



## Section F

Facilities Investment/Preventive Maintenance

Southeast Contract

N40085-15-6613

Memphis, Tennessee; Huntsville and Montgomery,  
Alabama; Jacksonville and Tampa, Florida;  
Smyrna/Windy Hill, Georgia; Eastover, South  
Carolina

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DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original	Copies (including original)	
<b>0200000 – Management &amp; Administration</b>						
0200000/ 2.3.4	N/A	Permits and Licenses	Before work commences and as requested by the Government	KO/COR/ FSCM	1	As specified
0200000/ 2.3.5	N/A	Certificate of Insurance	Within 15 calendar days after award.	KO	1	As specified
0200000/ 2.6.6.1	N/A	The Contractor 's Computerized Maintenance Management Systems (QR code's) Provide documentation all systems have been labeled	Within 60 calendar days after contract award	KO/COR/ FSCM	1	As specified
0200000/ 2.6.7.1	N/A	Quality Management Plan	Within 15 calendar days after award and within seven calendar days of changes.	KO/COR/ FSCM	1	As specified
0200000/ 2.6.7.2	N/A	QC Inspection File	Within five calendar days of completion/ termination of the contract.	KO/COR/ FSCM	1	As specified
0200000/ 2.6.7.3	N/A	Contractor Quality Inspection and Surveillance Report	First work day of each month.	KO/COR/ FSCM	1	Monthly
0200000/ 2.7.1	N/A	List of Key Personnel and Qualifications	Within 15 calendar days after award.	KO/COR/ FSCM	1	As specified
0200000/ 2.7.3	N/A	Contractor Labor Hours (eCMRA) Report	No later than 31 October	KO	1	Annually for labor executed during the period of performance during each Government fiscal year (FY)
0200000/ 2.8.1	N/A	Employee List	Upon request.	KO/COR/ FSCM	1	As required

DELIVERABLES						
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				Original	Copies (including original)	
0200000/ 2.9.1	N/A	Accident Prevention Plan	Within 15 calendar days after award and within seven calendar days of changes.	KO/COR/ FSCM	1	As specified
0200000/ 2.9.2	J-0200000-05	Activity Hazard Analysis	Together with the Accident Prevention Plan and for changes.	KO/COR/ FSCM	1	As specified
0200000/ 2.9.4	J-0200000-06	NAVFAC Contractor Incident Reporting System (CIRS)	Within five calendar days of accident.	KO	1	As required
0200000/ 2.9.4	J-0200000-07	Weight Handling Equipment Accident Report	Within 30 calendar day of accident.	KO	1	As required
0200000/ 2.9.6	N/A	Monthly On-Site Labor Report	First work day of each month.	KO	1	Monthly
0200000/ 2.10.2.5	J-0200000-10	Contractor Hazardous Material Inventory Log	Within 15 calendar days after the end of each calendar year and at termination of the contract.	KO	1	Annually

1502000 – Facilities Investment						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
1502000/ 3.0	N/A	Complete inventory with any omitted items by room, building and location. Excel format	30 calendar days after contract award	KO/COR FSCM,	1	Annually
1502000/ 3.1	J-1502000-11	Service Order Summary Report	First work day of each month	COR/FS CM	1	Monthly
1502000/ 3.2	N/A	Preventive Maintenance Program Plan	30 calendar days after contract award	KO/COR /FSCM	1	Annually
1502000/ 3.2	N/A	Monthly PM Work Schedule	Five work days prior to the beginning of each month	COR/FS CM	1	Monthly
1502000/ 3.2	N/A	Integrated	30 calendar days	KO/COR	1	Annually

3.3		Maintenance Program Plan	after contract award	/FSCM		
1502000/ 3.3	N/A	Monthly IMP Schedule and IMP Maintenance and Repair Status	Five work days prior to the beginning of each month	COR/FS CM	1	Monthly
1502000/ 3.4	N/A	Inspection, Testing, and Certification Program Summary Report	First work day of each month	COR/FS CM	1	Monthly
1502000/ 3.4.2	N/A	Certification of Load Test and Condition Inspection Form	First work day of each month	COR/FS CM	1	Monthly