

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE J	PAGE OF PAGES 1 35
2. AMENDMENT/MODIFICATION NO. 0002	3. EFFECTIVE DATE 10-Jun-2016	4. REQUISITION/PURCHASE REQ. NO. ACQR3903260		5. PROJECT NO.(If applicable)
6. ISSUED BY NAVFAC MID ATLANTIC 9324 VIRGINIA AVENUE NORFOLK VA 23511-3095	CODE N40085	7. ADMINISTERED BY (If other than item 6) See Item 6		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. N40085-16-R-2216	
		X	9B. DATED (SEE ITEM 11) 03-Jun-2016	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>3</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) GROUNDS MAINTENANCE AND LANDSCAPING SERVICES AT NORFOLK NAVAL SHIPYARD, PORTSMOUTH, VIRGINIA AND NAVAL STATION OCEANA, VIRGINIA BEACH, VIRGINIA This Amendment is issued to incorporate a revised Section J - List of Documents, Exhibits and Other Attachments and to revise the SF33 - Box 6 - Issued By. All other terms and conditions remain the same. Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL:	EMAIL:	
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 10-Jun-2016

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

The following have been modified:
ATTACHMENTS AND ELINS

SECTION J DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS TABLE OF CONTENTS	
<u>ATTACHMENT NUMBER</u>	<u>ATTACHMENT TITLE</u>
J-0200000-01	Definitions and Acronyms
J-0200000-02	Wage Determinations
J-0200000-03	Directives, Instructions, and References
J-0200000-04	Exhibit Line Items Numbers (ELINS) (Attached as a separate document in NECO)
J-0200000-05	Past Performance and Corporate Experience Questionnaire Form

<u>ATTACHMENT NUMBER</u>	<u>ATTACHMENT TITLE</u>
J-1503050	Functional Assessment Plan (FAP) (Attached as a separate document in NECO)
J-1503050-01	Definitions and Acronyms
J-1503050-02	References and Technical Documents
J-1503050-03	Common Output Level Standards Semi Improved Areas, Unimproved Areas, and Storm Drainage Systems
J-1503050-04	Reserved
J-1503050-05	Site Maps: See separate attachment in NECO
J-1503050-06	Vegetation Management Requirements

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Definition	Description
Assessment	A general term referring to either a survey or inspection of a facility to determine condition.
Asset	A general term used to refer to an item, such as a component, system, building or facility, which is managed by an automated data management program.
Business Management System (BMS)	A web-based tool that provides a systematic method for the management of business processes, common practices, and process quality improvements that produce and support the most efficient and effective delivery of NAVFAC's products and services.
Competent Person	A person who has the professional experience and training necessary to identify existing and predictable hazards at a work or service environment, and who has the authority to take prompt and corrective action to eliminate or remove dangers from the environment.
Component Inventory Management Unit (CIMU)	An organization of like-kind real property into manageable maintenance units. CIMU is a building component, group of components or component assemblies, serving a specific purpose in a facility that can be expected to follow a common and predictable lifecycle behavior. This class of non-equipment will include items such as exterior walls, exterior windows, interior finish, and roofs. This class of equipment will include items such as fan coil units, air handling units, lighting, and water closets. CIMUs can include one or more items of installed equipment typically subject to routine scheduled maintenance.
Confined Work Space	A space that is large enough and so configured that a person may bodily enter a space (such as in tanks, vessels, silos, storage bins, hoppers, vaults, pits, and like spaces where there is limited means of entry) and is hindered or restricted from escaping during an emergency.
Contracting Officer (KO)	That individual with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings. The term includes certain authorized representatives of the Contracting Officer acting within the limits of their authority as delegated by the Contracting Officer.
Contractor	That entity or its representative responsible for the delivery of the services or materials specified in this contract, as designated by contract award. The term Contractor as used herein refers to both the prime Contractor and any subcontractors. The prime Contractor shall insure that subcontractors comply with the provision of this contract.
Contractor Representative	That individual appointed by the Contractor, either orally or in writing, who has been assigned responsibility for executing the requirements of this contract.
Direct Material Costs	The actual vendor invoice charges for materials used for performance of work under this contract. Direct material costs shall include transportation charges when such charges are included on the invoice by the vendor, as well as any discounts allowed for prompt payment and discounts or rebates for core value or salvage value that accrue to the Contractor. When questions arise concerning the cost of materials, material costs will be based on the lowest of quotes provided by the Contractor from at least three different commercial vendors for the direct material cost. The Government retains the right to obtain additional quotes in questionable situations. The lowest price will be used.
Equipment	Tangible asset that is functionally complete for its intended purpose, durable, and non-expendable.
Facility	A building or structure designed and created to serve a particular function.
Government Furnished Property (GFP)	Property in the possession of, or directly acquired by, the Government and subsequently furnished to the contractor for performance of a contract. Government furnished property includes, but is not limited to, spares and property furnished for repairs, maintenance, overhaul, or modification. Government furnished property also includes contractor acquired property if the contractor acquired property is a deliverable under a cost contract when accepted by the Government for continued use under the contract.
Infrastructure Condition Assessment Program (ICAP)	A Navy automated data management program that utilizes historical asset lifecycle data and a structured assessment process to evaluate the condition facilities and their components.
Maintenance And Repair	The preservation or restoration of a piece of equipment, system, or facility to such condition that it may be effectively used for its designated purposes. Maintenance/repair may be adjustment, overhaul, reprocessing, or replacement of constituent parts or materials that are missing or have deteriorated by action of the elements or usage, or replacement of the entire unit or system if beyond economical repair.
Performance Assessment	A method used by the Government to provide some measure of control over the quality of purchased goods and services received.

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Definition	Description
Performance Assessment Representative (PAR)	That individual designated by the KO to be responsible for the monitoring of Contractor performance.
Pre-Expended Bin Materials And Supplies	The minor materials and supplies that are incidental to the job, for which the total direct cost of any one material line item shown on the material estimate is \$10.00 or less. Examples of pre-expended bin materials and supplies include, but are not limited to, solder, lead, flux, electrical connectors, electrical tape, fuses, nails, screws, bolts, nuts, washers, spacers, masking tape, sand paper, solvent, cleaners, lubricants, grease, oil, rags, mops, glue, epoxy, spackling compound, joint tape, plumbers tape and compound, clips, welding rods, and touch up paint.
Property Management Program	A Government program established for the purpose of reviewing and approving the Contractor's Property Management Plan and System through performance of a system analysis whenever government property is in the possession of the Contractor.
Quality Assurance (QA)	The planned and systematic activities implemented in a quality system so that quality requirements for a product or service will be fulfilled.
Quality Control (QC)	The observation techniques and activities used to fulfill requirements for quality.
R. S. Means	A data collection and organization system developed by R. S. Means Company which can be used to prepare accurate, dependable construction estimates and budgets in a variety of ways. The Contractor shall use the latest edition. Material prices are based on a national average and computed labor costs are based on a 30-city national average. An estimate prepared using this data is called a "Means estimate"; data may simply be referred to as "Means".
Unit Priced Labor (UPL) Hour	The unit price bid by the Contractor to perform one hour of work-in-place. With the exception of direct material and construction equipment costs, the unit price includes all indirect and direct costs associated with performing work. The price includes the Contractor's hourly composite trade wage, adjusted to allow for workforce productivity; costs for pre-expended bin materials, union agreements, crew sizes, hand tools, payroll burdens and fringes, overtime, job (field) overhead (including clerical support, supervision, inspection, fees, taxes, licenses, permits, and insurance), general and administrative (home office) overhead, and profit. Additionally, time for job preparation, safety standby personnel, and similar indirect labor elements are included.

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Acronym	Title
ACO	Administrative Contracting Officer
BW	Biweekly
CDR	Contract Discrepancy Report
CIA	Controlled Industrial Area
COR	Contracting Officer Representative
COR	Condition of Readiness
DBH	Diameter at Breast Height
DoD	Department of Defense
DoN	Department of Navy
DRMO	Defense Reutilization Management Office
EPA	Environmental Protection Agency
EPCRA	Emergency Planning and Community Right-to-Know Act
FAR	Federal Acquisition Regulation
FFP	Firm Fixed Price
FSC	Facility Support Contract
GIS	Geospatial Information System
GFE	Government-furnished Equipment
GFF	Government-furnished Facilities
GFM	Government-furnished Materials
HCA	Head Contracting Agency
ICAP	Infrastructure Condition Assessment Program
IDIQ	Indefinite Delivery Indefinite Quantity
IPMIS	Integrated Pest Management Information System
KO	Contracting Officer
MAP	Maintenance Action Plan
MDI	Mission Dependency Index
MEP	Mechanical, Electrical and Plumbing
MRI	Mission Readiness Index
MSDS	Material Safety Data Sheets
NAVFAC	Naval Facilities Engineering Command
NMCI	Navy Marine Corps Intranet
NOSC	Navy-On-Scene Coordinator
PAP	Performance Assessment Plan
PAR	Performance Assessment Representative
PAW	Performance Assessment Worksheet
PEO	Program Executive Officer
PM	Project Manager
PRCSP	Permit Required Confined Space Program
PWS	Performance Work Statement
PWO	Public Works Officer
QC	Quality Control
RPIE	Real Property Inventory Equipment
RSL	Remaining Service Life
SC	Security Clearances
SM	Semimonthly
SPAR	Senior Performance Assessment Representative
TE	Technical Exhibit
VIQ	Variation in Quantity
WBS	Work Breakdown Structure

ATTACHMENT J-0200000-02
WAGE DETERMINATIONS

WD 15-4341 (Rev.-2) was first posted on www.wdol.gov on 01/05/2016

REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor		U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
---	--	--

Daniel W. Simms Director		Wage Determination No.: 2015-4341 Revision No.: 2 Date Of Revision: 12/29/2015
-----------------------------	--	--

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

States: North Carolina, Virginia

Area: North Carolina County of Currituck
 Virginia Counties of Chesapeake, Gloucester, Hampton, Isle of Wight, James City, Mathews, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Surry, Virginia Beach, Williamsburg, York

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		14.03
01012 - Accounting Clerk II		15.74
01013 - Accounting Clerk III		17.61
01020 - Administrative Assistant		23.48
01035 - Court Reporter		18.82
01041 - Customer Service Representative I		11.29
01042 - Customer Service Representative II		12.70
01043 - Customer Service Representative III		13.86
01051 - Data Entry Operator I		12.41
01052 - Data Entry Operator II		13.90
01060 - Dispatcher, Motor Vehicle		17.23
01070 - Document Preparation Clerk		13.21
01090 - Duplicating Machine Operator		13.21
01111 - General Clerk I		12.20
01112 - General Clerk II		13.78
01113 - General Clerk III		15.47
01120 - Housing Referral Assistant		19.11
01141 - Messenger Courier		13.44
01191 - Order Clerk I		13.46
01192 - Order Clerk II		17.61
01261 - Personnel Assistant (Employment) I		16.22
01262 - Personnel Assistant (Employment) II		18.14
01263 - Personnel Assistant (Employment) III		20.23
01270 - Production Control Clerk		25.93
01290 - Rental Clerk		14.15
01300 - Scheduler, Maintenance		15.32
01311 - Secretary I		15.32
01312 - Secretary II		17.15
01313 - Secretary III		19.11
01320 - Service Order Dispatcher		15.40
01410 - Supply Technician		23.48

01420 - Survey Worker	13.82
01460 - Switchboard Operator/Receptionist	12.28
01531 - Travel Clerk I	11.73
01532 - Travel Clerk II	12.51
01533 - Travel Clerk III	13.36
01611 - Word Processor I	14.13
01612 - Word Processor II	15.86
01613 - Word Processor III	17.75
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	25.82
05010 - Automotive Electrician	21.03
05040 - Automotive Glass Installer	20.09
05070 - Automotive Worker	20.09
05110 - Mobile Equipment Servicer	18.15
05130 - Motor Equipment Metal Mechanic	22.02
05160 - Motor Equipment Metal Worker	20.09
05190 - Motor Vehicle Mechanic	22.02
05220 - Motor Vehicle Mechanic Helper	17.13
05250 - Motor Vehicle Upholstery Worker	19.10
05280 - Motor Vehicle Wrecker	20.09
05310 - Painter, Automotive	21.03
05340 - Radiator Repair Specialist	19.10
05370 - Tire Repairer	13.65
05400 - Transmission Repair Specialist	22.02
07000 - Food Preparation And Service Occupations	
07010 - Baker	11.48
07041 - Cook I	11.12
07042 - Cook II	12.33
07070 - Dishwasher	8.73
07130 - Food Service Worker	9.89
07210 - Meat Cutter	15.35
07260 - Waiter/Waitress	9.68
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	21.23
09040 - Furniture Handler	14.67
09080 - Furniture Refinisher	19.39
09090 - Furniture Refinisher Helper	15.80
09110 - Furniture Repairer, Minor	17.62
09130 - Upholsterer	20.17
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	11.41
11060 - Elevator Operator	11.41
11090 - Gardener	13.67
11122 - Housekeeping Aide	11.92
11150 - Janitor	11.92
11210 - Laborer, Grounds Maintenance	11.41
11240 - Maid or Houseman	9.30
11260 - Pruner	11.63
11270 - Tractor Operator	12.88
11330 - Trail Maintenance Worker	11.41
11360 - Window Cleaner	12.64
12000 - Health Occupations	
12010 - Ambulance Driver	16.84
12011 - Breath Alcohol Technician	16.42
12012 - Certified Occupational Therapist Assistant	26.23
12015 - Certified Physical Therapist Assistant	25.05
12020 - Dental Assistant	15.56
12025 - Dental Hygienist	34.44
12030 - EKG Technician	26.10
12035 - Electroneurodiagnostic Technologist	26.10
12040 - Emergency Medical Technician	16.84
12071 - Licensed Practical Nurse I	14.67
12072 - Licensed Practical Nurse II	16.42
12073 - Licensed Practical Nurse III	18.30
12100 - Medical Assistant	13.69
12130 - Medical Laboratory Technician	18.70
12160 - Medical Record Clerk	15.13
12190 - Medical Record Technician	16.93
12195 - Medical Transcriptionist	14.13
12210 - Nuclear Medicine Technologist	31.32

12221 - Nursing Assistant I	9.93
12222 - Nursing Assistant II	11.17
12223 - Nursing Assistant III	12.19
12224 - Nursing Assistant IV	13.68
12235 - Optical Dispenser	19.99
12236 - Optical Technician	16.59
12250 - Pharmacy Technician	17.33
12280 - Phlebotomist	13.84
12305 - Radiologic Technologist	25.67
12311 - Registered Nurse I	24.37
12312 - Registered Nurse II	29.81
12313 - Registered Nurse II, Specialist	29.81
12314 - Registered Nurse III	36.07
12315 - Registered Nurse III, Anesthetist	36.07
12316 - Registered Nurse IV	43.23
12317 - Scheduler (Drug and Alcohol Testing)	20.34
12320 - Substance Abuse Treatment Counselor	17.96
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	20.46
13012 - Exhibits Specialist II	25.36
13013 - Exhibits Specialist III	29.19
13041 - Illustrator I	20.00
13042 - Illustrator II	24.56
13043 - Illustrator III	29.80
13047 - Librarian	32.67
13050 - Library Aide/Clerk	11.45
13054 - Library Information Technology Systems Administrator	23.82
13058 - Library Technician	16.78
13061 - Media Specialist I	17.17
13062 - Media Specialist II	19.21
13063 - Media Specialist III	21.41
13071 - Photographer I	13.93
13072 - Photographer II	18.46
13073 - Photographer III	22.43
13074 - Photographer IV	24.90
13075 - Photographer V	30.14
13090 - Technical Order Library Clerk	14.93
13110 - Video Teleconference Technician	15.93
14000 - Information Technology Occupations	
14041 - Computer Operator I	15.56
14042 - Computer Operator II	17.40
14043 - Computer Operator III	19.41
14044 - Computer Operator IV	21.57
14045 - Computer Operator V	23.88
14071 - Computer Programmer I	(see 1) 20.07
14072 - Computer Programmer II	(see 1) 24.57
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1)
14102 - Computer Systems Analyst II	(see 1)
14103 - Computer Systems Analyst III	(see 1)
14150 - Peripheral Equipment Operator	15.56
14160 - Personal Computer Support Technician	21.57
14170 - System Support Specialist	26.47
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	33.24
15020 - Aircrew Training Devices Instructor (Rated)	40.21
15030 - Air Crew Training Devices Instructor (Pilot)	48.04
15050 - Computer Based Training Specialist / Instructor	33.24
15060 - Educational Technologist	30.26
15070 - Flight Instructor (Pilot)	48.04
15080 - Graphic Artist	24.28
15085 - Maintenance Test Pilot, Fixed, Jet/Prop	36.50
15086 - Maintenance Test Pilot, Rotary Wing	36.50
15088 - Non-Maintenance Test/Co-Pilot	36.50
15090 - Technical Instructor	23.03
15095 - Technical Instructor/Course Developer	28.17
15110 - Test Proctor	19.29
15120 - Tutor	19.29

16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	8.83
16030 - Counter Attendant	8.83
16040 - Dry Cleaner	11.08
16070 - Finisher, Flatwork, Machine	8.83
16090 - Presser, Hand	8.83
16110 - Presser, Machine, Drycleaning	8.83
16130 - Presser, Machine, Shirts	8.83
16160 - Presser, Machine, Wearing Apparel, Laundry	8.83
16190 - Sewing Machine Operator	11.84
16220 - Tailor	12.65
16250 - Washer, Machine	9.59
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	23.51
19040 - Tool And Die Maker	26.83
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	16.59
21030 - Material Coordinator	25.93
21040 - Material Expediter	25.93
21050 - Material Handling Laborer	11.27
21071 - Order Filler	11.49
21080 - Production Line Worker (Food Processing)	16.59
21110 - Shipping Packer	15.21
21130 - Shipping/Receiving Clerk	15.21
21140 - Store Worker I	12.76
21150 - Stock Clerk	15.96
21210 - Tools And Parts Attendant	16.59
21410 - Warehouse Specialist	16.59
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	25.62
23019 - Aircraft Logs and Records Technician	20.04
23021 - Aircraft Mechanic I	24.40
23022 - Aircraft Mechanic II	25.62
23023 - Aircraft Mechanic III	26.81
23040 - Aircraft Mechanic Helper	17.99
23050 - Aircraft, Painter	22.22
23060 - Aircraft Servicer	20.04
23070 - Aircraft Survival Flight Equipment Technician	22.22
23080 - Aircraft Worker	21.09
23091 - Aircrew Life Support Equipment (ALSE) Mechanic I	21.09
23092 - Aircrew Life Support Equipment (ALSE) Mechanic II	24.40
23110 - Appliance Mechanic	19.24
23120 - Bicycle Repairer	14.43
23125 - Cable Splicer	25.69
23130 - Carpenter, Maintenance	19.24
23140 - Carpet Layer	18.79
23160 - Electrician, Maintenance	22.27
23181 - Electronics Technician Maintenance I	23.07
23182 - Electronics Technician Maintenance II	24.32
23183 - Electronics Technician Maintenance III	25.53
23260 - Fabric Worker	19.59
23290 - Fire Alarm System Mechanic	20.20
23310 - Fire Extinguisher Repairer	18.15
23311 - Fuel Distribution System Mechanic	21.94
23312 - Fuel Distribution System Operator	17.87
23370 - General Maintenance Worker	18.30
23380 - Ground Support Equipment Mechanic	24.40
23381 - Ground Support Equipment Servicer	20.04
23382 - Ground Support Equipment Worker	21.09
23391 - Gunsmith I	18.15
23392 - Gunsmith II	20.16
23393 - Gunsmith III	22.22
23410 - Heating, Ventilation And Air-Conditioning Mechanic	20.45
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	21.48
23430 - Heavy Equipment Mechanic	22.03
23440 - Heavy Equipment Operator	20.20

23460 - Instrument Mechanic	21.16
23465 - Laboratory/Shelter Mechanic	12.40
23470 - Laborer	11.27
23510 - Locksmith	20.65
23530 - Machinery Maintenance Mechanic	22.31
23550 - Machinist, Maintenance	21.25
23580 - Maintenance Trades Helper	16.29
23591 - Metrology Technician I	21.16
23592 - Metrology Technician II	24.24
23593 - Metrology Technician III	25.26
23640 - Millwright	26.52
23710 - Office Appliance Repairer	19.24
23760 - Painter, Maintenance	19.24
23790 - Pipefitter, Maintenance	22.09
23810 - Plumber, Maintenance	21.04
23820 - Pneudraulic Systems Mechanic	22.22
23850 - Rigger	22.57
23870 - Scale Mechanic	20.13
23890 - Sheet-Metal Worker, Maintenance	21.52
23910 - Small Engine Mechanic	20.11
23931 - Telecommunications Mechanic I	25.35
23932 - Telecommunications Mechanic II	26.62
23950 - Telephone Lineman	25.17
23960 - Welder, Combination, Maintenance	20.98
23965 - Well Driller	21.92
23970 - Woodcraft Worker	22.22
23980 - Woodworker	18.15
24000 - Personal Needs Occupations	
24550 - Case Manager	13.31
24570 - Child Care Attendant	9.58
24580 - Child Care Center Clerk	13.48
24610 - Chore Aide	8.43
24620 - Family Readiness And Support Services Coordinator	13.31
24630 - Homemaker	14.24
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	22.88
25040 - Sewage Plant Operator	20.01
25070 - Stationary Engineer	22.88
25190 - Ventilation Equipment Tender	17.38
25210 - Water Treatment Plant Operator	20.01
27000 - Protective Service Occupations	
27004 - Alarm Monitor	17.03
27007 - Baggage Inspector	12.52
27008 - Corrections Officer	18.71
27010 - Court Security Officer	20.29
27030 - Detection Dog Handler	15.31
27040 - Detention Officer	18.71
27070 - Firefighter	19.65
27101 - Guard I	12.52
27102 - Guard II	15.31
27131 - Police Officer I	22.07
27132 - Police Officer II	24.52
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	10.47
28042 - Carnival Equipment Repairer	11.10
28043 - Carnival Worker	8.54
28210 - Gate Attendant/Gate Tender	14.30
28310 - Lifeguard	12.22
28350 - Park Attendant (Aide)	15.60
28510 - Recreation Aide/Health Facility Attendant	11.68
28515 - Recreation Specialist	19.83
28630 - Sports Official	12.75
28690 - Swimming Pool Operator	15.63
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	22.80
29020 - Hatch Tender	22.80
29030 - Line Handler	22.80
29041 - Stevedore I	21.68
29042 - Stevedore II	23.98

30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	36.49
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	25.17
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	27.71
30021 - Archeological Technician I	18.85
30022 - Archeological Technician II	20.93
30023 - Archeological Technician III	25.14
30030 - Cartographic Technician	26.68
30040 - Civil Engineering Technician	25.15
30051 - Cryogenic Technician I	23.15
30052 - Cryogenic Technician II	25.56
30061 - Drafter/CAD Operator I	18.85
30062 - Drafter/CAD Operator II	21.09
30063 - Drafter/CAD Operator III	23.52
30064 - Drafter/CAD Operator IV	28.93
30081 - Engineering Technician I	17.82
30082 - Engineering Technician II	19.79
30083 - Engineering Technician III	22.59
30084 - Engineering Technician IV	27.42
30085 - Engineering Technician V	33.54
30086 - Engineering Technician VI	40.58
30090 - Environmental Technician	24.06
30095 - Evidence Control Specialist	20.90
30210 - Laboratory Technician	21.99
30221 - Latent Fingerprint Technician I	22.97
30222 - Latent Fingerprint Technician II	25.37
30240 - Mathematical Technician	26.68
30361 - Paralegal/Legal Assistant I	16.04
30362 - Paralegal/Legal Assistant II	19.88
30363 - Paralegal/Legal Assistant III	24.32
30364 - Paralegal/Legal Assistant IV	29.42
30375 - Petroleum Supply Specialist	25.56
30390 - Photo-Optics Technician	26.68
30395 - Radiation Control Technician	25.56
30461 - Technical Writer I	23.10
30462 - Technical Writer II	28.24
30463 - Technical Writer III	34.17
30491 - Unexploded Ordnance (UXO) Technician I	23.19
30492 - Unexploded Ordnance (UXO) Technician II	28.06
30493 - Unexploded Ordnance (UXO) Technician III	33.63
30494 - Unexploded (UXO) Safety Escort	23.19
30495 - Unexploded (UXO) Sweep Personnel	23.19
30501 - Weather Forecaster I	23.15
30502 - Weather Forecaster II	28.15
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2,3) 23.52
30621 - Weather Observer, Senior	(see 2,3) 25.48
31000 - Transportation/Mobile Equipment Operation Occupations	
31010 - Airplane Pilot	28.06
31020 - Bus Aide	12.77
31030 - Bus Driver	16.13
31043 - Driver Courier	13.40
31260 - Parking and Lot Attendant	9.25
31290 - Shuttle Bus Driver	14.22
31310 - Taxi Driver	11.50
31361 - Truckdriver, Light	14.22
31362 - Truckdriver, Medium	15.59
31363 - Truckdriver, Heavy	17.75
31364 - Truckdriver, Tractor-Trailer	17.75
99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	13.68
99030 - Cashier	8.95
99050 - Desk Clerk	9.22
99095 - Embalmer	25.97
99130 - Flight Follower	23.19
99251 - Laboratory Animal Caretaker I	10.85
99252 - Laboratory Animal Caretaker II	11.52
99260 - Marketing Analyst	23.81
99310 - Mortician	30.76
99410 - Pest Controller	15.66

99510 - Photofinishing Worker	11.61
99710 - Recycling Laborer	16.46
99711 - Recycling Specialist	18.57
99730 - Refuse Collector	15.17
99810 - Sales Clerk	11.04
99820 - School Crossing Guard	11.74
99830 - Survey Party Chief	19.82
99831 - Surveying Aide	12.37
99832 - Surveying Technician	18.02
99840 - Vending Machine Attendant	14.21
99841 - Vending Machine Repairer	16.64
99842 - Vending Machine Repairer Helper	14.21

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (See 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am.

If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** HAZARDOUS PAY DIFFERENTIAL ****

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder.

All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS ****

The duties of employees under job titles listed are those described in the

"Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) **

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).

ATTACHMENT J-0200000-03
DIRECTIVES, INSTRUCTIONS, AND REFERENCES

<u>Reference</u>	<u>Title</u>
EM 385-1-1	U.S. Army Corps of Engineers Safety and Health Requirements
P.L. 91-596	Occupational Safety and Health Act

ATTACHMENT J-0200000-04 – Exhibit Line Items Numbers - Provided as a separate attachment in NECO.

J-0200000-05

CORPORATE EXPERIENCE PROJECT DATA SHEETProject No. (check one) : #1 #2 #3 #4 #51. Experience for: Offeror Joint-Venture Other (Explain)

Firm Name:

Address:

Phone Number:

Point of Contact:

Contact Phone Number:

2. Work Performed as: Prime Contractor Sub Contractor Joint Venture Other
(Explain)

Percent of project work performed:

If subcontractor, who was prime (Name/Phone #):

3. Contract Number:

Delivery/Task Order Number:

Title:

Location:

4. Award Date (mm/dd/yy):

Completion Date (mm/dd/yy):

5. Type of work:

 New Construction Renovation Repair Alteration Other (explain):6. Type of Contract/Task Order: (**Check ALL that apply**) Firm-Fixed Price Cost/Time and Material Other (explain):

7. Award Amount:

Final Price:

Type of Contract/Task Order: (**Check ALL that apply**) Delivery/Task Order (IDIQ) Other (explain):

8. Provide a detailed description of the project and the relevancy to the project requirements of this RFP

9. Provide a detailed description of what work your firm self-performed on this project:

10. Other Information:

J-0200000-05

Past Performance Questionnaire

1. The NAVFAC Form PPQ shall be utilized for all evaluations that require a Past Performance Questionnaire (PPQ). The current NAVFAC Form PPQ-0 dated 7 December 2011 is available at <https://portal.navy.mil/portal/page/portal/aa/pdffiles/ppq%20rev%20dec%202011.doc>

2. Solicitation Submittal Requirements: IF A COMPLETED CPARS EVALUATION IS AVAILABLE, IT SHALL BE SUBMITTED WITH THE PROPOSAL. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or its team members to submit to the client for each project the offeror includes in its proposal for Factor (insert applicable factor number, usually Factor 1, and insert factor title, usually Corporate Experience). AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE.

IF A CPARS EVALUATION IS NOT AVAILABLE, ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs should be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ (Section J), which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Susan C. Roberts, via email at susan.roberts2@navy.mil prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.”

NAVFAC/USACE PAST PERFORMANCE QUESTIONNAIRE (Form PPQ)**CONTRACT INFORMATION (Contractor to complete Blocks 1-4)****1. Contractor Information**

Firm Name:

CAGE Code:

Address:

DUNs Number:

Phone Number:

Email Address:

Point of Contact:

Contact Phone Number:

2. Work Performed as: Prime Contractor Sub Contractor Joint Venture Other (Explain)

Percent of project work performed:

If subcontractor, who was the prime (Name/Phone #):

3. Contract Information

Contract Number:

Delivery/Task Order Number (if applicable):

Contract Type: Firm Fixed Price Cost Reimbursement Other (Please specify):

Contract Title:

Contract Location:

Award Date (mm/dd/yy):

Contract Completion Date (mm/dd/yy):

Actual Completion Date (mm/dd/yy):

Explain Differences:

Original Contract Price (Award Amount):

Final Contract Price (to include all modifications, if applicable):

Explain Differences:

4. Project Description:Complexity of Work High Med Routine

How is this project relevant to project of submission? (Please provide details such as similar equipment, requirements, conditions, etc.)

CLIENT INFORMATION (Client to complete Blocks 5-8)**5. Client Information**

Name:

Title:

Phone Number:

Email Address:

6. Describe the client's role in the project:**7. Date Questionnaire was completed (mm/dd/yy):****8. Client's Signature:**

NOTE: NAVFAC REQUESTS THAT THE CLIENT COMPLETES THIS QUESTIONNAIRE AND SUBMITS DIRECTLY BACK TO THE OFFEROR. THE OFFEROR WILL SUBMIT THE COMPLETED QUESTIONNAIRE TO NAVFAC WITH THEIR PROPOSAL, AND MAY DUPLICATE THIS QUESTIONNAIRE FOR FUTURE SUBMISSION ON NAVFAC SOLICITATIONS. CLIENTS ARE HIGHLY ENCOURAGED TO SUBMIT QUESTIONNAIRES DIRECTLY TO THE OFFEROR. HOWEVER, QUESTIONNAIRES MAY BE SUBMITTED DIRECTLY TO NAVFAC. PLEASE CONTACT THE OFFEROR FOR NAVFAC POC INFORMATION. THE GOVERNMENT RESERVES THE RIGHT TO VERIFY ANY AND ALL INFORMATION ON THIS FORM.

ADJECTIVE RATINGS AND DEFINITIONS TO BE USED TO BEST REFLECT YOUR EVALUATION OF THE CONTRACTOR'S PERFORMANCE

RATING	DEFINITION	NOTE
(E) Exceptional	Performance meets contractual requirements and exceeds many to the Government/Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor was highly effective.	An Exceptional rating is appropriate when the Contractor successfully performed multiple significant events that were of benefit to the Government/Owner. A singular benefit, however, could be of such magnitude that it alone constitutes an Exceptional rating. Also, there should have been NO significant weaknesses identified.
(VG) Very Good	Performance meets contractual requirements and exceeds some to the Government's/Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.	A Very Good rating is appropriate when the Contractor successfully performed a significant event that was a benefit to the Government/Owner. There should have been no significant weaknesses identified.
(S) Satisfactory	Performance meets minimum contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.	A Satisfactory rating is appropriate when there were only minor problems, or major problems that the contractor recovered from without impact to the contract. There should have been NO significant weaknesses identified. Per DOD policy, a fundamental principle of assigning ratings is that contractors will not be assessed a rating lower than Satisfactory solely for not performing beyond the requirements of the contract.
(M) Marginal	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.	A Marginal is appropriate when a significant event occurred that the contractor had trouble overcoming which impacted the Government/Owner.
(U) Unsatisfactory	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains serious problem(s) for which the contractor's corrective actions appear or were ineffective.	An Unsatisfactory rating is appropriate when multiple significant events occurred that the contractor had trouble overcoming and which impacted the Government/Owner. A singular problem, however, could be of such serious magnitude that it alone constitutes an unsatisfactory rating.
(N) Not Applicable	No information or did not apply to your contract	Rating will be neither positive nor negative.

Contractor Information (Firm Name): _____

Client Information (Name): _____

TO BE COMPLETED BY CLIENT

PLEASE CIRCLE THE ADJECTIVE RATING WHICH BEST REFLECTS YOUR EVALUATION OF THE CONTRACTOR'S PERFORMANCE.

1. QUALITY:	
a) Quality of technical data/report preparation efforts	E VG S M U N
b) Ability to meet quality standards specified for technical performance	E VG S M U N
c) Timeliness/effectiveness of contract problem resolution without extensive customer guidance	E VG S M U N
d) Adequacy/effectiveness of quality control program and adherence to contract quality assurance requirements (without adverse effect on performance)	E VG S M U N
2. SCHEDULE/TIMELINESS OF PERFORMANCE:	
a) Compliance with contract delivery/completion schedules including any significant intermediate milestones. <i>(If liquidated damages were assessed or the schedule was not met, please address below)</i>	E VG S M U N
b) Rate the contractor's use of available resources to accomplish tasks identified in the contract	E VG S M U N
3. CUSTOMER SATISFACTION:	
a) To what extent were the end users satisfied with the project?	E VG S M U N
b) Contractor was reasonable and cooperative in dealing with your staff (including the ability to successfully resolve disagreements/disputes; responsiveness to administrative reports, businesslike and communication)	E VG S M U N
c) To what extent was the contractor cooperative, businesslike, and concerned with the interests of the customer?	E VG S M U N
d) Overall customer satisfaction	E VG S M U N
4. MANAGEMENT/ PERSONNEL/LABOR	
a) Effectiveness of on-site management, including management of subcontractors, suppliers, materials, and/or labor force?	E VG S M U N
b) Ability to hire, apply, and retain a qualified workforce to this effort	E VG S M U N
c) Government Property Control	E VG S M U N
d) Knowledge/expertise demonstrated by contractor personnel	E VG S M U N
e) Utilization of Small Business concerns	E VG S M U N
f) Ability to simultaneously manage multiple projects with multiple disciplines	E VG S M U N
g) Ability to assimilate and incorporate changes in requirements and/or priority, including planning, execution and response to Government changes	E VG S M U N
h) Effectiveness of overall management (including ability to effectively lead, manage and control the program)	E VG S M U N
5. COST/FINANCIAL MANAGEMENT	
a) Ability to meet the terms and conditions within the contractually agreed price(s)?	E VG S M U N
Contractor Information (Firm Name): _____	
Client Information (Name): _____	
b) Contractor proposed innovative alternative methods/processes that reduced cost, improved maintainability or other factors that benefited the client	E VG S M U N

c) If this is/was a Government cost type contract, please rate the Contractor's timeliness and accuracy in submitting monthly invoices with appropriate back-up documentation, monthly status reports/budget variance reports, compliance with established budgets and avoidance of significant and/or unexplained variances (under runs or overruns)	E	VG	S	M	U	N
d) Is the Contractor's accounting system adequate for management and tracking of costs? <i>If no, please explain in Remarks section.</i>	Yes			No		
e) If this is/was a Government contract, has/was this contract been partially or completely terminated for default or convenience or are there any pending terminations? <i>Indicate if show cause or cure notices were issued, or any default action in comment section below.</i>	Yes			No		
f) Have there been any indications that the contractor has had any financial problems? <i>If yes, please explain below.</i>	Yes			No		
6. SAFETY/SECURITY						
a) To what extent was the contractor able to maintain an environment of safety, adhere to its approved safety plan, and respond to safety issues? (Includes: following the users rules, regulations, and requirements regarding housekeeping, safety, correction of noted deficiencies, etc.)	E	VG	S	M	U	N
b) Contractor complied with all security requirements for the project and personnel security requirements.	E	VG	S	M	U	N
7. GENERAL						
a) Ability to successfully respond to emergency and/or surge situations (including notifying COR, PM or Contracting Officer in a timely manner regarding urgent contractual issues).	E	VG	S	M	U	N
b) Compliance with contractual terms/provisions <i>(explain if specific issues)</i>	E	VG	S	M	U	N
c) Would you hire or work with this firm again? <i>(If no, please explain below)</i>	Yes			No		
d) In summary, provide an overall rating for the work performed by this contractor.	E	VG	S	M	U	N

Please provide responses to the questions above (if applicable) and/or additional remarks. Furthermore, please provide a brief narrative addressing specific strengths, weaknesses, deficiencies, or other comments which may assist our office in evaluating performance risk (please attach additional pages if necessary):

ATTACHMENT J-1503050 – Functional Assessment Plan (FAP) – Provided as a separate attachment in NECO.

J-1503050-01
DEFINITIONS AND ACRONYMS

DEFINITION/ACRONYM	DESCRIPTION
Aeration	Introduction of air into the soil by mechanical means to promote health and growth.
Appearance	Where there is a sense impression or outward aspect of an area or thing that is consistent, uniform and neat in and around the surroundings.
ATFP	Anti-Terrorism Force Protection
Artificial Turf	An artificial surface that resembles grass.
BASH	Bird Aircraft Strike Hazard
Berm	A mound or bank of earth typically used as a barrier.
Brow Ditch	A drainage ditch with sufficient slope to prevent erosion of adjacent grading.
Bruising of Lawn	An injury to grass areas resulting in discolored blades of grass, usually caused by mowing with a dull blade.
Caliper	The measurement of a tree trunk at its widest diameter, measured six inches up from the ground for trees under four inch caliper, and twelve inches from the ground for trees over four inch caliper. Multi-stem plants are measured at the widest point of all trunks, six inches up from the ground for trees under four inch caliper, and twelve inches from the ground for trees over four inch caliper.
Classification and Ordering of Plants	For the purposes of pruning, trimming, planting, or removal, specific plants shall be identified according to their type and application as specified in the American Horticulture Society Encyclopedia of Garden Plants (latest edition), D.K. Publishing under ISBN-0-7894-1943-2. Example: A Red Tip Photinia bush which is 15' tall will be classified as a shrub.
Clipping	Any vegetation that is left on paved surfaces, lawns, and plant beds after being cut by means of shears, mowers, trimmers, etc.
De-thatch	Removal of unwanted thatch from mowed areas to promote health and growth.
Debris	Includes, but is not limited to, paper, cans, bottles, limbs and branches, pine straw and pinecones, leaves, rocks, and other similar items.
Depression	A small area that has sunken below its surroundings.
Diameter at Breast Height (DBH)	The diameter of a tree measured at 4½ feet above ground level.
Edging	Creating a uniform edged cut to promote a neat appearance and prevent ground structures from vegetation encroachment.
Fertilization	Application of natural and synthetic materials to the soil where it has become deficient in nutrients essential for proper plant growth.
Fronde	A large leaf or branch of a palm tree, usually with many divisions.
Grade	To bring soil to previously established level or inclination using appropriate tools and equipment.
Grass Cutting	Cutting or trimming, monoecious flowering plants with simple leaves, within a designated area. Also includes cutting and trimming broadleaf weeds and other vegetation found in the lawn area to the required height as specified per contract.
Ground Cover	A plant which is chosen for the special task of providing a dense low attractive cover that prevents weeds and erosion. Varieties include, but are not limited to Vinca, Hosta, Ivy, Alyssum, Ajuga, and Liriope.
Hedge	Shrubs or other plants planted closely together so as to form an unbroken line during trimming.
Improved Area	Improved grounds apply to areas within the built-up section of an installation which contains lawns and landscape development parade grounds, drill fields, athletic facilities, cemeteries, golf courses (except roughs), and similar areas, and include the maintenance and care of ornamental and decorative growth, such as shrubs and flowers and other plantings that are appurtenant to and within lawn areas.

J-1503050-01
DEFINITIONS AND ACRONYMS

DEFINITION/ACRONYM	DESCRIPTION
Irrigation	Application of water to the soil to promote health and growth.
Irrigation System	A permanent system used for apply water to lawns and plants. The irrigation system includes all pumps, controls, piping and, sprinkler heads. The irrigation system starts at the valve supplying to the system.
Maximum Growth Height	That limit indicated in COLs levels or by other operational instructions..
Mowing	Cutting of all grasses, weeds, and other vegetation that is 1 inch or less in diameter (at ground level).
Parcel	A designated area of land which may be indicated on installation maps or other attachments.
Prestige Area	Prestige grounds apply to areas in the immediate vicinity of main gates, command headquarters buildings and similar areas, and includes the maintenance and care of ornamental and decorative growth, such as shrubs and flowers and other plantings that are appurtenant to and within lawn areas. Limited to 5% of improved acreage.
Pruning	The selective removal of unwanted growth to restore a plant or tree to its natural symmetry and appearance. Pruning involves selection and judgment, and does not include the practice of cutting off all branches to an even length. This may include re-sculpting, changing the size, or any other form of work that directly affects the look and growth pattern of the plant.
Rejuvenation	The severe pruning of overgrown bushes, shrubs and hedges to within a few inches of the ground or as directed by the KO to restore the plant to its natural shape.
Rut	Depressions made in soil or grass by tires of vehicles or heavy equipment.
Semi-improved Area	Semi-improved grounds apply to airfields, small arms ranges, ammunition storage, and similar areas.
Shrub	A woody perennial plant generally smaller than a tree, usually having many permanent stems branching from or near the ground, and does not have a definite crown shape. Shrubs may be deciduous or evergreen, and in the area covered by this contract, may be very large in height and width.
Sightly	Attractive, tasteful, or pleasing to the sight and consistent with its intended purpose.
Special Event	Services that could not reasonably have been anticipated and were not contemplated at time of contract award.
Stump	The bottom portion of a tree, which remains in the ground after the tree, has been cut for removal. Usually less than five feet in height.
Swale	A low-lying or depressed area intended for drainage.
Thatch	A layer of slowly decomposing organic residues situated above the soil surface and constituting the upper stratum of the medium that supports turf grass growth. Usually associated with warm season grasses.
Tree	A perennial woody plant having a permanent self-supporting single stem or multiple stems. Ordinarily grows higher than ten feet, and usually develops branches at some distance above the ground with a definite crown shape.
Trimming	Removal of unwanted vegetation around trees, shrubs, flower and shrub beds, cultivated areas, poles, walls, valves, and other similar objects to match the height and appearance of the surrounding grass. Shrub and hedge trimming includes removal of unwanted vegetation to maintain a uniform, and well-shaped appearance, and to prevent interference with pedestrians, vehicle traffic and building encroachment.
Trunk	The main stem of a tree, usually long, large and relatively straight.
Unimproved Area	Unimproved grounds apply to agricultural areas, pastures, forests, swamps, marshes, deserts, and rocky or barren areas.

J-1503050-01
DEFINITIONS AND ACRONYMS

DEFINITION/ACRONYM	DESCRIPTION
Xeriscape	A trademark for a method of landscaping that emphasizes water conservation in its use of drought-resistant plants

ATTACHMENT J-1503050-02
REFERENCES AND TECHNICAL DOCUMENTS

<u>Reference</u>	<u>Title</u>
AR 190-16	Physical Security (Army Regulation 190-16)
ANSI Z133.1	American National Standard of Tree Care Operations-Pruning, Trimming, Repairing, Maintaining, and Removing and Cutting Brush-Safety Requirements.
ANSI A-300	American National Standard of Tree Care Operations-Tree, Shrub and Other Woody Plant Maintenance-Standard practices, Secretariat-National Arborist Association, Incorporated.
CNIC M-BASH	Bird/Animal Aircraft Strike Hazard (Bash) Manual
Department of Defense Directive 4150.07	Department of Defense Pest Management Program
Executive Order 12088	Prevention, Control, and Abatement of Environmental Pollution at Federal Installations
Federal Aviation Regulation, Part 137	Agricultural Aircraft Operations
Irrigation Association - Water Management Committee	Turf and Landscape Irrigation Best Management Practices April 2005
MIL-HDBK-1013/10	Military handbook, design guidelines for security Fencing, gates, barriers, and guard facilities
NAVFAC DM 5	Drainage for Areas Other Than Airfields
NAVFAC INST 11320.2(most current)	Fire Prevention and Protection
NAVFAC P-73	Natural Resources Management Procedural Manual
NAVFAC MO-100.1	Natural Resources Land Management
NAVFAC MO-100.3	Natural Resources Fish and Wildlife Management
NAVFAC MO-100.4	Natural Resources Outdoor Recreation and Cultural Values
NAVFAC P-905	Planting and Maintenance of Trees, Shrubs, and Vines
NAVFAC P-960	Installation Design, Chapter 1 "Planting Design"
NAVSEA OP 5	Ammunition and Explosives Safety Ashore
OPNAV 5090.1 (most current)	Safe Drinking Water Act Compliance Ashore
OPNAV INST 6240.3 (most current)	Chapter 9, Pest Management
OPNAV Instruction 6250.4C	Navy Pest Management Programs
OPNAVINST 5090.1C	Environmental Readiness Program Manual, Chapter 17: Pesticide Compliance Ashore
OPNAVINST 5030.15A	Physical Security (Army Regulation 190-16)
OPNAVINST 5030.14E	
NFPA Fire Protection Handbook	Fire Protection Handbook
42 U.S.C. 4321 et seq.	National Environmental Policy Act (NEPA)
7 U.S.C. 136 et seq.	Federal Insecticide, Fungicide and Rodenticide Act (FIFRA) as amended
16 U.S.C. 1531 et seq.	Endangered Species Act
42 U.S.C. 6901 et seq.	Resource Conservation and Recovery Act (RCRA)

ATTACHMENT J-1503050-03**Facility Services (FX)
Common Output Levels (COL)****COL DEFINITIONS****COL definitions apply to improved acreage only**

COL 1 and COL 2 service levels are designated as prestige. The approved prestige level for improved acreage is COL 2.

COL 1 prestige areas are reserved for Advanced Education Review Board institutions and other CNIC HQ approved locations. Prestige acreage applies to areas within the immediate vicinity of main gates, command headquarters buildings, parade grounds, and similar areas. Prestige acreage shall not exceed 5% of improved acreage and must be validated and approved by the Regional Commander annually.

- Semi-improved acreage is driven by operational requirements (e.g., ATFP, BASH and OP-5) and will be maintained in accordance with requirements.
- Unimproved acreage maintenance is limited to minimal services to maintain perimeter fences, fire breaks and roadway clearances.
- Vegetation Control is provided for all grounds areas. Routine maintenance is performed only for fence lines, fire breaks, and roadway clearances. Vegetation control necessary to prevent damage to paved surfaces, monuments, and structures shall be ordered via IDIQ.
- Storm drainage maintenance is provided for all grounds areas, it is included for all COLs 1 through 4 including additional measures, it is included in Semi improved grounds and unimproved grounds areas. . Storm drainage maintenance shall consist of remove of obstructions and control of vegetation in storm drainage systems to ensure unrestricted flow of storm water runoff. Storm drainage systems include both natural and manmade; swales, ditches, brow ditches, drainage channels, catch basins, yard drains, curb gutters, curb inlets and other devices used to direct the flow of runoff. Excluded are underground storm drainage pipes and systems.
- When increasing service from COL 4 Base Measures to a higher COL or Additional Measures Level, restoration of improved grounds may be required prior to beginning recurring mowing and trimming. This work will be ordered via IDIQ task order.

COL 1 Baseline:

Grass is maintained to recommended heights specified below and can include minor occurrences of variations in uniformity. Lawns are healthy and present a uniform appearance and a rich natural color due to routine fertilization, irrigation, weed control, de-thatching, aeration or over seeding. Lawns contain minor occurrences of bare areas, ruts, holes, weeds, dead vegetation, debris and unwanted vegetation. Edging is uniform in appearance with minor occurrences of vegetation encroachment on ground structures. Grass can include minor occurrences of vegetation on fences and height variations adjacent to fencing, poles, walls or other objects.

GRASS HEIGHT BY VARIETY: (Min - Max Growth Height)

Bermuda: 2" – 3"; Centipede: 2" – 3"; Fescue: 3" – 4"; Kentucky Blue Grass: 2.5" – 4"; St. Augustine: 2" – 3"; Zoysia: 2" – 4"

COL 1 Baseline: Shrubs, Hedges, Plants, and Trees Maintenance

Shrubs, hedges, plants, and trees are **healthy** and present a **neat and balanced** appearance.

COL 1 Baseline: Plant Bed Maintenance

Plant beds present a neat appearance with only **minor** occurrences of weeds, debris or unwanted vegetation. Maintain artificial turf and Xeriscape areas clean free from weeds and grass.

COL 2 Baseline:

Grass is maintained to recommended heights specified below and can include some occurrences of variations in uniformity. Lawns are relatively healthy and present a generally uniform appearance and natural color and have minimal bare areas, ruts, holes, weeds, dead vegetation, debris and unwanted vegetation. Regular maintenance for fertilization, weed control, dethatching, aeration, over seeding is provided and lawns receive regular irrigation. Grass can include some occurrences of vegetation on fences and height variations adjacent to fencing, poles, walls or other objects. Edging includes some variations in uniformity of appearance and some occurrences of vegetation encroachment on ground structures.

GRASS HEIGHT BY VARIETY: (Min - Max Growth Height)

Bermuda: 2.5" - 3.75"; Centipede: 2.5" - 3.75"; Fescue: 3.75" – 5"; Kentucky Blue Grass: 3" – 5"; St. Augustine: 2.5" - 3.75"; Zoysia: 2.5" – 5"

COL 2 Baseline: Shrubs, Hedges, Plants, and Trees Maintenance

Shrubs, hedges, plants, and trees are **healthy** and are allowed **some deviations from a balanced appearance**.

COL 2 Baseline: Plant Bed Maintenance

Plant beds present a relatively neat appearance with **some** occurrences of weeds, debris or unwanted vegetation. Maintain artificial turf and Xeriscape areas clean free from weeds and grass.

COL 3 Baseline:

Improved areas will be maintained at the grass heights specified below. Not required to be uniform in appearance. Grass heights are based on the predominant species. Grass can include several occurrences of vegetation on fences and height variations adjacent to fencing, poles, walls or other objects.

GRASS HEIGHT BY VARIETY: (Min - Max Growth Height)

Bermuda: 3" - 4.5"; Centipede: 3" - 4.5"; Fescue: 4.5" – 6"; Kentucky Blue Grass: 3.75" – 6"; St. Augustine: 3" - 4.5"; Zoysia: 4" – 6"

Irrigate as necessary to maintain lawn health and appearance. Edging includes variations in uniformity of appearance and several occurrences of vegetation encroachment on ground structures. No fertilization, weed control, dethatching, aeration or over seeding provided. Unscheduled service authorized in response to health, safety, or sanitation issues and shall be approved by the Regional Commander or their designee.

COL 3 Baseline: Shrubs, Hedges and Trees Maintenance

Shrubs, hedges and trees are not maintained for beautification purposes. Maintenance will only be to prevent interference with vehicular/pedestrian traffic, personal security, prevent encroachment, or meet operational requirements and shall be approved by the Regional Commander or their designee.

COL 3 Baseline: Plant Bed Maintenance

No plant bed maintenance provided. Maintain artificial turf and Xeriscape areas clean free from weeds and grass. Unscheduled service authorized in response to health, safety, or sanitation issues and shall be approved by the Regional Commander or their designee.

ATTACHMENT J-1503050-04 – RESERVED

ATTACHMENT J-1503050-05 – Site Maps - Provided as a separate attachment in NECO.

ATTACHMENT J-1503020-06
VEGETATION MANAGEMENT REQUIREMENTS

<i>Pest Group Number</i>	<i>Pest Group Name</i>	General Requirements
023	<i>Aquatic Plant Control</i>	Control aquatic weeds in ditches, ponds, lakes, and other aquatic sites.
024	<i>Industrial, Sidewalk, Substation, Vault, and Right-Of-Way Weed Control</i>	Provide bare ground weed control in cracks in sidewalks and paved surfaces, at fence line locations, in transformer vaults, around fire hydrants, and other designated locations.
025	<i>Turf and Ornamental Bed Weed Control</i>	Control weeds in turf areas and in ornamental plant beds.

PERFORMANCE STANDARDS

<i>Pest Group Number</i>	<i>Pest Group Name</i>	Time Period to Respond¹	Time Period to Obtain Control²	Time Period to Maintain Control	Level of Control³	Notes See Below
023	<i>Aquatic Plant Control</i>	7 days	21 days	60 days	100% control	2, 3, 4
024	<i>Industrial, Sidewalk, Substation, Vault, and Right-Of-Way Weed Control</i>	5 days	14 days	Consult PPMC	Consult PPMC	3
025	<i>Turf and Ornamental Bed Weed Control</i>	7 days	21 days	Season long	More than 4 weed plants per ornamental bed or 1600 ft ² of turf are grounds for retreatment of that area at the Contractor's expense.	1, 2, 3

NOTES:

1 – Report conditions conducive to pest infestation to the KO and Integrated Pest Management Coordinator within one working day following survey.

2 - Post/Notify as required by applicable state/local regulations.

3 - Misapplication to target areas, or drift, runoff or other off-target effects that kill or damage any vegetation shall result in the Contractor replacing that vegetation at no charge to the Government.

4 - Permits may be required to perform this work (i.e., NPDES permit, FWS permit). The contractor shall obtain all

¹ After notification

² After first control action

³ Based on performance assessment (i.e. surveys, customer complaints)

permits and provide a copy to the KO prior to commencing control.

(End of Summary of Changes)