

SOLICITATION, OFFER AND AWARD			1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING	PAGE OF PAGES 1 226	
2. CONTRACT NO.		3. SOLICITATION NO. N40080-13-R-2090	4. TYPE OF SOLICITATION [] SEALED BID (IFB) [X] NEGOTIATED (RFP)	5. DATE ISSUED 30 Apr 2015	6. REQUISITION/PURCHASE NO.		
7. ISSUED BY NAVAL FACILITIES ENG COMMAND WASHINGTON 1314 HARWOOD ST SE, BLDG 212 WASHINGTON NAVY YARD DC 20374			CODE N40080	8. ADDRESS OFFER TO (If other than Item 7) See Item 7		CODE	
TEL: FAX:					TEL: FAX:		

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and 4 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in N/A until 02:00 PM local time 04 Jun 2015
(Hour) (Date)

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:		A. NAME ANNIE NGUYEN	B. TELEPHONE (Include area code) (NO COLLECT CALLS) 202-685-3144	C. E-MAIL ADDRESS annie.nguyen@navy.mil
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OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)			
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):		AMENDMENT NO.	DATE

15A. NAME AND ADDRESS OF OFFEROR		CODE	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)	
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15B. TELEPHONE NO (Include area code)		15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE. <input type="checkbox"/>		17. SIGNATURE		18. OFFER DATE	
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AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED		20. AMOUNT		21. ACCOUNTING AND APPROPRIATION			
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c)() <input type="checkbox"/> 41 U.S.C. 253(c)()				23. SUBMIT INVOICES TO ADDRESS SHOWN IN		ITEM	
24. ADMINISTERED BY (If other than Item 7) CODE				25. PAYMENT WILL BE MADE BY CODE			
26. NAME OF CONTRACTING OFFICER (Type or print) TEL: EMAIL:				27. UNITED STATES OF AMERICA (Signature of Contracting Officer)		28. AWARD DATE	

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001	Base Period Recurring Work FFP Base Period Facility Support Services for recurring work for MDIA Building 27130 Russell-Knox at Quantico, VA in accordance with the PWS and all applicable attachments starting 1 Feb 2016 through 31 Jan 2017. See Attachment J-0200000-13 for the Exhibit Line Item Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002	Base Period Non-Recurring Work FFP Base Period Facility Support Services for non-recurring work for MDIA Building 27130 Russell-Knox at Quantico, VA in accordance with the PWS and all applicable attachments starting 1 Feb 2016 through 31 Jan 2017. See Attachment J-0200000-13 for the Exhibit Line Item Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003 OPTION	1st Option Period Recurring Work FFP Option Period 1 Facility Support Services for recurring work for MDIA Building 27130 Russell-Knox at Quantico, VA in accordance with the PWS and all applicable attachments starting 1 Feb 2017 through 31 Jan 2018. See Attachment J-0200000-13 for the Exhibit Line Item Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004 OPTION	1st Option Period Non-Recurring Work FFP Option Period 1 Facility Support Services for non-recurring work for MDIA Building 27130 Russell-Knox at Quantico, VA in accordance with the PWS and all applicable attachments starting 1 Feb 2017 through 31 Jan 2018. See Attachment J-0200000-13 for the Exhibit Line Item Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005 OPTION	2nd Option Period Recurring Work FFP Option Period 2 Facility Support Services for recurring work for MDIA Building 27130 Russell-Knox at Quantico, VA in accordance with the PWS and all applicable attachments starting 1 Feb 2018 through 31 Jan 2019. See Attachment J-0200000-13 for the Exhibit Line Item Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0006 OPTION	2nd Option Period Non-Recurring Work FFP Option Period 2 Facility Support Services for non-recurring work for MDIA Building 27130 Russell-Knox at Quantico, VA in accordance with the PWS and all applicable attachments starting 1 Feb 2018 through 31 Jan 2019. See Attachment J-0200000-13 for the Exhibit Line Item Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0007 OPTION	3rd Option Period Recurring Work FFP Option Period 3 Facility Support Services for recurring work for MDIA Building 27130 Russell-Knox at Quantico, VA in accordance with the PWS and all applicable attachments starting 1 Feb 2019 through 31 Jan 2020. See Attachment J-0200000-13 for the Exhibit Line Item Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0008 OPTION	3rd Option Period Non-Recurring Work FFP Option Period 3 Facility Support Services for non-recurring work for MDIA Building 27130 Russell-Knox at Quantico, VA in accordance with the PWS and all applicable attachments starting 1 Feb 2019 through 31 Jan 2020. See Attachment J-0200000-13 for the Exhibit Line Item Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0009 OPTION	4th Option Period Recurring Work FFP Option Period 4 Facility Support Services for recurring work for MDIA Building 27130 Russell-Knox at Quantico, VA in accordance with the PWS and all applicable attachments starting 1 Feb 2020 through 31 Jan 2021. See Attachment J-0200000-13 for the Exhibit Line Item Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0010 OPTION	4th Option Period Non-Recurring Work FFP Option Period 4 Facility Support Services for non-recurring work for MDIA Building 27130 Russell-Knox at Quantico, VA in accordance with the PWS and all applicable attachments starting 1 Feb 2020 through 31 Jan 2021. See Attachment J-0200000-13 for the Exhibit Line Item Numbers. FOB: Destination	UNDEFINED	Each		

MAX
NET AMT

GENERAL INFORMATION

B1. CONTRACT TITLE

Facilities Support Services at Building 27130/MDIA/Russell Knox along with the DSS Annex Building and Parking Garage at Quantico Marine Corps Base, Quantico, Virginia (aka MDIA FSS)

B2. TYPE OF CONTRACT

This is a performance-based facilities support indefinite-quantity contract that is comprised of both Recurring Work and Non-Recurring Work Items.

B3. PRIOR CONTRACT INFORMATION:

The contract issued as a result of this solicitation will replace a portion of contract N40080-10-D-1003 for similar services awarded in 2010 for facility support services to EML/BMAR JOINT VENTURE V LLC, estimated total for the current year is approximately \$5.2M (FFP: \$5M, IDIQ: \$180K*). This information is provided for informational purposes only. Prospective offers are cautioned that they should not rely on this information to determine workload as there is no assurance that workload and volume of future effort and costs will replicate past experience.

*As a result of recent policy changes, Naval Facilities Engineering Command (NAVFAC) no longer recognizes Combination Firm Fixed Price/Indefinite Delivery Indefinite Quantity (FFP/IDIQ) type contracts. This solicitation will result in award of an Indefinite Delivery Indefinite Quantity type contract that is comprised of both Recurring Work (formerly referred to as Firm Fixed Price) and Non-Recurring Work (formerly referred to as Indefinite Delivery Indefinite Quantity) Items.

B4. MAXIMUM NOT TO EXCEED (NTE) AND MINIMUM GUARANTEE

The maximum or NTE value of an ordering period is the total of all the Contract Line Item Numbers (CLINs) in that ordering period. The maximum for any ordering period shall not be exceeded except as may be provided for by formal modification to the contract. Circumstances may change after award such that the Government may need to issue orders which exceed the estimated quantity set forth for any particular CLIN during an ordering period, but will not exceed the maximum value for that ordering period. In this case, the Contractor may agree by signing the task order or starting performance.

Concurrently with the award of the basic contract, the Government intends to issue a task order to obligate the contract minimum guarantee for:

CLIN 0001 Base Period Recurring Work;

Minimum guarantees do not apply to the option periods.

B5. COMPETITION REQUIREMENTS/SET-ASIDE

This procurement is being set-aside for 100% small businesses.

B6. NAICS CODE: The NAICS Code assigned to this procurement is 561210 with a small business size standard of \$38,500,000.00. Refer to Section K, On-Line Representations and Certifications Applications (ORCA) via <https://www.sam.gov/portal/public/SAM>) (FAR 52.219-1 Small Business Program Representation (May 2004)).

B7. WAGE DETERMINATION: Service Contract Labor Standards (formerly referred to as Service Contract Act) wages and applicable Wage Rate Requirements (Construction) (formerly Davis-Bacon Act (DBA)) are included in this Solicitation. Refer to Section Attachment, J-0200000-02.

B8. CONTRACT TERM:

This contract contains provision for a Base Period of up to twelve (12) months with 4 option periods (12 months each), not to exceed a total of sixty (60) months. The Government reserves the right to have a reduced base year. The Government has the option to extend the term of the contract in

accordance with Section I, Contract Clause, 5252.217-9301, Option to Extend the Term of Contract-Services. In the option periods, the Government may adjust the prices, if applicable, based on the new Department of Labor Wage Determination.

B9. BID GUARANTEE/BONDING REQUIREMENTS: NOT REQUIRED for this procurement.

B10. Period of Performance: The proposed phase-in period, base period and option periods are as follows:

Phase-In Period	1 November 2015 through 30 January 2016
Base Period	1 February 2016 through 30 January 2017
1 st Option	1 February 2017 through 30 January 2018
2 nd Option	1 February 2018 through 30 January 2019
3 rd Option	1 February 2019 through 30 January 2020
4 th Option	1 February 2020 through 30 January 2021

B11. Evaluation of Proposals: Please refer to Sections L & M.

B12. Contract Line Items (CLINs): Description of the basic contract line items (CLINs), and option CLINs:

CLIN	Description
CLIN 0001	Base Period Recurring Work
CLIN 0002	Base Period Non-Recurring Work
CLIN 0003	1 st Option Period Recurring Work
CLIN 0004	1 st Option Period Non-Recurring Work
CLIN 0005	2 nd Option Period Recurring Work
CLIN 0006	2 nd Option Period Non-Recurring Work
CLIN 0007	3 rd Option Period Recurring Work
CLIN 0008	3 rd Option Period Non-Recurring Work
CLIN 0009	4 th Option Period Recurring Work
CLIN 0010	4 th Option Period Non-Recurring Work

B13. CONTRACT LINE ITEMS, CONTRACT EXHIBIT LINE ITEMS AND SUBCLINs

- a. Offerors shall enter unit prices for Exhibit Line Items Number (ELINs) for the Base Year Recurring Work and Base Year Non-Recurring Work. Offerors may also enter a proposed inflation rate for out year pricing *Inflation shall be submitted as a decimal (e.g. 1.01 inflation rate would indicate a 1% increase year to year), whereas 0.99 = 1% decrease year to year). This inflation rate will be utilized for all modifications throughout the contract period unless another rate is agreed upon both parties for any future ELIN items.
- b. Offerors shall enter unit prices and amounts for Contract Line Items (CLINs) and Exhibit line items (ELINs) as indicated in the schedules and accompanying exhibits. All pricing should be rounded to two (2) decimal places only. If an offeror does not round ELIN unit prices to two (2) decimal places then the Government will round the prices and the rounded prices will be used for evaluation purposes.

- c. In the event there is a difference between a unit price and the extended total amount, the unit price will be held to be the intended offer and the total of the CLIN and ELIN will be recomputed accordingly. If the offeror provides a total amount for an ELIN, but fails to enter the unit price, the total amount divided by the ELIN quantity will be held to be the intended unit price. In the event there is a discrepancy between the ELIN pricing and the Section B CLIN price, the Section J ELIN will be held to be the intended offer.
 - d. The Schedule of Recurring Work Price (CLIN 0001, including Option Item CLINs 0003, 0005, 0007, 0009, 0011, 0013, and 0015, - if exercised) and the Schedule of Non-Recurring Work (CLIN 0002, including Option Items CLIN 0004, 0006, 0008, 0010, 0012, 0014, and 0016) will be used as the basis for deductions in accordance with the "CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES" clause, Section E.
 - e. Informational SubCLINs will be incorporated at the time of award with appropriate funding/lines of accounting by customer. These SubCLINs represent funding for each CLIN by customer. The contractor shall not submit totals for SubCLINs
- B14. Non-Recurring Work Contract Line Item Quantities:

Once the estimated quantities for individual line items shown in the Schedule have been ordered, additional quantities may be ordered as long as the overall not-to-exceed (NTE) amount of the contract per year is not exceeded and the Contractor agrees by signing the task order.

B15. FULLY LOADED PRICING

Prices provided shall be fully loaded and no other allocations, fees, overheads, G&A, insurance, taxes, profits or any other markups shall be applied when an option is exercised or work is ordered for pre-priced work. Costs for technical specifications 0100000 and 0200000 shall be considered overhead; therefore, their costs shall be allocated and included throughout the prices quoted for all other technical specifications.

B16. PERIOD OF PERFORMANCE – LESS THAN ONE YEAR:

Offers shall be submitted for the performance of work for a period of one year. The contractor is cautioned to recognize that the initial term of the contract may be for a period of less than one year. In the event that the period of performance is less than one year, the Government will reduce the individual line item quantities to reflect work remaining in the contract term and no other adjustments to the pro-rated contract price will be made.

B17. GOVERNMENT PURCHASE CARD:

Non-Recurring Work may be ordered at the prices offered in one of two ways:

1. by the issuing activity using a DD Form 1155 "Order for Supplies and Services," or
2. by an authorized Government user via a Government Purchase Card (GPC through the DoD EMALL.

When receiving DoD EMALL orders against Section B, the contractor shall provide the supplies and services at the offered price without additional markup or handling fee.

B18. CONTRACTOR SUPPORT OF ELECTRONIC FACILITIES SUPPORT CONTRACTING (e-FSC)

This procurement allows for and the Government fully intends to use DoD EMALL for issuing orders. Refer to Section H, Special Contract Requirements.

B19. UNIT PRICE ADJUSTMENTS IN OPTION PERIODS

This solicitation incorporates the Service Contract Labor Standards (formerly Service Contract Act of 1965) Wage Determinations and applicable Wage Rate Requirements (Construction) (formerly Davis-Bacon Act (DBA)) Wage Decisions. The Wages are incorporated for the Base Period of performance only. If the Option Year is exercised, the most current Service Contract Labor Standards Wage Determinations and Wage Rate Requirements (Construction) Wage Decisions for that option year will be incorporated into the contract and the CLIN/ELIN prices will be adjusted in accordance with FAR Clause 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards -- Price Adjustment (Multiple Year and Option Contracts) (May 2014) for the Service Contract Labor Standards Wage Determinations and FAR Clause 52.222-32 Construction Wage Rate Requirements—Price Adjustment (Actual Method) (May 2014) for the Wage Rate Requirements (Construction) Wage Decisions. The contractor warrants, by submission of his proposal that the price does not include any contingency for future wage increases.

B20. INCORPORATION OF TECHNICAL PROPOSAL (AKA NON-PRICE PROPOSAL):

The Contractor's technical proposal, including revisions and amendments made prior to contract award and a copy of which is in the possession of both parties, will be incorporated into this contract upon award by reference with the same force and effect as if set forth in full text. All contractor personnel shall meet or exceed the qualification standards, experience levels, and trade backgrounds set forth in the technical proposal.

In the event of an inconsistency between the provisions of this contract and the technical proposal, the inconsistency shall be resolved by giving precedence in the following order: (i) the contract (excluding the technical proposal), and then (ii) the technical proposal.

B21. REQUEST FOR PROPOSAL (RFP) FILES:

Solicitations are posted to the Navy Electronic Commerce Online (NECO) website. By necessity, these files are protected to prevent unauthorized editing. The Contract Specialist will post the RFP files to a single website: www.neco.navy.mil.

It is the sole responsibility of the Offeror to obtain the RFP files, along with any amendments, from the NECO website.

Unprotected editable electronic file copies of the RFP documents, including Word, Excel, and/or Adobe files will not be provided. Please plan accordingly.

B22. SOLICITATION:

This solicitation incorporates by reference a Performance Work Statement (PWS) developed by using NAVFAC performance-based specifications. The PWS consists of Annexes 1, 2, 15, and 18. The contractor will be required to meet the specification in those Annexes as if they were set forth in Section C.

B23. PRE-PROPOSAL CONFERENCE AND SITE VISIT:

Please refer to Section L, Instructions, Conditions, and Notice to Offerors.

B24. PHASE-IN AND PHASE-OUT:

Pricing shall include applicable Phase-In and Phase-Out costs. There is no separately priced CLIN for Phase-In and Phase-Out and such costs can be distributed however the offeror chooses. The Government recognizes that offerors may choose to front load these costs into the base year.

END OF GENERAL INFORMATION

Section C - Descriptions and Specifications

PERFORMANCE WORK STATEMENT

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Spec Item	Title
0100000 – General Information	
1	General Information
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1.2	Project Location
1.3	Acquisition of Additional Work
1.4	Background Information
1.5	Verification of Workload and Conditions
1.6	Climate Patterns
1.7	Related Information
1.8	Navy Approach to Service Contracting
1.8.1	Partnering Philosophy
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2.2.1	Government Regular Working Hours
2.2.1.1	Observed Federal Holidays
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2.2.3	Requirements Hierarchy
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2.3.3.1	Informal Partnering
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2.3.5	Insurance
2.3.5.1	Certificate of Insurance
2.3.5.2	Minimum Insurance Amounts
2.3.6	Protection of Government Property
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2.3.8	Directives, Instructions, and References
2.3.9	Invoicing Procedures
2.3.10	Forms
2.4	Government-Furnished Property, and Services
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2.6.2	Work Control
2.6.3	Work Schedule
2.6.4	Deliverables
2.6.5	Service Interruptions
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2.6.7	Quality Management System (QMS)
2.6.7.1	Quality Management (QM) Plan
2.6.7.2	Quality Inspection and Surveillance
2.6.7.3	Quality Inspection and Surveillance Report
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2.6.9	System and Equipment Replacement
2.7	Personnel Requirements
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2.7.1.1	Project Manager (PM)
2.7.1.2	Quality Manager
2.7.1.3	Site Safety and Health Officer (SSHO)
2.7.1.4	Environmental/Energy Manager
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2.7.2.1	Employee Certification and Training
2.7.2.2	Employee Appearance
2.7.2.3	Employee Conduct
2.7.2.4	Identification as Contractor Employee
2.7.2.5	Removal of Employees
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2.9.1	Accident Prevention Plan (APP)
2.9.2	Activity Hazard Analysis (AHA)
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2.9.3.1	Abrasive Blasting Plan
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Spec Item	Title
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2.9.3.9	Emergency Response Plans
2.9.3.10	Excavation/Trenching Plan
2.9.3.11	Fall Prevention and Protection Plan
2.9.3.12	Fire Prevention Program
2.9.3.13	Floating Plant Severe Weather Precaution Plan and Marine Emergency Plan
2.9.3.14	Hazardous Energy Control Program
2.9.3.15	Health Hazard Control Program and Hazard Communication Program
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2.9.3.17	Lead Compliance and Abatement Plan
2.9.3.18	Radiation Safety Program
2.9.3.19	Respiratory Protection Program
2.9.3.20	Site Sanitation Plan
2.9.3.21	Temporary Facility Layout Plan
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2.9.4.1	Accident Reporting and Notification Criteria
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2.9.9	Safety Certification
2.9.10	Safety Apparel on Jobsites
2.10	Environmental Management and Sustainability
2.10.1	Energy Management Program
2.10.1.1	Water Conservation Plan
2.10.1.2	Energy Efficient Products
2.10.2	Environmental Protection
2.10.2.1	ODS Requirements for Refrigerant Recycling
2.10.2.2	Non-Hazardous Waste Disposal
2.10.2.3	Hazardous Waste Disposal
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2.10.2.5	Hazardous Material Management
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2.10.2.7	Noise Control
2.10.2.8	Salvage
2.10.2.9	Asbestos Containing Material (ACM)
2.10.3	Sustainable Procurement and Practices
2.10.3.1	Environmentally Preferable Products
2.10.3.2	Use of Recovered Materials
2.10.3.3	Use of Biobased Products
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2.12	Technical Library
2.13	Warranty Management
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2.14.2	Recurring Work Exhibit Line Item Numbers (ELINs)

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2.14.3.2	Option to Change COLS at Contract Award
2.14.3.3	Option to Change COLS at Exercise of an Option Period
2.15	Non-Recurring Work
2.15.1	Unit Priced Task (UPT) Work (Non-Negotiated)
2.15.1.1	Acceptance and Performance
2.15.1.2	Invoicing and Receiving Payment
2.15.2	Unit Priced Labor (UPL) Work (Negotiated)
2.15.2.1	Non-Recurring Work Preparation of Proposals
2.15.2.1.1	Labor Requirements
2.15.2.1.2	Material and Equipment Requirements
2.15.2.2	Issuance of Final Task Order
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2	Management and Administration
2.1	Definitions and Acronyms
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2.3.1	Workmanship and Material Standards
2.4	References and Technical Document
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3.2.1.1	HVAC Seasonal Start-Up and Shutdown – Not Applicable
3.2.1.2	HVAC Water Treatment Services/Water Chemical Treatment
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0100000 - GENERAL INFORMATION

0100000 – General Information		
Spec Item	Title	Description
1	General Information	
1.1	Outline of Services	<p>Except where otherwise stated, the Contractor shall furnish all labor, supervision, management, tools, materials, equipment, facilities, transportation, incidental engineering, and other items necessary to provide the services outlined below and described in this Performance Work Statement (PWS) at the MDIA Building 27130/Russell Knox along with the DSS Annex Building and Parking Garage. This contract will consist of recurring and non-recurring work. The PWS is organized into annexes. Annex 1 is "General Information". Annex 2 contains the on-site project management and administration requirements. Annexes 3 through 18 contain the technical requirements. The annex numbers are identified as 1 through 18 in the description column, but the full expanded annex numbers include seven digits.</p> <p>Annex 1 General Information Annex 2 Management and Administration Annex 3 Command and Staff – N/A Annex 4 Public Safety – N/A Annex 5 Air Operations – N/A Annex 6 Port Operations – N/A Annex 7 Ordnance – N/A Annex 8 Range Operations – N/A Annex 9 Health Care Support – N/A Annex 10 Supply – N/A Annex 11 Personnel Support – N/A Annex 12 Morale, Welfare and Recreation Support - N/A Annex 13 Galley – N/A Annex 14 Housing – N/A Annex 15 Facilities Support Annex 16 Utilities – N/A Annex 17 Base Support Vehicles and Equipment – N/A Annex 18 Environmental</p>
1.2	Project Location	<p>The work shall be performed at Building 27130/MDIA/Russell Knox along with the DSS Annex Building and Parking Garage at Quantico Marine Corps Base, Quantico, Virginia. The following is an example of the dispersion of work at the location.</p> <ol style="list-style-type: none"> (1) Air Conditioning Duct Cleaning and Decontamination Services: various locations (2) Lighting Maintenance Services: various locations (3) Maintenance and Repair of Low Pressure Air Compressor Electric Motor (4) Maintenance and Repair Services for Emergency Generator (5) Maintenance Service, Technical Services and Parts (6) Janitorial (7) Pest Control (8) Grounds Maintenance

0100000 – General Information		
Spec Item	Title	Description
		<p>(9) Street Sweeping/Snow Removal (10) Facility Investment (11) Security (12) Refuse (13) Fire Protection (14) Environmental</p>
1.3	Acquisition of Additional Work	The Government reserves the right to acquire additional services in addition to the services and locations identified in the Recurring Work requirements of this contract. Additional services will be incorporated into the contract in accordance with the CHANGES clause, SECTION I or ordered under the Non-Recurring Work provisions of the contract. Items of work not covered by this contract but within the general intent are considered in the scope of this contract.
1.4	Background Information	The title of this procurement is Base Operations Support-MDIA/ Building 27130/ Russell Knox including the DSS Annex and Parking Garage.
1.5	Verification of Workload and Conditions	Throughout the PWS, the workload data is generally referred to as being located in Section J. Section J provides data such as inventories, maps, floor plans, and tables to represent the type, quantity and location of services to be provided. However, offerors are encouraged to visit the project site during the site visit for offerors and to visit the technical library during posted hours as part of its due diligence to assess the nature of work and conditions under which work is to be performed.
1.6	Climate Patterns	The climate Pattern for Quantico Marine Corps Base, Quantico, Virginia is Warm to Hot temperatures are Low 70's to High 90's during the Summer Months and in the Winter Months are Low's 30 to High's 45 and occasional snow.
1.7	Related Information	<p>There are four types of Related Information that can be found in the Description and Related Information columns of the specification as follows:</p> <p>Informational Notes as used throughout this PWS provides additional information to offerors to be used in developing a thorough understanding of the work to be performed in this contract. Any block of text marked "Informational Notes" throughout Annexes 1 through 18 is subject to this disclaimer. Offerors may not rely upon the "Informational Notes" as material representations of the Government. Information provided in "Informational Notes" does not create a contractual requirement on either party to this contract.</p> <p>Clarifying Information describes client expectations in a more detailed manner than the Performance Objective and Performance standard alone.</p> <p>Constraining Information describes limitations to the work performed to meet the Performance Objective and Performance Standard.</p> <p>Requirement Information further describes client requirements associated with each Performance Objective.</p>

0100000 – General Information		
Spec Item	Title	Description
1.8	Navy Approach to Service Contracting	The Department of Navy (DoN) spends over \$1 billion in annual obligations to meet global requirements for facility operations and maintenance provided through Facility Support Contracts (FSC) and additional billions to provide other base operations support services (OBOS). The Head of the Contracting Activity (HCA) of the Naval Facilities Engineering Command (NAVFAC) has focused increased attention on re-engineering FSC contracts in response to customer and industry feedback, budget constraints, and the impact of a variety of contracting, program management and financial management regulations. The Navy also supports the following principles:
1.8.1	Partnering Philosophy	The first principle is that the Navy views its contractors as partners and not just abstract service providers. The Navy wants its contractors to succeed because partners' success drives the Navy's successful mission completion. Within the bounds of acquisition policy the Navy intends to work to find solutions that will be beneficial to both the Government and its partners. Partnering success is influenced by implementing a comprehensive communication plans working within the bounds of acquisition policy.
1.8.2	Contractor's Knowledge	The second principle is that the Navy will receive insightful management from its contractors. This management will include the knowledge, skills, authority and willingness to use contractor resources to find better ways of serving Navy clients' strategic and operational goals and objectives. The Navy's use of performance-based objectives evidences this principle. Although performance work statements will typically contain several levels of performance assessment, the Navy wants its contractors to exercise maximum discretion within bounds of prudent risk management to adjust processes and resources needed to reach specified objectives at the highest performance level.
1.8.3	Industry Best Practices	The third principle is that the Navy will adopt industry best commercial practices and maintain state-of-the-art service delivery. It is the Navy's and contractor's responsibility as partners to reach this goal. To that end, the Navy's emphasis will be in evaluating performance objectives (end results).
1.9	Standard Template	<p>Key to implementing a programmatic approach is using a standard template that ensures Navy-wide consistency yet affords appropriate tailoring to meet local needs. This contract conforms to the standard template and has been tailored for this solicitation. NAVFAC intends to use this template-based approach for future service contracts. Offerors should develop an understanding of the template as part of performing due diligence in reaching an understanding of the Navy's requirements and expectations.</p> <p>The standard template contains 18 standard annexes. Annex 1 will always contain information that is relevant to the entire scope of the contract. Annex 2 contains on-site project management and administration requirements that are relevant to the entire scope of the contract. Annexes 3 through 18 contain the technical information and requirements peculiar to that technical annex. Within each technical annex, the organization of information and requirements are also standardized. Specification item 1 will always contain General Information. Specification item 2 will always contain the management and administrative requirements. Specification item 3 will always contain the Recurring Work requirements. Specification item 4 will always contain the Non-Recurring Work requirements. Requirements and standards for higher level specification items apply to all subordinate specification items, e.g., Specification Item 3 standards apply to all recurring</p>

0100000 – General Information		
Spec Item	Title	Description
		work specification items. Specification Item 3.1 is applicable to all 3.1 subordinate specification items. Specification Items 3.2 and 3.3 are not considered subordinate to 3.1. All costs associated with Annexes 1 and 2 and Specification items 1 and 2 must be priced and distributed within Specification Item 3 of Annexes 3 through 18.
1.10	Navy PBSA Approach	The Navy's approach to performance-based service acquisition (PBSA) includes four component parts which are 1) performance outcomes, 2) measurable standards, 3) consideration of incentives, and 4) performance assessment plan.
1.11	Technical Proposal Certification	The Contractor warrants that its proposal incorporated herein by reference will meet or exceed the performance objectives set forth in this contract.

0200000 - MANAGEMENT & ADMIN

0200000 - Management and Administration		
Spec Item	Title	Description
2 Management and Administration		
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-0200000-01.
2.2	General Information	
2.2.1	Government Regular Working Hours	The Government's regular working hours are from 0700-1600, five days per week, Monday through Friday, except observed Federal holidays. Exceptions to the regular hours of operation are detailed in subsequent sections of this PWS. Work in certain annexes or sub-annexes require Contractor continuous operations, 24 hours a day, every day of the year including holidays. The performance of other work requirements shall be accomplished within the Government's regular working hours unless the specific work requirement specified herein necessitates otherwise. Any other work outside Government regular working hours requires prior KO approval.
2.2.1.1	Observed Federal Holidays	The Government observes the following holidays: New Year's Day, Martin Luther King Jr.'s Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day.
2.2.1.2	Restriction to Contractor Working Hours	If the Contractor wishes to work outside of the Government's regular working hours for the Contractor's convenience, the Contractor shall submit a written Request to Work Outside Government's Regular Working Hours requires prior KO approval per Section F Deliverables. Excludes work to be performed during specified hours
2.2.2	Wage Determinations	Wage Determinations are included in J-0200000-02.
2.2.3	Requirements Hierarchy	Requirements or definitions specified in each spec item of this contract apply to subordinate paragraphs. For example, requirements shown in spec item 3.1 would apply to spec items 3.1.1, 3.1.2, 3.1.2.1 and so on. Likewise, Performance Standards specified at a lower digit level (i.e. spec item 3.1.1, 3.1.2, 3.1.2.1) apply when performance is assessed at a higher tier (i.e., spec item 3.1) based on the composite work requirements.
2.3	General Administrative Requirements	
2.3.1	Required Conferences and Meetings	The Contractor may be required to attend administrative and coordination meetings. The Contractor shall meet with the Government's representative at least weekly throughout the life of the contract. A mutual effort will be made to resolve all problems identified. The written minutes of these meetings shall be prepared by the Government and signed by the Contractor. Should the Contractor not concur with the minutes, the Contractor shall notify the Government in writing of any areas of disagreement within five working days of receipt of the minutes.
2.3.2	Training for Maintenance and Operation of New and Replacement Systems and Equipment	When construction, renovation, or repair work is performed by means other than this contract, the Contractor shall attend Government provided training, as applicable, for maintenance and operation of new and replacement systems and equipment at no additional cost to the Government.
2.3.3	Partnering	To increase the likelihood of successful performance of this contract, the

0200000 - Management and Administration		
Spec Item	Title	Description
		<p>Government requires cohesive partnerships with its Contractors and subcontractors. Key stakeholders, including the supported commands who will receive services, principal individuals from NAVFAC, the performance assessment team, and representative(s) of the installation(s) will be invited to participate in the partnering process. Key members of the prime and subcontractors teams, including senior management personnel must participate. The partnership will draw on the strength of each organization in an effort to achieve quality contract services done right the first time, within the contract price, as scheduled, and without any safety mishaps.</p> <p>Partnering should accomplish three goals:</p> <ul style="list-style-type: none"> - The first goal is to develop a cohesive team with common purpose, commitment and established communication processes. - The second goal of partnering is contract specific, identifying risks and opportunities for the team to address. - The third goal is to sustain the Partnership throughout the contract by identifying and addressing issues that affect the Partnership.
2.3.3.1	Informal Partnering	<p>The Contracting Officer shall organize the initial Partnering Meeting with key personnel of the project team, including Contractor's personnel and Government personnel. The initial session will be scheduled concurrent with the Pre-Performance Conference and held no later than 30 days after award and will be held at a Government provided facility as designated by the KO.</p> <p>The Initial Informal Partnering Session will be conducted and facilitated using electronic media (a video and accompanying form) provided by Contracting Officer. The senior Government stakeholder present will lead the meeting, however, the Contractor's PM or senior representative is encouraged to participate as co-lead.</p> <p>The Partners will determine the frequency of the follow-on sessions.</p>
2.3.3.2	Contract Partnering Administration	<p>Upon award, the ACO will contact the Contractor, supported command(s), Region, and Installation(s) stakeholders, and the performance assessment team to discuss implementation of partnering. A partnership agreement, The Charter, should be in place as early as possible so issues arising, even before work begins, can be resolved using the issues resolution process. Replacement of Core Management Team members (stakeholders who attended the initial session and manage the contract work day-to-day) is discouraged since it will disrupt the synergy that has been developed. If replacement of a team member proves to be unavoidable, a follow-on partnering session must be held to officially turn the responsibilities of the position over to the new member.</p> <p>The Core Management Team consisting of the attendees below must be present during the initial and all follow-on partnering sessions. These are the core mandatory attendees. Other stakeholders may attend if they desire or as recommended by the partners.</p>
2.3.3.3	Contract Partnering Session Attendees	<p>The Contractor shall bring the necessary personnel to successfully partner on this contract. Asterisk indicates mandatory personnel.</p> <p>President/Vice President</p>

0200000 - Management and Administration		
Spec Item	Title	Description
		* Project Manager * Quality Manager Site Safety and Health Officer
2.3.4	Permits and Licenses	The Contractor shall obtain all required permits, licenses, and authorizations to perform work under this contract and comply with all the applicable Federal, state and local laws and regulations. The Contractor shall submit copies of Permits and Licenses to the KO before work commences and at other times as requested per Section F.
2.3.5	Insurance	The Contractor shall submit a Certificate of Insurance per Section F as evidence of the existence of the following insurance coverage in amounts not less than the amounts specified below in accordance with the FAR Clause 52.228-5, INSURANCE – WORK ON A GOVERNMENT INSTALLATION. This insurance must be maintained during the performance period.
2.3.5.1	Certificate of Insurance	The Certificate of Insurance shall provide for at least 15 calendar days written notice to the KO by the insurance company prior to cancellation or material change in policy coverage. Other requirements and information are contained in the aforementioned insurance clause.
2.3.5.2	Minimum Insurance Amounts	The Contractor shall procure and maintain, during the entire period of performance under this contract, the following minimum insurance coverage: Comprehensive General Liability: \$500,000 per occurrence Automobile Liability: \$200,000 per person, \$500,000 per occurrence, \$20,000 per occurrence for property damage Workmen's Compensation: As required by Federal and state worker's compensation and occupational disease statutes Employer's Liability coverage: \$100,000, except in states where worker's compensation may not be written by private carriers Other as required by state law
2.3.6	Protection of Government Property	During execution of the work, the Contractor shall protect Government property. The Contractor shall return areas damaged as a result of negligence under this contract to their original condition at no cost to the Government.
2.3.7	Government Information Technology (IT) System	If applicable, ensure local IT system rates and policies are incorporated. Additional information about NMCI may be obtained at http://www.eds.com/nmci .
2.3.8	Directives, Instructions, and References	The Contractor shall comply with the most current version of directives, instructions, and references including versions published during the term of the contract. Useful websites for electronic copies of applicable Department of Defense (DoD), Secretary of the Navy (SECNAV), Chief of Naval Operations (OPNAV), and other applicable Directives, Instructions, and References are listed in J-0200000-02.
2.3.9	Invoicing Procedures	For invoicing instructions, refer to Invoice Form in J-0200000-04.
2.3.10	Forms	Forms referenced in this Annex, e.g. accident reporting, and damage reporting are included among the Forms in J-0200000-05.
2.4	Government-Furnished	In accordance with FAR 52.245, GOVERNMENT PROPERTY and

0200000 - Management and Administration		
Spec Item	Title	Description
	Property, and Services	NAVFAC Clause 5252.245-9300, GOVERNMENT-FURNISHED PROPERTY, AND SERVICES, and the following paragraphs, the Government will furnish or make available to the Contractor certain Government-owned facilities, utilities, , equipment in "Serviceable Condition" for use in connection with this contract at Building 27130/MDIA/Russell Knox including Annex and Parking Garage. A list of Government Furnished, Property, and Services is provided in J-0200000-06.
2.4.1	Government-Furnished Facilities (GFF)	The Government will furnish or make available to the Contractor the facilities (including shop installed Equipment), property, and equipment in Serviceable condition as described in J-0200000-06. The Contractor shall sign custody records. The Contractor shall prepare, certify, and submit a detailed final Government Property inventory Report within 60 calendar days after Contract start date per Section F. The Contractor shall ensure that the Government Property Inventory Report is jointly approved by the KO and the Contractor. The Contractor shall maintain properly custody records in a current status.
2.4.2	Government-Furnished Utilities	The Government will furnish water and electricity at existing outlets required for the work to be performed under the contract at no cost to the Contractor. Information concerning the location of existing outlets may be secured from the KO. The Contractor shall provide and maintain, at its expense, the necessary service lines from the existing Government outlets to the work site. Provide and maintain backflow prevention devices on connections to domestic water lines and electrical transformer provisions on connections to electric lines. Meet all Federal, State, local, and installation codes and regulations for backflow prevention devices and electrical transformer provisions. Services required by the Contractor, for which there are no available Government outlets, shall be provided by the Contractor at no cost to the Government.
2.4.3	Government-Furnished Materials (GFM)	The Government WILL NOT provide any materials to the Contractor
2.4.4	Government-Furnished Equipment (GFE)	Government-furnished equipment includes Government equipment taken into the custody by the Contractor for repair when the unit acquisition cost of the equipment exceeds the simplified acquisition threshold as defined in FAR 2.101. Individual components of Government equipment within larger systems contracted for repair or maintenance on a Government installation are considered units for purpose of this section only. See J-0200000-06.
2.4.5	Government-Furnished Services (GFS)	The Government will NOT provide the contractor refuse collection and pest control services for Contractor occupied facilities. The Government will NOT provide janitorial services in facilities or areas jointly used by the Government and the Contractor. The Contractor shall provide his/her own janitorial service in facilities or areas used only by the contractor. Additional requirements are at the Contractor's expense.
2.5	Contractor-Furnished Items	Except for items identified as Government Furnished, the Contractor shall provide all equipment, materials, parts, supplies, components, and facilities to perform the requirements of this contract. The KO may inspect Contractor-furnished items for adequacy and compliance with contract requirements. Inadequate or unsafe items shall be removed and replaced by the Contractor at no cost to the Government. Materials

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Spec Item	Title	Description
		containing asbestos, lead, and polychlorinated biphenyls (PCBs) shall not be brought onsite. Energy efficient tools and equipment shall be used when available. The KO may at any time require Samples, Material Safety Data Sheets (MSDS) or Manufacturer's Data Cut Sheets of Materials used in this contract.
2.6	Management	The Contractor shall manage the total work effort associated with the services required herein to meet the performance objectives and standards. Such management includes but is not limited to planning, scheduling, cost accounting, report preparation, establishing and maintaining records, and quality assurance. The Contractor shall provide a staff with the necessary management expertise to ensure performance objectives and standards are met.
2.6.1	Work Reception	The Contractor shall provide the capability to receive, prioritize, correspond, and respond to trouble/service calls and task orders during Government regular working hours and provide a point of contact at a local or toll free number who can perform the above function during other than Government regular working hours.
2.6.2	Work Control	The Contractor shall implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit tracking and reporting of work in progress. The Contractor shall plan and schedule work to assure material, labor, and equipment are available to complete work requirements within the specified time limits and in conformance with the quality standards established herein. Verbal scheduling and work status updates shall be provided when requested by the KO. A status update of any item of work must be provided within two hours of the inquiry during regular working hours, and by 0800 the following work day for inquiries after regular working hours unless it is critical equipment issues the Contractor would need to notify KO as soon as possible Verbal or in writing.
2.6.3	Work Schedule	The Contractor's work shall not interfere with normal Government business. In those cases where some interference is unavoidable, the Contractor shall minimize the impact and effects of the interference. The Contractor shall provide advance access of all of its work schedules to the Government. The Contractor shall notify the KO of any difficulty in scheduling work due to Government controls.
2.6.4	Deliverables	Records and reports are specified in Section C and listed as deliverables in Section F. The Contractor shall submit accurate and complete documents within the required timeframes as specified in Section F. Government acceptance of deliverables will not relieve the Contractor of the responsibility for any error or omission which may exist in the deliverable, as the Contractor is responsible for all requirements of this contract.
2.6.5	Service Interruptions	If any utilities or other services must be discontinued (even temporarily) due to scheduled contract work, the Contractor shall notify the KO, affected tenants, and customers in accordance with local procedures. The Contractor shall implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit tracking and reporting of work in progress. The contractor shall plan and schedule work to assure material, labor, and equipment are available to complete work requirements within the specified time limits and in

0200000 - Management and Administration		
Spec Item	Title	Description
		conformance with the quality standings established herein. If the discontinued service is due to an emergency breakdown the Contractor shall notify the KO, affected tenants and customers as soon as practicable.
2.6.6	Government's Computerized Maintenance Management Systems (CMMS)	<p>Work order and asset data created by the Contractor is recorded in NAVFAC MAXIMO for all work performed in 1501000 Facility Management, 1502000 Facility Investment and maintenance requirements specified in Annex 16 Utilities sub-annexes. This spec item should be included for all BOS contracts at Navy PWDs. The value of information and cost effectiveness of requiring this data from the Contractor should be evaluated for all other FSCs. Consult with your local PWD FMD, FEC UEM PLC or FEC FM&S PLC for further guidance.</p> <p>The information and format for data submission provided in Section J supports long term asset management and facilitates transfer to NAVFAC MAXIMO. These requirements and data format are managed by the FM&S Product Line at the NAVFAC HQ level.</p> <p>The Government uses NAVFAC MAXIMO for work order and asset management. The Contractor shall provide all required data for NAVFAC MAXIMO as identified below:</p> <p>Required data fields for Service Provider Information indicated in J-0200000-07 and Asset Information indicated in J-0200000-08 shall be provided for all work performed in NAVFAC MAXIMO, e.g., 1502000 Facility Investment. Further instructional information detailing the process for submitting the specified information for NAVFAC MAXIMO Data Reporting is provided in J-0200000-09.</p> <p>The Service Provider and Asset Interfaces are used for multiple processes by the Government and the format may be updated annually. As part of the update the Contractor may be asked to modify the file to add/move columns in their submission. The Contractor also shall provide up to 10 extra data elements or columns with as many as 150 characters per element for the Government to define during contract performance at no additional cost to the Government. The Government will provide the Contractor 60 calendar days' notice of modifications to the Service Provider or Asset Interface file format.</p> <p>The Contractor has the option to use one or both methods specified below for providing work order and asset data (with proper notification to meet the contract requirements), unless restricted in the editing of the specification.</p> <p>The Contractor may provide data using one of the two following options detailed below depending on company's internal resources and existing systems. The Contractor shall clearly document and notify the Government of how the information will be submitted and notify the Government in writing when they plan to alter the procedures. Notification of a change in methods shall be provided in writing to the Contracting Officer at least 30 calendar days prior to the change.</p> <p>DIRECT ENTRY: The Contractor shall manually enter required work</p>

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		<p>order and asset data directly into NAVFAC MAXIMO. NAVFAC MAXIMO System Access Procedures are provided in J-0200000-10. The Contractor shall ensure all information is updated by the end of each workday for all work performed.</p> <p>FLAT FILE: The Contractor shall electronically record and report compiled service performance data by flat-file for exportation of work order and asset data to NAVFAC MAXIMO.</p> <p>The Contractor shall submit the Service Provider Information Report and Asset Information Report in a delimited flat-file following the NAVFAC MAXIMO Data Reporting process described in J-0200000-09 per Section F. In order to demonstrate the ability to properly format the delimited flat-file, the Contractor shall provide a Sample Delimited Flat-file prior to contract performance per Section F. Any failures in processing of the delimited flat-file shall be corrected and resubmitted by the Contractor.</p>
2.6.7	Quality Management System (QMS)	<p>The Contractor shall establish and maintain a complete QMS program in accordance with the provisions specified herein. The Contractor's QMS program shall provide an effective and efficient means of identifying and correcting problems throughout the entire scope of operations. The Contractor's QMS program shall address:</p> <ul style="list-style-type: none"> ... Accurate documentation of work processes, procedures, and output measures. ... A systematic procedure for assessing compliance with performance objectives and standards. ... Accurate documentation of quality inspections and surveillance conducted throughout the execution of work. ... Assessment-driven corrective actions and process adjustments as appropriate in a timely manner.
2.6.7.1	Quality Management (QM) Plan	<p>The Contractor shall develop and submit a QM Plan per Section F. The QM Plan shall describe the QMS methodology and approaches used under this contract. If any changes are made during the period of performance, submit to the KO a revised QM Plan for acceptance.</p> <p>The Contractor's QM Plan shall include, at a minimum, the following:</p> <ul style="list-style-type: none"> • Policy and objectives of Quality Management System (QMS) • Quality organization <ul style="list-style-type: none"> ○ List of personnel ○ Responsibilities & lines of authority ○ Training and qualifications • Approach to assuring quality of services provided and conformance with performance objectives and standards • Methods and procedures for effective planning, operation and control of processes and performance of work • Procedures for inspection and surveillance of services <ul style="list-style-type: none"> ○ Scheduling and performance of inspection and surveillance ○ Measurement, data collection and analysis ○ Corrective action, preventive action, and continuous improvement ○ Oversight of subcontracted work

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		<ul style="list-style-type: none"> • Documentation and records management • Communication with government (customers)
2.6.7.2	Quality Inspection and Surveillance	The Contractor shall establish and maintain an inspection and surveillance system in accordance with the FAR Clause 52.246-4, INSPECTION OF SERVICES – FIXED PRICE, to ensure that the work performed conforms to the contract requirements. The Contractor shall document and maintain a file of all scheduled and performed inspections and surveillances, inspection and surveillance results, and dates and details of corrective and preventive actions. The quality inspection and surveillance file shall be the property of the Government and made available during the Government's regular working hours. The file shall be turned over to the KO within five calendar days of termination of the contract.
2.6.7.3	Quality Inspection and Surveillance Report	The Contractor shall submit a copy of the Contractor Quality Inspection and Surveillance Report per Section F. The Contractor Quality Inspection and Surveillance Report shall include a summary and results of the quality inspection and surveillance events performed and assessment-driven corrective actions and process adjustments during the previous month. The Government may adjust the frequency of the submittal based on the Contractor's quality of performance.
2.6.8	Property Management Plan	The Contractor shall establish and maintain a plan that meets the contract clause requirements of Specification Item 2.4, Government-Furnished Property, Materials and Services, of this Annex. This plan shall identify the Contractor's policies, procedures, and practices in receiving and performing physical inventories, repairing and maintaining, preserving and protecting, and reporting the disposition of accepted government property in its possession. The Property Management Plan shall be submitted per Section F.
2.6.9	System and Equipment Replacement	The Contractor shall maintain the integrity and performance of existing energy saving, water conservation or other sustainability design features of systems and equipment in the performance of repair and replacement work. Except where otherwise specified, replacement components shall be of the same model/style or equivalent as the component being replaced. Substitutes for replacement components must be accepted by the KO prior to use. The KO will furnish available information for the existing systems and equipment.
2.7	Personnel Requirements	The Contractor shall comply with the personnel requirements stated below.
2.7.1	Key Personnel	<p>The Contractor shall submit a List of Key Personnel and Qualifications per Section F. The Contractor shall provide any additional information requested by the KO necessary to certify their qualifications.</p> <p>The Contractor shall submit an Organizational Chart per Section F showing lines of authority of the key personnel and on-site supervisor(s) for this contract. The chart shall include names of personnel and their position title in this contract. As a minimum, include the PM, Quality Manager, SSHO, and on-site supervisor(s) and who they will report directly to for this contract.</p>
2.7.1.1	Project Manager (PM)	The Contractor shall provide a PM and designated alternate, as applicable, who has the full authority to act for the Contractor on all contract matters relating to this contract. The PM or alternate shall be on-site during the Government's regular working hours, and shall be available on-site within one hour after the Government's non - working hours.

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		The PM shall have at least five years of experience in managing a workforce providing services on contracts of similar size, scope and complexity.
2.7.1.2	Quality Manager	<p>The Contractor shall provide a Quality Manager or designated alternate shall be on-site within during the Government's regular working hours and shall be available on-site within two hours after the Government's regular working hours. The Quality Manager must report directly to a senior corporate official and shall not report directly to the Project Manager.</p> <p>The Quality Manager shall have fulfilled the following pre-requisite training and experiences before being hired as the Quality Manager under this contract:</p> <p>The Quality Manager shall have at least five years of experience in preparing and enforcing QMS programs on contracts of similar size, scope and complexity. The Quality Manager shall not be the same person as the SSHO.</p>
2.7.1.3	Site Safety and Health Officer (SSHO)	<p>The SSHO must meet the requirements of EM 385-1-1 Section 1 and ensure that the requirements of 29 CFR 1926.16 are met for the project. Provide a Safety oversight team that includes a minimum of one Competent Person at each project site to function as the Site Safety and Health Officer (SSHO). The SSHO or an equally-qualified Designated Representative/alternate shall be on-site at all times when work is being performed to implement and administer the Contractor's safety program and government-accepted Accident Prevention Plan. The SSHO's training, experience, and qualifications shall be as required by EM 385-1-1 paragraph 01.A.17, entitled SITE SAFETY AND HEALTH OFFICER (SSHO), and all associated sub-paragraphs.</p> <p>A Competent Person shall be provided for all of the hazards identified in the Contractor's Safety and Health Program in accordance with the accepted Accident Prevention Plan, and shall be on-site at all times when the work that presents the hazards associated with their professional expertise is being performed. Provide the credentials of the Competent Persons(s) to the Contracting Officer for acceptance in consultation with the Safety Office.</p> <p>The Contractor shall provide a SSHO whose primary duty and responsibility is to prepare and enforce the Contractor's safety program on this contract. The SSHO shall have fulfilled the following pre-requisite training and experiences before being hired as the SSHO under this contract:</p> <p>The SSHO shall have completed five years of satisfactory experience in preparing and enforcing safety programs on contracts of similar size and complexity in the past or three years' experience if he possesses a Certified Safety Professional (CSP) or safety and health degree. The SSHO shall have completed the OSHA 30-hour construction safety class or equivalent and maintain competency through 24 hours of formal safety and health related coursework every four years. The SSHO shall not be the same person as the project manager.</p>

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2.7.1.4	Environmental/Energy Manager	<p>The Contractor shall provide an Environmental/Energy Manager whose primary duty and responsibility is to ensure Contractor operations adhere to the goals and policies of the Environmental Management System, the Installation Energy Plan, and other specified Sustainability requirements affecting this contract. The Environmental/Energy Manager shall develop, implement and monitor environmental strategies, policies and programs that promote sustainable development and examine the contract activities to establish where improvements can be made and ensure compliance with environmental legislation and energy policy.</p> <p>The Environmental/Energy Manager shall have a minimum two years' experience with environmental procedures similar to those of this contract; familiarity with Environmental Management Systems (EMSs); and knowledge of environmental regulations and federal energy laws and policy (including energy and water reduction requirements and renewable energy requirements) that are applicable to operations similar to those of this contract.</p>
2.7.2	Employee Requirements	<p>The Contractor shall provide experienced, qualified, and capable personnel to perform the work in this contract. Personnel shall be fully knowledgeable of all safety, environmental, and energy requirements associated with the work they perform. Personnel shall speak, read, and comprehend English to the extent that they can read and understand printed regulations, detailed written orders, operating procedures, training instructions and materials.</p> <p>The Contractor shall ensure that all Contractor personnel have received proper safety training, appropriate to their respective jobs. At a minimum, all Contractor personnel shall have attended the OSHA 10 hour safety course, or equivalent.</p> <p>The contractor shall implement an ongoing training program that refreshes the safety skills, qualifications and awareness of the Contractor workforce on a regular, periodic basis. The details of the Contractor's safety training program shall be included as part of the Contractor's Accident Prevention Plan, as required in Spec Item 2.9.1.</p>
2.7.2.1	Employee Certification and Training	<p>The Contractor shall maintain personnel certification, training, and licensing records for employee requirements specified herein and within all technical annexes/sub-annexes. Certification, training, and licensing records shall be kept current and on file for the duration of the contract including all option periods. Records shall be made available for Government review within 4 hours of request.</p>
2.7.2.2	Employee Appearance	<p>The Contractor shall ensure that all employees present a professional appearance that is appropriate for their position. The KO reserves the right to determine the acceptability of any clothing worn. All Contractor/subcontractor employees working under this contract shall be identified by a distinctive nameplate, emblem, or patch attached in a prominent place on an outer garment. Employee identification shall not be substituted for station required passes or badges.</p>
2.7.2.3	Employee Conduct	<p>Contractor employees shall conduct themselves in a proper, efficient, courteous and businesslike manner.</p>
2.7.2.4	Identification as Contractor Employee	<p>Contractor employees shall identify themselves as Contractor personnel by introducing themselves or being introduced as Contractor personnel</p>

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		and displaying distinguishing badges or other visible identification for meetings with Government personnel. All Contractor employees shall appropriately identify themselves as contractor employees in telephone conversations and in formal and informal written correspondence.
2.7.2.5	Removal of Employees	The Contractor shall remove from the site any individual whose continued employment is deemed by the KO to be contrary to the public interest or inconsistent with the best interests of National Security.
2.7.2.6	Proof of Legal Residency	No employee or representative of the Contractor will be admitted to the site of work unless satisfactory proof of citizenship is furnished, or, if an alien, legal residency within the United States is confirmed per Section F.
2.7.3	Enterprise-wide Contractor Manpower Reporting Application (eCMRA)	<p>The following manpower reporting is required by NMCARS 5237.102.</p> <p>The Contractor shall report all contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: https://doncmra.nmci.navy.mil.</p> <p>Per Section F, reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at https://doncmra.nmci.navy.mil.</p>
2.8	Security Requirements	The Contractor shall comply with all Federal, state, and local security statutes, regulations, and requirements. The Contractor shall become acquainted with and comply with all Government regulations as posted, or as requested by the KO when required to enter a Government site. The Contractor shall ensure that all security/entrance clearances are obtained.
2.8.1	Employee Listing	The Contractor shall maintain a current Employee List and submit per Section F. The list shall include employee's name, supervisor, company, and level of security clearance.
2.8.2	Vehicles	The company name shall be displayed on each of the Contractor's vehicles in a manner and size that is clearly visible. All vehicles shall display a valid state license plate that complies with State Vehicle Code. Vehicles shall meet all other requirement of the State Vehicle Code, such as safety standards, and shall carry proof of insurance and state registration, if applicable.
2.8.3	Passes and Badges	All Contractor employees shall obtain the required employee and vehicle passes. The Contractor employees must be able to obtain Common Access Cards (CAC) in accordance with security requirements. Each employee shall wear the Government issued badge over the front of the outer clothing. When an employee leaves the Contractor's service, the employee's Passes and Badges shall be returned within 10 calendar days to the KO.
2.8.4	Access to Installation	All Contractor personnel shall obtain access to the installation by participating in the Navy Commercial Access Control System (NCACS) or by obtaining passes each day from the Base Pass and Identification Office. Costs for obtaining passes through the NCACS are the responsibility of the Contractor. One-day passes, issued through the Base

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		<p>Pass and Identification Office, will be furnished without charge.</p> <p>The Contractor shall furnish a completed EMPLOYMENT ELIGIBILITY VERIFICATION (DHS FORM I-9) form for all personnel requesting badges. This form is available at http://www.uscis.gov/portal/site/uscis by searching or selecting Employment Verification (Form I-9). Immediately report instances of lost or stolen badges to the Contracting Officer.</p>
2.8.4.1	NCACS Program	<p>NCACS is a voluntary program in which Contractor personnel who enroll, and are approved, are subsequently granted access to the installation for a period up to one year, or the length of the contract, whichever is less, and are not required to obtain a new pass from the Base Pass and Identification Office for each visit.</p> <p>The Government performs background screening and credentialing. Throughout the year the Contractor employee must continue to meet background screening standards. Periodic background screenings are conducted to verify continued NCACS participation and installation access privileges. Under the NCACS program, no commercial vehicle inspection is required, other than for Random Anti-Terrorism Measures (RAM) or in the case of an elevation of Force Protection Conditions (FPCON).</p> <p>Information on costs and requirements to participate and enroll in NCACS is available at http://www.rapidgate.com/vendors/how-to-enroll or by calling 1-877-727-4342. Contractors should be aware that the costs incurred to obtain NCACS credentials, or costs related to any means of access to a Navy Installation, are not reimbursable. Any time invested, or price(s) paid, for obtaining NCACS credentials will not be compensated in any way or approved as a direct cost of any contract with the Department of the Navy.</p>
2.8.4.2	One-Day Passes	<p>Participation in the NCACS is not mandatory, and if the Contractor chooses to not participate, the Contractor's personnel will have to obtain daily passes, be subject to daily mandatory vehicle inspection, and will have limited access to the installation. The Government will not be responsible for any cost or lost time associated with obtaining daily passes or added vehicle inspections incurred by non-participants in the NCACS.</p>
2.8.5	Access to Buildings	<p>The Contractor shall monitor and control access into restricted areas under their responsibility, allowing only those individuals who have been properly cleared into restricted areas or other controlled access areas. The Contractor shall comply with security requirements, plus those imposed by the installation Commander at all times. Personnel with access to special areas will have the appropriate screening and/or security clearance, and personnel requiring routine access to restricted areas will wear special badges authorizing access for those areas. Contractor personnel shall not enter restricted or controlled areas or installation facilities unless specifically authorized in performance of their duties. The Contractor shall secure all buildings and facilities entered during non-duty hours and will secure all building and facilities under the Contractor's cognizance at the end of each work day or shift period.</p>

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2.8.6	Access Arrangements	The Contractor shall make all arrangements through the appropriate office necessary to obtain access to buildings, facilities and other work areas, and when necessary, arrange for them to be opened and closed by the controlling authority. The Government may issue keys to the Contractor. The Contractor shall use due diligence and be responsible for compromised security systems to include replacement costs that result from its action or inaction.
2.8.6.1	Escort Arrangement for Secured Areas	The Contractor shall make arrangements for Government escort into secured areas requiring escort. The KO will provide information on applicable buildings, spaces and the appropriate point of contact. The Contractor may experience delays while waiting for escorts. The Government estimates the wait period can be up to 15 minutes. The Contractor shall notify the Government Performance Assessment Representative (PAR) and appropriate point of contract if an escort is not available after 15 minutes and access to accomplish the work is denied. Unscheduled requirements like trouble calls may require a longer wait for an escort.
2.8.7	Security Clearances	The Contractor shall obtain all required corporate and personnel Top Secret Security Clearances prior to commencement of work. The Contractor shall ensure that a list of all personnel with Security Clearances is maintained current, including clearances that are pending.
2.8.8	Access to Sensitive Unclassified Information	The Contractor personnel whose work involves access to sensitive unclassified information shall undergo a National Agency Check Investigation (NACI) to verify their suitability. If the Contractor personnel currently have a favorably adjudicated NACI the Contractor shall notify the Government Command Security Manager who will validate this in the Joint Personnel Adjudication System (JPAS). The Contractor shall request from the Government for access to the E-QIP Direct program for the Contractor employees to complete the SF-85 form on line for an NACI. The Security Manager will determine suitability. Upon a favorable NACI, the Contractor personnel shall provide the completed Personnel Security Investigation (PSI) to the Security Manager along with the original signed release statements and applicant fingerprint card (FD87) per Section F. The Contractor shall be responsible for providing the fingerprint card. The request shall be renewed annually or for the duration of the contract if less than one year.
2.9	Contractor Safety Program	For Commercial Item Acquisition (CIA) tailor Contractor's safety program requirements based on market survey research results. The Contractor shall develop and implement a Safety Program detailing how the Contractor plans, staffs, performs, and controls all safety practices while delivering best value services to the Government without any accidents or mishaps. The Contractor's safety program shall comply with all safety standards identified in the U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1 and Public Law 91-596, Occupational Safety and Health Act.
2.9.1	Accident Prevention Plan (APP)	The Contractor shall develop and implement a site Accident Prevention Plan (APP). The APP shall be prepared by the Contractor's SSO and shall be followed by all Contractor employees, subcontractors, and vendors at each service site.

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		<p>The APP shall follow the format and include all elements addressed in Appendix A of EM 385-1-1. The APP shall incorporate Activity Hazard Analyses (AHAs) and Occupational Risk and Compliance Plans and Programs that are relevant to the site specific hazards and controls for each activity and type of work that may be encountered in the performance of this contract.</p> <p>The Contractor shall submit an APP for acceptance per Section F. The Contractor shall review, update, and submit revisions to the APP whenever a change in work conditions, hazards, or activities occur. Submittal of the APP shall include Activity Hazard Analyses (AHAs) and Occupational Risk and Compliance Plans and Programs as specified below.</p>
2.9.2	Activity Hazard Analysis (AHA)	<p>The Contractor shall prepare Activity Hazard Analyses (AHAs) for all applicable common recurring work activities performed under this contract. AHAs for recurring work shall be submitted with the APP and shall be updated as work activities or conditions change and additional AHAs prepared as new work activities are required. AHAs for non-recurring and one-time (e.g., Non-Recurring work task orders) work occurrences shall be submitted at least two working days prior to start of work. Specifically:</p> <p>For combination Recurring and Non-Recurring Work contracts, the Contractor shall submit an AHA on task orders, with the associated proposal, whenever the service environment or required task is different from the recurring work services.</p> <p>AHAs shall follow format of Figure 1-2 of EM 385-1-1 and shall explain the following as detailed in the EM 385-1-1:</p> <ul style="list-style-type: none"> ... The steps of the service process; ... Identify potential hazards that exist as a result of the Contractor's service process within the environment; ... Measures or plans of actions to safely remove potential hazards away from people in and around the service process and environment; ... Specific materials and equipment necessary to safely remove potential hazards away from people in and around the service process and environment; ... Inspection requirements to assure service activity is safe; and ... Training of service personnel to be aware of potential hazards and measures or plans of actions to be used to remove hazards from service environment. <p>During performance of services, the SSHO shall periodically review the AHA at each service site and for each sub-annex to assess the effectiveness of the Contractor's overall APP. If changes to the AHAs are required, such changes shall be submitted to the KO for review and acceptance.</p>
2.9.3	Occupational Risk and	The Contractor shall develop, provide and implement occupational risk

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	Compliance Plans	and compliance plans, as specified below, as necessary for the situation or types of work to be performed under this contract. These plans shall be submitted with the APP and shall be updated as situations change. Additional plans as referenced in Appendix A of EM 385-1-1 shall be developed as applicable when new types of work are required under this contract.
2.9.3.1	Abrasive Blasting Plan	The Contractor shall develop an abrasive blasting plan to include written operating procedures addressed in paragraph 06.H of EM 385-1-1.
2.9.3.2	Access/Haul Road Plan	The Contractor shall develop an access/haul road plan to include the elements addressed in paragraph 04.B of EM 385-1-1.
2.9.3.3	Alcohol and Drug Abuse Prevention Plan	The Contractor shall develop an alcohol and drug abuse prevention plan to explain how it will satisfy the drug-free work force requirement as stated in DFARS Clause 252.223-7004 and include elements addressed in paragraph 01.C.02 of EM 385-1-1.
2.9.3.4	Asbestos Abatement Plan	The Contractor shall develop an asbestos abatement plan, as applicable, to include elements addressed in paragraph 06.B.05 of EM 385-1-1.
2.9.3.5	Chemical Hazard Communication Program	The Contractor shall develop a project-specific chemical hazard communication program to include elements addressed in paragraph 06.B.01 of EM 385-1-1 and 29 Code of Federal Regulations (CFR) 1910.120 or 1926.59 requirements.
2.9.3.6	Confined Space Program	The Contractor shall develop an activity/site-specific confined space program to include elements addressed in paragraph 34.A of EM 385-1-1 and comply with relevant requirements in 29 CFR 1910, 29 CFR 1915, and 29 CFR 1926, and any other Federal, state and local regulatory standards.
2.9.3.7	Critical Lift Plan	The Contractor shall develop a critical lift plan to explain how it will conduct any lifts at 75 percent or more of the crane or hoist capacity (or lifts over 50 percent of the capacity on a barge mounted mobile crane's hoists) for any radius of lifts and include elements addressed in Paragraph 16.H of EM 385-1-1 and comply with requirements in ASME B30.22, ASME B30.3; ASME B30.5, and ASME B30.8.
2.9.3.8	Demolition Plan	The Contractor shall develop a plan to explain how it will safely dismantle and remove all demolished building components and debris off Government property. The Contractor shall provide an engineering survey and demolition plan developed by a registered professional engineer to include elements addressed in paragraph 23.A.01 of EM 385-1-1.
2.9.3.9	Emergency Response Plans	The Contractor shall develop emergency response plans to ensure safe evacuation and personnel safety in the event of fire or other emergency that include elements addressed in paragraphs 01.E, 03.A, 03.D, and 19.A.04 of EM 385-1-1.
2.9.3.10	Excavation/Trenching Plan	The Contractor shall develop an excavation/trenching plan to include elements addressed in paragraph 25.A.01 of EM 385-1-1.
2.9.3.11	Fall Prevention and Protection Plan	The Contractor shall develop a site specific fall prevention and protection plan to protect and prevent its service workers from falling from heights of 1.8m (6 feet) or more. This plan shall include elements addressed in paragraph 21.C of EM 385-1-1 and ANSI A10.32, ANSI Z359.1, and ANSI/ASSE A10.34. A competent person for fall protection shall prepare and sign the plan.
2.9.3.12	Fire Prevention Program	The Contractor shall develop a fire prevention program to include a fire prevention plan and annual survey to include elements addressed in

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		paragraph 06.C and 09.A of EM 385-1-1, NFPA 10, NFPA 241, NFPA 51B, NFPA 70, and NFPA 70E. See Section F.
2.9.4	Accident and Damage Reporting	<p>The Contractor shall notify the Contracting Officer as soon as practical, but no more than four hours after any accident meeting the definition of Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$2,000, or any Weight Handling Equipment (WHE) accident. Within notification include Contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the Government investigation team arrives on-site and Government investigation is conducted.</p> <p>The Contractor shall conduct an accident investigation for recordable injuries and illnesses, for accidents requiring Medical Treatment, property damage accidents resulting in at least \$20,000 in damages, and near misses as defined in EM 385-1-1, to establish the root cause(s) of the accident. The Contractor shall complete the applicable NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F. Required or special forms are provided within the Forms in J-0200000-05.</p> <p>For a near miss, the Contractor shall complete the applicable documentation in NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F.</p> <p>The Contractor shall conduct an accident investigation for any weight handling equipment accident (including rigging gear accidents) to establish the root cause(s) of the accident, complete the WHE Accident Report (Crane and Rigging Gear) form and submit per Section F. No crane operations are allowed to proceed until cause is determined and corrective actions have been implemented to the satisfaction of the Contracting Officer. The WHE accident report form is provided within the Forms in J-0200000-05.</p>
2.9.4.1	Accident Reporting and Notification Criteria	<p>The following criteria and definitions apply to the accident reporting requirements specified above:</p> <p>Recordable Injuries or Illnesses. Any work-related injury or illness that results in:</p> <ol style="list-style-type: none"> 1) Death, regardless of the time between the injury and death, or the length of the illness; 2) Days away from work (any time lost after day of injury/illness onset); 3) Restricted work; 4) Transfer to another job; 5) Medical treatment beyond first aid; 6) Loss of consciousness; or 7) A significant injury or illness diagnosed by a physician or other

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		<p>licensed health care professional, even if it did not result in (1) through (6) above.</p> <p>High Visibility Accident. Any mishap which may generate publicity or high visibility.</p> <p>Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even through provided by a physician or registered personnel.</p> <p>WHE Accident. A WHE accident occurs when any one or more of the eight elements in the operating envelope fails to perform correctly during operation, including operation during maintenance or testing resulting in personnel injury or death; material or equipment damage; dropped load; derailment; two-blocking; overload; or collision, including unplanned contact between the load, crane, or other objects. A dropped load, derailment, two-blocking, overload and collision are considered an accident even though no material damage or injury occurs. A component failure (e.g., motor burnout, gear tooth failure, bearing failure) is not considered an accident solely due to material or equipment damage unless the component failure results in damage to other components (e.g., dropped boom, dropped load, roll over, etc.)</p>
2.9.5	Fire Protection	The Contractor shall know where fire alarms are located and how to activate them. The Contractor shall handle and store all combustible supplies, materials, waste and trash in a manner that prevents fire or hazards to persons, facilities, and materials.
2.9.6	Monthly On-Site Labor Report	The Contractor shall submit a Monthly On-Site Labor Report per Section F. This report is a compilation of employee-hours worked each month for all site workers, both prime and subcontractor.
2.9.7	OSHA Citations and Violations	The Contractor shall correct violations and citations promptly and provide a copy of each OSHA citation and OSHA report with written OSHA Citations and Violations Corrective Action Report per Section F.
2.9.8	Safety Inspections and Monitoring	<p>The Contractor shall conduct inspections of its work areas, job sites, and work crews every day work is being performed to ensure that all Contractor operations are being conducted safely. These inspections shall ensure The site is safe and free of job-site hazards</p> <ul style="list-style-type: none"> ... Proper PPE is being utilized and worn. ... Safe work practices and processes are being followed. ... Workers are familiar with the hazards covered in the respective AHA for that work activity. ... All equipment and tools are in good condition and being used safely. <p>The Government reserves the right to inspect and monitor Contractor operations for safety compliance. In general, the Government approach will be to conduct Performance Assessment on the quality and effectiveness of the Contractor's safety program. The Government reserves the right to stop any work activity when it deems danger is imminent. Contractor personnel shall work in a safe manner and comply</p>

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Spec Item	Title	Description
		<p>with all applicable safety regulations. The Contractor shall be subject to safety inspections of its work sites by the Government. Contractor safety records shall be available to the KO upon request.</p> <p>Whenever the KO becomes aware of any safety noncompliance or any condition which poses a serious or imminent danger or hazard to the health or safety of the public or Government Personnel, the KO will notify the Contractor orally, with written confirmation, and request immediate corrective action. This notice, when delivered to the Contractor's representative or SSHO, shall be deemed sufficient notice of noncompliance and that corrective action is required. After receiving this notice, the Contractor shall immediately take corrective action. If the Contractor fails, delays, or refuses to promptly take corrective action, the KO may issue a stop work order for all or part of the services or work until satisfactory corrective action has been taken. Whenever such a stop work order has been issued, the Contractor shall waive all equitable adjustments to the contract related to the stop work ordered issued. The Contractor shall include this requirement in all of its subcontracts and vendor contracts in support of contract safety.</p>
2.9.9	Safety Certification	The Contractor shall submit copies of all the required Federal, state, county, city and industry Safety Certifications for work performed under this contract per Section F. These certifications shall be kept up to date by the Contractor. The Contractor shall submit new versions of certifications as the old certifications expire. No work, that requires a certification, shall start without a valid and approved certification.
2.9.10	Safety Apparel on Jobsites	The Contractor personnel shall wear appropriate high-visibility safety apparel (garment, vest, or harness of retro-reflective and fluorescent material) meeting ANSI/ISEA 107-2004 requirements. Appropriate garment shall be based on the worker hazards and tasks, complexity of the work environment or background, and vehicular traffic and speed. As a minimum, the Contractor personnel shall wear ANSI/ISEA 107-2004 Class I compliant apparel.
2.10	Environmental Management and Sustainability	<p>The Contractor shall perform work under this contract consistent with the following Environmental Management System (EMS) goals and policy.</p> <p>Goals:</p> <ul style="list-style-type: none"> ... Reduce purchase and use of toxic and hazardous materials; ... Expand purchase of green products and services; increase recycling; ... Reduce energy and water use; ... Increase use of alternative fuels and renewable energy; ... Integrate green building concepts in major renovations and new construction; ... Prevent pollution at the source; and ... Continual improvement. <p>Policy:</p> <ul style="list-style-type: none"> ... Protect public health and the environment by being an environmentally responsible member of the community; ... Preserve our natural, historic and cultural resources; ... Conserve natural resources by reducing what we discard, reusing items, and recycling materials, which includes purchasing products made from recycled materials;

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		<p>... Integrate sound environmental practices into all our operations and business decisions; Integrate environmental protection requirements and pollution prevention initiatives into the early planning, design and procurement of facilities, equipment and material, as well as the planning and implementation of military training activities;</p> <p>... Prevent or minimize pollution at its source as we seek out ways to eliminate or further minimize use of hazardous materials and generation of hazardous waste;</p> <p>... Maintain a sound partnership with regulatory agencies to sustain our compliance with existing and new environmental laws and regulations;</p> <p>... Enhance our program as we develop and implement an Environmental Management System; and</p> <p>... Adhere to this policy, remind one another to do so, and ensure that our entire community knows this is our policy by our actions as well as our words.</p> <p>The Contractor shall maintain monitoring and measurement information to address the EMS goals and policy and provide the EMS Goals and Policy Measurement Information to the KO when requested. In the event an EMS nonconformance or environmental noncompliance associated with the contracted services, tasks, or actions occurs, the Contractor shall take corrective and/or preventative actions assume legal and financial liability for the noncompliance and take corrective action immediately to remedy the noncompliance. The Contractor shall ensure that its employees are aware of their roles and responsibilities under the EMS and how these EMS roles and responsibilities affect work performed under the contract.</p>
2.10.1	Energy Management Program	<p>The Contractor shall comply with the installation's energy management program. The Contractor PM, or designee, shall represent the Contractor's interest at all meetings of the activity's Energy Management Board.</p> <p>The Contractor shall attend periodic meetings with the Installation Energy Manager, where energy and water efficiency goals and project status will be discussed to ensure that any Contractor work complements and optimizes efficiency efforts.</p>
2.10.1.1	Water Conservation Plan	The Contractor shall develop, submit and implement a Water Conservation Plan per Section F.
2.10.1.2	Energy Efficient Products	The Contractor shall use life-cycle cost analysis in making decisions about investments in products, services, construction and other projects to lower Federal Government's costs and reduce energy consumption. The Contractor shall elect lifecycle cost effective Energy Star and other energy-efficient products when acquiring energy-using products. For product groups where Energy Star labels are not yet available, select products that are in upper 25 percent of energy efficiency as designated by the Federal Energy Management Program. Use of high energy consuming tools or equipment is subject to approval by the KO prior to use
2.10.2	Environmental Protection	The Contractor shall comply with all applicable Federal, state, and local laws, regulations, and executive orders, and with base-wide instructions,

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Spec Item	Title	Description
		standards, and permit requirements. All environmental protection matters shall be coordinated with the KO. Inspection of any of the facilities operated by the Contractor may be accomplished by the Installation Environmental Protection Coordinator, or authorized officials on a no-notice basis during Government regular working hours. The Contractor shall comply with the instructions of the cognizant Navy Medical Department with respect to avoidance of conditions which create a nuisance or which may be hazardous to the health of military or civilian personnel. The Contractor is responsible for ensuring that its employees receive applicable environmental and occupational health and safety training, and is kept up to date on regulatory required specific training for the type of work to be conducted onsite. All on-site Contractor personnel, and their subcontractor personnel, performing tasks that have the potential to cause a significant environmental impact shall be competent on the basis of appropriate education, training or experience.
2.10.2.1	ODS Requirements for Refrigerant Recycling	<p>Technicians must be certified through an EPA approved program. Copies of the certifications shall be maintained at the employee's place of business and/or carried as a wallet card by the technician.</p> <p>Records are maintained for all refrigerant removal operations performed prior to small appliance or motor vehicle air condition appliance disposal. The recovery date, technician's name and a statement that all refrigerant that had not previously leaked was removed in accordance with 40 CFR 82 shall be included in the disposal records.</p> <p>Records kept for all refrigerant recovery operations/services performed on equipment that normally contains 50 pounds or more refrigerant will include the service date, service description, amount of refrigerant purchased, and amount of refrigerant added.</p> <p>Refrigerant leaks on equipment, which normally contain 50 pounds or more refrigerant, are repaired within 30 days of leak discovery.</p> <p>Leak repairs for equipment normally containing 50 pounds or more refrigerant are documented, including the date of leak discovery and date repaired, technician's name, amount of refrigerant vented, and amount purchased and added. Satisfactory leak repair verification tests are documented within 30 days of repair.</p> <p>Records detailing accidental venting of ODS are maintained; these records shall include as a minimum the date, type, location, amount vented, and reason for venting.</p> <p>Records detailing the type and amount of refrigerant purchases shall be kept.</p> <p>Only excess Class I ODS is to be returned to DLA and not private contractors (R-11, 12, 113, 114, 500, and 502). All reclaimed class I refrigerant shall be stored in approved containers, made for the intended purpose and transported by the Contractor to the Defense Logistic Agency (DLA) at the following address:</p>

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		<p>Defense Depot Richmond Va. (DDVA) SW0400 Cylinder Operations 8000 Jefferson Davis Highway Richmond, Virginia 23297-5000</p> <p>Once the Contractor has delivered the refrigerant to DLA in Richmond, the Contractor shall provide a Class I ODS Report per Section F.</p> <p>Contractor ODS records shall be available to the KO upon request.</p>
2.10.2.2	Non-Hazardous Waste Disposal	<p>The Contractor shall dispose all wastes in accordance with all applicable Federal, state, and local laws, regulations, and executive orders, and with base-wide instructions, standards, and permit requirements.</p> <p>All non-hazardous, non-regulated debris and rubbish resulting from the work under this contract the Contractor shall dispose of debris and rubbish after determined to be non-usable and non-recyclable, on-installation, etc.</p>
2.10.2.3	Hazardous Waste Disposal	The Contractor shall dispose of all hazardous waste in accordance with the Resource Conservation and Recovery Act and all other applicable Federal, state and local laws and regulations. No disposal of hazardous waste onboard the installation is allowed.
2.10.2.4	Spill Prevention, Containment, and Clean-up	The Contractor shall prevent, contain, clean up, and report all spills on Government property caused by the Contractor, in a manner that complies with applicable Federal, state, and local laws and regulations
2.10.2.5	Hazardous Material Management	<p>The Contractor shall support the Consolidated Hazardous Material Reutilization and Inventory Management Program (CHRIMP).</p> <p>The Contractor shall submit an Emergency Planning and Community Right to Know Act (EPCRA) Report and Contractor Hazardous Material Inventory Log per Section F following the format provided in J-0200000-12.</p> <p>The Contractor shall receive approval from the KO prior to bringing hazardous material on Government Property or prior to any other use in conjunction with this contract. For approval to use any hazardous material, allow a minimum of 10 working days for processing the request. The Contractor shall post Material Safety Data Sheets (MSDS) at the worksite where the products are being used. Should the Government determine that a chemical the Contractor will use needs to be tracked; the Government may direct the Contractor to submit additional information in order to fulfill reporting requirements.</p> <p>The Contractor shall ensure that procedures are in place to deal with hazardous materials, pursuant to the FAR Clause 52.223-3, HAZARDOUS MATERIAL IDENTIFICATION AND MATERIAL SAFETY DATA.</p>
2.10.2.6	Protection of Endangered and Threatened Species (Flora and Fauna)	The Contractor shall not disturb endangered and threatened species and their habitat. The Contractor shall carefully protect in-place and report immediately to the KO endangered and threatened species discovered in the course of work. The Contractor shall stop work in the immediate area of the discovery until directed by the KO to resume work.
2.10.2.7	Noise Control	The Contractor shall comply with all applicable Federal, state and local

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		laws, ordinances, and regulations relative to noise control.
2.10.2.8	Salvage	All material and equipment removed or disconnected that is sound and of value shall remain the property of the Government. The Contractor shall deliver this material and equipment at the Contractor's expense to the location Government directs to at the time of removal or disconnected of all Material and equipment.
2.10.2.9	Asbestos Containing Material (ACM)	Asbestos containing insulation, flooring, and other building materials may be encountered by the Contractor during the performance of work under this contract, and the Contractor shall remain alert to this possibility. If ACM is encountered or suspected in the performance of work, the Contractor shall avoid removing, sanding, abrading, or disturbing the material. The Contractor shall verbally notify the KO within one hour and follow-up with written ACM Notification within 24 hours.
2.10.3	Sustainable Procurement and Practices	<p>The Contractor shall develop, submit, and implement a Sustainable Procurement and Practices Plan per Section F. This plan shall identify how the Contractor will comply with all applicable Federal, state and local laws and regulation, including E.O. 13423, E.O. 13514, Installation Energy Management Program and Water Conservation Programs and energy reduction requirements. The plan shall specifically address the following components:</p> <ul style="list-style-type: none"> ... Recycled Contents Products ... Energy/Water efficiency ... Energy Efficient Tools and Equipment ... Alternate Fuels and Alternate Fuel Vehicles ... Biobased Products ... Non-Ozone Depleting Products ... Environmental Preferred Products and Services ... Low/Non-Toxic and Hazardous Materials <p>The Contractor shall submit an annual Sustainable Delivery of Services Report per Section F.</p>
2.10.3.1	Environmentally Preferable Products	The Contractor shall procure and use products that are energy-efficient (Energy Star or Federal Energy Management Program (FEMP)-designated), water efficient, bio-based, environmentally preferable (<i>e.g.</i> , Electronic Product Environmental Assessment Tool (EPEAT)-registered), non-ozone depleting, contain recycled content, or are non-toxic or less toxic alternatives, where such products and services meet performance requirements.
2.10.3.2	Use of Recovered Materials	The Government has an affirmative procurement program to promote the purchase of products containing recovered materials. The intent is to reduce the solid waste stream and conserve natural resources by establishing markets for recycled content products and encouraging manufacturers to produce quality products containing recovered materials. Participate in this program by using, for Environmental Protection Agency (EPA) designated items, recovered materials to the maximum extent practicable without jeopardizing the intended end use of the item. The percentage of recovered materials content levels for use in the performance of this contract will be, at a minimum, the amount recommended in the EPA Comprehensive Procurement Guideline (CPG)

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		<p>Product Index website (http://www.epa.gov/epawaste/consERVE/tools/cpg/index.htm).</p> <p>Use of EPA designated products is not required for products that are either not available within a reasonable period of time, are not available at a reasonable price, are not available from a sufficient number of sources to maintain a satisfactory level of competition, or fail to meet performance standards based on technical verification. EPA designation of products is an on-going process. Listings of EPA designated products containing recovered materials are found in 40 CFR 247. Make recommendation and submit Recovered Material Certification, per Section F, when a product containing recovered materials is equal to or better than the original and could be used for this contract. All changes of products must be accepted by the KO before it is used.</p>
2.10.3.3	Use of Biobased Products	The Contractor shall make maximum use of biobased products in accordance with the FAR Clause 52.223-2 -- AFFIRMATIVE PROCUREMENT OF BIOBASED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS. Information about these products is available at http://www.usda.gov/biopREFERRED .
2.11	Disaster Preparedness	The Contractor shall comply with the installation's Contingency Instruction. The Contractor prepares the installation before, and performs damage evaluation and emergency recovery after, natural disasters and other emergencies as directed by the KO.
2.12	Technical Library	<p>Existing technical library contents, including facility drawings, operation & maintenance manuals, warranties, Government publications, record drawings and other appropriate material, will be furnished by the Government.</p> <p>The Contractor shall continually update library material to ensure all data is current, complete, accurate and suitable for intended use. The Contractor shall monitor the use of the libraries to ensure materials are returned and data integrity is not compromised. The Contractor shall maintain the libraries until completion or termination of the contract and make the libraries available for inspection by prospective offerors for successive contracts. The technical library contents are the property of the Government and shall be turned over to the KO upon completion or termination of the contract</p>
2.13	Warranty Management	Prior to performing repair work, the Contractor shall report to the KO any defect in workmanship, material, or parts, and any improper installation of equipment and components that are covered by a warranty. The Contractor shall provide a deficiency notice to the KO describing the issue to the level of detail that rules out it being a maintenance task. The Contractor is responsible for knowing which equipment and components are covered by the original warranty and the warranty duration. The KO will provide available warranty documents. See Section F-J-0200000-05
2.14	Recurring Work Procedures	
2.14.1	Notification to the Government for Work Above the Recurring Work Limitations	The Contractor is fully responsible for work up to the Recurring Work limits. Recurring Work limits are specified in subsequent annexes or sub-annexes. When work is expected to exceed the recurring work limits, the Contractor shall notify the KO immediately, and within one working day, provide a detailed work scope and R.S. Means) labor hour estimate of the cost of completion to the KO for further direction. The Government may

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Spec Item	Title	Description
		issue a task order in accordance with the Non-Recurring Work portion of the contract detailed below or accomplish the work by means other than this contract.
2.14.2	Recurring Work Exhibit Line Item Numbers (ELINs)	Recurring Work ELINs are provided in J-0200000-13.
2.14.3	Common Output Level Standards (COLS) Options	The Contractor shall provide pricing for multiple COLS where indicated. The Government reserves the right to award options changing the specified COLS as detailed below.
2.14.3.1	Optional COLS CLINs for Region Funded Facility Services	<p>Optional COLS CLINs are provided in Section B specific to define COLS for Region funded Facility Services including annexes/sub-annexes, e.g., 1503010 Custodial, 1503020 Pest Control, 1503030 Integrated Solid Waste Management, 1503050 Grounds Maintenance and Landscaping, and 1503060 Street Sweeping and Snow Removal, 0401060 Security, 0402000 Fire Protection and 1800000 Environmental.</p> <p>For these functions, COLS definitions include Base Measures for COL3 and COL4 services along with three levels of Additional Measures at each COL to add or increase specific services as detailed within the applicable technical sub-annex.</p> <p>The Government intends to procure services at for Region funded Facility Services for award of the base period of performance. Changes to specified COLS will be made in accordance with Section H, TERMS FOR THE USE OF OPTIONAL COLS CLINs.</p>
2.14.3.2	Option to Change COLS at Contract Award	The Government intends to procure services at Upon initial contract award the Government reserves the right to award options to increase or decrease COLS for the base period.
2.14.3.3	Option to Change COLS at Exercise of an Option Period	The Government reserves the right to increase or decrease the COLS at the time it exercises its option to extend the contract at the prices indicated in the schedule for The Government will calendar days preliminary notice of its intent to change the COLS. Notice of intent will be in writing in a manner prescribed by the Contracting Officer.
2.15	Non-Recurring Work	Non-Recurring work is identified in each applicable annex or sub-annex. Non-Recurring work may consist of Unit Priced Task (UPT) Work (non-negotiated) and Unit Priced Labor (UPL) Work (negotiated). The Contractor shall perform all non-recurring task work as ordered by the KO per Section G and DoD EMALL requirements in Section H. Non-Recurring Work will consist of Unit Priced Tasks and Unit Priced Labor Work which may be ordered by the Government as separate items or in combinations of items from the Non-Recurring Work Exhibit Line Items (ELINs) provided in Section J on an as needed basis.
2.15.1	Unit Priced Task (UPT) Work (Non-Negotiated)	A UPT is defined as a non-recurring work item that includes all direct and indirect costs plus profit associated with the particular unit of work. All materials and equipment (rented, leased or Contractor-owned) required for the accomplishment of a UPT shall be included within the respective exhibit line item prices. The recurring work for the task order is determined by multiplying the exhibit line item unit prices by the quantities ordered. The Contractor is not required to submit cost estimates for UPTs.
2.15.1.1	Acceptance and	The Contractor shall possess the capability to accept and perform non-

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Spec Item	Title	Description
	Performance	recurring work via an electronic medium with supported commands utilizing their Government Purchase Card (GPC). DoD EMALL is the electronic medium for authorized Government personnel to place orders for service to the Contractor. DoD EMALL is located at www.emall.dla.mil under NAVFAC contract. The Contractor is required to report all non-recurring quantities ordered via EMALL monthly to the KO.
2.15.1.2	Invoicing and Receiving Payment	Payment for completed EMALL orders will be made using the GPC. Reference "payment by third party" clause FAR 52.232-36. The Contractor shall possess the capability to invoice and receive payment for non-recurring work via an electronic medium with supported command representatives utilizing their GPC. No partial or advance payments will be provided.
2.15.2	Unit Priced Labor (UPL) Work (Negotiated)	The Contractor shall perform all UPL work in accordance with the scope and delivery schedule negotiated per each task order. UPL work is defined as non-recurring work that utilizes negotiated labor hours and materials to accomplish a task not required by the fixed-price portion of the contract. UPL includes separately priced labor, material, and equipment exhibit line items. The Contractor shall prepare and furnish a detailed cost estimate identifying proposed labor, material, and equipment costs, which upon approval by the KO, becomes a non-recurring task order.
2.15.2.1	Non-Recurring Work Preparation of Proposals	In response to the Government's Request for Proposal (RFP), the Contractor shall submit a Non-Recurring Work Proposal to the KO within ten working days following receipt for each potential task order which includes: 1) a complete list of all tasks necessary to perform the required scope of work, 2) the number of direct labor hours to perform each task and 3) the projected quantity and costs of materials and equipment to perform the required scope of work.
2.15.2.1.1	Labor Requirements	Accepted industry time standards published in R. S. Means cost data, shall be used for determining the number of direct labor hours required to complete the scope of work by utilizing Total including O&P column of each "Means" unit line item. If the work is not found in R.S. Means cost Data then the contractor shall supply three subcontractor proposals. The total labor cost will be determined by totaling the number of direct labor hours and then multiplying by the UPL amount in the Non-Recurring Exhibit Line Items (ELINs) provided in Section J.
2.15.2.1.2	Material and Equipment Requirements	Accepted industry and Government material and equipment costs published in R. S. Means cost data shall be used for determining customary and reasonable costs for the material and equipment estimate by utilizing the Total including O&P column of each Means unit line item. Projected material requirements shall include a list of materials establishing the size, quality, number of units, and unit prices. If the work is not found in R.S. Means cost data then the contract shall supply three subcontractor proposals. Pre-expended bin supplies and materials shall not be included in the list of materials since the cost for these items are to be included in the labor hour unit price. Material prices shall be the lowest price available considering the availability of materials and the time constraints of the job. The direct material price shall include all discounts and rebates for core value and salvage value that accrue to the Contractor and Contractor-furnished warehousing cost. Equipment costs shall include rental and lease costs, ownership costs where Contractor-

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Spec Item	Title	Description
		owned, equipment mobilization, and tools, not priced under the recurring work portion of the contract requirements and include ELIN for fixed burden rate in the Non-Recurring Work Schedule, e.g., The direct material price will be multiplied by the Contractor's Non-Recurring Work material fixed burden rate.
2.15.2.2	Issuance of Final Task Order	The KO will order unit priced labor by issuing to the Contractor a copy of the approved scope of work and a task order for the work described, in accordance with Section G. Task order completion times will be specified on each task order.
2.15.3	Non-Recurring Work ELINS	Non-Recurring Work ELINs are provided in J-0200000-13.

1502000 - FACILITY INVESTMENT

1502000 – Facility Investment		
Spec Item	Title	Description
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform Facility Investment services at MDIA Building 27130/Russell Knox including DSS Annex and Parking Garage, Marine Corps Base Quantico, Quantico, Virginia.
1.1	Concept of Operations/ General Intent	<p>The intent of 1502000 Facility Investment is to specify the requirements for Sustainment, Restoration, and Modernization (SRM) sub-functions only. The Facility Investment SRM requirements within this sub-annex primarily consist of infrastructure sustainment and minimal restoration and modernization work. Sustainment is the maintenance and repair necessary to keep an inventory of facilities and other assets in good working order. Restoration and modernization normally consists of major rehabilitation and capital improvements that is accomplished through other Navy programs. Some major repair, minor construction and stand-alone demolition may be accomplished as part of Facility Investment sustainment.</p> <p>The Contractor shall perform maintenance, repair, alteration, demolition and minor construction for the following:</p> <ul style="list-style-type: none"> Building and Structures Maintenance <ul style="list-style-type: none"> -Interior and exterior finishes -Plumbing (Includes backflow prevention devices) -Oil/Water Separators -Roofs, Roof Drains, Gutters, and Downspouts and Scuppers -Electrical -Structural -Re-lamping -Lock smith Windows Building Systems <ul style="list-style-type: none"> -HVAC <ul style="list-style-type: none"> -Direct Digital Control System -Peripheral Systems and items associated with the HVAC and Refrigeration Systems -CRAC Systems and all related Chillers, Cooling Towers, DX Systems -Boilers (excluding Central Utility Plant Boilers) -Compressed Air Systems -IPEC Components -Building Radiators -Duct Cleaning -Carpet Miscellaneous <ul style="list-style-type: none"> -Cooling Tower, Closed Loop Systems and Boiler Water Chemical Treatment -Emergency Generator Systems -Cathodic Protection Systems -Uninterruptible Power Systems (UPS) -Lightning Arrestors and Grounding Devices -Exterior Lighting -Power Washing and window cleaning

		<p>-Horizontal Life Line System (Annual inspection and recertification to be conducted by a certified Professional Engineer) (PE)</p> <p>-Mold and Mildew Abatement</p> <p>-Front gate Marquee and associated computer</p> <p>Roads and Paved Surfaces for Russell Knox Building 27130 (MDIA):</p> <p>-Traffic Control Devices – Not Applicable</p> <p>-Striping</p> <p>-Curbs, sidewalks and parking lots</p> <p>-Drainage Systems</p> <p>Miscellaneous Items for Russell Knox Building 27130 (MDIA):</p> <p>-Fencing</p> <p>NREA Pilot Program:</p> <p>-Comprehensive Water Treatment Program</p> <p>-HVAC System Corrosion, Scale & Microbial Control</p> <p>-Facility Investment includes – Inspections, Test and Maintenance –Which include Smoke Alarms, Fire Extinguisher and Sprinkler Systems.</p>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1502000-01
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required for efficient operation, maintenance and repair within the SRM function.
2.2.1	Certification and Training	<p>All maintenance and repair shall be performed by personnel trained and certified (if required) by the OEM.</p> <p>Personnel inspecting, witnessing tests, preparing reports, and issuing certificates for boilers and UPVs must be qualified per UFC 3-430-07.</p> <p>Personnel inspecting, certifying, and making recommendations for corrective action for backflow preventers shall be certified per UG-2029-ENV.</p> <p>Personnel conducting ground safety checks on lighting arrestors or grounding devices on facilities housing ammunition and explosives must be certified per NAVSEA OP-5.</p> <p>Personnel working on fire protection systems must be certified per UFC 3-600-02.</p> <p>Personnel performing work in HAZMAT/HAZWASTE must complete the HAZMAT/HAZWASTE handling course or have a minimum of one year of experience working with HAZMAT/HAZWASTE.</p> <p>Personnel performing inspections and preventative maintenance of the Direct Digital Control System Components located within Russell Knox Building 27130 (MDIA) and DSS Annex shall be Certified for Siemens Certification programs. They would require to have the following Master Operators for:</p> <p>APOGEE with BACnet:</p> <ol style="list-style-type: none"> 1. 5-720 APOGEE with BACnet Workstation Operations 2. 5-725 APOGEE with BACnet Advanced Operations 3. 5-615 APOGEE Field Panel and FLN Operations <p>Personnel would also need for instance if programming would need the above Master Operators plus Master programmers to include #6 for BACnet:</p>

		<p>4. 5-630 APOGEE PPCL Programming 5. 5-635 APOGEE Programming for Efficient Building Operations 6. 5-710 APOGEE with BACnet for Experienced Insight Users</p> <p>All maintenance trade personnel certifying or inspecting repair or maintenance work that does not require an inspector certified by a governing directive shall be qualified at the journeyman level.</p>
2.3	Special Requirements	
2.3.1	Workmanship and Material Standards	<p>The Contractor shall be responsible for maintaining all facilities, systems, and equipment, identified in this technical sub-annex, to a standard that prevents deterioration beyond that which results from normal wear and tear and corrects deficiencies in a timely manner to assure full life expectancy of the facilities, systems, and equipment. Best commercial practices shall be applied in the performance of work. All work shall be completed per approved and accepted industry and equipment manufacturers' standards and shall comply with building and safety codes, applicable activity, local, state, and federal regulations, and other technical requirements identified within this technical sub-annex.</p> <p>Workmanship for maintenance and repair shall include all work necessary to complete facility and system restoration, including touch-up painting and operational checks. Upon completion of work, the Contractor shall ensure all facilities, systems, and equipment are free of missing components or defects which would affect the safety, appearance, or habitability of the facilities and structures or would prevent any electrical, mechanical, plumbing or structural system from functioning in accordance with design intent. Repairs shall be made in accordance with the manufacturers' specifications and guidelines, industry standards, and standard building codes. The quality of repairs shall meet the applicable standards and shall prevent any malfunction reoccurrences caused by poor workmanship or other contractor inadequacies. The quality of the repaired areas shall be fully compatible with adjacent surfaces or equipment. Except where otherwise specified, replacements shall match existing in dimensions, finish, color, design, and functionality and shall have an appearance similar to the original finished appearance with only minor unobjectionable deterioration resulting from normal use.</p> <p>The Contractor shall not allow debris to spread unnecessarily into adjacent areas nor accumulate in the work area. All such debris, excess material, and parts shall be cleaned up and removed at the completion of the job and at the end of each day work is in progress. Upon completion of work, any stains and other unsightly marks shall be removed.</p>
2.4	References and Technical Documents	References and Technical Documents are listed in J-1502000-02.
2.5	Records and Reports	Records and reports are listed in Section F of the solicitation. The Contractor shall submit accurate and complete documents within the required timeframes.

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	The Contractor shall maintain, repair, and alter facilities, ground structures, personal property equipment and installed equipment and systems to ensure they are fully functional and in normal working condition.	<p>The Contractor shall develop, implement, and execute a Trouble Call; Integrated Maintenance Program; Inspection, Testing, and Certification Program; and Other Recurring Service Program to maintain and repair facilities, ground structures, personal property equipment, and installed equipment and systems.</p> <p>The Contractor shall maintain all maintenance, repair, and alteration data and warranty records in the technical library and CMMS in accordance with Annex 2.</p> <p>The Contractor shall provide all necessary test instruments, equipment, and tools required to perform maintenance and repair.</p> <p>The Contractor shall submit Preventive Maintenance Summary Report. Section F</p> <p>Base Map is located in J-1502000-03.</p> <p>The work will consist of service calls, development and implementation of a PM Requirements and other recurring services.</p> <p>The Contractor shall maintain current all facility maintenance data and warranty records in the technical library and CMMS per Annex 2. The KO may request a report at any time and the Contractor shall provide the</p>	<p>Facilities, ground structures, personal property equipment, and installed equipment and systems are in normal working condition and function properly in accordance with specified standards.</p> <p>Facilities, systems, and equipment are in an operable condition and function properly in accordance with specified Standards.</p>

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			Detailed report within 24 hours.	
3.1	Service Calls	The Contractor shall perform service call work in a timely manner and ensure facilities, systems, and equipment is Restored to a safe, operable condition and function properly.	<p>The Contractor shall receive service calls in accordance with the work reception Requirements in Annex C-0200000.</p> <p>The Contractor shall perform service calls to Accomplish any work identified within the entire boundary of the installation and will include a wide variety of work. The Technical Library provides projected work load data Samples of the work variety.</p> <p>Service calls will not be issued for accomplishment of repairs on systems and Equipment maintained under the Contractor’s Preventive Maintenance Program.</p> <p>The Contractor shall maintain sufficient materials and equipment on hand to support service call work requirements. Lack of Availability of material or equipment will not relieve the Contractor from the requirement to complete service call work within the time limits specified.</p> <p>Tier 1: Service calls are limited to a maximum of 8 hours labor and \$500 direct material cost.</p> <p>Tier 2: Service calls are limited to a maximum of 32 hours labor and \$2500 direct material cost.</p>	<p>Service call work is responded to and completed within the Specified time.</p> <p>Facilities, systems, and Equipment is restored to operable condition and function properly in accordance with OEM specifications.</p> <p>Work is accomplished per Spec Item 2.3, Workmanship and Material Standards.</p> <p>When repair is complete the facility, system, or equipment Does not present any hazard or danger to personnel.</p> <p>Service call documentation is Completed.</p> <p>Inventory provided in Section J-1502000-06 – 1502000-15.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>Refer to procedure for exceeding the Recurring Work Limitations in Annex 0200000.</p> <p>The Contractor shall provide a monthly summary of completed service calls including the cost per Section F. A sample form is provided in Annex-J-0200000-05 - Management and Administration- Forms.</p>	
3.1.1	Emergency Service Calls	<p>The Contractor shall respond to emergency service calls and arrest emergent conditions to minimize and mitigate damage to facilities, systems, and equipment, and danger to personnel.</p> <p>Associated repairs are completed to ensure facilities, Systems and equipment is restored to a safe, operable condition and function properly.</p>	<p>The Contractor shall be available to perform Emergency service calls 24 hours a day, seven days a week throughout the contract period.</p> <p>The Contractor shall respond to emergency calls with the appropriate service personnel and equipment to commence work immediately. The Contractor shall remain at the work site until the emergency has been arrested and the Contractor has notified the Appropriate Government representative. The Contractor shall indicate in the service call record the date and time the appropriate Government representative was notified.</p> <p>If further labor and material (follow-up work) are required to complete the repair, the call will be reclassified as routine and the corresponding completion time will then apply. Such follow-up work shall be considered part Of the original service call. At the request of the Fire Department, the Contractor</p>	<p>Emergency calls to Russell Knox Building 27130 should be Responded to within 30 minutes of receipt of call.</p> <p>Work is continued without interruption until emergent Condition is arrested.</p> <p>Facilities, systems, and Equipment is restored to operable condition and function properly in accordance with OEM specifications. Russell Knox <i>Generators fuel systems and switch gear will be operated in emergency situation when ever utility power is lost. Provided Inventory section J-1502000-08 AND J-1502000-14.</i></p> <p>Work is accomplished per Spec Item 2.3, Workmanship and Material Standards.</p> <p>When repair is complete the facility,</p>

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			shall disconnect water and Electrical connections during fire emergencies. Knowledge of these types of Service disconnects is critical.	system, or equipment Does not present any hazard or danger to personnel. Post emergent work, if any is completed per the resulting work Priority. Service call documentation is Completed.
3.1.2	Urgent Service Calls	The Contractor shall respond to urgent service calls and Eliminate urgent conditions. Associated repairs are completed to ensure facilities, systems, and Equipment is restored to a safe, operable condition and Function properly.	Performance of urgent service calls is required outside of Government Regular working hours.	Urgent calls are responded to Building 27130 requires a one (1) hour response time for Urgent Service Calls. Work is continued without interruption until the urgent condition is eliminated, and the Work completed within two working days. Facilities, systems, And equipment is restored. To operable condition and function properly. When repair is complete the facility, system, or equipment does not present any Hazard or danger to personnel. Service call documentation is Completed.
3.1.3	Routine Service Calls	The Contractor shall complete routine service calls in a timely manner and ensure facilities, systems, and equipment are restored to a safe,	Performance of routine service calls is not required outside of Government regular Working hours. Refer to “Government regular Working hours” in Annex 2.	Routine service calls should be responded to within 48 hours and completed within 10 days of receipt of the call. Facilities, systems, and Equipment is restored

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
		operable Condition and function properly.		to operable condition and function properly in accordance with OEM specifications. Work is accomplished per Spec Item 2.3, Workmanship and Material Standards. When repair is complete the facility, system, or equipment does not present any hazard or danger to personnel. Service call documentation is Required.
3.2	Integrated Maintenance Program (IMP)	The Contractor shall develop and implement an IMP for systems and equipment to ensure they are safe, fully functional, and operational. The Contractor shall perform PM on systems and Equipment to ensure proper operation, minimizes breakdowns, and maximizes Useful life.	The Contractor shall submit an IMP to the KO to validate completeness. The IMP shall include the Contractor’s approach for Integrated Maintenance, including maintenance and inspection tasks, schedules for planned work accomplishment, plan for minimizing occurrence of repair and downtime, process for the identification of the need for repairs, and the process for scheduling and completing repair work. As part of the IMP, the Contractor has full responsibility for any individual occurrence of repair, including replacement, up to and including \$2,500 in direct material and direct labor cost. The Contractor shall, per Annex 2, notify the KO upon identification that the repair will exceed the liability limit listed above.	The Contractor’s IMP is submitted 30 days following award. Maintenance is performed in accordance with Contractor's IMP and work schedule. When a problem or a need for repair is identified, the Contractor shall respond within one hour and complete the repair within two days (48 hours). Systems and equipment are maintained and repaired to sustain a fully functional and operable condition in accordance with OEM specifications. Work is accomplished per Spec Item 2.3.1, Workmanship and

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>If the estimated cost of the repair exceeds the Contractor’s liability limit, the Government may order the work under the Non-Recurring Work section of this contract; however, the Government will only be liable for the amount of cost exceeding the Contractor’s liability limit.</p> <p>The Contractor shall perform all repairs, whether identified as part of their routine IMP accomplishment, QC inspections, or notification from the Government that a breakdown or malfunction has occurred.</p> <p>If the Government identifies a problem or a need for repair, the Government will contact the Contractor’s work reception desk. Service calls will not be issued for accomplishment of repairs on systems and equipment maintained under IMP.</p> <p>The IMP inventories are provided in J-1502000-05 thru J-1502000-15.</p> <p>The Contractor shall submit a monthly IMP schedule and IMP Maintenance and Repair Status Report.</p> <p>The Contractor shall submit a monthly maintenance schedule, unaccomplished maintenance report, repair status report, and summary of maintenance and repair accomplished under the various maintenance programs report.</p>	<p>Material Standards.</p> <p>When repair is complete the facility, system, or equipment does not present any hazard or danger to personnel.</p> <p>Notification of repair work exceeding the PM limit as defined by paragraph C-0200000 2.15.2 is submitted to the KO Immediately, and a cost estimate provided on the PM Checklist. PM Checklists and updates are provided within 24 hours of Scheduled completion.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			The Contractor shall complete the appropriate PM checklist for each PM Service performed. The Contractor shall not vent or otherwise dispose of any Class I ozone depleting Refrigerant in a manner that will permit its release into the environment. These refrigerants shall be captured and recycled in accordance with all Federal, state, and local environmental Regulations.	
3.2.1	HVAC and Refrigeration Systems	The Contractor shall perform PM for HVAC and refrigeration systems and equipment to ensure proper operation, to minimize breakdowns, and to Maximize useful life.	The HVAC and refrigeration system inventory is provided in J-1502000-06 AND J-1502000-15. The Contractor shall not vent or otherwise dispose of any Class I ozone-depleting Refrigerant in a manner that will permit its release into the environment. These refrigerants shall be captured and recycled in Accordance with all Federal, state, and local environmental regulations.	PM is accomplished per the Contractor's program and work Schedule. Repairs within the PM limit are accomplished prior to PM completion. Notification of repair work exceeding the PM limit is submitted to the KO within the Specified time limit.
3.2.1.1	HVAC Seasonal Start-Up and Shutdown	The Contractor shall perform seasonal start-up and shutdown to ensure HVAC systems are prepared and activated at the Start of each season and deactivated and preserved at the end of each season.		Not Applicable
3.2.1.2	HVAC Water Treatment Services/Water Chemical Treatment	The Contractor shall provide and implement a HVAC Water Testing and Treatment Program to ensure optimum equipment operation and to maximize	The Contractor shall develop an HVAC Water Testing and Treatment Program for water-cooled Chillers and cooling towers per equipment manufacturer's	Sampling and testing is accomplished per the Contractor's program and schedule. Test results confirm that cooling or chilled

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
		Useful life.	specifications and ASHRAE standards for applicable equipment. Section J-1502000-06 and J-1502000-15. The Contractor shall submit the HVAC Water Testing and Treatment Program within 30 days following contract award to the KO to Validate completeness.	water meets the Chemical residual limits per the Contractor's HVAC Water Testing and Treatment Program.
3.2.1.3	Direct Digital Control System	The Contractor shall provide all labor, materials and supplies to perform monthly, quarterly, semi-annual and annual inspections and preventative maintenance of the Direct Digital Control System components located within Russell Knox Building 27130 (MDIA)	The description and detailed requirements are provided in J-1502000-06 attachments for Direct Digital Control System locations for Bldg. 27130/MDIA. *Contractor shall develop, furnish and install software Updates to maintain or improve performance within the functional capabilities of the system information provided in J-1502000-06.	Work is accomplished in accordance with Attachment J-1502000-06.
3.2.1.4	Peripheral Systems and items associated with the HVAC and Refrigeration Systems	The Contractor shall provide all labor, materials and supplies for Peripheral Systems and items associated with the HVAC and Refrigeration Systems and Equipment is part of the inventory.	The description and detailed requirements are provided in Section J-1502000-12 attachments for Peripheral Systems locations for MCB, Quantico MDIA/Bldg. 27130.	Work is accomplished in accordance with Attachment J-1502000-12. All equipment shall have a limited liability of \$2500.00. Any equipment maintenance or repair exceeding \$2500.00 in total cost, (parts and/or labor), will be completed as non-recurring work.
3.2.1.5	Watch Standing, after hours, Emergency Maintenance 24 hour/7day	The Contractor shall provide all labor, management, supervision, material, and equipment required to perform 24 hour monitoring(Watch Standing), and after hours emergency maintenance on all	The Contractor shall provide personal with Engineer qualifications, technical knowledge, Experience, tools and skills required to efficiently provide these services. The Contractor shall provide all reports and records in accordance with Section 1502000- Facility	The Contractor will provide a turnover list every morning to the day crew and the Designated Government Representative of the night's operations, recommendations, discrepancies, reports, and any repairs

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
		Building systems at bldg. 27130/MDIA.	Investment – Sec 2.4	Associated with emergency maintenance.
3.2.2	Boilers	The Contractor shall perform IMP on boilers and associated equipment to ensure proper operation, to minimize breakdowns, and to maximize useful life.	<p>The boiler inventory is provided in J-1502000-14.</p> <p>The Contractor shall comply with minimum attendance requirements as specified in Section 3150 of NAVFACINST 11300.37, Energy and Utilities Policy Manual.</p> <p>The Contractor’s IMP program shall include performance of annual boiler overhaul, including repairs necessary for certification, as specified in Chapter 8 of UFC 3-430-07, Operations and Maintenance: Inspection and Certification of Boilers and Unfired Pressure Vessels.</p> <p>IMP, inclusive of repair and replacement, shall be performed per UFC, Title V Air Permit, OEM requirements and standards, equipment manufacturer’s recommendations and commercially accepted practices.</p> <p>The Contractor personnel working on boilers and associated systems must possess applicable state and local licensing and Certification requirements.</p> <p>The Contractor’s PM program shall include performance of annual boiler overhaul, including repairs necessary for certification, as specified in</p>	<p>PM is accomplished per the Contractor's program and work Schedule.</p> <p>Repairs within the PM limit are accomplished prior to PM completion.</p> <p>Notification of repair work exceeding the PM limit is submitted to the KO within the Specified time limit.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			Chapter 8 of UFC 3-430-07, Operations and Maintenance: Inspection and Certification of Boilers and Unfired Pressure Vessels.	
3.2.2.1	Boiler Seasonal Start-Up and Shutdown	The Contractor shall perform seasonal start-up and shutdown to ensure boilers are prepared And activated at the start of each season and deactivated and preserved at the end of each season.		Not Applicable
3.2.2.2	Boiler Water Testing and Treatment Services	<p>The Contractor shall provide and implement a Boiler Water Testing and Treatment Program to ensure optimum equipment operation and to maximize Useful life.</p> <p>The Contractor shall also perform A Water Chemical Treatment Program for all cooling towers, closed loop Systems and steam boilers. In addition, the water treatment program should include all chemical products and Professional consulting services. The inventories are provided in J-1502000-14</p>	<p>The Contractor shall develop a Boiler Water Testing and Treatment Program per equipment manufacturer specifications and Section 3120 of NAVFACINST 11300.37 for applicable equipment.</p> <p>The Contractor shall submit the Boiler Water Testing and Treatment Program within 30 days following contract award to the KO to Validate completeness.</p> <p>Boiler water shall be maintained within the limits specified in Section 3120 of NAVFACINST 11300.37.</p> <p>For hot water boilers with capacities exceeding 5 MBTU(H), samples of feed water, boiler water and condensate shall be tested and certified monthly by An independent laboratory for simultaneous comparison with Contractor analysis.</p>	<p>Sampling and testing is accomplished per the Contractor's program and schedule.</p> <p>Test results confirm that boiler water meets the chemical residual limits specified in Section 3120 of NAVFACINST 11300.37.</p>
3.2.3	Cathodic Protection Systems	The Contractor shall perform PM on cathodic protection Systems to ensure	The Contractor's PM program shall adhere to established guidelines in the UFC 3-570-06, Operation	PM is accomplished per the Contractor's program and work Schedule.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
		proper operation, to minimize breakdowns, and to maximize useful life.	and Maintenance: Cathodic Protection Systems. Maintenance shall comply with all OEM requirements and standards.	Repairs within the PM limit are accomplished prior to PM completion. Notification of repair work exceeding the PM limit is submitted to the KO within the Specified time limit.
3.2.4	Emergency Generator Systems	The Contractor shall perform an IMP on emergency generator Systems to ensure proper operation, to minimize breakdowns, and to maximize useful life.	<p>The emergency generator inventory is provided in J-1502000-08. .</p> <p>Personnel trained and certified by the OEM shall perform all maintenance and repair.</p> <p>The Contractor’s IMP shall include periodic startup, run and load test of all emergency generators to ensure operability.</p> <p>Facilities shall not be disrupted when performing load tests. The contractor shall utilize a load bank when performing load testing in accordance with OEM specification and industry standards.</p> <p>Some generators have an automatic transfer switch as part of the system. The contractor shall perform maintenance on all of the generator’s automatic transfer switches. See J-1502000-09 for generators that include automatic transfer switches as part of the system.</p> <p>Emergency generators shall be activated to restore electrical power within five minutes following loss of power.</p>	<p>Maintenance is performed in accordance with Contractor's IMP and work schedule.</p> <p>Systems and equipment are maintained and repaired to sustain a fully functional and operable condition.</p> <p>Electrical power is provided in a timely manner to meet the demand following a power outage.</p> <p>When repair is complete the facility, system, or equipment does not present any hazard or danger to personnel.</p> <p>All load tests are completed utilizing a test bank.</p> <p>PM is accomplished per the Contractor's program and work Schedule.</p> <p>Repairs within the PM limit are accomplished prior to PM completion.</p> <p>Notification of repair</p>

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>The emergency generator inventory is provided in J-1502000-08. Critical systems with UPS are highlighted in the inventory.</p> <p>All maintenance and repair shall be performed by personnel trained and certified by the OEM.</p> <p>Maintenance shall comply with all OEM requirements and standards.</p> <p>The Contractor's PM program shall include periodic startup, run and load test of all emergency generators to ensure operability.</p>	<p>work exceeding the PM limit is submitted to the KO within the Specified time limit.</p> <p>Electrical power is provided in a timely manner to meet the Demand following a power outage.</p>
3.2.5	Lightning Arrestors and Grounding Devices	<p>The Contractor shall perform PM on lightning arrestors and grounding devices to ensure Proper operation, to minimize breakdowns, and to maximize useful life.</p>	<p>The lightning arrestors and grounding devices Inventory is provided in J-1502000-12.</p> <p>Maintenance shall comply with the guidelines of MIL-HDBK-419, Grounding, Bonding, and Shielding for Electronic Equipment and Facilities, MIL-STD-188-124B, Grounding, Bonding, and Shielding for Common Long Haul/Tactical Communication Systems Including Ground Based Communications-Electronics Facilities and Equipment, and MIL HDBK-274 (AS), Electrical Grounding for Aircraft Safety, for applicable systems and components.</p>	<p>PM is accomplished per the Contractor's program and work Schedule.</p> <p>Repairs within the PM limit are accomplished prior to PM completion.</p> <p>Notification of repair work exceeding the PM limit is submitted to the KO within the specified time limit.</p>
3.2.6	SCADA System	Contractor will maintain service and calibrate the water and wastewater telemetry systems,	<p>The inventory is provided in J-1502000-06.</p> <p>Contractor will provide annual calibration and 24 hr.</p>	PM is accomplished per the Contractor's program and work Schedule.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
		SCADA system, Instrumentation and computer system.	emergency response service and repair of all associated Water Purification and Wastewater Telemetry equipment systems (i.e. Master computers and programs, Rigid computers, Antennas, Radios, Transducers, and repeaters). Contractor will service, calibrate and repair the Wastewater Plants SCADA system and associated Flow meters, Mag meters, Transducers, Transmitters, DO meters and all information collecting equipment tied to the SCADA system. Contractor will have in stock and on hand associated parts and equipment to be able to support 24-hour system failure to insure the continuity of communication within the Systems.	Repairs within the PM limit are accomplished prior to PM completion. Notification of repair work exceeding the PM limit is submitted to the KO within the Specified time limit.
3.2.7	Cross Connection Control and Backflow Prevention Equipment	The Contractor shall provide an IMP for Cross Connection Control and Backflow Prevention Equipment to ensure continual trouble-free functioning and proper operation.	Cross Connection Control and Backflow Prevention Equipment Inventory is provided in J-1502000-10. Personnel performing maintenance or repairs on Backflow Preventers will be certified in accordance with WSSC: Plumbing and Gas fitting Regulations 209.4 (d). Prior to starting work on Backflow Preventers, certifications will be provided to the Contracting Officer for approval. Repairs or maintenance to this type of equipment will only be accomplished by properly certified personnel as required by the applicable regulatory agency and as specified in paragraph 10.6	Maintenance is performed in accordance with Contractor's IMP and work schedule. Cross Connection Control and Backflow Prevention Equipment is to be working and functional at all times. When repair is complete the facility, system, or equipment does not present any hazard or danger to personnel.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			of UFC-3-230-02, Operation and Maintenance: Water Supply Systems; UG-2029-ENV, Cross-Connection and Backflow Prevention Program Implementation at Navy Shore Facilities; and paragraph 8-5.3 of the current version of OPNAVINST 5090.1, Environmental and Natural Resources Program manual; and AWWA M14, Manual Cross Connection Control 9 th Edition.	
3.2.8	Uninterruptible Power Systems (UPS)	The Contractor shall provide an IMP for Uninterruptible Power Systems (UPS) to ensure safe, reliable, uninterrupted service.	<p>The Uninterruptible Power Systems (UPS) Inventory is provided in J-1502000-09.</p> <p>The Contractor's IMP shall comply with all OEM requirements and standards.</p>	<p>Maintenance is performed in accordance with Contractor's IMP and work schedule.</p> <p>Systems and equipment are maintained and repaired to sustain a fully functional and operable condition in accordance with OEM specifications.</p> <p>When repair is complete the facility, system, or equipment does not present any hazard or danger to personnel.</p>
3.2.9	Compressed Air Systems	The Contractor shall provide an IMP for compressed air systems, refrigerant driers and associated equipment to ensure safe, reliable, uninterrupted service.	<p>The compressed air system inventory is provided in J-1502000-08.</p> <p>The Contractor's IMP program shall be developed based on manufacturers' recommended procedures.</p> <p>Maintenance and Operation of Steam, Hot Water, and Compressed Air Distribution Systems, for applicable systems and</p>	<p>Maintenance is performed in accordance with Contractor's IMP and work schedule.</p> <p>Maintenance of the compressed air systems performed in accordance with OEM standards.</p> <p>When repair is complete the facility,</p>

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			components.	system, or equipment does not present any hazard or danger to personnel.
3.2.10	Fire Protection	The Contractor will provide Annual Inspections, test and maintenance in accordance with the UFC-3-600-2 which delineates the frequency of testing. *Note: Monthly, quarterly and semi-annual tasks are included if in accordance with the UFC-3-600.	The Contractor shall comply with all Federal, state, and local statutes, procedures, and regulations. Typical systems and equipment to be serviced under the contract include: <ol style="list-style-type: none"> 1. King Fisher Transmitters and Fire Alarm system. 2. Wet Fire Sprinkler System 3. Dry Pipe Fire Sprinkler Systems 4. Deluge Fire Sprinkler System. 5. Pre-Action Fire suppression Systems 6. Clean Agent Fire Suppression Systems 7. Fire Pumps The Contractor shall meet all fire protection system licensing and qualification requirements of the state of Virginia, have current NICET Certification for the particular type of equipment or system to be serviced.	Fire Protection PM inspections and repairs are performed per SOPs. Evidence of all required licenses, as well as documentation of the qualifications of personnel shall be provided to the Contracting Officer for approval, within 15 calendar days after award of contract.
3.2.10.1	Fire Protection PM Services	The Contractor shall provide preventative maintenance inspection and repair services to enable adequate, proficient, and prompt response to all fire protection dispatch calls, and minimize loss of life and damage to property.	The contractor shall comply with applicable SOPs. Work shall include the performance of preventative maintenance inspection, calibration, and testing of all the Fire Protection Systems @MDIA/Russell Knox-Building 27130, DSS Annex and Parking Garage. The Inventories provided in Section J-1502000-15-Facility Investment -Fire Extinguishers, Smoke Alarms, and Sprinkler	Fire Protection service preventative maintenance and inspection procedures are performed per SOPs. Corrective action initiated on all noted deficiencies within 30 days.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			Systems. Work is to commence within 15 days after award.	
3.2.10.2	Communication	The Contractor shall contact Fire Dispatch before beginning work and immediately upon completion of work in each facility.	The Contractor shall be responsible for providing the means of communication with Fire Dispatch and for intercommunication between individual employees in the performance of their duties.	Communication is provided and used properly.
3.3	Inspection, Testing, and Certification	The Contractor shall provide inspection, testing, and certification services to ensure equipment is maintained in a Safe and fully operational condition.		Certifications are completed as scheduled.
3.3.1	Boilers and UPVs	The Contractor shall clean, prepare, and operate boilers and UPVs to support certification.	<p>The Contractor shall prepare boilers and UPVs for testing, inspection, and certification in accordance with the National Board of Boiler and Pressure Vessel Inspectors Code, UFC 3-410-06, and UFC 3-430-07.</p> <p>The Contractor shall immediately void any boiler inspection safety certificates upon the discovery of a safety deficiency regardless of the expiration date on the certificate. The certificate will again be valid only after the deficiency has been corrected by the Contractor and the boiler has been re-certified.</p> <p>The Contractor shall thoroughly clean and prepare the system boilers and UPVs for testing and certification.</p> <p>The Contractor shall return boilers to service upon issuance of certification.</p>	<p>Testing, inspection, and certification of boilers and UPVs performed and completed in accordance with the Inspection, Testing, and Certification Program and Schedule.</p> <p>Repair work to systems and equipment included in an IMP accomplished in accordance with Spec Item 3.1.3.</p> <p>Boilers and UPVs promptly returned to service upon issuance of certification.</p> <p>Boilers and UPVs are prepared for inspection and certification in accordance with UFC 3-410-06 and UFC 3-430-07.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>The Contractor shall refrain from operating a boiler or a UPV without a valid NAVFAC inspection certificate.</p> <p>The Contractor shall perform all certification testing in the presence of the Government Certified Boiler Inspector.</p> <p>The Contractor shall provide five working days advance notification to the KO when boilers and/or UPVs is ready for testing and certification for coordination with the Government provided inspector.</p> <p>The Contractor shall assist the Certified Boiler Inspector in performing the testing for certification.</p> <p>The Contractor shall notify the Government when equipment is ready for testing and certification.</p> <p>The Contractor shall maintain files of inspection reports and inspection certificates</p> <p>The Contractor shall provide files for Government review and inspection when requested.</p> <p>The boiler inventory and date of last certification is provided in J-1502000-14. The UPV inventory and date of last certification is provided in J-1502000-14.</p> <p>The Contractor shall prepare</p>	<p>Boiler and UPV inspection, testing, and certification is completed when due.</p> <p>Notification of repair work necessary to maintain certification Is reported to the Government within one hour of identification.</p>

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>boilers and UPV for inspection per the National Board of Boiler and Pressure Vessel Inspectors Code and UFC 3-430-07,</p> <p>Operations and Maintenance: Inspection and Certification of Boilers and Unfired Pressure Vessels. Boiler inspection safety certificates shall be void immediately on the discovery of a safety deficiency regardless of the expiration date on the Certificate. The certificate will again be valid only after the deficiency has been corrected by the Contractor and the boiler has been recertified.</p> <p>The Contractor shall provide a qualified Boiler Inspector for certification of boilers and UPVs. Chapter 2 of UFC 3-430-07, Operations and Maintenance: Inspection and Certification of Boilers and Unfired Pressure Vessels, specifies the qualification, certification, and licensing requirements for all Contractor employees that perform inspections, witness tests, prepare reports, and issue certificates.</p> <p>A current and valid certificate, or authorized commercial equivalent, must be posted on, or near, the equipment, under a clear protective covering as specified in Chapter 9 of UFC 3-430-07, Operations and Maintenance: Inspection and Certification of Boilers and Unfired</p>	

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>Pressure Vessels.</p> <p>Repairs identified during preparation for and conduct of inspection, testing, and certification shall be accomplished as a service call or Non-Recurring work, as applicable.</p>	
3.3.2	Backflow Prevention Devices	The Contractor shall prepare, inspect, and test backflow prevention devices to ensure they are safe, fully functional, and operational. to ensure Certification is maintained.	<p>The Contractor shall comply with inspection, testing, and certification requirements of the applicable regulatory agency and UFC-3-230-02, UG-2029-ENV, and OPNAVINST 5090.1.</p> <p>The Contractor shall provide a five working days advance notification to the KO when backflow prevention devices is ready for testing and certification for coordination with the Government provided inspector.</p> <p>The inventory of backflow prevention devices is provided in J-1502000-10.</p> <p>The Contractor shall comply with inspection, testing, and certification requirements of the applicable regulatory agency and as specified in paragraph 10.6 of UFC-3-230-02, Operation and Maintenance: Water Supply Systems, UG-2029-ENV, Cross-Connection Control and Backflow Prevention Program Implementation at Navy Shore Facilities, and paragraph 8-5.3 of the current version of OPNAVINST 5090.1, Environmental and Natural Resources Program Manual.</p>	<p>Testing, inspection, and certification of backflow prevention devices performed and completed in accordance with the Inspection, Testing, and Certification Program and Schedule.</p> <p>Backflow prevention devices are certified in accordance with UFC-3-230-02, UG-2029-ENV, and OPNAVINST 5090.1.</p> <p>Backflow prevention devices inspection, testing, and certification is completed when due. Notification of repair work necessary to maintain certification Is reported to the Government within one hour of identification.</p>

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>The Contractor personnel responsible for certifying backflow prevention devices must possess applicable state and local licensing and certification requirements.</p> <p>Repairs identified during preparation for and conduct of inspection, testing, and certification shall be accomplished as part of the test and inspection.</p>	
3.4	Other Recurring Services	The Contractor shall perform other recurring services on facilities, systems, and equipment to ensure they are fully functional and operational.	<p>Other recurring services include, but not limited to, exterior lighting systems, grease and cooking oil disposal, in-line water filters, and holiday lighting display.</p> <p>The Contractor shall submit an Other Recurring Services Program Summary Report Per Section F.</p>	<p>Other recurring services are accomplished in accordance with the Contractor's program and work schedule.</p> <p>Services are performed in accordance with manufacturers' recommended procedures and OEM standards.</p> <p>Other recurring services are completed in a timely manner.</p> <p>Facilities, systems, and equipment are in an operable condition and function properly in Accordance with specified standards. Other recurring services are completed in a timely manner.</p>
3.4.1	Interior and Exterior Lighting Systems	The Contractor shall develop and implement a program to inspect, revamp, and make all necessary repairs to interior and exterior lighting systems to ensure trouble-free lighting.	<p>Interior and exterior lighting inventory and locations is provided in J-1502000-13.</p> <p>The Contractor shall submit a program to inspect, revamp, and make all necessary repairs to interior and facility attached exterior</p>	<p>The Contractor's interior and exterior lighting systems program is submitted within 30 days following award.</p> <p>Interior and Exterior lighting systems are</p>

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>lighting systems to the KO to validate completeness.</p> <p>Lighting, fixtures and control devices attached to facilities are included in this attachment and will be the responsibility of the Contractor.</p> <p>Lamp replacement must be done with the same size and type of lamp.</p> <p>Cleaning shall coincide with re-lamping.</p>	<p>maintained per Contractor's program and schedule.</p>
3.4.2	Building Utility Systems Maintenance	Contractor will provide maintenance to building utility Systems.	The point at which utilities distribution ends and building utilities begin will be the shut-off valve, clean-out, service panel, meter or other similar point. If there is no such clearly defined point, it shall be understood to mean fifteen feet outside the building foundation. The Government will assist the Contractor by locating shut-off valves. The Contractor shall provide all labor and materials.	Utility systems are in an operable condition and function properly in accordance with specified standards.

1502000 – Facility Investment				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
4	Non-Recurring Work	Non-Recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-Recurring Work ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for Non-Recurring work will be the same as those in Spec Item 3 where applicable.	Work is accomplished per Spec Items 2.3, Workmanship and Material Standards. When Repair is complete, the facility, system, or equipment does not present any hazard or danger to personnel. Work is completed per the required or negotiated Completion date.

1503010 - JANITORIAL SERVICES

1503010 – Janitorial Services		
Spec Item	Title	Description
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material and equipment required to perform Janitorial Services at MDIA/Building 27130/Russell Knox including the DSS Annex and Parking Garage.
2	Management and Administration	
2.1	Definitions and Acronyms	
2.2	Records and Reports	Records and reports are listed in Section F of the solicitation. The Contractor shall submit accurate and complete documents within the required timeframes.

1503010 – Janitorial Services				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	The Contractor shall provide janitorial services to ensure facilities are clean, sanitary, and sightly.	<p>Maps and Locations for Janitorial Services are shown in J-1503010-01 along with the Inventory shown in J-1503010-03.</p> <p>There are four Service Classes: A, B, C, & D. Each Class & the related frequency of service by work item are shown in J-1503010-02.</p>	Facilities are clean, sanitary, and sightly, consistent with the specified service level.
3.1	Scheduled Services	The Contractor shall provide scheduled janitorial services to ensure facilities are clean, sanitary, and sightly.	The Contractor shall develop and submit a schedule for janitorial services and corresponding frequencies identified in J-1503010-01 and J-1503010-02 and J-1503010-03.	Facilities are clean, sanitary, and sightly consistent with the specified service level. Work is completed per the Contractor's schedule.
3.1.1	Space Cleaning	The Contractor shall clean spaces to ensure they are clean, sanitary and sightly.	The Contractor shall return furniture and other items moved during performance to its original position.	Spaces are clean, sanitary, and sightly consistent with the specified service level. Work is completed per the Contractor's schedule.
3.1.1.1	Emptying Waste Containers	The Contractor shall empty waste containers and ensure they are clean and sanitary.	<p>The Contractor shall collect and dispose of items placed adjacent to waste containers and marked "TRASH."</p> <p>All waste that is dropped during the waste removal process shall be picked up and properly disposed.</p>	<p>Waste containers are emptied, cleaned and sanitized.</p> <p>Plastic liners are provided and replaced when soiled or unserviceable.</p> <p>Work is completed per the Contractor's schedule.</p>
3.1.1.2	Low Area Cleaning	The Contractor shall provide low area cleaning services to ensure surface areas are clean.	Low area cleaning includes all furniture and fixtures (e.g., partitions, radiators, equipment, hand railings in stairways, grills, ledges, sills, walls, doors, glass in partitions and doors, light fixtures, miscellaneous hardware and bright metal work) to a maximum height of 7'-0" above floor level.	<p>Surfaces are cleaned.</p> <p>Work is completed per the Contractor's schedule.</p>

1503010 – Janitorial Services				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			The Contractor's cleaning techniques and products protect the integrity of the surface and finish.	
3.1.1.3	Special Cleaning	The Contractor shall provide special cleaning services to ensure surface areas are clean and sanitary.	Special cleaning services shall include fountains, sinks, kitchens, and coffee messes.	Surfaces are cleaned and sanitized. Work is completed per the Contractor's schedule.
3.1.1.4	High Area Cleaning	The Contractor shall provide high area cleaning services to ensure surfaces are clean.	High area cleaning includes all areas that are vertical and horizontal surfaces above 7'-0" from floor level, including overhead piping, light fixtures and ceiling areas. The Contractor shall clean the exterior and interior surfaces of light fixtures. The Contractor shall ensure that overhead fixtures are protected from damage.	Surfaces are cleaned. Work is completed per the Contractor's schedule.
3.1.1.5	Interior Window Cleaning	The Contractor shall clean window surfaces and adjacent areas to ensure that surfaces are clean.	The Contractor's cleaning techniques and products shall protect the integrity of glass surfaces and finish and adjacent areas.	All interior windows are cleaned. Work is completed per the Contractor's schedule.
3.1.1.6	Exterior Window Cleaning	The Contractor shall clean window surfaces and adjacent areas to ensure that surfaces are clean.	The Contractor's cleaning techniques and products shall protect the integrity of the glass surface and finish and adjacent areas. Where storm windows exist, the Contractor shall clean both sides of the storm window and the outside of the inner glass.	All exterior windows are cleaned. Work is completed per the Contractor's schedule.
3.1.1.7	Glass Cleaning	The Contractor shall clean glass surfaces and adjacent areas to ensure surfaces are clean.	The Contractor's cleaning techniques and products shall protect the integrity of the glass surface and finish and adjacent areas.	All display cases are cleaned. Observation windows are cleaned. Front entrance glass and glass doors are cleaned. Work is completed per the Contractor's schedule.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
3.1.1.8	Window Blinds Cleaning	The Contractor shall service window blinds to ensure they are clean.		Blinds are clean and in the same operational condition prior to cleaning. Work is completed per the Contractor's schedule. If removed for cleaning, blinds are returned to their original location within two working days.
3.1.2	Floor Care	The Contractor shall provide floor care services to ensure they are clean and sightly.	<p>The Contractor shall move non-permanent rugs and other floor coverings prior to floor care services. The Contractor shall return furniture, rugs, floor coverings, and other items moved during services to its original position.</p> <p>The Contractor's cleaning techniques and products protect the integrity of the surface and finish of floors and adjacent walls.</p> <p>When caring for raised deck floors, the Contractor shall ensure that all items below the floor are protected from damage.</p> <p>Floor care services shall be performed in a manner that minimizes interference with daily operations.</p> <p>The Contractor shall post warning signs and barricades in areas of floor care operations, as appropriate, to ensure personnel safety.</p>	Floors are clean and sightly consistent with the specified service level. Work is completed per the Contractor's schedule.
3.1.2.1	Sweeping/Dust Mopping	The Contractor shall sweep/dust mop uncarpeted floors to	The Contractor shall sweep/dust mop uncarpeted floors, including corridors	Floors are cleaned. Work is completed per

1503010 – Janitorial Services				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
		ensure floors are clean.	and stairwells.	the Contractor's schedule.
3.1.2.2	Vacuuming Carpets and Rugs	The Contractor shall vacuum carpets and rugs to ensure they are clean.		Carpets and rugs are cleaned. Work is completed per the Contractor's schedule.
3.1.2.3	Cleaning Walk-off Mats	The Contractor shall service the walk-off mats and surfaces below the mats to ensure they are clean.	The Contractor shall return mats to their original locations after cleaning. The Contractor shall notify the KO when walk-off mats are defective or not serviceable.	Walk-off mats and surfaces below the mats are cleaned. Work is completed per the Contractor's schedule.
3.1.2.4	Spray Cleaning and Buffing	The Contractor shall spray clean and buff floors to ensure floors are clean and present a slightly appearance.		Floors are cleaned and have a uniform gloss finish. Work is completed per the Contractor's schedule.
3.1.2.5	Damp Mopping	The Contractor shall damp mop floors to ensure that floors are clean.	The Contractor shall damp mop uncarpeted floors, including stairwells and elevators.	Floors are cleaned. Restroom floors are sanitized. Work is completed per the Contractor's schedule.
3.1.2.6	Waxing and Buffing	The Contractor shall wax and buff floors to ensure that floors are clean and slightly.	The Contractor shall wax and buff uncarpeted floors, including corridors and stairwells.	Floors are cleaned and have a uniform gloss finish. Work is completed per the Contractor's schedule.
3.1.2.7	Stripping and Re-waxing	The Contractor shall strip and re-wax floors to ensure that floors are clean and slightly.	The Contractor shall strip and re-wax uncarpeted floors, including corridors and stairwells.	Floors are cleaned, free of previously applied wax, and have a uniform gloss finish. Work is completed per the Contractor's schedule.
3.1.2.8	Carpet and Rug Deep Cleaning	The Contractor shall deep clean carpets and rugs to ensure that floors are clean and slightly.	Acceptable methods for deep cleaning include shampooing, chemical extraction, steam cleaning, and other similar deep	Carpets and rugs are deep cleaned. Work is completed per the Contractor's

1503010 – Janitorial Services				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			cleaning processes.	schedule.
3.1.3	Restroom Services	The Contractor shall service restrooms to ensure they are clean, sanitary, and sightly and stocked with sufficient supplies.		Restrooms are clean, sanitary and sightly consistent with the specified service level. Restrooms are adequately stocked with restroom supplies. Work is completed per the Contractor's schedule.
3.1.3.1	Restroom Cleaning	The Contractor shall clean and disinfect restroom surfaces to ensure they are clean, sanitary, and free of offensive odors.	Cleaning materials, including sponges, cloths, brushes, and similar items, used to clean water closets, urinals, floors, and walls shall not be used to clean lavatories and sinks. All restroom surfaces, including floors, partitions, fixtures, mirrors, and shower areas shall be disinfected.	All restroom surfaces are cleaned, sanitized and deodorized. Work is completed per the Contractor's schedule.
3.1.3.2	Restroom Supplies	The Contractor shall service restrooms to ensure they are stocked with sufficient supplies.	Restroom supplies include toilet paper, toilet seat protectors, soap, and paper towels where the applicable dispensers are in place.	Restroom supplies are continuously available.
3.1.3.3	Restroom/Locker room @Fitness Ctr.	The Contractor shall clean and disinfect locker room (where required) and restroom surfaces @ Fitness Center to ensure they are clean, sanitary, and free of offensive odors.	Cleaning materials, including sponges, cloths, brushes, and similar items, used to clean water closets, urinals, floors and walls shall not be used to clean lavatories and sinks. All restroom and locker room surfaces, including floors, partitions, fixtures, mirrors, and shower areas shall be disinfected.	All restroom surfaces are cleaned, sanitized and deodorized. Work for the restroom/locker room @ Fitness Center is to be completed twice (2x's) daily per Contractor's schedule. As shown in J-1503010-02 and in J-1503010-03.
3.1.4	Perimeter Services	The Contractor shall provide perimeter services to ensure that they are clean and sightly.	The building perimeter is defined as the area within 10 feet from the building outside wall and shall be extended to include associated porches,	Building perimeters are clean and sightly consistent with the specified service level. Work is completed per

1503010 – Janitorial Services				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			sidewalks, and designated smoking areas including the Flexi glass partitions, prestige areas, parking lot. As shown in J-1503010-01.	the Contractor's schedule.
3.1.4.1	Policing Perimeters	The Contractor shall remove debris from the building perimeter to ensure a slightly appearance.	The Contractor shall deposit all removed debris in the designated waste container.	Building perimeters are cleared of debris. Work is completed per the Contractor's schedule.
3.1.4.2	Emptying Perimeter Waste Containers	The Contractor shall empty perimeter waste containers and ensure they are clean and sanitary.	The Contractor shall empty waste containers, excluding dumpsters, located in the perimeter area as shown in J-1503010-01 along with J-1503010-03 and including Parking Garage areas near Elevators on each level they are located. The Contractor shall collect and dispose of items placed adjacent to waste containers. The Contractor shall empty ash urns and refill or replace sand as necessary. All waste that is dropped during the waste removal process shall be picked up and properly disposed.	Waste containers are emptied, cleaned, and sanitized. Plastic liners are provided and replaced when soiled or unserviceable. Work is completed per the Contractor's schedule.
3.2	Unscheduled Services	The Contractor shall respond and complete requests for minor cleaning tasks between scheduled service intervals to ensure spaces/surfaces are clean.	Typical unscheduled cleaning requests include cleanup of overflowed restroom fixtures, spills, muddy or wet entrances, broken glass, and other similar items. Contractor performs services at the same level required for similar types of services as set forth in item 3.1.	Spaces/surfaces are cleaned within one hour after notification.

1503010 – Janitorial Services				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
4	Non-Recurring Work	Non-Recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-Recurring work for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for non-recurring work will be the same as those in Spec Item 3 where applicable.	

1503020 - PEST CONTROL

1503020 - Pest Control		
Spec Item	Title	Description
1	General Information	The Contractor shall provide all labor, management, supervision, tools, materials and equipment required to perform pest control services at MDIA/Building 27130/Russell Knox including DSS addition and Parking Garage at Quantico Marine Corps Base, Quantico, Virginia.
1.1	Concept of Operations	<p>The Contractor shall perform pest control services in conformance with the Integrated Pest Management Plan (IPMP) to prevent and control the following pests:</p> <p>Nuisance Pests</p> <ul style="list-style-type: none"> 0 cockroaches 0 termites 0 bees 0 wasps 0 ants 0 fleas 0 silverfish 0 stored product pests 0 bedbugs 0 Filth Flies 0 Miscellaneous Arthropod Pest 0 <p>--Vertebrate pests</p> <ul style="list-style-type: none"> 0 mice 0 rats 0 bats 0 feral dogs and cats 0 other nuisance mammals 0 birds
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1503020-01.
2.2	Personnel	The Contractor shall provide personnel with qualifications, technical knowledge, experience and skills required for efficient operations within the pest control function.
2.2.1	Certification, Training and Licensing	All Contractor personnel who apply pesticides shall have all licenses, certifications and permits required by Commonwealth of Virginia and Federal laws and regulations to accomplish the services specified in the contract. All work performed shall be in accordance with Federal, state, local laws, and installation regulations. Proof of certification shall be provided to the Contracting Officer 15 days prior to the start of work. See Section F Deliverables for further information.
2.3	Special Requirements	
2.3.1	Business Licensing	The Contractor shall possess a business license issued by the Commonwealth of Virginia to provide pest control services. Proof of

1503020 - Pest Control		
Spec Item	Title	Description
		local/state licensing shall be provided per Section F prior to contract award.
2.3.2	Permits	The Contractor shall obtain all necessary permits required to perform the work in this contract. Permits include Commonwealth of Virginia Fish and Wildlife Bird Depredation Permit, permits to take fur bearing animals, or other permits required by Federal, state, or local laws and regulations. A copy of any applicable permit shall be provided per Section F.
2.3.3	Vehicles	Vehicles used to transport pesticides shall be equipped with a fire extinguisher, a spill containment kit capable of containing any potential pesticide spill, an emergency eye wash station, at least two gallons of emergency wash water for personal decontamination, and a first aid kit. All pesticides carried on vehicles shall be stored in a locked compartment separate from the cab of the vehicle. Vehicles shall not be left unattended at any time unless properly locked and secured. Pest control vehicles shall be marked with the owner's or Contractor's name clearly identified as a pest control vehicle per state regulations. Each vehicle shall display applicable state or federal department of transportation or agency placard and other identification markings as required by Federal, state, or local regulations. All vehicles shall be maintained with a clean and orderly appearance, free from pesticide residues or grime buildup. Vehicles shall not be cleaned, washed, or rinsed on Government property.
2.3.4	Equipment	<p>The Contractor shall provide repair and maintenance as necessary to keep all equipment in good operating condition, and take appropriate action regarding the following:</p> <p>All tanks, hoses, pumps, control valves, and gauges shall be free of visible deterioration, shall not leak, and shall operate at the manufacturer's recommended rates and pressures. Equipment that has failed shall be replaced or repaired by the Contractor prior to resuming operations.</p> <p>Screens, strainers, and filters shall be used and maintained per the pump, sprayer, and nozzle manufacturer's instructions.</p> <p>Spray nozzles shall deliver spray patterns as specified by the nozzle manufacturer. Nozzles that become clogged or eroded shall be repaired or replaced by the Contractor prior to resuming operations.</p> <p>Ultra-Low Volume (ULV) equipment shall be calibrated to assure proper flow rate and droplet size of pesticide as required by the label. ULV equipment shall be calibrated, including droplet size analysis, 15 days prior to start of work and thereafter every 50 hours of use (or per manufacturer's recommendations), or when the machine is repaired. Calibration and droplet analysis reports, when required, shall be maintained on file and submitted per Section F.</p> <p>All pesticide dispersal equipment, including bait stations and trays, shall be clearly and plainly marked with "DANGER"... "PESTICIDES", or as required by applicable regulations.</p> <p>Specific equipment requirements relevant to individual Pest Groups are further delineated in the Pest Group Requirements in Section J).</p>
2.3.5	Pesticides	All pesticides must be used in accordance with Federal, Virginia, local

1503020 - Pest Control		
Spec Item	Title	Description
		<p>laws, and installation regulations, and any requirements identified in Section J attachments. All pesticides shall be procured, processed, handled, and applied in strict accordance with the manufacturer's label. All pesticides shall be registered with the EPA and the Virginia pesticide regulatory agency.</p> <p>The Contractor shall maintain a book of labels and Material Safety Data Sheets (MSDSs) for pesticides they use or intend to use, and have it readily available for the KO's inspection at all times.</p> <p>All pesticides used by the Contractor in the US shall be registered with the EPA and applicable state lead agency for the use intended. Planned Pesticide Use Sheets, provided in J-1503020-02, including labels and MSDS for each pesticide intended for use, shall be submitted per Section F with the Contractor's Work Plan. Approvals may be made for and limited to specific pests and sites. Any proposed changes in pesticide usage shall be submitted per Section F to the KO for approval at least five business days in advance of the anticipated use.</p>
2.3.6	Disposal	All pesticides, rinse water, and containers shall be disposed of per pesticide label directions. The Contractor shall dispose of any pesticides, pesticide containers, pesticide residue, pesticide rinse water, or any pesticide contaminated articles at an authorized disposal area off-site from the installation.
2.3.7	Spills	See Section 1800000, paragraph 2.1.7 Spill Prevention Control and Countermeasure (SPCC) Plan in the event of oil spill ashore.
2.3.8	On-Site Mixing	The Contractor shall not mix pesticides on Government property unless specifically authorized by the KO. If mixing is authorized, it shall be done at an approved Government furnished facility or over an approved containment device. All water sources shall be equipped with proper back-flow prevention devices. An air gap shall be maintained between the water source and the pesticide tank.
2.3.9	On-Site Materials Storage	The Contractor shall not store pesticides on Government property unless specifically authorized by the KO. If storage is authorized, it shall be done at an approved Government furnished facility.
2.3.10	Occupied Spaces	Liquid or aerosol pesticides shall not be applied in occupied spaces when people are present. Dust pesticide formulations shall not be applied in occupied spaces if the dust can be carried by air currents to people. Gel baits, cockroach, rodent, and ant bait stations, or other pesticide formulations that do not volatilize or drift in air currents may be applied in occupied spaces.
2.3.11	Personal Protective Equipment (PPE)	The Contractor shall provide PPE to each of their pest control applicators. This equipment shall include, at a minimum, the PPE required by the pesticide label and MSDS.
2.4	References and Technical Documents/Records and Reports	References and Technical Documents are listed in J-1503020-03. Records and reports are listed in Section F of the solicitation. The contractor shall submit accurate and complete documents within the required timeframes. The Contractor shall record and report all pest control operations in accordance with the state and DoD regulations.
2.4.1	Report of conditions conducive to Pest Infestation	The Contractor shall report conditions that promote or are conducive to pest infestations. These include sanitation problems, improper food storage practices, inadequate exclusion policies, or damaged or missing

1503020 - Pest Control		
Spec Item	Title	Description
		exclusion devices or the like. The Contractor shall report these deficiencies to the Contracting Officer within one business day after citing conditions. Report must be legible and can be done electronically or hand-written.
2.4.2	Pest Control Operation Electronic Reporting Requirements	The contractor shall use the Integrated Pest Management Information System (IPMIS) or an EFD PMC approved/provided electronic reporting spreadsheet or system to provide a summary printout electronic copy of the data. The report shall include individual daily records of all pest control operations, both chemical and nonchemical, including surveys. Records should be electronically submitted on a monthly basis to the Contracting Officer by the 15 th day of the month in Microsoft Excel (1997 or later version) via diskette, e-mail attachment, etc. J-1503020-013 (Field Pest Management Record Form) may be used as a field data entry sheet at the contractor's discretion.
2.5	Warranty	Warranties are only required for termite treatments. See J-1503020-011 (Termite Control Specifications) for warranty requirements.
2.6	Government Furnished Items	The Government will furnish an approved electronic reporting system either as IPMIS or an electronic Reporting spreadsheet. If the IPMIS system is provided, it may be obtained from the Defense Environmental Network & Information Exchange (DENIX) at www.denix.osd.mil . The website also provides the hardware requirements, User's Manual and Installation Instructions for downloading both the program and the patches.

1503020 - Pest Control				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	The Contractor shall provide pest control services to ensure pests are controlled in a proper and timely manner.	<p>The Contractor shall comply with the installation Integrated Pest Management Plan (IPMP) and applicable DoD and OPNAV Instructions, and Federal, state, and local regulations.</p> <p>OPNAV N46 service levels for Pest Control are shown in J-1503020 -04</p> <p>There are four Common Output Level Standards (COLS): COLS1, COLS2, COLS3, and COLS4 for the Pest Control function. Pest control services and the constituent work items to be performed are identified in J-1503020 -04</p> <p>The Contractor shall develop and execute a Contractor's Work Plan (CWP) for pest control. The CWP shall adhere to applicable References and Technical Documents contained in J-1503020-03 and the Guidance for Contractor Work Plan provided in J-1503020-05. The CWP shall be submitted per Section F.</p> <p>The Contractor shall report conditions that promote or are conducive to pest infestations. These include sanitation problems, improper food storage practices, inadequate exclusion policies, or damaged or missing exclusion devices or the like. The Contractor shall report these conditions per Section F. Report must be legible and can be submitted electronically or hand-written.</p>	Pests are controlled to levels and within times specified in the Pest Group Requirements in Section J.
3.1	Scheduled Pest Control	The Contractor shall provide scheduled pest control services to ensure the appearance and infestation of pests are controlled in a proper and timely manner.	<p>Scheduled pest control services shall include both inspection and treatment of the following categories of pests: nuisance pests, disease Vector and health pests, structure damaging pests and vertebrate pests.</p> <p>The Contractor shall perform pest control for disease vectors and pests that may adversely affect the DoD mission and military operations; the</p>	<p>Pests are controlled to levels and within times specified in the Pest Group Requirements in Section J.</p> <p>Pest surveys are conducted at the Frequencies for Scheduled Work</p>

1503020 - Pest Control				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>health and well- being of people; and structures, material, and property.</p> <p>Preventive applications of pesticide in the absence of a pest or signs/symptoms of a pest are prohibited except in cases, such as termite pretreatment, pre-emergence weed and mosquito larval control (in special circumstances, such as pre-flood), where it is an effective means of Integrated Pest Management (IPM).</p>	specified in J-1503020-06.
3.1.1	Nuisance Pest Control	The Contractor shall control nuisance pests to ensure facilities are free from nuisance pests	<p>The Contract shall perform scheduled pest control for Nuisance Pests at the facilities listed on the Frequencies for Scheduled Work Table in J-1503020-06.</p> <p>The following nuisance pests/pest areas shall be inspected and treat, as necessary, per the General Requirements and Performance Standards specified within Nuisance Pest Requirements in J-1503020-07:</p> <p>Nuisance Pest:</p> <ul style="list-style-type: none"> • 001 Ant Control • 002 Cockroach Control • 003 Flea Control in and Around Building Structures • 004 Miscellaneous Arthropod Pest Control • 005 Stored Product Pest Control (Arthropods) • 006 Commensal Rodents Control <p>Pest Areas:</p> <ol style="list-style-type: none"> 1. Common Areas 2. Pantries Area – including Annex 3. Break rooms 4. Vending Areas 5. Recycle Room/Loading Dock 	<p>Pest surveys are conducted at the Frequencies for Scheduled Work specified in J-1503020-06.</p> <p>Pest are controlled to levels and within times specified for Nuisance Pest Requirements in J-1503020-07.</p>
3.1.2	Disease Vector or Health Pest Control	The Contractor shall control disease vector or health pests to ensure facilities and breeding areas are free of disease vector or health pests.	The Contractor shall perform scheduled pest control for Disease Vector or Health Pests at the facilities listed on the Frequencies for Scheduled Work table in J-1503020-06.	Pest surveys are conducted at the Frequencies for Scheduled Work specified in J-1503020-06.

1503020 - Pest Control				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>The following disease vector or health pests/pest areas shall be inspected and treated, as necessary, per the General Requirements and Performance Standards specified within Disease Vector or Health Pest Requirements in J-1503020-08</p> <p>006 – Commensal Rodents Control 007 – Bee, Wasp, Hornet, and Stinging Arthropod Control 008 – Filth Fly Control</p>	<p>Pests are controlled to levels and within times specified for Disease Vector or Health Pest Requirements in J-1503020-08.</p>
3.1.3	Structure Damaging Pest Control	The Contractor shall control structure damaging pest to ensure facilities are free of structure damaging pests.	<p>The Contractor shall perform scheduled pest control for Structure Damaging Pests at the facilities listed on the Frequencies for Scheduled Work table in J-1503020-06.</p> <p>The following structure damaging pests/pest areas shall be inspected and treated, as necessary, per the General Requirements and Performance Standards Specified within Structure Damaging Pest Requirements in J-1503020-09.</p> <p>009 – Other Wood Destroying Organisms (Non-Termite) Control. 010 – Survey for Termite and Wood Destroying Organisms.</p>	<p>Pest surveys are conducted at the Frequencies for Scheduled Work specified in J-1503020-06.</p> <p>Pests are controlled to levels and within times specified for Structure Damaging Pest Requirements in J-1503020-09.</p>
3.1.4	Vertebrate Pest Control	The Contractor shall control vertebrate pests to ensure facilities are free of vertebrate pests.	<p>The Contractor shall perform scheduled pest control for Vertebrate Pests at the facilities listed on the Frequencies for Scheduled Work table in J-1503020-06.</p> <p>The following vertebrate pests/pest areas shall be inspected and treated, as necessary, per the General Requirements and performance Standards specified within Vertebrate Pest Requirements in J-1503020-10.</p> <p>011 – Vertebrate Pest Control.</p>	<p>Pest surveys are conducted at the Frequencies for Scheduled Work specified in J-1503020-06.</p>
3.2	Unscheduled Pest Control Services	The Contractor shall provide unscheduled pest control services to ensure the appearance and infestation of pests are controlled in a proper and timely	<p>The following pests are often included in unscheduled service:</p> <ol style="list-style-type: none"> 1. Bee, Wasp, Hornet, and Stinging Arthropod Control 2. Bed Bugs 3. Termite survey (required in some 	<p>Pests are controlled to levels and within times specified in the corresponding pest group requirements in Section J.</p>

1503020 - Pest Control				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
		manner.	locations) 5. Pest Vertebrate Control 6. Pest Bird Control Structural pest control services for termites and other structure damaging pests will be ordered under the Non-Recurring Work portion of the contract as described in Annex 2. Refer to Termite Control Specifications provided in J-1503020-011 for specific instructions that will be included with each termite control task order.	
3.2.1	Pest Control Trouble Calls	The Contractor shall perform service trouble calls to ensure the appearance and infestations of pests are controlled in a proper and timely manner.	The Contractor shall receive pest control trouble calls per the work reception requirements in Annex 2. The Contractor shall schedule and perform pest control trouble calls in a way that minimizes disruptions to customers and Government operations. The Contractor shall respond to pest control trouble calls in accordance with the response times stated for each pest group performance standard in Section J. The Contractor shall survey the area to determine the level of infestation prior to performing treatment. The Contractor shall notify the KO upon determination that the pest control trouble call will exceed the specified limit of liability above per reporting requirements in Annex 2 prior to initiation of work. Once pest control trouble call work is initiated, the Contractor is responsible for all costs up to the limit of liability beyond which the Government may issue Non-Recurring work for work exceeding the Contractor's limit of liability. The Government may combine multiple services requirements	Pests are controlled to levels and within times specified in the corresponding pest group requirements in Section J

1503020 - Pest Control				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>recently received for the same general area, e.g., floor, of a building or structure into a single trouble call provided the Contractor's pest control trouble call limit of liability is not exceeded.</p> <p>Submit a monthly summary of completed pest control trouble calls per section F.</p> <p>Historical Information for Pest Control Trouble Calls is provided in J-1503020-012.</p>	
3.3	Pest Management Reporting	The Contractor shall report pest management operations to ensure the effectiveness and safety of control efforts can be monitored in a proper and timely manner.	<p>The Contractor shall create and submit a completed electronic Pest Management Record for each pest management operation, both chemical and non-chemical, e.g., pest survey, pesticide application, trouble call, per section F.</p> <p>Refer to the Pest Management Operations Report provided in J-1503020-013 for a sample of an online Pest Management Record.</p> <p>The Contractor shall submit the Pest Management Operations Report per Section F using the NAVFAC PPMC approved NAVFAC Online Pesticide Reporting System (NOPRS) located at https://clients.emainc.com/PestManagementNET/PesticideLogon.aspx. Contact the regional NAVFAC PPMC to obtain a password and tutorial instructions on how to use the system.</p>	Reports are accurate, complete and submitted within the time specified in each of the pest group requirements in Section J.

1503030 - REFUSE

1503030 - Refuse Collection and Disposal		
Spec Item	Title	Description
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform refuse collection and disposal services at the following location at MDIA/Building 27130/Russell Knox including DSS Annex and Parking Garage at Quantico Marine Corps Base, Quantico, Virginia.
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in
2.2	Weight Tickets	Individual weight tickets denoting the date, type of truck or container, and tonnage disposed shall be submitted each month with the Contractor's invoice for each load disposed. The Contractor shall also provide the total tabulated tonnage disposed during the month broken down by physical location serviced. Weight tickets shall reflect only tonnage that is directly removed and disposed from the government locations serviced under this contract.
2.3	Permits and Licenses	Within 15 calendar days after contract award, the Contractor shall submit copies of disposal permits or other written documentation of approval and suitability of landfill or other final disposal methods.
2.4	Records and Reports	Records and reports are listed in Section F of the solicitation. The Contractor shall submit accurate and complete documents within the required timeframes.

1503030 - Refuse Collection and Disposal				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	The Contractor shall provide refuse collection and disposal services to ensure refuse is properly collected and disposed.	All contractor collection and disposal operations shall comply with all applicable local, state, and federal laws and regulations.	<p>All waste containers are emptied on an optimized schedule.</p> <p>Pickups are scheduled at the minimum number that will prevent waste container overflow.</p> <p>Refuse collection areas are clean, neat, and sanitary.</p>
3.1	Solid Waste Collection	The Contractor shall provide commercial and industrial solid wastes to ensure refuse and recyclables are properly collected.	<p>Descriptions and general locations of waste containers are shown in J-1503030-01.</p> <p>The Contractor shall develop and submit a schedule that has been optimized for solid waste collection to prevent waste container overflow.</p> <p>The Contractor shall submit changes to the solid waste collection scheduled in writing to the KO for approval.</p> <p>If the scheduled collection day falls on an observed holiday, pick up shall be on the following work day.</p> <p>The Contractor shall collect and dispose of any spillage.</p> <p>Informational Notes:</p> <p>The Government has found on previous contracts that solid waste collections at the frequencies listed in J-1503030-01 have maintained services at an acceptable level.</p>	<p>Commercial and industrial solid wastes are collected per the Contractor's schedule.</p> <p>Refuse collection areas are clean and neat.</p>

1503030 - Refuse Collection and Disposal				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3.1.1	Non-Residential	The Contractor shall remove non-residential waste from containers to ensure refuse is properly collected.	The Contractor shall return each waste container to its original location.	Non-residential waste is removed from waste deposit areas per the Contractor's schedule. Waste deposit areas are free of waste following collection operations.
3.1.1.1	General Waste	The Contractor shall remove general waste from containers to ensure refuse is properly collected.		General waste is removed from waste deposit areas per the Contractor's schedule. Containers are returned to an upright position and lids are secured. Waste deposit areas are free of waste following collection operations.
3.1.1.2	Bulky Waste	The Contractor shall remove bulky waste to ensure it is properly collected.	Bulky waste includes all refuse too large or heavy to be placed in designated containers but is within 15 feet of a waste deposit area.	Bulky waste is removed from waste deposit areas per the Contractor's schedule. Waste deposit areas are free of waste following collection operations.
3.2	Solid Waste Disposal	The Contractor shall dispose of the commercial and industrial solid waste to ensure compliance with all applicable local, state, and federal laws and regulations.	All fees associated with disposal shall be paid by the Contractor. Open burning is prohibited and is not an authorized means of solid waste disposal. The Contractor shall collect and dispose of any spillage.	Solid waste disposal complies with all applicable local, state, and federal laws and regulations.
3.3	Sanitation	The Contractor shall maintain vehicles, equipment, and containers in a sanitary manner to ensure a clean appearance and minimize foul odors.	The Contractor shall not clean or sanitize vehicles, equipment, or containers on Government property. Containers shall be cleaned as required by local, state and federal regulations. Containers requiring more frequent cleaning	Vehicles, equipment, and containers are clean and sanitary.

1503030 - Refuse Collection and Disposal				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>shall be cleaned as necessary at no additional cost to the government</p> <p>Containers used for sludge shall be cleaned each time the container is emptied.</p>	
3.4	Solid Waste Containers	The Contractor shall provide containers suitable for the collection and disposal of solid waste.	<p>Containers shall be placed in waste deposit areas listed in J-1503030-01.</p> <p>The Contractor shall submit recommended changes to the size and location of solid waste containers in writing to the KO for approval.</p> <p>The Contractor's name and phone number shall be prominently displayed on each container.</p> <p>All doors, lids, hinges, rollers, breaking devices, and other moving parts shall be maintained to keep containers usable. Bent, damaged, leaking, rusting, and unsightly containers shall be repaired or replaced in a timely manner.</p>	All containers are of standard commercial-industrial grade and are in usable condition.
3.4.1	Refuse	The Contractor shall provide containers suitable for the collection and disposal of refuse.	Garbage containers shall be specifically designed for food waste and shall be leak-proof and rust-proof.	<p>All containers are of standard commercial-industrial grade and are in usable condition.</p> <p>Garbage containers do not leak.</p>
3.4.2	Compactor	The Contractor shall provide compactor containers suitable for the collection and disposal of solid waste.	Contractors shall be of the capacities specified in J-1503030-01, and specifically designed to handle commercial and industrial solid waste.	<p>All containers are of standard commercial-industrial grade and are in usable condition.</p> <p>Compactor containers operate consistent with the manufacturer's designed intent.</p>

1503030 - Refuse Collection and Disposal				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>The Contractor shall make electrical connections to compactors in accordance with local policy.</p> <p>The Contractor shall maintain compactor controls, hydraulics, and other components to operate properly and safely in accordance with the manufacturer's instructions.</p>	

1503030 - Refuse Collection and Disposal				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
4	Non-Recurring Work	Non-Recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-Recurring ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for Non-Recurring work will be the same as those in Spec Item 3 where applicable.	

1503050 - GROUNDS MAINTENANCE

1503050 - Grounds Maintenance		
Spec Item	Title	Description
1	General Information	The Contractor shall provide all labor, management, supervision, tools, materials, and equipment necessary to maintain improved, semi-improved, and unimproved grounds. <u>MDIA</u> : Building 27130/ MDIA/Russell Knox Building/VCC Building. Improved grounds, semi-improved and Unimproved grounds subject to change with expansion of MDIA DSS Annex building and Parking Garage.
2	Management and Administration	
2.1	Definitions and Acronyms	
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required to efficiently provide grounds maintenance services.
2.2.1	Certification, Training, and Licensing	Specific certification and training requirements are addressed in the appropriate Spec Item 3.
2.3	Work Induction	The Contractor shall identify routine, seasonal, and cyclic services. The Contractor shall also identify and recommend Non-Recurring work as appropriate to the KO.
2.4	Work Coordination	The Contractor shall coordinate all access to performance areas such as airfields and firing ranges with appropriate Government authority, and be in radio contact with the controlling authority during work performance.
2.5	Water Management	The Contractor shall conform to waste and water management measures imposed on the Navy and the Navy-imposed water conservation requirements.
2.6	Records and Reports	Records and reports are listed in Section F of the solicitation. The Contractor shall submit accurate and complete documents within the required timeframes.

1503050 - Grounds Maintenance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	The Contractor shall maintain improved grounds, semi-improved grounds, and unimproved grounds to ensure a slightly appearance.	<p>Work includes routine, seasonal and cyclic services.</p> <p>Refer to the Pest Control sub-annex for vegetation/pest control objectives and standards.</p> <p>There are three Service Levels (SLs), SL1, SL2, and SL3, for improved, semi-improved, and unimproved grounds maintenance. J-1503050-01 addresses each SL and their constituent work items to be performed.</p> <p>The services within this specification will be Provided at SL1.</p>	Improved, semi-improved, and unimproved grounds are maintained in an attractive manner consistent with the Specified Service Level.
3.1	Improved Grounds	The Contractor shall maintain improved grounds to ensure a Slightly appearance.	<p>Improved grounds are identified in J-1503050-03, Site Maps.</p> <p>All clippings, excluding grass clippings, and Trimmings shall be removed in a timely manner to promote a neat and healthy appearance.</p>	Improved Grounds are maintained in an attractive manner consistent with Service Level 1.
3.1.1	Lawn Care	The Contractor shall maintain lawns to achieve a slightly appearance. This also includes Seeding, Fertilize and Aerate all areas under Lawn Care in the inventory. J-1503050-02	Lawns shall be kept free of bare areas, ruts, holes, weeds, dead vegetation, debris, and unwanted vegetation that present an unsightly appearance. All holes or depressions shall be Filled and compacted to adjacent grade level.	<p>Lawns are healthy and present a uniform appearance and a rich Natural color.</p> <p>Submit documents per Section F: Deliveries.</p>
3.1.1.1	Mowing and Trimming	The Contractor shall maintain lawns to achieve a uniform grass height.	In areas with mixed species, the accepted height shall be based on the dominant species. Grass adjacent to fencing, poles, walls, valves, valve boxes and other similar objects shall be Trimmed to match the height and appearance of surrounding grass.	<p>Grass is uniform in appearance and is maintained to height Requirements specified in J-1503050-04.</p> <p>Fences are free of Vegetation.</p>

1503050 - Grounds Maintenance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			Fencing fabric shall be maintained free of vegetation.	
3.1.1.2	Edging	The Contractor shall maintain an edged cut to achieve a neat Appearance.	Edge where grass meets any concrete or asphalt surface, where grass abuts planter beds, or wherever needed to maintain grass delineation.	Edging is uniform in appearance and vegetation does not encroach on ground Structures.
3.1.2	Irrigation Systems Operation and Maintenance	The Contractor shall operate water control devices and irrigation systems to provide the appropriate amount of water to lawns and other vegetation.		Not Applicable
3.1.3	Debris Removal	The Contractor shall remove debris to achieve a clean and neat appearance.	The Contractor shall remove and appropriately dispose of natural debris (tree limbs, leaves, dry brush, etc.), and stray man-made debris. Leaves shall be removed as necessary to present an Overall neat appearance. Increased attention shall be provided seasonally to ensure no build-up of natural debris. The Contractor shall develop and submit a debris Removal schedule.	Areas are maintained clear of debris per the Contractor's schedule.
3.1.4	Shrub and Hedge Maintenance	The Contractor shall trim shrubs and hedges to maintain intended Natural plant shape and size appearance and to prevent interference with pedestrians, vehicular traffic, and Building encroachment.	Dead, broken, damaged or diseased areas shall be removed and properly disposed. All trimmings Shall be removed and properly disposed. The Contractor shall develop and submit a shrub And hedge maintenance schedule.	Shrubs and hedges are Healthy and present a neat and balanced appearance. Shrubs and hedges do not encroach on structures, pedestrian traffic, or vehicular traffic.
3.1.5	Plant and Bed Maintenance	The Contractor shall maintain plants and	Dead, broken, damaged or diseased areas shall be	Plants and beds present a neat

1503050 - Grounds Maintenance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
		beds to provide a neat appearance and promote plant health.	removed and properly disposed. Plants and beds shall be fertilized, edged, weeded, and mulched as appropriate. The Contractor shall develop and submit a plant and bed maintenance schedule.	appearance, plants are healthy, and all weeds are removed from beds.
3.1.6	Tree Maintenance	The Contractor shall provide tree maintenance and care intended Natural Tree shape and size to promote tree health and to prevent interference with pedestrian and vehicular traffic, and structure encroachment.	Tree Maintenance includes: Staking, adjustment of ties and supports, removal of stakes; maintaining watering berms for existing plantings; fertilization; pruning for health and safety, grass clearance, seasonal cleanup; mulching, removing dead, broken, damaged or diseased wood, or structurally weak limbs, branches and fronds; removing or pruning branches to clear roofs, adjacent structures, low hanging limbs and fronds which encroach onto walks, roadways and parking lots. Pruning shall be accomplished by or under guidance of a certified arborist. Climbing devices that may cause damage to trees shall not be used in the performance of maintenance. The Contractor shall develop and submit a tree maintenance schedule.	Trees present a healthy appearance. Trees do not encroach on structures, pedestrian traffic, or vehicular traffic.
3.1.7	Storm Drainage Systems	The Contractor shall remove obstructions and control vegetation in storm drainage systems to	Drainage systems include curb gutters, curb inlets, brow ditches, drainage channels, swales, catch basins, yard drains, and	No evidence of obstructions in the visible area of the drainage systems.

1503050 - Grounds Maintenance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
		permit unrestricted flow of storm water runoff.	<p>other devices used to direct the flow of runoff.</p> <p>The Contractor shall clean and remove debris from drainage systems that would inhibit drainage. Above ground storm drainage systems shall be maintained clear of obstructions, debris, weeds, and anything else which may restrict runoff flow.</p> <p>Underground systems shall be maintained to a visible depth, not to exceed five feet, inside of inlets and outlets. Drain covers and grates shall be maintained clear of obstructions, however, removal of covers and grates is not required for cleaning drainage systems. The KO shall be notified within 24 hours, in writing, of obstructions in subsurface drain lines beyond Contractor responsibility. Missing or damaged yard drain covers and grates shall be reported immediately to the KO.</p>	
3.2	Semi-improved Grounds	The Contractor shall maintain semi-improved grounds to ensure a sightly appearance.	Semi-improved grounds are identified in J-1503050-03, Site Maps.	Semi-improved grounds are maintained in an attractive manner consistent with Service Level 1.
3.2.1	Grounds Care	The Contractor shall mow and trim and control vegetation to maintain appropriate height.	<p>In areas with mixed species, the accepted height shall be based on the dominant species.</p> <p>Vegetation adjacent to fencing, poles, walls, valves, valve boxes and other similar objects shall be trimmed to match the height and appearance of surrounding grass.</p>	<p>Grass is maintained to height requirements specified in J-1503050-04.</p> <p>Fences are free of vegetation.</p>

1503050 - Grounds Maintenance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>Fencing fabric shall be maintained free of vegetation.</p> <p>Prior to mowing or trimming, the Contractor shall remove and appropriately dispose of natural debris that interferes with the mowing operation and all stray man-made debris.</p>	
3.2.2	Storm Drainage Systems	The Contractor shall remove obstructions and control vegetation in storm drainage systems to permit unrestricted flow of storm water runoff.	<p>Drainage systems include curb gutters, curb inlets, brow ditches, drainage channels, swales, catch basins, yard drains, and other devices used to direct the flow of runoff.</p> <p>The Contractor shall clean and remove debris from drainage systems that would inhibit drainage. Above ground storm drainage systems shall be maintained clear of obstructions, debris, weeds, and anything else which may restrict runoff flow.</p> <p>Underground systems shall be maintained to a visible depth, not to exceed five feet, inside of inlets and outlets. Drain covers and grates shall be maintained clear of obstructions, however, removal of covers and grates is not required for cleaning drainage systems. The KO shall be notified within 24 hours, in writing, of obstructions in subsurface drain lines beyond Contractor responsibility. Missing or damaged yard drain covers and grates shall be reported immediately to the KO.</p>	No evidence of obstructions in the visible area of the drainage systems.

1503050 - Grounds Maintenance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3.3	Unimproved Grounds	The Contractor shall maintain unimproved grounds to ensure slightly appearance.	Unimproved grounds are identified in J-1503050-03 Site Maps.	Unimproved Grounds are maintained in a manner consistent with Service Level 1.
3.3.1	Vegetation Control	The Contractor shall control vegetation in fire lanes, areas adjacent to perimeter fences, and roadway clearances to provide for the area's intended purpose.	<p>Grazing animal use shall be subject to prior Government approval.</p> <p>The Contractor shall maintain fire lanes to the dimensions defined in the National Fire Protection Handbook.</p> <p>Roadway clearances are those areas that have been maintained up to of either side of the roadway center.</p> <p>Areas adjacent to perimeter fences are those areas that have been cleared fifty (50) feet from either side of the fence. Security requirements state that the cleared area fifty (50) feet on either side of fence be maintained at a maximum grass height of six (6) inches.</p> <p>The Contractor shall maintain fire lanes and roadways free of all debris that interferes with vehicular passage.</p> <p>Prior to mowing or trimming, the Contractor shall remove and appropriately dispose of natural debris that interferes with the mowing operation and all stray man-made debris.</p>	<p>Fire lanes, areas adjacent to perimeter fences, and roadway clearances are maintained clear of vegetation per the Contractor schedule.</p> <p>Fire lanes and roadways are clear of obstructions that interfere with vehicular passage.</p>
3.3.2	Storm Drainage Systems	The Contractor shall remove obstructions and control vegetation in storm drainage systems to permit unrestricted	Drainage systems include curb gutters, curb inlets, brow ditches, drainage channels, swales, catch basins, yard drains, and other devices used to direct	No evidence of obstructions in the visible area of the drainage systems.

1503050 - Grounds Maintenance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
		<p>flow of storm water runoff.</p>	<p>the flow of runoff.</p> <p>The Contractor shall clean and remove debris from drainage systems that would inhibit drainage. Above ground storm drainage systems shall be maintained clear of obstructions, debris, weeds, and anything else which may restrict runoff flow.</p> <p>Underground systems shall be maintained to a visible depth, not to exceed five feet, inside of inlets and outlets. Drain covers and grates shall be maintained clear of obstructions, however, removal of covers and grates is not required for cleaning drainage systems. The KO shall be notified within 24 hours, in writing, of obstructions in subsurface drain lines beyond Contractor responsibility. Missing or damaged yard drain covers and grates shall be reported immediately to the KO.</p>	

1503050 - Grounds Maintenance				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
4	Non-Recurring Work	Non-Recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-Recurring ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for Non-Recurring work will be the same as those in Spec Item 3 where applicable.	

1503060 - ST. SWEEP & SNOW REM

1503060 – Street Sweeping and Snow Removal		
Spec Item	Spec Item	Spec Item
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform Street Sweeping and Snow Removal Services at <u>MDIA/Russell Knox Building# 27130: Snow Removal 20 Acres, sidewalks (7,000 lf) +Ice Melt Service and 1 mile perimeter fence patrol path. This location also includes the DSS Annex along with Parking Garage.</u>
2	Management and Administration	
2.1	Definitions and Acronyms	
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required to efficiently provide street sweeping and snow removal services.
2.2.1	Certification, Training, and Licensing	Specific certification and training requirements are addressed in the appropriate Spec Item 3.
2.3	Debris Disposal	The Contractor shall dispose of debris as specified in Annex 2.
2.4	Work Identification	The Contractor shall identify and recommend Non-Recurring work as appropriate to the KO.
2.5	Records and Reports	Records and reports are listed in Section F of the solicitation. The Contractor shall submit accurate and complete documents within the required timeframes.

1503060 – Street Sweeping and Snow Removal				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	Contractor shall provide snow and ice removal and pavement sweeping to achieve a clean appearance and safe use of paved surfaces for Russell Knox Building #27130 (MDIA) along with the Additional 40,000 SF of the Annex building along with Parking Garage to be completed late Summer.	<p>There are four Service Levels (SLs), SL1, SL2, SL3, and SL4 for the street sweeping and snow removal function. J-1503060-01 addresses each SL and their constituent work items to be performed.</p> <p>The services within this specification will be provided at SL1.</p>	Paved surfaces are clear, safe, and passable in accordance with the specified Service Levels (SLs).
3.1	Pavement Sweeping Services	The Contractor shall sweep paved surfaces to ensure paved surfaces are clear.	The Contractor shall sweep road, parking, open storage, and other surfaced areas. The Contractor shall provide pavement sweeping to remove winter abrasives and other debris, improve the appearance of paved areas, improve the safety of paved areas, reduce maintenance costs by keeping the drainage systems clean and, reduce pollutants entering the storm drain system.	Paved surfaces are swept per the schedule and in accordance with specified SLs and per the Contractor's schedule.
3.1.1	Roads and Other Paved Surfaces	The Contractor shall sweep roads and other paved surfaces to ensure they are clear.	<p>Other paved surfaces include roads, parking areas, and open storage areas identified in J-1503060-02.</p> <p>The Contractor shall develop and submit a schedule for pavement sweeping services and corresponding frequencies identified in J-1503060-01 along with a Pavement Sweeping Log See Section F.</p>	Other paved surfaces are cleaned free of visible sand, soil, aggregates, grass, metals, debris, and other foreign matter.
3.2	Snow and Ice Removal Services	The Contractor shall provide snow and ice removal services to ensure paved surfaces are safe and passable.	Response times for snow and ice removal and deicing are defined by service level in J-1503060-01.	<p>Paved surfaces are safe and passable.</p> <p>Removal of snow and ice is completed within the time specified by the SLs.</p>
3.2.1	Snow and Ice Removal	The Contractor shall remove snow and ice to ensure designated paved surfaces are	The Contractor shall provide snow and ice removal services for the roads, parking areas, sidewalks, and building entrances identified in J-	Designated paved surfaces are safe and accessible to operations, fire protection, and

1503060 – Street Sweeping and Snow Removal				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
		safe and passable.	<p>1503060-02. Building entrances include walkways, steps, exterior stairways, and porches.</p> <p>Snow Removal 20 acres sidewalks (7,000 lf) +Ice Melt service and one (1) mile perimeter fence patrol path. Includes the Annex and Parking.</p> <p>Snow removal equipment operators have proper qualifications and licensing.</p> <p>The Contractor shall spread deicing material, when needed, on paved surfaces for the safety of vehicular and pedestrian traffic. Deicing and abrasive materials must be preapproved by the Facility Manager.</p> <p>The Contractor should expect to encounter parked cars, vehicles parked illegally or stuck in snow banks. The Contractor shall clear snow in a manner that does not windrow the vehicles in and be cleared to within three feet. Snow shall not be placed against vehicles. The Contractor shall be responsible for notifying Security of the locations of these vehicles to ascertain removal. It will be the Government's responsibility to contact owners or have vehicles towed as required enabling snow removal operations</p> <p>In areas not accessible due to equipment or barriers the Contractor shall remove snow to within three feet of the equipment or barriers. The Contractor shall not place snow against any obstacle.</p> <p>The Contractor shall clear snow to within a maximum of six inches away from dumpsters in areas within the scope of this contract for access by the solid waste</p>	<p>vehicular and pedestrian traffic.</p> <p>Snow removal equipment operators have proper qualifications and licensing.</p> <p>Designated paved surfaces are safe for passage.</p> <p>Snow accumulation shall not exceed 1" in priority 1 area, MDIA area would include 20 acres, sidewalks and 2" in priority 2 area at MDIA would include one (1) mile perimeter fence patrol path.</p>

1503060 – Street Sweeping and Snow Removal				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>Contractor. Snow piles and windrows shall not be pushed up against or in front of, structures, facilities, equipment, or placed so as to block or hinder Government access to buildings or utilities. Snow shall not be piled any closer than 50 feet from any perimeter fence line.</p> <p>The Contractor shall ensure storm drains are kept clear of snow and ice and flow freely. The Contractor shall not pile snow on storm drains, and shall not store snow in such a manner as to block the natural flow into the storm drain. This includes periods of melting snow/ice between storms. The Government will provide a site plan of storm drain locations to the Contractor if requested by the Contractor after contract award.</p> <p>Conditions on station may differ from the surrounding area; an Authorized Government Representative may contact the Contractor’s Project Manager to communicate the local conditions on station. Likewise the Contractor may contact the Authorized Government Representative for this information. Lack of communication between the Government and the Contractor during or prior to a weather event shall not relieve the Contractor of the performance standard.</p> <p>Primary Building Operations are 0500-1900 – Monday through Friday. Operations are 24/7.</p>	

1503060 – Street Sweeping and Snow Removal				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3.2.1.1	Snow Management	The Contractor shall manage snow piles and windrows to ensure streets, roads and parking lots can be cleared to their full width and maintain safe visibility for motorist.	<p>The Contractor shall manage piles and windrows of snow throughout the term of the contract such that the streets, roads and parking areas can be cleared to their full width after each storm. Snow pile management associated with large snowfalls may require the Contractor to remove snow piles at no additional expense to the Government when the existing piles/banks cannot be pushed back or piled higher to meet visibility, safety or access requirements.</p> <p>The Contractor is responsible for visibility safety, and access requirements regardless of the quality of snow pile management from the previous storm. Safe visibility criteria shall be based on the normal view obtainable from small compact automobiles, and local laws and regulations.</p> <p>The Contractor shall provide a Snow Removal Plan indicating when snow will be removed from the installation.</p> <p>It is to the Contractor's benefit to create and maintain adequate snow storage space as soon as practical, or to haul snow away leaving room for future storms. The Government has designated areas for storage/piling of snow and equipment to aid in snow management in as shown in J-1503060-02.</p>	<p>Snow piles and windrows managed in a manner that allows for future storms and snow melting.</p> <p>No snow pile creates a safety hazard.</p> <p>All intersections and parking lot exits have safe visibility to motorists.</p> <p>Snow is not piled or pushed back such that it may damage structures or limit access.</p>
3.2.1.2	Deicing Operations	The Contractor shall be responsible for providing, storing, and spreading deicing materials.	<p>The Contractor shall provide salt, or other deicing material for streets, roads, and parking lots identified in J-1503060-02</p> <p>Deicing shall be performed concurrently with the removal of snow. Deicing shall also be performed as required during weather conditions that cause ice or</p>	<p>Deicing is performed as required to maintain all areas identified in J-1503060-02 safe and passable.</p> <p>The deicing material is the correct type, size, mix ratio and is spread uniformly at the</p>

1503060 – Street Sweeping and Snow Removal				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>frozen precipitation to form or buildup and create unsafe driving conditions.</p> <p>The deicing material spreading shall be regulated in such a manner that an even coverage is obtained over the entire width of streets, roads, and parking lots. The deicing material shall be spread uniformly over the entire width of streets, roads, and parking:</p> <p>The Contractor shall pay particular attention when removing snow and sanding over the intrusion barrier located at the security entrance gate, and ensure no deicing material is distributed on this area. The Contractor shall either mark or be familiar with the location of the barrier</p>	<p>specified rate over the entire width of the streets, roads and parking lots.</p> <p>No deicing material is distributed in the area of the intrusion barrier.</p>
3.2.1.3	Deicing Material Container (Building Occupant Use)	The Contractor shall provide, maintain, place and replenish deicing material along with containers, support racks and scoops at designated locations. To ensure sufficient deicing materials are available to building occupants.	<p>The Contractor will be permitted to store deicing material containers at locations provided in J-1503060-02</p> <p>All deicing material shall be stored in containers specifically designed for this purpose and comply with all OSHA, Federal and state requirements.</p> <p>The Contractor shall secure containers at the end of the snow season. Remove and store including Snow boxes @ the entrance ways.</p>	<p>Deicing material is continuously available during the snow season.</p> <p>Deicing material containers are in the proper location, and in a normal working condition.</p> <p>Deicing material containers are secured at the end of the snow season.</p>

1503060 - Street Sweeping and Snow Removal				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
4	Non-Recurring Work	Non-Recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The number of Contractor working days will be specified in each ELIN.	Refer to Non-Recurring Work ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for Non-Recurring work will be the same as those in Spec Item 3 where applicable.	

1800000 - ENVIRONMENTAL

1800000 – Environmental		
Spec Item	Title	Description
1	General Information	The Contractor shall provide all labor, management, supervision, tools, material, and equipment required to perform environmental services for MDIA Building 27130/Russell Knox including the Annex and Parking Garage at Marine Corps Base, Quantico, Virginia
2	Management and Administration	
2.1	Definitions and Acronyms	List of acronyms is provided in J-1800000-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required to efficiently provide environmental services.
2.2.1	Sampling, Testing and Laboratory Personnel Training	The Contractor shall develop a written training plan and documentation of training for all sampling, testing and laboratory personnel to demonstrate technical proficiency. Demonstration of proficiency must take place within established guidelines that are documented in the Laboratory Quality Assurance Manual or other referenced instructions.
2.3	Health and Safety Plan	The Contractor shall develop and submit a health and safety plan that describes items such as personal protective equipment, emergency equipment, emergency response equipment, personnel training, field and laboratory sample management, and sample transportation and handling prior to the commencement of work.
2.4	Laboratory Accreditation and Certification	Only certified laboratories that have appropriate credentials can perform testing. In the absence of certification requirements, laboratories shall demonstrate competency to perform environmental testing through accreditation. All laboratories shall acquire the required accreditation from a Federal (including Navy), state, or National Environmental Laboratory Accreditation Program (NELAP), for all environmental testing performed by the laboratory.
2.5	Records and Reports	Records and reports are listed in Section F of the solicitation. The Contractor shall submit accurate and complete documents within the required time frames. *MDIA: Air Permit Support Requirements for the Generators – required by NREA.-Attachment J-1800000-03.

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
3	Recurring Work	<p>The Contractor shall perform environmental services to support the installation's environmental programs that ensure compliance with applicable Federal, state and local statutes and regulations, and with DoD policies, instructions and guidance.</p> <p>Oil/Water Separator (OWS) maintenance as a minimum is required to be performed on an annual basis (inspections and cleanout).</p>	<p>The Contractor shall comply with all Federal, state and local statutes and regulations, and with DoD policies, instructions and guidance such as:</p> <p>(1) OPNAVINST 5090.1 (2) NAVSEA T0300-AZ-PRO-010 (3) DoD Instruction 4715.4 (4) BUMEDINST 6280.1 (5) DoD Publication 4715.5-G (6) EPA 833-B-92-001 (7) NREA Environmental SOP 15</p> <p>Services are performed in accordance with industry environmental standards.</p> <p>If environmental related procedures or operations are found to be out of compliance the Contractor shall immediately notify the KO and the installation's Environmental Office with recommendations for appropriate action.</p> <p>Regulatory compliance and adherence to policies, instructions and guidance, may be determined by planned sampling, validated customer complaints and documented citations if applicable.</p> <p>The</p>	<p>Services are performed in a timely manner and in compliance with Federal, state and local statutes and regulations, and with DoD policies, instructions and guidance.</p> <p>No documented citations such as NOV, NON, warning letters or citizen suits due to Contractor's non-performance, mismanagement or negligence.</p>
3.1	Sampling, Field Testing and Laboratory Services	<p>The Contractor shall provide environmental sampling, field testing, laboratory services and associated reporting requirements to support compliance oversight at the installation.</p>	<p>The Contractor shall comply with DoD, EPA and state policies, instructions and guidance such as:</p> <p>(1) OPNAVINST 5090.1 (2) EPA SW-846 (3) EPA PB83-124503</p>	<p>Sample collection, field testing and laboratory services comply with applicable EPA and state guidance.</p>

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			(4) EPA/600/4-85/013 (5) NAVSEA T0300-AZ-PRO-010 The Contractor shall dispose of all excess sample material.	
3.1.1	Sampling	The Contractor shall conduct timely sample collection to ensure the installation complies with applicable EPA and state guidance.	The Contractor shall provide reports in accordance with the sampling plan or if no plan exists, the Contractor shall provide copies of sample collection logs to the installation environmental office within seven days after sampling has been completed.	Sample collection complies with EPA and state guidance. Samples are collected within two days of notification.
3.1.2	Field Testing	The Contractor shall conduct timely field testing to ensure the installation complies with EPA and state guidance.	The Contractor shall provide copies of field testing results to the installation environmental office within seven days after testing has been completed.	Field testing complies with EPA and state guidance. Field tests are completed within two days of notification.
3.1.3	Laboratory Services	The Contractor shall provide laboratory services to ensure the installation complies with applicable EPA and state guidance.	The laboratory shall be certified by NELAP. The Contractor shall provide laboratory analytical results in summary format. Data shall be qualified in accordance with EPA Data Quality Objectives (DQO). The Contractor shall dispose of all excess sample material.	Laboratory services comply with applicable EPA and state guidance. Samples are analyzed and results are reported within 14 days of receipt of sample.

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
4	Non-Recurring Work	Non-Recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to Non-Recurring Work ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for Non-Recurring work will be the same as those in Spec Item 3 where applicable.	
4.1	Oil/Water Separator Maintenance	The Contractor shall provide all labor, management, supervision, tools, materials, equipment, incidental engineering, and transportation necessary for cleaning and inspection of oil/water separators; disposal of hazardous and non-hazardous oily waste and contaminated soil at MDIA Building 27130/Russell Knox, Marine Corps Base (MCB), Quantico, Virginia by means of Non-Recurring Work quantity.	Refer to Non-Recurring Work ELINs for task listings, descriptions, and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance standards for Non-Recurring work will be the same as those in Spec Item 3 where applicable. Inventory provided in J-1800000 -04.	No service interruptions. If any services must be discontinued (even temporarily) due to scheduled contract work, the Contractor shall notify the Contracting Officer, affected tenants and customers at least 10 working days in advance. If the discontinued service is due to any emergency breakdown, the Contractor shall notify the Contracting Officer, affected tenants and customers as soon as possible.
4.1.1	Testing	Perform TCLP Test, Method 6010; Perform Total Petroleum Hydrocarbons (TPH) Test, Method 8015 Modified Gas; Perform TPH Test, Method 8010 Diesel; and Perform Flammability Test, Method SW 7.1 Non-Recurring Work quantity.	All testing conducted shall be in accordance with the specific EPA approved testing method and meet all requirements specified by the Department of Environmental Quality, Waste Division, and State of Virginia. The Contractor shall perform when ordered by the Contracting Officer, various tests on the top oily liquid/water mixture and on oily sludge samples taken from the bottom of the tank of the	

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>separators to check for hazardous materials for appropriate disposal procedures. The Contractor will then test each separator using on site qualitative procedures. The Contracting Officer is responsible for identifying "KNOWN" hazardous wastes to the Contractor at each location to insure proper testing method procedures.</p> <p>b. Where on site qualitative results indicate that the tested materials may be classified as a hazardous waste, a verification sample will be collected and a verification test shall be performed. The Government Representative will be present during the collection of all the verification samples, to observe sampling procedures and obtain a split sample should it be determined that a split sample is required. Contracting Officer and Contractor testing will be performed by an independent laboratory.</p> <p>c. Any qualitative or analytical test results performed at the site or at the Contractor's facility will be retained by the Contractor for seven years. Discovery of possible hazardous wastes or unusual conditions noted at the time of collection, or at the facility, will be brought to the attention of the Contracting Officer prior to removal from the site and/or after subsequent testing at the independent testing facility. If so directed, the Contractor will arrange for further testing to identify the presence or absence of hazardous waste.</p>	

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			d. A copy of all test results shall be submitted to the Contracting Officer, upon Contractor's receipt of said test results. The lab performing the test analysis shall be accredited by the State of Virginia.	
4.1.2	Removal and Disposal	Remove and Dispose of Non-Hazardous Oil Contaminated Water; Remove and Dispose of Non-Hazardous Oily Solids; and Excavate and Dispose of Non-Hazardous Contaminated Soil. Non-Recurring Work quantity.	<p>(1) The Contractor shall use vacuum trucks to remove oil water on top of separators. The Contractor shall remove underlying water down to oily sludge level. In those rare instances where locations are inaccessible by vacuum truck, the wastes will be removed by 55 gallon drums. These locations will be identified by the Contracting Officer.</p> <p>(2) Vacuum trucks shall be used to remove oily sludge. Contractor personnel shall spray separator with water to allow sludge to be pumped. Repeat process until all oily sludge is removed from tank. Oily solids shall then be removed using the same method (if possible).</p> <p>(3) The Contractor shall remove waste from site daily in accordance with disposal/regulatory requirements. If it is required that waste remains on site, spill control provisions will be provided for all containers. Contractor provided holding containers are authorized as required. Waste may not remain on site for more than two working days after removal from tanks.</p> <p>b. Disposal/Regulatory Requirements</p> <p>(1) Regulatory Compliance. The certified disposal facility</p>	

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>(hereafter "facility") and its oily waste collection vehicles must be in compliance with all federal, state and local requirements, including, but not limited to:</p> <p>(a) 40 C.F.R. sec 266.40-44 (used oil regulation under the Resource Conservation and Recovery Act);</p> <p>(b) 49 C.F.R. Parts 172, 173, 178, & 179 (regulations pursuant to the Hazardous Materials Transportation Act).</p> <p>(c) 42 C.F.R. Parts 261 and U.S.C. 6901 (Resource Conservation and Recovery Act (RCRA) and accompanying regulations).</p> <p>(d) 40 C.F.R. Part 261 and 161.24 (enlarged list of Hazardous Waste Chemicals from 14 to 39 items).</p> <p>(e) OSHA 29 C.F.R. Part 1910.120 (OSHA Training).</p> <p>(2) Nonhazardous waste as defined by the Resource Conservation and Recovery Act, 42 U.S.C. sec. 6901 et. seq. & regulations there under, can be stored, treated, disposed of, or otherwise managed, at the facility unless it is an approved EPA facility (permitted) and possesses a current and valid EPA registration number.</p> <p>(3) The Contractor's collecting facility must maintain a comprehensive record keeping system, available for inspection by the Contracting Officer, to assure the accuracy of oily waste collection, invoices, test</p>	

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>results, quantities, inspections, etc. The Contractor shall provide the Contracting Officer with copies of records of inspection of facility by EPA and/or state environmental audit teams conducted over the past three years.</p> <p>(4) The Contractor's facility shall maintain a valid Oil Spill Prevention Control and Countermeasure (SPCC) plan (as required by 40 C.F.R. sec. 112 et. seq.) if applicable.</p> <p>(5) A manifest shall be prepared by the Contractor's representative at the time of each disposal shipment. The Contractor and Contracting Officer's Representatives will agree on shipping weight of contaminated soil and what percentage of each shipment is oily sludge, oily solids, versus oily water mixture, for billing purposes, prior to vehicle(s) leaving the site. This manifest shall identify the location, date, number of gallons/drums shipped, destination EPA facility number and destination facility phone number. Non-hazardous manifests are mandatory for all material removed and must be authenticated by a signature from the Contracting Officer's representative prior to leaving MCB Quantico, Virginia. A copy of the signed manifest shall be given to the signing authority prior to the shipment leaving MCB, Quantico, Virginia. Drums will be numbered, and all numbers will appear on the manifests. Vehicle and personnel ID numbers will also be noted. The receipt will indicate the</p>	

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			results of the chlorinated solvent test (Halide Gas Test) or any other tests performed by the Contractor. The manifest shall also include the Contractor's EPA registration number (if applicable).	
4.1.3	Inspect and Clean out	Inspect and Clean Oil/Water Separator System	Attachment J-1800000-04 provides a listing of present oil/water separators, additional separators may be added. Each oil/water separator shall be inspected for proper operation. The Contractor shall flush and clean all appurtenances and piping. An inspection report, Attachment J-1800000-04, Oil/Water Separator Inspection Report, shall be prepared for each unit. Should the unit be found to be non-operational, a discrepancy list noting the deficiencies of each unit shall be noted	
4.1.4	Packaging, Collection and Delivery	Remove and Dispose of Hazardous Oil Contaminated Water; Remove and Dispose of Hazardous Oily Solids; and Excavate and Dispose of Hazardous Contaminated soil	<p>a. Packaging and Repackaging. Wastes covered under this contract may be handled in bulk form or containers. The Contractor shall make this determination based on the identity of the waste and treatment/disposal option chosen. Containerized waste shall be safely packaged and labeled to meet all EPA and DOT criteria. If the wastes have been containerized by the Government, The Contractor shall inspect the containers to ensure compliance with EPA and DOT requirements. The Contractor shall, as necessary, repackage such materials prior to shipment.</p> <p>b. Collection and Delivery. The Contractor shall provide all labor, materials, supplies, and equipment, except for Government furnished property as specified in Clause 3,</p>	

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>required for the collection of hazardous wastes.</p> <p>(1) Points of Collection the points of collection for hazardous wastes shall be described in each Task order, DD 1155.</p> <p>(2) Warehousing. After hazardous wastes are collected and the decision is made to store the wastes, the Contractor shall properly segregate wastes and place them in storage. Wastes will be segregated to minimize possible adverse reactions should non-compatible wastes spill and react.</p>	
4.1.5	Submittals	Post Award	<p>a. The Contractor shall submit the name and location of the disposal site(s), and copies of permits authorizing use of the site(s). This information will be resubmitted whenever a disposal site changes during the course of the contract. Failure to provide proof of authorization to use</p> <p>State/federal approved disposal sites within the 10 day period prior to award will result in a non-responsible determination and award to the next qualified low bidder. The Contracting Officer reserves the right to disapprove a proposed site or method.</p> <p>b. The Contractor shall provide a notarized statement, signed by an authorized officer of the firm, containing the following information:</p> <p>(1) A record of any past or pending legal actions, law suits,</p>	<p>Upon notification by the Contracting Officer, the apparent low bidder will be given 10 working days to submit for approval by the Contracting officer the aforementioned submittals.</p>

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>or any citations/violations issued by local, state or federal regulatory agencies relating to hazardous/non-hazardous materials remediation, transportation or disposal activities (projects, dates and resolutions included).</p> <p>(2) A list of any past or pending penalties incurred through non-compliance with hazardous/non-hazardous materials related project specifications (liquidated damages, overruns in scheduled time limitations, and resolution listed).</p> <p>(3) Situations in which a hazardous/non-hazardous materials related contract has been terminated (project, date and reason of termination included).</p> <p>(4) If no citations were issued by local, state or federal regulatory agencies or no penalties have occurred through non-compliance, or if no hazardous materials related contract has been terminated, a notarized statement signed by an authorized officer of the firm stating "none" to the above shall be included.</p> <p>c. Provide proof of employee required health, safety and hazardous waste and spill response training. The Contractor shall maintain/retain all records relating to employee exposure, medical surveillance, medical monitoring, etc. for a minimum of thirty (30) years in accordance with OSHA regulation 29 CFR Part 1910.</p>	
4.1.5.1	Submittals	Pre-work	The following submittals shall be approved by the Contracting Officer prior to starting any	

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>work under this contract:</p> <p>a. The Contractor shall submit copies of all permits, certificates, licenses, etc., which are required by federal, state and local governments to engage in the hauling and disposal of hazardous/non-hazardous oily waste. Award/notice to proceed will not be provided until all documentation (including Disposal Site permits) is Completed. Per Section F-Deliveries</p> <p>b. The Contractor is to provide copies of documentation necessary to show conformance with O.S.H.A. 1910.120, O.S.H.A. 1926.58 for all proposed employees scheduled to participate in the project. The information should include, but is not limited to:</p> <p>(1) Worker Health and Safety Training for the handling and transporting of non-hazardous and hazardous wastes.</p> <p>(2) A copy of the company's written Respirator Program.</p> <p>(3) A copy of the company's Medical Monitoring Program.</p> <p>c. The Contractor is to provide photocopies of appropriate licenses for any and all drivers that would be utilized during the term of the contract. Also, provide proof of compliance with the new D.O.T. Commercial Driver's License (CDL) requirement for all drivers involved with the contract.</p> <p>d. The Contractor shall submit</p>	

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>two (2) copies of the project specific Safety, Health, and Emergency Response Plan (SHERP). The purpose of the SHERP is to ensure the safety of, and to provide protection against damage, injury, and loss to personnel, material, equipment and property on and around the work site. The SHERP shall include, but is not limited to the following:</p> <ul style="list-style-type: none"> (1) The person or persons responsible for the implementation and enforcement of the plan on site. (2) A copy of all key safety personnel. (3) Employee training (for all related operations). (4) Accident reporting procedures. (5) Special safety requirements. (6) Spill and discharge control plan. (7) Environmental protection procedures. (8) Material handling plan. (9) Off site transportation procedures 	
4.1.6	Regulatory Inspections	The Contractor shall notify the Contracting Officer immediately by phone of any inspection visit by an agent or agents of any regulatory agency, (other than OSHA) at any time, occurring on the installation.	After notification, the Contracting Officer will issue instructions, on how to proceed in cooperating with the inspector. The Contractor shall submit a written report of the name(s), identification number(s), agency(s) of the inspector(s), and the reason for the visit. The Contractor shall also submit a copy of all reports	Timely notification to the Contracting Officer and submission of all required reports and samples.

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			received. If samples are collected, the Contractor shall obtain like samples, signed by the Inspector as like samples, to be submitted to the Contracting Officer with the written report. In no case shall any inspector to be allowed to proceed with any inspection on the installation without proper identification, authorization, or permission of the Contracting Officer.	
4.1.7	Reports and Records	Timely submission of required reports and records.	<p>a. <u>Oil/Water Separator Inspection Report.</u> An Oil-Water Separator Inspection Report, Attachment J-1800000-03, shall be submitted to the Contracting Officer's Representative the next working day following the inspection.</p> <p>b. <u>Manifest Receipt.</u> A manifest receipt shall be submitted in accordance with requirements outlined in clause 5.1.2.b. (5).</p> <p>c. <u>Other Reports and Permits.</u> The Contractor shall complete and process additional forms and permits <u>as required by Federal, State, and local regulations.</u></p> <p>d. <u>Monthly Manpower/Material/Equipment Report.</u> This report shall track monthly the number of contract personnel hours and materials associated with the work effort under this specification. The Contractor shall prepare and forward this report with the monthly invoice to the Contracting Officer or his designated representative as detailed on Attachment J-1800000-03.</p>	Required reports and records are submitted in a timely manner according to established schedule.

1800000 – Environmental				
Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>e. <u>Monthly Work Schedule.</u> The Contractor shall develop a monthly work schedule and shall submit this schedule to the Contracting Officer for approval five (5) working days prior to the start of the schedule month. Monthly invoices not containing the required monthly work schedules will be considered incomplete and returned to the Contractor. The schedule shall identify all work ordered on the Non-Recurring Work quantity portion of the contract. The schedule shall include delivery/task order or job order number and title, and indicate the scheduled start and completion dates. Changes or additions to any job that prevent the Contractor from completing the work on time or which change the scope of work should be reported to the Contracting Officer in writing.</p> <p>f. All oil removed needs to be reported separately to the Contracting Officer by October 15th for previous FY. It should include disposal (tons), Disposal (cost), Recycled (tons), Recycled (cost), and Recycled (revenues) in order to meet mandatory Navy reporting requirements</p>	

Section E - Inspection and Acceptance

ACCEPTANCE

The performance and quality of work delivered by the contractor, including services rendered and any documentation or written material compiled shall be subject to inspection, review, and acceptance by the Government.

CONTRACTOR QUALITY MANAGEMENT SYSTEM (QMS)

The Contractor shall establish and maintain a Quality Management System Program in accordance with the FAR 52.246-4, "INSPECTION OF SERVICES - FIXED PRICE" clause, Section E. Each phase of services rendered under this contract is subject to Government inspection, during the Contractor's operations and after completion of the tasks. The Government's Quality Assurance Surveillance Program is not a substitute for quality management by the Contractor. All findings of unsatisfactory or non-performed work will be administered in accordance with the "CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES" clause, Section E. All costs associated with rework are the responsibility of the Contractor. The Government reserves the right to choose the inspection methods to be used in implementing its Quality Assurance Program and to vary the inspection methods utilized during the work, without notice to the Contractor.

The Contractor shall develop and submit to the Contracting Officer, a Quality Management (QM) Plan for approval per Section F. A general description of the Contractor's QMS program shall be available for Government review during the preaward survey.

PERFORMANCE EVALUATION MEETINGS

a. The Contractor shall meet with the Government's representative weekly during the first six (6) months of the contract. Thereafter, meetings will be as often as necessary at the discretion of the Contracting Officer, but not less than monthly. A mutual effort will be made to resolve all problems identified. The written minutes of these meetings, prepared by the Government, shall be signed by the Contractor's representative and the Government's representative. Should the Contractor not concur with the minutes, the Contractor shall state, in writing, to the Contracting Officer any areas of disagreement within ten (10) calendar days.

b. The Government will periodically assess the Contractor's overall performance in the Contractor Performance Assessment System (CPARS) allowing for correction and documentation of substandard performance. The Contractor will be afforded an opportunity to comment on each evaluation performed. The Contractor has 30 calendar days to submit written comments on unsatisfactory ratings.

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
0006	Destination	Government	Destination	Government
0007	Destination	Government	Destination	Government
0008	Destination	Government	Destination	Government
0009	Destination	Government	Destination	Government
0010	Destination	Government	Destination	Government

CLAUSES INCORPORATED BY REFERENCE

52.246-16 Responsibility For Supplies

APR 1984

CLAUSES INCORPORATED BY FULL TEXT

52.246-4 INSPECTION OF SERVICES--FIXED-PRICE (AUG 1996)

(a) Definitions. "Services," as used in this clause, includes services performed, workmanship, and material furnished or utilized in the performance of services.

(b) The Contractor shall provide and maintain an inspection system acceptable to the Government covering the services under this contract. Complete records of all inspection work performed by the Contractor shall be maintained and made available to the Government during contract performance and for as long afterwards as the contract requires.

(c) The Government has the right to inspect and test all services called for by the contract, to the extent practicable at all times and places during the term of the contract. The Government shall perform inspections and tests in a manner that will not unduly delay the work.

(d) If the Government performs inspections or tests on the premises of the Contractor or a subcontractor, the Contractor shall furnish, and shall require subcontractors to furnish, at no increase in contract price, all reasonable facilities and assistance for the safe and convenient performance of these duties.

(e) If any of the services do not conform with contract requirements, the Government may require the Contractor to perform the services again in conformity with contract requirements, at no increase in contract amount. When the defects in services cannot be corrected by reperformance, the Government may (1) require the Contractor to take necessary action to ensure that future performance conforms to contract requirements and (2) reduce the contract price to reflect the reduced value of the services performed.

(f) If the Contractor fails to promptly perform the services again or to take the necessary action to ensure future performance in conformity with contract requirements, the Government may (1) by contract or otherwise, perform the services and charge to the Contractor any cost incurred by the Government that is directly related to the performance of such service or (2) terminate the contract for default.

(End of clause)

SECTION E NFAS CLAUSES

5252.223-9300 Inspection By Regulatory Agencies.

INSPECTION BY REGULATORY AGENCIES (JUN 1994)

(a) Work performed under this contract is subject to inspection by State and Federal Government Regulatory agencies including those described below.

(b) Permission has been granted by the Navy permitting Federal and State occupational health and safety officials to enter Navy shore installations, without delay and at reasonable times, to conduct routine safety and health investigations. Permission also extends to safety and health investigations based on reports of unsafe conditions. Occupational Health and Safety Administration (OSHA) officials may also investigate accidents or illnesses involving the Contractor's employees. Inspections may also be carried out by the Department of Labor to inspect for compliance with labor laws.

(c) The Contractor shall cooperate with regulatory agencies and shall provide personnel to accompany the agency inspection or review teams. Contractor personnel shall be knowledgeable concerning the work being inspected, and participate in responding to all requests for information, inspection or review findings by regulatory agencies.

(End of clause)

5252.237-9300 Schedule of Deductions.

SCHEDULE OF DEDUCTIONS (NOV 1998)

(a) Within fifteen (15) days after the contract award, the successful Contractor shall provide an acceptable Schedule of Deductions for the base period and each option year of the contract. No work may commence until such Schedule of Deductions is approved by the Contracting Officer. The total of the Schedule of Deductions must equal the amount entered in Contract Line Item 0001, 0003, 0005, 0007, and 0009. If for any reason this contract is modified, including the exercise of an option, and the modification affects the schedule of deductions, the contractor shall submit a revised schedule of deductions within fifteen (15) days of the date of the modification. Prices shown in the Schedule of Deductions will be utilized in conjunction with the "CONSEQUENCES OF THE CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICE" clause in making deductions to the contract price for nonperformed or unsatisfactory work.

(b) Unbalancing in the Schedule of Deductions submitted shall be the cause for withholding approval and requiring resubmittal of a balanced schedule. The Contractor's failure to provide an approved Schedule of Deductions shall be grounds for TERMINATION FOR DEFAULT. The Government reserves the right to unilaterally establish a Schedule of Deductions in the event the successful Contractor fails to present the Schedule of Deductions within fifteen (15) calendar days of the date of contract award or presents a Schedule of Deductions, which is unbalanced or materially deficient. The approved Schedule of Deductions shall be part of the contract. DO NOT SUBMIT the Schedule of Deductions with the offer.

(End of clause)

5252.246-9303 Consequences of Contractor's Failure To Perform Required Services.

CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM
REQUIRED SERVICES (OCT 2004)

The Contractor shall perform all of the contract requirements. The Government will inspect and assess Contractor performance in accordance with FAR 52.246-4, INSPECTION OF SERVICES - FIXED PRICE and the Section E provision entitled GOVERNMENT PERFORMANCE ASSESSMENT. The Government will require re-performance, withhold payment, or seek other suitable consideration for unsatisfactory or non-performed work. When defects can't be corrected by re-performance, the Government may reduce the price to reflect the reduced value of services performed.

(a) PROCEDURES. In the case of unsatisfactory or non-performed work, the Government:

(1) may give the Contractor written notice of observed deficiencies prior to withholding payment for unsatisfactory or non-performed work and/or assessing liquidated damages. Such written notice shall not be a prerequisite for withholding payment for non-performed work. The Government may specify, as provided for below, that liquidated damages can be assessed against the Contractor. Such liquidated damages are to compensate the Government for administrative costs and other expenses resulting from the unsatisfactory or non-performed work.

(2) may, at its option, allow the Contractor an opportunity to re-perform the unsatisfactory or non-performed work, at no additional cost to the Government. In the case of daily work, corrective action must be completed within **two** hours of notice to the Contractor. In the case of other work, corrective action must be completed within **twenty-four** hours of notice. In addition, the Government can assess liquidated damages, as referenced above, in the amount of **15** percent of the value of all observed defects. The original inspection results of the Contractor's work will not be modified upon re-inspection. However, the Contractor will be paid for satisfactorily re-performed work.

(3) shall withhold from the Contractor's invoice all amounts associated with the unsatisfactory or non-performed work at the prices set out in the Schedule or provided by other provisions of this contract, unless the Contractor is required to re-perform and satisfactorily complete the work. In addition, the Government can assess liquidated damages, as referenced above, in the amount of **15** percent of the value of all observed defects.

(4) may, at its option, perform the work by Government personnel or by other means. The Government will reduce the amount of payment to the Contractor, by the amount paid to any Government personnel (based on wages, retirement and fringe benefits) plus material, or by the actual costs incurred to accomplish the work by other means. If the actual costs cannot be readily determined, the prices set out in the Schedule will be used as the basis for the deduction. In addition, the Government can assess liquidated damages, as referenced above, in the amount of **15** percent of the computed cost.

(b) The Contractor is responsible for maintaining an effective Quality Control Program during the course of the contract. Failure to maintain adequate quality control may result in Termination for Default.

(c) Re-performance by the Contractor does not waive the Government's right to terminate for nonperformance in accordance with FAR clause 52.249-8, DEFAULT (FIXED-PRICE SUPPLY AND SERVICE) of Section I and all other remedies for default as may be provided by law.

(d) When WATCHSTANDING SERVICES apply. If the Contractor fails to provide qualified personnel or allows any post to be unmanned for a total of **30** minutes in any shift, the Government may assign other persons to perform such work or withhold payment as specified below;

(1) When Watchstanding Services are performed by Government employees, withholdings shall be computed based on the current Federal Pay Schedule including wages, retirement and fringe benefits of the Government employees (civilian or military) who actually performed the work. In addition, the Government can assess liquidated damages, as referenced above, in the amount of **15** percent of the computed cost.

(2) When non-performed Watchstanding Services are obtained under another contract, the Government will withhold an amount equal to the cost to the Government under that contract. In addition, the Government can assess liquidated damages, as referenced above, in the amount of **15** percent of the cost.

(3) If no guard replacement is furnished by the Government and the work is not performed, the Government will withhold an amount equal to the cost to the Government of having a Government employee perform the work. In addition, the Government can assess liquidated damages, as referenced above, in the amount of **N/A** percent of the computed cost.

(4) The Contractor will be held liable for property losses sustained by the Government as a direct, consequential result of a failure to furnish the required personnel.

(5) Computations of the costs for Government employees to perform work not performed by the Contractor shall be in conformance with FAR 52.222-42, STATEMENT OF EQUIVALENT RATE FOR FEDERAL HIRES.

(End of clause)

5252.246-9304 Estimating the Price of Nonperformed or Unsatisfactory Work.

ESTIMATING THE PRICE OF NONPERFORMED OR
UNSATISFACTORY WORK (OCT 2004)

In the event the price of non-performed or unsatisfactory work cannot be determined from the prices set out in the Schedule, or on the basis of the actual cost to the Government, estimating methods may be used to determine an amount, which reflects the reduced value of services performed. The Government may estimate the cost using wage rates and fringe benefits included in the wage determinations included in the contract, Government estimates of the Contractor's overhead and profit rates, and Government estimates of material costs if applicable. Liquidated damages, to compensate the Government for administrative costs and other expenses resulting from the non-performed or unsatisfactory performance, will be calculated in accordance with the CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED WORK clause.

(End of clause)

5252.248-1 Value Engineering (MAR 1989) (NAVFAC DEVIATION NOV 1998).

VALUE ENGINEERING (MAR 1989) (NAVFAC DEVIATION NOV 1998)

(a) The Contractor is entitled, as prescribed in this clause, to share in cost savings resulting from the implementation of cost reduction projects, which are presented to the Government in the form of Cost Reduction Proposals (CRP) and approved by the Contracting Officer. These cost reduction projects may require changes to the terms, conditions or Section C, Performance Work Statement, of this contract. Any cost reduction projects must not change the essential function of any products to be delivered or the essential purpose of services to be provided under the contract.

(b) Definitions.

(1) Cost savings - as contemplated by this clause, means savings that result from instituting changes to this contract, as identified in an approved Cost Reduction Proposal.

(2) Cost Reduction Proposal (CRP) - For the purpose of this clause, a Cost Reduction Proposal means a proposal that achieves cost savings as described in this clause. These alternatives must result in a net reduction in the contract price to the Government. The proposal will include technical and cost information sufficient to enable the Contracting Officer to evaluate the CRP and approve or disapprove it.

(3) Contractor implementation costs - As used in this clause, contractor implementation costs shall mean those costs which the Contractor incurs on this contract in developing, preparing, submitting, and negotiating a CRP; as well as those costs the Contractor will incur to make any structural or organizational changes in order to implement an approved CRP.

(4) Government cost - As used in this clause, the term government costs means internal costs of the Government agency, which result directly from development, and implementation of the CRP. These may include, but are not limited to, costs associated with the administration of the contract or with such contractually related functions such as testing, operations, maintenance and logistics support. These costs also include costs associated with other Agency contracts (including changes in contract price or cost and fee) that may be affected as a result of the implementation of a CRP. They do not include the normal administrative costs of reviewing and processing the CRP.

(c) General. The Contractor shall develop, prepare and submit CRPs with supporting information, as detailed in paragraph (e) and (f) of this clause to the Contracting Officer. The CRP will describe the proposed cost reduction activity in sufficient detail to enable the Contracting Officer to evaluate it and to approve or disapprove it. The Contractor shall share in any net cost savings realized from approved and implemented CRPs that reduce the price of this contract. The Contractor's actual percentage share of the cost savings shall be a matter for negotiation with the Contracting Officer, but shall not, in any event, exceed 50% of the total net cost savings recognized by the Contracting Officer. The Contractor may propose changes in other activities that impact performance on its contract, including government and other contractor operations, if such changes will optimize cost savings. A Contractor shall not be entitled to share, however, in any cost savings that are internal to the Government, or which result from changes made to any contracts to which it is not a party even if those changes were proposed as a part of its CRP. Early communication between the Contractor and the Government is encouraged.

(d) Computation of cost savings. The cost savings to be shared between the Government and the Contractor will be computed by the Contracting Officer by comparing a current estimate to complete (ETC) for the covered contract, as structured before implementation of the proposed CRP, to a revised ETC which takes into account the implementation of that CRP. The cost savings to be shared shall be reduced by any cost overrun, whether experienced or projected, that is identified on this contract before implementation of the CRP. Although a CRP may result in cost savings that extend far into the future, the period in which the Contractor may share in those savings, will be limited to the remaining term of the contract. Implementation costs of the Contractor savings initiative must be considered and specifically identified in the revised ETC. The Contracting Officer shall offset Contractor cost savings by any increased costs (whether implementing or recurring) to the Government when computing the total cost savings to be shared. The Contractor shall not be entitled, under this clause, to share in any cost reductions to the contract that are the result of changes stemming from any action other than an approved CRP.

(e) Processing of Cost Saving Initiatives. There is an initial submittal, which shall include the following information, as applicable, in sufficient detail for the Government to determine the feasibility of further investigation of the initiative.

(1) Initiative title and description, including contract references (paragraph numbers), if appropriate; estimated total price; what the Contractor would provide; what the Government would provide; the duration of the agreement; anticipated total revenues, expenses and net gains for the agreement period; pay back schedule; risk assessment; percentage of distribution of revenues generated; drawings and maps of the affected areas and facilities; potential impacts to the Government; potential benefits; the impact to the BOSC, etc. Initiatives should minimize any adverse impact to operations and mission capability, legal requirements, and public health and safety.

(f) Supporting Information. As a minimum, the Contractor shall provide the following supporting information with each CRP:

(1) Identification of the current contract requirements or established procedures and/or organizational support, which are proposed to be changed.

(2) A description of the difference between the current process or procedure and the proposed change. This description shall address how proposed changes will meet the Government's requirements and discuss the advantages and disadvantages of the existing practice and the proposed changes.

(3) A list of contract requirements, which must be revised, if any, if the CRP is approved, along with proposed revisions. Any changes to the Government contract management process should also be addressed.

(4) Detailed cost estimates, which reflect the implementation costs of the CRP.

(5) An updated ETC for the covered contract, unchanged and a revised ETC for the covered contract, which reflects changes resulting from implementing the CRP. If the CRP proposes changes to only a limited number of elements of the contract, the ETCs need only address those portions of the contract that have been impacted. Each ETC shall depict the level of costs incurred or to be incurred by year, or to the level of detail required by the Contracting Officer. If other CRPs have been proposed or approved on a contract, the impact of these CRPs must be addressed in the computation of the cost savings to ensure that the cost savings identified are attributable only to the CRP under consideration in the instant case.

(6) Identification of any other previous submissions of the CRP, including the dates submitted, the agencies and contracts involved, and the disposition of those submittals.

(g) Administration.

(1) Within 60 days of receipt, the Contracting Officer shall complete an initial evaluation of any proposed cost reduction plan to determine its feasibility. Failure of the Contracting Officer to provide a response within 60 days shall not be construed as approval of the CRP. The Government shall promptly notify the Contractor of the results of its initial evaluation and indicate what, if any, further action will be taken. If the Government determines that the proposed CRP has merit, it will open discussions with the Contractor to establish the cost savings to be recognized, the Contractor's share of the cost savings, and a payment schedule. The Contractor shall continue to perform in accordance with the terms and conditions of the existing contract until a contract modification is executed by the Contracting Officer. The modification shall constitute approval of the CRP, adjust the contract cost and/or price, establish the Contractor's share of cost savings, and incorporate the agreed to payment schedule.

(2) The Contractor will receive payment by submitting invoices to the Contracting Officer for approval. The amount and timing of individual payments will be made in accordance with the schedule to be established with the Contracting Officer. Notwithstanding the overall savings recognized by the Contracting Officer as a result of an approved CRP, payment of any portion of the Contractor's share of the savings shall not be made until the Government begins to realize a net cost savings on the contract (i.e., implementation, startup and other increased costs resulting from the change have been offset by cumulative cost savings). Savings associated with unexercised options will not be paid unless and until the contract options are exercised. It shall be the responsibility of the Contractor to provide such justification as the Contracting Officer deems necessary to substantiate that cost savings are being achieved.

(3) Any future activity, including a merger or acquisition undertaken by the Contractor (or to which the Contractor becomes an involved party), which had the effect of reducing or reversing the cost savings realized from an approved CRP for which the Contractor has received payment may be cause for recomputing the net cost savings associated with any approved CRP. The Government reserves the right to make an adjustment to the Government's share of cost savings and to receive a refund of moneys paid if necessary. Such adjustment shall not be made without notifying the Contractor in advance of the intended action and affording the Contractor an opportunity for discussion.

(h) Limitations. Contract requirements that are imposed by statute shall not be targeted for cost reduction exercises. The Contractor is precluded from receiving reimbursements under both this clause and other incentive clauses of the contract, if any, for the same cost reductions.

(i) Disapproval of, or failure to approve any proposed cost reduction proposal shall not be considered a dispute subject to remedies under the Disputes clause.

(j) Cost savings paid to the Contractor in accordance with the provisions of this clause do not constitute profit or fee within the limitations imposed by 10 U.S.C. 2306(d) and 41 U.S.C. 254(b).

(k) The Government reserves the right to use the cost saving initiatives developed in this contract wherever and whenever they would be determined advantageous to the Government. (End of clause)

Section F - Deliveries or Performance

0200000 - MANAGEMENT & ADMIN

0200000 – Management and Administration
Section F
Deliveries or Performance

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original	Copies (including original)	
0200000/ 2.2.1.2	N/A	Request to Work Outside Government's Regular Working Hours	At least seven calendar days prior to requested day.	KO	1	As required
0200000/ 2.3.4	N/A	Permits and Licenses	Before work commences and as requested by the KO.	KO	1	As specified
0200000/ 2.3.5	N/A	Certificate of Insurance	Within 15 calendar days after award.	KO	1	As specified
0200000/ 2.6.6	J-0200000-07	Service Provider Information Report	At the end of each workday when updates are required	KO	1	Daily
0200000/ 2.6.6	J-0200000-08	Asset Information Report	At the end of each workday when updates are required	KO	1	Daily
0200000/ 2.6.6	J-0200000-07	Sample Delimited Flat-file	Within 15 calendar days after award.	KO	1	As specified
0200000/ 2.6.7.1	N/A	Quality Management Plan	Within 15 calendar days after award and within seven calendar days of changes.	KO	1	As specified
0200000/ 2.6.7.2	N/A	QC Inspection File	Within five calendar days of completion/ termination of the contract.	KO	1	As specified
0200000/ 2.6.7.3	N/A	Contractor Quality Inspection and Surveillance Report	First work day of each month.	KO	1	Monthly

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original	Copies (including original)	
0200000/ 2.6.8	N/A	Property Management Plan	Within 45 calendar days after award.	KO	1	As specified
0200000/ 2.7.1	N/A	List of Key Personnel and Qualifications	Within 15 calendar days after award.	KO	1	As specified
0200000/ 2.7.1	N/A	Organizational Chart	Within 15 calendar days after award.	KO	1	As specified
0200000/ 2.7.2.4	N/A	Proof of Legal Residency	Prior to be admitted to site of work.	KO	1	As specified
0200000/ 2.7.3	N/A	Contractor Labor Hours (eCMRA) Report	No later than 31 October	KO	1	Annually for labor executed during the period of performance during each Government fiscal year (FY)
0200000/ 2.8.1	N/A	Employee List	Upon request.	KO	1	As required
0200000/ 2.8.7	N/A	Personnel Security Investigation (PSI), Fingerprint Card (FD87), and OF-306 Declaration for Federal Employment	Prior to employee access to sensitive unclassified information.	KO/ Security Manager	1	As required
0200000/ 2.9.1	N/A	Accident Prevention Plan	Within 15 calendar days after award and within seven calendar days of changes.	KO	1	As specified
0200000/ 2.9.2	N/A	Activity Hazard Analysis	Together with the Accident Prevention Plan and for changes.	KO	1	As specified
0200000/ 2.9.3	N/A	Occupational Risk and Compliance Plans and Programs	Together with the Accident Prevention Plan and for changes.	KO	1	As specified

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original	Copies (including original)	
0200000/ 2.9.4	J-0200000-05	NAVFAC Contractor Incident Reporting System (CIRS)	Within five calendar days of accident.	KO	1	As required
0200000/ 2.9.4	J-0200000-05	Weight Handling Equipment Accident Report	Within 30 calendar day of accident.	KO	1	As required
0200000/ 2.9.6	N/A	Monthly On-Site Labor Report	First work day of each month.	KO	1	Monthly
0200000/ 2.9.7	N/A	OSHA Citations and Violations Corrective Action Report	Within 48 hours after receiving a citation.	KO	1	As required
0200000/ 2.9.9	N/A	Safety Certifications	Within 15 calendar days after award and as old certifications expire.	KO	1	As specified
0200000/ 2.10.1.1	N/A	Water Conservation Plan	Within 15 calendar days after award and for changes.	KO	1	As specified
0200000/ 2.10.2.1	N/A	Class I ODS Report	Within 24 hours following delivery of refrigerant to DLA	KO	1	As required
0200000/ 2.10.2.5	J-0200000-12	Emergency Planning and Community Right- To-Know Act (EPCRA) Report	Within 15 calendar days after contract award and not less than 10 working days prior to planned use of hazardous material.	KO	2	As specified
0200000/ 2.10.2.5	J-0200000-12	Contractor Hazardous Material Inventory Log	Within 15 calendar days after the end of each calendar year and at termination of the contract.	KO	2	Annually

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original	Copies (including original)	
0200000/ 2.10.3	N/A	Sustainable Procurement and Practices Plan	Within 15 calendar days after award and within 15 calendar days after exercised option periods.	KO	1	Annually
0200000/ 2.10.3	N/A	Sustainable Delivery of Services Report	Within five calendar days after each contract period.	KO	1	Annually
0200000/ 2.10.3.2	N/A	Recovered Material Certification	As specified	KO	1	When a product containing recovered materials is equal to or better than the original and could be used.

1503010 - JANITORIAL

1503010 – Janitorial
Section F
Deliveries or Performance

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (includin g original)	
1503010/ 3.1	N/A	Annual Work Schedule	1 each year	KO	1	Within 15 days after award and annually thereafter
1503010/ 3.1	N/A	Monthly Work Plan	First work day of each month	KO	2	Monthly
1503010/ 3.2	N/A	Unscheduled Services Report	First work day of each month	KO	2	Monthly

1503020 - PEST CONTROL

1503020 – Pest Control
Section F
Deliveries or Performance

DELIVERABLES						
Annex/Spec Item	Form Attachment Number	Deliverable Title	Date(s) of Submission	Distribution		Frequency
				Original/Copies	Number of Copies (including original)	
1503020/2.2.1	N/A	Copy of State Certification for Contractor Personnel	15 calendar days prior to start of work. Copies of renewed certifications shall also be submitted.	KO	2	As required
1503020/2.3.1	N/A	Copy of Local/State Business License	Prior to contract award. Copies of renewed licenses shall also be submitted.	KO	2	1 per state
1503020/2.3.2	N/A	Permits	5 days prior to the start of work requiring permits.	KO	2	As required
1503020/2.3.4	N/A	Ultra-Low Volume (ULV) Equipment Calibration and Droplet Analysis Report	15 days prior to the start of work and thereafter every 50 hours of ULV equipment use.	KO	2	As required

DELIVERABLES						
Annex/Spec Item	Form Attachment Number	Deliverable Title	Date(s) of Submission	Distribution		Frequency
				Original/Copies	Number of Copies (including original)	
1503020/2.3.5	J-1503020-02	Planned Pesticide Use Sheets including Pesticide Labels and Material Safety Data Sheets (MSDS)	With the proposal. Note: Any proposed changes in pesticide usage shall be submitted for KO approval at least 5 business days in advance of pesticide use.	KO	2	1 for each pesticide per pest as required
1503020/3	N/A	Contractor's Work Plan	With the proposal.	KO	2	1 per proposal
1503020/3	N/A	Report of Conditions Conducive to Pest Infestation	1 working day after citing conditions.	KO	2	As required
1503020/3.2	N/A	Five-year Termite Treatment Warranties	10 days following the treatment.	KO	2	As required
1503020/3, 4	J-1503020-09	Termite and Wood Decay Inspection (DD Form 1070) (per the appropriate Pest Group Sheet)	10 working days after inspection completed.	KO	2	As required
1503020/3, 4	N/A	Stored Product Pest Survey (per the appropriate Pest Group Sheet)	Within 1 day of the survey.	KO	2	As required
1503020/3.3	J-1503020-13	Report of Pest Management Operations	Electronically once per month by the 15th of the following month (Example: July data must be submitted by August 15).	KO	2	Monthly

1503030 - REFUSE

1503030 – Refuse
Section F
Deliveries or Performance

REPORTS					
Annex/ Sub-annex	Spec Item	Report Title	Quantity	Submit To	Due Date/Frequency
1503030	2.2	Weight Ticketing	12	KO	10th working day of each month/Monthly
1503030	2.3	Permits and Licenses	1	KO	15 days after award
1503030	3.1	Solid Waste Collection Schedule	1	KO	15 days after award/Annually

1503050 - GROUNDS

1503050 – Grounds
Section F
Deliveries or Performance

REPORTS					
Annex/ Sub-annex	Spec Item	Report Title	Quantity	Submit to	Due Date/Frequency
1503050	3.1	Improved Grounds	1	KO	15 Days after award/Annually
1503050	3.1.1	Lawn Care/Schedule/Submittals	1	KO	15 Days after award/Annually
1503050	3.1.1.1	Mowing and Trimming	1	KO	Annually
1503050	3.1.1.2	Edging	1	KO	Annually
1503050	3.1.2	Irrigation Systems Repair Plan and Monthly Schedule for Maintenance	1	KO	Not Applicable
1503050	3.1.3	Debris Removal Schedule	1	KO	15 days after award/annually
1503050	3.1.4	Shrub and Hedge Maintenance Schedule	1	KO	15 days after award/annually
1503050	3.1.5	Plant and Bed Maintenance	1	KO	15 days after award/annually
1503050	3.1.6	Tree Maintenance Schedule	1	KO	15 days after award/annually
1503050	3.1.7	Storm Drainage Systems	1 ea	KO	Within 24 hours in writing of obstructions in sub surface drain lines beyond Contractor's Responsibility

1800000 - ENVIRONMENTAL

1800000 – Environmental
Section F
Deliveries or Performance

REPORTS					
<u>Annex/ Sub-annex</u>	<u>Spec Item</u>	<u>Report Title</u>	<u>Quantity</u>	<u>Submit To</u>	<u>Due Date or Frequency</u>
1800000	2.2	CAC Report	Not Applicable	Not Applicable	Not Applicable
1800000	2.4	Health and Safety Plan	1 ea	Installation's Environmental Office	Within 30 days after award, one time only
1800000	2.6	Records and Reports – including NREA's Air Permit Support for Generators	As Requested	Installation's NREA's Air Program Manager	Monthly
1800000	3.1.1	Sampling Reports	As Requested	Contracting Officer	Within 2 days of notification
1800000	3.1.2	Field Testing Reports	As Requested	Contracting Officer	Field Test completed within 2 days of notification
1800000	3.1.3	Laboratory Analysis Reports	As Requested	Contracting Officer	Samples are analyzed and results are reported within 14 days of receipt of sample.
1800000	4.1.7	Oil/Water Separator Inspection Report	As Requested	Contracting Officer's Representative	Next working day following inspection.
1800000	4.1.7	Manifest Receipt	As Requested	Contracting Officer's Representative	As specified
1800000	4.1.7	Monthly Manpower/Material/ Equipment Report	1 ea. Month	Contracting Officer's Representative	Monthly
1800000	4.1.7	Monthly Work Schedule	1 ea. Month	Contracting Officer	Submit schedule to Contracting Officer for approval five (5) working days prior to the start of the schedule month.

1503060 - ST. SWEEP & SNOW REM

1503060 – Street Sweeping and Snow Removal
Section F
Deliveries or Performance

DELIVERABLES Section F						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (includin g original)	
1503060 / 3.1.1	N/A	Pavement Sweeping Schedule	15 working days after award and 15 working days after the start of each option year	KO/FMD	4	Annually
1503060 / 3.2.1.1	N/A	Snow Removal Plan	15 working days after award and 15 working days after the start of each option year	KO/FMD	4	Annually
1503060/ 3.1.1	N/A	Pavement Sweeping Log	Quarterly	KO/FMD	4	Quarterly

1502000 - FACILITY INVESTMENT

1502000 – Facilities Investment
Section F
Deliveries or Performance

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
1502000/ 2.2.1	N/A	Certification and Licenses	Within 15 days after award or as requested by the KO	KO	1	Once for initial submittal, then as requested
1502000/ 3.1	N/A	Service Order Summary Report	First work day of each month	KO	2	Monthly
1502000/ 3.2	N/A	Preventive Maintenance Program Plan	30 calendar days after contract award	KO	2	Annually
1502000/ 3.2	N/A	Monthly PM Work Schedule	Five work days prior to the beginning of each month	KO	1	Monthly
1502000/ 3.3	N/A	Integrated Maintenance Program Plan	30 calendar days after contract award	KO	2	Annually
1502000/ 3.3	N/A	Monthly IMP Schedule and IMP Maintenance and Repair Status	Five work days prior to the beginning of each month	KO	1	Monthly
1502000/ 3.4	N/A	Inspection, Testing, and Certification Program Summary Report	First work day of each month	KO	2	Monthly
1502000/ 3.4	N/A	Inspection, Testing and Certification Schedule and Equipment Certifications	First work day of each month	KO	2	Monthly
1502000/ 3.4.2	N/A	Certification of Load Test and Condition Inspection Form	First work day of each month	KO	2	Monthly
1502000/ 3.4.5	N/A	Inspection and Test Report for Vertical Transportation Equipment	First work day of each month	KO	2	Monthly

1502000/ 3.4.6	N/A	Inspection and Test Report for Engine Test Facilities	First work day of each month	KO	2	Monthly
1502000/ 3.5	N/A	Other Recurring Services Program Summary Report	First work day of each month	KO	2	Monthly

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-FEB-2016 TO 31-JAN-2017	N/A	ROICC ELIZABETH MUDD BLDG. 2004 BARNETT AVE P.O. BOX 1855 QUANTICO VA 22134-0855 703-784-0311 FOB: Destination	N40080
0002	POP 01-FEB-2016 TO 31-JAN-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N40080
0003	POP 01-FEB-2017 TO 31-JAN-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N40080
0004	POP 01-FEB-2017 TO 31-JAN-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N40080
0005	POP 01-FEB-2018 TO 31-JAN-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N40080
0006	POP 01-FEB-2018 TO 31-JAN-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N40080
0007	POP 01-FEB-2019 TO 31-JAN-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N40080
0008	POP 01-FEB-2019 TO 31-JAN-2020	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N40080
0009	POP 01-FEB-2020 TO 31-JAN-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N40080
0010	POP 01-FEB-2020 TO 31-JAN-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N40080

CLAUSES INCORPORATED BY REFERENCE

52.242-15	Stop-Work Order	AUG 1989
52.242-17	Government Delay Of Work	APR 1984
252.247-7023	Transportation of Supplies by Sea	APR 2014

eCMRA REPORTING REQUIREMENTS

In accordance with NMCARS 5237.02(a)(1)(90), the Contractor shall report all contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via a secure data collection site. The Contractor is required to completely fill in all required data fields using the following web address, <https://doncmra.nmci.navy.mil>. Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

Within fifteen (15) days of contract award, prior to commencement of the work, the Contractor will meet in conference with representatives of the Contracting Officer, at a time to be determined by the Contracting Officer, to discuss and develop mutual understanding relative to scheduling and administering work.

Section G - Contract Administration Data

SECTION GG.1 CONTRACT ADMINISTRATION

This solicitation will result in the award of one (1) contract. Upon award of this contract, Contract Administration shall be assigned to the following Facilities Contracting Department.

FEAD QUANTICO
Quantico Marine Corps Base
P. O. Box 1855
2004 Barnett Avenue
Quantico, VA 22134-2134

G.2 RELEASE OF CLAIMS

The contractor shall, with the final invoice for the base term and each option period, provide a release of claims worded similar to the following:

“The undersigned Contractor does, and by the receipt of said sum shall for itself, its successors and assigns, remise, release and forever discharge the Government, its officers, agents, and employees, of and from all liabilities, obligations and claims whatsoever in law and in equity under or arising to day out of said contract.”

G.3 MODIFICATION PROPOSALS- PRICE BREAKDOWN

- a. The Contractor, in connection with any proposal submitted for a contract modification, shall itemize a price breakdown, as required by the Contracting Officer. Unless otherwise directed, the breakdown shall contain sufficient detail to permit an analysis of all material, labor, equipment, subcontract, and overhead costs, as well as profit, and shall cover all work involved in the modification, whether such work was deleted, added, or changed. Any amount claimed for subcontractors shall be supported by a similar price breakdown.
- b. In addition, if the proposal includes a time extension, a justification thereof shall also be furnished. The proposal, together with the price breakdown and time extension justification, shall be furnished by the date specified by the Contracting Officer.

G.4 INVOICING INSTRUCTIONS

- a. Invoices for services rendered under this contact shall be submitted electronically through Wide Area Work Flow (WAWF), in accordance with DFARS 252.232-7006, Electronic Submission of Payment Requests (MAY 2013) using Wide Area Work Flow (WAWF) and DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.
- b. Invoices for Non Recurring /Task Order work shall be processed according to the guidance submitted within each task order placed under this contract. Specific invoicing instructions as required by DFARS 252.232-7003. "NOTE: ROUTING TABLE INFORMATION WILL BE PROVIDED ON INDIVIDUAL TASK ORDERS."
- c. To comply with the clause 252.232.7003, Electronic Submission of Payment Requests (MAY 2013), the contractor is required to register for WAWF at <https://wawf.eb.mil/>. WAWF training is available from the

WAWF main web site, or directly at: <http://www.wawftraining.com>. WAWF questions should be directed to the WAWF helpdesk at 866-618-5988.

CLAUSES INCORPORATED BY REFERENCE

252.201-7000	Contracting Officer's Representative	DEC 1991
252.204-0001	Line Item Specific: Single Funding	SEP 2009
252.204-0006	Line Item Specific: Proration	SEP 2009
252.204-7006	Billing Instructions	OCT 2005
252.232-7007	Limitation Of Government's Obligation	APR 2014

CLAUSES INCORPORATED BY FULL TEXT

52.216-19 ORDER LIMITATIONS. (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than \$2,500.00 the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor:

(1) Any order for a single item in excess of \$100,000;

(2) Any order for a combination of items in excess of \$250,000; or

(3) A series of orders from the same ordering office within 3 days that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.

(c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within 10 days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

252.232-7003 ELECTRONIC SUBMISSION OF PAYMENT REQUESTS AND RECEIVING REPORTS
(JUNE 2012)

(a) Definitions. As used in this clause—

(1) Contract financing payment and invoice payment have the meanings given in section 32.001 of the Federal Acquisition Regulation.

(2) Electronic form means any automated system that transmits information electronically from the initiating system to all affected systems. Facsimile, e-mail, and scanned documents are not acceptable electronic forms for submission of payment requests. However, scanned documents are acceptable when they are part of a submission of a payment request made using Wide Area WorkFlow (WAWF) or another electronic form authorized by the Contracting Officer.

(3) Payment request means any request for contract financing payment or invoice payment submitted by the Contractor under this contract.

(4) Receiving report means the data required by the clause at 252.246-7000, Material Inspection and Receiving Report.

(b) Except as provided in paragraph (c) of this clause, the Contractor shall submit payment requests and receiving reports using WAWF, in one of the following electronic formats that WAWF accepts: Electronic Data Interchange, Secure File Transfer Protocol, or World Wide Web input. Information regarding WAWF is available on the Internet at <https://wawf.eb.mil/>.

(c) The Contractor may submit a payment request and receiving report using other than WAWF only when—

(1) The Contracting Officer administering the contract for payment has determined, in writing, that electronic submission would be unduly burdensome to the Contractor. In such cases, the Contractor shall include a copy of the Contracting Officer's determination with each request for payment;

(2) DoD makes payment for commercial transportation services provided under a Government rate tender or a contract for transportation services using a DoD-approved electronic third party payment system or other exempted vendor payment/invoicing system (e.g., PowerTrack, Transportation Financial Management System, and Cargo and Billing System);

(3) DoD makes payment for rendered health care services using the TRICARE Encounter Data System (TEDS) as the electronic format; or

(4) When the Governmentwide commercial purchase card is used as the method of payment, only submission of the receiving report in electronic form is required.

(d) The Contractor shall submit any non-electronic payment requests using the method or methods specified in Section G of the contract.

(e) In addition to the requirements of this clause, the Contractor shall meet the requirements of the appropriate payment clauses in this contract when submitting payments requests.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

NAVY CONSTRUCTION/FACILITIES MANAGEMENT INVOICE

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

Inspection: N44199
Acceptance: N44199

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	N68732

Issue By DoDAAC	N44199
Admin DoDAAC	N44199
Inspect By DoDAAC	N44199
Ship To Code	N/A
Ship From Code	N/A
Mark For Code	N/A
Service Approver (DoDAAC)	N/A
Service Acceptor (DoDAAC)	N/A
Accept at Other DoDAAC	N/A
LPO DoDAAC	N44199
DCAA Auditor DoDAAC	N/A
Other DoDAAC(s)	N/A

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.

quanticoinvoice@navy.mil

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

Section H - Special Contract Requirements

SECTION HH.1 Contractor Support of Electronic Facilities Support Contracting (e-FSC):

The contractor is required to offer IQ pre-priced line item services to authorized Government personnel when they are ordering the work directly via the Government Purchase Card (GPC) program. When receiving GPC orders against Section B, the contractor shall provide the supplies and services at the offered price without additional markup or handling fee.

The contractor agrees to accept and process electronically submitted GPC orders for IQ services, including those orders issued through the DoD EMALL. The DoD EMALL is a U.S. Government (USG) owned and operated web-based ordering system that enables any Department of Defense (DoD) or Federal activity to search for and order goods and services. Authorized GPC users will receive approved accounts on DoD EMALL to view and order IQ line items. The current list of GPC users authorized to place orders with the contractor for services will be furnished by letter to the contractor from the Contracting Officer.

The contractor is required to receive electronic IQ orders from the DoD EMALL using 128-bit encrypted email. The contractor agrees to purchase, install, and utilize the most recent version of PGP Personal software, or a comparable solution, for the purpose of decrypting order notification emails from the DoD EMALL.

The contractor shall post updates on order delivery schedule and performance to the DoD EMALL in a timely manner.

The contractor shall track quantities and report total ordered quantity in DOD EMALL and approved DD 1155's by line item number each month and year-to-date. The report shall be due to the Contracting Officer by the fifth day of each preceding month. The contractor must track and report when total dollar value of all orders from both GPC purchases and DD 1155s exceed 75% of the combined Section B Pre-Priced Line Item quantities.

H.2 Historical and Archaeological Resources:

Carefully protect in-place and report immediately to the Contracting Officer historical and archaeological items or human skeletal remains discovered in the course of work. Stop work in the immediate area of the discovery until directed by the Contracting Officer to resume work. The Government retains ownership and control over historical and archaeological resources.

CLAUSES INCORPORATED BY REFERENCE

252.204-7000

Disclosure Of Information

AUG 2013

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	NOV 2013
52.203-3	Gratuities	APR 1984
52.203-5	Covenant Against Contingent Fees	MAY 2014
52.203-6	Restrictions On Subcontractor Sales To The Government	SEP 2006
52.203-7	Anti-Kickback Procedures	MAY 2014
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	MAY 2014
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	MAY 2014
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	OCT 2010
52.203-13	Contractor Code of Business Ethics and Conduct	APR 2010
52.203-14	Display of Hotline Poster(s)	DEC 2007
52.204-2	Security Requirements	AUG 1996
52.204-4	Printed or Copied Double-Sided on Postconsumer Fiber Content Paper	MAY 2011
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2011
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	JUL 2013
52.204-13	System for Award Management Maintenance	JUL 2013
52.204-14	Service Contract Reporting Requirements	JAN 2014
52.204-15	Service Contract Reporting Requirements for Indefinite-Delivery Contracts	JAN 2014
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	AUG 2013
52.209-9	Updates of Publicly Available Information Regarding Responsibility Matters	JUL 2013
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations	MAY 2012
52.210-1	Market Research	APR 2011
52.215-2	Audit and Records--Negotiation	OCT 2010
52.215-8	Order of Precedence--Uniform Contract Format	OCT 1997
52.215-14	Integrity of Unit Prices	OCT 2010
52.215-17	Waiver of Facilities Capital Cost of Money	OCT 1997
52.215-19	Notification of Ownership Changes	OCT 1997
52.216-21	Requirements	OCT 1995
52.217-2	Cancellation Under Multiyear Contracts	OCT 1997
52.217-5	Evaluation Of Options	JUL 1990
52.219-6	Notice Of Total Small Business Set-Aside	NOV 2011
52.219-8	Utilization of Small Business Concerns	MAY 2014
52.219-14	Limitations On Subcontracting	NOV 2011
52.219-28	Post-Award Small Business Program Rerepresentation	JUL 2013
52.222-1	Notice To The Government Of Labor Disputes	FEB 1997
52.222-3	Convict Labor	JUN 2003
52.222-4	Contract Work Hours and Safety Standards- Overtime Compensation	MAY 2014
52.222-17	Nondisplacement of Qualified Workers	MAY 2014
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-24	Preaward On-Site Equal Opportunity Compliance Evaluation	FEB 1999

52.222-26	Equal Opportunity	MAR 2007
52.222-32	Construction Wage Rate Requirements--Price Adjustment (Actual Method)	MAY 2014
52.222-35	Equal Opportunity for Veterans	SEP 2010
52.222-36	Equal Opportunity for Workers with Disabilities	JUL 2014
52.222-37	Employment Reports on Veterans	SEP 2010
52.222-40	Notification of Employee Rights Under the National Labor Relations Act	DEC 2010
52.222-41	Service Contract Labor Standards	MAY 2014
52.222-43	Fair Labor Standards Act And Service Contract Labor Standards - Price Adjustment (Multiple Year And Option Contracts)	MAY 2014
52.222-50	Combating Trafficking in Persons	FEB 2009
52.222-54	Employment Eligibility Verification	AUG 2013
52.223-3	Hazardous Material Identification And Material Safety Data	JAN 1997
52.223-5	Pollution Prevention and Right-to-Know Information	MAY 2011
52.223-6	Drug-Free Workplace	MAY 2001
52.223-10	Waste Reduction Program	MAY 2011
52.223-12	Refrigeration Equipment and Air Conditioners	MAY 1995
52.223-15	Energy Efficiency in Energy-Consuming Products	DEC 2007
52.223-16	Acquisition of EPEAT -Registered Personal Computer Products	JUN 2014
52.223-17	Affirmative Procurement of EPA-Designated Items in Service and Construction Contracts	MAY 2008
52.223-18	Encouraging Contractor Policies To Ban Text Messaging While Driving	AUG 2011
52.223-19	Compliance with Environmental Management Systems	MAY 2011
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.225-20	Prohibition on Conducting Restricted Business Operations in Sudan--Certification	AUG 2009
52.225-25	Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran-- Representation and Certifications.	DEC 2012
52.227-1	Authorization and Consent	DEC 2007
52.227-2	Notice And Assistance Regarding Patent And Copyright Infringement	DEC 2007
52.228-5	Insurance - Work On A Government Installation	JAN 1997
52.229-3	Federal, State And Local Taxes	FEB 2013
52.232-1	Payments	APR 1984
52.232-8	Discounts For Prompt Payment	FEB 2002
52.232-9	Limitation On Withholding Of Payments	APR 1984
52.232-11	Extras	APR 1984
52.232-17	Interest	MAY 2014
52.232-18	Availability Of Funds	APR 1984
52.232-23	Assignment Of Claims	MAY 2014
52.232-25	Prompt Payment	JUL 2013
52.232-33	Payment by Electronic Funds Transfer--System for Award Management	JUL 2013
52.232-36	Payment by Third Party	MAY 2014
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	DEC 2013
52.233-1	Disputes	MAY 2014
52.233-1 Alt I	Disputes (May 2014) - Alternate I	DEC 1991

52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.237-3	Continuity Of Services	JAN 1991
52.239-1	Privacy or Security Safeguards	AUG 1996
52.242-13	Bankruptcy	JUL 1995
52.243-1 Alt I	Changes--Fixed Price (Aug 1987) - Alternate I	APR 1984
52.244-5	Competition In Subcontracting	DEC 1996
52.244-6	Subcontracts for Commercial Items	MAY 2014
52.245-1	Government Property	APR 2012
52.245-9	Use And Charges	APR 2012
52.246-20	Warranty Of Services	MAY 2001
52.246-25	Limitation Of Liability--Services	FEB 1997
52.248-1	Value Engineering	OCT 2010
52.249-2	Termination For Convenience Of The Government (Fixed-Price)	APR 2012
52.249-8	Default (Fixed-Price Supply & Service)	APR 1984
52.253-1	Computer Generated Forms	JAN 1991
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7001	Prohibition On Persons Convicted of Fraud or Other Defense-Contract-Related Felonies	DEC 2008
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.203-7003	Agency Office of the Inspector General	DEC 2012
252.203-7004	Display of Fraud Hotline Poster(s)	JAN 2015
252.204-7002	Payment For Subline Items Not Separately Priced	DEC 1991
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7005	Oral Attestation of Security Responsibilities	NOV 2001
252.204-7012	Safeguarding of Unclassified Controlled Technical Information	NOV 2013
252.204-7015	Disclosure of Information to Litigation Support Contractors	FEB 2014
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.211-7007	Reporting of Government-Furnished Property	AUG 2012
252.215-7000	Pricing Adjustments	DEC 2012
252.217-7012	Liability and Insurance	AUG 2003
252.223-7001	Hazard Warning Labels	DEC 1991
252.223-7004	Drug Free Work Force	SEP 1988
252.223-7006	Prohibition On Storage And Disposal Of Toxic And Hazardous Materials	APR 2012
252.223-7008	Prohibition of Hexavalent Chromium	JUN 2013
252.225-7001	Buy American And Balance Of Payments Program	DEC 2012
252.225-7002	Qualifying Country Sources As Subcontractors	DEC 2012
252.225-7012	Preference For Certain Domestic Commodities	FEB 2013
252.225-7031	Secondary Arab Boycott Of Israel	JUN 2005
252.225-7036	Buy American--Free Trade Agreement--Balance of Payments Program	DEC 2012
252.232-7009	Mandatory Payment by Governmentwide Commercial Purchase Card	DEC 2006
252.232-7010	Levies on Contract Payments	DEC 2006
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	DEC 2012
252.245-7001	Tagging, Labeling, and Marking of Government-Furnished Property	APR 2012

252.245-7002	Reporting Loss of Government Property	APR 2012
252.245-7003	Contractor Property Management System Administration	APR 2012
252.247-7012	Ordering Limitation	DEC 1991
252.247-7024	Notification Of Transportation Of Supplies By Sea	MAR 2000
5252.246-9303	Consequences of Contractor's Failure to Perform Required Services	JAN 2003

CLAUSES INCORPORATED BY FULL TEXT

52.207-3 RIGHT OF FIRST REFUSAL OF EMPLOYMENT (MAY 2006)

(a) The Contractor shall give Government personnel who have been or will be adversely affected or separated as a result of award of this contract the right of first refusal for employment openings under the contract in positions for which they are qualified, if that employment is consistent with post-Government employment conflict of interest standards.

(b) Within 10 days after contract award, the Contracting Officer will provide to the Contractor a list of all Government personnel who have been or will be adversely affected or separated as a result of award of this contract.

(c) The Contractor shall report to the Contracting Officer the names of individuals identified on the list who are hired within 90 days after contract performance begins. This report shall be forwarded within 120 days after contract performance begins.

CLAUSES INCORPORATED BY FULL TEXT

52.216-18 ORDERING. (OCT 1995)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from contract award date through contract completion date.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.216-22 INDEFINITE QUANTITY. (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after contract completion date.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 calendar days.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 15 calendar days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (APR 2012) - ALTERNATE I (MAY 2014)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is 561210.

(2) The small business size standard is \$35.5 million.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations. (1) The offeror represents as part of its offer that it (___) is, (___) is not a small business concern.

(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it (___) is, (___) is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it (___) is, (___) is not a women-owned small business concern.

(4) Women-owned small business (WOSB) concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (b)(3) of this provision.] The offeror represents as part of its offer that--

(i) It (___) is, (___) is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [___] is, [___] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (b)(4)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: ---- ___ -----.] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(5) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a women-owned small business concern eligible under the WOSB Program in (b)(4) of this provision.] The offeror represents as part of its offer that--

(i) It (___) is, (___) is not an EDWOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [___] is, [___] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (b)(5)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern and other small businesses that

are participating in the joint venture: ----- -----.] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(6) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a veteran-owned small business concern.

(7) (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(6) of this provision.) The offeror represents as part of its offer that it () is, () is not a service-disabled veteran-owned small business concern.

(8) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents, as part of its offer, that--

(i) It () is, () is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and

(ii) It () is, () is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(8)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. (The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: .) Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(9) (Complete if offeror represented itself as disadvantaged in paragraph (b)(2) of this provision.) The offeror shall check the category in which its ownership falls:

Black American.

Hispanic American.

Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, Republic of Palau, Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

Individual/concern, other than one of the preceding.

(c) Definitions. As used in this provision--

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern," means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; or

(2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall--

(i) Be punished by imposition of fine, imprisonment, or both;

(ii) Be subject to administrative remedies, including suspension and debarment; and

(iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

CLAUSES INCORPORATED BY FULL TEXT

52.219-28 POST-AWARD SMALL BUSINESS PROGRAM REREPRESENTATION (JULY 2013)

(a) Definitions. As used in this clause--

Long-term contract means a contract of more than five years in duration, including options. However, the term does not include contracts that exceed five years in duration because the period of performance has been extended for a cumulative period not to exceed six months under the clause at 52.217-8, Option to Extend Services, or other appropriate authority.

Small business concern means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR part 121 and the size standard in paragraph (c) of this clause. Such a concern is "not dominant in its field of operation" when it does not exercise a controlling or major influence on a national basis in a kind of business activity in which a number of business concerns are primarily engaged. In determining whether dominance exists, consideration shall be given to all appropriate factors, including volume of business, number of employees, financial resources, competitive status or position, ownership or control of materials, processes, patents, license agreements, facilities, sales territory, and nature of business activity.

(b) If the Contractor represented that it was a small business concern prior to award of this contract, the Contractor shall rerepresent its size status according to paragraph (e) of this clause or, if applicable, paragraph (g) of this clause, upon the occurrence of any of the following:

(1) Within 30 days after execution of a novation agreement or within 30 days after modification of the contract to include this clause, if the novation agreement was executed prior to inclusion of this clause in the contract.

(2) Within 30 days after a merger or acquisition that does not require a novation or within 30 days after modification of the contract to include this clause, if the merger or acquisition occurred prior to inclusion of this clause in the contract.

(3) For long-term contracts--

(i) Within 60 to 120 days prior to the end of the fifth year of the contract; and

(ii) Within 60 to 120 days prior to the date specified in the contract for exercising any option thereafter.

(c) The Contractor shall rerepresent its size status in accordance with the size standard in effect at the time of this rerepresentation that corresponds to the North American Industry Classification System (NAICS) code assigned to this contract. The small business size standard corresponding to this NAICS code can be found at <http://www.sba.gov/content/table-small-business-size-standards>.

(d) The small business size standard for a Contractor providing a product which it does not manufacture itself, for a contract other than a construction or service contract, is 500 employees.

(e) Except as provided in paragraph (g) of this clause, the Contractor shall make the representation required by paragraph (b) of this clause by validating or updating all its representations in the Representations and Certifications section of the System for Award Management (SAM) and its other data in SAM, as necessary, to ensure that they reflect the Contractor's current status. The

Contractor shall notify the contracting office in writing within the timeframes specified in paragraph (b) of this clause that the data have been validated or updated, and provide the date of the validation or update.

(f) If the Contractor represented that it was other than a small business concern prior to award of this contract, the Contractor may, but is not required to, take the actions required by paragraphs (e) or (g) of this clause.

(g) If the Contractor does not have representations and certifications in SAM, or does not have a representation in SAM for the NAICS code applicable to this contract, the Contractor is required to complete the following rerepresentation and submit it to the contracting office, along with the contract number and the date on which the rerepresentation was completed:

The Contractor represents that it () is, () is not a small business concern under NAICS Code 561210- assigned to contract number N40080-14-R-2090.

(Contractor to sign and date and insert authorized signer's name and title).

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 2014)

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION

Employee Class Monetary Wage-Fringe Benefits

Wage Determination No.:

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1984)

Funds are not presently available for performance under this contract beyond FY 15 . The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond FY 15, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.245-2 GOVERNMENT PROPERTY INSTALLATION OPERATION SERVICES (APR 2012)

(a) This Government Property listed in paragraph (e) of this clause is furnished to the Contractor in an "as-is, where is" condition. The Government makes no warranty regarding the suitability for use of the Government property

specified in this contract. The Contractor shall be afforded the opportunity to inspect the Government property as specified in the solicitation.

(b) The Government bears no responsibility for repair or replacement of any lost Government property. If any or all of the Government property is lost or becomes no longer usable, the Contractor shall be responsible for replacement of the property at Contractor expense. The Contractor shall have title to all replacement property and shall continue to be responsible for contract performance.

(c) Unless the Contracting Officer determines otherwise, the Government abandons all rights and title to unserviceable and scrap property resulting from contract performance. Upon notification to the Contracting Officer, the Contractor shall remove such property from the Government premises and dispose of it at Contractor expense.

(d) Except as provided in this clause, Government property furnished under this contract shall be governed by the Government Property clause of this contract.

(e) Government property provided under this clause:

52.245-1

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.246-20 WARRANTY OF SERVICES (MAY 2001)

(a) Definition.

"Acceptance," as used in this clause, means the act of an authorized representative of the Government by which the Government assumes for itself, or as an agent of another, ownership of existing and identified supplies, or approves specific services, as partial or complete performance of the contract.

(b) Notwithstanding inspection and acceptance by the Government or any provision concerning the conclusiveness thereof, the Contractor warrants that all services performed under this contract will, at the time of acceptance, be free from defects in workmanship and conform to the requirements of this contract. The Contracting Officer shall give written notice of any defect or nonconformance to the Contractor POC. This notice shall state either (1) that the Contractor shall correct or reperform any defective or nonconforming services, or (2) that the Government does not require correction or reperformance.

(c) If the Contractor is required to correct or reperform, it shall be at no cost to the Government, and any services corrected or reperfomed by the Contractor shall be subject to this clause to the same extent as work initially performed. If the Contractor fails or refuses to correct or reperform, the Contracting Officer may, by contract or otherwise, correct or replace with similar services and charge to the Contractor the cost occasioned to the Government thereby, or make an equitable adjustment in the contract price.

(d) If the Government does not require correction or reperformance, the Contracting Officer shall make an equitable adjustment in the contract price.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil/>

<http://www.acquisition.gov/>

(End of provision)

CLAUSES INCORPORATED BY FULL TEXT

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil/>

<http://www.acquisition.gov/>

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

252.216-7006 ORDERING (MAY 2011)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the contract schedule. Such orders may be issued from 1 February 2015 through 31 January 2020.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c)(1) If issued electronically, the order is considered "issued" when a copy has been posted to the Electronic Document Access system, and notice has been sent to the Contractor.

(2) If mailed or transmitted by facsimile, a delivery order or task order is considered "issued" when the Government deposits the order in the mail or transmits by facsimile. Mailing includes transmittal by U.S. mail or private delivery services.

(3) Orders may be issued orally only if authorized in the schedule.

(End of Clause)

CLAUSES INCORPORATED BY FULL TEXT

252.247-7011 PERIOD OF CONTRACT. (OCT 2001)

(a) This contract begins February 1, 2016, and ends January 31, 2017, both dates inclusive. Any work ordered before, and not completed by the expiration date shall be governed by the terms of this contract.

(b) The Government will not place new orders under this contract that require that performance commence more than 15 days after the expiration date.

(c) The Government may place orders required for the completion of services (for shipments in the Contractor's possession) for 180 days past the expiration date.

(End of clause)

CLAUSES INCORPORATED BY FULL TEXT

5252.246-9304 Estimating the Price of Non-performed or Unsatisfactory Work.

In accordance with the "CONSEQUENCES OF THE CONTRACTOR'S FAILURE TO PERFORM REQUIRED WORK" clause NFAS 5252.246-9303, deductions may be taken for non-performed or unsatisfactory work. In the event the price of non-performed or unsatisfactory work cannot be determined from the prices set out in the Schedule and any accompanying exhibits, or on the basis of the actual cost to the Government, estimated methods may be used. Engineered Performance Standards (EPS) or other estimating sources may be utilized to estimate the cost of non-performed work or the costs which would be incurred in remedying unsatisfactory work. The Government may estimate the cost using wage rate and fringe benefits included in the wage determinations included in the contract. Government estimates of the Contractor's overhead and profit rates, and Government estimates of material costs if applicable. Liquidated damages, to compensate the Government for administrative costs and other expenses resulting from the non-performed or unsatisfactory performance, will be calculated in accordance with the "CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED WORK" clause.
(END OF CLAUSE)

SECTION I NFAS CLAUSES

5252.201-9300 Contracting Officer Authority.

CONTRACTING OFFICER AUTHORITY
(JUN 1994)

In no event shall any understanding or agreement between the Contractor and any Government employee other than the Contracting Officer on any contract, modification, change order, letter or verbal direction to the Contractor be effective or binding upon the Government. All such actions must be formalized by a proper contractual document executed by an appointed Contracting Officer. The Contractor is hereby put on notice that in the event a Government employee other than the Contracting Officer directs a change in the work to be performed or increases the scope of the work to be performed, it is the Contractor's responsibility to make inquiry of the Contracting Officer before making the deviation. Payments will not be made without being authorized by an appointed Contracting Officer with the legal authority to bind the Government.

(End of clause)

5252.209-9300 Organizational Conflicts of Interest.

ORGANIZATIONAL CONFLICTS OF INTEREST (JUN 1994)

The restrictions described herein shall apply to the Contractor and its affiliates, consultants and subcontracts under this contract. If the Contractor under this contract prepares or assists in preparing a statement of work, specifications and plans, the Contractor and its affiliates shall be ineligible to bid or participate, in any capacity, in any contractual effort which is based on such statement of work or specifications and plans as a prime contractor, subcontractor, consultant or in any similar capacity. The Contractor shall not incorporate its products or services in such statement of work or specification unless so directed in writing by the Contracting Officer, in which case the restriction shall not apply. This contract shall include this clause in its subcontractor's or consultants' agreements concerning the performance of this contract.

(End of clause)

5252.216-9300 Appointment of Ordering Officer(s).

APPOINTMENT OF ORDERING OFFICER(S) (OCT 1996)

Ordering Officers under this contract are authorized by the Contracting Officer to execute delivery/task orders provided the total price for the delivery/task order does not exceed the individual Contracting Officer(s) warrant limitations. The ordering officers and their specific authority shall be stated in this contract or in an appointment letter.

(End of clause)

5252.216-9306 Procedures For Issuing Orders.

PROCEDURES FOR ISSUING ORDERS (NOV 2009)

(a) Services to be furnished under this contract shall be furnished at such times as ordered by the issuance of task orders by the Ordering Officer designated by the Contracting Officer. All orders issued hereunder are subject to the terms and conditions of this contract. This contract shall control in the event of conflict with any order. A task order will be considered "issued" for the purpose of this contract at the time the Government deposits the order in the mail or, if transmitted by other means, when physically delivered to the Contractor.

(b) Except in emergency situations, only a Contracting Officer may modify task/delivery orders. An Ordering Officer, when authorized by the designation official (Contracting Officer), may issue modifications to task/delivery orders only during an emergency. Modifications to task/delivery orders will be issued on a Standard Form (SF 30).

Task orders may be modified orally by the Ordering Officer in emergency circumstances. Oral modifications will be confirmed in writing by issuance of a SF 30 within two (2) working days from the time the oral direction is issued.

(End of clause)

5252.216-9316 Undefinitized Task/Delivery Orders.

UNDEFINITIZED TASK/DELIVERY ORDERS (OCT 2007)

(a) Prior to the issuance of a task/delivery order under this contract, it is anticipated that the government and the contractor will reach agreement on the price or total cost and fee (if applicable) for the services to be provided under the order. The Contracting Officer may authorize commencement of work prior to final agreement on cost or price. In such case, the contractor shall immediately commence performance of the services specified in the order and shall submit a pricing proposal within 15 days of receipt of the order. Upon completion of negotiations, the final negotiated cost or price will be set forth in a supplemental agreement that is executed by the contractor and the Contracting Officer. Failure to agree upon the cost or price shall be considered a dispute subject to the Disputes clause of this contract.

(b) Undefinitized task/delivery orders shall indicate a "not to exceed" amount for the order; however, such amount shall not exceed 50 percent of the estimated cost of the order. The order shall only require the Contracting Officer's signature, but shall also comply with all other order requirements. Undefinitized task/delivery orders shall indicate the date by which the government anticipates that the cost or price of the order will be definitized.

(End of clause)

5252.217-9301 Option To Extend the Term of the Contract - Services.

OPTION TO EXTEND THE TERM OF THE CONTRACT – SERVICES (JUN 1994)

(a) The Government may extend the term of this contract for a term of one (1) to twelve (12) months by written notice to the Contractor within the performance period specified in the Schedule; provided that the Government shall give the Contractor a preliminary written notice of its intent to extend before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option provision.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months.

(End of clause)

5252.237-9301 Substitutions of Key Personnel.

SUBSTITUTIONS OF KEY PERSONNEL (JUN 1994)

The Contractor shall provide complete resumes for proposed substitutes, and any additional information requested by the Contracting Officer. Proposed substitutes should have comparable qualifications to those of the persons being replaced. The Contracting Officer will notify the Contractor within 15 days after receipt of all required information of the consent on substitutes. No change in fixed unit prices may occur as a result of key personnel substitution.

(End of clause)

5252.242-9300 Government representatives.

GOVERNMENT REPRESENTATIVES (OCT 1996)

The contract will be administered by an authorized representative of the Contracting Officer. In no event, however, will any understanding or agreement, modification, change order, or other matter deviating from the terms of the contract between the Contractor and any person other than the Contracting Officer be effective or binding upon the Government, unless formalized by proper contractual documents executed by the Contracting Officer prior to completion of this contract. The authorized representative as indicated hereinafter:

 X The Contracting Officer's Representative (COR) will be designated by the Contracting Officer as the authorized representative of the Contracting Officer. The COR is responsible for monitoring performance and the technical management of the effort required hereunder, and should be contacted regarding questions or problems of a technical nature.

 X The designated Contract Specialist will be the Administrative Contracting Officer's representative on all other contract administrative matters. The Contract Specialist should be contacted regarding all matters pertaining to the contract or task/delivery orders.

 The designated Property Administrator is the Administrative Contracting Officer's representative on property matters. The Property Administrator should be contacted regarding all matters pertaining to property administration.

(End of clause)

5252.242-9305 Pre-Performance Conference.

PRE-PERFORMANCE CONFERENCE (JUL 1995)

Within **15** days of contract award, prior to commencement of the work, the Contractor will meet in conference with representatives of the Contracting Officer, at a time to be determined by the Contracting Officer, to discuss and develop mutual understanding relative to scheduling and administering work.

(End of clause)

5252.245-9300 Government-Furnished Property, Materials and Services

GOVERNMENT-FURNISHED PROPERTY, MATERIALS AND SERVICES (SEP 2014)

In accordance with FAR clause 52.245-1, Government Property (APR 2012), Section I, the Government will provide the Contractor the use of Government-owned facilities, equipment, materials, and utilities for use only in connection with this contract. All such facilities, equipment, and materials will be provided in "as is" condition and their use is at the option of the Contractor. The use of Government-furnished property and services for other purposes is prohibited.

(a) Government-Furnished Facilities. The Government will furnish or make available to the Contractor the facilities described in Attachment J-0200000-06. The Contractor shall be responsible and accountable for such facilities accepted for use and shall take adequate precautions to prevent fire hazards, odors, and vermin. Janitorial and refuse collection services for Government-furnished facilities shall be provided by the Contractor. The Contractor shall obtain written approval from the Contracting Officer prior to making any modifications or alterations to the facilities. Any such modifications or alterations approved by the Government will be made at the expense of the Contractor. At the completion of the contract all facilities shall be returned to the Government in the same condition as received, except for reasonable wear and tear.

(b) Government-Furnished Equipment. The Government will provide the Contractor the use of existing and available Government-owned equipment as listed in Attachment J-0200000-06.

(1) The Contractor shall provide periodic servicing, maintenance, and repair of the equipment accepted for use. Servicing, maintenance, and repair shall be provided in accordance with the manufacturer's recommendations, and records of all work performed shall be maintained and made available to the Contracting Officer upon request.

(2) The total or partial breakdown or failure of the Government-furnished equipment shall not relieve the Contractor of responsibility to fully perform the work of the contract. Upon completion or termination of the contract, all Government-owned equipment shall be returned to the Government in the same condition as received, except for normal wear and tear. Equipment which becomes worn out due to normal wear and tear shall be returned to the Government and its replacement shall be the responsibility of the Contractor at no additional cost to the Government. The Contractor shall be responsible for the cost of any repairs or replacement caused by negligence or abuse.

(3) The Contractor and the Contracting Officer shall conduct a joint inventory before commencing work under this contract to determine the exact number and serviceability of Government-furnished equipment. The Contractor shall then certify the findings of this inventory, assume accounting responsibility, and subsequently report inventory discrepancies to the Contracting Officer. Government-furnished equipment shall not be removed from the military base/facility unless approved by the Contracting Officer in writing.

(c) Government-Furnished Material. The Government will furnish the material described in Attachment J-C to the Contractor on a one-time basis. The Contractor and the Contracting Officer shall conduct a joint inventory before commencing work to determine the exact amount and serviceability of Government-furnished materials. The Contractor shall then certify the findings of this inventory, assume accounting responsibility for all materials accepted for use, and provide documentation supporting issue/use of such material. Upon depletion of material provided to the Contractor by the Government, the Contractor shall furnish all material to perform the work of the contract, except as otherwise specified herein. Upon completion or termination of this contract a second joint inventory shall be conducted, if necessary, of all unused Government-furnished materials. The Contractor shall be held liable for all materials which cannot be accounted for by issue/use documentation.

(d) Availability of Utilities. The Government will furnish electricity and water at existing outlets for use in those facilities provided by the Government, and as may be required for the work to be performed under the contract. Information concerning the location of existing outlets may be obtained from the Contracting Officer. The Contractor shall provide and maintain, at his expense, the necessary service lines from existing Government outlets to the site of work.

(1) Utilities specified above will be furnished at no cost to the Contractor.

OR

(1) The Contractor shall pay for utilities consumed and shall, at its expense, install meters as required by the Contracting Officer to measure consumption of utilities provided by the Government. Rates for reimbursement to the Government of metered utilities will be N/A.

(2) A restricted telephone line (USOC Class RS4) for on base calls will be provided by the Government at no cost to the Contractor. The Contractor shall install commercial telephone service, and all service and toll charges shall be paid for by the Contractor.

(e) Availability of Services. The Government will not provide custodial services or refuse collection from existing collection points. Attachment J- N/A contains a listing of the services provided by the government. If the Government does not provide refuse collection, the contractor will be required to dispose of all garbage and other waste materials generated by his work at a licensed off site landfill.

(End of clause)

Section J - List of Documents, Exhibits and Other Attachments

1503010 - JANITORIAL

Section J
Documents, Exhibits and Other Attachments
Table of Contents

Attachment Number	Title
J-1503010-01	Floor Plans
J-1503010-02	Service Classes

Attachment J-1503010-01
Floor Plans

See Attached Floor Plans – Levels 00, 01, 02 and 03

Attachment J-1503010-02
Service Classes

		SERVICE CLASS			
Spec Item	Work Item	A	B	C	D
3.1.1	Space Cleaning				
3.1.1.1	Emptying Waste Containers (Interior Trash Disposal)	D	2W	W	0
3.1.1.2	Low Area Cleaning (Room Cleaning)	2W	0	0	0
3.1.1.3	Special Cleaning (Clean Fountains/Sinks/Kitchen/ Coffee Mess)	D	D	D	0
3.1.1.4	High Area Cleaning	4Y	2Y	Y	0
3.1.1.5	Interior Window Cleaning (Clean Interior Glass) General	2Y	Y	Y	0
3.1.1.6	Exterior Window Cleaning	2Y	Y	Y	0
3.1.1.7	Glass Cleaning (Display, Exhibits, Overlook/Mezzanine, Entrance Glass & Doors)	D			
3.1.1.8	Window Blinds Cleaning				
3.1.2	Floor Care				
3.1.2.1	Sweeping/Dust Mopping (Dust Mop/Sweep Floor)	D	2W	W	0
3.1.2.2	Vacuum Carpets and Rugs (Vacuum Carpet)	D	2W	W	0
3.1.2.3	Cleaning Walk-off Mats	D	W	W	3 W
3.1.2.4	Spray Cleaning and Buffing	3W	W	2M	M
3.1.2.5	Damp Mopping (Wet Mop)	D	2W	W	0
3.1.2.6	Waxing and Buffing (Floor Finish)	M	4Y	3Y	0
3.1.2.7	Stripping and Rewaxing (Strip/Seal/Refinish Tile Floor)	2Y	2Y	Y	0
3.1.2.8	Carpet and Rug Deep Cleaning (Shampoo Carpet)	2Y	2Y	Y	0
3.1.2.9	Carpet and Rug Spot Cleaning (Stain Removal)	D			
3.1.3	Restroom Services				
3.1.3.1	Restroom Cleaning (Clean Restrooms)	D			
3.1.3.2	Restroom Supplies (Service Restrooms)	D			
3.1.3.3	MDIA Fitness Center Locker Room/Restroom	2x's D			
3.1.4	Perimeter Services				
3.1.4.1	Policing Perimeters	D			
3.1.4.2	Emptying Perimeter Waste Containers				
3.1.4.3	Sweeping Pavers	D			

D Daily: Class A – 5 days per week
 2W Two times per week
 W One time per week
 3Y Three times per year
 2Y Two times per year
 Y One time per year
 M One time per month
 6Y Six times per year
 4Y Four times per year

2M	Two times per month
2x Daily	Two times per day - MDIA – Fitness Center – Locker Rooms/Restroom Only
0	Not provided

1503030 - REFUSE

Section J
Documents, Exhibits and Other Attachments
Table of Contents

Attachment Number	Title
J-1503030-01	Inventory
J-1503030-02	Location and Frequency Historical Date

Attachment J-1503030-01
Inventory

Location	Type of Container	Size	Number of Containers
MDIA/ Russell Knox Bldg. 27130 Located adjacent to dock	Dumpster/ Compactor	34 CY	1

Attachment J-1503030-02
Frequency

Location	Size	MON	TUE	WED	THU	FRI	SAT
Bldg. 27130	34 CY - Compactor	X	X	X	X	X	

1800000 - ENVIRONMENTAL

Section J
Documents, Exhibits and Other Attachments
Table of Contents

Attachment Number	Title
J-1800000-01	Definitions and Acronyms
J-1800000-02	References and Technical Documents
J-1800000-03	Records and Reports
J-1800000-04	Oil/Water Separator System Inventory

Attachment J-1800000-01
Definitions and Acronyms

Definitions/Acronym	Description
Hazardous Material (HM)	Any material designated by the Department of Transportation (DOT) as posing a potential threat while being transported. Hazardous materials are listed in 49 CFR Part 172.
Hazardous Waste (HW)	Any discarded solid waste (liquid, semi-solid, solid, or gaseous) that meets the definition of a hazardous waste by USEPA, state authorities, or the Navy. In accordance with RCRA, a solid waste is a listed hazardous waste if it is specifically listed, or it is a characteristic hazardous waste if it exhibits the characteristics of ignitability, corrosivity, reactivity, or toxicity. Discarded HM/HWORW in this contract is all waste that may be turned in to the Environmental Services contractor, including RCRA hazardous waste, state regulated waste, Universal Waste; Toxic Substance Control Act (TSCA) regulated waste, and non-hazardous waste.
Hazardous Waste Management Plan	In accordance with OPNAVINST 5090.1C, every Navy shore activity that generates HW shall develop and use a HW Management Plan or a HW management component in its P2 Plan and EMS. A HW Management Plan shall: <ul style="list-style-type: none"> – Identify applicable federal, state, and local regulations pertaining to the generation and management of HW. – Identify training requirements and describe procedures for obtaining training and maintaining training records. – Assign responsibilities for the generation, designation, handling, storage, treatment, disposal, and all documentation. – Describe all HW generation and management procedures. – Include or reference the HW minimization plan and goals. – Include or reference contingency plans and emergency response procedures. The plan shall be kept up to date to include changes in HW generation and management Procedures, as well as changes in applicable federal, state, and local HW regulations. The plan shall include or reference minimization procedures sufficient to achieve DOD minimization goals. Tenant activities may be covered by the host CO's HW Management Plan.
HW Manifest	A HW manifest as defined in 40 CFR 260 is required for the transport of hazardous waste. The installation commanding officer (ICO) or the ICO's designated representative shall retain signature authority for HW manifests.
Installation Environmental Program Manager (IEPM)	The Government functions on the Installation that has the authority to implement the Navy's environmental policies and decision-making regarding environmental compliance issues as well as environmental operational issues. The IEPM is the primary liaison for all federal, state, and local regulatory agencies and government officials, and the point of contact for all inquiries from outside the installation unless otherwise specified in writing.
Less-than-90-day Accumulation Areas or Storage Facilities	Accumulation areas that are not RCRA permitted hazardous waste storage facilities but can serve as temporary accumulation areas for hazardous waste subject to a 90-day time limit in accordance with 40 CFR 262 or state equivalent regulations.
Memorandums of Agreement/Understanding	The installation commanding officer or his designated representative shall retain signature authority for all MOAs and MOUs.

Definitions/Acronym	Description
Other Regulated Waste (ORW)	Wastes that are not hazardous under federal RCRA regulations, but may be regulated by other federal programs (e.g., TSCA, OSHA, CERCLA, DOT) or state agency.
Sampling Plan	Plan and procedures to conduct sampling, field testing and laboratory analysis for a defined testing objective.
Satellite Accumulation Areas	Temporary hazardous waste accumulation areas that have a maximum capacity limit of 55 gallons per area in accordance with 40 CFR 262 or state equivalent regulations.
Spill Prevention Control and Countermeasure (SPCC) Plan	Plan and procedures for the installation to exercise oil spill prevention measures and to provide effective countermeasures in the event of oil spill ashore.
Treatment, Storage and Disposal Facility (TSDF)	Facilities that are permitted by RCRA regulations to provide treatment, storage and disposal services for hazardous wastes.
BUMEDINST	Bureau of Medicine and Surgery Instruction
CFR	Code of Federal Regulations
DRMO	Defense Reutilization and Marketing Office
EPA	Environmental Protection Agency
FISC	Fleet Industrial Supply Center
HAZMART	A centralized repository for the control of all hazardous materials that will order, receive, distribute, store, dispose of and track all hazardous materials used in Installation operations.
HMTID	Hazardous Material Turned in for Disposal
HMTIS	Hazardous Material Turned in for Storage
NAVSEA	Naval Sea Systems Command
NELAP	National Environmental Laboratory Accreditation Program
NEPA	National Environmental Policy Act
NON	Notices of Noncompliance
NOV	Notices of Violation
OHS	Oil and Hazardous Substances
OPNAVINST	Chief of Naval Operations Instruction
P2ADS	Pollution Prevention Annual Disposal Summary
POC	Point of Contact
QA/QC	Quality Assurance and Quality Control
RCRA	Resource Conservation and Recovery Act
SPCC	Spill Prevention Control and Countermeasures
TSDF	Treatment Storage and Disposal Facilities

Attachment J-1800000-02
References and Technical Documents

References	Titles
OPNAVINST 5090.1	Environmental and Natural Resources Program Manual
NAVSEA T0300-AZ-PRO-010	Navy Environmental Compliance Sampling & Field Testing Procedures Manual
DoD Instruction 4715.4	Pollution Prevention
BUMEDINST 6280.1	Management of Infectious Waste
DoD Publication 4715.5-G	Overseas Environmental Baseline Guidance Document
EPA 833-B-92-001	NPDES Storm water Sampling Guidance
EPA SW-846	Test Methods for Evaluating Solid Waste, Physical/Chemical Methods
EPA PB83-124503	Handbook for Sampling and Sample Preservation of Water and Wastewater.
EPA/600/4-85/013	Methods for Measuring the Acute Toxicity of Effluents to Freshwater and Marine Organisms
	Environmental permits
40 CFR 112	Protection of the Environment – Oil Pollution Protection
	Site Specific Plan (ie SPCC, STMP)
	Overseas Environmental Baseline Guidance Document (OEBGD)

Attachment J-1800000-03
Records and Reports

Environmental-MDIA/27130 Air Permit Support for Generators –NREA Requirements

1. The contractor shall ensure continuous monitoring of the catalyst bed exhaust temperature while the engine □ generator set is operational.
2. The contractor shall ensure the use of ultra-low sulfur diesel fuel oil with a sulfur content not to exceed 0.0015% by weight.
3. The contractor shall perform all appropriate maintenance in accordance with the manufacturer recommendations to ensure proper combustion for visible emissions from the diesel engine □ generator sets.
4. The contractor shall report the continuously recorded NOx (as NO) concentration measured after the SCR catalyst at all times when an SCR is operational. The information shall be recorded at a minimum frequency of once every fifteen minutes and correlated to run date, catalyst bed exhaust temperature, and engine operating hours.
5. Whenever one or more of the engine □ generator sets run the monitoring devices shall be observed by the permit tee at a minimum frequency of once per day during days in which an engine □ generator set is called into service. Record the engine hours, NOx reading, Dosing rate, catalyst bed temperature, the reason why the engine □ generator set is running.
6. Maintain all records and report all data on a monthly basis or as required to NREA's Air Program Manager to ensure the Base complies with permit conditions for record keeping requirements required to demonstrate compliance. These records shall include, but are not limited to:
 - a. A monthly summary containing monitoring device observations for each engine generator set, including monthly hours of operation with and without SCR, for each engine associated with each of the following:
 - i Catalyst bed exhaust temperature
 - ii NOx emission rate, as recorded by the SCR NOx monitoring device
 - iii Reason operated (as defined in condition 6).
 - b. A log of monitoring device observations, per Condition 5.
 - c. All fuel supplier certifications.
 - d. All VEE and emission stack test reports.
 - e. A log of scheduled and unscheduled maintenance and operator training.
 - f. Records of the occurrence and duration of any bypass, malfunction, shutdown or failure of the facility or its associated air pollution control equipment that results in excess emissions for more than one hour. The records shall be maintained in a form suitable for inspection and maintained for at least two years (unless a longer period is specified in the applicable emission standard) following the date of the occurrence.
 - g. Records of the engine □ generator set manufacturer's written instructions or procedures developed by the owner or operator that are approved by the engine manufacturer and the air pollution control device manufacturer.

These records shall be available for inspection by the DEQ and shall be current for the most recent five years.

7. The contractor shall obtain an all fuel deliveries must be accompanied by a certification from the fuel supplier with each shipment of diesel fuel oil. Each fuel supplier certification shall include the following:
 - a. The name of the fuel supplier; and
 - b. The date on which the diesel fuel oil was received; and
 - c. The quantity of diesel fuel oil delivered in the shipment; and
 - d. A statement that the diesel fuel oil conforms to the requirements of the Condition □ Fuel Specification; or
 - e. Alternatively, the permit tee shall obtain approval from the Regional air Compliance Manager of the DEQ's NRO (at the address in Condition 20) if other documentation will be used to certify the diesel fuel oil type.

Fuel sampling and analysis, independent of that used for certification, as may be periodically required or conducted by the DEQ, may be used to determine compliance with the fuel specifications stipulated in Condition 8. Exceedance of these specifications may be considered credible evidence of the exceedance of emission limits.

8. Perform and document visible emissions evaluations from the engine-generator sets shall not exceed five percent opacity except during one six-minute period in any one hour in which visible emissions shall not exceed ten percent opacity as determined by the EPA Method 9 (reference 40 CFR 60, Appendix A). This condition applies at all times except during startup, shutdown, and malfunction. If an exceedance of the opacity requirement occurs notify the APM ASAP and perform the appropriate corrective action.

9. Within the first twelve months subsequent to initial performance testing (as required by condition 13), and prior to Sept 30 every year, the closed loop SCR monitoring system for each engine-generator set employed to monitor NO_x (as NO) emissions shall be calibrated in accordance with the manufacturer's recommended procedures, using EPA Protocol 1 calibration gases.

- a. Calibrations shall be accurate to within five parts per million (PPM) of the sample gas.
- b. The contractor shall maintain on-site records of all calibration testing, calibration gas certifications, and any corrective action that may have been taken.

10. The contractor shall notify the NREA Air Program Manager sixty days prior to any change or regeneration of a catalyst in an SCR unit to discuss supplemental compliance demonstration that may be required.

11. The contractor shall maintain records of the occurrence and duration of any bypass, malfunction, shut-down or failure of the facility or its associated air pollution control equipment that results in excess emissions for more than one hour. The records shall be maintained in a form suitable for inspection and maintained for at least two years (unless a longer period is specified in the applicable emission standard) following the date of occurrence. Records shall include the date, time, duration, description (emission unit, pollutant affected, cause of malfunction), corrective action, preventive measures taken and name of person generating the record.

12. In the event that any affected facility or related air pollution control equipment fails or malfunctions in such a manner that may cause excess emissions for more than one hour, the owner shall, as soon as practicable but no later than four daytime business hours after the malfunction is discovered, notify NREA's Air Program Manager of such failure or malfunction and shall within two weeks provide a written statement giving all pertinent facts, including the estimated duration of the breakdown. When the condition causing the failure or malfunction has been corrected the facility or control equipment is again in operation, the owner shall notify NREA's Air Program Manager of the completed work.

13. The contractor shall furnish notification to NREA's Air Program Manager in case of shutdown or bypassing, or both, of air pollution control equipment for necessary scheduled maintenance, which results in excess emissions for more than one hour. The intent to shut down or bypass such equipment shall be reported to the Air Program Manager, at least seventy-two hours prior to the planned shutdown. Such prior notice shall include, but is not limited to the following information:

- a. Identification of air pollution control equipment to be taken out of service, as well as its location and registration number;
- b. The expected length of time that the air pollution control equipment will be out of service;
- c. The nature and quantity of emissions of air pollution likely to occur during the shutdown period; and
- d. Measures that will be taken to minimize the length of the shutdown or to negate the effect of the outage.

*Note: There are derivatives of the permit conditions, if the stated tasks are not performed than compliance cannot be maintained and a violation(s) of the permit will result.

Attachment J-1800000-04
Oil/Water Separator System Inventory

Buildin g	Capacity of Separator	Materials	Direction of Flow	Activities
27130	1,000 Gallon	Petroleum/Oil Lubricant	Primary Lift Station	NCIS Work Shop

Section K - Representations, Certifications and Other Statements of Offerors

CLAUSES INCORPORATED BY REFERENCE

52.203-11	Certification And Disclosure Regarding Payments To Influence Certain Federal Transactions	SEP 2007
52.225-25	Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran-- Representation and Certifications.	DEC 2012
252.203-7003	Agency Office of the Inspector General	DEC 2012
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism	DEC 2014

CLAUSES INCORPORATED BY FULL TEXT

52.203-2 CERTIFICATE OF INDEPENDENT PRICE DETERMINATION (APR 1985)

(a) The offeror certifies that --

(1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to --

(i) Those prices,

(ii) The intention to submit an offer, or

(iii) The methods of factors used to calculate the prices offered:

(2) The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory --

(1) Is the person in the offeror's organization responsible for determining the prices offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision; or

(2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision _____ (insert full name of person(s) in the offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the offeror's organization);

(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision.

(c) If the offeror deletes or modifies subparagraph (a)(2) of this provision, the offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

(End of clause)

52.204-8 ANNUAL REPRESENTATIONS AND CERTIFICATIONS (DEC 2014)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is 561210 – Facility Support Services.

(2) The small business size standard is \$38,500,000.00.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b)(1) If the provision at 52.204-7, System for Award Management, is included in this solicitation, paragraph (d) of this provision applies.

(2) If the provision at 52.204-7 is not included in this solicitation, and the offeror is currently registered in System for Award Management (SAM), and has completed the Representations and Certifications section of SAM electronically, the offeror may choose to use paragraph (d) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The offeror shall indicate which option applies by checking one of the following boxes:

() Paragraph (d) applies.

() Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.

(c) (1) The following representations or certifications in SAM are applicable to this solicitation as indicated:

(i) 52.203-2, Certificate of Independent Price Determination. This provision applies to solicitations when a firm-fixed-price contract or fixed-price contract with economic price adjustment is contemplated, unless—

(A) The acquisition is to be made under the simplified acquisition procedures in Part 13;

(B) The solicitation is a request for technical proposals under two-step sealed bidding procedures; or

(C) The solicitation is for utility services for which rates are set by law or regulation.

(ii) 52.203-11, Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions. This provision applies to solicitations expected to exceed \$150,000.

- (iii) 52.204-3, Taxpayer Identification. This provision applies to solicitations that do not include the provision at 52.204-7, System for Award Management.
- (iv) 52.204-5, Women-Owned Business (Other Than Small Business). This provision applies to solicitations that—
- (A) Are not set aside for small business concerns;
 - (B) Exceed the simplified acquisition threshold; and
 - (C) Are for contracts that will be performed in the United States or its outlying areas.
- (v) 52.209-2; Prohibition on Contracting with Inverted Domestic Corporations--Representation.
- (vi) 52.209-5; Certification Regarding Responsibility Matters. This provision applies to solicitations where the contract value is expected to exceed the simplified acquisition threshold.
- (vii) 52.214-14, Place of Performance--Sealed Bidding. This provision applies to invitations for bids except those in which the place of performance is specified by the Government.
- (viii) 52.215-6, Place of Performance. This provision applies to solicitations unless the place of performance is specified by the Government.
- (ix) 52.219-1, Small Business Program Representations (Basic & Alternate I). This provision applies to solicitations when the contract will be performed in the United States or its outlying areas.
- (A) The basic provision applies when the solicitations are issued by other than DoD, NASA, and the Coast Guard.
 - (B) The provision with its Alternate I applies to solicitations issued by DoD, NASA, or the Coast Guard.
- (x) 52.219-2, Equal Low Bids. This provision applies to solicitations when contracting by sealed bidding and the contract will be performed in the United States or its outlying areas.
- (xi) 52.222-22, Previous Contracts and Compliance Reports. This provision applies to solicitations that include the clause at 52.222-26, Equal Opportunity.
- (xii) 52.222-25, Affirmative Action Compliance. This provision applies to solicitations, other than those for construction, when the solicitation includes the clause at 52.222-26, Equal Opportunity.
- (xiii) 52.222-38, Compliance with Veterans' Employment Reporting Requirements. This provision applies to solicitations when it is anticipated the contract award will exceed the simplified acquisition threshold and the contract is not for acquisition of commercial items.
- (xiv) 52.223-1, Biobased Product Certification. This provision applies to solicitations that require the delivery or specify the use of USDA-designated items; or include the clause at 52.223-2, Affirmative Procurement of Biobased Products Under Service and Construction Contracts.
- (xv) 52.223-4, Recovered Material Certification. This provision applies to solicitations that are for, or specify the use of, EPA-designated items.
- (xvi) 52.225-2, Buy American Certificate. This provision applies to solicitations containing the clause at 52.225-1.

(xvii) 52.225-4, Buy American--Free Trade Agreements--Israeli Trade Act Certificate. (Basic, Alternates I, II, and III.) This provision applies to solicitations containing the clause at 52.225- 3.

(A) If the acquisition value is less than \$25,000, the basic provision applies.

(B) If the acquisition value is \$25,000 or more but is less than \$50,000, the provision with its Alternate I applies.

(C) If the acquisition value is \$50,000 or more but is less than \$79,507, the provision with its Alternate II applies.

(D) If the acquisition value is \$79,507 or more but is less than \$100,000, the provision with its Alternate III applies.

(xviii) 52.225-6, Trade Agreements Certificate. This provision applies to solicitations containing the clause at 52.225-5.

(xix) 52.225-20, Prohibition on Conducting Restricted Business Operations in Sudan--Certification. This provision applies to all solicitations.

(xx) 52.225-25, Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran—Representation and Certification. This provision applies to all solicitations.

(xxi) 52.226-2, Historically Black College or University and Minority Institution Representation. This provision applies to solicitations for research, studies, supplies, or services of the type normally acquired from higher educational institutions.

(2) The following certifications are applicable as indicated by the Contracting Officer:

[Contracting Officer check as appropriate.]

(i) 52.204-17, Ownership or Control of Offeror.

(ii) 52.222-18, Certification Regarding Knowledge of Child Labor for Listed End Products.

(iii) 52.222-48, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Certification.

(iv) 52.222-52 Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Certification.

(v) 52.223-9, with its Alternate I, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (Alternate I only).

(vi) 52.227-6, Royalty Information.

(A) Basic.

(B) Alternate I.

(vii) 52.227-15, Representation of Limited Rights Data and Restricted Computer Software.

(d) The offeror has completed the annual representations and certifications electronically via the SAM website accessed through <https://www.acquisition.gov>. After reviewing the SAM database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in paragraph (c) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below [offeror to insert changes, identifying change by clause number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR Clause	Title	Date	Change
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Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on SAM.

(End of provision)

52.204-17 OWNERSHIP OF CONTROL OF OFFEROR (NOV 2014)

(a) Definitions. As used in this provision--

Commercial and Government Entity (CAGE) code means—

(1) An identifier assigned to entities located in the United States or its outlying areas by the Defense Logistics Agency (DLA) Contractor and Government Entity (CAGE) Branch to identify a commercial or government entity, or

(2) An identifier assigned by a member of the North Atlantic Treaty Organization (NATO) or by the NATO Support Agency (NSPA) to entities located outside the United States and its outlying areas that the DLA Contractor and Government Entity (CAGE) Branch records and maintains in the CAGE master file. This type of code is known as an NCAGE code.

Highest-level owner means the entity that owns or controls an immediate owner of the offeror, or that owns or controls one or more entities that control an immediate owner of the offeror. No entity owns or exercises control of the highest level owner.

Immediate owner means an entity, other than the offeror, that has direct control of the offeror. Indicators of control include, but are not limited to, one or more of the following: Ownership or interlocking management, identity of interests among family members, shared facilities and equipment, and the common use of employees.

(b) The Offeror represents that it [___] has or [___] does not have an immediate owner. If the Offeror has more than one immediate owner (such as a joint venture), then the Offeror shall respond to paragraph (c) and if applicable, paragraph (d) of this provision for each participant in the joint venture.

(c) If the Offeror indicates ``has" in paragraph (b) of this provision, enter the following information:

Immediate owner CAGE code:

 Immediate owner legal name: ____

(Do not use a ``doing business as" name)

Is the immediate owner owned or controlled by another entity?:

[____] Yes or [____] No.

(d) If the Offeror indicates ``yes" in paragraph (c) of this provision, indicating that the immediate owner is owned or controlled by another entity, then enter the following information:

Highest-level owner CAGE code:

 Highest-level owner legal name:

(Do not use a ``doing business as" name)

(End of provision)

52.209-5 CERTIFICATION REGARDING RESPONSIBILITY MATTERS (APR 2010)

(a)(1) The Offeror certifies, to the best of its knowledge and belief, that-

(i) The Offeror and/or any of its Principals-

(A) Are () are not () presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have () have not (), within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property (if offeror checks "have", the offeror shall also see 52.209-7, if included in this solicitation); and

(C) Are () are not () presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (a)(1)(i)(B) of this provision.; and

(D) Have _____, have not _____, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds \$3,000 for which the liability remains unsatisfied.

(1) Federal taxes are considered delinquent if both of the following criteria apply:

(i) The tax liability is finally determined. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(ii) The taxpayer is delinquent in making payment. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(2) Examples. (i) The taxpayer has received a statutory notice of deficiency, under I.R.C. Sec. 6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(ii) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. Sec. 6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(iii) The taxpayer has entered into an installment agreement pursuant to I.R.C. Sec. 6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(iv) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. 362 (the Bankruptcy Code).

(ii) The Offeror has () has not (), within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) Principal, for the purposes of this certification, means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

(b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

(End of provision)

52.209-7 INFORMATION REGARDING RESPONSIBILITY MATTERS (JULY 2013)

(a) Definitions. As used in this provision--

Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative Proceedings, Civilian Board of Contract Appeals Proceedings, and Armed Services Board of Contract Appeals Proceedings). This includes administrative proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include agency actions such as contract audits, site visits, corrective plans, or inspection of deliverables.

Federal contracts and grants with total value greater than \$10,000,000 means--

- (1) The total value of all current, active contracts and grants, including all priced options; and
- (2) The total value of all current, active orders including all priced options under indefinite-delivery, indefinite-quantity, 8(a), or requirements contracts (including task and delivery and multiple-award Schedules).

Principal means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

(b) The offeror () has () does not have current active Federal contracts and grants with total value greater than \$10,000,000.

(c) If the offeror checked “has” in paragraph (b) of this provision, the offeror represents, by submission of this offer, that the information it has entered in the Federal Awardee Performance and Integrity Information System (FAPIIS) is current, accurate, and complete as of the date of submission of this offer with regard to the following information:

(1) Whether the offeror, and/or any of its principals, has or has not, within the last five years, in connection with the award to or performance by the offeror of a Federal contract or grant, been the subject of a proceeding, at the Federal or State level that resulted in any of the following dispositions:

- (i) In a criminal proceeding, a conviction.
- (ii) In a civil proceeding, a finding of fault and liability that results in the payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more.
- (iii) In an administrative proceeding, a finding of fault and liability that results in--

(A) The payment of a monetary fine or penalty of \$5,000 or more; or

(B) The payment of a reimbursement, restitution, or damages in excess of \$100,000.

(iv) In a criminal, civil, or administrative proceeding, a disposition of the matter by consent or compromise with an acknowledgment of fault by the Contractor if the proceeding could have led to any of the outcomes specified in paragraphs (c)(1)(i), (c)(1)(ii), or (c)(1)(iii) of this provision.

(2) If the offeror has been involved in the last five years in any of the occurrences listed in (c)(1) of this provision, whether the offeror has provided the requested information with regard to each occurrence.

(d) The offeror shall post the information in paragraphs (c)(1)(i) through (c)(1)(iv) of this provision in FAPIIS as required through maintaining an active registration in the System for Award Management database via <https://www.acquisition.gov> (see 52.204-7).

(End of provision)

52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (OCT 2014)

(a) Definitions. As used in this provision--

Economically disadvantaged women-owned small business (EDWOSB) concern means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business concern eligible under the WOSB Program.

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

Small business concern means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (b) of this provision.

Small disadvantaged business concern, consistent with 13 CFR 124.1002, means a small business concern under the size standard applicable to the acquisition, that--

(1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by--

(i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States, and

(ii) Each individual claiming economic disadvantage has a net worth not exceeding \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

(2) The management and daily business operations of which are controlled (as defined at 13 CFR 124.106) by individuals who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

Women-owned small business concern means a small business concern--

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

Women-owned small business (WOSB) concern eligible under the WOSB Program (in accordance with 13 CFR part 127), means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(b)(1) The North American Industry Classification System (NAICS) code for this acquisition is 561210 – Facility Support Services.

(2) The small business size standard is \$38,500,000.00

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(c) Representations. (1) The offeror represents as part of its offer that it [___] is, [___] is not a small business concern. (2) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it [___] is, [___] is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it [___] is, [___] is not a women-owned small business concern.

(4) Women-owned small business (WOSB) concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (c)(3) of this provision.] The offeror represents as part of its offer that--

(i) It [___] is, [___] is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [___] is, [___] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(4)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: ___ --.] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(5) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a women-owned small business concern eligible under the WOSB Program in (c)(4) of this provision.] The offeror represents as part of its offer that--

(i) It [___] is, [___] is not an EDWOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [___] is, [___] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(5)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern and other small businesses that are participating in the joint venture: ___ --.] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(6) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it [___] is, [___] is not a veteran-owned small business concern.

(7) [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(6) of this provision.] The offeror represents as part of its offer that it [___] is, [___] is not a service-disabled veteran-owned small business concern.

(8) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, as part of its offer, that--

(i) It [___] is, [___] is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR Part 126; and

(ii) It [___] is, [___] is not a HUBZone joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(8)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture: ___ --.] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a business concern that is small, HUBZone small, small disadvantaged, service-disabled veteran-owned small, economically disadvantaged women-owned small, or women-owned small eligible under the WOSB Program in order to obtain a contract to be awarded under the preference programs established pursuant to section 8, 9, 15, 31, and 36 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall—

(i) Be punished by imposition of fine, imprisonment, or both;

(ii) Be subject to administrative remedies, including suspension and debarment; and

(iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (OCT 2014) - ALTERNATE I (MAY 2014)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is ____ (insert NAICS code).

(2) The small business size standard is ____ (insert size standard).

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations. (1) The offeror represents as part of its offer that it (____) is, (____) is not a small business concern.

(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it (____) is, (____) is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it (____) is, (____) is not a women-owned small business concern.

(4) Women-owned small business (WOSB) concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (b)(3) of this provision.] The offeror represents as part of its offer that--

(i) It (____) is, (____) is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [____] is, [____] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (b)(4)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: ---- ____ -----.] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(5) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a women-owned small business concern eligible under the WOSB Program in (b)(4) of this provision.] The offeror represents as part of its offer that--

(i) It (____) is, (____) is not an EDWOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [____] is, [____] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (b)(5)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern and other small businesses that are participating in the joint venture: ----- ____ -----.] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(6) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a veteran-owned small business concern.

(7) (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(6) of this provision.) The offeror represents as part of its offer that it () is, () is not a service-disabled veteran-owned small business concern.

(8) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents, as part of its offer, that--

(i) It () is, () is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and

(ii) It () is, () is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(8)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. (The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: .) Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(9) (Complete if offeror represented itself as disadvantaged in paragraph (b)(2) of this provision.) The offeror shall check the category in which its ownership falls:

Black American.

Hispanic American.

Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, Republic of Palau, Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

Individual/concern, other than one of the preceding.

(c) Definitions. As used in this provision--

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern," means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; or

(2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall--

(i) Be punished by imposition of fine, imprisonment, or both;

(ii) Be subject to administrative remedies, including suspension and debarment; and

(iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

52.222-22 PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FEB 1999)

The offeror represents that --

(a) () It has, () has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation;

(b) () It has, () has not, filed all required compliance reports; and

(c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will

be obtained before subcontract awards.

(End of provision)

52.222-25 AFFIRMATIVE ACTION COMPLIANCE (APR 1984)

The offeror represents that

(a) it has developed and has on file, has not developed and does not have on file, at each establishment, affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2), or

(b) has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(End of provision)

52.222-38 COMPLIANCE WITH VETERANS' EMPLOYMENT REPORTING REQUIREMENTS (SEP 2010)

By submission of its offer, the offeror represents that, if it is subject to the reporting requirements of 38 U.S.C. 4212(d) (i.e., if it has any contract containing Federal Acquisition Regulation clause 52.222-37, Employment Reports on Veterans), it has submitted the most recent VETS-100A Report required by that clause.

(End of provision)

52.225-2 BUY AMERICAN CERTIFICATE (MAY 2014)

(a) The offeror certifies that each end product, except those listed in paragraph (b) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products, i.e., an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product." The terms "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American --Supplies."

(b) Foreign End Products:

Line Item No.:-----

Country of Origin:-----

(List as necessary)

(c) The Government will evaluate offers in accordance with the policies and procedures of Part 25 of the Federal Acquisition Regulation.

(End of provision)

52.225-20 PROHIBITION ON CONDUCTING RESTRICTED BUSINESS OPERATIONS IN SUDAN--
CERTIFICATION (AUG 2009)

(a) Definitions. As used in this provision--

Business operations means engaging in commerce in any form, including by acquiring, developing, maintaining, owning, selling, possessing, leasing, or operating equipment, facilities, personnel, products, services, personal property, real property, or any other apparatus of business or commerce.

Marginalized populations of Sudan means--

(1) Adversely affected groups in regions authorized to receive assistance under section 8(c) of the Darfur Peace and Accountability Act (Pub. L. 109-344) (50 U.S.C. 1701 note); and

(2) Marginalized areas in Northern Sudan described in section 4(9) of such Act.

Restricted business operations means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate--

(1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;

(2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;

(3) Consist of providing goods or services to marginalized populations of Sudan;

(4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;

(5) Consist of providing goods or services that are used only to promote health or education; or

(6) Have been voluntarily suspended.

(b) Certification. By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.

(End of provision)

252.203-7005 REPRESENTATION RELATING TO COMPENSATION OF FORMER DOD OFFICIALS (NOV
2011)

(a) Definition. Covered DoD official is defined in the clause at 252.203-7000, Requirements Relating to Compensation of Former DoD Officials.

(b) By submission of this offer, the offeror represents, to the best of its knowledge and belief, that all covered DoD officials employed by or otherwise receiving compensation from the offeror, and who are expected to undertake activities on behalf of the offeror for any resulting contract, are presently in compliance with all post-employment restrictions covered by 18 U.S.C. 207, 41 U.S.C. 2101-2107, and 5 CFR parts 2637 and 2641, including Federal Acquisition Regulation 3.104-2.

(End of provision)

252.204-7007 ALTERNATE A, ANNUAL REPRESENTATIONS AND CERTIFICATIONS (JAN 2015)

Substitute the following paragraphs (d) and (e) for paragraph (d) of the provision at FAR 52.204-8:

(d)(1) The following representations or certifications in the System for Award Management (SAM) database are applicable to this solicitation as indicated:

(i) 252.209-7003, Reserve Officer Training Corps and Military Recruiting on Campus--Representation. Applies to all solicitations with institutions of higher education.

(ii) 252.216-7008, Economic Price Adjustment--Wage Rates or Material Prices Controlled by a Foreign Government. Applies to solicitations for fixed-price supply and service contracts when the contract is to be performed wholly or in part in a foreign country, and a foreign government controls wage rates or material prices and may during contract performance impose a mandatory change in wages or prices of materials.

(iii) 252.222-7007, Representation Regarding Combating Trafficking in Persons, as prescribed in 222.1771. Applies to solicitations with a value expected to exceed the simplified acquisition threshold.

(iv) 252.225-7042, Authorization to Perform. Applies to all solicitations when performance will be wholly or in part in a foreign country.

(v) 252.225-7049, Prohibition on Acquisition of Commercial Satellite Services from Certain Foreign Entities--Representations. Applies to solicitations for the acquisition of commercial satellite services.

(vi) 252.225-7050, Disclosure of Ownership or Control by the Government of a Country that is a State Sponsor of Terrorism. Applies to all solicitations expected to result in contracts of \$150,000 or more.

(vii) 252.229-7012, Tax Exemptions (Italy)--Representation. Applies to solicitations when contract performance will be in Italy.

(viii) 252.229-7013, Tax Exemptions (Spain)--Representation. Applies to solicitations when contract performance will be in Spain.

(ix) 252.247-7022, Representation of Extent of Transportation by Sea. Applies to all solicitations except those for direct purchase of ocean transportation services or those with an anticipated value at or below the simplified acquisition threshold.

(2) The following representations or certifications in SAM are applicable to this solicitation as indicated by the Contracting Officer: [Contracting Officer check as appropriate.]

____ (i) 252.209-7002, Disclosure of Ownership or Control by a Foreign Government.

___ (ii) 252.225-7000, Buy American--Balance of Payments Program Certificate.

___ (iii) 252.225-7020, Trade Agreements Certificate.

___ Use with Alternate I.

___ (iv) 252.225-7031, Secondary Arab Boycott of Israel.

___ (v) 252.225-7035, Buy American--Free Trade Agreements--Balance of Payments Program Certificate.

___ Use with Alternate I.

___ Use with Alternate II.

___ Use with Alternate III.

___ Use with Alternate IV.

___ Use with Alternate V.

(e) The offeror has completed the annual representations and certifications electronically via the SAM Web site at <https://www.acquisition.gov/>. After reviewing the SAM database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in FAR 52.204-8(c) and paragraph (d) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer, and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below ___ [offeror to insert changes, identifying change by provision number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR/DFARS Clause #	Title	Date	Change

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications located in the SAM database.

(End of provision)

252.225-7000 BUY AMERICAN--BALANCE OF PAYMENTS PROGRAM CERTIFICATE--BASIC (NOV 2014)

(a) Definitions. Commercially available off-the-shelf (COTS) item, component, domestic end product, foreign end product, qualifying country, qualifying country end product, South Caucasus/Central and South Asian (SC/CASA) state, South Caucasus/Central and South Asian (SC/CASA) state end product, and United States, as used in this provision, have the meanings given in the Buy American and Balance of Payments Program--Basic clause of this solicitation.

(b) Evaluation. The Government--

(1) Will evaluate offers in accordance with the policies and procedures of Part 225 of the Defense Federal Acquisition Regulation Supplement; and

(2) Will evaluate offers of qualifying country end products without regard to the restrictions of the Buy American statute or the Balance of Payments Program.

(c) Certifications and identification of country of origin.

(1) For all line items subject to the Buy American and Balance of Payments Program-- Basic clause of this solicitation, the offeror certifies that--

(i) Each end product, except those listed in paragraph (c)(2) or (3) of this provision, is a domestic end product; and

(ii) For end products other than COTS items, components of unknown origin are considered to have been mined, produced, or manufactured outside the United States or a qualifying country.

(2) The offeror certifies that the following end products are qualifying country end products:

___ (Line Item Number Country of Origin)

___ (Country of Origin)

(3) The following end products are other foreign end products, including end products manufactured in the United States that do not qualify as domestic end products, i.e., an end product that is not a COTS item and does not meet the component test in paragraph (ii) of the definition of "domestic end product":

(Line Item Number) ___

(Country of Origin (If known)) ___

(End of provision)

252.247-7022 REPRESENTATION OF EXTENT OF TRANSPORTATION BY SEA (AUG 1992)

(a) The Offeror shall indicate by checking the appropriate blank in paragraph (b) of this provision whether transportation of supplies by sea is anticipated under the resultant contract. The term supplies is defined in the Transportation of Supplies by Sea clause of this solicitation.

(b) Representation. The Offeror represents that it:

___ (1) Does anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

___ (2) Does not anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

(c) Any contract resulting from this solicitation will include the Transportation of Supplies by Sea clause. If the Offeror represents that it will not use ocean transportation, the resulting contract will also include the Defense FAR Supplement clause at 252.247-7024, Notification of Transportation of Supplies by Sea.

(End of provision)

Section L - Instructions, Conditions and Notices to Bidders

SECTION L

General Information: The price proposal and non-price proposals shall be submitted in separate three ring binders, tabbed appropriately, and must include a cover page with the name of the prime contractor, addresses, phone and fax numbers, email addresses, solicitation number, and point of contact. Binders must be marked as “Volume 1: Price Proposal” and “Volume 2: Non-Price Proposal.” Should there be a discrepancy between paper and electronic information, the paper copies shall govern.

L2. CONTRACTOR PROPOSAL CERTIFICATION

Contractor is required to certify in writing on page 1 of proposal the following:

_____ (Name of Offeror)
warrants that its proposal _____ (of date or other identifier) incorporated herein by reference, including, but not limited to, proposed approaches, staffing, methodology, or work plans, will meet the performance objectives set forth in this contract during the execution thereof. The contractor is not excused from meeting such performance objectives in the event such proposal proves inadequate as conceived or executed to meet such performance objectives. The contractor understands that it bears all of the cost and performance risk associated with adopting acceptable additional (and/or alternative) means or methods of meeting the performance objectives.

L3. PRICE & NON-PRICE PROPOSAL

- a. **VOLUME 1: PRICE PROPOSAL** – The price proposal shall contain all the submission requirements listed in Section M. Submit one (1) original and one (1) copy in 8-1/2 x 11 format, font size 12 in a three ring binder along with two (2) CD copies. Documents should be in Word and Excel format. Please do not submit Adobe Acrobat format. Include the total price for the ELINS (Recurring and Non- Recurring) and CLINS.

TAB 1 - COVER LETTER: The cover letter shall be signed by an employee of the offeror who has authority to approve the positions listed in the cover letter. The cover letter shall include:

- i. The solicitation number.
- ii. The offeror’s name, address, phone number, facsimile number, email address, DUNS and CAGE CODE which is identical to that on the Standard Form (SF) 33, page 1 of the RFP.
- iii. A statement specifying agreement with all terms, conditions, and provisions included in the RFP and agreement to furnish any or all items upon which prices are offered at the price set opposite each item.
- iv. Acknowledgement of all amendments.

TAB 2 - STANDARD FORM (SF) 33 SOLICITATION, OFFER AND AWARD AND SECTION B SUPPLIES OR SERVICES AND PRICES: Offerors shall complete and submit the following:

- i. SF33, Page 1: Blocks 12 through 18 of the SF33. In Block 12, the offeror shall indicate that their offer is valid 180 days after the price proposal due date. In block 15a include telephone number, facsimile number, e-mail address, TIN, DUNS Number, and CAGE Code. The address provided shall match the offeror’s address listed in the System for Award Management at <https://www.sam.gov/portal/public/SAM/>
- ii. SF33, Section B, Supplies or Services and Prices, starting on page 2 – Complete each item number by entering the offeror’s proposed price.

TAB 3 - REPRESENTATIONS, CERTIFICATIONS AND OTHER

STATEMENTS OF OFFERORS: The offeror shall complete all the representations, certifications, and other statements required in Section K of the Solicitation (FAR 52.204-8 and DFAR 252.247-7022) on the ORCA website at www.orca.bpn.gov. The Government will download the representations, certifications, and other statements from the ORCA website. The offeror shall ensure the data is accurate and complete prior to submitting a proposal. The offeror shall submit a VETS 100 report for the current period at the Vets 100 website, <http://www.dol.gov/vets/programs/fcp/main.htm>. If a new partnership, new joint venture, or other new business entity is created to propose on this solicitation, such that the offeror is not required to have a VETS 100 report, the offeror shall explain the circumstances which exempt the offeror from having a current VETS 100 report on file.

TAB 4- PRICING INFORMATION: Complete the Exhibit Line Item Numbers Spreadsheet (Attachment J-0200000-13 EXHIBIT LINE ITEM NUMBERS ELINs) for the base year and all option years. Submit the ELINs in Excel format totaling the (Recurring and Non-Recurring) portions and provide an overall total. Provide a completed Section J, Exhibit Line Item Number (ELIN) pricing Attachment J-0200000-13 for the base year and all option years. Offerors shall enter their proposed unit prices with total amounts for all Exhibit Line Item Numbers (ELINs) for the Base Period and all Option Periods. Please see the below information:

- i. ELIN unit prices must be rounded to two (2) decimal places only. If an offeror does not round ELIN unit prices to two (2) decimal places then the Government will round the prices to two decimal places and the rounded prices will be used for evaluation purposes.
 - ii. In the event there is a difference between a unit price and the total amount, the unit price will be held to be the intended offer and the total of the CLIN and ELIN will be recomputed to take into account the change in the contract ELINs. If the offeror provides a total amount for an ELIN, but fails to enter the unit price, the total amount divided by the ELIN quantity will be held to be the intended unit price.
 - iii. In the event there is a discrepancy between the Section J ELIN pricing and the Section B CLIN price, the Section J ELIN will be held to be the intended offer.
 - iv. Prices provided shall be fully loaded and no other allocations, fees, overheads, G&A, insurance, taxes, profits or any other markups shall be applied when an option is exercised or a task order for pre-priced work ordered is issued.
 - v. Costs for technical Specification 0100000 and 0200000 shall be considered overhead; therefore, these costs shall be allocated and included throughout the prices quoted for all other technical specifications.
 - vi. Offerors may escalate costs for option years one through four.
- b. **VOLUME 2: NON-PRICE PROPOSAL** – Submit one (1) original and three (3) copies in 8-1/2 x 11 format, font size 12 in three ring binders and tabbed appropriately by major evaluation factors along with two (2) CD copies. Documents should be in Adobe Acrobat format, except the FTE Worksheet should be in Excel format. No pen and ink changes are allowed. Page limit is 120 pages (60 sheets of paper). Pages exceeding the one hundred twenty (120) single-sided/ sixty (60) double-sided page limitations shall not be evaluated.

TAB 1 - COVER LETTER: The cover letter shall be signed by an employee of the offeror who has authority to approve the positions listed in the cover letter. The cover letter shall include:

- i. The solicitation number.

- ii. The offeror's name, address, phone number, facsimile number, email address, DUNS and CAGE CODE which is identical to that on the Standard Form (SF) 33, page 1 of the RFP.
- iii. A statement specifying agreement with all terms, conditions, and provisions included in the RFP and agreement to furnish any or all items upon which prices are offered at the price set opposite each item.
- iv. Acknowledgement of all amendments.
- v. Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and;
- vi. Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

TAB 2 thru TAB 5– EVALUATION FACTORS: The non-price proposal shall contain all of the submission requirements listed in Section M of the RFP for the non-price proposal.

L4. NOTICE TO OFFERORS:

- a. Your acquisition points of contact for this project are Contract Specialist Annie Nguyen at 202-685-3144, or email annie.nguyen@navy.mil and Contracting Officer Roya Sterner at 202-685-8052, or email roya.sterner@navy.mil.
- b. Proposal shall be sent **via FedEx** to the address and date stamped to the following address and POC no later than 2:00 p.m. Eastern time on **June 4, 2015**:

NAVFAC Washington
Attn: Annie Nguyen
1314 Harwood Street SE, Building 212, First Floor Mail Room
Washington Navy Yard, DC 20374

Please allow **SUFFICIENT TIME** for your proposal to be received prior to the proposed closing time. Technical and Price proposals shall be submitted in sealed envelopes/boxes marked in the bottom right corner "Solicitation N40080-13-R-2090, DO NOT OPEN IN MAILROOM."

****All proposals must be received prior to the due date and time. Any proposals submitted after the time set for receipt will be stamped with the date and hour of receipt and held unopened until after award. The file shall be documented in accordance with FAR 14.304-4.**

L5. REQUEST FOR PROPOSALS (RFP) INFORMATION/CLARIFICATION QUESTIONS:

All questions from offerors concerning any aspect of this request for proposal (RFP) must be submitted in writing. Prospective offerors are requested to submit written questions specifying the section paragraph of the specification for which clarification is desired. All inquiries will be answered in writing. Telephone questions will not be entertained. Offerors are specifically cautioned that verbal discussions and replies to question shall not have the effect of changing the provisions of the written RFP.

Prospective offerors are required to review the entire solicitation package before submitting questions. Requests for Information (RFI's) during the proposal preparation period shall be submitted by email to annie.nguyen@navy.mil and roya.sterner@navy.mil. RFI's must be submitted in a **WORD document** and submitted by the Prime Contractor only. Subcontractors with questions must submit them through the Prime Contractor.

THE RFI CUT-OFF DATE IS COB THURSDAY, MAY 21, 2015.**L6. ADDITIONAL INFORMATION TO BE SUBMITTED WITH PRICE PROPOSAL**

- a. In addition, the offer shall provide the latest three complete fiscal year financial statements for the prime contractor, certified by an independent accounting firm, if practicable, or at least by an authorized officer of the organization. Submit evidence of availability of working/operating capital, which will be used for the performance of the resultant contract. For Joint Venture arrangements submit the latest three complete fiscal year financial statements for each Joint Venture companies and discuss the financial responsibilities among the companies. The Government may also utilize Dun & Bradstreet reports to evaluate the financial capacity of the offeror.
- b. In order to be eligible for award, your firm must be determined responsible in accordance with FAR Part 9, specifically 9.104-1, General Standards. Your firm shall provide the following with its price proposal:
 - i. One (1) Signed Bank Reference demonstrating adequate financial resources. If your firm has a line of credit – provide information on how many figures can your firm borrow against the line of credit (i.e. medium 6 figures – exact line of credit is not required).
 - ii. Three (3) signed credit references. Credit references must verify that your firm pays its creditors timely and in accordance with the terms negotiated with the creditor.
- c. Although required to be submitted with your firm's price proposal, this information **will not** be evaluated as part of the price proposal. This information forms the basis of your firm's responsibility determination should your firm be considered for award.

L7. DISPOSITION OF PROPOSALS

Proposals from unsuccessful offerors will not be returned to the offeror, but shall be destroyed by the Contracting Officer. No certificate of destruction will be issued.

L7. PRE-PROPOSAL CONFERENCE AND SITE VISIT

Invitation is hereby extended to all prospective proposers to attend a pre-proposal conference and site visit for this project. The pre-proposal conference has been scheduled for **THURSDAY, MAY 7, 2015**. The pre-proposal conference will begin at 9:30 AM EST, at the Naval Research Laboratory. Please arrive at the Visitor Control Center (VCC) at 8:30 AM EST for badging/parking placard processing.

Meeting location:

Visitor Control Center
Russell-Knox Building
27130 Telegraph Road
Quantico, VA 22134

The site visit will follow the pre-proposal conference.

Date and time:

Thursday, May 7, 2015 at 09:30 a.m. Eastern time

Transportation:

Government transportation will not be provided.

- Visit Request Form(s) (VRF) must be received by John Schimpf at john.schimpf@navy.mil NLT TUESDAY, MAY 5, 2015 AT NOON. This form should be completed by all Government and Contractor visitors. If available, please send visit requests via JPAS to SMO code RKB. Those without JPAS can forward the VRF to John Schimpf at john.schimpf@navy.mil:

- All visitors (Government and Contractors) must stop at the VCC to check in and receive your visitor badge. The VCC will require a state/federal-issued photo ID to verify your identity, as well as your vehicle information again. VCC hours are between 6:30 AM and 5:30 PM. Monday - Friday.

- 15 parking spaces will be reserved at the VCC for participants.

Please contact the John Schimpf at (571) 305-4552 for further assistance, if necessary.

NOTE: All BOS Contract participants will received a RED "0" ESCORT Required access badge prior to accessing the RKB main entry control point/main building. NO cameras or cell phones are allowed.

Important Information:

Only two (2) people per offeror will be permitted to attend.

Please note that questions resulting from the pre-proposal conference and site visits must be submitted to annie.nguyen@navy.mil and roya.sterner@navy.mil. **THE RFI CUT-OFF DATE IS COB THURSDAY, MAY 21, 2015.**

Visitors may be required to present documentation evidencing personal identification and firm affiliation.

CLAUSES INCORPORATED BY REFERENCE

52.204-16	Commercial and Government Entity Code Reporting	NOV 2014
52.204-18	Commercial and Government Entity Code Maintenance	NOV 2014
52.233-3	Protest After Award	AUG 1996
52.237-1	Site Visit	APR 1984

CLAUSES INCORPORATED BY FULL TEXT

52.204-7 SYSTEM FOR AWARD MANAGEMENT (JULY 2013)

(a) Definitions. As used in this provision--

Data Universal Numbering System (DUNS) number means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities.

Data Universal Numbering System +4 (DUNS+4) number means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional System for

Award Management records for identifying alternative Electronic Funds Transfer (EFT) accounts (see the FAR at Subpart 32.11) for the same parent concern.

Registered in the System for Award Management SAM database means that--

(1) The offeror has entered all mandatory information, including the DUNS number or the DUNS+4 number, the Contractor and Government Entity (CAGE) code, as well as data required by the Federal Funding Accountability and Transparency Act of 2006 (see Subpart 4.14) into the SAM database;

(2) The offeror has completed the Core, Assertions, and Representations and Certifications, and Points of Contact sections of the registration in the SAM database;

(3) The Government has validated all mandatory data fields, to include validation of the Taxpayer Identification Number (TIN) with the Internal Revenue Service (IRS). The offeror will be required to provide consent for TIN validation to the Government as a part of the SAM registration process; and

(4) The Government has marked the record ``Active".

(b)(1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS +4" followed by the DUNS or DUNS +4 number that identifies the offeror's name and address exactly as stated in the offer. The DUNS number will be used by the Contracting Officer to verify that the offeror is registered in the SAM database.

(c) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number--

(i) Via the Internet at <http://fedgov.dnb.com/webform> or if the offeror does not have internet access, it may call Dun and Bradstreet at 1-866-705-5711 if located within the United States; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office. The offeror should indicate that it is an offeror for a U.S. Government contract when contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company Physical Street Address, City, State, and Zip Code.

(iv) Company Mailing Address, City, State and Zip Code (if separate from physical).

(v) Company Telephone Number.

(vi) Date the company was started.

(vii) Number of employees at your location.

(viii) Chief executive officer/key manager.

(ix) Line of business (industry).

(x) Company Headquarters name and address (reporting relationship within your entity).

(d) If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.

(e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.

(f) Offerors may obtain information on registration at <https://www.acquisition.gov>.

(End of clause)

52.215-1 INSTRUCTIONS TO OFFERORS--COMPETITIVE ACQUISITION (JAN 2004)

(a) Definitions. As used in this provision--

“Discussions” are negotiations that occur after establishment of the competitive range that may, at the Contracting Officer's discretion, result in the offeror being allowed to revise its proposal.

“In writing or written” means any worded or numbered expression which can be read, reproduced, and later communicated, and includes electronically transmitted and stored information.

“Proposal modification” is a change made to a proposal before the solicitation's closing date and time, or made in response to an amendment, or made to correct a mistake at any time before award.

“Proposal revision” is a change to a proposal made after the solicitation closing date, at the request of or as allowed by a Contracting Officer as the result of negotiations.

“Time”, if stated as a number of days, is calculated using calendar days, unless otherwise specified, and will include Saturdays, Sundays, and legal holidays. However, if the last day falls on a Saturday, Sunday, or legal holiday, then the period shall include the next working day.

(b) Amendments to solicitations. If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment(s).

(c) Submission, modification, revision, and withdrawal of proposals. (1) Unless other methods (e.g., electronic commerce or facsimile) are permitted in the solicitation, proposals and modifications to proposals shall be submitted in paper media in sealed envelopes or packages (i) addressed to the office specified in the solicitation, and (ii) showing the time and date specified for receipt, the solicitation number, and the name and address of the offeror. Offerors using commercial carriers should ensure that the proposal is marked on the outermost wrapper with the information in paragraphs (c)(1)(i) and (c)(1)(ii) of this provision.

(2) The first page of the proposal must show--

(i) The solicitation number;

(ii) The name, address, and telephone and facsimile numbers of the offeror (and electronic address if available);

(iii) A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item;

(iv) Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and

(v) Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

(3) Submission, modification, or revision, of proposals.

(i) Offerors are responsible for submitting proposals, and any modifications, or revisions, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that proposal or revision is due.

(ii)(A) Any proposal, modification, or revision received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and--

(1) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of proposals; or

(2) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or

(3) It is the only proposal received.

(B) However, a late modification of an otherwise successful proposal that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(iii) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the proposal wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(iv) If an emergency or unanticipated event interrupts normal Government processes so that proposals cannot be received at the office designated for receipt of proposals by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation, the time specified for receipt of proposals will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(v) Proposals may be withdrawn by written notice received at any time before award. Oral proposals in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile proposals, proposals may be withdrawn via facsimile received at any time before award, subject to the conditions specified in the provision at 52.215-5, Facsimile Proposals. Proposals may be withdrawn in person by an offeror or an authorized representative, if the identity of the person requesting withdrawal is established and the person signs a receipt for the proposal before award.

(4) Unless otherwise specified in the solicitation, the offeror may propose to provide any item or combination of items.

(5) Offerors shall submit proposals in response to this solicitation in English, unless otherwise permitted by the solicitation, and in U.S. dollars, unless the provision at FAR 52.225-17, Evaluation of Foreign Currency Offers, is included in the solicitation.

(6) Offerors may submit modifications to their proposals at any time before the solicitation closing date and time, and may submit modifications in response to an amendment, or to correct a mistake at any time before award.

(7) Offerors may submit revised proposals only if requested or allowed by the Contracting Officer.

(8) Proposals may be withdrawn at any time before award. Withdrawals are effective upon receipt of notice by the Contracting Officer.

(d) Offer expiration date. Proposals in response to this solicitation will be valid for the number of days specified on the solicitation cover sheet (unless a different period is proposed by the offeror).

(e) Restriction on disclosure and use of data. Offerors that include in their proposals data that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, shall--

(1) Mark the title page with the following legend: This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed--in whole or in part--for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of--or in connection with-- the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets [insert numbers or other identification of sheets]; and

(2) Mark each sheet of data it wishes to restrict with the following legend: Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

(f) Contract award. (1) The Government intends to award a contract or contracts resulting from this solicitation to the responsible offeror(s) whose proposal(s) represents the best value after evaluation in accordance with the factors and subfactors in the solicitation.

(2) The Government may reject any or all proposals if such action is in the Government's interest.

(3) The Government may waive informalities and minor irregularities in proposals received.

(4) The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offeror's initial proposal should contain the offeror's best terms from a cost or price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

(5) The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit cost or prices offered, unless the offeror specifies otherwise in the proposal.

(6) The Government reserves the right to make multiple awards if, after considering the additional administrative costs, it is in the Government's best interest to do so.

(7) Exchanges with offerors after receipt of a proposal do not constitute a rejection or counteroffer by the Government.

(8) The Government may determine that a proposal is unacceptable if the prices proposed are materially unbalanced between line items or subline items. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government.

(9) If a cost realism analysis is performed, cost realism may be considered by the source selection authority in evaluating performance or schedule risk.

(10) A written award or acceptance of proposal mailed or otherwise furnished to the successful offeror within the time specified in the proposal shall result in a binding contract without further action by either party.

(11) If a post-award debriefing is given to requesting offerors, the Government shall disclose the following information, if applicable:

(i) The agency's evaluation of the significant weak or deficient factors in the debriefed offeror's offer.

(ii) The overall evaluated cost or price and technical rating of the successful and the debriefed offeror and past performance information on the debriefed offeror.

(iii) The overall ranking of all offerors, when any ranking was developed by the agency during source selection.

(iv) A summary of the rationale for award.

(v) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.

(vi) Reasonable responses to relevant questions posed by the debriefed offeror as to whether source-selection procedures set forth in the solicitation, applicable regulations, and other applicable authorities were followed by the agency.

(End of provision)

52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a Indefinite Delivery-Indefinite Quantity contract resulting from this solicitation.

(End of provision)

52.222-24 PREAWARD ON-SITE EQUAL OPPORTUNITY COMPLIANCE EVALUATION (FEB 1999)

If a contract in the amount of \$10 million or more will result from this solicitation, the prospective Contractor and its known first-tier subcontractors with anticipated subcontracts of \$10 million or more shall be subject to a preaward compliance evaluation by the Office of Federal Contract Compliance Programs (OFCCP), unless, within the preceding 24 months, OFCCP has conducted an evaluation and found the prospective Contractor and subcontractors to be in compliance with Executive Order 11246.

(End of provision)

SECTION L NFAS CLAUSES

5252.215-9300 Content of Proposals.

CONTENT OF PROPOSALS (JAN 2003)

(a) PROPOSAL REQUIREMENTS. The technical proposal and the price/cost proposal shall be submitted in separate volumes. The technical proposal shall not contain any cost/pricing information, except for salary information provided on resumes. The technical proposal presented by the offeror to whom the award is made will be incorporated into the contract at time of award.

(b) The offeror shall submit the following information:

(1) See paragraph L2. completed signed solicitation packages, including executed representations and certifications, and cost/prices in Section B and any accompanying exhibits.

(2) See paragraph L2. copies of the technical proposal.

(3) See paragraph L2. copies of the cost/price proposal.

(c) TECHNICAL PROPOSAL. Each technical proposal shall be precise, detailed, and complete as to clearly and fully demonstrate a thorough knowledge and understanding of the requirements. As a minimum, the proposal must contain sufficient detail so that it may be evaluated in accordance with the EVALUATION FACTORS provision, Section M.

(d) PRICE/COST PROPOSAL. Each price/cost proposal shall contain a breakdown of direct labor costs; direct material cost (identifying the quantity, type and unit price); subcontracting costs; overhead costs; general and administrative costs; and profit.

(1) Offers are solicited on an "all or none" basis and FAR 52.215-1, INSTRUCTIONS TO OFFERORS-COMPETITIVE ACQUISITION (MAY 2001)" in Section L, is hereby modified. Failure to submit offers for all line items listed shall be cause for rejection of the offer.

(End of provision)

5252.237-9302 Site Visit.

SITE VISIT (JUL 1995)

(a) The site will be available for visitation at Quantico, VA on Thursday, May 7, 2015 @ 9:30 AM Eastern time. Review the complete site visit information at Section L8.

Section M - Evaluation Factors for Award

SECTION M**A BASIS FOR AWARD**

- 1 The Government reserves the right to eliminate from consideration for award any or all offers at any time prior to award of the contract; to negotiate with offerors in the competitive range; and to award the contract to the offeror submitting the lowest priced, technically acceptable offer (LPTA).
- 2 As stated in the solicitation, the Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. In addition, if the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.
- 3 The LPTA process is selected as appropriate for this acquisition because the best value is expected to result from selection of the technically acceptable proposal with the lowest evaluated price.
- 4 The number of proposals to be evaluated for technical acceptability may be limited to the five lowest priced offers at the discretion of the contracting officer. If the number of proposals to be evaluated is limited, technical proposals shall be provided to the evaluator(s) without any identification of prices or any rank order of prices. If no proposals are found to be technically acceptable within the first group of proposals, then the process described will be conducted again as many times as necessary, until such time as the Government identifies a technically acceptable proposal.
- 5 An overall non-price factors rating must be at least "ACCEPTABLE" in order to be eligible for award. An "UNACCEPTABLE" rating in any factor results in the overall non-price factors proposal being rated "UNACCEPTABLE" unless corrected through discussions. An overall non-price factors rating of "UNACCEPTABLE" makes a proposal ineligible for award.

B EVALUATION FACTORS FOR AWARD**1 EVALUATION FACTORS FOR AWARD**

- 2 The solicitation requires the evaluation of price and the following non-price factors:

- Factor 1 – Corporate Experience
- Factor 2 – Technical Approach
- Factor 3 – Safety
- Factor 4 – Past Performance

The distinction between corporate experience and past performance is corporate experience pertains to the types of work and volume of work completed by a contractor that are comparable to the types of work covered by this requirement, in terms of size, scope, and complexity. Past performance pertains to both the relevance of recent efforts and how well a contractor has performed on the contracts.

- 3 Basis of Evaluation and Submittal Requirements for Each Factor.
 - a Price:

- (1) **Solicitation Submittal Requirements:**
The evaluated price shall be the sum of the FFP and IDIQ CLINs for the base period, and four (4) Option Periods. Total potential contract duration is 60 months. Provide the total price for performance of work required by the solicitation for all contract line items, including options, as presented in Section B including filling out and submitting unit prices and amounts for the contract line items, sub-line items, and exhibit line items in the ELIN spreadsheet, Section J, Attachment J-0200000-13 Exhibit Line Item Numbers (ELINs).xls.
- (2) **Basis of Evaluation:** The Government will evaluate price based on the total price. Total price consists of the basic requirements and all option items (see Section B of the solicitation). The Government intends to evaluate all options and has included the provision FAR 52.217-5, Evaluation of Options (JUL 1990) in Section M of the solicitation. In accordance with FAR 52.217-5, Evaluation of Options will not obligate the Government to exercise the option(s). Analysis will be performed by one or more of the following techniques to ensure a fair and reasonable price:
- (a) Comparison of proposed prices received in response to the RFP.
 - (b) Comparison of proposed prices with the IGCE.
 - (c) Comparison of proposed prices with available historical information.

b **Technical Factors:**

(1) **Factor 1, Corporate Experience:**

- (a) **Solicitation Submittal Requirements:** Submit a **TOTAL OF THREE (3)** contracts performed within the last five (5) years preceding the release date of the solicitation that best demonstrates your corporate experience in successfully performing contracts of similar size, scope and complexity to this requirement.

Recent, Relevant project is defined as:

A facility support services contract completed by the offeror within the last five years preceding the release date of the solicitation similar in nature to the solicitation based on a comparison of size, scope, and complexity.

Size: Approximately 760,000 SF or greater Building, 300 or greater space car garage and 70 or greater acres of grounds. (Each projects provided shall include all three size requirements)

Scope: Facility Support Services in particular pest control services, grounds maintenance, janitorial services, refuse removal, street sweeping, snow removal, fire protection maintenance, generator maintenance and HVAC maintenance.

Complexity: Maintenance of building, equipment and systems in mission critical, secure facilities (secret or higher) where the mission of the facility cannot be impacted due to equipment and system failure.

It is the Offeror's responsibility to clearly explain and demonstrate to the Government how their work experience in each referenced contract is relevant to the contract requirements in this solicitation. If the Offeror does not clearly explain how its experience(s) is relevant to the solicitation requirements, the Government may interpret this failure to mean that the offeror lacks recent relevant experience performing contracts of similar size, scope and complexity resulting in an unacceptable rating for this Factor. Use of Attachment D - OFFEROR'S RELEVANT EXPERIENCE INPUT FORM is

MANDATORY and **SHALL** be used. Except as specifically requested, the Government will not consider information submitted in addition to this form. Do not use more than 3 pages for each experience (i.e., the Attachment 'D' form itself and not more than 2 continuation pages).

If the Offeror is a Joint Venture (JV), relevant project experience should be submitted for projects completed by the Joint Venture entity. If the Joint Venture does not have shared experience, projects may be submitted for the Joint Venture members. Offerors who fail to submit experience for all Joint Venture partners may be rated Unacceptable. Offerors are limited to a total of three (3) projects combined. The Offeror shall submit a signed copy of the Joint Venture agreement indicating the proposed participation of each Joint Venture member. Offerors contemplating a Joint Venture shall show evidence in their proposal that the joint venture agreement has been received by the SBA prior to proposal due date if SBA's approval is required. Teaming arrangements are not considered Joint Venture agreements.

Experience of proposed subcontractors will not be considered.

If an Offeror is utilizing experience information of affiliates/subsidiaries/parent/LLC/LTD member companies (name is not exactly as stated on the SF1442), the proposal shall clearly demonstrate that the affiliate/subsidiary/parent firm will have meaningful involvement in the performance of the contract.

(b) Basis of Evaluation:

Offerors will be evaluated based on the recent and relevant experience for the work requirement and demonstrated experience in addressing the requirements of the Performance Work Statement (PWS). The offer's relative experience in all requirements in the PWS is **MANDATORY** to be rated acceptable.

In order to receive an **ACCEPTABLE** rating, **ALL THREE (3) CONTRACTS** submitted **MUST be relevant**.

(2) **Factor 2, Technical Approach:**

(a) Solicitation Submittal Requirements: The Offeror shall submit a narrative response that clearly details its understanding of and approach to accomplishing the complexity and magnitude of service requirements set forth in the performance objectives and standards of the Performance Work Statement. Each of the six components below must be tabbed in the technical proposal and discussed separately:

- i. A Workforce Management Plan that:
 - a. Describes the lines of management authority, supervision, span of control and accountability, including the relationship between overall management (corporate and on-site), administration and subcontractors. A detailed organizational chart depicting levels of authority and chain of command to the lowest level including subcontractors shall be included.
 - b. Provides a rationale that explains how your proposed number of direct labor hours is consistent with your technical approach and indicate the number of productive hours per week or year for each full time and part time employee.

- c. Discusses how the offeror will accomplish IDIQ work and not adversely impact the FFP effort.
- d. Identifies management positions and personnel, including details about their qualifications and how you management approach and personnel will provide uninterrupted service.
- ii. Key personnel: Provide job descriptions, names, titles, qualification, responsibilities and authority level of key personnel proposed for this contract, and who they will report directly. Qualification requirements identified in Performance Work Statement Annex 0200000, Spec Item, 2.7 **MUST BE** met to be rated Acceptable.

Provide succession plan for temporary (up to six consecutive weeks) and permanent (beyond six consecutive weeks) replacement of key personnel.

iii. Subcontract Management

Provide the Offeror’s methods and procedures to monitor and manage subcontractor(s) effort to ensure their compliance with performance outcomes as stated in the solicitation.

iv. Quality Control

Describe the proposed Quality Control structure and processes to ensure that quality services are provided utilizing appropriate inspection techniques in a specified schedule at each location. The Offeror should describe the methodology to identify, track and address performance deficiencies necessary to ensure that quality services are provided in a timely manner. The plan should also address processes necessary to ensure that operating procedures are monitored, changed to correct and prevent performance deficiencies, and that personnel are appropriately trained to accomplish operating procedures, including necessary changes.

v. Phase-in Plan

Provide a phase-in plan detailing time frames and a milestone to assume full service to ensure there will be no negative impact to facility services for end-users during the transition.

vi. In addition to addressing the above elements, the offeror shall also address the following:

Spec Item	Questions for Facilities Investment, Specification 1502000
3	Provide a plan that illustrates how you will manage IDIQ task orders without adversely impacting recurring services?
3	What is your plan to ensure personnel have and maintain the necessary training and certification to accomplish the specialty work requirement specified in this Annex (e.g., HVAC, DDC controls, emergency backup generators, UPS)?
3.2	Provide a plan for timely response to generator outages, HVAC outages or other unplanned outages within the facility under your control to ensure outages do not impact daily work cycles.
3.2.1.5	Explain your process for handling emergency calls after normal business hours.

Spec Item	Questions for Pest Control, Specification 1503020
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3.2	Provide a plan that illustrates how you will manage unscheduled pest control without adversely impacting recurring pest control schedule?
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Spec Item	Questions for Grounds Maintenance, Specification 1503050
3.1	Explain how you plan to ensure a slightly appearance including mowing, weeding and treating grass, shrubs and trees to ensure plant health.
3.1.6	Since irrigation is not provided, describe your plan to keep trees and vegetation healthy, thriving and protected from adverse climate conditions.

Spec Item	Questions for Environmental, Specification 1800000
2.2	What is your plan to ensure personnel have the necessary training and certification to accomplish the work outlined?

Spec Item	Questions for Street Sweep and Snow Removal, Specification 1503060
3.2.1	Describe your Snow and Ice removal plan, including preventive treatment.

- (b) Basis of Evaluation: Acceptability will be based upon the quality of the Offerors technical and management approach to receive a rating of “Acceptable” for this factor, the narrative must provide an explanation of how the offeror will meet the requirements. The Government will evaluate the feasibility of the offeror’s technical/management approach to provide the full range of support services described in the PWS. Simple statements that the offeror will fulfill the requirements without a detailed description of how an offeror will accomplish the work maybe insufficient to demonstrate that the offeror can perform the contract requirements, which may result in a technical rating of unacceptable.

(3) Factor 3, Safety:

- (a) Submittal Requirements:

The Offeror shall submit the following information: (For a partnership or joint venture, the following submittal requirements are required for each contractor who is part of the partnership or joint venture; however, only one safety narrative is required. **EMR and DART Rates shall not be submitted for subcontractors.**)

- (1) Experience Modification Rate (EMR):

For the three previous complete calendar years 2012, 2013, 2014, submit your EMR (which compares your company’s annual losses in insurance claims against its policy premiums over a three year period). If you have no EMR, affirmatively state so, and explain why. Any extenuating circumstances that affected the EMR and upward or downward trends should be addressed as part of this element. Lower EMRs will be given greater weight in the evaluation.

- (2) OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate: For the three previous complete calendar years 2012, 2013, 2014, submit your OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate, as defined by the U.S. Department of Labor, Occupational Safety and Health Administration. If you cannot submit an OSHA DART Rate, affirmatively state so, and explain why. Any extenuating circumstances that affected the OSHA DART Rate data and upward or downward trends

should be addressed as part of this element. Lower OSHA DART Rates will be given greater weight in the evaluation.

(3) Technical Approach for Safety:

Describe the plan that the Offeror will implement to evaluate safety performance of potential subcontractors, as a part of the selection process for all levels of subcontractors. Also, describe any innovative methods that the Offeror will employ to ensure and monitor safe work practices at all subcontractor levels. The Safety Narrative shall be limited to two pages (single-sided) or 1 sheet of paper (double-sided).

(b) Basis of Evaluation:

The Government is seeking to determine that the Offeror has consistently demonstrated a commitment to safety and that the Offeror plans to properly manage and implement safety procedures for itself and its subcontractors. The Government will evaluate the Offeror's overall safety record, the Offeror's plan to select and monitor subcontractors, any and innovative safety methods that the Offeror plans to implement for this procurement. The Government's sources of information for evaluating safety may include, but are not limited to, OSHA, NAVFAC's Facility Accident and Incident Reporting (FAIR) database, and other related databases. While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete safety information regarding these submittal requirements rests with the Offeror. The evaluation will collectively consider the following:

- Experience Modification Rate (EMR)
- OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate
- Offeror Technical Approach to Safety
- Other sources of information available to the Government

(1) Experience Modification Rate (EMR):

The Government will evaluate the EMR to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rating. Lower EMRs will be given greater weight in the evaluation.

(2) OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate:

The Government will evaluate the OSHA DART Rate to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rates. Lower OSHA DART Rates will be given greater weight in the evaluation.

(3) Technical Approach to Safety:

The Government will evaluate the narrative to determine the degree to which subcontractor safety performance will be considered in the selection of all levels of subcontractors on the upcoming project. The Government will also evaluate the narrative to determine the degree to which innovations are being proposed that may enhance safety on this procurement. Those Offerors whose plan demonstrates a commitment to hire subcontractors with a culture of safety and who propose innovative

methods to enhance a safe working environment may be given greater weight in the evaluation.

(4) Factor 4, Past Performance:

- (a) Solicitation Submittal Requirements:
- (b) IF A COMPLETED CPARS EVALUATION IS AVAILABLE, IT SHALL BE SUBMITTED WITH THE PROPOSAL. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or its team members to submit to the client for each project the offeror includes in its proposal for Factor 1. AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE. IF A CPARS EVALUATION IS NOT AVAILABLE, ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs should be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ (Attachment C), which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Annie Nguyen via email at annie.nguyen@navy.mil prior to proposal closing date.

Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

In addition to the above, the Government may review any other sources of information for evaluating past performance. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS) using all CAGE/DUNS numbers of team members (partnership, joint venture, teaming arrangement, or parent company/subsidiary/affiliate) identified in the offeror's proposal, inquiries of owner representative(s), and any other known sources not provided by the offeror.

While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the Offeror.

A copy of the blank Past Performance Questionnaire to be used for requesting client references is included as Attachment C.

- (c) Basis of Evaluation: This evaluation focuses on how well the Offeror performed on the relevant projects submitted under Factor 1. In addition, all other past performance information reviewed by the Government (e.g., PPIRS, Federal Awardee Performance and Integrity Information System (FAPIS), Electronic Subcontract Reporting System (eSRS), performance recognition documents, and information obtained from any other source) reflect a trend of acceptable performance considering:
- i. A pattern of successful completion of tasks;
 - ii. A pattern of deliverables that are timely and of good quality;
 - iii. A pattern of cooperativeness and teamwork with the Government at all levels (task managers, contracting officers, auditors, etc.);

- iv. Recency of tasks performed that are identical to, similar to, or related to the task at hand; and
- v. A respect for stewardship of Government funds

Past performance will be rated on an “**acceptable**” or “**unacceptable**” basis using the following definitions:

Past Performance Evaluation Ratings	
Rating	Description
Acceptable (A)	Based on the offeror’s performance record, the Government has a reasonable expectation that the offeror will successfully perform the required effort, or the offeror’s performance record is unknown.
Unacceptable (U)	Based on the offeror’s performance record, the Government has no reasonable expectation that the offeror will be able to successfully perform the required effort.

At a minimum, past performance information SHALL be obtained for each project offered under Factor 1 in order to receive an acceptable rating. However, an overall Marginal rating on more than one of the projects offered in Factor 1 will result in a rating of unacceptable for this factor.

In the case of an offeror without a record of relevant past performance or for whom information on past performance is not available or so sparse that no meaningful past performance rating can be reasonably assigned, the offeror may not be evaluated favorably or unfavorably on past performance (see FAR 15.305(a)(2)(iv)). Therefore, the offeror shall be determined to have unknown past performance. In the context of acceptability/unacceptability “unknown” shall be considered “acceptable”.

CLAUSES INCORPORATED BY FULL TEXT

52.217-5 EVALUATION OF OPTIONS (JUL 1990)

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

(End of provision)