

<b>SOLICITATION, OFFER AND AWARD</b>			1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING	PAGE OF PAGES 1   204	
2. CONTRACT NO.		3. SOLICITATION NO. N40085-15-R-7747	4. TYPE OF SOLICITATION [ ] SEALED BID (IFB) [X] NEGOTIATED (RFP)	5. DATE ISSUED 08 Oct 2015	6. REQUISITION/PURCHASE NO.		
7. ISSUED BY NAVFAC MID ATLANTIC HAMPTON ROADS IPT 9324 VIRGINIA AVENUE NORFOLK VA 23511-3095		CODE N40085	8. ADDRESS OFFER TO (If other than Item 7)		CODE		
TEL: FAX:		<b>See Item 7</b>		TEL: FAX:			

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

### SOLICITATION

9. Sealed offers in original and 2 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in Building Z140, Suite 114 until 02:00 PM local time 09 Nov 2015  
(Hour) (Date)

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME SUSAN C. ROBERTS	B. TELEPHONE (Include area code) (NO COLLECT CALLS) (757) 341-0091	C. E-MAIL ADDRESS susan.roberts2@navy.mil
---------------------------	-----------------------------	---	--

### 11. TABLE OF CONTENTS

(X)	SEC.	DESCRIPTION	PAGE(S)	(X)	SEC.	DESCRIPTION	PAGE(S)
<b>PART I - THE SCHEDULE</b>				<b>PART II - CONTRACT CLAUSES</b>			
X	A	SOLICITATION/ CONTRACT FORM	1	X	I	CONTRACT CLAUSES	80 - 96
X	B	SUPPLIES OR SERVICES AND PRICES/ COSTS	2 - 9	<b>PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS</b>			
X	C	DESCRIPTION/ SPECS./ WORK STATEMENT	10 - 61	X	J	LIST OF ATTACHMENTS	97 - 178
	D	PACKAGING AND MARKING		<b>PART IV - REPRESENTATIONS AND INSTRUCTIONS</b>			
X	E	INSPECTION AND ACCEPTANCE	62 - 66	X	K	REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS	179 - 184
X	F	DELIVERIES OR PERFORMANCE	67 - 70				
X	G	CONTRACT ADMINISTRATION DATA	71 - 77	X	L	INSTRS., CONDS., AND NOTICES TO OFFERORS	185 - 196
X	H	SPECIAL CONTRACT REQUIREMENTS	78 - 79	X	M	EVALUATION FACTORS FOR AWARD	197 - 204

### OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)			
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):		AMENDMENT NO.	DATE
15A. NAME AND ADDRESS OF OFFEROR		CODE	FACILITY
15B. TELEPHONE NO (Include area code)		15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.	
		<input type="checkbox"/>	
16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)		17. SIGNATURE	
18. OFFER DATE			

### AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION	
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c)( ) <input type="checkbox"/> 41 U.S.C. 253(c)( )	23. SUBMIT INVOICES TO ADDRESS SHOWN IN	ITEM	
24. ADMINISTERED BY (If other than Item 7)	CODE	25. PAYMENT WILL BE MADE BY	
		CODE	
26. NAME OF CONTRACTING OFFICER (Type or print)	27. UNITED STATES OF AMERICA	28. AWARD DATE	
TEL:	EMAIL:	(Signature of Contracting Officer)	

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001	BASE YEAR NON-RECURRING WORK FFP Price to perform Indefinite Quantity Work in accordance with all the terms of the contract. The price of contract line item 0001 is the sum of ELIN A700 through A753. (See Section C, Exhibit A for ELIN Items)	UNDEFINED			

FOB: Destination

---

MAX  
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002	OPTION YEAR 1- NON-RECURRING WORK FFP Price to perform Indefinite Quantity Work in accordance with all the terms of the contract. The price of contract line item 0002 is the sum of ELIN B700 through B753.. (See Section C, Exhibit A for ELIN Items)	UNDEFINED			

(See Section C, Exhibit A for ELIN Items)

FOB: Destination

---

MAX  
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003	OPTION YEAR 2- NON-RECURRUNG WORK FFP Price to perform Indefinite Quantity Work in accordance with all the terms of the contract. The price of contract line item 0003 is the sum of ELIN C700 through C753. (See Section C, Exhibit A for ELIN Items)  (See Section C, Exhibit A for ELIN Items)  FOB: Destination	UNDEFINED			

---

MAX  
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004	OPTION YEAR 3- NON-RECURRING WORK FFP Price to perform Indefinite Quantity Work in accordance with all the terms of the contract. The price of contract line item 0004 is the sum of ELIN D700 through D753. . (See Section C, Exhibit A for ELIN Items)  FOB: Destination	UNDEFINED			

---

MAX  
NET AMT

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005		UNDEFINED			

OPTION YEAR 4 - NON-RECURRING WORK  
FFP

Price to perform Indefinite Quantity Work in accordance with all the terms of the contract. The price of contract line item 0005 is the sum of ELIN E700 through E753. (See Section C, Exhibit A for ELIN Items)

FOB: Destination

---

MAX  
NET AMT

**SECTION B**

**SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS**

**B.1 CONTRACT TITLE**

Charter Bus Services, NAVFAC MIDLANT Area of Responsibility (AOR) and MIDLANT Northeast Client Base Locations. Refer to Section F, Deliveries and Performance.

**B.2 TYPE OF CONTRACT**

This is an Indefinite Delivery Indefinite Quantity contract as noted in Section L, Instructions, Conditions, and Notice to Bidders, FAR 52.216-1 Type of Contract (Apr 1984).

**B.3 MINIMUM GUARANTEE**

The minimum guarantee is \$5,000.00 and is applicable to the Base Year only.

**B.4 COMPETITION REQUIREMENTS/SET-ASIDE**

This procurement is a 100% small business set-aside.

**B.5 NAICS CODE**

The NAICS code assigned to this procurement is 485510, Charter Bus Industry

**B.6 WAGE DETERMINATION**

Service Contract Act wages are included in this Solicitation. Refer to Section J, Attachment J-0200000-02.

**B.7. BID GUARANTEE / BONDING REQUIREMENTS**

A bid guarantee and bonding requirements are not required.

**B.8 CONTRACT TERM**

This contract contains provisions for one Base Period of up to twelve (12) months with four (4) Option Periods (12 months each), not-to-exceed a total of 60 months. The government has the option to extend the

term of contract in accordance with NFAS 5252.217-9301, Option To Extend the Term of the Contract – Services (Jun 1994).

**B.9 PERIOD OF PERFORMANCE**

The period of performance will be determined at time of award. Refer to Section F, Deliveries and Performance.

**B.10 EVALUATION OF PROPOSALS**

- a. Offerors shall submit a total lump sum price for CLINs 0001 through 0005, Section B Price Proposal Form, in addition to the unit prices located in Section J Attachment J-0200000-04, Exhibits A through E. For purposes of evaluating offers for award, the Government will utilize the pricing submitted for the base year and all option periods. Refer to Section M, FAR 52.217-5 Evaluation of Options (Jul 1990).
- b. **In order to permit efficient competition, the Navy will utilize the following methodology: Proposals will initially be screened for price and placed in order of price (lowest price to highest price). The Navy will then evaluate the technical factors of the three (3) lowest priced proposals. The Navy will make award to the lowest priced technically acceptable proposal from among the three (3) lowest priced proposals. However, if no proposals are found to be technically acceptable within the first group of proposals, the Navy, at its sole discretion, reserves the right to increase the number of proposals it will review, until the Government identifies a technically acceptable proposal. Accordingly, under this methodology, the technical factors of some proposals may not be evaluated by the Navy. If discussions are deemed necessary by the Contracting Officer, all proposals will be evaluated (both technical and price) for the purpose of establishing a competitive range.**

**NOTE: Offerors MUST be evaluated as technically ACCEPTABLE under factors 1, 2, 3 and 4 in order to be considered technically acceptable overall.**

**B.11 CONTRACT LINE ITEMS AND CONTRACT SUBLINE ITEMS**

- a. Offerors shall enter unit prices and amounts for Contract Line Items (CLINs) as indicated in the price proposal form and any accompanying attachments/exhibits.
- b. In the event there is a difference between the unit price and the extended total amount, the unit price will be held to be the intended bid and the total of the contract line item (CLIN) or exhibit line item (ELIN) will be recomputed accordingly. The CLIN which includes recomputed ELINs will also be recomputed to take into account the change in the ELINs. If the offeror provides a total amount for a CLIN or ELIN, but fails to enter the unit price, the total amount divided by the CLIN or ELIN quantity will be held to be the intended unit price.
- c. The Schedule of Indefinite Quantity Work (CLINs 0001, 0002, 0003, 0004, and 0005) will be used as the basis for deductions in accordance with NFAS Clause 5252.246-9303, Consequences Of Contractor's Failure To Perform Required Services (Mar 2002), Section E.

**B.12 INDEFINITE QUANTITY INDIVIDUAL CONTRACT LINE ITEM QUANTITIES**

Once the estimated quantities for individual line items shown in the Schedule and any accompanying exhibits have been ordered, additional quantities may be ordered as long as the overall not-to-exceed (NTE) amount of the contract per year is not exceeded and the Contractor agrees by signing the task order.

**B.13 GOVERNMENT PURCHASE CARD**

Indefinite quantity work may be ordered at the prices offered by two ways:

- 1) by the issuing activity using a DD Form 1155 "Order for Supplies and Services"; or
- 2) by an authorized Government user via a Government Purchase Card (GPC).

When receiving GPC orders against Section B/Exhibits, the contractor shall provide the supplies and services at the offered price without additional markup or handling fee.

**B.14 UNIT PRICE**

The unit price proposed by the Contractor shall be in accordance with Annex 0200000, Item 2.13.1, Unit Priced Task (UPT).

**B.15 UNIT PRICE ADJUSTMENTS IN OPTION PERIODS**

This contract incorporates the Service Contract Act (SCA). The SCA Wage Determination incorporated in Section J is for the Base Year performance period only. The latest Wage Determination available at the time for each option exercise will be incorporated into the contract and the unit prices will be adjusted in accordance with FAR Clauses 52.222-43, Fair Labor Standards Act and Service Contract Act – Price Adjustment. The contractor warrants, by submission of his offer that the offered price does not include any contingency for future wage increases.

**B.16 BIDDING UNIT PRICES FOR LABOR**

a. A portion of the work included in the scope of this contract cannot be identified in advance in sufficient detail to be included in the Firm Fixed Price portion or as a Unit Price Task in the Indefinite Quantity portion of the contract. Labor for this work will be ordered under the “INDEFINITE QUANTITY WORK” clause in Section C and paid for based on unit prices for labor bid by the Contractor listed in the Schedule of Indefinite Quantity work.

b. Estimated hours in the Schedule are a forecast of future requirements. These estimated hours are for performing "Indefinite Quantity Work" accomplished in the time period shown.

c. The Contractor shall enter, in the unit price bid space, the unit price for performing composite labor. The composite labor price shall include all direct and indirect costs associated with performing an hour of work. The composite labor price should be the Contractor's hourly craft wage adjusted to allow for the offerors work force productivity (i.e., the Contractor's estimate of how its' work force will perform in relation to the Means Facilities Cost Data and/or the Engineered Performance Standards). The Composite Labor Rate shall include all costs for preparation of the cost proposal, job preparation, travel, pre- expended bin materials and supplies, ordering and stockpiling job material, additional material handling, items of equipment necessary to perform work (i.e. bucket truck, lifting equipment, staging, etc.), equipment set up time, lift time, craft delay allowance, profit, tools, equipment, field and home office overhead, clerical support, supervision, inspection, fees, taxes, licenses, bonds, permits, insurance, etc.

**B.17 PERIOD OF PERFORMANCE – LESS THAN ONE YEAR**

Offer shall be submitted for the performance of work for a period of one year. The contractor is cautioned to recognize that the initial term of the contract may be for a period of less than one year in accordance with the “Performance Period of Contract” clause in Section F. In the event that the period of performance is less than one year, the Government will reduce the individual line item quantities to reflect work remaining in the contract term and no other adjustments to the pro-rated contract price will be made.

**B.18 CONTRACTOR SUPPORT OF ELECTRONIC FACILITIES SUPPORT CONTRACTING (E-FSC)**

This procurement allows for the use of DoD E-Mall for issuing orders. Refer to Section H, Special Contract Requirement.

**B.19 NOTICE TO OFFEROR**

Offeror is required to submit both Section B-Price Proposal Form and Section J-Exhibit Line Item Numbers (ELINs) (Attachment J-0200000-04) with their proposal. The total of the Contract Line Item Number (CLIN) in Section B is equal to the sum of the corresponding ELINs from Section J as shown below:

Item No/ CLIN	ELIN
0001	A700 through A753
0002	B700 through B753
0003	C700 through C753
0004	D700 through D753

0005

E700 through E753

## B.20 PROPOSAL DELIVERY:

## NOTICE TO OFFEROR

- a. Due to increased security at all military installations, Offeror who do not currently have a valid Contractor's ID and Vehicle Decal issued by the Department of Defense (DoD), must allow sufficient time to obtain a one-day pass to permit entry to the base. In accordance with Naval Station security regulations all prospective visitors and contractor personnel are hereby notified that in order to obtain a one-day visitor's pass the person must present their driver's license and vehicle registration and/or rental car contract.

Contractor personnel planning to hand deliver their proposals, who do not have a valid Contractor's ID and a DoD decal on their vehicle, must submit a written request, fax a memorandum/letter, or send an e-mail, requesting a one-day pass to access the Naval Station. The written request shall include the company's name, complete address, point of contact, phone number, fax number, e-mail address and the full legal name of each representative needing access to the Naval Station for the purpose of submitting proposals for this solicitation. The request shall be sent to Susan Roberts, Contract Specialist, via e-mail at susan.roberts2@navy.mil five (5) business days prior to the date proposals are due.

Personnel and vehicle one-day pass must be obtained at the Norfolk Naval Station Pass Office located on Hampton Boulevard down from Gate #5.

It is imperative that all potential offerors adhere to this notice in order to avoid delay in submitting your proposal.

Also, be advised by this notice that the level of security at the Norfolk Naval Station may change at any time. As the level of security heightens, the amount of time required to gain access to the Naval Station also increases.

**RAPIDGates/NAVY COMMERCIAL ACCESS CONTROL SYSTEM (NCACS)**

- b. Identification Badges and Installation Access:  
Application for and use of badges will be as directed; obtain access to the installation by participating in the Navy Commercial Access Control System (NCACS), or by obtaining passes each day from the Base Pass and Identification Office. Costs for obtaining passes through the NCACS are the responsibility of the Contractor. One-day passes, issued through the Base Pass and Identification Office, will be furnished without charge.

Furnish a completed EMPLOYMENT ELIGIBILITY VERIFICATION (DHS FORM I-9) form for all personnel requesting badges. This form is available at <http://www.uscis.gov/portal/site/uscis> by searching or selecting Employment Verification (Form I-9). Immediately report instances of lost or stolen badges to the Contracting Officer.

- c. NCACS Program: NCACS is a voluntary program in which Contractor personnel who enroll, and are approved, are subsequently granted access to the installation for a period up to one year, or the length of the contract, whichever is less, and are not required to obtain a new pass from the Base Pass and Identification Office for each visit. The Government performs background screening and credentialing. Throughout the year the Contractor employee must continue to meet background screening standards. Periodic background screenings are conducted to verify continued NCACS participation and installation access privileges. Under the NCACS program, no commercial vehicle inspection is required, other than for Random Anti-Terrorism Measures (RAM) or in the case of an elevation of Force Protection Conditions (FPCON).

Information on costs and requirements to participate and enroll in NCACS is available at <http://www.rapidgate.com/vendors/how-to-enroll> or by calling 1-877-727-4342. Contractors should be aware that the costs incurred to obtain NCACS credentials, or costs related to any means of access to a Navy

Installation, are not reimbursable. Any time invested, or price(s) paid, for obtaining NCACS credentials will not be compensated in any way or approved as a direct cost of any contract with the Department of the Navy.

- d. One-Day Passes: Participation in the NCACS is not mandatory, and if the Contractor chooses to not participate, the Contractor's personnel will have to obtain daily passes, be subject to daily mandatory vehicle inspection, and will have limited access to the installation. The Government will not be responsible for any cost or lost time associated with obtaining daily passes or added vehicle inspections incurred by non-participants in the NCACS.

Refer to Annex 0200000 – Management and Administration, subsection 2.8.3 Passes and Badges.

#### B.21 SUBMITTING YOUR PROPOSAL

**FedEx, UPS, or other delivery services**, please utilize the following address for delivery:

ATTN: Susan Roberts  
NAVFAC MIDLANT  
9324 Virginia Avenue, Building  
Z-140, Room 114,  
Naval Station Norfolk, VA 23511-3095

Proposals mailed utilizing the U.S. Postal Service (USPS) should be addressed to:  
9324 Maryland Avenue, Building Z-140, Room 114, Attn: Susan Roberts, Naval Station Norfolk, VA  
23511-3095

**Hand-carried proposals** will be received at:

9324 Virginia Avenue,  
Building Z-140, Room 114,  
Naval Station Norfolk, VA 23511-3095

Please allow sufficient amount of time for your proposal to be received prior to the proposed closing time.

#### B.22 REQUEST FOR PROPOSALS (RFP) INFORMATION/CLARIFICATION QUESTIONS:

Contractors are required to review the entire solicitation package before submitting questions. Submit all questions, via one document, via e-mail to [susan.roberts2@navy.mil](mailto:susan.roberts2@navy.mil) at least ten (10) days before proposals are due. This is the most efficient way to ensure all questions are addressed in a timely manner.

#### B.23 REQUEST FOR PROPOSAL (RFP) FILES

Solicitations are posted to the Navy Electronic Commerce Online (NECO) website as mandated by our agency. By necessity, these files are protected to prevent unauthorized editing. The Contract Specialist will post the Request for Proposal (RFP) files to a single website: [www.neco.navy.mil](http://www.neco.navy.mil).

It is the sole responsibility of the Offeror to obtain the RFP files, along with any amendments, from the NECO website.

#### B.24 SOLICITATION ANNEXES

This solicitation incorporates by reference a Performance Work Statement (PWS) developed by using NAVFAC performance-based specifications. The PWS consists of Annexes 1, 2, and 15. The Contractor will be required to meet the specifications in those Annexes as if they were set forth in Section C.

Section C - Descriptions and Specifications

SECTION C

<b>0100000 – General Information</b>	
<b>Table of Contents</b>	
<b>Spec Item</b>	<b>Title</b>
1	General Information
1.1	Outline of Services
1.2	Project Location
1.3	Acquisition of Additional Work
1.4	Left Blank
1.5	Verification of Workload and Conditions
1.6	Climate Patterns
1.7	Related Information
1.8	Navy Approach to Service Contracting
1.8.1	Partnering Philosophy
1.8.2	Contractor's Knowledge
1.8.3	Industry Best Practices
1.9	Standard Template
1.10	Navy PBSA Approach
1.11	Technical Proposal Certification

<b>0100000 – General Information</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	

<b>0100000 – General Information</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1.1	Outline of Services	<p>Except where otherwise stated, the Contractor shall furnish all labor, supervision, management, tools, materials, equipment, facilities, transportation, incidental engineering, and other items necessary to provide the services outlined below and described in this Performance Work Statement (PWS) for NAVFAC MIDLANT in the Hampton Roads Virginia. Type of contract anticipated for this procurement is an indefinite delivery-indefinite quantity (IDIQ) contract. The PWS is organized into annexes. Annex 1 is "General Information". Annex 2 contains the on-site project management and administration requirements. Annexes 3 through 18 contain the technical requirements. The annex numbers are identified as 1 through 18 in the description column, but the full expanded annex numbers include seven digits (e.g., Annex 1 expanded number is 0100000 as shown in the header row at the top of this page).</p> <p><b>Annex 1 General Information</b>  <b>Annex 2 Management and Administration</b>  Annex 3 Command and Staff - N/A  Annex 4 Public Safety - N/A  Annex 5 Air Operations - N/A  Annex 6 Port Operations - N/A  Annex 7 Ordnance - N/A  Annex 8 Range Operations - N/A  Annex 9 Health Care Support - N/A  Annex 10 Supply - N/A  Annex 11 Personnel Support - N/A  Annex 12 Morale, Welfare and Recreation Support - N/A  Annex 13 Galley - N/A  Annex 14 Housing - N/A  Annex 15 Facilities Support – N/A  Annex 16 Utilities - N/A  <b>Annex 17 Base Support Vehicles and Equipment</b>  Annex 18 Environmental - N/A</p>
1.2	Project Location	<p>The work shall be performed at various locations. The following is an example of the various locations for the following Naval Facilities Engineering Command, Mid-Atlantic (NAVFAC MIDLANT) areas:</p>

<b>0100000 – General Information</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<p>Hampton Roads Virginia Area:</p> <ol style="list-style-type: none"> <li>1) Naval Station, Norfolk, Virginia</li> <li>2) Naval Amphibious Base Little Creek, Norfolk VA. Including Fort Story, Virginia Beach, Virginia</li> <li>3) Naval Air Station Oceana, Virginia Beach, VA. Including Dam Neck Naval Training Center, Virginia Beach, Virginia</li> <li>4) Naval Weapons Station Yorktown, York County, VA. Including Cheatham Annex, Williamsburg, Virginia</li> <li>5) Norfolk Naval Shipyard, Portsmouth, VA. Including Portsmouth Naval Hospital, and St. Julians Creek Annex, Portsmouth Virginia</li> <li>6) Marine Corps, Camp Allen, Norfolk Va.</li> <li>7) Marine Corps, Camp Elmore, Norfolk Va.</li> </ol>
1.3	Acquisition of Additional Work	The Government reserves the right to acquire additional vehicle repair services at additional locations in addition to the services and locations identified in the IDIQ requirements of this contract. Additional services will be incorporated into the contract in accordance with the CHANGES clause, SECTION I and ordered under the indefinite delivery indefinite quantity provisions of the contract. Items of work not covered by this contract but within the general intent are considered in the scope of this contract.
1.4	Left Blank	
1.5	Verification of Workload and Conditions	Throughout the PWS, the workload data is generally referred to as being located in Section J. Section J provides data such as inventories, maps, floor plans, and tables to represent the type, quantity and location of services to be provided. However, offerors are encouraged to visit the project site during the site visit for offerors and to visit the technical library during posted hours as part of its due diligence to assess the nature of work and conditions under which work is to be performed.
1.6	Climate Patterns	Virginia's climate results from global-scale weather patterns that are modified by the diverse landscape of the Commonwealth. In the Hampton Roads Area the Atlantic Ocean and its "river of warm water", commonly called the Gulf Stream, plays a dominant role in differentiating Virginia's precipitation and climate. Winter storms in the vicinity of the east coast

<b>0100000 – General Information</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		generally move northeastward paralleling the coast and Gulf Stream. The climate is generally mild and wet, but with the exceptions, some period of years have had moderate to severe drought and some period of years have had very wet conditions. The summer months are mostly quite dry with some recovery during the fall and winter months.
1.7	Related Information	<p>There are four types of Related Information that can be found in the Description and Related Information columns of the specification as follows:</p> <p>Informational Notes as used throughout this PWS provides additional information to offerors to be used in developing a thorough understanding of the work to be performed in this contract. Any block of text marked “Informational Notes” throughout Annexes 1 through 18 is subject to this disclaimer. Offerors may not rely upon the "Informational Notes" as material representations of the Government. Information provided in "Informational Notes" does not create a contractual requirement on either party to this contract.</p> <p>Clarifying Information describes client expectations in a more detailed manner than the Performance Objective and Performance standard alone.</p> <p>Constraining Information describes limitations to the work performed to meet the Performance Objective and Performance Standard.</p> <p>Requirement Information further describes client requirements associated with each Performance Objective.</p>
1.8	Navy Approach to Service Contracting	The Department of Navy (DoN) spends over \$1 billion in annual obligations to meet global requirements for facility operations and maintenance provided through Facility Support Contracts (FSC) and additional billions to provide other base operations support services (OBOS). The Head of the Contracting Activity (HCA) of the Naval Facilities Engineering Command (NAVFAC) has focused increased attention on re-engineering FSC contracts in response to customer and industry feedback, budget constraints, and the impact of

<b>0100000 – General Information</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		a variety of contracting, program management and financial management regulations. The Navy also supports the following principles:
1.8.1	Partnering Philosophy	The first principle is that the Navy views its contractors as partners and not just abstract service providers. The Navy wants its contractors to succeed because partners' success drives the Navy's successful mission completion. Within the bounds of acquisition policy the Navy intends to work to find solutions that will be beneficial to both the Government and its partners.
1.8.2	Contractor's Knowledge	The second principle is that the Navy will receive insightful management from its contractors. This management will include the knowledge, skills, authority and willingness to use contractor resources to find better ways of serving Navy clients' strategic and operational goals and objectives. The Navy's use of performance-based objectives evidences this principle. Although performance work statements will typically contain several levels of performance assessment, the Navy wants its contractors to exercise maximum discretion within bounds of prudent risk management to adjust processes and resources needed to reach specified objectives at the highest performance level.
1.8.3	Industry Best Practices	The third principle is that the Navy will adopt industry best commercial practices and maintain state-of-the-art service delivery. It is the Navy's and contractor's responsibility as partners to reach this goal. To that end, the Navy's emphasis will be in evaluating performance objectives (end results).
1.9	Standard Template	Key to implementing a programmatic approach is using a standard template that ensures Navy-wide consistency yet affords appropriate tailoring to meet local needs. This contract conforms to the standard template and has been tailored for this solicitation. NAVFAC intends to use this template-based approach for future service contracts. Offerors should develop an understanding of the template as part of performing due diligence in reaching an understanding of the Navy's requirements

<b>0100000 – General Information</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<p>and expectations.</p> <p>The standard template contains 18 standard annexes. Annex 1 will always contain information that is relevant to the entire scope of the contract. Annex 2 contains on-site project management and administration requirements that are relevant to the entire scope of the contract. Annexes 3 through 18 contain the technical information and requirements peculiar to that technical annex. Within each technical annex, the organization of information and requirements are also standardized. Specification item 1 will always contain General Information. Specification item 2 will always contain the management and administrative requirements. Specification item 3 will always contain the Firm Fixed-Price (FFP) requirements. Specification item 4 will always contain the Indefinite Delivery-Indefinite Quantity (IDIQ) requirements. Requirements and standards for higher level specification items apply to all subordinate specification items, e.g., Specification Item 3 standards apply to all firm fixed priced specification items. Specification Item 3.1 is applicable to all 3.1 subordinate specification items. Specification Items 3.2 and 3.3 are not considered subordinate to 3.1. All costs associated with Annexes 1 and 2 and Specification items 1 and 2 must be priced and distributed within Specification Item 4 of Annexes 3 through 18.</p>
1.10	Navy PBSA Approach	The Navy’s approach to performance-based service acquisition (PBSA) includes four component parts which are 1) performance outcomes, 2) measurable standards, 3) consideration of incentives, and 4) performance assessment plan.
1.11	Technical Proposal Certification	The Contractor warrants that its proposal incorporated herein by reference will meet or exceed the performance objectives set forth in this contract.

<b>0200000 – Management and Administration</b>	
<b>Table of Contents</b>	
<b>Spec Item</b>	<b>Title</b>

<b>0200000 – Management and Administration</b>	
<b>Table of Contents</b>	
<b>Spec Item</b>	<b>Title</b>
2	Management and Administration
2.1	Definitions and Acronyms
2.2	General Information
2.2.1	Government Regular Working Hours
2.2.1.1	Observed Federal Holidays
2.2.1.2	Restriction to Contractor Working Hours
2.2.2	Wage Determinations
2.2.3	Requirements Hierarchy
2.3	General Administrative Requirements
2.3.1	Required Conferences and Meetings
2.3.2	Partnering
2.3.2.1	Informal Partnering
2.3.2.2	Contract Partnering Administration
2.3.2.3	Contract Partnering Session Attendees
2.3.3	Permits and Licenses
2.3.4	Insurance
2.3.4.1	Certificate of Insurance
2.3.4.2	Minimum Insurance Amounts
2.3.5	Protection of Government Property
2.3.6	Directives, Instructions, and References
2.3.7	Invoicing Procedures
2.3.8	Forms
2.4	Government-Furnished Property, Materials and Services
2.4.1	Government-Furnished Facilities (GFF)
2.4.2	Government-Furnished Utilities (GFU)
2.4.3	Government-Furnished Materials (GFM)
2.4.4	Government-Furnished Equipment (GFE)
2.4.5	Government-Furnished Services (GFS)
2.5	Contractor-Furnished Items
2.6	Management
2.6.1	Work Reception
2.6.2	Work Control
2.6.3	Work Schedule
2.6.4	Deliverables
2.6.5	Quality Management System (QMS)
2.6.5.1	Quality Management (QM) Plan
2.6.5.2	Quality Inspection and Surveillance
2.6.5.3	Quality Inspection and Surveillance Report
2.7	Personnel Requirements
2.7.1	Key Personnel

<b>0200000 – Management and Administration</b>	
<b>Table of Contents</b>	
<b>Spec Item</b>	<b>Title</b>
2.7.1.1	Project Manager (PM)
2.7.1.2	Quality Manager
2.7.1.3	Site Safety and Health Officer (SSHO)
2.7.1.4	Environmental/Energy Manager
2.7.2	Employee Requirements
2.7.2.1	Employee Certification and Training
2.7.2.2	Employee Appearance
2.7.2.3	Employee Conduct
2.7.2.4	Identification as Contractor Employee
2.7.2.5	Removal of Employees
2.7.2.6	Proof of Legal Residency
2.7.3	Enterprise-wide Contractor Manpower Reporting Application (eCMRA)
2.8	Security Requirements
2.8.1	Employee Listing
2.8.2	Vehicles
2.8.3	Passes and Badges
2.8.4	Access to Installation
2.8.4.1	NCACS Program
2.8.4.2	One-Day Passes
2.8.5	Security Clearances
2.8.6	Employee Status
2.9	Contractor Safety Program
2.9.1	Accident Prevention Plan (APP)
2.9.2	Activity Hazard Analysis (AHA)
2.9.3	Occupational Risk and Compliance Plans
2.9.3.1	Alcohol and Drug Abuse Prevention Plan
2.9.3.2	Asbestos Abatement Plan
2.9.3.3	Chemical Hazard Communication Program
2.9.3.4	Fire Prevention Program
2.9.3.5	Hazardous Energy Control Program
2.9.3.6	Health Hazard Control Program and Hazard Communication Program
2.9.3.7	Heat/Cold Stress Monitoring Plan
2.9.3.8	Lead Compliance and Abatement Plan
2.9.3.9	Respiratory Protection Program
2.9.4	Accident and Damage Reporting
2.9.4.1	Accident Reporting and Notification Criteria
2.9.5	Fire Protection
2.9.6	OSHA Citations and Violations

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
2.9.7	Safety Inspections and Monitoring	
2.9.8	Safety Certification	
2.10	Environmental Management and Sustainability	
2.10.1	Energy Management Program	
2.10.2	Environmental Protection	
2.10.2.1	Hazardous Waste Disposal	
2.10.2.2	Hazardous Material Management	
2.11	FFP Work (None)	
2.12	IDIQ Work	
2.12.1	Unit Priced Task (UPT) Work (Non-Negotiated)	
2.12.1.1	Acceptance and Performance	
2.12.1.2	Invoicing and Receiving Payment	
2.12.2	Unit Priced Labor (UPL) Work (Negotiated)	
2.12.2.1	IDIQ Preparation of Proposals	
2.12.2.1.1	Labor Requirements	
2.12.2.1.2	Material and Equipment Requirements	
2.12.2.2	Issuance of Final Task Order	
2.12.3	IDIQ ELINS	
<b>0200000 - Management and Administration</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in <b>J-0200000-01</b> .
2.2	General Information	
2.2.1	Government Regular Working Hours	The Government's regular working hours are from 0700-1600, five days per week, Monday through Friday, except observed Federal holidays. Exceptions to the regular hours of operation are detailed in subsequent sections of this PWS. The performance of other work requirements shall be accomplished within the Government's regular working hours unless the specific work requirement specified herein necessitates otherwise. Any other work outside Government regular working hours requires prior KO approval.

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
2.2.1.1	Observed Federal Holidays	The Government observes the following holidays: New Year’s Day, Martin Luther King Jr.’s Birthday, President’s Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans’ Day, Thanksgiving Day, and Christmas Day.
2.2.1.2	Restriction to Contractor Working Hours	none
2.2.2	Wage Determinations	Wage Determinations are included in <b>J-0200000-02</b> .
2.2.3	Requirements Hierarchy	<p>Requirements or definitions specified in each spec item of this contract apply to subordinate paragraphs. For example, requirements shown in spec item 3.1 would apply to spec items 3.1.1, 3.1.2, 3.1.2.1 and so on.</p> <p>Likewise, Performance Standards specified at a lower digit level (i.e. spec item 3.1.1, 3.1.2, 3.1.2.1) apply when performance is assessed at a higher tier (i.e., spec item 3.1) based on the composite work requirements.</p>
2.3	General Administrative Requirements	
2.3.1	Required Conferences and Meetings	The Contractor may be required to attend administrative and coordination meetings.
2.3.2	Partnering	To increase the likelihood of successful performance of this contract, the Government requires cohesive partnerships with its Contractors and subcontractors. Key stakeholders, including the supported commands who will receive services, principal individuals from NAVFAC, the performance assessment team, and representative(s) of the installation(s) will be invited to participate in the partnering process. Key members of the prime and subcontractors teams, including senior management personnel must participate. The partnership will draw on the strength of each organization in an effort to achieve quality

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		<p>contract services done right the first time, within the contract price, as scheduled, and without any safety mishaps.</p> <p>Partnering should accomplish three goals:</p> <ul style="list-style-type: none"> <li>- The first goal is to develop a cohesive team with common purpose, commitment and established communication processes.</li> <li>- The second goal of partnering is contract specific, identifying risks and opportunities for the team to address.</li> <li>- The third goal is to sustain the Partnership throughout the contract by identifying and addressing issues that affect the Partnership.</li> </ul>
2.3.2.1	Informal Partnering	<p>The Contracting Officer shall organize the initial Partnering Meeting with key personnel of the project team, including Contractor's personnel and Government personnel. The initial session will be scheduled concurrent with the Pre-Performance Conference and held no later than 30 days after award and will be held at a Government provided facility as designated by the KO.</p> <p>The Initial Informal Partnering Session will be conducted and facilitated using electronic media (a video and accompanying forms) provided by Contracting Officer. The senior Government stakeholder present will lead the meeting, however, the Contractor's PM or senior representative is encouraged to participate as co-lead.</p> <p>The Partners will determine the frequency of the follow-on sessions.</p>

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
2.3.2.2	Contract Partnering Administration	<p>Upon award, the ACO will contact the Contractor, supported command(s), Region, and Installation(s) stakeholders, and the performance assessment team to discuss implementation of partnering. A partnership agreement, The Charter, should be in place as early as possible so issues arising, even before work begins, can be resolved using the issues resolution process. Replacement of Core Management Team members (stakeholders who attended the initial session and manage the contract work day-to-day) is discouraged since it will disrupt the synergy that has been developed. If replacement of a team member proves to be unavoidable, a follow-on partnering session must be held to officially turn the responsibilities of the position over to the new member.</p> <p>The Core Management Team consisting of the attendees below must be present during the initial and all follow-on partnering sessions. These are the core mandatory attendees. Other stakeholders may attend if they desire or as recommended by the partners.</p>
2.3.2.3	Contract Partnering Session Attendees	<p>The Contractor shall bring the necessary personnel to successfully partner on this contract. Asterisk indicates mandatory personnel.</p> <p>President/Vice President  * Project Manager  * Quality Manager  Site Safety and Health Officer</p>
2.3.3	Permits and Licenses	<p>The Contractor shall obtain all required permits, licenses, and authorizations to perform work under this contract and comply with all the applicable Federal, state and local laws and regulations. The Contractor shall submit copies of Permits and Licenses <b>per Section F.</b></p>

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
2.3.4	Insurance	The Contractor shall submit a Certificate of Insurance per <b>Section F</b> as evidence of the existence of the following insurance coverage in amounts not less than the amounts specified below in accordance with the FAR Clause 52.228-5, INSURANCE – WORK ON A GOVERNMENT INSTALLATION. This insurance must be maintained during the performance period.
2.3.4.1	Certificate of Insurance	The Certificate of Insurance shall provide for at least 30 calendar days written notice to the KO by the insurance company prior to cancellation or material change in policy coverage. Other requirements and information are contained in the aforementioned insurance clause.
2.3.4.2	Minimum Insurance Amounts	<p>The Contractor shall procure and maintain, during the entire period of performance under this contract, the following minimum insurance coverage:</p> <p>Comprehensive General Liability: \$500,000 per occurrence</p> <p>Automobile Liability: \$200,000 per person, \$500,000 per occurrence, \$20,000 per occurrence for property damage</p> <p>Workmen's Compensation: As required by Federal and state worker's compensation and occupational disease statutes</p> <p>Employer's Liability coverage: \$100,000, except in states where worker's compensation may not be written by private carriers</p> <p>Other as required by state law.</p>
2.3.5	Protection of Government Property	During execution of the work, the Contractor shall protect Government property. The Contractor shall return areas damaged as a result of negligence under this contract to their original condition at no cost to the Government.
2.3.6	Directives,	Department of Defense (DoD), Secretary of the

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
	Instructions, and References	Navy (SECNAV), Chief of Naval Operations (OPNAV), and other applicable Directives, Instructions, and References are listed in <b>J-0200000-03</b> . The Contractor shall comply with the most current version of directives, instructions, and references including versions published during the term of the contract.
2.3.7	Invoicing Procedures	Refer to Section G for invoicing instructions.
2.3.8	Forms	Forms referenced in this Annex, e.g. accident reporting, and damage reporting will be provided by the KO on request.
2.4	Government-Furnished Property, Materials and Services	In accordance with FAR 52.245, GOVERNMENT PROPERTY and NAVFAC Clause 5252.245-9300, GOVERNMENT-FURNISHED PROPERTY, MATERIALS AND SERVICES, and the following paragraphs, the Government will furnish or make available to the Contractor certain Government-owned facilities, utilities, materials, equipment and services for use in connection with this contract as stated below
2.4.1	Government-Furnished Facilities (GFF)	NONE
2.4.2	Government-Furnished Utilities	NONE
2.4.3	Government-Furnished Materials (GFM)	NONE
2.4.4	Government-Furnished Equipment (GFE)	NONE
2.4.5	Government-Furnished Services (GFS)	NONE
2.5	Contractor-Furnished Items	Except for items identified as Government Furnished, the Contractor shall provide all equipment, materials, parts, supplies, components, and facilities to perform the requirements of this contract. The KO may inspect Contractor-furnished items for adequacy

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		and compliance with contract requirements. Inadequate or unsafe items shall be removed and replaced by the Contractor at no cost to the Government. Materials containing asbestos, lead, and polychlorinated biphenyls (PCBs) shall not be brought onsite. Energy efficient tools and equipment shall be used when available. The KO may at any time require Samples, Material Safety Data Sheets (MSDS) or Manufacturer's Data Cut Sheets of Materials used in this contract.
2.6	Management	The Contractor shall manage the total work effort associated with the services required herein to meet the performance objectives and standards. Such management includes but is not limited to planning, scheduling, cost accounting, report preparation, establishing and maintaining records, and quality assurance. The Contractor shall provide a staff with the necessary management expertise to ensure performance objectives and standards are met.
2.6.1	Work Reception	The Contractor shall provide the capability to receive, prioritize, correspond, and respond to task orders during Government regular working hours and provide a point of contact at a local or toll free number who can perform the above function during other than Government regular working hours.
2.6.2	Work Control	The Contractor shall implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit tracking and reporting of work in progress. The Contractor shall plan and schedule work to assure material, labor, and equipment are available to complete work requirements within the specified time limits and in conformance with the quality standards established herein. Verbal scheduling and work status updates shall be provided when requested by the KO. A status update of any item of work must be provided within two hours of the

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		inquiry during regular working hours, and by 0800 the following work day for inquiries after regular working hours.
2.6.3	Work Schedule	The Contractor's work shall not interfere with normal Government business. In those cases where some interference is unavoidable, the Contractor shall minimize the impact and effects of the interference. The Contractor shall provide advance access of all of its work schedules to the Government. The Contractor shall notify the KO of any difficulty in scheduling work due to Government controls.
2.6.4	Deliverables	Records and reports are specified in Section C and listed as deliverables in <b>Section F</b> . The Contractor shall submit accurate and complete documents within the required timeframes as specified in <b>Section F</b> .  Government acceptance of deliverables will not relieve the Contractor of the responsibility for any error or omission which may exist in the deliverable, as the Contractor is responsible for all requirements of this contract.
2.6.5	Quality Management System (QMS)	The Contractor shall establish and maintain a complete QMS program in accordance with the provisions specified herein. The Contractor's QMS program shall provide an effective and efficient means of identifying and correcting problems throughout the entire scope of operations. The Contractor's QMS program shall address:  Accurate documentation of work processes, procedures, and output measures. A systematic procedure for assessing compliance with performance objectives and standards. Accurate documentation of quality inspections and surveillance conducted throughout the execution of work. Assessment-driven corrective actions and

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		process adjustments as appropriate in a timely manner.
2.6.5.1	Quality Management (QM) Plan	<p>The Contractor shall develop and submit a QM Plan per <b>Section F</b>. The QM Plan shall describe the QMS methodology and approaches used under this contract. If any changes are made during the period of performance, submit to the KO a revised QM Plan for acceptance.</p> <p>The Contractor's QM Plan shall include, at a minimum, the following:</p> <ul style="list-style-type: none"> <li>Policy and objectives of Quality Management System (QMS)</li> <li>Quality organization</li> <li>List of personnel</li> <li>Responsibilities &amp; lines of authority</li> <li>Training and qualifications</li> <li>Approach to assuring quality of services provided and conformance with performance objectives and standards</li> <li>Methods and procedures for effective planning, operation and control of processes and performance of work</li> <li>Procedures for inspection and surveillance of services</li> <li>Scheduling and performance of inspection and surveillance</li> <li>Measurement, data collection and analysis</li> <li>Corrective action, preventive action, and continuous improvement</li> <li>Oversight of subcontracted work</li> <li>Documentation and records management</li> <li>Communication with government (customers)</li> </ul>
2.6.5.2	Quality Inspection and Surveillance	<p>The Contractor shall establish and maintain an inspection and surveillance system in accordance with the FAR Clause 52.246-4, <b>INSPECTION OF SERVICES – FIXED PRICE</b>, to ensure that the work performed conforms to the contract requirements. The Contractor shall document and maintain a file of all scheduled and performed inspections and</p>

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		surveillances, inspection and surveillance results, and dates and details of corrective and preventive actions. The quality inspection and surveillance file shall be the property of the Government and made available during the Government's regular working hours. The file shall be turned over to the KO within five calendar days of termination of the contract. <b>Per Section F</b>
2.6.5.3	Quality Inspection and Surveillance Report	The Contractor shall submit a copy of the Contractor Quality Inspection and Surveillance Report per <b>Section F</b> . The Contractor Quality Inspection and Surveillance Report shall include a summary and results of the quality inspection and surveillance events performed and assessment-driven corrective actions and process adjustments during the previous month. The Government may adjust the frequency of the submittal based on the Contractor's quality of performance.
2.7	Personnel Requirements	The Contractor shall comply with the personnel requirements stated below.
2.7.1	Key Personnel	<p>The Contractor shall submit a List of Key Personnel and Qualifications per <b>Section F</b>. The Contractor shall provide any additional information requested by the KO necessary to certify their qualifications.</p> <p>The Contractor shall submit an Organizational Chart per <b>Section F</b> showing lines of authority of the key personnel and on-site supervisor(s) for this contract. The chart shall include names of personnel and their position title in this contract. As a minimum, include the PM, Quality Manager, SSHO, and on-site supervisor(s) and who they will report directly to for this contract. The key personnel shall be revised as applicable for the contract.</p>
2.7.1.1	Project Manager (PM)	The Contractor shall provide a PM and designated alternate, as applicable, who has the have full authority to act for the Contractor on

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		<p>all contract matters relating to this contract. The PM or alternate shall be on-site during the Government's regular working hours and shall be available on-site within one hour after the Government's regular working hours.</p> <p>The PM shall have satisfactory relevant experience at a comparable level of responsibility on contracts of similar size, scope and complexity.</p>
2.7.1.2	Quality Manager	<p>The Contractor shall provide a Quality Manager or designated alternate that shall be on-site during the Government's regular working hours and shall be available on-site within two hours after the Government's regular working hours. The Quality Manager must report directly to a senior corporate official and shall not report directly to the Project Manager.</p> <p>The Quality Manager shall have fulfilled the following pre-requisite training and experiences before being hired as the Quality Manager under this contract: The Quality Manager shall have satisfactory experience in preparing and enforcing QMS programs on contracts of similar size, scope and complexity. The Quality Manager may be the same person as the SSHO.</p>
2.7.1.3	Site Safety and Health Officer (SSHO)	<p>The SSHO must meet the requirements of EM 385-1-1 Section 1 and ensure that the requirements of 29 CFR 1926.16 are met for the project. Provide a Safety oversight team that includes a minimum of one Competent Person at each project site to function as the Site Safety and Health Officer (SSHO). The SSHO or an equally-qualified Designated Representative/alternate shall be on-site at all times when work is being performed to implement and administer the Contractor's safety program and government-accepted Accident Prevention Plan. The SSHO's training,</p>

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		<p>experience, and qualifications shall be as required by EM 385-1-1 paragraph 01.A.17, entitled SITE SAFETY AND HEALTH OFFICER (SSHO), and all associated sub-paragraphs.</p> <p>A Competent Person shall be provided for all of the hazards identified in the Contractor's Safety and Health Program in accordance with the accepted Accident Prevention Plan, and shall be on-site at all times when the work that presents the hazards associated with their professional expertise is being performed. Provide the credentials of the Competent Persons(s) to the Contracting Officer for acceptance in consultation with the Safety Office.</p> <p>The Contractor shall provide a SSHO whose primary duty and responsibility is to prepare and enforce the Contractor's safety program on this contract. The SSHO shall have fulfilled the following pre-requisite training and experiences before being hired as the SSHO under this contract:</p> <p>The SSHO shall have completed five years of satisfactory experience in preparing and enforcing safety programs on contracts of similar size and complexity in the past or three years experience if he possesses a Certified Safety Professional (CSP) or safety and health degree. The SSHO shall have completed the OSHA 30-hour construction safety class or equivalent and maintain competency through 24 hours of formal safety and health related coursework every four years. The SSHO may be the same person as the project manager but shall have fulfilled the pre-requisite qualification and experience.</p>
2.7.1.4	Environmental/Energy Manager	The Contractor shall provide an Environmental/Energy Manager whose primary

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		<p>duty and responsibility is to ensure Contractor operations adhere to the goals and policies of the Environmental Management System, the Installation Energy Plan, and other specified Sustainability requirements affecting this contract. The Environmental/Energy Manager shall develop, implement and monitor environmental strategies, policies and programs that promote sustainable development and examine the contract activities to establish where improvements can be made and ensure compliance with environmental legislation and energy policy.</p> <p>The Environmental/Energy Manager shall have a minimum two years experience with environmental procedures similar to those of this contract; familiarity with Environmental Management Systems (EMSs); and knowledge of environmental regulations and federal energy laws and policy (including energy and water reduction requirements and renewable energy requirements) that are applicable to operations similar to those of this contract.</p>
2.7.2	Employee Requirements	The Contractor shall provide experienced, qualified, and capable personnel to perform the work in this contract. Personnel shall be fully knowledgeable of all safety, environmental, and energy requirements associated with the work they perform. Personnel shall speak, read, and comprehend English to the extent that they can perform the contract requirements and comply with installation emergency procedures.
2.7.2.1	Employee Certification and Training	The Contractor shall maintain personnel certification, training, and licensing records for employee requirements specified herein and within all technical annexes/sub-annexes. Certification, training, and licensing records shall be kept current and on file for the duration of the contract including all option periods. Records shall be made available for

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		Government review within 4 hours of request.
2.7.2.2	Employee Appearance	The Contractor shall ensure that all employees present a professional appearance that is appropriate for their position. The KO reserves the right to determine the acceptability of any clothing worn. All Contractor/subcontractor employees working under this contract shall be identified by a distinctive nameplate, emblem, or patch attached in a prominent place on an outer garment. Employee identification shall not be substituted for station required passes or badges.
2.7.2.3	Employee Conduct	Contractor employees shall conduct themselves in a proper, efficient, courteous and businesslike manner.
2.7.2.4	Identification as Contractor Employee	Contractor employees shall identify themselves as Contractor personnel by introducing themselves or being introduced as Contractor personnel and displaying distinguishing badges or other visible identification for meetings with Government personnel. All Contractor employees shall appropriately identify themselves as contractor employees in telephone conversations and in formal and informal written correspondence.
2.7.2.5	Removal of Employees	The Contractor shall remove from the site any individual whose continued employment is deemed by the KO to be contrary to the public interest or inconsistent with the best interests of National Security.
2.7.2.6	Proof of Legal Residency	No employee or representative of the Contractor will be admitted to the site of work unless satisfactory Proof of Legal Residency is furnished per <b>Section F</b> .
2.7.3	Enterprise-wide Contractor Manpower Reporting Application (eCMRA)	The Contractor shall report all contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address:

0200000 – Management and Administration		
Table of Contents		
Spec Item	Title	
		<p><a href="https://doncmra.nmci.navy.mil">https://doncmra.nmci.navy.mil</a>.</p> <p>Per <b>Section F</b>, reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <a href="https://doncmra.nmci.navy.mil">https://doncmra.nmci.navy.mil</a>.</p>
2.8	Security Requirements	The Contractor shall comply with all Federal, state, and local security statutes, regulations, and requirements. The Contractor shall become acquainted with and comply with all Government regulations as posted, or as requested by the KO when required to enter a Government site. The Contractor shall ensure that all security/entrance clearances are obtained.
2.8.1	Employee Listing	The Contractor shall maintain a current Employee List and submit per <b>Section F</b> . The list shall include employee's name, supervisor, company, and level of security clearance.
2.8.2	Vehicles	The company name shall be displayed on each of the Contractor's vehicles in a manner and size that is clearly visible. All vehicles shall display a valid state license plate that complies with State Vehicle Code. Vehicles shall meet all other requirement of the State Vehicle Code, such as safety standards, and shall carry proof of insurance and state registration, if applicable.
2.8.3	Passes and Badges	All Contractor employees shall obtain the required employee and vehicle passes. The Contractor employees must be able to obtain Common Access Cards (CAC) in accordance with security requirements. Each employee shall wear the Government issued badge over the front of the outer clothing. When an employee leaves the Contractor's service, the

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		employee's Passes and Badges shall be returned within 10 calendar days.
2.8.4	Access to Installation	<p>All Contractor personnel shall obtain access to the installation by participating in the Navy Commercial Access Control System (NCACS), or by obtaining passes each day from the Base Pass and Identification Office. Costs for obtaining passes through the NCACS are the responsibility of the Contractor. One-day passes, issued through the Base Pass and Identification Office, will be furnished without charge.</p> <p>The Contractor shall furnish a completed EMPLOYMENT ELIGIBILITY VERIFICATION (DHS FORM I-9) form for all personnel requesting badges. This form is available at <a href="http://www.uscis.gov/portal/site/uscis">http://www.uscis.gov/portal/site/uscis</a> by searching or selecting Employment Verification (Form I-9). Immediately report instances of lost or stolen badges to the Contracting Officer.</p>
2.8.4.1	NCACS Program	<p>NCACS is a voluntary program in which Contractor personnel who enroll, and are approved, are subsequently granted access to the installation for a period up to one year, or the length of the contract, whichever is less, and are not required to obtain a new pass from the Base Pass and Identification Office for each visit.</p> <p>The Government performs background screening and credentialing. Throughout the year the Contractor employee must continue to meet background screening standards. Periodic background screenings are conducted to verify continued NCACS participation and installation access privileges. Under the NCACS program, no commercial vehicle inspection is required, other than for Random Anti-Terrorism Measures (RAM) or in the case of an elevation of Force Protection Conditions (FPCON). Information on costs and requirements to</p>

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		participate and enroll in NCACS is available at <a href="http://www.rapidgate.com/vendors/how-to-enroll">http://www.rapidgate.com/vendors/how-to-enroll</a> or by calling 1-877-727-4342.
2.8.4.2	One-Day Passes	Participation in the NCACS is not mandatory, and if the Contractor chooses to not participate, the Contractor's personnel will have to obtain daily passes, be subject to daily mandatory vehicle inspection, and will have limited access to the installation. The Government will not be responsible for any cost or lost time associated with obtaining daily passes or added vehicle inspections incurred by non-participants in the NCACS.
2.8.5	Security Clearances	None Required
2.8.6	Employee Status	The Contractor shall notify the KO of any changes to any employee's status to include, but not limited to, termination, convictions/arrests, adverse actions taken on the job for any reason or any other documented misbehavior that may affect, or have the potential to affect, security standing in terms of access to federal facilities.
2.9	Contractor Safety Program	The Contractor shall develop and implement a Safety Program detailing how the Contractor plans, staffs, performs, and controls all safety practices while delivering best value services to the Government without any accidents or mishaps. The Contractor's safety program shall comply with all safety standards identified in the U.S. Army Corps of Engineers Safety and

0200000 – Management and Administration		
Table of Contents		
Spec Item	Title	
		Health Requirements Manual, EM 385-1-1 and Public Law 91-596, Occupational Safety and Health Act.
2.9.1	Accident Prevention Plan (APP)	The Contractor shall develop and implement a site Accident Prevention Plan (APP). The APP shall be prepared by the Contractor's SSHO and shall be followed by all Contractor employees, subcontractors, and vendors at each service site. The Contractor shall submit an APP for acceptance per <b>Section F</b> . The Contractor shall review, update, and submit revisions to the APP whenever a change in work conditions, hazards, or activities occur. Submittal of the APP shall include Activity Hazard Analyses (AHAs) and Occupational Risk and Compliance Plans and Programs as specified below. The APP shall follow the abbreviated format and include, as a minimum, elements addressed in paragraph 11 of Appendix A of EM 385-1-1.
2.9.2	Activity Hazard Analysis (AHA)	<p>The Contractor shall prepare Activity Hazard Analyses (AHAs) for all applicable common recurring work activities performed under this contract. AHAs for recurring work shall be submitted with the APP and shall be updated as work activities or conditions change and additional AHAs prepared as new work activities are required. AHAs for non-recurring and one-time (e.g., IDIQ task orders) work occurrences shall be submitted at least two working days prior to start of work. Specifically:</p> <p>For combination FFP/IDIQ contracts, the Contractor shall submit an AHA on task orders, with the associated proposal, whenever the service environment or required task is different from the firm-fixed-priced services.</p> <p>AHAs shall follow format of Figure 1-2 of EM 385-1-1 and shall explain the following as detailed in the EM 385-1-1:</p>

0200000 – Management and Administration		
Table of Contents		
Spec Item	Title	
		<p>The steps of the service process;                      Identify potential hazards that exist as a result of the Contractor’s service process within the environment;                      Measures or plans of actions to safely remove potential hazards away from people in and around the service process and environment;                      Specific materials and equipment necessary to safely remove potential hazards away from people in and around the service process and environment;                      Inspection requirements to assure service activity is safe; and                      Training of service personnel to be aware of potential hazards and measures or plans of actions to be used to remove hazards from service environment.</p> <p>During performance of services, the SSHO shall periodically review the AHA at each service site and for each sub-annex to assess the effectiveness of the Contractor’s overall APP. If changes to the AHAs are required, such changes shall be submitted to the KO for review and acceptance. <b>Per Section F</b></p>
2.9.3	Occupational Risk and Compliance Plans	<p>The Contractor shall develop, provide and implement occupational risk and compliance plans, as specified below, as necessary for the situation or types of work to be performed under this contract. These plans shall be submitted with the APP and shall be updated as situations change. Additional plans as referenced in Appendix A of EM 385-1-1 shall be developed as applicable when new types of work are required under this contract. <b>Per Section F</b></p>
2.9.3.1	Alcohol and Drug Abuse Prevention Plan	<p>The Contractor shall develop an alcohol and drug abuse prevention plan to explain how it will satisfy the drug-free work force requirement as stated in DFARS Clause 252.223-7004 and include elements addressed</p>

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		in paragraph 01.C.02 of EM 385-1-1.
2.9.3.2	Asbestos Abatement Plan	The Contractor shall develop an asbestos abatement plan, as applicable, to include elements addressed in paragraph 06.B.05 of EM 385-1-1.
2.9.3.3	Chemical Hazard Communication Program	The Contractor shall develop a project-specific chemical hazard communication program to include elements addressed in paragraph 06.B.01 of EM 385-1-1 and 29 Code of Federal Regulations (CFR) 1910.120 or 1926.59 requirements.
2.9.3.4	Fire Prevention Program	The Contractor shall develop a fire prevention program to include a fire prevention plan and annual survey to include elements addressed in paragraph 06.C and 09.A of EM 385-1-1, NFPA 10, NFPA 241, NFPA 51B, NFPA 70, and NFPA 70E.
2.9.3.5	Hazardous Energy Control Program	The Contractor shall develop a hazardous energy control program to include elements addressed in paragraph 12.A.12 of EM 385-1-1.
2.9.3.6	Health Hazard Control Program and Hazard Communication Program	The Contractor shall develop a project-specific health hazard control program and chemical hazard communication program to include elements addressed in paragraphs 06.A and 06.B of EM 385-1-1 and 29 Code of Federal Regulations (CFR) 1910.120 or 1926.59 requirements.
2.9.3.7	Heat/Cold Stress Monitoring Plan	The Contractor shall develop a heat/cold stress monitoring plan to include elements addressed in paragraph 06.I.02 of EM 385-1-1.
2.9.3.8	Lead Compliance and Abatement Plan	The Contractor shall develop a lead compliance and abatement plan to include elements addressed in paragraph 06.B.05 of EM 385-1-1 and 29 CFR 1910.1025 and 29 CFR 1926.62.
2.9.3.9	Respiratory Protection Program	The Contractor shall develop a respiratory protection program to include elements addressed in paragraph 05.G of EM 385-1-1 and the OSHA's respiratory protection standard specified in 29 CFR 1910.134.
2.9.4	Accident and Damage Reporting	The Contractor shall notify the Contracting Officer as soon as practical, but no more than

0200000 – Management and Administration		
Table of Contents		
Spec Item	Title	
		<p>four hours after any accident meeting the definition of Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$2,000, or any Weight Handling Equipment (WHE) accident. Within notification include Contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the Government investigation team arrives on-site and Government investigation is conducted.</p> <p>The Contractor shall conduct an accident investigation for recordable injuries and illnesses, for accidents requiring Medical Treatment, property damage accidents resulting in at least \$20,000 in damages, and near misses as defined in EM 385-1-1, to establish the root cause(s) of the accident. The Contractor shall complete the applicable NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per <b>Section F</b>. Required or special forms are provided by the Contracting Officer upon request.</p> <p>For a near miss, the Contractor shall complete the applicable documentation in NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per <b>Section F</b>.</p> <p>The Contractor shall conduct an accident investigation for any weight handling</p>

0200000 – Management and Administration		
Table of Contents		
Spec Item	Title	
		equipment accident (including rigging gear accidents) to establish the root cause(s) of the accident, complete the WHE Accident Report (Crane and Rigging Gear) form and submit per <b>Section F</b> . No crane operations are allowed to proceed until cause is determined and corrective actions have been implemented to the satisfaction of the Contracting Officer.
2.9.4.1	Accident Reporting and Notification Criteria	<p>The following criteria and definitions apply to the accident reporting requirements specified above:</p> <p>Recordable Injuries or Illnesses. Any work-related injury or illness that results in:                      Death, regardless of the time between the injury and death, or the length of the illness;                      Days away from work (any time lost after day of injury/illness onset);                      Restricted work;                      Transfer to another job;                      Medical treatment beyond first aid;                      Loss of consciousness; or                      A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (6) above.</p> <p>High Visibility Accident. Any mishap which may generate publicity or high visibility.</p> <p>Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even through provided by a physician or registered personnel.</p> <p>WHE Accident. A WHE accident occurs when any one or more of the eight elements in the operating envelope fails to perform correctly during operation, including operation during</p>

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		<p>maintenance or testing resulting in personnel injury or death; material or equipment damage; dropped load; derailment; two-blocking; overload; or collision, including unplanned contact between the load, crane, or other objects. A dropped load, derailment, two-blocking, overload and collision are considered accidents, even though no material damage or injury occurs. A component failure (e.g., motor burnout, gear tooth failure, bearing failure) is not considered an accident solely due to material or equipment damage unless the component failure results in damage to other components (e.g., dropped boom, dropped load, roll over, etc.)</p>
2.9.5	Fire Protection	The Contractor shall handle and store all combustible supplies, materials, waste and trash in a manner that prevents fire or hazards to persons, facilities, and materials.
2.9.6	OSHA Citations and Violations	The Contractor shall correct violations and citations promptly and provide a copy of each OSHA citation and OSHA report with written OSHA Citations and Violations Corrective Action Report per <b>Section F</b> .

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
2.9.7	Safety Inspections and Monitoring	<p>The Contractor shall conduct inspections of its work areas, job sites, and work crews every day work is being performed to ensure that all Contractor operations are being conducted safely. These inspections shall ensure:</p> <p>The site is safe and free of job-site hazards                      Proper PPE is being utilized and worn.                      Safe work practices and processes are being followed.                      Workers are familiar with the hazards covered in the respective AHA for that work activity.                      All equipment and tools are in good condition and being used safely.</p> <p>The Government reserves the right to inspect and monitor Contractor operations for safety compliance. In general, the Government approach will be to conduct Performance Assessment on the quality and effectiveness of the Contractor’s safety program. The Government reserves the right to stop any work activity when it deems danger is imminent. Contractor personnel shall work in a safe manner and comply with all applicable safety regulations. The Contractor shall be subject to safety inspections of its work sites by the Government. Contractor safety records shall be available to the KO upon request.</p> <p>Whenever the KO becomes aware of any safety noncompliance or any condition which poses a serious or imminent danger or hazard to the health or safety of the public or Government Personnel, the KO will notify the Contractor orally, with written confirmation, and request immediate corrective action. This notice, when delivered to the Contractor’s representative or SSHO, shall be deemed sufficient notice of noncompliance and that corrective action is required. After receiving this notice, the</p>

0200000 – Management and Administration		
Table of Contents		
Spec Item	Title	
		Contractor shall immediately take corrective action. If the Contractor fails, delays, or refuses to promptly take corrective action, the KO may issue a stop work order for all or part of the services or work until satisfactory corrective action has been taken. Whenever such a stop work order has been issued, the Contractor shall waive all equitable adjustments to the contract related to the stop work ordered issued. The Contractor shall include this requirement in all of its subcontracts and vendor contracts in support of contract safety.
2.9.8	Safety Certification	The Contractor shall submit copies of all the required Federal, state, county, city and industry Safety Certifications for work performed under this contract per <b>Section F</b> . These certifications shall be kept up to date by the Contractor. The Contractor shall submit new versions of certifications as the old certifications expire. No work, that requires a certification, shall start without a valid and

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		approved certification.
2.10	Environmental Management and Sustainability	<p>The Contractor shall perform work under this contract consistent with the following Environmental Management System (EMS) goals and policy.</p> <p><b>Goals:</b></p> <ul style="list-style-type: none"> <li>Reduce purchase and use of toxic and hazardous materials;</li> <li>Expand purchase of green products and services; increase recycling;</li> <li>Reduce energy and water use;</li> <li>Increase use of alternative fuels and renewable energy;</li> <li>Integrate green building concepts in major renovations and new construction;</li> <li>Prevent pollution at the source; and</li> <li>Continual improvement.</li> </ul> <p><b>Policy:</b></p> <ul style="list-style-type: none"> <li>Protect public health and the environment by being an environmentally responsible member of the community;</li> <li>Preserve our natural, historic and cultural resources;</li> <li>Conserve natural resources by reducing what we discard, reusing items, and recycling materials, which includes purchasing products made from recycled materials;</li> <li>Integrate sound environmental practices into all our operations and business decisions; Integrate environmental protection requirements and pollution prevention initiatives into the early planning, design and procurement of facilities, equipment and material, as well as the planning and implementation of military training activities;</li> <li>Prevent or minimize pollution at its source as</li> </ul>

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		<p>we seek out ways to eliminate or further minimize use of hazardous materials and generation of hazardous waste;                      Maintain a sound partnership with regulatory agencies to sustain our compliance with existing and new environmental laws and regulations;                      Enhance our program as we develop and implement an Environmental Management System; and                      Adhere to this policy, remind one another to do so, and ensure that our entire community knows this is our policy by our actions as well as our words.</p> <p>The Contractor shall maintain monitoring and measurement information to address the EMS goals and policy and provide the EMS Goals and Policy Measurement Information to the KO when requested. In the event an EMS nonconformance or environmental noncompliance associated with the contracted services, tasks, or actions occurs, the Contractor shall take corrective and/or preventative actions, assume legal and financial liability for the noncompliance and take corrective action immediately to remedy the noncompliance. The Contractor shall ensure that its employees are aware of their roles and responsibilities under the EMS and how these EMS roles and responsibilities affect work performed under the contract.</p>
2.10.1	Energy Management Program	The Contractor shall comply with the installation's energy management program.
2.10.2	Environmental Protection	The Contractor shall comply with all applicable Federal, state, and local laws, regulations, and executive orders, and with base-wide instructions, standards, and permit requirements. All environmental protection matters shall be coordinated with the KO. Inspection of any of the facilities operated by

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		the Contractor may be accomplished by the Installation Environmental Protection Coordinator, or authorized officials on a no-notice basis during Government regular working hours. The Contractor shall comply with the instructions of the cognizant Navy Medical Department with respect to avoidance of conditions which create a nuisance or which may be hazardous to the health of military or civilian personnel. The Contractor is responsible for ensuring that its employees receive applicable environmental and occupational health and safety training, and are kept up to date on regulatory required specific training for the type of work to be conducted onsite. All on-site Contractor personnel, and their subcontractor personnel, performing tasks that have the potential to cause a significant environmental impact shall be competent on the basis of appropriate education, training or experience.
2.10.2.1	Hazardous Waste Disposal	All Hazardous Waste generated as a result of this contract shall be turned over to the Government for disposal.
2.10.2.2	Hazardous Material Management	<p>The Contractor shall post Material Safety Data Sheets (MSDS) at the worksite where the products are being used. Should the Government determine that a chemical the Contractor will use needs to be tracked, the Government may direct the Contractor to submit additional information in order to fulfill reporting requirements.</p> <p>The Contractor shall ensure that procedures are in place to deal with hazardous materials, pursuant to the FAR Clause 52.223-3, HAZARDOUS MATERIAL IDENTIFICATION AND MATERIAL SAFETY DATA.</p>
2.11	FFP Work	NONE
2.12	IDIQ Work	IDIQ work is identified in each applicable

0200000 – Management and Administration		
Table of Contents		
Spec Item	Title	
		annex or sub-annex. IDIQ work may consist of Unit Priced Task (UPT) Work (non-negotiated) and Unit Priced Labor (UPL) Work (negotiated). The Contractor shall perform all IDIQ task work as ordered by the KO per Section G and DoD EMALL requirements in Section H. IDIQ work will consist of Unit Priced Tasks and Unit Priced Labor Work which may be ordered by the Government as separate items or in combinations of items from the IDIQ Exhibit Line Items (ELINs) provided in <b>Section J</b> on an as needed basis.
2.12.1	Unit Priced Task (UPT) Work (Non-Negotiated)	A UPT is defined as an IDIQ work item that includes all direct and indirect costs plus profit associated with the particular unit of work. All materials and equipment (rented, leased or Contractor-owned) required for the accomplishment of a UPT shall be included within the respective exhibit line item prices. The FFP for the task order is determined by multiplying the exhibit line item unit prices by the quantities ordered. The Contractor is not required to submit cost estimates for UPTs.
2.12.1.1	Acceptance and Performance	The Contractor shall possess the capability to accept and perform IDIQ work via an electronic medium with supported commands utilizing their Government Purchase Card (GPC). DoD EMALL is the electronic medium for authorized Government personnel to place orders for service to the Contractor. DoD EMALL is located at <a href="http://www.emall.dla.mil">www.emall.dla.mil</a> <b>Error! Hyperlink reference not valid.</b> under NAVFAC contract. The Contractor is required to report all IDIQ quantities ordered via EMALL monthly to the KO.
2.12.1.2	Invoicing and Receiving Payment	Payment for completed EMALL orders will be made using the GPC. Reference “payment by third party” clause FAR 52.232-36. The Contractor shall possess the capability to invoice and receive payment for IDIQ work via an electronic medium with supported command

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		representatives utilizing their GPC. No partial or advance payments will be provided.
2.12.2	Unit Priced Labor (UPL) Work (Negotiated)	The Contractor shall perform all UPL work in accordance with the scope and delivery schedule negotiated per each task order. UPL work is defined as IDIQ work that utilizes negotiated labor hours and materials to accomplish a task not required by the fixed-price portion of the contract. UPL includes separately priced labor, material, and equipment exhibit line items. The Contractor shall prepare and furnish a detailed cost estimate identifying proposed labor, material, and equipment costs, which upon approval by the KO, becomes a FFP task order.
2.12.2.1	IDIQ Preparation of Proposals	In response to the Government's Request for Proposal (RFP), the Contractor shall submit an IDIQ Proposal to the KO within two working days following receipt for each potential task order which includes: 1) a complete list of all tasks necessary to perform the required scope of work, 2) the number of direct labor hours to perform each task and 3) the projected quantity and costs of materials and equipment to perform the required scope of work.
2.12.2.1.1	Labor Requirements	Accepted automotive time standards published manufacturer's standards in the current edition of Chilton and / or Mitchell Rate, Parts and Crash Manuals, and similar estimating sources shall be used for determining the number of direct labor hours required to complete the scope of work. The total labor cost will be determined by totaling the number of direct labor hours and then multiplying by the UPL amount in the IDIQ Exhibit Line Items (ELINs) provided in <b>Section J</b> .
2.12.2.1.2	Material and Equipment Requirements	Accepted industry and Government material and equipment costs published in national material supplier catalogues, U.S. Army Corps of Engineers Construction Equipment Ownership and Operating Expense Schedule

<b>0200000 – Management and Administration</b>		
<b>Table of Contents</b>		
<b>Spec Item</b>	<b>Title</b>	
		(EP 1110-1-8), equipment rental catalogues, and similar estimating sources shall be used for determining customary and reasonable costs for the material and equipment estimate. Projected material requirements shall include a list of materials establishing the size, quality, number of units, and unit prices. Pre-expended bin supplies and materials shall not be included in the list of materials since the cost for these items are to be included in the labor hour unit price. Material prices shall be the lowest price available considering the availability of materials and the time constraints of the job. The direct material price shall include all discounts and rebates for core value and salvage value that accrue to the Contractor and Contractor-furnished warehousing cost. Equipment costs shall include rental and lease costs, ownership costs where Contractor-owned, equipment mobilization, and tools, not priced under the FFP portion of the contract.
2.12.2.2	Issuance of Final Task Order	The KO will order unit priced labor by issuing to the Contractor a copy of the approved scope of work and a task order for the work described, in accordance with Section G. Task order completion times will be specified on each task order.
2.12.3	IDIQ ELINS	IDIQ ELINs are provided in <b>J-0200000-04</b> .

<b>1700000 – Base Support Vehicles and Equipment</b>	
<b>Table of Contents</b>	
<b>Spec Item</b>	<b>Title</b>

<b>1700000 – Base Support Vehicles and Equipment</b>	
<b>Table of Contents</b>	
<b>Spec Item</b>	<b>Title</b>
1	General Information
2	Management and Administration
2.1	Service Calls Issued
2.1.1	Service Call Requirements
2.1.2	Task Orders
2.1.3	Hidden Damage
2.2	Personnel
2.3	General Requirements
2.3.1	Vehicle Types
2.3.2	Contractor's Qualifications
2.4	Work Requirements
2.4.1	Contractor Acceptance of Government Vehicles for Repair
2.4.1.1	Contractor Return Of Government Vehicles after Repair and Responsibility for Government Vehicles
2.4.1.2	Pickup and Return Times
2.5	Normal Repair, Maintenance and/or Body Repairs
2.5.1	Delay for Parts Delivery
2.5.2	Parts and Material
2.5.2.1	Government Oversight of Parts
2.5.2.2	Miscellaneous Materials
2.5.2.3	Material By Unit
2.5.2.4	Difficulty In Obtaining Parts
2.5.2.5	Air Freight
2.5.2.6	Quality Of Parts
2.5.2.7	Old / Replaced Parts
2.5.2.8	Refrigerants and Oil
2.5.3	Warranty of Work
2.6	Records and Reports
3	FFP Work
4	IDIQ Work

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General	The Contractor shall provide all labor, management,

	Information	supervision, tools, material, and equipment required to provide Vehicle / Equipment Mechanical Repairs, Vehicle / Equipment Modifications, Vehicle / Equipment Body Repair Work, and Vehicle / Equipment Painting for the Hampton Roads Virginia NAVFAC MIDLANT area of operation. This procurement is for an indefinite delivery-indefinite quantity (IDIQ) contract. The Hampton Roads Virginia area of operation consists of: JEB Little Creek, NAS Oceana, NS Norfolk, NNSY Portsmouth, NWS Yorktown, NSA Norfolk and all other government installations within a 50 mile radius of any of those bases. The exact locations will be indicated by each Task Order by the Contracting Officer or DOD Email Order.
--	-------------	---

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Service Calls Issued	A Service call will be issued for vehicle repair / modification estimates. Within 48 hours of receiving a service call, the Contractor shall arrange a time and place to meet with a BSVE Government Representative to discuss and agree on the method and extent of repairs required. The Contractor shall then use automotive insurance industry standard computer estimating software to develop and provide a detailed repair / modification estimate to the Government. Labor hours and costs shall be itemized by individual work phase tasks, and material costs shall be itemized by individual part identification name and manufacturer stock number. Any items not covered in the repair estimating software are to be estimated using automotive repair manuals recognized by the automotive industry and /or the Contractor’s expertise. The Contractor shall be required to complete and submit the detailed cost estimate(s) within 24 hours of the conclusion of the service call visit. The Government will review the Contractor’s estimate for cost and completeness. Any repair items in question will be discussed and negotiated between the Government and the Contractor. When agreement is reached, a task order will be issued for the repair / modification to be completed.
2.1.1	Service Call Requirements	Each service call may cover estimation services for up to three vehicles or pieces of equipment, provided that all three vehicles are at the same location and are available at

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		the same time for the contractor to inspect without a significant time delay or additional vehicular travel for the Contractor's estimator. The Contractor shall provide a separate estimate for each Vehicle submitted for repair or modification.
2.1.2	Task Orders	Once the Contractor's detailed estimate has been properly evaluated, negotiated, and determined to be technically acceptable, the Government KO shall issue the Contractor a task order for vehicle/equipment repairs, modifications, and/or body damage repairs. Unless otherwise agreed by the KO or Designated Government Representative (DGR), within 48 hours of being issued a task order by the KO, the Contractor shall be required to respond to the location of the vehicle/equipment and tow/transport the vehicle to the Contractor's repair facility. At the KO's discretion, a single task order for vehicle repairs / modifications may contain repair orders for multiple vehicles.
2.1.3	Hidden Damage	In some cases while working on an issued Task Order, the Contractor may encounter hidden damage that was not previously identified in the original pre-work detailed cost estimate. In the event of the discovery of hidden damage, the Contractor shall immediately stop work and notify the KO in writing of the problem and provide a revised Contractor estimate/proposal to be evaluated. The Government shall then technically evaluate that revised estimate. Dependent upon the circumstances, the Government MAY decide to issue the Contractor a contract modification to cover the additional cost of the hidden damage repairs, but reserves the right to cancel the work on any individual vehicle identified in a task order without completing the entire scope of repair/modification work. If the KO decides to cancel the work on an individual vehicle or piece of equipment, the Contractor shall only be financially compensated, through KO negotiations, for the partial work that has been completed up to the point of the discovery of the hidden damage.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required for efficient operation, maintenance and repair within the BSVE function.
2.3	General Requirements	This is an Indefinite Quantity Contract. The Contractor shall furnish all shop facilities, labor, transportation, materials, equipment and supervision necessary to transport

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		vehicles to be repaired to and from his facilities except for vehicles listed in <b>J-1700000-01</b> titled “ECC Codes Vehicle List for Mechanical and Paint.” The Contractor will provide transportation to and from the Contractor’s facilities for the vehicles listed in <b>J-1700000-01</b> . The Contractor shall perform all repairs, alterations, overhaul and maintenance which will include but not be limited to, disassemble, reassemble, inspection, cleaning, adjustments, replacement of parts, body damage repairs, straightening-welding, wheel and body alignment, tire and rim replacement, windshield / glass replacement, wood replacement, upholstery services, refinishing, spray painting, corrosion control, test as applicable to correct defective item(s), electrical and battery systems, air conditioning systems, hydraulic systems, electronic ignition / computer systems, fuel injection systems, engine (gasoline and diesel), body, chassis and drive systems of Government vehicles and equipment.
2.3.1	Vehicle Types	<p>Vehicles and equipment include, but are not limited to: sedans, buses, dump trucks, stake body trucks, station wagons, carry-alls, pick-up trucks, vans, forklifts, road tractors, trailers, fire trucks, ambulances, and various construction equipment shall be included in this contract. The vehicles range in size from 1/4 ton to 40 tons, from 1967 model year until the current model year. (See <b>J-1700000-01</b> and <b>J-1700000-02</b> for a list of vehicles by ECC Codes.) The vehicles and equipment listed in <b>J-1700000-02</b> are for corrosion control and painting only. No mechanical work will normally be done on the <b>J-1700000-02</b> identified vehicles and the Government will provide transportation to the Contractor’s repair facility for those vehicles at no cost to the Contractor. This information is provided to represent the type of vehicles normally used at the Navy Public Works Department (PWD). The Government reserves the right to change the types and quantities of vehicles that shall be serviced throughout the contract term at no additional cost to the Government.</p> <p>Typical manufacturers include but are not limited to, Chevrolet, Dodge, Ford, International, GMC, Chrysler, Plymouth, Nissan, Jeep, Harlan, Allis, Northwest, Mitsubishi, Caterpillar, Yale, Clark, Hyster, Wiggins, AC, LiftKing, PWR Lift, Drexel, Mercury, Pettibone, etc.</p>

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		Original design or functional capabilities of the vehicle and parts may be modified upon Government request and approval. However, unless otherwise specified by the KO, the Contractor shall normally complete all repairs to the original equipment manufacturer (OEM) standards.
2.3.2	Contractor's Qualifications	The Contractor shall have properly trained and certified personnel as required by State, Federal and local regulations to work on automotive and equipment systems and tow or otherwise prepare and transport vehicles and equipment. These certifications shall be presented at the pre-performance conference. <b>Submit per Section F</b>
2.4	Work Requirements	The Contractor shall respond to the Government site location of each vehicle and provide a detailed written cost estimate for the required repairs based on automotive insurance industry standard computer estimating software and / or the current edition of Chilton and / or Mitchell Rate, Parts and Crash Manuals Repair, if repair details are not covered by the estimating software. Within 24 hours of the conclusion of the site visit evaluation, the Contractor shall submit their detailed cost estimate on their business letterhead to the KO or DGR. Submit in accordance with <b>Section F</b> . When the Contracting Officer determines that the estimate is fair and reasonable a task order will be issued to perform the work. Work not included in the flat rate manuals shall be considered exceptions and shall be accomplished following mutually agreed upon man-hour and part requirements. If a mutual agreement cannot be reached, the Government has the option to have the work performed by other means at their discretion. Any additions or deletions to a Task Order will require approval of the Contracting Officer and will be added to or deleted from the original task order by a written contract modification. Payment will be based on the total cost reflected on the task order. See <b>J-1700000-03</b> for examples of insurance industry standard type software.
2.4.1	Contractor Acceptance of Government Vehicles for Repair	Unless otherwise agreed by the KO or DGR, the Contractor shall pick up vehicles to be repaired within 48 hours of a task order being issued. Approximately 20% of the vehicles to be repaired shall require towing services to be performed by the Contractor. Prior to accepting responsibility for any vehicle the Contractor shall perform a joint vehicle inspection with the BSVE Government Representative. This inspection shall be documented in writing on a two part

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<p>self-duplicating Vehicle Inspection Report form provided by the Contractor. The inspection form shall indicate the date and time of the vehicle pick up, site location, task order number associated with the repair, document the mileage on the odometer, the USN number shown on the vehicle or license plate, the vehicle identification number (VIN) or equipment serial identification number, the amount of fuel in the tank, dead or missing batteries, tires going flat, and any other general damage not listed on the Contractor's original repair estimate and task order. Any abnormal conditions discovered during these checks that are not listed on the original estimate and task order shall be listed on a Vehicle Inspection Report form. All such abnormal conditions found shall be reported to the BSVE Government Representative. Both the Contractor and the BSVE Government Representative shall sign the completed Vehicle Inspection Report before the Contractor takes position of the Vehicle. The BSVE Government Representative shall retain the top original copy of the two part self-duplicating inspection report. All questions relating to the work to be done, as specified on the task order shall be resolved with the Government representative prior to signing a receipt for the vehicle. All vehicles accepted by the Contractor for repairs shall be immediately removed from the site upon signing the pickup inspection report for the vehicle.</p>
2.4.1.1	Contractor Return Of Government Vehicles after Repair and Responsibility for Government Vehicles	<p>Upon return of a Government Vehicles after repair, the BSVE Government Representative and the Contractor shall preform a joint Vehicle Return Inspection using the same form provided by the Contractor during the pickup inspection. Any damage or abnormal condition NOT listed on the original Vehicle pickup Inspection Report shall be noted on the return inspection report. The return inspection report shall be signed by both the BSVE Government Representative and the Contractor. Any damage or abnormal vehicle condition NOT listed on the Vehicle pickup Inspection Report shall be considered to have been caused by the Contractor and shall be the Contractor's responsibility to repair at no additional charge to the Government.</p> <p>Responsibility for the vehicles shall remain the Contractor's until the vehicle has been returned to the transportation</p>

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		shop, and the BSVE Government Representative and the Contractor has signed the Vehicle Return Inspection Report to acknowledge receipt of vehicle. The Contractor shall be fully liable and responsible for any and all vehicle damage, accidents, personal injury or property law suits, fines, road tolls, and law violations incurred by his personnel while in possession of the vehicle(s). If Contractor needs to drive Government vehicles for the purpose of transporting them to and from their repair facility or road testing purposes, they shall not stop at any other businesses along the way. Government vehicles are to be used for official business, and prohibited from being used for non-essential, un-official, or personal business.
2.4.1.2	Pickup and Return Times	All vehicles shall be picked up and returned during regular Government working hours unless otherwise approved by the Contracting Officer or the designated BSVE representative. Failure to return vehicles during normal working hours will result in the vehicles being considered to have been returned the next work day and may result in assessment of liquidated damages as specified in <b>Section E</b> , "CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICE."
2.4.2	Contractor Return Of Government -Owned Vehicles	Upon completion of work on each vehicle, the Contractor shall return the vehicle to the building location where it was originally picked up. Completion is defined as when all work authorized on a vehicle is finished, no other work is to be performed, the vehicle has been inspected by the BSVE Government Representative and the Vehicle Inspection Return Report has been signed by the BSVE DGR indicating no additional damage has occurred to the vehicle. The services will be evaluated by the PAR. The Contractor shall maintain the original copies of all parts receipts and other repair documentation for each task order for the entire life of the contract. Invoices submitted by the Contractor for payment of completed work shall be submitted to the Government using the Wide Area Work Flow (WAWF) computer system.
2.5	Normal Repair, Maintenance and/or Body Repairs	Unless otherwise agreed by the KO or the designated BSVE representative, the Contractor shall respond to task order, by picking up the vehicle and removing it from Government property for repair maintenance and / or body repairs / painting within forty eight (48) working hours after receipt of a task order and shall have three (3) working days plus

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		additional hours from estimating guides to complete authorized work and return the vehicle back to the Government. No additional time will be allowed for the pickup and delivery of vehicles. The cost for pick-up and delivery shall be included in the flat rate unit price. Any additional work added to the task order by the Contracting Officer shall be completed in accordance with the time allowed in the estimating software or manuals. At the sole discretion of the KO, failure to obtain required completion time extension approval may result in assessment of liquidated damages as specified in <b>Section E</b> , "CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICE."
2.5.1	Delay for Parts Delivery	Inability to complete the work within the allowed time period due to parts not being available or some other valid factor shall be reported weekly to the PAR in writing. If applicable, the Contractor shall submit a written Completion Time Extension Request within the original allowed time for repairs. The request for Completion Time Extension shall be provided to the PAR by the Contractor. The Completion Time Extension Request shall provide written documentation of the date parts were originally ordered and the date the parts are expected to be delivered. Parts obviously ordered too late to allow repairs to be made in the required time will not be considered valid factors for a time extension. Contractor's equipment failure or lack of personnel will not be considered a valid factor for an extension. If the PAR is not available, the request shall be submitted to the Contracting Officer or the BSVE Contracting Officers Representative. Any deviation from the requested completion date will require specific Government approval. Failure to obtain the required approval may result in assessment of liquidated damages as specified in <b>Section E</b> , "CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES".
2.5.2	Parts and Material	Parts repaired, replaced, or modified and all work performed shall be subject to Government inspection and approval. The Government will pay the wholesale price for new parts exclusively. For used parts, the Government will pay the wholesale price, but in no event shall the price exceed 50% of new parts price, whichever is lower.

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2.5.2.1	Government Oversight of Parts	<p>The Contractor shall always try to locate and purchase the best quality parts and/or material at the lowest price.</p> <p>The Contractor shall provide the <b>original</b> of each vendor's parts invoice for each work authorization. Each part's invoice shall denote the task order work authorization number to which it applies and shall list the price. A minimum of two (2) sources and the names of the sources shall be required for all items equal to or greater than \$500.00. Submit per <b>Section F</b>.</p>
2.5.2.2	Miscellaneous Materials	The cost for miscellaneous materials such as masking tape, sand paper, rags, sanding discs, cleaning solvent, gasket material, oxygen, acetylene, etc., shall be not be paid as a direct cost by the Government. All such costs shall be included as part of the contractors bid for <b>ELIN (A)700</b>
2.5.2.3	Material By Unit	Items such as oil by the quart, grease by the pound, antifreeze by the gallon, heater hose by the foot, precut gasket, etc., shall be charged directly to the Government as replacement parts/material for each SRO. The Government will pay the cost detailed in the Chilton's / Mitchell's price guides.
2.5.2.4	Difficulty In Obtaining Parts	<p>In cases where difficulty in obtaining parts or other delays are encountered, the Contractor shall report the problem to the PAR, the BSVE Contracting Officer Representative, or Contract Administrator and submit for approval a request for completion time extension in writing (para.2.5.1) and denote the reasons for the extension.</p> <p>In cases involving unavailability of parts or material, the Contractor shall consult a minimum of two sources before requesting a time extension. The extension request shall be in writing with the following information: name of the part manufacturer, name of the part, part number, part cost and the vendor's name and the part or material's estimated delivery date. Paragraph 2.5.1 will apply.</p> <p>Upon receipt of a completion time extension request, a decision will be made by the KO to either approve or disapprove the time extension. If disapproved the Government has the option to have the work done by other means.</p> <p>At this time the Contractor will be required to return the</p>

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		vehicle to the Site and will be paid for only that portion of the work that has been completed as assessed by the Government Representative.
2.5.2.5	Air Freight	The Contracting Officer reserves the option to have the Contractor procure parts by air freight, etc., to expedite delivery. In the case of work being performed on a mission essential vehicle or piece of equipment, where the quick completion of the repairs are critical, the Contractor shall try to anticipate the need of air freighted parts to coincide with the estimated completion dates contained in the contract and give the KO the option of pre-approving that additional air freight cost at the time the service call estimate is developed. The Government shall not pay for air freight that is not pre-authorized by the KO. Submit per <b>Section F</b> .
2.5.2.6	Quality Of Parts	<p>All parts will be installed in accordance with the vehicle manufacturer's recommendations and will meet quality standards of the industry.</p> <p>Replacement parts and material will be new and of equivalent quality to the vehicle manufacturer's original parts and material.</p> <p>Factory rebuilt parts that are of new and equivalent quality to the vehicle manufacturer's original parts and materials may be used.</p> <p>When new or rebuilt parts are not available or it is determined by the Contracting Officer that it is not economically feasible to secure new parts, parts may be procured from a junkyard or re-manufactured by a machine shop with PRIOR written authorization by the KO. The Government will pay the actual market price. The invoice must be noted that these parts were supplied by this means and the Government must accept said parts before payment will be authorized. Failure to obtain prior approval shall result in assessment of liquidated damages as specified in <b>Section E</b>, "CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES". An original receipt from the junkyard or machine shop shall be provided.</p>
2.5.2.7	Old / Replaced	If requested by the Government Representative, the Contractor shall return to the Government parts that were

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
	Parts	<p>replaced.</p> <p>The Contractor shall be responsible for disposing / recycling of all parts removed from the vehicles that are either not desired by or deemed unsalvageable by the Government Representative, in accordance with all Local, State and Federal regulations. The Contractor shall recycle old parts, and vehicle fluids as much as possible.</p>
2.5.2.8	Refrigerants and Oil	<p>As part of the submittals, the contractor shall provide the name of any technicians who will be removing refrigerants and oil from vehicles. A copy of the technicians' current certification card shall also be provided to the Government. All reclaimed refrigerants and oil shall be stored in approved containers, made for the intended purpose of recycling in accordance with Local, State, and Federal laws. All Freon 12 and Freon 22 shall be stored in tanks suitable for reclaiming Freon and when full they shall be transported by the Contractor to the Defense Logistics Agency (DLA) at the following address:</p> <p style="padding-left: 40px;">Defense Depot Richmond Va. (DDVA) SWO400 Cylinder Operations 800 Jefferson Davis Highway Richmond, Virginia 23297-5000 Brian Howard or Alexander C. Stuart Phone: 804-279-5004, DSN: 695-5004</p> <p>All VDOT rules and regulations for the transportation of gas cylinders shall be followed. Once the Contractor has delivered the refrigerants to the DLA in Richmond, he shall provide to the Contracting Officer a document stating the amount and type of refrigerants received by DLA. This document shall also include the names and signatures of the individuals who received and delivered the refrigerants. This document shall be kept on file in case the EPA, at a future date, wants to know where the recovered 12 and 22 refrigerants went. The Contractor shall retain a copy as a matter of record keeping. All transportation and disposal cost shall be covered in the Contractors price for bid item.</p> <p>All other oils, fluids, and refrigerants shall be disposed by</p>

<b>1700000 – Base Support Vehicles and Equipment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<p>the Contractor through an approved recycling facility. Once the Contractor has delivered the refrigerants and oil to an approved recycling facility, shall provide to the Contracting Officer a document stating the amount and type of refrigerants and fluids received by the recycling facility. This document shall also include the names and signatures of the individuals who received and delivered the refrigerants. This document shall be kept on file in case the EPA, at a future date, wants to know where the recovered refrigerant went. The Contractor shall retain a copy as a matter of record keeping. All transportation and disposal cost shall be covered in the Contractors price for bid item.</p> <p><b>ELIN (A)700.</b></p>
2.5.3	Warranty of Work	The Contractor shall warranty all work and materials for a period of one (1) year or for the period of the manufacturer’s or parts supplier’s warranty, whichever is longer.
2.6	Records and Reports	Records and reports are listed in <b>Section F</b> of the solicitation. The Contractor shall submit accurate and complete documents within the required timeframes.

<b>1700000 – Base Support Vehicles and Equipment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	FFP Work	NONE	NONE	NONE

<b>1700000 – Base Support Vehicles and Equipment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
4	IDIQ Work	IDIQ work may be ordered utilizing DoD	Refer to IDIQ ELINs for task listings, descriptions	

		<p>EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.</p>	<p>and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for IDIQ work will be the same as those in Spec Item 3 where applicable.</p>	
--	--	--	---	--

## Section E - Inspection and Acceptance

### SECTION E

#### **E.1 ACCEPTANCE**

The performance and quality of work delivered by the contractor, including services rendered and any documentation or written material compiled shall be subject to inspection, review, and acceptance by the Government.

#### **E.2 CONTRACTOR QUALITY CONTROL (QC)**

a. The Contractor shall establish and maintain a Quality Control Program in accordance with the FAR 52.246-4, "INSPECTION OF SERVICES - FIXED PRICE" clause, Section E, to ensure that the work performed under the contract conforms to the contract requirements. The Contractor shall submit to the Contracting Officer, a Quality Control Plan (QCP) for approval 15 calendar days after award of the contract. A general description of the Contractor's Quality Control (QC) program shall be available for Government review during the preaward survey.

b. The Contractor's QCP shall provide top Contractor management with an effective and efficient means of identifying and correcting problems throughout the entire scope of operations.

c. The QCP shall include:

(1) A description of the Contractor's quality control system. The system must cover all contract services, specify work to be inspected on either a schedule or unscheduled basis, and describe how inspections are to be conducted.

(2) The name(s) and qualifications of the individual(s) responsible for performing the quality control inspections, and the extend of their authority.

(3) Provisions for recording the results of inspections and for recording corrective action taken.

(4) Provisions to update and revise the QCP during the performance of the contract.

d. A file of all Quality Control inspections both performed and scheduled, inspection results, and dates and details of corrective actions taken shall be maintained by the Contractor through the term of this contract. The file shall be the property of the Government and made available to the Contracting Officer during regular working hours. The file shall be turned over to completion/termination of the contract.

#### **E.3 GOVERNMENT QUALITY ASSURANCE (QA)**

In accordance with the FAR 52.246-4, "INSPECTION OF SERVICES - FIXED PRICE" clause, Section E, each phase of the services rendered under this contract is subject to Government inspection, during the Contractor's operations and after completion of the tasks. The Government's Quality Assurance Surveillance Program is not a substitute for Quality Control by the Contractor. All findings of unsatisfactory or non-performed work will be administered in accordance with the "CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES" clause, Section E. All costs associated with rework are the responsibility of the Contractor. The Government reserves the right to choose the inspection methods to be used in implementing its Quality Assurance Program and to vary the inspection methods utilized during the work, without notice to the Contractor.

#### **E.4 PERFORMANCE EVALUATION MEETINGS**

a. The Contractor shall meet with the Government's representative MONTHLY during the first 3 months of the contract. Thereafter, meetings will be as often as necessary at the discretion of the Contracting Officer, but not less than ONCE A YEAR. A mutual effort will be made to resolve all problems identified. The written minutes of these meetings, prepared by the Government, shall be signed by the Contractor's representative and the Government's representative. Should the Contractor not concur with the minutes, the Contractor shall state, in writing, to the Contracting Officer any areas of disagreement within 15 calendar days.

b. The Government will periodically assess the Contractor's overall performance on this contract by completing Contractor's form at Attachment J. The Government may use this form to evaluate the Contractor more frequently if it becomes necessary. The Contractor will be afforded an opportunity to comment on each evaluation

performed when the Government uses Attachment J. The Contractor has 30 calendar days to submit written comments on unsatisfactory ratings.

**INSPECTION AND ACCEPTANCE TERMS**

Supplies/services will be inspected/accepted at:

<b>CLIN</b>	<b>INSPECT AT</b>	<b>INSPECT BY</b>	<b>ACCEPT AT</b>	<b>ACCEPT BY</b>
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government

## CLAUSES INCORPORATED BY FULL TEXT

## 52.246-4 INSPECTION OF SERVICES--FIXED-PRICE (AUG 1996)

(a) Definitions. "Services," as used in this clause, includes services performed, workmanship, and material furnished or utilized in the performance of services.

(b) The Contractor shall provide and maintain an inspection system acceptable to the Government covering the services under this contract. Complete records of all inspection work performed by the Contractor shall be maintained and made available to the Government during contract performance and for as long afterwards as the contract requires.

(c) The Government has the right to inspect and test all services called for by the contract, to the extent practicable at all times and places during the term of the contract. The Government shall perform inspections and tests in a manner that will not unduly delay the work.

(d) If the Government performs inspections or tests on the premises of the Contractor or a subcontractor, the Contractor shall furnish, and shall require subcontractors to furnish, at no increase in contract price, all reasonable facilities and assistance for the safe and convenient performance of these duties.

(e) If any of the services do not conform with contract requirements, the Government may require the Contractor to perform the services again in conformity with contract requirements, at no increase in contract amount. When the defects in services cannot be corrected by reperformance, the Government may (1) require the Contractor to take necessary action to ensure that future performance conforms to contract requirements and (2) reduce the contract price to reflect the reduced value of the services performed.

(f) If the Contractor fails to promptly perform the services again or to take the necessary action to ensure future performance in conformity with contract requirements, the Government may (1) by contract or otherwise, perform the services and charge to the Contractor any cost incurred by the Government that is directly related to the performance of such service or (2) terminate the contract for default.

(End of clause)

## CLAUSES INCORPORATED BY FULL TEXT

5252.246-9303 CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM  
REQUIRED SERVICES (OCT 2004)

The Contractor shall perform all of the contract requirements. The Government will inspect and assess Contractor performance in accordance with FAR 52.246-4, INSPECTION OF SERVICES – FIXED PRICE and the Section E provision entitled GOVERNMENT PERFORMANCE ASSESSMENT. The Government will require re-performance, withhold payment, or seek other suitable consideration for unsatisfactory or non-performed work. When defects can't be corrected by re-performance, the Government may reduce the price to reflect the reduced value of services performed.

(a) PROCEDURES. In the case of unsatisfactory or nonperformed work, the Government:  
(1) may give the Contractor written notice of observed deficiencies prior to withholding payment for unsatisfactory or non-performed work and/or assessing liquidated damages. Such written notice shall not be a prerequisite for withholding payment for nonperformed work. The Government may specify, as provided for below, that liquidated

damages can be assessed against the Contractor. Such liquidated damages are to compensate the Government for administrative costs and other expenses resulting from the unsatisfactory or nonperformed work.

(2) may, at its option, allow the Contractor an opportunity to re-perform the unsatisfactory or nonperformed work, at no additional cost to the Government. In the case of daily work, corrective action must be completed within  2  hours of notice to the Contractor. In the case of other work, corrective action must be completed within  24  hours of notice. In addition, the Government can assess liquidated damages, as referenced above, in the amount of  15  percent of the value of all observed defects. The original inspection results of the Contractor's work will not be modified upon re-inspection. However, the Contractor will be paid for satisfactorily re-performed work.

3) shall withhold from the Contractor's invoice all amounts associated with the unsatisfactory or nonperformed work at the prices set out in the Schedule or provided by other provisions of this contract, unless the Contractor is required to re-perform and satisfactorily complete the work. In addition, the Government can assess liquidated damages, as referenced above, in the amount of  15  percent of the value of all observed defects.

(4) may, at its option, perform the work by Government personnel or by other means. The Government will reduce the amount of payment to the Contractor, by the amount paid to any Government personnel (based on wages, retirement and fringe benefits) plus material, or by the actual costs incurred to accomplish the work by other means. If the actual costs cannot be readily determined, the prices set out in the Schedule will be used as the basis for the deduction. In addition, the Government can assess liquidated damages, as referenced above, in the amount of  15  percent of the computed cost.

(b) The Contractor is responsible for maintaining an effective Quality Control Program during the course of the contract. Failure to maintain adequate quality control may result in Termination for Default.

(c) Re-performance by the Contractor does not waive the Government's right to terminate for nonperformance in accordance with FAR clause 52.249-8, "DEFAULT (FIXED-PRICE SUPPLY AND SERVICE)" of Section I and all other remedies for default as may be provided by law.

(d) When WATCHSTANDING SERVICES apply. If the Contractor fails to provide qualified personnel or allows any post to be unmanned for a total of  N/A  minutes in any shift, the Government may assign other persons to perform such work or withhold payment as specified below:

When Watchstanding Services are performed by Government employees, withholdings shall be computed based on the current Federal Pay Schedule including wages, retirement and fringe benefits of the Government employees (civilian or military) who actually performed the work. In addition, the Government can assess liquidated damages, as referenced above, in the amount of  N/A  percent of the computed cost.

(2) When non-performed Watchstanding Services are obtained under another contract, the Government will withhold an amount equal to the cost to the Government under that contract. In addition, the Government can assess liquidated damages, as referenced above, in the amount of  N/A  percent of the cost.

(3) If no guard replacement is furnished by the Government and the work is not performed, the Government will withhold an amount equal to the cost to the Government of having a Government employee perform the work. In addition, the Government can assess liquidated damages, as referenced above, in the amount of  N/A  percent of the computed cost.

(4) The Contractor will be held liable for property losses sustained by the Government as a direct, consequential result of a failure to furnish the required personnel.

(5) Computations of the costs for Government employees to perform work not performed by the Contractor shall be in conformance with FAR 52.222-42, "STATEMENT OF EQUIVALENT RATE FOR FEDERAL HIRES." (End of clause)

CLAUSES INCORPORATED BY FULL TEXT

**5252.246-9304 Estimating the Price of Nonperformed or Unsatisfactory Work.** As prescribed in 46.407-100(b),:

**ESTIMATING THE PRICE OF NONPERFORMED OR  
UNSATISFACTORY WORK (OCT 2004)**

In the event the price of non-performed or unsatisfactory work cannot be determined from the prices set out in the Schedule, or on the basis of the actual cost to the Government, estimating methods may be used to determine an amount, which reflects the reduced value of services performed. The Government may estimate the cost using wage rates and fringe benefits included in the wage determinations included in the contract, Government estimates of the Contractor's overhead and profit rates, and Government estimates of material costs if applicable. Liquidated damages, to compensate the Government for administrative costs and other expenses resulting from the non-performed or unsatisfactory performance, will be calculated in accordance with the CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED WORK clause. (End of clause)

## Section F - Deliveries or Performance

SECTION F**SECTION F: DELIVERIES OR PERFORMANCE**  
**Base Support Vehicles and Equipment**  
**0200000 - 1700000 – Facility Investment**

## F.1 LOCATION:

All work is primarily located at the NAVFAC MIDLANT Hampton Roads Areas, and also encompasses NAVFAC MIDLANT AOR (Area of Responsibility). These areas are:

- 1) Norfolk Naval Station, Norfolk
- 2) Norfolk Naval Shipyard, Portsmouth
- 3) Naval air station Oceana, Virginia Beach
- 4) Naval Amphibious Base Little Creek, Norfolk, Virginia beach
- 5) Naval Weapons Station, Yorktown
- 6) Naval Station Newport, Newport, Rhode Island
- 7) Navy Submarine Base, New London, Connecticut
- 8) Portsmouth Naval Station, Kittery, Maine
- 9) Naval Weapons Station Earle, New Jersey
- 10) Naval Support Activity, Philadelphia, Pennsylvania
- 11) Philadelphia Naval Business Center, Philadelphia, Pennsylvania
- 12) Naval Support Activity, Mechanicsburg, Pennsylvania
- 13) Naval Surface Warfare Center, Crane, Indiana
- 14) Naval Station, Great Lakes, Illinois
- 15) Marine Corps Air Station, Cherry Point North Carolina
- 16) Marine Corps Base Camp Lejeune, North Carolina
- 17) Marine Corps Base Paris Island, North Carolina
- 18) Marine Corps Base Beaufort, South Carolina
- 19) Marine Corps Base Albany, Georgia
- 20) The government reserves the right under the changes clause to add to these areas based on the proposed expansion of the NAVFAC MIDLANT AOR. Work can be added for locations within a 50 mile radius:

i. Other locations that may be added: The Government reserves the right to acquire additional Charter Bus services at additional locations in addition to the services and locations identified in the Non-recurring requirements of this contract.

ii Should areas be added, it will be in accordance with FAR 52.243-1. They may be added by a modification to the contract and at the discretion of the Contracting Officer.

0200000 - 1700000 – Facility Investment

## SECTION F: DELIVERIES OR PERFORMANCE

REPORTS					
<u>Annex/ Sub-annex</u>	<u>Spec Item</u>	<u>Report Title</u>	<u>Quantity</u>	<u>Submit To</u>	<u>Due Date or Frequency</u>
0200000	2.2.1.2	Request to Work Outside Government's Regular Working Hours	1	KO	As required
0200000	2.3.3	Permits and Licenses	1	KO	15 days following award/Annually
0200000	2.6.5.3	Quality Inspection and Surveillance Report	1	KO	Maintain current and provide to KO upon request
0200000	2.7.1	Key Personnel	1	KO	15 days following award/Annually
0200000	2.7.2.6	Proof of Legal Residency	1	KO	15 days following award/Annually
0200000	2.8.1	Employee Listing	1	KO	15 days following award/Annually
0200000	2.3.4	Insurance	1	KO	15 days following award/Annually
0200000	2.9.1	Accident Prevention Plan (APP)	As requested	KO	Maintain current and provide to KO upon request
0200000	2.9.2	Activity Hazard Analysis (AHA)	As requested	KO	Maintain current and provide to KO upon request
0200000	2.9.3	Hazard Specific Safety Plans	As requested	KO	Maintain current and provide to KO upon request
0200000	2.9.3.3	Alcohol and Drug Abuse Prevention Plan	As requested	KO	Maintain current and provide to KO upon request
0200000	2.9.3.6	Contingency Plan for Severe Weather	As requested	KO	Maintain current and provide to KO upon request
0200000	2.9.3.9	Emergency Response Plan	As requested	KO	Maintain current and provide to KO upon request
0200000	2.9.3.4	Health Hazard Control Plan	As requested	KO	Maintain current and provide to KO upon request

0200000	2.9.4	Accident Reporting	Per event	KO	As required
0200000	2.9.5	Damage Reporting	Per event	KO	As required
1700000	4	List of Buses  Provide a complete list of buses that will be available for this Contract including the seating capacity, and age of each	As requested	KO	15 days following award/Annually  Maintain current and provide to KO upon request
1700000	4	Evidence of Permits and Licenses	1	KO	15 days following award/Annually
1700000	4	Pre Trip Check List with User Comments	2	KO Transportation Dept.	Retain and submit when requested

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 07-JAN-2016 TO 06-JAN-2017	N/A	N/A FOB: Destination	
0002	POP 07-JAN-2017 TO 06-JAN-2018	N/A	N/A FOB: Destination	
0003	POP 07-JAN-2018 TO 06-JAN-2019	N/A	N/A FOB: Destination	
0004	POP 07-JAN-2019 TO 06-JAN-2020	N/A	N/A FOB: Destination	
0005	POP 07-JAN-2020 TO 06-JAN-2021	N/A	N/A FOB: Destination	

## CLAUSES INCORPORATED BY FULL TEXT

## 52.242-15 STOP-WORK ORDER (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a

stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either--

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if--

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

(End of clause)

## F.2 PERFORMANCE PERIOD OF CONTRACT

The contract term shall be for a period of 12 months commencing 07 January 2016 or within 15 days after notice/date of award. The Government has the option to extend the term of the contract in accordance with the "OPTION TO EXTEND THE TERM OF THE CONTRACT - SERVICES (FAC 5252.217-9301) (JUN 1994) clause, Section I." In the option periods the Government will adjust the prices, as required, based on new Department of Labor Wage Rate Determinations.

## Section G - Contract Administration Data

SECTION G

## G.1 CONTRACT ADMINISTRATION:

**SECTION G - CONTRACT ADMINISTRATION DATA**G.1 CONTRACT ADMINISTRATION

This solicitation will result in the award of one contract. Upon award of this contract, Contract Administration shall be assigned to the following Facilities Contracting Department:

NAVFAC MIDLANT  
HAMPTON ROADS IPT  
9324 VIRGINIA AVENUE,  
NORFOLK, VA 23511

G.2 RELEASE OF CLAIMS

The contractor shall, with the final invoice for the base term and each option period, provide a release of claims worded similar to the following:

The undersigned Contractor does, and by the receipt of said sum shall for itself, its successors and assigns, remise, release and forever discharge the Government, its officers, agents, and employees, of and from all liabilities, obligations and claims whatsoever in law and in equity under or arising to day out of said contract.

G.3 SEPARATE INVOICE REQUIREMENT

The Contractor shall submit a separate invoice for each Task Order.

G.4 INVOICING INSTRUCTIONS

A. Invoices for IQ/Task Order work shall be processed according to the guidance submitted within each task order placed under this contract. Specific invoicing instructions as required by NFAS 5252.232-9301 will be provided in each task order implementing DFARS 252.232-7003. "NOTE: ROUTING TABLE INFORMATION WILL BE PROVIDED ON INDIVIDUAL TASK ORDERS."

B. To comply with the clause 252.232.7003, Electronic Submission of Payment Requests (March 2008), the contractor is required to register for WAWF at <https://wawf.eb.mil/>. WAWF training is available from the WAWF main web site, or directly at: <http://www.wawftraining.com>. WAWF questions should be directed to the WAWF helpdesk at 866-618-5988.

G.5 5252.216-9306, PROCEDURES FOR ISSUING ORDERS (MAR 2002)

a. Services to be furnished under this contract shall be furnished at such times as ordered by the issuance of task orders on DD Form 1155 by the Ordering Officer designated by the Contracting Officer. All orders issued hereunder are subject to the terms and conditions of this contract. This contract shall control in the event of conflict with any order a task order will be considered "issued" for the purpose of this contract at the time the Government deposits the order in the mail or, if transmitted by other means, when physically delivered to the Contractor.

b. Except in emergency situations, only a Contracting Officer may modify task/delivery orders. An Ordering Officer, when authorized by the designation official (Contracting Office), may issue modifications to task orders only during an emergency. Modifications to task/delivery orders will be issued on a Standard Form (SF30).

c. Task orders may be modified / ordered orally by the Ordering Officer in emergency circumstances. Oral modifications will be confirmed by issuance of a written modification on an SF 30 within two (2) working days from the time of the oral communication modifying the order.

G.6 5252.242-9305, PRE-PERFORMANCE CONFERENCE (JUL 1995)

Within **15** days of contract award, prior to commencement of the work, the Contractor will meet in conference with representatives of the Contracting Officer, at a time to be determined by the Contracting Officer, to discuss and develop mutual understanding relative to scheduling and administering work.

G.7 5252.242-9300 GOVERNMENT REPRESENTATIVES (OCT 1996)

a. The contract will be administered by an authorized representative of the Contracting Officer. In no event, however, will any understanding or agreement, modification, change order, or other matter deviating from the terms of the contract between the contractor and any person other than the Contracting Officer be effective or binding upon the Government, unless formalized by proper contractual documents executed by the Contracting Officer prior to completion of this contract. The authorized representative as indicated hereinafter:

X 1. The Contracting Officer's Representative (COR) will be designated by the Contracting Officer as the authorized representative of the Contracting Officer. The COR is responsible for monitoring performance and the technical management of the effort required hereunder, and should be contacted regarding questions or problems of a technical nature.

   X 2. The designated Contract Specialist will be the Administrative Contracting Officer's representative on all other contract administrative matters. The Contract Specialist should be contacted regarding all matters pertaining to the contract or delivery orders.

   3. The designated Property Administrator is the Administrative Contracting Officer's representative on property matters. The Property Administrator should be contacted regarding all matters pertaining to property administration.

CLAUSES INCORPORATED BY FULL TEXT

252.232-7003 ELECTRONIC SUBMISSION OF PAYMENT REQUESTS AND RECEIVING REPORTS  
(JUNE 2012)

(a) Definitions. As used in this clause—

(1) Contract financing payment and invoice payment have the meanings given in section 32.001 of the Federal Acquisition Regulation.

(2) Electronic form means any automated system that transmits information electronically from the initiating system to all affected systems. Facsimile, e-mail, and scanned documents are not acceptable electronic forms for submission of payment requests. However, scanned documents are acceptable when they are part of a submission of a payment request made using Wide Area WorkFlow (WAWF) or another electronic form authorized by the Contracting Officer.

(3) Payment request means any request for contract financing payment or invoice payment submitted by the Contractor under this contract.

(4) Receiving report means the data required by the clause at 252.246-7000, Material Inspection and Receiving Report.

(b) Except as provided in paragraph (c) of this clause, the Contractor shall submit payment requests and receiving reports using WAWF, in one of the following electronic formats that WAWF accepts: Electronic Data Interchange, Secure File Transfer Protocol, or World Wide Web input. Information regarding WAWF is available on the Internet at <https://wawf.eb.mil/>.

(c) The Contractor may submit a payment request and receiving report using other than WAWF only when--

(1) The Contracting Officer administering the contract for payment has determined, in writing, that electronic submission would be unduly burdensome to the Contractor. In such cases, the Contractor shall include a copy of the Contracting Officer's determination with each request for payment;

(2) DoD makes payment for commercial transportation services provided under a Government rate tender or a contract for transportation services using a DoD-approved electronic third party payment system or other exempted vendor payment/invoicing system (e.g., PowerTrack, Transportation Financial Management System, and Cargo and Billing System);

(3) DoD makes payment for rendered health care services using the TRICARE Encounter Data System (TEDS) as the electronic format; or

(4) When the Governmentwide commercial purchase card is used as the method of payment, only submission of the receiving report in electronic form is required.

(d) The Contractor shall submit any non-electronic payment requests using the method or methods specified in Section G of the contract.

(e) In addition to the requirements of this clause, the Contractor shall meet the requirements of the appropriate payment clauses in this contract when submitting payments requests.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

#### 252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

To be filled out by each individual task order.

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

\_\_\_\_\_

(Contracting Officer: Insert applicable document type(s). Note: If a “Combo” document type is identified but not supportable by the Contractor’s business systems, an “Invoice” (stand-alone) and “Receiving Report” (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

\_\_\_\_\_

(Contracting Officer: Insert inspection and acceptance locations or “Not applicable”.)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table\*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	_____
Issue By DoDAAC	_____
Admin DoDAAC	_____
Inspect By DoDAAC	_____
Ship To Code	_____
Ship From Code	_____
Mark For Code	_____
Service Approver (DoDAAC)	_____
Service Acceptor (DoDAAC)	_____
Accept at Other DoDAAC	_____
LPO DoDAAC	_____

DCAA Auditor DoDAAC \_\_\_\_\_  
Other DoDAAC(s) \_\_\_\_\_

-----  
(\*Contracting Officer: Insert applicable DoDAAC information or "See schedule" if multiple ship to/acceptance locations apply, or "Not applicable.")

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

\_\_\_\_\_

(Contracting Officer: Insert applicable email addresses or "Not applicable.")

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

\_\_\_\_\_

(Contracting Officer: Insert applicable information or "Not applicable.")

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

**CLAUSES INCORPORATED BY FULL TEXT**

**5252.216-9300 APPOINTMENT OF ORDERING OFFICER(S) (OCT 1996)**

Ordering Officers under this contract are authorized by the Contracting Officer to execute delivery/task orders provided the total price for the delivery/task order does not exceed the individual Contracting Officer(s) warrant limitations. The ordering officers and their specific authority shall be stated in this contract or in an appointment letter.

**CLAUSES INCORPORATED BY FULL TEXT**

**5252.232-9301 Invoicing Procedures Electronic.** As prescribed in 32.7004 insert a clause substantially the same as the following:

**INVOICING PROCEDURES ELECTRONIC (NOV 2009)**

(a) In accordance with DFARS Clause 252.232-7003 titled "Electronic Submission of Payment Requests", this contract/order requires use of the DoD Wide Area Workflow (WAWF) system for the submission of invoices. This web-based system, located at <https://wawf.eb.mil>, provides the technology for Government contractors and authorized Department of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Invoices rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices will no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business Point of Contact (EBPOC), and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides also are available at <http://acquisition.navy.mil/navyaos/content/view/full/3521/>. The most useful guides are "Getting Started for Vendors" and "WAWF Vendor Guide".

(c) Within ten (10) days after award, the designated CCR EBPOC is responsible for activating the company's CAGE code in WAWF by calling 1-866-618-5988 for the DISA WAWF Helpdesk or emailing [cscassig@csd.disa.mil](mailto:cscassig@csd.disa.mil). Once the company's CAGE code is activated, the CCR EBPOC must self-register under the company's CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company's CAGE code at <https://wawf.eb.mil>.

(d) The contractor shall use the following document type, DODAAC codes with corresponding extensions, and inspection and acceptance locations when submitting invoices in WAWF:

Initial Document Creation requires the following:	
Contract Number	
Delivery Order Number	
Cage Code/Ext	
Pay DoDAAC	
Document Type	
On the WAWF "Header Tab" the following is required:	
Issue Date	
Issue By DoDAAC	
Admin By DoDAAC	
Inspect By DoDAAC/Ext	
Ship To Code/Ext or Service Acceptor or Accept By DoDAAC/Ext	
Ship From Code/Ext	
LPO DoDAAC/Ext	
Once Submitted, select "Send More Email Notifications"	
Inspector Email Address	
Accountable Official Email Address	
Operations Assistant (OA) Email Address	
Activity Fund Administrator email Address	

The NAVFAC WAWF point of contact for this contract is \_\_\_\_\_ and can be reached at \_\_\_\_\_ or phone \_\_\_\_\_

Note: Supporting documentation must be attached. File names cannot contain spaces or special characters, except underscore "\_" which is an acceptable character. There is NO maximum to the number of files that can be attached to an invoice, however EACH file is limited to a maximum file size UNDER 2 megabytes.

(e) Before closing out of an invoice session in WAWF, but after submitting the document(s), you will be prompted to "Send More Email Notifications." Select "Send More Email Notification" and add additional email addresses noted above in the first email address blocks. This additional notification to the Government is important to ensure that the specific acceptor/receiver is aware the invoice documents have been submitted into WAWF.

(f) If you have any questions regarding WAWF, please contact the WAWF helpdesk at 877-251-WAWF (9293), ccl-ec-navy-wawf-helpdesk@dfas.mil or the NAVFAC WAWF point of contact identified above in section (d).

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 5252.242-9305, PRE-PERFORMANCE CONFERENCE (JUL 1995)

Within **15 days** of contract award, prior to commencement of the work, the Contractor will meet in conference with representatives of the Contracting Officer, at a time to be determined by the Contracting Officer, to discuss and develop mutual understanding relative to scheduling and administering work.

## Section H - Special Contract Requirements

### SECTION H

#### HISTORICAL AND ARCHAEOLOGICAL RESOURCES

Carefully protect in-place and report immediately to the Contracting Officer historical and archaeological items or human skeletal remains discovered in the course of work. Stop work in the immediate area of the discovery until directed by the Contracting Officer to resume work. The Government retains ownership and control over historical and archaeological resources.

#### **Contractor Support of Electronic Contracting (DOD EMALL)**

The contractor is required to offer IQ pre-priced line item services to authorized Government personnel when they are ordering the work directly via the Government Purchase Card (GPC) program. When receiving GPC orders against Section B, the contractor shall provide the supplies and services at the offered price without additional markup or handling fee.

The contractor agrees to accept and process electronically submitted GPC orders for IQ services, including those orders issued through the DOD EMALL. The DOD EMALL is a U.S. Government (USG) owned and operated web-based ordering system that enables any Department of Defense (DOD) or Federal activity to search for and order goods and services. Authorized GPC users will receive approved accounts on DOD EMALL to view and order IQ line items.

The contractor is required to receive electronic IQ orders from the DOD EMALL using 128-bit encrypted email. The contractor agrees to purchase, install, and utilize the most recent version of PGP Personal software, or a comparable solution, for the purpose of decrypting order notification emails from the DOD EMALL. In addition, the DoD has established the External Certification Authority (ECA) program to support the issuance of DoD-approved certificates to contractors. The ECA program is designed to provide the mechanism for contractors to securely communicate with the DoD and authenticate to DoD Information Systems. The contractor agrees to purchase, install, maintain and use a DoD-approved ECA certificate. Information on obtaining an ECA certificate can be found at <http://iase.disa.mil/pki/eca/certificate.html>.

The contractor shall post updates on order delivery schedule and performance to the DOD EMALL in a timely manner.

The contractor shall track quantities and report total ordered quantity in DOD EMALL and approved DD 1155's by line item number each month and year-to-date. The report shall be due to the Contracting Officer by the fifth day of the following month. The contractor must track and report when total dollar value of all orders from both GPC purchases and DD 1155s exceed 75% of the combined Section B Pre-Priced Line Item quantities."

(c) Paragraphs (a) and (b) above apply to both new solicitations and to existing contracts awarded without the DOD EMALL clause and provision.

(d) DOD EMALL orders will not exceed \$100,000.00 for services and construction.

(e) No IDIQ orders will be accepted for processing through a NAVFAC contract's office that can be ordered directly by the client through DOD EMALL unless approved by a waiver. It is the intent that IDIQ or combination FP/IDIQ contracts will be placed on DOD EMALL. If a contract has been posted on DOD EMALL and a client request a task order be issued not using DOD EMALL, a waiver by the Echelon III CCO is required for each order. In no case shall the waiver process be utilized to provide a customer the flexibility to circumvent use of DOD EMALL. Use of blanket delivery orders will only be utilized when a waiver has been granted by the Echelon III CCO.



## Section I - Contract Clauses

## CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	NOV 2013
52.203-3	Gratuities	APR 1984
52.203-5	Covenant Against Contingent Fees	MAY 2014
52.203-6	Restrictions On Subcontractor Sales To The Government	SEP 2006
52.203-7	Anti-Kickback Procedures	MAY 2014
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	MAY 2014
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	MAY 2014
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	OCT 2010
52.203-13	Contractor Code of Business Ethics and Conduct	APR 2010
52.203-17	Contractor Employee Whistleblower Rights and Requirement To Inform Employees of Whistleblower Rights	APR 2014
52.204-4	Printed or Copied Double-Sided on Postconsumer Fiber Content Paper	MAY 2011
52.204-7	System for Award Management	JUL 2013
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2011
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	JUL 2013
52.204-13	System for Award Management Maintenance	JUL 2013
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	AUG 2013
52.209-9	Updates of Publicly Available Information Regarding Responsibility Matters	JUL 2013
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations	DEC 2014
52.211-5	Material Requirements	AUG 2000
52.215-2	Audit and Records--Negotiation	OCT 2010
52.215-8	Order of Precedence--Uniform Contract Format	OCT 1997
52.215-10	Price Reduction for Defective Certified Cost or Pricing Data	AUG 2011
52.215-11	Price Reduction for Defective Certified Cost or Pricing Data--Modifications	AUG 2011
52.215-12	Subcontractor Certified Cost or Pricing Data	OCT 2010
52.215-13	Subcontractor Certified Cost or Pricing Data--Modifications	OCT 2010
52.215-14	Integrity of Unit Prices	OCT 2010
52.215-21	Requirements for Certified Cost or Pricing Data and Data Other Than Certified Cost or Pricing Data -- Modifications	OCT 2010
52.215-23	Limitations on Pass-Through Charges	OCT 2009
52.219-6	Notice Of Total Small Business Set-Aside	NOV 2011
52.219-8	Utilization of Small Business Concerns	OCT 2014
52.219-9 (Dev)	Small Business Subcontracting Plan (Deviation 2013-O0014)	OCT 2014
52.219-14	Limitations On Subcontracting	NOV 2011
52.222-1	Notice To The Government Of Labor Disputes	FEB 1997
52.222-3	Convict Labor	JUN 2003
52.222-4	Contract Work Hours and Safety Standards- Overtime Compensation	MAY 2014
52.222-17	Nondisplacement of Qualified Workers	MAY 2014
52.222-21	Prohibition Of Segregated Facilities	APR 2015

52.222-26	Equal Opportunity	APR 2015
52.222-35	Equal Opportunity for Veterans	JUL 2014
52.222-36	Equal Opportunity for Workers with Disabilities	JUL 2014
52.222-37	Employment Reports on Veterans	JUL 2014
52.222-38	Compliance With Veterans' Employment Reporting Requirements	SEP 2010
52.222-40	Notification of Employee Rights Under the National Labor Relations Act	DEC 2010
52.222-41	Service Contract Labor Standards	MAY 2014
52.222-43	Fair Labor Standards Act And Service Contract Labor Standards - Price Adjustment (Multiple Year And Option Contracts)	MAY 2014
52.222-50	Combating Trafficking in Persons	MAR 2015
52.223-5	Pollution Prevention and Right-to-Know Information	MAY 2011
52.223-6	Drug-Free Workplace	MAY 2001
52.223-10	Waste Reduction Program	MAY 2011
52.223-18	Encouraging Contractor Policies To Ban Text Messaging While Driving	AUG 2011
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.225-25	Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran-- Representation and Certifications.	DEC 2012
52.227-1	Authorization and Consent	DEC 2007
52.227-2	Notice And Assistance Regarding Patent And Copyright Infringement	DEC 2007
52.229-3	Federal, State And Local Taxes	FEB 2013
52.230-2	Cost Accounting Standards	MAY 2014
52.232-1	Payments	APR 1984
52.232-8	Discounts For Prompt Payment	FEB 2002
52.232-9	Limitation On Withholding Of Payments	APR 1984
52.232-11	Extras	APR 1984
52.232-17	Interest	MAY 2014
52.232-23	Assignment Of Claims	MAY 2014
52.232-25	Prompt Payment	JUL 2013
52.232-33	Payment by Electronic Funds Transfer--System for Award Management	JUL 2013
52.232-37	Multiple Payment Arrangements	MAY 1999
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013
52.233-1 Alt I	Disputes (May 2014) - Alternate I	DEC 1991
52.233-3	Protest After Award	AUG 1996
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.242-13	Bankruptcy	JUL 1995
52.246-20	Warranty Of Services	MAY 2001
52.246-25	Limitation Of Liability--Services	FEB 1997
52.247-5	Familiarization With Conditions	APR 1984
52.249-2	Termination For Convenience Of The Government (Fixed-Price)	APR 2012
52.249-8	Default (Fixed-Price Supply & Service)	APR 1984
52.253-1	Computer Generated Forms	JAN 1991
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011

252.203-7001	Prohibition On Persons Convicted of Fraud or Other Defense-DEC 2008 Contract-Related Felonies	
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.203-7003	Agency Office of the Inspector General	DEC 2012
252.203-7004	Display of Fraud Hotline Poster(s)	JAN 2015
252.204-7000	Disclosure Of Information	AUG 2013
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004 Alt A	System for Award Management Alternate A	FEB 2014
252.204-7012	Safeguarding of Unclassified Controlled Technical Information	AUG 2015
252.204-7015	Disclosure of Information to Litigation Support Contractors	FEB 2014
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism	DEC 2014
252.215-7000	Pricing Adjustments	DEC 2012
252.223-7006	Prohibition On Storage, Treatment, and Disposal of Toxic or Hazardous Materials	SEP 2014
252.225-7001	Buy American And Balance Of Payments Program-- Basic (Nov 2014)	NOV 2014
252.225-7002	Qualifying Country Sources As Subcontractors	DEC 2012
252.225-7031	Secondary Arab Boycott Of Israel	JUN 2005
252.225-7048	Export-Controlled Items	JUN 2013
252.226-7001	Utilization of Indian Organizations and Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns	SEP 2004
252.231-7000	Supplemental Cost Principles	DEC 1991
252.232-7009	Mandatory Payment by Governmentwide Commercial Purchase Card	DEC 2006
252.232-7010	Levies on Contract Payments	DEC 2006
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel	JUN 2013
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	DEC 2012
252.244-7000	Subcontracts for Commercial Items	JUN 2013
252.247-7023	Transportation of Supplies by Sea	APR 2014

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.216-18 ORDERING. (OCT 1995)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from **07 January 2016** through **06 January 2021**.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the

Schedule.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.216-19 ORDER LIMITATIONS. (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than **\$5000.00** the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor:

(1) Any order for a single item in excess of **\$50,000.00**.

(2) Any order for a combination of items in excess of **\$100,000.00**.

(3) A series of orders from the same ordering office within **30 days** that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.

(c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within **30 days** after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.216-22 INDEFINITE QUANTITY. (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after **contract completion and closeout**.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 2014)

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

##### THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION

Employee Class	Monetary –Fringe Benefits
31030 - Bus Driver	\$14.66

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.222-99 ESTABLISHING A MINIMUM WAGE FOR CONTRACTORS (DEVIATION 2014-O0017) (JUNE 2014)

This clause implements Executive Order 13658, Establishing a Minimum Wage for Contractors, dated February 12, 2014, and OMB Policy Memorandum M-14-09, dated June 12, 2014.

(a) Each service employee, laborer, or mechanic employed in the United States (the 50 States and the District of Columbia) in the performance of this contract by the prime Contractor or any subcontractor, regardless of any contractual relationship which may be alleged to exist between the Contractor and service employee, laborer, or mechanic, shall be paid not less than the applicable minimum wage under Executive Order 13658. The minimum wage required to be paid to each service employee, laborer, or mechanic performing work on this contract between January 1, 2015, and December 31, 2015, shall be \$10.10 per hour.

(b) The Contractor shall adjust the minimum wage paid under this contract each time the Secretary of Labor's annual determination of the applicable minimum wage under section 2(a)(ii) of Executive Order 13658 results in a higher minimum wage. Adjustments to the Executive Order minimum wage under section 2(a)(ii) of Executive Order 13658 will be effective for all service employees, laborers, or mechanics subject to the Executive Order beginning January 1 of the following year. The Secretary of Labor will publish annual determinations in the Federal Register no later than 90 days before such new wage is to take effect. The Secretary will also publish the applicable minimum wage on [www.wdol.gov](http://www.wdol.gov) (or any successor website). The applicable published minimum wage is incorporated by reference into this contract.

(c) The Contracting Officer will adjust the contract price or contract unit price under this clause only for the increase in labor costs resulting from the annual inflation increases in the Executive Order 13658 minimum wage beginning on January 1, 2016. The Contracting Officer shall consider documentation as to the specific costs and workers impacted in determining the amount of the adjustment.

(d) The Contractor Officer will not adjust the contract price under this clause for any costs other than those identified in paragraph (c) of this clause, and will not provide price adjustments under this clause that result in duplicate price adjustments with the respective clause of this contract implementing the Service Contract Labor Standards statute (formerly known as the Service Contract Act) or the Wage Rate Requirements (Construction) statute (formerly known as the Davis Bacon Act).

(e) The Contractor shall include the substance of this clause, including this paragraph (e) in all subcontracts.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.232-9 LIMITATION ON WITHHOLDING OF PAYMENTS (APR 1984)

If more than one clause or Schedule term of this contract authorizes the temporary withholding of amounts otherwise payable to the Contractor for supplies delivered or services performed, the total of the amounts withheld at any one time shall not exceed the greatest amount that may be withheld under any one clause or Schedule term at that time; provided, that this limitation shall not apply to--

(a) Withholdings pursuant to any clause relating to wages or hours of employees;

(b) Withholdings not specifically provided for by this contract;

(c) The recovery of overpayments; and

(d) Any other withholding for which the Contracting Officer determines that this limitation is inappropriate.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.232-9 LIMITATION ON WITHHOLDING OF PAYMENTS (APR 1984)

If more than one clause or Schedule term of this contract authorizes the temporary withholding of amounts otherwise payable to the Contractor for supplies delivered or services performed, the total of the amounts withheld at any one time shall not exceed the greatest amount that may be withheld under any one clause or Schedule term at that time; provided, that this limitation shall not apply to--

(a) Withholdings pursuant to any clause relating to wages or hours of employees;

(b) Withholdings not specifically provided for by this contract;

(c) The recovery of overpayments; and

(d) Any other withholding for which the Contracting Officer determines that this limitation is inappropriate.

(End of clause)

## CLAUSES INCORPORATED BY FULL TEXT

## 52.232-18 AVAILABILITY OF FUNDS (APR 1984)

Funds are not presently available for this contract. The Government's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

(End of clause)

## CLAUSES INCORPORATED BY FULL TEXT

## 52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1984)

Funds are not presently available for performance under this contract beyond 01 Oct 2016 . The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond 01 Oct 2016, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

(End of clause)

## CLAUSES INCORPORATED BY FULL TEXT

## 52.232-36 PAYMENT BY THIRD PARTY (MAY 2014)

(a) General.

(1) Except as provided in paragraph (a)(2) of this clause, the Contractor agrees to accept payments due under this contract, through payment by a third party in lieu of payment directly from the Government, in accordance with the terms of this clause. The third party and, if applicable, the particular Governmentwide commercial purchase card to be used are identified elsewhere in this contract.

(2) The Governmentwide commercial purchase card is not authorized as a method of payment during any period the System for Award Management (SAM) indicates that the Contractor has delinquent debt that is subject to collection under the Treasury Offset Program (TOP). Information on TOP is available at <http://fms.treas.gov/debt/index.html>. If the SAM subsequently indicates that the Contractor no longer has delinquent debt, the Contractor may request the Contracting Officer to authorize payment by Governmentwide commercial purchase card.

(b) Contractor payment request.

(1) Except as provided in paragraph (b)(2) of this clause, the Contractor shall make payment requests through a charge to the Government account with the third party, at the time and for the amount due in accordance with those

clauses of this contract that authorize the Contractor to submit invoices, contract financing requests, other payment requests, or as provided in other clauses providing for payment to the Contractor.

(2) When the Contracting Officer has notified the Contractor that the Governmentwide commercial purchase card is no longer an authorized method of payment, the Contractor shall make such payment requests in accordance with instructions provided by the Contracting Officer during the period when the purchase card is not authorized.

(c) Payment. The Contractor and the third party shall agree that payments due under this contract shall be made upon submittal of payment requests to the third party in accordance with the terms and conditions of an agreement between the Contractor, the Contractor's financial agent (if any), and the third party and its agents (if any). No payment shall be due the Contractor until such agreement is made. Payments made or due by the third party under this clause are not payments made by the Government and are not subject to the Prompt Payment Act or any implementation thereof in this contract.

(d) Documentation. Documentation of each charge against the Government's account shall be provided to the Contracting Officer upon request.

(e) Assignment of claims. Notwithstanding any other provision of this contract, if any payment is made under this clause, then no payment under this contract shall be assigned under the provisions of the assignment of claims terms of this contract or the Assignment of Claims Act of 1940 (31 U.S.C. 3727, 41 U.S.C. 6305).

(f) Other payment terms. The other payment terms of this contract shall govern the content and submission of payment requests. If any clause requires information or documents in or with the payment request, that is not provided in the third party agreement referenced in paragraph (c) of this clause, the Contractor shall obtain instructions from the Contracting Officer before submitting such a payment request.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.237-3 CONTINUITY OF SERVICES (JAN 1991)

(a) The Contractor recognizes that the services under this contract are vital to the Government and must be continued without interruption and that, upon contract expiration, a successor, either the Government or another contractor, may continue them. The Contractor agrees to (1) furnish phase-in training and (2) exercise its best efforts and cooperation to effect an orderly and efficient transition to a successor.

(b) The Contractor shall, upon the Contracting Officer's written notice, (1) furnish phase-in, phase-out services for up to 90 days after this contract expires and (2) negotiate in good faith a plan with a successor to determine the nature and extent of phase-in, phase-out services required. The plan shall specify a training program and a date for transferring responsibilities for each division of work described in the plan, and shall be subject to the Contracting Officer's approval. The Contractor shall provide sufficient experienced personnel during the phase-in, phase-out period to ensure that the services called for by this contract are maintained at the required level of proficiency.

(c) The Contractor shall allow as many personnel as practicable to remain on the job to help the successor maintain the continuity and consistency of the services required by this contract. The Contractor also shall disclose necessary personnel records and allow the successor to conduct onsite interviews with these employees. If selected employees are agreeable to the change, the Contractor shall release them at a mutually agreeable date and negotiate transfer of their earned fringe benefits to the successor.

(d) The Contractor shall be reimbursed for all reasonable phase-in, phase-out costs (i.e., costs incurred within the agreed period after contract expiration that result from phase-in, phase-out operations) and a fee (profit) not to

exceed a pro rata portion of the fee (profit) under this contract.

(End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

(End of provision)

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): <http://www.acquisition.gov/far/>

(End of clause)

##### 252.203-7005 REPRESENTATION RELATING TO COMPENSATION OF FORMER DOD OFFICIALS (NOV 2011)

(a) Definition. Covered DoD official is defined in the clause at 252.203-7000, Requirements Relating to Compensation of Former DoD Officials.

(b) By submission of this offer, the offeror represents, to the best of its knowledge and belief, that all covered DoD officials employed by or otherwise receiving compensation from the offeror, and who are expected to undertake activities on behalf of the offeror for any resulting contract, are presently in compliance with all post-employment restrictions covered by 18 U.S.C. 207, 41 U.S.C. 2101-2107, and 5 CFR parts 2637 and 2641, including Federal Acquisition Regulation 3.104-2.

(End of provision)

##### 252.204-7006 BILLING INSTRUCTIONS (OCT 2005)

When submitting a request for payment, the Contractor shall--

- (a) Identify the contract line item(s) on the payment request that reasonably reflect contract work performance; and
- (b) Separately identify a payment amount for each contract line item included in the payment request.

(End of clause)

252.209-7992 REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW—FISCAL YEAR 2015 APPROPRIATIONS (DEVIATION 2015-000005) (DEC 2014)

(a) In accordance with sections 744 and 745 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), none of the funds made available by this or any other Act may be used to enter into a contract with any corporation that—

- (1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government; or
- (2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that—

- (1) It is [ ] is not [ ] a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,
- (2) It is [ ] is not [ ] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

252.216-7006 ORDERING (MAY 2011)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the contract schedule. Such orders may be issued **from 07 January 2016 through 06 January 2021.**

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c)(1) If issued electronically, the order is considered ``issued" when a copy has been posted to the Electronic Document Access system, and notice has been sent to the Contractor.

(2) If mailed or transmitted by facsimile, a delivery order or task order is considered "issued" when the Government deposits the order in the mail or transmits by facsimile. Mailing includes transmittal by U.S. mail or private delivery services.

(3) Orders may be issued orally only if authorized in the schedule.

(End of Clause)

#### 252.223-7004 DRUG-FREE WORK FORCE (SEP 1988)

(a) Definitions.

(1) "Employee in a sensitive position," as used in this clause, means an employee who has been granted access to classified information; or employees in other positions that the Contractor determines involve national security; health or safety, or functions other than the foregoing requiring a high degree of trust and confidence.

(2) "Illegal drugs," as used in this clause, means controlled substances included in Schedules I and II, as defined by section 802(6) of title 21 of the United States Code, the possession of which is unlawful under chapter 13 of that Title. The term "illegal drugs" does not mean the use of a controlled substance pursuant to a valid prescription or other uses authorized by law.

(b) The Contractor agrees to institute and maintain a program for achieving the objective of a drug-free work force. While this clause defines criteria for such a program, contractors are encouraged to implement alternative approaches comparable to the criteria in paragraph (c) that are designed to achieve the objectives of this clause.

(c) Contractor programs shall include the following, or appropriate alternatives:

(1) Employee assistance programs emphasizing high level direction, education, counseling, rehabilitation, and coordination with available community resources;

(2) Supervisory training to assist in identifying and addressing illegal drug use by Contractor employees;

(3) Provision for self-referrals as well as supervisory referrals to treatment with maximum respect for individual confidentiality consistent with safety and security issues;

(4) Provision for identifying illegal drug users, including testing on a controlled and carefully monitored basis. Employee drug testing programs shall be established taking account of the following:

(i) The Contractor shall establish a program that provides for testing for the use of illegal drugs by employees in sensitive positions. The extent of and criteria for such testing shall be determined by the Contractor based on considerations that include the nature of the work being performed under the contract, the employee's duties, and efficient use of Contractor resources, and the risks to health, safety, or national security that could result from the failure of an employee adequately to discharge his or her position.

(ii) In addition, the Contractor may establish a program for employee drug testing--

(A) When there is a reasonable suspicion that an employee uses illegal drugs; or

(B) When an employees has been involved in an accident or unsafe practice;

(C) As part of or as a follow-up to counseling or rehabilitation for illegal drug use;

(D) As part of a voluntary employee drug testing program.

(iii) The Contractor may establish a program to test applicants for employment for illegal drug use.

(iv) For the purpose of administering this clause, testing for illegal drugs may be limited to those substances for which testing is prescribed by section 2.1 of subpart B of the "Mandatory Guidelines for Federal Workplace Drug Testing Programs" (53 FR 11980 (April 11, 1988), issued by the Department of Health and Human Services.

(d) Contractors shall adopt appropriate personnel procedures to deal with employees who are found to be using drugs illegally. Contractors shall not allow any employee to remain on duty or perform in a sensitive position who is found to use illegal drugs until such times as the Contractor, in accordance with procedures established by the Contractor, determines that the employee may perform in such a position.

(e) The provisions of this clause pertaining to drug testing program shall not apply to the extent that are inconsistent with state or local law, or with an existing collective bargaining agreement; provided that with respect to the latter, the Contractor agrees those issues that are in conflict will be a subject of negotiation at the next collective bargaining session.

(End of clause)

#### 252.225-7012 PREFERENCE FOR CERTAIN DOMESTIC COMMODITIES (FEB 2013)

(a) Definitions. As used in this clause--

Component means any item supplied to the Government as part of an end product or of another component.

End product means supplies delivered under a line item of this contract.

Qualifying country means a country with a reciprocal defense procurement memorandum of understanding or international agreement with the United States in which both countries agree to remove barriers to purchases of supplies produced in the other country or services performed by sources of the other country, and the memorandum or agreement complies, where applicable, with the requirements of section 36 of the Arms Export Control Act (22 U.S.C. 2776) and with 10 U.S.C. 2457. Accordingly, the following are qualifying countries:

Australia  
 Austria  
 Belgium  
 Canada  
 Czech Republic  
 Denmark  
 Egypt  
 Finland  
 France  
 Germany  
 Greece  
 Israel  
 Italy  
 Luxembourg  
 Netherlands  
 Norway  
 Poland

Portugal  
Spain  
Sweden  
Switzerland  
Turkey  
United Kingdom of Great Britain and Northern Ireland.

Structural component of a tent--

(i) Means a component that contributes to the form and stability of the tent (e.g., poles, frames, flooring, guy ropes, pegs);

(ii) Does not include equipment such as heating, cooling, or lighting.

United States means the 50 States, the District of Columbia, and outlying areas.

U.S.-flag vessel means a vessel of the United States or belonging to the United States, including any vessel registered or having national status under the laws of the United States.

(b) The Contractor shall deliver under this contract only such of the following items, either as end products or components, that have been grown, reprocessed, reused, or produced in the United States:

(1) Food.

(2) Clothing and the materials and components thereof, other than sensors, electronics, or other items added to, and not normally associated with, clothing and the materials and components thereof. Clothing includes items such as outerwear, headwear, underwear, nightwear, footwear, hosiery, handwear, belts, badges, and insignia.

(3) (i) Tents and structural components of tents;

(ii) Tarpaulins; or

(iii) Covers.

(4) Cotton and other natural fiber products.

(5) Woven silk or woven silk blends.

(6) Spun silk yarn for cartridge cloth.

(7) Synthetic fabric, and coated synthetic fabric, including all textile fibers and yarns that are for use in such fabrics.

(8) Canvas products.

(9) Wool (whether in the form of fiber or yarn or contained in fabrics, materials, or manufactured articles).

(10) Any item of individual equipment (Federal Supply Class 8465) manufactured from or containing fibers, yarns, fabrics, or materials listed in this paragraph (b).

(c) This clause does not apply--

(1) To items listed in section 25.104(a) of the Federal Acquisition Regulation (FAR), or other items for which the Government has determined that a satisfactory quality and sufficient quantity cannot be acquired as and when needed at U.S. market prices;

(2) To incidental amounts of cotton, other natural fibers, or wool incorporated in an end product, for which the estimated value of the cotton, other natural fibers, or wool--

(i) Is not more than 10 percent of the total price of the end product; and (ii) Does not exceed the simplified acquisition threshold in FAR part 2;

(3) To waste and byproducts of cotton or wool fiber for use in the production of propellants and explosives;

(4) To foods, other than fish, shellfish, or seafood, that have been manufactured or processed in the United States, regardless of where the foods (and any component if applicable) were grown or produced. Fish, shellfish, or seafood manufactured or processed in the United States and fish, shellfish, or seafood contained in foods manufactured or processed in the United States shall be provided in accordance with paragraph (d) of this clause;

(5) To chemical warfare protective clothing produced in a qualifying country; or

(6) To fibers and yarns that are for use in synthetic fabric or coated synthetic fabric (but does apply to the synthetic or coated synthetic fabric itself), if--

(i) The fabric is to be used as a component of an end product that is not a textile product. Examples of textile products, made in whole or in part of fabric, include--

(A) Draperies, floor coverings, furnishings, and bedding (Federal Supply Group 72, Household and Commercial Furnishings and Appliances);

(B) Items made in whole or in part of fabric in Federal Supply Group 83, Textile/leather/furs/apparel/findings/tents/flags, or Federal Supply Group 84, Clothing, Individual Equipment and Insignia;

(C) Upholstered seats (whether for household, office, or other use); and

(D) Parachutes (Federal Supply Class 1670); or

(ii) The fibers and yarns are para-aramid fibers and continuous filament para-aramid yarns manufactured in a qualifying country.

(d)(1) Fish, shellfish, and seafood delivered under this contract, or contained in foods delivered under this contract--

(i) Shall be taken from the sea by U.S.-flag vessels; or

(ii) If not taken from the sea, shall be obtained from fishing within the United States; and

(2) Any processing or manufacturing of the fish, shellfish, or seafood shall be performed on a U.S.-flag vessel or in the United States.

(End of clause)

#### 252.225-7048 EXPORT-CONTROLLED ITEMS (JUNE 2013)

(a) Definition. ``Export-controlled items," as used in this clause, means items subject to the Export Administration Regulations (EAR) (15 CFR Parts 730-774) or the International Traffic in Arms Regulations (ITAR) (22 CFR Parts 120-130). The term includes--

(1) "Defense items," defined in the Arms Export Control Act, 22 U.S.C. 2778(j)(4)(A), as defense articles, defense services, and related technical data, and further defined in the ITAR, 22 CFR Part 120; and

(2) "Items," defined in the EAR as "commodities", "software", and "technology," terms that are also defined in the EAR, 15 CFR 772.1.

(b) The Contractor shall comply with all applicable laws and regulations regarding export-controlled items, including, but not limited to, the requirement for contractors to register with the Department of State in accordance with the ITAR. The Contractor shall consult with the Department of State regarding any questions relating to compliance with the ITAR and shall consult with the Department of Commerce regarding any questions relating to compliance with the EAR.

(c) The Contractor's responsibility to comply with all applicable laws and regulations regarding export-controlled items exists independent of, and is not established or limited by, the information provided by this clause.

(d) Nothing in the terms of this contract adds, changes, supersedes, or waives any of the requirements of applicable Federal laws, Executive orders, and regulations, including but not limited to—

(1) The Export Administration Act of 1979, as amended (50 U.S.C. App. 2401, et seq.);

(2) The Arms Export Control Act (22 U.S.C. 2751, et seq.);

(3) The International Emergency Economic Powers Act (50 U.S.C. 1701, et seq.);

(4) The Export Administration Regulations (15 CFR Parts 730-774);

(5) The International Traffic in Arms Regulations (22 CFR Parts 120-130); and

(6) Executive Order 13222, as extended.

(e) The Contractor shall include the substance of this clause, including this paragraph (e), in all subcontracts.

(End of clause)

#### 5252.201-9300 CONTRACTING OFFICER AUTHORITY (JUN 1994)

In no event shall any understanding or agreement between the Contractor and any Government employee other than the Contracting Officer on any contract, modification, change order, letter or verbal direction to the Contractor be effective or binding upon the Government. All such actions must be formalized by a proper contractual document executed by an appointed Contracting Officer. The Contractor is hereby put on notice that in the event a Government employee other than the Contracting Officer directs a change in the work to be performed, it is the Contractor's responsibility to make inquiry of the Contracting Officer before making the deviation. Payments will not be made without being authorized by an appointed Contracting Officer with the legal authority to bind the Government.

#### 5252.209-9300 ORGANIZATIONAL CONFLICTS OF INTEREST (JUN 1994)

The restrictions described herein shall apply to the Contractor and its affiliates, consultants and subcontracts under this contract. If the Contractor under this contract prepares or assists in preparing a statement of work, specifications and plans, the Contractor and its affiliates shall be ineligible to bid or participate, in any capacity, in any contractual effort which is based on such statement of work or specifications and plans as a prime contractor, subcontractor, consultant or in any similar capacity. The Contractor shall not incorporate its products or services in such statement of work or specification unless so directed in writing by the Contracting Officer, in which case the restriction shall not apply. This contract shall include this clause in its subcontractor's or consultants' agreements concerning the performance of this contract.

#### 5252.217-9301 OPTION TO EXTEND THE TERM OF THE CONTRACT – SERVICES (JUN 1994)

(a) The Government may extend the term of this contract for a term of one (1) to twelve (12) months by written notice to the Contractor within the performance period specified in the Schedule; provided that the Government shall give the Contractor a preliminary written notice of its intent to extend before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option provision.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed **sixty (60) months**. (End of Clause)

#### 5252.223-9300 INSPECTION BY REGULATORY AGENCIES (JUN 1994)

Work performed under this contract is subject to inspection by State and Federal Government Regulatory agencies including those described below.

Permission has been granted by the Navy permitting Federal and State occupational health and safety officials to enter Navy shore installations, without delay and at reasonable times, to conduct routine safety and health investigations. Permission also extends to safety and health investigations based on reports of unsafe conditions. Occupational Health and Safety Administration (OSHA) officials may also investigate accidents or illnesses involving the Contractor's employees. Inspections may also be carried out by the Department of Labor to inspect for compliance with labor laws.

The Contractor shall cooperate with regulatory agencies and shall provide personnel to accompany the agency inspection or review teams. Contractor personnel shall be knowledgeable concerning the work being inspected, and participate in responding to all requests for information, inspection or review findings by regulatory agencies.

#### 5252.242-9300 GOVERNMENT REPRESENTATIVES (OCT 1996)

a. The contract will be administered by an authorized representative of the Contracting Officer. In no event, however, will any understanding or agreement, modification, change order, or other matter deviating from the terms of the contract between the contractor and any person other than the Contracting Officer be effective or binding upon the Government, unless formalized by proper contractual documents executed by the Contracting Officer prior to completion of this contract. The authorized representative as indicated hereinafter:

X 1. The Contracting Officer's Representative (COR) will be designated by the Contracting Officer as the authorized representative of the Contracting Officer. The COR is responsible for monitoring performance and the

technical management of the effort required hereunder, and should be contacted regarding questions or problems of a technical nature.

  X   2. The designated Contract Specialist will be the Administrative Contracting Officer's representative on all other contract administrative matters. The Contract Specialist should be contacted regarding all matters pertaining to the contract or delivery orders.

  X   3. The designated Property Administrator is the Administrative contracting Officer's representative on property matters. The Property Administrator should be contacted regarding all matters pertaining to property administration.

Section J - List of Documents, Exhibits and Other Attachments

**SECTION J**

SECTION J REGIONAL CHARTER BUS SERVICES CONTRACT DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS TABLE OF CONTENTS	
<u>ATTACHMENT NUMBER</u>	<u>ATTACHMENT TITLE</u>
J-0200000-01	Acronyms
J-0200000-02	Wage Determinations
J-0200000-03	References, Instructions, Directives
J-0200000-04	IDIQ ELINs
J-0200000-05	Corporate Experience Form
J-00000-06	Past Performance Questionnaire Form

ATTACHMENT J-0200000-01  ACRONYMS	
<b>Acronym</b>	<b>Title</b>
ACO	Administrative Contracting Officer
APWO/DPWO	Assistant Public Works Officer/Deputy Public Works Officer
CA	Contract Administrator
CDR	Contract Discrepancy Report
CIA	Controlled Industrial Area
CM/KRPM	Contract Manager/Contractor Project Manager
CMMS	Computerized Maintenance Management System
CO	Commanding Officer
Construction PLM/C	Construction Product Line Manager/Coordinator
COR	Condition of Readiness
CS	Contract Specialist
DoD	Department of Defense
DoN	Department of Navy
DRMO	Defense Reutilization Management Office
EPA	Environmental Protection Agency
EPCRA	Emergency Planning and Community Right-to-Know Act
FAR	Federal Acquisition Regulation
FEAD	Facilities Engineering Acquisition Division Director
FFP	Firm Fixed Price
FSC	Facility Support Contract
FSCM	Facility Support Contract Manager
FSC PM/L	Facility Support Contract Project Manager/Leader
GFE	Government-furnished Equipment
GFF	Government-furnished Facilities
GFM	Government-furnished Materials
GPWS	Guide Performance Work Statements
HCA	Head Contracting Agency

ICO/IXO	Installation Commanding Officer/Installation Executive Officer
IDIQ	Indefinite Delivery Indefinite Quantity
KO	Contracting Officer
MSDS	Material Safety Data Sheets
NAVFAC	Naval Facilities Engineering Command
NMCI	Navy Marine Corps Intranet
NOSC	Navy-On-Scene Coordinator
PAP	Performance Assessment Plan
PAR	Performance Assessment Representative
PAW	Performance Assessment Worksheet
PCO	Procuring Contracting Officer
PM	Project Manager
PWD	Public Works Department
PWO	Public Works Officer
PWS	Performance Work Statement
QC	Quality Control
RE	Engineer, Navy Region
RCOM/DRCOM	Commander, Navy Region/Dep. Commander, Navy Region
ROICC	NAME HAS BEEN CHANGED SEE FEAD
SC	Security Clearances
SPAR	Senior Performance Assessment Representative
SubKR Reps	Subcontractor Representatives
TE	Technical Exhibit
TRCO	Technical Representative of the Commanding Officer
VIQ	Variation in Quantity
WBS	Work Breakdown Structure
XO	Executive Officer

ATTACHMENT J-0200000-02

WAGE DETERMINATIONS

WD 05-2543 (Rev.-18) was first posted on www.wdol.gov on 07/14/2015  
 \*\*\*\*\*

REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor		U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
---	--	--

Daniel W. Simms Director		Division of Wage Determinations Wage Determination No.: 2005-2543 Revision No.: 18 Date Of Revision: 07/08/2015
-----------------------------	--	---

Note: Executive Order (EO) 13658 establishes an hourly minimum wage of \$10.10 for 2015 that applies to all contracts subject to the Service Contract Act for which the solicitation is issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.10 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

States: North Carolina, Virginia

Area: North Carolina Counties of Camden, Chowan, Currituck, Gates, Pasquotank, Perquimans  
 Virginia Counties of Chesapeake, Gloucester, Hampton, Isle of Wight, James City, Mathews, Newport News, Norfolk, Poquoson, Portsmouth, Southampton, Suffolk, Surry, Virginia Beach, Williamsburg, York

\*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		14.03
01012 - Accounting Clerk II		15.74
01013 - Accounting Clerk III		17.61
01020 - Administrative Assistant		22.28
01040 - Court Reporter		17.11
01051 - Data Entry Operator I		11.94
01052 - Data Entry Operator II		13.90
01060 - Dispatcher, Motor Vehicle		16.01
01070 - Document Preparation Clerk		13.21
01090 - Duplicating Machine Operator		13.21
01111 - General Clerk I		12.08
01112 - General Clerk II		13.78
01113 - General Clerk III		15.47
01120 - Housing Referral Assistant		19.08
01141 - Messenger Courier		12.22
01191 - Order Clerk I		13.46
01192 - Order Clerk II		17.61
01261 - Personnel Assistant (Employment) I		16.22
01262 - Personnel Assistant (Employment) II		18.14
01263 - Personnel Assistant (Employment) III		20.23
01270 - Production Control Clerk		23.57
01280 - Receptionist		12.28
01290 - Rental Clerk		14.15
01300 - Scheduler, Maintenance		15.30
01311 - Secretary I		15.30
01312 - Secretary II		17.11
01313 - Secretary III		19.08
01320 - Service Order Dispatcher		15.37
01410 - Supply Technician		22.28
01420 - Survey Worker		13.82
01531 - Travel Clerk I		11.49

01532	- Travel Clerk II	12.26
01533	- Travel Clerk III	13.09
01611	- Word Processor I	13.38
01612	- Word Processor II	15.02
01613	- Word Processor III	16.80
05000	- Automotive Service Occupations	
05005	- Automobile Body Repairer, Fiberglass	23.47
05010	- Automotive Electrician	21.03
05040	- Automotive Glass Installer	20.09
05070	- Automotive Worker	20.09
05110	- Mobile Equipment Servicer	18.15
05130	- Motor Equipment Metal Mechanic	22.02
05160	- Motor Equipment Metal Worker	20.09
05190	- Motor Vehicle Mechanic	22.02
05220	- Motor Vehicle Mechanic Helper	17.13
05250	- Motor Vehicle Upholstery Worker	19.10
05280	- Motor Vehicle Wrecker	20.09
05310	- Painter, Automotive	21.03
05340	- Radiator Repair Specialist	19.10
05370	- Tire Repairer	13.37
05400	- Transmission Repair Specialist	22.02
07000	- Food Preparation And Service Occupations	
07010	- Baker	11.48
07041	- Cook I	10.11
07042	- Cook II	11.21
07070	- Dishwasher	8.12
07130	- Food Service Worker	9.74
07210	- Meat Cutter	15.33
07260	- Waiter/Waitress	8.80
09000	- Furniture Maintenance And Repair Occupations	
09010	- Electrostatic Spray Painter	21.23
09040	- Furniture Handler	14.67
09080	- Furniture Refinisher	17.63
09090	- Furniture Refinisher Helper	14.36
09110	- Furniture Repairer, Minor	16.02
09130	- Upholsterer	18.34
11000	- General Services And Support Occupations	
11030	- Cleaner, Vehicles	11.41
11060	- Elevator Operator	11.41
11090	- Gardener	13.67
11122	- Housekeeping Aide	11.92
11150	- Janitor	11.92
11210	- Laborer, Grounds Maintenance	11.41
11240	- Maid or Houseman	8.93
11260	- Pruner	11.63
11270	- Tractor Operator	12.88
11330	- Trail Maintenance Worker	11.41
11360	- Window Cleaner	12.64
12000	- Health Occupations	
12010	- Ambulance Driver	16.84
12011	- Breath Alcohol Technician	16.09
12012	- Certified Occupational Therapist Assistant	24.34
12015	- Certified Physical Therapist Assistant	24.89
12020	- Dental Assistant	15.56
12025	- Dental Hygienist	33.25
12030	- EKG Technician	23.73
12035	- Electroneurodiagnostic Technologist	23.73
12040	- Emergency Medical Technician	16.84
12071	- Licensed Practical Nurse I	14.39
12072	- Licensed Practical Nurse II	16.09
12073	- Licensed Practical Nurse III	17.95
12100	- Medical Assistant	13.48
12130	- Medical Laboratory Technician	17.16
12160	- Medical Record Clerk	13.96
12190	- Medical Record Technician	15.61
12195	- Medical Transcriptionist	14.13
12210	- Nuclear Medicine Technologist	30.53
12221	- Nursing Assistant I	9.46
12222	- Nursing Assistant II	10.27
12223	- Nursing Assistant III	11.21
12224	- Nursing Assistant IV	12.58
12235	- Optical Dispenser	18.17
12236	- Optical Technician	15.08
12250	- Pharmacy Technician	17.33

12280 - Phlebotomist	12.58
12305 - Radiologic Technologist	25.40
12311 - Registered Nurse I	24.37
12312 - Registered Nurse II	29.81
12313 - Registered Nurse II, Specialist	29.81
12314 - Registered Nurse III	36.07
12315 - Registered Nurse III, Anesthetist	36.07
12316 - Registered Nurse IV	43.23
12317 - Scheduler (Drug and Alcohol Testing)	19.54
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	20.46
13012 - Exhibits Specialist II	25.36
13013 - Exhibits Specialist III	29.19
13041 - Illustrator I	20.00
13042 - Illustrator II	24.56
13043 - Illustrator III	29.80
13047 - Librarian	32.67
13050 - Library Aide/Clerk	10.41
13054 - Library Information Technology Systems Administrator	23.82
13058 - Library Technician	16.78
13061 - Media Specialist I	16.68
13062 - Media Specialist II	18.66
13063 - Media Specialist III	20.80
13071 - Photographer I	13.93
13072 - Photographer II	18.46
13073 - Photographer III	22.43
13074 - Photographer IV	24.90
13075 - Photographer V	30.14
13110 - Video Teleconference Technician	15.93
14000 - Information Technology Occupations	
14041 - Computer Operator I	15.56
14042 - Computer Operator II	17.40
14043 - Computer Operator III	19.41
14044 - Computer Operator IV	21.57
14045 - Computer Operator V	23.88
14071 - Computer Programmer I	(see 1) 20.07
14072 - Computer Programmer II	(see 1) 24.57
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1)
14102 - Computer Systems Analyst II	(see 1)
14103 - Computer Systems Analyst III	(see 1)
14150 - Peripheral Equipment Operator	15.56
14160 - Personal Computer Support Technician	21.57
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	33.24
15020 - Aircrew Training Devices Instructor (Rated)	40.21
15030 - Air Crew Training Devices Instructor (Pilot)	48.04
15050 - Computer Based Training Specialist / Instructor	32.44
15060 - Educational Technologist	29.72
15070 - Flight Instructor (Pilot)	48.04
15080 - Graphic Artist	24.28
15090 - Technical Instructor	20.94
15095 - Technical Instructor/Course Developer	25.61
15110 - Test Proctor	17.61
15120 - Tutor	17.61
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	8.54
16030 - Counter Attendant	8.54
16040 - Dry Cleaner	10.70
16070 - Finisher, Flatwork, Machine	8.54
16090 - Presser, Hand	8.54
16110 - Presser, Machine, Drycleaning	8.54
16130 - Presser, Machine, Shirts	8.54
16160 - Presser, Machine, Wearing Apparel, Laundry	8.54
16190 - Sewing Machine Operator	11.44
16220 - Tailor	12.22
16250 - Washer, Machine	9.27
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	23.51
19040 - Tool And Die Maker	24.69
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	15.55

21030 - Material Coordinator	23.57
21040 - Material Expediter	23.57
21050 - Material Handling Laborer	11.27
21071 - Order Filler	11.49
21080 - Production Line Worker (Food Processing)	15.55
21110 - Shipping Packer	13.83
21130 - Shipping/Receiving Clerk	13.83
21140 - Store Worker I	12.41
21150 - Stock Clerk	15.52
21210 - Tools And Parts Attendant	15.55
21410 - Warehouse Specialist	15.55
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	23.29
23021 - Aircraft Mechanic I	22.18
23022 - Aircraft Mechanic II	23.29
23023 - Aircraft Mechanic III	24.37
23040 - Aircraft Mechanic Helper	16.35
23050 - Aircraft, Painter	20.20
23060 - Aircraft Servicer	18.22
23080 - Aircraft Worker	19.17
23110 - Appliance Mechanic	19.24
23120 - Bicycle Repairer	14.43
23125 - Cable Splicer	23.93
23130 - Carpenter, Maintenance	19.24
23140 - Carpet Layer	18.79
23160 - Electrician, Maintenance	21.90
23181 - Electronics Technician Maintenance I	22.38
23182 - Electronics Technician Maintenance II	23.53
23183 - Electronics Technician Maintenance III	24.70
23260 - Fabric Worker	17.81
23290 - Fire Alarm System Mechanic	20.20
23310 - Fire Extinguisher Repairer	16.50
23311 - Fuel Distribution System Mechanic	20.48
23312 - Fuel Distribution System Operator	16.73
23370 - General Maintenance Worker	18.30
23380 - Ground Support Equipment Mechanic	22.18
23381 - Ground Support Equipment Servicer	18.22
23382 - Ground Support Equipment Worker	19.17
23391 - Gunsmith I	16.50
23392 - Gunsmith II	18.33
23393 - Gunsmith III	20.20
23410 - Heating, Ventilation And Air-Conditioning Mechanic	20.20
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	21.31
23430 - Heavy Equipment Mechanic	20.03
23440 - Heavy Equipment Operator	20.20
23460 - Instrument Mechanic	19.24
23465 - Laboratory/Shelter Mechanic	11.27
23470 - Laborer	11.27
23510 - Locksmith	19.31
23530 - Machinery Maintenance Mechanic	20.28
23550 - Machinist, Maintenance	19.32
23580 - Maintenance Trades Helper	16.29
23591 - Metrology Technician I	21.03
23592 - Metrology Technician II	22.04
23593 - Metrology Technician III	22.96
23640 - Millwright	25.71
23710 - Office Appliance Repairer	19.24
23760 - Painter, Maintenance	19.24
23790 - Pipefitter, Maintenance	20.23
23810 - Plumber, Maintenance	19.31
23820 - Pneudraulic Systems Mechanic	20.20
23850 - Rigger	20.52
23870 - Scale Mechanic	18.30
23890 - Sheet-Metal Worker, Maintenance	20.20
23910 - Small Engine Mechanic	19.24
23931 - Telecommunications Mechanic I	23.97
23932 - Telecommunications Mechanic II	25.18
23950 - Telephone Lineman	22.88
23960 - Welder, Combination, Maintenance	19.47
23965 - Well Driller	19.93
23970 - Woodcraft Worker	20.20
23980 - Woodworker	16.50

24000 - Personal Needs Occupations	
24570 - Child Care Attendant	9.58
24580 - Child Care Center Clerk	13.48
24610 - Chore Aide	7.66
24620 - Family Readiness And Support Services Coordinator	13.31
24630 - Homemaker	14.24
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	20.80
25040 - Sewage Plant Operator	20.01
25070 - Stationary Engineer	20.80
25190 - Ventilation Equipment Tender	15.80
25210 - Water Treatment Plant Operator	20.01
27000 - Protective Service Occupations	
27004 - Alarm Monitor	16.96
27007 - Baggage Inspector	12.01
27008 - Corrections Officer	18.71
27010 - Court Security Officer	20.29
27030 - Detection Dog Handler	15.31
27040 - Detention Officer	18.71
27070 - Firefighter	19.65
27101 - Guard I	12.01
27102 - Guard II	15.31
27131 - Police Officer I	22.07
27132 - Police Officer II	24.52
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	10.47
28042 - Carnival Equipment Repairer	10.99
28043 - Carnival Equipment Worker	8.21
28210 - Gate Attendant/Gate Tender	14.30
28310 - Lifeguard	12.22
28350 - Park Attendant (Aide)	15.60
28510 - Recreation Aide/Health Facility Attendant	11.68
28515 - Recreation Specialist	19.83
28630 - Sports Official	12.75
28690 - Swimming Pool Operator	15.63
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	20.73
29020 - Hatch Tender	20.73
29030 - Line Handler	20.73
29041 - Stevedore I	19.71
29042 - Stevedore II	21.80
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	35.77
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	24.66
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	27.16
30021 - Archeological Technician I	18.28
30022 - Archeological Technician II	19.03
30023 - Archeological Technician III	25.14
30030 - Cartographic Technician	26.68
30040 - Civil Engineering Technician	25.15
30061 - Drafter/CAD Operator I	18.85
30062 - Drafter/CAD Operator II	21.09
30063 - Drafter/CAD Operator III	23.52
30064 - Drafter/CAD Operator IV	28.93
30081 - Engineering Technician I	17.82
30082 - Engineering Technician II	19.79
30083 - Engineering Technician III	22.59
30084 - Engineering Technician IV	27.42
30085 - Engineering Technician V	33.54
30086 - Engineering Technician VI	40.58
30090 - Environmental Technician	21.87
30210 - Laboratory Technician	20.41
30240 - Mathematical Technician	26.68
30361 - Paralegal/Legal Assistant I	16.04
30362 - Paralegal/Legal Assistant II	19.88
30363 - Paralegal/Legal Assistant III	24.32
30364 - Paralegal/Legal Assistant IV	29.42
30390 - Photo-Optics Technician	26.68
30461 - Technical Writer I	23.10
30462 - Technical Writer II	28.24
30463 - Technical Writer III	34.17
30491 - Unexploded Ordnance (UXO) Technician I	22.74
30492 - Unexploded Ordnance (UXO) Technician II	27.51

30493 - Unexploded Ordnance (UXO) Technician III	32.97
30494 - Unexploded (UXO) Safety Escort	22.74
30495 - Unexploded (UXO) Sweep Personnel	22.74
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2) 23.52
30621 - Weather Observer, Senior	(see 2) 25.48
31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	11.61
31030 - Bus Driver	14.66
31043 - Driver Courier	13.40
31260 - Parking and Lot Attendant	9.25
31290 - Shuttle Bus Driver	14.22
31310 - Taxi Driver	11.32
31361 - Truckdriver, Light	14.22
31362 - Truckdriver, Medium	15.59
31363 - Truckdriver, Heavy	17.75
31364 - Truckdriver, Tractor-Trailer	17.75
99000 - Miscellaneous Occupations	
99030 - Cashier	8.95
99050 - Desk Clerk	9.12
99095 - Embalmer	23.61
99251 - Laboratory Animal Caretaker I	9.86
99252 - Laboratory Animal Caretaker II	10.47
99310 - Mortician	30.76
99410 - Pest Controller	15.66
99510 - Photofinishing Worker	11.61
99710 - Recycling Laborer	16.46
99711 - Recycling Specialist	18.57
99730 - Refuse Collector	15.17
99810 - Sales Clerk	11.04
99820 - School Crossing Guard	11.64
99830 - Survey Party Chief	18.10
99831 - Surveying Aide	11.30
99832 - Surveying Technician	16.46
99840 - Vending Machine Attendant	12.92
99841 - Vending Machine Repairer	15.13
99842 - Vending Machine Repairer Helper	12.92

---

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For

example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial

laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A link to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

## ATTACHMENT J-0200000-03

REFERENCES, INSTRUCTIONS, DIRECTIVES

<u>Reference</u>	<u>TITLE</u>
Code of Federal Regulations (CFR) 40	Environmental Protection Regulations
Code of Federal Regulations (CFR) 49	Department of Transportation (DOT) Regulations
COMNAVREGMIDLANT HRINST 11320.11	Fire Prevention and Protection Regulations
DON NAVSUP Publication 728	Affirmative Procurement Guide, July 2002
EM 385-1-1	U.S. Army Corps of Engineers Safety and Health Requirements
Emergency Planning and Community Right to Know Act (EPCRA) of 1986	
NAVY OSHE Program Manual(s)	Chapter 38 Non-Bulk Recovery Material Control
NAVSHIPYDNORINST P.5090.2, Volume II	
NAVY OSHE Program Manual(s)	Chapter 40 Emergency & Hazardous Materials Discharge Contingency Plan
NAVSHIPYDNORINST P.5090.2, Volume II	
NAVY OSHE Program Manual(s)	Chapter 52 Solid Waste Management
NAVSHIPYDNORINST P.5090.2, Volume II	
NAVY OSHE Program Manual(s)	Chapter 58 Water Pollution Control Plan
NAVSHIPYDNORINST P.5090.2, Volume II	
NAVY OSHE Program Manual(s)	Chapter 63 Clean Air Act (CAA) Compliance
NAVSHIPYDNORINST P.5090.2, Volume II	
OPNAVINST 5090.1B (latest change)	
OPNAVINST 5100.23F	Navy Occupational Safety and Health Program Manual
OSHA 29 CFR	Occupational Safety and Health Regulations
P.L. 91-190	National Environmental Policy Act (NEPA) pf 1969
P.L. 91-596	Occupational Safety and Health Act
Public Law 94-580	Resource Conservation and Recovery Act (RCRA) of 1976
Resource Conservation and Recovery Act (RCRA)	Section 6002 and Executive Order 13101
Virginia Department of Environmental Quality (VADEQ)	Hazardous Waste Management Regulations

**ATTACHMENT J-0200000-04**

**Contract ELINS**

**ATTACHMENT J-0200000-04  
EXHIBIT LINE ITEM NUMBERS  
SOLICITATION/CONTRACT #N40085-15-R-0048  
EXHIBIT A - CLIN 0001**

**Line Item 0001 Base Period - Non-Recurring Work**

PROVIDE UNIT PRICES FOR NON-RECURRING WORK  
IN ACCORDANCE WITH SECTION C. SPEC ITEM 4  
ELINS A700 through A753

**NORTHEAST AOR**

<b>ELIN/ Catalog No.</b>	<b>Product Name (120 Characters)</b>	<b>Description Extended</b>	<b>Estimated Quantity</b>	<b>Unit of Issue</b>	<b>Unit Price</b>	<b>Extended Price</b>
A700	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs. Unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -

A701	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs. Unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -
A702	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -
A703	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -
A704	Minimum trip leases, 4 hours, 47 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -
A705	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -

A706	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -
A707	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -
A708	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger. To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	250	HR	\$ -	\$ -
A709	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger. To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	250	HR	\$ -	\$ -
A710	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	1500	MI	\$ -	\$ -

A711	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	1500	MI	\$ -	\$ -
A712	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	3000	MI	\$ -	\$ -
A713	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	3000	MI	\$ -	\$ -
A714	Recurring SERE trip # 1, 47 Passenger bus,	Recurring SERE trip # 1, 47 Passenger bus, Pick up, Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine, transport about 185 Mi to Ralph Odom Training Facility, 1716 Navy Rd Redington Plantation, Rangeley ME 04970. Dead Head back to contractor yard.	60	EA	\$ -	\$ -
A715	Recurring SERE trip # 1, 55 Passenger bus,	Recurring SERE trip # 1, 55 Passenger bus, Pick up, Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine, transport about 185 Mi to Ralph Odom Training Facility, 1716 Navy Rd Redington Plantation, Rangeley ME 04970. Dead Head back to contractor yard.	60	EA	\$ -	\$ -

A716	Recurring SERE trip # 1B Reverse, 47 Passenger bus,	Recurring SERE trip # 1B Reverse, 47 Passenger bus, Dead Head to Pick up location. Pick up, Ralph Odom Training Facility, 1716 Navy Rd., Redington Plantation, Rangeley ME 04970. Transport about 185 Mi To Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine.	60	EA	\$ -	\$ -
A717	Recurring SERE trip # 1B Reverse, 55 Passenger bus,	Recurring SERE trip # 1B Reverse, 55 Passenger bus, Dead Head to Pick up location. Pick up, Ralph Odom Training Facility, 1716 Navy Rd., Redington Plantation, Rangeley ME 04970. Transport about 185 Mi To Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine.	60	EA	\$ -	\$ -
A718	Quick Response Bus Service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from	10	EA	\$ -	\$ -

		Elines above.) ANNEX 1700000- BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster				
A719	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -
		<b>TOTAL PRICE NORTHEAST INDEFINITE QUANTITY BASE YEAR</b>				<b>\$ -</b>

# Hampton Roads AOR

ELIN/ Catalog No.	Product Name (120 Characters)	Description Extended	Estimate d Quantity	Unit of Issue	Unit Price	Extended Price
A720	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
A721	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
A722	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
A723	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -

A724	Minimum trip leases, 4 hours, 47 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
A725	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
A726	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
A727	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
A728	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	500	HR	\$ -	\$ -
A729	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	500	HR	\$ -	\$ -

A730	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	18,000	MI	\$ -	\$ -
A731	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	18,000	MI	\$ -	\$ -
A732	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	18,000	MI	\$ -	\$ -
A733	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	18,000	MI	\$ -	\$ -
A734	Recurring Norf to Nj trip # 2 , 47 Passenger bus,	Recurring Norf to Nj trip # 2 , 47 Passenger bus,	70	EA	\$ -	\$ -
A735	Recurring Norf to Nj trip # 2 , 47 Passenger bus,	Recurring Norf to Nj trip # 2 , 55 Passenger bus,	70	EA	\$ -	\$ -
A736	Quick Responce bus service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	50	EA	\$ -	\$ -

A737	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -
		<b>TOTAL Hampton Roads AOR Non-Recurring Work PRICE BASE YEAR</b>				<b>\$ -</b>

## NORTH CAROLINA AREA

ELIN/ Catalog No.	Product Name (120 Characters)	Description Extended	Estimated Quantity	Unit of Issue	Unit Price	Extended Price
A738	Minimum trip leases, 4 hours, 47 Passenger, 50mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
A739	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
A740	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -

A741	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
A742	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
A743	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
A744	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
A745	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
A746	Extra Hour of trip leases, 47 Passenger, 100 mile radius of the pickup location.	Extra Hour of trip leases, 47 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	200	HR	\$ -	\$ -

A747	Extra Hour of trip leases, 55 Passenger, 100 mile radius of the pickup location.	Extra Hour of trip leases, 55 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	200	HR	\$ -	\$ -
A748	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location. with possible multiple pick ups and drop offs.	3,000	MI	\$ -	\$ -
A749	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location. with possible multiple pick ups and drop offs.	3,000	MI	\$ -	\$ -
A750	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	3,000	MI	\$ -	\$ -
A751	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	3,000	MI	\$ -	\$ -
A752	Quick Responce bus service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	20	EA	\$ -	\$ -

A753	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -
		<b>SUB-TOTAL PRICE NORTH CAROLINA Non-Recurring Work BASE YEAR</b>				<b>\$ -</b>

		<b>TOTAL PRICE Non-Recurring Work BASE YEAR</b>				<b>\$ -</b>
--	--	---	--	--	--	-------------

**ATTACHMENT J-0200000-04**  
**EXHIBIT LINE ITEM NUMBERS**  
**SOLICITATION/CONTRACT #N40085-15-R-0048**  
**EXHIBIT A - CLIN 0002**

**Line Item 0002 OPTION ONE - Non-Recurring Work**

PROVIDE UNIT PRICES FOR NON-RECURRING WORK  
 IN ACCORDANCE WITH SECTION C. SPEC ITEM 4  
 ELINS B700 through B753

**NORTHEAST AOR**

ELIN/ Catalog No.	Product Name (120 Characters)	Description Extended	Estimated Quantity	Unit of Issue	Unit Price	Extended Price
B700	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs. unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -
B701	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs. unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -

B702	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -
B703	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -
B704	Minimum trip leases, 4 hours, 47 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -
B705	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -
B706	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -
B707	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -

B708	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger. To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	250	HR	\$ -	\$ -
B709	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger. To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	250	HR	\$ -	\$ -
B710	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	1500	MI	\$ -	\$ -
B711	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	1500	MI	\$ -	\$ -
B712	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	3000	MI	\$ -	\$ -
B713	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	3000	MI	\$ -	\$ -
B714	Recurring SERE trip # 1, 47 Passenger bus,	Recurring SERE trip # 1, 47 Passenger bus, Pick up, Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine, transport about 185 Mi to Ralph Odom Training Facility, 1716 Navy Rd Redington Plantation, Rangeley ME 04970. Dead Head back to contractor yard.	60	EA	\$ -	\$ -

B715	Recurring SERE trip # 1, 55 Passenger bus,	Recurring SERE trip # 1, 55 Passenger bus, Pick up, Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine, transport about 185 Mi to Ralph Odom Training Facility, 1716 Navy Rd Redington Plantation, Rangeley ME 04970. Dead Head back to contractor yard.	60	EA	\$ -	\$ -
B716	Recurring SERE trip # 1B Reverse, 47 Passenger bus,	Recurring SERE trip # 1B Reverse, 47 Passenger bus, Dead Head to Pick up location. Pick up, Ralph Odom Training Facility, 1716 Navy Rd., Redington Plantation, Rangeley ME 04970. Transport about 185 Mi To Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine.	60	EA	\$ -	\$ -
B717	Recurring SERE trip # 1B Reverse, 55 Passenger bus,	Recurring SERE trip # 1B Reverse, 55 Passenger bus, Dead Head to Pick up location. Pick up, Ralph Odom Training Facility, 1716 Navy Rd., Redington Plantation, Rangeley ME 04970. Transport about 185 Mi To Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine.	60	EA	\$ -	\$ -

B718	Quick Response Bus Service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	10	EA	\$ -	\$ -
B719	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -
		<b>TOTAL NORTH EAST INDEFINITE QUANTITY PRICE OPTION ONE</b>				<b>\$ -</b>

# Hampton Roads AOR

ELIN/ Catalog No.	Product Name	Description Extended	Estimated Quantity	Unit of Issue	Unit Price	Extended Price
B720	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
B721	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
B722	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
B723	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -

B724	Minimum trip leases, 4 hours, 47 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
B725	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
B726	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
B727	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
B728	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	500	HR	\$ -	\$ -
B729	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	500	HR	\$ -	\$ -

B730	Trip leases, 47 Passenger in Excess of 100mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	18,000	MI	\$ -	\$ -
B731	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	18,000	MI	\$ -	\$ -
B732	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	18,000	MI	\$ -	\$ -
B733	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	18,000	MI	\$ -	\$ -
B734	Recurring Norf to Nj trip # 2 , 47 Passenger bus,	Recurring Norf to Nj trip # 2 , 47 Passenger bus,	70	EA	\$ -	\$ -
B735	Recurring Norf to Nj trip # 2 , 47 Passenger bus,	Recurring Norf to Nj trip # 2 , 55 Passenger bus,	70	EA	\$ -	\$ -
B736	Quick Responce bus service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	50	EA	\$ -	\$ -

B737	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -
		<b>TOTAL PRICE OPTION ONE Hampton Roads AOR Non- Recurring Work</b>				<b>\$ -</b>

# NORTH CAROLINA AREA

ELIN/ Catalog No.	Product Name	Description Extended	Estimated Quantity	Unit of Issue	Unit Price	Extended Price
B738	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -

B739	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
B740	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
B741	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
B742	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
B743	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
B744	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -

B745	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
B746	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	200	HR	\$ -	\$ -
B747	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	200	HR	\$ -	\$ -
B748	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	3,000	MI	\$ -	\$ -
B749	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	3,000	MI	\$ -	\$ -
B750	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	3,000	MI	\$ -	\$ -
B751	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	3,000	MI	\$ -	\$ -

B752	Quick Responce bus service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	20	EA	\$ -	\$ -
B753	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -
		<b>SUB-TOTAL OPTION ONE NORTH CAROLINA Non-Recurring Work</b>				<b>\$ -</b>
		<b>TOTAL PRICE OPTION ONE Non-Recurring</b>				<b>\$ -</b>

**ATTACHMENT J-0200000-04**  
**EXHIBIT LINE ITEM NUMBERS**  
**SOLICITATION/CONTRACT #N40085-15-R-0048**  
**EXHIBIT A - CLIN 0003**

**Line Item 0003 OPTION TWO - Non-Recurring Work**

PROVIDE UNIT PRICES FOR NON-RECURRING WORK  
 IN ACCORDANCE WITH SECTION C. SPEC ITEM 4  
 ELINS C700 through C753

**NORTHEAST AOR**

ELIN/ Catalog No.	Product Name (120 Characters)	Description Extended	Estimated Quantity	Unit of Issue	Unit Price	Extended Price
C700	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs. unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -
C701	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs. unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -
C702	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -

C703	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -
C704	Minimum trip leases, 4 hours, 47 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -
C705	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -
C706	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -
C707	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -
C708	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger. To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	250	HR	\$ -	\$ -

C709	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger. To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	250	HR	\$ -	\$ -
C710	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	1500	MI	\$ -	\$ -
C711	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	1500	MI	\$ -	\$ -
C712	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	3000	MI	\$ -	\$ -
C713	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	3000	MI	\$ -	\$ -
C714	Recurring SERE trip # 1, 47 Passenger bus,	Recurring SERE trip # 1, 47 Passenger bus, Pick up, Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine, transport about 185 Mi to Ralph Odom Training Facility, 1716 Navy Rd Redington Plantation, Rangeley ME 04970. Dead Head back to contractor yard.	60	EA	\$ -	\$ -

C715	Recurring SERE trip # 1, 55 Passenger bus,	Recurring SERE trip # 1, 55 Passenger bus, Pick up, Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine, transport about 185 Mi to Ralph Odom Training Facility, 1716 Navy Rd Redington Plantation, Rangeley ME 04970. Dead Head back to contractor yard.	60	EA	\$ -	\$ -
C716	Recurring SERE trip # 1B Reverse, 47 Passenger bus,	Recurring SERE trip # 1B Reverse, 47 Passenger bus, Dead Head to Pick up location. Pick up, Ralph Odom Training Facility, 1716 Navy Rd., Redington Plantation, Rangeley ME 04970. Transport about 185 Mi To Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine.	60	EA	\$ -	\$ -
C717	Recurring SERE trip # 1B Reverse, 55 Passenger bus,	Recurring SERE trip # 1B Reverse, 55 Passenger bus, Dead Head to Pick up location. Pick up, Ralph Odom Training Facility, 1716 Navy Rd., Redington Plantation, Rangeley ME 04970. Transport about 185 Mi To Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine.	60	EA	\$ -	\$ -

C718	Quick Response Bus Service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	10	EA	\$ -	\$ -
C719	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -
		<b>TOTAL PRICE NORTH EAST OPTION TWO INDEFINITE QUANTITY</b>				<b>\$ -</b>

## Hampton Roads AOR

ELIN/ Catalog No.	Product Name	Description Extended	Estimated Quantity	Unit of Issue	Unit Price	Extended Price
C720	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
C721	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
C722	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
C723	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -

C724	Minimum trip leases, 4 hours, 47 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
C725	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
C726	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
C727	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
C728	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	500	HR	\$ -	\$ -
C729	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	500	HR	\$ -	\$ -

C730	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	18,000	MI	\$ -	\$ -
C731	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	18,000	MI	\$ -	\$ -
C732	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	18,000	MI	\$ -	\$ -
C733	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	18,000	MI	\$ -	\$ -
C734	Recurring Norf to Nj trip # 2 , 47 Passenger bus,	Recurring Norf to Nj trip # 2 , 47 Passenger bus,	70	EA	\$ -	\$ -
C735	Recurring Norf to Nj trip # 2 , 47 Passenger bus,	Recurring Norf to Nj trip # 2 , 55 Passenger bus,	70	EA	\$ -	\$ -
C736	Quick Responce bus service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	50	EA	\$ -	\$ -
C737	Payments For Buses Altered but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -

		<b>TOTAL PRICE OPTION TWO Hampton Roads AOR Non- Recurring Work</b>				<b>\$</b>	<b>-</b>
--	--	---	--	--	--	-----------	----------

# NORTH CAROLINA AREA

ELIN/ Catalog No.	Product Name	Description Extended	Estimate d Quantity	Unit of Issue	Unit Price	Extended Price
C738	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
C739	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
C740	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
C741	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -

C742	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
C743	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
C744	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
C745	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
C746	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	200	HR	\$ -	\$ -
C747	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	200	HR	\$ -	\$ -
C748	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	3,000	MI	\$ -	\$ -

C749	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	3,000	MI	\$ -	\$ -
C750	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	3,000	MI	\$ -	\$ -
C751	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	3,000	MI	\$ -	\$ -
C752	Quick Responce bus service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	20	EA	\$ -	\$ -
C753	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -
		<b>TOTAL PRICE OPTION TWO NORTH CAROLINA Non-Recurring Work</b>				\$ -

		<b>TOTAL Non-Recurring Work PRICE OPTION TWO</b>				\$ -
--	--	--	--	--	--	---------

<p><b>ATTACHMENT J-0200000-04</b>  <b>EXHIBIT LINE ITEM NUMBERS</b>  <b>SOLICITATION/CONTRACT #N40085-15-R-0048</b>  <b>EXHIBIT A - CLIN 0004</b></p>			
<p><b>Line Item 0004 OPTION THREE - Non-Recurring Work</b></p>			
<p>PROVIDE UNIT PRICES FOR NON-RECURRING WORK                  IN ACCORDANCE WITH SECTION C. SPEC ITEM 4                  ELINS D700 through D753</p>			
<p><b>NORTHEAST AOR</b></p>			

ELIN/ Catalog No.	Product Name (120 Characters)	Description Extended	Estimated Quantity	Unit of Issue	Unit Price	Extended Price
D700	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs. unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -
D701	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs. unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -

D702	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$	-	\$
D703	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$	-	\$
D704	Minimum trip leases, 4 hours, 47 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$	-	\$
D705	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$	-	\$
D706	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$	-	\$
D707	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$	-	\$

D708	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger. To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	250	HR	\$	-	\$
D709	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger. To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	250	HR	\$	-	\$
D710	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	1500	MI	\$	-	\$
D711	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	1500	MI	\$	-	\$
D712	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	3000	MI	\$	-	\$
D713	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	3000	MI	\$	-	\$
D714	Recurring SERE trip # 1, 47 Passenger bus,	Recurring SERE trip # 1, 47 Passenger bus, Pick up, Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine, transport about 185 Mi to Ralph Odom Training Facility, 1716 Navy Rd Redington Plantation, Rangeley ME 04970. Dead Head back to contractor yard.	60	EA	\$	-	\$

D715	Recurring SERE trip # 1, 55 Passenger bus,	Recurring SERE trip # 1, 55 Passenger bus, Pick up, Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine, transport about 185 Mi to Ralph Odom Training Facility, 1716 Navy Rd Redington Plantation, Rangeley ME 04970. Dead Head back to contractor yard.	60	EA	\$ -	\$ -
D716	Recurring SERE trip # 1B Reverse, 47 Passenger bus,	Recurring SERE trip # 1B Reverse, 47 Passenger bus, Dead Head to Pick up location. Pick up, Ralph Odom Training Facility, 1716 Navy Rd., Redington Plantation, Rangeley ME 04970. Transport about 185 Mi To Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine.	60	EA	\$ -	\$ -
D717	Recurring SERE trip # 1B Reverse, 55 Passenger bus,	Recurring SERE trip # 1B Reverse, 55 Passenger bus, Dead Head to Pick up location. Pick up, Ralph Odom Training Facility, 1716 Navy Rd., Redington Plantation, Rangeley ME 04970. Transport about 185 Mi To Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine.	60	EA	\$ -	\$ -

D718	Quick Response Bus Service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	10	EA	\$	-	\$
D719	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$	-	\$
		<b>TOTAL PRICE OPTION THREE NORTH EAST INDEFINITE QUANTITY</b>					<b>\$ -</b>

## Hampton Roads AOR

ELIN/ Catalog No.	Product Name	Description Extended	Estimat ed Quantit y	Unit of Issue	Unit Price	Extended Price
D720	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
D721	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
D722	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
D723	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -

D724	Minimum trip leases, 4 hours, 47 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$	-	\$
D725	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$	-	\$
D726	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$	-	\$
D727	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$	-	\$
D728	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	500	HR	\$	-	\$
D729	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	500	HR	\$	-	\$

D730	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	18,000	MI	\$ -	\$ -
D731	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	18,000	MI	\$ -	\$ -
D732	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	18,000	MI	\$ -	\$ -
D733	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	18,000	MI	\$ -	\$ -
D734	Recurring Norf to Nj trip # 2 , 47 Passenger bus,	Recurring Norf to Nj trip # 2 , 47 Passenger bus,	70	EA	\$ -	\$ -
D735	Recurring Norf to Nj trip # 2 , 47 Passenger bus,	Recurring Norf to Nj trip # 2 , 55 Passenger bus,	70	EA	\$ -	\$ -
D736	Quick Responce bus service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	50	EA	\$ -	\$ -
D737	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -

	<b>TOTAL PRICE OPTION THREE Hampton Roads AOR Non- Recurring Work</b>				<b>\$ -</b>
--	---	--	--	--	-----------------

# NORTH CAROLINA AREA

ELIN/ Catalog No.	Product Name	Description Extended	Estimated Quantity	Unit of Issue	Unit Price	Extended Price
D738	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
D739	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
D740	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
D741	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -

D742	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
D743	Minimum trip leases, 4 hours, 55 Passenger, 100mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
D744	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
D745	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
D746	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	200	HR	\$ -	\$ -
D747	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	200	HR	\$ -	\$ -
D748	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	300,018	MI	\$ -	\$ -

D749	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	3,000	MI	\$ -	\$ -
D750	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	3,000	MI	\$ -	\$ -
D751	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	3,000	MI	\$ -	\$ -
D752	Quick Responce bus service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	20	EA	\$ -	\$ -
D753	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -
		<b>TOTAL PRICE OPTION THREE NORTH CAROLINA Non- Recurring Work</b>				<b>\$ -</b>

		<b>TOTAL PRICE OPTION THREE Non-Recurring Work</b>				<b>\$ -</b>
--	--	--	--	--	--	-----------------

**ATTACHMENT J-0200000-04**  
**EXHIBIT LINE ITEM NUMBERS**  
**SOLICITATION/CONTRACT #N40085-15-R-0048**  
**EXHIBIT A - CLIN 0005**

**Line Item 0005 OPTION FOUR - Non-Recurring Work**

PROVIDE UNIT PRICES FOR NON-RECURRING WORK  
 IN ACCORDANCE WITH SECTION C. SPEC ITEM 4  
 ELINS E700 through E753

**NORTHEAST AOR**

ELIN/ Catalog No.	Product Name (120 Characters)	Description Extended	Estimate d Quantity	Unit of Issue	Unit Price	Extended Price
E700	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs. unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -
E701	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs. unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -

E702	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -
E703	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	50	EA	\$ -	\$ -
E704	Minimum trip leases, 4 hours, 47 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -
E705	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -
E706	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -
E707	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	30	EA	\$ -	\$ -

E708	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger. To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	250	HR	\$ -	\$ -
E709	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger. To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	250	HR	\$ -	\$ -
E710	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	1500	MI	\$ -	\$ -
E711	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	1500	MI	\$ -	\$ -
E712	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	3000	MI	\$ -	\$ -
E713	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	3000	MI	\$ -	\$ -
E714	Recurring SERE trip # 1, 47 Passenger bus,	Recurring SERE trip # 1, 47 Passenger bus, Pick up, Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine, transport about 185 Mi to Ralph Odom Training Facility, 1716 Navy Rd Redington Plantation, Rangeley ME 04970. Dead Head back to contractor yard.	60	EA	\$ -	\$ -

E715	Recurring SERE trip # 1, 55 Passenger bus,	Recurring SERE trip # 1, 55 Passenger bus, Pick up, Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine, transport about 185 Mi to Ralph Odom Training Facility, 1716 Navy Rd Redington Plantation, Rangeley ME 04970. Dead Head back to contractor yard.	60	EA	\$ -	\$ -
E716	Recurring SERE trip # 1B Reverse, 47 Passenger bus,	Recurring SERE trip # 1B Reverse, 47 Passenger bus, Dead Head to Pick up location. Pick up, Ralph Odom Training Facility, 1716 Navy Rd., Redington Plantation, Rangeley ME 04970. Transport about 185 Mi To Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine.	60	EA	\$ -	\$ -
E717	Recurring SERE trip # 1B Reverse, 55 Passenger bus,	Recurring SERE trip # 1B Reverse, 55 Passenger bus, Dead Head to Pick up location. Pick up, Ralph Odom Training Facility, 1716 Navy Rd., Redington Plantation, Rangeley ME 04970. Transport about 185 Mi To Center For Security Forces, Bldg 389 Beaumont St. Portsmouth Naval Shipyard, Kittery, Maine.	60	EA	\$ -	\$ -

E718	Quick Response Bus Service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	10	EA	\$ -	\$ -
E719	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -
		<b>TOTAL PRICE OPTION FOUR NORTH EAST INDEFINITE QUANTITY</b>				<b>\$ -</b>

# Hampton Roads AOR

ELIN/ Catalog No.	Product Name	Description Extended	Estimated Quantity	Unit of Issue	Unit Price	Extended Price
E720	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
E721	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
E722	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -
E723	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	100	EA	\$ -	\$ -

E724	Minimum trip leases, 4 hours, 47 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
E725	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
E726	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
E727	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	60	EA	\$ -	\$ -
E728	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	500	HR	\$ -	\$ -
E729	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	500	HR	\$ -	\$ -

E730	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	18,000	MI	\$ -	\$ -
E731	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	18,000	MI	\$ -	\$ -
E732	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	18,000	MI	\$ -	\$ -
E733	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	18,000	MI	\$ -	\$ -
E734	Recurring Norf to NJ trip # 2 , 47 Passenger bus,	Recurring Norf to NJ trip # 2 , 47 Passenger bus,	70	EA	\$ -	\$ -
E735	Recurring Norf to NJ trip # 2 , 47 Passenger bus,	Recurring Norf to NJ trip # 2 , 55 Passenger bus,	70	EA	\$ -	\$ -
E736	Quick Responce bus service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	50	EA	\$ -	\$ -
E737	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -

		<b>TOTAL PRICE OPTION FOUR Hampton Roads AOR Non-Recurring Work</b>				<b>\$ -</b>
--	--	---	--	--	--	-------------

## NORTH CAROLINA AREA

ELIN/ Catalog No.	Product Name	Description Extended	Estimate d Quantity	Unit of Issue	Unit Price	Extended Price
E738	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
E739	Minimum trip leases, 4 hours, 55 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
E740	Full day trip leases, 47 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -
E741	Full day trip leases, 55 Passenger, 50 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 50 mile radius of the pickup location.	20	EA	\$ -	\$ -

E742	Minimum trip leases, 4 hours, 47 Passenger, 50 mile radius of the pickup location.	Minimum trip leases, 4 hours, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
E743	Minimum trip leases, 4 hours, 55 Passenger, 100 mile radius of the pickup location.	Minimum trip leases, 4 hours, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
E744	Full day trip leases, 47 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 47 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
E745	Full day trip leases, 55 Passenger, 100 mile radius of the pickup location.	Full day trip leases, 55 Passenger with possible multiple pick ups and drop offs, unlimited travel miles within a 100 mile radius of the pickup location.	10	EA	\$ -	\$ -
E746	Extra Hour of trip leases, 47 Passenger	Extra Hour of trip leases, 47 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	200	HR	\$ -	\$ -
E747	Extra Hour of trip leases, 55 Passenger	Extra Hour of trip leases, 55 Passenger To cover unplanned overages in itinerary due to traffic conditions, event delays, weather or other unforeseen conditions.	200	HR	\$ -	\$ -
E748	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 47 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	3,000	MI	\$ -	\$ -

E749	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location.	Trip leases, 55 Passenger in Excess of 100 mile radius of the pickup location, with possible multiple pick ups and drop offs.	3,000	MI	\$ -	\$ -
E750	Dead Head Travel, 47 Passenger bus	Dead Head Travel, 47 Passenger bus	3,000	MI	\$ -	\$ -
E751	Dead Head Travel, 55 Passenger bus	Dead Head Travel, 55 Passenger bus	3,000	MI	\$ -	\$ -
E752	Quick Response bus service	Bus shall leave dispatch yard within 3 hours of notification (7 days/ week 24 hours/ day) and arrive at pick up site within the minimal safe travel time. (This is an add on cost to cover quick response service to a trip ordered from Elines above.) ANNEX 1700000-BSVE Spec Item 4.3. 2.4.5.4 Hurricane Evacuation or Other Natural/Man Made Disaster	20	EA	\$ -	\$ -
E753	Payments For Buses Alerted but Not Used	If the busses are placed on alert and reserved for an evacuation but they are never dispatched the Contractor shall be reimbursed.	20	EA	\$ -	\$ -
		<b>TOTAL PRICE OPTION FOUR NORTH CAROLINA Non-Recurring Work</b>				<b>\$ -</b>

		<b>TOTAL PRICE OPTION FOUR Non-Recurring Work</b>				<b>\$ -</b>
--	--	---	--	--	--	-------------



J-0200000-05

## ATTACHMENT A

## CORPORATE EXPERIENCE PROJECT DATA SHEET

Project No. (check one) :  #1  #2  #3  #4  #51. Experience for:  Offeror  Joint-Venture  Other (Explain)

Firm Name:

Address:

Phone Number:

Point of Contact:

Contact Phone Number:

2. Work Performed as:  Prime Contractor  Sub Contractor  Joint Venture  Other (Explain)

Percent of project work performed:

If subcontractor, who was prime (Name/Phone #):

3. Contract Number:

Delivery/Task Order Number:

Title:

Location:

4. Award Date (mm/dd/yy):

Completion Date (mm/dd/yy):

5. Type of work:

 New Construction  Renovation  Repair  Alteration  Other (explain):6. Type of Contract/Task Order: (**Check ALL that apply**) Firm-Fixed Price  Cost/Time and Material  Other (explain):

7. Award Amount:

Final Price:

Type of Contract/Task Order: (**Check ALL that apply**) Delivery/Task Order (IDIQ)  Other (explain):

8. Provide a detailed description of the project and the relevancy to the project requirements of this RFP

9. Provide a detailed description of what work your firm self-performed on this project:

10. Other Information:

J-0200000-06

<b>ATTACHMENT B</b>	
<b>NAVFAC/USACE PAST PERFORMANCE QUESTIONNAIRE (Form PPQ)</b>	
<b>CONTRACT INFORMATION (Contractor to complete Blocks 1-4)</b>	
<p><b>1. Contractor Information</b></p> <p>Firm Name: _____ CAGE Code: _____</p> <p>Address: _____ DUNs Number: _____</p> <p>Phone Number: _____</p> <p>Email Address: _____</p> <p>Point of Contact: _____ Contact Phone Number: _____</p>	
<p><b>2. Work Performed as:</b>      <input type="checkbox"/> Prime Contractor    <input type="checkbox"/> Sub Contractor    <input type="checkbox"/> Joint Venture    <input type="checkbox"/> Other (Explain)</p> <p>Percent of project work performed: _____</p> <p>If subcontractor, who was the prime (Name/Phone #): _____</p>	
<p><b>3. Contract Information</b></p> <p>Contract Number: _____</p> <p>Delivery/Task Order Number (if applicable): _____</p> <p>Contract Type:    <input type="checkbox"/> Firm Fixed Price    <input type="checkbox"/> Cost Reimbursement    <input type="checkbox"/> Other (Please specify): _____</p> <p>Contract Title: _____</p> <p>Contract Location: _____</p> <p>Award Date (mm/dd/yy): _____</p> <p>Contract Completion Date (mm/dd/yy): _____</p> <p>Actual Completion Date (mm/dd/yy): _____</p> <p>Explain Differences: _____</p> <p>Original Contract Price (Award Amount): _____</p> <p>Final Contract Price (to include all modifications, if applicable): _____</p> <p>Explain Differences: _____</p>	
<p><b>4. Project Description:</b></p> <p>Complexity of Work    <input type="checkbox"/> High    <input type="checkbox"/> Med    <input type="checkbox"/> Routine</p> <p>How is this project relevant to project of submission? (Please provide details such as similar equipment, requirements, conditions, etc.) _____</p>	
<b>CLIENT INFORMATION (Client to complete Blocks 5-8)</b>	
<p><b>5. Client Information</b></p> <p>Name: _____</p> <p>Title: _____</p> <p>Phone Number: _____</p> <p>Email Address: _____</p>	
<p><b>6. Describe the client's role in the project:</b></p> <p>_____</p>	
<p><b>7. Date Questionnaire was completed (mm/dd/yy):</b></p> <p>_____</p>	
<p><b>8. Client's Signature:</b></p> <p>_____</p>	

**NOTE: NAVFAC REQUESTS THAT THE CLIENT COMPLETES THIS QUESTIONNAIRE AND SUBMITS DIRECTLY BACK TO THE OFFEROR. THE OFFEROR WILL SUBMIT THE COMPLETED QUESTIONNAIRE TO NAVFAC WITH THEIR PROPOSAL, AND MAY DUPLICATE THIS QUESTIONNAIRE FOR FUTURE SUBMISSION ON NAVFAC SOLICITATIONS. CLIENTS ARE HIGHLY ENCOURAGED TO SUBMIT QUESTIONNAIRES DIRECTLY TO THE OFFEROR. HOWEVER, QUESTIONNAIRES MAY BE SUBMITTED DIRECTLY TO NAVFAC. PLEASE CONTACT THE OFFEROR FOR NAVFAC POC INFORMATION. THE GOVERNMENT RESERVES THE RIGHT TO VERIFY ANY AND ALL INFORMATION ON THIS FORM.**

<b>(E) Exceptional</b>	Performance meets contractual requirements and exceeds many to the Government/Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor was highly effective.	An Exceptional rating is appropriate when the Contractor successfully performed multiple significant events that were of benefit to the Government/Owner. A singular benefit, however, could be of such magnitude that it alone constitutes an Exceptional rating. Also, there should have been NO significant weaknesses identified.
<b>(VG) Very Good</b>	Performance meets contractual requirements and exceeds some to the Government's/Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.	A Very Good rating is appropriate when the Contractor successfully performed a significant event that was a benefit to the Government/Owner. There should have been no significant weaknesses identified.
<b>(S) Satisfactory</b>	Performance meets minimum contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.	A Satisfactory rating is appropriate when there were only minor problems, or major problems that the contractor recovered from without impact to the contract. There should have been NO significant weaknesses identified. Per DOD policy, a fundamental principle of assigning ratings is that contractors will not be assessed a rating lower than Satisfactory solely for not performing beyond the requirements of the contract.
<b>(M) Marginal</b>	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.	A Marginal is appropriate when a significant event occurred that the contractor had trouble overcoming which impacted the Government/Owner.
<b>(U) Unsatisfactory</b>	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains serious problem(s) for which the contractor's corrective actions appear or were ineffective.	An Unsatisfactory rating is appropriate when multiple significant events occurred that the contractor had trouble overcoming and which impacted the Government/Owner. A singular problem, however, could be of such serious magnitude that it alone constitutes an unsatisfactory rating.

<b>(N) Not Applicable</b>	No information or did not apply to your contract	Rating will be neither positive nor negative.
---------------------------	--	---

Contractor Information (Firm Name): \_\_\_\_\_

Client Information (Name): \_\_\_\_\_

**TO BE COMPLETED BY CLIENT**

**PLEASE CIRCLE THE ADJECTIVE RATING WHICH BEST REFLECTS YOUR EVALUATION OF THE CONTRACTOR'S PERFORMANCE.**

<b>1. QUALITY:</b>	
a) Quality of technical data/report preparation efforts	E VG S M U N
b) Ability to meet quality standards specified for technical performance	E VG S M U N
c) Timeliness/effectiveness of contract problem resolution without extensive customer guidance	E VG S M U N
d) Adequacy/effectiveness of quality control program and adherence to contract quality assurance requirements (without adverse effect on performance)	E VG S M U N
<b>2. SCHEDULE/TIMELINESS OF PERFORMANCE:</b>	
a) Compliance with contract delivery/completion schedules including any significant intermediate milestones. <i>(If liquidated damages were assessed or the schedule was not met, please address below)</i>	E VG S M U N
b) Rate the contractor's use of available resources to accomplish tasks identified in the contract	E VG S M U N
<b>3. CUSTOMER SATISFACTION:</b>	
a) To what extent were the end users satisfied with the project?	E VG S M U N
b) Contractor was reasonable and cooperative in dealing with your staff (including the ability to successfully resolve disagreements/disputes; responsiveness to administrative reports, businesslike and communication)	E VG S M U N
c) To what extent was the contractor cooperative, businesslike, and concerned with the interests of the customer?	E VG S M U N
d) Overall customer satisfaction	E VG S M U N
<b>4. MANAGEMENT/ PERSONNEL/LABOR</b>	
a) Effectiveness of on-site management, including management of subcontractors, suppliers, materials, and/or labor force?	E VG S M U N
b) Ability to hire, apply, and retain a qualified workforce to this effort	E VG S M U N
c) Government Property Control	E VG S M U N
d) Knowledge/expertise demonstrated by contractor personnel	E VG S M U N
e) Utilization of Small Business concerns	E VG S M U N
f) Ability to simultaneously manage multiple projects with multiple disciplines	E VG S M U N
g) Ability to assimilate and incorporate changes in requirements and/or priority, including planning, execution and response to Government changes	E VG S M U N
h) Effectiveness of overall management (including ability to effectively lead, manage and control the program)	E VG S M U N



## Section K - Representations, Certifications and Other Statements of Offerors

## CLAUSES INCORPORATED BY REFERENCE

52.209-2	Prohibition on Contracting with Inverted Domestic Corporations--Representation	DEC 2014
252.225-7000	Buy American--Balance Of Payments Program Certificate-- Basic (Nov 2014)	NOV 2014

## CLAUSES INCORPORATED BY FULL TEXT

## 52.204-8 ANNUAL REPRESENTATIONS AND CERTIFICATIONS (DEC 2014)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is 485510.

(2) The small business size standard is \$15M.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b)(1) If the provision at 52.204-7, System for Award Management, is included in this solicitation, paragraph (d) of this provision applies.

(2) If the provision at 52.204-7 is not included in this solicitation, and the offeror is currently registered in System for Award Management (SAM), and has completed the Representations and Certifications section of SAM electronically, the offeror may choose to use paragraph (d) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The offeror shall indicate which option applies by checking one of the following boxes:

( ) Paragraph (d) applies.

( ) Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.

(c) (1) The following representations or certifications in SAM are applicable to this solicitation as indicated:

(i) 52.203-2, Certificate of Independent Price Determination. This provision applies to solicitations when a firm-fixed-price contract or fixed-price contract with economic price adjustment is contemplated, unless—

(A) The acquisition is to be made under the simplified acquisition procedures in Part 13;

(B) The solicitation is a request for technical proposals under two-step sealed bidding procedures; or

(C) The solicitation is for utility services for which rates are set by law or regulation.

(ii) 52.203-11, Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions. This provision applies to solicitations expected to exceed \$150,000.

- (iii) 52.204-3, Taxpayer Identification. This provision applies to solicitations that do not include the provision at 52.204-7, System for Award Management.
- (iv) 52.204-5, Women-Owned Business (Other Than Small Business). This provision applies to solicitations that—
- (A) Are not set aside for small business concerns;
  - (B) Exceed the simplified acquisition threshold; and
  - (C) Are for contracts that will be performed in the United States or its outlying areas.
- (v) 52.209-2; Prohibition on Contracting with Inverted Domestic Corporations--Representation.
- (vi) 52.209-5; Certification Regarding Responsibility Matters. This provision applies to solicitations where the contract value is expected to exceed the simplified acquisition threshold.
- (vii) 52.214-14, Place of Performance--Sealed Bidding. This provision applies to invitations for bids except those in which the place of performance is specified by the Government.
- (viii) 52.215-6, Place of Performance. This provision applies to solicitations unless the place of performance is specified by the Government.
- (ix) 52.219-1, Small Business Program Representations (Basic & Alternate I). This provision applies to solicitations when the contract will be performed in the United States or its outlying areas.
- (A) The basic provision applies when the solicitations are issued by other than DoD, NASA, and the Coast Guard.
  - (B) The provision with its Alternate I applies to solicitations issued by DoD, NASA, or the Coast Guard.
- (x) 52.219-2, Equal Low Bids. This provision applies to solicitations when contracting by sealed bidding and the contract will be performed in the United States or its outlying areas.
- (xi) 52.222-22, Previous Contracts and Compliance Reports. This provision applies to solicitations that include the clause at 52.222-26, Equal Opportunity.
- (xii) 52.222-25, Affirmative Action Compliance. This provision applies to solicitations, other than those for construction, when the solicitation includes the clause at 52.222-26, Equal Opportunity.
- (xiii) 52.222-38, Compliance with Veterans' Employment Reporting Requirements. This provision applies to solicitations when it is anticipated the contract award will exceed the simplified acquisition threshold and the contract is not for acquisition of commercial items.
- (xiv) 52.223-1, Biobased Product Certification. This provision applies to solicitations that require the delivery or specify the use of USDA-designated items; or include the clause at 52.223-2, Affirmative Procurement of Biobased Products Under Service and Construction Contracts.
- (xv) 52.223-4, Recovered Material Certification. This provision applies to solicitations that are for, or specify the use of, EPA- designated items.
- (xvi) 52.225-2, Buy American Certificate. This provision applies to solicitations containing the clause at 52.225-1.

(xvii) 52.225-4, Buy American--Free Trade Agreements--Israeli Trade Act Certificate. (Basic, Alternates I, II, and III.) This provision applies to solicitations containing the clause at 52.225- 3.

(A) If the acquisition value is less than \$25,000, the basic provision applies.

(B) If the acquisition value is \$25,000 or more but is less than \$50,000, the provision with its Alternate I applies.

(C) If the acquisition value is \$50,000 or more but is less than \$79,507, the provision with its Alternate II applies.

(D) If the acquisition value is \$79,507 or more but is less than \$100,000, the provision with its Alternate III applies.

(xviii) 52.225-6, Trade Agreements Certificate. This provision applies to solicitations containing the clause at 52.225-5.

(xix) 52.225-20, Prohibition on Conducting Restricted Business Operations in Sudan--Certification. This provision applies to all solicitations.

(xx) 52.225-25, Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran—Representation and Certification. This provision applies to all solicitations.

(xxi) 52.226-2, Historically Black College or University and Minority Institution Representation. This provision applies to solicitations for research, studies, supplies, or services of the type normally acquired from higher educational institutions.

(2) The following certifications are applicable as indicated by the Contracting Officer:

(i) 52.204-17, Ownership or Control of Offeror.

(ii) 52.222-18, Certification Regarding Knowledge of Child Labor for Listed End Products.

(iii) 52.222-48, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Certification.

(iv) 52.222-52 Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Certification.

(v) 52.223-9, with its Alternate I, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (Alternate I only).

(vi) 52.227-6, Royalty Information.

(A) Basic.

(B) Alternate I.

(vii) 52.227-15, Representation of Limited Rights Data and Restricted Computer Software.

(d) The offeror has completed the annual representations and certifications electronically via the SAM website accessed through <https://www.acquisition.gov>. After reviewing the SAM database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this

solicitation as indicated in paragraph (c) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below [offeror to insert changes, identifying change by clause number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR Clause	Title	Date	Change
-----	-----	-----	-----

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on SAM.

(End of provision)

52.209-7 INFORMATION REGARDING RESPONSIBILITY MATTERS (JULY 2013)

(a) Definitions. As used in this provision--

Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative Proceedings, Civilian Board of Contract Appeals Proceedings, and Armed Services Board of Contract Appeals Proceedings). This includes administrative proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include agency actions such as contract audits, site visits, corrective plans, or inspection of deliverables.

Federal contracts and grants with total value greater than \$10,000,000 means--

- (1) The total value of all current, active contracts and grants, including all priced options; and
- (2) The total value of all current, active orders including all priced options under indefinite-delivery, indefinite-quantity, 8(a), or requirements contracts (including task and delivery and multiple-award Schedules).

Principal means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

(b) The offeror ( ) has ( ) does not have current active Federal contracts and grants with total value greater than \$10,000,000.

(c) If the offeror checked “has” in paragraph (b) of this provision, the offeror represents, by submission of this offer, that the information it has entered in the Federal Awardee Performance and Integrity Information System (FAPIIS) is current, accurate, and complete as of the date of submission of this offer with regard to the following information:

- (1) Whether the offeror, and/or any of its principals, has or has not, within the last five years, in connection with the award to or performance by the offeror of a Federal contract or grant, been the subject of a proceeding, at the Federal or State level that resulted in any of the following dispositions:

(i) In a criminal proceeding, a conviction.

(ii) In a civil proceeding, a finding of fault and liability that results in the payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more.

(iii) In an administrative proceeding, a finding of fault and liability that results in--

(A) The payment of a monetary fine or penalty of \$5,000 or more; or

(B) The payment of a reimbursement, restitution, or damages in excess of \$100,000.

(iv) In a criminal, civil, or administrative proceeding, a disposition of the matter by consent or compromise with an acknowledgment of fault by the Contractor if the proceeding could have led to any of the outcomes specified in paragraphs (c)(1)(i), (c)(1)(ii), or (c)(1)(iii) of this provision.

(2) If the offeror has been involved in the last five years in any of the occurrences listed in (c)(1) of this provision, whether the offeror has provided the requested information with regard to each occurrence.

(d) The offeror shall post the information in paragraphs (c)(1)(i) through (c)(1)(iv) of this provision in FAPIIS as required through maintaining an active registration in the System for Award Management database via <https://www.acquisition.gov> (see 52.204-7).

(End of provision)

52.225-25 Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran-Representation and Certifications. (DEC 2012)

(a) Definitions. As used in this provision--

Person--

(1) Means--

(i) A natural person;

(ii) A corporation, business association, partnership, society, trust, financial institution, insurer, underwriter, guarantor, and any other business organization, any other nongovernmental entity, organization, or group, and any governmental entity operating as a business enterprise; and

(iii) Any successor to any entity described in paragraph (1)(ii) of this definition; and

(2) Does not include a government or governmental entity that is not operating as a business enterprise.

Sensitive technology--

(1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically--

(i) To restrict the free flow of unbiased information in Iran; or

(ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and

(2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

(b) The offeror shall email questions concerning sensitive technology to the Department of State at [CISADA106@state.gov](mailto:CISADA106@state.gov).

(c) Except as provided in paragraph (d) of this provision or if a waiver has been granted in accordance with 25.703-4, by submission of its offer, the offeror—

(1) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran;

(2) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act. These sanctioned activities are in the areas of development of the petroleum resources of Iran, production of refined petroleum products in Iran, sale and provision of refined petroleum products to Iran, and contributing to Iran's ability to acquire or develop certain weapons or technologies; and

(3) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds \$3,000 with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (50 U.S.C. 1701 et seq.) (see OFAC's Specially Designated Nationals and Blocked Persons List at <http://www.treasury.gov/ofac/downloads/t11sdn.pdf>).

(d) Exception for trade agreements. The representation requirement of paragraph (c)(1) and the certification requirements of paragraphs (c)(2) and (c)(3) of this provision do not apply if—

(1) This solicitation includes a trade agreements notice or certification (e.g., 52.225-4, 52.225-6, 52.225-12, 52.225-24, or comparable agency provision); and

(2) The offeror has certified that all the offered products to be supplied are designated country end products or designated country construction material.

(End of provision)

## Section L - Instructions, Conditions and Notices to Bidders

**SECTION L****L.1 CONTRACTOR PROPOSAL CERTIFICATION**

Contractor is required to certify in writing on page 1 of proposal the following:

\_\_\_\_\_ (Name of Offeror) warrants that its proposal  
 \_\_\_\_\_ (of date or other identifier) incorporated herein by reference, including, but not limited to , proposed approaches, staffing, methodology, or work plans, will meet the performance objectives set forth in this contract during the execution thereof.

The contractor is not excused from meeting such performance objectives in the event such proposal proved inadequate as conceived or executed to meet such performance objectives. The contractor understands that it bears all of the cost and performance risk associated with adopting acceptable additional (and/or alternative) means or methods of meeting the performance objectives.

**L.2 INQUIRIES**

All questions from offer concerning any aspect of this request for proposal, (RFP) must be submitted in writing. Prospective offeror is requested to submit written questions specifying the section and paragraph of the specification for which clarification is desired. All inquiries will be answered in writing. Telephone questions will not be entertained. Offeror is specifically cautioned that verbal discussions and replies to questions shall not have the effect of changing the provisions of the written RFP.

**All questions must be submitted at least ten (10) days before proposals are due.** This is the most efficient way to ensure all questions are addressed in a timely manner.

**Pre-Proposal Inquiries shall be electronically sent to:**

Susan Roberts, Contract Specialist, at the following email address: [susan.roberts2@navy.mil](mailto:susan.roberts2@navy.mil)

**L.3. PRICE PROPOSAL SUBMITTAL REQUIREMENTS**

Submit one (1) original and one (1) copy of the price proposal in three-ring binders and clearly marked as the price proposal. In addition to providing hard copies of the price proposal, offerors shall provide one (1) electronic copy of the price proposal on a non-rewritable CD in Microsoft Excel format. Offerors are advised that in the event of a discrepancy between pricing information contained on the CD and the hard copy, the hard copy will govern. Each copy of the price proposal shall include a separate tab for each item specified below:

The offeror shall submit (1) original, marked "Original", and (1) copy, marked "Copy", in a separate three ring binder with the following:

**Tab #1:** SF33, signed with all amendments acknowledged

**Tab #2:** Completed copy of ELINS (Exhibit Line Items Schedule of Prices), One Hard Copy and One Electronic Copy in .xls format (Compact Disk)

**Tab #3:** Copy of Representation and Certifications from ORCA **Tab #1:** ELIN spreadsheet (Section J Attachment).

**General Technical Proposal Submittal Requirements:** Submit one (1) original and two (2) copies of the technical proposal [total of three], clearly marked as the technical proposal, and tabbed appropriately. Technical proposals shall be submitted in 8-1/2 x 11 format; font size 12 pt, Times New Roman, limited to 75 single-sided pages, inclusive of all charts, forms and other documentation responsive to the solicitation requirements.

Price proposals are not part of the 75 page limitation. Pages exceeding the 75 single-sided page maximum page limitation shall not be considered during evaluation of the proposal.

No pricing shall be included in the technical proposal.

The technical proposal shall include a cover page that provides: name and address of the prime contractor, DUNS number, CAGE Code and the name, title, email, phone and fax number of authorized representative.

CLAUSES INCORPORATED BY REFERENCE

52.211-2            Availability of Specifications, Standards, and Data Item            APR 2014  
                          Descriptions Listed in the Acquisition Streamlining and  
                          Standardization Information System (ASSIST)

CLAUSES INCORPORATED BY FULL TEXT

52.204-6    DATA UNIVERSAL NUMBERING SYSTEM NUMBER (JULY 2013)

(a) Definition. Data Universal Numbering System (DUNS) number, as used in this provision, means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities, which is used as the identification number for Federal Contractors.

(b) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS+4" followed by the DUNS number or "DUNS+4" that identifies the offeror's name and address exactly as stated in the offer. The DUNS number is a nine-digit number assigned by Dun and Bradstreet, Inc. The DUNS+4 is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the offeror to establish additional System for Award Management records for identifying alternative Electronic Funds Transfer (EFT) accounts (see Subpart 32.11) for the same concern.

(c) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number--

(i) Via the Internet at <http://fedgov.dnb.com/webform> or if the offeror does not have internet access, it may call Dun and Bradstreet at 1-866-705-5711 if located within the United States; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office. The offeror should indicate that it is an offeror for a U.S. Government contract when contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business name.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company physical street address, city, state and Zip Code.

(iv) Company mailing address, city, state and Zip Code (if separate from physical).

(v) Company telephone number.

(vi) Date the company was started.

(vii) Number of employees at your location.

(viii) Chief executive officer/key manager.

(ix) Line of business (industry).

(x) Company Headquarters name and address (reporting relationship within your entity).

(End of provision)

#### 52.215-1 INSTRUCTIONS TO OFFERORS--COMPETITIVE ACQUISITION (JAN 2004)

(a) Definitions. As used in this provision--

“Discussions” are negotiations that occur after establishment of the competitive range that may, at the Contracting Officer's discretion, result in the offeror being allowed to revise its proposal.

“In writing or written” means any worded or numbered expression which can be read, reproduced, and later communicated, and includes electronically transmitted and stored information.

“Proposal modification” is a change made to a proposal before the solicitation's closing date and time, or made in response to an amendment, or made to correct a mistake at any time before award.

“Proposal revision” is a change to a proposal made after the solicitation closing date, at the request of or as allowed by a Contracting Officer as the result of negotiations.

“Time”, if stated as a number of days, is calculated using calendar days, unless otherwise specified, and will include Saturdays, Sundays, and legal holidays. However, if the last day falls on a Saturday, Sunday, or legal holiday, then the period shall include the next working day.

(b) Amendments to solicitations. If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment(s).

(c) Submission, modification, revision, and withdrawal of proposals. (1) Unless other methods (e.g., electronic commerce or facsimile) are permitted in the solicitation, proposals and modifications to proposals shall be submitted in paper media in sealed envelopes or packages (i) addressed to the office specified in the solicitation, and (ii) showing the time and date specified for receipt, the solicitation number, and the name and address of the offeror. Offerors using commercial carriers should ensure that the proposal is marked on the outermost wrapper with the information in paragraphs (c)(1)(i) and (c)(1)(ii) of this provision.

(2) The first page of the proposal must show--

(i) The solicitation number;

(ii) The name, address, and telephone and facsimile numbers of the offeror (and electronic address if available);

(iii) A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item;

(iv) Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and

(v) Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

(3) Submission, modification, or revision, of proposals.

(i) Offerors are responsible for submitting proposals, and any modifications, or revisions, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that proposal or revision is due.

(ii)(A) Any proposal, modification, or revision received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and--

(1) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of proposals; or

(2) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or

(3) It is the only proposal received.

(B) However, a late modification of an otherwise successful proposal that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(iii) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the proposal wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(iv) If an emergency or unanticipated event interrupts normal Government processes so that proposals cannot be received at the office designated for receipt of proposals by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation, the time specified for receipt of proposals will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(v) Proposals may be withdrawn by written notice received at any time before award. Oral proposals in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile proposals, proposals may be withdrawn via facsimile received at any time before award, subject to the conditions specified in the provision at 52.215-5, Facsimile Proposals. Proposals may be withdrawn in person by an offeror or an authorized representative, if the identity of the person requesting withdrawal is established and the person signs a receipt for the proposal before award.

(4) Unless otherwise specified in the solicitation, the offeror may propose to provide any item or combination of items.

(5) Offerors shall submit proposals in response to this solicitation in English, unless otherwise permitted by the solicitation, and in U.S. dollars, unless the provision at FAR 52.225-17, Evaluation of Foreign Currency Offers, is included in the solicitation.

(6) Offerors may submit modifications to their proposals at any time before the solicitation closing date and time, and may submit modifications in response to an amendment, or to correct a mistake at any time before award.

- (7) Offerors may submit revised proposals only if requested or allowed by the Contracting Officer.
- (8) Proposals may be withdrawn at any time before award. Withdrawals are effective upon receipt of notice by the Contracting Officer.
- (d) Offer expiration date. Proposals in response to this solicitation will be valid for the number of days specified on the solicitation cover sheet (unless a different period is proposed by the offeror).
- (e) Restriction on disclosure and use of data. Offerors that include in their proposals data that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, shall--
- (1) Mark the title page with the following legend: This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed--in whole or in part--for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of--or in connection with-- the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets [insert numbers or other identification of sheets]; and
- (2) Mark each sheet of data it wishes to restrict with the following legend: Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.
- (f) Contract award. (1) The Government intends to award a contract or contracts resulting from this solicitation to the responsible offeror(s) whose proposal(s) represents the best value after evaluation in accordance with the factors and subfactors in the solicitation.
- (2) The Government may reject any or all proposals if such action is in the Government's interest.
- (3) The Government may waive informalities and minor irregularities in proposals received.
- (4) The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offeror's initial proposal should contain the offeror's best terms from a cost or price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.
- (5) The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit cost or prices offered, unless the offeror specifies otherwise in the proposal.
- (6) The Government reserves the right to make multiple awards if, after considering the additional administrative costs, it is in the Government's best interest to do so.
- (7) Exchanges with offerors after receipt of a proposal do not constitute a rejection or counteroffer by the Government.
- (8) The Government may determine that a proposal is unacceptable if the prices proposed are materially unbalanced between line items or subline items. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government.

(9) If a cost realism analysis is performed, cost realism may be considered by the source selection authority in evaluating performance or schedule risk.

(10) A written award or acceptance of proposal mailed or otherwise furnished to the successful offeror within the time specified in the proposal shall result in a binding contract without further action by either party.

(11) If a post-award debriefing is given to requesting offerors, the Government shall disclose the following information, if applicable:

- (i) The agency's evaluation of the significant weak or deficient factors in the debriefed offeror's offer.
- (ii) The overall evaluated cost or price and technical rating of the successful and the debriefed offeror and past performance information on the debriefed offeror.
- (iii) The overall ranking of all offerors, when any ranking was developed by the agency during source selection.
- (iv) A summary of the rationale for award.
- (v) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.
- (vi) Reasonable responses to relevant questions posed by the debriefed offeror as to whether source-selection procedures set forth in the solicitation, applicable regulations, and other applicable authorities were followed by the agency.

(End of provision)

#### 52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of an **Indefinite Delivery Indefinite Quantity (IDIQ)** contract resulting from this solicitation.

(End of provision)

#### 52.233-2 SERVICE OF PROTEST (SEP 2006)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from

NAVAL FACILITIES ENGINEERING COMMAND (NAVFAC) MID-ATLANTIC  
ATTN: CONTRACTING OFFICER  
FACILITIES SUPPORT CONTRACTS  
9324 VIRGINIA AVE  
NORFOLK, VA 23511-3095

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of provision)

**52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)**

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es): <http://farsite.hill.af.mil/>

(End of provision)

**5252.215-9300 CONTENT OF PROPOSALS (JAN 2003)**

(a) **PROPOSAL REQUIREMENTS.** The technical proposal and the price/cost proposal shall be submitted in separate volumes. The technical proposal shall not contain any cost/pricing information, except for salary information provided on resumes. The technical proposal presented by the offeror to whom the award is made will be incorporated into the contract at time of award.

(b) The offeror shall submit the following information:

- (1) (2) completed signed solicitation packages, including executed representations and certifications, and cost/prices in Section B and any accompanying exhibits.
- (2) (3) copies of the technical proposal.
- (3) (2) copies of the cost/price proposal.

(c) **TECHNICAL PROPOSAL.** Each technical proposal shall be precise, detailed, and complete as to clearly and fully demonstrate a thorough knowledge and understanding of the requirements. As a minimum, the proposal must contain sufficient detail so that it may be evaluated in accordance with the EVALUATION FACTORS provision, Section M.

General Technical Proposal Submittal Requirements: Submit one (1) original and two (2) copies of the technical proposal [total of three], clearly marked as the technical proposal, and tabbed appropriately. Technical proposals shall be submitted in 8-1/2 x 11 format; font size 12 pt, Times New Roman, limited to 75 single-sided pages, inclusive of all charts, forms and other documentation responsive to the solicitation requirements. Price proposals are not part of the 75 page limitation. Pages exceeding the 75 single-sided page maximum page limitation shall not be considered during evaluation of the proposal.

No pricing shall be included in the technical proposal.

Technical proposal shall be submitted in three-ring binders, with a cover page including that provides: name and address of the prime contractor, DUNS number, CAGE Code and the name, title, email, phone and fax number of authorized representative. The offeror shall outline the general plan of work and methods to be employed, describing each work task at the level necessary to convey a complete understanding of the proposed approach to the reviewer. Accordingly, the offeror shall provide a narrative description that addresses each of the following factors:

- Factor 1 – Technical Approach /Management
- Factor 2 – Corporate Experience
- Factor 3 – Safety

Factor 4 – Past Performance

**NOTE:** The distinction between corporate experience and past performance is corporate experience pertains to the types of work and volume of work completed by a contractor that are comparable to the types of work covered by this requirement, in terms of size, scope, and complexity. Past performance pertains to both the relevance of recent efforts and how well a contractor has performed on the contracts.

**Submittal Requirements for Each Factor:****FACTOR 1 – TECHNICAL APPROACH/MANAGEMENT:**

## (i) Solicitation Submittal Requirements:

The Offeror shall submit a narrative response that clearly demonstrates its understanding of and approach to accomplishing the complexity and magnitude of service requirements set forth in the performance objectives and standards of the Performance Work Statement. Each of the topics below must be included in the narrative and tabbed in the technical proposal and discussed separately.

## (a) Workforce Management:

Describe the lines of management authority, supervision, span of control and accountability, including the relationship between overall management (corporate and on-site), administration, and subcontractors.

## (b) Technical Items:

Describe how you plan to meet the needs of the client base in your local area and outside of your firm's local area. Describe how incoming bus trips will be received, assigned scheduled, etc., without adversely impacting existing uncompleted bus trips.

Describe how your firm plans to minimize dead head fees.

Describe your Vehicle Maintenance Program as it pertains to the safety and availability of buses.

(c) Quality Management. Explain your Vehicle Maintenance Program to ensure buses are safe and available when requested. Provide a two page summary of your "Quality Management System" i.e. the Quality Processes (Practices, Resources and Activities) and minimum controls that will be used to ensure full compliance with all performance objectives and standards as described in (0200000 – Management and Administration). Include the methodology to be implemented to accomplish the performance requirements and detail how the proposed approach will effectively achieve each performance objective and standard.

**FACTOR 2 - CORPORATE EXPERIENCE:**

The Offeror shall submit the following information:

Submit a minimum of one (1), up to a maximum of five (5) contracts performed by the company that are relevant to work requirements specified in the solicitation. Contracts similar in size, scope, and complexity to the current requirement will be considered relevant for evaluation purposes. Include a short description of the work performed, contract number, title, location of work, and a list of clients and points of contact on individual contracts with accurate telephone numbers. In addition to the above, offerors may also include past experience information regarding predecessor companies, and subcontractors that will perform major or critical aspects of the requirement so long as information is provided on no more than five total contracts.

Projects submitted for the Offeror shall be current or completed within the past five (5) years of the date of issuance of this RFP (including current (on-going) contracts).

The attached Corporate Experience Form found in Section J is MANDATORY and SHALL be used to submit project information. Except as specifically requested, the Government will not consider information submitted in addition to this form. Individual blocks on this form may be expanded; however, total length for each project data sheet shall not exceed one (1) double-sided page (or two (2) single-sided pages). Offerors are responsible for ensuring points of contact and phone numbers are current and correct.

For all submitted projects, the description of the project shall clearly describe the scope of work performed and the relevancy to the project requirements of this RFP as described above.

If the Offeror is a Joint Venture (JV), relevant project experience should be submitted for projects completed by the Joint Venture entity. If the Joint Venture does not have shared experience, projects shall be submitted for each Joint Venture partner. Offerors are still limited to a total of five (5) projects combined.

If an Offeror is utilizing experience information of affiliates/subsidiaries/parent/LLC/LTD member companies (name is not exactly as stated on the SF33), the proposal shall clearly demonstrate that the affiliate/subsidiary/parent firm will have meaningful involvement in the performance of the contract.

The assessment of the Offeror's relevant experience will be used as a means of evaluating the capability of the Offeror to successfully meet the requirements of the RFP. The prime contractor will not be found acceptable on the basis of the subcontractor's experience only.

### **FACTOR 3 – SAFETY:**

#### Solicitation Submittal Requirements:

The Offeror shall submit the following information: (For a partnership or joint venture, the following submittal requirements are required for each Contractor who is part of the partnership or joint venture; however, only one safety narrative is required. EMR and DART Rates shall not be submitted for subcontractors.)

#### (1) Experience Modification Rate (EMR):

For the three (3) previous complete calendar years (2012, 2013 and 2014), submit your EMR (which compares your company's annual losses in insurance claims against its policy premiums over a three (3) year period). If you have no EMR, affirmatively state so and explain why. Any extenuating circumstances that affected the EMR and upward or downward trends should be addressed as part of this element. Lower EMRs will be given greater weight in the evaluation.

#### (2) OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate:

For the three (3) previous complete calendar years (2012, 2013 and 2014), submit your OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate, as defined by the U.S. Department of Labor, Occupational Safety and Health Administration. If you cannot submit an OSHA DART Rate, affirmatively state so, and explain why. Any extenuating circumstances that affected the OSHA DART Rate data and upward or downward trends should be addressed as part of this element. Lower OSHA DART Rates will be given greater weight in the evaluation.

#### (3) Technical Approach for Safety:

Describe the plan that the Offeror will implement to evaluate safety performance of potential subcontractors, as a part of the selection process for all levels of subcontractors. Also, describe any innovative methods that the Offeror will employ to ensure and monitor safe work practices at all subcontractor levels. The Safety narrative shall be limited to two pages.

**FACTOR 4 – PAST PERFORMANCE:****Solicitation Submittal Requirements:**

IF A COMPLETED CPARS EVALUATION IS AVAILABLE, IT SHALL BE SUBMITTED WITH THE PROPOSAL. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or its team members to submit to the client for each project the offeror includes in its proposal for Factor 1, Experience. AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE.

IF A CPARS EVALUATION IS NOT AVAILABLE, ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs should be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ (Attachment B), which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Susan Roberts, via email at [susan.roberts2@navy.mil](mailto:susan.roberts2@navy.mil) prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation. Also include performance recognition documents received within the last five (5) years such as awards, award fee determinations, customer letters of commendation, and any other forms of performance recognition.

In addition to the above, the Government may review any other sources of information for evaluating past performance. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS) using all CAGE/DUNS numbers of team members (partnership, joint venture, teaming arrangement, or parent company/subsidiary/affiliate) identified in the offeror's proposal, inquiries of owner representative(s), Federal Awardee Performance and Integrity Information System (FAPIIS), Electronic Subcontract Reporting System (eSRS), and any other known sources not provided by the offeror.

While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the Offeror.”

*A copy of the blank Past Performance Questionnaire to be used for requesting client references is included in Section J.*

**Price:**

(i) Solicitation Submittal Requirements: Submit one (1) original and one (1) copy of the price proposal in three-ring binders and clearly marked as the price proposal. In addition to providing hard copies of the price proposal, offerors shall provide one (1) electronic copy of the price proposal on a non-rewritable CD in Microsoft Excel format. Offerors are advised that in the event of a discrepancy between pricing information contained on the CD and the hard copy, the hard copy will govern. Each copy of the price proposal shall include a separate tab for each item specified below:

Tab #1: SF33, signed with all amendments acknowledged.

Tab #2: One Completed Hard Copy, and One Electronic Copy ELINs (Exhibit Line Items Schedule ELINs of Prices) spreadsheet (Section J Attachment).

Tab #3: Representations and Certifications (ref: <http://orca.bpn.gov>)

Tab #4: If offeror is proposing as a Joint Venture and/or Mentor-Protégé, offeror shall provide a copy of the Joint Venture Agreement and/or Mentor-Protégé Agreement with its proposal under this tab. The Mentor-Protégé Agreement shall have prior approval by the Small Business Administration.

Offeror shall confirm submission of the most recent Vets 100A Report and provide current financial statements and data, including financial institution. The price proposal shall be submitted at the same time as the technical proposal.

- (ii) Offers are solicited on an “all or none” basis and FAR52.215-1, INSTRUCTION TO OFFEROR-COMPETITIVE ACQUISITION” in Section L, is hereby modified. Failure to submit offers for all line items shall be cause for rejection of the offer.

## Section M - Evaluation Factors for Award

EVALUATION

## CLAUSES INCORPORATED BY FULL TEXT

## 52.217-5 EVALUATION OF OPTIONS (JUL 1990)

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

(End of provision)

## M.1 PRE-AWARD SURVEY

The Government may make a pre-award survey of the low conforming bidder to determine whether such bidder is qualified and capable of performing the contract. The pre-award survey will involve examination of the bidder's financial and technical status and understanding of the contract requirements. The following are examples of the information that, upon request, the bidder shall be required to provide in writing to the pre-award survey team. Requested information shall be forwarded within three days of request. Failure to provide requested information, or a determination, after review of the information, of the bidder's non-responsibility, may result in bid rejection.

- a. Identification of the Contractor's personnel and management to be used on this contract.
  - b. The Contractor's technical and management plans for performing required services.
  - c. Description of Contractor's facilities and equipment.
  - d. Summary of the Contractor's experience in performing work of the type required by this specification.
  - e. Three of the most current financial statements.
  - f. Other work presently under contract.
  - g. Prior contracts for similar work, and the names and addresses of individuals with the organization issuing the contract who may be contacted for information concerning the Contractor's performance.
  - h. Contractor Quality Control plan for this contract.
- 
- a. Government will select the lowest-priced technically acceptable offer at a reasonable cost to the Government.

The following will be used as a guide in rating the overall technical acceptability of each **reviewed** proposal:

<b>Table A-1. Technical Acceptable/Unacceptable Ratings</b>	
<b>Rating</b>	<b>Description</b>
Acceptable (A)	Proposal clearly meets the minimum requirements of the solicitation.
Unacceptable (U)	Proposal does not clearly meet the minimum requirements of the solicitation.

1. The Government reserves the right to eliminate from consideration for award any or all offers at any time prior to award of the contract; to negotiate with offerors in the competitive range; and to award the contract to the offeror submitting the lowest priced, technically acceptable offer.

2. As stated in the solicitation, the Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. In addition, if the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

3. The **Lowest Price Technically Acceptable (LPTA)** process is selected as appropriate for this acquisition because the best value to the government is expected to result from selection of the technically acceptable proposal with the lowest evaluated price.

4. An offeror's overall non-price factors rating must be "**ACCEPTABLE**" in order to be eligible for award. An "**UNACCEPTABLE**" rating in any factor results in the overall non-price factors proposal being rated "**UNACCEPTABLE**" unless corrected through discussions. An overall non-price factors rating of "**UNACCEPTABLE**" makes a proposal ineligible for award.

**5. In order to permit efficient competition, the Navy will utilize the following methodology. Proposal will initially be screened for price and placed in order of price (lowest to highest price). The Navy will then evaluate the technical factors of the three lowest priced proposals. The Navy will make award to the lowest priced technically acceptable proposal from among the three lowest priced proposals. However, the Navy, at its sole discretion, reserves the right to increase the number of proposals it will review under this methodology. Accordingly, under this methodology, the technical factors of some proposals may not be evaluated by the Navy. If discussions are deemed necessary by the Contracting Office, all proposals will be evaluated (both technical and price) for the purpose of establishing a competitive range.**

**D. EVALUATION FACTORS FOR AWARD**

1. The solicitation requires the evaluation of price and the following non-price factors:

- Factor 1 - Corporate Experience
- Factor 2 - Technical and Management Approach
- Factor 3 – Safety
- Factor 4 – Past Performance

The distinction between corporate experience and past performance is corporate experience pertains to the types of work and volume of work completed by a contractor that are comparable to the types of work covered by this requirement, in terms of size, scope, and complexity. Past performance pertains to both the relevance of recent efforts and how well a contractor has performed on the contracts.

2. Basis of Evaluation and Submittal Requirements for Each Factor:

**FACTOR 1 – TECHNICAL APPROACH/MANAGEMENT**

(i) Solicitation Submittal Requirements:

The Offeror shall submit a narrative response that clearly demonstrates its understanding of and approach to accomplishing the complexity and magnitude of service requirements set forth in the performance objectives and standards of the Performance Work Statement. Each of the topics below must be included in the narrative and tabbed in the technical proposal and discussed separately.

(a) Workforce Management:

- (1) Describe the lines of management authority, supervision, span of control and accountability, including the relationship between overall management (corporate and on-site), administration, and subcontractors.

(b) Technical Items:

- (1) Describe how you plan to meet the needs of the client base in your local area and outside of your firm's local area.
- (2) Describe how incoming bus trips will be received, assigned scheduled, etc., without adversely impacting existing uncompleted bus trips.
- (3) Describe how your firm plans to minimize dead head fees.
- (4) Describe your Vehicle Maintenance Program as it pertains to the safety and availability of buses.

(c) Quality Management. Explain your Vehicle Maintenance Program to ensure buses are safe and available when requested. Provide a two page summary of your "Quality Management System" i.e. the Quality Processes (Practices, Resources and Activities) and minimum controls that will be used to ensure full compliance with all performance objectives and standards as described in (0200000 – Management and Administration). Include the methodology to be implemented to accomplish the performance requirements and detail how the proposed approach will effectively achieve each performance objective and standard.

(ii) Basis of Evaluation:

The Technical Approach/Management factor shall be evaluated based upon the following criteria:

- (a) The proposal demonstrates an acceptable understanding of the performance objectives and standards.
- (b) The proposal provides a feasible technical approach with the capability to, at least, meet solicitation performance objectives and standards.
- (c) The proposal offers a low to moderate performance risk to the Government.

**FACTOR 2 - CORPORATE EXPERIENCE:**

The Offeror shall submit the following information:

Submit a minimum of one (1), up to a maximum of five (5) contracts performed by the company that are relevant to work requirements specified in the solicitation. Contracts similar in size, scope, and complexity to the current requirement will be considered relevant for evaluation purposes. In addition to the above, offerors may also include past experience information regarding predecessor companies, and subcontractors that will perform major or critical aspects of the requirement so long as information is provided on no more than five total contracts.

Projects submitted for the Offeror shall be current or completed within the past five (5) years of the date of issuance of this RFP.

The attached Corporate Experience Form (Attachment A) included in Section J is MANDATORY and SHALL be used to submit project information. Except as specifically requested, the Government will not consider information submitted in addition to this form. Individual blocks on this form may be expanded; however, total length for each project data sheet shall not exceed one (1) double-sided page (or two (2) single-sided pages).

For all submitted projects, the description of the project shall clearly describe the scope of work performed and the relevancy to the project requirements of this RFP as described above.

If the Offeror is a Joint Venture (JV), relevant project experience should be submitted for projects completed by the Joint Venture entity. If the Joint Venture does not have shared experience, projects shall be submitted for each Joint Venture partner. Offerors are still limited to a total of five (5) projects combined.

If an Offeror is utilizing experience information of affiliates/subsidiaries/parent/LLC/LTD member companies (name is not exactly as stated on the SF33), the proposal shall clearly demonstrate that the affiliate/subsidiary/parent firm will have meaningful involvement in the performance of the contract.

The assessment of the Offeror's relevant experience will be used as a means of evaluating the capability of the Offeror to successfully meet the requirements of the RFP. The prime contractor will not be found acceptable on the basis of the subcontractor's experience only.

(ii) Basis of Evaluation:

The basis of evaluation will include the Offeror's demonstrated experience and depth of experience in performing relevant projects as defined in the solicitation submittal requirements. The assessment of the Offeror's relevant experience will be used as a means of evaluating the capability of the Offeror to successfully meet the requirements of the RFP. The Government will only review five projects. Any projects submitted in excess of the five (5) for Experience will not be considered.

**FACTOR 3 – SAFETY:****(i) Solicitation Submittal Requirements:**

The Offeror shall submit the following information: (For a partnership or joint venture, the following submittal requirements are required for each Contractor who is part of the partnership or joint venture; however, only one safety narrative is required. EMR and DART Rates shall not be submitted for subcontractors.)

**(1) Experience Modification Rate (EMR):**

For the three (3) previous complete calendar years (2012, 2013 and 2014), submit your EMR (which compares your company's annual losses in insurance claims against its policy premiums over a three (3) year period). If you have no EMR, affirmatively state so and explain why. Any extenuating circumstances that affected the EMR and upward or downward trends should be addressed as part of this element. Lower EMRs will be given greater weight in the evaluation.

**(2) OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate:**

For the three (3) previous complete calendar years (2012, 2013 and 2014), submit your OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate, as defined by the U.S. Department of Labor, Occupational Safety and Health Administration. If you cannot submit an OSHA DART Rate, affirmatively state so, and explain why. Any extenuating circumstances that affected the OSHA DART Rate data and upward or downward trends should be addressed as part of this element. Lower OSHA DART Rates will be given greater weight in the evaluation.

**(3) Technical Approach for Safety:**

Describe the plan that the Offeror will implement to evaluate safety performance of potential subcontractors, as a part of the selection process for all levels of subcontractors. Also, describe any innovative methods that the Offeror will employ to ensure and monitor safe work practices at all subcontractor levels. The Safety narrative shall be limited to two pages.

**(ii) Basis of Evaluation:**

The Government is seeking to determine that the Offeror has consistently demonstrated a commitment to safety and that the Offeror plans to properly manage and implement safety procedures for itself and its subcontractors. The Government will evaluate the Offeror's overall safety record, the Offeror's plan to select and monitor subcontractors, any and innovative safety methods that the Offeror plans to implement for this procurement. The Government's sources of information for evaluating safety may include, but are not limited to, OSHA, NAVFAC's Enterprise Safety Applications Management System (ESAMS), and other related databases. While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete safety information regarding these submittal requirements rests with the Offeror. The evaluation will collectively consider the following:

- Experience Modification Rate (EMR)
- OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate
- Offeror Technical Approach to Safety
- Other sources of information available to the Government

**(1) Experience Modification Rate (EMR):**

The Government will evaluate the EMR to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rating. Lower EMRs will be given greater weight in the evaluation.

(2) OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate:

The Government will evaluate the OSHA DART Rate to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rates. Lower OSHA DART Rates will be given greater weight in the evaluation.

(3) Technical Approach to Safety:

The Government will evaluate the narrative to determine the degree to which subcontractor safety performance will be considered in the selection of all levels of subcontractors on the upcoming project. The Government will also evaluate the narrative to determine the degree to which innovations are being proposed that may enhance safety on this procurement. Those Offerors whose plan demonstrates a commitment to hire subcontractors with a culture of safety and who propose innovative methods to enhance a safe working environment may be given greater weight in the evaluation.

#### **FACTOR 4 – PAST PERFORMANCE**

(i) Solicitation Submittal Requirements:

IF A COMPLETED CPARS EVALUATION IS AVAILABLE, IT SHALL BE SUBMITTED WITH THE PROPOSAL. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or its team members to submit to the client for each project the offeror includes in its proposal for Factor 1, Experience. AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE.

IF A CPARS EVALUATION IS NOT AVAILABLE, ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs should be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ (Attachment B), which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Susan Roberts, via email at [susan.roberts2@navy.mil](mailto:susan.roberts2@navy.mil) prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

Also include performance recognition documents received within the last five (5) years such as awards, award fee determinations, customer letters of commendation, and any other forms of performance recognition.

In addition to the above, the Government may review any other sources of information for evaluating past performance. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS) using all CAGE/DUNS numbers of team members (partnership, joint venture, teaming arrangement, or parent company/subsidiary/affiliate) identified in the offeror's proposal, inquiries of owner representative(s), Federal Awardee Performance and Integrity Information System (FAPIIS), Electronic Subcontract Reporting System (eSRS), and any other known sources not provided by the offeror.

While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the Offeror.”

(ii) Basis of Evaluation:

The degree to which past performance evaluations and all other past performance information reviewed by the Government (e.g., PPIRS, Federal Awardee Performance and Integrity Information System (FAPIS), Electronic Subcontract Reporting System (eSRS), performance recognition documents, and information obtained from any other source) reflect a trend of satisfactory performance considering:

- A pattern of successful completion of tasks;
- A pattern of deliverables that are timely and of good quality;
- A pattern of cooperativeness and teamwork with the Government at all levels (task managers, contracting officers, auditors, etc.);
- Recency of tasks performed that are identical to, similar to, or related to the task at hand; and
- A respect for stewardship of Government funds

While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the Offeror.

*A copy of the blank Past Performance Questionnaire to be used for requesting client references is included in Section J.*

**PRICE:**

(1) Solicitation Submittal Requirements: Submit one (1) original and one (1) copy of the price proposal in three-ring binders and clearly marked as the price proposal. In addition to providing hard copies of the price proposal, offerors shall provide one (1) electronic copy of the price proposal on a non-rewritable CD in Microsoft Excel format. Offerors are advised that in the event of a discrepancy between pricing information contained on the CD and the hard copy, the hard copy will govern. Offerors shall confirm submission of the most recent Vets 100A Report and provide current financial statements and data, including financial institution. The price proposal shall be submitted at the same time as the technical proposal. Each copy of the price proposal shall include a separate tab for each item specified below:

Tab #1: SF33, signed with all amendments acknowledged.

Tab #2: One Completed Hard Copy, and One Electronic Copy ELINs (Exhibit Line Items Schedule ELINs of Prices) spreadsheet (Section J Attachment).

Tab #3: Representations and Certifications (ref: <http://orca.bpn.gov>)

Tab #4: If offeror is proposing as a Joint Venture and/or Mentor-Protégé, offeror shall provide a copy of the Joint Venture Agreement and/or Mentor-Protégé Agreement with its proposal under this tab. The Mentor-Protégé Agreement shall have prior approval by the Small Business Administration.

(2) Basis of Evaluation: The Government will evaluate price based on the total price. Total price consists of the basic requirements and all option items (see Section B of the solicitation). The Government intends to evaluate all options and has included the provision FAR 52.217-5, Evaluation of Options (JUL 1990) in Section M of the solicitation. In accordance with FAR 52.217-5, Evaluation of Options will not obligate the Government to exercise the option(s). Analysis will be performed by one or more of the following techniques to ensure a fair and reasonable price:

- (i) Comparison of proposed prices received in response to the RFP.
- (ii) Comparison of proposed prices with the IGCE.

(iii) Comparison of proposed prices with available historical information.

(iv) Comparison of market survey results.

Proposals will be evaluated for completeness and reasonableness as follows:

- (1) **Completeness.** All pricing information required by the solicitation has been provided, all mathematic computations are correct and the pricing application understood, prices are on an “all or none” basis, and failure to submit a price on an item or a number of items may cause this factor and the entire offer to be determined unacceptable.
- (2) **Reasonableness.** Price analysis comparisons indicate the offered price to be fair and reasonable, balanced across option years.

Unreasonable, unbalanced or incomplete pricing may cause a proposal to be determined Unacceptable.