORK STATEMENT

**PERFORMANCE WORK STATEMENT
UNITED STATES NAVAL ACADEMY (USNA)
SPANISH LANGUAGE STUDY ABROAD (MÉXICO)**

I. BACKGROUND

The USNA will send a group of Midshipmen students to Puebla, México for a period of four (4) weeks (20 July 2015 – 14 August 2015) to study the Spanish language and improve their cultural, historical, and societal understanding of México.

In order to accomplish this task, the Midshipmen will need instruction on how to speak, listen and interpret, read, and write standard simplified character Spanish.

II. OBJECTIVE

To obtain contractor support to provide the USNA with intensive and immersive Spanish language training in the areas of speaking, listening, reading and writing, and Mexican culture and history in Puebla, México.

III. PERFORMANCE REQUIREMENTS

The contractor shall provide training which at minimum shall meet the requirements as stated in this performance work statement.

a. The Contractor shall provide a customized curriculum to meet the USNA's need for related vocabulary while studying in Puebla, Mexico.

b. The Contractor shall provide training to include 80 hours of classroom instruction (4 hours a day, 5 days a week, for 4 weeks) and 40 hours of Spanish conversation (2 hours a day, 5 days a week, for 4 weeks). The purpose of the Spanish conversation hours is to enhance the students' conversation skills as quickly as possible. Contractor shall provide all necessary resources and training materials to perform the required instruction. The contractor shall allow time for the Midshipmen to write a diary in Spanish to describe their cultural and social experience in Mexico.

c. The Contractor shall provide local cultural excursions. These shall include, but are not limited to, the following:

- i. Cholula: Temanapa Pyramid
- ii. Veracruz. Vendors shall include, as part of their total price submission, the cost of bus transportation, 3 days & 2 nights lodging with an official visit to the HENM Naval School of Veracruz.
- iii. Tlaxcala. Vendors shall include, as part of their total price submission, the cost to provide buses, 4 hour tours, and visits to: Plaza de la Constitución (zócalo), Museo Regional of Tlaxcala, Ex-Convento Franciscano, The Plaza de Toros and the Museo de Artes de Tlaxcala.

d. The Contractor shall provide home stay (with breakfast and dinner) and lunch meals (buffet Monday-Friday) in Puebla, México. The Midshipmen shall stay in the home of Mexican families who live near the teaching facility.

- e. Contractor shall provide all in-country transportation, including, but not limited to:
- i. Pick up from Mexico City International Airport, transport to Contractor Facility.
 - ii. Local transportation to cultural excursions, as needed.
 - iii. Transportation for cultural excursions.

f. The Contractor shall provide students with free internet access.

g. The Contractor shall provide students with a daily meal plan including breakfast, lunch, and dinner.

h. The Contractor shall provide a training facility, instructors, transportation and guides to accompany the Midshipmen on trips and local excursions.

i. The Contractor shall provide the students weekly progress reports as well as an overall group report detailing the level of progression in learning the language.

j. The Contractor shall provide an evaluation at the end of the course of instruction and shall provide certification of the competency levels achieved.

IV. GOVERNMENT PROVIDED SUPPORT

The United States Naval Academy will provide transportation from USNA to a Washington D.C. area airport and international roundtrip airfare from the Washington D.C. area to Mexico City International Airport.

V. PERIOD OF PERFORMANCE

The period of performance will begin 20 July 2015 and finish no later than 14 August 2015.

VI. PLACE OF PERFORMANCE

These services shall be performed primarily at the Contractor's teaching facility, located in Puebla, México, and for cultural excursions.

VII. CLIENT REPRESENTATIVE

The Client Representative (CR) is:

LCDR Joaquin Zetina
121 Blake Rd, Annapolis, MD,
410-293-6364
zetinare@usna.edu

The CR will accompany the students for the duration of the trip. Vendors shall include, as part of the per-student price, costs (if any) associated with lodging for the CR (lodging shall be within walking distance from the teaching facility), the CR's lunch buffet from Monday-Friday, the CR's attendance at the closing banquet, and the CR's attendance at excursions.

VIII. QUOTATION SUBMISSION

Vendors shall submit a firm fixed-price quotation (in English, priced in US Dollars) before the due date and time for this Request for Quote (RFQ). In order to be considered for award, vendors shall include the following as part of their submissions:

- a. Requested payment schedule and requested currency for payment. If no payment schedule is requested, payment will be made in dollars after the period of performance concludes.
- b. Vendor contact information, to include:
 - i. POC name
 - ii. Address
 - iii. Phone number
 - iv. Fax number
 - v. Email address
 - vi. Website (if applicable)
 - vii. Cage/Duns number (if they do not have one, they must register with System for Award Management Registration (SAM) <http://www.sam.gov/portal/public/SAM/>)
- c. A fixed price per-student rate for an estimated eleven (11) students. Price per student must be valid for between eleven (11) and twenty (20) students in the event that more students are added to the contract.
- d. Past performance information regarding prior work completed for a similar training program.
- e. A price breakdown showing how the per-student rate was generated. This can include but is not limited to: anticipated travel costs (to include: origination; destination; number of trips; number of persons), lodging, meals, transportation and any other related costs

IX. REPORTING

The contractor shall bring problems or potential problems affecting performance to the attention of the Contracting Officer as soon as possible. Verbal reports will be followed up with written reports when directed by the Client Representative (CR).

X. PROCEDURES FOR PAYMENT

- a. Billing and payment shall be accomplished in accordance with the contract. The contractor shall have the final invoice certified by the CR.
- b. The contractor's final invoice shall be submitted no later than 14 working days after the conclusion of all training.
- c. The contractor may invoice only for the fixed per-student price. Accordingly, all potential costs should be built into the quoted per-student rate.
- d. Bank information for wiring funds or mailing check. Wire transfer and bank information: credit to what account, account number, bank address, bank phone number and fax, bank routing numbers, and swift number.
- e. If the vendor has a U.S. bank they will be paid by check. If they do not have a U.S. bank, payment will be wired. These rules are set by DFAS, Cleveland, OH.

(End of text)

The following have been deleted:

STATEMENT OF WORK

(End of Summary of Changes)