LOCAL VISITOR REQUEST FORM

To: Pass & ID Office, Building 384
(Completed form may be faxed to 207-438-2669)

Visit Start Date: 13 Nov 2014

Visit End Date: 13 Nov 2014

From: Shop/Code/Org: PWD-ME B59

Is this a Classified Visit? YES_____ NO X **Is this an Escorted Visit? YES X No_____**
(Classified Visit: Submit through JPAS to SMO 39040 or official letterhead attached with clearance information)

Company or Organization Name:_____

Purpose and Location of Visit (Bldg): Replacement of Steam & Condensate System & Two condensate pump stations

VISITOR(S) INFORMATION: (Additional typed/written page is authorized for multiple visitors)

NAME: Last, First, Middle Initial	US Citizen (Yes or No)	State of Residence	If NOT Escorted: SSN/DATE OF BIRTH
			N/A
			N/A
			N/A
			N/A

Special Requirements (Check as appropriate): Questions? Contact your Shipyard Visit Sponsor

Camera Permit: Yes____ No X **Laptop/PDA Permit Yes____ No X**
Access to U-NNPI Yes____ No X **Shipboard Access Yes____ No X**

PNS Sponsor (POC): (printed name) Joanne Facteau Phone: 207-438-1085

Signature: _____Date:_____

----------**Internal Control Use Only** ----------

Route to: 1710 _____ 1730 _____ **Visit Request Serial No.** [ ]

NAVSEA SACB Required/COLOR: _____ Escort Required (Y/N) _____
Escort (s) Briefing: Yes_____ No_____ Date: _____

Reviewed by: _____Date: _____Approved:_____ (Check)

PRIVACY ACT STATEMENT

Title 5 USC §301 authorizes collection of the information contained in this form. The primary use of this information is to adjudicate access to Portsmouth Naval Shipyard, its facilities and to maintain visit statistics. The Blanket Routine Uses that appears at the beginning of the Navy's compilation of systems of records notices applies to this form. Executive Order 9397 (22 Nov 1943) as amended by Executive Order 13478 (18 Nov 2008), authorizes use of the Social Security Number (SSN#) to distinguish individuals. Further, Department of Defense Instruction 1000.30 (12 Apr 2012) is also applicable. Furnishing your SSN#, as well as other data, is strictly voluntary. However, failure to do so may result in denying your request.