

**PERFORMANCE WORK STATEMENT (PWS)
COMMANDER NAVY REGION HAWAII (CNRH)
SKYWATCH TOWER MAINTENANCE**

1.0 BACKGROUND

1.1 Commander, Navy Region Hawaii (CNRH) is the largest Pacific based command providing shore installation operating support to all subordinate Navy Commands & Activities located in the Hawaii Region. CNRH Operations Directorate provides key infrastructure services including Fire and Emergency Services, Port Operations, Air Operations, Force Protection, Safety, Emergency Management and Ordnance.

2.0 SCOPE AND OBJECTIVES

2.1 CNRH seeks a contractor to provide preventative maintenance service on FLIR Tactical Platforms Sky Watch Tower equipment for an annual twelve (12) month period.

3.0 PERFORMANCE REQUIREMENTS

3.1 Mobile Equipment data: Model: Sky Watch Frontier NIJ

- a. s/n NH7007032 (Hickam-side of Joint Base Pearl Harbor-Hickam)
- b. s/n NH7007033 (Hickam-side)
- c. s/n NH7007034 (Hickam-side)
- d. s/n S0312002 (Pearl Harbor side)
- e. s/n S0312003 (Pearl Harbor side)
- d. s/n NH70030915 (Pearl Harbor side)
- g. s/n NH70030706 (Pearl Harbor side)

3.2 The contractor shall provide three (3) on-site preventative maintenance (PM) visits per year that include 121 point inspection of units, on-site training of personnel (if required), repairs or adjustments for covered warranty parts, and a detailed report. Additionally, the Contractor shall provide unlimited technical support via email or telephone for the duration of the contract period. The Contractor shall provide a personal account manager to address all trouble or warranty issues arising for equipment listed.

3.3 Travel: There are up to three trips from the Contractor's facility authorized for this PWS. All travel shall be in accordance with DoD Joint Travel Regulations (JTR) and the Federal Acquisition Regulation (FAR), and on a cost reimbursable basis for actual costs. Receipts shall be provided. Only allowable costs that are in accordance with the JTR and FAR will be reimbursed.

3.4 SERVICE DELIVERY - SUMMARY TABLE A

Performance Requirement	PWS Paragraph	Performance Threshold
Perform three (3) PM visits during the year	Paragraph 3.2	100% delivery and compliance
Report on status of equipment listed in Paragraph 3.1 after	Paragraph 3.2	100% delivery and compliance

each on-site PM visit		
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4.0 QUALITY ASSURANCE

4.1 The Contractor is responsible for implementing and maintaining a Quality Control Program (QCP) that identifies and results in the correction of potential and actual problems. The QCP shall outline the contractor's plan to ensure the quality of deliverables as stated in this PWS. The QCP shall be made available to the Government upon request.

5.0 GOVERNMENT FURNISHED PROPERTY AND SERVICES

5.1 GENERAL: The government shall not provide any facilities, material, or services.

5.2 UTILITIES: None provided.

5.3 RECORDS, DOCUMENTS AND WORK PAPERS: None provided.

6.0 CONTRACTOR QUALIFICATIONS/REQUIREMENTS

6.1 Performance of all work under this contract is restricted to US citizens and US nationals only. All work performed shall be in accordance with Federal, State of Hawaii, CNRH, and local laws, regulations and procedures.

6.2 The Contractor shall be an authorized distributor/dealer/Original Equipment Manufacturer (OEM) of FLIR Tactical Platforms equipment.

6.3 Security Requirements: This contract does not require a security clearance level and clearance is granted by the Defense Security Service (DSS)

6.3.1 Base Access. Commander, Navy Installations Command (CNIC), has established the Navy Commercial Access Control System (NCACS), a standardized process for granting unescorted access privileges to vendors, contractors, suppliers and service providers not otherwise entitled to the issuance of a Common Access Card (CAC) who seek access to and can provide justification to enter Navy installations and facilities. Visiting vendors may obtain daily passes directly from the individual Navy Installations by submitting identification credentials for verification and undergoing a criminal screening/ background check. Contractor employees would be responsible for picking up daily passes. Alternatively, if the vendor so chooses, it may voluntarily elect to obtain long-term credentials through enrollment, registration, background vetting, screening, issuance of credentials, and electronic validation of credentials at its own cost through a designated independent contractor NCACS service provider. Credentials will be issued every five years and access privileges will be reviewed and renewed on an annual basis. Further information regarding NCACS can be found at http://cnic.navy.mil/CNIC_HQ_Site/index.htm (under "Popular Links").

6.4 Confidentiality: Services rendered and all materials including records, files, documents, and work papers provided to the Contractor by the Government and data results, conclusions and recommendations obtained thereof shall be considered Government property. The information shall not be disclosed, copied, modified, used (except in the completion of this contract) or

otherwise disseminated to any other person or entity at any time to exclude, but not limited to, inclusion in any database external to the Government without the Governments express consent.

7.0 CONTRACTOR PERSONNEL

7.1 Normal workday consists of an 8-hour workday between the hours 7:30-16:00, Monday thru Friday, except for federal holidays. Work hours may be adjusted upon approval of the TPOC.

7.2 Federal Holidays:

New Year's Day	1st of January
Dr. Martin Luther King's Birthday	3rd Monday in January
Presidents' Day	3rd Monday in February
Memorial Day	5th Monday in May
Independence Day	4th of July
Labor Day	1st Monday in September
Columbus Day	2nd Monday in October
Veterans' Day	11th of November
Thanksgiving Day	4th Thursday in November
Christmas Day	25th of December

If a holiday falls on a Sunday, the holiday is observed on the following Monday.

7.3 The Contractor shall furnish sufficient personnel to perform all work specified within this contract. The Contractor must at all times maintain an adequate work force for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons.

7.3.2 When performing work associated with this PWS, the Contractor shall make clear to all individuals around them that they are Contractor employees and not DOD personnel when working in any situation where their contractor status is not obvious to third parties. Contractor employees shall clearly identify themselves as a Contractor (i.e. company shirt, pin, visible company identification, etc.) in visible location as to who their employer is, to avoid creating an impression that they are Government personnel. All Contractor -produced documents, and/or reports shall be suitably marked as contractor products, and Contractor participation is to be appropriately disclosed.

7.3.3 Contractor personnel shall not manage, supervise, direct, or task US military, DOD civilians or other personnel not associated with the Contractor while performing the tasks within this PWS.

7.3.4 Contractor personnel shall not make any commitment which commits the expenditure of US government resources.

7.3.5 The Contractor performing services shall be required to comply with all US Navy rules, regulations, and training that is applicable to conduct, safety, security, and procedures governing site entry and exit.

7.3.6 Contractor personnel shall not establish an employee-employer relationship with CNRH Pearl Harbor under this PWS.

7.3.7 The Contractor shall not provide personal services to CNRH Pearl Harbor. If Contractor employees are directed by any Government employee at any time to perform services not covered under this contract, the Contractor shall immediately notify the TPOC.

8.0 PLACE OF PERFORMANCE

8.1 Joint Base Pearl Harbor-Hickam, Honolulu, Hawaii.

9.0 PERIOD OF PERFORMANCE

9.1 10 Sep 2015 - 09 Sep 2016

10.0 CONTRACTOR MANPOWER REPORTING

10.1 The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Commander, Navy Region Hawaii (CNRH) via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address:

<https://doncmra.nmci.navy.mil/>

Reporting inputs will be for the labor executed during the period of performance during each Government Fiscal Year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at

<https://doncmra.nmci.navy.mil/>

11.0 POINTS OF CONTACT

