

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER H912696104A242		PAGE 1 OF 32	
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE		4. ORDER NUMBER		5. SOLICITATION NUMBER N00189-16-T-Z290	
6. SOLICITATION ISSUE DATE 28-Jul-2016		7. FOR SOLICITATION INFORMATION CALL:		a. NAME JOSEPH E. MAIER		b. TELEPHONE NUMBER (No Collect Calls) 215-697-4704	
8. OFFER DUE DATE/LOCAL TIME 02:00 PM 22 Aug 2016		9. ISSUED BY CODE N00189 NAVSUP FLC NORFOLK PHILADELPHIA OFFICE 700 ROBBINS AVENUE, BLDG. 2B PHILADELPHIA PA 19111-5083  TEL: FAX:		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE  <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
12. DISCOUNT TERMS		15. DELIVER TO THE JOINT STAFF RECEIVING OFFICER SEE SCHEDULE . AA TEL: FAX:		16. ADMINISTERED BY CODE		17a. CONTRACTOR/OFFEROR CODE  FACILITY CODE	
18a. PAYMENT WILL BE MADE BY CODE		17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		<b>SEE SCHEDULE</b>				23. UNIT PRICE	
						24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT (For Govt. Use Only)	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES <input type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)		31c. DATE SIGNED	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)  TEL: EMAIL:			

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p><b>SEE SCHEDULE</b></p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN  
 RECEIVED  INSPECTED  ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY ( <i>Print</i> )		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT ( <i>Location</i> )	
		42c. DATE REC'D ( <i>YY/MM/DD</i> )	42d. TOTAL CONTAINERS

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	PM 116 Lake View Pkwy FFP In accordance with the PWS FOB: Destination MILSTRIP: H912696104A242 PURCHASE REQUEST NUMBER: H912696104A242 PROJECT: 2016-1549	4	Quarter (Time)		

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	PM - NH-19 FFP In accordance with the PWS. FOB: Destination MILSTRIP: H912696104A242 PURCHASE REQUEST NUMBER: H912696104A242 PROJECT: 2016-1549	4	Quarter (Time)		

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	PM - JBLE FFP In accordance with the PWS. FOB: Destination MILSTRIP: H912696104A242 PURCHASE REQUEST NUMBER: H912696104A242 PROJECT: 2016-1549	2	Semiannua 1		

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	Emergency Diagnostic and Repair COST In accordance with PWS Section 4.1.6. Quoter shall quote this CLIN at \$10,000.00 FOB: Destination MILSTRIP: H912696104A242 PURCHASE REQUEST NUMBER: H912696104A242 PROJECT: 2016-1549		Lot		

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	Capacitor Replacement - 116 Lake View FFP One-time replacement of capacitors at 116 Lake View Parkway location, in accordance with PWS Section 4.1.8.2. To be performed by 31 MAR 2017. FOB: Destination MILSTRIP: H912696104A242 PURCHASE REQUEST NUMBER: H912696104A242 PROJECT: 2016-1549	1	Lot		

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006	Radiator System Cleaning - 116 Lake View FFP One-time radiator and cooling system Cleaning at 116 Lake View Parkway location, in accordance with PWS Section 4.1.8.4.. To be performed by 31 MAR 2017. FOB: Destination MILSTRIP: H912696104A242 PURCHASE REQUEST NUMBER: H912696104A242 PROJECT: 2016-1549	1	Lot		

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007	UPS Battery Replacement - JBLE FFP One-time UPS system battery replacement at Joint Base Lee-Eustis location, in accordance with PWS Section 4.1.8.3. To be performed by 31 MAR 2017. FOB: Destination MILSTRIP: H912696104A242 PURCHASE REQUEST NUMBER: H912696104A242 PROJECT: 2016-1549	1	Lot		

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001	PM 116 Lake View Pkwy FFP In accordance with the PWS FOB: Destination PURCHASE REQUEST NUMBER: H912696104A242	4	Quarter (Time)		

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002	PM - NH-19 FFP In accordance with the PWS. FOB: Destination PURCHASE REQUEST NUMBER: H912696104A242	4	Quarter (Time)		

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003		2	Semiannua		
OPTION	PM - JBLE FFP In accordance with the PWS. FOB: Destination PURCHASE REQUEST NUMBER: H912696104A242		1		
				NET AMT	<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004			Lot		
OPTION	Emergency Diagnostic and Repair COST In accordance with PWS Section 4.1.6. Quoter shall quote this CLIN at \$10,000.00 FOB: Destination PURCHASE REQUEST NUMBER: H912696104A242				
				ESTIMATED COST	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001		4	Quarter (Time)		
OPTION	PM 116 Lake View Pkwy FFP In accordance with the PWS FOB: Destination PURCHASE REQUEST NUMBER: H912696104A242				
				NET AMT	<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002		4	Quarter (Time)		
OPTION	PM - NH-19 FFP In accordance with the PWS. FOB: Destination PURCHASE REQUEST NUMBER: H912696104A242				

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003		2	Semiannua 1		
OPTION	PM - JBLE FFP In accordance with the PWS. FOB: Destination PURCHASE REQUEST NUMBER: H912696104A242				

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004 OPTION	Emergency Diagnostic and Repair COST		Lot		
	In accordance with PWS Section 4.1.6. Quoter shall quote this CLIN at \$10,000.00				
	FOB: Destination				
	PURCHASE REQUEST NUMBER: H912696104A242				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2005 OPTION	Automatic Transfer Switch PM FFP	1	Lot		
	One-time PM of ATS Normal Circuit and Emergency Switch to Manufacturer's specification. Change batteries in PLC and Circuit Breaker Trip Units. See Attachment 3 Automatic Transfer Switch Inspection and Cleaning Report for details. Perform by 23 SEP 2019.				
	FOB: Destination				

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2006 OPTION	Generator Paralleling Switchgear PM FFP	1	Lot		
	One-time PM of GENSET Circuit Breakers and Output Distribution Breakers to manufacturer's specification. Change batteries in PLC and Circuit Breaker Trip Units. Perform at the 116 Lake View Parkway location only by 23 SEP 2019.				
	FOB: Destination				

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2007 OPTION	Fire Extinguisher PM FFP One-time fire extinguisher PM in accordance with NFPA 10, at the 116 Lake View Parkway location only. To be performed by 23 SEP 2019. FOB: Destination	1	Lot		

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001 OPTION	PM 116 Lake View Pkwy FFP In accordance with the PWS FOB: Destination PURCHASE REQUEST NUMBER: H912696104A242	4	Quarter (Time)		

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002 OPTION	PM - NH-19 FFP In accordance with the PWS. FOB: Destination PURCHASE REQUEST NUMBER: H912696104A242	4	Quarter (Time)		

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003		2	Semiannua		
OPTION	PM - JBLE FFP In accordance with the PWS. FOB: Destination PURCHASE REQUEST NUMBER: H912696104A242		1		

NET AMT

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3004			Lot		
OPTION	Emergency Diagnostic and Repair COST In accordance with PWS Section 4.1.6. Quoter shall quote this CLIN at \$10,000.00 FOB: Destination PURCHASE REQUEST NUMBER: H912696104A242				

ESTIMATED COST

STATEMENT OF WORK

**Statement of Work**

Emergency Power Generation Station Preventive Maintenance Service for CAT Generators, Uninterrupted Power Supplies, Automatic Transfer Switches and Switchgear/Circuit Breakers

**1.0 Scope:** The proposed acquisition is to acquire quarterly and annual preventive maintenance service and inspection, emergency repair and one-time battery and capacitor replacement and one-time radiator cleaning on two emergency power generation systems and two UPS units at three different Joint Staff Hampton Roads locations. The locations are 1) DoD Suffolk Complex, 116 Lakeview Pkwy Suffolk VA, 2) building NH-19, NSA Hampton Roads,

Norfolk, VA and 3) building 849 at the Joint Base Langley/Eustis (Ft. Eustis), VA. The specific equipment to be serviced under this contract is as follows:

### **1.1 Building 116 Lakeview Pkwy, Suffolk VA**

1. CAT Engine/Generator, Model 3512b (1,400kW) serial number 8RM00612 & Model sr-4b, serial number 6DW01056
2. CAT Engine/Generator, Model 3512b (1,400kW) serial number 8RM00614 & Model sr-4b, serial number 6DW01058
3. (2) Powerware UPS Power Modules 9315-750kVA serial numbers EV253ZXX02 and EX024Zxx01
4. ATS#1 Lakeshore Serial# 091-0699-01
5. ATS#2 Lakeshore serial# 091-0699-02
6. ATS#3 Lakeshore serial# 091-0699-03
7. Generator Paralleling Switchgear (GPS) Lakeshore: Serial# 092-0698

### **1.2 Building 849 Joint Base Langley-Eustis (Ft. Eustis) VA**

1. (1) Eaton Powerware UPS Model 9390 (Serial # EF253CAB01) Start-up date Sept 2012
2. (1) Mitsubishi UPS Model UP2033C-B503SU-2 (Serial 04-ERD3Q1-01) Start-up date March 2009

### **1.3 Building NH-19, Naval Support Activity Hampton Roads, VA**

1. (2) Caterpillar 3412, 625 KVA/500 KW, 277/480 generators, (Serial nos. 81Z22119 and 81Z08093)

**2.0 Background:** The Joint Staff organizations located in multiple buildings provide support to the Warfighter that requires 24 hr/7 day operations. Power generation equipment service is required to maintain reliable backup power supply systems in support of these operations.

**3.0 Objectives:** The Contractor shall provide preventive maintenance support to each Emergency Power Generation station per the PM level specification descriptions below and in accordance with the attached inspection checklists. For the generators, ATS and switchgear equipment, the Contractor will provide Level I inspections, Level II and Level III services (defined in Attachments 1 and 2) per the service and maintenance schedule as described in paragraph 4.1.5.

### **4.0 Specific Tasks Required:**

**4.1** All work, service and maintenance shall be in accordance with the manufacturer's recommendations and specifications and all parts shall be original equipment manufacturer and in accordance with the below schedule. The contractor shall be responsible for remaining informed on current manufacturer recommendations and specifications.

**4.1.1 Perform Quarterly Level I (1) Inspections:** See attachment 1 – Preventive Maintenance Level 1 Item List



Q1	I	Q1	II	Q1	I	Q1	I
Q2	III	Q2	II	Q2	II	Q2	III
Q3	I	Q3	I	Q3	I	Q3	I
Q4	I	Q4	I	Q4	I	Q4	I

Preventive Maintenance Schedule (NH-19 NSA Hampton Roads, Norfolk location)							
Base Year FY17		Option Year 1		Option Year 2		Option Year 3	
Quarter	PM Level	Quarter	PM Level	Quarter	PM Level		
Q1	I	Q1	II	Q1	III	Q1	I
Q2	I	Q2	I	Q2	I	Q2	I
Q3	I	Q3	I	Q3	I	Q3	I
Q4	I	Q4	I	Q4	I	Q4	I

**4.1.6 Emergency Repair/Service:**

**4.1.6.1 Diagnosis:**

The contract will have an Emergency Diagnosis and Repair amount for diagnosing emergency repairs and required repair parts resulting from a sudden failure or potential failure, which presents an operating hazard for engines and generators located at either location.

The technical advisor (TA) will notify the contractor in the event of an equipment failure. Service, for diagnosis only, shall be performed within 1 day of the TA’s notification of the contractor.

The TA will request a service call from the contractor to open, inspect and/or evaluate the equipment as required to determine the cause of the failure. The contractor shall provide a written proposal to identify the deficiencies, listing all supplies, materials, labor hours required and other charges to restore full operational capability of the equipment(s). This written proposal shall be submitted to the TA within 1 day of the diagnosis.

**4.1.6.1 Repair/Service:**

The following list of common repairs is included for informational purposes only, and does not constitute a complete list of potential repairs. Repairs will be required on a case by case basis. If the repair is below the labor and material dollar limits established in the contract for ‘Emergency Diagnosis and Repair’, the Government may authorize the actual repair of the equipment, otherwise, it is beyond the scope of this contract.

#### GENSET

1. Replace jacket water heater, thermostats and hoses
2. Replace GPS I/O circuit board
3. Replace starter, battery charger and batteries
4. Replace day tank motor
5. Replace fan and alternator belts
6. Repair low oil pressure shutdown condition
7. Repair/replace unforeseen defect causing inop

#### UPS

7. Repair fan failure
8. Replace fuses
9. Replace WebX monitor cards
10. Replace up to (5) batteries
11. Replace capacitors and connectors

#### ATS

12. Replace micrologic trip unit

- 4.1.7** Provide on-site maintenance to (1) Mitsubishi and (3) Powerware UPS Power Modules in accordance with the following requirements as applicable to the equipment being serviced:

**4.1.7.1** Powerware UPS Power Modules service requirements:

**4.1.7.1.1** Semi-annual PM – to be performed during the 1<sup>st</sup> and 3<sup>rd</sup> quarters of the federal fiscal year on the Powerware UPS Power Modules. See attachment 4 – Battery System Preventive Maintenance List

**4.1.7.1.2** Annual PM – to be performed during the 3<sup>rd</sup> quarter of the fiscal year in conjunction with the semi-annual maintenance. See attachment 5 – UPS Module Preventive Maintenance List.

**4.1.7.2** Mitsubishi UPS (50kVA) Service Requirements

**4.1.7.2.1** Annual PM – See attachment 4 – Battery System Preventive Maintenance List

#### **4.1.8 One-Time Capacitor and Battery Replacement and Radiator Cleaning**

Provide (3) separate replacement and services as specified below, one time

Each, on a firm-fixed price basis, including all parts and labor. These services shall be performed by 31 MAR 2017, during the base period of performance.

4.1.8.2 Replace all AC/DC capacitors in the 1500kVA UPS system. System consists of two (2) 750kVA uninterruptible power modules at the location of 116 Lake View Pkwy Suffolk, VA. This equipment is described in PWS Section 1.1, item 3.

4.1.8.3 Replace (30) batteries on the Powerware Model 9390 UPS unit at the building 849 Joint Base Langley Eustis location. This equipment is described in PWS Section 1.2, item 2.

4.1.8.4 Thoroughly clean the unit #1 radiator cooling system on the #1 Caterpillar generator unit at the 116 Lake View Pkwy Suffolk VA location. This equipment is described in PWS Section 1.1, item 1.

#### **4.2 General Information:**

1. All parts and supplies used in the accomplishment of service and repairs will be original equipment manufacturer (OEM).
2. Due to the specialized nature of the UPS and ATS systems, contractor service technicians and mechanics performing any service, maintenance and repairs must be trained and certified to service Caterpillar Power Generation and Powerware Inc. equipment and able to provide proof of certification. The Mitsubishi equipment does not require any specific certification.
3. For gensets, provide oil and coolant sampling and analysis reports semi-annual and within seven business days of service; each generator.
4. Fuel storage tanks (both locations) and day tank fuel visual/sample and analysis annually, results provided within seven business days of sampling; each tank.
5. The contractor shall have access to and maintain all current technical bulletins, warnings and procedural updates to manuals relevant for this equipment.
6. The contractor will replace any Government-provided original equipment manufacturer spare parts and materials with equivalent original equipment manufacturer parts for restocking as spares.

## 5.0 Deliverables:

**5.1** Following each PM inspection, a written report will be provided that details the results of the inspection and should include specific recommendations toward future remedial actions, upgrades or sparing.

**5.2** Quarterly service and inspection reports and repair recommendations with cost proposals for any deficiencies found.

**5.3** Annual service and inspection reports and repair recommendations with cost proposals for any deficiencies found.

**5.4** The Contractor shall prepare and deliver copies of the inspection check lists after each service to the Government Site Facility Managers. Contractor format is acceptable.

**6.0 Security Clearance:** Work on this task does not require a security clearance.

## 7.0 Qualifications

Vendors must provide certifications of training and representation by the equipment manufacturers mentioned in this scope of work.

**8.0 Place of Performance:** Work shall be performed at:

- a. Building 116 Lakeview Pkwy, Suffolk VA, 23435, DoD Suffolk Complex
- b. Building 849 Joint Base Langley-Eustis (Ft. Eustis) VA
- c. Building NH-19, NSA Hampton Roads, Norfolk VA, 23511

**8.1** All locations are military installations requiring background checks for all contractor personnel gaining access. All contractor personnel entering location NH-19, item c. above, must have US Navy Rapid-Gate NCAC badges. This is a requirement for award of the contract.

**9.0 Period of Performance:** One year from the date of the contract award with (3) option years.

**10.0 Site Facility Managers (these TA-assigned agents are only for base and equipment access)**

Building NH-19, NSA Hampton Roads, Norfolk VA  
[TBD](#)

Building 116 Lakeview Pkwy DoD Suffolk Complex  
TBD

Building 849 Joint Base Langley-Eustis (Ft. Eustis) VA  
TBD

**10.1 Contracting Officer’s Representative**

To be determined after award.

**11.0 Invoice WAWF Table Info:**

WAWF information will be provided at award.

**12.0 Pre-Bid Site Visit:** available upon request

**13.0 eCMRA Manpower Reporting Requirement**

"The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Joint Staff via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: <http://www.ecmra.mil/>

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year, beginning with 2013. Contractors may direct questions to the help desk at help desk at: <http://www.ecmra.mil/>"

EVALUATION

Award will be made to the Lowest Price, Technically Acceptable quote.

WAGE DETERMINATION

The relevant wage determination for this procurement is 2015-4341, Revision 2, Dated 12/29/2015. This applies to all locations designated in the Statement of Work. The wage determination is included as Attachment 7.

COR APPOINTMENT

**APPOINTMENT OF CONTRACTING OFFICER'S REPRESENTATIVE (SEP 2015)**

(a) The Contracting Officer hereby designates the following individual as Contracting Officer’s Representative(s) (COR) for this contract:

	TBD
NAME	CODE

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MAIL ADDRESS

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TELEPHONE NUMBER

(b) In the absence of the COR named above, all responsibilities and functions assigned to the COR shall be the responsibility of the alternate COR acting on behalf of the COR. The Contracting Officer hereby appoints the following individual as the alternate COR:

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NAME	CODE
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MAIL ADDRESS

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TELEPHONE NUMBER

LIST OF ATTACHMENTS

Attachments 1 and 2 are combined into a single file.

1. GENSET Level I PM Specifications
2. GENSET Levels II and III PM Specifications

Attachments 3 and 4 are combined into a single file.

3. Automatic Transfer Switch Inspection and Cleaning Report
4. UPS Inspection and Cleaning Report
5. Quality Assurance Surveillance Plan
6. Contract Administration Plan
7. Wage Determination

NOTICE TO QUOTERS

A.) Quotes are due at or before 2:00 PM EST on 22 AUG 2016.

B.) Quotes shall be submitted via email only, entitled "N00189-16-T-Z290 QUOTE" to the below referenced point of contact.

C.) The point of contact for this solicitation is:

Joseph Maier  
 (215) 697-4704  
[Joseph.e.maier@navy.mil](mailto:Joseph.e.maier@navy.mil)

## INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
0006	Destination	Government	Destination	Government
0007	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1002	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government
1004	Destination	Government	Destination	Government
2001	Destination	Government	Destination	Government
2002	Destination	Government	Destination	Government
2003	Destination	Government	Destination	Government
2004	Destination	Government	Destination	Government
2005	Destination	Government	Destination	Government
2006	Destination	Government	Destination	Government
2007	Destination	Government	Destination	Government
3001	Destination	Government	Destination	Government
3002	Destination	Government	Destination	Government
3003	Destination	Government	Destination	Government
3004	Destination	Government	Destination	Government

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 24-SEP-2016 TO 23-SEP-2017	N/A	THE JOINT STAFF RECEIVING OFFICER SEE SCHEDULE . AA FOB: Destination	HQ0663

0002	POP 24-SEP-2016 TO 23-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
0003	POP 24-SEP-2016 TO 23-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
0004	POP 24-SEP-2016 TO 23-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
0005	31-MAR-2017	1	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
0006	31-MAR-2017	1	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
0007	31-MAR-2017	1	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
1001	POP 24-SEP-2017 TO 23-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
1002	POP 24-SEP-2017 TO 23-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
1003	POP 24-SEP-2017 TO 23-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
1004	POP 24-SEP-2017 TO 23-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
2001	POP 24-SEP-2018 TO 23-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
2002	POP 24-SEP-2018 TO 23-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
2003	POP 24-SEP-2018 TO 23-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
2004	POP 24-SEP-2018 TO 23-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
2005	23-SEP-2019	1	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
2006	23-SEP-2019	1	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
2007	23-SEP-2019	1	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
3001	POP 24-SEP-2019 TO 23-SEP-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663

3002	POP 24-SEP-2019 TO 23-SEP-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
3003	POP 24-SEP-2019 TO 23-SEP-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663
3004	POP 24-SEP-2019 TO 23-SEP-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0663

## CLAUSES INCORPORATED BY REFERENCE

52.203-3	Gratuities	APR 1984
52.203-6 Alt I	Restrictions On Subcontractor Sales To The Government (Sep 2006) -- Alternate I	OCT 1995
52.204-7	System for Award Management	JUL 2013
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2011
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	OCT 2015
52.204-13	System for Award Management Maintenance	JUL 2013
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	OCT 2015
52.209-7	Information Regarding Responsibility Matters	JUL 2013
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations	NOV 2015
52.212-1	Instructions to Offerors--Commercial Items	OCT 2015
52.212-3 Alt I	Offeror Representations and Certifications--Commercial Items (APR 2016) Alternate I	OCT 2014
52.212-4	Contract Terms and Conditions--Commercial Items	MAY 2015
52.217-5	Evaluation Of Options	JUL 1990
52.217-8	Option To Extend Services	NOV 1999
52.217-9	Option To Extend The Term Of The Contract	MAR 2000
52.219-8	Utilization of Small Business Concerns	OCT 2014
52.219-28	Post-Award Small Business Program Rerepresentation	JUL 2013
52.222-3	Convict Labor	JUN 2003
52.222-17	Nondisplacement of Qualified Workers	MAY 2014
52.222-19	Child Labor -- Cooperation with Authorities and Remedies	FEB 2016
52.222-21	Prohibition Of Segregated Facilities	APR 2015
52.222-26	Equal Opportunity	APR 2015
52.222-35	Equal Opportunity for Veterans	OCT 2015
52.222-36	Equal Opportunity for Workers with Disabilities	JUL 2014
52.222-37	Employment Reports on Veterans	FEB 2016
52.222-40	Notification of Employee Rights Under the National Labor Relations Act	DEC 2010
52.222-41	Service Contract Labor Standards	MAY 2014
52.222-43	Fair Labor Standards Act And Service Contract Labor Standards - Price Adjustment (Multiple Year And Option Contracts)	MAY 2014

52.222-50	Combating Trafficking in Persons	MAR 2015
52.222-55	Minimum Wages Under Executive Order 13658	DEC 2015
52.223-3	Hazardous Material Identification And Material Safety Data	JAN 1997
52.223-18	Encouraging Contractor Policies To Ban Text Messaging While Driving	AUG 2011
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.232-18	Availability Of Funds	APR 1984
52.232-33	Payment by Electronic Funds Transfer--System for Award Management	JUL 2013
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	DEC 2013
52.233-3	Protest After Award	AUG 1996
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.237-1	Site Visit	APR 1984
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.247-34	F.O.B. Destination	NOV 1991
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.203-7005	Representation Relating to Compensation of Former DoD Officials	NOV 2011
252.203-7997 (Dev)	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements (Deviation 2016-O0003)	OCT 2015
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004 Alt A	System for Award Management Alternate A	FEB 2014
252.204-7008	Compliance With Safeguarding Covered Defense Information Controls	DEC 2015
252.204-7011	Alternative Line Item Structure	SEP 2011
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting.	DEC 2015
252.204-7015	Notice of Authorized Disclosure of Information for Litigation Support	MAY 2016
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism	OCT 2015
252.222-7007	Representation Regarding Combating Trafficking in Persons	JAN 2015
252.223-7001	Hazard Warning Labels	DEC 1991
252.223-7006	Prohibition On Storage, Treatment, and Disposal of Toxic or Hazardous Materials	SEP 2014
252.223-7008	Prohibition of Hexavalent Chromium	JUN 2013
252.225-7048	Export-Controlled Items	JUN 2013
252.226-7001	Utilization of Indian Organizations and Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns	SEP 2004
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	JUN 2012
252.232-7010	Levies on Contract Payments	DEC 2006
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel	JUN 2013
252.243-7002	Requests for Equitable Adjustment	DEC 2012

252.244-7000	Subcontracts for Commercial Items	JUN 2013
252.246-7004	Safety of Facilities, Infrastructure, and Equipment for Military Operations	OCT 2010
252.247-7023	Transportation of Supplies by Sea	APR 2014

CLAUSES INCORPORATED BY FULL TEXT

52.209-11 REPRESENTATION BY CORPORATIONS REGARDING DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW (FEB 2016)

(a) As required by sections 744 and 745 of Division E of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), and similar provisions, if contained in subsequent appropriations acts, the Government will not enter into a contract with any corporation that--

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless an agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that--

(1) It is [ ] is not [ ] a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(2) It is [ ] is not [ ] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS—COMMERCIAL ITEMS (DEVIATION 2013-O0019) (MAR 2016)

(a) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (a) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records -- Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b)

(1) Notwithstanding the requirements of any other clause in this contract, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (b)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495). Flow down required in accordance with paragraph (1) of FAR clause 52.222-17.

(iv) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

(v) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

(vi) 52.222-35, Equal Opportunity for Veterans (Jul 2014) (38 U.S.C. 4212).

(vii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).

(viii) 52.222-37, Employment Reports on Veterans (Jul 2014) (38 U.S.C. 4212).

(ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(x) 52.222-41, Service Contract Labor Standards (May 2014), (41 U.S.C. chapter 67).

(xi)

X (A) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).

\_\_\_ (B) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 E.O. 13627).

(xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67.)

(xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67)

(xiv) 52.222-54, Employment Eligibility Verification (Aug 2013).

(xv) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015) (E.O. 13658).

(xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xviii) 52.247-64, Preference for Privately-Owned U.S. Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of Clause)

#### 52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 2014)

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION  
Employee Class Monetary Wage-Fringe Benefits

Electrician WG-10, Step 2 \$22.65/hr

This information is available at <https://www.cpms.osd.mil/Content/AF%20Schedules/survey-sch/140/140R-05Jul2016.html>

(End of clause)

## 52.233-2 SERVICE OF PROTEST (SEP 2006)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from Adam Dombrowski  
700 Robbins Ave, Bldg 2B  
Philadelphia, PA 19111

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of provision)

## 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

FAR Clauses: <http://acquisition.gov/far/>

DFARS Clauses: <http://www.acq.osd.mil/dpap/dars/dfarspgi/current/>

(End of provision)

## 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

FAR Clauses: <http://acquisition.gov/far/>

DFARS Clauses: <http://www.acq.osd.mil/dpap/dars/dfarspgi/current/>

(End of clause)

## 252.203-7996 PROHIBITION ON CONTRACTING WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS—REPRESENTATION (DEVIATION 2016-O0003)(OCT 2015)

(a) In accordance with section 101(a) of the Continuing Appropriations Act, 2016 (Pub. L. 114-53) and any subsequent FY 2016 appropriations act that extends to FY 2016 funds the same restrictions as are contained in section 743 of division E, title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), none of the funds appropriated (or otherwise made available) by this or any other Act may be used for a contract with an entity that requires employees or subcontractors of such entity seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees

or contactors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(b) The prohibition in paragraph (a) of this provision does not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department or agency governing the nondisclosure of classified information.

(c) *Representation.* By submission of its offer, the Offeror represents that it does not require employees or subcontractors of such entity seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contactors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(End of provision)

#### 252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

##### **Fill ins to be provided at award.**

(a) Definitions. As used in this clause—

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS [252.232-7003](#), Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

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(Contracting Officer: Insert applicable document type(s). Note: If a “Combo” document type is identified but not supportable by the Contractor’s business systems, an “Invoice” (stand-alone) and “Receiving Report” (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

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(Contracting Officer: Insert inspection and acceptance locations or “Not applicable.”)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table\*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	
Issue By DoDAAC	
Admin DoDAAC	
Inspect By DoDAAC	
Ship To Code	
Ship From Code	
Mark For Code	
Service Approver (DoDAAC)	
Service Acceptor (DoDAAC)	
Accept at Other DoDAAC	
LPO DoDAAC	
DCAA Auditor DoDAAC	
Other DoDAAC(s)	

(\*Contracting Officer: Insert applicable DoDAAC information or “See schedule” if multiple ship to/acceptance locations apply, or “Not applicable.”)

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the e-mail address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.

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(Contracting Officer: Insert applicable email addresses or “Not applicable.”)

(g) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

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(Contracting Officer: Insert applicable information or "Not applicable.")

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

#### 252.237-7023 CONTINUATION OF ESSENTIAL CONTRACTOR SERVICES (OCT 2010)

(a) Definitions. As used in this clause-

(1) Essential contractor service means a service provided by a firm or individual under contract to DoD to support mission-essential functions, such as support of vital systems, including ships owned, leased, or operated in support of military missions or roles at sea; associated support activities, including installation, garrison, and base support services; and similar services provided to foreign military sales customers under the Security Assistance Program. Services are essential if the effectiveness of defense systems or operations has the potential to be seriously impaired by the interruption of these services, as determined by the appropriate functional commander or civilian equivalent.

(2) Mission-essential functions means those organizational activities that must be performed under all circumstances to achieve DoD component missions or responsibilities, as determined by the appropriate functional commander or civilian equivalent. Failure to perform or sustain these functions would significantly affect DoD's ability to provide vital services or exercise authority, direction, and control.

(b) The Government has identified all or a portion of the contractor services performed under this contract as essential contractor services in support of mission-essential functions. These services are listed in attachment --, Mission-Essential Contractor Services, dated -----.

(c)(1) The Mission-Essential Contractor Services Plan submitted by the Contractor, is incorporated in this contract.

(2) The Contractor shall maintain and update its plan as necessary. The Contractor shall provide all plan updates to the Contracting Officer for approval.

(3) As directed by the Contracting Officer, the Contractor shall participate in training events, exercises, and drills associated with Government efforts to test the effectiveness of continuity of operations procedures and practices.

(d)(1) Notwithstanding any other clause of this contract, the Contractor shall be responsible to perform those services identified as essential contractor services during crisis situations (as directed by the Contracting Officer), in accordance with its Mission-Essential Contractor Services Plan.

(2) In the event the Contractor anticipates not being able to perform any of the essential contractor services identified in accordance with paragraph (b) of this clause during a crisis situation, the Contractor shall notify the Contracting Officer or other designated representative as expeditiously as possible and use its best efforts to cooperate with the Government in the Government's efforts to maintain the continuity of operations.

(e) The Government reserves the right in such crisis situations to use Federal employees, military personnel, or contract support from other contractors, or to enter into new contracts for essential contractor services.

(f) Changes. The Contractor shall segregate and separately identify all costs incurred in continuing performance of essential services in a crisis situation. The Contractor shall notify the Contracting Officer of an increase or decrease in costs within ninety days after continued performance has been directed by the Contracting Officer, or within any additional period that the Contracting Officer approves in writing, but not later than the date of final payment under the contract. The Contractor's notice shall include the Contractor's proposal for an equitable adjustment and any data supporting the increase or decrease in the form prescribed by the Contracting Officer. The parties shall negotiate an equitable price adjustment to the contract price, delivery schedule, or both as soon as is practicable after receipt of the Contractor's proposal.

(g) The Contractor shall include the substance of this clause, including this paragraph (g), in subcontracts for the essential services.

(End of clause)

#### 252.237-7024 NOTICE OF CONTINUATION OF ESSENTIAL CONTRACTOR SERVICES (OCT 2010)

(a) Definitions. Essential contractor service and mission-essential functions have the meanings given in the clause at 252.237-7023, Continuation of Essential Contractor Services, in this solicitation.

(b) The offeror shall provide with its offer a written plan describing how it will continue to perform the essential contractor services listed in attachment --, Mission Essential Contractor Services, dated -----, during periods of crisis. The offeror shall--

(1) Identify provisions made for the acquisition of essential personnel and resources, if necessary, for continuity of operations for up to 30 days or until normal operations can be resumed;

(2) Address in the plan, at a minimum--

(i) Challenges associated with maintaining essential contractor services during an extended event, such as a pandemic that occurs in repeated waves;

(ii) The time lapse associated with the initiation of the acquisition of essential personnel and resources and their actual availability on site;

(iii) The components, processes, and requirements for the identification, training, and preparedness of personnel who are capable of relocating to alternate facilities or performing work from home;

(iv) Any established alert and notification procedures for mobilizing identified ``essential contractor service'' personnel; and

(v) The approach for communicating expectations to contractor employees regarding their roles and responsibilities during a crisis.

(End of provision)

