

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE J	PAGE OF PAGES 1   61
2. AMENDMENT/MODIFICATION NO. 0007	3. EFFECTIVE DATE 05-Jul-2016	4. REQUISITION/PURCHASE REQ. NO. ACQR3903260		5. PROJECT NO.(If applicable)
6. ISSUED BY NAVFAC MID ATLANTIC 9324 VIRGINIA AVENUE NORFOLK VA 23511-3095	CODE N40085	7. ADMINISTERED BY (If other than item 6) <b>See Item 6</b>		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. N40085-16-R-2216	
		X	9B. DATED (SEE ITEM 11) 03-Jun-2016	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>3</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  <b>GROUNDS MAINTENANCE AND LANDSCAPING SERVICES AT NORFOLK NAVAL SHIPYARD, PORTSMOUTH, VIRGINIA AND NAVAL STATION OCEANA, VIRGINIA BEACH, VIRGINIA.</b>  This Amendment is hereby issued to incorporate a revised Section J-1503050-03- Common Output Levels (COL).  All other terms and conditions remain the same.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL:	EMAIL:	
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED  05-Jul-2016

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

## SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

The following have been modified:  
ATTACHMENTS AND ELINS

<b>SECTION J</b> <b>DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS</b> <b>TABLE OF CONTENTS</b>	
<u>ATTACHMENT NUMBER</u>	<u>ATTACHMENT TITLE</u>
J-0200000-01	Definitions and Acronyms
J-0200000-02	Wage Determinations
J-0200000-03	Directives, Instructions, and References
J-0200000-04	Exhibit Line Items Numbers (Revised ELINS attached as a separate document )
J-0200000-05	Past Performance and Corporate Experience Questionnaire Form

**REVISED SECTION J –DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS**  
**TABLE OF CONTENTS**

<u>ATTACHMENT NUMBER</u>	<u>ATTACHMENT TITLE</u>
J-1503050	Functional Assessment Plan (FAP) – Provided as a separate attachment in NECO.
J-1503050-01	Definitions and Acronyms
J-1503050-02	Revised References and Technical Documents
J-1503050-03	<b>Revised Common Output Level Standards Semi Improved Areas, Unimproved Areas, and Storm Drainage Systems</b>
J-1503050-04	Reserved
J-1503050-05	Revised Site Maps and Oceana Acreage Map Key- Attached as a separate document
J-1503050-06	Vegetation Management Requirements

(End of Summary of Changes)

REVISED ATTACHMENT J-1503050-03

# Facility Services (FX) Common Output Levels (COL)

## COL DEFINITIONS

### COL definitions apply to improved acreage only

COL 1 and COL 2 service levels are designated as prestige. The approved prestige level for improved acreage is COL 2.

COL 1 prestige areas are reserved for Advanced Education Review Board institutions and other CNIC HQ approved locations. Prestige acreage applies to areas within the immediate vicinity of main gates, command headquarters buildings, parade grounds, and similar areas. Prestige acreage shall not exceed 5% of improved acreage and must be validated and approved by the Regional Commander annually.

- Semi-improved acreage is driven by operational requirements (e.g., ATPF, BASH and OP-5) and will be maintained in accordance with requirements.
- Unimproved acreage maintenance is limited to minimal services to maintain perimeter fences, fire breaks and roadway clearances.
- Vegetation Control is provided for all grounds areas. Routine maintenance is performed only for fence lines, fire breaks, and roadway clearances. Vegetation control necessary to prevent damage to paved surfaces, monuments, and structures shall be ordered via IDIQ.
- Storm drainage maintenance is provided for all grounds areas, it is included for all COLs 1 through 4 including additional measures, it is included in Semi improved grounds and unimproved grounds areas. . Storm drainage maintenance shall consist of remove of obstructions and control of vegetation in storm drainage systems to ensure unrestricted flow of storm water runoff. Storm drainage systems include both natural and manmade; swales, ditches, brow ditches, drainage channels, catch basins, yard drains, curb gutters, curb inlets and other devices used to direct the flow of runoff. Excluded are underground storm drainage pipes and systems.
- When increasing service from COL 4 Base Measures to a higher COL or Additional Measures Level, restoration of improved grounds may be required prior to beginning recurring mowing and trimming. This work will be ordered via IDIQ task order.

### **COL 1 Baseline:**

Grass is maintained to recommended heights specified below and can include minor occurrences of variations in uniformity. Lawns are healthy and present a uniform appearance and a rich natural color due to routine fertilization, irrigation, weed control, de-thatching, aeration or over seeding. Lawns contain minor occurrences of bare areas, ruts, holes, weeds, dead vegetation, debris and unwanted vegetation. Edging is uniform in appearance with minor occurrences of vegetation encroachment on ground structures. Grass can include minor occurrences of vegetation on fences and height variations adjacent to fencing, poles, walls or other objects.

### **GRASS HEIGHT BY VARIETY:** (Min - Max Growth Height)

Bermuda: 2" – 3"; Centipede: 2" – 3"; Fescue: 3" – 4"; Kentucky Blue Grass: 2.5" – 4"; St. Augustine: 2" – 3"; Zoysia: 2" – 4"

**COL 1 Baseline: Shrubs, Hedges, Plants, and Trees Maintenance**

Shrubs, hedges, plants, and trees are **healthy** and present a **neat and balanced** appearance.

**COL 1 Baseline: Plant Bed Maintenance**

Plant beds present a neat appearance with only **minor** occurrences of weeds, debris or unwanted vegetation. Maintain artificial turf and Xeriscape areas clean free from weeds and grass.

**COL 2 Baseline:**

Grass is maintained to recommended heights specified below and can include some occurrences of variations in uniformity. Lawns are relatively healthy and present a generally uniform appearance and natural color and have minimal bare areas, ruts, holes, weeds, dead vegetation, debris and unwanted vegetation. Regular maintenance for fertilization, weed control, dethatching, aeration, over seeding is provided and lawns receive regular irrigation. Grass can include some occurrences of vegetation on fences and height variations adjacent to fencing, poles, walls or other objects. Edging includes some variations in uniformity of appearance and some occurrences of vegetation encroachment on ground structures.

**GRASS HEIGHT BY VARIETY:** (Min - Max Growth Height)

Bermuda: 2.5" - 3.75"; Centipede: 2.5" - 3.75"; Fescue: 3.75" - 5"; Kentucky Blue Grass: 3" - 5"; St. Augustine: 2.5" - 3.75"; Zoysia: 2.5" - 5"

**COL 2 Baseline: Shrubs, Hedges, Plants, and Trees Maintenance**

Shrubs, hedges, plants, and trees are **healthy** and are allowed **some deviations from a balanced appearance**.

**COL 2 Baseline: Plant Bed Maintenance**

Plant beds present a relatively neat appearance with **some** occurrences of weeds, debris or unwanted vegetation. Maintain artificial turf and Xeriscape areas clean free from weeds and grass.

**COL 3 Baseline:**

Improved areas will be maintained at the grass heights specified below. Not required to be uniform in appearance. Grass heights are based on the predominant species. Grass can include several occurrences of vegetation on fences and height variations adjacent to fencing, poles, walls or other objects.

**GRASS HEIGHT BY VARIETY:** (Min - Max Growth Height)

Bermuda: 3" - 4.5"; Centipede: 3" - 4.5"; Fescue: 4.5" - 6"; Kentucky Blue Grass: 3.75" - 6"; St. Augustine: 3" - 4.5"; Zoysia: 4" - 6"

Irrigate as necessary to maintain lawn health and appearance. Edging includes variations in uniformity of appearance and several occurrences of vegetation encroachment on ground structures. No fertilization, weed control, dethatching, aeration or over seeding provided. Unscheduled service authorized in response to health, safety, or sanitation issues and shall be approved by the Regional Commander or their designee.

**COL 3 Baseline: Shrubs, Hedges and Trees Maintenance**

Shrubs, hedges and trees are not maintained for beautification purposes. Maintenance will only be to prevent interference with vehicular/pedestrian traffic, personal security, prevent encroachment, or meet operational requirements and shall be approved by the Regional Commander or their designee.

**COL 3 Baseline: Plant Bed Maintenance**

No plant bed maintenance provided. Maintain artificial turf and Xeriscape areas clean free from weeds and grass. Unscheduled service authorized in response to health, safety, or sanitation issues and shall be approved by the Regional Commander or their designee.

**COL 3 Additional Measure 2:**

Fertilization, weed control, de-thatching, aeration or overseeding performed as needed via IDIQ. Lawns contain several occurrences of bare areas, ruts, holes, weeds, dead vegetation, debris and unwanted vegetation that presents an unsightly appearance.

**COL 3 Additional Measure 2: Shrubs, Hedges and Trees Maintenance**

Shrubs, hedges and trees are trimmed and maintained for beautification purposes and to prevent interference with vehicular/pedestrian traffic, personal security, prevent encroachment, or meet operational requirements. Shrubs, hedges, and trees are healthy but are not required to be uniform in appearance.

**COL 3 Additional Measure 2: Plant Bed Maintenance**

Plant beds are maintained infrequently as needed via IDIQ and may contain many occurrences of weeds, debris or unwanted vegetation.

**COL 4 Baseline:**

Lawns are not maintained for beautification purposes. All Improved areas will be sub-divided into those receiving recurring services and those receiving unscheduled services to maintain health, safety or sanitation as approved by the Regional Commander or their designee. Recurring service areas will allow grass (inclusive of weeds or other invasive vegetation) to reach 10"-12" prior to cutting to a minimum grass height of 3". Areas within 36" of playgrounds, athletic fields, jogging tracks and sidewalks will be maintained at the grass heights specified below.

**GRASS HEIGHT BY VARIETY:** (Min - Max Growth Height)

Bermuda: 3" - 4.5"; Centipede: 3" - 4.5"; Fescue: 4.5" – 6"; Kentucky Blue Grass: 3.75" – 6"; St. Augustine: 3" - 4.5"; Zoysia: 4" – 6"

Irrigation is reduced to the absolute minimum necessary to prevent loss. No edging provided. Unscheduled service authorized only in response to health, safety, or sanitation issues and shall be approved by the Regional Commander or their designee. No fertilization, weed control, dethatching, aeration or over seeding provided. Unscheduled service authorized in response to health, safety, or sanitation issues and shall be approved by the Regional Commander or their designee.

**COL 4 Baseline: Shrub, Hedge, Plant, or Tree Maintenance**

No shrub, hedge, plant, or tree maintenance provided. Unscheduled service authorized to prevent interference with vehicular/pedestrian traffic, personal security, prevent encroachment, or meet operational requirements and shall be approved by the Regional Commander or their designee.

**COL 4 Baseline: Plant Bed Maintenance**

No plant bed maintenance provided. No maintenance of artificial turf or Xeriscape areas. Unscheduled service authorized in response to health, safety, or sanitation issues and shall be approved by the Regional Commander or their designee.

**COL 4 Additional Measure 2:**

Restores recurring services to all improved grounds areas. Improved areas will be maintained at the grass heights specified above. Not required to be uniform in appearance. Grass heights are based on the predominant species. Refer to slide 13 for appearance guidelines.

**COL 4 Additional Measure 2: Artificial Turf and Xeriscape**

Maintain artificial turf and Xeriscape areas clean free from weeds and grass.



# ***Commander, Navy Installations Command***



## **Facility Services (FX) Common Output Levels (COL)**

April 2015

# **Supporting the Warfighter**



# ***Grounds Maintenance & Landscaping***



# Lawn Care

## **COL 1 Baseline:**

Grass is maintained to recommended heights specified below and can include minor occurrences of variations in uniformity. Lawns are healthy and present a uniform appearance and a rich natural color due to routine fertilization, irrigation, weed control, de-thatching, aeration or overseeding. Lawns contain minor occurrences of bare areas, ruts, holes, weeds, dead vegetation, debris and unwanted vegetation. Edging is uniform in appearance with minor occurrences of vegetation encroachment on ground structures. Grass can include minor occurrences of vegetation on fences and height variations adjacent to fencing, poles, walls or other objects. Refer to COL photos on slides 6-7 for appearance guidelines and general notes on slide 33 for additional information.

### **GRASS HEIGHT BY VARIETY: (Min - Max Growth Height)**

Bermuda: 2" - 3"; Centipede: 2" - 3"; Fescue: 3" - 4"; Kentucky Blue Grass: 2.5" - 4"; St. Augustine: 2" - 3"; Zoysia: 2" - 4"

## **COL 2 Baseline:**

Grass is maintained to recommended heights specified below and can include some occurrences of variations in uniformity. Lawns are relatively healthy and present a generally uniform appearance and natural color and have minimal bare areas, ruts, holes, weeds, dead vegetation, debris and unwanted vegetation. Regular maintenance for fertilization, weed control, dethatching, aeration, overseeding is provided and lawns receive regular irrigation. Grass can include some occurrences of vegetation on fences and height variations adjacent to fencing, poles, walls or other objects. Edging includes some variations in uniformity of appearance and some occurrences of vegetation encroachment on ground structures. Refer to COL photos on slides 8-9 for appearance guidelines and general notes on slide 33 for additional information.

### **GRASS HEIGHT BY VARIETY: (Min - Max Growth Height)**

Bermuda: 2.5" - 3.75"; Centipede: 2.5" - 3.75"; Fescue: 3.75" - 5"; Kentucky Blue Grass: 3" - 5"; St. Augustine: 2.5" - 3.75"; Zoysia: 2.5" - 5"



# Lawn Care

## **COL 3 Baseline:**

Improved areas will be maintained at the grass heights specified below. Not required to be uniform in appearance. Grass heights are based on the predominant species. Grass can include several occurrences of vegetation on fences and height variations adjacent to fencing, poles, walls or other objects. Refer to COL photos on slides 10-11 for appearance guidelines and general notes on slide 33 for additional information.

## **GRASS HEIGHT BY VARIETY:** (Min - Max Growth Height)

Bermuda: 3" - 4.5"; Centipede: 3" - 4.5"; Fescue: 4.5" - 6"; Kentucky Blue Grass: 3.75" - 6"; St. Augustine: 3" - 4.5"; Zoysia: 4" - 6"

Irrigate as necessary to maintain lawn health and appearance. Edging includes variations in uniformity of appearance and several occurrences of vegetation encroachment on ground structures. No fertilization, weed control, dethatching, aeration or overseeding provided. Unscheduled service authorized in response to health, safety, or sanitation issues and shall be approved by the Regional Commander or their designee.

## **COL 3 Additional Measure 2:**

Fertilization, weed control, de-thatching, aeration or overseeding performed as needed via IDIQ. Lawns contain several occurrences of bare areas, ruts, holes, weeds, dead vegetation, debris and unwanted vegetation that presents an unsightly appearance.



# Lawn Care

## **COL 4 Baseline:**

Lawns are not maintained for beautification purposes. All Improved areas will be sub-divided into those receiving recurring services and those receiving unscheduled services to maintain health, safety or sanitation as approved by the Regional Commander or their designee. Recurring service areas will allow grass (inclusive of weeds or other invasive vegetation) to reach 10"-12" prior to cutting to a minimum grass height of 3". Areas within 36" of playgrounds, athletic fields, jogging tracks and sidewalks will be maintained at the grass heights specified below. Refer to COL photos on slides 12-14 for appearance guidelines and general notes on slide 33 for additional information.

## **GRASS HEIGHT BY VARIETY:** (Min - Max Growth Height)

Bermuda: 3" - 4.5"; Centipede: 3" - 4.5"; Fescue: 4.5" - 6"; Kentucky Blue Grass: 3.75" - 6"; St. Augustine: 3" - 4.5"; Zoysia: 4" - 6"

Irrigation is reduced to the absolute minimum necessary to prevent loss. No edging provided. Unscheduled service authorized only in response to health, safety, or sanitation issues and shall be approved by the Regional Commander or their designee. No fertilization, weed control, dethatching, aeration or overseeding provided. Unscheduled service authorized in response to health, safety, or sanitation issues and shall be approved by the Regional Commander or their designee.

## **COL 4 Additional Measure 2:**

Restores recurring services to all improved grounds areas. Improved areas will be maintained at the grass heights specified below. Not required to be uniform in appearance. Grass heights are based on the predominant species.



# Appearance of Lawn Care COL 1





# Appearance of Lawn Care COL 1





# *Appearance of Lawn Care*

## *COL 2*

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# Appearance of Lawn Care COL 2

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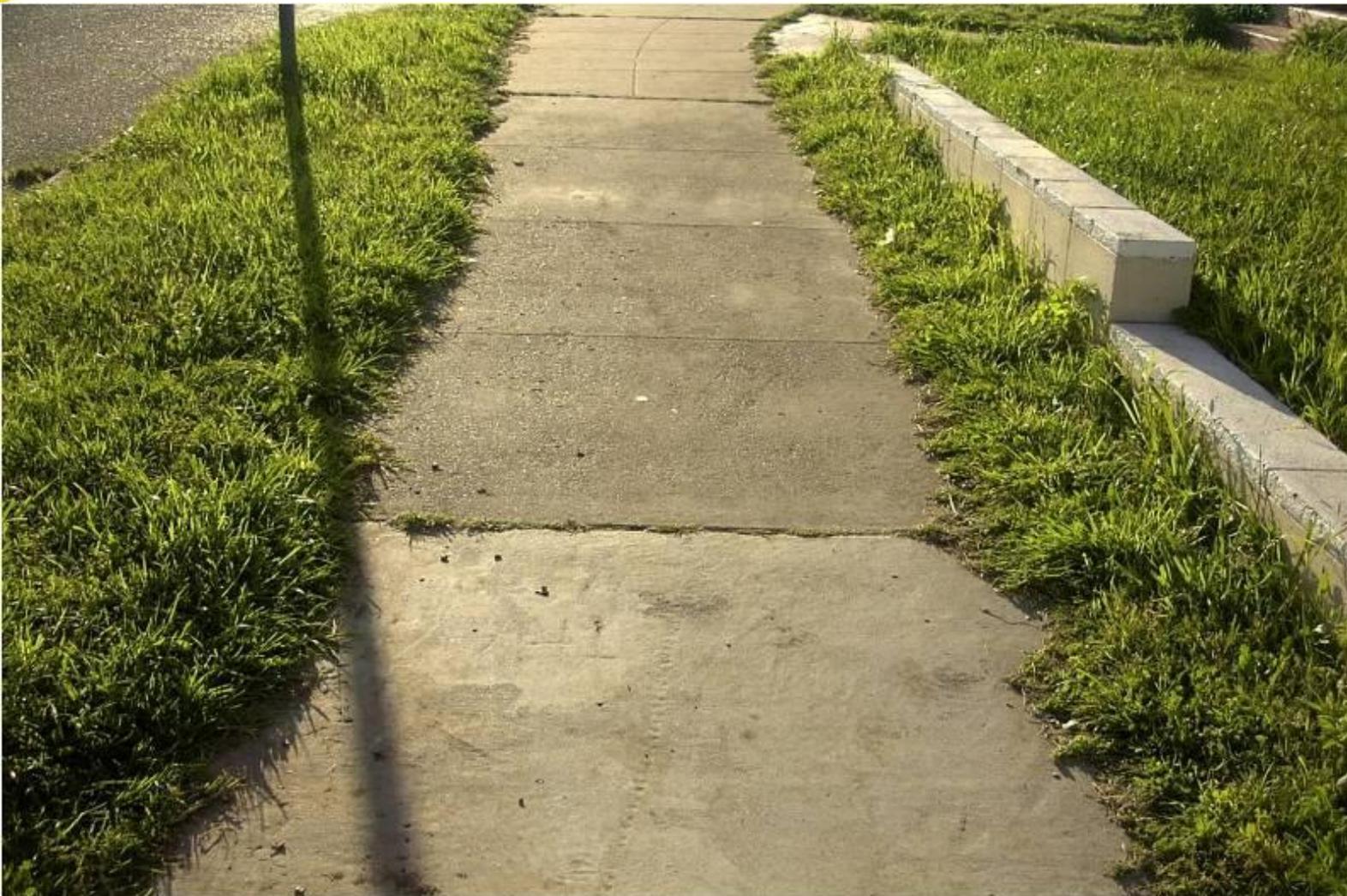




# *Appearance of Lawn Care*

## *COL 3*

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# Appearance of Lawn Care COL 3

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# Appearance of Lawn Care COL 4

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# Appearance of Lawn Care COL 4

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# Appearance of Lawn Care COL 4

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# *Shrub, Hedge, Plant and Tree Maintenance*

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## **COL 1 Baseline:**

Shrubs, hedges, plants, and trees are **healthy** and present a **neat and balanced** appearance. Refer to COL photos on slides 16-17 for appearance guidelines and general notes on slide 33 for additional information.

## **COL 2 Baseline:**

Shrubs, hedges, plants, and trees are **healthy** and are allowed **some deviations from a balanced appearance**. Refer to COL photos on slides 18-19 for appearance guidelines and general notes on slide 33 for additional information.

## **COL 3 Baseline:**

Shrubs, hedges and trees are not maintained for beautification purposes. Maintenance will only be to prevent interference with vehicular/pedestrian traffic, personal security, prevent encroachment, or meet operational requirements and shall be approved by the Regional Commander or their designee. Refer to COL photos on slides 20-21 for appearance guidelines and general notes on slide 33 for additional information.

## **COL 3 Additional Measure 2:**

Shrubs, hedges and trees are trimmed and maintained for beautification purposes and to prevent interference with vehicular/pedestrian traffic, personal security, prevent encroachment, or meet operational requirements. Shrubs, hedges, and trees are healthy but are not required to be uniform in appearance.

## **COL 4 Baseline:**

No shrub, hedge, plant, or tree maintenance provided. Unscheduled service authorized to prevent interference with vehicular/pedestrian traffic, personal security, prevent encroachment, or meet operational requirements and shall be approved by the Regional Commander or their designee. Refer to COL photos on slides 22-23 for appearance guidelines and general notes on slide 33 for additional information.



# *Appearance of Shrub, Hedge and Plant Maintenance COL 1*

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# *Appearance of Shrub, Hedge and Plant Maintenance COL 1*

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# Appearance of Shrub, Hedge and Plant Maintenance COL 2





# ***Appearance of Shrub, Hedge and Plant Maintenance COL 2***

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# ***Appearance of Shrub, Hedge and Plant Maintenance COL 3 (AM2)***

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# ***Appearance of Shrub, Hedge and Plant Maintenance COL 3 (AM2)***

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# Appearance of Shrub, Hedge and Plant Maintenance COL 4





# ***Appearance of Shrub, Hedge and Plant Maintenance COL 4***

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# Plant Bed Maintenance

## **COL 1 Baseline:**

Plant beds present a neat appearance with only **minor** occurrences of weeds, debris or unwanted vegetation. Maintain artificial turf and Xeriscape areas clean free from weeds and grass. Refer to COL photos on slides 25-26 for appearance guidelines and general notes on slide 33 for additional information.

## **COL 2 Baseline:**

Plant beds present a relatively neat appearance with **some** occurrences of weeds, debris or unwanted vegetation. Maintain artificial turf and Xeriscape areas clean free from weeds and grass. Refer to COL photos on slides 27-28 for appearance guidelines and general notes on slide 33 for additional information.

## **COL 3 Baseline:**

No plant bed maintenance provided. Maintain artificial turf and Xeriscape areas clean free from weeds and grass. Unscheduled service authorized in response to health, safety, or sanitation issues and shall be approved by the Regional Commander or their designee. Refer to COL photos on slides 29-30 for appearance guidelines and general notes on slide 33 for additional information.

## **COL 3 Additional Measure 2:**

Plant beds are maintained infrequently as needed via IDIQ and may contain many occurrences of weeds, debris or unwanted vegetation.

## **COL 4 Baseline:**

No plant bed maintenance provided. No maintenance of artificial turf or Xeriscape areas. Unscheduled service authorized in response to health, safety, or sanitation issues and shall be approved by the Regional Commander or their designee. Refer to COL photos on slides 31-32 for appearance guidelines and general notes on slide 33 for additional information.

## **COL 4 Additional Measure 2:**

Maintain artificial turf and Xeriscape areas clean free from weeds and grass.



# Appearance of Plant Beds COL 1





# Appearance of Plant Beds COL 1

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# Appearance of Plant Beds

## COL 2





# Appearance of Plant Beds COL 2





# Appearance of Plant Beds COL 3 (AM2)

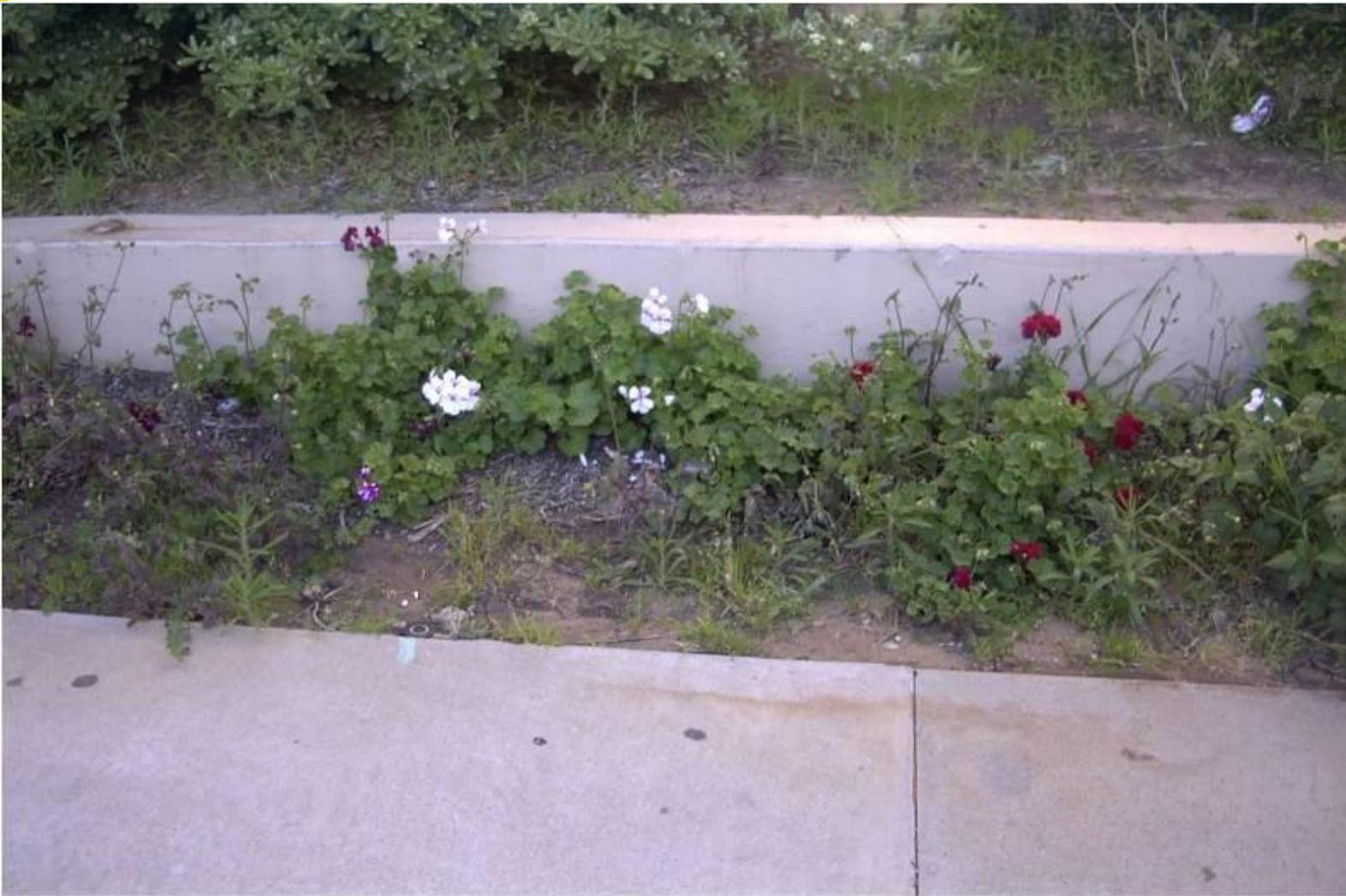
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# Appearance of Plant Beds COL 3 (AM2)

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# Appearance of Plant Beds COL 4

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# Appearance of Plant Beds COL 4

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# Grounds Maintenance Notes

- COL definitions apply to improved acreage only.
- COL 1 and COL 2 service levels are designated as prestige. The approved prestige level for improved acreage is COL 2. COL 1 prestige areas are reserved for Advanced Education Review Board institutions and other CNIC HQ approved locations. Prestige acreage applies to areas within the immediate vicinity of main gates, command headquarters buildings, parade grounds, and other high visibility areas designated by the Regional Commander. Prestige acreage shall not exceed 5% of improved acreage and must be validated and approved by the Regional Commander annually.
- Semi-improved acreage is driven by operational requirements (e.g., BASH, AFTP, and OP-5) and will be maintained in accordance with requirements.
- Unimproved acreage maintenance is limited to minimal services to maintain perimeter fences, fire breaks and roadway clearances.
- Vegetation Control is provided for all grounds areas. Routine maintenance is performed only for fence lines, fire breaks, and roadway clearances. Vegetation control necessary to prevent damage to paved surfaces, monuments, and structures may be ordered via IDIQ if not provided at the approved COL.
- Storm drainage maintenance is provided for all grounds areas, consisting of vegetation control and debris removal performed for ditches, swales, berms, etc. to allow for adequate drainage. Excluded are underground storm drainage pipes and systems. Repair or modification of drainage systems shall be funded by SRM.
- When increasing service to a higher COL or Additional Measures level, restoration (e.g., plant beds, lawns, etc.) may be required prior to beginning recurring service. This work may be ordered via IDIQ task order.



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# *Custodial*



# Custodial Services Matrix

Work Item	COL 1	COL 2	COL 3			COL 4		
	Prestige <sup>1</sup> (HQ Approved)	Prestige <sup>1</sup> (REGCOM approved)	Additional Measure Level 3	Additional Measure Level 1	Base Measure	Additional Measure Level 3	Additional Measure Level 1	Base Measure
<b>Space Cleaning</b>								
Emptying Waste Containers	D	2W	W	W	W	W <sup>2</sup>	W <sup>2</sup>	W <sup>2</sup>
Emptying Recycling Containers	D	2W	W	As needed <sup>3</sup>	As needed <sup>3</sup>	As needed <sup>3</sup>	As needed <sup>3</sup>	As needed <sup>3</sup>
Low Area Cleaning	M	M	4Y	4Y	0	0	0	0
High Area Cleaning	Y	Y	Y	0	0	0	0	0
Interior Window Cleaning	Y	Y	Y	0	0	0	0	0
Exterior Window Cleaning	Y	Y	Y	0	0	0	0	0
Window Blinds Cleaning	Y	Y	0	0	0	0	0	0
Entrance Cleaning	W	W	M	0	0	0	0	0
Interior Glass Surfaces Cleaning	M	M	4Y	0	0	0	0	0
Drinking Fountains Cleaning	D	D	D	D	D	3W	3W	3W
<b>Lunch/Break Room Cleaning</b>								
Cleaning and Servicing	D	D	W <sup>4</sup>	W <sup>4</sup>	W <sup>4</sup>	W <sup>4</sup>	W <sup>4</sup>	W <sup>4</sup>
Emptying Waste Containers	D	D	D	D	D	D	D	D
<b>Floor Care</b>								
Sweeping and Dust Mopping	2W	W	2M	2M	M	M <sup>5</sup>	M <sup>5</sup>	0
Vacuuming Carpets and Rugs	2W	W	2M	2M	M	M <sup>5</sup>	M <sup>5</sup>	0
Cleaning Walk-off Mats	D	D	3W	3W	W	W	W	W
Spray Cleaning and Buffing	M	6Y	4Y	4Y	2Y	2Y	0	0
Damp Mopping	W	2M	M	M	4Y	4Y <sup>5</sup>	4Y <sup>5</sup>	0
Stripping, Coating, and Buffing	4Y	2Y	2Y	2Y	Y	Y	0	0
Carpet and Rug Deep Cleaning	2Y	Y	Y/2	Y/2	Y/2	Y/2	0	0
<b>Restroom Services</b>								
Restroom Cleaning	S	S	S	S	S	D	D	3W
Restroom Servicing	S	S	S	S	S	D	D	D



# Custodial Services Matrix

(continued)

Work Item	COL 1	COL 2	COL 3			COL 4			
	Prestige (HQ Approved)	Prestige <sup>1</sup> (REGCOM approved)	Additional Measure Level 3	Additional Measure Level 1	Base Measure	Additional Measure Level 3	Additional Measure Level 1	Base Measure	
<b>Group Shower/Locker Room Cleaning</b>									
Damp mop/disinfect floors	D	D	D	D	D	D	D	D	
Machine clean/scrub and disinfect floors	2M	2M	2M	2M	2M	2M	2M	2M	
Restrooms – cleaned and disinfected	D	D	D	D	D	D	D	D	
Restrooms – consumables restocked and wasted emptied	D	D	D	D	D	D	D	D	
Showers – clean and disinfect horizontal surfaces	D	D	D	D	D	D	D	D	
Showers – clean and disinfect vertical surfaces	M	M	M	M	M	M	M	M	
Spot clean locker surfaces, doors, and hardware	D	D	D	D	D	D	D	D	
<b>Building Perimeter Services</b>									
Debris Removal	W	W	M	M	M	0	0	0	
Emptying Perimeter Waste Containers	W	W	2M	2M	2M	2M	2M	2M	
<b>LEGEND</b>									
S	Once per shift	2W	Two times per week	M	One time per month	3Y	Three times per year	Y/2	One time every two years
D	Daily	W	One time per week	6Y	Six times per year	2Y	Two times per year	0	Not provided
3W	Three times per week	2M	Two times per month	4Y	Four times per year	Y	One time per year		

- Child and Youth Program facilities requirements are governed by OPNAVINST 1700.9E and are not subject to the COL definitions listed above.
- Custodial requirements of treatment areas for medical clinics, dental clinics, and hospitals shall comply with JCAHO standards as funded by BUMED. BUMED administrative areas under CNIC control will follow CNIC COL standards or applicable MOA
- Employees shall discard food waste in lunch/break rooms or where trash is collected daily in accordance with OSHA requirements. Food waste shall not be allowed in centralized waste containers that are not emptied daily or in desk-side containers unless emptied by the employee daily.

Note 1: Facilities and spaces designated as Prestige COL 2 must be validated and approved annually by the Regional Commander or their designee. Includes Installation Commander/Flag Officer/SES spaces and associated conference rooms, quarterdecks, and areas used for meeting distinguished visitors.

Note 2: Desk-side waste collection is not provided in administrative and operational spaces. Centralized waste containers shall be provided for employee use.

Note 3: Desk-side recycling collection is not provided in administrative and operational spaces. Centralized recycling containers shall be provided for employee use. Recycling containers emptied as necessary to prevent overflow.

Note 4: Lunch/break room area services are limited to stocking paper towels and soap dispensers, where present.

Note 5: Limited to entryways, hallways, stairs, common areas, and lunch/break rooms. No floor care provided in offices, cubicle areas, or work spaces.



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# ***Pest Control***



# Pest Control

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## COL 1 Baseline:

All pest control is conducted in accordance with the Installation Integrated Pest Management Plan (IPMP).

## COL 2 Baseline:

**Mission Impact Pests** – Routine surveillance and treatment is conducted in accordance with the Installation IPMP.

**Structure Damaging and Disease Vector or Health Pests** – Routine surveillance and treatment is conducted in accordance with the Installation IPMP.

**Lawn Turf and Ornamental Plant Pests** – Routine surveillance and treatment conducted in accordance with the Installation Integrated IPMP in prestige areas only. Treatment of lawn turf and ornamental plant pests in improved grounds areas is conducted in response to customer complaints only.

**Nuisance Pests** – Routine surveillance and treatment conducted in accordance with the Installation IPMP is limited to Child and Youth Program facilities, food handling and dining facilities, and administrative areas. No surveillance in operational areas. Treatment of operational areas is conducted in response to customer complaints only.



# Pest Control

## COL 3 Baseline:

**Mission Impact Pests** – Routine surveillance and treatment is conducted in accordance with the Installation Pest Management Plan (IPMP).

**Structure Damaging and Disease Vector or Health Pests** – Routine surveillance and treatment is conducted in accordance with the IPMP.

**Lawn Turf and Ornamental Plant Pests** – No surveillance in any grounds areas and treatment in prestige areas is conducted in response to customer complaints only. No treatment in improved grounds areas.

**Nuisance Pests** – Routine surveillance and treatment conducted in accordance with the Installation IPMP is limited to Child and Youth Program facilities, food handling and dining facilities, and administrative areas. No surveillance in operational areas. Treatment of operational areas is conducted in response to customer complaints only.

## COL 4 Baseline:

**Mission Impact Pests** – Routine surveillance and treatment is conducted in accordance with the Installation IPMP.

**Structure Damaging and Disease Vector or Health Pests** – Routine surveillance and treatment is conducted in accordance with the Installation IPMP.

**Lawn Turf and Ornamental Plant Pests** – No surveillance or treatment of in prestige or improved grounds areas.

**Nuisance Pests** – Routine surveillance and treatment conducted in accordance with the Installation IPMP is limited to Child and Youth Program facilities, food handling and dining facilities only. No routine surveillance in operational or administrative areas. Treatment of operational and administrative areas is conducted in response to customer complaints only.



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# ***Integrated Solid Waste Management***



# Refuse Collection

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## COL 1-4:

### **Solid Waste Collection and Disposal**

- The size and number of dumpsters and solid waste collection containers are minimized to the greatest extent practical
- All dumpsters and solid waste collection containers are emptied on an optimized schedule
- Pickups are scheduled at the minimum number that will prevent dumpster or collection container overflow
- The size, placement, and pickup schedule of dumpsters and solid waste collection containers are evaluated periodically (no less than annually) to minimize sanitation risks and reduce cost, where possible



# Recycling and Qualified Recycling Programs (QRP)

Note: QRPs are not authorized unless approved in writing by CNIC HQ N4 in accordance with OPNAV M-5090.1

## **COL 1 Baseline:**

- All recyclable materials that can be recycled are recycled
- Federal municipal solid waste diversion goals are met or exceeded
- Recyclable material pickups are scheduled at the minimum number that will prevent collection container overflow

## **COL 2 Baseline:**

- All recyclable materials that generate a positive net benefit are recycled
- Additional resources provided to ensure Federal municipal solid waste diversion goals are met
- Federal municipal solid waste diversion goals must be met before funding MWR or pollution prevention projects
- Recyclable materials mandated by Federal, State, and local laws are recycled
- Recyclable material pickups are scheduled at the minimum number that will prevent collection container overflow

## **COL 3-4 Baseline:**

- Recycle products as mandated by Federal, State and local law. Only Qualified Recycling Programs (QRPs) that represent a positive economic benefit (i.e. cost to the QRP is less than the avoided cost plus revenue) are authorized. QRPs that are not self-sustaining must submit a business case analysis to request authorization to continue to operate at a loss.
- Federal municipal solid waste diversion goals must be met before funding MWR or pollution prevention projects
- Except where mandated by law, only recyclable materials that generate a neutral or positive net benefit are recycled
- Federal, State, and local recycling laws are met
- Federal municipal solid waste diversion goals may not be met
- Recyclable material pickups are scheduled at the minimum number that will prevent collection container overflow

## **COL 3 Additional Measure 3:**

- Additional FX resources provided to increase diversion in support of Executive Order 13514



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# ***Pavement Clearance***



# Street Sweeping

## COL 1 Baseline:

- **Roads** – Prior to sweeping, primary and mission critical roads are free of visible sand, soil, aggregates, grass, leaves, debris, and other foreign matter with **a few** allowable deviations. Secondary roads are free of visible sand, soil, aggregates, grass, leaves, debris, and other foreign matter with **several** allowable deviations.
- **Piers** – Prior to sweeping, piers are free of visible sand, soil, aggregates, grass, leaves, debris, and other foreign matter with **a few** allowable deviations.
- **Parking Lots** – Prior to sweeping, parking lots are free of visible sand, soil, aggregates, grass, leaves, debris, and other foreign matter with **several** allowable deviations.
- **Airfields** – Airfields are swept in accordance with operational requirements commensurate with the airfield condition.

Refer to COL photos on slides 46-49 for appearance guidelines.

## COL 2 Baseline:

- **Roads** – Prior to sweeping, primary and mission critical roads are free of visible sand, soil, aggregates, grass, leaves, debris, and other foreign matter with **several** allowable deviations. Secondary are free of visible sand, soil, aggregates, grass, leaves, metals, debris, and other foreign matter with **many** allowable deviations.
- **Piers** – Prior to sweeping, piers are free of visible sand, soil, aggregates, grass, leaves, debris, and other foreign matter with **several** allowable deviations.
- **Parking Lots** – Prior to sweeping, parking lots are free of visible sand, soil, aggregates, grass, leaves, debris, and other foreign matter with **many** allowable deviations.
- **Airfields** – Airfields are swept in accordance with operational requirements commensurate with the airfield condition.

Refer to COL photos on slides 48-51 for appearance guidelines.



# Street Sweeping

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## COL 3 Baseline:

- **Roads** – Prior to sweeping, primary and mission critical roads are free of visible sand, soil, aggregates, grass, leaves, debris, and other foreign matter with **many** allowable deviations. No sweeping of secondary roads
- **Piers** – Prior to sweeping, piers are free of visible sand, soil, aggregates, grass, leaves, debris, and other foreign matter with **many** allowable deviations
- **Parking Lots** – No sweeping unless required for operational or regulatory compliance
- **Airfields** – Airfields are swept in accordance with operational requirements commensurate with the airfield condition

Refer to COL photos on slides 50-51 for appearance guidelines.

## COL 4 Baseline:

- **Roads** – No sweeping unless required for operational or regulatory compliance
- **Piers** – No sweeping unless required for operational or regulatory compliance
- **Parking Lots** – No sweeping unless required for operational or regulatory compliance
- **Airfields** – Airfields are swept in accordance with operational requirements commensurate with the airfield condition



# ***Appearance of Street Sweeping*** ***Few Allowable Deviations***

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# *Appearance of Street Sweeping Few Allowable Deviations*

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# ***Appearance of Street Sweeping Several Allowable Deviations***

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# ***Appearance of Street Sweeping Several Allowable Deviations***

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# ***Appearance of Street Sweeping Many Allowable Deviations***

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# ***Appearance of Street Sweeping*** ***Many Allowable Deviations***

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# *Snow Removal*



# Snow Removal

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## COL 1-4 Baseline:

- **Mission Critical Roads, Piers, Parking Lots, Sidewalks and Airfields** – Pre-treatment (e.g. brine, sand, salt) may begin prior to the snow event. Snow removal operations commence immediately and continue until complete.
- **Non-Mission Critical Roads, Piers, Parking Lots, Sidewalks and Airfields** – Non-Mission Critical areas will be sub-divided into those receiving recurring services and those receiving unscheduled services to maintain health, safety or sanitation as approved by the Regional Commander or their designee. Recurring service areas may be begin pre-treatment (e.g. brine, sand, salt) may begin prior to the snow event. Snow removal operations commence when mission critical areas are completed and snow removal operations continue until complete.



*Other*



# Other

## COL 1-4 Baseline:

- **Service Work, Non-SRM** – Service work Non-SRM includes the cost of service calls requiring 16 man-hours or less for any one item of work not charged to an end-use SRM CAC and not charged to end-use accounts in other functional categories.

Includes the cost of operations for farms, cemeteries, quarries and borrow pits, sawmills (including logging and reforestation), fixed crushing, mixing, and batching plants, bridges, and swimming pools which can not be charged to appropriate SRM CAC's or end use accounts in other functional areas. Examples include the purchase of chemical (i.e. chlorine for pools, water test kits) pool cleaning/chemical testing on training pools when not performed by life guard staff., (does not include labor costs for lifeguards), includes cost for window A/C repair/replacement where central A/C does not exist in non-Family Housing/Unaccompanied Housing facilities.

Excludes costs which can be charged to end use SRM CAC's , i.e. clogged storm drains (ST), re-keying locks (ST), Air Handling equipment repairs (ST), pavement markings, (Airfield and street/parking lot), elevator maintenance and inspections etc. or other program end use CAC's i.e. galley equipment (GL end use CAC's), repair modular furniture (charged to program which purchased furniture), septic tank pumping (UT CAC), servicing grease traps (GL or MWR CAT C facility CAC), port-a-johns for air show support (AO), class 3 equipment repairs with the exception of window A/C's. Excludes costs associated with bottled water, shore power cables, security cameras, built in furniture cabinets and shelving, Venetian blinds, window screens, telephones, fire alarms, and intercom systems and equipment (built-in), raised flooring, pneumatic tube systems, uninterrupted power supply (UPS), galley equipment, etc. Costs associated with changing safe combinations should be charged to the requesting program.

All requirements under this product line must be approved by the Regional Commander or their designee.



# Other

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## COL 1-4 Baseline:

- **Intra-Station Moves** – Includes the cost of handling and local hauling of furniture, furnishings and equipment when such items are being relocated within the station. Excludes automotive equipment operations and the costs of necessary alterations to buildings and facilities incident to such moves. Excludes Family Housing moves involving the local hauling of furniture, furnishings and other personal property of an eligible service member. Excludes movement, handling and storage costs associated with government-owned Family Housing furnishings and equipment.

All requirements under this product line must be approved by the Regional Commander or their designee.

- **Fleet Mooring** – A program centrally managed at CNIC HQ that funds the design, inspection installation, removal, and repair of fleet moorings.

All requirements under this product line must be validated and approved by the FX HPD.