

Question	Gov Answer
<p>Item # 0020, 0021, 0022, 1020, 1021, 1022, 2020, 2021, and 2022 in Section B are mixed up for the HAZWOPER classes. 0020 (1020 and 2020) references 40 hour but based on table on page 66 and # of offerings this should be the 8 hour refresher, 0021 (1021,2021) references refresher but based on table on page 66 and # of offerings (300) this should be Refresher online, 0022 (1022,2022) same as above this reference online refresher but based on table on page 66 and # of offerings it should be 40 hour HAZWOPER. descriptions for C.20, C.21, and C.22 8 hour online so it may be easier to modify section B and just quantity in each. change the maxdescribe 40 hour, 8 hour refresher, andThe course</p>	<p>See Amendment 0001 for correction of the estimated quantities.</p>
<p>For C.20 and C.21 it is up to the contractor to located suitable classroom and make the room reservation is that correct?</p>	<p>Correct, Per section C.20.4 paragraph 5 and C.21.4 paragraph 5 - classroom reservations/rental...to be provided by contractor. Costs should be considered in pricing and proposal</p>
<p>For C.15 and C.16 the OHWFO and OHWG courses where some are delivered in Spain do we need to price the Spanish Liability into the cost of the class or will that be reimbursed under a separate line item?</p>	<p>There is no separate line item for Spanish Civil Liability insurance. Price the Spanish Liability into the cost of the class.</p>

<p>Item #0023, 1023, and 2023 are for Travel but based on paragraph C.23 on page 66 we are not required to put any dollar amount in Section B for Travel is that correct?</p>	<p>Correct, travel/per diem cost will be negotiated at time of task order issuance not during contract award</p>
<p>Section L Paragraph 3.2.3 (pg 97) it states "For contractor owned off the shelf courses (COTS), provide a copy of course materials including and reference material and presentations" and then in Section 3.3.4 (pg 98) it states "Offeror shall provide a copy of the syllabus for course C.19, C.21, and C.22" Can you clarify if we need to provide manuals and reference material or just syllabus?</p>	<p>For evaluation of solicitation factor 1 section 3.2.2, provide copy of contractor owned off the shelf courses (COTS) course materials including reference material and presentations for courses requested under this PWS. Reference materials can be limited to any contractor owned or produced reference materials that are not publicly available such as handouts, guides, reference manuals, etc. Copies of reference materials owned, published or readily made available by the Federal Governments, States, DoD, or Navy (such as Code of Federal Regulation 1910.120) do not need to be provided. For evaluation of solicitation factor 2 section 3.3.4 - Provide a copy of the course syllabus for only courses associated with the COTS courses C.19, C.21 and C.22. If Syllabus is included in course materials for factor 1 section 3.2.2 it can be referenced for factor 2 section 3.3.4</p>
<p>Section L Paragraph 3.2.4.1 Resumes. It states "The offeror shall submit at least one resume for each proposed instructor" assume that should be "proposed course".</p>	<p>Per Section L Paragraph 3.2.4.1 "The offeror shall submit at least one resume for each proposed instructor". The PWS indicates for several classes that "...contractor should consider multiple instructors for this requirement given the extensive experience requirement outlined." If two or more instructors are proposed to deliver a course (example - if multiple instructors are proposed to delivery specific topics within a course, or multiple instructors that have different specialties or knowledge are proposed) resumes should be provided for all. If one instructor is proposed for multiple courses, resume of instructor should be provided and can be referenced for multiple courses.</p>
<p>For reps and certs if SAM is up to date is that sufficient or do we need to submit Section K from solicitation?</p>	<p>Submit Section K from solicitation</p>

<p>Can you please identify which countries, if any, require training performed in the host-nation language (e.g. Spain, Italy).</p>	<p>Per solicitation section C.15.1 and C.16.1 second paragraph - 'Annually there are offering of the course in Spain, and Italy that are provided in Host Nation language'. Per solicitation section C.15.4 and C.16.4 second paragraph 'If a course is to be offered in host Language in Spain or Italy, it will be specified at the time of delivery order request'.</p>
<p>Can a similar PPQ form be use instead of the one provided in Attachment 1?</p>	<p>Yes, as long as the evaluation criteria is similar and contract information is within 3 year old.</p>
<p>Under Part 2.0 Proposal Format and Content of the General Instructions (pg96 of 103), the instructions imply three volumes should be submitted, but in the text provided in 2.1.3, it is stated that "Proposals should be submitted electronically in 2 documents..." Further instructions imply a three document submission, but please clarify and confirm.</p>	<p>Proposals should be submitted electronically in three documents. Document one for Factor 1 - Tech Capability and Factor 2 - Management Approach. Document two for Factor three - Past Performance and Document three for Price.</p>

<p>3.2.3 states (pg97): "For contractor owned off the shelf courses (COTS), provide copy of the course materials including any(?) reference material and presentations." Does this mean we need to provide all materials for courses 19 through 22, including our full 40hr HAZWOPER with references? In 3.3.4. it states "Offeror shall provide a copy of the syllabus for courses C.19, .20 and C.22" Is this sufficient for the submission instead of entire course materials? Collating all our course materials and tracking down and providing copies of all our references would be incredibly time consuming. Providing syllabuses only will be straightforward. Please clarify.</p>	<p>See response to question number 5.</p>
<p>Course C21. And C.22 appear to be swapped in the estimated course offering list on pg 66. Should C.22 be the online training? Should the course syllabuses therefore be provided for C19-21 (not C19,20 and 22 as stated in 3.2.3)?</p>	<p>See response to question number 1 - an Amendement 0001 will be issuedto correct this error.</p>
<p>In part 3.3.5.2 (pg99), the language is confusing. Should there be half-page of supporting summary text per person in association with the chart, or a half-page statement explaining how the instructor team will meet the PWS objectives?</p>	<p>Paragraph 3.3.5.2 states not to exceed 1/2 a page that outlines the person's ability to meet performance objective. This is for each proposed key staff or personnel. Do not exceed 1/2 page per proposed key staff/employee. You can propose as many Key personnel as is neccessary to meet the PWS requirements.</p>

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<p>There are references on pg101 and 103 to “Factor IIIV Price” – this appears to be a typo – please confirm it should be “Factor IV – Price”.</p>	<p>Correct. Price is Factor IV</p>
<p>Please confirm that instructor travel hours are not to be included and that these will be dealt with at the task order level.</p>	<p>Per Section B CLIN 0023, 1023, and 2023 - Contractor will not be able to assess additional overhead G&A charges for travel. Travel will be limited the rules and regulation set forth in the Joint Travel Regulations (JTR). Under this Performance Based Work Statement - Any costs associated with employee hourly payment or salary related or during course travel should be included in the individual course CLIN pricing. this would include any costs associated with overhead, management staff associated with travel coordination, and employee salary during travel time. A proposed schedule of course delivery with locations, and dates has been provided along with an estimated number of course offerings per year. Only costs associated with travel/per diem (example cost for airfare, rental car, taxi, public transit, hotel, gas, tolls, taxes, etc) will be dealt with at the task order level. These will be dealt with using JTR and Government Per Diem as a general price guidance.</p>
<p>Please confirm that all C15 and C16 course deliveries will be requested in the Host nation language.</p>	<p>C15 AND C16 can be requested under a task order in either english or host nation language. Estimated number of offerings (total in english and host nation) is summarized on page 66. In previous years only 1 offering per year of C15 was requested (in spanish) and 5 or 6 offerings of C16 in host nation language (spanish and Italian) were requested during the year. The rest would be requests for english version at other overseas locations.</p>
<p>On the pricing sheets in Section B (pg2 onwards), each sheet asks for Unit Price, Max Amount and Net Max Amount. If $\text{Max Amount} = \text{Max Quantity} \times \text{Unit Price}$, what then is Net Max Amount?</p>	<p>Unit price x the maximum amount</p>

<p>On some course descriptions (e.g. C14 Natural Resources Management) there is a requirement for two instructors. The text then states a navy instructor will be present. Does this mean two instructors total, or two contractor instructors, plus one Navy instructor, so three total? Please clarify.</p>	<p>Where "is taught in conjunction with Navy instructor" is used in this PWS means in addition to contract instructor requirement or 'plus one Navy instructor'. It signifies that there will be an on site Navy instructor that teaches a portion of the course, in addition to any number of contracted instructors proposed under this PWS. The presence of a Navy instructor at a course is present to teach a DoD, Navy, installation specific item, or topic specific item and their course of instruction is a set amount of time.</p>
<p>There is a lot of attention in the scope given to quality management, communication with the COTR etc. There is no area in the pricing schedule for non-course hours. Should we just estimate the effort needed to manage any one particular course and include that effort in the unit price?</p>	<p>All overhead and management of the contract, staff, employees, travel coordination, shipping, etc should be considered in the pricing proposal for each course CLIN.</p>
<p>3.2.4.1.d (p98) "A summary of each key labor category qualifications to include past experience with online learning programs." This is not clear . First, which labor categories are we using, I don't see any in the solicitation, and second, is that summary text to go in each person's resume? How are labor category qualifications different from career qualifications included in each resume?</p>	<p>See Amendment 0001, Section 3.2.4.1 (d) has been deleted.</p>