

This is a COMBINED SYNOPSIS/SOLICITATION for commercial items prepared in accordance with the information in FAR Subpart 12.6, using Simplified Acquisition Procedures under the test program for commercial items found at FAR 13.5, as supplemented with the additional information included in this notice. This announcement constitutes the only solicitation; a written solicitation will not be issued. PAPER COPIES OF THIS SOLICITATION WILL NOT BE AVAILABLE. This combined synopsis/solicitation SHALL be posted on both FEDBIZOPPS and NECO (<https://www.neco.navy.mil/>).

The RFQ number is **N00604-16-T-3088**. This solicitation documents and incorporates provisions and clauses in effect through **FAC 2005-87** and DFARS Publication Notice **20160325**. It is the responsibility of the contractor to be familiar with the applicable clauses and provisions. The clauses may be accessed in full text at these addresses:

<https://www.acquisition.gov/far/>

<http://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html>.

The NAICS code is **721110** and the Small Business Standard is **\$32.5 MILLION**. This requirement is 100% set-aside for small business concerns. The Small Business Office concurs with the set-aside decision. NAVSUP Fleet Logistics Center, Pearl Harbor requests quotations from qualified sources capable of providing the following services which will result in a Firm Fixed Price (FFP) contract:

**CLIN 0001 – 6 each, 48-hour weekend Marriage Enrichment Retreat** – 1 year, to accommodate 53 participants (28 rooms) for CREDO Hawaii and lodging room services in Oahu, Hawaii, in accordance with paragraph 3.0 of the attached Performance Work Statement (PWS).

Please provide pricing for all requirements listed in the PWS to include the following:

1. Hotel guest rooms in accordance with paragraph 3.1 of the PWS.
2. Main event room requirements in accordance with paragraph 3.2 of the PWS.
3. Meals in accordance with paragraph 3.3 of the PWS.
4. On-site parking in accordance with paragraph 3.4 of the PWS.
5. Refreshments in accordance with paragraph 3.5 of the PWS.
6. Registration table in accordance with paragraph 3.6 of the PWS.

**CLIN 0002 – 6 each, 48-hour weekend Resiliency Retreat** – 1 year, to accommodate 23 participants (23 rooms) for CREDO Hawaii and lodging room services in Oahu, Hawaii, in accordance with paragraph 3.0 of the attached Performance Work Statement (PWS).

Please provide pricing for all requirements listed in the PWS to include the following:

1. Hotel guest rooms in accordance with paragraph 3.8 of the PWS.
2. Main event room requirements in accordance with paragraph 3.9 of the PWS.
3. Meals in accordance with paragraph 3.10 of the PWS.
4. On-site parking in accordance with paragraph 3.4 of the PWS.
5. Refreshments in accordance with paragraph 3.5 of the PWS.
6. Registration table in accordance with paragraph 3.6 of the PWS.

\*\*\* The vendor MUST provide a calendar of estimated dates on which retreats will be held. There shall be at least one event per month beginning **JUNE 2016**.\*\*\*

ATTACHMENT A: PWS  
ATTACHMENT B: PRICE QUOTE SHEET  
ATTACHMENT C: FAR Provision 52.212-3 Alt I  
ATTACHMENT D: FAR 52.209-11  
ATTACHMENT E: FAR 52.204-20

Method of payment is the Wide Area Work Flow (WAWF). This source selection decision will be lowest price technically acceptable quote (LPTA). Responsibility and Inspection: Unless otherwise specified in the order, the supplier is responsible for the performance of all inspection requirements and quality control.

- 52.203-3 Gratuities
- 52.204-7 System for Award Management
- 52.204-13 SAM Maintenance
- 52.204-16 Commercial and Government Entity Code Reporting
- 52.204-17 Ownership or Control of Offeror
- 52.204-18 Commercial and Government Entity Code Maintenance
- 52.204-19 Incorporation by Reference of Representations and Certifications
- 52.204-20 Predecessor of Offeror
- 52.209-2 Prohibition on Contracting with Inverted Domestic Corporations – Representations
- 52.209-11 Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law (Feb 2016)
- 52.212-1 Instructions to Offerors - Commercial Items
- 52.212-3 Alt I Offeror Representations and Certifications - Commercial Items
- 52.212-4 Contract Terms and Conditions - Commercial Items
- 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders – Commercial Items including;
  - 52.203-6 Alt I Restrictions on Subcontracting Sales to Government
  - 52.204-10 Reporting Executive compensation and First-Tier Subcontract Awards
  - 52.209-6 Protecting the Government’ Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment
  - 52.219-8 Utilization of Small Business Concerns
  - 52.219-28 Post Award Small Business Program Representation
  - 52.222-3 Convict Labor
  - 52.222-19 Child Labor—Cooperation with Authorities and Remedies
  - 52.222-21 Prohibition of Segregated Facilities
  - 52.222-26 Equal Opportunity
  - 52.222-35 Equal Opportunity for Veterans
  - 52.222-36 Affirmative Action for Workers with Disabilities
  - 52.222-37 Employment Reports on Disabled Veterans
  - 52.222-40 Notification of Employee Rights Under the National Labor Relations Act
  - 52.222-50 Combating Trafficking in Persons
  - 52.223-18 Encouraging Contractor Policies to Ban Text Messaging While Driving
  - 52.225-13 Restrictions on Certain Foreign Purchases
  - 52.232-33 Payment by Electronic Funds Transfer - SAM
  - 52.233-3 Protest after Award
  - 52.233-4 Applicable Law for Breach of Contract Claim
  - 52.226-6 Promoting Excess Food Donation to Nonprofit Organizations
- 52.225-25 Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran – Reps and Certs
- 52.232-39 Unenforceability of Unauthorized Obligations
- 52.232-40 Providing Accelerated Payments to Small Business Subcontractors
- 52.233-2 Service of Protest
- 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

FAR Clauses: <http://acquisition.gov/far/>

DFARS Clauses: <http://www.acq.osd.mil/dpap/dars/dfars/> (End of provision)

#### 52.252-2 CLAUSES INCORPORATED BY REFERENCE

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address (es):

FAR Clauses: <http://acquisition.gov/far/>

DFARS Clauses: <http://www.acq.osd.mil/dpap/dars/dfars/> (End of clause)

Additional contract terms and conditions applicable to this procurement are:

252.201-7000	Contracting Officer's Representative
252.203-7000	Requirements Relating To Compensation of Former DoD Officials
252.203-7002	Requirement to Inform Employees of Whistleblower Rights
252.203-7005	Representation Relating To Compensation of Former DoD Officials
252.203-7996	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements — Representation (Dev 2016-O0003)
252.203-7997	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements (Dev 2016-O0003)
252.204-7003	Control of Government Personnel Work Product
252.204-7004 Alt A	System for Award Management
252.204-7008	Compliance with Safeguarding Covered Defense Information Controls
252.204-7011	Alternative Line Item Structure
252.204-7012	Safeguarding of Unclassified Controlled Technical Information
252.204-7015	Disclosure of Information to Litigation Support Contractors
252.209-7004	Subcontracting with Firms that are Owned or Controlled by the Government of a Country that is a State Sponsor of Terrorism
252.213-7000	Notice to Prospective Suppliers on Use of PPIRS-SR in Past Performance Evaluations
252.215-7007	Notice of Intent to Resolicit
252.215-7008	Only One Offer
252.222-7007	Representation Regarding Combating Trafficking in Persons
252.225-7012	Preference for Certain Commodities
252.225-7048	Export-Controlled Items
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports
252.232-7006	Wide Area Work Flow Payment Instructions
252.232-7010	Levies On Contract Payments
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel
252.243-7002	Requests for Equitable Adjustment
252.244-7000	Subcontracts For Commercial Items
252.247-7023	Transportation of Supplies by Sea

**\*Offerors shall include a completed copy of 52.212-3 and its ALT I, FAR 52.209-11, AND FAR 52.204-20.**

**\*This announcement will close at 5:00PM HAWAI TIME on FRIDAY, 13 MAY 2016. Contact KALANI WATSON who can be reached by email [kalani.watson@navy.mil](mailto:kalani.watson@navy.mil). Oral communications are not acceptable in**

*response to this notice] All responsible sources may submit a quote which shall be considered by the agency.  
\*Question Submission: Interested offerors must submit any questions concerning the solicitation at the earliest time possible to enable the Buyer to respond. Please submit questions no later than Friday, 06 May 2016 at 1130 HST.*

**Award Selection shall be evaluated on a Low Price Technically Acceptable (LPTA) basis:**

Procedures in FAR 13.106 are applicable to this procurement. The award will be made to the low priced, technically acceptable offer. An award shall be made to the responsible offeror submitting a technically acceptable quote, per the attached specifications, and offering the lowest evaluated price. To be considered for evaluation, offerors must ***COMPLETE ATTACHMENT –A PRICE QUOTE SHEET*** and address all items/services listed in the solicitation and PWS.

Additionally, the venue of these services must be a hotel conference facility. Contractor shall provide an on island point-of-contact (POC) for scheduling and coordination purposes. The hotel venue provided in the quote shall not change after the contract is awarded. The Government reserves the right to make an award to the offeror who can provide the best mix of meeting rooms and available dates.

System for Award Management (SAM). Quoters must be registered in the SAM database to be considered for award. Registration is free and can be completed on-line at <http://www.sam.gov/>.

All quotes shall include price(s), FOB point, a point of contact, name and phone number, GSA contract number if applicable, business size, and payment terms. Each response must clearly indicate the capability of the quoter to meet all specifications and requirements.

\*\*\*\*\* End of Combined Synopsis/Solicitation \*\*\*\*\*