

AMENDMENT 0001

Solicitation N00189-16-T-0614

The following Questions were received in response to the solicitation.

1. **Question:** Please provide page count for the following forms:

| FORM # | TITLE | Format | # Pages | Calculations |
|---------------|--|---------------|----------------|---------------------|
| NAPS 1610/03 | BZ Submission Form | Web Based | N/A | No |
| USNA 1531/11 | USNA Plebe Sponsor Program Questionnaire | Web Based | N/a | No |
| USNA 1531/12 | USNA Sponsor Application | Web Based | N/a | No |
| USNA_12410/15 | Training Evaluation | Web Based | N/a | No |

Response: The page numbers are approximately 4 pages, however, since these forms are in Google Form format, once converted to PDF we don't know actually how many pages these documents might have. It could be less or more.

| FORM # | TITLE | Format | # Pages | Calculations |
|---------------|--|---------------|----------------|---------------------|
| NAPS 1610/03 | BZ Submission Form | Web Based | 4 | No |
| USNA 1531/11 | USNA Plebe Sponsor Program Questionnaire | Web Based | 4 | No |
| USNA 1531/12 | USNA Sponsor Application | Web Based | 4 | No |
| USNA_12410/15 | Training Evaluation | Web Based | 4 | No |

2. **Question:** 52.212-1 ADDENDUM INSTRUCTIONS FOR SUBMISSION OF OFFERS:

Technical capability (limit to 5 pages). Please clarify the 5 page limit includes resumes and past performances. If the resumes and past performance references are included in the five (5) page limit. Request the resumes and past performance be excluded from the 5 page limit.

Response: The quoter 's technical proposal shall demonstrate that the offeror is an Adobe Authorized Partner and be proficient in form conversion using Adobe LiveCycle Enterprise Suite 4 (ES4) software. In addition the quoter must also be an Adobe Authorized Training Partner and provide proper instructor certification for Adobe LiveCycle Designer ES4 in accordance with the PWS. The technical capability is limited to 5 pages.

3. **Question:** Please reference 52.214-4 Contract Terms and Conditions. (i) Payment. Please clarify that USNA will pay for the forms accepted during the preceding month? If this is not the case, respectfully request contract terms modifications for the USNA to pay monthly for the forms accepted during the month.

Response: This is a Firm Fixed Price Contract and the period of performance is 6 months. As per the Performance Work Statement 3.5: "The contractor shall prepare and submit logistics reviews to the government every 30 days, these can include batches of completed forms for review or reports showing the status of the contract". The Naval Academy will inspect the forms and accept them for their functionality and if they meet the requirements as stated on PWS 4.3 "Government inspection and acceptance of all forms will happen on a rolling basis". The contractor must maintain a report on all completed and accepted forms. Payment will be made once all forms, meeting and

training have been accepted and completed at the end of the period of performance of 6 months. NAVSUP will not modify the Performance Work Statement.