

CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

A. CONTRACT LINE ITEM NO. Program Management Support	B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER <u>Meeting Minutes</u>
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D. SYSTEM/ITEM AT/FP Program Management Supportes	E. CONTRACT/PR NO.	F. CONTRACTOR
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16. REMARKS (Continued)

INSTRUCTIONS FOR COMPLETING DD FORM 1423

(See DoD 5010.12-M for detailed instructions.)

FOR GOVERNMENT PERSONNEL

- Item A.** Self-explanatory.
- Item B.** Self-explanatory.
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- Item D.** Enter name of system/item being acquired that data will support.
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FOR THE CONTRACTOR

Item 17. Specify appropriate price group from one of the following groups of effort in developing estimated prices for each data item listed on the DD Form 1423.

a. Group I. Definition - Data which is not otherwise essential to the contractor's performance of the primary contracted effort (production, development, testing, and administration) but which is required by DD Form 1423.

Estimated Price - Costs to be included under Group I are those applicable to preparing and assembling the data item in conformance with Government requirements, and the administration and other expenses related to reproducing and delivering such data items to the Government.

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Item 18. For each data item, enter an amount equal to that portion of the total price which is estimated to be attributable to the production or development for the Government of that item of data. These estimated data prices shall be developed only from those costs which will be incurred as a direct result of the requirement to supply the data, over and above those costs which would otherwise be incurred in performance of the contract if no data were required. The estimated data prices shall not include any amount for rights in data. The Government's right to use the data shall be governed by the pertinent provisions of the contract.

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(1 Data Item)

Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services and Communications Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO. Program Mgmt Office Support	B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER <u>Briefing</u>
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D. SYSTEM/ITEM AT/FP Program Management Support	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO. 02	2. TITLE OF DATA ITEM Orientation Briefing 5.13	3. SUBTITLE N/A
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4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE
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7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED N/A	10. FREQUENCY Once	12. DATE OF FIRST SUBMISSION 10 wkdays after award	14. DISTRIBUTION		
8. APP CODE		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	b. COPIES	
					Draft	Final

<p>16. REMARKS</p> <p>Within 10 days of award, the Contractor shall conduct an orientation briefing for the Government. The Government does not want an elaborate orientation briefing nor does it expect the Contractor to expend significant resources in preparation for this briefing. The intent of the briefing is to initiate the communication process between the Government and the Contractor by introducing key task participants and explaining their roles, reviewing communication ground rules, and assuring a common understanding of subtask requirements and objectives.</p> <p>The Orientation Briefing will be held at NAVFAC EXWC, Port Hueneme, CA or another designated location or by teleconference, date and time to be mutually agreed upon by both parties.</p> <p>The completion of this briefing will result in the following:</p> <p>a) Introduction of both Contractor and Government personnel performing work under this contract.</p> <p>b) The Contractor will demonstrate confirmation of their understanding of the work to be accomplished under this PWS.</p>		EXWC						
		NAVFAC CI/AT						
	15. TOTAL →					0	1	2

G. PREPARED BY JONES.KEVIN.A.1232102590	H. DATE	I. APPROVED BY	J. DATE
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Digitally signed by JONES.KEVIN.A.1232102590
DN: c=US, o=U.S. Government, ou=DoD, ou=PKI, ou=USN,
cn=JONES.KEVIN.A.1232102590
Date: 2015.02.20 07:27:46 -0500

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

INSTRUCTIONS FOR COMPLETING DD FORM 1423

(See DoD 5010.12-M for detailed instructions.)

FOR GOVERNMENT PERSONNEL

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- Item B.** Self-explanatory.
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Estimated Price - Costs to be included under Group I are those applicable to preparing and assembling the data item in conformance with Government requirements, and the administration and other expenses related to reproducing and delivering such data items to the Government.

b. Group II. Definition - Data which is essential to the performance of the primary contracted effort but the contractor is required to perform additional work to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, or quality of the data item.

Estimated Price - Costs to be included under Group II are those incurred over and above the cost of the essential data item without conforming to Government requirements, and the administrative and other expenses related to reproducing and delivering such data item to the Government.

c. Group III. Definition - Data which the contractor must develop for his internal use in performance of the primary contracted effort and does not require any substantial change to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, and quality of the data item.

Estimated Price - Costs to be included under Group III are the administrative and other expenses related to reproducing and delivering such data item to the Government.

d. Group IV. Definition - Data which is developed by the contractor as part of his normal operating procedures and his effort in supplying these data to the Government is minimal.

Estimated Price - Group IV items should normally be shown on the DD Form 1423 at no cost.

Item 18. For each data item, enter an amount equal to that portion of the total price which is estimated to be attributable to the production or development for the Government of that item of data.

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