

All Q & A's

1. The design drawings referenced in the solicitation do not appear to be attached. Could you send me an electronic copy of the design drawings?

The exhibition design is to be a collaborative effort between the USNAM and the contractor, therefore, we do not have existing design drawings and the project should be referred to as a design/build. Please refer to the attached Performance Work Statement and measurements (Exhibit A) for further information.

2. The solicitation says that an "on site visit is requested of the United States Naval Academy." Is this a pre-quote meeting, or does this refer to the required visit to take measurements that is required of the selected fabrication contractor?

As stated in the Overview section of the Performance Work Statement, "the design team shall be required to visit the site and take detailed measurements before start of design to ensure that the design is compatible with the space".

3. Is there a deadline for questions related to the solicitation?

The deadline for questions related to the submission is COB this Monday, 11 January 2016.

4. Are all quotes to be submitted through the NECO System? Are there any alternative methods of submitting a quote?

Quotes are to be submitted in accordance with the Instructions to Quoters.

5. Are the completed designs completed?

Please refer to the answer for question 1

6. Can we see to determine accurate pricing the installation/fabrication?

The government does not understand this question and is therefore unable to answer.

7. Are there any other proposal requirements besides costs?

Please refer to the Instructions to Quoters.

8. Please clarify the scope of work for this project. The SF1449 only lists Item 001 - Fabrication and Installation of completed designs for pricing. However, the statement of work states both design and fabrication. Are there completed designs? Or is this a design/build?

Please refer to the answer for question 1

9. Please clarify the roles and responsibilities of the contractor in AV, computer, multimedia program design and production. There are seemingly contradictory sentences in the "Performance Work Statement."

The contractor will be required to come up with a list of cost effective and practical options for AV equipment (for at least 12 uses in the exhibition) and their installation which are built into their proposed cost. USNAM will design and produce the content. If needed, the contractor can contact USNAM for more information.

10. Who is responsible for AV, computer, multimedia program design and production?

Please refer to the answer for question 9

11. On page 32 under the Background section, it states: Interactive screens and programs shall be fully developed, fabricated and installed by the exhibit fabricator.

Please refer to the answer for question 9

12. On page 33 under the Overview section, it states: Videos used in the displays will be employed at a minimum and shall be developed in conjunction with the Naval Academy Museum staff. However, in the lists of deliverables under the Design and Fabrication and Installation headings on page 33 AV, computer, multimedia program design and production is not mentioned.

The AV and computer production and installation is included under the umbrella of general production.

14. We understand the exhibit completion and opening dates are hard deadlines, but some of the dates/durations listed in the RFP's schedule of deliverables are not very realistic. May we propose an alternate schedule as long as the completion date of 10 June 2016 is maintained?

The completion date can be **NO LATER THAN** 27 June 2016.

15. The solicitation mentions the existence of design drawings. How can I get my hands on a set?

Please refer to the answer for question 1

16. Regarding the referenced solicitation, I do not see the exhibit designs so they can be priced (only a due date of November 6 on the NECO announcement). Should I expect to see additional amendments to the solicitation that add this information?

Please refer to the answer for question 1

17. Page 3, Item 0001 of the solicitation indicates that the period of performance 16 June, 2015 to 30 December, 2016. It also references the Performance Work Statement that has an exhibit opening date of 15 June, 2016. Can you confirm the project period of performance?

The exhibit will be up from 28 June 2016 through 30 December 2016. All fabrication and installation must be completed by exhibit opening.

18. Performance Work Statement - Background: With regard to the referenced "Interactive Screens and Programs", can you give more detailed information about what the museum staff envisions here? Will the content be provided to us for inclusion in the interactive/program?

Museum staff will provide the content for audio clips and photo montages to be displayed (independently) in the exhibit.

19. Performance Work Statement - Overview: With regard to the referenced "Videos" used in the exhibits, can you give more detailed information about what the Museum Staff envisions here? Will we be compiling video clips and photos that are provided to us by the Museum Staff, or will new footage and production be required? What is the approximate length and quantity of video(s) envisioned?

Videos will be primarily slideshows of photos with no sound. Audio clips will be used separately. No new footage will be produced or required. Museum staff will be open to suggestions on appropriate and cost-effective platforms. Any video or audio will be provided by Museum staff.

20. Performance Work Statement - Design: Can you provide additional information about the quantity, size, description, and intent for use of the "display cases that will be made available from the museum". Will we be required to refurbish these cases prior to their inclusion in the new exhibit?

An inventory of display case sizes is attached. Light refurbishment may be necessary and they are available for viewing to the contractor.

21. Can you provide a floor plan of the 800 square foot exhibit space?

A floor plan (Exhibit B) is attached.

22. Has any type of script or exhibit outline been developed?

No, a script/exhibit outline has not been created. We are working on one, but it will not be done before the contract is awarded.

23. Can you confirm how our bid is to be submitted?

Please refer to the answer for question 4.