PERFORMANCE WORK STATEMENT
PEARL HARBOR NAVAL SHIPYARD AND INTERMEDIATE MAINTENANCE FACILITY
X-RAY EQUIPMENT REPAIR AND MAINTENANCE SERVICE

1.0 BACKGROUND

1.1 The Pearl Harbor Naval Shipyard and Intermediate Maintenance Facility (PHNSY & IMF) is a U.S. Navy regional industrial center that maintain, overhauls, and repairs vessels of the U.S. Navy. Its industrial operations provide U.S. Naval forces with a wide range of services and resources located on the Island of Oahu, Hawaii, with direct and indirect support to SSN 688 and 774 class submarines, surface vessels, and shore based activities in the Pacific.

2.0 SCOPE/OBJECTIVE

2.1 PHNSY & IMF is required to perform radiographic inspections. Repair and maintenance of x-ray radiographic equipment is necessary to accomplish these inspections.

3.0 PERFORMANCE REQUIREMENTS

3.1 The Contractor shall open inspect and perform repair/maintenance of the following:

- One (1) Pantak Seifert X-Ray Systems Model # 450Kv/10ma serial numbers 03-0900
- One (1) Pantak Seifert X-Ray Systems Model # 450Kv/10ma serial numbers 03-1317

3.1.1 The Contractor shall perform inspection and adjustment of safety interlocks, lights, signs and audible alarm systems and perform an enclosure survey at full rated output.

3.1.2 The Contractor shall perform inspection of the x-ray tube socket, replacement of insulating disks for x-ray tube, inspection and redressing of high voltage cable ends, inspection and adjustment of high voltage transformers, assurance of proper cooling system operation and adjust if necessary, inspection of x-ray control and power supply and complete system testing including run up to full rated output.

3.1.3 The Contractor shall perform maintenance on each of the two Kodak M-35 film processors to include: clean, adjust and inspect for wear on detector roller assembly; clean, adjust and correct roller spacing, inspect for wear on the crossover assembly; clean, adjust and correct roller spacing, inspect for freedom of movement and inspect for wear on the squeegee crossover; clean, adjust tension and correct roller spacing, check for freedom of movement and signs of wear on roller racks; check plumbing connections for leaks; inspect flow indicators for proper operation; check dryer system for cleanliness, belt tension and belt wear; verify proper operation of “standby” control unit; drain chemistry, clean developer, fixer and wash tanks and refill.

3.2 The Contractor shall provide a report to detailing all inspections, repairs, and maintenance performed and shall provide certification of the work completed. Report is due upon work completion.

4.0 PERFORMANCE STANDARD

Performance Requirement	PWS Paragraph	Performance Threshold	Performance Measurement
4.1 Inspect, Repair, and Provide Maintenance	Paragraph 3.1	95% Delivery and Compliance	Random check, periodic inspections, and customer complaints
4.2 Report and Certification	Paragraph 3.2	95% Delivery and Compliance	Within 5 business days upon work completion
4.3 Quality Control Plan	Paragraph 5.0	95% Delivery and Compliance	First day of contract performance
4.3 Contractor Manpower Reporting Application	Paragraph 6.0	95% Delivery and Compliance	By October 31 of each calendar year

5.0 QUALITY ASSURANCE

5.1 The Contractor is responsible for implementing and maintaining a Quality Control Plan (QCP) that identifies and results in the correction of potential and actual problems. The QCP shall be implemented on the first day of contract performance and a copy of QCP shall be provided to the Technical Point of Contact (TPOC) prior to contract performance.

5.2 The QCP shall outline the Contractor's plan to ensure the quality of deliverables as outlined in this PWS. The QCP shall address what will be reviewed and shall outline actions to be taken by the Contractor, should the review(s) identify areas requiring remedial action.

5.3 The Contractor shall keep records of any inspections and corrective actions taken, as outlined in the QCP and shall make such records available to the TPOC upon request.

6.0 CONTRACTOR MANPOWER REPORTING APPLICATION (CMRA)

6.1 The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Pearl Harbor Naval Shipyard and Intermediate Maintenance Facility (PHNSY & IMF) via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address https://doncmra.nmci.navy.mil.

6.2 Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at https://doncmra.nmci.navy.mil.

7.0 GOVERNMENT FURNISHED PROPERTY AND SERVICES

7.1 UTILITIES: All reasonably required amounts of electricity will be made available at no cost to the contractor. The contractor shall carefully conserve the use of these utilities.

8.0 PLACE OF PERFORMANCE

8.1 Work will be performed on-site at PHNSY & IMF Building 315 located at Joint Base Pearl Harbor Hickam, Hawaii during normal duty hours of 0630 – 1500. Work shall not be permitted during federally recognized holidays.

9.0 RECOGNIZED HOLIDAYS

9.1 The follow are federally recognized holidays:

• New Year's Day	1st of January
• Dr. Martin Luther King's Birthday	3rd Monday in January
• President's Day	3rd Monday in February
• Memorial Day	5th Monday in May
• Independence Day	4th of July
• Labor Day	1st Monday in September
• Columbus Day	2nd Monday in October
• Veteran's Day	11th of November
• Thanksgiving Day	4th Thursday in November
• Christmas Day	25th of December

9.2 If the federal holiday falls on a Saturday, the holiday is observed on the preceding Friday. If the federal holiday falls on a Sunday, the holiday is observed on the following Monday.

10.0 CONTRACTOR REQUIREMENTS AND QUALIFICATIONS

10.1 PERSONNEL: In accordance with current Department of Defense and Homeland Security requirements, performance of all work under this contract is restricted to US citizens and US nationals only. The Contractor shall provide proof of this requirement upon request of the TPOC.

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10.2 SECURITY REQUIREMENTS: This contract does not require a security clearance level and clearance granted by the Defense Security Service (DSS). However Contractor personnel shall recognize that PHNSY & IMF deals with sensitive information and other proprietary information, which are valuable, special, and unique assets. Contractor personnel shall not divulge, disclose, or communicate in any manner, any information to any third party

without prior written consent. Contractor personnel shall protect information and treat it as strictly confidential and will abide by the security requirements of SECNAVINST 5510.36. A violation of this paragraph shall be a material violation of this agreement.

10.2.1 The Contractor shall be able to attain and maintain a Controlled Industrial Area (CIA) Badge.

10.2.2 Should Contractor personnel receive or suspect they have learned of classified information beyond their level of clearance, the Contractor shall identify and report suspicions to the TPOC.

10.2.3 Contractor personnel performing services shall be required to comply with all installation rules and regulations applicable to conduct, safety, security, and procedures governing site entry and exit. See **Attachment 2 – Security Requirements Applicable for PHNSY & IMF's Controlled Industrial Area**.

10.3 Contractor personnel shall not provide any services determined to be inherently Governmental functions as identified under Federal Acquisition Regulation (FAR) Subpart 7.5. Furthermore, contractor personnel shall not provide personal services as identified under FAR 37.104. The Contractor shall provide notice to the TPOC immediately upon awareness of any services provided that are determined to be inherently Governmental functions and/or personal services.

10.3.1 When performing work associated with this PWS, the Contractor shall make clear to all individuals they deal with that they are contract employees and not DOD employees. Contractor employees shall clearly identify themselves as a Contractor (e.g., company shirt, pin, visible company identification) in a visible location on the front of exterior clothing and above the waist (except when safety or health reasons prevent such placement) as to who their employer is. Identification badges shall be worn at all times when performing work.

10.3.2 The Contractor shall be able to attain and maintain a Controlled Industrial Area (CIA) Badge.

10.4 <u>PORTABLE ELECTRONIC DEVICES (PEDs)</u>: PEDs include pagers, mobile/cellular telephones (with/without cameras), personal digital assistants/job performance aids, laptop, notebook/handheld computers, digital imagery (still-video) devices, analog/digital sound records (e.g. iPods), video game devices, USB devices and devices of similar capability, functionality, or design. The Contractor shall strictly comply with PHNSY & IMF procedures and policies concerning the use and possession of PEDs while working in the Controlled Industrial Area (CIA).

10.5 <u>PHOTOGRAPHY AND PHOTOGRAPHIC EQUIPMENT</u>: Photography and photographic equipment are prohibited at PHNSY & IMF. This includes personal cellular phones with camera features. The Contractor is advised that written requests concerning justification and details shall be submitted to the Security Office (Code 1125) via the TPOC for approval.

11.0 POINT OF CONTACT (POC)

11.1 TECHNICAL POC: Eric Nagata 808-473-8000, ext. 4967, email: eric.nagata@navy.mil