

P996 PAINT BOOTH INSERTS/UTILITY SERVICE UPGRADES
MCAS CHERRY POINT, NORTH CAROLINA

N40085-15-R-0317
REQUEST FOR PROPOSAL

**NAVAL FACILITIES ENGINEERING COMMAND
MID-ATLANTIC
9324 VIRGINIA AVENUE
NORFOLK, VA 23511**

POC: Georgia Scott, (757) 341-0691, georgia.scott@navy.mil

**DESIGN-BID-BUILD MULTIPLE AWARD CONSTRUCTION CONTRACT (MACC) NAVFAC,
MID-ATLANTIC'S ENTIRE AREA OF RESPONSIBILITY, NORTH CAROLINA TO MAINE,
INCLUDING WEST VIRGINIA**

**PROPOSED TASK ORDER
P1396 INTEL OPS EXPANSION, MARINE CORPS AIR STATION,
CHERRY POINT, NORTH CAROLINA**

FOR CONTRACTS:

**N40085-10-D-5329
DCK North America, LLC
One PPG Place 27th FL
Pittsburgh, PA 15222
POC: Chris C. Barbe
Phone: (412) 384-1026
Fax: (412) 384-1150
cbarbe@dckww.com**

**N40085-10-D-5330
The Whiting-Turner Contracting Co.
Hampton Plaza, 300 E Joppa Road
Baltimore, MD 21286
POC: Sam Abutaleb
Phone: (410) 821-1100
Fax: (410) 337-5770
sam.abutaleb@whiting-turner.com**

**N40085-10-D-5331
Walbridge
777 Woodward Avenue, Ste 300
Detroit, MI 38226
POC: Scott Penrod
Phone: (313) 442-1365
Fax: (313) 234-0534
spenrod@walbridge.com**

**N40085-10-D-5332
Sundt Construction, Inc.
2620 South 55th Street
Tempe, AZ 85282
POC: Wayne Einbinder
Phone: (480) 293-3256
Fax: (480) 293-3079
weinbinder@sundt.com**

**N40085-10-D-5333
Hardin Construction Company, LLC / Whitesell-Green, Inc. (JV)
3301 Windy Ridge Parkway Suite 400
Atlanta, GA 30339
POC: Greg Fraikor and/or Randal Gibson
Phone: (303) 708-1011 (850) 434-5311
Fax: (850) 434-5315
gregfr@dpr.com
rgibson@Whitesell-Green.com**

GENERAL REQUIREMENTS

NAVFAC Solicitation Number: N40085-15-R-0317 (Clauses incorporated in Base Contract apply to this solicitation)

Title: Design Build P996 Paint Booth Inserts/Utility Service Upgrades, Marine Corps Air Station, Cherry Point, North Carolina

Location of the work: Marine Corps Air Station, Cherry Point, North Carolina

Description of the work:

P996, Design Build, Paint Booth Inserts/Utility Service Upgrade at, MCAS Cheery Point, North Carolina is to procure and install a large paint booth inside the paint preparation area of Bldg. 245 with recirculating air for servicing aircraft to include but not limited to MH-53, CH-53, MV-22, F-35B, and F-35CS? It also includes electrical service upgrades, mechanical utilities, and building alterations to Fleet Readiness Center East's (FRC East or FRCE) paint and finishing hangar, Bldg. 245. Project will install approximately 400 LF of new duct bank, two 2500kVa transformers, and a 15kV 6-way switch to bring additional capacity to the paint preparation area of Bldg. 245. Additionally, it will provide adequate mechanical utilities for increased Industrial Ventilation and approximately 1000 Tons of Cooling capabilities.

The cost magnitude for P996 is between \$5,000,000 and \$10,000,000.

NAICS Code: 237130

Time for completion: All work shall be completed within **450 calendar days**.

Wage Determination: General Decision Number: NC150038 (as attached).

52.211-12 LIQUIDATED DAMAGES--CONSTRUCTION (SEP 2000)

- (a) If the Contractor fails to complete the work within the time specified in the contract, the Contractor shall pay liquidated damages to the Government in the amount of (see chart below) for each calendar day of delay until the work is completed or accepted.

PROJECT COST			EST LD's PER CALENDAR DAY
\$2,000.00	through	\$25,000.00	\$80.00
\$25,000.00	through	\$50,000.00	\$110.00
\$50,000.00	through	\$100,000.00	\$140.00
\$100,000.00	through	\$500,000.00	\$200.00
Each additional \$100,000 - add \$50.00			

***Liquidated Damages, if assessed will be approximately \$4,450.00 per calendar day**

- (b) If the Government terminates the Contractor's right to proceed, liquidated damages will continue to accrue until the work is completed. These liquidated damages are in addition to excess costs of repurchase under the Termination clause.

Utilities: Utilities will be available to the Contractor at the prevailing government rates.

Record Shop Drawings: Record drawings are required.

Site Visit:

A pre-proposal conference/site visit will be held at 0900 on Tuesday, 16 June 2015. Participants will meet at the FEAD Office on Marine Corps Air Station, Cherry Point, North Carolina. Upon completion of the pre-proposal conference, movement to the project site will proceed.

To gain access to FRC East, contractors must be escorted or possess a contractor badge issued by FRC East Security. Possession of a government CAC is not sufficient alone. Please ensure all requests contain the required information. The Visit Request Guide is attached and can be found on the FRE East public website. <http://www.navair.navy.mil/frce/visinfo.html>. A request should be made on company letterhead as is specified in the guidance document and must contain all requested information. The letter is sent attached to an email as a pdf file. Be sure to have visiting reps/ employees read the "Information Brochure" and then provide a written statement to attest that employees have read the material, or have been trained. Please read the attached pdf for both base and FRC East access. Read particularly the section titled "REQUIREMENTS FOR ACCESS TO FLEET READINESS CENTER EAST (FRCE):"

Attached are the forms and instructions your company would need for badges, Visit request and escorted access in to the Marine Corps side and FRC East side, security... Keep in mind... that FRC East and MCAS are two different entities. The reference numbers are just that; they are not confirmation numbers provided by security or the front gate. The number is referencing that your request has been entered in to the "Visitors Database". All visitors must read and mention in your attachment letter "Visitor Request Mandatory read".

*****EXAMPLE OF EMAIL ((REMEMBER TO ATTACH YOUR COMPANY LOGO LETTERHEAD)) *****

From: (YOUR NAME) [mailto:YOUR EMAIL]
Sent: Tuesday, April 21, 2015 9:00 AM
To: BAILEY, WILLIE CIV CP, 6.3.1
Subject: FRC Visitor Pass 1 Day Only Order # (Contract/Solicitation number here) FOR (YOUR NAME)

YOUR COMPANY NAME wishes to obtain a VISITOR'S PASS for NAME(S) OF VISITOR(S). We are a vendor of the FRC East facility for lead and asbestos testing to fulfill the requirements of Order #(Contract/Solicitation number here). The date of the visit will be XXXX XX, 2015. Point of Contact during this time will be Mr. William Doheny at ext. 4-7677.

Name: XXXXXX
Date of Birth: XXXXXX 8, 1968
Place of Birth: XXXXX, NJ
Citizenship: US Resident
Social Security #: XXX-XX-XXXX

FRCE Points of contacts are:

ERIK LEWIS 252-464-9561
Period of Visit: Tuesday, June XX, 2015

Mr. XXXXXX has read and understands the rules and regulations. XXXX COMPANY WILL PROVIDE PROPER SAFETY EQUIPMENT FOR THE VISITOR.

I appreciate your assistance in this matter. If you have any questions, please contact me at (XXX) XXX-XXXX.

Regards,

XXXXXXXXXX

Your title

O - office phone number

F - fax machine

Your Company Email address

Government POCs:

CM: Jeff Rhodes 252-466-4730, jeffrey.rhodes@navy.mil

Proposal Acceptance Period: 120 Days from receipt of offers

Due Date: 06 July 2015/ 12:00 noon (EST)

Submitting your proposal:

Federal Express (FedEx), United Postal Service (UPS), and United States Postal Service (USPS)

may be sent to:

ATTN: Georgia Scott, Z-140, Room 114

NAVFAC MIDLANT

9324 Virginia Avenue

Norfolk, VA 23511-3095

Hand-carried proposals will be received at:

NAVFAC MIDLANT

Marine Corps IPT Acquisition Office

Building Z-140, Room 114

9324 Virginia Avenue

Norfolk, VA 23511-3095

ALL REQUESTS FOR HAND DELIVERING PROPOSALS MUST BE RECEIVED BEFORE 2:00 PM (EST) MONDAY 29 JUNE 2015.

LATE REQUESTS WILL NOT BE HONORED DUE TO SECURITY REGULATIONS FOR OBTAINING ACCESS TO THE VARIOUS BASES.

Due to increased security at all military installations, all prospective visitors who do not currently have a valid Contractor's ID (RapidGate Pass) to enter Naval Station Norfolk must allow sufficient time to obtain a one-day pass to permit entry to the bases.

Prospective visitors planning to deliver proposals who do not have a valid Contractor's ID, must submit a completed copy of the RFP Attachment "Attachment One Day Pass (ODP) Request Spreadsheet, Attachment D." The completed attachment shall be sent to Georgia Scott, Contract Specialist, via e-mail at georgia.scott@navy.mil. The following items are required to obtain a pass: Contractors Visit Request on file, two forms of ID (i.e. valid Driver's License and [one of the following] US Passport, US Social

Security Card or Birth Certificate), Vehicle Registration or Rental Car Agreement, proof of Car insurance, and proof of State Safety Inspection

QUESTIONS AND RFI'S: May be directed to Georgia Scott via email georgia.scott@navy.mil. The RFI cutoff date is 26 June 2015 at 12:00 noon EST. Please print and use **Attachment C (PPI Log)** to submit any RFI questions you may have regarding this solicitation.

DEFINITIONS

WEAKNESS: A flaw in the proposal that increases the risk of unsuccessful contract performance.

SIGNIFICANT WEAKNESS: A flaw that appreciably increases the risk of unsuccessful contract performance.

DEFICIENCY: A material failure of a proposal to meet a Government requirement or a combination of significant weaknesses in a proposal that increases the risk of unsuccessful contract performance to an unacceptable level.

RATINGS

ADJECTIVAL RATINGS/DESCRIPTIONS:

The following adjectival ratings shall be used:

1. The following adjectival ratings and rating definitions will be used to assign an overall rating to each non-price proposal and to assign a rating for each non-price factor. Use upper case letter ratings for major technical factors as well as the overall rating. The addition of plus (+) or minus (-) to an adjective rating is not allowed.

Adjectival Ratings/Definitions For Overall Technical Rating and Each Factor/Subfactor	
Rating	Definitions
A (Acceptable)	<p>Factors Other than Past Performance: Technical capabilities meet the standard of acceptability for the factors and subfactors. There may be some weaknesses; however, there are no deficiencies.</p> <p>Past Performance Factor: The Offeror's performance of previously awarded relevant contract(s) consistently met contractual requirements. Performance of relevant completed contracts was consistently of adequate or better quality or exhibited a trend of becoming so. The Offeror's past performance record leads to an expectation of successful performance.</p>

U (Unacceptable)	<p>Factors Other than Past Performance: Technical capabilities do not meet the standards of acceptability for the factor(s) and subfactors. Proposal contains deficiencies resulting in an increased risk of unsuccessful contract performance.</p> <p>Past Performance Factor: The Offeror's performance of previously awarded relevant contracts did not consistently meet contractual requirements. The prior performance being assessed reflected problem(s) for which the Offeror either failed to identify or implement corrective actions or for which corrective actions, implemented, or proposed to be implemented, were, or are expected to be, mostly ineffective. The Offeror's past performance record leads to a strong expectation that successful performance will not be achieved or that it can occur only with greatly increased levels of Government management and oversight.</p>
N (Neutral)	<p>To Be Used Only for Past Performance Factor: The Offeror lacks a record of relevant or available past performance history. There is no expectation of either successful or unsuccessful performance based on the Offeror's past performance record.</p>

EVALUATION FACTORS FOR AWARD

1. The solicitation requires the evaluation of Price and the following non-price factors:

Factor 1 – Technical Solution
Factor 2 – Past Performance

Price

PRICE

A. Solicitation Submittal Requirements:

1. Offeror shall submit one (1) original, marked "Original", and one (1) copies, each in a separate three ring binder with the following:

- 8 ½ x 11 format
- 12 point font
- Include a cover page with Solicitation Number, Solicitation Title, Prime Contractor's Name, Address, Phone Number, Fax Number, DUNS, Cage Code, Point of Contact, Title, phone and email address. Please also include all of the above information for the design team.
- Bid Bond
- Price Binder should only include information in response to Price

B. Basis of Evaluation

1. The Government will evaluate price based on the total price. Total price consists of the basic requirements and all line items. Analysis will be performed by one or more of the following techniques to ensure a fair and reasonable price:

- a. Comparison of proposed prices received in response to the RFP.
- b. Comparison of proposed prices with the Independent Government Cost Estimate (IGCE).

NON-PRICE FACTORS

A. Solicitation Submittal Requirements:

1. Offeror shall submit one (1), marked “Original”, a CD and three (3) copies, each in a separate three-ring binder with the following characteristics:
 - 8 ½ x 11 letter, 11 x 17 for drawings in Factor 1 – Technical Solution
 - 12 point font
 - The submission for this factor shall not exceed six (6) double-sided pages (or 12 single-sided pages). PAGES THAT EXCEED PAGE LIMITATIONS SHALL NOT BE EVALUATED.
 - Include a cover page with Solicitation Number, Solicitation Title, Prime Contractor Name, Address, Phone Number, Fax Number, DUNS, Cage Code, Point of Contact, Title, phone number, and email address. This information must be provided for the Construction Firm, as well as the Design Firm.

FACTOR 1 – TECHNICAL SOLUTION

(a) Solicitation Submittal Requirements:

Provide a narrative describing the technical approach to the project that meets the requirements of the RFP. Include the following:

- Your corporate approach to project and workload management with discussion of your ability to adhere to the schedule, early detection and resolution of problems, collaboration with sub-contractors, and commitment to quality control/quality assurance.

Provide a narrative describing the construction means and methods as they relate to the requirements of the RFP. Include the following at a minimum:

- Managing subcontractor’s manufacturing, delivery and installation of pre-fabricated structures, design and installing electrical and mechanical utilities; and phasing construction as required.

The submission for this factor shall not exceed one (1) double-sided page (or two (2) single-sided pages).

(b) Basis of Evaluation:

The Government will evaluate the narratives considering the extent to which the Offeror demonstrates a clear understanding of the technical requirements of the project. The Government will evaluate the effectiveness of the design-build team’s technical approach and the provision of high energy efficiency systems to determine the likelihood that the work will be performed in accordance with the technical requirements of the RFP.

FACTOR 2 – PAST PERFORMANCE

(a) SOLICITATION SUBMITTAL REQUIREMENT:

Offerors do not need to provide any information under this factor as the Government will base the evaluation on known past performance on task orders awarded under this Multiple Award Contract (MAC). However, Offerors may provide any information on problems encountered and the corrective actions taken on task orders under this MAC. Offerors may also address any adverse past performance issues under this MAC. Explanations shall not exceed two (2) double-sided pages (or four (4) single-sided pages) in total.

FACTOR 2 – PAST PERFORMANCE

(a) SOLICITATION SUBMITTAL REQUIREMENT:

Offerors do not need to provide any information under this factor as the Government will base the evaluation on known past performance on task orders awarded under this Multiple Award Construction Contract (MACC). However, Offerors may provide any information on problems encountered and the corrective actions taken on task orders under this MACC. Offerors may also address any adverse past performance issues under this MACC. Explanations shall not exceed one (1) double-sided page (or two (2) single-sided page) in total.

(b) BASIS OF EVALUATION:

This evaluation focuses on how well the Offeror performed on projects under this Multiple Award Construction Contract. More emphasis will be placed on task orders that are more similar to the RFP. The Government reserves the right to obtain information for use in the evaluation of past performance from any and all sources including sources outside of the Government. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS), inquiries of owner representative(s), Federal Awardee Performance and Integrity Information System (FAPIS), Electronic Subcontract Reporting System (eSRS), and any other known sources not provided by the Offeror.

The Government will consider the currency and relevance of the information, the source of the information, context of the data, and general trends in the Contractor's performance. This evaluation is separate and distinct from the Contracting Officer's responsibility determination. The assessment of the Offeror's past performance will be used as a means of evaluating the Offeror's ability to successfully meet the requirements of the RFP.

Offerors lacking past performance information on other task orders under this Multiple Award Contract will not be evaluated favorably or unfavorably in past performance and will receive an Unknown Confidence rating.

EVALUATION

1. Government reserves the right to eliminate from consideration for award any or all offers at any time prior to award of the contract; to negotiate with Offerors in the competitive

range; and to award the contract to the Offeror submitting the lowest price technically acceptable proposal.

2. As stated in the solicitation, the Government intends to evaluate proposals and award a contract without discussions with Offerors (except clarifications as described in FAR 15.306(a)). The Government reserves the right to conduct discussions if necessary. In addition, if the SSA determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

3. The Low Price Technically Acceptable (LPTA) process is selected as appropriate for this acquisition because the best value is expected to result from selection of the lowest priced technically acceptable proposal.

4. Proposals will initially be screened for price and placed in order of price (lowest price to highest price). The Navy will then evaluate the non-price factors of the five lowest priced proposals. The Navy will make award to the lowest priced technically acceptable proposal from among the five lowest priced proposals. However, the Navy, at its sole discretion, reserves the right to increase the number of proposals it will review under this methodology. Accordingly, under this methodology, the non-price factors of some proposals may not be evaluated by the Navy. If discussions are deemed necessary by the Contracting Officer, all proposals will be evaluated (both non-price and price) for the purpose of establishing a competitive range.

5. An overall non-price factors rating must be at least "ACCEPTABLE" in order to be eligible for award. An "UNACCEPTABLE" rating in any factor results in the overall non-price factors proposal being rated "UNACCEPTABLE" unless corrected through discussions.

An "UNACCEPTABLE" rating in any subfactor results in the factor being rated "UNACCEPTABLE" and the overall non-price factors proposal being rated "UNACCEPTABLE" unless corrected through discussions." An overall non-price factors rating of "UNACCEPTABLE" makes a proposal ineligible for award.

AMENDMENTS ACKNOWLEDGED:

Amendment No.	Date	Amendment No.	Date	Amendment No.	Date

Offeror: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Name: _____

Signed: _____

Date: _____

ATTACHMENTS

Attachment A - Wage Determination

Attachment B – Supp Instructions – Bid Schedule (See attached document)

Attachment C - Pre-Proposal Inquiry (See attached document)

Attachment D - One Day Pass (ODP) Request Spreadsheet – Delivery of Proposals (See attached document)

Attachment E – Visitor Request Mand Read – Site Visit (Additional Documents)

Attachment F – ASO 5560 Visit Request New – Site Visit (Additional Documents)

Attachment G – 1366654_1 OF 2

1366654_2 OF 2A-D

1366654_2 OF 2E1

1366654_2 OF 2E2

1366654_2 OF 2E3

1366654_2 OF 2F-I

ATTACHMENT A

General Decision Number: NC150065 01/02/2015 NC65

Superseded General Decision Number: NC20140065

State: North Carolina

Construction Type: Building

Counties: Chowan, Craven, Dare, Gates, Jones, Martin and
 Washington Counties in North Carolina.

BUILDING CONSTRUCTION PROJECTS (does not include single family
 homes or apartments up to and including 4 stories).

Note: Executive Order (EO) 13658 establishes an hourly minimum wage of \$10.10 for 2015 that applies to all contracts subject to the Davis-Bacon Act for which the solicitation is issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.10 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Modification Number	Publication Date
0	01/02/2015

* PLUM0421-004 07/01/2013

	Rates	Fringes
PIPEFITTER (Excluding HVAC System Installation).....	\$ 24.85	9.65

* SUNC2011-046 08/26/2011

	Rates	Fringes
BRICKLAYER.....	\$ 19.38	8.73
CARPENTER (Drywall Hanging Only).....	\$ 18.13	1.31
CARPENTER (Form Work Only).....	\$ 14.21	0.41
CARPENTER, Excludes Drywall Hanging, and Form Work.....	\$ 14.64	2.39

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CEMENT MASON/CONCRETE FINISHER...\$ 14.02	0.00
ELECTRICIAN.....\$ 17.10	1.47
HVAC MECHANIC (HVAC Duct Installation Only).....\$ 15.58 1.53
IRONWORKER, STRUCTURAL.....\$ 18.75 5.62
LABORER: Common or General...	..\$ 10.57 0.67
LABORER: Landscape & Irrigation.....\$ 10.29 1.82
LABORER: Mason Tender-Brick/Cement/Concrete.....	\$ 10.00 0.00
OPERATOR: Backhoe/Excavator/Trackhoe....	..\$ 14.71 2.33
OPERATOR: Crane.....\$ 19.25 2.37
OPERATOR: Grader/Blade.....\$ 15.71 1.49
PAINTER: Brush, Roller and Spray.....\$ 14.36 1.97
PLUMBER (HVAC Unit Installation).....\$ 16.96 3.17
PLUMBER, Excludes HVAC Unit Installation.....\$ 17.34 2.09
ROOFER.....\$ 13.55 0.80
SHEET METAL WORKER, Excludes HVAC Duct and Unit Installation.....\$ 13.09 1.28
TRUCK DRIVER: Dump Truck...\$ 12.50 1.21

 WELDERS - Receive rate prescribed for craft performing
 operation to which welding is incidental.

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Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses(29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than "SU" or "UAVG" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the "SU" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION