

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE J	PAGE OF PAGES 1 7
2. AMENDMENT/MODIFICATION NO. 0005	3. EFFECTIVE DATE 12-Aug-2016	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)
6. ISSUED BY NAVAL FACILITIES ENG COMMAND WASHINGTON 1314 HARWOOD ST SE, BLDG 212 WASHINGTON NAVY YARD DC 20374	CODE N40080	7. ADMINISTERED BY (If other than item 6) See Item 6		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. N40080-16-R-0314	
		X	9B. DATED (SEE ITEM 11) 30-Jun-2016	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) N40080-16-R-0314 8(a) Regional Refuse Collection, Disposal and Recycling Services, Naval District Washington, Washington, DC Amendment 0005 to extend the proposal due date from August 16, 2016 to August 17, 2016 at 2:00 PM (Section L3 is also updated). See Continuation Page.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL:	EMAIL:	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)		12-Aug-2016

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION A - SOLICITATION/CONTRACT FORM

The required response date/time has changed from 16-Aug-2016 02:00 PM to 17-Aug-2016 02:00 PM.

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

The following have been modified:

SECTION L

General Information: The price proposal and non-price proposals shall be submitted in separate three ring binders, tabbed appropriately, and must include a cover page with the name of the prime contractor, addresses, phone and fax numbers, email addresses, solicitation number, and point of contact. Binders must be marked as "Volume 1: Price Proposal" and "Volume 2: Non-Price Proposal". Should there be a discrepancy between paper and electronic information, the paper copies shall govern.

L1. CONTRACTOR PROPOSAL CERTIFICATION

Contractor is required to certify in writing on page 1 of proposal the following:

_____ (Name of Offeror)
warrants that its proposal _____ (of date or other identifier)
incorporated herein by reference, including, but not limited to, proposed approaches, staffing, methodology, or work plans, will meet the performance objectives set forth in this contract during the execution thereof. The contractor is not excused from meeting such performance objectives in the event such proposal proves inadequate as conceived or executed to meet such performance objectives. The contractor understands that it bears all of the cost and performance risk associated with adopting acceptable additional (and/or alternative) means or methods of meeting the performance objectives.

L2. PRICE & NON-PRICE PROPOSAL

- a. **VOLUME 1: PRICE PROPOSAL** – The price proposal shall contain all the submission requirements listed in Section M. Submit one (1) original and one (1) copy in 8-1/2 x 11 format, font size 12 in a three ring binder along with two (2) CD copies. Documents should be in Word and Excel format. Please do not submit Adobe Acrobat format. Include the total price for the ELINS (Recurring and Non-Recurring Work) and CLINS.

TAB 1 - COVER LETTER: The cover letter shall be signed by an employee of the offeror who has authority to approve the positions listed in the cover letter. The cover letter shall include:

- i. The solicitation number.
- ii. The offeror's name, address, phone number, facsimile number, email address, DUNS and CAGE CODE which is identical to that on the Standard Form (SF) 33, page 1 of the RFP.
- iii. A statement specifying agreement with all terms, conditions, and provisions included in the RFP and agreement to furnish any or all items upon which prices are offered

- at the price set opposite each item.
- iv. Acknowledgement of all amendments.

TAB 2 - STANDARD FORM (SF) 33 SOLICITATION, OFFER AND AWARD AND SECTION B SUPPLIES OR SERVICES AND PRICES: Offerors shall complete and submit the following:

- i. SF33, Page 1: Blocks 12 through 18 of the SF33. In Block 12, the offeror shall indicate that their offer is valid 180 days after the price proposal due date. In block 15a include telephone number, facsimile number, e-mail address, TIN, DUNS Number, and CAGE Code. The address provided shall match the offeror's address listed in the System for Award Management at <https://www.sam.gov/portal/public/SAM/>
- ii. SF33, Section B, Supplies or Services and Prices, starting on page 2 – Complete each item number by entering the offeror's proposed price.

TAB 3 - REPRESENTATIONS, CERTIFICATIONS AND OTHER

STATEMENTS OF OFFERORS: The offeror shall complete all the representations, certifications, and other statements required in Section K of the Solicitation (FAR 52.204-8 and DFAR 252.247-7022) on the ORCA website at www.orca.bpn.gov. The Government will download the representations, certifications, and other statements from the ORCA website. The offeror shall ensure the data is accurate and complete prior to submitting a proposal. The offeror shall submit a VETS-4212 report for the current period at the VETS-4212 website, <http://www.dol.gov/vets/programs/fcp/main.htm>. If a new partnership, new joint venture, or other new business entity is created to propose on this solicitation, such that the offeror is not required to have a VETS-4212 report, the offeror shall explain the circumstances which exempt the offeror from having a current VETS-4212 report on file.

TAB 4- PRICING INFORMATION: Complete the Exhibit Line Item Numbers Spreadsheet (Attachment J-0200000-07 EXHIBIT LINE ITEM NUMBERS ELINs) for the base period and all option years. Submit the ELINs in Excel format totaling the (Recurring and Non-Recurring) portions and provide an overall total. Provide a completed Section J, Exhibit Line Item Number (ELIN) pricing Attachment for the base period and all option years. Offerors shall enter their proposed unit prices with total amounts for all Exhibit Line Item Numbers (ELINs) for the Base Period and all Option Years. Please see the below information:

- i. ELIN unit prices must be rounded to two (2) decimal places only. If an offeror does not round ELIN unit prices to two (2) decimal places then the Government will round the prices to two decimal places and the rounded prices will be used for evaluation purposes.
- ii. In the event there is a difference between a unit price and the total amount, the unit price will be held to be the intended offer and the total of the CLIN and ELIN will be recomputed to take into account the change in the contract ELINs. If the offeror provides a total amount for an ELIN, but fails to enter the unit price, the total amount divided by the ELIN quantity will be held to be the intended unit price.
- iii. In the event there is a discrepancy between the Section J ELIN pricing and the Section B CLIN price, the Section J ELIN will be held to be the intended offer.
- iv. Prices provided shall be fully loaded and no other allocations, fees, overheads, G&A, insurance, taxes, profits or any other markups shall be applied when an option is exercised or a task order for pre-priced work ordered is issued.
- v. Costs for technical Specification 0100000 and 0200000 shall be considered overhead; therefore, these costs shall be allocated and included throughout the prices quoted for all other technical specifications.
- vi. Offerors may escalate costs for option years one through four.

b. **VOLUME 2: NON-PRICE PROPOSAL –**

Submit one (1) original and three (3) copies in 8-1/2 x 11 format, font size 12 in three ring binders and tabbed appropriately by major evaluation factors along with two (2) CD copies. Documents should be in Adobe Acrobat format, except the FTE Worksheet should be in Excel format. No pen and ink changes are allowed. Page limit is 120 pages (60 sheets of paper). Pages exceeding the one hundred twenty (120) single-sided/ sixty (60) double-sided page limitations shall not be evaluated.

TAB 1 - COVER LETTER: The cover letter shall be signed by an employee of the offeror who has authority to approve the positions listed in the cover letter. The cover letter shall include:

- i. The solicitation number.
- ii. The offeror's name, address, phone number, facsimile number, email address, DUNS and CAGE CODE which is identical to that on the Standard Form (SF) 33, page 1 of the RFP.
- iii. A statement specifying agreement with all terms, conditions, and provisions included in the RFP and agreement to furnish any or all items upon which prices are offered at the price set opposite each item.
- iv. Acknowledgement of all amendments.
- v. Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and;
- vi. Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

TAB 2 thru TAB 5– EVALUATION FACTORS: The non-price proposal shall contain all the submission requirements listed in Section M of the RFP for the non-price proposal. Tab 2 should have Factor 1 information; Tab 3, Factor 2; Tab 4, Factor 3; Tab 5, Factor 4.

L3. NOTICE TO OFFERORS:

- a. Your acquisition points of contact for this project are Contract Specialist Annie Nguyen at 202-685-3144, or email annie.nguyen@navy.mil and Contracting Officer Roya Sterner at 202-685-8052, or email roya.sterner@navy.mil.
- b. Proposal shall be sent via FedEx to the address and date stamped to the following address and POC no later than 14:00 Eastern time on **August 17, 2016:**

NAVFAC Washington
Attn: Annie Nguyen
1314 Harwood Street SE, Building 212, First Floor Mail Room Washington
Navy Yard, DC 20374

Please allow **SUFFICIENT TIME** for your proposal to be received prior to the proposed closing time. Technical and Price proposals shall be submitted in sealed envelopes/boxes marked in the bottom right corner "Solicitation N40080-16-R-0314, DO NOT OPEN IN MAILROOM."

**All proposals must be received prior to the due date and time. Any proposals submitted after the time set for receipt will be stamped with the date and hour of receipt and held unopened until after award.

L4. REQUEST FOR PROPOSALS (RFP) INFORMATION/CLARIFICATION QUESTIONS:

All questions from offerors concerning any aspect of this request for proposal (RFP) must be submitted in writing. Prospective offerors are requested to submit written questions specifying the section

paragraph of the specification for which clarification is desired. All inquiries will be answered in writing. Telephone questions will not be entertained. Offerors are specifically cautioned that verbal discussions and replies to question shall not have the effect of changing the provisions of the written RFP.

Prospective offerors are required to review the entire solicitation package before submitting questions. Requests for Information (RFI's) during the proposal preparation period shall be submitted by email to annie.nguyen@navy.mil and roya.sterner@navy.mil. RFI's must be submitted in a **WORD document** and submitted by the Prime Contractor only. Subcontractors with questions must submit them through the Prime Contractor. Please do not send RFIs in an email only, but in a Word document.

THE RFI CUT-OFF DATE IS COB FRIDAY, JULY 22, 2016.

L5. FINANCIAL DATA

In addition, the offer shall provide the latest three complete fiscal year financial statements for the prime contractor, certified by an independent accounting firm, if practicable, or at least by an authorized officer of the organization. Submit evidence of availability of working/operating capital, which will be used for the performance of the resultant contract. For Joint Venture arrangements submit the latest three complete fiscal year financial statements for each Joint Venture companies and discuss the financial responsibilities among the companies. The Government may also utilize Dun & Bradstreet reports to evaluate the financial capacity of the offeror.

L6. ADDITIONAL INFORMATION TO BE SUBMITTED WITH PRICE PROPOSAL

- a. In order to be eligible for award, your firm must be determined responsible in accordance with FAR Part 9, specifically 9.104-1, General Standards. Your firm shall provide the following with its price proposal:
 - i. One (1) Signed Bank Reference demonstrating adequate financial resources. If your firm has a line of credit – provide information on how many figures can your firm borrow against the line of credit (i.e. medium 6 figures – exact line of credit is not required).
 - ii. Three (3) signed credit references. Credit references must verify that your firm pays its creditors timely and in accordance with the terms negotiated with the creditor.
- b. Although required to be submitted with your firm's price proposal, this information **will not** be evaluated as part of the price proposal. This information forms the basis of your firm's responsibility determination should your firm be considered for award.

L7. DISPOSITION OF PROPOSALS

Proposals from unsuccessful offerors will not be returned to the offeror, but shall be destroyed by the Contracting Officer. No certificate of destruction will be issued.

L8. PRE-PROPOSAL CONFERENCE AND SITE VISIT

Invitation is hereby extended to all prospective proposers to attend a pre-proposal conference and site visit for this project. The pre-proposal conference is scheduled for Thursday, 7 July 2016 from 1:00 – 3:00 p.m. Eastern time in Conference Room 221 at:

NAVFAC Washington
1314 Harwood Street SE
Building 212

Washington Navy Yard, DC 20374

The pre-proposal conference should be attended by offerors to ensure that they are provided an overview of significant elements of the solicitation, including Sections L & M.

Please RSVP by COB 5 July 2016 to Annie Nguyen at annie.nguyen@navy.mil for the pre-proposal conference. For those who can not attend in person, a dial-in number will be provided at time of RSVP. Attendance is encouraged. Additionally, if the number of physical attendees exceeds the maximum capacity of the room, the attendees may be informed at time of RSVP that they must join by phone.

The site visits have been scheduled for Monday, 11 July 2016 through Thursday, 14 July 2016.

The site visits will begin at 8:00 a.m. Eastern, at the Washington Navy Yard in the Pass & ID parking lot. Transportation will be provided by the Government.

PLEASE NOTE - PARKING IS LIMITED AND ENOUGH TIME MUST BE GIVEN TO PROCESS YOURSELF THROUGH THE PASS & ID OFFICE AT THE O STREET GATE. The Pass & ID office requires license, registration, and proof of insurance in order to gain access to the Visitor Parking Lot located outside of Building 166 at the Washington Navy Yard. Therefore, please plan accordingly. A Government representative will be at Pass & ID to escort attendees beginning at 7:30 a.m.

Site visits are planned for the following dates and locations, but may be subject to change if installation security statuses change due to unforeseen events:

Monday, 11 July 2016: Annapolis and NRL CBD

Tuesday, 12 July 2016: Quantico, ASC, 8th & I, WNY

Wednesday 13 July 2016: USNO, Bethesda, Carderock, JBAB

Thursday 14 July 2016: NRL, Indian Head and Dahlgren*

Offerors must submit the following information for each visitor to Madalyn Hawkins at email madalyn.hawkins@navy.mil and Eric Donald at email eric.donald@navy.mil NO LATER THAN COB 6 JULY 2016 in the following format:

- 1) Date of Access:
- 2) Visitor's Full Name (First/Middle/Last):
- 3) SSN:
- 4) Date of Birth:
- 5) Citizenship: Yes or No (if No, provide place of birth)
- 6) Driver's License or State Issued ID – State Issue and Expiration Date
- 7) Company Name:
- 8) Destination on Base: Multiple Buildings
- 9) Sponsor's Name & Telephone #: Madalyn Hawkins (202)685-3316

*In addition to the above information, prospective offerors who plan to attend the site visits at Indian Head and Dahlgren must also provide Attachment E filled out by COB 6 July 2016. Contact Madalyn Hawkins at madalyn.hawkins@navy.mil and Eric Donald at eric.donald@navy.mil if you have any questions on the form.

Important Information:

Only two (2) attendees per offeror will be permitted to attend.

Cameras, cell phones, laptops, and any other type of communication device may not be permitted at some secure areas or sites on the site visits.

Please note that questions (Request for Information or RFI) resulting from the pre-proposal conference and site visits must be submitted in a Word document to Annie Nguyen at annie.nguyen@navy.mil and Roya Sterner at roya.sterner@navy.mil.

(End of Summary of Changes)