

SOLICITATION, OFFER, AND AWARD <i>(Construction, Alteration, or Repair)</i>	1. SOLICITATION NO. N33191-15-R-1449	2. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFP)	3. DATE ISSUED 02-Sep-2015	PAGE OF PAGES 1 OF 19
	IMPORTANT - The "offer" section on the reverse must be fully completed by offeror.			

4. CONTRACT NO.	5. REQUISITION/PURCHASE REQUEST NO.	6. PROJECT NO.
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7. ISSUED BY FEAD BAHRAIN PSC 851 BOX 510 FPO AE 09834-0510 TEL: +973-17-85-4481	CODE N33191	8. ADDRESS OFFER TO <i>(If Other Than Item 7)</i> CODE See Item 7	TEL: FAX:
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9. FOR INFORMATION CALL:	A. NAME HATIM H. MERHI	B. TELEPHONE NO. <i>(Include area code) (NO COLLECT CALLS)</i> 3184394484
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SOLICITATION

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

10. THE GOVERNMENT REQUIRES PERFORMANCE OF THE WORK DESCRIBED IN THESE DOCUMENTS *(Title, identifying no., date):*

11. The Contractor shall begin performance within _____ calendar days and complete it within _____ calendar days after receiving award, notice to proceed. This performance period is mandatory, negotiable. *(See _____.)*

12 A. THE CONTRACTOR MUST FURNISH ANY REQUIRED PERFORMANCE AND PAYMENT BONDS? <i>(If "YES," indicate within how many calendar days after award in Item 12B.)</i> <input type="checkbox"/> YES <input type="checkbox"/> NO	12B. CALENDAR DAYS
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13. ADDITIONAL SOLICITATION REQUIREMENTS:

A. Sealed offers in original and _____ copies to perform the work required are due at the place specified in Item 8 by _____ *(hour)* local time _____ *(date)*. If this is a sealed bid solicitation, offers must be publicly opened at that time. Sealed envelopes containing offers shall be marked to show the offeror's name and address, the solicitation number, and the date and time offers are due.

B. An offer guarantee is, is not required.

C. All offers are subject to the (1) work requirements, and (2) other provisions and clauses incorporated in the solicitation in full text or by reference.

D. Offers providing less than _____ calendar days for Government acceptance after the date offers are due will not be considered and will be rejected.

Section 00010 - Solicitation Contract Form

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Remove and Replace Armory at Jebel Ali FFP IGF::OT::IGF - Remove the existing 20 foot armory and 10 foot armory container, and replace them with a new 40 foot armory in the same location in accordance with the statement of work. FOB: Destination		Task		
NET AMT					

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	45 dys. ADC		FEAD BAHRAIN HATIM H. MERHI PSC 851 BOX 510 FPO AE 09834-0510 3184394484 FOB: Destination	N33191

Exhibit/Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
Attachment 1	Photos of Armory	1	02-SEP-2015
Attachment 2	Photos of Staircase	1	02-SEP-2015

Attachment 3	Electrical Photo	1	02-SEP-2015
Attachment 4	Dimensions	1	02-SEP-2015
Attachment 5	Current Armory Layout	1	02-SEP-2015

Section 00100 - Bidding Schedule/Instructions to Bidders

INSTRUCTIONS TO OFFERORS

INSTRUCTIONS TO OFFERORS

1. **SCHEDULE:**

	Date	Time	Location
RFP Issue	02 Sep 2015		
Site Visit	08 Sep 2015	10:00am	Bldg. 697R, NAVFAC Conference Room Trailer
RFP Due	15 Sep 2015	4:00pm	Electronically

2. **SITE VISIT:**

A site visit will be conducted on **08 SEP 2015 at 1000hrs**, at Jebel Ali, UAE. Meet at the Bldg. 697R (NAVFAC Conference Room Trailer). The points of contact for the site visit are: The point of contact for the site visit is: LTJG Karl Coulson and Mr. Keith Pope.

LTJG Karl Coulson
 Assistant Public Works Officer
 United Arab Emirates
 MOBILE 973-3943-2435
 DSN 318-439-6492
 Email: karl.coulson@me.navy.mil

Keith Pope
 Engineering Technician, Public Works Dept.
Keith.Pope@me.navy.mil

3. **MAGNITUDE:** The magnitude of this project is between \$25,000 and \$100,000. QUOTATIONS MUST BE IN U.S. DOLLARS (\$).

4. **COMMENCEMENT, PROSECUTION AND COMPLETION OF WORK:** The Contractor shall be required to (a) commence work under this contract within **7 calendar days** after the Contractor receives the notice to proceed, (b) prosecute the work diligently, and (c) complete the entire work ready for use not later than **30** calendar days thereafter.

5. **LIQUIDATED DAMAGES:** If the Contractor fails to complete the work within the time specified in the contract, the Contractor shall pay liquidated damages to the Government in the amount of **\$110.00 for each calendar day of delay until the work is completed or accepted**. If the Government terminates the Contractor's right to proceed, liquidated damages will continue to accrue until the work is completed. These liquidated damages are in addition to the excess costs

6. **REGISTRATION:** In accordance with Federal Acquisition Regulations 52.204-7, interested contractors must register to the Central Contractor Registration (CCR) and to the System for Award Management (SAM), prior to submission of the proposal resulting from this solicitation. Interested contractors must register in SAM in order to be eligible for Government Contracts.

7. **REQUIRED INSURANCE:** Within 7 calendar days after award, furnish the Contracting Officer a Certificate of Insurance as evidence of the following insurance coverage amounts not less than the amount specified below in accordance with FAR Clause 52.228-5, *Insurance Work on a Government Installation*:

- a. Comprehensive General Liability: \$500,000 per occurrence.
- b. Automobile Liability: \$200,000 per person, \$500,000 per occurrence for bodily injury; \$20,000 per occurrence for property damage.
- c. Worker's Compensation: As required by Federal and State Worker's compensation and occupational disease and other laws.
- d. Employer's Liability Coverage: \$100,000, except in states where worker's compensation may not be written by private carriers.
- e. Others as required by law.
- f. Above insurance coverage are to extend to Contractor personnel operating Government owned equipment and vehicles.
- g. The Certificate of Insurance shall provide for 30 calendar days written notice to the Contracting Officer by the insurance company prior to cancellation or material change in policy coverage.

8. **BASIS FOR AWARD:** The Source Selection Process utilized for this award will be the Lowest Price Technically Acceptable (LPTA) source selection process in accordance with FAR 15.101-2.

1. The Government reserves the right to eliminate from consideration for award any or all offers at any time prior to award of the contract; to negotiate with Offerors in the competitive range; and to award the contract to the Offeror submitting the lowest price technically acceptable proposal.

2. The Government intends to evaluate proposals and award a contract without discussions with Offerors. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary.

3. The LPTA process is selected as appropriate for this acquisition because the best value is expected to result from selection of the technically acceptable proposal with the lowest evaluated price. Award will be made on the basis of the lowest evaluated price of proposals meeting the acceptability standards for non-cost factors.

4. The Government reserves the right to obtain information for use in the evaluation of past performance from any and all sources including sources outside of the Government. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS), inquiries of owner representative(s), Federal Awardee Performance and Integrity Information System (FAPIIS), Electronic Subcontract Reporting System (eSRS), and any other known sources not provided by the Offeror.

5. The Government will consider the currency and relevancy of the information, the source of the information, context of the data, and general trends in the contractor's performance. This evaluation is separate and distinct from the Contracting Officer's responsibility determination. The assessment of the Offeror's past performance will be used as a means of evaluating the Offeror's ability to successfully meet the requirements of the RFQ. Offerors lacking past performance information will not be evaluated in past performance and will receive a rating on Unknown Confidence.

EVALUATION FACTORS FOR AWARD

1. The solicitation requires the evaluation of price and the following non-cost/price factor:
Technical Solution.

2. Basis of Evaluation and Submittal Requirements for Each Factor.

Price Factor:

A. Solicitation Submittal Requirements

(i) Completed SF 1449

(ii) Acknowledgement of amendments, if any

(iii) Complete Contract Line Item (CLIN) on the Solicitation. Per FAR

52.214-35, Offerors shall enter the total price in U.S. Dollars (\$) for each line item.

B. Basis of Evaluation:

(i) The Government will evaluate price based on the total price.

Non-cost/price Factor:

(1) Factor – Technical Solution:

A. Solicitation Submittal Requirements:

1. Offerors shall include a technical description of the work being offered in sufficient detail to determine compliance with the requirements set forth in the Statement of Work. This may include product literature, Original Equipment Manufacturer (OEM) certifications, or other documents, if necessary. The proposal shall be clear, concise and shall include sufficient detail for effective evaluation and for substantiating the validity of stated claims. The proposal should not simply rephrase or restate the Government's requirements, but rather, shall provide convincing rationale to address how the offeror will meet the requirement. Offerors shall assume that the Government has no prior knowledge of their solution and will base its evaluation on only the information presented in the offeror's proposal. No pricing shall be included in the technical volume. Limit submission to 3 pages. One page is one side of an 8.5x11 sheet of paper, with legible font no smaller than 10 point.

B. Basis of Evaluation:

The Offeror's proposal will be evaluated as acceptable if the following criterion is satisfied:

1. Offeror's proposal meets the requirements and performance standards set forth in the Statement of Work.

EVALUATION

1. The Government reserves the right to eliminate from consideration for award any or all offers at any time prior to award of the contract. Award will be made on the basis of the lowest evaluated price of proposals meeting or exceeding the acceptability standards for non-cost factors.

2. As stated in the solicitation, the Government intends to evaluate proposals and award a contract without discussions with Offerors (except clarifications as described in FAR 15.306(a)). The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary.

9. **All Request for Information:** Request for information (RFI) must be received not later than **12 SEP 2015 4:00 pm Bahrain time** to be considered. All RFIs are to be submitted electronically to:

Hatim Merhi Hatim.Merhi@me.navy.mil Office Number 973-1785-8918

10. **PROPOSALS:** Proposals are to be submitted electronically to Mr. Hatim Merhi through email at Hatim.merhi@me.navy.mil **NO LATER THAN 15 SEP 2015.**

Offerors will receive an email in return acknowledging the receipt of your proposal. If you do not receive an email acknowledging the receipt of your proposal within 24 hours, please contact Mr. Hatim Merhi at Hatim.merhi@me.navy.mil or Office Phone Number 973-1785-8918.

STATEMENT OF WORK

SCOPE OF WORK

**REMOVE EXISTING 20 FOOT ARMORY AND REPLACE
WITH A 40 FOOT ARMORY WITH MINOR WORK
INCLUDED**

eProject#: 1392949

Replace existing Armory Trailer with 40' Trailer, Jebel Ali, UAE

SCOPE OF WORK

Attachments: (1) Pictures of the 20 foot armory, the 40 foot armory, and the 10 foot armory container (2) Pictures of the staircase between the armory and weapons cleaning station (3) Picture of the electric panel (4) Plan layout, (5) RSL Container Weight Chart

Contractor shall provide all labor, materials, equipment, shop drawings, material submittals and supervision to ensure a complete and finished product, even if the items of work are not specifically included in the scope of work or listed on the attached concept plans.

1. NEED FOR THE MODIFICATION:

There is a requirement for US Navy to remove the existing 20 foot armory, 10 foot armory container, and replace them with a new 40 foot armory in the same location.

2. Site Conditions:

The current site condition and plan layout (attachment 4) presents the weapons cleaning trailer and the Primary Armory trailer (20'x10'). In between the two trailers there is a steel staircase that allows entry into the weapons cleaning facility (attachment 2). Close to one of the central columns is an ELECTRICAL Panel to allow a quick power connection to the Armory Trailer (attachment 3). Along one side of the perimeter of the shade 40 is an Armory Container (10'x10'). The removal of the roof of Shade 40 may be required in order to install the new 40'x10' Armory Trailer.

3. SCOPE OF WORK:

Work includes, but is not limited to, the following:

- a. Remove the existing Primary Armory (20'x10') Trailer from shade 40 and move to a location on the US NAVY base that will be designated during the pre-construction meeting. Before moving the armory Trailer, the Contractor will be required to disconnect the power connections and the

grounding connections. Contractor shall follow the EM 385-1-1 (making special consideration for section 11, Electrical), and NFPA 70, National Electrical Code.

- b.** Remove the secondary Armory container (10'x10') from near shade 40 and move to a location on the US NAVY base that will be designated during the pre-construction meeting. In order to remove the Trailer Container, it will be required to disconnect the grounding connections. There are no electrical connections to this container.
- c.** Contractor shall rotate and reinstall the existing electrical connection panel (attachment 3) with all necessary electrical conduits or material to work properly. The electrical panel needs to face outside of shade 40 in order to allow space without obstruction for the new Armory Trailer to occupy the current space inside the SHADE 40 area (shown in attachment 4). Contractor shall follow the EM 385-1-1 (making special consideration for section 11 Electrical, section 12 Lock out/Tag out), and NFPA 70, National Electrical Code.
- d.** Contractor shall modify the existing steel staircase (attachment 2) to fit the reduced space from the result of narrowing the aisle way due to the installation of the larger size 40'x10' Armory. After the contractor takes the measurements and makes the modifications to the existing steel staircase, the Contractor will reinstall the staircase and reconnect the grounding system. The contractor shall ensure the staircase is level, stable and has a safety guardrail.
- e.** The reduced width of the aisle way will not allow the opening of one of doors for the weapons cleaning facility (shown in attachment 2), therefore the Contractor will remove, make necessary door frame and door hardware modifications, and reinstall the existing door so that it will open towards the inside of the weapons cleaning room.
- f.** If the contractor finds that they need to remove the roof of shade 40, they shall disconnect the Electrical, lightning and grounding system. The roof will be placed temporarily on the ground.
- g.** Move and install the new Armory Trailer 40'x10' and connect the electrical Power and grounding systems. The contractor shall provide the necessary means, measures and materials to install the Armory Trailer 40'x10' in a way that it is level and stable. Remove and dispose the existing 2 AC units in the Armory Trailer 40'x10' and provide and install two 2 TON each new AC units. The new window mounted AC units should match the size of the existing AC unit mounting space. The contractor shall test and commission the two AC units once installed and power is connected to ensure the AC is working properly and installed correctly.
- h.** If the roof was removed, reinstall the Roof of SHADE 40 and restore all the electrical, lightning and ground system to bring the system in the original conditions. Contractor will test and verify the electrical connections and lightning system for continuity.

- i. Contractor shall ensure that all works are executed according to US code and EM-385-1-1.

4. Notes:

- a. All welding procedures and fabrication shall be in accordance with the AWS (American Welder Society). All electrical work shall be executed as per EM-385 and US Code.
- b. All wire, electrical fixtures, grounding cables, cords, fittings, breakers, electrical boxes, pigtailed connectors, shall be in accordance with US Code.
- c. The Contractor shall provide all necessary hand tools, power tools, overhead rigging, tending lines, shackles, diagrams, personal protective gear, prints and necessary supplies to execute this scope of work.
- d. Work shall be performed during normal working hours, 0700 - 1700, Sunday to Thursday. Contractor shall respond within one hour if there are emergency repairs needed.
- e. The new work location plans, drawings, and/or sketches show the Government's intended completed project. Contractor shall verify exact location, dimensions and measurements of existing and space for new items on site. Contractor shall submit shop drawings incorporating exact location and measurements as required by the Contracting Officer's Representative (COR).
- f. Contractor shall provide an access list to the COR for all personnel and vehicles required in executing and completing the work. The list shall be provided a minimum of five (5) working days prior to commencement of work. For employees

that do not already have approved base access passes, the contractor shall submit the required base access pass forms and supporting documents fifteen (15) days prior to when the employee access is required for their work.

- g.** Coordinate arrangements for transporting materials, equipment, and personnel with the Contracting Officer. No employee or representative of the Contractor including sub-contractors will be admitted to the US Navy Base at Quay 9, Port of Jebel Ali, UAE, and other U.S. military installations until all security requirements are met. This station is a secured facility.
- h.** Contractor is required to fill out an access form entirely and correctly one week ahead of required access date to obtain permission to enter US Navy Base at Quay 9, Port of Jebel Ali. The form has to be submitted to the US Navy Base Civil Engineer or his designated representative at Quay 9, Shed 57, and Port of Jebel Ali. This pass is only good for 30 days at a time and must be resubmitted every month for the length of the contract.

Contractor is required to provide the following to the Port Authority in order to get the passes:

- Sponsor Letter (it will be provided by the US Navy).
- Copy of Valid Trade License.
- Passport with Valid Visa.
- Color Photograph of the Individual.
- Work Contract Agreement Copy.
- Copy of JAFZA Civil Engineering Permission.

Sub-Contractors, in addition to these documents, will need a letter from the General Contractor with Sub-Contract agreement copy. The annual cost for a single pass is 140 AED (\$38.12/person/year).

- i.** Contractor shall remove and dispose of all waste and excess materials in accordance with FGS regulations and in coordination with the PWD Bahrain EVSWA Environmental Office, Tel: +973 17859078 or +973 17854603. Sites shall be cleared of debris and cleaned on a daily basis. Debris from interior demolition shall be placed in a minimum of 1 cubic meter containers (approximate size) and dumpster and be capable of being moved by fork lift, skid steer loader,

front end loader or applicable machinery. Containers shall be emptied at the end of each work day.

- j. Contractor shall repair any damage to existing facilities caused by execution of the work and shall return all work areas to the same condition as when the work began.
- k. Contractor shall follow the Army Corps of Engineers EM-385-1-1, Safety and Health Requirements Manual, to utilize proper safety methods during all phases of construction to ensure the safety of workers and station/base personnel. For dive operations, contractor shall comply with USACE EM385-1-1 regarding Dive Plan submission guidelines, requirement for surface-supplied air, certifications and licenses, etc.
- l. Contractor shall provide a detailed schedule in MS Project (PDF and hard copies) with distinct definable features of work (DFOW) to complete the entire scope of work within the number of calendar days allowed in the next paragraph. If, in the contractor's professional opinion, the work cannot be completed in the allotted time, the contractor shall submit an alternate schedule with justification for why the additional time is required.
- m. The Government's estimated duration for construction and repairs is 45 calendar days from notice of award. Please note: Failure to complete the project construction within the negotiated period of performance may reflect negatively on the contractor's project evaluation, and will be properly documented in CPARS. The contractor's evaluation is an important performance factor for follow-on contract awards.

THIS COMPLETES THE SCOPE OF WORK.

Section 00700 - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	NOV 2013
52.203-3	Gratuities	APR 1984
52.203-5	Covenant Against Contingent Fees	MAY 2014
52.203-6 Alt I	Restrictions On Subcontractor Sales To The Government (Sep 2006) -- Alternate I	OCT 1995
52.203-7	Anti-Kickback Procedures	MAY 2014
52.203-11	Certification And Disclosure Regarding Payments To Influence Certain Federal Transactions	SEP 2007
52.203-17	Contractor Employee Whistleblower Rights and Requirement To Inform Employees of Whistleblower Rights	APR 2014
52.204-4	Printed or Copied Double-Sided on Postconsumer Fiber Content Paper	MAY 2011
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	JUL 2013
52.209-2	Prohibition on Contracting with Inverted Domestic Corporations--Representation	DEC 2014
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	AUG 2013
52.214-35	Submission Of Offers In U.S. Currency	APR 1991
52.215-23	Limitations on Pass-Through Charges	OCT 2009
52.222-50	Combating Trafficking in Persons	MAR 2015
52.223-18	Encouraging Contractor Policies To Ban Text Messaging While Driving	AUG 2011
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.225-25	Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran-- Representation and Certifications.	DEC 2012
52.229-6	Taxes--Foreign Fixed-Price Contracts	FEB 2013
52.232-33	Payment by Electronic Funds Transfer--System for Award Management	JUL 2013
52.232-34	Payment By Electronic Funds Transfer--Other Than System for Award Management	JUL 2013
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013
52.233-2	Service Of Protest	SEP 2006
52.233-3	Protest After Award	AUG 1996
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.242-13	Bankruptcy	JUL 1995
52.243-1	Changes--Fixed Price	AUG 1987
52.244-6	Subcontracts for Commercial Items	APR 2015
252.204-7004 Alt A	System for Award Management Alternate A	FEB 2014
252.225-7048	Export-Controlled Items	JUN 2013
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	JUN 2012
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.247-7022	Representation Of Extent Of Transportation Of Supplies By Sea	AUG 1992
252.247-7024	Notification Of Transportation Of Supplies By Sea	MAR 2000

CLAUSES INCORPORATED BY FULL TEXT

52.211-12 LIQUIDATED DAMAGES--CONSTRUCTION (SEP 2000)

(a) If the Contractor fails to complete the work within the time specified in the contract, the Contractor shall pay liquidated damages to the Government in the amount of \$110.00 for each calendar day of delay until the work is completed or accepted.

(b) If the Government terminates the Contractor's right to proceed, liquidated damages will continue to accrue until the work is completed. These liquidated damages are in addition to excess costs of repurchase under the Termination clause.

(End of clause)

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil/vffara.htm>

(End of provision)

252.204-0001 LINE ITEM SPECIFIC: SINGLE FUNDING. (SEP 2009)

The payment office shall make payment using the ACRN funding of the line item being billed.

(End of clause)

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area Workflow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

 (Contracting Officer: Insert applicable document type(s). Note: If a “Combo” document type is identified but not supportable by the Contractor’s business systems, an “Invoice” (stand-alone) and “Receiving Report” (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

 (Contracting Officer: Insert inspection and acceptance locations or “Not applicable”.)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	_____
Issue By DoDAAC	_____
Admin DoDAAC	_____
Inspect By DoDAAC	_____
Ship To Code	_____
Ship From Code	_____
Mark For Code	_____

Service Approver (DoDAAC) _____
 Service Acceptor (DoDAAC) _____
 Accept at Other DoDAAC _____
 LPO DoDAAC _____
 DCAA Auditor DoDAAC _____
 Other DoDAAC(s) _____

 (*Contracting Officer: Insert applicable DoDAAC information or "See schedule" if multiple ship to/acceptance locations apply, or "Not applicable.")

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

(Contracting Officer: Insert applicable email addresses or "Not applicable.")

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

(Contracting Officer: Insert applicable information or "Not applicable.")

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

Section 00800 - Special Contract Requirements