

PERFORMANCE WORK STATEMENT

PEARL HARBOR NAVAL SHIPYARD & IMF MODULE SCREENING AND REPAIR ACTIVITY (MSRA) TEST EQUIPMENT MAINTENANCE SERVICE

1.0 BACKGROUND

- 1.1 Pearl Harbor Naval Shipyard and Intermediate Maintenance Facility (PHNSY&IMF) is a US Navy regional industrial center that maintains, overhauls, and repairs various vessels of the US Navy. Its industrial operations provide the US naval forces with a wide range of services and resources located on the island of Oahu, Hawaii, with direct and indirect support to VACL & SSN 688 class submarines, surface vessels, and shore based activities in the Pacific.
- 1.2 The Module Screening and Repair Activity (MSRA) provides specialized circuit module, board diagnostics, and repair capabilities for submarine combat command and weapon control systems for ship, fleet, and transient activities.

2.0 OBJECTIVE AND SCOPE

MSRA requires a Contractor to provide annual preventative maintenance and remedial repair services for one Teradyne Spectrum 9120/50 (607-162-00) Module Test System, serial number 0921551, located at Building 683, Room 207, Joint Base Pearl Harbor-Hickam.

3.0 PERFORMANCE REQUIREMENTS

Date of performance: October 1, 2015 – September 30, 2016.

3.1 PREVENTATIVE MAINTENANCE (PM)

3.1 Preventative Maintenance.

- 3.1.1 Provide two on-site preventative maintenance services, which will be scheduled by the Technical Point of Contact (TPOC).
- 3.1.2 Include no more than four software license transfers.
- 3.1.3 Include software releases.
- 3.1.4 Any replacement parts provided shall be new, rebuilt and/or refurbished, and commercially available parts that meet OEM specifications. The Contractor shall inform the TPOC if new parts are not available and rebuilt/refurbished parts are provided. All rebuilt/refurbished parts shall be warranted by the Contractor as meeting or exceeding OEM specifications.
- 3.1.5 Ensure compatibility between any hardware repair modifications or parts replaced and resident software installed on the system.

3.2 EMERGENCY REPAIR

- 3.2.1 Provide unlimited telephone support and Teradyne's eKnowledge access. The Contractor shall Respond telephonically within two business hours after receiving notification of trouble call to provide repair steps and procedures to restore system to operational status.
- 3.2.2 Provide on-site repair, restoring equipment to operational status within 24 on-site hours, if telephonic support is unable to resolve system malfunction within two (2) hours after initial notification trouble call.
 - 3.2.2.1 Immediately advise the TPOC, in writing, for any reasons for non-reparability, during on-site repair.
 - 3.2.2.2 Immediately advise the TPOC, in writing, if critical repair parts are required and no commercial source is available, and/or the affected parts cannot be manufactured, rebuilt, or refurbished, and no alternative engineering solution exists to restore equipment. Such a condition would constitute a material inability of the Contractor to continue to render services under this PWS. Critical repair parts are defined as those that affect the OEM published equipment specifications.
- 3.2.3 Upon the completion of emergency repairs, the Contractor shall provide a report, which will at minimum include the following information:
 - a. Date and time notified.
 - b. Date and time of arrival on-site.
 - c. Type and serial numbers of machine(s)/components repaired.
 - d. Narrative description of malfunction(s) identified, action taken or parts replaced.

- e. Date and time system functionally restored.
- f. Contractor reference number.

3.3 TRAVEL

Travel shall be in accordance with the current Department of Defense (DoD) Joint Travel Regulations and Federal Acquisition Regulation 31.205-46. Travel receipts shall be provided upon request.

4.0 SERVICE DELIVERY SUMMARY

Performance Objectives	Reference Paragraphs	Performance Threshold
1. Provide preventative maintenance services.	3.1	100% delivery and compliance
2. Provide telephone support.	3.2.1	100% delivery and compliance
3. Provide on-site emergency repair services.	3.2	99% delivery and compliance

5.0 QUALITY ASSURANCE.

The Contractor is responsible for implementing a Quality Control Plan that identifies and results in the correction of potential and actual problems to ensure the quality and fulfillment of deliverables.

6.0 GOVERNMENT FURNISHED EQUIPMENT.

None. A reasonable amount of electricity will be available at no cost to the Contractor.

7.0 CONTRACTOR QUALIFICATIONS.

7.1 The Contractor shall be authorized and qualified by Teradyne to troubleshoot, repair, and perform maintenance on the unit.

7.2 Security Requirements.

- 7.2.1 After contract award, the Contractor shall provide to the TPOC on company letterhead a request for access of all personnel working on this contract and include their following information: full name; Social Security Number; date of birth, place of birth, and citizenship. The Contractor shall state that the information has been verified, filed, and available for examination by the Government upon request.
- 7.2.2 This contract does not require a security clearance level or clearance granted by the Defense Security Service. However, Contractor personnel shall recognize that PHNSY&IMF deals with sensitive information and other proprietary information, which are valuable, special, and unique assets. Contractor personnel shall not divulge, disclose, or communicate in any manner, any information in to any third party without prior written consent. Contractor personnel shall protect information and treat it as strictly confidential and will abide by the security requirements of SECNAVINST 5510.36A. Should Contractor personnel receive or suspect they have learned of sensitive or classified information, the Contractor shall identify and report suspicions to the TPOC.
- 7.2.3 The Contractor shall follow the applicable requirements in **Attachment A** and brief their personnel to ensure compliance.

8.0 CONTRACTOR PERSONNEL.

8.1 The Contractor shall comply with Public Law 105-270, Section 5(2)(A), which states that contractors will not perform inherently governmental functions. Section 5(2)(A) of this Public Law defines the term “inherently governmental function” as “a function that is so intimately related to the public interest as to require performance by Federal Government employees.” Per Section 5(2)(B), inherently governmental functions include management of Government programs requiring value judgments, conduct of foreign relations, selection of program priorities, and the direction of intelligence and counter-intelligence operations. Per Section 5(2)(C), inherent governmental functions DO NOT include, (i) gathering information for or providing advice, opinions, recommendations, or ideas to Federal Government officials; or (ii) any function that is primarily ministerial and internal in nature.”

- 8.2 Contractor personnel shall not establish an employee-employer relationship with Government personnel under this contract.
- 8.3 Contractor personnel shall not manage, supervise, or task Government employees or military personnel. Contractor personnel may not make any commitment to non-DoD personnel, including a foreign official, which commits the expenditure of U.S. Government resources.
- 8.4 The Contractor shall not provide personal services.
- 8.5 Contractor personnel will make clear to all individuals they engage with that they are Contractor employees and not Government employees. When participating and introducing themselves during official events wherein Government, non-Government, or foreign personnel are present, Contractor personnel will identify themselves as employees of the Contractor. Contractor personnel must be clearly identified (i.e. company shirt, pin, visible company ID, etc.) in a visible location as to who their employer is.
- 8.6 Facilities may close due to local or national emergencies, administrative closings, or other Government directed facility closings. Contractor access to Government facilities during closures is not permitted.
- 8.6.1 If a holiday falls on a Saturday, the holiday is observed on the preceding Friday. If a holiday falls on a Sunday, the holiday is observed on the following Monday.
- 8.6.2 Federal Holidays:
New Year's Day 1st of January
Dr. Martin Luther King's Birthday 3rd Monday in January
President's Day 3rd Monday in February
Memorial Day 4th or 5th Monday in May
Independence Day 4th of July
Labor Day 1st Monday in September
Columbus Day 2nd Monday in October
Veteran's Day 11th of November
Thanksgiving Day 4th Thursday in November
Christmas Day 25th of December

9.0 TECHNICAL POINT OF CONTACT:

Phillip A. Lewis, 808.473.8000 x4633 or x2182, email: phillip.a.lewis@navy.mil

10.0 ENTERPRISE-WIDE CONTRACTOR MANPOWER REPORTING APPLICATION.

- 10.1 The Contractor shall report contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the PHNSY&IMF via a secure data collection site. Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:
- (1) W, Lease/Rental of Equipment;
 - (2) X, Lease/Rental of Facilities;
 - (3) Y, Construction of Structures and Facilities;
 - (4) S, Utilities ONLY;
 - (5) V, Freight and Shipping ONLY.
- 10.2 The Contractor is required to completely fill in all required data fields using the following web address: <https://doncmra.nmci.navy.mil>.
- 10.3 Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

11.0 ATTACHMENTS.

A – SECURITY REQUIREMENTS APPLICABLE FOR PEARL HARBOR NAVAL SHIPYARD & IMF'S CONTRACTED WORK OUTSIDE OF THE CONTROLLED INDUSTRIAL AREA (CIA)