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DOCUMENT 00 01 15

LIST OF DRAWINGS

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PART 1 GENERAL

1.1 SUMMARY

This section lists the drawings for the project pursuant to contract clause "DFARS 252.236-7001, Contract Drawings, Maps and Specifications."

1.2 CONTRACT DRAWINGS

Contract drawings are as follows:

DRAWING NO.	REVISION NO.	NAVFAC DWG NO.	NAVSTA DWG NO.	TITLE
G100	0	SKE-589-14	42200-390	COVER SHEET
FD101	0	SKE-590-14	42201-390	FIRE ALARM NETWORK SITE PLAN - DEMOLITION
FD102	0	SKE-591-14	42202-390	BUILDING #446 PARTIAL FIRST FLOOR FIRE ALARM PLAN - DEMOLITION
FD103	0	SKE-592-14	42203-390	BUILDING #446 PARTIAL FIRST FLOOR FIRE ALARM PLAN - DEMOLITION
FD104	0	SKE-593-14	42204-390	BUILDING #446 PARTIAL SECOND FLOOR FIRE ALARM PLAN - DEMOLITION
FD105	0	SKE-594-14	42205-390	BUILDING #446 PARTIAL SECOND FLOOR FIRE ALARM PLAN - DEMOLITION
FD106	0	SKE-595-14	42206-390	BUILDING #446 THIRD FLOOR FIRE ALARM PLAN - DEMOLITION
FD107	0	SKE-596-14	42207-390	BUILDING #1268 FIRST FLOOR FIRE ALARM PLAN - DEMOLITION
FD108	0	SKE-597-14	42208-390	BUILDING #1268 SECOND FLOOR FIRE ALARM PLAN - DEMOLITION
FD109	0	SKE-598-14	42209-390	BUILDING #1268 THIRD FLOOR FIRE ALARM PLAN - DEMOLITION
FD110	0	SKE-599-14	42210-390	BUILDING #1362 PARTIAL FIRST FLOOR FIRE ALARM PLAN - DEMOLITION
FA001	0	SKE-600-14	42211-390	LEGEND AND GENERAL NOTES
FA101	0	SKE-601-14	42212-390	FIRE ALARM NETWORK SITE PLAN
FA102	0	SKE-602-14	42213-390	BUILDING #446 PARTIAL FIRST FLOOR FIRE ALARM PLAN
FA103	0	SKE-603-14	42214-390	BUILDING #446 PARTIAL FIRST FLOOR FIRE ALARM PLAN
FA104	0	SKE-604-14	42215-390	BUILDING #446 PARTIAL SECOND FLOOR FIRE ALARM PLAN

DRAWING NO.	REVISION NO.	NAVFAC DWG NO.	NAVSTA DWG NO.	TITLE
FA105	0	SKE-605-14	42216-390	BUILDING #446 PARTIAL SECOND FLOOR FIRE ALARM PLAN
FA106	0	SKE-606-14	42217-390	BUILDING #446 THIRD FLOOR FIRE ALARM PLAN
FA107	0	SKE-607-14	42218-390	BUILDING #1164 FIRST FLOOR FIRE ALARM PLAN
FA108	0	SKE-608-14	42219-390	BUILDING #1268 FIRST FLOOR FIRE ALARM PLAN
FA109	0	SKE-609-14	42220-390	BUILDING #1268 SECOND FLOOR FIRE ALARM PLAN
FA110	0	SKE-610-14	42221-390	BUILDING #1268 THIRD FLOOR FIRE ALARM PLAN
FA111	0	SKE-611-14	42222-390	BUILDING #1362 PARTIAL FIRST FLOOR FIRE ALARM PLAN
FA112	0	SKE-612-14	42223-390	BUILDING #A138 FIRST FLOOR FIRE ALARM PLAN
FA201	0	SKE-613-14	42224-390	FIRE ALARM/MASS NOTIFICATION SYSTEM DIAGRAMS

-- End of Document --

DOCUMENT 00 22 13

SUPPLEMENTARY INSTRUCTIONS TO BIDDERS

05/11

PART 1 GENERAL

1.1 BID ITEM

The bid item shall be lump sum price for the following items:

0001. Price includes the following:

0001A. Base Bid. Price for the entire work in Building 1268 - Burke Hall, and the Fire Alarm Network including the Fiber Optic Interface Panels in Buildings 1164 and A138, complete in accordance with the drawings and specifications.

0001B. Option #1. Price for the entire work in Building 446 - Weakley Hall, complete in accordance with the drawings and specifications.

0001C. Option #2. Price for the entire work in Building 1362 - Memorial Hall, complete in accordance with the drawings and specifications.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Document --

SECTION 01 11 00

SUMMARY OF WORK

08/11

PART 1 GENERAL

1.1 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Submit the following items to the Contracting Officer:

Utility Outage Requests
Utility Connection Requests

1.2 WORK COVERED BY CONTRACT DOCUMENTS

1.2.1 Project Description

The work involves modifications and upgrades to the fire alarm systems in five Surface Warfare Officers School (SWOS) buildings. A mass emergency notification system will also be installed.

1.2.2 Location

The work shall be located at the Naval Station Newport, Newport, RI, approximately as indicated. The exact location will be shown by the Contracting Officer.

1.3 PROJECT ENVIRONMENTAL GOALS

Contractor shall distribute copies of the Environmental Goals to each subcontractor and the Contracting Officer. The overall goal for design, construction, and operation is to produce a building that meets the functional program needs and incorporates the principles of sustainability. Specifically:

- a. Preserve and restore the site ecosystem and biodiversity; avoid site degradation and erosion. Minimize offsite environmental impact.
- b. Use the minimum amount of energy, water, and materials feasible to meet the design intent. Select energy and water efficient equipment and strategies.
- c. Use environmentally preferable products and decrease toxicity level of materials used.
- d. Use renewable energy and material resources.
- e. Optimize operational performance (through commissioning efforts) in order to ensure energy efficient equipment operates as intended. Consider the durability, maintainability, and flexibility of building

systems.

- f. Manage construction site and storage of materials to ensure no negative impact on the indoor environmental quality of the building.
- g. Reduce construction waste through reuse, recycling, and supplier take-back.

1.4 OCCUPANCY OF PREMISES

Building(s) will be occupied during performance of work under this Contract. Occupancy notifications will be posted in a prominent location in the work area.

Before work is started, the Contractor shall arrange with the Contracting Officer a sequence of procedure, means of access, space for storage of materials and equipment, and use of approaches, corridors, and stairways.

A completely functional fire alarm system shall be maintained at all times during construction. All work shall be coordinated with the base fire department.

1.5 EXISTING WORK

In addition to "FAR 52.236-9, Protection of Existing Vegetation, Structures, Equipment, Utilities, and Improvements":

- a. Remove or alter existing work in such a manner as to prevent injury or damage to any portions of the existing work which remain.
- b. Repair or replace portions of existing work which have been altered during construction operations to match existing or adjoining work, as approved by the Contracting Officer. At the completion of operations, existing work shall be in a condition equal to or better than that which existed before new work started.

1.6 ON-SITE PERMITS

1.6.1 Utility Outage Requests and Utility Connection Requests

Work shall be scheduled to hold outages to a minimum.

Utility outages and connections required during the prosecution of work that affect existing systems shall be arranged for at the convenience of the Government and shall be scheduled outside the regular working hours or on weekends.

Contracting Officer may permit utility outages at his discretion.

Contractor shall not be entitled to additional payment for utility outages and connections required to be performed outside the regular work hours.

Requests for utility outages and connections shall be made in writing to the Contracting Officer at least 15 calendar days in advance of the time required. Each request shall state the system involved, area involved, approximate duration of outage, and the nature of work involved.

1.7 LOCATION OF UNDERGROUND UTILITIES

Obtain digging permits prior to start of excavation by contacting the Contracting Officer 15 calendar days in advance. Scan the construction site with Ground Penetrating Radar and electromagnetic or sonic equipment, and mark the surface of the ground where existing underground utilities are discovered. Verify the elevations of existing piping, utilities, and any type of underground obstruction not indicated to be specified or removed but indicated or discovered during scanning in locations to be traversed by piping, ducts, and other work to be conducted or installed.

1.7.1 Notification Prior to Excavation

Notify the Contracting Officer at least 48 hours prior to starting excavation work.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 14 00

WORK RESTRICTIONS

11/11

PART 1 GENERAL

1.1 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

List of Contact Personnel; G

1.2 SPECIAL SCHEDULING REQUIREMENTS

- a. The SWOS buildings will remain in operation during the entire construction period. The Contractor must conduct his operations so as to cause the least possible interference with normal operations of the activity.
- b. Permission to interrupt any Activity roads, railroads, and/or utility service must be requested in writing a minimum of 15 calendar days prior to the desired date of interruption.
- c. The work under this contract requires special attention to the scheduling and conduct of the work in connection with existing operations. Identify on the construction schedule each factor which constitutes a potential interruption to operations.

Ensure that all work is coordinated with the base fire department.

1.3 CONTRACTOR ACCESS AND USE OF PREMISES

1.3.1 Activity Regulations

Ensure that Contractor personnel employed on the Activity become familiar with and obey Activity regulations including safety, fire, traffic and security regulations. Keep within the limits of the work and avenues of ingress and egress. Wear hard hats in designated areas. Do not enter any restricted areas unless required to do so and until cleared for such entry. Mark Contractor equipment for identification.

1.3.1.1 Subcontractors and Personnel Contacts

Provide a list of contact personnel of the Contractor and subcontractors including addresses and telephone numbers for use in the event of an emergency. As changes occur and additional information becomes available, correct and change the information contained in previous lists.

1.3.1.2 Identification Badges and Installation Access

Application for and use of badges will be as directed. Obtain access to the installation by participating in the Navy Commercial Access Control

System (NCACS), or by obtaining passes through the NAVFAC vetting procedure. Costs for obtaining passes through the NCACS are the responsibility of the Contractor. One-day passes, issued through the Base Pass and Identification Office, will be furnished without charge. Furnish a completed EMPLOYMENT ELIGIBILITY VERIFICATION (DHS FORM I-9) form for all personnel requesting badges. This form is available at <http://www.uscis.gov/portal/site/uscis> by searching or selecting Employment Verification (Form I-9). Immediately report instances of lost or stolen badges to the Contracting Officer.

- a. NCACS Program: NCACS is a voluntary program in which Contractor personnel who enroll, and are approved, are subsequently granted access to the installation for a period up to one year, or the length of the contract, whichever is less, and are not required to obtain a new pass from the Base Pass and Identification Office for each visit. The Government performs background screening and credentialing. Throughout the year the Contractor employee must continue to meet background screening standards. Periodic background screenings are conducted to verify continued NCACS participation and installation access privileges. Under the NCACS program, no commercial vehicle inspection is required, other than for Random Anti-Terrorism Measures (RAM) or in the case of an elevation of Force Protection Conditions (FPCON). Information on costs and requirements to participate and enroll in NCACS is available at <http://www.rapidgate.com> or by calling 1-877-727-4342. Contractors should be aware that the costs incurred to obtain NCACS credentials, or costs related to any means of access to a Navy Installation, are not reimbursable. Any time invested, or price(s) paid, for obtaining NCACS credentials will not be compensated in any way or approved as a direct cost of any contract with the Department of the Navy.
- b. NAVFAC VETTING PROCEDURE. Participation in the NCACS is not mandatory. If the Contractor chooses not to participate, Contractor installation access shall be processed through the NAVFAC Vetting procedure. If approved the Contractor will receive up to a 90 day base pass. The Contractor shall be responsible for tracking the expiration date(s) of the base passes and subsequent re-submission of NAVFAC Vetting documentation. The Government will not be responsible for any cost or lost time associated with the Contractor failing to submit NAVFAC Vetting base access/pass requests in a timely manner.

1.3.1.3 No Smoking Policy

Smoking is prohibited within and outside of all buildings on installations under the cognizance of NAVFAC except in designated smoking areas. This applies to existing buildings, buildings under construction and buildings under renovation. Discarding tobacco materials other than into designated tobacco receptacles is considered littering and is subject to fines. The Contracting Officer will identify designated smoking areas.

1.3.2 Working Hours

Regular working hours must consist of a 12 hour period, between 6:00 p.m. and 6:00 a.m., Monday through Friday, excluding Government holidays.

1.3.3 Work Outside Regular Hours

Work outside regular working hours requires Contracting Officer approval. Make application 15 calendar days prior to such work to allow arrangements

to be made by the Government for inspecting the work in progress, giving the specific dates, hours, location, type of work to be performed, contract number and project title. Based on the justification provided, the Contracting Officer may approve work outside regular hours. During periods of darkness, the different parts of the work must be lighted in a manner approved by the Contracting Officer. Make utility cutovers after normal working hours or on Saturdays, Sundays, and Government holidays unless directed otherwise.

1.3.4 Occupied and Existing Building

The Contractor shall be working in an existing building which is occupied. Do not enter the building without prior approval of the Contracting Officer.

The existing buildings and their contents must be kept secure at all times. Provide temporary closures as required to maintain security as directed by the Contracting Officer.

Provide dust covers or protective enclosures to protect existing work that remains and Government material located in the building during the construction period.

1.3.5 Utility Cutovers and Interruptions

- a. Make utility cutovers and interruptions after normal working hours or on Saturdays, Sundays, and Government holidays. Conform to procedures required in the paragraph "Work Outside Regular Hours."
- b. Ensure that new utility lines are complete, except for the connection, before interrupting existing service.
- c. Interruption to water, sanitary sewer, storm sewer, telephone service, electric service, air conditioning, heating, fire alarm, compressed air, and natural gas, and steam are considered utility cutovers pursuant to the paragraph entitled "Work Outside Regular Hours."
- d. Operation of Station Utilities: The Contractor must not operate nor disturb the setting of control devices in the station utilities system, including water, sewer, electrical, and steam services. The Government will operate the control devices as required for normal conduct of the work. The Contractor must notify the Contracting Officer giving reasonable advance notice when such operation is required.

1.4 SECURITY REQUIREMENTS

Contract Clause "FAR 52.204-2, Security Requirements and Alternate II,"
"FAC 5252.236-9301, Special Working Conditions and Entry to Work Area."

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

-- End of Section --

SECTION 01 20 00.00 20

PRICE AND PAYMENT PROCEDURES

11/11

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

U.S. ARMY CORPS OF ENGINEERS (USACE)

EP-1110-1-8 (2009) Construction Equipment Ownership and Operating Expense Schedule

1.2 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Schedule of Prices; G

1.3 SCHEDULE OF PRICES

1.3.1 Data Required

Within 15 calendar days of notice of award, prepare and deliver to the Contracting Officer a Schedule of Prices (construction contract) as directed by the Contracting Officer. Provide a detailed breakdown of the contract price, giving quantities for each of the various kinds of work, unit prices, and extended prices. Costs shall be summarized and totals provided for each construction category.

1.3.2 Schedule Instructions

Payments will not be made until the Schedule of Prices has been submitted to and accepted by the Contracting Officer. Identify the cost for site work, and include incidental work to the 5 ft line. Identify costs for the building(s), and include work out to the 5 ft line. Work out to the 5 ft line shall include construction encompassed within a theoretical line 5 ft from the face of exterior walls and shall include attendant construction, such as pad mounted HVAC cooling equipment, cooling towers, and transformers placed beyond the 5 ft line.

1.4 CONTRACT MODIFICATIONS

In conjunction with the Contract Clause "DFARS 252.236-7000, Modification Proposals-Price Breakdown," and where actual ownership and operating costs of construction equipment cannot be determined from Contractor accounting records, equipment use rates shall be based upon the applicable provisions of the EP-1110-1-8.

1.5 CONTRACTOR'S INVOICE AND CONTRACT PERFORMANCE STATEMENT

1.5.1 Content of Invoice

Requests for payment will be processed in accordance with the Contract Clause FAR 52.232-27, Prompt Payment Construction Contracts and FAR 52.232-5, Payments Under Fixed-Price Construction Contracts. The requests for payment shall include the documents listed below.

- a. The Contractor's invoice, on NAVFAC Form 7300/30 furnished by the Government, showing in summary form, the basis for arriving at the amount of the invoice. Form 7300/30 shall include certification by Quality Control (QC) Manager as required by the contract.
- b. The Estimate for Voucher/ Contract Performance Statement on NAVFAC Form 7300/31 furnished by the Government, showing in detail: the estimated cost, percentage of completion, and value of completed performance. Use NAVFAC LANT Form 4-330/110 (New 7/84) on NAVFAC LANT contracts when a Monthly Estimate for Voucher is required.
- c. Updated Project Schedule and reports required by the contract.
- d. Contractor Safety Self Evaluation Checklist.
- e. Other supporting documents as requested.
- f. Updated copy of submittal register.
- g. Invoices not completed in accordance with contract requirements will be returned to the Contractor for correction of the deficiencies.
- h. Contractor's Monthly Estimate for Voucher (NAVFAC LANT Form 4-330/110 (New 7/84)) with Subcontractor and supplier payment certification.
- i. Affidavit to accompany invoice (NAVFAC LANT NORVA Form 4-4235/4 (Rev.5/81)).
- j. Materials on Site.

1.5.2 Submission of Invoices

If NFAS Clause 5252.232-9301 is included in the contract, the documents listed in paragraph "CONTENT OF INVOICE" shall be provided in their entirety as attachments in Wide Area Work Flow (WAWF) for each invoice submitted. The maximum size of each WAWF attachment is two megabytes, but there are no limits on the number of attachments. If a document cannot be attached in WAWF due to system or size restriction it shall be provided as instructed by the Contracting Officer.

Monthly invoices and supporting forms for work performed through the anniversary award date of the contract shall be submitted to the Contracting Officer within 5 calendar days of the date of invoice. For example, contract award date is the 7th of the month, the date of each monthly invoice shall be the 7th and the invoice shall be submitted by the 12th of the month.

1.5.3 Final Invoice

- a. A final invoice shall be accompanied by the certification required by DFARS 252.247.7023 TRANSPORTATION OF SUPPLIES BY SEA, and the Contractor's Final Release. If the Contractor is incorporated, the Final Release shall contain the corporate seal. An officer of the corporation shall sign and the corporate secretary shall certify the Final Release.
- b. For final invoices being submitted via WAWF, the original Contractor's Final Release Form must be provided directly to the respective Contracting Officer prior to submission of the final invoice. Once receipt of the original Final Release Form has been confirmed by the Contracting Officer, the Contractor shall then submit final invoice and attach a copy of the Final Release Form.
- c. Final invoices not accompanied by the Contractor's Final Release will be considered incomplete and will be returned to the Contractor.

1.6 PAYMENTS TO THE CONTRACTOR

Payments will be made on submission of itemized requests by the Contractor which comply with the requirements of this section, and will be subject to reduction for overpayments or increase for underpayments made on previous payments to the Contractor.

1.6.1 Obligation of Government Payments

The obligation of the Government to make payments required under the provisions of this contract will, at the discretion of the Contracting Officer, be subject to reductions and/or suspensions permitted under the FAR and agency regulations including the following in accordance with "FAR 32.503-6:

- a. Reasonable deductions due to defects in material or workmanship;
- b. Claims which the Government may have against the Contractor under or in connection with this contract;
- c. Unless otherwise adjusted, repayment to the Government upon demand for overpayments made to the Contractor; and
- d. Failure to provide up to date record drawings not current as stated in Contract Clause "FAC 5252.236-9310, Record Drawings."

1.6.2 Payment for Onsite and Offsite Materials

Progress payments may be made to the contractor for materials delivered on the site, for materials stored off construction sites, or materials that are in transit to the construction sites under the following conditions:

- a. FAR 52.232-5(b) Payments Under Fixed Price Construction Contracts.
- b. Materials delivered on the site but not installed, including completed preparatory work, and off-site materials to be considered for progress payment shall be major high cost, long lead, special order, or specialty items, not susceptible to deterioration or physical damage in storage or in transit to the construction site. Examples of materials acceptable for payment consideration include, but are not

limited to, structural steel, non-magnetic steel, non-magnetic aggregate, equipment, machinery, large pipe and fittings, precast/prestressed concrete products, plastic lumber (e.g., fender piles/curbs), and high-voltage electrical cable. Materials not acceptable for payment include consumable materials such as nails, fasteners, conduits, gypsum board, glass, insulation, and wall coverings.

- c. Materials to be considered for progress payment prior to installation shall be specifically and separately identified in the Contractor's estimates of work submitted for the Contracting Officer's approval in accordance with Schedule of Prices requirement of this contract. Requests for progress payment consideration for such items shall be supported by documents establishing their value and that the title requirements of the clause at FAR 52.232-5 have been met.
- d. Materials are adequately insured and protected from theft and exposure.
- e. Provide a written consent from the surety company with each payment request for offsite materials.
- f. Materials to be considered for progress payments prior to installation shall be stored either in Hawaii, Guam, Puerto Rico, or the Continental United States. Other locations are subject to written approval by the Contracting Officer.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

-- End of Section --

SECTION 01 30 00

ADMINISTRATIVE REQUIREMENTS

11/11

PART 1 GENERAL

1.1 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

View location map; G

Progress and completion pictures; G

1.2 VIEW LOCATION MAP

Submit to the Contracting Officer, prior to or with the first digital photograph submittals, a sketch or drawing indicating the required photographic locations. Update as required if the locations are moved.

1.3 PROGRESS AND COMPLETION PICTURES

Photographically document site conditions prior to start of construction operations. Provide monthly, and within one month of the completion of work, digital photographs, 1600x1200x24 bit true color minimum resolution in JPEG file format showing the sequence and progress of work. Take a minimum of 20 digital photographs each week throughout the entire project from a minimum of ten views from points located by the Contracting Officer. Submit a view location sketch indicating points of view. Submit with the monthly invoice two sets of digital photographs each set on a separate CD-R, cumulative of all photos to date. Indicate photographs demonstrating environmental procedures. Photographs for each month shall be in a separate monthly directory and each file shall be named to indicate its location on the view location sketch. The view location sketch shall also be provided on the CD as digital file. All file names shall include a date designator. Cross reference submittals in the appropriate daily report. Photographs shall be provided for unrestricted use by the Government.

1.4 MINIMUM INSURANCE REQUIREMENTS

Procure and maintain during the entire period of performance under this contract the following minimum insurance coverage:

- a. Comprehensive general liability: \$500,000 per occurrence
- b. Automobile liability: \$200,000 per person, \$500,000 per occurrence for bodily injury, \$20,000 per occurrence for property damage
- c. Workmen's compensation as required by Federal and State workers' compensation and occupational disease laws.

- d. Employer's liability coverage of \$100,000, except in States where workers compensation may not be written by private carriers,
- e. Others as required by State law.

1.5 CONTRACTOR SPECIAL REQUIREMENTS

1.5.1 Asbestos Containing Material

All contract requirements of Section 02 82 16.00 20, "Engineering Control of Asbestos Containing Materials" assigned to the Private Qualified Person (PQP) shall be accomplished directly by a first tier subcontractor.

1.6 SUPERVISION

Have at least one qualified supervisor capable of reading, writing, and conversing fluently in the English language on the job site during working hours. In addition, if a Quality Control (QC) representative is required on the contract, then that individual shall also have fluent English communication skills.

1.7 PRECONSTRUCTION CONFERENCE

After award of the contract but prior to commencement of any work at the site, meet with the Contracting Officer to discuss and develop a mutual understanding relative to the administration of the value engineering and safety program, preparation of the schedule of prices shop drawings, and other submittals, scheduling programming, prosecution of the work. Major subcontractors who will engage in the work shall also attend.

1.8 PARTNERING

To most effectively accomplish this contract, the Government requires the formation of a cohesive partnership within the Project Team whose members are from the Government, the Contractor and their Subcontractors. Key personnel from the Supported Command, the End User (who will occupy the facility), NAVFAC (Echelon III and IV), the Navy Region/Installation, the Contractor and Subcontractors will be invited to participate in the Partnering process. The Partnership will draw on the strength of each organization in an effort to achieve a project that is without any safety mishaps, conforms to the Contract, and stays within budget and on schedule.

The Contracting Officer will provide Information on the Partnering Process and a list of key and optional personnel who should attend the Partnering meeting.

1.8.1 Informal Partnering

The Contracting Officer will organize the Partnering Sessions with key personnel of the project team, including Contractor personnel and Government personnel.

The Initial Partnering session should be a part of the Pre-Construction Meeting. Partnering sessions will be held at a location agreed to by the Contracting Officer and the Contractor (typically a conference room provided by the PWD FEAD/ROICC office or the Contractor).

The Initial Informal Partnering Session will be conducted and facilitated using electronic media (a video and accompanying forms) provided by the

Contracting Officer.

The Partners will determine the frequency of the follow-on sessions.

1.9 AVAILABILITY OF CADD DRAWING FILES

After award and upon request, the electronic "Computer-Aided Drafting and Design (CADD)" drawing files will only be made available to the Contractor for use in preparation of construction data related to the referenced contract subject to the following terms and conditions.

Data contained on these electronic files shall not be used for any purpose other than as a convenience in the preparation of construction data for the referenced project. Any other use or reuse shall be at the sole risk of the Contractor and without liability or legal exposure to the Government. The Contractor shall make no claim and waives to the fullest extent permitted by law, any claim or cause of action of any nature against the Government, its agents or sub consultants that may arise out of or in connection with the use of these electronic files. The Contractor shall, to the fullest extent permitted by law, indemnify and hold the Government harmless against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, arising out of or resulting from the use of these electronic files.

These electronic CADD drawing files are not construction documents. Differences may exist between the CADD files and the corresponding construction documents. The Government makes no representation regarding the accuracy or completeness of the electronic CADD files, nor does it make representation to the compatibility of these files with the Contractor's hardware or software. In the event that a conflict arises between the signed and sealed construction documents prepared by the Government and the furnished CADD files, the signed and sealed construction documents shall govern. The Contractor is responsible for determining if any conflict exists. Use of these CADD files does not relieve the Contractor of duty to fully comply with the contract documents, including and without limitation, the need to check, confirm and coordinate the work of all contractors for the project.

If the Contractor uses, duplicates and/or modifies these electronic CADD files for use in producing construction data related to this contract, all previous indicia of ownership (seals, logos, signatures, initials and dates) shall be removed.

1.10 ELECTRONIC MAIL (E-MAIL) ADDRESS

The Contractor shall establish and maintain electronic mail (e-mail) capability along with the capability to open various electronic attachments in Microsoft, Adobe Acrobat, and other similar formats. Within 10 days after contract award, the Contractor shall provide the Contracting Officer a single (only one) e-mail address for electronic communications from the Contracting Officer related to this contract including, but not limited to contract documents, invoice information, request for proposals, and other correspondence. The Contracting Officer may also use email to notify the Contractor of base access conditions when emergency conditions warrant, such as hurricanes, terrorist threats, etc. Multiple email address will not be allowed.

It is the Contractor's responsibility to make timely distribution of all Contracting Officer initiated e-mail with its own organization including

field office(s). The Contractor shall promptly notify the Contracting Officer, in writing, of any changes to this email address.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

-- End of Section --

SECTION 01 32 16.00 20

CONSTRUCTION PROGRESS DOCUMENTATION

11/09

PART 1 GENERAL

1.1 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Construction schedule; G

1.2 ACCEPTANCE

Prior to the start of work, prepare and submit to the Contracting Officer for acceptance a construction schedule in the form of a Bar Chart in accordance with the terms in Contract Clause "FAR 52.236-15, Schedules for Construction Contracts," except as modified in this contract. Acceptance of an error free Baseline Schedule and updates is a condition precedent to processing the Contractor's pay request.

1.3 SCHEDULE FORMAT

1.3.1 Bar Chart Schedule

The Bar Chart shall show submittals, government review periods, material/equipment delivery, utility outages, on-site construction, inspection, testing, and closeout activities. The Bar Chart shall be time scaled and generated using an electronic spreadsheet program.

1.4 UPDATED SCHEDULES

Update the Construction schedule at monthly intervals or when the schedule has been revised. The updated schedule shall be kept current, reflecting actual activity progress and plan for completing the remaining work. Submit copies of purchase orders and confirmation of delivery dates as directed.

1.5 3-WEEK LOOK AHEAD SCHEDULE

The Contractor shall prepare and issue a 3-Week Look Ahead schedule to provide a more detailed day-to-day plan of upcoming work identified on the Construction Schedule. The work plans shall be keyed to activity numbers when a NAS is required and updated each week to show the planned work for the current and following two-week period. Additionally, include upcoming outages, closures, preparatory meetings, and initial meetings. Identify critical path activities on the Three-Week Look Ahead Schedule. The detail work plans are to be bar chart type schedules, maintained separately from the Construction Schedule on an electronic spreadsheet program and printed on 8 ½ by 11 sheets as directed by the Contracting Officer. Activities shall not exceed 5 working days in duration and have sufficient level of detail to assign crews, tools and equipment required

to complete the work. Three hard copies and one electronic file of the 3-Week Look Ahead Schedule shall be delivered to the Contracting Officer no later than 8 a.m. each Monday and reviewed during the weekly CQC Coordination Meeting.

1.6 CORRESPONDENCE AND TEST REPORTS:

All correspondence (e.g., letters, Requests for Information (RFIs), e-mails, meeting minute items, Production and QC Daily Reports, material delivery tickets, photographs, etc.) shall reference Schedule activities that are being addressed. All test reports (e.g., concrete, soil compaction, weld, pressure, etc.) shall reference schedule activities that are being addressed.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 33 00

SUBMITTAL PROCEDURES

05/11

PART 1 GENERAL

1.1 SUMMARY

The Contracting Officer may request submittals in addition to those specified when deemed necessary to adequately describe the work covered in the respective sections.

Units of weights and measures used on all submittals are to be the same as those used in the contract drawings.

Each submittal is to be complete and in sufficient detail to allow ready determination of compliance with contract requirements.

Contractor's Quality Control (CQC) System Manager and the Designer of Record, if applicable, to check and approve all items prior to submittal and stamp, sign, and date indicating action taken. Proposed deviations from the contract requirements are to be clearly identified. Include within submittals items such as: Contractor's, manufacturer's, or fabricator's drawings; descriptive literature including (but not limited to) catalog cuts, diagrams, operating charts or curves; test reports; test cylinders; samples; O&M manuals (including parts list); certifications; warranties; and other such required submittals.

Submittals requiring Government approval are to be scheduled and made prior to the acquisition of the material or equipment covered thereby. Pick up and dispose of samples not incorporated into the work in accordance with manufacturer's Material Safety Data Sheets (MSDS) and in compliance with existing laws and regulations.

1.2 DEFINITIONS

1.2.1 Submittal Descriptions (SD)

Submittals requirements are specified in the technical sections. Submittals are identified by Submittal Description (SD) numbers and titles as follows:

SD-01 Preconstruction Submittals

Submittals which are required prior to start of construction (work) issuance of contract notice to proceed.or commencing work on site.or the start of the next major phase of the construction on a multi-phase contract, includes schedules, tabular list of data, or tabular list including location, features, or other pertinent information regarding products, materials, equipment, or components to be used in the work.

Certificates of insurance

Surety bonds

List of proposed Subcontractors

List of proposed products
Construction progress schedule
Submittal register
Schedule of prices
Health and safety plan
Work plan
Quality Control(QC) plan
Environmental protection plan

SD-02 Shop Drawings

Drawings, diagrams and schedules specifically prepared to illustrate some portion of the work.

Diagrams and instructions from a manufacturer or fabricator for use in producing the product and as aids to the Contractor for integrating the product or system into the project.

Drawings prepared by or for the Contractor to show how multiple systems and interdisciplinary work will be coordinated.

SD-03 Product Data

Catalog cuts, illustrations, schedules, diagrams, performance charts, instructions and brochures illustrating size, physical appearance and other characteristics of materials, systems or equipment for some portion of the work.

Samples of warranty language when the contract requires extended product warranties.

SD-05 Design Data

Design calculations, mix designs, analyses or other data pertaining to a part of work.

Design submittals, design substantiation submittals and extensions of design submittals.

SD-06 Test Reports

Report signed by authorized official of testing laboratory that a material, product or system identical to the material, product or system to be provided has been tested in accord with specified requirements. (Testing must have been within three years of date of contract award for the project.)

Report which includes findings of a test required to be performed by the Contractor on an actual portion of the work or prototype prepared for the project before shipment to job site.

Report which includes finding of a test made at the job site or on

sample taken from the job site, on portion of work during or after installation.

Investigation reports.

Daily logs and checklists.

Final acceptance test and operational test procedure.

SD-07 Certificates

Statements printed on the manufacturer's letterhead and signed by responsible officials of manufacturer of product, system or material attesting that product, system or material meets specification requirements. Must be dated after award of project contract and clearly name the project.

Document required of Contractor, or of a manufacturer, supplier, installer or Subcontractor through Contractor, the purpose of which is to further quality of orderly progression of a portion of the work by documenting procedures, acceptability of methods or personnel qualifications.

Confined space entry permits.

Text of posted operating instructions.

SD-08 Manufacturer's Instructions

Preprinted material describing installation of a product, system or material, including special notices and (MSDS) concerning impedances, hazards and safety precautions.

SD-09 Manufacturer's Field Reports

Documentation of the testing and verification actions taken by manufacturer's representative at the job site, in the vicinity of the job site, or on a sample taken from the job site, on a portion of the work, during or after installation, to confirm compliance with manufacturer's standards or instructions. The documentation must be signed by an authorized official of a testing laboratory or agency and must state the test results; and indicate whether the material, product, or system has passed or failed the test.

Factory test reports.

SD-10 Operation and Maintenance Data

Data that is furnished by the manufacturer, or the system provider, to the equipment operating and maintenance personnel, including manufacturer's help and product line documentation necessary to maintain and install equipment. This data is needed by operating and maintenance personnel for the safe and efficient operation, maintenance and repair of the item.

This data is intended to be incorporated in an operations and maintenance manual or control system.

SD-11 Closeout Submittals

Documentation to record compliance with technical or administrative requirements or to establish an administrative mechanism.

Special requirements necessary to properly close out a construction contract. For example, Record Drawings and as-built drawings. Also, submittal requirements necessary to properly close out a major phase of construction on a multi-phase contract.

1.2.2 Approving Authority

Office or designated person authorized to approve submittal.

1.2.3 Work

As used in this section, on- and off-site construction required by contract documents, including labor necessary to produce submittals, except those SD-01 Pre-Construction Submittals noted above, construction, materials, products, equipment, and systems incorporated or to be incorporated in such construction.

1.3 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Submittal Register; G

1.4 SUBMITTAL CLASSIFICATION

Submittals are classified as follows:

1.4.1 Government Approved G

Government approval is required for extensions of design, critical materials, deviations, equipment whose compatibility with the entire system must be checked, and other items as designated by the Contracting Officer. Government approval is required for any deviations from the Solicitation or Accepted Proposal and other items as designated by the Contracting Officer. Within the terms of the Contract Clause entitled, "Specifications and Drawings for Construction," they are considered to be "shop drawings."

1.5 FORWARDING SUBMITTALS REQUIRING GOVERNMENT APPROVAL

1.5.1 Submittals Required from the Contractor

As soon as practicable after award of contract, and before procurement of fabrication, forward to the Commander, NAVFAC Mid-Lant, PWD Newport, Building 1 NAVSTA, Newport, RI, submittals required in the technical sections of this specification, including shop drawings, product data and samples. One copy of the transmittal form for all submittals shall be forwarded to the Resident Officer in Charge of Construction.

NAVFAC Atlantic will review and approve for the Contracting Officer those

submittals reserved for Contracting Officer approval to verify submittals comply with the contract requirements.

1.5.1.1 O&M Data

NAVFAC Atlantic will review and approve for the Contracting Officer O&M Data to verify the submittals comply with the contract requirements; submit data specified for a given item within 30 calendar days after the item is delivered to the contract site.

In the event the Contractor fails to deliver O&M Data within the time limits specified, the Contracting Officer may withhold from progress payments 50 percent of the price of the item with which such O&M Data are applicable.

1.6 PREPARATION

1.6.1 Transmittal Form

Transmit each submittal, except sample installations and sample panels to office of approving authority. Transmit submittals with transmittal form prescribed by Contracting Officer and standard for project. On the transmittal form identify Contractor, indicate date of submittal, and include information prescribed by transmittal form and required in paragraph entitled, "Identifying Submittals," of this section. Process transmittal forms to record actions regarding samples.

1.6.2 Identifying Submittals

When submittals are provided by a Subcontractor, the Prime Contractor is to prepare, review and stamp with Contractor's approval all specified submittals prior to submitting for Government approval.

Identify submittals, except sample installations and sample panels, with the following information permanently adhered to or noted on each separate component of each submittal and noted on transmittal form. Mark each copy of each submittal identically, with the following:

- a. Project title and location.
- b. Construction contract number.
- c. Date of the drawings and revisions.
- d. Name, address, and telephone number of subcontractor, supplier, manufacturer and any other subcontractor associated with the submittal.
- e. Section number of the specification section by which submittal is required.
- f. Submittal description (SD) number of each component of submittal.
- g. When a resubmission, add alphabetic suffix on submittal description, for example, submittal 18 would become 18A, to indicate resubmission.
- h. Product identification and location in project.

1.6.3 Format for SD-02 Shop Drawings

Shop drawings are not to be less than 8 1/2 by 11 inches nor more than 30 by 42 inches, except for full size patterns or templates. Prepare drawings to accurate size, with scale indicated, unless other form is required. Drawings are to be suitable for reproduction and be of a quality to produce clear, distinct lines and letters with dark lines on a white background.

Present 8 1/2 by 11 inches sized shop drawings as part of the bound volume for submittals required by section. Present larger drawings in sets.

Include on each drawing the drawing title, number, date, and revision numbers and dates, in addition to information required in paragraph entitled, "Identifying Submittals," of this section.

Number drawings in a logical sequence. Contractors may use their own number system. Each drawing is to bear the number of the submittal in a uniform location adjacent to the title block. Place the Government contract number in the margin, immediately below the title block, for each drawing.

Reserve a blank space, no smaller than six inches on the right hand side of each sheet for the Government disposition stamp.

Dimension drawings, except diagrams and schematic drawings; prepare drawings demonstrating interface with other trades to scale. Use the same unit of measure for shop drawings as indicated on the contract drawings. Identify materials and products for work shown.

Include the nameplate data, size and capacity on drawings. Also include applicable federal, military, industry and technical society publication references.

1.6.4 Format of SD-03 Product Data and SD-08 Manufacturer's Instructions

Present product data submittals for each section as a complete, bound volume. Include table of contents, listing page and catalog item numbers for product data.

Indicate, by prominent notation, each product which is being submitted; indicate specification section number and paragraph number to which it pertains.

Supplement product data with material prepared for project to satisfy submittal requirements for which product data does not exist. Identify this material as developed specifically for project, with information and format as required for submission of SD-07 Certificates.

Include the manufacturer's name, trade name, place of manufacture, and catalog model or number on product data. Also include applicable federal, military, industry and technical society publication references. Should manufacturer's data require supplemental information for clarification, submit as specified for SD-07 Certificates.

Where equipment or materials are specified to conform to industry and technical society reference standards of the organizations such as American National Standards Institute (ANSI), ASTM International (ASTM), National Electrical Manufacturer's Association (NEMA), Underwriters

Laboratories (UL), and Association of Edison Illuminating Companies (AEIC), submit proof of such compliance. The label or listing by the specified organization will be acceptable evidence of compliance. In lieu of the label or listing, submit a certificate from an independent testing organization, competent to perform testing, and approved by the Contracting Officer. State on the certificate that the item has been tested in accordance with the specified organization's test methods and that the item complies with the specified organization's reference standard.

Collect required data submittals for each specific material, product, unit of work, or system into a single submittal and marked for choices, options, and portions applicable to the submittal. Mark each copy of the product data identically. Partial submittals will not be accepted for expedition of construction effort.

Submit manufacturer's instructions prior to installation.

1.6.5 Format of SD-04 Samples

Furnish samples in sizes below, unless otherwise specified or unless the manufacturer has prepackaged samples of approximately same size as specified:

- a. Sample of Equipment or Device: Full size.
- b. Sample of Materials Less Than 2 by 3 inches: Built up to 8 1/2 by 11 inches.
- c. Sample of Materials Exceeding 8 1/2 by 11 inches: Cut down to 8 1/2 by 11 inches and adequate to indicate color, texture, and material variations.
- d. Sample of Linear Devices or Materials: 10 inch length or length to be supplied, if less than 10 inches. Examples of linear devices or materials are conduit and handrails.
- e. Sample of Non-Solid Materials: Pint. Examples of non-solid materials are sand and paint.
- f. Color Selection Samples: 2 by 4 inches. Where samples are specified for selection of color, finish, pattern, or texture, submit the full set of available choices for the material or product specified. Sizes and quantities of samples are to represent their respective standard unit.

1.6.6 Format of SD-05 Design Data and SD-07 Certificates

Provide design data and certificates on 8 1/2 by 11 inches paper. Provide a bound volume for submittals containing numerous pages.

1.6.7 Format of SD-06 Test Reports and SD-09 Manufacturer's Field Reports

Provide reports on 8 1/2 by 11 inches paper in a complete bound volume.

Indicate by prominent notation, each report in the submittal. Indicate specification number and paragraph number to which it pertains.

1.6.8 Format of SD-10 Operation and Maintenance Data (O&M)

Comply with the requirements specified in Section 01 78 23 OPERATION AND MAINTENANCE DATA for O&M Data format.

1.6.9 Format of SD-01 Preconstruction Submittals and SD-11 Closeout Submittals

When submittal includes a document which is to be used in project or become part of project record, other than as a submittal, do not apply Contractor's approval stamp to document, but to a separate sheet accompanying document.

1.7 QUANTITY OF SUBMITTALS

1.7.1 Number of Copies of SD-02 Shop Drawings

Submit six copies of submittals of shop drawings requiring review and approval only by QC organization and seven copies of shop drawings requiring review and approval by Contracting Officer.

1.7.2 Number of Copies of SD-03 Product Data and SD-08 Manufacturer's Instructions

Submit in compliance with quantity requirements specified for shop drawings.

1.7.3 Number of Samples SD-04 Samples

- a. Submit one sample, or one set of samples showing range of variation, of each required item. One approved sample or set of samples will be retained by approving authority and one will be returned to Contractor.
- b. Submit one sample of non-solid materials.

1.7.4 Number of Copies SD-05 Design Data and SD-07 Certificates

Submit in compliance with quantity requirements specified for shop drawings.

1.7.5 Number of Copies SD-06 Test Reports and SD-09 Manufacturer's Field Reports

Submit in compliance with quantity and quality requirements specified for shop drawings other than field test results that will be submitted with QC reports.

1.7.6 Number of Copies of SD-10 Operation and Maintenance Data

Submit Five copies of O&M Data to the Contracting Officer for review and approval.

1.7.7 Number of Copies of SD-01 Preconstruction Submittals and SD-11 Closeout Submittals

Unless otherwise specified, submit two sets of administrative submittals.

1.8 VARIATIONS

Variations from contract requirements require both Designer of Record (DOR) and Government approval pursuant to contract Clause FAR 52.236-21 and will be considered where advantageous to Government.

1.8.1 Considering Variations

Discussion with Contracting Officer prior to submission, after consulting with the DOR, will help ensure functional and quality requirements are met and minimize rejections and re-submittals. When contemplating a variation which results in lower cost, consider submission of the variation as a Value Engineering Change Proposal (VECP).

Specifically point out variations from contract requirements in transmittal letters. Failure to point out deviations may result in the Government requiring rejection and removal of such work at no additional cost to the Government.

1.8.2 Proposing Variations

When proposing variation, deliver written request to the Contracting Officer, with documentation of the nature and features of the variation and why the variation is desirable and beneficial to Government, including the DOR's written analysis and approval. If lower cost is a benefit, also include an estimate of the cost savings. In addition to documentation required for variation, include the submittals required for the item. Clearly mark the proposed variation in all documentation.

1.8.3 Warranting That Variations Are Compatible

When delivering a variation for approval, Contractor, including its Designer(s) of Record, warrants that this contract has been reviewed to establish that the variation, if incorporated, will be compatible with other elements of work.

1.8.4 Review Schedule Is Modified

In addition to normal submittal review period, a period of 10 working days will be allowed for consideration by the Government of submittals with variations.

1.9 SUBMITTAL REGISTER AND DATABASE

Prepare and maintain submittal register, as the work progresses. Use electronic submittal register program furnished by the Government or any other format. Do not change data which is output in columns (c), (d), (e), and (f) as delivered by Government; retain data which is output in columns (a), (g), (h), and (i) as approved. A submittal register showing items of equipment and materials for which submittals are required by the specifications is provided as an attachment. This list may not be all inclusive and additional submittals may be required. The Government will provide the initial submittal register with the following fields completed, to the extent that will be required by the Government during subsequent usage.

Column (c): Lists specification section in which submittal is required.

Column (d): Lists each submittal description (SD No. and type, e.g. SD-02 Shop Drawings) required in each specification section.

Column (e): Lists one principal paragraph in specification section where a material or product is specified. This listing is only to facilitate locating submitted requirements. Do not consider entries in column (e) as limiting project requirements.

Column (f): Indicate approving authority for each submittal.

Thereafter, the Contractor is to track all submittals by maintaining a complete list, including completion of all data columns, including dates on which submittals are received and returned by the Government.

1.9.1 Use of Submittal Register

Submit submittal register. Submit with QC plan and project schedule. Verify that all submittals required for project are listed and add missing submittals. Coordinate and complete the following fields on the register submitted with the QC plan and the project schedule:

Column (a) Activity Number: Activity number from the project schedule.

Column (g) Contractor Submit Date: Scheduled date for approving authority to receive submittals.

Column (h) Contractor Approval Date: Date Contractor needs approval of submittal.

Column (i) Contractor Material: Date that Contractor needs material delivered to Contractor control.

1.9.2 Contractor Use of Submittal Register

Update the following fields with each submittal throughout contract.

Column (b) Transmittal Number: Contractor assigned list of consecutive numbers.

Column (j) Action Code (k): Date of action used to record Contractor's review when forwarding submittals to QC.

Column (l) List date of submittal transmission.

Column (q) List date approval received.

1.9.3 Approving Authority Use of Submittal Register

Update the following fields.

Column (b) Transmittal Number: Contractor assigned list of consecutive numbers.

Column (l) List date of submittal receipt.

Column (m) through (p) List Date related to review actions.

Column (q) List date returned to Contractor.

1.9.4 Action Codes

Entries for columns (j) and (o), are to be used are as follows (others may be prescribed by Transmittal Form):

1.9.4.1 Contractor Action Codes

NR - Not Received

AN - Approved as noted

A - Approved

RR - Disapproved, Revise, and Resubmit

1.9.5 Copies Delivered to the Government

Deliver one copy of submittal register updated by Contractor to Government with each invoice request.

1.10 SCHEDULING

Schedule and submit concurrently submittals covering component items forming a system or items that are interrelated. Include certifications to be submitted with the pertinent drawings at the same time. No delay damages or time extensions will be allowed for time lost in late submittals.

- a. Coordinate scheduling, sequencing, preparing and processing of submittals with performance of work so that work will not be delayed by submittal processing. Allow for potential resubmittal of requirements.
- b. Submittals called for by the contract documents will be listed on the register. If a submittal is called for but does not pertain to the contract work, the Contractor is to include the submittal in the register and annotate it "N/A" with a brief explanation. Approval by the Contracting Officer does not relieve the Contractor of supplying submittals required by the contract documents but which have been omitted from the register or marked "N/A."
- c. Re-submit register and annotate monthly by the Contractor with actual submission and approval dates. When all items on the register have been fully approved, no further re-submittal is required.
- d. Carefully control procurement operations to ensure that each individual submittal is made on or before the Contractor scheduled submittal date shown on the approved "Submittal Register."
- e. Except as specified otherwise, allow review period, beginning with receipt by approving authority, that includes at least 15 working days for submittals for QC Manager approval and 20 working days for submittals for Contracting Officer approval. Period of review for submittals with Contracting Officer approval begins when Government receives submittal from QC organization.
- f. For submittals requiring review by fire protection engineer, allow review period, beginning when Government receives submittal from QC

organization, of 20 working days for return of submittal to the Contractor.

- g. Period of review for each resubmittal is the same as for initial submittal.

1.10.1 Reviewing, Certifying, Approving Authority

The QC organization is responsible for reviewing and certifying that submittals are in compliance with contract requirements. Approving authority on submittals is QC Manager unless otherwise specified for specific submittal. At each "Submittal" paragraph in individual specification sections, a notation "G," following a submittal item, indicates Contracting Officer is approving authority for that submittal item.

1.10.2 Constraints

Conform to provisions of this section, unless explicitly stated otherwise for submittals listed or specified in this contract.

Submit complete submittals for each definable feature of work. Submit at the same time components of definable feature interrelated as a system.

When acceptability of a submittal is dependent on conditions, items, or materials included in separate subsequent submittals, submittal will be returned without review.

Approval of a separate material, product, or component does not imply approval of assembly in which item functions.

1.10.3 QC Organization Responsibilities

- a. Note date on which submittal was received from Contractor on each submittal.
- b. Review each submittal; and check and coordinate each submittal with requirements of work and contract documents.
- c. Review submittals for conformance with project design concepts and compliance with contract documents.
- d. Act on submittals, determining appropriate action based on QC organization's review of submittal.
 - (1) When QC Manager is approving authority, take appropriate action on submittal from the possible actions defined in paragraph entitled, "Approved Submittals," of the section."
 - (2) When Contracting Officer is approving authority or when variation has been proposed, forward submittal to Government with certifying statement or return submittal marked "not reviewed" or "revise and resubmit" as appropriate. The QC organization's review of submittal determines appropriate action.
- e. Ensure that material is clearly legible.
- f. Stamp each sheet of each submittal with QC certifying statement or approving statement, except that data submitted in bound volume or on

one sheet printed on two sides may be stamped on the front of the first sheet only.

- (1) When approving authority is Contracting Officer, QC organization will certify submittals forwarded to Contracting Officer with the following certifying statement:

"I hereby certify that the (equipment) (material) (article) shown and marked in this submittal is that proposed to be incorporated with contract Number _____, is in compliance with the contract drawings and specification, can be installed in the allocated spaces, and is submitted for Government approval.

Certified by Submittal Reviewer _____, Date _____
(Signature when applicable)

Certified by QC Manager _____, Date _____"
(Signature)

- (2) When approving authority is QC Manager, QC Manager will use the following approval statement when returning submittals to Contractor as "Approved" or "Approved as Noted."

"I hereby certify that the (material) (equipment) (article) shown and marked in this submittal and proposed to be incorporated with contract Number, is in compliance with the contract drawings and specification, can be installed in the allocated spaces, and is approved for use.

Certified by Submittal Reviewer _____, Date _____
(Signature when applicable)

Approved by QC Manager _____, Date _____"
(Signature)

- g. Sign certifying statement or approval statement. The QC organization member designated in the approved QC plan is the person signing certifying statements. The use of original ink for signatures is required. Stamped signatures are not acceptable.
- h. Update submittal register as submittal actions occur and maintain the submittal register at project site until final acceptance of all work by Contracting Officer.
- i. Retain a copy of approved submittals at project site, including Contractor's copy of approved samples.

1.11 GOVERNMENT APPROVING AUTHORITY

When approving authority is Contracting Officer, the Government will:

- a. Note date on which submittal was received from QC Manager.
- b. Review submittals for approval within scheduling period specified and only for conformance with project design concepts and compliance with contract documents.
- c. Identify returned submittals with one of the actions defined in paragraph entitled, "Review Notations," of this section and with markings appropriate for action indicated.

Upon completion of review of submittals requiring Government approval, stamp and date approved submittals. One copy of the approved submittal will be retained by the Contracting Officer and three copies of the submittal will be returned to the Contractor. If the Government performs a conformance review of other Designer of Record approved submittals, the submittals will be so identified and returned, as described above.

1.11.1 Review Notations

Contracting Officer review will be completed within 30 calendar days after date of submission. Submittals will be returned to the Contractor with the following notations:

- a. Submittals marked "approved" or "accepted" authorize the Contractor to proceed with the work covered.
- b. Submittals marked "approved as noted" "or approved except as noted, resubmittal not required," authorize the Contractor to proceed with the work covered provided he takes no exception to the corrections.
- c. Submittals marked "not approved" or "disapproved," or "revise and resubmit," indicate noncompliance with the contract requirements or design concept, or that submittal is incomplete. Resubmit with appropriate changes. No work shall proceed for this item until resubmittal is approved.
- d. Submittals marked "not reviewed" will indicate submittal has been previously reviewed and approved, is not required, does not have evidence of being reviewed and approved by Contractor, or is not complete. A submittal marked "not reviewed" will be returned with an explanation of the reason it is not reviewed. Resubmit submittals returned for lack of review by Contractor or for being incomplete, with appropriate action, coordination, or change.

1.12 DISAPPROVED SUBMITTALS

Contractor shall make corrections required by the Contracting Officer. If the Contractor considers any correction or notation on the returned submittals to constitute a change to the contract drawings or specifications; notice as required under the clause entitled, "Changes," is to be given to the Contracting Officer. Contractor is responsible for the dimensions and design of connection details and construction of work. Failure to point out deviations may result in the Government requiring rejection and removal of such work at the Contractor's expense.

If changes are necessary to submittals, the Contractor shall make such revisions and submission of the submittals in accordance with the procedures above. No item of work requiring a submittal change is to be accomplished until the changed submittals are approved.

1.13 APPROVED SUBMITTALS

The Contracting Officer's approval or acceptance of submittals is not to be construed as a complete check, and indicates only that the general method of construction, materials, detailing and other information are satisfactory. design, general method of construction, materials, detailing and other information appear to meet the Solicitation and Accepted Proposal.

Approval or acceptance will not relieve the Contractor of the responsibility for any error which may exist, as the Contractor under the Contractor Quality Control (CQC) requirements of this contract is responsible for dimensions, the design of adequate connections and details, and the satisfactory construction of all work design, dimensions, all design extensions, such as the design of adequate connections and details, etc., and the satisfactory construction of all work.

After submittals have been approved or accepted by the Contracting Officer, no resubmittal for the purpose of substituting materials or equipment will be considered unless accompanied by an explanation of why a substitution is necessary.

1.14 APPROVED SAMPLES

Approval of a sample is only for the characteristics or use named in such approval and is not be construed to change or modify any contract requirements. Before submitting samples, the Contractor to assure that the materials or equipment will be available in quantities required in the project. No change or substitution will be permitted after a sample has been approved.

Match the approved samples for materials and equipment incorporated in the work. If requested, approved samples, including those which may be damaged in testing, will be returned to the Contractor, at his expense, upon completion of the contract. Samples not approved will also be returned to the Contractor at its expense, if so requested.

Failure of any materials to pass the specified tests will be sufficient cause for refusal to consider, under this contract, any further samples of the same brand or make of that material. Government reserves the right to disapprove any material or equipment which previously has proved unsatisfactory in service.

Samples of various materials or equipment delivered on the site or in place may be taken by the Contracting Officer for testing. Samples failing to meet contract requirements will automatically void previous approvals. Contractor to replace such materials or equipment to meet contract requirements.

Approval of the Contractor's samples by the Contracting Officer does not relieve the Contractor of his responsibilities under the contract.

1.15 WITHHOLDING OF PAYMENT

Payment for materials incorporated in the work will not be made if required approvals have not been obtained. No payment for materials incorporated in the work will be made if all required Designer of Record or required Government approvals have not been obtained. No payment will be made for any materials incorporated into the work for any conformance review submittals or information only submittals found to contain errors or deviations from the Solicitation or Accepted Proposal.

1.16 PROGRESS SCHEDULE

1.16.1 Bar Chart

- a. Submit the progress chart, for approval by the Contracting Officer, at

the Preconstruction Conference in one reproducible and 4 copies.

- b. Prepare the progress chart in the form of a bar chart utilizing form "Construction Progress Chart" or comparable format acceptable to the Contracting Officer.
- c. Include no less than the following information on the progress chart:
 - (1) Break out by major headings for primary work activity.
 - (2) A line item break out under each major heading sufficient to track the progress of the work.
 - (3) A line item showing contract finalization task which includes punch list, clean-up and demolition, and final construction drawings.
 - (4) A materials bar and a separate labor bar for each line item. Both bars will show the scheduled percentage complete for any given date within the contract performance period. Labor bar will also show the number of men (man-load) expected to be working on any given date within the contract performance period.
 - (5) The estimated cost and percentage weight of total contract cost for each materials and labor bar on the chart.
 - (6) Separate line items for mobilization and drawing submittal and approval. (These items are to show no associated costs.)
- d. Update the progress schedule in one reproduction and 4 copies every 30 calendar days throughout the contract performance period.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

-- End of Section --

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						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/ DATE RCD FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER	ACTION CODE			DATE OF ACTION
		01 11 00	SD-01 Preconstruction Submittals														
			Utility Outage Requests	1.6.1													
			Utility Connection Requests	1.6.1													
		01 14 00	SD-01 Preconstruction Submittals														
			List of Contact Personnel	1.3.1.1	G												
		01 20 00.00 20	SD-01 Preconstruction Submittals														
			Schedule of Prices	1.3	G												
		01 30 00	SD-01 Preconstruction Submittals														
			View location map	1.2	G												
			Progress and completion pictures	1.3	G												
		01 32 16.00 20	SD-01 Preconstruction Submittals														
			Construction schedule	1.2	G												
		01 33 00	SD-01 Preconstruction Submittals														
			Submittal Register	1.9	G												
		01 35 26	SD-01 Preconstruction Submittals														
			Accident Prevention Plan (APP)	1.7	G												
			Activity Hazard Analysis (AHA)	1.8	G												
			SD-06 Test Reports														
			Notifications and Reports	1.12													
			Accident Reports	1.12.2	G												
			SD-07 Certificates														
			Confined Space Entry Permit	1.9													
			Hot work permit	1.9													
			Contractor Safety Self-Evaluation Checklist	1.4	G												
		01 45 00.00 20	SD-01 Preconstruction Submittals														

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						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/	DATE RCD FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER			ACTION CODE	DATE OF ACTION
		01 45 00.00 20	Construction Quality Control (QC) Plan	1.6.1	G													
			Indoor Air Quality (IAQ) Management Plan	1.17	G													
		01 57 19.00 20	SD-01 Preconstruction Submittals															
			Preconstruction Survey	1.5.1	G													
			Solid Waste Management Plan and Permit	3.1	G													
			Regulatory Notifications	1.5.2	G													
			Environmental Protection Plan	1.6	G													
			Dirt and Dust Control Plan	3.11.1														
			Contractor Hazardous Material Inventory Log	3.5.1	G													
			SD-06 Test Reports															
			Laboratory Analysis	3.10.2.2														
			Disposal Requirements	3.12.2														
			Solid Waste Management Report	3.1.1	G													
			SD-07 Certificates															
			Contractor 40 CFR employee training records	1.5.4	G													
			ECATTS certificate of completion	1.4.1														
			SD-11 Closeout Submittals															
			Waste Determination Documentation	3.2														
			Disposal Documentation for Hazardous and Regulated Waste	3.1.2.1														

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						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/ DATE RCD FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER	ACTION CODE			DATE OF ACTION	
																		(g)
		01 57 19.00 20	Contractor 40 CFR Employee Training Records	1.5.4														
			Solid Waste Management Permit	3.1														
			Solid Waste Management Report	3.1.1														
			Contractor Hazardous Material Inventory Log	3.5.1	G													
			Hazardous Waste/Debris Management	3.10.2														
			Regulatory Notifications	1.5.2														
		01 62 35	SD-01 Preconstruction Submittals															
			Biobased Products	1.7	G													
		01 74 19	SD-01 Preconstruction Submittals															
			Waste Management Plan	1.6	G													
			SD-11 Closeout Submittals															
			Records	1.7														
		01 78 00	SD-03 Product Data															
			As-Built Record of Equipment and Materials	1.3.2														
			Warranty Management Plan	1.6.1														
			Warranty Tags	1.6.4														
			Final Cleaning	1.9														
			Spare Parts Data	1.4														
			SD-08 Manufacturer's Instructions															
			Preventative Maintenance	1.5														
			Condition Monitoring (Predictive Testing)	1.5														

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						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/	DATE RCD FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER			ACTION CODE	DATE OF ACTION
		01 78 00	Inspection	1.5														
			Instructions	1.6.1														
			SD-10 Operation and Maintenance Data															
			Operation and Maintenance Manuals	1.8														
			SD-11 Closeout Submittals															
			Record Drawings	1.3.1														
			NAVFAC Sustainable & Energy Data Record Card	1.10	G													
		02 41 00	SD-01 Preconstruction Submittals															
			Existing Conditions	1.9	G													
			SD-07 Certificates															
			Demolition Plan	1.2.1	G													
			Notification	1.6	G													
			SD-11 Closeout Submittals															
			Receipts	3.2.3														
		02 82 16.00 20	SD-03 Product Data															
			Local exhaust equipment	3.1.4														
			Vacuums	3.1.5														
			Respirators	3.1.1.1														
			Pressure differential automatic recording instrument	3.1.4														
			Amended water	1.2.2														
			Material Safety Data Sheets (MSDS) for all materials	1.3.8														

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						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/	DATE RCD FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER			ACTION CODE	DATE OF ACTION
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)	(r)	
		02 82 16.00 20	SD-06 Test Reports															
			Air sampling results	1.5.4														
			Pressure differential recordings for local exhaust system	1.5.5														
			Asbestos disposal quantity report	3.3.3.2														
			Clearance sampling	3.2.6.3														
			SD-07 Certificates															
			Asbestos hazard abatement plan	1.3.9														
			Testing laboratory	1.3.10														
			Contractor's license	1.5.3														
			Competent person	1.5.1														
			Worker's license	1.5.2														
			Landfill approval	1.3.11														
			Employee training	1.3.3	G													
			Medical certification	1.3.12														
			Waste shipment records	1.3.11														
			Respiratory Protection Program	1.3.6														
			Delivery tickets	1.3.11														
			Vacuums	3.1.5														
			Water filtration equipment	3.1.2.3														
			Ventilation systems	3.1.5														
			equipment used to contain airborne asbestos fibers	3.1														
			encapsulants	2.1														
			Notifications	1.3.4														
			SD-11 Closeout Submittals															

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						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/	DATE RCD FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER			ACTION CODE	DATE OF ACTION
		02 82 16.00 20	Notifications	1.3.4														
			Rental equipment	1.6.1														
			Respirator program records	1.3.6.1														
			Permits and licenses	1.3.4														
		02 83 13.00 20	SD-01 Preconstruction Submittals															
			Occupational and Environmental Assessment Data Report	1.5.2.3														
			Lead Compliance Plan	1.5.2.2	G													
			Competent Person	1.5.1.1	G													
			Training Certification	1.5.1.2	G													
			lead waste management plan	1.5.2.8	G													
			written evidence	3.5.2.1	G													
			Medical Examinations	1.5.2.4	G													
			SD-06 Test Reports															
			sampling results	1.5.2.3														
			Occupational and Environmental Assessment Data Report	1.5.2.3	G													
			SD-07 Certificates															
			Testing laboratory	1.5.1.3														
			Clearance Certification	3.5.1.1	G													
			SD-11 Closeout Submittals															
			hazardous waste manifest	3.5.2.1	G													
			turn-in documents or weight tickets	3.5.2.1	G													
		07 84 00	SD-02 Shop Drawings															
			Firestopping Materials	2.1	G													

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		07 84 00	SD-06 Test Reports															
			Inspection	3.3	G													
			SD-07 Certificates															
			Inspector Qualifications	1.4.2														
			Firestopping Materials	2.1														
			Installer Qualifications	1.4.1	G													
		26 20 00	SD-03 Product Data															
			Conduit and Fittings	2.2	G													
			Wires and Cables	2.4	G													
		27 21 10.00 40	SD-02 Shop Drawings															
			Fiber Optics (FO) Data	1.3.1	G													
			Transmission System (DTS)															
			Installation	3.1	G													
			SD-03 Product Data															
			Fiber Optics (FO) Data	1.3.1														
			Transmission System (DTS)															
			Spare Parts	1.3.4														
			SD-06 Test Reports															
			Test Procedures and Reports	1.4.3	G													
			SD-07 Certificates															
			Fiber Optics (FO) Data	1.3.1														
			Transmission System (DTS)															
			SD-08 Manufacturer's Instructions															
			Manufacturer's Instructions	3.1	G													
			SD-10 Operation and Maintenance Data															

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						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/ FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER	ACTION CODE	DATE OF ACTION		MAILED TO CONTR/ DATE RCD FRM APPR AUTH	
																		(g)
		27 21 10.00 40	System Maintenance Training Course	3.3.2														
		28 31 76	SD-02 Shop Drawings															
			Nameplates	2.1.2	G													
			Wiring Diagrams	3.2.1	G													
			System Layout	1.2.1														
			System Operation	2.3	G													
			Notification Appliances	2.17	G													
			Amplifiers	2.14	G													
			SD-03 Product Data															
			Technical Data And Computer Software	1.6														
			Fire Alarm Control Unit and Mass Notification Control Unit (FMCP)	2.13	G													
			Terminal cabinets	3.2.2	G													
			Manual stations	2.16	G													
			Transmitters	2.19	G													
			Batteries	2.12.1	G													
			Battery chargers	2.12.2	G													
			Smoke sensors	2.10	G													
			Notification appliances	2.17	G													
			Addressable interface devices	2.7	G													
			Amplifiers	2.14	G													
			Tone generators	2.14														
			Digitalized voice generators	2.14	G													

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						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/	DATE RCD FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER			ACTION CODE	DATE OF ACTION
		28 31 76	Radio transmitter and interface panels	2.19.1	G													
			Local Operating Console (LOC)	1.4.3	G													
			SD-05 Design Data															
			Battery power	2.12.1.2	G													
			Battery chargers	2.12.2														
			SD-06 Test Reports															
			Field Quality Control	3.7														
			Testing Procedures	3.7.1	G													
			Smoke sensor testing	2.10.3	G													
			SD-07 Certificates															
			Installer	1.7.1.4	G													
			Formal Inspection and Tests	3.7.2.2														
			Final Testing	3.7.2.3														
			Designer Qualification	1.7.1.1	G													
			SD-09 Manufacturer's Field Reports															
			System Operation	2.3	G													
			Fire Alarm/Mass Notification System	1.7.2.2														
			SD-10 Operation and Maintenance Data															
			Operation and Maintenance (O&M) Instructions	3.10	G													
			Instruction of Government Employees	3.8														

SECTION 01 35 26

GOVERNMENTAL SAFETY REQUIREMENTS

02/12

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN SOCIETY OF SAFETY ENGINEERS (ASSE/SAFE)

ASSE/SAFE A10.32	(2012) Fall Protection
ASSE/SAFE A10.34	(2001; R 2012) Protection of the Public on or Adjacent to Construction Sites
ASSE/SAFE Z359.1	(2007) Safety Requirements for Personal Fall Arrest Systems, Subsystems and Components

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 241	(2013) Standard for Safeguarding Construction, Alteration, and Demolition Operations
NFPA 51B	(2014) Standard for Fire Prevention During Welding, Cutting, and Other Hot Work
NFPA 70	(2014) National Electrical Code
NFPA 70E	(2012; Errata 2012) Standard for Electrical Safety in the Workplace

U.S. ARMY CORPS OF ENGINEERS (USACE)

EM 385-1-1	(2008; Errata 1-2010; Changes 1-3 2010; Changes 4-6 2011; Change 7 2012) Safety and Health Requirements Manual
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U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29 CFR 1910	Occupational Safety and Health Standards
29 CFR 1910.146	Permit-required Confined Spaces
29 CFR 1915	Confined and Enclosed Spaces and Other Dangerous Atmospheres in Shipyard Employment
29 CFR 1926	Safety and Health Regulations for Construction
29 CFR 1926.16	Rules of Construction

1.3 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Accident Prevention Plan (APP); G

Activity Hazard Analysis (AHA); G

SD-06 Test Reports

Notifications and Reports

Submit reports as their incidence occurs, in accordance with the requirements of the paragraph, "Notifications and Reports."

Accident Reports; G

SD-07 Certificates

Confined Space Entry Permit

Hot work permit

Contractor Safety Self-Evaluation Checklist; G

Submit one copy of each permit/certificate attached to each Daily Production Report.

1.4 CONTRACTOR SAFETY SELF-EVALUATION CHECKLIST

Contracting Officer will provide a "Contractor Safety Self-Evaluation checklist" to the Contractor at the pre-construction conference. Complete the checklist monthly and submit with each request for payment voucher. An acceptable score of 90 or greater is required. Failure to submit the completed safety self-evaluation checklist or achieve a score of at least 90 may result in retention of up to 10 percent of the voucher. Additionally, provide a Monthly Exposure Report and attach to the monthly billing request. This report is a compilation of employee-hours worked each month for all site workers, both prime and subcontractor. Failure to submit the report may result in retention of up to 10 percent of the voucher. The Contracting Officer will submit a copy of the Contractor Safety Self-Evaluation and Monthly Exposure Report to the local safety and occupational health office.

1.5 REGULATORY REQUIREMENTS

In addition to the detailed requirements included in the provisions of this contract, comply with the most recent edition of USACE EM 385-1-1, and the following federal, state, and local laws, ordinances, criteria, rules and regulations. Submit matters of interpretation of standards to the appropriate administrative agency for resolution before starting work. Where the requirements of this specification, applicable laws, criteria, ordinances, regulations, and referenced documents vary, the most stringent requirements govern.

1.6 SITE QUALIFICATIONS, DUTIES AND MEETINGS

1.6.1 Personnel Qualifications

1.6.1.1 Site Safety and Health Officer (SSHO)

The SSHO must meet the requirements of EM 385-1-1 section 1 and ensure that the requirements of 29 CFR 1926.16 are met for the project. Provide a Safety oversight team that includes a minimum of one (1) person at each project site to function as the Site Safety and Health Officer (SSHO). The SSHO or an equally-qualified Designated Representative/alternate shall be at the work site at all times to implement and administer the Contractor's safety program and government-accepted Accident Prevention Plan. The SSHO's training, experience, and qualifications shall be as required by EM 385-1-1 paragraph 01.A.17, entitled SITE SAFETY AND HEALTH OFFICER (SSHO), and all associated sub-paragraphs.

A Competent Person shall be provided for all of the hazards identified in the Contractor's Safety and Health Program in accordance with the accepted Accident Prevention Plan, and shall be on-site at all times when the work that presents the hazards associated with their professional expertise is being performed. Provide the credentials of the Competent Persons(s) to the the Contracting Officer for acceptance in consultation with the Safety Office.

1.6.1.1.1 Contractor Quality Control (QC) Person:

The Contractor Quality Control Person can be the SSHO on this project.

1.6.1.2 Competent Person for Confined Space Entry

Provide a "Competent Person" to supervise the entry into each confined space. That individual must meet the requirements and definition of Competent Person as contained in EM 385-1-1.

1.6.2 Personnel Duties

1.6.2.1 Site Safety and Health Officer (SSHO)

The SSHO shall:

- a. Conduct daily safety and health inspections and maintain a written log which includes area/operation inspected, date of inspection, identified hazards, recommended corrective actions, estimated and actual dates of corrections. Attach safety inspection logs to the Contractors' daily production report.
- b. Conduct mishap investigations and complete required reports. Maintain the OSHA Form 300 and Daily Production reports for prime and sub-contractors.
- c. Maintain applicable safety reference material on the job site.
- d. Attend the pre-construction conference, pre-work meetings including preparatory inspection meeting, and periodic in-progress meetings.
- e. Implement and enforce accepted APPS and AHAs.

- f. Maintain a safety and health deficiency tracking system that monitors outstanding deficiencies until resolution. Post a list of unresolved safety and health deficiencies on the safety bulletin board.
- g. Ensure sub-contractor compliance with safety and health requirements.
- h. Maintain a list of hazardous chemicals on site and their material safety data sheets.

Failure to perform the above duties will result in dismissal of the superintendent, QC Manager, and/or SSHO, and a project work stoppage. The project work stoppage will remain in effect pending approval of a suitable replacement.

1.6.3 Meetings

1.6.3.1 Preconstruction Conference

- a. Contractor representatives who have a responsibility or significant role in accident prevention on the project shall attend the preconstruction conference. This includes the project superintendent, site safety and health officer, quality control supervisor, or any other assigned safety and health professionals who participated in the development of the APP (including the Activity Hazard Analyses (AHAs) and special plans, program and procedures associated with it).
- b. Discuss the details of the submitted APP to include incorporated plans, programs, procedures and a listing of anticipated AHAs that will be developed and implemented during the performance of the contract. This list of proposed AHAs will be reviewed at the conference and an agreement will be reached between the Contractor and the Contracting Officer's representative as to which phases will require an analysis. In addition, establish a schedule for the preparation, submittal, review, and acceptance of AHAs to preclude project delays.
- c. Deficiencies in the submitted APP will be brought to the attention of the Contractor at the preconstruction conference, and the Contractor shall revise the plan to correct deficiencies and re-submit it for acceptance. Do not begin work until there is an accepted APP.

1.6.3.2 Safety Meetings

Conduct and document meetings as required by EM 385-1-1. Attach minutes showing contract title, signatures of attendees and a list of topics discussed to the Contractors' daily production report.

1.7 ACCIDENT PREVENTION PLAN (APP)

Use a qualified person to prepare the written site-specific APP. Prepare the APP in accordance with the format and requirements of USACE EM 385-1-1 and as supplemented herein. Cover all paragraph and subparagraph elements in USACE EM 385-1-1, Appendix A, "Minimum Basic Outline for Accident Prevention Plan". Specific requirements for some of the APP elements are described below. The APP shall be job-specific and address any unusual or unique aspects of the project or activity for which it is written. The APP shall interface with the Contractor's overall safety and health program. Include any portions of the Contractor's overall safety and health program referenced in the APP in the applicable APP element and

made site-specific. The Government considers the Prime Contractor to be the "controlling authority" for all work site safety and health of the subcontractors. Contractors are responsible for informing their subcontractors of the safety provisions under the terms of the contract and the penalties for noncompliance, coordinating the work to prevent one craft from interfering with or creating hazardous working conditions for other crafts, and inspecting subcontractor operations to ensure that accident prevention responsibilities are being carried out. The APP shall be signed by the person and firm (senior person) preparing the APP, the Contractor, the on-site superintendent, the designated site safety and health officer, the Contractor Quality control Manager, and any designated CSP or CIH.

Submit the APP to the Contracting Officer 15 calendar days prior to the date of the preconstruction conference for acceptance. Work cannot proceed without an accepted APP.

Once accepted by the Contracting Officer, the APP and attachments will be enforced as part of the contract. Disregarding the provisions of this contract or the accepted APP will be cause for stopping of work, at the discretion of the Contracting Officer, until the matter has been rectified.

Once work begins, changes to the accepted APP shall be made with the knowledge and concurrence of the Contracting Officer, project superintendent, SSSHO and quality control manager. Should any severe hazard exposure, i.e. imminent danger, become evident, stop work in the area, secure the area, and develop a plan to remove the exposure and control the hazard. Notify the Contracting Officer within 24 hours of discovery. Eliminate/remove the hazard. In the interim, take all necessary action to restore and maintain safe working conditions in order to safeguard onsite personnel, visitors, the public (as defined by ASSE/SAFE A10.34,) and the environment.

Copies of the accepted plan will be maintained at the Contracting Officer's office and at the job site. Continuously review and amend the APP, as necessary, throughout the life of the contract. Incorporate unusual or high-hazard activities not identified in the original APP as they are discovered.

1.7.1 EM 385-1-1 Contents

In addition to the requirements outlined in Appendix A of USACE EM 385-1-1, the following is required:

- a. Names and qualifications (resumes including education, training, experience and certifications) of all site safety and health personnel designated to perform work on this project to include the designated site safety and health officer and other competent and qualified personnel to be used such as CSPs, CIHs, STSS, CHSTs. Specify the duties of each position.
- b. Qualifications of competent and of qualified persons. As a minimum, designate and submit qualifications of competent persons for each of the following major areas: excavation; scaffolding; fall protection; hazardous energy; confined space; health hazard recognition, evaluation and control of chemical, physical and biological agents; personal protective equipment and clothing to include selection, use and maintenance.

- c. Confined Space Entry Plan. Develop a confined and/or enclosed space entry plan in accordance with USACE EM 385-1-1, applicable OSHA standards 29 CFR 1910, 29 CFR 1915, and 29 CFR 1926, OSHA Directive CPL 2.100, and any other federal, state and local regulatory requirements identified in this contract. Identify the qualified person's name and qualifications, training, and experience. Delineate the qualified person's authority to direct work stoppage in the event of hazardous conditions. Include procedure for rescue by contractor personnel and the coordination with emergency responders. (If there is no confined space work, include a statement that no confined space work exists and none will be created.)
- d. Fall Protection and Prevention (FP&P) Program Documentation. The program documentation shall be site specific and address all fall hazards in the work place and during different phases of construction. Address how to protect and prevent workers from falling to lower levels when they are exposed to fall hazards above 6 feet. A qualified person for fall protection shall prepare and sign the program documentation. Include fall protection and prevention systems, equipment and methods employed for every phase of work, responsibilities, assisted rescue, self-rescue and evacuation procedures, training requirements, and monitoring methods. Revise the Fall Protection and Prevention Program documentation every six months for lengthy projects, reflecting any changes during the course of construction due to changes in personnel, equipment, systems or work habits. Keep and maintain the accepted Fall Protection and Prevention Program documentation at the job site for the duration of the project. Include the Fall Protection and Prevention Program documentation in the Accident Prevention Plan (APP).

The FP&P Plan shall include a Rescue and Evacuation Plan in accordance with USACE EM 385-1-1, Section 21.M. The plan shall include a detailed discussion of the following: methods of rescue; methods of self-rescue; equipment used; training requirement; specialized training for the rescuers; procedures for requesting rescue and medical assistance; and transportation routes to a medical facility. Include the Rescue and Evacuation Plan in the Fall Protection and Prevention (FP&P) Plan, and as part of the Accident Prevention Plan (APP).
- e. Lead Compliance Plan. The safety and health aspects of lead work, prepared in accordance with Section 02 83 13.00 20 LEAD IN CONSTRUCTION.
- f. Asbestos Hazard Abatement Plan. The safety and health aspects of asbestos work, prepared in accordance with Section 02 82 16.00 20 ENGINEERING CONTROL OF ASBESTOS CONTAINING MATERIALS.
- g. Site Demolition Plan. The safety and health aspects prepared in accordance with Section 02 41 00 DEMOLITION and referenced sources. Include engineering survey as applicable.

1.8 ACTIVITY HAZARD ANALYSIS (AHA)

The Activity Hazard Analysis (AHA) format shall be in accordance with USACE EM 385-1-1, Section 1. Submit the AHA for review at least 15 calendar days prior to the start of each phase. Format subsequent AHAs as amendments to the APP. The analysis should be used during daily inspections to ensure the implementation and effectiveness of the

activity's safety and health controls.

The AHA list will be reviewed periodically (at least monthly) at the Contractor supervisory safety meeting and updated as necessary when procedures, scheduling, or hazards change.

Develop the activity hazard analyses using the project schedule as the basis for the activities performed. Any activities listed on the project schedule will require an AHA. The AHAs will be developed by the contractor, supplier or subcontractor and provided to the prime contractor for submittal to the Contracting Officer.

1.9 DISPLAY OF SAFETY INFORMATION

Within one calendar day(s) after commencement of work, erect a safety bulletin board at the job site. Where size, duration, or logistics of project do not facilitate a bulletin board, an alternative method, acceptable to the Contracting Officer, that is accessible and includes all mandatory information for employee and visitor review, shall be deemed as meeting the requirement for a bulletin board. Include and maintain information on safety bulletin board as required by EM 385-1-1, section 01.A.06. Additional items required to be posted include:

- a. Confined space entry permit.
- b. Hot work permit.

1.10 SITE SAFETY REFERENCE MATERIALS

Maintain safety-related references applicable to the project, including those listed in the article "References." Maintain applicable equipment manufacturer's manuals.

1.11 EMERGENCY MEDICAL TREATMENT

Contractors will arrange for their own emergency medical treatment. Government has no responsibility to provide emergency medical treatment.

1.12 NOTIFICATIONS and REPORTS

1.12.1 Accident Notification

Notify the Contracting Officer as soon as practical, but no more than four hours after any accident meeting the definition of Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$2,000, or any weight handling equipment accident. Within notification include contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of construction equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the Government investigation team arrives on-site and Government investigation is conducted.

1.12.2 Accident Reports

- a. Conduct an accident investigation for recordable injuries and illnesses, for Medical Treatment defined in paragraph DEFINITIONS,

property damage accidents resulting in at least \$20,000 in damages, and near misses as defined in EM 385-1-1, to establish the root cause(s) of the accident. Complete the applicable NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS). The Contracting Officer will provide copies of any required or special forms.

- b. Near Misses: Complete the applicable documentation in NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS).

1.13 HOT WORK

Submit and obtain a written permit prior to performing "Hot Work" (welding, cutting, etc.) or operating other flame-producing/spark producing devices, from the Fire Division. A permit is required from the Explosives Safety Office for work in and around where explosives are processed, stored, or handled. CONTRACTORS ARE REQUIRED TO MEET ALL CRITERIA BEFORE A PERMIT IS ISSUED. Provide at least two (2) twenty (20) pound 4A:20 BC rated extinguishers for normal "Hot Work". All extinguishers shall be current inspection tagged, approved safety pin and tamper resistant seal. It is also mandatory to have a designated FIRE WATCH for any "Hot Work" done at this activity. The Fire Watch shall be trained in accordance with NFPA 51B and remain on-site for a minimum of 30 minutes after completion of the task or as specified on the hot work permit.

When starting work in the facility, require personnel to familiarize themselves with the location of the nearest fire alarm boxes and place in memory the emergency Fire Division phone number. ANY FIRE, NO MATTER HOW SMALL, SHALL BE REPORTED TO THE RESPONSIBLE FIRE DIVISION IMMEDIATELY.

1.14 FACILITY OCCUPANCY CLOSURE

Streets, walks, and other facilities occupied and used by the Government shall not be closed or obstructed without written permission from the Contracting Officer.

1.15 SEVERE STORM PLAN

In the event of a severe storm warning, the Contractor must:

- a. Secure outside equipment and materials and place materials that could be damaged in protected areas.
- b. Check surrounding area, including roof, for loose material, equipment, debris, and other objects that could be blown away or against existing facilities.
- c. Ensure that temporary erosion controls are adequate.

1.16 CONFINED SPACE ENTRY REQUIREMENTS.

Contractors entering and working in confined spaces while performing general industry work are required to follow the requirements of OSHA 29 CFR 1926 and comply with the requirements in Section 34 of EM 385-1-1, OSHA 29 CFR 1910, and OSHA 29 CFR 1910.146.

PART 2 PRODUCTS

Not used.

2.1 CONFINED SPACE SIGNAGE

Provide permanent signs integral to or securely attached to access covers for new permit-required confined spaces. Signs wording:

"DANGER--PERMIT-REQUIRED CONFINED SPACE - DO NOT ENTER -" in bold letters a minimum of one inch in height and constructed to be clearly legible with all paint removed. The signal word "DANGER" shall be red and readable from 5 feet.

PART 3 EXECUTION

3.1 CONSTRUCTION AND OTHER WORK

Comply with USACE EM 385-1-1, NFPA 70, NFPA 70E, NFPA 241, the APP, the AHA, Federal and State OSHA regulations, and other related submittals and activity fire and safety regulations. The most stringent standard prevails.

PPE is governed in all areas by the nature of the work the employee is performing. Use personal hearing protection at all times in designated noise hazardous areas or when performing noise hazardous tasks. Safety glasses must be carried/available on each person.

Mandatory PPE includes:

- a. Hard Hat
- b. Appropriate Safety Shoes
- c. Reflective Vests

3.1.1 Hazardous Material Use

Each hazardous material must receive approval from the Contracting Office or their designated representative prior to being brought onto the job site or prior to any other use in connection with this contract. Allow a minimum of 10 working days for processing of the request for use of a hazardous material.

3.1.2 Hazardous Material Exclusions

Notwithstanding any other hazardous material used in this contract, radioactive materials or instruments capable of producing ionizing/non-ionizing radiation (with the exception of radioactive material and devices used in accordance with USACE EM 385-1-1 such as nuclear density meters for compaction testing and laboratory equipment with radioactive sources) as well as materials which contain asbestos, mercury or polychlorinated biphenyls, di-isocyanates, lead-based paint are prohibited. The Contracting Officer, upon written request by the Contractor, may consider exceptions to the use of any of the above excluded materials. Low mercury lamps used within fluorescent lighting fixtures are allowed as an exception without further Contracting Officer approval. Notify the Radiation Safety Officer (RSO) prior to excepted items of radioactive material and devices being brought on base.

3.1.3 Unforeseen Hazardous Material

The design should have identified materials such as PCB, lead paint, and friable and non-friable asbestos and other OSHA regulated chemicals (i.e. 29 CFR Part 1910.1000). If material, not indicated, that may be hazardous to human health upon disturbance during construction operations is encountered, stop that portion of work and notify the Contracting Officer immediately. Within 14 calendar days the Government will determine if the material is hazardous. If material is not hazardous or poses no danger, the Government will direct the Contractor to proceed without change. If material is hazardous and handling of the material is necessary to accomplish the work, the Government will issue a modification pursuant to "FAR 52.243-4, Changes" and "FAR 52.236-2, Differing Site Conditions."

3.2 PRE-OUTAGE COORDINATION MEETING

Apply for utility outages at least 14 days in advance. As a minimum, the request should include the location of the outage, utilities being affected, duration of outage and any necessary sketches. Special requirements for electrical outage requests are contained elsewhere in this specification section. Once approved, and prior to beginning work on the utility system requiring shut down, attend a pre-outage coordination meeting with the Contracting Officer and the Installation representative to review the scope of work and the lock-out/tag-out procedures for worker protection. No work will be performed on energized electrical circuits unless proof is provided that no other means exist.

3.3 CONTROL OF HAZARDOUS ENERGY (LOCKOUT/TAGOUT)

Ensure that each employee is familiar with and complies with these procedures and USACE EM 385-1-1, Section 12, Control of Hazardous Energy.

3.4 FALL HAZARD PROTECTION AND PREVENTION PROGRAM

Establish a fall protection and prevention program, for the protection of all employees exposed to fall hazards. Within the program include company policy, identify responsibilities, education and training requirements, fall hazard identification, prevention and control measures, inspection, storage, care and maintenance of fall protection equipment and rescue and evacuation procedures in accordance with ASSE/SAFE Z359.1.

3.4.1 Training

Institute a fall protection training program. As part of the Fall Hazard Protection and Prevention Program, provide training for each employee who might be exposed to fall hazards. Provide training by a competent person for fall protection in accordance with USACE EM 385-1-1, Section 21.B.

3.4.2 Fall Protection Equipment and Systems

Enforce use of the fall protection equipment and systems designated for each specific work activity in the Fall Protection and Prevention Plan and/or AHA at all times when an employee is exposed to a fall hazard. Protect employees from fall hazards as specified in EM 385-1-1, Section 21. In addition to the required fall protection systems, safety skiff, personal floatation devices, life rings etc., are required when working above or next to water in accordance with USACE EM 385-1-1, Paragraphs 21.N through 21.N.04. Personal fall arrest systems are required when

working from an articulating or extendible boom, swing stages, or suspended platform. In addition, personal fall arrest systems are required when operating other equipment such as scissor lifts if the work platform is capable of being positioned outside the wheelbase. The need for tying-off in such equipment is to prevent ejection of the employee from the equipment during raising, lowering, or travel. Fall protection must comply with 29 CFR 1926.500, Subpart M, USACE EM 385-1-1 and ASSE/SAFE A10.32.

3.4.2.1 Personal Fall Arrest Equipment

Personal fall arrest equipment, systems, subsystems, and components shall meet ASSE/SAFE Z359.1. Only a full-body harness with a shock-absorbing lanyard or self-retracting lanyard is an acceptable personal fall arrest body support device. Body belts may only be used as a positioning device system (for uses such as steel reinforcing assembly and in addition to an approved fall arrest system). Harnesses shall have a fall arrest attachment affixed to the body support (usually a Dorsal D-ring) and specifically designated for attachment to the rest of the system. Only locking snap hooks and carabiners shall be used. Webbing, straps, and ropes shall be made of synthetic fiber. The maximum free fall distance when using fall arrest equipment shall not exceed 6 feet. The total fall distance and any swinging of the worker (pendulum-like motion) that can occur during a fall shall always be taken into consideration when attaching a person to a fall arrest system.

3.4.3 Fall Protection for Roofing Work

Implement fall protection controls based on the type of roof being constructed and work being performed. Evaluate the roof area to be accessed for its structural integrity including weight-bearing capabilities for the projected loading.

a. Low Sloped Roofs:

- (1) For work within 6 feet of an edge, on low-slope roofs, protect personnel from falling by use of personal fall arrest systems, guardrails, or safety nets. A safety monitoring system is not adequate fall protection and is not authorized.
- (2) For work greater than 6 feet from an edge, erect and install warning lines in accordance with 29 CFR 1926.500 and USACE EM 385-1-1.

b. Steep-Sloped Roofs: Work on steep-sloped roofs requires a personal fall arrest system, guardrails with toe-boards, or safety nets. This requirement also includes residential or housing type construction.

3.4.4 Horizontal Lifelines

Design, install, certify and use under the supervision of a qualified person horizontal lifelines for fall protection as part of a complete fall arrest system which maintains a safety factor of 2 (29 CFR 1926.500).

3.4.5 Guardrails and Safety Nets

Design, install and use guardrails and safety nets in accordance with EM 385-1-1 and 29 CFR 1926 Subpart M.

3.4.6 Rescue and Evacuation Procedures

When personal fall arrest systems are used, ensure that the mishap victim can self-rescue or can be rescued promptly should a fall occur. Prepare a Rescue and Evacuation Plan and include a detailed discussion of the following: methods of rescue; methods of self-rescue; equipment used; training requirement; specialized training for the rescuers; procedures for requesting rescue and medical assistance; and transportation routes to a medical facility. Include the Rescue and Evacuation Plan within the Activity Hazard Analysis (AHA) for the phase of work, in the Fall Protection and Prevention (FP&P) Plan, and the Accident Prevention Plan (APP).

3.5 SCAFFOLDING

Provide employees with a safe means of access to the work area on the scaffold. Climbing of any scaffold braces or supports not specifically designed for access is prohibited. Access scaffold platforms greater than 20 feet maximum in height by use of a scaffold stair system. Do not use vertical ladders commonly provided by scaffold system manufacturers for accessing scaffold platforms greater than 20 feet maximum in height. The use of an adequate gate is required. Ensure that employees are qualified to perform scaffold erection and dismantling. Do not use scaffold without the capability of supporting at least four times the maximum intended load or without appropriate fall protection as delineated in the accepted fall protection and prevention plan. Stationary scaffolds must be attached to structural building components to safeguard against tipping forward or backward. Give special care to ensure scaffold systems are not overloaded. Side brackets used to extend scaffold platforms on self-supported scaffold systems for the storage of material is prohibited. The first tie-in shall be at the height equal to 4 times the width of the smallest dimension of the scaffold base. Place work platforms on mud sills. Scaffold or work platform erectors shall have fall protection during the erection and dismantling of scaffolding or work platforms that are more than six feet. Delineate fall protection requirements when working above six feet or above dangerous operations in the Fall Protection and Prevention (FP&P) Plan and Activity Hazard Analysis (AHA) for the phase of work.

3.6 EQUIPMENT

3.6.1 Material Handling Equipment

- a. Material handling equipment such as forklifts shall not be modified with work platform attachments for supporting employees unless specifically delineated in the manufacturer's printed operating instructions.
- b. The use of hooks on equipment for lifting of material must be in accordance with manufacturer's printed instructions. Additionally, when material handling equipment is used as a crane it must meet NAVFAC P-307 requirements in Sections 1.7.2, "Contractor Operated Cranes," and 12, "Investigation and Reporting of Crane and Rigging Gear Accidents."
- c. Operators of forklifts or power industrial trucks shall be licensed in accordance with OSHA.

3.6.2 Equipment and Mechanized Equipment

- a. Proof of qualifications for operator shall be kept on the project site for review.
- b. Manufacture specifications or owner's manual for the equipment shall be on-site and reviewed for additional safety precautions or requirements that are sometimes not identified by OSHA or USACE EM 385-1-1. Incorporate such additional safety precautions or requirements into the AHAs.

3.6.3 USE OF EXPLOSIVES

Explosives shall not be used or brought to the project site.

3.7 EXCAVATIONS

Soil classification must be performed by a competent person in accordance with 29 CFR 1926 and EM 385-1-1.

3.7.1 Utility Locations

All underground utilities in the work area must be positively identified by a third party, independent, private utility locating company in addition to any station locating service and coordinated with the station utility department.

3.7.2 Utility Location Verification

Physically verify underground utility locations, including utility depth, by hand digging using wood or fiberglass handled tools when any adjacent construction work is expected to come within three feet of the underground system.

3.7.3 Utilities Within and Under Concrete, Bituminous Asphalt, and Other Impervious Surfaces

Utilities located within and under concrete slabs or pier structures, bridges, parking areas, and the like, are extremely difficult to identify. Whenever contract work involves chipping, saw cutting, or core drilling through concrete, bituminous asphalt or other impervious surfaces, the existing utility location must be coordinated with station utility departments in addition to location and depth verification by a third party, independent, private locating company. The third party, independent, private locating company shall locate utility depth by use of Ground Penetrating Radar (GPR), X-ray, bore scope, or ultrasound prior to the start of demolition and construction. Outages to isolate utility systems must be used in circumstances where utilities are unable to be positively identified. The use of historical drawings does not alleviate the contractor from meeting this requirement.

3.8 ELECTRICAL

3.9.1 Portable Extension Cords

Size portable extension cords in accordance with manufacturer ratings for the tool to be powered and protected from damage. Immediately removed from service all damaged extension cords. Portable extension cords shall meet the requirements of EM 385-1-1, NFPA 70E, and OSHA electrical

standards.

3.9 WORK IN CONFINED SPACES

Comply with the requirements in Section 34 of USACE EM 385-1-1, OSHA 29 CFR 1910, OSHA 29 CFR 1910.146, OSHA Directive CPL 2.100 and OSHA 29 CFR 1926. Any potential for a hazard in the confined space requires a permit system to be used.

- a. Entry Procedures. Prohibit entry into a confined space by personnel for any purpose, including hot work, until the qualified person has conducted appropriate tests to ensure the confined or enclosed space is safe for the work intended and that all potential hazards are controlled or eliminated and documented. (See Section 34 of USACE EM 385-1-1 for entry procedures.) All hazards pertaining to the space shall be reviewed with each employee during review of the AHA.
- b. Forced air ventilation is required for all confined space entry operations and the minimum air exchange requirements must be maintained to ensure exposure to any hazardous atmosphere is kept below its' action level.
- c. Sewer wet wells require continuous atmosphere monitoring with audible alarm for toxic gas detection.

-- End of Section --

SECTION 01 42 00

SOURCES FOR REFERENCE PUBLICATIONS

08/10

PART 1 GENERAL

1.1 REFERENCES

Various publications are referenced in other sections of the specifications to establish requirements for the work. These references are identified in each section by document number, date and title. The document number used in the citation is the number assigned by the standards producing organization (e.g. ASTM B564 Standard Specification for Nickel Alloy Forgings). However, when the standards producing organization has not assigned a number to a document, an identifying number has been assigned for reference purposes.

1.2 ORDERING INFORMATION

The addresses of the standards publishing organizations whose documents are referenced in other sections of these specifications are listed below, and if the source of the publications is different from the address of the sponsoring organization, that information is also provided. Documents listed in the specifications with numbers which were not assigned by the standards producing organization should be ordered from the source by title rather than by number.

ACOUSTICAL SOCIETY OF AMERICA (ASA)
2 Huntington Quadrangle, Suite 1N01
Melville, NY 11747-4502
Ph: 516-576-2360
Fax: 516-576-2377
E-mail: asa@aip.org
Internet: <http://asa.aip.org>

AIR-CONDITIONING, HEATING AND REFRIGERATION INSTITUTE (AHRI)
2111 Wilson Blvd, Suite 500
Arlington, VA 22201
Ph: 703-524-8800
Fax: 703-528-3816
E-mail: fdietz@ahrinet.org
Internet: <http://www.ahrinet.org>

AMERICAN INDUSTRIAL HYGIENE ASSOCIATION (AIHA)
3141 Fairview Park Dr, Suite 777
Falls Church, VA 22042
Tel: 703-849-8888
Fax: 703-207-3561
E-mail: infonet@aiha.org
Internet: <http://www.aiha.org>

AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING
ENGINEERS (ASHRAE)
1791 Tullie Circle, NE
Atlanta, GA 30329
Ph: 800-527-4723 or 404-636-8400

Fax: 404-321-5478
E-mail: ashrae@ashrae.org
Internet: <http://www.ashrae.org>

AMERICAN SOCIETY OF SAFETY ENGINEERS (ASSE/SAFE)
1800 East Oakton Street
Des Plaines, IL 60018-2187
Ph: 847-699-2929
Fax: 847-768-3434
E-mail: customerservice@asse.org
Internet: <http://www.asse.org>

ASME INTERNATIONAL (ASME)
Three Park Avenue, M/S 10E
New York, NY 10016-5990
Ph: 800-854-7179 or 800-843-2763
Fax: 212-591-7674
E-mail: infocentral@asme.org
Internet: <http://www.asme.org>

ASTM INTERNATIONAL (ASTM)
100 Barr Harbor Drive, P.O. Box C700
West Conshohocken, PA 19428-2959
Ph: 610-832-9585
Fax: 610-832-9555
E-mail: service@astm.org
Internet: <http://www.astm.org>

FM GLOBAL (FM)
270 Central Avenue
P.O. Box 7500
Johnston, RI 02919
Ph: 401-275-3000 ext. 1945
Fax: 401-275-3029
E-mail: servicedesk.myrisk@fmglobal.com
Internet: <http://www.fmglobal.com>

GREEN SEAL (GS)
1001 Connecticut Avenue, NW
Suite 827
Washington, DC 20036-5525
Ph: 202-872-6400
Fax: 202-872-4324
E-mail: green seal@green seal.org
Internet: <http://www.green seal.org>

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE)
445 Hoes Lane or 2001 L Street, NW, Suite 700
Piscataway, NJ 08855-1331 or Washington, DC 20036-4910 USA
Ph: 732-981-0060 or 800-701-4333
Fax: 732-562-6380
E-mail: onlinesupport@ieee.org or ieeeusa@ieee.org
Internet: <http://www.ieee.org>

INTERNATIONAL ELECTROTECHNICAL COMMISSION (IEC)
3, rue de Varembe, P.O. Box 131
CH-1211 Geneva 20, Switzerland
Ph: 41-22-919-0211
Fax: 41-22-919-0300

E-mail: custserv@iec.ch
Internet: <http://www.iec.ch>

INTERNATIONAL ORGANIZATION FOR STANDARDIZATION (ISO)
1, ch. de la Voie-Creuse
Case Postale 56
CH-1211 Geneve 20 Switzerland
Ph: 41-22-749-01-11
Fax: 41-22-733-34-30
E-mail: central@iso.ch
Internet: <http://www.iso.org>

NATIONAL ELECTRICAL MANUFACTURERS ASSOCIATION (NEMA)
1300 North 17th Street, Suite 1752
Rosslyn, VA 22209
Ph: 703-841-3200
Fax: 703-841-5900
Internet: <http://www.nema.org/>

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)
1 Batterymarch Park
Quincy, MA 02169-7471
Ph: 617-770-3000 or 800-344-3555
Fax: 617-770-0700
E-mail: webmaster@nfpa.org
Internet: <http://www.nfpa.org>

SHEET METAL AND AIR CONDITIONING CONTRACTORS' NATIONAL ASSOCIATION
(SMACNA)
4201 Lafayette Center Drive
Chantilly, VA 20151-1219
Ph: 703-803-2980
Fax: 703-803-3732
E-mail: info@smacna.org
Internet: <http://www.smacna.org>

TELECOMMUNICATIONS INDUSTRY ASSOCIATION (TIA)
1320 . Courthouse Rd., Suite 200
Arlington, VA 22201
Ph: 703-907-7700
Fax: 703-907-7727
Internet: <http://www.tiaonline.org>

UNDERWRITERS LABORATORIES (UL)
2600 N.W. Lake Road
Camas, WA 98607-8542
Ph: 877-854-3577
Fax: 360-817-6278
E-mail: CEC.us@us.ul.com
Internet: <http://www.ul.com/>
UL Directories available through IHS at <http://www.ihs.com>

U.S. ARMY CORPS OF ENGINEERS (USACE)
Order CRD-C DOCUMENTS from:
U.S. Army Engineer Waterways Experiment Station
ATTN: Technical Report Distribution Section, Services
Branch, TIC
3909 Halls Ferry Road
Vicksburg, MS 39180-6199

E-mail: MTC-INFO@erdc.usace.army.mil
Internet:
<http://gsl.erd.usace.army.mil/SL/MTC/handbook/handbook.htm>
Order Other Documents from:
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Attn: CEHEC-IM-PD
2803 52nd Avenue
Hyattsville, MD 20781-1102
Ph: 301-394-0081
Fax: 301-394-0084
E-mail: pubs-army@usace.army.mil
Internet: <http://www.usace.army.mil/publications>
or
<http://www.hnc.usace.army.mil/Missions/Engineering/TECHINFO.aspx>

U.S. DEFENSE LOGISTICS AGENCY (DLA)
Andrew T. McNamara Building
8725 John J. Kingman Road
Fort Belvoir, VA 22060-6221
Ph: 1-877-352-2255 or 703-767-5525
Fax: DSN 427-3316
Internet: <http://www.dla.mil>

U.S. DEPARTMENT OF DEFENSE (DOD)
Order DOD Documents from:
Room 3A750-The Pentagon
1400 Defense Pentagon
Washington, DC 20301-1400
Ph: 703-571-3343
FAX: 215-697-1462
E-mail: pia@hq.afis.asd.mil
Internet: <http://www.dod.gov>
Obtain Military Specifications, Standards and Related Publications
from:
Acquisition Streamlining and Standardization Information System
(ASSIST)
Department of Defense Single Stock Point (DODSSP)
Document Automation and Production Service (DAPS)
Building 4/D
700 Robbins Avenue
Philadelphia, PA 19111-5094
Ph: 215-697-6396 - for account/password issues
Internet: <http://assist.daps.dla.mil/online/start/>; account
registration required
Obtain Unified Facilities Criteria (UFC) from:
Whole Building Design Guide (WBDG)
National Institute of Building Sciences (NIBS)
1090 Vermont Avenue NW, Suite 700
Washington, CD 20005
Ph: 202-289-7800
Fax: 202-289-1092
Internet: http://www.wbdg.org/references/docs_refs.php

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)
Order from:
HUD User
P.O. Box 23268
Washington, DC 20026-3268
Ph: 800-245-2691 or 202-708-9981

Fax: 202-708-9981
E-mail: helpdesk@Huduser.org
Internet: <http://www.huduser.org>

U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)
Ariel Rios Building
1200 Pennsylvania Avenue, N.W.
Washington, DC 20004
Ph: 202-272-0167
for Fax and E-mail see below
Internet: <http://www.epa.gov>
--- Some EPA documents are available only from:
National Technical Information Service (NTIS)
5301 Shawnee Road
Alexandria, VA 22312
Ph: 703-605-6050 or 1-688-584-8332
Fax: 703-605-6900
E-mail: info@ntis.gov
Internet: <http://www.ntis.gov>

U. S. GREEN BUILDING COUNCIL (USGBC)
2101 L St NW, Suite 500
Washington, D.C. 20037
Fax: 202-828-5110
E-mail: info@usgbc.org
Internet: <http://www.usgbc.org>

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)
8601 Adelphi Road
College Park, MD 20740-6001
Ph: 866-272-6272
Fax: 301-837-0483
E-mail: contactcenter@gpo.gov
Internet: <http://www.archives.gov>
Order documents from:
Superintendent of Documents
U.S. Government Printing Office (GPO)
732 North Capitol Street, NW
Washington, DC 20401
Ph: 202-512-1800
Fax: 202-512-2104
E-mail: contactcenter@gpo.gov
Internet: <http://www.gpoaccess.gov>

U.S. NAVAL FACILITIES ENGINEERING COMMAND (NAVFAC)
1322 Patterson Ave. SE, Suite 1000
Washington Navy Yard, DC 20374
Ph: 757-322-4200
Fax: 757-322-4416
Internet: <http://www.navfac.navy.mil>

PART 2 PRODUCTS

Not used

PART 3 EXECUTION

Not used

-- End of Section --

SECTION 01 45 00.00 20

QUALITY CONTROL

11/11

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS (ASHRAE)

ASHRAE 52.2 (2012; Errata 2013) Method of Testing General Ventilation Air-Cleaning Devices for Removal Efficiency by Particle Size

ASTM INTERNATIONAL (ASTM)

ASTM D6245 (2012) Using Indoor Carbon Dioxide Concentrations to Evaluate Indoor Air Quality and Ventilation

ASTM D6345 (2010) Selection of Methods for Active, Integrative Sampling of Volatile Organic Compounds in Air

SHEET METAL AND AIR CONDITIONING CONTRACTORS' NATIONAL ASSOCIATION (SMACNA)

ANSI/SMACNA 008 (2007) IAQ Guidelines for Occupied Buildings Under Construction, 2nd Edition

U.S. ARMY CORPS OF ENGINEERS (USACE)

EM 385-1-1 (2008; Errata 1-2010; Changes 1-3 2010; Changes 4-6 2011; Change 7 2012) Safety and Health Requirements Manual

U.S. GREEN BUILDING COUNCIL (USGBC)

LEED GBDC (2009) LEED Reference Guide for Green Building Design and Construction

1.2 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES

SD-01 Preconstruction Submittals

Construction Quality Control (QC) Plan; G

Submit a Construction QC Plan prior to start of construction.

Indoor Air Quality (IAQ) Management Plan; G

1.3 INFORMATION FOR THE CONTRACTING OFFICER

Prior to commencing work on construction, the Contractor can obtain a single copy set of the current report forms from the Contracting Officer. The report forms will consist of the Contractor Production Report, Contractor Production Report (Continuation Sheet), Contractor Quality Control (CQC) Report, (CQC) Report (Continuation Sheet), Preparatory Phase Checklist, Initial Phase Checklist, Rework Items List, and Testing Plan and Log.

Deliver the following to the Contracting Officer during Construction:

- a. CQC Report: Mail or hand-carry the original (wet signatures) and one copy by 10:00 AM the next working day after each day that work is performed and for every seven consecutive calendar days of no-work.
- b. Contractor Production Report: Mail or hand-carry the original (wet signatures) and one copy by 10:00 AM the next working day after each day that work is performed and for every seven consecutive calendar days of no-work, attached to the CQC Report.
- c. Preparatory Phase Checklist: Original attached to the original CQC Report and one copy attached to each QC Report copy.
- d. Initial Phase Checklist: Original attached to the original CQC Report and one copy attached to each QC Report copy.
- e. QC Specialist Reports: Mail or hand-carry the original (wet signatures) and one copy by 10:00 AM the next working day after each day that work is performed.
- f. Field Test Reports: Mail or hand-carry the original within two working days after the test is performed, attached to the original CQC Report and one copy attached to each QC Report copy.
- g. Monthly Summary Report of Tests: Mail or hand-carry the original attached to the last QC Report of the month.
- h. Testing Plan and Log: Mail or hand-carry the original attached to the last CQC Report of each month and one copy attached to each CQC Report copy. A copy of the final Testing Plan and Log shall be provided to the OMSI preparer for inclusion into the OMSI documentation.
- i. Rework Items List: Mail or hand-carry the original attached to the last CQC Report of each month and one copy attached to each CQC Report copy.
- j. CQC Meeting Minutes: Mail or hand-carry the original within two working days after the meeting is held, attached to the original CQC Report and one copy attached to each CQC Report copy.
- k. QC Certifications: As required by the paragraph entitled "QC Certifications."

1.4 QC PROGRAM REQUIREMENTS

Establish and maintain a QC program as described in this section. This QC program is a key element in meeting the objectives of NAVFAC Commissioning. The QC program consists of a QC Organization, QC Plan, QC Plan Meeting(s), a Coordination and Mutual Understanding Meeting, QC meetings, three phases of control, submittal review and approval, testing, completion inspections, and QC certifications and documentation necessary to provide materials, equipment, workmanship, fabrication, construction and operations which comply with the requirements of this Contract. The QC program must cover on-site and off-site work and be keyed to the work sequence. No construction work or testing may be performed unless the QC Manager is on the work site. The QC Manager must report to an officer of the firm and not be subordinate to the Project Superintendent or the Project Manager. The QC Manager, Project Superintendent and Project Manager must work together effectively. Although the QC Manager is the primary individual responsible for quality control, all individuals will be held responsible for the quality of work on the job.

1.4.1 Commissioning

Commissioning (Cx) is a systematic process of ensuring that all building systems meet the requirements and perform interactively according to the Contract. The QC Program is a key to this process by coordinating, verifying and documenting measures to achieve the following objectives:

- a. Verify and document that the applicable equipment and systems are installed in accordance with the design intent as expressed through the Contract and according to the manufacturer's recommendations and industry accepted minimum standards.
- b. Verify and document that equipment and systems receive complete operational checkout by the installing contractors.
- c. Verify and document proper performance of equipment and systems.
- d. Verify that Operation and Maintenance (O&M) documentation is complete.
- e. Verify the Training Plan and training materials are accurate and provide correct instruction and documentation on the critical elements of the products, materials, and systems in the constructed facility. Verify that all identified Government operating personnel are trained.

1.4.2 Acceptance of the Construction Quality Control (QC) Plan

Acceptance of the QC Plan is required prior to the start of construction. The Contracting Officer reserves the right to require changes in the QC Plan and operations as necessary, including removal of personnel, to ensure the specified quality of work. The Contracting Officer reserves the right to interview any member of the QC organization at any time in order to verify the submitted qualifications. All QC organization personnel are subject to acceptance by the Contracting Officer. The Contracting Officer may require the removal of any individual for non-compliance with quality requirements specified in the Contract.

1.4.3 Preliminary Construction Work Authorized Prior to Acceptance

The only construction work that is authorized to proceed prior to the acceptance of the QC Plan is mobilization of storage and office trailers,

temporary utilities, and surveying.

1.4.4 Notification of Changes

Notify the Contracting Officer, in writing, of any proposed changes in the QC Plan or changes to the QC organization personnel, a minimum of 10 work days prior to a proposed change. Proposed changes are subject to acceptance by the Contracting Officer.

1.5 QC ORGANIZATION

1.5.1 QC Manager

1.5.1.1 Duties

Provide a QC Manager at the work site to implement and manage the QC program. In addition to implementing and managing the QC program, the QC Manager may perform the duties of Project Superintendent. The QC Manager is required to attend the partnering meetings, QC Plan Meetings, Coordination and Mutual Understanding Meeting, conduct the QC meetings, perform the three phases of control except for those phases of control designated to be performed by QC Specialists, perform submittal review and approval, ensure testing is performed and provide QC certifications and documentation required in this Contract. The QC Manager is responsible for managing and coordinating the three phases of control and documentation performed by the QC Specialists, testing laboratory personnel and any other inspection and testing personnel required by this Contract. The QC Manager is the manager of all QC activities.

1.5.1.2 Qualifications

An individual with a minimum of 5 years combined experience in the following positions: Project Superintendent, QC Manager, Project Manager, Project Engineer or Construction Manager on similar size and type construction contracts which included the major trades that are part of this Contract. The individual must have at least two years experience as a QC Manager. The individual must be familiar with the requirements of EM 385-1-1, and have experience in the areas of hazard identification, safety compliance, and sustainability.

1.5.2 Construction Quality Management Training

In addition to the above experience and education requirements, the QC Manager must have completed the course entitled "Construction Quality Management (CQM) for Contractors." If the QC Manager does not have a current certification, they must obtain the CQM for Contractors course certification within 90 days of award. This course is periodically offered by the Naval Facilities Engineering Command and the Army Corps of Engineers. Contact the Contracting Officer for information on the next scheduled class.

1.5.3 Alternate QC Manager Duties and Qualifications

Designate an alternate for the QC Manager at the work site to serve in the event of the designated QC Manager's absence. The period of absence may not exceed two weeks at one time, and not more than 30 workdays during a calendar year. The qualification requirements for the Alternate QC Manager must be the same as for the QC Manager.

1.5.4 QC Specialists Duties and Qualifications

Provide a separate QC Specialist at the work site for each of the areas of responsibilities, specified in Part 3, Execution, of the technical sections, who shall assist and report to the QC Manager and who will have no duties other than their assigned quality control duties. QC Specialists are required to attend the Coordination and Mutual Understanding Meeting, QC meetings and be physically present at the construction site to perform the three phases of control and prepare documentation for each definable feature of work in their area of responsibility at the frequency specified below.

Qualification/Experience in Area of Responsibility	Area of Responsibility	Frequency
Mechanical Inspector, International Code Council (ICC)	Installation and testing of HVAC systems and controls	Minimum three times a week during installation and full time during testing

1.6 QUALITY CONTROL (QC) PLAN

1.6.1 Construction Quality Control (QC) Plan

1.6.1.1 Requirements

Provide, for acceptance by the Contracting Officer, a Construction QC Plan submitted in a three-ring binder that includes a table of contents, with major sections identified with tabs, with pages numbered sequentially, and that documents the proposed methods and responsibilities for accomplishing commissioning activities during the construction of the project:

- a. QC ORGANIZATION: A chart showing the QC organizational structure.
- b. NAMES AND QUALIFICATIONS: Names and qualifications, in resume format, for each person in the QC organization. Include the CQM for Contractors course certifications for the QC Manager and Alternate QC Manager as required by the paragraphs entitled "Construction Quality Management Training" and "Alternate QC Manager Duties and Qualifications".
- c. DUTIES, RESPONSIBILITY AND AUTHORITY OF QC PERSONNEL: Duties, responsibilities, and authorities of each person in the QC organization.
- d. OUTSIDE ORGANIZATIONS: A listing of outside organizations, such as architectural and consulting engineering firms, that will be employed by the Contractor and a description of the services these firms will provide.
- e. APPOINTMENT LETTERS: Letters signed by an officer of the firm appointing the QC Manager and Alternate QC Manager and stating that they are responsible for implementing and managing the QC program as described in this Contract. Include in this letter the responsibility of the QC Manager and Alternate QC Manager to implement and manage the

three phases of control, and their authority to stop work which is not in compliance with the Contract. Letters of direction are to be issued by the QC Manager to all other QC Specialists outlining their duties, authorities, and responsibilities. Include copies of the letters in the QC Plan.

- f. SUBMITTAL PROCEDURES AND INITIAL SUBMITTAL REGISTER: Procedures for reviewing, approving, and managing submittals. Provide the name(s) of the person(s) in the QC organization authorized to review and certify submittals prior to approval. Provide the initial submittal of the Submittal Register as specified in Section 01 33 00 SUBMITTAL PROCEDURES.
- g. TESTING LABORATORY INFORMATION: Testing laboratory information required by the paragraphs entitled "Accreditation Requirements", as applicable.
- h. TESTING PLAN AND LOG: A Testing Plan and Log that includes the tests required, referenced by the specification paragraph number requiring the test, the frequency, and the person responsible for each test. Use Government forms to log and track tests.
- i. PROCEDURES TO COMPLETE REWORK ITEMS: Procedures to identify, record, track, and complete rework items. Use Government forms to record and track rework items.
- j. DOCUMENTATION PROCEDURES: Use Government form.
- k. LIST OF DEFINABLE FEATURES: A Definable Feature of Work (DFOW) is a task that is separate and distinct from other tasks and has control requirements and work crews unique to that task. A DFOW is identified by different trades or disciplines and is an item or activity on the construction schedule. Include in the list of DFOWs, but not be limited to, all critical path activities on the NAS. Include all activities for which this specification requires QC Specialists or specialty inspection personnel. Provide separate DFOWs in the Network Analysis Schedule for each design development stage and submittal package.
- l. PROCEDURES FOR PERFORMING THE THREE PHASES OF CONTROL: Identify procedures used to ensure the three phases of control to manage the quality on this project. For each DFOW, a Preparatory and Initial phase checklist will be filled out during the Preparatory and Initial phase meetings. Conduct the Preparatory and Initial Phases and meetings with a view towards obtaining quality construction by planning ahead and identifying potential problems for each DFOW.
- m. PERSONNEL MATRIX: Not Applicable.
- n. PROCEDURES FOR COMPLETION INSPECTION: Not Applicable.
- o. TRAINING PROCEDURES AND TRAINING LOG: Not Applicable.
- p. ORGANIZATION AND PERSONNEL CERTIFICATIONS LOG: Procedures for coordinating, tracking and documenting all certifications on subcontractors, testing laboratories, suppliers, personnel, etc. QC Manager will ensure that certifications are current, appropriate for the work being performed, and will not lapse during any period of the contract that the work is being performed.

1.7 QC PLAN MEETINGS

Prior to submission of the QC Plan, the QC Manager will meet with the Contracting Officer to discuss the QC Plan requirements of this Contract. The purpose of this meeting is to develop a mutual understanding of the QC Plan requirements prior to plan development and submission and to agree on the Contractor's list of DFOWs.

1.8 COORDINATION AND MUTUAL UNDERSTANDING MEETING

After submission of the QC Plan, and prior to the start of construction, the QC Manager will meet with the Contracting Officer to present the QC program required by this Contract. When a new QC Manager is appointed, the coordination and mutual understanding meeting shall be repeated.

1.8.1 Purpose

The purpose of this meeting is to develop a mutual understanding of the QC details, including documentation, administration for on-site and off-site work, design intent, Cx, environmental requirements and procedures, coordination of activities to be performed, and the coordination of the Contractor's management, production, and QC personnel. At the meeting, the Contractor will be required to explain in detail how three phases of control will be implemented for each DFOW, as well as how each DFOW will be affected by each management plan or requirement as listed below:

- a. Waste Management Plan.
- b. IAQ Management Plan.
- c. Procedures for noise and acoustics management.
- d. Environmental Protection Plan.
- e. Environmental regulatory requirements.
- f. Cx Plan.

1.8.2 Coordination of Activities

Coordinate activities included in various sections to assure efficient and orderly installation of each component. Coordinate operations included under different sections that are dependent on each other for proper installation and operation. Schedule construction operations with consideration for indoor air quality as specified in the IAQ Management Plan. Coordinate prefunctional tests and startup testing with Cx.

1.8.3 Attendees

As a minimum, the Contractor's personnel required to attend include an officer of the firm, the Project Manager, Project Superintendent, QC Manager, Alternate QC Manager, QC Specialists, CA, Environmental Manager, and subcontractor representatives. Each subcontractor who will be assigned QC responsibilities shall have a principal of the firm at the meeting. Minutes of the meeting will be prepared by the QC Manager and signed by the Contractor and the Contracting Officer. Provide a copy of the signed minutes to all attendees and shall be included in the QC Plan.

1.9 QC MEETINGS

After the start of construction, conduct QC meetings once every two weeks by the QC Manager at the work site with the Project Superintendent, QC Specialists, the CA, and the foremen who are performing the work of the DFOWs. The QC Manager is to prepare the minutes of the meeting and provide a copy to the Contracting Officer within two working days after the meeting. The Contracting Officer may attend these meetings. As a minimum, accomplish the following at each meeting:

- a. Review the minutes of the previous meeting.
- b. Review the schedule and the status of work and rework.
- c. Review the status of submittals.
- d. Review the work to be accomplished in the next two weeks and documentation required.
- e. Resolve QC and production problems (RFI, etc.).
- f. Address items that may require revising the QC Plan.
- g. Review Accident Prevention Plan (APP).
- h. Review environmental requirements and procedures.
- i. Review Waste Management Plan.
- j. Review IAQ Management Plan.
- k. Review Environmental Management Plan.
- l. Review the status of training completion.
- m. Review Cx Plan and progress.

1.10 THREE PHASES OF CONTROL

Adequately cover both on-site and off-site work with the Three Phases of Control and include the following for each DFOW.

1.10.1 Preparatory Phase

Notify the Contracting Officer at least two work days in advance of each preparatory phase meeting. The meeting will be conducted by the QC Manager and attended by the QC Specialists, the Project Superintendent, the CA, and the foreman responsible for the DFOW. When the DFOW will be accomplished by a subcontractor, that subcontractor's foreman shall attend the preparatory phase meeting. Document the results of the preparatory phase actions in the Preparatory Phase Checklist. Perform the following prior to beginning work on each DFOW:

- a. Review each paragraph of the applicable specification sections.
- b. Review the Contract drawings.
- c. Verify that field measurements are as indicated on construction and/or shop drawings before confirming product orders, in order to minimize

waste due to excessive materials.

- d. Verify that appropriate shop drawings and submittals for materials and equipment have been submitted and approved. Verify receipt of approved factory test results, when required.
- e. Review the testing plan and ensure that provisions have been made to provide the required QC testing.
- f. Examine the work area to ensure that the required preliminary work has been completed.
- g. Coordinate the schedule of product delivery to designated prepared areas in order to minimize site storage time and potential damage to stored materials.
- h. Arrange for the return of shipping/packaging materials, such as wood pallets, where economically feasible.
- i. Examine the required materials, equipment and sample work to ensure that they are on hand and conform to the approved shop drawings and submitted data.
- j. Discuss specific controls used and construction methods, construction tolerances, workmanship standards, and the approach that will be used to provide quality construction by planning ahead and identifying potential problems for each DFW.
- k. Review the APP and appropriate Activity Hazard Analysis (AHA) to ensure that applicable safety requirements are met, and that required Material Safety Data Sheets (MSDS) are submitted.
- l. Review the Cx Plan and ensure all preliminary work items have been completed and documented.

1.10.2 Initial Phase

Notify the Contracting Officer at least two work days in advance of each initial phase. When construction crews are ready to start work on a DFW, conduct the initial phase with the QC Specialists, the Project Superintendent, and the foreman responsible for that DFW. Observe the initial segment of the DFW to ensure that the work complies with Contract requirements. Document the results of the initial phase in the Initial Phase Checklist. Repeat the initial phase for each new crew to work on-site, or when acceptable levels of specified quality are not being met. Perform the following for each DFW:

- a. Establish the quality of workmanship required.
- b. Resolve conflicts.
- c. Ensure that testing is performed by the approved laboratory.
- d. Check work procedures for compliance with the APP and the appropriate AHA to ensure that applicable safety requirements are met.
- e. Review the Cx Plan and ensure all preparatory work items have been completed and documented.

1.10.3 Follow-Up Phase

Perform the following for on-going work daily, or more frequently as necessary, until the completion of each DFOW and document in the daily CQC Report:

- a. Ensure the work is in compliance with Contract requirements.
- b. Maintain the quality of workmanship required.
- c. Ensure that testing is performed by the approved laboratory.
- d. Ensure that rework items are being corrected.
- e. Assure manufacturers representatives have performed necessary inspections if required and perform safety inspections.
- f. Review the Cx Plan and ensure all work items, testing, and documentation has been completed.

1.10.4 Additional Preparatory and Initial Phases

Conduct additional preparatory and initial phases on the same DFOW if the quality of on-going work is unacceptable, if there are changes in the applicable QC organization, if there are changes in the on-site production supervision or work crew, if work on a DFOW is resumed after substantial period of inactivity, or if other problems develop.

1.10.5 Notification of Three Phases of Control for Off-Site Work

Notify the Contracting Officer at least two weeks prior to the start of the preparatory and initial phases.

1.11 SUBMITTAL REVIEW AND APPROVAL

Procedures for submission, review and approval of submittals are described in Section 01 33 00 SUBMITTAL PROCEDURES.

1.12 TESTING

Except as stated otherwise in the specification sections, perform sampling and testing required under this Contract.

1.12.1 Accreditation Requirements

Construction materials testing laboratories must be accredited by a laboratory accreditation authority and will be required to submit a copy of the Certificate of Accreditation and Scope of Accreditation. The laboratory's scope of accreditation must include the appropriate ASTM standards (E 329, C 1077, D 3666, D 3740, A 880, E 543) listed in the technical sections of the specifications. Laboratories engaged in Hazardous Materials Testing shall meet the requirements of OSHA and EPA. The policy applies to the specific laboratory performing the actual testing, not just the Corporate Office.

1.12.2 Laboratory Accreditation Authorities

Laboratory Accreditation Authorities include the National Voluntary Laboratory Accreditation Program (NVLAP) administered by the National

Institute of Standards and Technology at <http://ts.nist.gov/ts/htdocs/210/214/214.htm> , the American Association of State Highway and Transportation Officials (AASHTO) program at <http://www.transportation.org/aashto/home.nsf/frontpage> , International Accreditation Services, Inc. (IAS) at <http://www.iasonline.org>, U. S. Army Corps of Engineers Materials Testing Center (MTC) at <http://www.wes.army.mil/SL/MTC/>, the American Association for Laboratory Accreditation (A2LA) program at <http://www.a2la.org/>.

1.12.3 Capability Check

The Contracting Officer retains the right to check laboratory equipment in the proposed laboratory and the laboratory technician's testing procedures, techniques, and other items pertinent to testing, for compliance with the standards set forth in this Contract.

1.12.4 Test Results

Cite applicable Contract requirements, tests or analytical procedures used. Provide actual results and include a statement that the item tested or analyzed conforms or fails to conform to specified requirements. If the item fails to conform, notify the Contracting Officer immediately. Conspicuously stamp the cover sheet for each report in large red letters "CONFORMS" or "DOES NOT CONFORM" to the specification requirements, whichever is applicable. Test results must be signed by a testing laboratory representative authorized to sign certified test reports. Furnish the signed reports, certifications, and other documentation to the Contracting Officer via the QC Manager. Furnish a summary report of field tests at the end of each month, per the paragraph entitled "INFORMATION FOR THE CONTRACTING OFFICER".

1.12.5 Test Reports and Monthly Summary Report of Tests

Furnish the signed reports, certifications, and a summary report of field tests at the end of each month to the Contracting Officer. Attach a copy of the summary report to the last daily Contractor Quality Control Report of each month.

1.13 QC CERTIFICATIONS

1.13.1 CQC Report Certification

Contain the following statement within the CQC Report: "On behalf of the Contractor, I certify that this report is complete and correct and equipment and material used and work performed during this reporting period is in compliance with the contract drawings and specifications to the best of my knowledge, except as noted in this report."

1.13.2 Invoice Certification

Furnish a certificate to the Contracting Officer with each payment request, signed by the QC Manager, attesting that as-built drawings are current, coordinated and attesting that the work for which payment is requested, including stored material, is in compliance with Contract requirements.

1.13.3 Completion Certification

Upon completion of work under this Contract, the QC Manager shall furnish

a certificate to the Contracting Officer attesting that "the work has been completed, inspected, tested and is in compliance with the Contract." Provide a copy of this final QC Certification for completion to the OMSI preparer for inclusion into the OMSI documentation.

1.14 COMPLETION INSPECTIONS

1.14.1 Punch-Out Inspection

Near the completion of all work or any increment thereof, established by a completion time stated in the Contract Clause entitled "Commencement, Prosecution, and Completion of Work," or stated elsewhere in the specifications, the QC Manager and the CA must conduct an inspection of the work and develop a "punch list" of items which do not conform to the approved drawings, specifications and Contract. Include in the punch list any remaining items on the "Rework Items List", which were not corrected prior to the Punch-Out Inspection. Include within the punch list the estimated date by which the deficiencies will be corrected. Provide a copy of the punch list to the Contracting Officer. The QC Manager, or staff, must make follow-on inspections to ascertain that all deficiencies have been corrected. Once this is accomplished, notify the Government that the facility is ready for the Government "Pre-Final Inspection".

1.14.2 Pre-Final Inspection

The Government and QCM will perform this inspection to verify that the facility is complete and ready to be occupied. A Government "Pre-Final Punch List" will be documented by the CQM as a result of this inspection. The QC Manager will ensure that all items on this list are corrected prior to notifying the Government that a "Final" inspection with the Client can be scheduled. Any items noted on the "Pre-Final" inspection must be corrected in a timely manner and be accomplished before the contract completion date for the work, or any particular increment thereof, if the project is divided into increments by separate completion dates.

1.14.3 Final Acceptance Inspection

Notify the Contracting Officer at least 14 calendar days prior to the date a final acceptance inspection can be held. State within the notice that all items previously identified on the pre-final punch list will be corrected and acceptable, along with any other unfinished Contract work, by the date of the final acceptance inspection. The Contractor must be represented by the QC Manager, the Project Superintendent, the CA, and others deemed necessary. Attendees for the Government will include the Contracting Officer, other FEAD/ROICC personnel, and personnel representing the Client. Failure of the Contractor to have all contract work acceptably complete for this inspection will be cause for the Contracting Officer to bill the Contractor for the Government's additional inspection cost in accordance with the Contract Clause entitled "Inspection of Construction."

1.15 DOCUMENTATION

Maintain current and complete records of on-site and off-site QC program operations and activities.

1.15.1 Construction Documentation

Reports are required for each day that work is performed and must be

attached to the Contractor Quality Control Report prepared for the same day. Maintain current and complete records of on-site and off-site QC program operations and activities. The forms identified under the paragraph "INFORMATION FOR THE CONTRACTING OFFICER" will be used. Reports are required for each day work is performed. Account for each calendar day throughout the life of the Contract. Every space on the forms must be filled in. Use N/A if nothing can be reported in one of the spaces. The Project Superintendent and the QC Manager must prepare and sign the Contractor Production and CQC Reports, respectively. The reporting of work must be identified by terminology consistent with the construction schedule. In the "remarks" sections of the reports, enter pertinent information including directions received, problems encountered during construction, work progress and delays, conflicts or errors in the drawings or specifications, field changes, safety hazards encountered, instructions given and corrective actions taken, delays encountered and a record of visitors to the work site, quality control problem areas, deviations from the QC Plan, construction deficiencies encountered, meetings held. For each entry in the report(s), identify the Schedule Activity No. that is associated with the entered remark.

1.15.2 Quality Control Validation

Establish and maintain the following in a series of three ring binders. Binders shall be divided and tabbed as shown below. These binders must be readily available to the Contracting Officer during all business hours.

- a. All completed Preparatory and Initial Phase Checklists, arranged by specification section.
- b. All milestone inspections, arranged by Activity Number.
- c. An up-to-date copy of the Testing Plan and Log with supporting field test reports, arranged by specification section.
- d. Copies of all contract modifications, arranged in numerical order. Also include documentation that modified work was accomplished.
- e. An up-to-date copy of the Rework Items List.
- f. Maintain up-to-date copies of all punch lists issued by the QC staff to the Contractor and Sub-Contractors and all punch lists issued by the Government.
- g. Commissioning documentation including Cx checklists, schedules, tests, and reports.

1.15.3 Reports from the QC Specialist(s)

Reports are required for each day that work is performed in their area of responsibility. QC Specialist reports shall include the same documentation requirements as the CQC Report for their area of responsibility. QC Specialist reports are to be prepared, signed and dated by the QC Specialists and shall be attached to the CQC Report prepared for the same day.

1.15.4 Testing Plan and Log

As tests are performed, the CA and the QC Manager will record on the "Testing Plan and Log" the date the test was performed and the date the

test results were forwarded to the Contracting Officer. Attach a copy of the updated "Testing Plan and Log" to the last daily CQC Report of each month, per the paragraph "INFORMATION FOR THE CONTRACTING OFFICER". Provide a copy of the final "Testing Plan and Log" to the OMSI preparer for inclusion into the OMSI documentation.

1.15.5 Rework Items List

The QC Manager must maintain a list of work that does not comply with the Contract, identifying what items need to be reworked, the date the item was originally discovered, the date the item will be corrected by, and the date the item was corrected. There is no requirement to report a rework item that is corrected the same day it is discovered. The Contractor is responsible for including those items identified by the Contracting Officer.

1.15.6 As-Built Drawings

The QC Manager is required to ensure the as-built drawings, required by Section 01 78 00 CLOSEOUT SUBMITTALS are kept current on a daily basis and marked to show deviations which have been made from the Contract drawings. Ensure each deviation has been identified with the appropriate modifying documentation (e.g. PC No., Modification No., Request for Information No., etc.). The QC Manager or QC Specialist assigned to an area of responsibility must initial each revision. Upon completion of work, the QC Manager will furnish a certificate attesting to the accuracy of the as-built drawings prior to submission to the Contracting Officer.

1.16 NOTIFICATION ON NON-COMPLIANCE

The Contracting Officer will notify the Contractor of any detected non-compliance with the Contract. Take immediate corrective action after receipt of such notice. Such notice, when delivered to the Contractor at the work site, shall be deemed sufficient for the purpose of notification. If the Contractor fails or refuses to comply promptly, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to such stop orders will be made the subject of claim for extension of time for excess costs or damages by the Contractor.

1.17 CONSTRUCTION INDOOR AIR QUALITY (IAQ) MANAGEMENT PLAN

Submit an IAQ Management Plan within 15 days after Contract award and not less than 10 days before the preconstruction meeting. Revise and resubmit Plan as required by the Contracting Officer. Make copies of the final plan available to all workers on site. Include provisions in the Plan to meet the requirements specified below and to ensure safe, healthy air for construction workers and building occupants.

1.17.1 Requirements During Construction

Provide for evaluation of indoor Carbon Dioxide concentrations in accordance with ASTM D6245. Provide for evaluation of volatile organic compounds (VOCs) in indoor air in accordance with ASTM D6345. Use filters with a Minimum Efficiency Reporting Value (MERV) of 8 in permanently installed air handlers during construction.

1.17.1.1 Control Measures

Meet or exceed the requirements of ANSI/SMACNA 008, Chapter 3, to help minimize contamination of the building from construction activities. The five requirements of this manual which must be adhered to are described below:

- a. HVAC protection: Isolate return side of HVAC system from surrounding environment to prevent construction dust and debris from entering the duct work and spaces.
- b. Source control: Use low emitting paints and other finishes, sealants, adhesives, and other materials as specified. When available, cleaning products shall have a low VOC content and be non-toxic to minimize building contamination. Utilize cleaning techniques that minimize dust generation. Cycle equipment off when not needed. Prohibit idling motor vehicles where emissions could be drawn into building. Designate receiving/storage areas for incoming material that minimize IAQ impacts.
- c. Pathway interruption: When pollutants are generated use strategies such as 100 percent outside air ventilation or erection of physical barriers between work and non-work areas to prevent contamination.
- d. Housekeeping: Clean frequently to remove construction dust and debris. Promptly clean up spills. Remove accumulated water and keep work areas dry to discourage the growth of mold and bacteria. Take extra measures when hazardous materials are involved.
- e. Scheduling: Control the sequence of construction to minimize the absorption of VOCs by other building materials.

1.17.1.2 Moisture Contamination

- a. Remove accumulated water and keep work dry.
- b. Use dehumidification to remove moist, humid air from a work area.
- c. Do not use combustion heaters or generators inside the building.
- d. Protect porous materials from exposure to moisture.
- e. Remove and replace items which remain damp for more than a few hours.

1.17.1.3 Rental Equipment

The Contractor may be required to rent equipment to maintain indoor air quality during construction.

1.17.2 Requirements after Construction

After construction ends and prior to occupancy, conduct a building flush-out or test the indoor air contaminant levels. Flush-out must be a minimum two-weeks with MERV-13 filtration media as determined by ASHRAE 52.2 at 100 percent outside air, or in accordance with LEED GBDC. Air contamination testing must be consistent with EPA's current Compendium of Methods for the Determination of Air Pollutants in Indoor Air, and with the LEED GBDC. After building flush-out or testing and prior to occupancy, replace filtration media. Filtration media must have a MERV of

13 as determined by ASHRAE 52.2.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

3.1 PREPARATION

Designate receiving/storage areas for incoming material to be delivered according to installation schedule and to be placed convenient to work area in order to minimize waste due to excessive materials handling and misapplication. Store and handle materials in a manner as to prevent loss from weather and other damage. Keep materials, products, and accessories covered and off the ground, and store in a dry, secure area. Prevent contact with material that may cause corrosion, discoloration, or staining. Protect all materials and installations from damage by the activities of other trades.

-- End of Section --

SECTION 01 50 00

TEMPORARY CONSTRUCTION FACILITIES AND CONTROLS
08/09

PART 1 GENERAL

1.1 SUMMARY

Requirements of this Section apply to, and are a component of, each section of the specifications.

1.2 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 241 (2013) Standard for Safeguarding Construction, Alteration, and Demolition Operations

NFPA 70 (2014) National Electrical Code

PART 2 PRODUCTS

2.1 TEMPORARY SIGNAGE

2.1.1 Bulletin Board

Immediately upon beginning of work, provide a weatherproof glass-covered bulletin board not less than 36 by 48 inches in size for displaying the Equal Employment Opportunity poster, a copy of the wage decision contained in the contract, Wage Rate Information poster, and other information approved by the Contracting Officer. Locate the bulletin board at the project site in a conspicuous place easily accessible to all employees, as approved by the Contracting Officer.

2.1.2 Project and Safety Signs

Erect signs within 15 days after receipt of the notice to proceed. Correct the data required by the safety sign daily, with light colored metallic or non-metallic numerals.

2.2 TEMPORARY TRAFFIC CONTROL

2.2.1 Barricades

Erect and maintain temporary barricades to limit public access to hazardous areas. Whenever safe public access to paved areas such as roads, parking areas or sidewalks is prevented by construction activities or as otherwise necessary to ensure the safety of both pedestrian and vehicular traffic barricades will be required. Securely place barricades clearly visible with adequate illumination to provide sufficient visual warning of the hazard during both day and night.

2.2.2 Temporary Wiring

Provide temporary wiring in accordance with NFPA 241 and NFPA 70. Include frequent inspection of all equipment and apparatus.

PART 3 EXECUTION

3.1 EMPLOYEE PARKING

Contractor employees will park privately owned vehicles in an area designated by the Contracting Officer. This area will be within reasonable walking distance of the construction site. Contractor employee parking must not interfere with existing and established parking requirements of the government installation.

3.2 AVAILABILITY AND USE OF UTILITY SERVICES

3.2.1 Temporary Utilities

Provide temporary utilities required for construction. Materials may be new or used, must be adequate for the required usage, not create unsafe conditions, and not violate applicable codes and standards.

3.2.2 Payment for Utility Services

- a. The Government will make all reasonably required utilities available to the Contractor from existing outlets and supplies, as specified in the contract. Carefully conserve any utilities furnished without charge.
- b. Reasonable amounts of the following utilities will be made available to the Contractor without charge.

Utility Services		
	Cost (\$) per	Unit
Electricity		
Potable Water		

- c. The point at which the Government will deliver such utilities or services and the quantity available is as indicated. Pay all costs incurred in connecting, converting, and transferring the utilities to the work. Make connections, including providing backflow-preventing devices on connections to domestic water lines; and providing transformers; and make disconnections. Under no circumstances will taps to base fire hydrants be allowed for obtaining domestic water.

3.2.3 Meters and Temporary Connections

At the Contractors expense and in a manner satisfactory to the Contracting Officer, provide and maintain necessary temporary connections, distribution lines. Notify the Contracting Officer, in writing, 5 working days before final electrical connection is desired. The Government will make the final hot connection after inspection and approval of the Contractor's temporary wiring installation. The Contractor will not make the final electrical connection.

3.2.4 Water

Make connections to existing facilities to provide water for construction purposes. Water used will be furnished by the Government.

3.2.5 Sanitation

a. Provide and maintain within the construction area minimum field-type sanitary facilities approved by the Contracting Officer and periodically empty wastes into a municipal, district, or station sanitary sewage system, or remove waste to a commercial facility. Obtain approval from the system owner prior to discharge into any municipal, district, or commercial sanitary sewer system. Any penalties and / or fines associated with improper discharge will be the responsibility of the Contractor. Coordinate with the Contracting Officer and follow station regulations and procedures when discharging into the station sanitary sewer system. Maintain these conveniences at all times without nuisance. Include provisions for pest control and elimination of odors. Government toilet facilities will not be available to Contractor's personnel.

b. Provide temporary sewer and sanitation facilities that are self-contained units with both urinals and stool capabilities. Ventilate the units to control odors and fumes and empty and clean them at least once a week or more often if required by the Contracting Officer. The doors shall be self-closing. The exterior of the unit shall match the base standard color. Locate the facility behind the construction fence or out of the public view.

3.2.6 Telephone

Make arrangements and pay all costs for telephone facilities desired.

3.2.7 Fire Protection

Provide temporary fire protection equipment for the protection of personnel and property during construction. Remove debris and flammable materials daily to minimize potential hazards.

3.3 CONTRACTOR'S TEMPORARY FACILITIES

3.3.1 Safety

Protect the integrity of any installed safety systems or personnel safety devices. If entrance into systems serving safety devices is required, the Contractor must obtain prior approval from the Contracting Officer. If it is temporarily necessary to remove or disable personnel safety devices in order to accomplish contract requirements, provide alternative means of protection prior to removing or disabling any permanently installed safety devices or equipment and obtain approval from the Contracting Officer.

3.3.2 Administrative Field Offices

Provide and maintain administrative field office facilities within the construction area at the designated site. Government office and warehouse facilities will not be available to the Contractor's personnel.

3.3.3 Storage Area

Construct a temporary 6 foot high chain link fence around trailers and materials. Include plastic strip inserts, colored green, so that visibility through the fence is obstructed. Fence posts may be driven, in lieu of concrete bases, where soil conditions permit. Do not place or store Trailers, materials, or equipment outside the fenced area unless such trailers, materials, or equipment are assigned a separate and distinct storage area by the Contracting Officer away from the vicinity of the construction site but within the installation boundaries. Trailers, equipment, or materials must not be open to public view with the exception of those items which are in support of ongoing work on any given day. Do not stockpile materials outside the fence in preparation for the next day's work. Park mobile equipment, such as tractors, wheeled lifting equipment, cranes, trucks, and like equipment within the fenced area at the end of each work day.

3.3.4 Supplemental Storage Area

Upon Contractor's request, the Contracting Officer will designate another or supplemental area for the Contractor's use and storage of trailers, equipment, and materials. This area may not be in close proximity of the construction site but will be within the installation boundaries. Fencing of materials or equipment will not be required at this site; however, the Contractor is responsible for cleanliness and orderliness of the area used and for the security of any material or equipment stored in this area. Utilities will not be provided to this area by the Government.

3.3.5 Appearance of Trailers

- a. Trailers utilized by the Contractor for administrative or material storage purposes must present a clean and neat exterior appearance and be in a state of good repair. Trailers which, in the opinion of the Contracting Officer, require exterior painting or maintenance will not be allowed on installation property.

3.3.6 Maintenance of Storage Area

- a. Keep fencing in a state of good repair and proper alignment. Grassed or unpaved areas, which are not established roadways, will be covered with a layer of gravel as necessary to prevent rutting and the tracking of mud onto paved or established roadways, should the Contractor elect to traverse them with construction equipment or other vehicles; gravel gradation will be at the Contractor's discretion. Mow and maintain grass located within the boundaries of the construction site for the duration of the project. Grass and vegetation along fences, buildings, under trailers, and in areas not accessible to mowers will be edged or trimmed neatly.

3.3.7 Security Provisions

Provide adequate outside security lighting at the Contractor's temporary facilities. The Contractor will be responsible for the security of its own equipment; in addition, the Contractor will notify the appropriate law enforcement agency requesting periodic security checks of the temporary project field office.

3.3.8 Storage Size and Location

The open site available for storage must be within 1,000 feet of the operations area.

3.3.9 Storage in Existing Buildings

The Contractor will be working in existing building; the storage of material will not be allowed in the building. Provide 8 foot high security fence with a lockable gate around the storage area. Remove at the completion of work.

3.3.10 Weather Protection of Temporary Facilities and Stored Materials

Take necessary precautions to ensure that roof openings and other critical openings in the building are monitored carefully. Take immediate actions required to seal off such openings when rain or other detrimental weather is imminent, and at the end of each workday. Ensure that the openings are completely sealed off to protect materials and equipment in the building from damage.

3.3.10.1 Building and Site Storm Protection

When a warning of gale force winds is issued, take precautions to minimize danger to persons, and protect the work and nearby Government property. Precautions must include, but are not limited to, closing openings; removing loose materials, tools and equipment from exposed locations; and removing or securing scaffolding and other temporary work. Close openings in the work when storms of lesser intensity pose a threat to the work or any nearby Government property.

3.3.10.2 Hurricane Condition of Readiness

Unless directed otherwise, comply with:

- a. Condition FOUR (Sustained winds of 50 knots or greater expected within 72 hours): Normal daily jobsite cleanup and good housekeeping practices. Collect and store in piles or containers scrap lumber, waste material, and rubbish for removal and disposal at the close of each work day. Maintain the construction site including storage areas, free of accumulation of debris. Stack form lumber in neat piles less than 4 feet high. Remove all debris, trash, or objects that could become missile hazards. Contact Contracting Officer for Condition Requirements.
- b. Condition THREE (Sustained winds of 50 knots or greater expected within 48 hours): Maintain "Condition FOUR" requirements and commence securing operations necessary for "Condition ONE" which cannot be completed within 18 hours. Cease all routine activities which might interfere with securing operations. Commence securing and stow all gear and portable equipment. Make preparations for securing buildings. Review requirements pertaining to "Condition TWO" and continue action as necessary to attain "Condition THREE" readiness. Contact Contracting Officer for weather and COR updates and completion of required actions.
- c. Condition TWO (Sustained winds of 50 knots or greater expected within 24 hours): Curtail or cease routine activities until securing operation is complete. Reinforce or remove form work and

scaffolding. Secure machinery, tools, equipment, materials, or remove from the jobsite. Expend every effort to clear all missile hazards and loose equipment from general base areas. Contact Contracting Officer for weather and Condition of Readiness (COR) updates and completion of required actions.

- d. Condition ONE. (Sustained winds of 50 knots or greater expected within 12 hours): Secure the jobsite, and leave Government premises.

3.4 GOVERNMENT FIELD OFFICE

3.4.1 Quality Control Manager Records and Field Office

Provide on the jobsite an office with approximately 100 square feet of useful floor area for the exclusive use of the QC Manager. Provide a weathertight structure with adequate heating and cooling, toilet facilities, lighting, ventilation, a 4 by 8 foot plan table, a standard size office desk and chair, computer station, and working communications facilities. Provide either a 1,500 watt radiant heater and a window-mounted air conditioner rated at 9,000 Btus minimum or a window-mounted heat pump of the same minimum heating and cooling ratings. Provide a door with a cylinder lock and windows with locking hardware. Make utility connections. Locate as directed. File quality control records in the office and make available at all times to the Government. After completion of the work, remove the entire structure from the site.

3.4.2 Trailer-Type Mobile Office

The Contractor may, at its option, furnish and maintain a trailer-type mobile office acceptable to the Contracting Officer and providing as a minimum the facilities specified above. Securely anchor the trailer to the ground at all four corners to guard against movement during high winds.

3.5 TEMPORARY PROJECT SAFETY FENCING

As soon as practicable, but not later than 15 days after the date established for commencement of work, furnish and erect temporary project safety fencing at the work site. The safety fencing must be a high visibility orange colored, high density polyethylene grid or approved equal, a minimum of 42 inches high, supported and tightly secured to steel posts located on maximum 10 foot centers, constructed at the approved location. Maintain the safety fencing during the life of the contract and, upon completion and acceptance of the work, will become the property of the Contractor and be removed from the work site.

3.6 CLEANUP

Remove construction debris, waste materials, packaging material and the like from the work site daily. Any dirt or mud which is tracked onto paved or surfaced roadways must be cleaned away. Store within the fenced area described above or at the supplemental storage area any materials resulting from demolition activities which are salvageable. Neatly stacked stored materials not in trailers, whether new or salvaged.

3.7 RESTORATION OF STORAGE AREA

Upon completion of the project remove the bulletinboard, signs, barricades, haulroads, and any other temporary products from the site. After removal of trailers, materials, and equipment from within the fenced

area, remove the fence that will become the property of the Contractor. Restore to the original or better condition, areas used by the Contractor for the storage of equipment or material, or other use. Gravel used to traverse grassed areas must be removed and the area restored to its original condition, including top soil and seeding as necessary.

-- End of Section --

SECTION 01 57 19.00 20

TEMPORARY ENVIRONMENTAL CONTROLS

11/11

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)

EPA 530/F-93/004 (1993; Rev O; Updates I, II, IIA, IIB, and III) Test Methods for Evaluating Solid Waste (Vol IA, IB, IC, and II) (SW-846)

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29 CFR 1910	Occupational Safety and Health Standards
29 CFR 1910.120	Hazardous Waste Operations and Emergency Response
40 CFR 112	Oil Pollution Prevention
40 CFR 112.7	General Requirements for Spill Prevention, Control, and Countermeasure Plans
40 CFR 241	Guidelines for Disposal of Solid Waste
40 CFR 243	Guidelines for the Storage and Collection of Residential, Commercial, and Institutional Solid Waste
40 CFR 258	Subtitle D Landfill Requirements
40 CFR 260	Hazardous Waste Management System: General
40 CFR 261	Identification and Listing of Hazardous Waste
40 CFR 262	Standards Applicable to Generators of Hazardous Waste
40 CFR 263	Standards Applicable to Transporters of Hazardous Waste
40 CFR 264	Standards for Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities
40 CFR 265	Interim Status Standards for Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities

40 CFR 266	Standards for the Management of Specific Hazardous Wastes and Specific Types of Hazardous Waste Management Facilities
40 CFR 268	Land Disposal Restrictions
40 CFR 270	EPA Administered Permit Programs: The Hazardous Waste Permit Program
40 CFR 271	Requirements for Authorization of State Hazardous Waste Programs
40 CFR 272	Approved State Hazardous Waste Management Programs
40 CFR 273	Standards For Universal Waste Management
40 CFR 279	Standards for the Management of Used Oil
40 CFR 280	Technical Standards and Corrective Action Requirements for Owners and Operators of Underground Storage Tanks (UST)
40 CFR 300	National Oil and Hazardous Substances Pollution Contingency Plan
40 CFR 355	Emergency Planning and Notification
40 CFR 372-SUBPART D	Specific Toxic Chemical Listings
40 CFR 761	Polychlorinated Biphenyls (PCBs) Manufacturing, Processing, Distribution in Commerce, and Use Prohibitions
49 CFR 171	General Information, Regulations, and Definitions
49 CFR 172	Hazardous Materials Table, Special Provisions, Hazardous Materials Communications, Emergency Response Information, and Training Requirements
49 CFR 173	Shippers - General Requirements for Shipments and Packagings
49 CFR 178	Specifications for Packagings

1.2 DEFINITIONS

1.2.1 Sediment

Soil and other debris that have eroded and have been transported by runoff water or wind.

1.2.2 Solid Waste

Garbage, refuse, debris, sludge, or other discharged material, including solid, liquid, semisolid, or contained gaseous materials resulting from

domestic, industrial, commercial, mining, or agricultural operations.
Types of solid waste typically generated at construction sites may include:

- a. Green waste: The vegetative matter from landscaping, land clearing and grubbing, including, but not limited to, grass, bushes, scrubs, small trees and saplings, tree stumps and plant roots. Marketable trees, grasses and plants that are indicated to remain, be re-located, or be re-used are not included.
- b. Surplus soil: Existing soil that is in excess of what is required for this work, including aggregates intended, but not used, for on-site mixing of concrete, mortars and paving. Contaminated soil meeting the definition of hazardous material or hazardous waste is not included.
- c. Debris: Non-hazardous solid material generated during the construction, demolition, or renovation of a structure which exceeds 2.5 inch particle size that is: a manufactured object; plant or animal matter; or natural geologic material (e.g. cobbles and boulders), broken or removed concrete, masonry, and rock asphalt paving; ceramics; roofing paper and shingles. Inert materials may be reinforced with or contain ferrous wire, rods, accessories and weldments. A mixture of debris and other material such as soil or sludge is also subject to regulation as debris if the mixture is comprised primarily of debris by volume, based on visual inspection.
- d. Wood: Dimension and non-dimension lumber, plywood, chipboard, hardboard. Treated and/or painted wood that meets the definition of lead contaminated or lead based contaminated paint is not included.
- e. Scrap metal: Scrap and excess ferrous and non-ferrous metals such as reinforcing steel, structural shapes, pipe and wire that are recovered or collected and disposed of as scrap. Scrap metal meeting the definition of hazardous material or hazardous waste is not included.
- f. Paint cans: Metal cans that are empty of paints, solvents, thinners and adhesives. If permitted by the paint can label, a thin dry film may remain in the can.
- g. Recyclables: Materials, equipment and assemblies such as doors, windows, door and window frames, plumbing fixtures, glazing and mirrors that are recovered and sold as recyclable. Metal meeting the definition of lead contaminated or lead based paint contaminated may be included as recyclable if sold to a scrap metal company. Paint cans may be included as recyclable if sold to a scrap metal company.
- h. Hazardous Waste: By definition, to be a hazardous waste a material must first meet the definition of a solid waste. Hazardous waste and hazardous debris are special cases of solid waste. They have additional regulatory controls and must be handled separately. They are thus defined separately in this document.

Material not regulated as solid waste are: nuclear source or byproduct materials regulated under the Federal Atomic Energy Act of 1954 as amended; suspended or dissolved materials in domestic sewage effluent or irrigation return flows, or other regulated point source discharges; regulated air emissions; and fluids or wastes associated with natural gas or crude oil exploration or production.

1.2.3 Hazardous Debris

As defined in Solid Waste paragraph, debris that contains listed hazardous waste (either on the debris surface, or in its interstices, such as pore structure) per 40 CFR 261; or debris that exhibits a characteristic of hazardous waste per 40 CFR 261.

1.2.4 Chemical Wastes

This includes salts, acids, alkalizes, herbicides, pesticides, and organic chemicals.

1.2.5 Garbage

Refuse and scraps resulting from preparation, cooking, dispensing, and consumption of food.

1.2.6 Hazardous Waste

Any discarded material, liquid, solid, or gas, which meets the definition of hazardous material or is designated hazardous waste by the Environmental Protection Agency or State Hazardous Control Authority as defined in 40 CFR 260, 40 CFR 261, 40 CFR 262, 40 CFR 263, 40 CFR 264, 40 CFR 265, 40 CFR 266, 40 CFR 268, 40 CFR 270, 40 CFR 271, 40 CFR 272, 40 CFR 273, 40 CFR 279, and 40 CFR 280.

1.2.7 Hazardous Materials

Hazardous materials as defined in 49 CFR 171 and listed in 49 CFR 172.

Hazardous material is any material that:

- a. Is regulated as a hazardous material per 49 CFR 173, or
- b. Requires a Material Safety Data Sheet (MSDS) per 29 CFR 1910.120, or
- c. During end use, treatment, handling, packaging, storage, transpiration, or disposal meets or has components that meet or have potential to meet the definition of a hazardous waste as defined by 40 CFR 261 Subparts A, B, C, or D.

Designation of a material by this definition, when separately regulated or controlled by other instructions or directives, does not eliminate the need for adherence to that hazard-specific guidance which takes precedence over this instruction for "control" purposes. Such material include ammunition, weapons, explosive actuated devices, propellants, pyrotechnics, chemical and biological warfare materials, medical and pharmaceutical supplies, medical waste and infectious materials, bulk fuels, radioactive materials, and other materials such as asbestos, mercury, and polychlorinated biphenyls (PCBs). Nonetheless, the exposure may occur incident to manufacture, storage, use and demilitarization of these items.

1.2.8 Waste Hazardous Material (WHM)

Any waste material which because of its quantity, concentration, or physical, chemical, or infectious characteristics may pose a substantial hazard to human health or the environment and which has been so designated. Used oil not containing any hazardous waste, as defined

above, falls under this definition.

1.2.9 Oily Waste

Those materials which are, or were, mixed with used oil and have become separated from that used oil. Oily wastes also means materials, including wastewaters, centrifuge solids, filter residues or sludges, bottom sediments, tank bottoms, and sorbents which have come into contact with and have been contaminated by, used oil and may be appropriately tested and discarded in a manner which is in compliance with other State and local requirements.

This definition includes materials such as oily rags, "kitty litter" sorbent clay and organic sorbent material. These materials may be land filled provided that:

- a. It is not prohibited in other State regulations or local ordinances
- b. The amount generated is "de minimus" (a small amount)
- c. It is the result of minor leaks or spills resulting from normal process operations
- d. All free-flowing oil has been removed to the practical extent possible

Large quantities of this material, generated as a result of a major spill or in lieu of proper maintenance of the processing equipment, are a solid waste. As a solid waste, a hazardous waste determination must be performed prior to disposal. As this can be an expensive process, it is recommended that this type of waste be minimized through good housekeeping practices and employee education.

1.2.10 Regulated Waste

Those solid waste that have specific additional Federal, state, or local controls for handling, storage, or disposal.

1.2.11 Class I and II Ozone Depleting Substance (ODS)

Class I ODS is defined in Section 602(a) of The Clean Air Act and includes the following chemicals:

chlorofluorocarbon-11 (CFC-11)
chlorofluorocarbon-12 (CFC-12)
chlorofluorocarbon-13 (CFC-13)
chlorofluorocarbon-111 (CFC-111)
chlorofluorocarbon-112 (CFC-112)
chlorofluorocarbon-113 (CFC-113)
chlorofluorocarbon-114 (CFC-114)

chlorofluorocarbon-115 (CFC-115)
chlorofluorocarbon-211 (CFC-211)
chlorofluorocarbon-212 (CFC-212)
chlorofluorocarbon-213 (CFC-213)
chlorofluorocarbon-214 (CFC-214)
chlorofluorocarbon-215 (CFC-215)
chlorofluorocarbon-216 (CFC-216)
chlorofluorocarbon-217 (CFC-217)
chlorofluorocarbon-500 (CFC-500)
chlorofluorocarbon-502 (CFC-502)
chlorofluorocarbon-503 (CFC-503)
halon-1211
halon-1301
halon-2402
carbon tetrachloride
methyl bromide
methyl chloroform

Class II ODS is defined in Section 602(s) of The Clean Air Act and includes the following chemicals:

hydrochlorofluorocarbon-21 (HCFC-21)
hydrochlorofluorocarbon-22 (HCFC-22)
hydrochlorofluorocarbon-31 (HCFC-31)
hydrochlorofluorocarbon-121 (HCFC-121)
hydrochlorofluorocarbon-122 (HCFC-122)
hydrochlorofluorocarbon-123 (HCFC-123)
hydrochlorofluorocarbon-124 (HCFC-124)

hydrochlorofluorocarbon-131 (HCFC-131)
hydrochlorofluorocarbon-132 (HCFC-132)
hydrochlorofluorocarbon-133 (HCFC-133)
hydrochlorofluorocarbon-141 (HCFC-141)
hydrochlorofluorocarbon-142 (HCFC-142)
hydrochlorofluorocarbon-221 (HCFC-221)
hydrochlorofluorocarbon-222 (HCFC-222)
hydrochlorofluorocarbon-223 (HCFC-223)
hydrochlorofluorocarbon-224 (HCFC-224)
hydrochlorofluorocarbon-225 (HCFC-225)
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hydrochlorofluorocarbon-235 (HCFC-235)
hydrochlorofluorocarbon-251 (HCFC-251)
hydrochlorofluorocarbon-252 (HCFC-252)
hydrochlorofluorocarbon-253 (HCFC-253)
hydrochlorofluorocarbon-261 (HCFC-261)
hydrochlorofluorocarbon-262 (HCFC-262)
hydrochlorofluorocarbon-271 (HCFC-271)

1.2.12 Universal Waste

The universal waste regulations streamline collection requirements for certain hazardous wastes in the following categories: batteries, pesticides, mercury-containing equipment (e.g., thermostats) and lamps (e.g., fluorescent bulbs). The rule is designed to reduce hazardous waste in the municipal solid waste (MSW) stream by making it easier for universal waste handlers to collect these items and send them for recycling or proper disposal. These regulations can be found at 40 CFR 273.

1.3 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Preconstruction Survey; G
Solid Waste Management Plan and Permit; G
Regulatory Notifications; G
Environmental Protection Plan; G
Dirt and Dust Control Plan
Contractor Hazardous Material Inventory Log; G

SD-06 Test Reports

Laboratory Analysis
Disposal Requirements
Solid Waste Management Report; G

SD-07 Certificates

Contractor 40 CFR employee training records; G
ECATTS certificate of completion

SD-11 Closeout Submittals

Some of the records listed below are also required as part of other submittals. For the "Records" submittal, maintain on-site a separate three-ring Environmental Records binder and submit at the completion of the project. Make separate parts to the binder corresponding to each of the applicable sub items listed below.

Waste Determination Documentation
Disposal Documentation for Hazardous and Regulated Waste
Contractor 40 CFR Employee Training Records
Solid Waste Management Permit
Solid Waste Management Report
Contractor Hazardous Material Inventory Log; G
Hazardous Waste/Debris Management
Regulatory Notifications

1.4 ENVIRONMENTAL PROTECTION REQUIREMENTS

Provide and maintain, during the life of the contract, environmental protection as defined. Plan for and provide environmental protective measures to control pollution that develops during normal construction practice. Plan for and provide environmental protective measures required to correct conditions that develop during the construction of permanent or temporary environmental features associated with the project. Comply with Federal, State, and local regulations pertaining to the environment, including water, air, solid waste, hazardous waste and substances, oily substances, and noise pollution.

The Contractor may be required to promptly conduct tests and procedures for the purpose of assessing whether construction operations are in compliance with Applicable Environmental Laws. Analytical work shall be done by qualified laboratories; and where required by law, the laboratories shall be certified.

1.4.1 Environmental Compliance Assessment Training and Tracking System (ECATTS)

The QC Manager is responsible for environmental compliance on projects unless an Environmental Manager is named. The QC Manager (and alternative QC Manager) or Environmental Manager must complete ECATTS training prior to starting respective portions of on-site work under this contract. If personnel changes occur for any of these positions after starting work, replacement personnel must complete ECATTS training within 14 days of assignment to the project

Submit an ECATTS certificate of completion for personnel who have completed the required "Environmental Compliance Assessment Training and Tracking System (ECATTS)" training. This training is web-based and can be accessed from any computer with Internet access using the following instructions.

Register for NAVFAC Environmental Compliance Training and Tracking System, by logging on to <http://navfac.ecatts.com/>. Obtain the password for registration from the Contracting Officer.

This training has been structured to allow contractor personnel to receive credit under this contract and also to carry forward credit to future contracts. Contractors shall ensure that the QC Manager (and alternate QC Manager) or Environmental Manager review their training plans for new modules or updated training requirements prior to beginning work. Some training modules are tailored for specific State regulatory requirements; therefore, Contractors working in multiple states will be required to re-take modules tailored to the state where the contract work is being performed.

ECATTS is available for use by all contractor and subcontractor personnel associated with this project. These other personnel are encouraged (but not required) to take the training and may do so at their discretion.

1.4.2 Conformance with the Environmental Management System

Perform work under this contract consistent with the policy and objectives identified in the installation's Environmental Management System (EMS). Perform work in a manner that conforms to objectives and targets, environmental programs and operational controls identified by the EMS.

Provide monitoring and measurement information as necessary to address environmental performance relative to environmental, energy, and transportation management goals. In the event an EMS nonconformance or environmental noncompliance associated with the contracted services, tasks, or actions occurs, take corrective and/or preventative actions. In addition, ensure that employees are aware of their roles and responsibilities under the EMS and how these EMS roles and responsibilities affect work performed under the contract.

Ensure that employees receive applicable environmental and occupational health and safety training, and keep up to date on regulatory required specific training for the type of work to be conducted onsite. All on-site Contractor personnel, and their subcontractor personnel, performing tasks that have the potential to cause a significant environmental impact shall be competent on the basis of appropriate education, training or experience. Upon contract award, the Contracting Officer's Representative will notify the installation's EMS coordinator to arrange EMS training. The installation's EMS coordinator will identify training needs associated with environmental aspects and the EMS, and arrange training or take other action to meet these needs. Provide training documentation to the Contracting Officer. The EMS coordinator must retain associated records.

1.5 QUALITY ASSURANCE

1.5.1 Preconstruction Survey

Perform a Preconstruction Survey of the project site with the Contracting Officer, and take photographs showing existing environmental conditions in and adjacent to the site. Submit a report for the record.

1.5.2 Regulatory Notifications

The Contractor is responsible for all regulatory notification requirements in accordance with Federal, State and local regulations. In cases where the Navy must also provide public notification (such as stormwater permitting), coordinate with the Contracting Officer. Submit copies of all regulatory notifications to the Contracting Officer prior to commencement of work activities. Typically, regulatory notifications must be provided for the following (this listing is not all inclusive): demolition, renovation, NPDES defined site work, remediation of controlled substances (asbestos, hazardous waste, lead paint).

1.5.3 Environmental Brief

Attend an environmental brief to be included in the preconstruction meeting. Provide the following information: types, quantities, and use of hazardous materials that will be brought onto the activity; types and quantities of wastes/wastewater that may be generated during the contract. Discuss the results of the Preconstruction Survey at this time.

Prior to initiating any work on site, meet with the Contracting Officer and activity environmental staff to discuss the proposed Environmental Protection Plan. Develop a mutual understanding relative to the details of environmental protection, including measures for protecting natural resources, required reports, required permits, permit requirements, and other measures to be taken.

1.5.4 Contractor 40 CFR Employee Training Records

Prepare and maintain employee training records throughout the term of the contract meeting applicable 40 CFR requirements. Ensure every employee completes a program of classroom instruction or on-the-job training that teaches them to perform their duties in a way that ensures compliance with Federal, State and local regulatory requirements for RCRA Large Quantity Generator. Provide a Position Description for each employee, by subcontractor, based on the Davis-Bacon Wage Rate designation or other equivalent method, evaluating the employee's association with hazardous and regulated wastes. This Position Description will include training requirements as defined in 40 CFR 265 for a Large Quantity Generator facility. Submit these training records to the Contracting Officer at the conclusion of the project, unless otherwise directed.

1.6 ENVIRONMENTAL PROTECTION PLAN (EPP)

Prior to initiating any work on site, meet with the Contracting Officer to discuss the proposed Environmental Protection Plan and develop a mutual understanding relative to the details of environmental protection, including measures for protecting natural resources, required reports, and other measures to be taken. The Environmental Protection Plan must incorporate construction related objectives and targets from the installation's Environmental Management System. Submit the Environmental Protection Plan in the following format and include the elements specified below.

a. Description of the Environmental Protection Plan

(1) General overview and purpose

(a) A brief description of each specific plan required by environmental permit or elsewhere in this contract.

(b) The duties and level of authority assigned to the person(s) on the job site that oversee environmental compliance.

(c) A copy of any standard or project specific operating procedures that will be used to effectively manage and protect the environment on the project site.

(d) Communication and training procedures that will be used to convey environmental management requirements to contractor employees and subcontractors.

(e) Emergency contact information contact information (office phone number, cell phone number, and e-mail address).

(2) General site information

b. Protection of the Environment from Waste Derived from Contractor Operations

(1) Control and disposal of solid and sanitary waste. If Section 01 74 19 CONSTRUCTION AND DEMOLITION WASTE MANAGEMENT is included in the contract, submit the plan required by that section as part of the Environmental Protection Plan.

(2) Control and disposal of hazardous waste (Hazardous Waste

Management Section)

This item will consist of the management procedures for all hazardous waste to be generated. The elements of those procedures will coincide with the Activity Hazardous Waste Management Plan. A copy of the Activity Hazardous Waste Management Plan will be provided by the Contracting Officer. As a minimum, include the following:

- (a) Procedures to be employed to ensure a written waste determination is made for appropriate wastes which are to be generated;
- (b) Sampling/analysis plan;
- (c) Methods of hazardous waste accumulation/storage (i.e., in tanks and/or containers);
- (d) Management procedures for storage, labeling, transportation, and disposal of waste (treatment of waste is not allowed unless specifically noted);
- (e) Management procedures and regulatory documentation ensuring disposal of hazardous waste complies with Land Disposal Restrictions (40 CFR 268);
- (f) Management procedures for recyclable hazardous materials such as lead-acid batteries, used oil, and the like;
- (g) Used oil management procedures in accordance with 40 CFR 279;
- (h) Pollution prevention\hazardous waste minimization procedures;
- (i) Plans for the disposal of hazardous waste by permitted facilities;
- (j) Procedures to be employed to ensure all required employee training records are maintained.

c. Prevention of Releases to the Environment

- (1) Procedures to prevent releases to the environment
- (2) Notifications in the event of a release to the environment

d. Regulatory Notification and Permits

List what notifications and permit applications must be made. Some permits require up to 90 days to obtain. Demonstrate that those permits have been obtained or applied for by including copies of all applicable, environmental permits. The Plan will not be approved until all permits have been obtained.

1.6.1 Environmental Protection Plan Review

Within thirty days after the Contract award date, submit the proposed Environmental Protection Plan for review and approval. Commencement of work will not begin until the environmental protection plan has been approved.

1.6.2 Licenses and Permits

Obtain licenses and permits pursuant to the "Permits and Responsibilities" FAR Clause 52.236-7.

No permits will be obtained by the Contracting Officer.

Where required by the State regulatory authority, the inspections and certifications will be provided through the services of a Professional Engineer (PE), registered in the State where the work is being performed. Where a PE is not required, the individual must be otherwise qualified by other current State licensure, specific training and prior experience (minimum 5 years). As a part of the quality control plan, which is required to be submitted for approval by the quality control section, provide a sub item containing the name, appropriate professional registration or licence number, address, and telephone number of the professionals or other qualified persons who will be performing the inspections and certifications for each permit.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

3.1 SOLID WASTE MANAGEMENT PLAN and PERMIT

Provide to the contracting officer written notification of the quantity of solid waste/debris that is anticipated to be generated by construction. Include in the report the locations where various types of waste will be disposed or recycled. Include letters of acceptance or as applicable, submit one copy of a State and local Solid Waste Management Permit or license showing such agency's approval of the disposal plan before transporting wastes off Government property.

3.1.1 Solid Waste Management Report

Monthly, submit a solid waste disposal report to the Contracting Officer. For each waste, the report will state the classification (using the definitions provided in this section), amount, location, and name of the business receiving the solid waste.

Include copies of the waste handling facilities' weight tickets, receipts, bills of sale, and other sales documentation. In lieu of sales documentation, the Contractor may submit a statement indicating the disposal location for the solid waste which is signed by an officer of the Contractor firm authorized to legally obligate or bind the firm. The sales documentation or Contractor certification will include the receiver's tax identification number and business, EPA or State registration number, along with the receiver's delivery and business addresses and telephone numbers. For each solid waste retained by the Contractor for his own use, the Contractor will submit on the solid waste disposal report the information previously described in this paragraph. Prices paid or received will not be reported to the Contracting Officer unless required by other provisions or specifications of this Contract or public law.

3.1.2 Control and Management of Solid Wastes

Pick up solid wastes, and place in covered containers which are regularly emptied. Do not prepare or cook food on the project site. Prevent contamination of the site or other areas when handling and disposing of wastes. At project completion, leave the areas clean. Recycling is encouraged and can be coordinated with the Contracting Officer and the activity recycling coordinator. Remove all solid waste (including non-hazardous debris) from Government property and dispose off-site at an approved landfill. Solid waste disposal off-site must comply with most stringent local, State, and Federal requirements including 40 CFR 241, 40 CFR 243, and 40 CFR 258.

Manage spent hazardous material used in construction, including but not limited to, aerosol cans, waste paint, cleaning solvents, contaminated brushes, and used rags, as per environmental law.

3.1.2.1 Disposal Documentation for Hazardous and Regulated Waste

Manifest, pack, ship and dispose of hazardous or toxic waste and universal waste that is generated as a result of construction in accordance with the generating facilities generator status under the Resource Conservation and Recovery Act. Contact the Contracting Officer for the facility RCRA identification number that is to be used on each manifest.

Submit a copy of the applicable EPA and or State permit(s), manifest(s), or license(s) for transportation, treatment, storage, and disposal of hazardous and regulated waste by permitted facilities. Hazardous or toxic waste manifest must be reviewed, signed, and approved by the Navy before the Contractor may ship waste. To obtain specific disposal instructions coordinate with the Activity Environmental office.

3.2 WASTE DETERMINATION DOCUMENTATION

Complete a Waste Determination form (provided at the pre-construction conference) for all contractor derived wastes to be generated. Base the waste determination upon either a constituent listing from the manufacturer used in conjunction with consideration of the process by which the waste was generated, EPA approved analytical data, or laboratory analysis (Material Safety Data Sheets (MSDS) by themselves are not adequate). Attach all support documentation to the Waste Determination form. As a minimum, a Waste Determination form must be provided for the following wastes (this listing is not all inclusive): oil and latex based painting and caulking products, solvents, adhesives, aerosols, petroleum products, and all containers of the original materials.

3.3 POLLUTION PREVENTION/HAZARDOUS WASTE MINIMIZATION

Minimize the use of hazardous materials and the generation of hazardous waste. Include procedures for pollution prevention/ hazardous waste minimization in the Hazardous Waste Management Section of the Environmental Protection Plan. Consult with the activity Environmental Office for suggestions and to obtain a copy of the installation's pollution prevention/hazardous waste minimization plan for reference material when preparing this part of the plan. If no written plan exists, obtain information by contacting the Contracting Officer. Describe the types of the hazardous materials expected to be used in the construction when requesting information.

3.4 WHM/HW MATERIALS PROHIBITION

No waste hazardous material or hazardous waste shall be disposed of on government property. No hazardous material shall be brought onto government property that does not directly relate to requirements for the performance of this contract. The government is not responsible for disposal of Contractor's waste material brought on the job site and not required in the performance of this contract. The intent of this provision is to dispose of that waste identified as waste hazardous material/hazardous waste as defined herein that was generated as part of this contract and existed within the boundary of the Contract limits and not brought in from offsite by the Contractor. Incidental materials used to support the contract including, but not limited to aerosol cans, waste paint, cleaning solvents, contaminated brushes, rags, clothing, etc. are the responsibility of the Contractor. The list is illustrative rather than inclusive. The Contractor is not authorized to discharge any materials to sanitary sewer, storm drain, or to the river or conduct waste treatment or disposal on government property without written approval of the Contracting Officer.

3.5 HAZARDOUS MATERIAL MANAGEMENT

Include hazardous material control procedures in the Safety Plan. Address procedures and proper handling of hazardous materials, including the appropriate transportation requirements. No hazardous material shall be brought onto government property that does not directly relate to requirements for the performance of this contract. Submit a MSDS and estimated quantities to be used for each hazardous material to the Contracting Officer prior to bringing the material on base. Typical materials requiring MSDS and quantity reporting include, but are not limited to, oil and latex based painting and caulking products, solvents, adhesives, aerosol, and petroleum products. Ensure that hazardous materials are utilized in a manner that will minimize the amount of hazardous waste that is generated. Ensure that all containers of hazardous materials have NFPA labels or their equivalent. Certify that all hazardous materials removed from the site are hazardous materials and do not meet the definition of hazardous waste per 40 CFR 261.

3.5.1 Contractor Hazardous Material Inventory Log

Submit the "Contractor Hazardous Material Inventory Log" (found at: <http://www.wbdg.org/ccb/NAVGRAPH/graphtoc.pdf>), which provides information required by (EPCRA Sections 312 and 313) along with corresponding Material Safety Data Sheets (MSDS), to the Contracting Officer at the start and at the end of construction (30 days from final acceptance), and update no later than January 31 of each calendar year during the life of the contract. Keep copies of the MSDS for hazardous materials on site at all times. At the end of the project, provide the Contracting Officer with copies of all of these MSDS, and the maximum quantity of each material that was present at the site at any one time, the dates the material was present, the amount of each material that was used during the project, and how the material was used.

Documentation for any spills/releases, environmental reports or off-site transfers may be requested by the Contracting Officer.

3.6 PETROLEUM PRODUCTS AND REFUELING

Conduct the fueling and lubricating of equipment and motor vehicles in a

manner that protects against spills and evaporation. Manage all used oil generated on site in accordance with 40 CFR 279. Determine if any used oil generated while on-site exhibits a characteristic of hazardous waste. Used oil containing 1000 parts per million of solvents will be considered a hazardous waste and disposed of at Contractor's expense. Used oil mixed with a hazardous waste will also be considered a hazardous waste.

3.6.1 Oily and Hazardous Substances

Prevent oil or hazardous substances from entering the ground, drainage areas, or navigable waters. In accordance with 40 CFR 112, surround all temporary fuel oil or petroleum storage tanks with a temporary berm or containment of sufficient size and strength to contain the contents of the tanks, plus 10 percent freeboard for precipitation. The berm will be impervious to oil for 72 hours and be constructed so that any discharge will not permeate, drain, infiltrate, or otherwise escape before cleanup occurs. Provide general secondary containment for oil transfer operations as required by 40 CFR 112.7.

3.6.2 Inadvertent Discovery of Petroleum Contaminated Soil or Hazardous Wastes

If petroleum contaminated soil or suspected hazardous waste is found during construction that was not identified in the contract documents, the contractor shall immediately notify the contracting officer. The contractor shall not disturb this material until authorized by the contracting officer.

3.7 FUEL TANKS

Petroleum products and lubricants required to sustain up to 30 days of construction activity may be kept on site. Storage and refilling practices shall comply with 40 CFR Part 112. Secondary containment shall be provided and be no less than 110 percent of the tank volume plus five inches of free-board. If a secondary berm is used for containment then the berm shall be impervious to oil for 72 hours and be constructed so that any discharge will not permeate, drain, infiltrate, or otherwise escape before cleanup occurs. Drips pans are required and the tanks must be covered during inclement weather.

3.8 RELEASES/SPILLS OF OIL AND HAZARDOUS SUBSTANCES

Exercise due diligence to prevent, contain, and respond to spills of hazardous material, hazardous substances, hazardous waste, sewage, regulated gas, petroleum, lubrication oil, and other substances regulated by environmental law. Maintain spill cleanup equipment and materials at the work site. In the event of a spill, take prompt, effective action to stop, contain, curtail, or otherwise limit the amount, duration, and severity of the spill/release. In the event of any releases of oil and hazardous substances, chemicals, or gases; immediately (within 15 minutes) notify the Base or Activity Fire Department, the activity's Command Duty Officer, and the Contracting Officer. If the contractor's response is inadequate, the Navy may respond. If this should occur, the contractor will be required to reimburse the government for spill response assistance and analysis.

The Contractor is responsible for verbal and written notifications as required by the federal 40 CFR 355, State, local regulations and Navy Instructions. Spill response will be in accordance with 40 CFR 300 and

applicable State and local regulations. Contain and clean up these spills without cost to the Government. If Government assistance is requested or required, the Contractor will reimburse the Government for such assistance. Provide copies of the written notification and documentation that a verbal notification was made within 20 days.

Maintain spill cleanup equipment and materials at the work site. Clean up all hazardous and non-hazardous (WHM) waste spills. The Contractor shall reimburse the government for all material, equipment, and clothing generated during any spill cleanup. The Contractor shall reimburse the government for all costs incurred including sample analysis materials, equipment, and labor if the government must initiate its own spill cleanup procedures, for Contractor responsible spills, when:

- a. The Contractor has not begun spill cleanup procedure within one hour of spill discovery/occurrence, or
- b. If, in the government's judgment, the Contractor's spill cleanup is not adequately abating life threatening situation and/or is a threat to any body of water or environmentally sensitive areas.

3.9 CONTROL AND MANAGEMENT OF ASBESTOS CONTAINING MATERIAL (ACM)

Items, components, or materials disturbed by or included in work under this contract do involve asbestos. Other materials in the general area around where work will be performed may contain asbestos. All thermal insulation, in all work areas, should be considered to be asbestos unless positively identified by conspicuous tags or previous laboratory analysis certifying them as asbestos free.

Inadvertent discovery of non-disclosed asbestos that will result in an abatement action requires a change in scope before proceeding. Upon discovery of asbestos containing material not identified in the contract documents, the Contractor shall immediately stop all work that would generate further damage to the material, evacuate the asbestos exposed area, and notify the Contracting Officer for resolution of the situation prior to resuming normal work activities in the affected area. Do not remove or perform work on any asbestos containing materials without the prior approval of the Contracting Officer. Do not engage in any activity, which would remove or damage such materials or cause the generation of fibers from such materials.

Manage and dispose of asbestos containing waste in accordance with applicable environmental law. Asbestos containing waste shall be manifested and the manifest provided to the Contracting Officer.

3.10 CONTROL AND MANAGEMENT OF HAZARDOUS WASTES

3.10.1 Facility Hazardous Waste Generator Status

Naval Station Newport is designated as a conditionally Exempt Small Quantity Generator. All work conducted within the boundaries of this activity must meet the regulatory requirements of this generator designation. Comply with all provisions of Federal, State and local regulatory requirements applicable to this generator status regarding training and storage, handling, and disposal of all construction derived wastes.

3.10.2 Hazardous Waste/Debris Management

Identify all construction activities which will generate hazardous waste/debris. Provide a documented waste determination for all resultant waste streams. Hazardous waste/debris will be identified, labeled, handled, stored, and disposed of in accordance with all Federal, State, and local regulations including 40 CFR 261, 40 CFR 262, 40 CFR 263, 40 CFR 264, 40 CFR 265, 40 CFR 266, and 40 CFR 268.

Hazardous waste will also be managed in accordance with the approved Hazardous Waste Management Section of the Environmental Protection Plan. Store hazardous wastes in approved containers in accordance with 49 CFR 173 and 49 CFR 178. Hazardous waste generated within the confines of Government facilities will be identified as being generated by the Government.

Prior to removal of any hazardous waste from Government property, all hazardous waste manifests must be signed by activity personnel from the Station Environmental Office. No hazardous waste must be brought onto Government property. Provide to the Contracting Officer a copy of waste determination documentation for any solid waste streams that have any potential to be hazardous waste or contain any chemical constituents listed in 40 CFR 372-SUBPART D. For hazardous wastes spills, verbally notify the Contracting Officer immediately.

3.10.2.1 Regulated Waste Storage/Satellite Accumulation/90 Day Storage Areas

If the work requires the temporary storage/collection of regulated or hazardous wastes, the Contractor will request the establishment of a Regulated Waste Storage Area, a Satellite Accumulation Area, or a 90 Day Storage Area at the point of generation. The Contractor must submit a request in writing to the Contracting Officer providing the following information:

<u>Contract Number</u>	
<u>Contractor</u>	
<u>Haz/Waste or Regulated Waste POC</u>	
<u>Phone Number</u>	
<u>Type of Waste</u>	
<u>Source of Waste</u>	
<u>Emergency POC</u>	
<u>Phone Number</u>	
<u>Location of the Site</u>	

(Attach Site Plan to the Request)

Attach a waste determination form. Allow ten working days for processing this request. The designated area where waste is being stored shall be

barricaded and a sign identifying as follows:

"DANGER - UNAUTHORIZED PERSONNEL KEEP OUT"

3.10.2.2 Sampling and Analysis of HW

a. Waste Sampling

Sample waste in accordance with EPA 530/F-93/004. Each sampled drum or container will be clearly marked with the Contractor's identification number and cross referenced to the chemical analysis performed.

b. Laboratory Analysis

Follow the analytical procedure and methods in accordance with the 40 CFR 261. The Contractor will provide all analytical results and reports performed to the Contracting Officer

c. Analysis Type

Identify waste hazardous material/hazardous waste by analyzing for the following properties as a minimum: ignitability, corrosiveness, total chlorides, BTU value, PCBs, TCLP for heavy metals, and cyanide.

3.10.2.3 Hazardous Waste Disposal

No hazardous, toxic, or universal waste shall be disposed or hazardous material abandoned on government property. And unless otherwise noted in this contract, the government is not responsible for disposal of Contractor generated waste material. The disposal of incidental materials used to accomplish the work including, but not limited to aerosol cans, waste paint, cleaning solvents, contaminated brushes, rags, clothing, etc. are the responsibility of the Contractor. The list is illustrative rather than inclusive.

The Contractor is not authorized to discharge any materials to sanitary sewer, storm drain, or water way or conduct waste treatment or disposal on government property without written approval of the Contracting Officer.

Control of stored waste, packaging, sampling, analysis, and disposal will be determined by the details in the contract. The requirements for jobs in the following paragraphs will be used as the guidelines for disposal of any hazardous waste generated.

a. Responsibilities for Contractor's Disposal

Contractor responsibilities include any generation of WHM/HW requiring Contractor disposal of solid waste or liquid.

(1) Provide all service necessary for the final treatment/disposal of the hazardous material/waste in accordance with all local, State and Federal laws and regulations, and the terms and conditions of the contract within sixty (60) days after the materials have been generated. These services will include all necessary personnel, labor, transportation, packaging, detailed analysis (if required for disposal, and/or transportation, including manifesting or completing waste profile

sheets, equipment, and the compilation of all documentation is required).

- (2) Contain all waste in accordance with 40 CFR 260, 40 CFR 261, 40 CFR 262, 40 CFR 263, 40 CFR 264, 40 CFR 265, 40 CFR 266, 40 CFR 268, 40 CFR 270, 40 CFR 272, 40 CFR 273, 40 CFR 279, 40 CFR 280, and 40 CFR 761.
- (3) Obtain a representative sample of the material generated for each job done to provide waste stream determination.
- (4) Analyze each sample taken and providing analytical results to the Contracting Officer. Provide two copies of the results.
- (5) Determine the DOT proper shipping names for all waste (each container requiring disposal) and will demonstrate how this determination is developed and supported by the sampling and analysis requirements contained herein to the Contracting Officer.

Contractor Disposal Turn-In Requirements

For any waste hazardous materials or hazardous waste generated which requires the Contractor to dispose of, the following conditions must be complied with in order to be acceptable for disposal:

- (1) Drums compatible with waste contents and drums meet DOT requirements for 49 CFR 173 for transportation of materials.
- (2) Drums banded to wooden pallets. No more than three (3) 55 gallon drums to a pallet, or two (2) 85 gallon over packs.
- (3) Band using 1-1/4 inch minimum band on upper third of drum.
- (4) Recovery materials label (provided by Code 106.321) located in middle of drum, filled out to indicate actual volume of material, name of material manufacturer, other vendor information as available.
- (5) Always have three (3) to five (5) inches of empty space above volume of material. This space is called 'outage'.

3.10.2.4 Universal Waste/e-Waste Management

Universal waste including but not limited to some mercury containing building products such florescent lamps, mercury vapor lamps, high pressure sodium lamps, CRTs, batteries, aerosol paint containers, electrical equipment containing PCBs, and consumed electronic devices, shall be managed in accordance with applicable environmental law and installation instructions.

3.10.3 Class I and II ODS Prohibition

Class I and II ODS in pure or blended form as defined and identified herein must not be used in the performance of this contract, nor be provided as part of the equipment except for the use of servicing existing government owned equipment. This prohibition will be considered to prevail over any other provision, specification, drawing, or referenced documents.

3.10.3.1 Recycling Requirements

Recycle used refrigerants and ozone depleting substances generated during the performance of this contract to the maximum extent practicable to minimize used refrigerant and ozone depleting substance disposal as HW.

Test, collect, transfer, recycle, and/or arrange for shipping and proper disposal of used refrigerants and ozone depleting substances generated during the performance of work under this contract. The Contractor is responsible for all associated costs.

Any and all Class I ODS and R-22 recovered by the Contractor as part of this contract shall be packaged and turned over to the Government for recycling upon the completion of the work covered by this contract. The Contractor shall arrange for recycling of used refrigerants not turned over to the government, at a licensed refrigerant recycler approved by the Contracting Officer.

3.10.3.2 EPA Certification Requirements

Heating and air conditioning technicians must be certified through an EPA-approved program. Copies of certifications shall be maintained at the employees' place of business and be carried as a wallet card by the technician, as provided by environmental law. .

3.10.3.3 Accidental Venting of Refrigerant

Accidental venting of a refrigerant is a release and must be reported to the Contracting Officer

3.11 DUST CONTROL

Keep dust down at all times, including during nonworking periods. Sprinkle or treat, with dust suppressants, the soil at the site, haul roads, and other areas disturbed by operations. Dry power brooming will not be permitted. Instead, use vacuuming, wet mopping, wet sweeping, or wet power brooming. Air blowing will be permitted only for cleaning nonparticulate debris such as steel reinforcing bars. Only wet cutting will be permitted for cutting concrete blocks, concrete, and bituminous concrete. Do not unnecessarily shake bags of cement, concrete mortar, or plaster.

3.11.1 Dirt and Dust Control Plan

Submit truck and material haul routes along with a plan for controlling dirt, debris, and dust on base roadways. As a minimum, identify in the plan the subcontractor and equipment for cleaning along the haul route and measures to reduce dirt, dust, and debris from roadways.

3.12 ABRASIVE BLASTING

3.12.1 Blasting Operations

The use of silica sand is prohibited in sandblasting.

Provide tarpaulin drop cloths and windscreens to enclose abrasive blasting operations to confine and collect dust, abrasive, agent, paint chips, and other debris in accordance with the requirements specified. Perform work involving removal of hazardous material in accordance with 29 CFR 1910.

3.12.2 Disposal Requirements

Submit analytical results of the debris generated from abrasive blasting operations per Laboratory Analysis in paragraph SAMPLING AND ANALYSIS OF HW. Hazardous waste generated from blasting operations will be managed in accordance with paragraph CONTROL AND MANAGEMENT OF HAZARDOUS WASTE and with the approved HWMP. Disposal of non-hazardous abrasive blasting debris will be in accordance with paragraph CONTROL AND DISPOSAL OF SOLID WASTES.

3.13 NOISE

Make the maximum use of low-noise emission products, as certified by the EPA. Blasting or use of explosives will not be permitted without written permission from the Contracting Officer, and then only during the designated times.

3.14 MERCURY MATERIALS

Mercury is prohibited in the construction of this facility, unless specified otherwise, and with the exception of mercury vapor lamps and fluorescent lamps. Dumping of mercury-containing materials and devices such as mercury vapor lamps, fluorescent lamps, and mercury switches, in rubbish containers is prohibited. Remove without breaking, pack to prevent breakage, and transport out of the activity in an unbroken condition for disposal as directed. Immediately report to the Environmental Office and the Contracting Officer instances of breakage or mercury spillage. Clean mercury spill area to the satisfaction of the Contracting Officer.

Cleanup of a mercury spill shall not be recycled and shall be managed as a hazardous waste for disposal.

-- End of Section --

SECTION 01 62 35

RECYCLED/RECOVERED/BIOBASED MATERIALS

05/13

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

40 CFR 247	Comprehensive Procurement Guideline for Products Containing Recovered Materials
48 CFR 23	Environment, Energy and Water Efficiency, Renewable Energy Technologies, Occupational Safety, and Drug-Free Workplace

1.2 OBJECTIVES

Government procurement policy is to acquire, in a cost effective manner, items containing the highest percentage of recycled, recovered and biobased materials practicable consistent with maintaining a satisfactory level of competition without adversely affecting performance requirements or exposing suppliers' employees to undue hazards from the recovered materials. The Environmental Protection Agency (EPA) and the United States Department of Agriculture (USDA) has designated certain items which must contain a specified percent range of recovered or recycled materials. EPA and USDA designated products specified in this contract comply with the stated policy and with the EPA and USDA guidelines. Make all reasonable efforts to use recycled, recovered and biobased materials in providing the EPA and USDA designated products and in otherwise utilizing recycled, recovered and biobased materials in the execution of the work.

1.3 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Biobased Products; G

1.4 DESIGNATED ITEMS INCORPORATED IN THE WORK

Various sections of the specifications contain requirements for materials that have been designated by EPA and USDA as being products which are or can be made with recovered or recycled, recovered and biobased materials. These items, when incorporated into the work under this contract, shall

contain at least the specified percentage of recycled or recovered materials or biobased unless adequate justification (non-availability) for non-use is provided. When a designated item is specified as an option to a non-designated item, the designated item requirements apply only if the designated item is used in the work.

1.5 PROPOSED ITEMS INCORPORATED IN THE WORK

Products other than those designated by EPA and USDA are still being researched and are being considered for future Comprehensive Procurement Guideline (CPG) and USDA's Federal Procurement Preferences (FPP) designations. It is recommended that these items, when incorporated in the work under this contract, contain the highest practicable percentage of recycled, recovered and biobased materials, provided specified requirements are also met.

1.6 LISTED ITEMS USED IN CONDUCT OF THE WORK BUT NOT INCORPORATED IN THE WORK

Many products listed in 40 CFR 247 and 48 CFR 23 have been designated or proposed by EPA and USDA to include recycled, recovered and biobased materials that may be used by the Contractor in performing the work but will not be incorporated into the work. These products include office products, temporary traffic control products, and pallets. It is recommended that these non-construction products, when used in the conduct of the work, contain the highest practicable percentage of recycled, recovered and biobased materials and that these products be recycled when no longer needed.

1.7 BIOPREFERRED FPP

Utilize products and material made from biobased materials to the maximum extent possible without jeopardizing the intended end use or detracting from the overall quality delivered to the end user. All supplies and materials shall be of a type and quality that conform to applicable specifications and standards.

Biobased products that are designated for preferred procurement under USDA's BioPreferred program must meet the required minimum biobased content. Refer to <http://www.biopreferred.gov/ProductCategories.aspx> for the product categories and <http://www.biopreferred.gov/bioPreferredCatalog/faces/jsp/catalogLanding.jsp> for the BioPreferred Catalog. Submit data for the biobased products to include biobased content and source of biobased material; indicating the name of the manufacturer, cost of each material, and the intended use of each of the materials that are to be used in carrying out the requirements of the contract.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

-- End of Section --

SECTION 01 74 19

CONSTRUCTION AND DEMOLITION WASTE MANAGEMENT
01/07

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

U.S. GREEN BUILDING COUNCIL (USGBC)

LEED NC (2009) Leadership in Energy and Environmental Design(tm) New Construction Rating System

1.2 GOVERNMENT POLICY

Government policy is to apply sound environmental principles in the design, construction and use of facilities. As part of the implementation of that policy: (1) practice efficient waste management when sizing, cutting, and installing products and materials and (2) use all reasonable means to divert construction and demolition waste from landfills and incinerators and to facilitate their recycling or reuse. A minimum of 50 percent by weight of total project solid waste shall be diverted from the landfill.

1.3 MANAGEMENT

Develop and implement a waste management program. Take a pro-active, responsible role in the management of construction and demolition waste and require all subcontractors, vendors, and suppliers to participate in the effort. Construction and demolition waste includes products of demolition or removal, excess or unusable construction materials, packaging materials for construction products, and other materials generated during the construction process but not incorporated into the work. In the management of waste consideration shall be given to the availability of viable markets, the condition of the material, the ability to provide the material in suitable condition and in a quantity acceptable to available markets, and time constraints imposed by internal project completion mandates. The Contractor is responsible for implementation of any special programs involving rebates or similar incentives related to recycling of waste. Revenues or other savings obtained for salvage, or recycling accrue to the Contractor. Appropriately permit firms and facilities used for recycling, reuse, and disposal for the intended use to the extent required by federal, state, and local regulations. Also, provide on-site instruction of appropriate separation, handling, recycling, salvage, reuse, and return methods to be used by all parties at the appropriate stages of the project.

1.4 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control

approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Waste Management Plan; G; (LEED NC)

SD-11 Closeout Submittals

Records; (LEED NC)

1.5 MEETINGS

Conduct Construction Waste Management meetings. After award of the Contract and prior to commencement of work, schedule and conduct a meeting with the Contracting Officer to discuss the proposed Waste Management Plan and to develop a mutual understanding relative to the details of waste management. The requirements for this meeting may be fulfilled during the coordination and mutual understanding meeting outlined in Section 01 45 00.00 2001 45 00.00 10 QUALITY CONTROL. At a minimum, environmental and waste management goals and issues shall be discussed at the following additional meetings:

- a. Pre-bid meeting.
- b. Preconstruction meeting.
- c. Regular site meetings.
- d. Work safety meetings.

1.6 WASTE MANAGEMENT PLAN

A waste management plan shall be submitted within 15 days after contract award and not less than 10 days before the preconstruction meeting. The plan shall demonstrate how the project waste diversion goal shall be met and shall include the following:

- a. Name of individuals on the Contractor's staff responsible for waste prevention and management.
- b. Actions that will be taken to reduce solid waste generation, including coordination with subcontractors to ensure awareness and participation.
- c. Description of the regular meetings to be held to address waste management.
- d. Description of the specific approaches to be used in recycling/reuse of the various materials generated, including the areas on site and equipment to be used for processing, sorting, and temporary storage of wastes.
- e. Characterization, including estimated types and quantities, of the waste to be generated.
- f. Name of landfill and/or incinerator to be used and the estimated costs for use, assuming that there would be no salvage or recycling on the project.

- g. Identification of local and regional reuse programs, including non-profit organizations such as schools, local housing agencies, and organizations that accept used materials such as materials exchange networks and Habitat for Humanity. Include the name, location, and phone number for each reuse facility to be used, and provide a copy of the permit or license for each facility.
- h. List of specific waste materials that will be salvaged for resale, salvaged and reused on the current project, salvaged and stored for reuse on a future project, or recycled. Recycling facilities that will be used shall be identified by name, location, and phone number, including a copy of the permit or license for each facility.
- i. Identification of materials that cannot be recycled/reused with an explanation or justification, to be approved by the Contracting Officer.
- j. Description of the means by which any waste materials identified in item (h) above will be protected from contamination.
- k. Description of the means of transportation of the recyclable materials (whether materials will be site-separated and self-hauled to designated centers, or whether mixed materials will be collected by a waste hauler and removed from the site).
- l. Anticipated net cost savings determined by subtracting Contractor program management costs and the cost of disposal from the revenue generated by sale of the materials and the incineration and/or landfill cost avoidance.

Revise and resubmit Plan as required by the Contracting Officer. Approval of Contractor's Plan will not relieve the Contractor of responsibility for compliance with applicable environmental regulations or meeting project cumulative waste diversion requirement. Distribute copies of the Waste Management Plan to each subcontractor, the Quality Control Manager, and the Contracting Officer.

1.7 RECORDS

Records shall be maintained to document the quantity of waste generated; the quantity of waste diverted through sale, reuse, or recycling; and the quantity of waste disposed by landfill or incineration. Quantities may be measured by weight or by volume, but must be consistent throughout. List each type of waste separately noting the disposal or diversion date. Identify the landfill, recycling center, waste processor, or other organization used to process or receive the solid waste. Provide explanations for any waste not recycled or reused. With each application for payment, submit updated documentation for solid waste disposal and diversion, and submit manifests, weight tickets, receipts, and invoices specifically identifying the project and waste material. The records shall be made available to the Contracting Officer during construction, and a copy of the records shall be delivered to the Contracting Officer upon completion of the construction.

1.8 COLLECTION

Separate, store, protect, and handle at the site identified recyclable and salvageable waste products in a manner that maximizes recyclability and salvagability of identified materials. Provide the necessary containers,

bins and storage areas to facilitate effective waste management and clearly and appropriately identify them. Provide materials for barriers and enclosures around recyclable material storage areas which are nonhazardous and recyclable or reusable. Locate out of the way of construction traffic. Provide adequate space for pick-up and delivery and convenience to subcontractors. Recycling and waste bin areas are to be kept neat and clean, and recyclable materials shall be handled to prevent contamination of materials from incompatible products and materials. Clean contaminated materials prior to placing in collection containers. Use cleaning materials that are nonhazardous and biodegradable. Handle hazardous waste and hazardous materials in accordance with applicable regulations. Separate materials by one of the following methods:

1.8.1 Source Separated Method.

Waste products and materials that are recyclable shall be separated from trash and sorted as described below into appropriately marked separate containers and then transported to the respective recycling facility for further processing. Deliver materials in accordance with recycling or reuse facility requirements (e.g., free of dirt, adhesives, solvents, petroleum contamination, and other substances deleterious to the recycling process). Separate materials into the following category types as appropriate to the project waste and to the available recycling and reuse programs in the project area:

- a. Land clearing debris.
- b. Asphalt.
- c. Concrete and masonry.
- d. Metal (e.g. banding, stud trim, ductwork, piping, rebar, roofing, other trim, steel, iron, galvanized, stainless steel, aluminum, copper, zinc, lead brass, bronze).
 - (1) Ferrous.
 - (2) Non-ferrous.
- e. Wood (nails and staples allowed).
- f. Debris.
- g. Glass (colored glass allowed).
- h. Paper.
 - (1) Bond.
 - (2) Newsprint.
 - (3) Cardboard and paper packaging materials.
- i. Plastic.

Type	
1	Polyethylene Terephthalate (PET, PETE)
2	High Density Polyethylene (HDPE)
3	Vinyl (Polyvinyl Chloride or PVC)
4	Low Density Polyethylene (LDPE)
5	Polypropylene (PP)
6	Polystyrene (PS)
7.	Other. Use of this code indicates that the package in question is made with a resin other than the six listed above, or is made of more than one resin listed above, and used in a multi-layer combination.

- j. Gypsum.
- k. Non-hazardous paint and paint cans.
- l. Carpet.
- m. Ceiling tiles.
- n. Insulation.
- o. Beverage containers.

1.8.2 Co-Mingled Method.

Waste products and recyclable materials shall be placed into a single container and then transported to a recycling facility where the recyclable materials are sorted and processed.

1.8.3 Other Methods.

Other methods proposed by the Contractor may be used when approved by the Contracting Officer.

1.9 DISPOSAL

Control accumulation of waste materials and trash. Recycle or dispose of collected materials off-site at intervals approved by the Contracting Officer and in compliance with waste management procedures. Except as otherwise specified in other sections of the specifications, disposal shall be in accordance with the following:

1.9.1 Reuse

First consideration shall be given to salvage for reuse since little or no re-processing is necessary for this method, and less pollution is created when items are reused in their original form. Coordinate reuse with the Contracting Officer. Sale or donation of waste suitable for reuse shall be considered.

1.9.2 Recycle

Waste materials not suitable for reuse, but having value as being recyclable, shall be made available for recycling. All fluorescent lamps, HID lamps, and mercury-containing thermostats removed from the site shall be recycled. Arrange for timely pickups from the site or deliveries to recycling facilities in order to prevent contamination of recyclable materials.

1.9.3 Waste

Materials with no practical use or economic benefit shall be disposed at a landfill or incinerator.

1.9.4 Return

Set aside and protect misdelivered and substandard products and materials and return to supplier for credit.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 78 00

CLOSEOUT SUBMITTALS

08/11

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM E1971 (2005; R 2011) Stewardship for the Cleaning of Commercial and Institutional Buildings

GREEN SEAL (GS)

GS-37 (2012) Cleaning Products for Industrial and Institutional Use

1.2 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-03 Product Data

As-Built Record of Equipment and Materials
Warranty Management Plan
Warranty Tags
Final Cleaning
Spare Parts Data

SD-08 Manufacturer's Instructions

Preventative Maintenance
Condition Monitoring (Predictive Testing)
Inspection
Posted Instructions

SD-10 Operation and Maintenance Data

Operation and Maintenance Manuals

SD-11 Closeout Submittals

Record Drawings
NAVFAC Sustainable & Energy Data Record Card; G

1.3 PROJECT RECORD DOCUMENTS

1.3.1 Record Drawings

Drawings showing final as-built conditions of the project. This paragraph covers record drawings complete, as a requirement of the contract. The terms "drawings," "contract drawings," "drawing files," "working record drawings" and "final record drawings" refer to contract drawings which are revised to be used for final record drawings showing as-built conditions. The final CAD record drawings must consist of one set of electronic CAD drawing files in the specified format, 2 sets of prints, and one set of the approved working Record drawings.

1.3.1.1 Government Furnished Materials

One set of electronic CADD files in the specified software and format revised to reflect all bid amendments will be provided by the Government at the preconstruction conference for projects requiring CADD file record drawings.

1.3.1.2 Working Record and Final Record Drawings

Revise 2 sets of paper drawings by red-line process to show the as-built conditions during the prosecution of the project. Keep these working as-built marked drawings current on a weekly basis and at least one set available on the jobsite at all times. Changes from the contract plans which are made in the work or additional information which might be uncovered in the course of construction must be accurately and neatly recorded as they occur by means of details and notes. Prepare final record (as-built) drawings after the completion of each definable feature of work as listed in the Contractor Quality Control Plan (Foundations, Utilities, Structural Steel, etc., as appropriate for the project). The working as-built marked prints and final record (as-built) drawings will be jointly reviewed for accuracy and completeness by the Contracting Officer and the Contractor prior to submission of each monthly pay estimate. If the Contractor fails to maintain the working and final record drawings as specified herein, the Contracting Officer will deduct from the monthly progress payment an amount representing the estimated cost of maintaining the record drawings. This monthly deduction will continue until an agreement can be reached between the Contracting Officer and the Contractor regarding the accuracy and completeness of updated drawings. Show on the working and final record drawings, but not limited to, the following information:

- a. The location and dimensions of any changes within the building structure.
- b. Changes in details of design or additional information obtained from working drawings specified to be prepared and/or furnished by the Contractor; including but not limited to fabrication, erection, installation plans and placing details, pipe sizes, insulation material, dimensions of equipment foundations, etc.
- c. Changes or modifications which result from the final inspection.
- d. Where contract drawings or specifications present options, show only the option selected for construction on the final as-built prints.
- e. Systems designed or enhanced by the Contractor, such as HVAC controls,

fire alarm, fire sprinkler, and irrigation systems.

1.3.1.3 Drawing Preparation

Modify the record drawings as may be necessary to correctly show the features of the project as it has been constructed by bringing the contract set into agreement with approved working as-built prints, and adding such additional drawings as may be necessary. These working as-built marked prints must be neat, legible and accurate. These drawings are part of the permanent records of this project and must be returned to the Contracting Officer after approval by the Government. Any drawings damaged or lost by the Contractor must be satisfactorily replaced by the Contractor at no expense to the Government.

1.3.1.4 Payment

No separate payment will be made for record drawings required under this contract, and all costs accrued in connection with such drawings are considered a subsidiary obligation of the Contractor.

1.3.2 As-Built Record of Equipment and Materials

Furnish one copy of preliminary record of equipment and materials used on the project 15 days prior to final inspection. This preliminary submittal will be reviewed and returned 2 days after final inspection with Government comments. Submit Two sets of final record of equipment and materials 10 days after final inspection. Key the designations to the related area depicted on the contract drawings. List the following data:

RECORD OF DESIGNATED EQUIPMENT AND MATERIALS DATA				
Description	Specification Section	Manufacturer and Catalog, Model, and Serial Number	Composition and Size	Where Used

1.3.3 Final Approved Shop Drawings

Furnish final approved project shop drawings 30 days after transfer of the completed facility.

1.3.4 Construction Contract Specifications

Furnish final record (as-built) construction contract specifications, including modifications thereto, 30 days after transfer of the completed facility.

1.3.5 Real Property Equipment

Furnish a list of installed equipment furnished under this contract. Include all information usually listed on manufacturer's name plate. In the "EQUIPMENT-IN-PLACE LIST" include, as applicable, the following for each piece of equipment installed: description of item, location (by room number), model number, serial number, capacity, name and address of manufacturer, name and address of equipment supplier, condition, spare parts list, manufacturer's catalog, and warranty. Furnish a draft list at time of transfer. Furnish the final list 30 days after transfer of the

completed facility.

1.4 SPARE PARTS DATA

Submit two copies of the Spare Parts Data list.

- a. Indicate manufacturer's name, part number, nomenclature, and stock level required for maintenance and repair. List those items that may be standard to the normal maintenance of the system.

1.5 PREVENTATIVE MAINTENANCE

Submit Preventative Maintenance, Condition Monitoring (Predictive Testing) and Inspection schedules with instructions that state when systems should be retested.

- a. Define the anticipated length of each test, test apparatus, number of personnel identified by responsibility, and a testing validation procedure permitting the record operation capability requirements within the schedule. Provide a signoff blank for the Contractor and Contracting Officer for each test feature; e.g., gpm, rpm, psi. Include a remarks column for the testing validation procedure referencing operating limits of time, pressure, temperature, volume, voltage, current, acceleration, velocity, alignment, calibration, adjustments, cleaning, or special system notes. Delineate procedures for preventative maintenance, inspection, adjustment, lubrication and cleaning necessary to minimize corrective maintenance and repair.
- b. Repair requirements must inform operators how to check out, troubleshoot, repair, and replace components of the system. Include electrical and mechanical schematics and diagrams and diagnostic techniques necessary to enable operation and troubleshooting of the system after acceptance.

1.6 WARRANTY MANAGEMENT

1.6.1 Warranty Management Plan

Develop a warranty management plan which contains information relevant to the clause Warranty of Construction. At least 30 days before the planned pre-warranty conference, submit one set of the warranty management plan. Include within the warranty management plan all required actions and documents to assure that the Government receives all warranties to which it is entitled. The plan must be in narrative form and contain sufficient detail to render it suitable for use by future maintenance and repair personnel, whether tradesmen, or of engineering background, not necessarily familiar with this contract. The term "status" as indicated below must include due date and whether item has been submitted or was accomplished. Warranty information made available during the construction phase must be submitted to the Contracting Officer for approval prior to each monthly pay estimate. Assemble approved information in a binder and turn over to the Government upon acceptance of the work. The construction warranty period will begin on the date of project acceptance and continue for the full product warranty period. A joint 4 month and 9 month warranty inspection will be conducted, measured from time of acceptance, by the Contractor, Contracting Officer and the Customer Representative. Include within the warranty management plan, but not limited to, the following:

- a. Roles and responsibilities of all personnel associated with the warranty process, including points of contact and telephone numbers within the organizations of the Contractors, subContractors, manufacturers or suppliers involved.
- b. Furnish with each warranty the name, address, and telephone number of each of the guarantor's representatives nearest to the project location.
- c. Listing and status of delivery of all Certificates of Warranty for extended warranty items, to include roofs, HVAC balancing, pumps, motors, transformers, and for all commissioned systems such as fire protection and alarm systems, sprinkler systems, lightning protection systems, etc.
- d. A list for each warranted equipment, item, feature of construction or system indicating:
 - (1) Name of item.
 - (2) Model and serial numbers.
 - (3) Location where installed.
 - (4) Name and phone numbers of manufacturers or suppliers.
 - (5) Names, addresses and telephone numbers of sources of spare parts.
 - (6) Warranties and terms of warranty. Include one-year overall warranty of construction, including the starting date of warranty of construction. Items which have extended warranties must be indicated with separate warranty expiration dates.
 - (7) Cross-reference to warranty certificates as applicable.
 - (8) Starting point and duration of warranty period.
 - (9) Summary of maintenance procedures required to continue the warranty in force.
 - (10) Cross-reference to specific pertinent Operation and Maintenance manuals.
 - (11) Organization, names and phone numbers of persons to call for warranty service.
 - (12) Typical response time and repair time expected for various warranted equipment.
- e. The Contractor's plans for attendance at the 4 and 9 month post-construction warranty inspections conducted by the Government.
- f. Procedure and status of tagging of all equipment covered by extended warranties.
- g. Copies of instructions to be posted near selected pieces of equipment where operation is critical for warranty and/or safety reasons.

1.6.2 Performance Bond

The Contractor's Performance Bond must remain effective throughout the construction period.

- a. In the event the Contractor fails to commence and diligently pursue any construction warranty work required, the Contracting Officer will have the work performed by others, and after completion of the work, will charge the remaining construction warranty funds of expenses incurred by the Government while performing the work, including, but not limited to administrative expenses.

- b. In the event sufficient funds are not available to cover the construction warranty work performed by the Government at the Contractor's expense, the Contracting Officer will have the right to recoup expenses from the bonding company.
- c. Following oral or written notification of required construction warranty repair work, respond in a timely manner. Written verification will follow oral instructions. Failure of the Contractor to respond will be cause for the Contracting Officer to proceed against the Contractor.

1.6.3 Pre-Warranty Conference

Prior to contract completion, and at a time designated by the Contracting Officer, meet with the Contracting Officer to develop a mutual understanding with respect to the requirements of this section. Communication procedures for Contractor notification of construction warranty defects, priorities with respect to the type of defect, reasonable time required for Contractor response, and other details deemed necessary by the Contracting Officer for the execution of the construction warranty will be established/reviewed at this meeting. In connection with these requirements and at the time of the Contractor's quality control completion inspection, furnish the name, telephone number and address of a licensed and bonded company which is authorized to initiate and pursue construction warranty work action on behalf of the Contractor. This point of contact will be located within the local service area of the warranted construction, be continuously available, and be responsive to Government inquiry on warranty work action and status. This requirement does not relieve the Contractor of any of its responsibilities in connection with other portions of this provision.

1.6.4 Warranty Tags

At the time of installation, tag each warranted item with a durable, oil and water resistant tag approved by the Contracting Officer. Attach each tag with a copper wire and spray with a silicone waterproof coating. Also, submit two record copies of the warranty tags showing the layout and design. The date of acceptance and the QC signature must remain blank until the project is accepted for beneficial occupancy. Show the following information on the tag.

Type of product/material	
Model number	
Serial number	
Contract number	
Warranty period from/to	
Inspector's signature	
Construction Contractor	
Address	

Telephone number	
Warranty contact	
Address	
Telephone number	
Warranty response time priority code	
WARNING - PROJECT PERSONNEL TO PERFORM ONLY OPERATIONAL MAINTENANCE DURING THE WARRANTY PERIOD.	

1.7 COMMISSIONING

1.7.1 Building Commissioning

All contract requirements for building commissioning shall be completed prior to contract completion.

1.8 OPERATION AND MAINTENANCE MANUALS

Submit 6 copies of the project operation and maintenance manuals 30 calendar days prior to testing the system involved. Update and resubmit data for final approval no later than 30 calendar days prior to contract completion.

1.8.1 Configuration

Operation and Maintenance Manuals must be consistent with the manufacturer's standard brochures, schematics, printed instructions, general operating procedures, and safety precautions. Bind information in manual format and grouped by technical sections. Test data must be legible and of good quality. Light-sensitive reproduction techniques are acceptable provided finished pages are clear, legible, and not subject to fading. Pages for vendor data and manuals must have 0.3937-inch holes and be bound in 3-ring, loose-leaf binders. Organize data by separate index and tabbed sheets, in a loose-leaf binder. Binder must lie flat with printed sheets that are easy to read. Caution and warning indications must be clearly labeled.

1.8.2 Training and Instruction

Submit classroom and field instructions in the operation and maintenance of systems equipment where required by the technical provisions. These services must be directed by the Contractor, using the manufacturer's factory-trained personnel or qualified representatives. Contracting Officer will be given 7 calendar days written notice of scheduled instructional services. Instructional materials belonging to the manufacturer or vendor, such as lists, static exhibits, and visual aids, must be made available to the Contracting Officer.

1.9 CLEANUP

Provide final cleaning in accordance with ASTM E1971 and submit two copies of the listing of completed final clean-up items. Leave premises "broom

clean." Comply with GS-37 for general purpose cleaning and bathroom cleaning. Use only nonhazardous cleaning materials, including natural cleaning materials, in the final cleanup. Clean equipment and fixtures to a sanitary condition. Replace filters of operating equipment and comply with the Indoor Air Quality (IAQ) Management Plan. Clean debris from roofs, gutters, downspouts and drainage systems. Sweep paved areas and rake clean landscaped areas. Remove waste and surplus materials, rubbish and construction facilities from the site. Recycle, salvage, and return construction and demolition waste from project in accordance with the Waste Management Plan. Promptly and legally transport and dispose of any trash. Do not burn, bury, or otherwise dispose of trash on the project site.

1.10 NAVFAC SUSTAINABLE & ENERGY DATA RECORD CARD

Within 60 days of the completion of Project, complete an electronic copy of the NAVFAC Sustainable & Energy Data Record Card, and submit to the Contracting Officer. Draft Record card for this project should be available from Designer of Record (DOR) or Contracting Officer. Instructions and a blank DD Form (fill-able) in ADOBE (PDF) may be obtained at the Whole Building Design Guide web site by navigating: Home > Participating Agencies > Department of Defense (DoD) > NAVFAC Sustainable Development Program > Contract Documents > NAVFAC Sustainable & Energy Data Record Card; or directly at http://www.wbdg.org/pdfs/navfac_sustainable_energy_data_record_card.pdf.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

-- End of Section --

SECTION 01 78 23

OPERATION AND MAINTENANCE DATA

07/06

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM E1971 (2005; R 2011) Stewardship for the Cleaning of Commercial and Institutional Buildings

1.2 SUBMISSION OF OPERATION AND MAINTENANCE DATA

Submit Operation and Maintenance (O&M) Data specifically applicable to this contract and a complete and concise depiction of the provided equipment, product, or system, stressing and enhancing the importance of system interactions, troubleshooting, and long-term preventative maintenance and operation. The subcontractors must compile and prepare data and deliver to the Contractor prior to the training of Government personnel. The Contractor must compile and prepare aggregate O&M data including clarifying and updating the original sequences of operation to as-built conditions. Organize and present information in sufficient detail to clearly explain O&M requirements at the system, equipment, component, and subassembly level. Include an index preceding each submittal. Submit in accordance with this section and Section 01 33 00 SUBMITTAL PROCEDURES.

1.2.1 Package Quality

Documents must be fully legible. Poor quality copies and material with hole punches obliterating the text or drawings will not be accepted.

1.2.2 Package Content

Data package content shall be as shown in the paragraph titled "Schedule of Operation and Maintenance Data Packages." Comply with the data package requirements specified in the individual technical sections, including the content of the packages and addressing each product, component, and system designated for data package submission, except as follows. Commissioned items without a specified data package requirement in the individual technical sections must use Data Package 3. Commissioned items with a Data Package 1 or 2 requirement must use instead Data Package 3.

1.2.3 Changes to Submittals

Manufacturer-originated changes or revisions to submitted data must be furnished by the Contractor if a component of an item is so affected subsequent to acceptance of the O&M Data. Submit changes, additions, or revisions required by the Contracting Officer for final acceptance of submitted data within 30 calendar days of the notification of this change

requirement.

1.2.4 Review and Approval

The Contractor's Commissioning Authority (CA) must review the commissioned systems and equipment submittals for completeness and applicability. The CA must verify that the systems and equipment provided meet the requirements of the Contract documents and design intent, particularly as they relate to functionality, energy performance, water performance, maintainability, sustainability, system cost, indoor environmental quality, and local environmental impacts. The CA must communicate deficiencies to the Contracting Officer. Upon a successful review of the corrections, the CA must recommend approval and acceptance of these O&M manuals to the Contracting Officer. This work is in addition to the normal review procedures for O&M data.

1.3 TYPES OF INFORMATION REQUIRED IN O&M DATA PACKAGES

1.3.1 Operating Instructions

Include specific instructions, procedures, and illustrations for the following phases of operation for the installed model and features of each system:

1.3.1.1 Safety Precautions

List personnel hazards and equipment or product safety precautions for all operating conditions.

1.3.1.2 Operator Prestart

Include procedures required to install, set up, and prepare each system for use.

1.3.1.3 Startup, Shutdown, and Post-Shutdown Procedures

Provide narrative description for Startup, Shutdown and Post-shutdown operating procedures including the control sequence for each procedure.

1.3.1.4 Normal Operations

Provide narrative description of Normal Operating Procedures. Include Control Diagrams with data to explain operation and control of systems and specific equipment.

1.3.1.5 Emergency Operations

Include Emergency Procedures for equipment malfunctions to permit a short period of continued operation or to shut down the equipment to prevent further damage to systems and equipment. Include Emergency Shutdown Instructions for fire, explosion, spills, or other foreseeable contingencies. Provide guidance and procedures for emergency operation of all utility systems including required valve positions, valve locations and zones or portions of systems controlled.

1.3.1.6 Operator Service Requirements

Include instructions for services to be performed by the operator such as lubrication, adjustment, inspection, and recording gage readings.

1.3.1.7 Environmental Conditions

Include a list of Environmental Conditions (temperature, humidity, and other relevant data) that are best suited for the operation of each product, component or system. Describe conditions under which the item equipment should not be allowed to run.

1.3.2 Preventive Maintenance

Include the following information for preventive and scheduled maintenance to minimize corrective maintenance and repair for the installed model and features of each system. Include potential environmental and indoor air quality impacts of recommended maintenance procedures and materials.

1.3.2.1 Preventive Maintenance Plan and Schedule

Include manufacturer's schedule for routine preventive maintenance, inspections, tests and adjustments required to ensure proper and economical operation and to minimize corrective maintenance. Provide manufacturer's projection of preventive maintenance work-hours on a daily, weekly, monthly, and annual basis including craft requirements by type of craft. For periodic calibrations, provide manufacturer's specified frequency and procedures for each separate operation.

1.3.2.2 Cleaning Recommendations

Provide environmentally preferable cleaning recommendations in accordance with ASTM E1971.

1.3.3 Corrective Maintenance (Repair)

Include manufacturer's recommended procedures and instructions for correcting problems and making repairs for the installed model and features of each system. Include potential environmental and indoor air quality impacts of recommended maintenance procedures and materials.

1.3.3.1 Troubleshooting Guides and Diagnostic Techniques

Include step-by-step procedures to promptly isolate the cause of typical malfunctions. Describe clearly why the checkout is performed and what conditions are to be sought. Identify tests or inspections and test equipment required to determine whether parts and equipment may be reused or require replacement.

1.3.3.2 Wiring Diagrams and Control Diagrams

Wiring diagrams and control diagrams shall be point-to-point drawings of wiring and control circuits including factory-field interfaces. Provide a complete and accurate depiction of the actual job specific wiring and control work. On diagrams, number electrical and electronic wiring and pneumatic control tubing and the terminals for each type, identically to actual installation configuration and numbering.

1.3.3.3 Maintenance and Repair Procedures

Include instructions and a list of tools required to repair or restore the product or equipment to proper condition or operating standards.

1.3.3.4 Removal and Replacement Instructions

Include step-by-step procedures and a list required tools and supplies for removal, replacement, disassembly, and assembly of components, assemblies, subassemblies, accessories, and attachments. Provide tolerances, dimensions, settings and adjustments required. Instructions shall include a combination of text and illustrations.

1.3.3.5 Spare Parts and Supply Lists

Include lists of spare parts and supplies required for maintenance and repair to ensure continued service or operation without unreasonable delays. Special consideration is required for facilities at remote locations. List spare parts and supplies that have a long lead-time to obtain.

1.3.4 Corrective Maintenance Work-Hours

Include manufacturer's projection of corrective maintenance work-hours including requirements by type of craft. Corrective maintenance that requires completion or participation of the equipment manufacturer shall be identified and tabulated separately.

1.3.5 Appendices

Provide information required below and information not specified in the preceding paragraphs but pertinent to the maintenance or operation of the product or equipment. Include the following:

1.3.5.1 Product Submittal Data

Provide a copy of all SD-03 Product Data submittals required in the applicable technical sections.

1.3.5.2 Manufacturer's Instructions

Provide a copy of all SD-08 Manufacturer's Instructions submittals required in the applicable technical sections.

1.3.5.3 O&M Submittal Data

Provide a copy of all SD-10 Operation and Maintenance Data submittals required in the applicable technical sections.

1.3.5.4 Parts Identification

Provide identification and coverage for all parts of each component, assembly, subassembly, and accessory of the end items subject to replacement. Include special hardware requirements, such as requirement to use high-strength bolts and nuts. Identify parts by make, model, serial number, and source of supply to allow reordering without further identification. Provide clear and legible illustrations, drawings, and exploded views to enable easy identification of the items. When illustrations omit the part numbers and description, both the illustrations and separate listing shall show the index, reference, or key number that will cross-reference the illustrated part to the listed part. Parts shown in the listings shall be grouped by components, assemblies, and subassemblies in accordance with the manufacturer's standard practice. Parts data may cover more than one model or series of

equipment, components, assemblies, subassemblies, attachments, or accessories, such as typically shown in a master parts catalog

1.3.5.5 Warranty Information

List and explain the various warranties and clearly identify the servicing and technical precautions prescribed by the manufacturers or contract documents in order to keep warranties in force. Include warranty information for primary components such as the compressor of air conditioning system.

1.3.5.6 Personnel Training Requirements

Provide information available from the manufacturers that is needed for use in training designated personnel to properly operate and maintain the equipment and systems.

1.3.5.7 Testing Equipment and Special Tool Information

Include information on test equipment required to perform specified tests and on special tools needed for the operation, maintenance, and repair of components.

1.3.5.8 Testing and Performance Data

Include completed prefunctional checklists, functional performance test forms, and monitoring reports. Include recommended schedule for retesting and blank test forms.

1.3.5.9 Contractor Information

Provide a list that includes the name, address, and telephone number of the General Contractor and each Subcontractor who installed the product or equipment, or system. For each item, also provide the name address and telephone number of the manufacturer's representative and service organization that can provide replacements most convenient to the project site. Provide the name, address, and telephone number of the product, equipment, and system manufacturers.

1.4 TYPES OF INFORMATION REQUIRED IN CONTROLS O&M DATA PACKAGES

Include Data Package 5 and the following for control systems:

- a. Narrative description on how to perform and apply all functions, features, modes, and other operations, including unoccupied operation, seasonal changeover, manual operation, and alarms. Include detailed technical manual for programming and customizing control loops and algorithms.
- b. Full as-built sequence of operations.
- c. Copies of all checkout tests and calibrations performed by the Contractor (not Cx tests).
- d. Full print out of all schedules and set points after testing and acceptance of the system.
- e. Electronic File:

- (1) Assemble each manual into a composite electronically indexed file in PDF format. Provide HDD's, DVD's or CD's as appropriate, so that each one contains all maintenance and record files, and also the Project Record Documents and Training Videos, of the entire program for this facility.
- (2) Name each indexed document file in composite electronic index with applicable item name. Include a complete electronically linked operation and maintenance directory.
- (3) Link the index to separate files within the composite of files. Book mark maintenance and record files, that have a Table of Contents, according to the Table of Contents

- f. Marking of all system sensors and thermostats on the as-built floor plan and mechanical drawings with their control system designations.

1.5 SCHEDULE OF OPERATION AND MAINTENANCE DATA PACKAGES

Furnish the O&M data packages specified in individual technical sections. The required information for each O&M data package is as follows:

1.5.1 Data Package 1

- a. Safety precautions
- b. Cleaning recommendations
- c. Maintenance and repair procedures
- d. Warranty information
- e. Contractor information
- f. Spare parts and supply list

1.5.2 Data Package 2

- a. Safety precautions
- b. Normal operations
- c. Environmental conditions
- d. Lubrication data
- e. Preventive maintenance plan and schedule
- f. Cleaning recommendations
- g. Maintenance and repair procedures
- h. Removal and replacement instructions
- i. Spare parts and supply list
- j. Parts identification
- k. Warranty information

1. Contractor information

1.5.3 Data Package 3

- a. Safety precautions
- b. Operator prestart
- c. Startup, shutdown, and post-shutdown procedures
- d. Normal operations
- e. Emergency operations
- f. Environmental conditions
- g. Lubrication data
- h. Preventive maintenance plan and schedule
- i. Cleaning recommendations
- j. Troubleshooting guides and diagnostic techniques
- k. Wiring diagrams and control diagrams
- l. Maintenance and repair procedures
- m. Removal and replacement instructions
- n. Spare parts and supply list
- o. Product submittal data
- p. O&M submittal data
- q. Parts identification
- r. Warranty information
- s. Testing equipment and special tool information
- t. Testing and performance data
- u. Contractor information

1.5.4 Data Package 4

- a. Safety precautions
- b. Operator prestart
- c. Startup, shutdown, and post-shutdown procedures
- d. Normal operations
- e. Emergency operations

- f. Operator service requirements
- g. Environmental conditions
- h. Lubrication data
- i. Preventive maintenance plan and schedule
- j. Cleaning recommendations
- k. Troubleshooting guides and diagnostic techniques
- l. Wiring diagrams and control diagrams
- m. Maintenance and repair procedures
- n. Removal and replacement instructions
- o. Spare parts and supply list
- p. Corrective maintenance man-hours
- q. Product submittal data
- r. O&M submittal data
- s. Parts identification
- t. Warranty information
- u. Personnel training requirements
- v. Testing equipment and special tool information
- w. Testing and performance data
- x. Contractor information

1.5.5 Data Package 5

- a. Safety precautions
- b. Operator prestart
- c. Start-up, shutdown, and post-shutdown procedures
- d. Normal operations
- e. Environmental conditions
- f. Preventive maintenance plan and schedule
- g. Troubleshooting guides and diagnostic techniques
- h. Wiring and control diagrams
- i. Maintenance and repair procedures
- j. Removal and replacement instructions

- k. Spare parts and supply list
- l. Product submittal data
- m. Manufacturer's instructions
- n. O&M submittal data
- o. Parts identification
- p. Testing equipment and special tool information
- q. Warranty information
- r. Testing and performance data
- s. Contractor information

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

-- End of Section --

SECTION 02 41 00

DEMOLITION
05/10

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AIR-CONDITIONING, HEATING AND REFRIGERATION INSTITUTE (AHRI)

AHRI Guideline K (2009) Guideline for Containers for Recovered Non-Flammable Fluorocarbon Refrigerants

AMERICAN SOCIETY OF SAFETY ENGINEERS (ASSE/SAFE)

ASSE/SAFE A10.6 (2006) Safety Requirements for Demolition Operations

U.S. ARMY CORPS OF ENGINEERS (USACE)

EM 385-1-1 (2008; Errata 1-2010; Changes 1-3 2010; Changes 4-6 2011; Change 7 2012) Safety and Health Requirements Manual

U.S. DEFENSE LOGISTICS AGENCY (DLA)

DLA 4145.25 (June 2000) Storage and Handling of Liquefied and Gaseous Compressed Gases and Their Full and Empty Cylinders

U.S. DEPARTMENT OF DEFENSE (DOD)

DOD 4000.25-1-M (2006) MILSTRIP - Military Standard Requisitioning and Issue Procedures

MIL-STD-129 (2007; Rev P; Change 4 2007) Military Marking for Shipment and Storage

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

40 CFR 61 National Emission Standards for Hazardous Air Pollutants

40 CFR 82 Protection of Stratospheric Ozone

49 CFR 173.301 Shipment of Compressed Gases in Cylinders and Spherical Pressure Vessels

1.2 PROJECT DESCRIPTION

1.2.1 Demolition Plan

Prepare a Demolition Plan and submit proposed demolition and removal procedures for approval before work is started. Include in the plan coordination with other work in progress, a disconnection schedule of utility services, a detailed description of methods and equipment to be used for each operation and of the sequence of operations. Coordinate with Waste Management Plan. Provide procedures for safe conduct of the work in accordance with EM 385-1-1. Plan shall be approved by Contracting Officer prior to work beginning.

1.2.2 General Requirements

Do not begin demolition until authorization is received from the Contracting Officer. The work of this section is to be performed in a manner that maximizes recycling of materials. Remove rubbish and debris from the station daily; do not allow accumulations inside or outside the building. The work includes demolition and removal of resulting rubbish and debris. In the interest of occupational safety and health, perform the work in accordance with EM 385-1-1, Section 23, Demolition, and other applicable Sections.

1.3 ITEMS TO REMAIN IN PLACE

Take necessary precautions to avoid damage to existing items to remain in place, to be reused, or to remain the property of the Government. Repair or replace damaged items as approved by the Contracting Officer. Coordinate the work of this section with all other work indicated.

1.3.1 Existing Construction Limits and Protection

Do not disturb existing construction beyond the extent indicated or necessary for installation of new construction. Provide protective measures to control accumulation and migration of dust and dirt in all work areas. Remove dust, dirt, and debris from work areas daily.

1.3.2 Utility Service

Maintain existing utilities indicated to stay in service and protect against damage during demolition and deconstruction operations. Prior to start of work, utilities serving each area of alteration or removal will be shut off by the Government and disconnected and sealed by the Contractor.

1.3.3 Facilities

Protect electrical and mechanical services and utilities. Ensure that no elements determined to be unstable are left unsupported and place and secure bracing, shoring, or lateral supports as may be required as a result of any cutting, removal, deconstruction, or demolition work performed under this contract.

1.4 BURNING

The use of burning at the project site for the disposal of refuse and debris will not be permitted.

1.5 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Existing Conditions; G

SD-07 Certificates

Demolition Plan; G
Notification; G

SD-11 Closeout Submittals

Receipts

1.6 QUALITY ASSURANCE

Submit timely notification of demolition and renovation projects to Federal, State, regional, and local authorities in accordance with 40 CFR 61, Subpart M. Notify the Regional Office of the United States Environmental Protection Agency (USEPA), State's environmental protection agency, local air pollution control district/agency and the Contracting Officer in writing 10 working days prior to the commencement of work in accordance with 40 CFR 61, Subpart M. Comply with federal, state, and local hauling and disposal regulations. In addition to the requirements of the "Contract Clauses," conform to the safety requirements contained in ASSE/SAFE A10.6. Comply with the Environmental Protection Agency requirements specified. Use of explosives will not be permitted.

1.6.1 Dust and Debris Control

Prevent the spread of dust and debris to occupied portions of the building and avoid the creation of a nuisance or hazard in the surrounding area. Do not use water if it results in hazardous or objectionable conditions such as, but not limited to, ice, flooding, or pollution. Vacuum and dust the work area daily.

1.7 PROTECTION

1.7.1 Traffic Control Signs

a. Where pedestrian and driver safety is endangered in the area of removal work, use traffic barricades with flashing lights. Notify the Contracting Officer prior to beginning such work.

1.7.2 Protection of Personnel

Before, during and after the demolition work continuously evaluate the condition of the structure being demolished and take immediate action to protect all personnel working in and around the project site. No area, section, or component of floors, roofs, walls, columns, pilasters, or other structural element will be allowed to be left standing without sufficient bracing, shoring, or lateral support to prevent collapse or failure while workmen remove debris or perform other work in the immediate

area.

1.8 RELOCATIONS

Perform the removal and reinstallation of relocated items as indicated with workmen skilled in the trades involved. Repair or replace items to be relocated which are damaged by the Contractor with new undamaged items as approved by the Contracting Officer.

1.9 EXISTING CONDITIONS

Before beginning any demolition or deconstruction work, survey the site and examine the drawings and specifications to determine the extent of the work. Record existing conditions in the presence of the Contracting Officer showing the condition of structures and other facilities adjacent to areas of alteration or removal. Photographs sized 4 inch will be acceptable as a record of existing conditions. Include in the record the elevation of the top of foundation walls, finish floor elevations, possible conflicting electrical conduits, plumbing lines, alarms systems, the location and extent of existing cracks and other damage and description of surface conditions that exist prior to before starting work. It is the Contractor's responsibility to verify and document all required outages which will be required during the course of work, and to note these outages on the record document. Submit survey results.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

3.1 EXISTING FACILITIES TO BE REMOVED

Inspect and evaluate existing structures onsite for reuse. Existing construction scheduled to be removed for reuse shall be disassembled. Dismantled and removed materials are to be separated, set aside, and prepared as specified, and stored or delivered to a collection point for reuse, remanufacture, recycling, or other disposal, as specified. Materials shall be designated for reuse onsite whenever possible.

3.1.1 Acoustic Ceiling Tile

Remove, neatly stack, and reuse acoustic ceiling tiles.

3.1.2 Patching

Where removals leave holes and damaged surfaces exposed in the finished work, patch and repair these holes and damaged surfaces to match adjacent finished surfaces, using on-site materials when available. Where new work is to be applied to existing surfaces, perform removals and patching in a manner to produce surfaces suitable for receiving new work. Finished surfaces of patched area shall be flush with the adjacent existing surface and shall match the existing adjacent surface as closely as possible as to texture and finish.

3.1.3 Electrical Equipment and Fixtures

3.1.3.1 Fixtures

Remove and store electrical fixtures.

3.1.3.2 Electrical Devices

Remove switches, conductors including wire and nonmetallic sheathed and flexible armored cable, regulators, meters, instruments, plates, circuit breakers, panelboards, outlet boxes, and similar items.

3.1.4 Items With Unique/Regulated Disposal Requirements

Remove and dispose of items with unique or regulated disposal requirements in the manner dictated by law or in the most environmentally responsible manner.

3.2 DISPOSITION OF MATERIAL

3.2.1 Title to Materials

All materials and equipment removed and not reused, shall become the property of the Contractor and shall be removed from Government property. Title to materials resulting from demolition, and materials and equipment to be removed, is vested in the Contractor upon approval by the Contracting Officer of the Contractor's demolition, and removal procedures, and authorization by the Contracting Officer to begin demolition. The Government will not be responsible for the condition or loss of, or damage to, such property after contract award. Showing for sale or selling materials and equipment on site is prohibited.

3.2.2 Reuse of Materials and Equipment

Remove and store materials and equipment listed in the Demolition Plan indicated to be reused or relocated to prevent damage, and reinstall as the work progresses.

3.2.3 Disposal of Ozone Depleting Substance (ODS)

Class I and Class II ODS are defined in Section, 602(a) and (b), of The Clean Air Act. Prevent discharge of Class I and Class II ODS to the atmosphere. Place recovered ODS in cylinders meeting AHRI Guideline K suitable for the type ODS (filled to no more than 80 percent capacity) and provide appropriate labeling. Recovered ODS shall be removed from Government property and disposed of in accordance with 40 CFR 82. Products, equipment and appliances containing ODS in a sealed, self-contained system (e.g. residential refrigerators and window air conditioners) shall be disposed of in accordance with 40 CFR 82. Submit Receipts or bills of lading, as specified. Submit a shipping receipt or bill of lading for all containers of ozone depleting substance (ODS) shipped to the Defense Depot, Richmond, Virginia.

3.2.3.1 Special Instructions

No more than one type of ODS is permitted in each container. A warning/hazardous label shall be applied to the containers in accordance with Department of Transportation regulations. All cylinders including but not limited to fire extinguishers, spheres, or canisters containing an

ODS shall have a tag with the following information:

- a. Activity name and unit identification code
- b. Activity point of contact and phone number
- c. Type of ODS and pounds of ODS contained
- d. Date of shipment
- e. Naval stock number (for information, call (804) 279-4525).

3.2.4 Transportation Guidance

Ship all ODS containers in accordance with MIL-STD-129, DLA 4145.25 (also referenced one of the following: Army Regulation 700-68, Naval Supply Instruction 4440.128C, Marine Corps Order 10330.2C, and Air Force Regulation 67-12), 49 CFR 173.301, and DOD 4000.25-1-M.

3.3 CLEANUP

Remove debris and rubbish from basement and similar excavations. Remove and transport the debris in a manner that prevents spillage on streets or adjacent areas. Apply local regulations regarding hauling and disposal.

3.4 DISPOSAL OF REMOVED MATERIALS

3.4.1 Regulation of Removed Materials

Dispose of debris, rubbish, scrap, and other nonsalvageable materials resulting from removal operations with all applicable federal, state and local regulations as contractually specified in the Waste Management Plan. Storage of removed materials on the project site is prohibited.

3.4.2 Burning on Government Property

Burning of materials removed from demolished structures will not be permitted on Government property.

3.4.3 Removal from Government Property

Transport waste materials removed from demolished structures, except waste soil, from Government property for legal disposal. Dispose of waste soil as directed.

3.5 REUSE OF SALVAGED ITEMS

Recondition salvaged materials and equipment designated for reuse before installation. Replace items damaged during removal and salvage operations or restore them as necessary to usable condition.

-- End of Section --

SECTION 02 82 16.00 20

ENGINEERING CONTROL OF ASBESTOS CONTAINING MATERIALS
08/11

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN INDUSTRIAL HYGIENE ASSOCIATION (AIHA)

- AIHA Z88.6 (2006) Respiratory Protection - Respirator Use-Physical Qualifications for Personnel
- AIHA Z9.2 (2006) Fundamentals Governing the Design and Operation of Local Exhaust Ventilation Systems

ASTM INTERNATIONAL (ASTM)

- ASTM C732 (2006; R 2012) Aging Effects of Artificial Weathering on Latex Sealants
- ASTM E119 (2012a) Standard Test Methods for Fire Tests of Building Construction and Materials
- ASTM E1368 (2014) Visual Inspection of Asbestos Abatement Projects
- ASTM E736 (2000; R 2011) Cohesion/Adhesion of Sprayed Fire-Resistive Materials Applied to Structural Members
- ASTM E84 (2013a) Standard Test Method for Surface Burning Characteristics of Building Materials
- ASTM E96/E96M (2013) Standard Test Methods for Water Vapor Transmission of Materials

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATION DEPARTMENT OF HEALTH

- R23-24.5-ASB Rules and Regulations for Asbestos Control

U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)

- EPA 560/5-85-024 (1985) Guidance for Controlling Asbestos-Containing Materials in Buildings (Purple Book)

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29 CFR 1926.103	Respiratory Protection
29 CFR 1926.1101	Asbestos
29 CFR 1926.200	Accident Prevention Signs and Tags
29 CFR 1926.51	Sanitation
29 CFR 1926.59	Hazard Communication
40 CFR 61-SUBPART A	General Provisions
40 CFR 61-SUBPART M	National Emission Standard for Asbestos
40 CFR 763	Asbestos

U.S. NAVAL FACILITIES ENGINEERING COMMAND (NAVFAC)

ND OPNAVINST 5100.23	(2005; Rev G) Navy Occupational Safety and Health (NAVOSH) Program Manual
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UNDERWRITERS LABORATORIES (UL)

UL 586	(2009) Standard for High-Efficiency Particulate, Air Filter Units
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1.2 DEFINITIONS

1.2.1 ACM

Asbestos Containing Materials.

1.2.2 Amended Water

Water containing a wetting agent or surfactant with a maximum surface tension of 0.00042 psi.

1.2.3 Area Sampling

Sampling of asbestos fiber concentrations which approximates the concentrations of asbestos in the theoretical breathing zone but is not actually collected in the breathing zone of an employee.

1.2.4 Asbestos

The term asbestos includes chrysotile, amosite, crocidolite, tremolite asbestos, anthophyllite asbestos, and actinolite asbestos and any of these minerals that has been chemically treated or altered. Materials are considered to contain asbestos if the asbestos content of the material is determined to be at least one percent.

1.2.5 Asbestos Control Area

That area where asbestos removal operations are performed which is isolated by physical boundaries which assist in the prevention of the uncontrolled release of asbestos dust, fibers, or debris.

1.2.6 Asbestos Fibers

Those fibers having an aspect ratio of at least 3:1 and longer than 5 micrometers as determined by National Institute for Occupational Safety and Health (NIOSH) Method 7400.

1.2.7 Asbestos Permissible Exposure Limit

0.1 fibers per cubic centimeter of air as an 8-hour time weighted average measured in the breathing zone as defined by 29 CFR 1926.1101 or other Federal legislation having legal jurisdiction for the protection of workers health.

1.2.8 Background

The ambient airborne asbestos concentration in an uncontaminated area as measured prior to any asbestos hazard abatement efforts. Background concentrations for other (contaminated) areas are measured in similar but asbestos free locations.

1.2.9 Contractor

The Contractor is that individual, or entity under contract to the Navy to perform the herein listed work.

1.2.10 Competent Person

A person meeting the requirements for competent person as specified in 29 CFR 1926.1101 including a person capable of identifying existing asbestos hazards in the workplace and selecting the appropriate control strategy for asbestos exposure, who has the authority to take prompt corrective measures to eliminate them, and is specifically trained in a training course which meet the criteria of EPA's Model Accreditation Plan (40 CFR 763) for project designer or supervisor, or its equivalent. The competent person shall have a current State of Rhode Island asbestos supervisors license.

1.2.11 Encapsulation

The abatement of an asbestos hazard through the appropriate use of chemical encapsulants.

1.2.12 Encapsulants

Specific materials in various forms used to chemically or physically entrap asbestos fibers in various configurations to prevent these fibers from becoming airborne. There are four types of encapsulants as follows which must comply with performance requirements as specified herein.

- a. Removal Encapsulant (can be used as a wetting agent)
- b. Bridging Encapsulant (used to provide a tough, durable surface coating to asbestos containing material)
- c. Penetrating Encapsulant (used to penetrate the asbestos containing material encapsulating all asbestos fibers and preventing fiber release due to routine mechanical damage)
- d. Lock-Down Encapsulant (used to seal off or "lock-down" minute asbestos

fibers left on surfaces from which asbestos containing material has been removed).

1.2.13 Friable Asbestos Material

One percent asbestos containing material that can be crumbled, pulverized, or reduced to powder by hand pressure when dry.

1.2.14 Glovebag Technique

Those asbestos removal and control techniques put forth in 29 CFR 1926.1101 Appendix G.

1.2.15 HEPA Filter Equipment

High efficiency particulate air (HEPA) filtered vacuum and/or exhaust ventilation equipment with a filter system capable of collecting and retaining asbestos fibers. Filters shall retain 99.97 percent of particles 0.3 microns or larger as indicated in UL 586.

1.2.16 Navy Consultant (NC)

That qualified person employed directly by the Government to monitor, sample, inspect the work or in some other way advise the Contracting Officer. The NC is normally a private consultant, but can be an employee of the Government.

1.2.17 Negative Pressure Enclosure (NPE)

That engineering control technique described as a negative pressure enclosure in 29 CFR 1926.1101.

1.2.18 Nonfriable Asbestos Material

Material that contains asbestos in which the fibers have been immobilized by a bonding agent, coating, binder, or other material so that the asbestos is well bound and will not normally release asbestos fibers during any appropriate use, handling, storage or transportation. It is understood that asbestos fibers may be released under other conditions such as demolition, removal, or mishap.

1.2.19 Personal Sampling

Air sampling which is performed to determine asbestos fiber concentrations within the breathing zone of a specific employee, as performed in accordance with 29 CFR 1926.1101.

1.2.20 TEM

Refers to Transmission Electron Microscopy.

1.2.21 Time Weighted Average (TWA)

The TWA is an 8-hour time weighted average airborne concentration of asbestos fibers.

1.2.22 Wetting Agent

A chemical added to water to reduce the water's surface tension thereby

increasing the water's ability to soak into the material to which it is applied. An equivalent wetting agent must have a surface tension of at most 0.00042 psi.

1.3 REQUIREMENTS

1.3.1 Description of Work

The work covered by this section includes the handling and control of asbestos containing materials and describes some of the resultant procedures and equipment required to protect workers, the environment and occupants of the building or area, or both, from contact with airborne asbestos fibers. The work also includes the disposal of any asbestos containing materials generated by the work. More specific operational procedures shall be outlined in the Asbestos Hazard Abatement Plan called for in this specification. The asbestos work is governed by R23-24.5-ASB. Provide negative pressure enclosure techniques as outlined in this specification. The Navy will evacuate the work area during the asbestos abatement work. All asbestos removal work shall be supervised by a competent person as specified herein.

For work in Building 446, the Contractor shall reference the Limited Hazmat Materials Report for Building 446 prepared by STV Incorporated dated 19 September 2014 in conjunction with this work. Contact the Contracting Officer for a copy of the report.

In Building 446, confirmed asbestos-containing materials include black roof flashing and roof pitch pockets, 2' x 4' ceiling tiles and debris on top of ceiling tiles, red duct seam sealant, floor tiles and associated mastic, and joint compound. Suspect asbestos-containing materials include electrical wire insulation, electrical panel boards and fire stop.

For work in buildings other than Building 446, there are suspect asbestos-containing materials that may be impacted by the scope of work. The suspect asbestos-containing materials in Building 1268 include gypsum board, joint compound, 2' x 2' ceiling tile, CMU mortar, electrical wire insulation, electrical panel boards, 2' x 4' ceiling tiles, beige 12" x 12" floor tiles and mastic, fire stop, ceramic wall tile grout and backing. The suspect asbestos-containing materials in Building 1362 include gypsum board, joint compound, 2' x 2' ceiling tile, beige 12" x 12" floor tiles and mastic, electrical wire insulation, ceramic wall tile grout and backing, and fire stop. The suspect asbestos-containing materials in Building A138 include masonry mortar, 12" x 12" Floor tile and mastic, fire stop, and electrical wire insulation.

Additional suspect asbestos-containing materials may be located in the buildings. It is the Contractors responsibility to identify all asbestos-containing materials that may be disturbed by the scope of work by visiting the site and reviewing available documentation for the facilities. As per the document titled "Environmental Checklist - Naval Station Newport, Updated 04/19/2011 Item 24, Asbestos", the General Contractor shall hire a third-party independent asbestos inspector to perform testing of all asbestos-containing materials that may be disturbed during this work. The Contractor shall provide the 10-day notification form and an asbestos hazard abatement plan to the Navy.

1.3.2 Medical Requirements

Provide medical requirements including but not limited to medical

surveillance and medical record keeping as listed in 29 CFR 1926.1101.

1.3.2.1 Medical Examinations

Before exposure to airborne asbestos fibers, provide workers with a comprehensive medical examination as required by 29 CFR 1926.1101 or other pertinent State or local directives. This requirement must have been satisfied within the 12 months prior to the start of work on this contract. The same medical examination shall be given on an annual basis to employees engaged in an occupation involving asbestos and within 30 calendar days before or after the termination of employment in such occupation. Specifically identify x-ray films of asbestos workers to the consulting radiologist and mark medical record jackets with the word "ASBESTOS."

1.3.2.2 Medical Records

Maintain complete and accurate records of employees' medical examinations, medical records, and exposure data for a period of 30 years after termination of employment and make records of the required medical examinations and exposure data available for inspection and copying to: The Assistant Secretary of Labor for Occupational Safety and Health (OSHA), or authorized representatives of them, and an employee's physician upon the request of the employee or former employee.

1.3.3 Employee Training

Submit certificates, prior to the start of work but after the main abatement submittal, signed by each employee indicating that the employee has received training in the proper handling of materials and wastes that contain asbestos in accordance with 40 CFR 763; understands the health implications and risks involved, including the illnesses possible from exposure to airborne asbestos fibers; understands the use and limits of the respiratory equipment to be used; and understands the results of monitoring of airborne quantities of asbestos as related to health and respiratory equipment as indicated in 29 CFR 1926.1101 on an initial and annual basis. Certificates shall be organized by individual worker, not grouped by type of certification. Post appropriate evidence of compliance with the training requirements of 40 CFR 763. Train all personnel involved in the asbestos control work in accordance with United States Environmental Protection Agency (USEPA) Asbestos Hazard Emergency Response Act (AHERA) training criteria or State training criteria whichever is more stringent. The Contractor shall document the training by providing: dates of training, training entity, course outline, names of instructors, and qualifications of instructors upon request by the Contracting Officer. Furnish each employee with respirator training and fit testing administered by the CP as required by 29 CFR 1926.1101. Fully cover engineering and other hazard control techniques and procedures. All asbestos workers shall have a current State of Rhode Island asbestos worker's license.

1.3.4 Permits, Licenses, and Notifications

Obtain necessary permits and licenses in conjunction with asbestos removal, encapsulation, hauling, and disposition, and furnish notification of such actions required by Federal, State, regional, and local authorities prior to the start of work. Submit a completed US EPA Notice of Renovation and Demolition - Region I Boston, MA in accordance with 40 CFR 61-SUBPART M for approval and filing by NAVFAC NPT Environmental

Office (PRNP4). Notify the Contracting Officer and other appropriate Government agencies in writing 20 working days prior to the start of asbestos work as indicated in applicable laws, ordinances, criteria, rules, and regulations. Submit copies of all Notifications to the Contracting Officer.

1.3.5 Environment, Safety and Health Compliance

In addition to detailed requirements of this specification, comply with those applicable laws, ordinances, criteria, rules, and regulations of Federal, State, regional, and local authorities regarding handling, storing, transporting, and disposing of asbestos waste materials. Comply with the applicable requirements of the current issue of 29 CFR 1926.1101, 40 CFR 61-SUBPART A, 40 CFR 61-SUBPART M, and ND OPNAVINST 5100.23. Submit matters of interpretation of standards to the appropriate administrative agency for resolution before starting the work. Where the requirements of this specification, applicable laws, rules, criteria, ordinances, regulations, and referenced documents vary, the most stringent requirement as defined by the Government shall apply. The following laws, ordinances, criteria, rules and regulations regarding removal, handling, storing, transporting and disposing of asbestos materials apply:

- a. R23-24.5-ASB Rules and Regulations for Asbestos Control.

1.3.6 Respiratory Protection Program

Establish and implement a respirator program as required by AIHA Z88.6, 29 CFR 1926.1101, and 29 CFR 1926.103. Submit a written description of the program to the Contracting Officer. Submit a written program manual or operating procedure including methods of compliance with regulatory statutes.

1.3.6.1 Respirator Program Records

Submit records of the respirator program as required by AIHA Z88.6, 29 CFR 1926.103, and 29 CFR 1926.1101.

1.3.7 Asbestos Hazard Control Supervisor

The Contractor shall be represented on site by a supervisor, trained using the model Contractor accreditation plan as indicated in the Federal statutes for all portions of the herein listed work.

1.3.8 Hazard Communication

Adhere to all parts of 29 CFR 1926.59 and provide the Contracting Officer with a copy of the Material Safety Data Sheets (MSDS) for all materials brought to the site.

1.3.9 Asbestos Hazard Abatement Plan

Submit a detailed plan of the safety precautions such as lockout, tagout, tryout, fall protection, and confined space entry procedures and equipment and work procedures to be used in the removal of materials containing asbestos. The plan, not to be combined with other hazard abatement plans, shall be prepared, signed, and sealed by the Contractor. Provide a Table of Contents for each abatement submittal, which shall follow the sequence of requirements in the contract. Such plan shall include but not be limited to the precise personal protective equipment to be used including,

but not limited to, respiratory protection, type of whole-body protection, the location of asbestos control areas including clean and dirty areas, buffer zones, showers, storage areas, change rooms, removal method, interface of trades involved in the construction, sequencing of asbestos related work, disposal plan, type of wetting agent and asbestos sealer to be used, locations of local exhaust equipment, planned air monitoring strategies, and a detailed description of the method to be employed in order to control environmental pollution. The plan shall also include (both fire and medical emergency) response plans. The Asbestos Hazard Abatement Plan must be approved in writing prior to starting any asbestos work. The Contractor and Asbestos Hazard Control Supervisor, shall meet with the Contracting Officer prior to beginning work, to discuss in detail the Asbestos Hazard Abatement Plan, including work procedures and safety precautions. Once approved by the Contracting Officer, the plan will be enforced as if an addition to the specification. Any changes required in the specification as a result of the plan shall be identified specifically in the plan to allow for free discussion and approval by the Contracting Officer prior to starting work.

1.3.10 Testing Laboratory

Submit the name, address, and telephone number of each testing laboratory selected for the analysis, and reporting of airborne concentrations of asbestos fibers along with evidence that each laboratory selected holds the appropriate State license and/or permits and certification that each laboratory is American Industrial Hygiene Association (AIHA) accredited and that persons counting the samples have been judged proficient by current inclusion on the AIHA Asbestos Analysis Registry (AAR) and successful participation of the laboratory in the Proficiency Analytical Testing (PAT) Program. Where analysis to determine asbestos content in bulk materials or transmission electron microscopy is required, submit evidence that the laboratory is accredited by the National Institute of Science and Technology (NIST) under National Voluntary Laboratory Accreditation Program (NVLAP) for asbestos analysis. The testing laboratory firm shall be independent of the asbestos contractor and shall have no employee or employer relationship which could constitute a conflict of interest.

1.3.11 Landfill Approval

Submit written evidence that the landfill is for asbestos disposal by the U.S. Environmental Protection Agency, Region I, Air Enforcement Section, and local regulatory agencies. Within 3 working days after delivery, submit detailed delivery tickets, prepared, signed, and dated by an agent of the landfill, certifying the amount of asbestos materials delivered to the landfill. Submit a copy of the waste shipment records within 1 day of the shipment leaving the project site.

1.3.12 Medical Certification

Provide a written certification for each worker and supervisor, signed by a licensed physician indicating that the worker and supervisor has met or exceeded all of the medical prerequisites listed herein and in 29 CFR 1926.1101 and 29 CFR 1926.103 as prescribed by law. Submit certificates prior to the start of work but after the main abatement submittal.

1.4 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-03 Product Data

Local exhaust equipment

Vacuums

Respirators

Pressure differential automatic recording instrument

Amended water

Material Safety Data Sheets (MSDS) for all materials proposed for transport to the project site

SD-06 Test Reports

Air sampling results

Pressure differential recordings for local exhaust system

Asbestos disposal quantity report

Clearance sampling

SD-07 Certificates

Asbestos hazard abatement plan

Testing laboratory

Contractor's license

Competent person documentation

Worker's license

Landfill approval

Employee training G

Medical certification requirements

Waste shipment records and if applicable exemption report

Respiratory Protection Program

Delivery tickets

Vacuums

Water filtration equipment

Ventilation systems

Other equipment used to contain airborne asbestos fibers

Chemical encapsulants sealers

Notifications

Show compliance with AIHA Z9.2 by providing manufacturers' certifications.

SD-11 Closeout Submittals

Notifications

Rental equipment

Respirator program records

Permits and licenses

1.5 QUALITY ASSURANCE

1.5.1 Competent Person Documentation

Submit training certification and a current State of Rhode Island Asbestos Contractor's and Supervisor's License.

1.5.2 Worker's License

Submit documentation that requires all workers have a current State of Rhode Island Asbestos Workers License.

1.5.3 Contractor's License

Contractor shall have current Rhode Island asbestos contractor's license. Submit a copy of the asbestos contractor's license issued by the State of Rhode Island.

1.5.4 Air Sampling Results

The Contractor shall perform OSHA Asbestos Exposure Monitoring. The Contractor shall complete fiber counting and provide results to the NC for review within 16 hours of the "time off" of the sample pump. Notify the Contracting Officer immediately of any airborne levels of asbestos fibers in excess of the acceptable limits. Submit sampling results to the Contracting Officer and the affected Contractor employees where required by law within 3 working days, signed by the testing laboratory employee performing air sampling and the employee that analyzed the sample. Notify the Contractor and the Contracting Officer immediately of any variance in the pressure differential which could cause adjacent unsealed areas to have asbestos fiber concentrations in excess of 0.01 fibers per cubic centimeter or background whichever is higher. In no circumstance shall levels exceed 0.1 fibers per cubic centimeter.

1.5.5 Pressure Differential Recordings for Local Exhaust System

Provide a local exhaust system that creates a negative pressure of at least

0.02 inches of water relative to the pressure external to the enclosure and operate it continuously, 24 hours a day, until the temporary enclosure of the asbestos control area is removed. Submit pressure differential recordings for each work day to the NC for review and to the Contracting Officer within 24 hours from the end of each work day.

1.6 EQUIPMENT

1.6.1 Rental Equipment

Provide a copy of the written notification to the rental company concerning the intended use of the equipment and the possibility of asbestos contamination of the equipment.

PART 2 PRODUCTS

2.1 ENCAPSULANTS

Shall conform to current USEPA requirements, shall contain no toxic or hazardous substances as defined in 29 CFR 1926.59, and shall conform to the following performance requirements.

2.1.1 Lock-down Encapsulant

<u>Requirement</u>	<u>Test Standard</u>
Flame Spread - 25, Smoke Emission - 50	ASTM E84
Life Expectancy - 20 years	ASTM C732 Accelerated Aging Test
Permeability - Minimum 0.4 perms	ASTM E96/E96M
Fire Resistance - Negligible affect on fire resistance rating over 3 hour test (Tested with fireproofing over encapsulant applied directly to steel member)	ASTM E119
Bond Strength: 100 pounds of force/foot	ASTM E736
(Tests compatibility with cementitious and fibrous fireproofing)	

PART 3 EXECUTION

3.1 EQUIPMENT

At all times, provide the Contracting Officer or the Contracting Officer's Representative, with at least two complete sets of personal protective equipment as required for entry to and inspection of the asbestos control area. Provide equivalent training to the Contracting Officer or a designated representative as provided to Contractor employees in the use of the required personal protective equipment. Provide manufacturer's

certificate of compliance for all equipment used to contain airborne asbestos fibers.

3.1.1 Respirators

Select respirators from those approved by the National Institute for Occupational Safety and Health (NIOSH), Department of Health and Human Services.

3.1.1.1 Respirators for Handling Asbestos

Provide personnel engaged in pre-cleaning, cleanup, handling, removal of asbestos materials with respiratory protection as indicated in 29 CFR 1926.1101 and 29 CFR 1926.103.

3.1.2 Exterior Whole Body Protection

3.1.2.1 Outer Protective Clothing

Provide personnel exposed to asbestos with disposable "non-breathable," whole body outer protective clothing, head coverings, gloves, and foot coverings. Provide disposable plastic or rubber gloves to protect hands. Cloth gloves may be worn inside the plastic or rubber gloves for comfort, but shall not be used alone. Make sleeves secure at the wrists, make foot coverings secure at the ankles, and make clothing secure at the neck by the use of tape.

3.1.2.2 Work Clothing

Provide disposal work clothes for wear under the outer protective clothing and foot coverings and dispose properly.

3.1.2.3 Personal Decontamination Unit

Provide a temporary, negative pressure unit with a separate decontamination locker room and clean locker room with a shower that complies with 29 CFR 1926.51(f)(4)(ii) through (v) in between for personnel required to wear whole body protective clothing. Provide two separate lockers for each asbestos worker, one in each locker room. Keep street clothing and street shoes in the clean locker. HEPA vacuum and remove asbestos contaminated disposable protective clothing while still wearing respirators at the boundary of the asbestos work area and seal in impermeable bags or containers for disposal. Do not wear work clothing between home and work. Locate showers between the decontamination locker room and the clean locker room and require that all employees shower before changing into street clothes. Collect used shower water and filter with approved water filtration equipment to remove asbestos contamination. Dispose of filters and residue as asbestos waste. Discharge clean water to the sanitary system. Dispose of asbestos contaminated work clothing as asbestos contaminated waste. Decontamination units shall be physically attached to the asbestos control area. Build both a personnel decontamination unit and an equipment decontamination unit onto and integral with each asbestos control area.

3.1.2.4 Eye Protection

Provide goggles to personnel engaged in asbestos abatement operations when the use of a full face respirator is not required.

3.1.3 Warning Signs and Labels

Provide warning signs at all approaches to asbestos control areas. Locate signs at such a distance that personnel may read the sign and take the necessary protective steps required before entering the area. Provide labels and affix to all asbestos materials, scrap, waste, debris, and other products contaminated with asbestos.

3.1.3.1 Warning Sign

Provide vertical format conforming to 29 CFR 1926.200, and 29 CFR 1926.1101 minimum 20 by 14 inches displaying the following legend in the lower panel:

<u>Legend</u>	<u>Notation</u>
Danger	one inch Sans Serif Gothic or Block
Asbestos	one inch Sans Serif Gothic or Block
Cancer and Lung Disease Hazard	1/4 inch Sans Serif Gothic or Block
Authorized Personnel Only	1/4 inch Sans Serif Gothic or Block
Respirators and Protective Clothing are Required in this Area	1/4 inch Sans Serif Gothic or Block

Spacing between lines shall be at least equal to the height of the upper of any two lines.

3.1.3.2 Warning Labels

Provide labels conforming to 29 CFR 1926.1101 of sufficient size to be clearly legible, displaying the following legend:

DANGER
CONTAINS ASBESTOS FIBERS
AVOID CREATING DUST
CANCER AND LUNG DISEASE HAZARD
BREATHING ASBESTOS DUST MAY CAUSE SERIOUS BODILY HARM

3.1.4 Local Exhaust System

Provide a local exhaust system in the asbestos control area in accordance with AIHA Z9.2 and 29 CFR 1926.1101 that will provide at least four air

changes per hour inside of the negative pressure enclosure. Local exhaust equipment shall be operated 24 hours per day, until the asbestos control area is removed and shall be leak proof to the filter and equipped with HEPA filters. Maintain a minimum pressure differential in the control area of minus 0.02 inch of water column relative to adjacent, unsealed areas. Provide continuous 24-hour per day monitoring of the pressure differential with a pressure differential automatic recording instrument. In no case shall the building ventilation system be used as the local exhaust system for the asbestos control area. Filters on exhaust equipment shall conform to AIHA Z9.2 and UL 586. The local exhaust system shall terminate out of doors and remote from any public access or ventilation system intakes.

3.1.5 Tools

Vacuums shall be leak proof to the filter and equipped with HEPA filters. Filters on vacuums shall conform to AIHA Z9.2 and UL 586. Do not use power tools to remove asbestos containing materials unless the tool is equipped with effective, integral HEPA filtered exhaust ventilation systems. Remove all residual asbestos from reusable tools prior to storage or reuse.

3.1.6 Rental Equipment

If rental equipment is to be used, furnish written notification to the rental agency concerning the intended use of the equipment and the possibility of asbestos contamination of the equipment.

3.2 WORK PROCEDURE

Perform asbestos related work in accordance with 29 CFR 1926.1101, 40 CFR 61-SUBPART M, Rhode Island R23-24.5-ASB Rules and Regulations for Asbestos Control and as specified herein. Use wet negative pressure enclosure techniques. Personnel shall wear and utilize protective clothing and equipment as specified herein. Eating, smoking, drinking, chewing gum, tobacco, or applying cosmetics shall not be permitted in the asbestos work or control areas. Personnel of other trades not engaged in the removal of asbestos containing material shall not be exposed at any time to airborne concentrations of asbestos unless all the personnel protection and training provisions of this specification are complied with by the trade personnel. Shut down the building heating, ventilating, and air conditioning system, cap the openings to the system, and provide temporary heating, and ventilation, and air conditioning prior to the commencement of asbestos work. Disconnect electrical service when wet removal is performed and provide temporary electrical service with verifiable ground fault circuit interrupter (GFCI) protection prior to the use of any water. If an asbestos fiber release or spill occurs outside of the asbestos control area, stop work immediately, correct the condition to the satisfaction of the Contracting Officer including clearance sampling, prior to resumption of work.

3.2.1 Protection of Existing Work to Remain

Perform work without damage or contamination of adjacent work. Where such work is damaged or contaminated as verified by the Contracting Officer using visual inspection or sample analysis, it shall be restored to its original condition or decontaminated by the Contractor at no expense to the Government as deemed appropriate by the Contracting Officer. This includes inadvertent spill of dirt, dust, or debris in which it is reasonable to conclude that asbestos may exist. When these spills occur,

stop work immediately. Then clean up the spill. When satisfactory visual inspection and air sampling results are obtained from the NC work may proceed at the discretion of the Contracting Officer.

3.2.2 Furnishings

Furniture and equipment will be removed from the area of work by the Government before asbestos work begins.

3.2.3 Precleaning

Wet wipe and HEPA vacuum all surfaces potentially contaminated with asbestos prior to establishment of an enclosure.

3.2.4 Asbestos Control Area Requirements

3.2.4.1 Negative Pressure Enclosure

Block and seal openings in areas where the release of airborne asbestos fibers can be expected. Establish an asbestos negative pressure enclosure with the use of curtains, portable partitions, or other enclosures in order to prevent the escape of asbestos fibers from the contaminated asbestos work area. Negative pressure enclosure development shall include protective covering of uncontaminated walls, and ceilings with a continuous membrane of two layers of minimum 6-mil plastic sheet sealed with tape to prevent water or other damage. Provide two layers of 6-mil plastic sheet over floors and extend a minimum of 12 inches up walls. Seal all joints with tape. Provide local exhaust system in the asbestos control area. Openings will be allowed in enclosures of asbestos control areas for personnel and equipment entry and exit, the supply and exhaust of air for the local exhaust system and the removal of properly containerized asbestos containing materials. Replace local exhaust system filters as required to maintain the efficiency of the system.

3.2.5 Removal Procedures

Wet asbestos material with a fine spray of amended water during removal, cutting, or other handling so as to reduce the emission of airborne fibers. Remove material and immediately place in 6 mil plastic disposal bags. Remove asbestos containing material in a gradual manner, with continuous application of the amended water or wetting agent in such a manner that no asbestos material is disturbed prior to being adequately wetted. Where unusual circumstances prohibit the use of 6 mil plastic bags, submit an alternate proposal for containment of asbestos fibers to the Contracting Officer for approval. For example, in the case where both piping and insulation are to be removed, the Contractor may elect to wet the insulation, wrap the pipes and insulation in plastic and remove the pipe by sections. Asbestos containing material shall be containerized while wet. At no time shall asbestos material be allowed to accumulate or become dry. Lower and otherwise handle asbestos containing material as indicated in 40 CFR 61-SUBPART M.

The use of hydrocarbon and petrochemical based solvents is banned and prohibited.

3.2.6 Air Sampling

OSHA sampling of airborne concentrations of asbestos fibers shall be performed in accordance with 29 CFR 1926.1101 and as specified herein.

OSHA sampling performed in accordance with 29 CFR 1926.1101 shall be performed by the Contractor. Sampling performed for R23-24.5-ASB Compliance, environmental and quality control reasons shall be performed by the NC. Unless otherwise specified, use NIOSH Method 7400 for sampling and analysis. Monitoring may be duplicated by the Government at the discretion of the Contracting Officer. If the air sampling results obtained by the Government differ from those results obtained by the Contractor, the Government will determine which results predominate.

3.2.6.1 Sampling Prior to Asbestos Work

The NC will provide area air sampling and establish the baseline one day prior to the masking and sealing operations for each removal site. The NC will establish the background by performing area sampling in similar but uncontaminated sites in the building.

3.2.6.2 Sampling During Asbestos Work

The Contractor shall provide personal sampling as indicated in 29 CFR 1926.1101 and governing environmental regulations. At the same time the NC will provide area sampling close to the work inside the enclosure, outside the clean room entrance to the enclosure, and at the exhaust opening of the local exhaust system. In addition, provided the same type of work is being performed, the NC will provide area sampling once every work shift close to the work inside the enclosure, outside the clean room entrance to the enclosure, and at the exhaust opening of the local exhaust system. If sampling outside the enclosure shows airborne levels have exceeded background or 0.01 fibers per cubic centimeter, whichever is greater, stop all work, correct the condition(s) causing the increase, and notify the Contracting Officer immediately.

3.2.6.3 Sampling After Final Clean-Up (Clearance Sampling)

The NC will provide area sampling of asbestos fibers using aggressive air sampling techniques as defined in the EPA 560/5-85-024 and R23-24.5-ASB and establish an airborne asbestos concentration of less than 0.01 fibers per cubic centimeter after final clean-up but before removal of the enclosure or the asbestos work control area. After final cleanup and the asbestos control area is dry but prior to clearance sampling, the Contractor's Supervisor and NC shall perform a visual inspection in accordance with ASTM E1368 and R23-24.5-ASB to ensure that the asbestos control and work area is free of any accumulations of dirt, dust, or debris. The Contractor shall prepare a written report signed and dated by the CP documenting that the asbestos control area is free of dust, dirt, and debris and all waste has been removed. The asbestos fiber counts from these samples shall be less than 0.01 fibers per cubic centimeter or be not greater than the background, whichever is greater. Should any of the final samples indicate a higher value, the Contractor shall take appropriate actions to re-clean the area and the NC shall repeat the sampling and analysis at the Contractor's expense.

3.2.7 Lock-Down

Prior to removal of plastic barriers and after pre-clearance clean up of gross contamination, the NC shall conduct a visual inspection of all areas affected by the removal in accordance with ASTM E1368. Inspect for any visible fibers, and to ensure that encapsulants were applied evenly and appropriately. A post removal (lock-down) encapsulant shall then be spray applied to ceiling, walls, floors and other areas exposed in the removal

area. The exposed area shall include but not be limited to plastic barriers, furnishings and articles to be discarded as well as dirty change room, air locks for bag removal and decontamination chambers.

3.2.8 Site Inspection

While performing asbestos engineering control work, the Contractor shall be subject to on-site inspection by the Contracting Officer who may be assisted by or represented by safety or industrial hygiene personnel. If the work is found to be in violation of this specification, the Contracting Officer or his representative will issue a stop work order to be in effect immediately and until the violation is resolved. All related costs including standby time required to resolve the violation shall be at the Contractor's expense.

3.3 CLEAN-UP AND DISPOSAL

3.3.1 Housekeeping

Essential parts of asbestos dust control are housekeeping and clean-up procedures. Maintain surfaces of the asbestos control area free of accumulations of asbestos fibers. Give meticulous attention to restricting the spread of dust and debris; keep waste from being distributed over the general area. Use HEPA filtered vacuum cleaners. DO NOT BLOW DOWN THE SPACE WITH COMPRESSED AIR. When asbestos removal is complete, all asbestos waste is removed from the work-site, and final clean-up is completed, the NC will attest that the area is safe before the signs can be removed. After final clean-up and acceptable airborne concentrations are attained but before the HEPA unit is turned off and the enclosure removed, remove all pre-filters on the building HVAC system and provide new pre-filters. Dispose of filters as asbestos contaminated materials. Reestablish HVAC mechanical, and electrical systems in proper working order. The NC will visually inspect all surfaces within the enclosure for residual material or accumulated dust or debris. The Contractor shall re-clean all areas showing dust or residual materials. If re-cleaning is required, air sample and establish an acceptable asbestos airborne concentration after re-cleaning. The NC must agree that the area is safe in writing before unrestricted entry will be permitted. The Government shall have the option to perform monitoring to determine if the areas are safe before entry is permitted.

3.3.2 Title to Materials

All waste materials, except as specified otherwise, shall become the property of the Contractor and shall be disposed of as specified in applicable local, State, and Federal regulations and herein.

3.3.3 Disposal of Asbestos

3.3.3.1 Procedure for Disposal

Collect asbestos waste, asbestos contaminated water, scrap, debris, bags, containers, equipment, and asbestos contaminated clothing which may produce airborne concentrations of asbestos fibers and place in sealed fiber-proof, waterproof, non-returnable containers (e.g. double plastic bags 6 mils thick, cartons, drums or cans). Wastes within the containers must be adequately wet in accordance with 40 CFR 61-SUBPART M. Affix a warning and Department of Transportation (DOT) label to each container including the bags or use at least 6 mils thick bags with the approved

warnings and DOT labeling preprinted on the bag. The name of the waste generator and the location at which the waste was generated shall be clearly indicated on the outside of each container. Prevent contamination of the transport vehicle (especially if the transport vehicle is a rented truck likely to be used in the future for non-asbestos purposes). These precautions include lining the vehicle cargo area with plastic sheeting (similar to work area enclosure) and thorough cleaning of the cargo area after transport and unloading of asbestos debris is complete. Dispose of waste asbestos material at an Environmental Protection Agency (EPA) or State-approved asbestos landfill off Government property. For temporary storage, store sealed impermeable bags in asbestos waste drums or skids. An area for interim storage of asbestos waste-containing drums or skids will be assigned by the Contracting Officer or his authorized representative. Procedure for hauling and disposal shall comply with 40 CFR 61-SUBPART M, State, regional, and local standards. Sealed plastic bags may be dumped from drums into the burial site unless the bags have been broken or damaged. Damaged bags shall remain in the drum and the entire contaminated drum shall be buried. Uncontaminated drums may be recycled. Workers unloading the sealed drums shall wear appropriate respirators and personal protective equipment when handling asbestos materials at the disposal site.

3.3.3.2 Asbestos Disposal Quantity Report

The CP shall record and report, to the NC, the amount of asbestos containing material removed and released for disposal. Deliver the report for the previous day at the beginning of each day shift with amounts of material removed during the previous day reported in linear feet or square feet as described initially in this specification and in cubic feet for the amount of asbestos containing material released for disposal.

Allow the NC to inspect, record and report the amount of asbestos containing material removed and released for disposal on a daily basis.

-- End of Section --

SECTION 02 83 13.00 20

LEAD IN CONSTRUCTION

08/11

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN INDUSTRIAL HYGIENE ASSOCIATION (AIHA)

AIHA Z88.6 (2006) Respiratory Protection - Respirator Use-Physical Qualifications for Personnel

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

HUD 6780 (1995; Errata Aug 1996; Rev Ch. 7 - 1997) Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29 CFR 1926.103	Respiratory Protection
29 CFR 1926.21	Safety Training and Education
29 CFR 1926.33	Access to Employee Exposure and Medical Records
29 CFR 1926.55	Gases, Vapors, Fumes, Dusts, and Mists
29 CFR 1926.59	Hazard Communication
29 CFR 1926.62	Lead
29 CFR 1926.65	Hazardous Waste Operations and Emergency Response
40 CFR 260	Hazardous Waste Management System: General
40 CFR 261	Identification and Listing of Hazardous Waste
40 CFR 262	Standards Applicable to Generators of Hazardous Waste
40 CFR 263	Standards Applicable to Transporters of Hazardous Waste
40 CFR 264	Standards for Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities
40 CFR 265	Interim Status Standards for Owners and

	Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities
40 CFR 268	Land Disposal Restrictions
49 CFR 172	Hazardous Materials Table, Special Provisions, Hazardous Materials Communications, Emergency Response Information, and Training Requirements
49 CFR 178	Specifications for Packagings

UNDERWRITERS LABORATORIES (UL)

UL 586	(2009) Standard for High-Efficiency Particulate, Air Filter Units
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1.2 DEFINITIONS

1.2.1 Action Level

Employee exposure, without regard to use of respirators, to an airborne concentration of lead of 30 micrograms per cubic meter of air averaged over an 8 hour period.

1.2.2 Area Sampling

Sampling of lead concentrations within the lead control area and inside the physical boundaries which is representative of the airborne lead concentrations but is not collected in the breathing zone of personnel (approximately 5 to 6 feet above the floor).

1.2.3 Competent Person (CP)

As used in this section, refers to a person employed by the Contractor who is trained in the recognition and control of lead hazards in accordance with current federal, State, and local regulations and has the authority to take prompt corrective actions to control the lead hazard. A Certified Industrial Hygienist (CIH) certified by the American Board of Industrial Hygiene or a Certified Safety Professional (CSP) certified by the Board of Certified Safety Professionals is the best choice.

1.2.4 Contaminated Room

Refers to a room for removal of contaminated personal protective equipment (PPE).

1.2.5 Decontamination Shower Facility

That facility that encompasses a clean clothing storage room, and a contaminated clothing storage and disposal rooms, with a shower facility in between.

1.2.6 High Efficiency Particulate Arrestor (HEPA) Filter Equipment

HEPA filtered vacuuming equipment with a UL 586 filter system capable of collecting and retaining lead-contaminated particulate. A high efficiency particulate filter demonstrates at least 99.97 percent efficiency against 0.3 micron or larger size particles.

1.2.7 Lead

Metallic lead, inorganic lead compounds, and organic lead soaps. Excludes other forms of organic lead compounds.

1.2.8 Lead Control Area

A system of control methods to prevent the spread of lead dust, paint chips or debris to adjacent areas that may include temporary containment, floor or ground cover protection, physical boundaries, and warning signs to prevent unauthorized entry of personnel. HEPA filtered local exhaust equipment may be used as engineering controls to further reduce personnel exposures or building/outdoor environmental contamination.

1.2.9 Lead Permissible Exposure Limit (PEL)

Fifty micrograms per cubic meter of air as an 8 hour time weighted average as determined by 29 CFR 1926.62. If an employee is exposed for more than eight hours in a work day, the PEL shall be determined by the following formula:

$$\text{PEL (micrograms/cubic meter of air)} = 400/\text{No. hrs worked per day}$$

1.2.10 Material Containing Lead/Paint with Lead (MCL/PWL)

Any material, including paint, which contains lead as determined by the testing laboratory using a valid test method. The requirements of this section does not apply if no detectable levels of lead are found using a quantitative method for analyzing paint or MCL using laboratory instruments with specified limits of detection (usually 0.01 percent). An X-Ray Fluorescence (XRF) instrument is not considered a valid test method.

1.2.11 Personal Sampling

Sampling of airborne lead concentrations within the breathing zone of an employee to determine the 8 hour time weighted average concentration in accordance with 29 CFR 1926.62. Samples shall be representative of the employees' work tasks. Breathing zone shall be considered an area within a hemisphere, forward of the shoulders, with a radius of 6 to 9 inches and centered at the nose or mouth of an employee.

1.2.12 Physical Boundary

Area physically roped or partitioned off around lead control area to limit unauthorized entry of personnel.

1.3 DESCRIPTION

1.3.1 Description of Work

The intent of this specification is to provide guidance to the Contractor for work that impacts MCL/PWL during demolition and renovation of the facility. It is not the intent of this specification to require abatement of all PWL; however, spot abatement may be required for OSHA compliance. The Contractor shall comply with 29 CFR 1926.62 Lead in Construction standard when impacting MCL/PWL. Construction activities impacting PWL or material containing lead which are covered by this specification include the demolition and/or removal of material containing lead, preparing

surfaces for painting, washing painted surfaces, scraping painted surfaces, unbolting painted components, spot abatement of painted surfaces.

For work in Building 446, the Contractor shall reference the Limited Hazmat Materials Report for Building 446 prepared by STV Incorporated dated 19 September 2014 in conjunction with this work. Contact the Contracting Officer for a copy of the report. In Building 446, Material Containing Lead/Paint with Lead includes steel beams, sheetrock walls and CMU walls.

Additional Material Containing Lead/Paint with Lead may be located in the buildings. It is the Contractors responsibility to identify all Material Containing Lead/Paint with Lead that may be disturbed by the scope of work by visiting the site and reviewing available documentation for the facilities. As per the document titled "Environmental Checklist - Naval Station Newport, Updated 04/19/2011 Item 19, Lead-Based Paint Abatement, Renovation, or Re-Painting", the General Contractor shall hire a third-party independent lead inspector/risk assessor to perform testing of all painted surfaces that may be disturbed during this work. The Contractor shall provide a lead compliance plan to the Navy.

1.3.2 Coordination with Other Work

The contractor shall coordinate with work being performed in adjacent areas. Coordination procedures shall be explained in the Plan and shall describe how the Contractor will prevent lead exposure to other contractors and/or Government personnel performing work unrelated to lead activities.

1.4 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Occupational and Environmental Assessment Data Report (if objective data is used to justify excluding the initial occupational exposure assessment)

Lead Compliance Plan including CP approval (signature, date, and certification number); G

Competent Person qualifications; G

Training Certification of workers and supervisors; G

lead waste management plan; G

written evidence that TSD is approved for lead disposal; G

Certification of Medical Examinations; G

SD-06 Test Reports

sampling results

Occupational and Environmental Assessment Data Report; G

SD-07 Certificates

Testing laboratory qualifications

Clearance Certification; G

SD-11 Closeout Submittals

Completed and signed hazardous waste manifest from treatment or disposal facility; G

Waste turn-in documents or weight tickets for non-hazardous wastes that are disposed of at sanitary or construction and demolition landfills; G

1.5 QUALITY ASSURANCE

1.5.1 Qualifications

1.5.1.1 Competent Person (CP)

Submit name, address, and telephone number of the CP selected to perform responsibilities specified in paragraph entitled "Competent Person (CP) Responsibilities." Provide documented construction project-related experience with implementation of OSHA's Lead in Construction standard (29 CFR 1926.62) which shows ability to assess occupational and environmental exposure to lead, experience with the use of respirators, personal protective equipment and other exposure reduction methods to protect employee health. Submit proper documentation that the CP is trained in accordance with federal, State and local laws.

1.5.1.2 Training Certification

Submit a certificate for each worker and supervisor, signed and dated by the training provider, stating that the employee has received the required lead training specified in 29 CFR 1926.62(1).

1.5.1.3 Testing Laboratory

Submit the name, address, and telephone number of the testing laboratory selected to perform the air analysis, testing, and reporting of airborne concentrations of lead. Use a laboratory participating in the EPA National Lead Laboratory Accreditation Program (NLLAP) by being accredited by either the American Association for Laboratory Accreditation (A2LA) or the American Industrial Hygiene Association (AIHA) and that is successfully participating in the Environmental Lead Proficiency Analytical Testing (ELPAT) program to perform sample analysis. Laboratories selected to perform blood lead analysis shall be OSHA approved.

1.5.2 Requirements

1.5.2.1 Competent Person (CP) Responsibilities

- a. Verify training meets all federal, State, and local requirements.
- b. Review and approve Lead Compliance Plan for conformance to the

applicable referenced standards.

- c. Continuously inspect PWL or MCL work for conformance with the approved plan.
- d. Perform (or oversee performance of) air sampling. Recommend upgrades or downgrades (whichever is appropriate based on exposure) on the use of PPE (respirators included) and engineering controls.
- e. Ensure work is performed in strict accordance with specifications at all times.
- f. Control work to prevent hazardous exposure to human beings and to the environment at all times.
- g. Supervise final cleaning of the lead control area, take clearance wipe samples if necessary; review clearance sample results and make recommendations for further cleaning.
- h. Certify the conditions of the work as called for elsewhere in this specification.

1.5.2.2 Lead Compliance Plan

Submit a detailed job-specific plan of the work procedures to be used in the disturbance of PWL or MCL. The plan shall include a sketch showing the location, size, and details of lead control areas, critical barriers, physical boundaries, location and details of decontamination facilities, viewing ports, and mechanical ventilation system. Include a description of equipment and materials, work practices, controls and job responsibilities for each activity from which lead is emitted. Include in the plan, eating, drinking, smoking, hygiene facilities and sanitary procedures, interface of trades, sequencing of lead related work, collected waste water and dust containing lead and debris, air sampling, respirators, personal protective equipment, and a detailed description of the method of containment of the operation to ensure that lead is not released outside of the lead control area. Include site preparation, cleanup and clearance procedures. Include occupational and environmental sampling, training and strategy, sampling and analysis strategy and methodology, frequency of sampling, duration of sampling, and qualifications of sampling personnel in the air sampling portion of the plan. Include a description of arrangements made among contractors on multicontractor worksites to inform affected employees and to clarify responsibilities to control exposures.

1.5.2.3 Occupational and Environmental Assessment Data Report

If initial monitoring is necessary, submit occupational and environmental sampling results to the Contracting Officer within three working days of collection, signed by the testing laboratory employee performing the analysis, the employee that performed the sampling, and the CP.

- a. The initial monitoring shall represent each job classification, or if working conditions are similar to previous jobs by the same employer, provide previously collected exposure data that can be used to estimate worker exposures per 29 CFR 1926.62. The data shall represent the worker's regular daily exposure to lead for stated work.
- b. Submit worker exposure data gathered during the task based trigger operations of 29 CFR 1926.62 with a complete process description. This

includes manual demolition, manual scraping, manual sanding, heat gun, power tool cleaning, rivet busting, cleanup of dry expendable abrasives, abrasive blast enclosure removal, abrasive blasting, welding, cutting and torch burning where lead containing coatings are present.

- c. The initial assessment shall determine the requirement for further monitoring and the need to fully implement the control and protective requirements including the lead compliance plan per 29 CFR 1926.62.

1.5.2.4 Medical Examinations

Initial medical surveillance as required by 29 CFR 1926.62 shall be made available to all employees exposed to lead at any time (1 day) above the action level. Full medical surveillance shall be made available to all employees on an annual basis who are or may be exposed to lead in excess of the action level for more than 30 days a year or as required by 29 CFR 1926.62. Adequate records shall show that employees meet the medical surveillance requirements of 29 CFR 1926.33, 29 CFR 1926.62 and 29 CFR 1926.103. Provide medical surveillance to all personnel exposed to lead as indicated in 29 CFR 1926.62. Maintain complete and accurate medical records of employees for the duration of employment plus 30 years.

1.5.2.5 Training

Train each employee performing work that disturbs lead, who performs MCL/PWL disposal, and air sampling operations prior to the time of initial job assignment and annually thereafter, in accordance with 29 CFR 1926.21, 29 CFR 1926.62, and State and local regulations where appropriate.

1.5.2.6 Respiratory Protection Program

- a. Provide each employee required to wear a respirator a respirator fit test at the time of initial fitting and at least annually thereafter as required by 29 CFR 1926.62.
- b. Establish and implement a respiratory protection program as required by AIHA Z88.6, 29 CFR 1926.103, 29 CFR 1926.62, and 29 CFR 1926.55.

1.5.2.7 Hazard Communication Program

Establish and implement a Hazard Communication Program as required by 29 CFR 1926.59.

1.5.2.8 Lead Waste Management

The Lead Waste Management Plan shall comply with applicable requirements of federal, State, and local hazardous waste regulations.

- a. Identification and classification of wastes associated with the work.
- b. Estimated quantities of wastes to be generated and disposed of.
- c. Names and qualifications of each contractor that will be transporting, storing, treating, and disposing of the wastes. Include the facility location and operator and a 24-hour point of contact. Furnish two copies of USEPA; State hazardous waste permits, manifests and USEPA Identification numbers.

- d. Names and qualifications (experience and training) of personnel who will be working on-site with hazardous wastes.
- e. List of waste handling equipment to be used in performing the work, to include cleaning, volume reduction, and transport equipment.
- f. Spill prevention, containment, and cleanup contingency measures including a health and safety plan to be implemented in accordance with 29 CFR 1926.65.
- g. Work plan and schedule for waste containment, removal and disposal. Proper containment of the waste includes using acceptable waste containers (e.g., 55-gallon drums) as well as proper marking/labeling of the containers. Wastes shall be cleaned up and containerized daily.
- h. Include any process that may alter or treat waste rendering a hazardous waste non hazardous.
- i. Unit cost for hazardous waste disposal according to this plan.

1.5.2.9 Environmental, Safety and Health Compliance

In addition to the detailed requirements of this specification, comply with laws, ordinances, rules, and regulations of federal, State, and local authorities regarding lead. Comply with the applicable requirements of the current issue of 29 CFR 1926.62. Submit matters regarding interpretation of standards to the Contracting Officer for resolution before starting work. Where specification requirements and the referenced documents vary, the most stringent requirement shall apply.

1.5.3 Pre-Construction Conference

Along with the CP, meet with the Contracting Officer to discuss in detail the Lead Waste Management Plan and the Lead Compliance Plan, including procedures and precautions for the work.

1.6 EQUIPMENT

1.6.1 Respirators

Furnish appropriate respirators approved by the National Institute for Occupational Safety and Health (NIOSH), Department of Health and Human Services, for use in atmospheres containing lead dust, fume and mist. Respirators shall comply with the requirements of 29 CFR 1926.62.

1.6.2 Special Protective Clothing

Furnish personnel who will be exposed to lead-contaminated dust with proper disposable protective whole body clothing, head covering, gloves, eye, and foot coverings as required by 29 CFR 1926.62. Furnish proper disposable plastic or rubber gloves to protect hands. Reduce the level of protection only after obtaining approval from the CP.

1.6.3 Rental Equipment Notification

If rental equipment is to be used during PWL or MCL handling and disposal, notify the rental agency in writing concerning the intended use of the equipment.

1.6.4 Vacuum Filters

UL 586 labeled HEPA filters.

1.6.5 Equipment for Government Personnel

Furnish the Contracting Officer with two complete sets of personal protective equipment (PPE) daily, as required herein, for entry into and inspection of the lead removal work within the lead controlled area. Personal protective equipment shall include disposable whole body covering, including appropriate foot, head, eye, and hand protection. PPE shall remain the property of the Contractor. The Government will provide respiratory protection for the Contracting Officer.

1.7 PROJECT/SITE CONDITIONS

1.7.1 Protection of Existing Work to Remain

Perform work without damage or contamination of adjacent areas. Where existing work is damaged or contaminated, restore work to its original condition or better as determined by the Contracting Officer.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

3.1 PREPARATION

3.1.1 Protection

3.1.1.1 Notification

- a. Notify the Contracting Officer 20 days prior to the start of any lead work.

3.1.1.2 Lead Control Area

- a. Physical Boundary - Provide physical boundaries around the lead control area by roping off the area designated in the work plan or providing curtains, portable partitions or other enclosures to ensure that lead will not escape outside of the lead control area.
- b. Warning Signs - Provide warning signs at approaches to lead control areas. Locate signs at such a distance that personnel may read the sign and take the necessary precautions before entering the area. Signs shall comply with the requirements of 29 CFR 1926.62.

3.1.1.3 Furnishings

The General Contractor will remove furniture and equipment from the building before lead work begins.

3.1.1.4 Heating, Ventilating and Air Conditioning (HVAC) Systems

Shut down, lock out, and isolate HVAC systems that supply, exhaust, or pass through the lead control areas. Seal intake and exhaust vents in the lead control area with 6 mil plastic sheet and tape. Seal seams in HVAC

components that pass through the lead control area.

3.1.1.5 Decontamination Shower Facility

Provide clean and contaminated change rooms and shower facilities in accordance with this specification and 29 CFR 1926.62.

3.1.1.6 Eye Wash Station

Where eyes may be exposed to injurious corrosive materials, suitable facilities for quick drenching or flushing of the eyes shall be provided within the work area.

3.1.1.7 Mechanical Ventilation System

- a. To the extent feasible, use local exhaust ventilation or other collection systems, approved by the CP. Local exhaust ventilation systems shall be evaluated and maintained in accordance with 29 CFR 1926.62.
- b. Vent local exhaust outside the building and away from building ventilation intakes or ensure system is connected to HEPA filters.
- c. Use locally exhausted, power actuated tools or manual hand tools.

3.1.1.8 Personnel Protection

Personnel shall wear and use protective clothing and equipment as specified herein. Eating, smoking, or drinking or application of cosmetics is not permitted in the lead control area. No one will be permitted in the lead control area unless they have been appropriately trained and provided with protective equipment.

3.2 ERECTION

3.2.1 Lead Control Area Requirements

For exterior lead work establish a lead control area by completely establishing barriers and physical boundaries around the area or structure where PWL or MCL removal operations will be performed.

Perform interior lead work in full containment - Contain removal operations by the use of critical barriers. For containment areas larger than 1,000 square feet install a minimum of two 18 inch square viewing ports. Locate ports to provide a view of the required work from the exterior of the enclosed contaminated area. Glaze ports with laminated safety glass.

3.3 APPLICATION

3.3.1 Lead Work

Perform lead work in accordance with approved Lead Compliance Plan. Use procedures and equipment required to limit occupational exposure and environmental contamination with lead when the work is performed in accordance with 29 CFR 1926.62, and as specified herein. Dispose of all PWL or MCL and associated waste in compliance with federal, State, and local requirements.

3.3.2 Paint with Lead or Material Containing Lead Removal

Manual or power sanding or grinding of lead surfaces or materials is not permitted unless tools are equipped with HEPA attachments or wet methods. The dry sanding or grinding of surfaces that contain lead is prohibited. Provide methodology for removing lead in the Lead Compliance Plan. Select lead removal processes to minimize contamination of work areas outside the control area with lead-contaminated dust or other lead-contaminated debris or waste and to ensure that unprotected personnel are not exposed to hazardous concentrations of lead. Describe this removal process in the Lead Compliance Plan.

3.3.2.1 Paint with Lead or Material Containing Lead - Indoor Removal

Perform removal and demolition in the lead control areas using enclosures, barriers or containments. Collect residue debris for disposal in accordance with federal, State, and local requirements.

3.3.2.2 Paint with Lead or Material Containing Lead - Outdoor Removal

Perform outdoor removal as indicated in federal, State, and local regulations and in the Lead Compliance Plan. The worksite preparation (barriers or containments) shall be job dependent and presented in the Lead Compliance Plan.

3.3.3 Personnel Exiting Procedures

Whenever personnel exit the lead-controlled area, they shall perform the following procedures and shall not leave the work place wearing any clothing or equipment worn in the control area:

- a. Vacuum all clothing before entering the contaminated change room.
- b. Remove protective clothing in the contaminated change room, and place them in an approved impermeable disposal bag.
- c. Wash hands and face at the site, don appropriate disposable or uncontaminated reusable clothing, move to an appropriate shower facility, shower.
- d. Change to clean clothes prior to leaving the clean clothes storage area.

3.4 FIELD QUALITY CONTROL

3.4.1 Tests

3.4.1.1 Air and Wipe Sampling

Conduct sampling for lead in accordance with 29 CFR 1926.62 and as specified herein. Air and wipe sampling shall be directed or performed by the CP.

- a. The CP shall be on the job site directing the air and wipe sampling and inspecting the PWL or MCL removal work to ensure that the requirements of the contract have been satisfied during the entire PWL or MCL operation.
- b. Collect personal air samples on employees who are anticipated to have the greatest risk of exposure as determined by the CP. In addition,

collect air samples on at least twenty-five percent of the work crew or a minimum of two employees, whichever is greater, during each work shift.

- c. Submit results of air samples, signed by the CP, within 72 hours after the air samples are taken.
- d. Conduct area air sampling daily, on each shift in which lead-based paint removal operations are performed, in areas immediately adjacent to the lead control area. Sufficient area monitoring shall be conducted to ensure unprotected personnel are not exposed at or above 30 micrograms per cubic meter of air. If 30 micrograms per cubic meter of air is reached or exceeded, stop work, correct the condition(s) causing the increased levels. Notify the Contracting Officer immediately. Determine if condition(s) require any further change in work methods. Removal work shall resume only after the CP and the Contracting Officer give approval.
- e. Surface Wipe Samples - The Contractor shall collect surface wipe samples on floors at a location no greater than 10 feet outside the lead control area at a frequency of once per day while lead removal work is conducted in occupied buildings. Surface wipe results shall meet criteria in paragraph "Clearance Certification."

3.4.1.2 Sampling After Removal

After the visual inspection, conduct soil sampling if bare soil is present during external removal operations and collect wipe samples according to the HUD protocol contained in HUD 6780 to determine the lead content of settled dust in micrograms per square meter foot of surface area.

3.4.1.3 Testing of Material Containing Lead Residue

Test residue in accordance with 40 CFR 261 for hazardous waste.

3.5 CLEANING AND DISPOSAL

3.5.1 Cleanup

Maintain surfaces of the lead control area free of accumulations of dust and debris. Restrict the spread of dust and debris; keep waste from being distributed over the work area. Do not dry sweep or use pressurized air to clean up the area. At the end of each shift and when the lead operation has been completed, clean the controlled area of visible contamination by vacuuming with a HEPA filtered vacuum cleaner, wet mopping the area and wet wiping the area as indicated by the Lead Compliance Plan. Reclean areas showing dust or debris. After visible dust and debris is removed, wet wipe and HEPA vacuum all surfaces in the controlled area. If adjacent areas become contaminated at any time during the work, clean, visually inspect, and then wipe sample all contaminated areas. The CP shall then certify in writing that the area has been cleaned of lead contamination before clearance testing.

3.5.1.1 Clearance Certification

The CP shall certify in writing that air samples collected outside the lead control area during paint removal operations are less than 30 micrograms per cubic meter of air; the respiratory protection used for the employees was adequate; the work procedures were performed in accordance

with 29 CFR 1926.62; and that there were no visible accumulations of material and dust containing lead left in the work site. Do not remove the lead control area or roped off boundary and warning signs prior to the Contracting Officer's acknowledgement of receipt of the CP certification.

The third party consultant shall certify surface wipe sample results collected inside and outside the work area are less than 40 micrograms per square foot on floors or horizontal surfaces.

3.5.2 Disposal

- a. All material, whether hazardous or non-hazardous shall be disposed in accordance with all laws and provisions and all federal, State or local regulations. Ensure all waste is properly characterized. The result of each waste characterization (TCLP for RCRA materials) will dictate disposal requirements.
- b. Contractor is responsible for segregation of waste. Collect lead-contaminated waste, scrap, debris, bags, containers, equipment, and lead-contaminated clothing that may produce airborne concentrations of lead particles. Label the containers in accordance with 29 CFR 1926.62 and 40 CFR 261.
- c. Dispose of lead-contaminated material classified as hazardous waste at an EPA or State approved hazardous waste treatment, storage, or disposal facility off Government property.
- d. Store waste materials in U.S. Department of Transportation (49 CFR 178) approved 55 gallon drums. Properly label each drum to identify the type of waste (49 CFR 172) and the date the drum was filled. For hazardous waste, the collection drum requires marking/labeling in accordance with 40 CFR 262 during the accumulation/collection timeframe. The Contracting Officer or an authorized representative will assign an area for interim storage of waste-containing drums. Do not store hazardous waste drums in interim storage longer than 90 calendar days from the date affixed to each drum.
- e. Handle, store, transport, and dispose lead or lead-contaminated waste in accordance with 40 CFR 260, 40 CFR 261, 40 CFR 262, 40 CFR 263, 40 CFR 264, and 40 CFR 265. Comply with land disposal restriction notification requirements as required by 40 CFR 268.

3.5.2.1 Disposal Documentation

Submit written evidence to demonstrate the hazardous waste treatment, storage, or disposal facility (TSD) is approved for lead disposal by the EPA, State or local regulatory agencies. Submit one copy of the completed hazardous waste manifest, signed and dated by the initial transporter in accordance with 40 CFR 262. Contractor shall provide a certificate that the waste was accepted by the disposal facility. Provide turn-in documents or weight tickets for non-hazardous waste disposal.

3.5.2.2 Payment for Hazardous Waste

Payment for disposal of hazardous and non-hazardous waste will not be made until a signed copy of the manifest from the treatment or disposal

facility certifying the amount of lead-containing materials or non-hazardous waste delivered is returned and a copy is furnished to the Government.

-- End of Section --

SECTION 07 84 00

FIRESTOPPING
05/10

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM E2174	(2010a; E 2011) Standard Practice for On-Site Inspection of Installed Fire Stops
ASTM E2393	(2010a) Standard Practice for On-Site Inspection of Installed Fire Resistive Joint Systems and Perimeter Fire Barriers
ASTM E699	(2009) Standard Practice for Evaluation of Agencies Involved in Testing, Quality Assurance, and Evaluating of Building Components
ASTM E84	(2013a) Standard Test Method for Surface Burning Characteristics of Building Materials

FM GLOBAL (FM)

FM 4991	(2013) Approval of Firestop Contractors
FM APP GUIDE	(updated on-line) Approval Guide http://www.approvalguide.com/

UNDERWRITERS LABORATORIES (UL)

UL 1479	(2003; Reprint Oct 2012) Fire Tests of Through-Penetration Firestops
UL 723	(2008; Reprint Aug 2013) Test for Surface Burning Characteristics of Building Materials
UL Fire Resistance	(2012) Fire Resistance Directory

1.2 SYSTEM DESCRIPTION

1.2.1 General

Furnish and install tested and listed firestopping systems, combination of materials, or devices to form an effective barrier against the spread of flame, smoke and gases, and maintain the integrity of fire resistance rated walls, partitions, floors, and ceiling-floor assemblies, including

through-penetrations and construction joints and gaps.

- a. Through-penetrations include the annular space around pipes, tubes, conduit, wires, cables and vents.

1.2.2 Sequencing

Coordinate the specified work with other trades. Apply firestopping materials, at penetrations of pipes and ducts, prior to insulating, unless insulation meets requirements specified for firestopping. Firestop material shall be inspected and approved prior to final completion and enclosing of any assemblies that may conceal installed firestop.

1.2.3 Submittals Requirements

- a. Submit detail drawings including manufacturer's descriptive data, typical details conforming to UL Fire Resistance or other details certified by another nationally recognized testing laboratory, installation instructions or UL listing details for a firestopping assembly in lieu of fire-test data or report. For those firestop applications for which no UL tested system is available through a manufacturer, a manufacturer's engineering judgment, derived from similar UL system designs or other tests, shall be submitted for review and approval prior to installation. Submittal shall indicate the firestopping material to be provided for each type of application. When more than a total of 5 penetrations and/or construction joints are to receive firestopping, provide drawings that indicate location, "F" "T" and "L" ratings, and type of application.
- b. Submit certificates attesting that firestopping material complies with the specified requirements. For all intumescent firestop materials used in through penetration systems, manufacturer shall provide certification of compliance with UL 1479.
- c. Submit documentation of training and experience for Installer.
- d. Submit inspection report stating that firestopping work has been inspected and found to be applied according to the manufacturer's recommendations and the specified requirements.

1.3 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

Firestopping Materials; G

SD-06 Test Reports

Inspection G

SD-07 Certificates

Inspector Qualifications
Firestopping Materials

Installer Qualifications; G

1.4 QUALITY ASSURANCE

1.4.1 Installer

Engage an experienced Installer who is:

- a. FM Research approved in accordance with FM 4991, operating as a UL Certified Firestop Contractor, or
- b. Certified, licensed, or otherwise qualified by the firestopping manufacturer as having the necessary staff, training, and a minimum of 3 years experience in the installation of manufacturer's products in accordance with specified requirements. A manufacturer's willingness to sell its firestopping products to the Contractor or to an installer engaged by the Contractor does not in itself confer installer qualifications on the buyer. The Installer shall have been trained by a direct representative of the manufacturer (not distributor or agent) in the proper selection and installation procedures. The installer shall obtain from the manufacturer written certification of training, and retain proof of certification for duration of firestop installation.

1.4.2 Inspector Qualifications

The inspector shall meet the criteria contained in ASTM E699 for agencies involved in quality assurance and shall have a minimum of two years experience in construction field inspections of firestopping systems, products, and assemblies. The inspector shall be completely independent of, and divested from, the installer, the manufacturer, and the supplier of any material or item being inspected. The inspector shall not be a competitor of the installer, the contractor, the manufacturer, or supplier of any material or item being inspected. Include in the qualifications submittal a notarized statement assuring compliance with the requirements stated herein.

1.5 DELIVERY, STORAGE, AND HANDLING

Deliver materials in the original unopened packages or containers showing name of the manufacturer and the brand name. Store materials off the ground, protected from damage and exposure to elements and temperatures in accordance with manufacturer requirements. Remove damaged or deteriorated materials from the site. Use materials within their indicated shelf life.

PART 2 PRODUCTS

2.1 FIRESTOPPING MATERIALS

Provide firestopping materials, supplied from a single domestic manufacturer, consisting of commercially manufactured, asbestos-free, nontoxic products FM APP GUIDE approved, or UL listed, for use with applicable construction and penetrating items, complying with the following minimum requirements:

2.1.1 Fire Hazard Classification

Material shall have a flame spread of 25 or less, and a smoke developed rating of 50 or less, when tested in accordance with ASTM E84 or UL 723.

Material shall be an approved firestopping material as listed in UL Fire Resistance or by a nationally recognized testing laboratory.

2.1.2 Toxicity

Material shall be nontoxic and carcinogen free to humans at all stages of application or during fire conditions and shall not contain hazardous chemicals or require harmful chemicals to clean material or equipment. Firestop material must be free from Ethylene Glycol, PCB, MEK, or other types of hazardous chemicals.

2.1.3 Fire Resistance Rating

Provide firestopping for all conduit penetration in walls and floors in all locations in all buildings. All firestopping shall have a minimum two (2) hour rating.

PART 3 EXECUTION

3.1 PREPARATION

Areas to receive firestopping shall be free of dirt, grease, oil, or loose materials which may affect the fitting or fire resistance of the firestopping system. For cast-in-place firestop devices, formwork or metal deck to receive device prior to concrete placement shall be sound and capable of supporting device. Prepare surfaces as recommended by the manufacturer.

3.2 INSTALLATION

Completely fill void spaces with firestopping material regardless of geometric configuration, subject to tolerance established by the manufacturer. Firestopping systems for filling floor voids 4 inches or more in any direction shall be capable of supporting the same load as the floor is designed to support or shall be protected by a permanent barrier to prevent loading or traffic in the firestopped area. Install firestopping in accordance with manufacturer's written instructions. Provide tested and listed firestop systems in the following locations, except in floor slabs on grade:

- a. Penetrations of duct, conduit, tubing, cable and pipe through floors and through fire-resistance rated walls, partitions, and ceiling-floor assemblies.
- b. Penetrations of vertical shafts such as pipe chases, elevator shafts, and utility chutes.

3.2.1 Insulated Pipes and Ducts

Thermal insulation shall be cut and removed where pipes or ducts pass through firestopping, unless insulation meets requirements specified for firestopping. Replace thermal insulation with a material having equal thermal insulating and firestopping characteristics.

3.2.2 Data and Communication Cabling

Cabling for data and communication applications shall be sealed with re-enterable firestopping products and devices as indicated.

3.2.2.1 Re-Enterable Devices

Firestopping devices shall be pre-manufactured modular devices, containing built-in self-sealing intumescent inserts. Firestopping devices shall allow for cable moves, additions or changes without the need to remove or replace any firestop materials. Devices must be capable of maintaining the fire resistance rating of the penetrated membrane at 0 percent to 100 percent visual fill of penetrants; while maintaining "L" rating of <10 cfm/sf at 0 percent to 100 percent visual fill.

3.2.2.2 Re-Sealable Products

Provide firestopping pre-manufactured modular products, containing self-sealing intumescent inserts. Firestopping products shall allow for cable moves, additions or changes. Devices shall be capable of maintaining the fire resistance rating of the penetrated membrane at 0 percent to 100 percent visual fill of penetrants.

3.3 INSPECTION

3.3.1 General Requirements

For Navy projects, install one of each type of penetration and have it inspected and accepted by the Base Fire Marshall, Naval Facilities Engineering Command, Fire Protection Engineer prior to the installation of the remainder of the penetrations. At this inspection, the manufacturer's technical representative of the firestopping material shall be present. For all projects, the firestopped areas shall not be covered or enclosed until inspection is complete and approved by the Contracting Officer. Inspect the applications initially to ensure adequate preparations (clean surfaces suitable for application, etc.) and periodically during the work to assure that the completed work has been accomplished according to the manufacturer's written instructions and the specified requirements. Submit written reports indicating locations of and types of penetrations and types of firestopping used at each location; type shall be recorded by UL listed printed numbers.

3.3.2 Inspection Standards

Inspect all firestopping in accordance to ASTM E2393 and ASTM E2174 for firestop inspection, and document inspection results to be submitted.

-- End of Section --

SECTION 26 00 00.00 20

BASIC ELECTRICAL MATERIALS AND METHODS

07/06

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE)

IEEE 100 (2000; Archived) The Authoritative Dictionary of IEEE Standards Terms

IEEE C2 (2012; Errata 2012; INT 1-4 2012; INT 5-7 2013) National Electrical Safety Code

NATIONAL ELECTRICAL MANUFACTURERS ASSOCIATION (NEMA)

NEMA 250 (2008) Enclosures for Electrical Equipment (1000 Volts Maximum)

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 70 (2014; AMD 1 2013; Errata 1 2013; AMD 2 2013; Errata 2 2013) National Electrical Code

1.2 RELATED REQUIREMENTS

This section applies to all sections of Division 26, ELECTRICAL, of this project specification unless specified otherwise in the individual sections. This section has been incorporated into, and thus, does not apply to, and is not referenced in the following sections.

Section 26 20 00 INTERIOR DISTRIBUTION SYSTEM

1.3 DEFINITIONS

- a. Unless otherwise specified or indicated, electrical and electronics terms used in these specifications, and on the drawings, shall be as defined in IEEE 100.
- b. The technical sections referred to herein are those specification sections that describe products, installation procedures, and equipment operations and that refer to this section for detailed description of submittal types.
- c. The technical paragraphs referred to herein are those paragraphs in PART 2 - PRODUCTS and PART 3 - EXECUTION of the technical sections that describe products, systems, installation procedures, equipment, and test methods.

1.4 ADDITIONAL SUBMITTALS INFORMATION

Submittals required in other sections that refer to this section must conform to the following additional requirements as applicable.

1.4.1 Shop Drawings (SD-02)

Include wiring diagrams and installation details of equipment indicating proposed location, layout and arrangement, control panels, accessories, piping, ductwork, and other items that must be shown to ensure a coordinated installation. Wiring diagrams shall identify circuit terminals and indicate the internal wiring for each item of equipment and the interconnection between each item of equipment. Drawings shall indicate adequate clearance for operation, maintenance, and replacement of operating equipment devices.

1.4.2 Product Data (SD-03)

Submittal shall include performance and characteristic curves.

1.5 QUALITY ASSURANCE

1.5.1 Regulatory Requirements

In each of the publications referred to herein, consider the advisory provisions to be mandatory, as though the word, "shall" had been substituted for "should" wherever it appears. Interpret references in these publications to the "authority having jurisdiction," or words of similar meaning, to mean the Contracting Officer. Equipment, materials, installation, and workmanship shall be in accordance with the mandatory and advisory provisions of NFPA 70 unless more stringent requirements are specified or indicated.

1.5.2 Standard Products

Provide materials and equipment that are products of manufacturers regularly engaged in the production of such products which are of equal material, design and workmanship. Products shall have been in satisfactory commercial or industrial use for 2 years prior to bid opening. The 2-year period shall include applications of equipment and materials under similar circumstances and of similar size. The product shall have been on sale on the commercial market through advertisements, manufacturers' catalogs, or brochures during the 2-year period. Where two or more items of the same class of equipment are required, these items shall be products of a single manufacturer; however, the component parts of the item need not be the products of the same manufacturer unless stated in the technical section.

1.5.2.1 Alternative Qualifications

Products having less than a 2-year field service record will be acceptable if a certified record of satisfactory field operation for not less than 6000 hours, exclusive of the manufacturers' factory or laboratory tests, is furnished.

1.5.2.2 Material and Equipment Manufacturing Date

Products manufactured more than 3 years prior to date of delivery to site shall not be used, unless specified otherwise.

1.6 WARRANTY

The equipment items shall be supported by service organizations which are reasonably convenient to the equipment installation in order to render satisfactory service to the equipment on a regular and emergency basis during the warranty period of the contract.

1.7 POSTED OPERATING INSTRUCTIONS

Provide for each system and principal item of equipment as specified in the technical sections for use by operation and maintenance personnel. The operating instructions shall include the following:

- a. Wiring diagrams, control diagrams, and control sequence for each principal system and item of equipment.
- b. Start up, proper adjustment, operating, lubrication, and shutdown procedures.
- c. Safety precautions.
- d. The procedure in the event of equipment failure.
- e. Other items of instruction as recommended by the manufacturer of each system or item of equipment.

Print or engrave operating instructions and frame under glass or in approved laminated plastic. Post instructions where directed. For operating instructions exposed to the weather, provide weather-resistant materials or weatherproof enclosures. Operating instructions shall not fade when exposed to sunlight and shall be secured to prevent easy removal or peeling.

1.8 MANUFACTURER'S NAMEPLATE

Each item of equipment shall have a nameplate bearing the manufacturer's name, address, model number, and serial number securely affixed in a conspicuous place; the nameplate of the distributing agent will not be acceptable.

1.9 ELECTRICAL REQUIREMENTS

Electrical installations shall conform to IEEE C2, NFPA 70, and requirements specified herein.

1.10 INSTRUCTION TO GOVERNMENT PERSONNEL

Where specified in the technical sections, furnish the services of competent instructors to give full instruction to designated Government personnel in the adjustment, operation, and maintenance of the specified systems and equipment, including pertinent safety requirements as required. Instructors shall be thoroughly familiar with all parts of the installation and shall be trained in operating theory as well as practical operation and maintenance work. Instruction shall be given during the first regular work week after the equipment or system has been accepted and turned over to the Government for regular operation. The number of man-days (8 hours per day) of instruction furnished shall be as specified in the individual section.

PART 2 PRODUCTS

2.1 FACTORY APPLIED FINISH

Electrical equipment shall have factory-applied painting systems which shall, as a minimum, meet the requirements of NEMA 250 corrosion-resistance test.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 26 20 00

INTERIOR DISTRIBUTION SYSTEM

02/14

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM B1 (2013) Standard Specification for Hard-Drawn Copper Wire

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE)

IEEE 100 (2000; Archived) The Authoritative Dictionary of IEEE Standards Terms

IEEE C2 (2012; Errata 2012; INT 1-4 2012; INT 5-7 2013) National Electrical Safety Code

NATIONAL ELECTRICAL MANUFACTURERS ASSOCIATION (NEMA)

ANSI C80.3 (2005) American National Standard for Electrical Metallic Tubing (EMT)

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 70 (2014; AMD 1 2013; Errata 1 2013; AMD 2 2013; Errata 2 2013) National Electrical Code

UNDERWRITERS LABORATORIES (UL)

UL 1 (2005; Reprint Jul 2012) Standard for Flexible Metal Conduit

UL 1660 (2004; Reprint Apr 2013) Liquid-Tight Flexible Nonmetallic Conduit

UL 360 (2013; Reprint May 2013) Liquid-Tight Flexible Steel Conduit

UL 486A-486B (2013; Reprint Dec 2013) Wire Connectors

UL 486C (2013; Reprint Dec 2013) Splicing Wire Connectors

UL 50 (2007; Reprint Apr 2012) Enclosures for Electrical Equipment, Non-environmental Considerations

UL 510 (2005; Reprint Jul 2013) Polyvinyl

Chloride, Polyethylene and Rubber
Insulating Tape

UL 514B	(2012) Conduit, Tubing and Cable Fittings
UL 797	(2007; Reprint Dec 2012) Electrical Metallic Tubing -- Steel
UL 83	(2008) Thermoplastic-Insulated Wires and Cables

1.2 DEFINITIONS

Unless otherwise specified or indicated, electrical and electronics terms used in these specifications, and on the drawings, are as defined in IEEE 100.

1.3 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-03 Product Data

Conduit and Fittings; G

Wires and Cables; G

1.4 QUALITY ASSURANCE

1.4.1 Regulatory Requirements

In each of the publications referred to herein, consider the advisory provisions to be mandatory, as though the word, "shall" or "must" had been substituted for "should" wherever it appears. Interpret references in these publications to the "authority having jurisdiction," or words of similar meaning, to mean the Contracting Officer. Provide equipment, materials, installation, and workmanship in accordance with the mandatory and advisory provisions of NFPA 70 unless more stringent requirements are specified or indicated.

1.4.2 Standard Products

Provide materials and equipment that are products of manufacturers regularly engaged in the production of such products which are of equal material, design and workmanship and:

- a. Have been in satisfactory commercial or industrial use for 2 years prior to bid opening including applications of equipment and materials under similar circumstances and of similar size.
- b. Have been on sale on the commercial market through advertisements, manufacturers' catalogs, or brochures during the 2-year period.
- c. Where two or more items of the same class of equipment are required, provide products of a single manufacturer; however, the component parts of the item need not be the products of the same manufacturer

unless stated in this section.

1.4.2.1 Material and Equipment Manufacturing Date

Products manufactured more than 3 years prior to date of delivery to site are not acceptable.

1.5 WARRANTY

Provide equipment items supported by service organizations that are reasonably convenient to the equipment installation in order to render satisfactory service to the equipment on a regular and emergency basis during the warranty period of the contract.

PART 2 PRODUCTS

2.1 MATERIALS AND EQUIPMENT

As a minimum, meet requirements of UL, where UL standards are established for those items, and requirements of NFPA 70 for all materials, equipment, and devices.

2.2 CONDUIT AND FITTINGS

Conform to the following:

2.2.1 Electrical, Zinc-Coated Steel Metallic Tubing (EMT)

UL 797, ANSI C80.3.

2.2.2 Flexible Metal Conduit

UL 1.

2.2.2.1 Liquid-Tight Flexible Metal Conduit, Steel

UL 360.

2.2.3 Fittings for Metal Conduit, EMT, and Flexible Metal Conduit

UL 514B. Ferrous fittings: cadmium- or zinc-coated in accordance with UL 514B.

2.2.3.1 Fittings for EMT

Steel compression type.

2.2.4 Liquid-Tight Flexible Nonmetallic Conduit

UL 1660.

2.3 CABINETS, JUNCTION BOXES, AND PULL BOXES

Volume greater than 100 cubic inches, UL 50, hot-dip, zinc-coated, if sheet steel.

2.4 WIRES AND CABLES

Provide wires and cables in accordance applicable requirements of NFPA 70

and UL for type of insulation, jacket, and conductor specified or indicated. Do not use wires and cables manufactured more than 12 months prior to date of delivery to site.

2.4.1 Conductors

Provide the following:

- a. Conductor sizes and capacities shown are based on copper, unless indicated otherwise.
- b. Conductors No. 10 AWG and smaller diameter: solid.
- c. Conductors for remote control, alarm, and signal circuits, classes 1, 2, and 3: stranded unless specifically indicated otherwise.
- d. All conductors: copper.

2.4.1.1 Minimum Conductor Sizes

Provide minimum conductor size in accordance with the following:

- a. Branch circuits: No. 12 AWG.
- b. Class 1 remote-control and signal circuits: No. 14 AWG.
- c. Class 2 low-energy, remote-control and signal circuits: No. 16 AWG.

2.4.2 Color Coding

Provide color coding for service, feeder, branch, control, and signaling circuit conductors.

2.4.2.1 Ground and Neutral Conductors

Provide color coding of ground and neutral conductors as follows:

- a. Grounding conductors: Green.
- b. Neutral conductors: White.
- c. Exception, where neutrals of more than one system are installed in same raceway or box, other neutrals color coding: white with a different colored (not green) stripe for each.

2.4.2.2 Ungrounded Conductors

Provide color coding of ungrounded conductors in different voltage systems as follows:

- a. 208/120 volt, three-phase
 - (1) Phase A - black
 - (2) Phase B - red
 - (3) Phase C - blue

2.4.3 Insulation

Unless specified or indicated otherwise or required by NFPA 70, provide power wires rated for 600-volts, Type THWN/THHN conforming to UL 83, except that grounding wire may be type TW conforming to UL 83; remote-control and signal circuits: Type TW or TF, conforming to UL 83.

2.4.4 Bonding Conductors

ASTM B1, solid bare copper wire for sizes No. 8 AWG and smaller diameter.

2.5 SPLICES AND TERMINATION COMPONENTS

UL 486A-486B for wire connectors and UL 510 for insulating tapes. Connectors for No. 10 AWG and smaller diameter wires: insulated, pressure-type in accordance with UL 486A-486B or UL 486C (twist-on splicing connector). Provide solderless terminal lugs on stranded conductors.

2.6 FIRESTOPPING MATERIALS

Provide firestopping around electrical penetrations in accordance with Section 07 84 00, FIRESTOPPING .

PART 3 EXECUTION

3.1 INSTALLATION

Electrical installations, including weatherproof and hazardous locations and ducts, plenums and other air-handling spaces: conform to requirements of NFPA 70 and IEEE C2 and to requirements specified herein.

3.1.1 Wiring Methods

Provide insulated conductors installed in rigid steel conduit, IMC, rigid nonmetallic conduit, or EMT, except where specifically indicated or specified otherwise or required by NFPA 70 to be installed otherwise. Grounding conductor: separate from electrical system neutral conductor. Provide insulated green equipment grounding conductor for circuit(s) installed in conduit and raceways. Minimum conduit size: 3/4 inch in diameter for low voltage lighting and power circuits.

3.1.1.1 Pull Wire

Install pull wires in empty conduits. Pull wire: plastic having minimum 200-pound force tensile strength. Leave minimum 36 inches of slack at each end of pull wire.

3.1.2 Conduit Installation

Unless indicated otherwise, conceal conduit under floor slabs and within finished walls, ceilings, and floors. Keep conduit minimum 6 inches away from parallel runs of flues and steam or hot water pipes. Install conduit parallel with or at right angles to ceilings, walls, and structural members where located above accessible ceilings and where conduit will be visible after completion of project.

3.1.2.1 Restrictions Applicable to EMT

- a. Do not install underground.
- b. Do not encase in concrete, mortar, grout, or other cementitious materials.
- c. Do not use in areas subject to severe physical damage including but not limited to equipment rooms where moving or replacing equipment could physically damage the EMT.
- d. Do not use in hazardous areas.
- e. Do not use outdoors.
- f. Do not use in fire pump rooms.
- g. Do not use when the enclosed conductors must be shielded from the effects of High-altitude Electromagnetic Pulse (HEMP).

3.1.2.2 Restrictions Applicable to Flexible Conduit

Use only as specified in paragraph FLEXIBLE CONNECTIONS. Do not use when the enclosed conductors must be shielded from the effects of High-altitude Electromagnetic Pulse (HEMP).

3.1.2.3 Conduit Support

Support conduit by pipe straps, wall brackets, threaded rod conduit hangers, or ceiling trapeze. Fasten by wood screws to wood; by toggle bolts on hollow masonry units; by concrete inserts or expansion bolts on concrete or brick; and by machine screws, welded threaded studs, or spring-tension clamps on steel work. Threaded C-clamps may be used on rigid steel conduit only. Do not weld conduits or pipe straps to steel structures. Do not exceed one-fourth proof test load for load applied to fasteners. Provide vibration resistant and shock-resistant fasteners attached to concrete ceiling. Do not cut main reinforcing bars for any holes cut to depth of more than 1 1/2 inches in reinforced concrete beams or to depth of more than 3/4 inch in concrete joints. Fill unused holes. In partitions of light steel construction, use sheet metal screws. In suspended-ceiling construction, run conduit above ceiling. Do not support conduit by ceiling support system. Conduit and box systems: supported independently of both (a) tie wires supporting ceiling grid system, and (b) ceiling grid system into which ceiling panels are placed. Do not share supporting means between electrical raceways and mechanical piping or ducts. Coordinate installation with above-ceiling mechanical systems to assure maximum accessibility to all systems. Spring-steel fasteners may be used for lighting branch circuit conduit supports in suspended ceilings in dry locations. Where conduit crosses building expansion joints, provide suitable watertight expansion fitting that maintains conduit electrical continuity by bonding jumpers or other means. For conduits greater than 2 1/2 inches inside diameter, provide supports to resist forces of 0.5 times the equipment weight in any direction and 1.5 times the equipment weight in the downward direction.

3.1.2.4 Directional Changes in Conduit Runs

Make changes in direction of runs with symmetrical bends or cast-metal fittings. Make field-made bends and offsets with hickey or

conduit-bending machine. Do not install crushed or deformed conduits. Avoid trapped conduits. Prevent plaster, dirt, or trash from lodging in conduits, boxes, fittings, and equipment during construction. Free clogged conduits of obstructions.

3.1.2.5 Locknuts and Bushings

Fasten conduits to sheet metal boxes and cabinets with two locknuts where required by NFPA 70, where insulated bushings are used, and where bushings cannot be brought into firm contact with the box; otherwise, use at least minimum single locknut and bushing. Provide locknuts with sharp edges for digging into wall of metal enclosures. Install bushings on ends of conduits, and provide insulating type where required by NFPA 70.

3.1.3 Boxes, Outlets, and Supports

Provide boxes in wiring and raceway systems wherever required for pulling of wires, making connections, and mounting of devices or fixtures. Boxes for metallic raceways: cast-metal, hub-type when located in wet locations, when surface mounted on outside of exterior surfaces. Boxes in other locations: sheet steel, except that aluminum boxes may be used with aluminum conduit system. Provide each box with volume required by NFPA 70 for number of conductors enclosed in box. Boxes for mounting lighting fixtures: minimum 4 inches square, or octagonal, except that smaller boxes may be installed as required by fixture configurations, as approved. Boxes for use in masonry-block or tile walls: square-cornered, tile-type, or standard boxes having square-cornered, tile-type covers. Provide gaskets for cast-metal boxes installed in wet locations and boxes installed flush with outside of exterior surfaces. Provide separate boxes for flush or recessed fixtures when required by fixture terminal operating temperature; provide readily removable fixtures for access to boxes unless ceiling access panels are provided. Support boxes and pendants for surface-mounted fixtures on suspended ceilings independently of ceiling supports. Fasten boxes and supports with wood screws on wood, with bolts and expansion shields on concrete or brick, with toggle bolts on hollow masonry units, and with machine screws or welded studs on steel. Threaded studs driven in by powder charge and provided with lockwashers and nuts may be used in lieu of wood screws, expansion shields, or machine screws. In open overhead spaces, cast boxes threaded to raceways need not be separately supported except where used for fixture support; support sheet metal boxes directly from building structure or by bar hangers. Where bar hangers are used, attach bar to raceways on opposite sides of box, and support raceway with approved-type fastener maximum 24 inches from box. When penetrating reinforced concrete members, avoid cutting reinforcing steel.

3.1.3.1 Boxes

Boxes for use with raceway systems: minimum 1 1/2 inches deep, except where shallower boxes required by structural conditions are approved. Boxes for other than lighting fixture outlets: minimum 4 inches square, except that 4 by 2 inch boxes may be used where only one raceway enters outlet.

3.1.3.2 Pull Boxes

Construct of at least minimum size required by NFPA 70 of code-gauge aluminum or galvanized sheet steel, except where cast-metal boxes are required in locations specified herein. Provide boxes with screw-fastened

covers. Where several feeders pass through common pull box, tag feeders to indicate clearly electrical characteristics, circuit number, and panel designation.

3.1.4 Splices

Make splices in accessible locations. Make splices in conductors No. 10 AWG and smaller diameter with insulated, pressure-type connector. Make splices in conductors No. 8 AWG and larger diameter with solderless connector, and cover with insulation material equivalent to conductor insulation.

3.1.5 Covers and Device Plates

Install with edges in continuous contact with finished wall surfaces without use of mats or similar devices. Plaster fillings are not permitted. Install plates with alignment tolerance of 1/16 inch. Use of sectional-type device plates are not permitted. Provide gasket for plates installed in wet locations.

3.1.6 Electrical Penetrations

Seal openings around electrical penetrations through fire resistance-rated walls, partitions, floors, or ceilings in accordance with Section 07 84 00 FIRESTOPPING.

3.1.7 Grounding and Bonding

Provide in accordance with NFPA 70. Ground exposed, non-current-carrying metallic parts of electrical equipment, metallic raceway systems, grounding conductor in metallic and nonmetallic raceways, telecommunications system grounds, and neutral conductor of wiring systems.

3.1.8 Repair of Existing Work

Perform repair of existing work, demolition, and modification of existing electrical distribution systems as follows:

3.1.8.1 Workmanship

Lay out work in advance. Exercise care where cutting, channeling, chasing, or drilling of floors, walls, partitions, ceilings, or other surfaces is necessary for proper installation, support, or anchorage of conduit, raceways, or other electrical work. Repair damage to buildings, piping, and equipment using skilled craftsmen of trades involved.

3.1.8.2 Continuation of Service

Maintain continuity of existing circuits of equipment to remain. Maintain existing circuits of equipment energized. Restore circuits wiring and power which are to remain but were disturbed during demolition back to original condition.

3.2 FIELD FABRICATED NAMEPLATE MOUNTING

Provide number, location, and letter designation of nameplates as indicated. Fasten nameplates to the device with a minimum of two sheet-metal screws or two rivets.

-- End of Section --

SECTION 27 21 10.00 40

FIBER OPTIC DATA TRANSMISSION SYSTEM

05/13

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

NATIONAL ELECTRICAL MANUFACTURERS ASSOCIATION (NEMA)

NEMA 250 (2008) Enclosures for Electrical Equipment
(1000 Volts Maximum)

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 70 (2014; AMD 1 2013; Errata 1 2013; AMD 2
2013; Errata 2 2013) National Electrical
Code

TELECOMMUNICATIONS INDUSTRY ASSOCIATION (TIA)

TIA-455-104 (1993a; R 2013) Standard for FOTP-104
Fiber Optic Cable Cyclic Flexing Test

TIA-455-13 (1996a; R 2012) FOTP-13 Visual and
Mechanical Inspection of Fiber Optic
Components, Devices, and Assemblies

TIA-455-177 (2003b) FOTP-177 IEC-60793-1-43:
Measurement Methods and Test Procedures -
Numerical Aperture

TIA-455-46A (1990) FOTP-46 Spectral Attenuation
Measurement for Long-Length, Graded-Index
Optical Fibers

TIA-455-47B (1992) FOTP-47 Output Far Field Radiation
Pattern Measurement

TIA-455-58 (2001b) FOTP-58 Core Diameter Measurement
of Graded-Index Optical Fibers

TIA-455-78-B (2002) FOTP-78 Optical Fibres - Part
1-40: Measurement Methods and Test
Procedures - Attenuation

TIA-455-82 (1992b) FOTP-82 Fluid Penetration Test for
Fluid-Blocked Fiber Optic Cable

TIA-455-91 (1986; R 1996) FOTP-91 Fiber Optic Cable
Twist-Bend Test

TIA-606 (2012b) Administration Standard for the

Telecommunications Infrastructure

TIA/EIA-455-171	(2001a) FOTP-171 - Attenuation by Substitution Measurement for Short-Length Multimode Graded-Index and Single-Mode Optical Fiber Cable Assemblies
TIA/EIA-455-204	(2000) Standard for Measurement of Bandwidth on Multimode Fiber
TIA/EIA-455-25	(2002c; R 2013) FOTP-25 Impact Testing of Optical Fiber Cables
TIA/EIA-455-41	(1993a; R 2013) FOTP-41 Compressive Loading Resistance of Fiber Optic Cables
TIA/EIA-455-81	(2000b) FOTP-81 Compound Flow (Drip) Test for Filled Fiber Optic Cable
TIA/EIA-455-88	(2001) FOTP-88 Fiber Optic Cable Bend Test

UNDERWRITERS LABORATORIES (UL)

UL 1666	(2007; Reprint Jun 2012) Test for Flame Propagation Height of Electrical and Optical-Fiber Cables Installed Vertically in Shafts
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1.2 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

Fiber Optics (FO) Data Transmission System (DTS); G
Installation; G

SD-03 Product Data

Fiber Optics (FO) Data Transmission System (DTS)
Spare Parts

SD-06 Test Reports

Test Procedures and Reports; G

SD-07 Certificates

Fiber Optics (FO) Data Transmission System (DTS)

SD-08 Manufacturer's Instructions

Manufacturer's Instructions; G

SD-10 Operation and Maintenance Data

System Maintenance Training Course

1.3 SYSTEM DESCRIPTION

1.3.1 General

Provide a fiber optics (FO) data transmission system (DTS). The data transmission system consists of fiber optic transmission media, cable and terminal devices (such as connectors, patch panels and breakout boxes). Interconnect the data transmission system system components as shown.

1.3.2 Environmental Requirements

Rate equipment and cable to be utilized indoors for continuous operation under ambient environmental conditions of 32 to 122 degrees F dry bulb and 10 to 95 percent relative humidity, non-condensing. If conditions encountered for the installed location are more stringent than conditions identified above rate all equipment and cable for continuous operation under the ambient environmental temperature, pressure, humidity, and vibration conditions normally encountered for the installed location. Install cables in ducts, plenums, and other air-handling spaces per NFPA 70. Ensure cables installed in plenums and in non-plenum spaces are listed OFNP plenum-rated cables. Ensure cables installed in risers are listed OFNP plenum-rated cables PVC rated and/or riser rated cables shall not be used in this installation. All cable shall be OFNP rated regardless of a space's plenum/non-plenum status.

1.3.3 Hazardous Environment

Rate system components and wiring located in areas where fire or explosion hazards may exist for Classes, Divisions, Groups and suitable for the operating temperatures and installed according to Chapter 5 of NFPA 70 and as shown.

1.3.4 Spare Parts

Submit spare parts data for each different item of material and equipment specified and furnished, after approval of detail drawings not later than 2 months prior to the date of beneficial occupancy. Include a list of parts and supplies, with current unit prices and source of supply, and a list of the parts recommended by the manufacturer to be replaced after 1 year of service.

1.4 DELIVERY OF TECHNICAL DATA

Deliver technical data which is specifically identified in this specification strictly in accordance with the CONTRACT CLAUSES, SPECIAL CONTRACT REQUIREMENTS, and in accordance with the Contract Data Requirements List (CDRL), DD Form 1423, which is attached to and thereby made a part of this contract. Identify by reference all data delivered to the particular specification paragraph against which it is furnished. If the DTS is being installed in conjunction with another system such as a fire alarm monitoring and control system, submit the Technical Data Packages as part of the Technical Data Package for Section 27 21 10.00 40; submit 4 hard copies and 2 electronic copies (CD-ROM or DVD-R) of the Technical Data Package(s).

1.4.1 Group I Technical Data Package

1.4.1.1 System Drawings

Include the following information:

- a. Communications system block diagram.
- b. FO block diagrams, wiring and cabling diagrams.
- c. FO cabling physical layout and schematics.
- d. Details of interfaces with the Fire Alarm system.
- e. Details of connections to grounding.
- f. Details of fiber optic data transmission system cable connector installations.

Show on the drawings the proposed layout and anchorage of equipment, appurtenances, and equipment relationship to other parts of the work including clearance for maintenance and operations. Show the proposed configuration on the drawings, including location, type and termination of interior fiber optics and showing the location, conduit and innerduct arrangement, and fiber assignment.

1.4.1.2 Certifications

Include an associated manufacturers' certifications with the data package.

1.4.1.3 Key Control Plan

1.4.2 Group II Technical Data Package

Verify that site conditions are in agreement with the design package. Submit a report to the Government documenting changes to the site, or differing conditions that affect performance of the fiber optic cable infrastructure to be installed. For those changes or conditions which affect fiber optic cabling installation or performance, provide specification (with the report), or written functional requirements to support the findings, and a cost estimate to correct the deficiency provided with the report. Do not correct any deficiency without written permission from the Government.

1.4.3 Group III Technical Data Package

Prepare test procedures and reports for the fiber optic data transmission system testing in accordance with this specification. The test procedures describe the applicable tests to be performed, and other pertinent information such as specialized test equipment required, length of test, and location of the test. The procedures explain in detail, step-by-step actions and expected results to demonstrate compliance with the requirements of this specification, and the methods for simulating the necessary conditions of operation to demonstrate performance of the system. The test report describes the results of testing to include the date, time, location and system component designations of products and materials tested. Record testing action whether successful or not. Describe reasons for termination of testing. Include testing work sheets, printouts, optical time domain reflectometer (OTDR) printouts/photographs,

raw and analyzed data, and testing conclusions in the report. Deliver test procedures to the Government for approval. After receiving written approval of the test procedures, schedule any pre-installation testing. Provide written notice of the test to the Government at least 2 weeks prior to the scheduled start. Deliver the final pre-installation and post-installation test reports in booklet form within 15 days after completion of each phase of testing.

1.4.4 Group IV Technical Data Package

1.4.4.1 Performance Verification and Endurance Testing Data

Prepare procedures and reports for the performance verification test and endurance test. Prepare test procedures in accordance with this specification. Perform testing on the installed fiber optic data transmission system as approved by the Government. Where required and approved by the Government, simulate conditions of operation to demonstrate the performance of the system. The test plan describes the applicable tests to be performed, other pertinent information such as specialized test equipment required, length of performance verification test and endurance test, and location of the performance verification test and endurance test. The procedures explain in detail, step-by-step actions and expected results to demonstrate compliance with the requirements of this specification, and the methods for simulating the necessary conditions of operation to demonstrate performance of the system. The test report describes the results of testing to include the date, time, location and system component designations of material and equipment tested. Record testing action whether successful or not. Record reasons for termination of testing for any reason in the report. Include testing work sheets, printouts, OTDR printouts/photographs, raw data, analyzed data and testing conclusions in the report. Deliver the performance verification test and endurance test procedures to the Government for review and approval. After receipt of written approval of test procedures, schedule the performance verification and endurance tests. Provide written notice of the performance verification test and the endurance test to the Government at least 2 weeks prior to the scheduled start of the test. Deliver the final performance test and endurance test report not later than 30 days after completion of testing.

1.4.4.2 Operation and Maintenance Data

Deliver a draft copy of the operation and maintenance data, in manual format, as specified for the Group V technical data package, to the Government prior to beginning the performance verification test for use during site testing.

1.4.4.3 Training Data

Deliver lesson plans and training manuals, including type of training to be provided, with a list of reference material for approval by the Government prior to starting any training.

1.4.5 Group V Technical Data Package

The Group V package consists of the operation and maintenance data, in manual format. Deliver final copies of the manuals bound in hardback, loose-leaf binders, to the Government within 30 days after completing the endurance test. Update the draft copy used during site testing with any changes required prior to final delivery of the manuals. Identify each

manual's contents on the cover. Include with the manuals, the names, addresses, and telephone numbers of each subcontractor installing elements of the fiber optic cable infrastructure and of the nearest service representative. Ensure the manuals have a table of contents and tab sheets. Place tab sheets at the beginning of each chapter or section and at the beginning of each appendix. The final copies delivered after completion of the endurance test include all modifications made during installation, checkout, and acceptance. Ensure the delivered manuals include:

- a. Functional Design Manual: three hard copies and one CD-ROM.
- b. Hardware Manual: three hard copies and one CD-ROM.
- c. Maintenance Manuals: three hard copies and one CD-ROM.
- d. Operator's Manual: three hard copies and one CD-ROM.

1.4.5.1 Functional Design Manual

The functional design manual identifies the operational requirements for the fiber optic data transmission system and explain the theory of operation, design philosophy, and specific functions. Include a description of hardware functions, interfaces, and requirements for all system operating modes.

1.4.5.2 Hardware Manual

Furnish a manual describing all equipment and devices specified and under Part 2 PRODUCTS. Include the following information:

- a. General description and specifications.
- b. Installation and checkout procedures.
- c. Layout drawings.
- d. Cabling diagrams.
- e. Manufacturer's repair parts list indicating sources of supply.
- f. Interface definition.

1.4.5.3 Maintenance Manual

Include the maintenance descriptions of maintenance for all interconnection hardware including inspection, periodic preventative maintenance, and repair or replacement of defective components.

1.4.5.4 Operator's Manual

Ensure the operator's manual fully explains procedures and instructions for operation of the system. This includes an operator's manual for any fiber optic data transmission system elements in which system operators control any function of the system.

1.4.6 Group VI Technical Data Package

The Group VI Technical Data Package consists of the as-built drawings

revised to include system revisions and modifications. Deliver copies of the updated as-built drawings to the Government following approval of the PVT and endurance test.

PART 2 PRODUCTS

2.1 ENCLOSURES

Ensure enclosures conform to the requirements of NEMA 250 for the types specified. Use the manufacturer's standard finish color, unless otherwise indicated. Repair and refinish damaged surfaces using original type finish.

2.1.1 Interior

Ensure the enclosures installed indoors meet the requirements of NEMA 250 Type 12 or as shown.

2.2 PHYSICAL PROTECTION PROVISIONS

Provide enclosures and fittings that contain the FO connections, with hinged locking doors.

2.2.1 Enclosure Covers

Covers of pull and junction boxes provided to facilitate installation of the fiber optic data transmission system must be fastened by security screws, tack welding or brazing to hold the covers in place. Affix zinc labels to such boxes indicating they contain no connections. Do not indicate the system type with these labels. Clean and repair damage to the enclosure or its cover's surface protection using the same type of surface protection as the original enclosure.

2.2.2 Conduit-Enclosure Connections

Protect conduit enclosure connections by tack welding or brazing the conduit to the enclosure. Do tack welding or brazing in addition to standard conduit-enclosure connection methods as described in NFPA 70. Clean and repair any damage to the enclosure or its cover's surface protection using the same type of surface protection as the original enclosure. Secure conduit enclosures constructed of fiberglass with tamper proof security screws.

2.2.3 Locks

2.2.3.1 Locks

Install UL listed locks on system enclosures for maintenance purposes, round key type, with three dual, one mushroom, and three plain pin tumblers or conventional key type lock having a combination of five cylinder pin and five-point three position side bar. Stamp keys U.S. GOVT. DO NOT DUP. Arrange the locks so that the key can only be withdrawn when in the locked position. Key all enclosure locks alike and furnish only two keys for all of these locks.

2.3 OPTICAL FIBERS

2.3.1 General

The outside diameter of the glass-cladded fiber is nominally 125 microns, and concentric with the fiber core. Ensure optical fibers meet TIA-455-46A, and TIA-455-177.

2.3.2 50 Micron Multimode Fibers

Use conductors that are multimode, graded index, solid glass waveguides with a nominal core diameter of 50 microns. Ensure the fiber has transmission windows centered at 850 and 1300 nanometer wavelengths, with a numerical aperture minimum of 0.20. The attenuation at 850 nanometers is 3.5 dB/Km or less. The attenuation at 1300 nanometers is 1.5 dB/Km or less. For both transmission windows, the minimum bandwidth is 500 MHz-Km. Certify the fibers to meet TIA/EIA-455-204 and TIA-455-58.

2.4 CROSS-CONNECTS

2.4.1 Patch Panels

Install patch panels as a complete fiber optic data transmission system of components by a single manufacturer; provide termination, splice storage, routing, radius limiting, cable fastening, storage, and cross-connection. Ensure patch panel connectors and couplers are the same type and configuration as used elsewhere in the fiber optic data transmission system. Patch panels are wall mounted as shown.

2.4.2 Patch Cords

Provide patch cord cable assemblies consisting of factory connector-terminated flexible optical fiber cable with connectors of the same type as used elsewhere in the fiber optic data transmission system. Optical fiber is the same type as used elsewhere in the system. Install patch cords as complete assemblies from manufacturer's standard products.

2.5 CABLE CONSTRUCTION

2.5.1 General

For each fiber optic link provide fiber optic cable with the number of strands as shown on the associated project drawings. Protect each fiber by a protective tube. Ensure cables have a jacketed strength member, and an exterior jacket. Ensure cable and fiber protective covering are free from holes, splits, blisters, and other imperfections. All interior cables' insulation and jacketing material cannot contain any poly vinyl chloride (PVC) compounds. Use a covering that is flame retardant, moisture resistant, non-nutrient to fungus, ultraviolet light resistant, nontoxic and rated OFNP plenum. Do not transmit mechanical stress present in cable to the optical fibers. Ensure strength members are non-metallic and an integral part of the cable construction. Ensure the combined strength of all the strength members is sufficient to support the stress of installation and to protect the cable in service. A minimum storage temperature of plus 14 to plus 167 degrees F is required for interior cables. Ensure all optical fiber cables and all optical fiber raceways furnished meet the requirement of NFPA 70. Fire resistant characteristics of optical fiber cables and optical fiber raceways are required to conform to Article 770, Sections 49, 50, and 51. Apply a flooding compound into

the interior of the fiber tubes, into the interstitial spaces between the tubes, to the core covering, and between the core covering and jacket of all cable to be installed in locations susceptible to moisture. Ensure flooded cables comply with TIA/EIA-455-81 and TIA-455-82. Provide cables from the same manufacturer, of the same cable type, of the same size, and of the same optical characteristics. Ensure each fiber and protective coverings is continuous with no factory splices. Certify by the manufacturer, optic cable assemblies, including jacketing and fibers, to have a minimum life of 30 years. Ensure cables meet UL 1666. Certify FO cable to meet the following: TIA-455-13, TIA/EIA-455-25, TIA/EIA-455-41, TIA-455-47B, TIA-455-78-B, TIA/EIA-455-88, TIA-455-91, TIA-455-104, and TIA/EIA-455-171.

2.5.2 Interior Cable

- a. Loose buffer tube cable construction is such that the optical fibers are surrounded by a tube buffer, and contained in a channel or otherwise loosely packaged to provide clearance between the fibers and the inside of the container allowing for thermal expansions without constraining the fiber. Use fluorocopolymer (FCP) for the cable outer jacket, which complies with NFPA 70 for optical fiber nonconductive plenum (OFNP) applications. Do not exceed the manufacturers' recommended values for tensile strength, impact resistance, and crush resistance. Interior cables' insulation and jacketing material shall not contain any poly vinyl chloride (PVC) compounds.

2.5.3 Pigtail Cables

Use flexible fiber pigtail cables for connections to equipment having the same physical and operational characteristics as the parent cable. Ensure the cable jacket is FCP, which complies with NFPA 70 for OFNP applications. Maximum dB loss for pigtail cable is 3.5 dB/km at 850 nanometers, and 1.0 dB/km at 1300 nanometers.

2.6 FO CONNECTORS

Use field installable, self-aligning and centering FO connectors. Match FO connectors with the fiber core and cladding diameters. Provide FO cable connectors at field equipment of type SC. Provide FO connectors at terminal head end equipment of type SC. Connector insertion loss is nominally 0.3 dB and maximum loss less than 0.7 dB.

2.7 FUSION SPLICES

Mechanical splices are not permitted. For splices use a portable, fully automatic, and compact fusion splicer, suitable for fusion splicing all types of telecommunication grade optical fibers and individual fibers as well as cables containing multiple optical fibers. Ensure the fusion splicer is capable of operation under various environmental conditions (e.g., temperature, humidity, altitude, etc.) for all types of optical cable deployments. Design the controls of the fusion splicer in accordance with ergonomic considerations. Start the automatic splicing process by pressing one button and can be interrupted at any time. Alternatively, make available semi-automatic (step-by-step) or manual splicing by menu selection. Conduct communication with the fusion splicer through a language unspecific keyboard with universal symbols and display the dialogue with the splicer on the device screen.

2.8 CONDUIT, FITTINGS AND ENCLOSURES

Ensure conduit, fittings, and enclosures are as specified in Section 26 20 00 INTERIOR DISTRIBUTION SYSTEM, and as shown.

2.9 FAN-OUT KITS

For all loose-tube optical fibers, furnish and install fan-out kits using furcating tubes for connectorization. Incorporate strain relief for loose-tube optical fiber furcating tubes if the connectorization is not contained within a protective enclosure such as a patch panel. For tight-buffered optical fibers, furnish and install fan-out kits using furcating tubes and which incorporate strain relief, if the connectorization is not contained within a protective enclosure such as a patch panel. Furcating tubes required to incorporate strain relief also provide increased pullout protection. Tubes are comprised of an inner tube, surrounded by a layer of nonconductive strength members, then surrounded by an enclosing outer jacket layer. Color code fan-out kits to match the industry fiber color scheme. Length of furcating tube is 24 inches minimum when installation is complete. Rate fan-out kits for the ambient conditions of the location as specified in the Paragraph entitled "Environmental Requirements," of this section. Provide terminations for each fiber, regardless whether fiber is active or spare.

PART 3 EXECUTION

3.1 INSTALLATION

Install fiber optic data transmission system components and appurtenances in accordance with the manufacturer's instructions and as shown. Provide interconnections, services, and adjustments required for a complete and operable data transmission system.

Where installation procedures, or any part thereof, are required to be in accordance with the recommendations of the manufacturer of the material being installed, submit printed copies of these recommendations prior to installation. Installation of the item is not allowed to proceed until the recommendations are received and approved.

3.1.1 Interior Work

Install conduits, tubing and cable trays for interior FO cable as specified in Section 26 20 00 INTERIOR DISTRIBUTION SYSTEM and as shown. Ensure cable installation and applications meet the requirements of NFPA 70, Article 770, Sections 52 and 53. Properly support and secure cables not installed in conduits or wireways. If installed in plenums or other spaces used for environmental air, comply with NFPA 70 requirements for this type of installation.

3.1.2 Service Loops

Ensure each fiber optic cable has service loops of not less than 20 feet in length at each end. House the service loops in a service loop enclosure.

3.1.3 Splices

3.1.3.1 General

No splices are permitted unless the length of cable being installed exceeds the maximum standard cable length available from a manufacturer or unless fiber optic pigtailed are used for terminations to the fiber. Make splices using the fusion splice method. Mechanical splices are not permitted. Place splices in a splice enclosure and encapsulate with an epoxy, ultraviolet light cured splice encapsulant or otherwise protected against infiltration of moisture or contaminants. Field test FO splices at the time of splicing. Ensure fusion splices have a nominal splice loss of 0.1 dB for multimode fiber optic cable.

3.1.4 Connectors

Prior to and during installation of connectors, perform appropriate cleaning to ensure that any contaminant particulates larger than 0.06 micron in size are removed. Connectors are as specified in the paragraph entitled "FO CONNECTORS", of this section. Connectors or splices which leave residue on the connector ferrule or optical connector "lens", are not permitted. Ensure fibers at each end of the cable have jumpers or pigtailed installed of not less than 3 feet in length. For fibers at both ends of the cable, have connectors installed on the jumpers. Ensure the mated connector pair loss does not exceed 0.75 dB. The pull strength between the connector and the attached fiber cannot be less than 50 pounds.

3.1.5 Identification and Labeling

Provide identification tags or labels for each cable. For markers, tags and labels, use indelible ink or etching which does not fade in sunlight, or in buried or underground applications. Use markers, tags, and labels that do not become brittle or deteriorate for a period of 20 years due to moisture, sunlight, soil minerals, chemicals or other environmental elements. Label all termination blocks and panels with cable number or pair identifier for cables in accordance with TIA-606 and as specified. Identify the labeling format and provide a complete record to the Government with the final documentation. Identify each cable with type of signal being carried and termination points.

3.1.6 Enclosure Sizing and Cable

Size termination enclosures to accommodate the FO equipment to be installed. Sizing includes sufficient space for service loops to be provided and to accommodate a neat layout of equipment and the bend radii of fibers and cables terminated inside the enclosure.

3.1.7 Enclosure Penetrations

Install enclosure penetrations from the bottom. Seal penetrations with rubber silicone sealant to preclude the entry of water. Internally seal conduits rising from underground.

3.2 TESTING

3.2.1 General

Provide personnel, equipment, instrumentation, and supplies necessary to perform testing.

3.2.2 Field Test

Verify the complete operation of the fiber optic data transmission system in conjunction with field testing associated with systems supported by the fiber optic data transmission system prior to formal acceptance testing. Include a flux density test in field tests. Perform these tests on each link and repeated from the opposite end of each link.

3.2.2.1 Optical Time Domain Reflectometer Tests

Perform optical time domain reflectometer tests using the FO test procedures of TIA-455-78-B. Perform an optical time domain reflectometer test on all fibers of the FO cable on the reel prior to installation. Furnish photographs of the traces to the Government. Perform an optical time domain reflectometer test on all fibers of the FO cable after it is installed. Calibrate the optical time domain reflectometer to show anomalies of 0.2 dB as a minimum. If the optical time domain reflectometer test results show anomalies greater than 1 dB, the FO cable segment is unacceptable to the Government. Replace the unsatisfactory segments of cable with a new segment of cable. Then test the new segment of cable to demonstrate acceptability. Furnish photographs of the traces to the Government for each link.

3.2.2.2 Power Attenuation Test

Perform power attenuation test at each light wavelength of the transmitter to be used on the circuit being tested. Measure the flux at the FO receiver end and compare to the flux injected at the transmitter end. Add a jumper at each end of the circuit under test so that end connector loss is validated. Rotational optimization of the connectors is not permitted. If the circuit loss exceeds the calculated circuit loss by more than 2 dB, the circuit is unsatisfactory. Examine the circuit to determine the problem. Notify the Government of the problem and propose procedures to eliminate the problem. Prepare and submit a report documenting the results of the test.

3.2.2.3 Gain Margin Test

Test and verify that each circuit has a gain margin which exceeds the circuit loss by at least the minimum gain margin specified in the paragraph entitled "Flux Budget/Gain Margin," of this section.

3.2.2.4 Performance Verification Test and Endurance Test

Test the FO data transmission system as a part of the completed Fire Alarm System during the Performance Verification Test and Endurance Test.

3.3 TRAINING

3.3.1 General

Conduct a training course for designated personnel in the maintenance of the FO system. Orient the training to the specific system being installed under this specification. Furnish all training materials and supplies.

3.3.2 System Maintenance Training Course

Provide three copies of operating instructions outlining the step-by-step

procedures required for system operation including description of each subsystem in its operating mode. Instructions includes the manufacturer's name, service manual, parts list, and a brief description of equipment, components, and their basic operating features. Provide three copies of the maintenance instructions listing regular maintenance procedures, possible system failures, a troubleshooting guide for repairs, and simplified diagrams for the system as installed. A video describing operating and maintenance instructions shall be included.

Provide a fiber optic data transmission system maintenance course taught at the project site after completion of the endurance test for a period of 1 training day. A maximum of five personnel designated by the Government will attend the course. A training day consists of 8 hours of classroom or lab instruction, including two 15 minute breaks and excluding lunchtime during the daytime shift in effect at the facility. Training includes:

- a. Physical layout of the fiber optic data transmission system and each piece of hardware.
- b. Troubleshooting and diagnostics procedures.
- c. Repair instructions.
- d. Preventative maintenance procedures and schedules.

-- End of Section --

SECTION 28 31 76

INTERIOR FIRE ALARM AND MASS NOTIFICATION SYSTEM
08/11

PART 1 GENERAL

1.1 RELATED SECTIONS

Section 26 00 00.00 20 BASIC ELECTRICAL MATERIALS AND METHODS, applies to this section, with the additions and modifications specified herein. In addition, refer to the following sections for related work and coordination:

Section 07 84 00 FIRESTOPPING for additional work related to firestopping.

1.2 SUMMARY

1.2.1 Scope

- a. This work includes completion of design and providing a new, complete, fire alarm and mass notification system as described herein and on the contract drawings. Include in the system wiring, raceways, pull boxes, terminal cabinets, outlet and mounting boxes, control equipment, alarm, and supervisory signal initiating devices, alarm notification appliances, supervising station fire alarm system transmitter, and other accessories and miscellaneous items required for a complete operating system even though each item is not specifically mentioned or described. Provide system complete and ready for operation.
- b. Provide equipment, materials, installation, workmanship, inspection, and testing in strict accordance with the required and advisory provisions of NFPA 72, except as modified herein. The system layout on the drawings show the intent of coverage and are shown in suggested locations. Submit plan view drawing showing device locations, terminal cabinet locations, junction boxes, other related equipment, conduit routing, wire counts, circuit identification in each conduit, and circuit layouts for all floors. Drawings shall comply with the requirements of NFPA 170. Final quantity, system layout, and coordination are the responsibility of the Contractor.

1.3 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ACOUSTICAL SOCIETY OF AMERICA (ASA)

ASA S3.2

(2009) Method for Measuring the
Intelligibility of Speech Over
Communication Systems (ASA 85)

ASME INTERNATIONAL (ASME)

ASME A17.1/CSA B44 (2013) Safety Code for Elevators and Escalators

FM GLOBAL (FM)

FM APP GUIDE (updated on-line) Approval Guide
<http://www.approvalguide.com/>

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE)

IEEE C62.41.1 (2002; R 2008) Guide on the Surges Environment in Low-Voltage (1000 V and Less) AC Power Circuits

IEEE C62.41.2 (2002) Recommended Practice on Characterization of Surges in Low-Voltage (1000 V and Less) AC Power Circuits

INTERNATIONAL ELECTROTECHNICAL COMMISSION (IEC)

IEC 60268-16 (2003; ED 4.0) Sound System Equipment - Part 16: Objective Rating Of Speech Intelligibility By Speech Transmission Index

INTERNATIONAL ORGANIZATION FOR STANDARDIZATION (ISO)

ISO 7240-16 (2007) Fire Detection And Alarm Systems - Part 16: Sound System Control And Indicating Equipment

ISO 7240-19 (2007) Fire Detection and Alarm Systems - Part 19: Design, Installation, Commissioning and Service of Sound Systems for Emergency Purposes

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 170 (2012) Standard for Fire Safety and Emergency Symbols

NFPA 70 (2014; AMD 1 2013; Errata 1 2013; AMD 2 2013; Errata 2 2013) National Electrical Code

NFPA 72 (2013) National Fire Alarm and Signaling Code

NFPA 90A (2012) Standard for the Installation of Air Conditioning and Ventilating Systems

U.S. DEPARTMENT OF DEFENSE (DOD)

UFC 3-601-02 (2010) Operations and Maintenance: Inspection, Testing, and Maintenance of Fire Protection Systems

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

47 CFR 15	Radio Frequency Devices
47 CFR 90	Private Land Mobile Radio Services

UNDERWRITERS LABORATORIES (UL)

UL 1480	(2003; Reprint Oct 2012) Standard for Speakers for Fire Alarm, Emergency, and Commercial and Professional Use
UL 1638	(2001; Reprint Oct 2013) Visual Signaling Appliances - Private Mode Emergency and General Utility Signaling
UL 1971	(2002; Reprint Oct 2008) Signaling Devices for the Hearing Impaired
UL 2017	(2008; Reprint May 2011) General-Purpose Signaling Devices and Systems
UL 268	(2009) Smoke Detectors for Fire Alarm Systems
UL 464	(2009; Reprint Apr 2012) Standard for Audible Signal Appliances
UL 864	(2003; Reprint Aug 2012) Standard for Control Units and Accessories for Fire Alarm Systems
UL Electrical Constructn	(2012) Electrical Construction Equipment Directory
UL Fire Prot Dir	(2012) Fire Protection Equipment Directory

1.4 DEFINITIONS

Wherever mentioned in this specification or on the drawings, the equipment, devices, and functions shall be defined as follows:

1.4.1 Interface Device

An addressable device that interconnects hard wired systems or devices to an analog/addressable system.

1.4.2 Fire Alarm Control Unit and Mass Notification Autonomous Control Unit (FMCP)

A master control panel having the features of a fire alarm and mass notification control unit and fire alarm and mass notification control units are interconnected. The panel has central processing, memory, input and output terminals, and LCD Display units.

1.4.3 Local Operating Console (LOC)

A unit designed to allow emergency responders and/or building occupants to operate the MNS including delivery or recorded and/or live messages,

initiate strobe and textural visible appliance operation and other relayed functions.

1.4.4 Terminal Cabinet

A steel cabinet with locking, hinge-mounted door that terminal strips are securely mounted.

1.5 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for Contractor Quality Control approval. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

- Nameplates; G
- Wiring Diagrams; G
- System Layout
- System Operation; G
- Notification Appliances; G
- Amplifiers; G

SD-03 Product Data

- Technical Data And Computer Software
- Fire Alarm Control Unit and Mass Notification Control Unit (FMCP); G
- Terminal cabinets; G
- Manual stations; G
- Transmitters (including housing); G
- Batteries; G
- Battery chargers; G
- Smoke sensors; G
- Notification appliances; G
- Addressable interface devices; G
- Amplifiers; G
- Tone generators
- Digitalized voice generators; G
- Radio transmitter and interface panels; G
- Local Operating Console (LOC); G

SD-05 Design Data

- Battery power; G
- Battery chargers

SD-06 Test Reports

- Field Quality Control
- Testing Procedures; G
- Smoke sensor testing procedures; G

SD-07 Certificates

- Installer; G
- Formal Inspection and Tests
- Final Testing

Designer Qualification; G

SD-09 Manufacturer's Field Reports

System Operation; G
Fire Alarm/Mass Notification System

SD-10 Operation and Maintenance Data

Operation and Maintenance (O&M) Instructions; G
Instruction of Government Employees

SD-11 Closeout Submittals

As-Built Drawings

1.6 TECHNICAL DATA AND COMPUTER SOFTWARE

Technical data and computer software (meaning technical data that relates to computer software) that are specifically identified in this project, and may be defined/required in other specifications, shall be delivered, strictly in accordance with the CONTRACT CLAUSES. Identify data delivered by reference to the particular specification paragraph against which it is furnished. Data to be submitted shall include complete system, equipment, and software descriptions. Descriptions shall show how the equipment will operate as a system to meet the performance requirements of this contract. The data package shall also include the following:

- a. Identification of programmable portions of system equipment and capabilities.
- b. Description of system revision and expansion capabilities and methods of implementation detailing both equipment and software requirements.
- c. Provision of operational software data on all modes of programmable portions of the fire alarm and detection system.
- d. Description of Fire Alarm and Mass Notification Control Panel equipment operation.
- e. Description of auxiliary and remote equipment operations.
- f. Library of application software.
- g. Operation and maintenance manuals.

1.7 QUALITY ASSURANCE

Equipment and devices shall be compatible and operable with existing station fire alarm system and shall not impair reliability or operational functions of existing supervising station fire alarm system.

- a. In NFPA publications referred to herein, consider advisory provisions to be mandatory, as though the word "shall" had been substituted for "should" wherever it appears; interpret reference to "authority having jurisdiction" to mean the Naval Facilities Engineering Command, Fire Protection Engineer.
- b. The recommended practices stated in the manufacturer's literature or

documentation shall be considered as mandatory requirements.

- c. Devices and equipment for fire alarm service shall be listed by UL Fire Prot Dir or approved by FM APP GUIDE.

1.7.1 Qualifications

1.7.1.1 Design Services and Designer Qualification

Installations requiring completion of installation drawings and specification or modifications of fire detection, fire alarm, mass notification system, fire suppression systems or mass notification systems shall require the services and review of a qualified engineer. For the purposes of meeting this requirement, a qualified engineer is defined as an individual meeting one of the following conditions:

- a. A registered professional engineer having a Bachelor of Science or Masters of Science Degree in Fire Protection Engineering from an accredited university engineering program, plus a minimum of four years work experience in fire protection engineering.
- b. A registered professional engineer (P.E.) in fire protection engineering.
- c. Registered Professional Engineer with verification of experience and at least five years of current experience in the design of the fire protection and detection systems.

1.7.1.2 Supervisor

NICET Fire Alarm Technicians to perform the installation of the system. A NICET Level 3 Fire Alarm Technician shall supervise the installation of the fire alarm system/mass notification system. The Fire Alarm technicians supervising the installation of equipment shall be factory trained in the installation, adjustment, testing, and operation of the equipment specified herein and on the drawings.

1.7.1.3 Technician

Fire Alarm Technicians with a minimum of four years of experience utilized to install and terminate fire alarm/mass notification devices, cabinets and panels. The Fire Alarm technicians installing the equipment shall be factory trained in the installation, adjustment, testing, and operation of the equipment specified herein and on the drawings.

1.7.1.4 Installer

Fire Alarm installer with a minimum of two years of experience utilized to assist in the installation of fire alarm/mass notification devices, cabinets and panels NICET Level II technician to assist in the installation of fire alarm/mass notification devices, cabinets and panels. An electrician shall be allowed to install wire, cable, conduit and backboxes for the fire alarm system/mass notification system. The Fire Alarm installer shall be factory trained in the installation, adjustment, testing, and operation of the equipment specified herein and on the drawings.

1.7.1.5 Test Personnel

Fire Alarm Technicians with a minimum of eight years of experience (NICET Level III) utilized to test and certify the installation of the fire alarm/mass notification devices, cabinets and panels. The Fire Alarm technicians testing the equipment shall be factory trained in the installation, adjustment, testing, and operation of the equipment specified herein and on the drawings.

1.7.1.6 Manufacturer's Representative

The fire alarm and mass notification equipment manufacturer's representative shall be present for the connection of wiring to the control panel. The Manufacturer's Representative shall be an employee of the manufacturer with necessary technical training (NICET Level III) on the system being installed.

1.7.1.7 Manufacturer

Components shall be of current design and shall be in regular and recurrent production at the time of installation. Provide design, materials, and devices for a protected premises fire alarm system, complete, conforming to NFPA 72, except as otherwise or additionally specified herein.

1.7.2 Regulatory Requirements

1.7.2.1 Requirements for Fire Protection Service

Equipment and material shall have been tested by UL and listed in UL Fire Prot Dir or approved by FM and listed in FM APP GUIDE. Where the terms "listed" or "approved" appear in this specification, they shall mean listed in UL Fire Prot Dir or FM APP GUIDE. The omission of these terms under the description of any item of equipment described shall not be construed as waiving this requirement. All listings or approval by testing laboratories shall be from an existing ANSI or UL published standard.

1.7.2.2 Fire Alarm/Mass Notification System

Furnish equipment that is compatible and is UL listed, FM approved, or listed by a nationally recognized testing laboratory for the intended use. All listings by testing laboratories shall be from an existing ANSI or UL published standard. Submit a unique identifier for each device, including the control panel and initiating and indicating devices, with an indication of test results, and signature of the factory-trained technician of the control panel manufacturer and equipment installer. With reports on preliminary tests, include printer information. Include the NFPA 72 Record of Completion and NFPA 72 Inspection and Testing Form, with the appropriate test reports.

1.7.2.3 Fire alarm Testing Services or Laboratories

Construct fire alarm and fire detection equipment in accordance with UL Fire Prot Dir, UL Electrical Constructn, or FM APP GUIDE.

1.8 DELIVERY, STORAGE, AND HANDLING

Protect equipment delivered and placed in storage from the weather,

humidity, and temperature variation, dirt and dust, and other contaminants.

PART 2 PRODUCTS

2.1 MATERIALS AND EQUIPMENT

Submit annotated catalog data as required in the paragraph SUBMITTAL, in table format on the drawings, showing manufacturer's name, model, voltage, and catalog numbers for equipment and components. Submitted shop drawings shall not be smaller than ISO A1. Also provide UL or FM listing cards for equipment provided.

2.1.1 Standard Products

Provide materials, equipment, and devices that have been tested by a nationally recognized testing laboratory, such as UL or FM Approvals, LLC (FM), and listed or approved for fire protection service when so required by NFPA 72 or this specification. Select material from one manufacturer, where possible, and not a combination of manufacturers, for any particular classification of materials. Material and equipment shall be the standard products of a manufacturer regularly engaged in the manufacture of the products for at least 5 years prior to bid opening.

2.1.2 Nameplates

Major components of equipment shall have the manufacturer's name, address, type or style, model or serial number, catalog number, date of installation, installing Contractor's name and address, and the contract number provided on a new plate permanently affixed to the item or equipment. Major components include, but are not limited to, the following:

- a. FMCPs
- b. Automatic transmitter/transceiver
- c. Terminal Cabinet
- d. Fire alarm annunciator panel
- e. NAC booster panel

Furnish nameplate illustrations and data to obtain approval by the Contracting Officer before installation. Obtain approval by the Contracting Officer for installation locations. Nameplates shall be etched metal or plastic, permanently attached by screws to panels or adjacent walls.

2.1.3 Keys

Keys and locks for equipment shall be identical. Provide not less than six keys of each type required. Master all keys and locks to a single key as required by the Fire Department. Keys shall be CAT 60.

LOC is not permitted to be locked or lockable.

2.2 GENERAL PRODUCT REQUIREMENT

All fire alarm and mass notification equipment shall be listed for use

under the applicable reference standards. Interfacing of Listed UL 864 or similar approved industry listing with Mass Notification Panels listed to UL 2017 shall be done in a laboratory listed configuration, if the software programming features cannot provide a listed interface control. If a field modification is needed, such as adding equipment like relays, the manufacturer of the panels being same or different brand from manufacturer shall provide the installing contractor for review and confirmation by the installing contractor. As part of the submittal documents, provide this information.

2.3 SYSTEM OPERATION

The Addressable Interior Fire Alarm and Mass Notification System shall be a complete, supervised, noncoded, analog/addressable fire alarm and mass notification system conforming to NFPA 72, UL 864 , and UL 2017. The system shall be activated into the alarm mode by actuation of any alarm initiating device. The system shall remain in the alarm mode until the initiating device is reset and the control panel is reset and restored to normal. The system may be placed in the alarm mode by local microphones, LOC, or remotely from authorized locations/users.

The addressable fire alarm control panel must be compatible with the Digitize Subscriber Unit with Micromux (reporting system used by NAVSTA Newport).

Submit data on each circuit to indicate that there is at least 25 percent spare capacity for notification appliances, 25 percent spare capacity for initiating devices. Annotate data for each circuit on the drawings. Submit a complete description of the system operation in matrix format on the drawings. Submit a complete list of device addresses and corresponding messages.

2.3.1 Alarm Initiating Devices and Notification Appliances (Visual, Voice, Textural)

- a. Connect alarm initiating devices to initiating device circuits (IDC) Class "A", or to signal line circuits (SLC) Class "A" and installed in accordance with NFPA 72.
- b. Connect alarm notification appliances and speakers to notification appliance circuits (NAC) Class "A".
- c. The system shall operate in the alarm mode upon actuation of any alarm initiating device or a mass notification signal. The system shall remain in the alarm mode until initiating device(s) or mass notification signal is/are reset and the control panel is manually reset and restored to normal. Audible, and visual appliances and systems shall comply with NFPA 72 and as specified herein. Fire alarm system/mass notification system components requiring power, except for the control panel power supply, shall operate on 24 Volts dc.

2.3.2 Functions and Operating Features

The system shall provide the following functions and operating features:

- a. The FMCP shall provide power, annunciation, supervision, and control for the system. Addressable systems shall be microcomputer (microprocessor or microcontroller) based with a minimum word size of eight bits with sufficient memory to perform as specified.

- b. For Class "A" or "X" circuits with conductor lengths of 3m (10 feet) or less, the conductors shall be permitted to be installed in the same raceway in accordance with NFPA 72.
- c. Provide signaling line circuits for each floor.
- d. Provide signaling line circuits for the network.
- e. Provide notification appliance circuits. The visual alarm notification appliances shall have the flash rates synchronized as required by NFPA 72.
- f. Provide electrical supervision of the primary power (AC) supply, presence of the battery, battery voltage, and placement of system modules within the control panel.
- g. Provide an audible and visual trouble signal to activate upon a single break or open condition, or ground fault (or short circuit for Class "X"). The trouble signal shall also operate upon loss of primary power (AC) supply, absence of a battery supply, low battery voltage, or removal of alarm or supervisory panel modules. Provide a trouble alarm silence feature that shall silence the audible trouble signal, without affecting the visual indicator. After the system returns to normal operating conditions, the trouble signal shall again sound until the trouble is acknowledged. A smoke sensor in the process of being verified for the actual presence of smoke shall not initiate a trouble condition.
- h. Provide program capability via switches in a locked portion of the FACP to bypass the automatic notification appliance circuits, fire reporting system, air handler shutdown, smoke control operation, elevator recall, door release features. Operation of this programming shall indicate this action on the FACP display and printer output.
- i. Alarm, supervisory, and/or trouble signals shall be automatically transmitted to the fire department.
- j. Alarm functions shall override trouble or supervisory functions. Supervisory functions shall override trouble functions.
- k. The system shall be capable of being programmed from the panels keyboard. Programmed information shall be stored in non-volatile memory.
- l. The system shall be capable of operating, supervising, and/or monitoring both addressable and non-addressable alarm and supervisory devices.
- m. There shall be no limit, other than maximum system capacity, as to the number of addressable devices, that may be in alarm simultaneously.
- n. Where the fire alarm/mass notification system is responsible for initiating an action in another emergency control device or system, such as an elevator system, the addressable fire alarm relay shall be in the vicinity of the emergency control device.
- o. An alarm signal shall automatically initiate the following functions:

- (1) Transmission of an alarm signal to the fire department.
 - (2) Visual indication of the device operated on the control panel (FACP/MNCP), and on the remote annunciator. Indication on the remote annunciator shall be by floor, zone or circuit, and type of device.
 - (3) Continuous actuation of all alarm notification appliances.
 - (4) Recording of the event via electronically in the history log of the fire control system unit.
 - (5) Release of doors held open by electromagnetic devices.
 - (6) Operation of a smoke sensor in an elevator lobby or other location associated with the automatic recall of elevators, shall recall the elevators in addition to other requirements of this paragraph.
 - (7) Operation of a duct smoke sensor shall shut down the appropriate air handler in accordance with NFPA 90A in addition to other requirements of this paragraph and as allowed by NFPA 72.
 - (8) Operation of a sprinkler waterflow switch serving an elevator machinery room or elevator shaft shall operate shunt trip circuit breaker(s) to shut down power to the elevators in accordance with ASME A17.1/CSA B44.
- p. A supervisory signal shall automatically initiate the following functions:
- (1) Visual indication of the device operated on the FACP, and on the remote annunciator, and sound the audible alarm at the respective panel.
 - (2) Transmission of a supervisory signal to the fire department.
 - (3) Recording of the event electronically in the history log of the control unit.
- q. A trouble condition shall automatically initiate the following functions:
- (1) Visual indication of the system trouble on the FACP, and on the remote annunciator, and sound the audible alarm at the respective panel.
 - (2) Transmission of a trouble signal to the fire department.
 - (3) Recording of the event in the history log of the control unit.
- r. The maximum permissible elapsed time between the actuation of an initiating device and its indication at the FACP is 10 seconds.
- s. The maximum elapsed time between the occurrence of the trouble condition and its indication at the FACP is 200 seconds.
- t. Activation of a LOC pushbutton shall activate the audible and visual alarms in the facility. The audible message shall be the one

associated with the pushbutton activated.

2.4 SYSTEM MONITORING

2.4.1 Valves

Each valve affecting the proper operation of a fire protection system, including automatic sprinkler control valves, standpipe control valves, sprinkler service entrance valve, valves at fire pumps, isolating valves for pressure type waterflow or supervision switches, and valves at backflow preventers, whether supplied under this contract or existing, shall be electrically monitored to ensure its proper position. Provide each tamper switch with a separate address.

2.5 MASS NOTIFICATION SYSTEM FUNCTIONS

2.5.1 Notification Appliance Network

The audible notification appliance network consists of speakers located to provide intelligible instructions at all locations in the building. The Mass Notification System announcements shall take priority over all other audible announcements of the system including the output of the fire alarm system in a normal or alarm state. When a mass notification announcement is activated during a fire alarm, all fire alarm system functions shall continue in an alarm state except for the output signals of the fire alarm audible and visual notification appliances.

2.5.2 Strobes

Provide strobes to alert hearing-impaired occupants.

2.5.3 Wide Area MNS

The Wide Area MNS system (if available) in the area of the building shall not be activated by the in-building MNS.

2.5.4 Voice Notification

An autonomous voice notification control unit is used to monitor and control the notification appliance network and provide consoles for local operation. Using a console, personnel in the building can initiate delivery of pre-recorded voice messages, provide live voice messages and instructions, and initiate visual strobe and optional textual message notification appliances. The autonomous voice notification control unit will temporarily override audible fire alarm notification while delivering Mass Notification messages to ensure they are intelligible.

2.6 OVERVOLTAGE AND SURGE PROTECTION

2.6.1 Signaling Line Circuit Surge Protection

For systems having circuits located outdoors, communications equipment shall be protected against surges induced on any signaling line circuit and shall comply with the applicable requirements of IEEE C62.41.1 and IEEE C62.41.2. Cables and conductors, that serve as communications links, shall have surge protection circuits installed at each end that meet the following waveform(s):

- a. A 10 microsecond by 1000 microsecond waveform with a peak voltage of

1500 volts and a peak current of 60 amperes.

- b. An 8 microsecond by 20 microsecond waveform with a peak voltage of 1000 volts and a peak current of 500 amperes. Protection shall be provided at the equipment. Additional triple electrode gas surge protectors, rated for the application, shall be installed on each wireline circuit within 3 feet of the building cable entrance. Fuses shall not be used for surge protection.

2.6.2 Sensor Wiring Surge Protection

Digital and analog inputs and outputs shall be protected against surges induced by sensor wiring installed outdoors and as shown. The inputs and outputs shall be tested with the following waveforms:

- a. A 10 by 1000 microsecond waveform with a peak voltage of 1500 volts and a peak current of 60 amperes.
- b. An 8 by 20 microsecond waveform with a peak voltage of 1000 volts and a peak current of 500 amperes. Fuses shall not be used for surge protection.

2.7 ADDRESSABLE INTERFACE DEVICES

The initiating device being monitored shall be configured as a Class "A" initiating device circuits. The system shall be capable of defining any module as an alarm module and report alarm trouble, loss of polling, or as a supervisory module, and reporting supervisory short, supervisory open or loss of polling such as waterflow switches, valve supervisory switches, fire pump monitoring, independent smoke detection systems, relays for output function actuation, etc. The module shall be UL or FM listed as compatible with the control panel. The monitor module shall provide address setting means compatible with the control panel's SLC supervision and store an internal identifying code. Monitor module shall contain an integral LED that flashes each time the monitor module is polled and is visible through the device cover plate. Pull stations with a monitor module in a common backbox are not required to have an LED.

2.8 ADDRESSABLE CONTROL MODULE

The control module shall be capable of operating as a relay (dry contact form C) for interfacing the control panel with other systems, and to control door holders or initiate elevator fire service. The module shall be UL or FM listed as compatible with the control panel. The indicating device or the external load being controlled shall be configured as a Class "B" notification appliance circuits. The system shall be capable of supervising, audible, visual and dry contact circuits. The control module shall have both an input and output address. The supervision shall detect a short on the supervised circuit and shall prevent power from being applied to the circuit. The control model shall provide address setting means compatible with the control panel's SLC supervision and store an internal identifying code. The control module shall contain an integral LED that flashes each time the control module is polled and is visible through the device cover plate. Control Modules shall be located in environmental areas that reflect the conditions to which they were listed.

2.9 ISOLATION MODULES

Provide isolation modules to subdivide each signaling line circuit into

groups of not more than 20 addressable devices between adjacent isolation modules.

2.10 SMOKE SENSORS

2.10.1 Photoelectric Smoke Sensors

Provide addressable photoelectric smoke sensors as follows:

- a. Provide analog/addressable photoelectric smoke sensors utilizing the photoelectric light scattering principle for operation in accordance with UL 268. Smoke sensors shall be listed for use with the fire alarm control panel.
- b. Provide self-restoring type sensors that do not require any readjustment after actuation at the FACP to restore them to normal operation. Sensors shall be UL listed as smoke-automatic fire sensors.
- c. Components shall be rust and corrosion resistant. Vibration shall have no effect on the sensor's operation. Protect the detection chamber with a fine mesh metallic screen that prevents the entrance of insects or airborne materials. The screen shall not inhibit the movement of smoke particles into the chamber.
- d. Provide twist lock bases for the sensors. The sensors shall maintain contact with their bases without the use of springs. Provide companion mounting base with screw terminals for each conductor. Terminate field wiring on the screw terminals. The sensor shall have a visual indicator to show actuation.
- e. The sensor address shall identify the particular unit, its location within the system, and its sensitivity setting. Sensors shall be of the low voltage type rated for use on a 24 VDC system.
- f. An operator at the control panel, having a proper access level, shall have the capability to manually access the following information for each initiating device.
 - (1) Primary status
 - (2) Device type
 - (3) Present average value
 - (4) Present sensitivity selected
 - (5) Sensor range (normal, dirty, etc.)

2.10.2 Duct Smoke Sensors

Duct-mounted photoelectric smoke detectors shall be furnished and installed where indicated and in accordance with NFPA 90A. Units shall consist of a smoke detector as specified in paragraph Photoelectric Detectors, mounted in a special housing fitted with duct sampling tubes. Detector circuitry shall be mounted in a metallic enclosure exterior to the duct. (It is not permitted to cut the duct insulation to install the duct detector directly on the duct). Detectors shall have a manual reset. Detectors shall be rated for air velocities that include air flows between 500 and 4000 fpm. Detectors shall be powered from the fire alarm panel.

- a. Sampling tubes shall run the full width of the duct. The duct detector package shall conform to the requirements of NFPA 90A, UL 268 A, and shall be UL listed for use in air-handling systems. The control functions, operation, reset, and bypass shall be controlled from the fire alarm control panel.
- b. Lights to indicate the operation and alarm condition; and the test and reset buttons shall be visible and accessible with the unit installed and the cover in place. Remote indicators shall be provided where required by NFPA 72 and these shall be provided with test and reset switches.
- c. Remote lamps and switches as well as the affected fan units shall be properly identified in etched plastic placards. Detectors shall provide for control of auxiliary contacts that provide control, interlock, and shutdown functions. Auxiliary contacts provide for this function shall be located within 3 feet of the controlled circuit or appliance. The detectors shall be supplied by the fire alarm system manufacturer to ensure complete system compatibility.

2.10.3 Smoke Sensor Testing

Smoke sensors shall be tested in accordance with NFPA 72 and manufacturer's recommended calibrated test method. Submit smoke sensor testing procedures for approval. In addition to the NFPA 72 requirements, smoke detector sensitivity shall be tested during the preliminary tests.

2.11 ELECTRIC POWER

2.11.1 Primary Power

Power shall be 120 VAC service for the FMCP from the AC service to the building in accordance with NFPA 72.

2.12 SECONDARY POWER SUPPLY

Provide for system operation in the event of primary power source failure. Transfer from normal to auxiliary (secondary) power or restoration from auxiliary to normal power shall be automatic and shall not cause transmission of a false alarm.

2.12.1 Batteries

Provide sealed, maintenance-free, sealed lead acid batteries as the source for emergency power to the FMCP. Batteries shall contain suspended electrolyte. The battery system shall be maintained in a fully charged condition by means of a solid state battery charger. Provide an automatic transfer switch to transfer the load to the batteries in the event of the failure of primary power.

2.12.1.1 Capacity

Battery size shall be the greater of the following two capacities.

- a. Sufficient capacity to operate the fire alarm system under supervisory and trouble conditions, including audible trouble signal devices for 48 hours and audible and visual signal devices under alarm conditions for an additional 10 minutes.

- b. Sufficient capacity to operate the mass notification for 60 minutes after loss of AC power.

2.12.1.2 Battery Power Calculations

- a. Verify that battery capacity exceeds supervisory and alarm power requirements.
 - (1) Substantiate the battery calculations for alarm, alert, and supervisory power requirements. Include ampere-hour requirements for each system component and each panel component, and compliance with UL 864.
 - (2) Provide complete battery calculations for both the alarm, alert, and supervisory power requirements. Submit ampere-hour requirements for each system component with the calculations.
 - (3) A voltage drop calculation to indicate that sufficient voltage is available for proper operation of the system and all components, at the minimum rated voltage of the system operating on batteries.
- b. For battery calculations use the following assumptions: Assume a starting voltage of 24 VDC for starting the calculations to size the batteries. Calculate the required Amp-Hours for the specified standby time, and then calculate the required Amp-Hours for the specified alarm time. Calculate the nominal battery voltage after operation on batteries for the specified time period. Using this voltage perform a voltage drop calculation for circuit containing device and/or appliances remote from the power sources.

2.12.2 Battery Chargers

Provide a solid state, fully automatic, variable charging rate battery charger. The charger shall be capable of providing 120 percent of the connected system load and shall maintain the batteries at full charge. In the event the batteries are fully discharged (20.4 Volts dc), the charger shall recharge the batteries back to 95 percent of full charge within 48 hours after a single discharge cycle as described in paragraph CAPACITY above. Provide pilot light to indicate when batteries are manually placed on a high rate of charge as part of the unit assembly if a high rate switch is provided.

2.13 FIRE ALARM CONTROL UNIT AND MASS NOTIFICATION CONTROL UNIT (FMCP)

Provide a complete control panel fully enclosed in a lockable steel cabinet as specified herein. Operations required for testing or for normal care and maintenance of the systems shall be performed from the front of the enclosure. If more than a single unit is required at a location to form a complete control panel, the unit cabinets shall match exactly.

- a. Each control unit shall provide power, supervision, control, and logic for the entire system, utilizing solid state, modular components, internally mounted and arranged for easy access. Each control unit shall be suitable for operation on a 120 volt, 60 hertz, normal building power supply. Provide each panel with supervisory functions for power failure, internal component placement, and operation.

- b. Visual indication of alarm, supervisory, or trouble initiation on the fire alarm control panel shall be by liquid crystal display or similar means with a minimum of 80 characters. The mass notification control unit shall have the capability of temporarily deactivate the fire alarm audible notification appliances while delivering voice messages.
- c. Provide secure operator console for initiating recorded messages, strobes and displays; and for delivering live voice messages. Provide capacity for at least eight pre-recorded messages. Provide the ability to automatically repeat pre-recorded messages. Provide a secure microphone for delivering live messages. Provide adequate discrete outputs to temporarily deactivate fire alarm audible notification, and initiate/synchronize strobes. Provide a complete set of self-diagnostics for controller and appliance network. Provide local diagnostic information display and local diagnostic information and system event log file.

2.13.1 Cabinet

Install control panel components in cabinets large enough to accommodate all components and also to allow ample gutter space for interconnection of panels as well as field wiring. The enclosure shall be identified by an engraved laminated phenolic resin nameplate. Lettering on the nameplate shall say "Fire Alarm and Mass Notification Control Panel" and shall not be less than 1 inch high. Provide prominent rigid plastic or metal identification plates for lamps, circuits, meters, fuses, and switches. The cabinet shall be provided in a sturdy steel housing, complete with back box, hinged steel door with cylinder lock, and surface mounting provisions.

2.13.2 Control Modules

Provide power and control modules to perform all functions of the FACP. Provide audible signals to indicate any alarm, supervisory, or trouble condition. The alarm signals shall be different from the trouble signal. Connect circuit conductors entering or leaving the panel to screw-type terminals with each terminal marked for identification. Locate diodes and resistors, if any, on screw terminals in the FACP. Circuits operating at 24 VDC shall not operate at less than the UL listed voltage at the sensor or appliance connected. Circuits operating at any other voltage shall not have a voltage drop exceeding 10 percent of nominal voltage

2.13.3 Silencing Switches

2.13.3.1 Alarm Silencing Switch

Provide an alarm silencing switch at the FMCP that shall silence the audible and visual. This switch shall be overridden upon activation of a subsequent alarm.

2.13.3.2 Supervisory/Trouble Silencing Switch

Provide supervisory and trouble silencing switch that shall silence the audible trouble and supervisory signal, but not extinguish the visual indicator. This switch shall be overridden upon activation of a subsequent alarm, supervision, or trouble condition. Audible trouble indication must resound automatically every 24 hours after the silencing feature has been operated.

2.13.4 Non-Interfering

Power and supervise each circuit such that a signal from one device does not prevent the receipt of signals from any other device. Circuits shall be manually reset by switch from the FACP after the initiating device or devices have been restored to normal.

2.13.5 Audible Notification System

The Audible Notification System shall comply with the requirements of NFPA 72 for Emergency Voice/Alarm Communications System requirements ISO 7240-16, IEC 60268-16, except as specified herein. The system shall be a one-way multi-channel voice notification system incorporating user selectability of a minimum eight distinct sounds for tone signaling, and the incorporation of a voice module for delivery of prerecorded messages. Audible appliances shall produce a temporal code 3 tone for three cycles followed by a voice message, this pattern is repeated until the control panel is reset or silenced. Automatic messages shall be broadcast through speakers throughout the building/facility but not in stairs or elevator cabs. A live voice message shall override the automatic audible output through use of a microphone input at the control panel or the LOC.

- a. When using the microphone, live messages shall be broadcast throughout a selected floor or floors or all call. The system shall be capable of operating all speakers at the same time. The microprocessor shall actively interrogate circuitry, field wiring, and digital coding necessary for the immediate and accurate rebroadcasting of the stored voice data into the appropriate amplifier input. Loss of operating power, supervisory power, or any other malfunction that could render the digitalized voice module inoperative shall automatically cause the code 3 temporal tone to take over all functions assigned to the failed unit in the event an alarm is activated.
- b. The Mass Notification functions shall override the manual or automatic fire alarm notification or Public Address (PA) functions. Other fire alarm functions including transmission of a signal(s) to the fire department shall remain operational. The system shall have the capability of utilizing LOC with redundant controls of the notification system control panel. Notification Appliance Circuits (NAC) shall be provided for the activation of strobe appliances. The activation of the NAC Circuits shall follow the operation of the speaker NAC circuits. Audio output shall be selectable for line level. Amplifier outputs shall be not greater than 100 watts RMS output. The strobe NAC Circuits shall provide at least 2 amps of 24 VDC power to operate strobes and have the ability to synchronize all strobes. A hand held microphone shall be provided and, upon activation, shall take priority over any tone signal, recorded message or PA microphone operation in progress, while maintaining the strobe NAC Circuits activation.

2.13.5.1 Outputs and Operational Modules

All outputs and operational modules shall be fully supervised with on-board diagnostics and trouble reporting circuits. Provide form "C" contacts for system alarm and trouble conditions. Provide circuits for operation of auxiliary appliance during trouble conditions. During a Mass Notification event the panel shall not generate nor cause any trouble

alarms to be generated with the Fire Alarm system.

2.13.5.2 Mass Notification

- a. Mass Notification functions shall take precedence over all other function performed by the Audible Notification System. Messages shall utilize a female voice and shall be similar to the following:
 - (1) 1000 Hz tones (as required in 18.4.2.1 of NFPA 72)
 - (2) "May I have your attention please. May I have your attention please. An fire emergency has been reported in the building. Please leave the building by the nearest exit or exit stairway. Do not use the elevators." (Provide a 2 second pause.) "May I have your attention please, (repeat the message)."
- b. The LOC shall incorporate a Push-To-Talk (PTT) microphone, redundant controls and system status indicators of/for the system. The unit shall incorporate microphone override of any tone generation or prerecorded messages. The unit shall be fully supervised from the control panel. The housing shall contain a latch (not lock).
- c. Auxiliary Input Module shall be designed to be an outboard expansion module to either expand the number of optional LOC's, or allow a telephone interface.

2.13.6 Memory

Provide each control unit with non-volatile memory and logic for all functions. The use of long life batteries, capacitors, or other age-dependent devices shall not be considered as equal to non-volatile processors, PROMS, or EPROMS.

2.13.7 Field Programmability

Provide control units and control panels that are fully field programmable for control, initiation, notification, supervisory, and trouble functions of both input and output. The system program configuration shall be menu driven. System changes shall be password protected and shall be accomplished using personal computer based equipment. Any proprietary equipment and proprietary software needed by qualified technicians to implement future changes to the fire alarm system shall be provided as part of this contract.

2.13.8 Input/Output Modifications

The FMCP shall contain features that allow the bypassing of input devices from the system or the modification of system outputs. These control features shall consist of a panel mounted keypad. Any bypass or modification to the system shall indicate a trouble condition on the FMCP.

2.13.9 Resetting

Provide the necessary controls to prevent the resetting of any alarm, supervisory, or trouble signal while the alarm, supervisory or trouble condition on the system still exists.

2.13.10 Instructions

Provide a typeset printed or typewritten instruction card mounted behind a Lexan plastic or glass cover in a stainless steel or aluminum frame. Install the instructions on the interior of the FACP. The card shall show those steps to be taken by an operator when a signal is received as well as the functional operation of the system under all conditions, normal, alarm, supervisory, and trouble. The instructions shall be approved by the Contracting Officer before being posted.

2.13.11 Walk Test

The FACP shall have a walk test feature. When using this feature, operation of initiating devices shall result in limited system outputs, so that the notification appliances operate for only a few seconds and the event is indicated on the system printer, but no other outputs occur.

2.13.12 History Logging

In addition to the required printer output, the control panel shall have the ability to store a minimum of 400 events in a log. These events shall be stored in a battery-protected memory and shall remain in the memory until the memory is downloaded or cleared manually. Resetting of the control panel shall not clear the memory.

2.13.13 Remote LCD Text Display

An LED text display shall be provided at locations as shown on the drawings. The LED text display shall spell out the words "EVACUATE" and "ANNOUNCEMENT" and the remainder of the emergency instructions. The design of LED text display shall be such that it cannot be read when not illuminated.

2.14 AMPLIFIERS, PREAMPLIFIERS, TONE GENERATORS

Any amplifiers, preamplifiers, tone generators, digitalized voice generators, and other hardware necessary for a complete, operational, textual audible circuit conforming to NFPA 72 shall be housed in a remote FMCP, terminal cabinet, or in the FMCP. Submit data to indicate that the amplifiers have sufficient capacity to simultaneously drive all notification speakers at the maximum rating plus 50 percent spare capacity. Annotate data for each circuit on the drawings.

2.14.1 Operation

The system shall automatically operate and control all building speakers except those installed in the stairs and within elevator cabs. The speakers in the stairs and elevator cabs shall operate only when the microphone is used to deliver live messages.

2.14.2 Construction

Amplifiers shall utilize computer grade solid state components and shall be provided with output protection devices sufficient to protect the amplifier against any transient up to 10 times the highest rated voltage in the system.

2.14.3 Inputs

Equip each system with separate inputs for the tone generator, digitalized voice driver and panel mounted microphone. Microphone inputs shall be of the low impedance, balanced line type. Both microphone and tone generator input shall be operational on any amplifier.

2.14.4 Tone Generator

The tone generator shall be of the modular, plug-in type with securely attached labels to identify the component as a tone generator and to identify the specific tone it produces. The tone generator shall produce a code 3 temporal tone and shall be constantly repeated until interrupted by either the digitalized voice message, the microphone input, or the alarm silence mode as specified. The tone generator shall be single channel with an automatic backup generator per channel such that failure of the primary tone generator causes the backup generator to automatically take over the functions of the failed unit and also causes transfer of the common trouble relay.

2.14.5 Protection Circuits

Each amplifier shall be constantly supervised for any condition that could render the amplifier inoperable at its maximum output. Failure of any component shall cause automatic transfer to a designated backup amplifier, illumination of a visual "amplifier trouble" indicator on the control panel, appropriate logging of the condition on the system printer, and other actions for trouble conditions as specified.

2.15 ANNUNCIATOR

2.15.1 Annunciator Panel

Provide an annunciator that includes an LCD display. The display shall indicate the device in trouble/alarm or any supervisory device. Display the device name, address, and actual building location.

A building floor plan shall be provided mounted (behind plexiglass or similar protective material) at the annunciator location. The floor plan shall indicate all rooms by name and number including the locations of stairs and elevators. The floor plan shall show all devices and their programmed address to facilitate their physical location from the LCD display information.

2.15.2 Programming

Where programming for the operation of the annunciator is accomplished by a separate software program than the software for the FMCP, the software program shall not require reprogramming after loss of power. The software shall be reprogrammable in the field.

2.16 MANUAL STATIONS

Provide metal or plastic, semi-flush mounted, double action, addressable manual stations, that are not subject to operation by jarring or vibration. Stations shall be equipped with screw terminals for each conductor. Stations that require the replacement of any portion of the device after activation are not permitted. Stations shall be finished in fire-engine red with molded raised lettering operating instructions of

contrasting color. The use of a key or wrench shall be required to reset the station. Manual stations shall be mounted at 42 inches. Stations shall have a separate screw terminal for each conductor.

2.17 NOTIFICATION APPLIANCES

2.17.1 Fire Alarm/Mass Notification Speakers

Audible appliances shall conform to the applicable requirements of UL 464. Appliances shall be connected into notification appliance circuits. Surface mounted audible appliances shall have white housing and shall be labeled 'ALERT' in red letters. Surface mounted speakers or strobes must use manufacturer's back box only. Recessed audible appliances shall be installed with a grill that is painted white and shall be labeled 'ALERT' in red letters.

- a. Speakers shall conform to the applicable requirements of UL 1480. Speakers shall have six different sound output levels and operate with audio line input levels of 70.7 VRMs and 25 VRMs, by means of selectable tap settings. Tap settings shall include taps of 1/8, 1/4, 1/2, 1, and 2 watt. Speakers shall incorporate a high efficiency speaker for maximum output at minimum power across a frequency range of 150 Hz to 10,000 Hz, and shall have a sealed back construction. Speakers shall be capable of installation on standard 4 inch square electrical boxes. Where speakers and strobes are provided in the same location, they may be combined into a single wall mounted unit. All inputs shall be polarized for compatibility with standard reverse polarity supervision of circuit wiring via the FMCP.
- b. Provide speaker mounting plates constructed of cold rolled steel having a minimum thickness of 16 gauge or molded high impact plastic and equipped with mounting holes and other openings as needed for a complete installation. Fabrication marks and holes shall be ground and finished to provide a smooth and neat appearance for each plate. Each plate shall be primed and painted.
- c. Speakers shall utilize screw terminals for termination of all field wiring.

2.17.2 Visual Notification Appliances

Visual notification appliances shall conform to the applicable requirements of UL 1971 and conform to the Architectural Barriers Act (ABA). Colored lens, such as amber, shall comply with UL 1638. The manufacturer shall have the color lens tested to the full UL 1971 polar plotting criteria, voltage drop, and temperature rise as stated in 1971. Fire Alarm/Mass Notification Appliances shall have multi candela clear high intensity optic lens, xenon flash tubes, and output white light and be marked "ALERT" in red letters. The light pattern shall be disbursed so that it is visible above and below the strobe and from a 90 degree angle on both sides of the strobe. Strobe flash rate shall be 1 flash per second and a minimum of 15 candela (actual output after derating for tinted lens) based on the UL 1971 test. Strobe shall be surface mounted. Where more than two appliances are located in the same room or corridor or field of view, provide synchronized operation. Devices shall use screw terminals for all field wiring.

2.18 ENVIRONMENTAL ENCLOSURES OR GUARDS

Environmental enclosures shall be provided to permit Fire Alarm or Mass Notification components to be used in areas that exceed the environmental limits of the listing. The enclosure shall be listed for the device or appliance as either a manufactured part number or as a listed compatible accessory for the UL category that the component is currently listed. Guards required to deter mechanical damage shall be either a listed manufactured part or a listed accessory for the category of the initiating device or notification appliance.

2.19 AUTOMATIC FIRE TRANSMITTERS

2.19.1 Radio Transmitter and Interface Panels

Transmitters shall be compatible with proprietary supervising station receiving equipment. Radio transmitters used on NAVSTA Newport is the Digitize Subscriber Unit with Micromux. Each radio alarm transmitter shall be the manufacturer's recognized commercial product, completely assembled, wired, factory tested, and delivered ready for installation and operation. Transmitters shall be provided in accordance with applicable portions of NFPA 72, Federal Communications Commission (FCC) 47 CFR 90 and Federal Communications Commission (FCC) 47 CFR 15. Transmitter electronics module shall be contained within the physical housing as an integral, removable assembly. The proprietary supervising station receiving equipment is Digitize Intellitize Subscriber unit with Micromux and the transceiver shall be fully compatible with this equipment. At the contractors option, and if UL or FM listed, the transmitter may be housed in the same panel as the fire alarm control panel. The transmitter shall be Narrowband radio, with FCC certification for narrowband operation and meets the requirements of the NTIA (National Telecommunications and Information Administration) Manual of Regulations and Procedures for Federal Frequency Management.

2.19.1.1 Operation

Operate each transmitter from 120-volt ac power. In the event of 120-volt ac power loss, the transmitter shall automatically switch to battery operation. Switchover shall be accomplished with no interruption of protective service, and shall automatically transmit a trouble message. Upon restoration of ac power, transfer back to normal ac power supply shall also be automatic.

2.19.1.2 Battery Power

Transmitter standby battery capacity shall provide sufficient power to operate the transmitter in a normal standby status for a minimum of 72 hours and be capable of transmitting alarms during that period.

2.19.1.3 Transmitter Housing

Use NEMA Type 1 for housing. The housing shall contain a lock that is keyed identical to radio alarm transmitter housings on the base. Radio alarm transmitter housing shall be factory painted with a suitable priming coat and not less than two coats of a hard, durable weatherproof enamel.

2.19.1.4 Antenna

Antenna shall be omnidirectional, coaxial, halfwave dipole antennas for

radio alarm transmitters with a driving point impedance to match transmitter output. The antenna and antenna mounts shall be corrosion resistant and designed to withstand wind velocities of 100 mph. Do not mount antennas to any portion of the building roofing system. Protect the antenna from physical damage. Contractor shall coordinate with Naval Station Fire Department a signal strength test to determine if a roof mounted antenna is required.

2.19.2 Signals to be Transmitted to the Base Receiving Station

All fire alarm, supervisory, and trouble signals with addressable information shall be sent to the base receiving station.

2.20 WIRING

Provide wiring materials under this section as specified in Section 26 20 00 INTERIOR DISTRIBUTION SYSTEM with the additions and modifications specified herein. All fire alarm wiring must be in conduit. NFPA 70 accepted fire alarm cables that do not require the use of raceways must be in conduit.

2.20.1 Alarm Wiring

The SLC wiring shall be solid copper cable in accordance with the manufacturers requirements. Copper signaling line circuits and initiating device circuit field wiring shall be No. 16 AWG size twisted and shielded solid conductors at a minimum. Visual notification appliance circuit conductors, that contain audible alarm appliances, shall be solid copper No. 14 AWG size conductors at a minimum. Speaker circuits shall be copper No. 16 AWG size twisted and shielded conductors at a minimum. Wire size shall be sufficient to prevent voltage drop problems. Circuits operating at 24 VDC shall not operate at less than the UL listed voltages for the sensors and/or appliances. Power wiring, operating at 120 VAC minimum, shall be a minimum No. 12 AWG solid copper having similar insulation. Acceptable power-limited cables are FPL, FPLR or FPLP as appropriate with red colored covering. Nonpower-limited cables shall comply with NFPA 70. Fire alarm system conductors shall be color coded in accordance with the Rhode Island State Fire Code Color Coding 13.8.10.6.3.

PART 3 EXECUTION

3.1 INSTALLATION OF FIRE ALARM INITIATING DEVICES AND NOTIFICATION APPLIANCES

3.1.1 FMCP

Locate the FMCP where indicated on the drawings. Surface mount the enclosure with the top of the cabinet 6 feet above the finished floor or center the cabinet at 5 feet, whichever is lower. Conductor terminations shall be labeled and a drawing containing conductors, their labels, their circuits, and their interconnection shall be permanently mounted in the FMCP.

3.1.2 Manual Stations:

Locate manual stations as required by NFPA 72 and as indicated on the drawings. Mount stations so that their operating handles are 4 feet above the finished floor. Mount stations so they are located no farther than 5 feet from the exit door they serve, measured horizontally.

3.1.3 Notification Appliance Devices

Locate notification appliance devices where indicated. Mount assemblies on walls as required by NFPA 72 and to meet the intelligibility requirements.

3.1.4 Smoke and Heat Sensors

Locate sensors as indicated on a 4 inch mounting box. Locate smoke and heat sensors on the ceiling. Install heat sensors not less than 4 inches from a side wall to the near edge. Heat sensors located on the wall shall have the top of the sensor at least 4 inches below the ceiling, but not more than 12 inches below the ceiling. Smoke sensors are permitted to be on the wall no lower than 12 inches from the ceiling with no minimum distance from the ceiling. In raised floor spaces, install the smoke sensors to protect 225 square feet per sensor. Install smoke sensors no closer than 5 feet from air handling supply outlets.

3.1.5 Annunciator

Locate the annunciator as shown on the drawings. Surface mount the panel, with the top of the panel 6 feet above the finished floor or center the panel at 5 feet, whichever is lower.

3.1.6 Water Flow Detectors and Tamper Switches

Connect to water flow detectors and tamper switches.

3.1.7 Local Operating Console (LOC)

Locate the LOC as required by NFPA 72 and as indicated. Mount the console so that the top message button is no higher than 44 inches above the floor.

3.2 SYSTEM FIELD WIRING

3.2.1 Wiring within Cabinets, Enclosures, and Boxes

Provide wiring installed in a neat and workmanlike manner and installed parallel with or at right angles to the sides and back of any box, enclosure, or cabinet. Conductors that are terminated, spliced, or otherwise interrupted in any enclosure, cabinet, mounting, or junction box shall be connected to screw-type terminal blocks. Mark each terminal in accordance with the wiring diagrams of the system. The use of wire nuts or similar devices is prohibited. Conform wiring to NFPA 70.

Indicate the following in the wiring diagrams.

- a. Point-to-point wiring diagrams showing the points of connection and terminals used for electrical field connections in the system, including interconnections between the equipment or systems that are supervised or controlled by the system. Diagrams shall show connections from field devices to the FACP and remote fire alarm control units, initiating circuits, switches, relays and terminals.
- b. Complete riser diagrams indicating the wiring sequence of devices and their connections to the control equipment. Include a color code schedule for the wiring. Include floor plans showing the locations of devices and equipment.

3.2.2 Terminal Cabinets

Provide a terminal cabinet at the base of any circuit riser, on each floor at each riser, and where indicated on the drawings. Terminal size shall be appropriate for the size of the wiring to be connected. Conductor terminations shall be labeled and a drawing containing conductors, their labels, their circuits, and their interconnection shall be permanently mounted in the terminal cabinet. Minimum size is 8 inches by 8 inches. Only screw-type terminals are permitted.

3.2.3 Alarm Wiring

Voltages shall not be mixed in any junction box, housing, or device, except those containing power supplies and control relays. Provide all wiring in electrical metallic conduit. Conceal conduit in finished areas of new construction and wherever practicable in existing construction. The use of flexible conduit not exceeding a 6 foot length shall be permitted in initiating device or notification appliance circuits. Run conduit or tubing (rigid, IMC, EMT, FMC, etc. as permitted by NFPA 72 and NFPA 70) concealed unless specifically indicated otherwise.

3.2.4 Conductor Terminations

Labeling of conductors at terminal blocks in terminal cabinets, FMCP, and remote FMCP and the LOC shall be provided at each conductor connection. Each conductor or cable shall have a shrink-wrap label to provide a unique and specific designation. Each terminal cabinet, FMCP, and remote FMCP shall contain a laminated drawing that indicates each conductor, its label, circuit, and terminal. The laminated drawing shall be neat, using 12 point lettering minimum size, and mounted within each cabinet, panel, or unit so that it does not interfere with the wiring or terminals. Maintain existing color code scheme where connecting to existing equipment.

3.3 DISCONNECTION AND REMOVAL OF EXISTING SYSTEM

Maintain existing fire alarm equipment fully operational until the new equipment has been tested and accepted by the Contracting Officer. As new equipment is installed, label it "NOT IN SERVICE" until the new equipment is accepted. Once the new system is completed, tested, and accepted by the Government, it shall be placed in service and connected to the station fire alarm system. Remove tags from new equipment and tag the existing equipment "NOT IN SERVICE" until removed from the building.

- a. After acceptance of the new system by the Contracting Officer, remove existing equipment not connected to the new system, remove unused exposed conduit, and restore damaged surfaces. Remove the material from the site and dispose.
- b. Disconnect and remove the existing fire alarm and smoke detection systems where indicated and elsewhere in the specification.
- c. Control panels and fire alarm devices and appliances disconnected and removed shall be turned over to the Contracting Officer.
- d. Properly dispose of fire alarm outlet and junction boxes, wiring, conduit, supports, and other such items.

3.4 CONNECTION OF NEW SYSTEM

The following new system connections shall be made during the last phase of construction, at the beginning of the preliminary tests. New system connections shall include:

- a. Connection of new control modules to existing magnetically held smoke door (hold-open) devices.
- b. Connection of new elevator recall smoke sensors to existing wiring and conduit.
- c. Connection of new system transmitter to existing base fire reporting system.

Once these connections are made, system shall be left energized and new audio/visual devices deactivated. Report immediately to the Contracting Officer, coordination and field problems resulting from the connection of the above components.

3.5 FIRESTOPPING

Provide firestopping for holes at conduit penetrations through floor slabs, fire rated walls, partitions with fire rated doors, corridor walls, and vertical service shafts in accordance with Section 07 84 00 FIRESTOPPING.

3.6 PAINTING

Paint exposed electrical, fire alarm conduit, and surface metal raceway to match adjacent finishes in exposed areas. Paint junction boxes red in unfinished areas and conduits and surface metal raceways shall be painted with a 1-inch wide red band every 10 feet in unfinished areas.

3.7 FIELD QUALITY CONTROL

3.7.1 Testing Procedures

Submit detailed test procedures, prepared and signed by a Registered Professional Engineer or a NICET Level 3 Fire Alarm Technician, and signed by representative of the installing company, for the fire detection and alarm system 60 days prior to performing system tests. Detailed test procedures shall list all components of the installed system such as initiating devices and circuits, notification appliances and circuits, signaling line devices and circuits, control devices/equipment, batteries, transmitting and receiving equipment, power sources/supply, annunciators, special hazard equipment, emergency communication equipment, interface equipment, Guard's Tour equipment, and transient (surge) suppressors. Test procedures shall include sequence of testing, time estimate for each test, and sample test data forms. The test data forms shall be in a check-off format (pass/fail with space to add applicable test data; similar to the forma in NFPA 72) and shall be used for the preliminary testing and the acceptance testing. The test data forms shall record the test results and shall:

- a. Identify the NFPA Class of all Initiating Device Circuits (IDC), Notification Appliance Circuits (NAC), Voice Notification System Circuits (NAC Audio), and Signaling Line Circuits (SLC).

- b. Identify each test required by NFPA 72 Test Methods and required test herein to be performed on each component, and describe how this test shall be performed.
- c. Identify each component and circuit as to type, location within the facility, and unique identity within the installed system. Provide necessary floor plan sheets showing each component location, test location, and alphanumeric identity.
- d. Identify all test equipment and personnel required to perform each test (including equipment necessary for testing smoke detectors using real smoke).
- e. Provide space to identify the date and time of each test. Provide space to identify the names and signatures of the individuals conducting and witnessing each test.

3.7.2 Tests Stages

3.7.2.1 Preliminary Testing

Conduct preliminary tests to ensure that devices and circuits are functioning properly. Tests shall meet the requirements of paragraph entitled "Minimum System Tests." After preliminary testing is complete, provide a letter certifying that the installation is complete and fully operable. The letter shall state that each initiating and indicating device was tested in place and functioned properly. The letter shall also state that panel functions were tested and operated properly. The letter shall include the names and titles of the witnesses to the preliminary tests. The Contractor and an authorized representative from each supplier of equipment shall be in attendance at the preliminary testing to make necessary adjustments.

3.7.2.2 Request for Formal Inspection and Tests

When tests have been completed and corrections made, submit a signed, dated certificate with a request for formal inspection and tests to the Naval Facilities Engineering Command.

3.7.2.3 Final Testing

Notify the Contracting Officer in writing when the system is ready for final acceptance testing. Submit request for test at least 15 calendar days prior to the test date. The tests shall be performed in accordance with the approved test procedures in the presence of the Contracting Officer. Furnish instruments and personnel required for the tests. A final acceptance test will not be scheduled until the following are provided at the job site:

- a. The systems manufacturer's technical representative
- b. Marked-up red line drawings of the system as actually installed
- c. Loop resistance test results
- d. Complete program printout including input/output addresses

The final tests will be witnessed by the Naval Facilities Engineering Command. At this time, any and all required tests shall be repeated at

their discretion.

3.7.2.4 System Acceptance

Following acceptance of the system, as-built drawings and O&M manuals shall be delivered to the Contracting Officer for review and acceptance. Submit six sets of detailed as-built drawings. The drawings shall show the system as installed, including deviations from both the project drawings and the approved shop drawings. These drawings shall be submitted within two weeks after the final acceptance test of the system. At least one set of as-built (marked-up) drawings shall be provided at the time of, or prior to the final acceptance test.

- a. Furnish one set of full size paper as-built drawings and schematics. The drawings shall be prepared on uniform sized mylar sheets not less than 30 by 42 inches with 8 by 4 inch title block similar to contract drawings. Furnish one set of CD or DVD discs containing software back-up and CAD based drawings in latest version of AutoCAD and DXF format of as-built drawings and schematics.
- b. Include complete wiring diagrams showing connections between devices and equipment, both factory and field wired.
- c. Include a riser diagram and drawings showing the as-built location of devices and equipment.

3.7.3 Minimum System Tests

Test the system in accordance with the procedures outlined in NFPA 72, ISO 7240-16, IEC 60268-16. The required tests are as follows:

- a. Loop Resistance Tests: Measure and record the resistance of each circuit with each pair of conductors in the circuit short-circuited at the farthest point from the circuit origin. The tests shall be witnessed by the Contracting Officer and test results recorded for use at the final acceptance test.
- b. Verify the absence of unwanted voltages between circuit conductors and ground. The tests shall be accomplished at the preliminary test with results available at the final system test.
- c. Verify that the control unit is in the normal condition as detailed in the manufacturer's O&M manual.
- d. Test each initiating device and notification appliance and circuit for proper operation and response at the control unit. Smoke sensors shall be tested in accordance with manufacturer's recommended calibrated test method. Use of magnets is prohibited. Testing of duct smoke detectors shall comply with the requirements of NFPA 72 except that, for item 12(e) (Supervision) in Table 14.4.2.2, disconnect at least 20 percent of devices. If there is a failure at these devices, then supervision shall be tested at each device.
- f. Test the system for specified functions in accordance with the contract drawings and specifications and the manufacturer's O&M manual.
- g. Test both primary power and secondary power. Verify, by test, the secondary power system is capable of operating the system for the time period and in the manner specified.

- h. Determine that the system is operable under trouble conditions as specified.
- i. Visually inspect wiring.
- j. Test the battery charger and batteries.
- k. Verify that software control and data files have been entered or programmed into the FACP. Hard copy records of the software shall be provided to the Contracting Officer.
- l. Verify that red-line drawings are accurate.
- m. Measure the current in circuits to ensure there is the calculated spare capacity for the circuits.
- n. Measure voltage readings for circuits to ensure that voltage drop is not excessive.
- o. Disconnect the verification feature for smoke sensors during tests to minimize the amount of smoke needed to activate the sensor. Testing of smoke sensors shall be conducted using real smoke or the use of canned smoke which is permitted.
- p. Measure the voltage drop at the most remote appliance (based on wire length) on each notification appliance circuit.

3.7.3.1 Intelligibility Tests

Intelligibility testing of the System shall be accomplished in accordance with NFPA 72 for Voice Evacuation Systems, IEC 60268-16, and ASA S3.2. Following are the specific requirements for intelligibility tests:

- a. Intelligibility Requirements: Verify intelligibility by measurement after installation.
- b. Ensure that a CIS value greater than the required minimum value is provided in each area where building occupants typically could be found. The minimum required value for CIS is .7.
- c. Areas of the building provided with hard wall and ceiling surfaces (such as metal or concrete) that are found to cause excessive sound reflections may be permitted to have a CIS score less than the minimum required value if approved by the DOD installation, and if building occupants in these areas can determine that a voice signal is being broadcast and they must walk no more than 33 feet to find a location with at least the minimum required CIS value within the same area.
- d. Areas of the building where occupants are not expected to be normally present are permitted to have a CIS score less than the minimum required value if personnel can determine that a voice signal is being broadcast and they must walk no more than 50 feet to a location with at least the minimum required CIS value within the same area.
- e. Take measurements near the head level applicable for most personnel in the space under normal conditions (e.g., standing, sitting, sleeping, as appropriate).

- f. The distance the occupant must walk to the location meeting the minimum required CIS value shall be measured on the floor or other walking surface as follows:
- (1) Along the centerline of the natural path of travel, starting from any point subject to occupancy with less than the minimum required CIS value.
 - (2) Curving around any corners or obstructions, with a 12 inches clearance there from.
 - (3) Terminating directly below the location where the minimum required CIS value has been obtained.

Use commercially available test instrumentation to measure intelligibility as specified by ISO 7240-19 and ISO 7240-16 as applicable. Use the mean value of at least three readings to compute the intelligibility score at each test location.

3.8 INSTRUCTION OF GOVERNMENT EMPLOYEES

3.8.1 Instructor

Include in the project the services of an instructor, who has received specific training from the manufacturer for the training of other persons regarding the inspection, testing, and maintenance of the system provided. The instructor shall train the Government employees designated by the Contracting Officer, in the care, adjustment, maintenance, and operation of the fire alarm system. Each instructor shall be thoroughly familiar with all parts of this installation. The instructor shall be trained in operating theory as well as in practical O&M work. Submit the instructors information and qualifications including the training history.

3.8.2 Required Instruction Time

Provide 8 hours of instruction after final acceptance of the system. The instruction shall be given during regular working hours on such dates and times as are selected by the Contracting Officer. The instruction may be divided into two or more periods at the discretion of the Contracting Officer. The training shall allow for rescheduling for unforeseen maintenance and/or fire department responses.

3.8.2.1 Technical Training

Equipment manufacturer or a factory representative shall provide 1 day of on site. Training shall allow for classroom instruction as well as individual hands on programming, troubleshooting and diagnostics exercises.

3.9 Technical Data and Computer Software

Provide, in manual format, lesson plans, operating instructions, maintenance procedures, and training data for the training courses. The operations training shall familiarize designated government personnel with proper operation of the installed system. The maintenance training course shall provide the designated government personnel adequate knowledge required to diagnose, repair, maintain, and expand functions inherent to the system.

3.10 OPERATION AND MAINTENANCE (O&M) INSTRUCTIONS

Submit 6 copies of the Operation and Maintenance Instructions, indexed and in booklet form. The Operation and Maintenance Instructions shall be a single volume or in separate volumes, and may be submitted as a Technical Data Package. Manuals shall be approved prior to training. The Interior Fire Alarm And Mass Notification System Operation and Maintenance Instructions shall include:

- a. "Manufacturer Data Package 5" as specified in Section 01 78 23 OPERATION AND MAINTENANCE DATA.
- b. Operating manual outlining step-by-step procedures required for system startup, operation, and shutdown. The manual shall include the manufacturer's name, model number, service manual, parts list, and complete description of equipment and their basic operating features.
- c. Maintenance manual listing routine maintenance procedures, possible breakdowns and repairs, and troubleshooting guide. The manuals shall include conduit layout, equipment layout and simplified wiring, and control diagrams of the system as installed.
- d. The manuals shall include complete procedures for system revision and expansion, detailing both equipment and software requirements.
- e. Software delivered for this project shall be provided, on each type of CD/DVD media utilized.
- f. Printouts of configuration settings for all devices.
- g. Routine maintenance checklist. The routine maintenance checklist shall be arranged in a columnar format. The first column shall list all installed devices, the second column shall state the maintenance activity or state no maintenance required, the third column shall state the frequency of the maintenance activity, and the fourth column for additional comments or reference. All data (devices, testing frequencies, etc.) shall comply with UFC 3-601-02.

3.11 EXTRA MATERIALS

3.11.1 Repair Service/Replacement Parts

Repair services and replacement parts for the system shall be available for a period of 10 years after the date of final acceptance of this work by the Contracting Officer. During guarantee period, the service technician shall be on-site within 24 hours after notification. All repairs shall be completed within 24 hours of arrival on-site.

3.11.2 Interchangeable Parts

Spare parts furnished shall be directly interchangeable with the corresponding components of the installed system. Spare parts shall be suitably packaged and identified by nameplate, tagging, or stamping. Spare parts shall be delivered to the Contracting Officer at the time of the final acceptance testing.

3.11.3 Spare Parts

Furnish the following spare parts and accessories:

- a. Four fuses for each fused circuit
- b. Two of each type of notification appliance in the system (e.g. speaker, FA strobe, MNS strobe, etc.)
- c. Two of each type of initiating device included in the system (e.g. smoke detector, thermal detector, manual station, etc.)

3.11.4 Special Tools

Software, connecting cables and proprietary equipment, necessary for the maintenance, testing, and reprogramming of the equipment shall be furnished to the Contracting Officer.

-- End of Section --