

<b>SOLICITATION, OFFER AND AWARD</b>			1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING	PAGE OF PAGES 1   178	
2. CONTRACT NO.		3. SOLICITATION NO. N40085-16-R-6118	4. TYPE OF SOLICITATION [ ] SEALED BID (IFB) [X] NEGOTIATED (RFP)	5. DATE ISSUED 22 Jan 2016	6. REQUISITION/PURCHASE NO.		
7. ISSUED BY NAVFAC MID ATLANTIC 9324 VIRGINIA AVENUE NORFOLK VA 23511-3095			CODE N40085	8. ADDRESS OFFER TO (If other than Item7) <b>See Item 7</b>		CODE	TEL: FAX:

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

### SOLICITATION

9. Sealed offers in original and 3 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in Building Z-140 until 02:00 PM local time 23 Feb 2016  
(Hour) (Date)

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:		A. NAME SIDNIA E. FINKE	B. TELEPHONE (Include area code) (NO COLLECT CALLS) 757-341-1673	C. E-MAIL ADDRESS sidnia.finke@navy.mil
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### OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)					
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):		AMENDMENT NO.	DATE	AMENDMENT NO.	DATE
15A. NAME AND ADDRESS OF OFFEROR		CODE	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)	
15B. TELEPHONE NO (Include area code)	15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.		17. SIGNATURE		18. OFFER DATE

### AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED		20. AMOUNT		21. ACCOUNTING AND APPROPRIATION	
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c)( ) <input type="checkbox"/> 41 U.S.C. 253(c)( )				23. SUBMIT INVOICES TO ADDRESS SHOWN IN ITEM (4 copies unless otherwise specified)	
24. ADMINISTERED BY (If other than Item7) CODE			25. PAYMENT WILL BE MADE BY CODE		
26. NAME OF CONTRACTING OFFICER (Type or print) TEL: EMAIL:			27. UNITED STATES OF AMERICA (Signature of Contracting Officer)		28. AWARD DATE

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

Section A - Solicitation/Contract Form

SECTION A

COMMANDER, NAVFAC MID-ATLANTIC  
NAVAL FACILITIES ENGINEERING COMMAND (NAVFAC)  
ACQUISITION CORE, ACQ3 ACQUISITIONS OFFICE  
9324 VIRGINIA AVENUE  
BLDG. Z-140, ROOM 114  
NAVAL STATION  
NORFOLK, VA 23511

**NAVFAC RFP NUMBER N40085-16-R-6118  
MAINTENANCE AND REPAIR OF  
THE FIRE PROTECTION SYSTEMS  
AND UTILITY DISTRIBUTION SYSTEMS  
AT NAVAL WEAPONS STATION EARLE (NWSE),  
COLTS NECK, NEW JERSEY AND LEONARDO, NEW JERSEY**

**NOTICE: PROPOSAL IS DUE BY 2:00 P.M. (EST) ON FEBRUARY 23, 2016.**

Proposal is to be submitted to office listed below:

Commander, NAVFAC Mid-Atlantic  
Naval Facilities Engineering Command (NAVFAC)  
ACQ, 3Acquisition Core Office  
Bldg. Z-140, Room 114  
9324 Virginia Ave  
Naval Station  
Norfolk, VA 23511-3095

All inquiries concerning any phase of the specification shall be made, in writing, to the Commander, NAVFAC Mid-Atlantic, Naval Facilities Engineering Command (NAVFAC), ACQ, 3Acquisition Core Office, Bldg. Z-140, Room 114, 9324 Virginia Ave, Naval Station, Norfolk, VA 23511-3095 Attention Ms. Sidnia Finke, [Sidnia.finke@navy.mil](mailto:Sidnia.finke@navy.mil), 757-341-1673.

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	BASE PERIOD, RECURRING WORK FFP PRICE FOR LABOR, EQUIPMENT, SUPPLIES AND SUPERVISION TO PERFORM THE WORK SPECIFIED IN EXHIBIT LINE ITEMS A001 AND A002 OF ATTACHMENT J-0200000-12 EXHIBIT LINE ITEM NUMBERS IN ACCORDANCE WITH ALL TERMS OF THIS CONTRACT. THE PRICE FOR THIS LINE ITEM IS THE SUM TOTAL OF EXHIBIT LINE ITEM NUMBERS A001AA THROUGH A002AB, SCHEDULE OF RECURRING WORK BASE PERIOD. FOB: Destination	1	Each		

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NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	BASE PERIOD, NON-RECURRING WORK FFP PRICE FOR LABOR, EQUIPMENT, SUPPLIES AND SUPERVISION TO PERFORM THE WORK SPECIFIED IN EXHIBIT LINE ITEMS A700 THROUGH A712 OF ATTACHMENT J-0200000-12 EXHIBIT LINE ITEM NUMBERS IN ACCORDANCE WITH ALL TERMS OF THIS CONTRACT. THE PRICE FOR THIS LINE ITEM IS THE SUM TOTAL OF EXHIBIT LINE ITEM NUMBERS A700 THROUGH A712, SCHEDULE OF NON-RECURRING WORK BASE PERIOD. FOB: Destination	1	Each		

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NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003 OPTION	OPTION PERIOD 1, RECURRING WORK FFP PRICE FOR LABOR, EQUIPMENT, SUPPLIES AND SUPERVISION TO PERFORM THE WORK SPECIFIED IN EXHIBIT LINE ITEMS B001 AND B002 OF ATTACHMENT J-0200000-12 EXHIBIT LINE ITEM NUMBERS IN ACCORDANCE WITH ALL TERMS OF THIS CONTRACT. THE PRICE FOR THIS LINE ITEM IS THE SUM TOTAL OF EXHIBIT LINE ITEM NUMBERS B001AA THROUGH B002AB, SCHEDULE OF RECURRING WORK OPTION PERIOD 1. FOB: Destination	1	Each		

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NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004 OPTION	OPTION PERIOD 1, NON-RECURRING WORK FFP PRICE FOR LABOR, EQUIPMENT, SUPPLIES AND SUPERVISION TO PERFORM THE WORK SPECIFIED IN EXHIBIT LINE ITEMS B700 THROUGH B712 OF ATTACHMENT J-0200000-12 EXHIBIT LINE ITEM NUMBERS IN ACCORDANCE WITH ALL TERMS OF THIS CONTRACT. THE PRICE FOR THIS LINE ITEM IS THE SUM TOTAL OF EXHIBIT LINE ITEM NUMBERS B700 THROUGH B712, SCHEDULE OF NON-RECURRING WORK OPTION PERIOD 1. FOB: Destination	1	Each		

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NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005 OPTION	OPTION PERIOD 2, RECURRING WORK FFP PRICE FOR LABOR, EQUIPMENT, SUPPLIES AND SUPERVISION TO PERFORM THE WORK SPECIFIED IN EXHIBIT LINE ITEMS C001 AND C002 OF ATTACHMENT J-0200000-12 EXHIBIT LINE ITEM NUMBERS IN ACCORDANCE WITH ALL TERMS OF THIS CONTRACT. THE PRICE FOR THIS LINE ITEM IS THE SUM TOTAL OF EXHIBIT LINE ITEM NUMBERS C001AA THROUGH C002AB, SCHEDULE OF RECURRING WORK OPTION PERIOD 2. FOB: Destination	1	Each		

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NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006 OPTION	OPTION PERIOD 2, NON-RECURRING WORK FFP PRICE FOR LABOR, EQUIPMENT, SUPPLIES AND SUPERVISION TO PERFORM THE WORK SPECIFIED IN EXHIBIT LINE ITEMS C700 THROUGH C712 OF ATTACHMENT J-0200000-12 EXHIBIT LINE ITEM NUMBERS IN ACCORDANCE WITH ALL TERMS OF THIS CONTRACT. THE PRICE FOR THIS LINE ITEM IS THE SUM TOTAL OF EXHIBIT LINE ITEM NUMBERS C700 THROUGH C712, SCHEDULE OF NON-RECURRING WORK OPTION PERIOD 2. FOB: Destination	1	Each		

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NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007 OPTION	OPTION PERIOD 3, RECURRING WORK FFP PRICE FOR LABOR, EQUIPMENT, SUPPLIES AND SUPERVISION TO PERFORM THE WORK SPECIFIED IN EXHIBIT LINE ITEMS D001 AND D002 OF ATTACHMENT J-0200000-12 EXHIBIT LINE ITEM NUMBERS IN ACCORDANCE WITH ALL TERMS OF THIS CONTRACT. THE PRICE FOR THIS LINE ITEM IS THE SUM TOTAL OF EXHIBIT LINE ITEM NUMBERS D001AA THROUGH D002AB, SCHEDULE OF RECURRING WORK OPTION PERIOD 3. FOB: Destination	1	Each		

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NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0008 OPTION	OPTION PERIOD 3, NON-RECURRING WORK FFP PRICE FOR LABOR, EQUIPMENT, SUPPLIES AND SUPERVISION TO PERFORM THE WORK SPECIFIED IN EXHIBIT LINE ITEMS D700 THROUGH D712 OF ATTACHMENT J-0200000-12 EXHIBIT LINE ITEM NUMBERS IN ACCORDANCE WITH ALL TERMS OF THIS CONTRACT. THE PRICE FOR THIS LINE ITEM IS THE SUM TOTAL OF EXHIBIT LINE ITEM NUMBERS D700 THROUGH D712, SCHEDULE OF NON- RECURRING WORK OPTION PERIOD 3. FOB: Destination	1	Each		

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NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0009 OPTION	OPTION PERIOD 4, RECURRING WORK FFP PRICE FOR LABOR, EQUIPMENT, SUPPLIES AND SUPERVISION TO PERFORM THE WORK SPECIFIED IN EXHIBIT LINE ITEMS E001 AND E002 OF ATTACHMENT J-0200000-12 EXHIBIT LINE ITEM NUMBERS IN ACCORDANCE WITH ALL TERMS OF THIS CONTRACT. THE PRICE FOR THIS LINE ITEM IS THE SUM TOTAL OF EXHIBIT LINE ITEM NUMBERS E001AA THROUGH E002AB, SCHEDULE OF RECURRING WORK OPTION PERIOD 4. FOB: Destination	1	Each		

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NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0010 OPTION	OPTION PERIOD 4, NON-RECURRING WORK FFP PRICE FOR LABOR, EQUIPMENT, SUPPLIES AND SUPERVISION TO PERFORM THE WORK SPECIFIED IN EXHIBIT LINE ITEMS E700 THROUGH E712 OF ATTACHMENT J-0200000-12 EXHIBIT LINE ITEM NUMBERS IN ACCORDANCE WITH ALL TERMS OF THIS CONTRACT. THE PRICE FOR THIS LINE ITEM IS THE SUM TOTAL OF EXHIBIT LINE ITEM NUMBERS E700 THROUGH E712, SCHEDULE OF NON-RECURRING WORK OPTION PERIOD 4. FOB: Destination	1	Each		

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NET AMT

**SECTION B**

- B.1 Contract Title: Maintenance and Repair of the Fire Protection Systems and Utility Distribution Systems at Naval Weapons Station Earle (NWSE), Colts Neck, New Jersey and Leonardo, New Jersey.

- B.2 Type of Contract: This is a combination Recurring/Non-Recurring work Firm Fixed-Price contract as noted in Section L, Instructions, Conditions, and Notices to Offeror.
- B.3 Minimum Guarantee: The Firm Fixed Price portion of the base year only is the minimum guarantee for this contract. It can be paid in either the base year or over the entire term of the contract. Refer to Section H, Special Contract Requirements, 5252.216-9313 Maximum Quantities.
- B.4 Set-Aside: Full and Open Competition.
- B.5 NAICS Code: The NAICS Code assigned to this procurement is 238990 with a small business size standard of \$15,000,000.00. Refer to On-Line Representations and Certifications Application (ORCA) via System for Award Management (SAM) at <https://www.sam.gov/portal/public/SAM>.
- B.6 Wage Determination (Service)/Wage Decision (Construction): Service Contract Act (SCA) and Davis-Bacon Act (DBA) wages are included in this solicitation. Refer to Section J, Attachments.

#### DAVIS-BACON WAGE DETERMINATIONS IN CONSTRUCTION AND FACILITY SUPPORT CONTRACTS INCLUDING CONSTRUCTION

This contract contains only one Davis-Bacon Wage Decision which shall be in effect for the life of the contract. The contractor may include in the offered price for the option years any increase needed for wages or benefits for construction work under the contract. The contractor warrants that the prices in the option years of this contract do not include any allowance for any contingency to cover increased cost for which adjustment is provided under FAR clause 52.217-43, Fair Labor Standards Act and Service Contract Act - Price Adjustment. Offerors are required to segregate Davis-Bacon hours and wages and SCA hours and wages in the payroll records.

- B.7 Bid Guarantee/Bonding Requirements: NOT REQUIRED for this procurement.
- B.8 Contract Term: This contract contains provisions for a Base Period with four (4) Option Periods, not to exceed a total of sixty (60) months. The Government has the option to extend the term of the contract in accordance with Section I, Contract Clauses, 5252.217-9301, Option to Extend the Term of the Contract-Services (Jun 1994). In the option periods, the Government will adjust the prices, if applicable, based on the new Department of Labor Wage Determination.
- B.9 Period of Performance: The period of performance will be determined at the time of award, but the period of performance start date is intended to be on or around 8 April 2016.
- B.10 Evaluation of Proposal: Proposers shall submit a lump sum price for Section B, CLINs 0001 through 0010 and unit prices for Exhibit A through Exhibit E, referenced in Section J. For purposes of evaluating offers for award, the Government will utilize the pricing submitted for the base year and all option periods. Refer to Section M, FAR 52.217-5, Evaluation of Options (JUL 1990).
- In order to permit efficient competition, the Navy will utilize the following methodology: Proposals will initially be screened for price and placed in order of price (lowest price to highest price). The Navy will then evaluate the technical factors of the three (3) lowest priced proposals. The Navy will make award to the lowest priced technically acceptable proposal from among the three (3) lowest priced proposals. However, if no proposals are**

**found to be technically acceptable within the first group of proposals, the Navy, at its sole discretion, reserves the right to increase the number of proposals it will review, until the Government identifies a technically acceptable proposal. Accordingly, under this methodology, the technical factors of some proposals may not be evaluated by the Navy. If discussions are deemed necessary by the Contracting Officer, all proposals will be evaluated (both technical and price) for the purpose of establishing a competitive range.**

**NOTE: Offerors MUST be evaluated as technically ACCEPTABLE under factors 1, 2, 3 and 4 in order to be considered technically acceptable overall.**

**B.11 Contract Line Items And Contract Exhibit Line Items**

a. Proposers shall enter unit prices and amounts for Contract Line Items (CLINs) and Contract Exhibit line items (ELINs) as indicated in the schedules and accompanying exhibits.

b. In the event there is a difference between a unit price and the extended total amount, the unit price will be held to be the intended bid and the total of the CLIN, the ELIN will be recomputed accordingly. The CLIN will also be recomputed to take into account the change in the contract ELINs. If the offeror provides a total amount for an ELIN, but fails to enter the unit price, the total amount divided by the ELIN quantity will be held to be the intended unit price.

c. The Schedule of Recurring Work (CLIN 0001, 0003, 0005, 0007 and 0009) and the Schedule of Non-Recurring Work (CLIN 0002, 0004, 0006, 0008 and 0010) will be used as the basis for deductions in accordance with FAC Clause 5252.246-9303, "CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES" Section E.

**B.12 Unit Price Adjustments In Option Periods**

This contract incorporates the Service Contract Act (SCA) and the Davis-Bacon Act (DBA). The SCA Wage Determination incorporated in Section J is for the Base Year performance period only. The latest Wage Determination available at the time for each option exercise will be incorporated into the contract and the unit prices will be adjusted in accordance with FAR Clauses 52.222-43, Fair Labor Standards Act and Service Contract Act – Price Adjustment. The contractor warrants, by submission of his proposal that the price does not include any contingency for future wage increases.

**B.13 Non-Recurring Work Individual Contract Line Item Quantities**

Once the estimated quantities for individual line items shown in the Schedule have been ordered, additional quantities may be ordered as long as the overall not-to-exceed (NTE) amount of the contract per year is not exceeded and the Contractor agrees by signing the task order.

**B.14 Unit Prices For Labor**

a. A portion of the work included in the scope of this contract cannot be identified in advance in sufficient detail to be as a Unit Price Task in this contract. Labor for this work will be ordered and

paid for based on unit prices for labor proposed by the Contractor listed in the Schedule of Non-Recurring Work.

b. Estimated hours in the Schedule are a forecast of future requirements. These estimated hours are for performing "Indefinite Quantity Work" accomplished in the time period shown.

c. The Contractor shall enter, in the unit price bid space, the unit price for performing composite labor. The composite labor price shall include all direct and indirect costs associated with performing an hour of work. The composite labor price should be the Contractor's hourly craft wage adjusted to allow for the offerors' work force productivity (i.e., the Contractor's estimate of how its' work force will perform in relation to the Means Facilities Cost Data and/or the Engineered Performance Standards). The Composite Labor Rate shall include all costs for preparation of the cost proposal, job preparation, travel, pre-expended bin materials and supplies, ordering and stockpiling job material, additional material handling, items of equipment necessary to perform work (i.e. bucket truck, lifting equipment, staging, etc.), equipment set up time, lift time, craft delay allowance, profit, tools, equipment, field and home office overhead, clerical support, supervision, inspection, fees, taxes, licenses, bonds, permits, insurance, etc.

**B.15 Period Of Performance – Less than One Year**

Offers shall be submitted for the performance of work for a period of one year. The contractor is cautioned to recognize that the initial term of the contract may be for a period of less than one year in accordance with the "Term of Contract" clause in Section F. In the event that the period of performance is less than one year, the Government will reduce the individual line item quantities to reflect work remaining in the contract term and no other adjustments to the pro-rated contract price will be made.

**B.16 Government Purchase Card**

Non-Recurring work may be ordered at the prices offered by the issuing activity using a DD Form 1155 "Order for Supplies and Services.

**B.17 Contractor Support Of Electronic Facilities Support Contracting (e-FSC)**

This procurement DOES NOT allow for the use of DoD EMALL for issuing orders.

**B.18 Incorporation of Technical Proposal**

a. The Contractor's technical proposal, including revisions and amendments made prior to contract award and a copy of which is in the possession of both parties, will be incorporated into this contract upon award by reference with the same force and effect as if set forth in full text. All contractor personnel shall meet or exceed the qualification standards, experience levels, and trade backgrounds set forth in the technical proposal.

b. In the event of an inconsistency between the provisions of this contract and the technical proposal, the inconsistency shall be resolved by giving precedence in the following order: (i) the contract (excluding the technical proposal), and then (ii) the technical proposal.

B.19 Request For Proposals (RFP) Information/Clarification Questions

Contractors are required to review the entire solicitation package before submitting questions. All questions must be submitted at least 15 days before proposals are due, by email to [sidnia.finke@navy.mil](mailto:sidnia.finke@navy.mil). This is the most efficient way to ensure all questions are addressed in a timely manner.

B.20 Request for Proposal (RFP) Files:

Solicitations are posted to the NECO website (<https://www.neco.navy.mil>) as mandated by our Agency. By necessity, these files are protected to prevent unauthorized editing.

It is the sole responsibility of the offeror to obtain the RFP files, along with any amendments, from this website.

Unprotected editable file copies of the RFP documents including: Word, Excel and/or .pdf files (Adobe Acrobat Files) will not be provided. Please plan accordingly.

B.21 Solicitation

This solicitation incorporates by reference a Performance Work Statement (PWS) developed by using NAVFAC performance-based specifications. The PWS consists of Annexes 1, 2, and 15. The contractor will be required to meet the specifications in those Annexes as if they were set forth in Section C.

B.22 Notice to Offerors:

Proposers are required to submit Section B, Bid Schedule, and Section J, Exhibit Line Items (ELINs) with their proposal. The total of the CLIN is equal to the sum of the ELINs as shown below:

CLINS	ELINs	CLINs	ELINs
0001	A001 through A002	0006	C700 through C712
0002	A700 through A712	0007	D001 through D002
0003	B001 through B002	0008	D700 through D712
0004	B700 through B712	0009	E001 through E002
0005	C001 through C002	0010	E700 through E712

B.23 Proposal Delivery

NOTICE TO PROPOSER

Commander, Navy Installations Command (CNIC), has established the Navy Commercial Access Control System (NCACS), a standardized process for granting unescorted access privileges to vendors, contractors, suppliers and service providers not otherwise entitled to the issuance of a Common Access Card (CAC). This is for those who seek access to and can provide justification to enter Navy installations and facilities. Visiting vendors may obtain daily passes directly from the individual Navy installations by submitting identification credentials for verification and

undergoing a criminal screening/ background check. Alternatively, if the vendor so chooses, it may voluntarily elect to obtain long-term credentials through enrollment, registration, background vetting, screening, issuance of credentials, and electronic validation of credentials at its own cost through a designated independent contractor NCACS service N40085-16-R-6118 provider. Credentials will be issued every five years and access privileges will be reviewed/renewed on an annual basis. The costs incurred to obtain Navy installation access of any kind are not reimbursable, and the price(s) paid for obtaining long-term NCACS credentials will not be approved as a direct cost of this contract. Application for and use of badges will be as directed. To obtain access to the installation, you must participate in the Navy Commercial Access Control System (NCACS), or obtain passes each day from the Base Pass and Identification Office. Costs for obtaining passes through the NCACS are the responsibility of the Contractor. One-day passes, issued through the Base Pass and Identification Office, will be furnished without charge. Furnish a completed EMPLOYMENT ELIGIBILITY VERIFICATION (DHS FORM I-9) form for all personnel requesting badges. This form is available at <http://www.uscis.gov/portal/site/uscis> by searching or selecting Employment Verification (Form I-9). Allow 7 to 10 days for processing applications for badges. Immediately report instances of lost or stolen badges to the Contracting Officer.

- a. NCACS Program: NCACS is a voluntary program in which Contractor personnel who enroll, and are approved, are subsequently granted access to the installation for a period up to one year, or the length of the contract, whichever is less, and are not required to obtain a new pass from the Base Pass and Identification Office for each visit. The Government performs background screening and credentialing. Throughout the year the Contractor employee must continue to meet background screening standards. Periodic background screenings are conducted to verify continued NCACS participation and installation access privileges. Under the NCACS program, no commercial vehicle inspection is required, other than for Random Anti-Terrorism Measures (RAM) or in the case of an elevation of Force Protection Conditions (FPCON). Information on costs and requirements to participate and enroll in NCACS is available at <http://www.rapidgate.com/vendors/how-to-enroll> or by calling 1-877- 727-4342. Contractors should be aware that the costs incurred to obtain NCACS credentials, or costs related to any means of access to a Navy Installation, are not reimbursable. Any time invested, or price(s) paid, for obtaining NCACS credentials will not be compensated in any way or approved as a direct cost of any contract with the Department of the Navy.
- b. One-Day Passes: Participation in the NCACS is not mandatory, and if the Contractor chooses to not participate, the Contractor's personnel will have to obtain daily passes, be subject to daily mandatory vehicle inspection, and will have limited access to the installation. The Government will not be responsible for any cost or lost time associated with obtaining daily passes or added vehicle inspections incurred by non-participants in the NCACS.
- c. The Contractor shall obtain the required employee badges and vehicle passes from the Government at his own expense, or daily passes at no additional cost. Each employee shall wear the Government issued badge over the front of the outer clothing. When an employee leaves the Contractor's service, the employee's Passes and Badges shall be returned within 5 calendar days.

Contractor personnel planning to hand deliver their proposals, who do not have a valid Contractor's ID and a DoD decal on their vehicle, must submit a one-day-pass request spreadsheet to Sidnia Finke, [Sidnia.finke@navy.mil](mailto:Sidnia.finke@navy.mil) **five (5) business days** prior to the date proposal are due.

Personnel and vehicle one-day passes must be obtained at the Naval Station Norfolk Pass Office located on Hampton Boulevard across from Gate #5. It is imperative that all potential offerors adhere to this notice in order to avoid delay in submitted your proposal.

Be advised by this notice that the level of security at various Navy Installations may change at any time. As the level of security heightens, the amount of time required to gain access to all Navy Installations also increases.

#### Submitting Your Proposal

Proposals that are sent via the **United States Postal Service or a commercial carrier (such as Federal Express)**, shall be addressed to:

**NAVFAC MID-LANT ACQ3 Acquisition Core  
Attn: Sidnia E. Finke  
9324 Virginia Ave.  
Building Z-140, Room 114  
Norfolk, Virginia 23511**

Proposals that are **hand carried/hand delivered** shall be delivered to:

**NAVFAC MID-LANT ACQ3 Acquisition Core  
Attn: Sidnia E. Finke  
9324 Virginia Ave.  
Building Z-140, Room 114  
Norfolk, Virginia 23511**

#### B.24 SITE VISIT

<p style="text-align: center;"><b>SITE VISIT THURSDAY, February 4, 2015 at 10:00 AM (EST)</b></p> <p>A site visit has been scheduled for <b>THURSDAY, FEBRUARY 4, 2015 at 10:00 AM (EST)</b>.</p> <p>The site visit will be at Naval Weapons Station Earle Pass &amp; ID office: Bldg C-1.</p> <p>All interested persons are to meet at the Pass &amp; ID Office at Naval Weapons Station Earle.</p> <p>Bring UNEXPIRED, Government-issued photo identification. To bring a vehicle on station you must show a valid ID, driver's license, insurance on vehicle and vehicle registration.</p>
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5252.237-9302 (JUL 1995)

- a. Arrangements to visit the site may be made by contacting the Contracting Officer during regular working hours at (757) 341-1673. Site visits are restricted to regular working hours.
- b. Visitors may be required to present documentation evidencing personal identification and firm affiliation.

**ALL REQUESTS FOR A SITE VISIT MUST BE RECEIVED BEFORE 28 JANUARY 2016 (EST).**

**LATE REQUESTS WILL NOT BE HONORED DUE TO SECURITY REGULATIONS FOR OBTAINING ACCESS TO THE VARIOUS BASES.**

Due to increased security at all military installations, all prospective visitors who do not currently have a valid Contractor's ID and Vehicle Decal issued by the Department of Defense (DoD) must allow sufficient time to obtain a one-day pass to permit entry to the bases. In accordance with Naval Station Security Regulations, all prospective visitors are hereby notified that in order to obtain a one-day visitor's pass the person must present his/her driver's license and vehicle registration and/or rental car contract.

**Prospective visitors planning to attend the site visits who do not have a valid Contractor's ID and a DoD decal on their vehicle, must submit a written request, fax a memorandum/letter or send an e-mail message requesting a one day pass to access the Naval Station. The written request shall include the company's name, complete address, point of contact, phone number, fax number, e-mail address and the full legal name, date of birth and full Social Security Number of each representative planning to attend the site visit. The request shall be sent to:**

Sidnia E. Finke, Contract Specialist, via fax to (757) 341-1673 or e-mail to [sidnia.finke@navy.mil](mailto:sidnia.finke@navy.mil).

Section C - Descriptions and Specifications

SECTION C 0100000

<b>0100000 – General Information</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	
1.1	Outline of Services	<p>Except where otherwise stated, the Contractor shall furnish all labor, supervision, management, tools, materials, equipment, facilities, transportation, incidental engineering, and other items necessary to provide the services outlined below and described in this Performance Work Statement (PWS) at Naval Weapons Station Earle (NWSE) under an Indefinite Delivery-Indefinite Quantity (IDIQ), Firm Fixed Priced (FFP) that is comprised of both Recurring Work and Non-Recurring Work Items.</p> <p>The PWS is organized into annexes. Annex 1 is "General Information". Annex 2 contains the on-site project management and administration requirements. Annexes 3 through 18 contain the technical requirements. The annex numbers are identified as 1 through 18 in the description column, but the full expanded annex numbers include seven digits (e.g., Annex 1 expanded number is 0100000 as shown in the header row at the top of this page).</p> <p><b>Annex 1 General Information</b>  <b>Annex 2 Management and Administration</b>                      Annex 3 Command and Staff –N/A                      Annex 4 Public Safety–N/A                      Annex 5 Air Operations –N/A                      Annex 6 Port Operations –N/A                      Annex 7 Ordnance –N/A                      Annex 8 Range Operations–N/A                      Annex 9 Health Care Support–N/A                      Annex 10 Supply–N/A                      Annex 11 Personnel Support–N/A                      Annex 12 Morale, Welfare and Recreation Support–N/A                      Annex 13 Galley–N/A                      Annex 14 Housing–N/A  <b>Annex 15 Facilities Support –Included</b>  <b>Sub-Annex 1502000 – Facility Investment - Included</b>                      Annex 16 Utilities–N/A                      Annex 17 Base Support Vehicles and Equipment–N/A                      Annex 18 Environmental–N/A</p>
	Project Location	<p>The work shall be performed at various locations at Naval Weapons Station Earle (NWSE) Colts Neck, NJ on State Highway Rt # 34 (mainside of NWSE) and Leonardo, NJ on State Highway Rt # 36 (waterfront side of NWSE). A Government owned highway known as Normandy Road, interconnects the two activities and runs approximately 18 miles. Normandy Road is Government Property with restricted access limited to station personnel and who Contractors work at NWSE.</p>
1.3	Acquisition of Additional Work	<p>The Government reserves the right to add additional locations in addition to the services and locations identified in the recurring work requirements of this contract. Additional services will be incorporated into the contract in accordance with the CHANGES clause, SECTION I or ordered under the indefinite delivery indefinite quantity provisions of the contract. Items</p>

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		of work not covered by this contract but within the general intent are considered in the scope of this contract.
1.4	Background Information	NWSE is located approximately 50 statute miles south of New York City in the township of Colts Neck, in Monmouth County, New Jersey. The main Station area occupies 10,218 acres. Another 670 acres are occupied in the Vicinity of the Waterfront area in Leonardo, New Jersey, adjacent to Sandy Hook Bay. The remaining acreage abuts the road, Which connects the two areas. NWSE mission is to receive, issue, maintain, and store ammunition and explosives, and to Perform additional mission requirements as directed by the Department of the Navy.
1.5	Verification of Workload and Conditions	Throughout the PWS, the workload data is generally referred to as being located in Section J. Section J provides data such as inventories, maps, floor plans, and tables to represent the type, quantity and location of services to be provided. However, offerors are encouraged to visit the project site during the site visit for offerors and to visit the technical library during posted hours as part of its due diligence to assess the nature of work and conditions under which work is to be performed.
1.6	Climate Patterns	The weather has basically four seasons with a spring that normally is very rainy. During the summer toward the end of July and most of August there is little rain and is very hot, and climate temperature spans from freezing temperatures in the winter to Above 90 degrees in the summer months.

1.7 Related Information

There are four types of Related Information that can be found in the Description and Related Information columns of the specification as follows:

Informational Notes as used throughout this PWS provides additional information to offerors to be used in developing a thorough understanding of the work to be performed in this contract. Any block of text marked “Informational Notes” throughout Annexes 1 through 18 is subject to this disclaimer. Offerors may not rely upon the "Informational Notes" as material representations of the Government. Information provided in "Informational Notes" does not create a contractual requirement on either party to this contract.

Clarifying Information describes client expectations in a more detailed manner than the Performance Objective and Performance standard alone.

Constraining Information describes limitations to the work performed to meet the Performance Objective and Performance Standard.

Requirement Information further describes client requirements associated with each Performance Objective.

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1.8	Navy Approach to Service Contracting	The Department of Navy (DoN) spends over \$1 billion in annual obligations to meet global requirements for facility operations and maintenance provided through Facility Support Contracts (FSC) and additional billions to provide other base operations support services (OBOS). The Head of the Contracting Activity (HCA) of the Naval Facilities Engineering Command (NAVFAC) has focused increased attention on re-engineering FSC contracts in response to customer and industry feedback, budget constraints, and the impact of a variety of contracting, program management and financial management regulations. The Navy also supports the following principles:
1.8.1	Partnering Philosophy	The first principle is that the Navy views its contractors as partners and not just abstract service providers. The Navy wants its contractors to succeed because partners' success drives the Navy's successful mission completion. Within the bounds of acquisition policy the Navy intends to work to find solutions that will be beneficial to both the Government and its partners.
1.8.2	Contractor's Knowledge	The second principle is that the Navy will receive insightful management from its contractors. This management will include the knowledge, skills, authority and willingness to use contractor resources to find better ways of serving Navy clients' strategic and operational goals and objectives. The Navy's use of performance-based objectives evidences this principle. Although performance work statements will typically contain several levels of performance assessment, the Navy wants its contractors to exercise maximum discretion within bounds of prudent risk management to adjust processes and resources needed to reach specified objectives at the highest performance level.
1.8.3	Industry Best Practices	The third principle is that the Navy will adopt industry best commercial practices and maintain state-of-the-art service delivery. It is the Navy's and contractor's responsibility as partners to reach this goal. To that end, the Navy's emphasis will be in evaluating performance objectives (end results).
1.9	Standard Template	<p>Key to implementing a programmatic approach is using a standard template that ensures Navy-wide consistency yet affords appropriate tailoring to meet local needs. This contract conforms to the standard template and has been tailored for this solicitation. NAVFAC intends to use this template-based approach for future service contracts. Offerors should develop an understanding of the template as part of performing due diligence in reaching an understanding of the Navy's requirements and expectations.</p> <p>The standard template contains 18 standard annexes. Annex 1 will always contain information that is relevant to the entire scope of the contract. Annex 2 contains on-site project management and administration requirements that are relevant to the entire scope of the contract. Annexes 3 through 18 contain the technical information and requirements peculiar to that technical annex. Within each technical annex, the organization of information and requirements are also standardized. Specification item 1 will always contain General Information. Specification item 2 will always contain the management and administrative requirements. Specification item 3 will always contain the Recurring Work requirements. Specification item 4 will always contain the Non-recurring Work requirements. Requirements and standards for higher level specification</p>

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		items apply to all subordinate specification items, e.g., Specification Item 3 standards apply to all recurring work specification items. Specification Item 3.1 is applicable to all 3.1 subordinate specification items. Specification Items 3.2 and 3.3 are not considered subordinate to 3.1. All costs associated with Annexes 1 and 2 and Specification items 1 and 2 must be priced and distributed within Specification Item 3 of Annexes 3 through 18.
1.10	Navy PBSA Approach	The Navy's approach to performance-based service acquisition (PBSA) includes four component parts which are 1) performance outcomes, 2) measurable standards, 3) consideration of incentives, and 4) performance assessment plan.
1.11	Technical Proposal Certification	The Contractor warrants that its proposal incorporated herein by reference will meet or exceed the performance objectives set forth in this contract.

**SECTION C 0200000**

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-0200000-01.
2.2	General Information	
2.2.1	Government Regular Working Hours	The Government's regular working hours are from 0700-1600, five days per week, Monday through Friday, except observed Federal holidays. Exceptions to the regular hours of operation are detailed in subsequent sections of this PWS. Work in certain annexes or sub-annexes require Contractor continuous operations, 24 hours a day, every day of the year including holidays. The performance of other work requirements shall be accomplished within the Government's regular working hours unless the specific work requirement specified herein necessitates otherwise. Any other work outside Government regular working hours requires prior KO approval.
2.2.1.1	Observed Federal Holidays	The Government observes the following holidays: New Year's Day, Martin Luther King Jr.'s Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day.
2.2.1.2	Restriction to Contractor Working Hours	If the Contractor wishes to work outside of the Government's regular working hours for the Contractor's convenience, the Contractor shall submit a written Request to Work Outside Government's Regular Working Hours per Section F. Excludes work to be performed during specified hours.
2.2.2	Wage Determinations	Wage Determinations are included in J-0200000-02.
2.2.3	Requirements Hierarchy	Requirements or definitions specified in each spec item of this contract apply to subordinate paragraphs. For example, requirements shown in spec item 3.1 would apply to spec items 3.1.1, 3.1.2, 3.1.2.1 and so on.  Likewise, Performance Standards specified at a lower digit level (i.e. spec item 3.1.1, 3.1.2, 3.1.2.1) apply when performance is assessed at a higher tier (i.e., spec item 3.1) based on the composite work requirements.
2.3	General Administrative Requirements	
2.3.1	Required Conferences and Meetings	The Contractor will be required to attend a Pre-Performance Conference and occasional administrative and coordination meetings as deemed necessary by the KO or the FMFS Branch Manager.
2.3.2	Training for Maintenance and Operation of New and Replacement Systems and Equipment	When construction, renovation, or repair work is performed by means other than this contract, the Contractor shall attend Government provided training, as applicable, for maintenance and operation of new and replacement systems and equipment at no additional cost to the Government.
2.3.3	Partnering	To increase the likelihood of successful performance of this contract, the Government requires cohesive partnerships with its Contractors and subcontractors. Key stakeholders, including the supported commands who will receive services, principal individuals from NAVFAC, the performance assessment team, and representative(s) of the installation(s) will be invited to participate in the partnering process. Key members of the prime and subcontractors teams, including senior management personnel must participate. The partnership will draw on the strength of

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		<p>each organization in an effort to achieve quality contract services done right the first time, within the contract price, as scheduled, and without any safety mishaps.</p> <p>Partnering should accomplish three goals:</p> <ul style="list-style-type: none"> <li>- The first goal is to develop a cohesive team with common purpose, commitment and established communication processes.</li> <li>- The second goal of partnering is contract specific, identifying risks and opportunities for the team to address.</li> <li>- The third goal is to sustain the Partnership throughout the contract by identifying and addressing issues that affect the Partnership.</li> </ul>
2.3.3.1	Informal Partnering	<p>The Contracting Officer shall organize the initial Partnering Meeting with key personnel of the project team, including Contractor's personnel and Government personnel. The initial session will be scheduled concurrent with the Pre-Performance Conference and held no later than 30 days after award and will be held at a Government provided facility as designated by the KO.</p> <p>The Partners will determine the frequency of the follow-on sessions.</p>
2.3.3.2	Contract Partnering Administration	<p>Upon award, the PCO/ACO will contact the Contractor, supported command(s), Region, and Installation(s) stakeholders, and the performance assessment team to discuss implementation of partnering. If partnering is implemented, the Core Management Team consisting of the attendees below must be present during the initial and all follow-on partnering sessions. These are the core mandatory attendees. Other stakeholders may attend if they desire or as recommended by the partners.</p>
2.3.3.3	Contract Partnering Session Attendees	<p>The Contractor shall bring the necessary personnel to successfully partner on this contract. Asterisk indicates mandatory personnel.</p> <p>President/Vice President</p> <ul style="list-style-type: none"> <li>* Project Manager</li> <li>* Quality Manager</li> </ul> <p>Site Safety and Health Officer</p>
2.3.4	Permits and Licenses	<p>The Contractor shall obtain all required permits, licenses, and authorizations to perform work under this contract and comply with all the applicable Federal, state and local laws and regulations. The Contractor shall submit copies of Permits and Licenses per Section F.</p>
2.3.5	Insurance	<p>The Contractor shall submit a Certificate of Insurance per Section F as evidence of the existence of the following insurance coverage in amounts not less than the amounts specified below in accordance with the FAR Clause 52.228-5, INSURANCE – WORK ON A GOVERNMENT INSTALLATION. This insurance must be maintained during the performance period.</p>
2.3.5.1	Certificate of Insurance	<p>The Certificate of Insurance shall provide for at least 30 calendar days written notice to the KO by the insurance company prior to cancellation or material change in policy coverage. Other requirements and information are contained in the aforementioned insurance clause.</p>
2.3.5.2	Minimum Insurance Amounts	<p>The Contractor shall procure and maintain, during the entire period of performance under this contract, the following minimum insurance coverage:</p> <p>Comprehensive General Liability: \$500,000 per occurrence</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<p>Automobile Liability: \$200,000 per person, \$500,000 per occurrence, \$20,000 per occurrence for property damage</p> <p>Workmen's Compensation: As required by Federal and state worker's compensation and occupational disease statutes</p> <p>Employer's Liability coverage: \$100,000, except in states where worker's compensation may not be written by private carriers</p> <p>Other as required by state law</p>
2.3.6	Protection of Government Property	During execution of the work, the Contractor shall protect Government property. The Contractor shall return areas damaged as a result of negligence under this contract to their original condition at no cost to the Government.
2.3.7	Government Information Technology (IT) System	<b>Error! Hyperlink reference not valid.</b> NO IT Systems will be accessed by the Contractor.
2.3.8	Directives, Instructions, and References	Department of Defense (DoD), Secretary of the Navy (SECNAV), Chief of Naval Operations (OPNAV), and other applicable Directives, Instructions, and References are listed in J-0200000-03. The Contractor shall comply with the most current version of directives, instructions, and references including versions published during the term of the contract.
2.3.9	Invoicing Procedures	Refer to Section G clause 252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013) of the solicitation/contract for invoicing instructions. of the contract .
2.3.10	Forms	Forms referenced in this Annex, e.g. accident reporting, and damage reporting are included among the Forms in J-0200000-05.
2.4	Government-Furnished Property, Materials and Services	<p>There will be no Government Furnished (GFP) made available to the Contractor upon award. If at a later time the Government finds it is in its best interest to furnish any Property, the Contract will be modified to reflect the items supplied and will include the contract clause as below. The Contractor will be responsible for verification of initial and final inventories. Any damage, loss or theft of GFP will also be the responsibilities of the Contractor.</p> <p>In accordance with FAR 52.245, GOVERNMENT PROPERTY and NAVFAC Clause 5252.245-9300, GOVERNMENT-FURNISHED PROPERTY, MATERIALS AND SERVICES, and the following paragraphs, the Government will furnish or make available to the Contractor certain Government-owned facilities, utilities, materials, equipment and services for use in connection with this contract as stated below</p>
2.4.1	Government-Furnished Facilities (GFF)	There will be no Government Furnished Facilities (GFF) made available to the Contractor upon award. If at a later time the Government finds it is in its best interest to furnish GFF, the contract will be modified to reflect

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		the change. The Contractor will be responsible for any damage, loss or theft from or of GFF.
2.4.2	Government-Furnished Utilities	The Government will furnish water and electricity at existing outlets required for the work to be performed under the contract at no cost to the Contractor. Information concerning the location of existing outlets may be secured from the KO. The Contractor shall provide and maintain, at its expense, the necessary service lines from the existing Government outlets to the work site. Provide and maintain backflow prevention devices on connections to domestic water lines and electrical transformer provisions on connections to electric lines. Meet all Federal, State, local, and installation codes and regulations for backflow prevention devices and electrical transformer provisions. Services required by the Contractor, for which there are no available Government outlets, shall be provided by the Contractor at no cost to the Government.
2.4.3	Government-Furnished Materials (GFM)	There will be no Government Furnished Materials (GFM) furnished by the Government.
2.4.4	Government-Furnished Equipment (GFE)	There will be no Government Furnished Equipment (GFE) made available to the Contractor upon award. If at a later time the Government finds it is in its best interest to furnish GFE, the contract will be modified to reflect the change. The Contractor will be responsible for any damage, loss or theft from or of GFF.
2.4.5	Government-Furnished Services (GFS)	There will be no Government Furnished Services (GFS) made available by the Government.
2.5	Contractor-Furnished Items	Except for items identified as Government Furnished, the Contractor shall provide all equipment, materials, parts, supplies, components, and facilities to perform the requirements of this contract. The KO may inspect Contractor-furnished items for adequacy and compliance with contract requirements. Inadequate or unsafe items shall be removed and replaced by the Contractor at no cost to the Government. Materials containing asbestos, lead, and polychlorinated biphenyls (PCBs) shall not be brought onsite. Energy efficient tools and equipment shall be used when available. The KO may at any time require Samples, Material Safety Data Sheets (MSDS) or Manufacturer's Data Cut Sheets of Materials used in this contract.
2.6	Management	The Contractor shall manage the total work effort associated with the services required herein to meet the performance objectives and standards. Such management includes but is not limited to planning, scheduling, cost accounting, report preparation, establishing and maintaining records, and quality assurance. The Contractor shall provide a staff with the necessary management expertise to ensure performance objectives and standards are met.
2.6.1	Work Reception	The Contractor shall provide the capability to receive, prioritize, correspond, and respond to trouble/service calls and task orders during Government regular working hours and provide a point of contact at a local or toll free number who can perform the above function during other than Government regular working hours. If a voice mail or recording function is used; the device must have the capability of either allowing the caller to leave a message or transferring the call to a person at all times.
2.6.2	Work Control	The Contractor shall implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit tracking and reporting of work in progress. The Contractor shall plan and

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		schedule work to assure material, labor, and equipment are available to complete work requirements within the specified time limits and in conformance with the quality standards established herein. Verbal scheduling and work status updates shall be provided when requested by the KO ONLY! A status update of any item of work must be provided within two hours of the inquiry during regular working hours, and by 0800 the following work day for inquiries after regular working hours.
2.6.3	Work Schedule	The Contractor's work shall not interfere with normal Government business. In those cases where some interference is unavoidable, the Contractor shall minimize the impact and effects of the interference. The Contractor shall provide advance access of all of its work schedules to the Government. The Contractor shall notify the KO of any difficulty in scheduling work due to Government controls.
2.6.4	Deliverables	Records and reports are specified in Section C and listed as deliverables in Section F. The Contractor shall submit accurate and complete documents within the required timeframes as specified in Section F.  Government acceptance of deliverables will not relieve the Contractor of the responsibility for any error or omission which may exist in the deliverable, as the Contractor is responsible for all requirements of this contract.
2.6.5	Service Interruptions	If any utilities or other services must be discontinued (even temporarily) due to scheduled contract work, the Contractor shall notify the KO, affected tenants, and customers in accordance with local procedures. If the discontinued service is due to an emergency breakdown the Contractor shall notify the KO, affected tenants and customers as soon as practicable.
2.6.6	Government's Computerized Maintenance Management Systems (CMMS)	Work order and asset data created by the Contractor is recorded in NAVFAC MAXIMO for all work performed.  The Government uses NAVFAC MAXIMO for work order and asset management. The Contractor shall provide all required data for NAVFAC MAXIMO as identified below:  Required data fields for Service Provider Information indicated in J-0200000-09 and Asset Information indicated in J-0200000-09 shall be provided for all work performed in Annex 1502 Spec item 3, further instructional information detailing the process for submitting the specified information for NAVFAC MAXIMO Data Reporting is provided in J-0200000-09.  The Service Provider and Asset Interfaces are used for multiple processes by the Government and the format may be updated annually. As part of the update the Contractor may be asked to modify the file to add/move columns in their submission. The Contractor also shall provide up to 10 extra data elements or columns with as many as 150 characters per element for the Government to define during contract performance at no additional cost to the Government. The Government will provide the Contractor 60 calendar days notice of modifications to the Service Provider or Asset Interface file format.

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		<p>FLAT FILE: The Contractor shall electronically record and report compiled service performance data by either “delimited” or “spreadsheet” (method will be determined after award) means of electronic file submission matching the option chosen below, e.g., delimited flat-file for exportation of work order and asset data to NAVFAC MAXIMO.</p>
2.6.6.1	Inventory Management/ Utility Infrastructure Condition Assessment Program (UICAP) Support	<p>The Contractor shall support UICAP to ensure the program is properly documented and reported in a timely manner. The Contractor shall provide inventory management services to ensure the utilities asset inventories are complete and accurate.</p> <p>The Contractor shall maintain a complete and accurate utilities asset inventory to support UICAP. This shall include; adding, removing, activating, deactivating, updating asset data (serial, size type, etc), and asset condition assessments.</p> <p>Asset Condition shall be assessed and document annually at minimum.</p> <p>The Contractor shall notify the KO of any inventory discrepancies including assets that are not included in the inventory.</p> <p>The Contractor shall ensure that all assets are properly tagged.</p> <p>Asset and Specification Updates are specified in the CMMS Spec. Item 2.6.6.</p>
2.6.7	Quality Management System (QMS)	<p>The Contractor shall establish and maintain a complete QMS program in accordance with the provisions specified herein. The Contractor’s QMS program shall provide an effective and efficient means of identifying and correcting problems throughout the entire scope of operations. The Contractor's QMS program shall address:</p> <ul style="list-style-type: none"> <li>... Accurate documentation of work processes, procedures, and output measures.</li> <li>... A systematic procedure for assessing compliance with performance objectives and standards.</li> <li>... Accurate documentation of quality inspections and surveillance conducted throughout the execution of work.</li> <li>... Assessment-driven corrective actions and process adjustments as appropriate in a timely manner.</li> </ul>
2.6.7.1	Quality Management (QM) Plan	<p>The Contractor shall develop and submit a QM Plan per Section F. The QM Plan shall describe the QMS methodology and approaches used under this contract. If any changes are made during the period of performance, submit to the KO a revised QM Plan for acceptance.</p> <p>The Contractor’s QM Plan shall include, at a minimum, the following:</p> <ul style="list-style-type: none"> <li>• Policy and objectives of Quality Management System (QMS)</li> <li>• Quality organization <ul style="list-style-type: none"> <li>○ List of personnel</li> <li>○ Responsibilities &amp; lines of authority</li> <li>○ Training and qualifications</li> </ul> </li> <li>• Approach to assuring quality of services provided and conformance</li> </ul>

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		<p>with performance objectives and standards</p> <ul style="list-style-type: none"> <li>• Methods and procedures for effective planning, operation and control of processes and performance of work</li> <li>• Procedures for inspection and surveillance of services <ul style="list-style-type: none"> <li>○ Scheduling and performance of inspection and surveillance</li> <li>○ Measurement, data collection and analysis</li> <li>○ Corrective action, preventive action, and continuous improvement</li> <li>○ Oversight of subcontracted work</li> </ul> </li> <li>• Documentation and records management</li> <li>• Communication with government (customers)&gt;&gt;</li> </ul>
2.6.7.2	Quality Inspection and Surveillance	The Contractor shall establish and maintain an inspection and surveillance system in accordance with the FAR Clause 52.246-4, INSPECTION OF SERVICES – FIXED PRICE, to ensure that the work performed conforms to the contract requirements. The Contractor shall document and maintain a file of all scheduled and performed inspections and surveillances, inspection and surveillance results, and dates and details of corrective and preventive actions. The quality inspection and surveillance file shall be the property of the Government and made available during the Government's regular working hours. The file shall be turned over to the KO within five calendar days of termination of the contract.
2.6.7.3	Quality Inspection and Surveillance Report	The Contractor shall submit a copy of the Contractor Quality Inspection and Surveillance Report per Section F. The Contractor Quality Inspection and Surveillance Report shall include a summary and results of the quality inspection and surveillance events performed and assessment-driven corrective actions and process adjustments during the previous month. The Government may adjust the frequency of the submittal based on the Contractor's quality of performance.
2.6.8	Property Management Plan	Not Applicable because section 2.4 is not applicable.
2.6.9	System and Equipment Replacement	The Contractor shall maintain the integrity and performance of existing energy saving, water conservation or other sustainability design features of systems and equipment in the performance of repair and replacement work. Except where otherwise specified, replacement components shall be of the same model/style or equivalent as the component being replaced. Substitutes for replacement components must be accepted by the KO prior to use. The KO will furnish available information for the existing systems and equipment.
2.7	Personnel Requirements	The Contractor shall comply with the personnel requirements stated below.
2.7.1	Key Personnel	<p>Identify appropriate key personnel as sub-sets below. Insert information as appropriate relative to whether PM, SSHO, Quality Manager, and Environmental/Energy Manager may be the same person or not.</p> <p>The Contractor shall submit a List of Key Personnel and Qualifications per Section F. The Contractor shall provide any additional information requested by the KO necessary to certify their qualifications.</p> <p>The Contractor shall submit an Organizational Chart per Section F showing lines of authority of the key personnel and on-site supervisor(s) for this contract. The chart shall include names of personnel and their position title in this contract. As a minimum, include the Project Manager</p>

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		(PM), Quality Manager(QM), Site Safety and Health Officer (SSHO), and on-site supervisor(s) and who they will report directly to for this contract. The key personnel shall be revised as applicable for the contract.
2.7.1.1	Project Manager (PM)	<p>The Contractor shall provide a PM and designated alternate, as applicable, who has the have full authority to act for the Contractor on all contract matters relating to this contract. The PM or alternate shall be on-site during the Government's regular working hours and shall be available on-site within one hour after the Government's regular working hours.</p> <p>The PM shall have at least three years of experience in managing a workforce providing services on contracts of similar size, scope and complexity.</p>
2.7.1.2	Quality Manager	<p>The Contractor shall provide a Quality Manager (QM) or designated alternate shall be on-site within during the Government's regular working hours and shall be available on-site within two hours after the Government's regular working hours. The Quality Manager must report directly to a senior corporate official and shall not report directly to the Project Manager.</p> <p>The Quality Manager shall have fulfilled the following pre-requisite training and experiences before being hired as the Quality Manager under this contract:</p> <p>The Quality Manager shall have at least three years of experience in preparing and enforcing QMS programs on contracts of similar size, scope and complexity. The Quality Manager may be the same person as the SSHO.</p>
2.7.1.3	Site Safety and Health Officer (SSHO)	<p>The SSHO must meet the requirements of EM 385-1-1 Section 1 and ensure that the requirements of 29 CFR 1926.16 are met for the project. Provide a Safety oversight team that includes a minimum of one Competent Person at each project site to function as the Site Safety and Health Officer (SSHO). The SSHO or an equally-qualified Designated Representative/alternate shall be on-site at all times when work is being performed to implement and administer the Contractor's safety program and government-accepted Accident Prevention Plan. The SSHO's training, experience, and qualifications shall be as required by EM 385-1-1 paragraph 01.A.17, entitled SITE SAFETY AND HEALTH OFFICER (SSHO), and all associated sub-paragraphs.</p> <p>A Competent Person shall be provided for all of the hazards identified in the Contractor's Safety and Health Program in accordance with the accepted Accident Prevention Plan, and shall be on-site at all times when the work that presents the hazards associated with their professional expertise is being performed. Provide the credentials of the Competent Persons(s) to the Contracting Officer for acceptance in consultation with the Safety Office.</p> <p>The Contractor shall provide a SSHO whose primary duty and responsibility is to prepare and enforce the Contractor's safety program on this contract. The SSHO shall have fulfilled the following pre-requisite</p>

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		<p>training and experiences before being hired as the SSHO under this contract:</p> <p>The SSHO shall have completed five years of satisfactory experience in preparing and enforcing safety programs on contracts of similar size and complexity in the past or three years experience if he possesses a Certified Safety Professional (CSP) or safety and health degree. The SSHO shall have completed the OSHA 30-hour construction safety class or equivalent and maintain competency through 24 hours of formal safety and health related coursework every four years. The SSHO shall not be the same person as the project manager.</p>
2.7.1.4	Environmental/Energy Manager	<p>The Contractor shall provide an Environmental/Energy Manager whose primary duty and responsibility is to ensure Contractor operations adhere to the goals and policies of the Environmental Management System, the Installation Energy Plan, and other specified Sustainability requirements affecting this contract. The Environmental/Energy Manager shall develop, implement and monitor environmental strategies, policies and programs that promote sustainable development and examine the contract activities to establish where improvements can be made and ensure compliance with environmental legislation and energy policy.</p> <p>The Environmental/Energy Manager shall have a minimum two years experience with environmental procedures similar to those of this contract; familiarity with Environmental Management Systems (EMSs); and knowledge of environmental regulations and federal energy laws and policy (including energy and water reduction requirements and renewable energy requirements) that are applicable to operations similar to those of this contract.</p>
2.7.2	Employee Requirements	The Contractor shall provide experienced, qualified, and capable personnel to perform the work in this contract. Personnel shall be fully knowledgeable of all safety, environmental, and energy requirements associated with the work they perform. Personnel shall speak, read, and comprehend English to the extent that they can perform the contract requirements and comply with installation emergency procedures
2.7.2.1	Employee Certification and Training	The Contractor shall maintain personnel certification, training, and licensing records for employee requirements specified herein and within all technical annexes/sub-annexes. Certification, training, and licensing records shall be kept current and on file for the duration of the contract including all option periods. Records shall be made available for Government review within 4 hours of request.
2.7.2.2	Employee Appearance	The Contractor shall ensure that all employees present a professional appearance that is appropriate for their position. The KO reserves the right to determine the acceptability of any clothing worn. All Contractor/subcontractor employees working under this contract shall be identified by a distinctive nameplate, emblem, or patch attached in a prominent place on an outer garment. Employee identification shall not be substituted for station required passes or badges.
2.7.2.3	Employee Conduct	Contractor employees shall conduct themselves in a proper, efficient, courteous and businesslike manner.
2.7.2.4	Identification as Contractor Employee	Contractor employees shall identify themselves as Contractor personnel by introducing themselves or being introduced as Contractor personnel and displaying distinguishing badges or other visible identification for

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		meetings with Government personnel. All Contractor employees shall appropriately identify themselves as contractor employees in telephone conversations and in formal and informal written correspondence.
2.7.2.5	Removal of Employees	The Contractor shall remove from the site any individual whose continued employment is deemed by the KO to be contrary to the public interest or inconsistent with the best interests of National Security.
2.7.2.6	Proof of Legal Residency	No employee or representative of the Contractor will be admitted to the site of work unless satisfactory Proof of Legal Residency is furnished per Section F.
2.7.3	Enterprise-wide Contractor Manpower Reporting Application (eCMRA)	<p>The following manpower reporting is required by NMCARS 5237.102. The Contractor shall report all contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: <a href="https://doncmra.nmci.navy.mil">https://doncmra.nmci.navy.mil</a>.</p> <p>Per Section F, reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <a href="https://doncmra.nmci.navy.mil">https://doncmra.nmci.navy.mil</a>.</p>
2.8	Security Requirements	The Contractor shall comply with all Federal, state, and local security statutes, regulations, and requirements. The Contractor shall become acquainted with and comply with all Government regulations as posted, or as requested by the KO when required to enter a Government site. The Contractor shall ensure that all security/entrance clearances are obtained.
2.8.1	Employee Listing	The Contractor shall maintain a current Employee List and submit per Section F. The list shall include employee's name, supervisor, company, and level of security clearance.
2.8.2	Vehicles	The company name shall be displayed on each of the Contractor's vehicles in a manner and size that is clearly visible. All vehicles shall display a valid state license plate that complies with State Vehicle Code. Vehicles shall meet all other requirement of the State Vehicle Code, such as safety standards, and shall carry proof of insurance and state registration, if applicable.
2.8.3	Passes and Badges	All Contractor employees shall obtain the required employee and vehicle passes. The Contractor employees must be able to obtain Common Access Cards (CAC) in accordance with security requirements. Each employee shall wear the Government issued badge over the front of the outer clothing. When an employee leaves the Contractor's service, the employee's Passes and Badges shall be returned within 10 calendar days.
2.8.4	Access to Installation	<p>Insert NCACS requirements where applicable, e.g., All Contractor personnel shall obtain access to the installation by participating in the Navy Commercial Access Control System (NCACS), or by obtaining passes each day from the Base Pass and Identification Office. Costs for obtaining passes through the NCACS are the responsibility of the Contractor. One-day passes, issued through the Base Pass and Identification Office, will be furnished without charge.</p> <p>The Contractor shall furnish a completed EMPLOYMENT ELIGIBILITY</p>

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		VERIFICATION (DHS FORM I-9) form for all personnel requesting badges. This form is available at <a href="http://www.uscis.gov/portal/site/uscis">http://www.uscis.gov/portal/site/uscis</a> by searching or selecting Employment Verification (Form I-9). Immediately report instances of lost or stolen badges to the Contracting Officer.
2.8.4.1	NCACS Program	<p>NCACS is a voluntary program in which Contractor personnel who enroll, and are approved, are subsequently granted access to the installation for a period up to one year, or the length of the contract, whichever is less, and are not required to obtain a new pass from the Base Pass and Identification Office for each visit.</p> <p>The Government performs background screening and credentialing. Throughout the year the Contractor employee must continue to meet background screening standards. Periodic background screenings are conducted to verify continued NCACS participation and installation access privileges. Under the NCACS program, no commercial vehicle inspection is required, other than for Random Anti-Terrorism Measures (RAM) or in the case of an elevation of Force Protection Conditions (FPCON).</p> <p>Information on costs and requirements to participate and enroll in NCACS is available at <a href="http://www.rapidgate.com/vendors/how-to-enroll">http://www.rapidgate.com/vendors/how-to-enroll</a> or by calling 1-877-727-4342.</p>
2.8.4.2	One-Day Passes	Participation in the NCACS is not mandatory, and if the Contractor chooses to not participate, the Contractor's personnel will have to obtain daily passes, be subject to daily mandatory vehicle inspection, and will have limited access to the installation. The Government will not be responsible for any cost or lost time associated with obtaining daily passes or added vehicle inspections incurred by non-participants in the NCACS.
2.8.5	Access to Buildings	Insert local policy, e.g., The Contractor shall monitor and control access into restricted areas under their responsibility, allowing only those individuals who have been properly cleared into restricted areas or other controlled access areas. The Contractor shall comply with security requirements, plus those imposed by the installation Commander at all times. Personnel with access to special areas will have the appropriate screening and/or security clearance, and personnel requiring routine access to restricted areas will wear special badges authorizing access for those areas. Contractor personnel shall not enter restricted or controlled areas or installation facilities unless specifically authorized in performance of their duties. The Contractor shall secure all buildings and facilities entered during non-duty hours and will secure all building and facilities under the Contractor's cognizance at the end of each work day or shift period.
2.8.6	Access Arrangements	The Contractor shall make all arrangements through the appropriate office necessary to obtain access to buildings, facilities and other work areas, and when necessary, arrange for them to be opened and closed by the controlling authority. The Government may issue keys to the Contractor. The Contractor shall use due diligence and be responsible for compromised security systems to include replacement costs that result

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		from its action or inaction.
2.8.6.1	Escort Arrangement for Secured Areas	<p>The Contractor shall make arrangements for Government escort into secured areas requiring escort. The KO will provide information on applicable buildings, spaces and the appropriate point of contact.</p> <p>The Contractor may experience delays while waiting for escorts. The Government estimates the wait period can be up to 15 minutes. The Contractor shall notify the Government Performance Assessment Representative (PAR) and appropriate point of contract if an escort is not available after 15 minutes and access to accomplish the work is denied. Unscheduled requirements, e.g., trouble calls, may require a longer wait for an escort.</p>
2.8.7	Security Clearances	The Contractor shall obtain all required corporate and personnel Security Clearances prior to commencement of work. The Contractor shall ensure that a list of all personnel with Security Clearances is maintained current, including clearances that are pending.
2.8.8	Access to Sensitive Unclassified Information	<b>NO CONTRACTOR COMPUTER ACCESS IS REQUIRED</b>
2.8.9	Employee Status	The Contractor shall notify the KO of any changes to any employee's status to include, but not limited to, termination, convictions/arrests, adverse actions taken on the job for any reason or any other documented misbehavior that may affect, or have the potential to affect, security standing in terms of access to federal facilities or IT systems.
2.9	Contractor Safety Program	<p>The Contractor shall develop and implement a Safety Program detailing how the Contractor plans, staffs, performs, and controls all safety practices while delivering best value services to the Government without any accidents or mishaps. The Contractor's safety program shall comply with all safety standards identified in the U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1 and Public Law 91-596, Occupational Safety and Health Act.</p> <p>Any reference to "USACE" facilities, property, or equipment specified in EM 385-1-1 should be interpreted as Government facilities, property, and equipment.</p>
2.9.1	Accident Prevention Plan (APP)	<p>The Contractor shall develop and implement a site Accident Prevention Plan (APP). The APP shall be prepared by the Contractor's SSHO and shall be followed by all Contractor employees, subcontractors, and vendors at each service site.</p> <p>The Contractor shall submit an APP for acceptance per Section F. The Contractor shall review, update, and submit revisions to the APP whenever a change in work conditions, hazards, or activities occur. Submittal of the APP shall include Activity Hazard Analyses (AHAs) and applicable compliance plans, programs, and procedures as specified below.</p> <p>The Contractor shall not commence work until the APP has been accepted and no activity shall be started on site until the applicable AHAs and compliance plans have been accepted.</p> <p>Once accepted by the Contracting Officer, the APP and attachments will</p>

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		be enforced as part of the contract. Disregarding the provisions of this contract or the accepted APP will be cause for stopping of work, at the discretion of the Contracting Officer, until the matter has been rectified.
2.9.2	Activity Hazard Analysis (AHA)	<p>The Contractor shall prepare Activity Hazard Analyses (AHAs) for all applicable common recurring work activities performed under this contract. AHAs for recurring work shall be submitted with the APP and shall be updated as work activities or conditions change and additional AHAs prepared as new work activities are required. AHAs for non-recurring and one-time (e.g., non-recurring work task orders) work occurrences shall be submitted at least two working days prior to start of work. Specifically:</p> <ul style="list-style-type: none"> <li>... For contract modifications to recurring work requirements where changes are germane to the original contract, the Contractor shall revise applicable AHAs within 15 calendar days after modification is signed.</li> <li>... For contracts with non-recurring work ELINs, the Contractor shall submit an AHA on non-recurring work task orders, with the associated proposal, whenever the service environment or required task is different from the recurring work priced services.</li> <li>... For construction (including renovation or alteration) task orders placed on the non-recurring work portion of contract, the Contractor shall submit a separate AHA for each task order with the associated proposal.</li> </ul> <p>The Contractor shall follow the Risk Management Process for the development of Activity Hazard Analysis (AHA) in accordance with paragraph 01.A.14 and Appendix A of EM 385-1-1. A formatted outline of an AHA is provided in Figure 1-2 of EM 385-1-1.</p> <p>During performance of services, the SSHO shall periodically review the AHA at each service site and for each sub-annex to assess the effectiveness of the Contractor's overall APP. If changes to the AHAs are required, such changes shall be submitted to the KO for review and acceptance.</p>
2.9.3	Safety and Occupational Health (SOH) Risks and Compliance Plans	<p>Based on a risk assessment of recurring and non-recurring work requirements and on mandatory OSHA compliance programs, the Contractor shall develop, provide and implement all applicable compliance plans, as necessary for the situation or types of work to be performed under this contract. Compliance plans, programs, and procedures along with their respective references are detailed in Appendix A, paragraph 3.i of EM 385-1-1.</p> <p>These plans shall be submitted with the APP and shall be updated as situations change. Additional compliance plans, programs, and procedures shall be developed as applicable when new types of work are required under this contract.</p> <p>Additional requirements for specific compliance plans are provided below.</p>
2.9.3.1	Alcohol and Drug	The Contractor shall develop an alcohol and drug abuse prevention plan

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	Abuse Prevention Plan	to explain how it will satisfy the drug-free work force requirement as stated in DFARS Clause 252.223-7004 and include elements addressed in paragraph 01.C.02 of EM 385-1-1.
2.9.3.2	Chemical Hazard Communication Program	The Contractor shall develop a project-specific chemical hazard communication program to include elements addressed in paragraph 06.B.01 of EM 385-1-1 and applicable OSHA requirements in 29 Code of Federal Regulations (CFR) 1910.120 and 29 CFR 1926.59.
2.9.3.3	Confined Space Program	The Contractor shall develop an activity/site-specific confined space program to include elements addressed in paragraph 34.A of EM 385-1-1 and comply with relevant requirements in 29 CFR 1910, 29 CFR 1915, and 29 CFR 1926, OSHA Directive CPL 2.100 and any other Federal, state and local regulatory standards.
2.9.3.4	Critical Lift Plan	<p>The Contractor shall develop a critical lift plan to explain how it will conduct lifts for any of the following conditions:</p> <ol style="list-style-type: none"> <li>1) Lifts over 75 percent of the capacity of the crane or hoist (or lifts over 50 percent of the capacity of a barge mounted mobile crane's hoists) at any radius of lift;</li> <li>2) Lifts involving more than one crane , hoist, or LHE</li> <li>3) Lifts of personnel;</li> <li>4) Lifts involving non-routine rigging or operation, sensitive equipment, or unusual safety risks</li> <li>5) Lifts involving hazardous materials (e.g., explosives, highly volatile substances);</li> <li>6) Lifts where the center of gravity could change;</li> <li>7) Lifts without the use of outriggers using rubber tire load charts;</li> <li>8) Lifts using more than one hoist on the same crane, hoist, or LHE;</li> <li>9) Lifts involving Multiple Lift Rigging (MLR) Assemblies or other non-routine or technically difficult rigging arrangements;</li> <li>10) Lifts involving submerged loads. Exception: lifts that were engineered to travel in guided slots throughout the lift and have fixed rigging and/or lifting beams, i.e., intake gates, tailgates/logs);</li> <li>11) Lifts out of the operator's view. (Exception: if hand signals used by a signal person in view of the operator or radio communications are available and in use, load does not exceed two tons AND is determined a routine lift by the lift super.)</li> </ol> <p>The critical lift plan shall include elements addressed in paragraph 16.H of EM 385-1-1, paragraph 1.7.2 of NAVFAC P-307, and comply with requirements in ASME B30.22, ASME B30.3; ASME B30.5, and ASME B30.8.</p> <p>The Contractor shall complete and maintain a copy of the Crane Operating Checklist For Critical Lifts, provided within the Forms in J-0200000-XX, for each lift.</p>
2.9.3.5	Fall Prevention and Protection Plan	The Contractor shall develop a site specific fall prevention and protection plan to protect and prevent its service workers from falling from heights of 1.8m (6 feet) or more. This plan shall include elements addressed in paragraph 21.D of EM 385-1-1 and ANSI A10.32, ANSI Z359.1, and ANSI/ASSE A10.34. The fall prevention and protection plan shall include a Rescue and Evacuation Plan in accordance with EM 385-1-1, Section 21.N. A competent person for fall protection shall prepare and sign the plan.

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2.9.4	Crane Operations	<p>All operations of Cranes, Multi-Purpose Machines and Material Handling Equipment shall comply with EM 385-1-1, NAVFAC P-307, 29 CFR Part 1910, and 29 CFR Part 1926.</p> <p>The Contractor shall comply with paragraph 1.7.2 of NAVFAC P-307 and notify the Contracting Officer , at least one week prior to bringing any crane (including delivery vehicles with crane boom attachments), multi-purpose machines, material handling equipment, or construction equipment that may be used in a crane-like application to lift suspended loads on board a Navy Installation. Written documentation of the last weight test of the crane and all related weight handling equipment (e.g. attachments, rigging gear, etc.) shall be maintained on site.</p> <p>A joint verification with the Government representative must be performed to ensure that a legible and indelible completed copy of Appendix P, Figure P-1 of NAVFAC P-307 is maintained on the crane, multi-purpose machine, and material handling equipment or construction equipment used in a crane-like application to lift suspended loads. The following certification and testing documentation shall be on site prior to entry and use on any Navy Installation:</p> <ol style="list-style-type: none"> <li>1) Crane, multi-purpose machine, material handling equipment or construction equipment used in a crane-like application to lift suspended load certification</li> <li>2) Load testing</li> <li>3) Yearly, monthly and daily inspection logs</li> <li>4) Rope/sling certifications</li> <li>5) Operator certifications/designations</li> <li>6) Designation of person performing log inspections</li> <li>7) Cranes that are permanently located on a Navy Installation shall have a quarterly joint verification.</li> </ol>
2.9.4.1	Crane Inspections	<p>The Contractor shall ensure all inspections are performed in accordance with EM 385-1-1, NAVFAC P-307, 29 CFR Part 1910, and 29 CFR Part 1926 (daily, monthly, quarterly, yearly), and retain the current documentation of inspections. Documents shall be kept on site.</p> <p>Daily pre-use inspections and testing shall be performed on all load hoisting and lowering mechanisms, boom hoisting and lowering mechanisms, swinging mechanisms, travel mechanisms (if to be used that day), and safety devices. Cranes that have to be re-rated shall be in accordance with SAE Recommended Practices, Crane Load Stability Test Code J765 and documentation maintained on site. The Contractor shall have an operational anti-two block device or a two-block damage prevention feature for all points of two blocking and a boom hoist disconnect, shutoff, or hydraulic relief to automatically stop the boom hoist when the boom reaches a predetermined high angle.</p>
2.9.4.2	Rigging Gear	<p>The Contractor shall ensure rigging gear and below the hook lifting devices and personnel comply with the following requirements:</p> <ol style="list-style-type: none"> <li>1) Personnel performing rigging shall have an understanding of all signs, notices, and operating instructions, and be familiar with the applicable hand signals prescribed by the ASME B30 standard for the type of crane in use.</li> <li>2) Personnel performing rigging shall be familiar with the rigging requirements in EM 385-1-1, NAVFAC P-307, 29 CFR Part 1910, and 29</li> </ol>

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		<p>CFR Part 1926.</p> <p>3) The Contractor shall inspect rigging gear in accordance with EM 385-1-1, NAVFAC P-307, 29 CFR Part 1910, and 29 CFR Part 1926 and paragraph 1.7.2 of NAVFAC P-307. Certification records shall be made available for review upon request.</p>
2.9.4.3	Crane Operators	<p>Crane operators shall meet the personnel qualifications requirements in paragraph 16.B of EM 385-1-1 and paragraph 1.7.2 of NAVFAC P-307. For mobile cranes with Original Equipment Manufacturer (OEM) rated capacities of 2,000 pounds or greater, designate crane operators as qualified by a source that qualifies crane operators (i.e., union, a government agency, or an organization that tests and qualifies crane operators).</p>
2.9.5	Accident and Damage Reporting	<p>The Contractor shall notify the Contracting Officer as soon as practical, but no more than four hours after any accident meeting the definition of Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$2,000, or any Weight Handling Equipment (WHE) accident. Notification shall also be provided for any mishap occurring in any of the following high hazard areas: electrical (to include Arc Flash, electrical shock, etc.); uncontrolled release of hazardous energy (includes electrical and non-electrical); weight or load handling equipment (LHE) or rigging; fall-from-height (any level other than same surface); and underwater diving. These mishaps shall be investigated in depth to identify all causes and to recommend hazard control measures.</p> <p>Within notification include Contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the Government investigation team arrives on-site and Government investigation is conducted.</p> <p>The Contractor shall conduct an accident investigation for recordable injuries and illnesses, for accidents requiring Medical Treatment, property damage accidents resulting in at least \$20,000 in damages, and near misses as defined in EM 385-1-1, to establish the root cause(s) of the accident. The Contractor shall complete the applicable NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F. Required or special forms are provided within the Forms in J-0200000-05.</p> <p>For any weight handling equipment accident (including rigging gear accidents) the Contractor shall conduct an accident investigation to establish the root cause(s) of the accident and comply with additional requirements and procedures for accidents in accordance with NAVFAC P-307, Section 12. The Contractor shall submit a WHE Accident Report (Crane and Rigging Gear) per Section F. No crane operations are allowed to proceed until cause is determined and corrective actions have been implemented to the satisfaction of the Contracting Officer.</p>

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		<p>For a near miss, the Contractor shall complete the applicable documentation in NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F.</p> <p>For a near miss involving crane or rigging operations, the Contractor shall report verbally to the Contracting Officer as soon as management becomes aware but not later than 4 hours of such event and comply with additional requirements and procedures for near-misses in accordance with NAVFAC P-307, Section 12. A near miss occurs when an accident was avoided by mere chance or when intervention prevented an ongoing sequence of events that would have resulted in an accident (e.g. unplanned encroachment, improper crane set-up, improperly rigged load, etc.). The Contractor shall submit a Crane and Rigging Gear Near Miss Report per Section F.</p>
2.9.5.1	Accident Reporting and Notification Criteria	<p>The following criteria and definitions apply to the accident reporting requirements specified above:</p> <p>Recordable Injuries or Illnesses. Any work-related injury or illness that results in:</p> <ol style="list-style-type: none"> <li>1) Death, regardless of the time between the injury and death, or the length of the illness;</li> <li>2) Days away from work (any time lost after day of injury/illness onset);</li> <li>3) Restricted work;</li> <li>4) Transfer to another job;</li> <li>5) Medical treatment beyond first aid;</li> <li>6) Loss of consciousness; or</li> <li>7) A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (6) above.</li> </ol> <p>High Visibility Accident. Any mishap which may generate publicity or high visibility.</p> <p>Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even through provided by a physician or registered personnel.</p> <p>WHE Accident. A WHE accident occurs when any one or more of the eight elements in the operating envelope fails to perform correctly during operation, including operation during maintenance or testing resulting in personnel injury or death; material or equipment damage; dropped load; derailment; two-blocking; overload; or collision, including unplanned contact between the load, crane, or other objects. A dropped load, derailment, two-blocking, overload and collision are considered accidents even though no material damage or injury occurs. A component failure (e.g., motor burnout, gear tooth failure, bearing failure) is not considered an accident solely due to material or equipment damage unless the component failure results in damage to other components (e.g., dropped</p>

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		boom, dropped load, roll over, etc.)
2.9.6	Fire Protection	The Contractor shall know where fire alarms are located and how to activate them. The Contractor shall handle and store all combustible supplies, materials, waste and trash in a manner that prevents fire or hazards to persons, facilities, and materials.
2.9.7	Monthly On-Site Labor Report	The Contractor shall submit a Monthly On-Site Labor Report per Section F. This report is a compilation of employee-hours worked each month for all site workers, both prime and subcontractor.
2.9.8	OSHA Citations and Violations	The Contractor shall correct violations and citations promptly and provide a copy of each OSHA citation and OSHA report with written OSHA Citations and Violations Corrective Action Report per Section F.
2.9.9	Safety Inspections and Monitoring	<p>... The Contractor shall conduct inspections of its work areas, job sites, and work crews every day work is being performed to ensure that all Contractor operations are being conducted safely. These inspections shall ensure: The site is safe and free of job-site hazards</p> <p>... Proper PPE is being utilized and worn.</p> <p>... Safe work practices and processes are being followed.</p> <p>... Workers are familiar with the hazards covered in the respective AHA for that work activity.</p> <p>... All equipment and tools are in good condition and being used safely.</p> <p>The Government reserves the right to inspect and monitor Contractor operations for safety compliance. In general, the Government approach will be to conduct Performance Assessment on the quality and effectiveness of the Contractor's safety program. The Government reserves the right to stop any work activity when it deems danger is imminent. Contractor personnel shall work in a safe manner and comply with all applicable safety regulations. The Contractor shall be subject to safety inspections of its work sites by the Government. Contractor safety records shall be available to the KO upon request.</p> <p>Whenever the KO becomes aware of any safety noncompliance or any condition which poses a serious or imminent danger or hazard to the health or safety of the public or Government Personnel, the KO will notify the Contractor orally, with written confirmation, and request immediate corrective action. This notice, when delivered to the Contractor's representative or SSHO, shall be deemed sufficient notice of noncompliance and that corrective action is required. After receiving this notice, the Contractor shall immediately take corrective action. If the Contractor fails, delays, or refuses to promptly take corrective action, the KO may issue a stop work order for all or part of the services or work until satisfactory corrective action has been taken. Whenever such a stop work order has been issued, the Contractor shall waive all equitable adjustments to the contract related to the stop work ordered issued. The Contractor shall include this requirement in all of its subcontracts and vendor contracts in support of contract safety.</p>
2.9.10	Safety Certification	The Contractor shall submit copies of all the required Federal, state, county, city and industry Safety Certifications for work performed under this contract per Section F. These certifications shall be kept up to date

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		by the Contractor. The Contractor shall submit new versions of certifications as the old certifications expire. No work, that requires a certification, shall start without a valid and approved certification.
2.9.11	Safety Apparel on Jobsites	The Contractor personnel shall wear appropriate high-visibility safety apparel (garment, vest, or harness of retro-reflective and fluorescent material) meeting ANSI/ISEA 107-2010 requirements. Appropriate garment shall be based on the worker hazards and tasks, complexity of the work environment or background, and vehicular traffic and speed. As a minimum, the Contractor personnel shall wear ANSI/ISEA 107-2010 Class I compliant apparel.
2.9.12	Emergency Medical Treatment	Contractors will arrange for their own emergency medical treatment. The Government has no responsibility to provide emergency medical treatment.
2.10	Environmental Management and Sustainability	<p>The Contractor shall perform work under this contract consistent with the following Environmental Management System (EMS) goals and policy.</p> <p>Goals:</p> <ul style="list-style-type: none"> <li>... Reduce purchase and use of toxic and hazardous materials;</li> <li>... Expand purchase of green products and services; increase recycling;</li> <li>... Reduce energy and water use;</li> <li>... Increase use of alternative fuels and renewable energy;</li> <li>... Integrate green building concepts in major renovations and new construction;</li> <li>... Prevent pollution at the source; and</li> <li>... Continual improvement.</li> </ul> <p>Policy:</p> <ul style="list-style-type: none"> <li>... Protect public health and the environment by being an environmentally responsible member of the community;</li> <li>... Preserve our natural, historic and cultural resources;</li> <li>... Conserve natural resources by reducing what we discard, reusing items, and recycling materials, which includes purchasing products made from recycled materials;</li> <li>... Integrate sound environmental practices into all our operations and business decisions; Integrate environmental protection requirements and pollution prevention initiatives into the early planning, design and procurement of facilities, equipment and material, as well as the planning and implementation of military training activities;</li> <li>... Prevent or minimize pollution at its source as we seek out ways to eliminate or further minimize use of hazardous materials and generation of hazardous waste;</li> <li>... Maintain a sound partnership with regulatory agencies to sustain our compliance with existing and new environmental laws and regulations;</li> <li>... Enhance our program as we develop and implement an Environmental Management System; and</li> <li>... Adhere to this policy, remind one another to do so, and ensure that our entire community knows this is our policy by our actions as well as our words.</li> </ul> <p>The Contractor shall maintain monitoring and measurement information</p>

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		to address the EMS goals and policy and provide the EMS Goals and Policy Measurement Information to the KO when requested. In the event an EMS nonconformance or environmental noncompliance associated with the contracted services, tasks, or actions occurs, the Contractor shall take corrective and/or preventative actions, assume legal and financial liability for the noncompliance and take corrective action immediately to remedy the noncompliance. The Contractor shall ensure that its employees are aware of their roles and responsibilities under the EMS and how these EMS roles and responsibilities affect work performed under the contract.
2.10.1	Energy Management Program	<p>The Contractor shall comply with the installation's energy management program. The Contractor PM, or designee, shall represent the Contractor's interest at all meetings of the activity's Energy Management Board.</p> <p>The installation Energy Manager will attend periodic meetings and conferences where energy and water efficiency goals and project status will be discussed to ensure that any Contractor work complements and optimizes efficiency efforts.</p>
2.10.1.1	Water Conservation Plan	Where ever possible the Contractor shall adopt a work ethic that conserves water develop, submit and implement a Water Conservation Plan per Section F.
2.10.1.2	Energy Efficient Products	The Contractor shall use life-cycle cost analysis in making decisions about investments in products, services, construction and other projects to lower Federal Government's costs and reduce energy consumption. The Contractor shall elect lifecycle cost effective Energy Star and other energy-efficient products when acquiring energy-using products. For product groups where Energy Star labels are not yet available, select products that are in upper 25 percent of energy efficiency as designated by the Federal Energy Management Program. Use of high energy consuming tools or equipment is subject to approval by the KO prior to use.
2.10.2	Environmental Protection	The Contractor shall comply with all applicable Federal, state, and local laws, regulations, and executive orders, and with base-wide instructions, standards, and permit requirements. All environmental protection matters shall be coordinated with the KO. Inspection of any of the facilities operated by the Contractor may be accomplished by the Installation Environmental Protection Coordinator, or authorized officials on a no-notice basis during Government regular working hours. The Contractor shall comply with the instructions of the cognizant Navy Medical Department with respect to avoidance of conditions which create a nuisance or which may be hazardous to the health of military or civilian personnel. The Contractor is responsible for ensuring that its employees receive applicable environmental and occupational health and safety training, and are kept up to date on regulatory required specific training for the type of work to be conducted onsite. All on-site Contractor personnel, and their subcontractor personnel, performing tasks that have the potential to cause a significant environmental impact shall be competent on the basis of appropriate education, training or experience.
2.10.2.1	ODS Requirements for Refrigerant Recycling	Records are maintained for all refrigerant removal operations performed prior to small appliance or motor vehicle air condition appliance disposal. The recovery date, technician's name and a statement that all refrigerant that had not previously leaked was removed in accordance with 40 CFR

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		<p>82 shall be included in the disposal records.</p> <p>Records kept for all refrigerant recovery operations/services performed on equipment that normally contains 50 pounds or more refrigerant will include the service date, service description, amount of refrigerant purchased, and amount of refrigerant added.</p> <p>Refrigerant leaks on equipment, which normally contain 50 pounds or more refrigerant, are repaired within 30 days of leak discovery.</p> <p>Leak repairs for equipment normally containing 50 pounds or more refrigerant are documented, including the date of leak discovery and date repaired, technician's name, amount of refrigerant vented, and amount purchased and added. Satisfactory leak repair verification tests are documented within 30 days of repair.</p> <p>Records detailing accidental venting of ODS are maintained; these records shall include as a minimum the date, type, location, amount vented, and reason for venting.</p> <p>Records detailing the type and amount of refrigerant purchases shall be kept.</p> <p>Only excess Class I ODS is to be returned to DLA and not private contractors (R-11, 12, 113, 114, 500, 502). All reclaimed class I refrigerant shall be stored in approved containers, made for the intended purpose and transported by the Contractor to the Defense Logistic Agency (DLA) at the following address:</p> <p style="text-align: center;">Defense Depot Richmond Va. (DDVA) SW0400 Cylinder Operations 8000 Jefferson Davis Highway Richmond, Virginia 23297-5000</p> <p>Once the Contractor has delivered the refrigerant to DLA in Richmond, the Contractor shall provide a Class I ODS Report per Section F.</p> <p>Contractor ODS records shall be available to the KO upon request. &gt;&gt;</p>
2.10.2.2	Non-Hazardous Waste Disposal	<p>The Contractor shall dispose all wastes in accordance with all applicable Federal, state, and local laws, regulations, and executive orders, and with base-wide instructions, standards, and permit requirements.</p> <p>All non-hazardous, non-regulated debris and rubbish resulting from the work under this contract excluding recyclable materials shall be disposed of , at appropriate off installation waste handling facilities.</p> <p>All regulated, non-hazardous waste shall be disposed of in accordance with all applicable Federal, state, and local laws, regulations, and with base-wide instructions.</p>
2.10.2.3	Hazardous Waste Disposal	<p>The Contractor shall dispose of all hazardous waste in accordance with the Resource Conservation and Recovery Act and all other applicable Federal, state and local laws and regulations. No disposal of hazardous waste onboard the installation is allowed.</p>

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2.10.2.4	Spill Prevention, Containment, and Clean-up	The Contractor shall prevent, contain, clean up, and report all spills on Government property caused by the Contractor, in a manner that complies with applicable Federal, state, and local laws and regulations at no additional cost to the Government. This information is repeated in attachment J-0200000-10.
2.10.2.5	Hazardous Material Management	<p>The Contractor shall support the Consolidated Hazardous Material Reutilization and Inventory Management Program (CHRIMP).</p> <p>a Contractor Hazardous Material Inventory Log per Section F following the format provided in J-0200000-11</p> <p>The Contractor shall receive approval from the KO prior to bringing hazardous material on Government Property or prior to any other use in conjunction with this contract. For approval to use any hazardous material, allow a minimum of 10 working days for processing the request. The Contractor shall post Material Safety Data Sheets (MSDS) at the worksite where the products are being used. Should the Government determine that a chemical the Contractor will use needs to be tracked, the Government may direct the Contractor to submit additional information in order to fulfill reporting requirements.</p> <p>The Contractor shall ensure that procedures are in place to deal with hazardous materials, pursuant to the FAR Clause 52.223-3, HAZARDOUS MATERIAL IDENTIFICATION AND MATERIAL SAFETY DATA.</p> <p>Notwithstanding any other hazardous material used in this contract, radioactive materials or instruments capable of producing ionizing/non-ionizing radiation (with the exception of radioactive material and devices used in accordance with EM 385-1-1 such as nuclear density meters for compaction testing and laboratory equipment with radioactive sources) as well as materials which contain asbestos, mercury or polychlorinated biphenyls, di-isocyanates, lead-based paint are prohibited. The Contracting Officer, upon written request by the Contractor, may consider exceptions to the use of any of the above excluded materials. Low mercury lamps used within fluorescent lighting fixtures are allowed as an exception without further Contracting Officer approval. Notify the Radiation Safety Officer (RSO) prior to excepted items of radioactive material and devices being brought on base.</p>
2.10.2.6	Protection of Endangered and Threatened Species (Flora and Fauna)	The Contractor shall not disturb endangered and threatened species and their habitat. The Contractor shall carefully protect in-place and report immediately to the KO endangered and threatened species discovered in the course of work. The Contractor shall stop work in the immediate area of the discovery until directed by the KO to resume work.
2.10.2.7	Noise Control	The Contractor shall comply with all applicable Federal, state and local laws, ordinances, and regulations relative to noise control.
2.10.2.8	Salvage	Check with the supported command and only incorporate this item if appropriate. All material and equipment removed or disconnected that is sound and of value shall remain the property of the Government. The Contractor shall deliver this material and equipment at the Contractor's expense to the BSVE office.

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2.10.2.9	Asbestos Containing Material (ACM)	<i>Asbestos containing insulation, flooring, and other building materials may be encountered by the Contractor during the performance of work under this contract, and the Contractor shall remain alert to this possibility. If ACM is encountered or suspected in the performance of work, the Contractor shall avoid removing, sanding, abrading, or disturbing the material. The Contractor shall verbally notify the KO within one hour and follow-up with written ACM Notification within 24 hours.</i>
2.10.3	Sustainable Procurement and Practices	<p>The Contractor shall develop, submit, and implement a Sustainable Procurement and Practices Plan per Section F. This plan shall identify how the Contractor will comply with all applicable Federal, state and local laws and regulation, including E.O. 13423, E.O. 13514, Installation Energy Management Program and Water Conservation Programs and energy reduction requirements. The plan shall specifically address the following components:</p> <ul style="list-style-type: none"> <li>... <i>Recycled Contents Products</i></li> <li>... Energy/Water efficiency</li> <li>... Energy Efficient Tools and Equipment</li> <li>... Alternate Fuels and Alternate Fuel Vehicles</li> <li>... Biobased Products</li> <li>... Non-Ozone Depleting Products</li> <li>... Environmental Preferred Products and Services</li> <li>... Low/Non-Toxic and Hazardous Materials</li> </ul> <p><i>The Contractor shall submit an annual Sustainable Delivery of Services Report per Section F.</i></p>
2.10.3.1	Environmentally Preferable Products	<i>The Contractor shall procure and use products that are energy-efficient (Energy Star or Federal Energy Management Program (FEMP)-designated), water efficient, bio-based, environmentally preferable (e.g., Electronic Product Environmental Assessment Tool (EPEAT)-registered), non-ozone depleting, contain recycled content, or are non-toxic or less toxic alternatives, where such products and services meet performance requirements.</i>
2.10.3.2	Use of Recovered Materials	<i>The Government has an affirmative procurement program to promote the purchase of products containing recovered materials. The intent is to reduce the solid</i>

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		<p><i>waste stream and conserve natural resources by establishing markets for recycled content products and encouraging manufacturers to produce quality products containing recovered materials. Participate in this program by using, for Environmental Protection Agency (EPA) designated items, recovered materials to the maximum extent practicable without jeopardizing the intended end use of the item. The percentage of recovered materials content levels for use in the performance of this contract will be, at a minimum, the amount recommended in the EPA Comprehensive Procurement Guideline (CPG) Product Index website (<a href="http://www.epa.gov/epawaste/conserves/tools/cpg/index.htm">http://www.epa.gov/epawaste/conserves/tools/cpg/index.htm</a>).</i></p> <p><i>Use of EPA designated products is not required for products that are either not available within a reasonable period of time, are not available at a reasonable price, are not available from a sufficient number of sources to maintain a satisfactory level of competition, or fail to meet performance standards based on technical verification. EPA designation of products is an on-going process. Listings of EPA designated products containing recovered materials are found in 40 CFR 247. Make recommendation and submit Recovered Material Certification, per Section F, when a product containing recovered materials is equal to or better than the original and could be used for this contract. All changes of products must be accepted by the KO before it is used.</i></p>
2.10.3.3	Use of Biobased Products	The Contractor shall make maximum use of biobased products in accordance with the FAR Clause 52.223-2 -- AFFIRMATIVE PROCUREMENT OF BIOBASED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS. Information about these products is available at <a href="http://www.usda.gov/biopreferred">http://www.usda.gov/biopreferred</a> .
2.11	Disaster Preparedness	The Contractor shall comply with the installation's Contingency Instruction contingency response plan The Contractor shall support the installation contingency response plan as directed by the KO.
2.12	Technical Library	Existing technical library contents, including facility drawings, operation & maintenance manuals, warranties, Government publications, record drawings and other appropriate material, will be furnished by the Government.

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		The Contractor shall supply any updated library material to ensure all data is current, complete, accurate and suitable for intended use. The Contractor shall monitor the use of the libraries to ensure materials are returned and data integrity is not compromised. The Contractor shall maintain the libraries until completion or termination of the contract and make the libraries available for inspection by prospective offerors for successive contracts. The technical library contents are the property of the Government and shall be turned over to the KO upon completion or termination of the contract.
2.13	Warranty Management	Prior to performing repair work, the Contractor shall report to the KO any defect in workmanship, material, or parts, and any improper installation of equipment and components that are covered by a warranty. The Contractor is responsible for knowing which equipment and components are covered by the original warranty and the warranty duration. The KO will provide available warranty documents.
2.14	Recurring Work Procedures	
2.14.1	Notification to the Government for Work Above the Recurring Work Limitations	The Contractor is fully responsible for work up to the recurring work limits. Recurring work limits are specified in subsequent annexes or sub-annexes. When work is expected to exceed the recurring work limits, the Contractor shall notify the KO within two hours of identification for further direction. The Government may issue a task order in accordance with the non-recurring work portion of the contract detailed below or accomplish the work by means other than this contract.
2.14.2	Recurring Work Exhibit Line Item Numbers (ELINs)	Recurring work ELINs are provided in J-0200000-12.
2.15	Non-recurring Work	Non-recurring work is identified in each applicable annex or sub-annex. Non-recurring work may consist of Unit Priced Task (UPT) Work (non-negotiated) and Unit Priced Labor (UPL) Work (negotiated). The Contractor shall perform all non-recurring task work as ordered by the KO per Section G and DoD EMALL requirements in Section H. Non-recurring work will consist of Unit Priced Tasks and Unit Priced Labor Work which may be ordered by the Government as separate items or in combinations of items from the Non-recurring Work Exhibit Line Items (ELINs) provided in Section J0200000-12 on an as needed basis.
2.15.1	Unit Priced Task (UPT) Work (Non-Negotiated)	A UPT is defined as a non-recurring work item that includes all direct and indirect costs plus profit associated with the particular unit of work. All materials and equipment (rented, leased or Contractor-owned) required for the accomplishment of a UPT shall be included within the respective exhibit line item prices. The fixed price for the task order is determined by multiplying the exhibit line item unit prices by the quantities ordered. The Contractor is not required to submit cost estimates for UPTs.
2.15.1.1	Acceptance and Performance	The Contractor shall possess the capability to accept and perform non-recurring work via an electronic medium with supported commands utilizing their Government Purchase Card (GPC).
2.15.1.2	Invoicing and Receiving Payment	The Contractor shall possess the capability to invoice and receive payment for non-recurring work via an electronic medium with supported command representatives utilizing their GPC. No partial or advance payments will be provided.
2.15.2	Unit Priced Labor	The Contractor shall perform all UPL work in accordance with the scope

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	(UPL)Work (Negotiated)	and delivery schedule negotiated per each task order. UPL work is defined as non-recurring work that utilizes negotiated labor hours and materials to accomplish a task not required by the recurring work portion of the contract. UPL includes separately priced labor, material, and equipment exhibit line items. The Contractor shall prepare and furnish a detailed cost estimate identifying proposed labor, material, and equipment costs, which upon approval by the KO, becomes the fixed price for the task order.
2.15.2.1	Non-recurring Work Preparation of Proposals	In response to the Government's Request for Proposal (RFP), the Contractor shall submit a non-recurring work proposal to the KO within two working days following receipt for each potential task order which includes: 1) a complete list of all tasks necessary to perform the required scope of work, 2) the number of direct labor hours to perform each task and 3) the projected quantity and costs of materials and equipment to perform the required scope of work.
2.15.2.1.1	Labor Requirements	Accepted industry time standards published in R. S. Means cost data, industry organizations, and similar estimating sources shall be used for determining the number of direct labor hours required to complete the scope of work. The total labor cost will be determined by totaling the number of direct labor hours and then multiplying by the UPL amount in the Non-recurring Work Exhibit Line Items (ELINs) provided in Section J.
2.15.2.1.2	Material and Equipment Requirements	Accepted industry and Government material and equipment costs published in R. S. Means cost data, national material supplier catalogues, U.S. Army Corps of Engineers Construction Equipment Ownership and Operating Expense Schedule (EP 1110-1-8), equipment rental catalogues, and similar estimating sources shall be used for determining customary and reasonable costs for the material and equipment estimate. Projected material requirements shall include a list of materials establishing the size, quality, number of units, and unit prices. Pre-expended bin supplies and materials shall not be included in the list of materials since the cost for these items are to be included in the labor hour unit price. Material prices shall be the lowest price available considering the availability of materials and the time constraints of the job. The direct material price shall include all discounts and rebates for core value and salvage value that accrue to the Contractor and Contractor-furnished warehousing cost. Equipment costs shall include rental and lease costs, ownership costs where Contractor-owned, equipment mobilization, and tools, not priced under the recurring work portion of the contract. The direct material price will be multiplied by the Contractor's non-recurring work material fixed burden rate.
2.15.2.2	Issuance of Final Task Order	The KO will order unit priced labor by issuing to the Contractor a copy of the approved scope of work and a task order for the work described, in accordance with Section G. Task order completion times will be specified on each task order.
2.15.3	Non-recurring work ELINS	Non-recurring Work ELINs are provided in J-0200000-12.

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<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
1	General Information	This specification and any subsequent contract require the complete responsibility for inspection, preventive maintenance, repairs and for certain system components; the certification of Naval Weapons Station Earle’s (NWSE) Utility Distribution Systems on the Pier Complex and Fire Protection Systems station wide.
1.1	Concept of Operations	<p>These systems are a large and critical component of NWSE’s mission to Provide all ordnance for all Atlantic Fleet Carrier and Expeditionary Strike Groups, and support strategic Department of Defense ordnance requirements. The requirements herein will support the Sustainment, Restoration, and Modernization (SRM) of this major Facility Investment (FI).IMPORTANT NOTE: Repair, alteration, demolition and minor construction of buildings and structures and systems may be involved.</p> <p>The Contractor shall provide all labor, equipment material, tools transportation, supervision and engineering services, to inspect, perform preventive maintenance, repair alter and improve Utility Distribution Systems (potable water, sanitary/sewage, steam); Fire Protection Systems (fire suppression and sprinkler systems); and all related electric, electronic, piping and mechanical systems (interior and exterior), in buildings, on grounds and roadways (both above ground and underground) station wide.</p> <p>A complete inventory of all Systems and Equipment included in this requirement is located at Section J of this work statement.</p>

<b>1502000 – Facility Investment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-1502000-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required for efficient operations within the FI function.
2.2.1	Certification, Training, and Licensing	<p>Personnel performing operational testing, and analysis, of pump drivers, electric motors, diesel engines, fire protection and utility distribution systems, shall be certified in accordance with all applicable regulations and standards.</p> <p>Personnel inspecting, certifying and making recommendations for corrective action for backflow preventers shall be certified per N.J.A.C. 7:10 and UG-2029-ENV.</p> <p>Personnel working on fire protection systems must be trained on and certified by, most current and applicable laws, regulations and standards (per UFC3-601-02 and NFPA 25).</p> <p>All trade personnel certifying or inspecting repair or maintenance work shall be qualified as a minimum at the journeyman level and/or have any applicable OEM certifications. Where repair or maintenance work does not require inspector certification by a governing directive, tradesman at the journeyman will suffice.</p> <p>Personnel working with or on electrical or electronic equipment must be trained and certified per NAVFAC MO-200.</p> <p>Personnel performing work in HAZMAT/HAZWASTE must complete the HAZMAT/HAZWASTE handling course or have a minimum of one year of experience working with HAZMAT/HAZWASTE.</p> <p>Personnel performing work and obtaining test data on the cathodic protection system must be trained per UFC 3-570-06.</p> <p>The Contractor shall submit proof of all certification, training, and licensing requirements before work commences and as new certificates become required or as requested by the Government. per Section F.</p>
2.3	Special Requirements	Contractor Personnel must adhere to NWSE to safety and conduct requirements.
2.3.1	Workmanship and Material Standards	<p>The Contractor shall be responsible for maintaining all facilities, systems, and equipment, identified in this technical sub-annex (Section J Inventories), to a standard that prevents deterioration beyond that which results from normal wear and tear and corrects deficiencies in a timely manner to assure full life expectancy of the facilities, systems, and equipment. Best commercial practices shall be applied in the performance of work. All work shall be completed per approved and accepted industry and equipment manufacturers' standards and shall comply with building and safety codes, applicable activity, local, state, and federal regulations, and other technical requirements identified within this technical sub-annex.</p> <p>Workmanship for maintenance and repair shall include all work necessary to complete facility and system restoration, including touch-up painting and operational</p>

<b>1502000 – Facility Investment</b>		
<b>Spec Item</b>	<b>Title</b>	<b>Description</b>
		<p>checks. Upon completion of work, the Contractor shall ensure all facilities, systems, and equipment are free of missing components or defects which would affect the safety, appearance, or habitability of the facilities and structures or would prevent any electrical, mechanical, plumbing or structural system from functioning (IAW) design intent. Repairs shall be made IAW the manufacturers' specifications and guidelines, and standard building codes. The quality of repairs shall meet the applicable standards and shall prevent any malfunction reoccurrences caused by poor workmanship or other contractor inadequacies. The quality of the repaired areas shall be fully compatible with adjacent surfaces or equipment. Except where otherwise specified, replacements shall match existing in dimensions, finish, color, design, and functionality and shall have an appearance similar to the original finished appearance with only minor unobjectionable deterioration resulting from normal use.</p> <p>The Contractor shall not allow debris to spread unnecessarily into adjacent areas nor accumulate in the work area. All such debris, excess material, and parts shall be cleaned up and removed at the completion of the job and at the end of each day work is in progress. Upon completion of work, any stains and other unsightly marks shall be removed.</p>
2.3.2	Historical Preservation	Buildings and facilities designated as historical sites shall be maintained IAW Federal, state and local historical policies and regulations.
2.4	References and Technical Documents	References and Technical Documents are listed in J-1502000-02 REFERENCES AND TECHNICAL DOCUMENTS ARE AVAILABLE UPON REQUEST.

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
3	RECURRING Work	The Contractor shall maintain, repair, and alter the Utility Distribution and Fire Protection Systems to ensure they are fully functional and in normal working condition.	<p>The Contractor shall execute a system of Service Orders IAW paragraph's 3.1, 3.1.1, 3.1.2 &amp; 3.1.2.3 as outlined below</p> <p>The Contractor shall develop, implement, and execute the following Maintenance Programs for EACH SYSTEM:</p> <ol style="list-style-type: none"> <li>1.Preventive Maintenance Program,(refer to para. 3.2 and Section F),</li> <li>2.Inspection, Testing &amp; Certification Program</li> <li>3. Reporting</li> </ol> <p>The Contractor shall maintain all maintenance, repair, and alteration data and warranty records in the technical library and CMMS (NAVFAC MAXIMO) IAW Annex 2. All current facility inventory for FI is provided in section J as Attachments J1502000-04, 05, 06, 07,&amp; 08</p> <p>Site maps will be provided upon award.</p>	Plans will be reviewed and approved by the Government Subject Matter Expert (SME). Implementation will be periodically reviewed for efficiency and effectiveness of the plans. Execution will be inspected by the Technical Point of Contact (TPOC) to ensure property equipment, and installed equipment and systems are in normal working condition and functioning properly IAW specified standards.
3.1	Service Orders BOTH SYSTEMS	<p>The Contractor shall perform service order work FOR EITHER SYSTEM in a timely manner and ensure facilities, ground structures, personal property equipment and installed equipment and systems are restored to a safe, normal working condition and function properly.</p> <p>An itemized service order summary report of</p>	<p>The Contractor shall receive service orders IAW the work reception requirements in Annex 2.</p> <p>The Contractor shall schedule and perform service orders in a way that minimize disruptions to customers and Government operations.</p> <p>The Contractor shall perform service orders to accomplish any work identified within the entire boundary of the installation and will include a wide variety of work.</p> <p>A rough estimate of historical values is located at section J, attachment # J1502000-03.</p>	<p>Service Order Work will be completed within the specified time.</p> <p>Facilities, ground structures, personal property equipment and installed equipment and systems are restored to normal working condition, including recertification if applicable.</p> <p>When repair is complete the facility, ground structure, personal property equipment or installed</p>

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
		<p>all service calls expected monthly shall be submitted in accordance with Section F, Deliverables.</p>	<p>Descriptions of the classifications of service orders (emergency, urgent, and routine) are provided in the Definitions and Acronyms in J-1502000-01.</p> <p>Individual Emergency and Routine and Service Order costs shall never exceed \$2,500.00 per occurrence inclusive of labor and materials.</p> <p>If after or during performance, it is established that Emergency and Routine Service Orders will exceed the \$2,500.00 threshold, the Contractor shall report this condition to the TPOC, COR or KO as soon as it is known. The Government will then instruct the Contractor if an Urgent Service Order will be used to return equipment to operability or a separate task order will be issued IAW reporting requirements in Annex 2.</p> <p>The Contractor shall maintain sufficient materials and equipment on hand to support service order work requirements. Lack of availability of material or equipment will not relieve the Contractor from the requirement to complete service order work within the time limits specified.</p> <p>The Government may request multiple Emergency and Routine repair requirements received for the same trade in the same building or structure at the same time into one service order.</p> <p>If the Contractor exceeds the threshold without the expressed consent of the KO the Contractor proceeds at their own financial risk.</p> <p><b>IMPORTANT NOTE:</b> If a Task Order (TO) is issued for additional repairs, the</p>	<p>equipment and system does not present danger to personnel or equipment.</p> <p>Work is accomplished per Paragraph 2.4, Workmanship and Material Standards.</p> <p>If part or component was tag ID'd, the part or component's tag shall be returned or a new tag shall be applied.</p> <p>Service Order Summary Reports are received within 5 work days after the close of each month, refer to Section F, Deliverables.</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>Government will only pay for the portion of labor and/or material that exceeds the service order limits.</p> <p>The Contractor shall submit an Service Order Summary Report of completed service orders per Section F.</p>	
3.1.1	Emergency Service Orders	The Contractor shall respond to Emergency Service orders and arrest emergent conditions to minimize and mitigate damage to facilities, ground structures, personal property equipment, and installed equipment and systems and danger to personnel.	<p>The Contractor shall perform emergency service orders 24 hours a day, seven days a week throughout the contract period.</p> <p>The Contractor shall respond to emergency service orders with the appropriate service personnel and equipment to commence work immediately.</p> <p>The Contractor can expect to perform approximately 25 Emergency Service Calls per year, though the actual number of Emergency Services Calls per year may vary and is not limited to 25. See Section J Attachment 1502000-09 Service Calls Historical Data for historical information on the frequency and type prior years’ service calls.</p> <p>The Contractor shall remain at the work site until the emergency has been arrested.</p> <p>Individual Emergency Service Order costs shall never exceed \$2,500.00 inclusive of labor and materials.</p> <p>If the Contractor exceeds the threshold without the expressed consent of the KO the Contractor proceeds at their own financial risk.</p>	<p>Personnel responding to Emergency Service Orders shall be ON SITE within one hour of receipt of call during regular working hours and within two hours of call outside of regular working hours. “Phone-in” response is not considered an acceptable means of response.</p> <p>Emergency service orders are arrested within 24 hours of receipt of call.</p> <p>Work is continued without interruption until emergent condition is arrested.</p> <p>Facilities, ground structures, personal property equipment and installed equipment and systems are restored to normal working condition, including recertification if applicable.</p> <p>When repair is complete the facility, ground structure, personal property equipment or installed equipment and system does not present danger</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
				<p>to personnel or equipment.</p> <p>Work is accomplished per Paragraph 2.4, Workmanship and Material Standards.</p> <p>If part or component was tag ID'd, the part or component's tag shall be returned or a new tag shall be applied.</p>
3.1.2	Urgent Service Orders	The Contractor shall complete urgent service orders in a timely manner and ensure facilities, ground structures, personal property equipment, and installed equipment and systems are restored to a safe, normal working condition and function properly.	<p>The Contractor shall perform urgent service orders to repair deficiencies without extended delay, therefore preventing further damage to facilities, ground structures, personal property equipment, and installed equipment and systems</p> <p>The Contractor can expect to perform approximately 7 Urgent Service Calls per year, though the actual number of Urgent Services Calls per year may vary and is not limited to 7. See Section J Attachment 1502000-09 Service Calls Historical Data for historical information on the frequency and type prior years' service calls.</p> <p>If the Contractor exceeds the threshold without the expressed consent of the KO the Contractor proceeds at their own financial risk.</p>	<p>Urgent Service orders shall be ON SITE within one hour of receipt of call.</p> <p>Urgent service orders are completed within five working days or if otherwise directed by the KO. Facilities, ground structures, personal property equipment and installed equipment and systems are restored to normal working condition, including recertification if applicable.</p> <p>When repair is complete the facility, ground structure, personal property equipment or installed equipment and system does not present danger to personnel or equipment.</p> <p>Work is accomplished per Paragraph 2.4, Workmanship and Material Standards.</p> <p>If part or component was tag ID'd, the part</p>

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<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
				or component's tag shall be returned or a new tag shall be applied.
3.1.3	Routine Service Orders	The Contractor shall complete routine service orders in a timely manner and ensure facilities, ground structures, personal property equipment, and installed equipment and systems are restored to a safe, normal working condition, appearance, and function properly.	<p>The Contractor shall perform Routine Service Orders to repair deficiencies and return facilities, ground structures, personal property equipment, and installed equipment and systems to a safe, functional, normal condition and appearance.</p> <p>Routine Service Orders shall be scheduled so that work will not interfere with the Government whenever Possible.</p> <p>The Contractor can expect to perform approximately 100 Routine Service Calls per year, though the actual number of Urgent Services Calls per year may vary and is not limited to 100. See Section J Attachment 1502000-09 Service Calls Historical Data for historical information on the frequency and type prior years' service calls.</p> <p>For Service Orders that require utility outages the contractor shall notify the TPOC/SME so that all affected parties can be notified.</p> <p>The Contractor shall complete work in a timely manner. System outages must be kept to a minimum at all times. In the event that the contractor will need to have a system out of service for an extended period of time the contractor shall coordinate with the TPOC/SME to minimize the effects to government operations. Performance of routine service orders is not required outside of Government regular working hours.</p>	<p>The TPOC or the Requestor shall be contacted regarding Routine service orders within two hours of notification.</p> <p>Routine Service Orders shall be completed within 30 calendar days.</p> <p>When repair is complete the facility, ground structure, personal property equipment or installed equipment and system does not present danger to personnel or equipment.</p> <p>Work is accomplished per Paragraph 2.4, Workmanship and Material Standards.</p> <p>If part or component was tag ID'd, the part or component's tag shall be returned or a new tag shall be applied.</p>

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>Individual Routine Service Order costs shall never exceed \$2,500.00 inclusive of labor and materials.</p> <p>If the Contractor exceeds the threshold without the expressed consent of the KO the Contractor proceeds at their own financial risk.</p>	
3.2	MAINTENANCE PROGRAMS	The Contractor shall develop, implement and execute PM program for <b>BOTH</b> the Fire Suppression and the Utilities Distribution Systems.	<p>The Contractor shall develop, implement, and execute the following Maintenance Programs for EACH SYSTEM:</p> <p>The plan shall include the Contractor’s approach for preventive maintenance, including maintenance and inspection tasks, schedules for planned work accomplishment, plan for minimizing occurrence of repair and downtime, process for the identification of the need for repairs, and the process for scheduling and completing repair work.</p> <p>The three sections of the plan shall include:</p> <ol style="list-style-type: none"> <li>1. Maintenance Program,(refer to para. 3.2 and Section F),</li> <li>2. Inspection, Testing &amp; Certification Program</li> <li>3. Reporting</li> </ol> <p>Contractor shall submit a Monthly PM Work Schedule in accordance with section F</p>	<p>PM is performed in accordance with manufacturers’ (OEM) recommended procedures, standards, AND any and all applicable Regulations, Standards and Instruction (J-0200000-02).</p> <p>When repair is complete the facility, system or equipment does not present any hazard or danger to personnel, is fully functional or operable, and has a proper/normal appearance free from defects.</p> <p>The use of used components or parts is typically prohibited. In the event that a used component or part is all that is available the contractor shall contact the KO for approval. If the contractor installs a used part without approval from the KO the contract assumes <u>all</u> financial risk for any failures, damage, or interruptions as a result.</p>
3.2.1	FIRE SUPPRESSION	The Program Will Cover All	The Maintenance Program shall be developed, written,	Fire Suppression Program will be

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
	SYSTEM MAINTENANCE PROGRAM	Brands/Types of systems, sub-systems or components; facilities, ground structures, equipment, personal protective equipment, and installed equipment and systems to ensure proper operation, to minimize breakdowns, and to maximize useful life.	<p>implemented and executed by the Contractor IAW all applicable OEM Manuals, regulations, and standards for the systems and equipment.</p> <p>The Contractor’s Plan must be IAW NFPA and UFC and any other applicable laws, regulations, standards, and instructions.</p> <p>FFP liability limit: The Contractor shall build into the plan any repairs, including replacement parts, discovered during scheduled maintenance work up to a total of \$2,500.00 per occurrence in direct material and labor costs. Incidental repair work performed under the maintenance program are not considered a service order Notification of repair work that will exceed this \$2,500.00 threshold will be communicated to the TPOC/SME, COR or KO IAW reporting requirements in Annex 2.</p> <p>If the Contractor exceeds the threshold without the expressed consent of the KO, the Contractor proceeds at their own financial risk.</p> <p><b><u>The Contractor shall not use breakdown maintenance as part of the PM program.</u></b></p> <p>Excessive or repeated system or equipment breakdowns or deficiencies may indicate the need to adjust or modify the Contractor’s PM approach. These adjustments or modifications will be made at no additional cost to the Government.</p> <p>The PM program inventories are provided in J-1502000-04,-05, -</p>	<p>approved by cognizant SME or TPOC for or by the Base Fire Department.</p> <p>Maintenance is performed in accordance with Contractor’s PM program and work schedule.</p> <p><b>All</b> facilities, systems, and equipment, must be maintained in a manner that allows for operable conditions, proper function and appearance.</p> <p>Work is accomplished per Spec Item 2.4, Workmanship and Material Standards.</p> <p>Any deviations from the approved PM Program or Schedule must be communicated to the TPOC/SME, COR, or KO and approved by the KO.</p> <p>Deviations made without expressed approval of the KO will result in negative performance evaluation. Should any costs be incurred due to equipment failure from lack of maintenance the cost will be borne by the contractor and no cost will be incurred by the Government.</p>

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			06, -07, and -08.	
3.2.1.2	FIRE SUPRESSION SYSTEM Inspection, Testing and Certification Program	The Contractor shall develop an inspection, testing and certification services to insure equipment is safe, fully functional, operational, and has proper appearance	<p>FFP liability limit: The Contractor shall build into the plan, any repairs, including replacement parts, discovered during scheduled maintenance work up to a total of \$2,500.00 per occurrence in direct material and labor costs. Incidental repair work performed under the maintenance program are not considered a service order. Notification of repair work that will exceed this \$2,500.00 threshold will be communicated to the TPOC, COR or KO prior to starting or continuing work IAW the reporting requirements in Annex 2.</p> <p>If the Contractor exceeds the threshold without the expressed consent of the KO, the Contractor proceeds at their own financial risk.</p> <p>The Contractor shall submit an Inspection, Testing and Certification Program Summary Report.</p> <p>The Contactor shall submit an inspection testing and certification schedule and a copy of all reports and any applicable equipment certifications.</p>	<p>All Certifications are current.</p> <p>Testing, inspection and certification services performed and completed IAW the Inspection, Testing and Certification Program and Schedule</p> <p>Testing Inspection and certification services performed IAW applicable references – laws, regulations, standards, and instructions.</p> <p>Certifications are completed as scheduled.</p>
3.2.1.3	FIRE SUPRESSION SYSTEM Backflow prevention devices	The Contractor shall prepare, inspect and test backflow prevention devices to ensure they are safe, fully functional and operational	<p>The Contractor shall comply with inspection, testing and certification requirements IAW N.J.A.C 7:10, UFC-3-2302-02, UG-2029-ENV, and OPNAVINST 5090.1</p> <p>The Contractor shall provide fifteen (15) working days advance notification to the KO when backflow prevention devices are ready for testing and</p>	<p>Testing, Inspection and certification of backflow prevention devices performed and completed IAW the Inspection, Testing and Certification Program and Schedule.</p> <p>Notification of repair work necessary to maintain certification is</p>

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			certification for coordination with the Government provided inspector. The inventory of backflow prevention devices and date of last inspection and testing is provided in J-1502000-08.	reported to the Government within one hour of identification.
3.2.1.4	FIRE SUPPRESSION SYSTEM Reporting	The Contractor shall report timely, IAW Section F.	IAW Section F, 15 DAYS after award and upon the onset of every new contract year the Contractor shall submit an annual maintenance schedule for all systems requiring preventive maintenance.  The Contractor shall also submit a daily work report, a weekly work schedule and at the end of each work week a follow up with an unaccomplished maintenance report.  The Contractor shall submit a monthly repair status report, and summary of maintenance and repairs accomplished under the various maintenance programs.	Maintenance is performed in accordance with Contractor's PM program and work schedule.
3.2.2	UTILITY DISTRIBUTION SYSTEM MAINTENANCE PROGRAM	THE PLAN WILL COVER ALL BRANDS/TYPES of system, sub-system or component, facilities, ground structures, personal property equipment, and installed equipment and systems to ensure proper operation and appearance, to minimize breakdowns, and to maximize useful life.	The Maintenance Program shall be developed, implemented and executed by the Contractor and written IAW OEM Manuals, laws, regulations, standards, and instructions, for the systems and equipment.  FFP liability limit: The Contractor shall build into the plan any repairs, including replacement parts, discovered during scheduled maintenance work up to a total of \$2,500.00 per occurrence in direct material and labor costs. Incidental repair work performed under the maintenance program is not considered a service order Notification of repair work that will exceed this \$2,500.00 threshold will be communicated to the TPOC, COR or KO prior to starting or continuing work IAW	Utility Distribution System Program will be approved by cognizant SME or TPOC for the or by the Production Department. Maintenance is performed in accordance with Contractor's PM program and work schedule.

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>the reporting requirements in Annex 2.</p> <p>If the Contractor exceeds the threshold without the expressed consent of the KO, the Contractor proceeds at their own financial risk.</p> <p>The Contractor shall not use breakdown maintenance as part of the PM program.</p> <p>Excessive or repeated system or equipment breakdowns or deficiencies may indicate the need to adjust or modify the Contractor’s PM approach. These adjustments or modifications will be made at no additional cost to the Government.</p> <p>The PM program inventories are provided in attachments J-1502000-03, -04, -05,-06, -07 &amp;-08</p>	
3.2.2.1	<p><b>UTILITY DISTRIBUTION SYSTEM</b>                      Inspection, Testing and Certification Program.</p>	<p>The Contractor shall develop an inspection; testing and certification services to insure equipment are safe, fully functional and operational.</p>	<p>FFP liability limit: The Contractor shall build into the plan, any repairs, including replacement parts, discovered during scheduled maintenance work up to a total of \$2,500.00 per occurrence in direct material and labor costs. Incidental repair work performed under the maintenance program are not considered a service order Notification of repair work that will exceed this \$2,500.00 threshold will be communicated to the TPOC, COR or KO prior to starting or continuing work IAW reporting requirements in Annex 2.</p> <p>If the Contractor exceeds the threshold without the expressed consent of the KO, the Contractor proceeds at their own financial</p>	<p>All Certifications are current.</p> <p>Testing, inspection and certification services performed and completed IAW the Inspection, Testing and Certification Program and Schedule</p> <p>Testing Inspection and certification services performed IAW applicable references.</p>

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			<p>risk.</p> <p>The Contractor shall submit an Inspection, Testing and Certification Program Summary Report.</p> <p>The Contactor shall submit an inspection testing and certification schedule and a copy of all the equipment certifications.</p>	
3.2.2.2	UTILITY DISTRIBUTION SYSTEM BACKFLOW PREVENTION DEVICES	The Contractor shall prepare, inspect and test backflow prevention devices to ensure they are safe, fully functional and operational	<p>The Contractor shall comply with inspection, testing and certification requirements IAW N.J.A.C 7:10, UFC-3-2302-02, UG-2029-ENV, and OPNAVINST 5090.1 and any other applicable laws, regulations, standards and instructions.</p> <p>The Contractor shall provide fifteen (15) working days advance notification to the KO when backflow prevention devices are ready for testing and certification for coordination with the Government provided inspector. The inventory of backflow prevention devices and date of last inspection and testing is provided in J-1502000-08.</p>	<p>Testing, Inspection and certification of backflow prevention devices performed and completed IAW the Inspection, Testing and Certification Program and Schedule.</p> <p>Notification of repair work necessary to maintain certification is reported to the Government within one hour of identification.</p>
3.2.3.1	REPORTING	The Contractor shall report timely, IAW Section F.	<p>IAW Section F, 15 DAYS after award and upon the onset of every new contract year the Contractor shall submit an annual maintenance schedule for all systems requiring preventive maintenance.</p> <p>The Contractor shall also submit a daily work report, a weekly work schedule and at the end of each work week a follow up with an unaccomplished maintenance report.</p> <p>The Contractor shall submit a monthly repair status report, summary of maintenance and repairs, and copies of inspection</p>	Maintenance is performed in accordance with Contractor's PM program and work schedule.

<b>1502000 – Facility Investment</b>				
<b>Spec Item</b>	<b>Title</b>	<b>Performance Objective</b>	<b>Related Information</b>	<b>Performance Standard</b>
			reports including third party or subcontractor reports accomplished under the various maintenance programs report.	
4	NON RECURRING WORK	Non- recurring work may be ordered in a separate Task Order IAW the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The Period of Performance (POP) will be specified in each order.	<p>Refer to Non-Recurring ELINS for task listings, descriptions and related requirements. All POP's are measured from issue date of order to acceptance of the work. Performance Standards for Non-Recurring work will be the same as those in Spec Item Paragraphs Three (3)</p> <p>Work Ordered under Labor Material and Specialized Equipment line items cannot be identified in advance. When the need for work under this category arises the Government will negotiate the cost based on the Contractor's established hourly labor rates, estimated task hours, estimated material and equipment costs, and estimated specialized equipment rental costs in the IDIQ ELIN Schedule.</p> <p>Upon receipt or initiation of a request for proposal (RFP) the Contractor shall prepare an estimate including hourly labor, material and if required any specialized equipment required.</p> <p>Estimates shall include a detailed price listing stating size, capacities, quantity, number of units and unit prices.</p> <p>SAFETY equipment required by OSHA or the US Army Corps of Engineers Safety Manual, EM-385-1-1 will not be compensated under this line item</p>	Plans will be reviewed and approved by the Government Subject Matter Expert (SME). Implementation will be periodically reviewed for efficiency and effectiveness of the plans. Execution will be inspected by the Technical Point of Contact (TPOC) to ensure property equipment, and installed equipment and systems are in normal working condition and functioning properly IAW specified standards.

CLAUSES INCORPORATED BY FULL TEXT

C.2 Reporting Requirements. A detailed report allocating value of work/quantities performed by Contract Line Items (CLINs)/Sub-Line Items (SLINs) identified in the schedule and any accompanying Exhibits with Exhibit Line Items (ELINs) is to be submitted monthly, including all Firm Fixed Price (FFP) and Indefinite Quantity (IQ) Work items completed. The Contracting Officer shall be notified when 75% of any IQ Line Item (CLIN/SLIN/ELIN) is reached.

## Section E - Inspection and Acceptance

## INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government
0002	N/A	N/A	N/A	Government
0003	N/A	N/A	N/A	Government
0004	N/A	N/A	N/A	Government
0005	N/A	N/A	N/A	Government
0006	N/A	N/A	N/A	Government
0007	N/A	N/A	N/A	Government
0008	N/A	N/A	N/A	Government
0009	N/A	N/A	N/A	Government
0010	N/A	N/A	N/A	Government

## CLAUSES INCORPORATED BY FULL TEXT

## 5252.223-9300 INSPECTION BY REGULATORY AGENCIES (JUN 1994)

Work performed under this contract is subject to inspection by State and Federal Government Regulatory agencies including those described below.

Permission has been granted by the Navy permitting Federal and State occupational health and safety officials to enter Navy shore installations, without delay and at reasonable times, to conduct routine safety and health investigations. Permission also extends to safety and health investigations based on reports of unsafe conditions. Occupational Health and Safety Administration (OSHA) officials may also investigate accidents or illnesses involving the Contractor's employees. Inspections may also be carried out by the Department of Labor to inspect for compliance with labor laws.

The Contractor shall cooperate with regulatory agencies and shall provide personnel to accompany the agency inspection or review teams. Contractor personnel shall be knowledgeable concerning the work being inspected, and participate in responding to all requests for information, inspection or review findings by regulatory agencies.

## CLAUSES INCORPORATED BY FULL TEXT

**5252.246-9303 CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM  
REQUIRED SERVICES (OCT 2004)**

The Contractor shall perform all of the contract requirements. The Government will inspect and assess Contractor performance in accordance with FAR 52.246-4, INSPECTION OF SERVICES – FIXED PRICE and the Section E provision entitled GOVERNMENT PERFORMANCE ASSESSMENT. The Government will require re-performance, withhold payment, or seek other suitable consideration for unsatisfactory or non-performed work.

When defects can't be corrected by re-performance, the Government may reduce the price to reflect the reduced value of services performed.

(a) **PROCEDURES.** In the case of unsatisfactory or nonperformed work, the Government:

(1) may give the Contractor written notice of observed deficiencies prior to withholding payment for unsatisfactory or non-performed work and/or assessing liquidated damages. Such written notice shall not be a prerequisite for withholding payment for nonperformed work. The Government may specify, as provided for below, that liquidated damages can be assessed against the Contractor. Such liquidated damages are to compensate the Government for administrative costs and other expenses resulting from the unsatisfactory or nonperformed work.

(2) may, at its option, allow the Contractor an opportunity to re-perform the unsatisfactory or nonperformed work, at no additional cost to the Government. In the case of daily work, corrective action must be completed within TWO hours of notice to the Contractor. In the case of other work, corrective action must be completed within TWENTY FOUR hours of notice. In addition, the Government can assess liquidated damages, as referenced above, in the amount of 15 percent of the value of all observed defects. The original inspection results of the Contractor's work will not be modified upon re-inspection. However, the Contractor will be paid for satisfactorily re-performed work.

(3) shall withhold from the Contractor's invoice all amounts associated with the unsatisfactory or nonperformed work at the prices set out in the Schedule or provided by other provisions of this contract, unless the Contractor is required to re-perform and satisfactorily complete the work. In addition, the Government can assess liquidated damages, as referenced above, in the amount of 15 percent of the value of all observed defects.

(4) may, at its option, perform the work by Government personnel or by other means. The Government will reduce the amount of payment to the Contractor, by the amount paid to any Government personnel (based on wages, retirement and fringe benefits) plus material, or by the actual costs incurred to accomplish the work by other means. If the actual costs cannot be readily determined, the prices set out in the Schedule will be used as the basis for the deduction. In addition, the Government can assess liquidated damages, as referenced above, in the amount of 15 percent of the computed cost.

(b) The Contractor is responsible for maintaining an effective Quality Control Program during the course of the contract. Failure to maintain adequate quality control may result in Termination for Default.

(c) Re-performance by the Contractor does not waive the Government's right to terminate for nonperformance in accordance with FAR clause 52.249-8, "DEFAULT (FIXED-PRICE SUPPLY AND SERVICE)" of Section I and all other remedies for default as may be provided by law.

(d) When WATCHSTANDING SERVICES apply. If the Contractor fails to provide qualified personnel or allows any post to be unmanned for a total of N/A minutes in any shift, the Government may assign other persons to perform such work or withhold payment as specified below:

(1) When Watchstanding Services are performed by Government employees, withholdings shall be computed based on the current Federal Pay Schedule including wages, retirement and fringe benefits of the Government employees (civilian or military) who actually performed the work. In addition, the Government can assess liquidated damages, as referenced above, in the amount of N/A percent of the computed cost.

(2) When non-performed Watchstanding Services are obtained under another contract, the Government will withhold an amount equal to the cost to the Government under that contract. In addition, the Government can assess liquidated damages, as referenced above, in the amount of N/A percent of the cost.

(3) If no guard replacement is furnished by the Government and the work is not performed, the Government will withhold an amount equal to the cost to the Government of having a Government employee perform the work. In addition, the Government can assess liquidated damages, as referenced above, in the amount of N/A percent of the computed cost.

(4) The Contractor will be held liable for property losses sustained by the Government as a direct, consequential result of a failure to furnish the required personnel.

(5) Computations of the costs for Government employees to perform work not performed by the Contractor shall be in conformance with FAR 52.222-42, "STATEMENT OF EQUIVALENT RATE FOR FEDERAL HIRES." (End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

**5252.246-9304 Estimating the Price of Nonperformed or Unsatisfactory Work.** As prescribed in 46.407-100(b), insert the following clause:

#### **ESTIMATING THE PRICE OF NONPERFORMED OR UNSATISFACTORY WORK (OCT 2004)**

In the event the price of non-performed or unsatisfactory work cannot be determined from the prices set out in the Schedule, or on the basis of the actual cost to the Government, estimating methods may be used to determine an amount, which reflects the reduced value of services performed. The Government may estimate the cost using wage rates and fringe benefits included in the wage determinations included in the contract, Government estimates of the Contractor's overhead and profit rates, and Government estimates of material costs if applicable. Liquidated damages, to compensate the Government for administrative costs and other expenses resulting from the non-performed or unsatisfactory performance, will be calculated in accordance with the CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED WORK clause. (End of clause)

#### CLAUSES INCORPORATED BY FULL TEXT

##### E.1 ACCEPTANCE

The performance and quality of work delivered by the contractor, including services rendered and any documentation or written material compiled shall be subject to inspection, review, and acceptance by the Government.

#### CLAUSES INCORPORATED BY FULL TEXT

##### E.2 CONTRACTOR QUALITY CONTROL (QC)

a. The Contractor shall establish and maintain a Quality Control Program in accordance with the FAR 52.246-4, "INSPECTION OF SERVICES - FIXED PRICE" clause, Section E, to ensure that the work performed under the contract conforms to the contract requirements. The Contractor shall submit to the Contracting Officer, a Quality Control Plan (QCP) for approval 15 calendar days after award of the contract. A general description of the Contractor's Quality Control (QC) program shall be available for Government review during the preaward survey.

b. The Contractor's QCP shall provide top Contractor management with an effective and efficient means of identifying and correcting problems throughout the entire scope of operations.

c. The QCP shall include:

(1) A description of the Contractor's quality control system. The system must cover all contract services, specify work to be inspected on either a schedule or unscheduled basis, and describe how inspections are to be conducted.

(2) The name(s) and qualifications of the individual(s) responsible for performing the quality control inspections, and the extend of their authority.

(3) Provisions for recording the results of inspections and for recording corrective action taken.

(4) Provisions to update and revise the QCP during the performance of the contract.

d. A file of all Quality Control inspections both performed and scheduled, inspection results, and dates and details of corrective actions taken shall be maintained by the Contractor through the term of this contract. The file shall be the property of the Government and made available to the Contracting Officer during regular working hours. The file shall be turned over to completion/termination of the contract.

#### CLAUSES INCORPORATED BY FULL TEXT

#### E.3 GOVERNMENT QUALITY ASSURANCE (QA)

In accordance with the FAR 52.246-4, "INSPECTION OF SERVICES - FIXED PRICE" clause, Section E, each phase of the services rendered under this contract is subject to Government inspection, during the Contractor's operations and after completion of the tasks. The Government's Quality Assurance Surveillance Program is not a substitute for Quality Control by the Contractor. All findings of unsatisfactory or non-performed work will be administered in accordance with the "CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES" clause, Section E. All costs associated with rework are the responsibility of the Contractor. The Government reserves the right to choose the inspection methods to be used in implementing its Quality Assurance Program and to vary the inspection methods utilized during the work, without notice to the Contractor.

#### CLAUSES INCORPORATED BY FULL TEXT

#### E.4 PERFORMANCE EVALUATION MEETINGS

a. The Contractor shall meet with the Government's representative MONTHLY during the first THREE months of the contract. Thereafter, meetings will be as often as necessary at the discretion of the Contracting Officer, but not less than QUARTERLY. A mutual effort will be made to resolve all problems identified. The written minutes of these meetings, prepared by the Government, shall be signed by the Contractor's representative and the Government's representative. Should the Contractor not concur with the minutes, the Contractor shall state, in writing, to the Contracting Officer any areas of disagreement within THREE calendar days.

b. The Government will periodically assess the Contractor's overall performance on this contract by completing CPARS. The Government may use this form to evaluate the Contractor more frequently if it becomes necessary. The Contractor will be afforded an opportunity to comment on each evaluation performed when the Government uses CPARS. The Contractor has 30 calendar days to submit written comments on unsatisfactory ratings.

## Section F - Deliveries or Performance

SECTION F 0200000

## SECTION F: DELIVERIES OR PERFORMANCE

DELIVERABLES						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
0200000 2.1.1	N/A	Accident Prevention Plan	As specified	KO	1	Within 15 calendar days after award and within seven calendar days of changes.
0200000 2.1.2	N/A	Activity Hazard Analysis	As specified	KO	1	Together with the Accident Prevention Plan and for changes.
0200000 2.1.3	N/A	Hazard Specific Safety Plans	As specified	KO	1	Together with the Accident Prevention Plan and for changes.
0200000 2.2.1.2	J-0200000-05	Request to Work Outside Government's Regular Working Hours	As specified	KO	1	At least seven calendar days prior to requested day.
0200000 2.3.4	N/A	Permits and Licenses	As specified	KO	1	Before work commences and as requested.
0200000 2.3.5	N/A	Certificate of Insurance	As specified	KO	1	Within 15 calendar days after award.
0200000 2.5	N/A	Samples, MSDS, Manufacturer's Data Cut Sheets of Materials	As specified	KO	1	When requested.
0200000/ 0/	N/A	Work Schedule	By 3:00 P.M. Wednesday	KO	1	Weekly

2.6.2			of the prior week			
020000 0/ 2.6.5.1	N/A	QC Inspection File	As specified	KO	1	Within five calendar days of completion/termination of the contract or when requested.
020000 0/ 2.6.7.1	N/A	Quality Control Plan	As specified	KO	1	Within 15 calendar days after award and within seven calendar days of changes.
020000 0/ 2.6.7.3	N/A	Contractor Quality Control/ Assessment Report	First work day of each month.	KO	1	Monthly
020000 0/ 2.7.1	N/A	List of Key Personnel and Qualifications	As specified	KO	1	Within 15 calendar days after award.
020000 0/ 2.7.1	N/A	Organizational Chart	As specified	KO	1	Within 15 calendar days after award.
020000 0/ 2.7.2.4	N/A	Proof of Legal Citizenship	As specified	KO	1	Prior to being admitted to site of work.
020000 0/ 2.8.1	N/A	Employee List	As specified	KO	1	Upon request.
020000 0/ 2.8.3	N/A	Passes and Badges	As specified	KO	1	Within 5 calendar days when an employee leaves the Contractor's service.
020000 0/ 2.9.4	N/A	Navy Contractor Significant Incident Report	As specified	KO	1	Within one calendar day of accident.
020000 0/ 2.9.4.1	J-0200000- 05	Initial Accident Reporting Notification Report	As specified	KO	1	Immediately after that an accident or near miss.
020000 0/ 2.9.4.1	J-0200000- 05	Follow-on Accident Reporting Notification Report	As specified	KO	1	Close of business the day of the accident, or if the accident occurs after hours, at start of business the following morning.
020000 0	J-0200000- 05	Final Accident Reporting Notification	As specified	KO	1	Within 24 hours after completing the investigation of the

0/ 2.9.4.1		Report				accident.
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Annex/Spec Item	Form Attachment Number	Deliverable Title	Date(s) of Submission	Distribution		Frequency
				Original	Copies (Including Originals)	
020000 0/ 2.9.5	N/A	Safety Certifications	As Specified	KO	1	Prior to start of work and as old certifications expire.
020000 0/ 2.9.6	N/A	On-Site Labor Report	First work day of each month.	KO	1	Monthly, by the fifth day of the month
020000 0/ 2.9.7	N/A	OSHA Citations and Violations Corrective Action Report	As specified	KO	1	Within 48 hours after receiving a citation.
020000 0/ 2.10.7	N/A	Asbestos Containing Material (ACM) Notification	As specified	KO	1	Within 24 hours if ACM is encountered or suspected in the performance of work.
020000 0/ 2.10.8	N/A	Sustainable Procurement and Practices Plan	As specified	KO	1	Within 15 calendar days after award.
020000 0/ 2.10.8	N/A	Sustainable Delivery of Services Report	Within five calendar days after each contract period.	KO	1	Annually
020000 0/ 2.13	N/A	Technical Library Contents	As specified	KO	1	Upon completion or termination of the contract or when requested.
020000 0/ 2.16.1.2	N/A	Consolidated IDIQ Invoice	First work day of each month.	KO	1	Monthly
020000 0/ 2.16.2.1	N/A	IDIQ Proposal	As specified	KO	1	Within two working days after Government's Request for Proposal.

<b>Deliverables Form Preparation Instructions</b>	
Deliverable Title: <i>[Title of Report]</i>	
Form Attachment No.: J-XXXXXXXX-XX	
Government Approval Required: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Media: <input type="checkbox"/> Hard Copy <input checked="" type="checkbox"/> Electronic <input type="checkbox"/> Direct System Input	
<p><b><u>Instructions:</u></b></p> <p>The report shall be prepared using Microsoft Office Wordé software.</p> <p>The Trouble Call Summary Report shall be a compilation of the previous months trouble call reports with the following information:</p> <ol style="list-style-type: none"> <li>a. Detailed description of work actually completed, problems encountered and recommended follow-up actions required.</li> <li>b. Brief description of material and parts used, including quantities and cost.</li> <li>c. Date and time work began.</li> <li>d. Date and time work was completed.</li> <li>e. Total hours of labor (by craft) expended, including travel time.</li> <li>f. Name of person accepting the work and any comments written on the trouble ticket.</li> <li>g. Last name and first initial of the Contractor employee(s) performing the work.</li> </ol> <p>Submit a copy of the summary report via email to KO for Government review and comment.</p>	

SECTION F 1502000

1502000 – Facility Investment

## SECTION F: DELIVERIES OR PERFORMANCE

DELIVERABLES						
<i>NOTE: Where Form attachment Number is noted by N/A Contractor Format is acceptable. Instructions regarding required information can be found at Section “J” as attachments.</i>						
Annex/ Spec Item	Form Attachment Number	Deliverable Title	Date (s) of Submission	Distribution		Frequency
				Original/ Copies	Number of Copies (including original)	
1502000/ 2.2.1	N/A	Certification and Licenses	Within 15 days after award or as requested by the KO	KO	1	Once for initial submittal, then as requested
1502000/ 3.1	N/A	Service Order Summary Report	Five work days after the close of each month.	KO	2	Monthly
1502000/ 3.2	N/A	Preventive Maintenance Program Plan	30 calendar days after contract award	KO	2	Annually
1502000/ 3.2	N/A	Monthly PM Work Schedule	Five work days prior to the beginning of each month	KO	1	Monthly
1502000/ 3.2.1.2, 3.2.2.1	N/A	Inspection, Testing, and Certification Program Summary Report	First work day of each month	KO	2	Monthly
1502000/ 3.2.1.1, 3.2.2.1	N/A	Inspection, Testing and Certification Schedule	First work day of each month	KO	2	Monthly
3.2.1.4	N/A	Annual Maintenance Schedule	15 DAYS after award and upon the onset of every new contract year	KO	1	Annually
3.2.3.1	N/A	Reporting	15 DAYS after award and upon the onset of every new contract year	KO	1	Annually

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	N/A	N/A	N/A	N/A
0002	N/A	N/A	N/A	N/A
0003	N/A	N/A	N/A	N/A
0004	N/A	N/A	N/A	N/A
0005	N/A	N/A	N/A	N/A
0006	N/A	N/A	N/A	N/A
0007	N/A	N/A	N/A	N/A
0008	N/A	N/A	N/A	N/A
0009	N/A	N/A	N/A	N/A
0010	N/A	N/A	N/A	N/A

## CLAUSES INCORPORATED BY FULL TEXT

## F.1 LOCATION

All work is primarily located at the Naval Weapons Station Earle, Colts Neck and Leonardo, New Jersey. Work can be added for locations within a 50-mile radius. Should additional areas be added it will be in accordance with FAR 52.243-1. They may be added by a modification to the contract and at the discretion of the Contracting Officer.

## F.2 PERFORMANCE PERIOD OF CONTRACT

The contract term shall be for a period of a baser period of one (1) year with four (4) one-year option periods, not to exceed sixty (60) months commencing 10 April 2016. The Government has the option to extend the term of the contract in accordance with the "OPTION TO EXTEND THE TERM OF THE CONTRACT - SERVICES (FAC) (JUN 1994) clause, Section I. In the option periods the Government will adjust the prices, as required, based on new Department of Labor Wage Rate Determinations.

Section G - Contract Administration Data

CLAUSES INCORPORATED BY FULL TEXT

5252.242-9305, PRE-PERFORMANCE CONFERENCE (JUL 1995)

Within 10 days of contract award, prior to commencement of the work, the Contractor will meet in conference with representatives of the Contracting Officer, at a time to be determined by the Contracting Officer, to discuss and develop mutual understanding relative to scheduling and administering work.

G.1 CONTRACT ADMINISTRATION

This solicitation will result in the award of one contract. Upon award of this contract, Contract Administration shall be assigned to the following Facilities Contracting Department:

FEAD Naval Weapons Station Earle  
201 Highway South  
Bldg C-9 NWP Station Earle  
Colts Neck, NJ 07722-5017

G.2 RELEASE OF CLAIMS

The contractor shall, with the final invoice for the base term and each option period, provide a release of claims worded similar to the following:

The undersigned Contractor does, and by the receipt of said sum shall for itself, its successors and assigns, remise, release and forever discharge the Government, its officers, agents, and employees, of and from all liabilities, obligations and claims whatsoever in law and in equity under or arising today out of said contract.

Section H - Special Contract Requirements

CLAUSES INCORPORATED BY FULL TEXT

HISTORICAL AND ARCHAEOLOGICAL RESOURCES

Carefully protect in-place and report immediately to the Contracting Officer historical and archaeological items or human skeletal remains discovered in the course of work. Stop work in the immediate area of the discovery until directed by the Contracting Officer to resume work. The Government retains ownership and control over historical and archaeological resources.

## Section I - Contract Clauses

## CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	NOV 2013
52.203-5	Covenant Against Contingent Fees	MAY 2014
52.203-6	Restrictions On Subcontractor Sales To The Government	SEP 2006
52.203-7	Anti-Kickback Procedures	MAY 2014
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	MAY 2014
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	OCT 2010
52.204-4	Printed or Copied Double-Sided on Postconsumer Fiber Content Paper	MAY 2011
52.204-7	System for Award Management	JUL 2013
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	OCT 2015
52.215-2	Audit and Records--Negotiation	OCT 2010
52.215-8	Order of Precedence--Uniform Contract Format	OCT 1997
52.215-14	Integrity of Unit Prices	OCT 2010
52.219-16	Liquidated Damages-Subcontracting Plan	JAN 1999
52.222-1	Notice To The Government Of Labor Disputes	FEB 1997
52.222-3	Convict Labor	JUN 2003
52.222-4	Contract Work Hours and Safety Standards- Overtime Compensation	MAY 2014
52.222-6	Construction Wage Rate Requirements	MAY 2014
52.222-7	Withholding of Funds	MAY 2014
52.222-8	Payrolls and Basic Records	MAY 2014
52.222-11	Subcontracts (Labor Standards)	MAY 2014
52.222-12	Contract Termination-Debarment	MAY 2014
52.222-13	Compliance With Construction Wage Rate Requirements and Related Regulations	MAY 2014
52.222-14	Disputes Concerning Labor Standards	FEB 1988
52.222-15	Certification of Eligibility	MAY 2014
52.222-21	Prohibition Of Segregated Facilities	APR 2015
52.222-26	Equal Opportunity	APR 2015
52.222-36	Equal Opportunity for Workers with Disabilities	JUL 2014
52.222-37	Employment Reports on Veterans	OCT 2015
52.222-41	Service Contract Labor Standards	MAY 2014
52.222-42	Statement Of Equivalent Rates For Federal Hires	MAY 2014
52.222-43	Fair Labor Standards Act And Service Contract Labor Standards - Price Adjustment (Multiple Year And Option Contracts)	MAY 2014
52.222-50	Combating Trafficking in Persons	MAR 2015
52.223-5	Pollution Prevention and Right-to-Know Information	MAY 2011
52.223-6	Drug-Free Workplace	MAY 2001
52.223-10	Waste Reduction Program	MAY 2011
52.223-11	Ozone-Depleting Substances	MAY 2001
52.224-1	Privacy Act Notification	APR 1984
52.224-2	Privacy Act	APR 1984
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.227-1	Authorization and Consent	DEC 2007

52.229-3	Federal, State And Local Taxes	FEB 2013
52.232-36	Payment by Third Party	MAY 2014
52.242-13	Bankruptcy	JUL 1995
52.242-14	Suspension of Work	APR 1984
52.243-1	Changes--Fixed Price	AUG 1987
52.244-5	Competition In Subcontracting	DEC 1996
52.244-6	Subcontracts for Commercial Items	OCT 2015
52.245-2	Government Property Installation Operation Services	APR 2012
52.246-20	Warranty Of Services	MAY 2001
52.246-25	Limitation Of Liability--Services	FEB 1997
52.247-5	Familiarization With Conditions	APR 1984
52.249-2	Termination For Convenience Of The Government (Fixed-Price)	APR 2012
52.249-8	Default (Fixed-Price Supply & Service)	APR 1984
52.253-1	Computer Generated Forms	JAN 1991
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004 Alt A	System for Award Management Alternate A	FEB 2014
252.204-7012 (Dev)	Safeguarding Covered Defense Information and Cyber Incident Reporting	OCT 2015
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.215-7000	Pricing Adjustments	DEC 2012
252.219-7011	Notification to Delay Performance	JUN 1998
252.223-7004	Drug Free Work Force	SEP 1988
252.223-7006	Prohibition On Storage, Treatment, and Disposal of Toxic or Hazardous Materials	SEP 2014
252.225-7001	Buy American And Balance Of Payments Program-- Basic (Nov 2014)	NOV 2014
252.225-7002	Qualifying Country Sources As Subcontractors	DEC 2012
252.225-7048	Export-Controlled Items	JUN 2013
252.232-7009	Mandatory Payment by Governmentwide Commercial Purchase Card	DEC 2006
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	DEC 2012
252.247-7023	Transportation of Supplies by Sea	APR 2014
252.247-7023	Transportation of Supplies by Sea	APR 2014
252.247-7024	Notification Of Transportation Of Supplies By Sea	MAR 2000

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.216-18 ORDERING. (OCT 1995)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from **10 April 2016** through **9 April 2021**.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the

Schedule.

(End of clause)

52.216-22 INDEFINITE QUANTITY. (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after 9 April 2021.

(End of clause)

52.219-4 NOTICE OF PRICE EVALUATION PREFERENCE FOR HUBZONE SMALL BUSINESS CONCERNS (OCT 2014)

(a) Definitions. See 13 CFR 125.6(e) for definitions of terms used in paragraph (d).

(b) Evaluation preference. (1) Offers will be evaluated by adding a factor of 10 percent to the price of all offers, except--

(i) Offers from HUBZone small business concerns that have not waived the evaluation preference; and

(ii) Otherwise successful offers from small business concerns.

(2) The factor of 10 percent shall be applied on a line item basis or to any group of items on which award may be made. Other evaluation factors described in the solicitation shall be applied before application of the factor.

(3) When the two highest rated offerors are a HUBZone small business concern and a large business, and the evaluated offer of the HUBZone small business concern is equal to the evaluated offer of the large business after considering the price evaluation preference, award will be made to the HUBZone small business concern.

(c) Waiver of evaluation preference. A HUBZone small business concern may elect to waive the evaluation preference, in which case the factor will be added to its offer for evaluation purposes. The agreements in paragraphs (d) and (e) of this clause do not apply if the offeror has waived the evaluation preference.

\_\_\_ Offeror elects to waive the evaluation preference.

(d) Agreement. A HUBZone small business concern agrees that in the performance of the contract, in the case of a contract for

(1) Services (except construction), at least 50 percent of the cost of personnel for contract performance will be spent for employees of the concern or employees of other HUBZone small business concerns;

(2) Supplies (other than procurement from a nonmanufacturer of such supplies), at least 50 percent of the cost of manufacturing, excluding the cost of materials, will be performed by the concern or other HUBZone small business concerns;

(3) General construction. (i) At least 15 percent of the cost of contract performance to be incurred for personnel will be spent on the prime contractor's employees;

(ii) At least 50 percent of the cost of the contract performance to be incurred for personnel will be spent on the prime contractor's employees or on a combination of the prime contractor's employees and employees of HUBZone small business concern subcontractors;

(iii) No more than 50 percent of the cost of contract performance to be incurred for personnel will be subcontracted to concerns that are not HUBZone small business concerns; or

(4) Construction by special trade contractors. (i) At least 25 percent of the cost of contract performance to be incurred for personnel will be spent on the prime contractor's employees;

(ii) At least 50 percent of the cost of the contract performance to be incurred for personnel will be spent on the prime contractor's employees or on a combination of the prime contractor's employees and employees of HUBZone small business concern subcontractors;

(iii) No more than 50 percent of the cost of contract performance to be incurred for personnel will be subcontracted to concerns that are not HUBZone small business concerns.

(e) A HUBZone joint venture agrees that the aggregate of the HUBZone small business concerns to the joint venture, not each concern separately, will perform the applicable percentage of work requirements.

(f)(1) When the total value of the contract exceeds \$25,000, a HUBZone small business concern nonmanufacturer agrees to furnish in performing this contract only end items manufactured or produced by HUBZone small business concern manufacturers.

(2) When the total value of the contract is equal to or less than \$25,000, a HUBZone small business concern nonmanufacturer may provide end items manufactured by other than a HUBZone small business concern manufacturer provided the end items are produced or manufactured in the United States.

(3) Paragraphs (f)(1) and (f)(2) of this section do not apply in connection with construction or service contracts.

(g) Notice. The HUBZone small business offeror acknowledges that a prospective HUBZone awardee must be a HUBZone small business concern at the time of award of this contract. The HUBZone offeror shall provide the Contracting Officer a copy of the notice required by 13 CFR 126.501 if material changes occur before contract award

that could affect its HUBZone eligibility. If the apparently successful HUBZone offeror is not a HUBZone small business concern at the time of award of this contract, the Contracting Officer will proceed to award to the next otherwise successful HUBZone small business concern or other offeror.

(End of clause)

52.246-2 INSPECTION OF SUPPLIES--FIXED-PRICE (AUG 1996)

(a) Definition. "Supplies," as used in this clause, includes but is not limited to raw materials, components, intermediate assemblies, end products, and lots of supplies.

(b) The Contractor shall provide and maintain an inspection system acceptable to the Government covering supplies under this contract and shall tender to the Government for acceptance only supplies that have been inspected in accordance with the inspection system and have been found by the Contractor to be in conformity with contract requirements. As part of the system, the Contractor shall prepare records evidencing all inspections made under the system and the outcome. These records shall be kept complete and made available to the Government during contract performance and for as long afterwards as the contract requires. The Government may perform reviews and evaluations as reasonably necessary to ascertain compliance with this paragraph. These reviews and evaluations shall be conducted in a manner that will not unduly delay the contract work. The right of review, whether exercised or not, does not relieve the Contractor of the obligations under the contract.

(c) The Government has the right to inspect and test all supplies called for by the contract, to the extent practicable, at all places and times, including the period of manufacture, and in any event before acceptance. The Government shall perform inspections and tests in a manner that will not unduly delay the work. The Government assumes no contractual obligation to perform any inspection and test for the benefit of the Contractor unless specifically set forth elsewhere in this contract.

(d) If the Government performs inspection or test on the premises of the Contractor or a subcontractor, the Contractor shall furnish, and shall require subcontractors to furnish, at no increase in contract price, all reasonable facilities and assistance for the safe and convenient performance of these duties. Except as otherwise provided in the contract, the Government shall bear the expense of Government inspections or tests made at other than the Contractor's or subcontractor's premises; provided, that in case of rejection, the Government shall not be liable for any reduction in the value of inspection or test samples.

(e)(1) When supplies are not ready at the time specified by the Contractor for inspection or test, the Contracting Officer may charge to the Contractor the additional cost of inspection or test.

(2) The Contracting Officer may also charge the Contractor for any additional cost of inspection or test when prior rejection makes reinspection or retest necessary.

(f) The Government has the right either to reject or to require correction of nonconforming supplies. Supplies are nonconforming when they are defective in material or workmanship or are otherwise not in conformity with contract requirements. The Government may reject nonconforming supplies with or without disposition instructions.

(g) The Contractor shall remove supplies rejected or required to be corrected. However, the Contracting Officer may require or permit correction in place, promptly after notice, by and at the expense of the Contractor. The Contractor shall not tender for acceptance corrected or rejected supplies without disclosing the former rejection or requirement for correction, and, when required, shall disclose the corrective action taken.

(h) If the Contractor fails to promptly remove, replace, or correct rejected supplies that are required to be removed or to be replaced or corrected, the Government may either (1) by contract or otherwise, remove, replace, or correct the supplies and charge the cost to the Contractor or (2) terminate the contract for default. Unless the Contractor corrects or replaces the supplies within the delivery schedule, the Contracting Officer may require their delivery and make an equitable price reduction. Failure to agree to a price reduction shall be a dispute.

(i)(1) If this contract provides for the performance of Government quality assurance at source, and if requested by the Government, the Contractor shall furnish advance notification of the time (i) when Contractor inspection or tests will be performed in accordance with the terms and conditions of the contract and (ii) when the supplies will be ready for Government inspection.

(2) The Government's request shall specify the period and method of the advance notification and the Government representative to whom it shall be furnished. Requests shall not require more than 2 workdays of advance notification if the Government representative is in residence in the Contractor's plant, nor more than 7 workdays in other instances.

(j) The Government shall accept or reject supplies as promptly as practicable after delivery, unless otherwise provided in the contract. Government failure to inspect and accept or reject the supplies shall not relieve the Contractor from responsibility, nor impose liability on the Government, for nonconforming supplies.

(k) Inspections and tests by the Government do not relieve the Contractor of responsibility for defects or other failures to meet contract requirements discovered before acceptance. Acceptance shall be conclusive, except for latent defects, fraud, gross mistakes amounting to fraud, or as otherwise provided in the contract.

(l) If acceptance is not conclusive for any of the reasons in paragraph (k) hereof, the Government, in addition to any other rights and remedies provided by law, or under other provisions of this contract, shall have the right to require the Contractor (1) at no increase in contract price, to correct or replace the defective or nonconforming supplies at the original point of delivery or at the Contractor's plant at the Contracting Officer's election, and in accordance with a reasonable delivery schedule as may be agreed upon between the Contractor and the Contracting Officer; provided, that the Contracting Officer may require a reduction in contract price if the Contractor fails to meet such delivery schedule, or (2) within a reasonable time after receipt by the Contractor of notice of defects or nonconformance, to repay such portion of the contract as is equitable under the circumstances if the Contracting Officer elects not to require correction or replacement. When supplies are returned to the Contractor, the Contractor shall bear the transportation cost from the original point of delivery to the Contractor's plant and return to the original point when that point is not the Contractor's plant. If the Contractor fails to perform or act as required in (1) or (2) above and does not cure such failure within a period of 10 days (or such longer period as the Contracting Officer may authorize in writing) after receipt of notice from the Contracting Officer specifying such failure, the Government shall have the right by contract or otherwise to replace or correct such supplies and charge to the Contractor the cost occasioned the Government thereby.

(End of clause)

#### 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<https://www.acquisition.gov/?q=browsefar>

(End of clause)

#### 252.232-7003 ELECTRONIC SUBMISSION OF PAYMENT REQUESTS AND RECEIVING REPORTS (JUNE 2012)

(a) Definitions. As used in this clause—

(1) Contract financing payment and invoice payment have the meanings given in section 32.001 of the Federal Acquisition Regulation.

(2) Electronic form means any automated system that transmits information electronically from the initiating system to all affected systems. Facsimile, e-mail, and scanned documents are not acceptable electronic forms for submission of payment requests. However, scanned documents are acceptable when they are part of a submission of a payment request made using Wide Area WorkFlow (WAWF) or another electronic form authorized by the Contracting Officer.

(3) Payment request means any request for contract financing payment or invoice payment submitted by the Contractor under this contract.

(4) Receiving report means the data required by the clause at 252.246-7000, Material Inspection and Receiving Report.

(b) Except as provided in paragraph (c) of this clause, the Contractor shall submit payment requests and receiving reports using WAWF, in one of the following electronic formats that WAWF accepts: Electronic Data Interchange, Secure File Transfer Protocol, or World Wide Web input. Information regarding WAWF is available on the Internet at <https://wawf.eb.mil/>.

(c) The Contractor may submit a payment request and receiving report using other than WAWF only when--

(1) The Contracting Officer administering the contract for payment has determined, in writing, that electronic submission would be unduly burdensome to the Contractor. In such cases, the Contractor shall include a copy of the Contracting Officer's determination with each request for payment;

(2) DoD makes payment for commercial transportation services provided under a Government rate tender or a contract for transportation services using a DoD-approved electronic third party payment system or other exempted vendor payment/invoicing system (e.g., PowerTrack, Transportation Financial Management System, and Cargo and Billing System);

(3) DoD makes payment for rendered health care services using the TRICARE Encounter Data System (TEDS) as the electronic format; or

(4) When the Governmentwide commercial purchase card is used as the method of payment, only submission of the receiving report in electronic form is required.

(d) The Contractor shall submit any non-electronic payment requests using the method or methods specified in Section G of the contract.

(e) In addition to the requirements of this clause, the Contractor shall meet the requirements of the appropriate payment clauses in this contract when submitting payments requests.

(End of clause)

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

**TO BE COMPLETED AT TIME OF AWARD.**

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

\_\_\_\_\_

(Contracting Officer: Insert applicable document type(s). Note: If a "Combo" document type is identified but not supportable by the Contractor's business systems, an "Invoice" (stand-alone) and "Receiving Report" (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

\_\_\_\_\_

(Contracting Officer: Insert inspection and acceptance locations or "Not applicable".)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table\*

-----

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	_____
Issue By DoDAAC	_____
Admin DoDAAC	_____
Inspect By DoDAAC	_____
Ship To Code	_____
Ship From Code	_____
Mark For Code	_____
Service Approver (DoDAAC)	_____
Service Acceptor (DoDAAC)	_____
Accept at Other DoDAAC	_____
LPO DoDAAC	_____
DCAA Auditor DoDAAC	_____
Other DoDAAC(s)	_____

(\*Contracting Officer: Insert applicable DoDAAC information or “See schedule” if multiple ship to/acceptance locations apply, or “Not applicable.”)

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.

\_\_\_\_\_

(Contracting Officer: Insert applicable email addresses or “Not applicable.”)

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

\_\_\_\_\_

(Contracting Officer: Insert applicable information or “Not applicable.”)

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

5252.201-9300 CONTRACTING OFFICER AUTHORITY (JUN 1994)

In no event shall any understanding or agreement between the Contractor and any Government employee other than the Contracting Officer on any contract, modification, change order, letter or verbal direction to the Contractor be effective or binding upon the Government. All such actions must be formalized by a proper contractual document executed by an appointed Contracting Officer. The Contractor is hereby put on notice that in the event a Government employee other than the Contracting Officer directs a change in the work to be performed, it is the Contractor’s responsibility to make inquiry of the Contracting Officer before making the deviation.

Payments will not be made without being authorized by an appointed Contracting Officer with the legal authority to bind the Government.

**5252.209-9300 ORGANIZATIONAL CONFLICTS OF INTEREST (JUN 1994)**

The restrictions described herein shall apply to the Contractor and its affiliates, consultants and subcontracts under this contract. If the Contractor under this contract prepares or assists in preparing a statement of work, specifications and plans, the Contractor and its affiliates shall be ineligible to bid or participate, in any capacity, in any contractual effort which is based on such statement of work or specifications and plans as a prime contractor, subcontractor, consultant or in any similar capacity. The Contractor shall not incorporate its products or services in such statement of work or specification unless so directed in writing by the Contracting Officer, in which case the restriction shall not apply. This contract shall include this clause in its subcontractor's or consultants' agreements concerning the performance of this contract.

**5252.216-9300 APPOINTMENT OF ORDERING OFFICER(S) (OCT 1996)**

Ordering Officers under this contract are authorized by the Contracting Officer to execute delivery/task orders provided the total price for the delivery/task order does not exceed the individual Contracting Officer(s) warrant limitations. The ordering officers and their specific authority shall be stated in this contract or in an appointment letter.

**5252.216-9306, PROCEDURES FOR ISSUING ORDERS (NOV 2009)**

(a) Services to be furnished under this contract shall be furnished at such times as ordered by the issuance of task orders by the Ordering Officer designated by the Contracting Officer. All orders issued hereunder are subject to the terms and conditions of this contract. This contract shall control in the event of conflict with any order. A task order will be considered "issued" for the purpose of this contract at the time the Government deposits the order in the mail or, if transmitted by other means, when physically delivered to the Contractor.

(b) Except in emergency situations, only a Contracting Officer may modify task/delivery orders. An Ordering Officer, when authorized by the designation official (Contracting Officer), may issue modifications to task/delivery orders only during an emergency. Modifications to task/delivery orders will be issued on a Standard Form (SF 30).

Task orders may be modified orally by the Ordering Officer in emergency circumstances.

Oral modifications will be confirmed in writing by issuance of a SF 30 within two (2) working days from the time the oral direction is issued.

(End of clause)

## 5252.216-9313 MAXIMUM QUANTITIES (JUN 1994)

As referred to in 5252.216-9310, "COMBINATION FIRM FIXED-PRICE/INDEFINITE-QUANTITY CONTRACT" clause, the minimum guarantee of work is the firm fixed-price portion of the contract. The maximum dollar value of the contract is the total dollar value of the fixed-price and indefinite quantity Items. The maximum shall not be exceeded except as may be provided by formal modification to the contract.

## 5252.217-9301 OPTION TO EXTEND THE TERM OF THE CONTRACT – SERVICES (JUN 1994)

(a) The Government may extend the term of this contract for a term of one (1) to twelve (12) months by written notice to the Contractor within the performance period specified in the Schedule; provided that the Government shall give the Contractor a preliminary written notice of its intent to extend before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option provision.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months. (End of Clause)

## 5252.223-9300 INSPECTION BY REGULATORY AGENCIES (JUN 1994)

Work performed under this contract is subject to inspection by State and Federal Government Regulatory agencies including those described below.

Permission has been granted by the Navy permitting Federal and State occupational health and safety officials to enter Navy shore installations, without delay and at reasonable times, to conduct routine safety and health investigations. Permission also extends to safety and health investigations based on reports of unsafe conditions. Occupational Health and Safety Administration (OSHA) officials may also investigate accidents or illnesses involving the Contractor's employees. Inspections may also be carried out by the Department of Labor to inspect for compliance with labor laws.

The Contractor shall cooperate with regulatory agencies and shall provide personnel to accompany the agency inspection or review teams. Contractor personnel shall be knowledgeable concerning the work being inspected, and participate in responding to all requests for information, inspection or review findings by regulatory agencies.

## (a) SCHEDULE OF DEDUCTIONS (NOV 1998)

Within fifteen (15) days after the contract award, the successful Contractor shall provide an acceptable Schedule of Deductions for the base period and each option year of the contract. No work may commence until such Schedule of Deductions is approved by the Contracting Officer. The total of the Schedule of Deductions must equal the amount entered in Contract Line Items 001, 0003, 0005, 0007, and 0009. If for any reason this contract is modified, including the exercise of an option, and the modification affects the schedule of deductions, the Contractor shall submit a revised schedule of deductions within fifteen (15) days of the date of the modification. Prices shown in the Schedule of Deductions will be utilized in conjunction with the CONSEQUENCES OF THE CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICE" clause in making deductions to the contract price for nonperformed or unsatisfactory work.

Unbalancing in the Schedule of Deductions submitted shall be the cause for withholding approval and requiring resubmittal of a balanced schedule. The Contractor's failure to provide an approved Schedule of Deductions shall be grounds for TERMINATION FOR DEFAULT. The Government reserves the right to unilaterally establish a Schedule of Deductions in the event the successful Contractor fails to present the Schedule of Deductions which is unbalanced or materially deficient. The approved Schedule of Deductions shall be part of the contract. DO NOT SUBMIT the Schedule of Deductions with the offer.

5252.237-9301, SUBSTITUTIONS OF KEY PERSONNEL (JUN 1994)

The Contractor shall provide complete resumes for proposed substitutes, and any additional information requested by the Contracting Officer. Proposed substitutes should have comparable qualifications to those of the persons being replaced. The Contracting Officer will notify the Contractor within 15 calendar days after receipt of all required information of the consent on substitutions. No change in fixed unit prices may occur as a result of key personnel substitutions.

5252.242-9300 GOVERNMENT REPRESENTATIVES (OCT 1996)

a. The contract will be administered by an authorized representative of the Contracting Officer. In no event, however, will any understanding or agreement, modification, change order, or other matter deviating from the terms of the contract between the contractor and any person other than the Contracting Officer be effective or binding upon the Government, unless formalized by proper contractual documents executed by the Contracting Officer prior to completion of this contract. The authorized representative as indicated hereinafter:

XX\_\_1. The Contracting Officer's Representative (COR) will be designated by the Contracting Officer as the authorized representative of the Contracting Officer. The COR is responsible for monitoring performance and the technical management of the effort required hereunder, and should be contacted regarding questions or problems of a technical nature.

XX\_\_2. The designated Contract Specialist will be the Administrative Contracting Officer's representative on all other contract administrative matters. The Contract Specialist should be contacted regarding all matters pertaining to the contract or delivery orders.

\_3. The designated Property Administrator is the Administrative contracting Officer's representative on property matters. The Property Administrator should be contacted regarding all matters pertaining to property administration.

## Section J - List of Documents, Exhibits and Other Attachments

SECTION J 0200000

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ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Definition	Description
Assessment	A general term referring to either a survey or inspection of a facility to determine condition.
Asset	A general term used to refer to an item, such as a component, system, building or facility, which is managed by an automated data management program.
Business Management System (BMS)	A web-based tool that provides a systematic method for the management of business processes, common practices, and process quality improvements that produce and support the most efficient and effective delivery of NAVFAC's products and services.
Competent Person	A person who has the professional experience and training necessary to identify existing and predictable hazards at a work or service environment, and who has the authority to take prompt and corrective action to eliminate or remove dangers from the environment. One who can identify existing and predictable hazards in the working environment or working conditions that are dangerous to personnel and who has authorization to take prompt corrective measures to eliminate them.
Component Inventory Management Unit (CIMU)	An organization of like-kind real property into manageable maintenance units. CIMU is a building component, group of components or component assemblies, serving a specific purpose in a facility that can be expected to follow a common and predictable lifecycle behavior. This class of non-equipment will include items such as exterior walls, exterior windows, interior finish, and roofs. This class of equipment will include items such as fan coil units, air handling units, lighting, and water closets. CIMUs can include one or more items of installed equipment typically subject to routine scheduled maintenance.
Confined Work Space	A space that is large enough and so configured that a person may bodily enter a space (such as in tanks, vessels, silos, storage bins, hoppers, vaults, pits, and like spaces where there is limited means of entry) and is hindered or restricted from escaping during an emergency.
Contracting Officer (KO)	That individual with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings. The term includes certain authorized representatives of the Contracting Officer acting within the limits of their authority as delegated by the Contracting Officer.
Contracting Officer's Representative (COR)	The individual appointed by the KO responsible for monitoring the Contractor's technical compliance and progress, relative to assigned contract(s)/orders(s), based on the contract requirements specified in the PWS and in accordance with the PAP. The COR performs a variety of contract administration duties that includes oversight of PA, documenting and rating Contractor performance, reviewing invoices, and acceptance of work. Assignment as a COR is a collateral duty typically performed by the FSCM or SPAR.
Contractor	That entity or its representative responsible for the delivery of the services or materials specified in this contract, as designated by contract award. The term Contractor as used herein refers to both the prime Contractor and any subcontractors. The prime Contractor shall insure that subcontractors comply with the provision of this contract.
Contractor Representative	That individual appointed by the Contractor, either orally or in writing, who has been assigned responsibility for executing the requirements of this contract.
Direct Material Costs	The actual vendor invoice charges for materials used for performance of work under this contract. Direct material costs shall include transportation charges when such charges are included on the invoice by the vendor, as well as any discounts allowed for prompt payment and discounts or rebates for core value or salvage value that accrue to the Contractor. When questions arise concerning the cost of materials, material costs will be based on the lowest of quotes provided by the Contractor from at least three different commercial vendors for the direct material cost. The Government retains the right to obtain additional quotes in questionable situations. The lowest price will be used.

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Definition	Description
Electronic Operation And Maintenance And Support Information (eOMSI)	A set of consultant-prepared data and document files that contain detailed, as-built technical information that describes the efficient, economical and safe operation, maintenance and repair of a facility, plant, equipment or system throughout its life cycle. Generally it is prepared during construction and submitted upon completion of a new facility or major facility upgrade. eOMSI's typically include asset information, staffing and budgeting information, supply support including critical spare parts, operating procedures, troubleshooting and diagnostic guides, extended warranty data, maintenance task frequencies and documentation, technical data, repair procedures and manufacturer's product data. eOMSI data and document files are provided in electronic formats.
Equipment	Tangible asset that is functionally complete for its intended purpose, durable, and non-expendable.
Facility	A building or structure designed and created to serve a particular function.
Fixed Burden Rate (FBR)	<p>The additional costs (expressed in percent of direct material cost) for ordering, handling, and stockpiling materials and repair parts. For example, if the offeror's Fixed Burden Rate for materials in the Base Period is 10% then:</p> $\$100,000.00 + (\$100,000.00 \times 10\%) = \$110,000.00$ <p>The Government will compensate the Contractor for the required parts and materials and not the total amount shown in Schedule of Indefinite Delivery Indefinite Quantity Work.</p>
Frequency Of Service	<p>Annual (A). Services performed once during each 12-month period of the contract at intervals of 335 to 395 days.</p> <p>Biennial (B). Services performed once during each 24-month period of the contract at intervals of 670 to 790 days.</p> <p>Daily (D5). Services performed once each calendar day, Monday through Friday, including holidays unless otherwise noted.</p> <p>Daily (D7). Services performed once each calendar day, seven days per week, including weekends and holidays.</p> <p>Monthly (M). Services performed 12 times during each 12-month period of the contract at intervals of 28 to 31 calendar days.</p> <p>Quarterly (Q). Services performed four times during each 12-month period of the contract at intervals of 80 to 100 calendar days.</p> <p>Semiannual (SA). Services performed twice during each 12-month period of the contract at intervals of 160 to 200 calendar days.</p> <p>Semimonthly (SM). Services performed 24 times during each 12-month period of the contract at intervals of 14 to 16 calendar days.</p> <p>Three times weekly (3W). Services performed three times a week, such as Monday, Wednesday, and Friday.</p> <p>Twice weekly (2W). Services performed twice a week, such as Monday and Thursday or Tuesday and Friday.</p> <p>Weekly (W). Services performed 52 times during each 12-month period of the contract at intervals of six to eight calendar days.</p>
Government Furnished Property (GFP)	Property in the possession of, or directly acquired by, the Government and subsequently furnished to the contractor for performance of a contract. Government furnished property includes, but is not limited to, spares and property furnished for repairs, maintenance, overhaul, or modification. Government furnished property also includes contractor acquired property if the contractor acquired property is a deliverable under a cost contract when accepted by the Government for continued use under the contract.

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Definition	Description
Infrastructure Condition Assessment Program (ICAP)	A Navy automated data management program that utilizes historical asset lifecycle data and a structured assessment process to evaluate the condition facilities and their components.
Inspection	A rigorous, detailed assessment of the condition of a facility performed to generate a fundable scope and cost estimate for prioritization and funding of maintenance and repair.
Job or Work Order	An authorization for work that requires planning and estimating and has an individual line of accounting for financial and performance evaluation.
Load Handling Equipment	A term used to describe cranes, hoists and all other hoisting equipment (hoisting equipment means equipment, including crane, derricks, hoists and power operated equipment used WITH RIGGING to raise, lower and/or horizontally move a load.
Maintenance And Repair	The preservation or restoration of a piece of equipment, system, or facility to such condition that it may be effectively used for its designated purposes. Maintenance/repair may be adjustment, overhaul, reprocessing, or replacement of constituent parts or materials that are missing or have deteriorated by action of the elements or usage, or replacement of the entire unit or system if beyond economical repair.
NAVFAC MAXIMO	A specially configured software version of MAXIMO®, a commercially available computerized maintenance management system (CMMS), adopted by NAVFAC for enterprise facility asset data management. The terms "MAXIMO", "NAVFAC MAXIMO" or "Government's MAXIMO" shall be used interchangeably in the document.
Performance Assessment	A method used by the Government to provide some measure of control over the quality of purchased goods and services received.
Performance Assessment Representative (PAR)	The individual(s) assigned as a Technical Point of Contact (TPOC) / Subject Matter Expert (SME) to the COR to perform duties as the on-site representative who assesses Contractor performance. The PAR periodically observes Contractor performance, reviews delivered services, reviews quality management corrective actions, periodically assesses and documents Contractor performance on PAWs and the MPAS, and communicates findings as necessary with the Contractor, SPAR, and COR.
Pre-Expended Bin Materials And Supplies	The minor materials and supplies that are incidental to the job, for which the total direct cost of any one material line item shown on the material estimate is \$10.00 or less. Examples of pre-expended bin materials and supplies include, but are not limited to, solder, lead, flux, electrical connectors, electrical tape, fuses, nails, screws, bolts, nuts, washers, spacers, masking tape, sand paper, solvent, cleaners, lubricants, grease, oil, rags, mops, glue, epoxy, spackling compound, joint tape, plumbers tape and compound, clips, welding rods, and touch up paint.
Property Administrator	An authorized representative of the Contracting Officer who is responsible for administering contract property requirements, terms and conditions of the contract
Property Management Program	A Government program established for the purpose of reviewing and approving the Contractor's Property Management Plan and System through performance of a system analysis whenever government property is in the possession of the Contractor.
Quality Assurance (QA)	The planned and systematic activities implemented in a quality system so that quality requirements for a product or service will be fulfilled.
Quality Control (QC)	The observation techniques and activities used to fulfill requirements for quality.
R. S. Means	A data collection and organization system developed by R. S. Means Company which can be used to prepare accurate, dependable construction estimates and budgets in a variety of ways. The Contractor shall use the latest edition. Material prices are based on a national average and computed labor costs are based on a 30-city national average. An estimate prepared using this data is called a "Means estimate"; data may simply be referred to as "Means".

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Definition	Description
Real Property Inventory Equipment (RPIE)	A Government owned or leased individual pieces of equipment, apparatus, or fixture that are essential to the function of the real property (i.e. plumbing, electrical, heating, cooling and elevators). It is physically attached to, integrated into, and built in or on the property. Individual RPIE's can be combined to make a CIMU to facilitate facilities management. An individual RPIE can also be a CIMU if the equipment is complex enough to require its own management planning.
Response Time	The time allowed the Contractor after initial notification of a work requirement to be physically on the premises at the work site with appropriate personnel, tools, equipment, and materials, ready to perform the work required.
Unit Priced Labor (UPL) Hour	The unit price bid by the Contractor to perform one hour of work-in-place. With the exception of direct material and construction equipment costs, the unit price includes all indirect and direct costs associated with performing work. The price includes the Contractor's hourly composite trade wage, adjusted to allow for workforce productivity; costs for pre-expended bin materials, union agreements, crew sizes, hand tools, payroll burdens and fringes, overtime, job (field) overhead (including clerical support, supervision, inspection, fees, taxes, licenses, permits, and insurance), general and administrative (home office) overhead, and profit. Additionally, time for job preparation, safety standby personnel, and similar indirect labor elements are included.

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
Acronym	Title
ACO	Administrative Contracting Officer
BW	Biweekly
CDR	Contract Discrepancy Report
CIA	Controlled Industrial Area
CIMU	Component Inventory Management Unit
CMMS	Computerized Maintenance Management System
COR	Contracting Officer Representative
COR	Condition of Readiness
DBH	Diameter at Breast Height
DCR	Direct Condition Rating
DoD	Department of Defense
DoN	Department of Navy
DRMO	Defense Reutilization Management Office
EPA	Environmental Protection Agency
EPCRA	Emergency Planning and Community Right-to-Know Act
FAR	Federal Acquisition Regulation
FFP	Firm Fixed Price
FIFRA	Federal Insecticide, Fungicide, and Rodenticide Act
FSC	Facility Support Contract
FSCM	Facility Support Contract Manager
GIS	Geospatial Information System
GFE	Government-furnished Equipment
GFF	Government-furnished Facilities
GFM	Government-furnished Materials
HCA	Head Contracting Agency
ICAP	Infrastructure Condition Assessment Program
ICP	Integrated Contingency Plan
IDIQ	Indefinite Delivery Indefinite Quantity
iNFADS	Internet Navy Facilities Asst Data Store
IPM	Integrated Pest Management
IPMIS	Integrated Pest Management Information System
IPMP	Integrated Pest Management Plan
KO	Contracting Officer
LAN	Local Area Network
M	Monthly
MAP	Maintenance Action Plan
MDI	Mission Dependency Index
MEP	Mechanical, Electrical and Plumbing
MPAS	Monthly Performance Assessment Summary
MRI	Mission Readiness Index
MSDS	Material Safety Data Sheets
NAVFAC	Naval Facilities Engineering Command
NMCI	Navy Marine Corps Intranet
NOSC	Navy-On-Scene Coordinator
PAP	Performance Assessment Plan
PAR	Performance Assessment Representative
PAW	Performance Assessment Worksheet
PEO	Program Executive Officer

ATTACHMENT J-0200000-01 DEFINITIONS AND ACRONYMS	
<b>Acronym</b>	<b>Title</b>
PM	Project Manager
PM	Planned Maintenance or Preventative Maintenance
PRCSP	Permit Required Confined Space Program
PWS	Performance Work Statement
PWO	Public Works Officer
Q	Quarterly
QC	Quality Control
RPIE	Real Property Inventory Equipment
RSL	Remaining Service Life
SC	Security Clearances
SM	Semimonthly
SPAR	Senior Performance Assessment Representative
TE	Technical Exhibit
VIQ	Variation in Quantity
WBS	Work Breakdown Structure

**ATTACHMENT J-0200000-02**  
**WAGE DETERMINATIONS**

WD 05-2351 (Rev.-16) was first posted on www.wdol.gov on 01/05/2016  
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REGISTER OF WAGE DETERMINATIONS UNDER  
 THE SERVICE CONTRACT ACT  
 By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR  
 EMPLOYMENT STANDARDS ADMINISTRATION  
 WAGE AND HOUR DIVISION  
 WASHINGTON D.C. 20210

Daniel W. Simms                      Division of  
 Director                                  Wage Determinations

Wage Determination No.: 2005-2351  
 Revision No.: 16  
 Date Of Revision: 12/29/2015

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

State: New Jersey

Area: New Jersey Counties of Monmouth, Ocean

**Fringe Benefits Required Follow the Occupational Listing**		
OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		15.11
01012 - Accounting Clerk II		19.61
01013 - Accounting Clerk III		21.89
01020 - Administrative Assistant		30.93
01040 - Court Reporter		21.64
01051 - Data Entry Operator I		14.71
01052 - Data Entry Operator II		16.05
01060 - Dispatcher, Motor Vehicle		25.79
01070 - Document Preparation Clerk		15.56
01090 - Duplicating Machine Operator		15.56
01111 - General Clerk I		14.82
01112 - General Clerk II		17.49
01113 - General Clerk III		18.82
01120 - Housing Referral Assistant		26.92
01141 - Messenger Courier		12.87
01191 - Order Clerk I		15.29
01192 - Order Clerk II		17.07
01261 - Personnel Assistant (Employment) I		18.96
01262 - Personnel Assistant (Employment) II		21.22
01263 - Personnel Assistant (Employment) III		23.66
01270 - Production Control Clerk		23.51
01280 - Receptionist		15.67
01290 - Rental Clerk		18.04
01300 - Scheduler, Maintenance		21.57
01311 - Secretary I		21.57
01312 - Secretary II		24.82
01313 - Secretary III		26.92
01320 - Service Order Dispatcher		19.99
01410 - Supply Technician		30.93
01420 - Survey Worker		21.64
01531 - Travel Clerk I		13.20
01532 - Travel Clerk II		14.05
01533 - Travel Clerk III		14.85
01611 - Word Processor I		17.62

01612	- Word Processor II	19.79
01613	- Word Processor III	22.13
05000	- Automotive Service Occupations	
05005	- Automobile Body Repairer, Fiberglass	27.95
05010	- Automotive Electrician	28.50
05040	- Automotive Glass Installer	27.31
05070	- Automotive Worker	27.31
05110	- Mobile Equipment Servicer	24.42
05130	- Motor Equipment Metal Mechanic	29.68
05160	- Motor Equipment Metal Worker	27.31
05190	- Motor Vehicle Mechanic	29.68
05220	- Motor Vehicle Mechanic Helper	23.15
05250	- Motor Vehicle Upholstery Worker	26.12
05280	- Motor Vehicle Wrecker	27.31
05310	- Painter, Automotive	28.50
05340	- Radiator Repair Specialist	27.31
05370	- Tire Repairer	14.59
05400	- Transmission Repair Specialist	29.68
07000	- Food Preparation And Service Occupations	
07010	- Baker	18.55
07041	- Cook I	15.07
07042	- Cook II	16.80
07070	- Dishwasher	11.19
07130	- Food Service Worker	12.77
07210	- Meat Cutter	19.44
07260	- Waiter/Waitress	12.67
09000	- Furniture Maintenance And Repair Occupations	
09010	- Electrostatic Spray Painter	18.44
09040	- Furniture Handler	15.61
09080	- Furniture Refinisher	18.44
09090	- Furniture Refinisher Helper	15.48
09110	- Furniture Repairer, Minor	16.96
09130	- Upholsterer	19.06
11000	- General Services And Support Occupations	
11030	- Cleaner, Vehicles	12.94
11060	- Elevator Operator	12.94
11090	- Gardener	19.39
11122	- Housekeeping Aide	15.70
11150	- Janitor	15.70
11210	- Laborer, Grounds Maintenance	15.89
11240	- Maid or Houseman	13.34
11260	- Pruner	14.75
11270	- Tractor Operator	18.27
11330	- Trail Maintenance Worker	15.89
11360	- Window Cleaner	16.95
12000	- Health Occupations	
12010	- Ambulance Driver	22.17
12011	- Breath Alcohol Technician	22.17
12012	- Certified Occupational Therapist Assistant	24.12
12015	- Certified Physical Therapist Assistant	22.28
12020	- Dental Assistant	16.75
12025	- Dental Hygienist	35.31
12030	- EKG Technician	28.65
12035	- Electroneurodiagnostic Technologist	28.65
12040	- Emergency Medical Technician	22.17
12071	- Licensed Practical Nurse I	19.53
12072	- Licensed Practical Nurse II	24.34
12073	- Licensed Practical Nurse III	24.48
12100	- Medical Assistant	16.66
12130	- Medical Laboratory Technician	20.63
12160	- Medical Record Clerk	18.00
12190	- Medical Record Technician	20.55
12195	- Medical Transcriptionist	18.33
12210	- Nuclear Medicine Technologist	36.93
12221	- Nursing Assistant I	12.37
12222	- Nursing Assistant II	13.91
12223	- Nursing Assistant III	15.82
12224	- Nursing Assistant IV	16.79
12235	- Optical Dispenser	24.64
12236	- Optical Technician	16.64
12250	- Pharmacy Technician	14.58
12280	- Phlebotomist	16.79
12305	- Radiologic Technologist	28.08
12311	- Registered Nurse I	32.76

12312 - Registered Nurse II	38.41
12313 - Registered Nurse II, Specialist	38.41
12314 - Registered Nurse III	49.39
12315 - Registered Nurse III, Anesthetist	49.39
12316 - Registered Nurse IV	59.22
12317 - Scheduler (Drug and Alcohol Testing)	26.17
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	27.03
13012 - Exhibits Specialist II	33.49
13013 - Exhibits Specialist III	40.95
13041 - Illustrator I	27.04
13042 - Illustrator II	33.23
13043 - Illustrator III	40.66
13047 - Librarian	36.42
13050 - Library Aide/Clerk	15.79
13054 - Library Information Technology Systems Administrator	32.65
13058 - Library Technician	23.36
13061 - Media Specialist I	22.39
13062 - Media Specialist II	25.16
13063 - Media Specialist III	27.93
13071 - Photographer I	20.06
13072 - Photographer II	24.10
13073 - Photographer III	31.90
13074 - Photographer IV	37.88
13075 - Photographer V	43.69
13110 - Video Teleconference Technician	24.33
14000 - Information Technology Occupations	
14041 - Computer Operator I	19.00
14042 - Computer Operator II	21.26
14043 - Computer Operator III	23.71
14044 - Computer Operator IV	26.35
14045 - Computer Operator V	29.17
14071 - Computer Programmer I	(see 1) 27.56
14072 - Computer Programmer II	(see 1)
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1)
14102 - Computer Systems Analyst II	(see 1)
14103 - Computer Systems Analyst III	(see 1)
14150 - Peripheral Equipment Operator	19.00
14160 - Personal Computer Support Technician	28.75
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	39.54
15020 - Aircrew Training Devices Instructor (Rated)	43.75
15030 - Air Crew Training Devices Instructor (Pilot)	52.46
15050 - Computer Based Training Specialist / Instructor	39.54
15060 - Educational Technologist	36.60
15070 - Flight Instructor (Pilot)	52.46
15080 - Graphic Artist	30.86
15090 - Technical Instructor	27.17
15095 - Technical Instructor/Course Developer	31.35
15110 - Test Proctor	21.13
15120 - Tutor	21.13
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	10.29
16030 - Counter Attendant	10.29
16040 - Dry Cleaner	12.75
16070 - Finisher, Flatwork, Machine	10.29
16090 - Presser, Hand	10.29
16110 - Presser, Machine, Drycleaning	10.29
16130 - Presser, Machine, Shirts	10.29
16160 - Presser, Machine, Wearing Apparel, Laundry	10.29
16190 - Sewing Machine Operator	13.58
16220 - Tailor	14.40
16250 - Washer, Machine	11.12
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	21.74
19040 - Tool And Die Maker	24.21
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	16.96
21030 - Material Coordinator	23.51
21040 - Material Expediter	23.51
21050 - Material Handling Laborer	13.99

21071 - Order Filler	14.00
21080 - Production Line Worker (Food Processing)	16.96
21110 - Shipping Packer	15.28
21130 - Shipping/Receiving Clerk	15.28
21140 - Store Worker I	15.06
21150 - Stock Clerk	18.88
21210 - Tools And Parts Attendant	16.96
21410 - Warehouse Specialist	16.96
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	29.63
23021 - Aircraft Mechanic I	27.11
23022 - Aircraft Mechanic II	29.58
23023 - Aircraft Mechanic III	30.66
23040 - Aircraft Mechanic Helper	22.60
23050 - Aircraft, Painter	25.97
23060 - Aircraft Servicer	23.73
23080 - Aircraft Worker	24.95
23110 - Appliance Mechanic	24.11
23120 - Bicycle Repairer	14.93
23125 - Cable Splicer	36.53
23130 - Carpenter, Maintenance	29.56
23140 - Carpet Layer	27.62
23160 - Electrician, Maintenance	36.84
23181 - Electronics Technician Maintenance I	24.19
23182 - Electronics Technician Maintenance II	27.62
23183 - Electronics Technician Maintenance III	28.68
23260 - Fabric Worker	25.86
23290 - Fire Alarm System Mechanic	22.64
23310 - Fire Extinguisher Repairer	22.51
23311 - Fuel Distribution System Mechanic	29.00
23312 - Fuel Distribution System Operator	24.41
23370 - General Maintenance Worker	23.33
23380 - Ground Support Equipment Mechanic	27.11
23381 - Ground Support Equipment Servicer	23.73
23382 - Ground Support Equipment Worker	24.95
23391 - Gunsmith I	22.51
23392 - Gunsmith II	25.12
23393 - Gunsmith III	27.25
23410 - Heating, Ventilation And Air-Conditioning Mechanic	26.97
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	28.93
23430 - Heavy Equipment Mechanic	26.10
23440 - Heavy Equipment Operator	34.10
23460 - Instrument Mechanic	30.86
23465 - Laboratory/Shelter Mechanic	26.21
23470 - Laborer	13.74
23510 - Locksmith	20.70
23530 - Machinery Maintenance Mechanic	23.76
23550 - Machinist, Maintenance	19.74
23580 - Maintenance Trades Helper	16.11
23591 - Metrology Technician I	30.35
23592 - Metrology Technician II	31.54
23593 - Metrology Technician III	32.62
23640 - Millwright	30.36
23710 - Office Appliance Repairer	21.80
23760 - Painter, Maintenance	22.59
23790 - Pipefitter, Maintenance	28.93
23810 - Plumber, Maintenance	29.26
23820 - Pneudraulic Systems Mechanic	27.25
23850 - Rigger	24.36
23870 - Scale Mechanic	25.12
23890 - Sheet-Metal Worker, Maintenance	29.46
23910 - Small Engine Mechanic	18.88
23931 - Telecommunications Mechanic I	29.87
23932 - Telecommunications Mechanic II	31.05
23950 - Telephone Lineman	29.40
23960 - Welder, Combination, Maintenance	22.17
23965 - Well Driller	22.73
23970 - Woodcraft Worker	25.89
23980 - Woodworker	17.56
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	13.05
24580 - Child Care Center Clerk	16.27

24610 - Chore Aide	10.49
24620 - Family Readiness And Support Services Coordinator	14.89
24630 - Homemaker	14.99
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	29.03
25040 - Sewage Plant Operator	25.19
25070 - Stationary Engineer	29.03
25190 - Ventilation Equipment Tender	23.71
25210 - Water Treatment Plant Operator	25.19
27000 - Protective Service Occupations	
27004 - Alarm Monitor	19.12
27007 - Baggage Inspector	17.98
27008 - Corrections Officer	30.97
27010 - Court Security Officer	30.66
27030 - Detection Dog Handler	20.36
27040 - Detention Officer	30.97
27070 - Firefighter	31.42
27101 - Guard I	17.98
27102 - Guard II	20.36
27131 - Police Officer I	32.37
27132 - Police Officer II	35.94
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	13.45
28042 - Carnival Equipment Repairer	14.22
28043 - Carnival Equipment Worker	11.19
28210 - Gate Attendant/Gate Tender	16.49
28310 - Lifeguard	13.00
28350 - Park Attendant (Aide)	18.46
28510 - Recreation Aide/Health Facility Attendant	14.91
28515 - Recreation Specialist	19.84
28630 - Sports Official	14.69
28690 - Swimming Pool Operator	21.52
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	27.64
29020 - Hatch Tender	27.64
29030 - Line Handler	27.64
29041 - Stevedore I	25.53
29042 - Stevedore II	27.61
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	40.33
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	27.82
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	30.63
30021 - Archeological Technician I	19.69
30022 - Archeological Technician II	20.44
30023 - Archeological Technician III	27.27
30030 - Cartographic Technician	27.27
30040 - Civil Engineering Technician	25.21
30061 - Drafter/CAD Operator I	19.69
30062 - Drafter/CAD Operator II	22.02
30063 - Drafter/CAD Operator III	24.55
30064 - Drafter/CAD Operator IV	30.20
30081 - Engineering Technician I	19.28
30082 - Engineering Technician II	22.03
30083 - Engineering Technician III	24.65
30084 - Engineering Technician IV	31.22
30085 - Engineering Technician V	38.08
30086 - Engineering Technician VI	46.20
30090 - Environmental Technician	22.50
30210 - Laboratory Technician	21.37
30240 - Mathematical Technician	26.78
30361 - Paralegal/Legal Assistant I	23.36
30362 - Paralegal/Legal Assistant II	28.94
30363 - Paralegal/Legal Assistant III	35.39
30364 - Paralegal/Legal Assistant IV	42.84
30390 - Photo-Optics Technician	27.27
30461 - Technical Writer I	26.46
30462 - Technical Writer II	32.35
30463 - Technical Writer III	39.92
30491 - Unexploded Ordnance (UXO) Technician I	25.63
30492 - Unexploded Ordnance (UXO) Technician II	31.02
30493 - Unexploded Ordnance (UXO) Technician III	37.18
30494 - Unexploded (UXO) Safety Escort	25.63
30495 - Unexploded (UXO) Sweep Personnel	25.63

30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 3)	24.55
30621 - Weather Observer, Senior	(see 3)	27.27
31000 - Transportation/Mobile Equipment Operation Occupations		
31020 - Bus Aide		16.40
31030 - Bus Driver		19.89
31043 - Driver Courier		16.75
31260 - Parking and Lot Attendant		12.93
31290 - Shuttle Bus Driver		17.80
31310 - Taxi Driver		13.51
31361 - Truckdriver, Light		17.80
31362 - Truckdriver, Medium		18.87
31363 - Truckdriver, Heavy		24.52
31364 - Truckdriver, Tractor-Trailer		24.52
99000 - Miscellaneous Occupations		
99030 - Cashier		10.53
99050 - Desk Clerk		13.34
99095 - Embalmer		30.19
99251 - Laboratory Animal Caretaker I		13.64
99252 - Laboratory Animal Caretaker II		14.32
99310 - Mortician		34.82
99410 - Pest Controller		16.49
99510 - Photofinishing Worker		16.23
99710 - Recycling Laborer		22.08
99711 - Recycling Specialist		23.50
99730 - Refuse Collector		19.82
99810 - Sales Clerk		14.70
99820 - School Crossing Guard		14.08
99830 - Survey Party Chief		21.47
99831 - Surveying Aide		12.78
99832 - Surveying Technician		20.42
99840 - Vending Machine Attendant		16.40
99841 - Vending Machine Repairer		19.12
99842 - Vending Machine Repairer Helper		16.40

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of eleven paid holidays per year: New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer

occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in

those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* NOTES APPLYING TO THIS WAGE DETERMINATION \*\***

Under the policy and guidance contained in All Agency Memorandum No. 159, the Wage and Hour Division does not recognize, for section 4(c) purposes, prospective wage rates and fringe benefit provisions that are effective only upon such contingencies as "approval of Wage and Hour, issuance of a wage determination, incorporation of the wage determination in the contract, adjusting the contract price, etc." (The relevant CBA section) in the collective bargaining agreement between (the parties) contains contingency language that Wage and Hour does not recognize as reflecting "arm's length negotiation" under section 4(c) of the Act and 29 C.F.R. 5.11(a) of the regulations. This wage determination therefore reflects the actual CBA wage rates and fringe benefits paid under the predecessor contract.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.



materials, protective coverings, coatings and finishings to all types of mechanical systems; also, the application of firestopping material to openings and penetrations in walls, floors, ceilings and curtain walls; also, all lead abatement)).....\$ 40.92                    31.83

PAID HOLIDAYS:  
The last day prior to the Christmas and New Year's Day observed holiday: 4 hrs. pay.

-----  
BRNJ0002-013 05/01/2014

	Rates	Fringes
Bricklayer.....	\$ 38.25	28.26

Work on high stacks: 22% per hour additional.

-----  
BRNJ0007-016 06/01/2014

MONMOUTH COUNTY (north of Route 33)

	Rates	Fringes
Tile finisher.....	\$ 40.78	27.57
Tile setter.....	\$ 52.58	30.29

Tile finisher:  
Work grouting all epoxy: \$10.00 additional per day.

-----  
BRNJ0007-019 06/01/2013

MONMOUTH COUNTY (south of Route 33)

	Rates	Fringes
Tile finisher.....	\$ 39.56	22.60
Tile setter.....	\$ 45.16	27.20

Tile finisher:  
Work grouting all epoxy: \$10.00 additional per day.

-----  
CARP0006-011 11/01/2014

	Rates	Fringes
CARPENTER Including Acoustical Ceiling Installation, Drywall Hanging and Formwork.....	\$ 43.74	56%

-----  
ELEC0400-005 06/01/2015

	Rates	Fringes
Electrician & Cable Splicer (Including Low Voltage Wiring)...	\$ 45.51	32.77

-----  
ELEV0005-004 01/01/2015

	Rates	Fringes
Elevator mechanic.....	\$ 51.62	28.385

PAID HOLIDAYS:

New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the Friday after Thanksgiving Day, and Christmas Day.

PAID VACATION:

Employer contributes 2% of basic hourly rate as vacation pay credit for 6 months to 5 years of service, and 4% for 5 years or more of service.

-----  
ENGI0825-020 07/01/2015

	Rates	Fringes
Power equipment operators:		
GROUP 1.....	\$ 47.70	28.65
GROUP 2.....	\$ 45.48	28.65
GROUP 3.....	\$ 43.57	28.65
GROUP 4.....	\$ 41.94	28.65
GROUP 5.....	\$ 40.23	28.65

Hazardous waste removal work:

Work on a state or federally designated hazardous waste site, where the worker is in direct contact with hazardous material, and when personal protective equipment is required for respiratory, skin and eye protection: 20% per hour additional.

PAID HOLIDAYS:

New Year's Day, Washington's Birthday observed, Memorial Day, Independence Day, Labor Day, Presidential Election Day, Veteran's Day, Thanksgiving Day and Christmas Day; provided 1) that the worker works three of the preceding five work days before the holiday; or, the work day before the holiday and the work day after the holiday; and, 2) that the worker works the work day before and the work day after the holiday.

DEFINITION OF GROUPS:

GROUP 1:

Backhoe, Including Backhoe Track; Boom; Concrete Paving Machine; Crane (all types, including overhead and straddle traveling type); Drill (down-the-hole drill, rotary drill, self-propelled hydraulic drill, self-powered drill); Elevating Grader; Excavator; Front End Loader (5 cu. yd. and over); Piledriver (length of boom, including length of leads, shall determine premium rate applicable); Trencher

GROUP 2:

Backhoe Loader Combo; Concrete Pumper; Grader/Blade (Finish); Hoist; Hydraulic Crane, 10 Tons and under; Front End Loader (2 cu. yd. but less than 5 cu. yd.); Scraper; Side Boom

GROUP 3:

Asphalt Spreader; Bulldozer; Compressor(2 or 3) (in Battery) (within 100 ft.); Forklift; Front End Loader (1 cu. yd. and over but less than 2 cu. yd.); Lull; Mechanic; Paver, Asphalt; Roller, Blacktop; Tractor;

GROUP 4:

Bobcat/Skid Loader; Compressor (Single); Farm Tractor; Front End Loader (under 1 cu. yd.); Hydroseeder; Roller, Grade; Pump, Hydraulic

GROUP 5:

Oiler

-----  
IRON0011-007 07/01/2015

	Rates	Fringes
IRONWORKER		
Reinforcing.....	\$ 38.24	40.92
Structural and Ornamental...	\$ 41.29	41.42

-----  
LABO0008-001 05/01/2011

	Rates	Fringes
Asbestos Removal Laborer.....	\$ 28.37	21.62

The removal, abatement, enclosure and decontamination of personal protective equipment, chemical protective clothing and machinery relating to asbestos and/or toxic and hazardous waste or materials which shall include but not necessarily be limited to: the erection, moving, servicing and dismantling of all enclosures, scaffolding and barricades; the operation of all tools and equipment normally used in the removal or abatement of asbestos and toxic or hazardous waste or materials; the labeling, bagging, cartoning, crating, or other packaging of materials for disposal; the clean-up of the worksite; and all other work incidental to the removal, abatement, encapsulation, enclosure, and decontamination of asbestos and toxic or hazardous waste or materials; and, in addition, all work tasks involved in the maintenance and operation of energy resource recovery plants (co-generation plants)

-----  
LABO0222-006 07/01/2012

	Rates	Fringes
LABORER		
MASON TENDER:		
Brick/Cement/Concrete.....	\$ 29.85	23.07

-----  
LABO0222-009 07/01/2012

	Rates	Fringes
Laborers:		
Asphalt Shoveler, Asphalt Spreader, Common or General Laborer, Landscape Laborer, Pipelayer, Power Tool Operator and Screedman.....	\$ 29.35	23.07

-----  
PAIN0711-017 05/01/2015

	Rates	Fringes
Glazier.....	\$ 42.50	21.82

Work welding or using a cutting torch: \$1.00 per hour additional.

Work on a swing stage scaffold; on a pipe scaffold providing the working height of the platform is 30 ft. or above; and on motorized lifts provided that the height of the lift platform is above the second floor or above thirty feet: \$1.00 per hour additional.

-----  
PAIN0711-018 05/01/2015

	Rates	Fringes
DRYWALL FINISHER/TAPER.....	\$ 38.00	22.05

-----

PAIN0711-019 05/01/2015

	Rates	Fringes
PAINTER (Brush & Roller).....	\$ 37.76	21.50
PAINTER (Spray).....	\$ 40.28	19.98

PLAS0008-007 05/01/2015

	Rates	Fringes
Plasterer.....	\$ 36.87	26.33

PLAS0592-036 05/01/2015

	Rates	Fringes
CEMENT MASON/CONCRETE FINISHER...	\$ 39.17	31.06

\* PLUM0009-017 07/01/2015

	Rates	Fringes
PIPEFITTER (Including HVAC Pipe Installation).....	\$ 46.13	34.75
Service and Repair.....	\$ 34.93	14.41
PLUMBER (Excluding HVAC Pipe Installation).....	\$ 46.13	34.75
Service and Repair.....	\$ 34.93	14.41

ROOF0004-009 06/01/2011

MONMOUTH COUNTY (east of Route #571):

	Rates	Fringes
Rofer		
Rofer.....	\$ 34.07	18.77
Shingles, Shake and Tile....	\$ 31.57	16.50
All Other Work.....	\$ 31.57	16.50

Mop person:

\$.30 per hour additional.

Work on a job where pitch is being applied:

\$.50 per hour additional.

ROOF0030-026 05/01/2015

MONMOUTH COUNTY (west of Route #571)

	Rates	Fringes
Rofer		
SHINGLES.....	\$ 25.00	18.02
SLATE AND TILE.....	\$ 28.00	18.02
ALL OTHER WORK.....	\$ 33.65	28.15

Mopper, and operator of felt-laying machine: \$.50 per hour additional.

Work applying roofing material, on any new construction job, on those days on which a felt-laying machine or slag dispensing machine is used: \$.50 per hour additional.

PAID HOLIDAY:

The last working day before Christmas, to be paid at the rate of four hours pay.

SFNJ0669-004 04/01/2015

Remainder of Monmouth County

	Rates	Fringes
Sprinkler fitter (Fire Sprinklers).....	\$ 47.15	21.96

\* SFNJ0696-003 07/01/2015

MONMOUTH COUNTY (North of a line drawn from the Atlantic Ocean, following Route 36 west to the Garden State Parkway; then, south on the Garden State parkway to Route 33; then, west on Route 33 to the Middlesex County line)

	Rates	Fringes
Sprinkler fitter (Fire Sprinklers).....	\$ 58.13	23.92

SHEE0027-009 06/01/2012

	Rates	Fringes
SHEET METAL WORKER (Including HVAC Duct Installation).....	\$ 43.08	32.52

\* TEAM0469-004 05/01/2015

	Rates	Fringes
Truck drivers:		
Dump Truck.....	\$ 37.60	29.085
Off the Road Truck.....	\$ 37.75	29.085

Hazardous waste removal work:  
Work on a state or federally designated hazardous waste site, where the worker is in direct contact with hazardous material, and when personal protective equipment is required for respiratory, skin and eye protection: \$3.00 per hour additional.

Work on a state or federally designated hazardous waste site, in a zone requiring Level A personal protection for any workers other than the truck driver: \$3.00 per hour additional.

Work on a state or federally designated hazardous waste site where the worker is not working in a zone requiring Level A, B or C personal protection: \$1.00 per hour additional.

PAID HOLIDAYS:  
New Year's Day, President's Day, Decoration Day, Independence Day, Labor Day, Presidential Election Day, Veteran's Day, Thanksgiving Day and Christmas Day.

VACATION PAY CREDIT:  
Workers working or receiving pay for 80 days within a year receive one week paid vacation (48 hours); 125 days receive two weeks paid vacation (96 hours); 145 days receive 15 days paid vacation (120 hours); 15 years seniority and 145 days receive 4 weeks paid vacation (160 hours).

-----  
WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

=====

Unlisted classifications needed for work not included within

the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

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The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

#### Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than "SU" or "UAVG" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

#### Survey Rate Identifiers

Classifications listed under the "SU" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

#### Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

-----  
WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- \* an existing published wage determination
- \* a survey underlying a wage determination
- \* a Wage and Hour Division letter setting forth a position on a wage determination matter
- \* a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations  
Wage and Hour Division  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION

<u>ATTACHMENT J-0200000-03</u> <u>DIRECTIVES, INSTRUCTIONS, AND REFERENCES</u>	
Insert applicable directives, instructions and references such as those shown below.	
<u>Reference</u>	<u>Title</u>
EM 385-1-1	U.S. Army Corps of Engineers Safety and Health Requirements
P.L. 91-596	Occupational Safety and Health Act

ATTACHMENT J-0200000-04  
INVOICE FORM

See Clause 252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)  
included in the solicitation

ATTACHMENT J-0200000-05  
FORMS

See separately attached "Section J 0200000 ATTCHMENT J-0200000-05 FORMS".

ATTACHMENT J-0200000-06  
GOVERNMENT-FURNISHED PROPERTY, MATERIALS, AND SERVICES

At this time the Government will not provide any property, materials, or service.

ATTACHMENT J-0200000-07 SERVICE PROVIDER INFORMATION
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SERVICE PROVIDER INFORMATION V1 - 2013-07-07". This attachment is referenced in ATTACHMENT J-0200000-09 titled: "NAVFAC/MAXIMO DATA REPORTING. An uneditable format to show the offeror what information will be required has been provided as a separate attachment. Editable EXCEL spreadsheets shall be supplied after award.
--

See separately attached "Section J 0200000Attachments J-0200000-07 and -08".

ATTACHMENT J-0200000-08 ASSET INFORMATION
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ASSET INFORMATION PROVIDER INFORMATION V1 - 2013-07-07". This attachment is referenced in ATTACHMENT J-0200000-09 titled: "NAVFAC/MAXIMO DATA REPORTING. The below is presented in an uneditable format to show the offeror what information will be required . Editable EXCEL spreadsheets shall be supplied after award.
--

See separately attached "Section J 0200000Attachments J-0200000-07 and -08".

## ATTACHMENT J-0200000-09

NAVFAC MAXIMO DATA REPORTING: *This attachment details the process required for proper submission of Contractor work order and asset data for the Government's CMMS (NAVFAC MAXIMO). The data is required for the Government's use in long term asset management and planning.*

**OPTION 2 NAVFAC MAXIMO Flat File Data Exchange will be the method used by the Contractor to Report Service Provider and Asset Information for NAVFAC MAXIMO.**

Contact the NAVFAC MAXIMO Program Manager or your FEC MAXIMO lead if you have specific questions about the transfer of data to NAVFAC MAXIMO.

PURPOSE AND OVERVIEW

The purpose of this attachment is to provide guidance on how data is to be provided by the Contractor and outline the options by which the Contractor can report Service Provider Information and Asset Information for NAVFAC MAXIMO. This document outlines options that may be utilized by a Contractor and associated NAVFAC business process and procedures for how data is to be submitted. The Contractor may review the existing options and choose the most suitable method considering their organizational constraints and resources. However it is mandatory that the Contractor choose and declare a method to provide all the required data to NAVFAC in a consistent, timely and accurate manner.

GENERAL TYPES OF DATA

**Work Order Data**

Work order data includes all necessary information for the documentation of all completed work orders, including, but not limited to, service orders, preventive maintenance (as performed under the PM program or as part of IMP), and work issued as IDIQ. Specific NAVFAC MAXIMO fields required for work order data are listed on the Service Provider Information spreadsheet provided in J-0200000-07.

**Asset Data**

Asset data includes the specific details necessary for proper identification and tracking of assets when updated for all completed work orders where an asset is repaired, replaced, installed, or otherwise affected. Specific NAVFAC MAXIMO fields required for asset data are listed on the Asset Information spreadsheet provided in J-0200000-09. When replacing existing assets, the Contractor shall change the status of the current asset which will remove it from the maintenance plan and add the new asset.

METHODS FOR DATA SUBMISSION

The following guidance must be updated if Section C directs a specific method be used. Data may be submitted via any method to MAXIMO, but local practices may direct one method of submission in the contract for some or all information. Example: require direct entry for service provided/work order information, but permit the use of flat files for asset information submission.

Per Section C, The Contractor may provide data using one of the two options detailed below for submission of work order and asset data.

**OPTION 1: Direct Data Entry (THIS OPTION WILL NOT BE USED ON THIS CONTRACT)**

In this method a Contractor directly enters data into NAVFAC MAXIMO in a secure method via the internet or using a NMCI workstation. Detailed guidance NAVFAC MAXIMO System Access Procedures is provided in J-0200000-08. All reference value verification is provided by NAVFAC MAXIMO.

All Contractors who obtain authorized access will be able enter data directly into the work order and asset screens within NAVFAC MAXIMO. Further details and a user guide will be provided by the Government on how to use the data entry screens.

Contractors are only allowed to view, edit, report or otherwise access data related to their work. Any unauthorized attempt to do otherwise may be grounds for removal of access privileges. Contractors will be assigned a specific work center code for their work and shall utilize this code for all such data entry and retrieval.

The Contractor will be provided local instructions, desk guides and other materials by the Government on the direct entry of work order and asset data.

**OPTION 2: NAVFAC MAXIMO Flat File Data Exchange**

The Contractor will utilize the data formats contained in the Service Provider Information provided in J-0200000-07 and Asset Information provided in J-0200000-08. The Contractor shall use their own internal systems to generate the flat file data into the format required. The Contractor is responsible for ensuring that data is correct and validated. If any data gets rejected the Contracting Officer will send the “rejected” data back to Contractor and the Contractor shall correct and resubmit the data. In all cases of data rejects the Contractor shall communicate with the Contracting Officer to rectify the data rejects.

**Flat File Data Validation and Preparation**

NAVFAC MAXIMO has several interfaces to assist in data transfer, many interfaces are used for multiple purposes to efficiently load or modify existing data in the system. Because of those multiple uses for each interface there are strict rules on how the data must be prepared for successful submission and loading.

The format required for flat files is detailed in the Service Provider Information and Asset Information spreadsheets described below:

- ... SERVICE PROVIDER INFORMATION – (Spreadsheet provided in J-0200000-07) –contains the format and data elements for submission of Work Order Information.
- ... ASSET INFORMATION – (Spreadsheet provided in J-0200000-08) – contains the format and data elements for submission of new or updated Asset Information.

**Service Provider & Asset Information Spreadsheet Format**

- ... Tab 1 – General Information - Version number, change log, etc.
- ... Tab 2 – Field Information – Field Name, Data Type, short description on field use and related information including Content Notes and NAVFAC MAXIMO Field Name.
- ... Tab 3 – Flat File Data Layout

The Contractor is required to validate their data prior to submission to minimize data rejects. To assist the contractor in data validation lists of appropriate reference values will be provided by the Government and updated as changes occur. The reference files contain the valid list of values in NAVFAC MAXIMO at a specific time. The value list will change/update because of work completed by the contractor, or new records added by the Government at other installations. Due to the frequent nature of changes in some tabs (i.e. new assets added or status being changed) this file will be directly transferred from a local PW Representative to the Contractor as changes occur or upon request. Reference value files containing information on field values consistent across NAVFAC can be found at the following NAVFAC portal page:

[https://portal.navy.mil/portal/page/portal/pw/pw\\_it\\_info/maximo](https://portal.navy.mil/portal/page/portal/pw/pw_it_info/maximo)

Example information tabs:

- ... A current list of the valid Manufacturers (Company) Name values in NAVFAC MAXIMO. When adding a new asset, the contract will select the appropriate Company value so it will permit the successful asset record insert.

Company	Description	Company Type	Organization
MCQUAY	McQuay International; HVAC equipment	M	NAVFAC

- ... A current list of the valid Assets for the contract. The file must be refreshed periodically to reflect assets added over the contract period. Assets must be added prior to Work Order being submitted for work on the asset or the Work Order will be rejected.

Sample Reference Value “asset”

Asset	Description	Location	Parent	Rotating Item	Work Center	Site
WNY111-AHU-05	SPLIT SYSTEM #1 A	WNY-111	WNY111-AHU-CIMU-02		WCCP22	10101

- ... For some fields, NAVFAC MAXIMO may have many valid values however the contractor will have one authorized value. Examples include SiteID, Work Center, and Contract Number. The reference values for these fields will be provided by the Government.

**Delimited Flat File Submission**

In this method the Contractor will prepare data in flat files for submission. These documents have strict requirements that must be followed to permit the successful processing by the Government to import into NAVFAC MAXIMO. Flat files are text files which are pipe delimited (the ‘|’ symbol on the keyboard) with one record per line in the file. The Contractor is responsible to verify data against the reference values to prevent record rejects for required information.

Service Provider Information Reports and Asset Information Reports submitted as delimited flat-files must be prepared as follows:

An individual flat file record is made up of over 30 individual fields, stored in a text file and delimited by the piping symbol ( ‘|’ ). Not all of the fields must have data. Fields that are not required to have data must still exist in the flat file record but are allowed to have no data present for that field. See below for illustration for fields not required. A flat file is a text file that contains one or more of these individual records.

Example of a single line from a Service Provider work order flat file:

```
04|SC|181|131: RPL FLORESCENT LIGHT COVER|ELCENT-131|ENS SUMMERS||COMP|8/31/2005
16:37:16|3|8/30/2005 0:00:00|8/30/2005 13:30:00||0.50|8.73|0|0.00|131|||8/29/2005
9:13:28|UTIL|8/30/2005 10:53:49|9/6/2005 10:55:47|8/31/2005 16:37:25|CHARLIE|
```

There are a couple things worth noting in this example. First, notice the places where two or three piping symbols appear in a row. Anytime two piping symbols are located next to each other, it means a NULL value is being submitted for that field. Three pipes in a row would signify two NULL fields.

The second item worth noting is the last field in the line. The line ends with “|CHARLIE|”. This is the 26<sup>th</sup> field and represents the CHANGE BY field. Since no more data are being sent with this individual record, no other piping symbols need to be included on this row. It would have been acceptable to include extra pipes to indicate the NULL values being sent for the remainder of the fields identified on the flat file format sheet.

The Contractor shall submit a complete work order or asset data spreadsheet by filling out all applicable portions of the Excel spreadsheet workbook after validating matching appropriate fields per provided reference files.

ATTACHMENT J-0200000-10 INSTALLATION SPILL CONTROL PLAN
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The Contractor shall prevent, contain, clean up, and report all spills on Government property caused by the Contractor, in a manner that complies with applicable station, Federal, state, and local laws and regulations at no additional cost to the Government.
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ATTACHMENT J-0200000-11 CONTRACTOR HAZARDOUS MATERIAL INVENTORY LOG
--

See separately attached "Section J 0200000 ATTACHMENT J-0200000-11 HAZMAT Inventory Log".

<p>ATTACHMENT J-0200000-12 <u>EXHIBIT LINE ITEM NUMBERS</u></p>

See separately attached "Section J 0200000 ATTACHMENT J-0200000-12 Exhibit Line Item Numbers".

SECTION J 1502000SECTION J  
DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS  
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<b><i>ATTACHMENT NUMBER</i></b>	<b><i>ATTACHMENT TITLE</i></b>
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J-1502000-02	References and Technical Documents
J-1502000-03	Utility Systems & Equipment Inventory
J-1502000-04	Sanitary Sewer Lift Station Inventory
J-1502000-05	Heat Trace Systems Inventory
J-1502000-06	Fire Protection Systems Inventory (fire suppression systems)
J-1502000-07	Fire Protection Systems Inventory (sprinkler systems)
J-1502000-08	Backflow Preventer Inventory and Certification Dates
J-1502000-09	Service Calls Historical Data

**ATTACHMENT J-0200000-01****DEFINITIONS AND ACRONYMS**

<b>DEFINITION/ACRONYM</b>	<b>DESCRIPTION</b>
CRANE, CATEGORY 1	Portal cranes, Hammerhead cranes, Locomotive cranes, Derricks, Floating cranes (YD), Tower cranes, Container cranes, Mobile cranes (except those indicated as category 4), including truck, cruiser, crawler, warehouse/industrial cranes, and cranes used for dragline, pile driving, clamshell, magnet, bucket work, and Aircraft crash cranes.
CRANE, CATEGORY 2 & 3	Cranes with rated capacities of 20,000 pounds or greater are category 2. Examples are overhead traveling cranes, Gantry cranes (rail mounted), Wall cranes, Jib cranes, Pillar cranes, Pillar jib cranes, Monorails and associated hoists, Fixed hoists, including chain falls. Pedestal mounted commercial boom assemblies (fixed length, telescoping, and articulating types) attached to stake trucks, trailers, flatbeds, or railcars, or stationary mounted to piers, etc., with OEM rated capacities less than 2,000 pounds.
CRANE, CATEGORY 4	Commercial truck mounted cranes, Truck mounted articulating boom cranes, Pedestal mounted commercial boom assemblies (fixed length, telescoping, and articulating types) attached to stake trucks, trailers, flatbeds, or railcars, or stationary mounted to piers, etc., with OEM rated capacities of 2,000 pounds and greater. Commercial truck mounted cranes and truck mounted articulating boom cranes with OEM capacities of 2,000 pounds and greater require a licensed operator even if the cranes are down rated below 2,000 pounds capacity for administrative purposes.
EQUIPMENT, COLLATERAL	Encompasses built-in and large substantially affixed equipment/property that is normally acquired and installed as part of a facility project.
EQUIPMENT, INSTALLED	Encompasses building-type equipment, built-in equipment, and large, substantially affixed equipment/property, and is normally acquired and installed as part of a facility project. Installed equipment is normally required to make a facility useful and operable. Removing such equipment would impair the usefulness, safety, or environment of the facility or the facility restoration work required after its removal, is substantial.
EQUIPMENT, PERSONAL PROPERTY	Personal property equipment includes all equipment other than collateral equipment. Such equipment, when acquired and used in a facility or a test apparatus, can be severed and removed after erection or installation without substantial loss of value or damage thereto or to the premises where installed.
FACILITIES LIFE CYCLE	A facilities life cycle is divided into four stages, requirements (planning and design), acquisition (construction and acceptance), stewardship (operations, maintenance and repair), and disposal.
FACILITIES MAINTENANCE MANAGEMENT	The planning, prioritizing, organizing, controlling, reporting, evaluating, and adjusting of facilities maintenance operations to support the CNO/NAVFAC facilities policy and objectives and satisfy customers' facility needs. Defined by the International Facility Management Association as "the practice of coordinating the physical workplace with the people and work of the organization."
LIFE-CYCLE COSTS	A form of economic analysis that considers the total cost of owning, operating, and maintaining a building or system over its useful life.

MAINTENANCE, ROUTINE	Maintenance includes repair or replacement of obsolete, worn, broken, or inoperative building components or systems. This type of work may be schedule repetitive work or may be a request of a non-emergency nature initiated by a building user.
MAINTENANCE, ZERO FAILURE	Maintenance designed to be used in any environment where the cost of a failure and the resulting outage is very high such as in hospital surgery units. Equipment must be continuously maintained to provide uninterrupted functional services 100% of the time. This type of maintenance is most expensive and must be justified in its usage.
MANAGEMENT INFORMATION SYSTEMS - MAINTENANCE	A computerized system that will provide sufficient information for management to evaluate differences between budgets and actual costs and evaluate performance.
REPAIR	Repair is the restoration of facilities or equipment to such a condition that it may be effectively utilized for its designated purposes by overhaul, reconstruction, or replacement of constituent parts or materials which have deteriorated by action of the elements or usage, and which have not been corrected through maintenance. This term also applies to replacement of the entire unit or system if beyond economical repair. The intent of repair is to have the equipment at normal working condition.
REPLACEMENT	Replacement, as a distinct work element, is confined to a program of planned replacement of a facility or its components. It may be further limited to major components such as air conditioning compressors, furnaces or hot water heaters. Replacement is performed when the equipment has reached the end of its useful life; when it no longer can perform due to degradation of its internal components and repair is no longer cost effective. Included under the replacement would be the major rebuilding of any component, since rebuilding also restores performance.
RESTORATION	Restoration of real property to such a condition that it can be used for its intended purpose. Includes repair or replacement work to restore facilities damaged by inadequate sustainment, excessive age, natural disaster, fire, accident or other causes.
SERVICE CALL	Any work required to return a facility, system, equipment or component to normal working condition. Trouble calls are minor facility problem requests or requests for facilities-related work that are too small to be planned and estimated.
SERVICE CALL CYCLE	Count down starts when the customer is notified that the work has been accepted to be accomplished to the time when the work chit is turned in by the craftsmen as complete is one complete cycle period for a service call.
SERVICE CALL, EMERGENCY	Emergency trouble call is work to prevent immediate danger to personnel and equipment, prevent loss or damage to property, and/or preclude fulfillment of an essential activity operation or training mission.
SERVICE CALL, ROUTINE	Maintenance and repair work that requires a minimal amount of planning or processing and can be accomplished in a short time, but is not of an emergent nature
SERVICE CALL, SUPER	Maintenance and repair work that requires some planning and processing and can be accomplished within 30 days of request.
SUSTAINMENT	Maintenance and repair activities necessary to keep a typical inventory of facilities in "normal working condition". Sustainment includes regularly scheduled maintenance as well as cyclical major repairs or replacement of components that occur periodically over the expected service life of the facilities.
WEIGHT HANDLING EQUIPMENT (WHE)	Includes mobile or transportable truck, crawler, and railway mounted locomotive cranes normally used for lifting, moving, and placing heavy

SERVICE CALL	Any work required to return a facility, system, equipment or component to normal working condition. Trouble calls are minor facility problem requests or requests for facilities-related work that are too small to be planned and estimated.
	material or equipment. This includes Category 1 through 4 as defined in NAVFAC P-307

**Acronym**

SRM

UG

UFC

**Title**

Sustainment, Restoration, and Modernization

User Guide

Unified Facilities Criteria

## ATTACHMENT J-1502000-02

***REFERENCES AND TECHNICAL DOCUMENTS***

<u>Reference</u>	<u>Title</u>
UFC 3-230-02	Operations and Maintenance: Water Supply Systems
UFC 3-600-01	Fire Protection Engineering for Facilities
UFC 3-601-02	Operation and Maintenance: Inspection, Testing, and Maintenance of Fire Protection Systems
NAVFAC MO – 200	Facilities Engineering, Electrical Exterior Facilities
UG 2029-ENV	Cross Connection Control & Backflow Prevention Program Implementation at Navy Shore Facilities
NFPA 25	Standard for Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems
NAVFAC MO200	Facilities Engineering Electrical Exterior Facilities
NFPA 13	Standard for the Installation of Sprinkler Systems
NFPA 17	Standard for Dry Chemical Extinguishing Systems
NFPA 22	Standard for Water Tanks for Private Fire Protection
NFPA 72	National Fire Alarm and Signaling Code
NJAC 7:10	Safe Drinking Water Act Rules

## ATTACHMENT J-1502000-02 Informational

***DELIVERABLE FORMS***

<b>Deliverables Form Preparation Instructions</b>	
Deliverable Title: Certifications and Licenses	
Form Attachment: Contractor Format Acceptable/Government Forms Available Upon Request	
Government Approval Required: <input checked="" type="checkbox"/> Yes    ___ No	
Media: <input checked="" type="checkbox"/> Hard Copy <input checked="" type="checkbox"/> Electronic    ___ Direct System Input	
<p><u>Instructions:</u></p> <p>The report shall be prepared using Microsoft Office Wordé software.</p> <p>The Certifications and Licenses Report shall include the following:</p> <ul style="list-style-type: none"> <li>h. List of employees and certifications and/or licenses held including expiration date if applicable.</li> <li>i. Copies of all certificates and licenses for each employee (Safety Training Certificate, Professional Engineers license, etc.).</li> <li>j. Note: Whiles copies or scans are acceptable for the report the KO or TPOC/SME may ask to see hard copies of any licenses or certificates. It is recommended that all license and certificates be maintained so that they can be provided in accordance with specification item 2.2.1.</li> <li>k. Note: All certifications and licenses shall be maintained current and valid in accordance with the most current applicable law, regulation, standard, instruction, and this specification.</li> </ul> <p>Submit a copy of the summary report via email to KO for Government review and comment.</p>	

<b>Deliverables Form Preparation Instructions</b>	
Deliverable Title: Service Order Summary Report	
Form Attachment No.: Contractor Format Acceptable/Government Forms Available Upon Request	
Government Approval Required: <input checked="" type="checkbox"/> Yes    ___ No	
Media:    ___ Hard Copy <input checked="" type="checkbox"/> Electronic    ___ Direct System Input	
<p><u>Instructions:</u></p> <p>The report shall be prepared to have a neat appearance and organization to allow for a clear understanding of the information being reported. The report shall be submitted as either a “locked” Word document or a PDF document.</p> <p>The Service Order Summary Report shall be a compilation of the previous months service order reports with the following information:</p> <ol style="list-style-type: none"> <li>l. Detailed description of work actually completed, problems encountered and recommended follow-up actions required.</li> <li>m. Brief description of material and parts used, including quantities and cost.</li> <li>n. Date and time work began.</li> <li>o. Date and time work was completed.</li> <li>p. Total hours of labor (by craft) expended, including travel time.</li> <li>q. Name of person accepting the work and any comments written on the service order ticket.</li> <li>r. Last name and first initial of the Contractor employee(s) performing the work.</li> </ol> <p>Submit a copy of the summary report via email to KO for Government review and comment.</p>	

<b>Deliverables Form Preparation Instructions</b>	
Deliverable Title: Preventative Maintenance Program Plan	
Form Attachment No.: Contractor Format Acceptable/Government Forms Available Upon Request	
Government Approval Required: <input checked="" type="checkbox"/> Yes    ___ No	
Media: <input checked="" type="checkbox"/> Hard Copy <input checked="" type="checkbox"/> Electronic    ___ Direct System Input	
<p><b><u>Instructions:</u></b></p> <p>The Contractor shall prepare the Program Plan so that it has a clean, organized, and understandable presentation. The contractor shall prepare the program using a common computer software program such as Microsoft Excel, or Microsoft Project.</p> <p>s. The Program plan shall be detailed and provide as much information as possible in accordance with specification item(s) 3.2 through 3.2.3.1.</p> <p>t. The Program Plan Shall be submitted no later than the time specified in the Annex 1502000, Section F, Deliverables Table.</p> <p>Submit a copy of the summary report via email to KO for Government review and comment.</p>	

<b>Deliverables Form Preparation Instructions</b>	
Deliverable Title: Monthly PM Work Schedule	
Form Attachment No.: Contractor Format Acceptable/Government Forms Available Upon Request	
Government Approval Required: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Media: <input checked="" type="checkbox"/> Hard Copy <input checked="" type="checkbox"/> Electronic <input type="checkbox"/> Direct System Input	
<b><u>Instructions:</u></b> <p>The Contractor shall provide a schedule of work that is driven by the Preventative Maintenance Program. The schedule shall be prepared electronically using common software program such as Microsoft Excel.</p> <ul style="list-style-type: none"><li>u. The work schedule shall be descriptive and provide the government with a clear understanding of the work that will be accomplished for a specific month.</li><li>v. The schedule detail shall include information such as systems type, location, duration of work, and required service outages etc.</li></ul> <p>Submit a copy of the summary report via email to KO for Government review and comment.</p>	



<b>Deliverables Form Preparation Instructions</b>	
Deliverable Title: Inspection, Testing, and Certification Schedule	
Form Attachment No.: Contractor Format Acceptable/Government Forms Available Upon Request	
Government Approval Required: <input checked="" type="checkbox"/> Yes        ___ No	
Media: <input checked="" type="checkbox"/> Hard Copy <input checked="" type="checkbox"/> Electronic        ___ Direct System Input	
<p><b><u>Instructions:</u></b></p> <p>The Inspection, Testing, and Certification (ITC) Schedule shall cover all systems, sub-systems, components, and equipment. The schedule shall comply with all laws, regulations, standards, codes, and instructions that are current and applicable and shall include the following</p> <ul style="list-style-type: none"> <li>y. Type of system, sub-system, component, or equipment to be tested</li> <li>z. The interval for testing (Annually, Semi- annual, Weekly, etc.)</li> <li>aa. The personnel or sub-contractor (if applicable) that will do the testing</li> </ul> <p>The report should comply with Specification item(s) 3.2.1.1 and 3.2.2.1 as well as any applicable laws, regulations, standards, or instructions.</p> <p>Submit a copy of the summary report via email to KO for Government review and comment.</p>	

ATTACHMENT J-1502000-03

***Utility Systems & Equipment Inventory***

See separately attached "Section J 1502000 Attachment Inventories".

ATTACHMENT J-1502000-04  
Sanitary Sewer Lift Station Inventory

See separately attached "Section J 1502000 Attachment Inventories".

ATTACHMENT J-1502000-05  
Heat Trace Systems Inventory

See separately attached "Section J 1502000 Attachment Inventories".

ATTACHMENT J-1502000-06  
Fire Protection Systems Inventory (fire suppression systems)

See separately attached "Section J 1502000 Attachment Inventories".

ATTACHMENT J-1502000-07  
Fire Protection Systems Inventory (sprinkler systems)

See separately attached "Section J 1502000 Attachment Inventories".

ATTACHMENT J-1502000-08

***Backflow Preventer Inventory and Certification Dates***

See separately attached "Section J 1502000 Attachment Inventories".

ATTACHMENT J-1502000-09

***Service Calls Historical Data***

See separately attached "Section J Attachment J-1502000-9 Historical Data".

Section K - Representations, Certifications and Other Statements of Offerors

CLAUSES INCORPORATED BY REFERENCE

252.204-7007      Alternate A, Annual Representations and Certifications      JAN 2015

CLAUSES INCORPORATED BY FULL TEXT

52.209-2 PROHIBITION ON CONTRACTING WITH INVERTED DOMESTIC CORPORATIONS--  
REPRESENTATION (NOV 2015)

(a) Definitions. Inverted domestic corporation and subsidiary have the meaning given in the clause of this contract entitled Prohibition on Contracting with Inverted Domestic Corporations (52.209-10).

(b) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at 9.108-2(b) applies or the requirement is waived in accordance with the procedures at 9.108-4.

(c) Representation. The Offeror represents that--

(1) It [ \_\_\_ ] is, [ \_\_\_ ] is not an inverted domestic corporation; and

(2) It [ \_\_\_ ] is, [ \_\_\_ ] is not a subsidiary of an inverted domestic corporation.

(End of provision)

52.225-25 PROHIBITION ON CONTRACTING WITH ENTITIES ENGAGING IN CERTAIN ACTIVITIES OR  
TRANSACTIONS RELATING TO IRAN--REPRESENTATION AND CERTIFICATIONS. (OCT 2015)

(a) Definitions. As used in this provision--

Person--

(1) Means--

(i) A natural person;

(ii) A corporation, business association, partnership, society, trust, financial institution, insurer, underwriter, guarantor, and any other business organization, any other nongovernmental entity, organization, or group, and any governmental entity operating as a business enterprise; and

(iii) Any successor to any entity described in paragraph (1)(ii) of this definition; and

(2) Does not include a government or governmental entity that is not operating as a business enterprise.

Sensitive technology--

(1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically--

(i) To restrict the free flow of unbiased information in Iran; or

(ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and

(2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

(b) The offeror shall email questions concerning sensitive technology to the Department of State at [CISADA106@state.gov](mailto:CISADA106@state.gov).

(c) Except as provided in paragraph (d) of this provision or if a waiver has been granted in accordance with 25.703-4, by submission of its offer, the offeror—

(1) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran;

(2) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act. These sanctioned activities are in the areas of development of the petroleum resources of Iran, production of refined petroleum products in Iran, sale and

provision of refined petroleum products to Iran, and contributing to Iran's ability to acquire or develop certain weapons or technologies; and

(3) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds \$3,500 with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (50 U.S.C. 1701 et seq.) (see OFAC's Specially Designated Nationals and Blocked Persons List at <http://www.treasury.gov/ofac/downloads/t11sdn.pdf>).

(d) Exception for trade agreements. The representation requirement of paragraph (c)(1) and the certification requirements of paragraphs (c)(2) and (c)(3) of this provision do not apply if—

(1) This solicitation includes a trade agreements notice or certification (e.g., 52.225-4, 52.225-6, 52.225-12, 52.225-24, or comparable agency provision); and

(2) The offeror has certified that all the offered products to be supplied are designated country end products or designated country construction material.

(End of provision)

## Section L - Instructions, Conditions and Notices to Bidders

SECTION L**INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS****L.1 CONTRACTOR PROPOSAL CERTIFICATION**

Contractor is required to certify in writing on page 1 of proposal the following:

\_\_\_\_\_ (Name of Offeror) warrants that its proposal  
 \_\_\_\_\_ (of date or other identifier) incorporated herein by reference, including,  
 but not limited to , proposed approaches, staffing, methodology, or work plans, will meet the performance objectives  
 set forth in this contract during the execution thereof.

The contractor is not excused from meeting such performance objectives in the event such proposal proved inadequate as conceived or executed to meet such performance objectives. The contractor understands that it bears all of the cost and performance risk associated with adopting acceptable additional (and/or alternative) means or methods of meeting the performance objectives.

**L.2 INQUIRIES**

All questions from offer concerning any aspect of this request for proposal, (RFP) must be submitted in writing. Prospective offeror is requested to submit written questions specifying the section and paragraph of the specification for which clarification is desired. All inquiries will be answered in writing. Telephone questions will not be entertained. Offeror is specifically cautioned that verbal discussions and replies to questions shall not have the effect of changing the provisions of the written RFP.

**All questions must be submitted at least ten (10) days before proposals are due.** This is the most efficient way to ensure all questions are addressed in a timely manner.

**Pre-Proposal Inquiries shall be electronically sent to Sidnia Finke, Contract Specialist,** at the following email address: [Sidnia.Finke@navy.mil](mailto:Sidnia.Finke@navy.mil).

**L3. PROPOSAL SUBMITTAL REQUIREMENTS****(a) Price:**

(1) Solicitation Submittal Requirements: Submit one (1) original and one (1) copy of the price proposal in three-ring binders and clearly marked as the price proposal. In addition to providing hard copies of the price proposal, offerors shall provide one (1) electronic copy of the price proposal on a non-rewritable CD, with the ELIN spreadsheet submitted in Microsoft Excel format and all other documents submitted in PDF format. Offerors are advised that in the event of a discrepancy between pricing information contained on the CD and the hard copy, the hard copy will govern. Each copy of the price proposal shall include a separate tab for each item specified below:

Tab #1: Completed hard copy of Exhibit Line Item Numbers (ELIN) spreadsheet (Section J attachment).

Tab #2: Representations and Certifications (ref: <http://orca.bpn.gov>)

Tab #3: If offeror is proposing as a Joint Venture and/or Mentor-Protégé, offeror shall provide a copy of the Joint Venture Agreement and/or Mentor-Protégé Agreement with its proposal under this tab. The Mentor-Protégé Agreement shall have prior approval by the Small Business Administration.

Tab #4: Small Business Subcontracting Plan (Attachment C)

Tab #5 Confirm submission of the most recent Vets 100A Report.

Tab #6 Provide current financial statements and data, including financial institution, point of contact, email and phone number.

**(b) Technical Factors:**

**General Technical Proposal Submittal Requirements:** Submit one (1) original and three (3) copies of the technical proposal in three-ring binders [total of four (4) binders], clearly marked as the technical proposal, and tabbed appropriately. **Technical proposals shall be submitted in 8-1/2 x 11 format; font size no smaller than 12, limited to 75 single-sided pages, inclusive of all charts, resumes, forms and other documentation responsive to the solicitation requirements.**

**Price proposals are not part of the 75 page limitation.** Pages exceeding the 75 single-sided page maximum page limitation shall not be considered during evaluation of the proposal.

**No pricing shall be included in the technical proposal.**

The technical proposal shall include a cover page that provides: name and address of the prime contractor, DUNS number, CAGE Code and the name, title, email, phone and fax number of authorized representative.

## CLAUSES INCORPORATED BY FULL TEXT

**5252.215-9300 CONTENT OF PROPOSALS (JAN 2003)**

(a) **PROPOSAL REQUIREMENTS.** The technical proposal and the price/cost proposal shall be submitted in separate volumes. The technical proposal shall not contain any cost/pricing information, except for salary information provided on resumes. The technical proposal presented by the offeror to whom the award is made will be incorporated into the contract at time of award.

(b) The offeror shall submit the following information:

(1) One original and one copy completed signed solicitation packages, including executed representations and certifications, and cost/prices in Section B and any accompanying exhibits.

(2) One signed original and three copies of the technical proposal.

(3) One original and one copy of the cost/price proposal.

(4) Small Business Subcontracting Plan (Attachment C)

(5) Confirm submission of the most recent Vets 100A Report.

(6) Provide current financial statements and data, including financial institution, point of contact, email and phone number.

(c) **TECHNICAL PROPOSAL.** Each technical proposal shall be precise, detailed, and complete as to clearly and fully demonstrate a thorough knowledge and understanding of the requirements. As a minimum, the proposal must contain sufficient detail so that it may be evaluated in accordance with the **EVALUATION FACTORS** provision, Section M.

(d) **PRICE/COST PROPOSAL.** Each price/cost proposal shall contain a breakdown of direct labor costs; direct material cost (identifying the quantity, type and unit price); subcontracting costs; overhead costs; general and administrative costs; and profit.

(1) Offers are solicited on an “all or none” basis and FAR 52.215-1, **INSTRUCTIONS TO OFFERORS-COMPETITIVE ACQUISITION (MAY 2001)**” in Section L, is hereby modified. Failure to submit offers for all line items listed shall be cause for rejection of the offer.

(End of clause)

## Section M - Evaluation Factors for Award

## CLAUSES INCORPORATED BY FULL TEXT

**5252.214-9300 BASIS FOR AWARD (MAR 2002)**

(a) The low bidder for purposes of award shall be the conforming, responsive, responsible bidder offering the lowest total price of Contract Line Item(s) 0001 through 0010. CLIN prices are to be summarized from the detailed line items listed in the Schedule and any accompanying exhibits. Bids are to be submitted for each line item listed. Bids are solicited on an "all or none" basis. Failure to submit bids for all items and quantities listed shall be cause for rejection of the bid. Subparagraph (c) of FAR 52.214-10, "CONTRACT AWARD-SEALED BIDDING (JUL 1990)" does not apply to this award. (End of provision)

## M.1 PRE-AWARD SURVEY

The Government may make a pre-award survey of the low conforming bidder to determine whether such bidder is qualified and capable of performing the contract. The pre-award survey will involve examination of the bidder's financial and technical status and understanding of the contract requirements. The following are examples of the information that, upon request, the bidder shall be required to provide in writing to the pre-award survey team. Requested information shall be forwarded within three days of request. Failure to provide requested information, or a determination, after review of the information, of the bidder's non-responsibility, may result in bid rejection.

- a. Identification of the Contractor's personnel and management to be used on this contract.
- b. The Contractor's technical and management plans for performing required services.
- c. Description of Contractor's facilities and equipment.
- d. Summary of the Contractor's experience in performing work of the type required by this specification.
- e. Three of the most current financial statements.
- f. Other work presently under contract.
- g. Prior contracts for similar work, and the names and addresses of individuals with the organization issuing the contract who may be contacted for information concerning the Contractor's performance.
- h. Contractor Quality Control plan for this contract.

a. The low offeror for purposes of award shall be the conforming, responsive, responsible offeror offering a technically acceptable proposal and the lowest total price for Contract Line Items 0001 through 0010.

b. Offerors shall be submitted for the performance of work for the period identified in the "PERIOD OF PERFORMANCE" clause.

c. Offers are solitude on an "all or none" basis and FAR 52.216-16, "CONTRACT AWARD - NEGOTIATED" provision, Section L, is hereby modified. Failure to submit offers for all items and quantities listed shall be cause for rejection of the offer.

## SECTION M

### **A. BASIS FOR AWARD**

1. The Government reserves the right to eliminate from consideration for award any or all offers at any time prior to award of the contract; to negotiate with offerors in the competitive range; and to award the contract to the offeror submitting the lowest priced, technically acceptable offer.

2. As stated in the solicitation, the Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. In addition, if the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

3. The LPTA process is selected as appropriate for this acquisition because the best value is expected to result from selection of the technically acceptable proposal with the lowest evaluated price.

4. An overall non-price factors rating must be at least "ACCEPTABLE" in order to be eligible for award. An "UNACCEPTABLE" rating in any factor results in the overall non-price factors proposal being rated "UNACCEPTABLE" unless corrected through discussions. An overall non-price factors rating of "UNACCEPTABLE" makes a proposal ineligible for award.

5. In order to permit efficient competition, the Navy will utilize the following methodology. Proposals will initially be screened for price and placed in order of price (lowest to highest price). The Navy will then evaluate the technical factors of the three (3) lowest priced proposals. The Navy will make award to the lowest priced technically acceptable proposal from among the three (3) lowest priced proposals. However, the Navy, at its sole discretion, reserves the right to increase the number of proposals it will review under this methodology. If one (1) of the proposals is found to be technically acceptable, the Government will make award to the offeror with the lowest price. If not, groups of three (3) proposals will continue to be evaluated in the order of lowest price to highest price until an offer is found to be technically acceptable. Accordingly, under this methodology, the technical factors of some proposals may not be evaluated by the Navy. If discussions are deemed necessary by the Contracting Officer, all proposals will be evaluated (both non-price and price) for the purpose of establishing a competitive range. At no time during the technical evaluation will the SSEB be made aware of the offerors' pricing, nor their particular price ranking.

## PRICE

(1) Basis of Evaluation

The Government will evaluate price based on the total price. Total price consists of the basic requirements and all option items (see Section B of the solicitation). The Government intends to evaluate all options and has included the provision FAR 52.217-5, Evaluation of Options (JUL 1990) in Section M of the solicitation. In accordance with FAR 52.217-5, Evaluation of Options will not obligate the Government to exercise the option(s). Analysis will be performed by one or more of the following techniques to ensure a fair and reasonable price:

- (i) Comparison of proposed prices received in response to the RFP.
- (ii) Comparison of proposed prices with the IGCE.
- (iii) Comparison of proposed prices with available historical information.
- (iv) Comparison of market survey results.

The technical proposal shall include submittals for each technical factor as specified below:

(b) Technical Factors:

#### FACTOR 1 - CORPORATE EXPERIENCE

The Offeror shall submit the following information:

Submit a minimum of one (1) and a maximum of three (3) projects that are similar in size, scope, and complexity to the work requirements specified in the RFP.

For purposes of this evaluation, a relevant project is further defined by the following: A project considered similar in size, scope and complexity to the work specified in the RFP would include performing preventative maintenance and services calls (routine, urgent, and emergency), repairs and modifications on fire suppression, water, sewer, and steam systems concurrently with a yearly value of or exceeding approximately \$500,000 per year.

Projects submitted for the Offeror shall be current or completed within the past five (5) years of the date of issuance of this RFP.

The attached Corporate Experience Form (Attachment C) is MANDATORY and SHALL be used to submit project information. Except as specifically requested, the Government will not consider information submitted in addition to this form. Individual blocks on this form may be expanded; however, total length for each project data sheet shall not exceed one (1) double-sided page (or two (2) single-sided pages).

For all submitted projects, the description of the project shall clearly describe the scope of work performed and the relevancy to the project requirements of this RFP as described above.

If the Offeror is a Joint Venture (JV), relevant project experience should be submitted for projects completed by the Joint Venture entity. If the Joint Venture does not have shared experience, projects shall be submitted for each Joint Venture partner. Offerors are still limited to a total of three (3) projects combined.

If an Offeror is utilizing experience information of affiliates/subsidiaries/parent/LLC/LTD member companies (name is not exactly as stated on the SF33), the proposal shall clearly demonstrate that the affiliate/subsidiary/parent firm will have meaningful involvement in the performance of the contract.

The assessment of the Offeror's relevant experience will be used as a means of evaluating the capability of the Offeror to successfully meet the requirements of the RFP. The prime contractor will not be found acceptable on the basis of the subcontractor's experience only.

(ii) Basis of Evaluation:

The basis of evaluation will include the Offeror's demonstrated experience and depth of experience in performing relevant projects as defined in the solicitation submittal requirements. The assessment of the Offeror's relevant experience will be used as a means of evaluating the capability of the Offeror to successfully meet the requirements of the RFP. The Government will only review five projects. Any projects submitted in excess of the three (3) for Experience will not be considered.

**FACTOR 2 – TECHNICAL APPROACH**

(i) Solicitation Submittal Requirements:

The Offeror shall submit a narrative response that clearly demonstrates its understanding of and approach to accomplishing the complexity and magnitude of service requirements set forth in the performance objectives and standards of the Performance Work Statement. Each of the four topics below must be included in the narrative and tabbed in the technical proposal and discussed separately.

- (a) Phase-In Transition Plan. Describe what you will do to “start-up” for performance of this contract. The phase in transition period is 30 days as per F.2 of the RFP. Include a schedule of key events; personnel actions and responsibilities regarding employees at all levels.
- (b) Workforce Management.
  - (1) Describe the lines of management authority, supervision, span of control and accountability, including the relationship between overall management (corporate and on-site), administration, and subcontractors.
  - (2) Provide diagrams or charts showing the proposed organization and workforce project management plan.
  - (3) Explain how you will provide and maintain a qualified workforce.
  - (4) Describe how you plan to manage the different workforce and competing priorities at various sites.
- (c) Quality Management. Provide a two page summary of your “Quality Management System” i.e. the Quality Processes (Practices, Resources and Activities) and minimum controls that will be used to ensure full compliance with all performance objectives and standards as described in (0200000 – Management and Administration). Include the methodology to be implemented to accomplish the performance requirements and detail how the proposed approach will effectively achieve each performance objective and standard.
- (d) Specialized Requirements:
  - (1) Discuss your plan to ensure personnel have the necessary training and required certification(s) to accomplish the specialty work requirements specified in this Sub-Annex. Explain how you will ensure this training and certification is maintained current.
  - (2) Explain how your Maintenance Program incorporates an optimized approach to maximize useful life of equipment while still being economical (i.e., not gold-plated).

(ii) Basis of Evaluation:

The Technical Approach/Management factor shall be evaluated based upon the following criteria:

- (a) The proposal demonstrates an acceptable understanding of the performance objectives and standards.
- (b) The proposal provides a feasible technical approach with the capability to, at least, meet solicitation performance objectives and standards.
- (c) The proposal offers a low to moderate performance risk to the Government.

FACTOR 3 - SAFETY

(i) Solicitation Submittal Requirements:

The Offeror shall submit the following information: (For a partnership or joint venture, the following submittal requirements are required for each contractor or entity which is part of the partnership or joint venture; however, only one safety narrative is required. EMR and DART Rates shall not be submitted for subcontractors.)

(1) Experience Modification Rate (EMR): For the three previous complete calendar years [2013, 2014, and 2015], submit your EMR (which compares your company's annual losses in insurance claims against its policy premiums over a three year period). If you have no EMR, affirmatively state so, and explain why. Any extenuating circumstances that affected the EMR and upward or downward trends should be addressed as part of this element. Lower EMRs will be given greater weight in the evaluation.

(2) OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate: For the three previous complete calendar years [2013, 2014, and 2015], submit your OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate, as defined by the U.S. Department of Labor, Occupational Safety and Health Administration. If you cannot submit an OSHA DART Rate, affirmatively state so, and explain why. Any extenuating circumstances that affected the OSHA DART Rate data and upward or downward trends should be addressed as part of this element. Lower OSHA DART Rates will be given greater weight in the evaluation.

(3) Technical Approach for Safety: Describe the plan that the Offeror will implement to evaluate safety performance of potential subcontractors, as a part of the selection process for all levels of subcontractors. Also, describe any innovative methods that the Offeror will employ to ensure and monitor safe work practices at all subcontractor levels. The Safety Narrative shall be limited to two pages.

(ii) Basis of Evaluation: The Government is seeking to determine that the Offeror has consistently demonstrated a commitment to safety and that the Offeror plans to properly manage and implement safety procedures for itself and its subcontractors. The Government will evaluate the Offeror's overall safety record, the Offeror's plan to select and monitor subcontractors, any and innovative safety methods that the Offeror plans to implement for this procurement. The Government's sources of information for evaluating safety may include, but are not limited to, OSHA, NAVFAC's Facility Accident and Incident Reporting (FAIR) database, and other related databases. While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete safety information regarding these submittal requirements rests with the Offeror. The evaluation will collectively consider the following:

- Experience Modification Rate (EMR)
- OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate
- Offeror Technical Approach to Safety
- Other sources of information available to the Government

(1) Experience Modification Rate (EMR): The Government will evaluate the EMR to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rating. Lower EMRs will be given greater weight in the evaluation.

(2) OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate: The Government will evaluate the OSHA DART Rate to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rates. Lower OSHA DART Rates will be given greater weight in the evaluation.

(3) Technical Approach to Safety: The Government will evaluate the narrative to determine the degree to which subcontractor safety performance will be considered in the selection of all levels of subcontractors on the upcoming project. The Government will also evaluate the narrative to determine the degree to which innovations are being proposed that may enhance safety on this procurement. Those Offerors whose plan demonstrates a commitment to hire subcontractors with a culture of safety and who propose innovative methods to enhance a safe working environment may be given greater weight in the evaluation.

(c) Past Performance

FACTOR 4 – PAST PERFORMANCE

(i) Solicitation Submittal Requirements:

IF A COMPLETED CPARS EVALUATION IS AVAILABLE, IT SHALL BE SUBMITTED WITH THE PROPOSAL. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or its team members to submit to the client for each project the offeror includes in its proposal for Factor 1. AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE.

IF A CPARS EVALUATION IS NOT AVAILABLE, ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs should be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ (Attachment D), which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Sidnia Finke, via email at Sidnia.finke@navy.mil prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

Also include performance recognition documents received within the last five (5) years such as awards, award fee determinations, customer letters of commendation, and any other forms of performance recognition.

In addition to the above, the Government may review any other sources of information for evaluating past performance. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS) using all CAGE/DUNS numbers of team members (partnership, joint venture, teaming arrangement, or parent company/subsidiary/affiliate) identified in the offeror's proposal, inquiries of owner representative(s), Federal Awardee Performance and Integrity Information System (FAPIIS), Electronic Subcontract Reporting System (eSRS), and any other known sources not provided by the offeror.

While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the Offeror.”

(ii) Basis of Evaluation:

In the case of an offeror without a record of relevant past performance or for whom information on past performance is not available or so sparse that no meaningful past performance rating can be reasonably assigned, the offeror may not be evaluated favorably or unfavorably on past performance (see FAR 15.305(a)(2)(iv)). Therefore, the offeror shall be determined to have unknown past performance. In the context of acceptability/unacceptability “unknown” shall be considered “acceptable.”

The degree to which past performance evaluations and all other past performance information reviewed by the Government (e.g., PPIRS, Federal Awardee Performance and Integrity Information System (FAPIIS), Electronic Subcontract Reporting System (eSRS), performance recognition documents, and information obtained from any other source) reflect a trend of satisfactory performance considering:

- A pattern of successful completion of tasks;
- A pattern of deliverables that are timely and of good quality;
- A pattern of cooperativeness and teamwork with the Government at all levels (task managers, contracting officers, auditors, etc.);
- Recency of tasks performed that are identical to, similar to, or related to the task at hand; and
- A respect for stewardship of Government funds



**8. Provide a detailed description of the project and the relevancy to the project requirements of this RFP**

**9. Provide a detailed description of what work your firm self-performed on this project:**

**10. Other Information:**

**ATTACHMENT B**

1. The NAVFAC Form PPQ shall be utilized for all evaluations that require a Past Performance Questionnaire (PPQ).

2. Solicitations utilizing PPQs shall include the language cited below in the RFP. The current NAVFAC Form PPQ-0 dated 7 December 2011 is available at <https://portal.navy.mil/portal/page/portal/aq/pdffiles/ppq%20rev%20dec%202011.doc>

“

IF A COMPLETED CPARS EVALUATION IS AVAILABLE, IT SHALL BE SUBMITTED WITH THE PROPOSAL. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or its team members to submit to the client for each project the offeror includes in its proposal for Factor 1, Experience. AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE.

IF A CPARS EVALUATION IS NOT AVAILABLE, the Offeror must ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs must be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ (Attachment B), which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Sidnia Finke, via email at [sidnia.finke@navy.mil](mailto:sidnia.finke@navy.mil) prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

**ATTACHMENT B**

**NAVFAC/USACE PAST PERFORMANCE QUESTIONNAIRE (Form PPQ-0)**

**CONTRACT INFORMATION (Contractor to complete Blocks 1-4)**

**1. Contractor Information**

Firm Name: \_\_\_\_\_ CAGE Code: \_\_\_\_\_  
 Address: \_\_\_\_\_ DUNs Number: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Point of Contact: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

**2. Work Performed as:**       Prime Contractor     Sub Contractor     Joint Venture     Other (Explain)

Percent of project work performed: \_\_\_\_\_  
 If subcontractor, who was the prime (Name/Phone #): \_\_\_\_\_

**3. Contract Information**

Contract Number: \_\_\_\_\_  
 Delivery/Task Order Number (if applicable): \_\_\_\_\_  
 Contract Type:     Firm Fixed Price     Cost Reimbursement     Other (Please specify): \_\_\_\_\_  
 Contract Title: \_\_\_\_\_  
 Contract Location: \_\_\_\_\_

Award Date (mm/dd/yy): \_\_\_\_\_  
 Contract Completion Date (mm/dd/yy): \_\_\_\_\_  
 Actual Completion Date (mm/dd/yy): \_\_\_\_\_  
 Explain Differences: \_\_\_\_\_  
 Original Contract Price (Award Amount): \_\_\_\_\_  
 Final Contract Price (to include all modifications, if applicable): \_\_\_\_\_  
 Explain Differences: \_\_\_\_\_

**4. Project Description:**

Complexity of Work  High     Med     Routine  
 How is this project relevant to project of submission? (Please provide details such as similar equipment, requirements, conditions, etc.)  
 \_\_\_\_\_

**CLIENT INFORMATION (Client to complete Blocks 5-8)**

**5. Client Information**

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

**6. Describe the client's role in the project:**

**7. Date Questionnaire was completed (mm/dd/yy):**

**8. Client's Signature:**

NOTE: NAVFAC REQUESTS THAT THE CLIENT COMPLETES THIS QUESTIONNAIRE AND SUBMITS DIRECTLY BACK TO THE OFFEROR. THE OFFEROR WILL SUBMIT THE COMPLETED QUESTIONNAIRE TO NAVFAC WITH THEIR PROPOSAL, AND MAY DUPLICATE THIS QUESTIONNAIRE FOR FUTURE SUBMISSION ON NAVFAC SOLICITATIONS. CLIENTS ARE HIGHLY ENCOURAGED TO SUBMIT QUESTIONNAIRES DIRECTLY TO THE OFFEROR. HOWEVER, QUESTIONNAIRES MAY BE SUBMITTED DIRECTLY TO NAVFAC. PLEASE CONTACT THE OFFEROR FOR NAVFAC POC INFORMATION. THE GOVERNMENT RESERVES THE RIGHT TO VERIFY ANY AND ALL INFORMATION ON THIS FORM.

**ADJECTIVE RATINGS AND DEFINITIONS TO BE USED TO BEST REFLECT  
YOUR EVALUATION OF THE CONTRACTOR'S PERFORMANCE**

<b>RATING</b>	<b>DEFINITION</b>	<b>NOTE</b>
<b>(E) Exceptional</b>	Performance meets contractual requirements and exceeds many to the Government/Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor was highly effective.	An Exceptional rating is appropriate when the Contractor successfully performed multiple significant events that were of benefit to the Government/Owner. A singular benefit, however, could be of such magnitude that it alone constitutes an Exceptional rating. Also, there should have been NO significant weaknesses identified.
<b>(VG) Very Good</b>	Performance meets contractual requirements and exceeds some to the Government's/Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.	A Very Good rating is appropriate when the Contractor successfully performed a significant event that was a benefit to the Government/Owner. There should have been no significant weaknesses identified.
<b>(S) Satisfactory</b>	Performance meets minimum contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.	A Satisfactory rating is appropriate when there were only minor problems, or major problems that the contractor recovered from without impact to the contract. There should have been NO significant weaknesses identified. Per DOD policy, a fundamental principle of assigning ratings is that contractors will not be assessed a rating lower than Satisfactory solely for not performing beyond the requirements of the contract.
<b>(M) Marginal</b>	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.	A Marginal is appropriate when a significant event occurred that the contractor had trouble overcoming which impacted the Government/Owner.
<b>(U) Unsatisfactory</b>	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains serious problem(s) for which the contractor's corrective actions appear or were ineffective.	An Unsatisfactory rating is appropriate when multiple significant events occurred that the contractor had trouble overcoming and which impacted the Government/Owner. A singular problem, however, could be of such serious magnitude that it alone constitutes an unsatisfactory rating.
<b>(N) Not Applicable</b>	No information or did not apply to your contract	Rating will be neither positive nor negative.

Contractor Information (Firm Name): \_\_\_\_\_

Client Information (Name): \_\_\_\_\_

**TO BE COMPLETED BY CLIENT**

PLEASE CIRCLE THE ADJECTIVE RATING WHICH BEST REFLECTS YOUR EVALUATION OF THE CONTRACTOR'S PERFORMANCE.

<b>1. QUALITY:</b>	
a) Quality of technical data/report preparation efforts	E VG S M U N
b) Ability to meet quality standards specified for technical performance	E VG S M U N
c) Timeliness/effectiveness of contract problem resolution without extensive customer guidance	E VG S M U N
d) Adequacy/effectiveness of quality control program and adherence to contract quality assurance requirements (without adverse effect on performance)	E VG S M U N
<b>2. SCHEDULE/TIMELINESS OF PERFORMANCE:</b>	
a) Compliance with contract delivery/completion schedules including any significant intermediate milestones. <i>(If liquidated damages were assessed or the schedule was not met, please address below)</i>	E VG S M U N
b) Rate the contractor's use of available resources to accomplish tasks identified in the contract	E VG S M U N
<b>3. CUSTOMER SATISFACTION:</b>	
a) To what extent were the end users satisfied with the project?	E VG S M U N
b) Contractor was reasonable and cooperative in dealing with your staff (including the ability to successfully resolve disagreements/disputes; responsiveness to administrative reports, businesslike and communication)	E VG S M U N
c) To what extent was the contractor cooperative, businesslike, and concerned with the interests of the customer?	E VG S M U N
d) Overall customer satisfaction	E VG S M U N
<b>4. MANAGEMENT/ PERSONNEL/LABOR</b>	
a) Effectiveness of on-site management, including management of subcontractors, suppliers, materials, and/or labor force?	E VG S M U N
b) Ability to hire, apply, and retain a qualified workforce to this effort	E VG S M U N
c) Government Property Control	E VG S M U N
d) Knowledge/expertise demonstrated by contractor personnel	E VG S M U N
e) Utilization of Small Business concerns	E VG S M U N
f) Ability to simultaneously manage multiple projects with multiple disciplines	E VG S M U N
g) Ability to assimilate and incorporate changes in requirements and/or priority, including planning, execution and response to Government changes	E VG S M U N
h) Effectiveness of overall management (including ability to effectively lead, manage and control the program)	E VG S M U N
<b>5. COST/FINANCIAL MANAGEMENT</b>	
a) Ability to meet the terms and conditions within the contractually agreed	E VG S M U N

price(s)?	
-----------	--

Contractor Information (Firm Name): \_\_\_\_\_  
 Client Information (Name): \_\_\_\_\_

b) Contractor proposed innovative alternative methods/processes that reduced cost, improved maintainability or other factors that benefited the client	E	VG	S	M	U	N
c) If this is/was a Government cost type contract, please rate the Contractor's timeliness and accuracy in submitting monthly invoices with appropriate back-up documentation, monthly status reports/budget variance reports, compliance with established budgets and avoidance of significant and/or unexplained variances (under runs or overruns)	E	VG	S	M	U	N
d) Is the Contractor's accounting system adequate for management and tracking of costs? <i>If no, please explain in Remarks section.</i>	Yes			No		
e) If this is/was a Government contract, has/was this contract been partially or completely terminated for default or convenience or are there any pending terminations? <i>Indicate if show cause or cure notices were issued, or any default action in comment section below.</i>	Yes			No		
f) Have there been any indications that the contractor has had any financial problems? <i>If yes, please explain below.</i>	Yes			No		
<b>6. SAFETY/SECURITY</b>						
a) To what extent was the contractor able to maintain an environment of safety, adhere to its approved safety plan, and respond to safety issues? (Includes: following the users rules, regulations, and requirements regarding housekeeping, safety, correction of noted deficiencies, etc.)	E	VG	S	M	U	N
b) Contractor complied with all security requirements for the project and personnel security requirements.	E	VG	S	M	U	N
<b>7. GENERAL</b>						
a) Ability to successfully respond to emergency and/or surge situations (including notifying COR, PM or Contracting Officer in a timely manner regarding urgent contractual issues).	E	VG	S	M	U	N
b) Compliance with contractual terms/provisions ( <i>explain if specific issues</i> )	E	VG	S	M	U	N
c) Would you hire or work with this firm again? ( <i>If no, please explain below</i> )	Yes			No		
d) In summary, provide an overall rating for the work performed by this contractor.	E	VG	S	M	U	N

**Please provide responses to the questions above (*if applicable*) and/or additional remarks. Furthermore, please provide a brief narrative addressing specific strengths, weaknesses, deficiencies, or other comments which may assist our office in evaluating performance risk (*please attach additional pages if necessary*):**

**ATTACHMENT C**  
**SMALL BUSINESS SUBCONTRACTING PLAN**  
**(Template)**

\*This template has been designed to be consistent with FAR 19.704, Subcontracting Plan Requirements and FAR clause 52.219-9, Small Business Subcontracting Plan (“Subcontracting Plan”). Other formats of a small business subcontracting plan may be acceptable. However, failure to include the essential information as exemplified in this template may be cause for either a delay in acceptance or the rejection of a bid or offer where the clause is applicable.

**(TO BE SUBMITTED BY LARGE BUSINESSES)**

(CONTRACTOR’S NAME)  
(ADDRESS)

(Solicitation or Contract Number)

(Title of the Project and Location)

(Date Prepared)

Type of Report (Individual, Commercial, Master)

<b>PLAN SUBMITTED BY:</b>	
Signature: _____	Date: _____
Printed Name: _____	
Title: _____	
<b>REVIEWED:</b>	
_____ Small Business Specialist	_____ Date
<b>REVIEWED:</b>	
_____ Small Business Administration Procurement Center Representative	_____ Date
<b>ACCEPTED:</b>	
_____ Procuring Contracting Officer	_____ Date

## **SUBCONTRACTING PLAN**

The following, together with any attachments, is submitted as a Subcontracting Plan to satisfy the requirements of Federal Acquisition Regulations 19.704. The following goals are established for the Base Period and/or all Bid Items including all option periods. This contract  does  does not contain option periods. Use Attachment (1) for showing the breakdown of the base year and option periods. Percentages may be rounded to nearest tenth of a percent.

1.
  - a. Total Contract Value \$ \_\_\_\_\_  
(including options)
  - b. Total Subcontracted \$ \_\_\_\_\_ % of 1.a  
(inclusive of all planned subcontracting to all businesses, regardless of size)
  - c. Total Prime-performed \$ \_\_\_\_\_ % of 1.a

2. The following dollars and percentage goals are applicable to the contract cited above. (See FAR 19.704(a)(1) and (2))

- a. Large Business (LB) \$ \_\_\_\_\_ % of 1.b

This number represents total planned subcontracting dollars under this contract that will go to subcontractors who are large business concerns.

- b. Small Business (SB) \$ \_\_\_\_\_ % of 1.b

This number represents total planned subcontracting dollars under this contract that will go to subcontractors who are small business concerns<sup>\*\*</sup>; include contracts awarded under the AbilityOne Program (formerly Javits Wagner O'Day Act Contracts (JWOD)) to NISH and NIB; and awards to Alaskan Native Corporations (ANCs) and Indian Tribes as prescribed in FAR 19.703(c) & FAR 52.219-9.

(\*\*includes all small businesses, including Small, Small Disadvantaged Business (SDB), Women-Owned Small Business (WOSB), Historically Underutilized Business Zone (HUBZone), Veteran-Owned Small Business (VOSB), Service-Disabled Veteran-Owned Small Business (SDVOSB) concerns, and Historically Black Colleges, Universities and Minority Institutions (HBCU/MI))

(Include 2.c, 2.d, 2.e, 2.f, 2.g, 2.h, 2.i, 2.j, and 2.k below).

Attach supporting rationale for goals less than \_\_\_\_\_%.

**Notes:**

- (1) Lines 1.b + 1.c = 100% of Line 1.a
- (2) Lines 2.a + 2.b = 100% of Line 1.b
- (3) Lines 2.c, 2.d, 2.e, 2.f, 2.g, 2.h, 2.i, 2.j, and 2.k are calculated against Line 1.b, the total value of overall subcontracting dollars.
- (4) Subcontracts to companies that qualify in multiple categories of SB must be reported under each category. For example: if you are planning to subcontract \$100,000 to company ABC, a woman-owned small disadvantaged business that is also a certified HUBZone, you will report \$100,000 on line 2.b (SB), 2.c (HUBZone), 2.d (WOSB) and 2.e (SDB).
- (5) The sum of 2.c through 2.k does not automatically equate to the value of 2.b.
- (6) Designated HUBZone Small Businesses must be certified by the Small Business Administration (SBA).

c. HUBZone SB \$ \_\_\_\_\_ % of 1.b

This number represents total planned subcontracting dollars under this contract that will go to subcontractors who are qualified HUBZone small business concerns certified by SBA. Attach supporting rationale for goals less than \_\_\_\_\_. (Included in 2.b, above, as a subset.)

d. Woman-Owned SB \$ \_\_\_\_\_ % of 1.b

This number represents total planned subcontracting dollars under this contract that will go to subcontractors who are WOSB. Attach supporting rationale for goals less than \_\_\_\_\_. (Included in 2.b, above, as a subset.)

e. Small Disadvantaged Business \$ \_\_\_\_\_ % of 1.b

This number represents total planned subcontracting dollars under this contract that will go to subcontractors who are small business concerns owned and controlled by Socially and Economically Disadvantaged individuals (include in this category the planned subcontracting dollars to HBCU/MI shown in 2.h below, and the planned subcontracting dollars to ANCs and Indian Tribes shown in 2.j below). Attach supporting rationale for goals less than \_\_\_\_\_. (Included in 2.b, above, as a subset.)

f. Veteran-Owned SB \$ \_\_\_\_\_ % of 1.b

This number represents total planned subcontracting dollars under this contract that will go to subcontractors who are small business concerns owned and controlled by VOSB (include in this category the planned subcontracting dollars to SDVOSB shown in 2.g below). Attach supporting rationale for goals less than \_\_\_\_\_. (Included in 2.b, above, as a subset.)

g. Service-Disabled Veteran-Owned SB \$ \_\_\_\_\_ % of 1.b

This number represents total planned subcontracting dollars under this contract that will go to subcontractors who are small business concerns owned and controlled by SDVOSB. Attach supporting rationale for goals less than \_\_\_\_\_. (Included in 2.b and 2.f, above, as a subset.)

h. Historically Black Colleges & Universities/Minority Institutions \$ \_\_\_\_\_ % of 1.b.

This number represents total planned subcontracting dollars under this contract that will go to HBCU/MI as identified in FAR 26. (Included in 2.b and 2.e, above, as a subset.)

i. AbilityOne (Formerly JWOD) \$ \_\_\_\_\_ % of 1.b.

This number represents total planned subcontracting dollars under this contract that will go to AbilityOne participating Nonprofit Agencies (sometimes referred to community rehabilitation programs, work centers, industries, or rehabilitation facilities). Per DFARS 219.703, subcontracts awarded to qualified non-profit agencies for the blind or severely disabled may be counted toward the small business subcontracting goal. (Included in 2.b, above, as a subset.)

j. Alaskan Native Corporations & Indian Tribes \$ \_\_\_\_\_ % of 1.b.

This number represents total planned subcontracting dollars under this contract that will go to ANCs and Indian Tribes that are not SDBs where you are either subcontracting directly to the ANC or Indian Tribe or where you have been designated to receive their SDB credit. (See FAR 19.703 & FAR 52.219-9) (Included in 2.b and 2.e, above, as a subset.)

k. Alaskan Native Corporations & Indian Tribes \$ \_\_\_\_\_ % of l.b.

This number represents total planned subcontracting dollars under this contract that will go to ANCs and Indian Tribes that are not small businesses where you are either subcontracting directly to the ANC or Indian Tribe or where you have been designated to receive their SB credit. (See FAR 19.703 & FAR 52.219-9) (Included in 2.b, above, as a subset.)

3. The following principal products and/or services will be subcontracted under this contract. Additional sheets may be added as required. (See FAR 19.704(a)(3))

a. Products/services planned for subcontracting to LB concerns:

\_\_\_\_\_  
\_\_\_\_\_

Or list firm commitments below:

<u>Name of Firm</u>	<u>Products or Services</u>
_____	_____
_____	_____

b. Products/services planned to be subcontracted to SB concerns:

\_\_\_\_\_  
\_\_\_\_\_

Or list firm commitments below:

<u>Name of Firm</u>	<u>Products or Services</u>
_____	_____
_____	_____

c. Products/services planned to be subcontracted to HUBZone concerns:

\_\_\_\_\_  
\_\_\_\_\_

Or list firm commitments below:

<u>Name of Firm</u>	<u>Products or Services</u>
_____	_____

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d. Products/services planned to be subcontracted to WOSB concerns:

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Or list firm commitments below:

<u>Name of Firm</u>	<u>Products or Services</u>
<hr/>	<hr/>
<hr/>	<hr/>

e. Products/services planned for subcontracting to SDB concerns:

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Or list firm commitments below:

<u>Name of Firm</u>	<u>Products or Services</u>
<hr/>	<hr/>
<hr/>	<hr/>

f. Products/services planned for subcontracting to VOSB concerns:

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Or list firm commitments below:

<u>Name of Firm</u>	<u>Products or Services</u>
<hr/>	<hr/>
<hr/>	<hr/>

g. Products/services planned for subcontracting to SDVOSB concerns:

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Or list firm commitments below:

<u>Name of Firm</u>	<u>Products or Services</u>
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h. Products/services planned for subcontracting to HBCU/MIs:

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Or list firm commitments below:

<u>Name of Firm</u>	<u>Products or Services</u>
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<hr/>	<hr/>
<hr/>	<hr/>

i. Products/services planned for subcontracting to AbilityOne organizations (formerly JWOD):

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Or list firm commitments below:

<u>Name of Firm</u>	<u>Products or Services</u>
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<hr/>	<hr/>
<hr/>	<hr/>

j. Planned products/services for subcontracting to ANCs and Indian Tribes that are not SDBs. (See 2.j above for explanation):

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Or list firm commitments below:

<u>Name of Firm</u>	<u>Products or Services</u>
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<hr/>	<hr/>
<hr/>	<hr/>

k. Planned products/services for subcontracting to ANCs and Indian Tribes that are not SBs. (See 2.k above for explanation.)

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Or list firm commitments below:

<u>Name of Firm</u>	<u>Products or Services</u>
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\_\_\_\_\_  
\_\_\_\_\_

(ATTACH ADDITIONAL PAGES IF ADDITIONAL SPACE IS REQUIRED)

- 4. The following method was used to develop the above subcontracting goals. Include a statement explaining how the products and services to be subcontracted were established, how the areas to be subcontracted to SB, SDB, WOSB, HUBZone, VOSB, SDVOSB concerns, HBCU/MIs, AbilityOne program participants, ANCs and Indian Tribes were determined, and how their capabilities were determined. (See FAR 19.704(a)(4))

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 5. Source lists utilized in making the determinations in paragraph 4, above are as follows: (See FAR 19.704(a)(5))

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 6. Indirect and overhead costs  have  have not been included in the goals specified in 1. and 2. above. If "have" is checked, explain the method used in determining the proportionate share of indirect and overhead costs to be allocated as subcontracts to SB, SDB, WOSB, HUBZone SB, VOSB, SDVOSB concerns, HBCU/MI, AbilityOne program participants, ANCs, and Indian Tribes, and the products and services planned: (See FAR 19.704(a)(6))

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 7. The following employee will administer the subcontracting program: (See FAR 19.704(a)(7))

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NO.: \_\_\_\_\_ FAX NO.: \_\_\_\_\_

EMAIL: \_\_\_\_\_

TITLE: \_\_\_\_\_

This individual's specific duties, as they relate to the firm's subcontracting plan, are general overall responsibility for this company's Small Business Program. This person should have knowledge of the federal small business programs and be knowledgeable about federal procurement practices. If the prime decides to change the person in this position, they must notify the Contracting Officer and the Deputy for Small Business. The administrator is responsible for the development, preparation and execution of this subcontracting plan, and for monitoring performance relative to contractual subcontracting requirements contained in this plan, including, but not limited to:

- a. Developing and maintaining bidders lists of SB, SDB, WOSB, HUBZone SB, VOSB, SDVOSB concerns, AbilityOne program participants, HBCU/MIs, ANCs, and Indian Tribes (hereafter referred to as the small business community) from all possible sources.
- b. Ensuring that procurement packages are structured to permit the small business community to participate to the maximum extent possible.
- c. Assuring inclusion of the small business community in all solicitations for products or services, which they are capable of providing.
- d. Reviewing solicitations to remove statements, clauses, etc., which may tend to restrict or prohibit the small business community participation.
- e. Ensuring periodic rotation of potential subcontractors on bidders lists.
- f. Ensuring that the bid proposal review board documents its reasons for not selecting low bids submitted by the small business community.
- g. Ensuring the establishment and maintenance of records of solicitations and subcontract award activity.
- h. Attending or arranging for attendance of company counselors at Business Opportunity Workshops, Minority Business Enterprise Seminars, Trade Fairs, etc.
- i. Conducting or arranging for the motivational training for purchasing personnel pursuant to the intent of P.L. 95-507.
- j. Monitoring attainment of proposed goals.
- k. Preparing and submitting required periodic subcontracting reports.
- l. Coordinating contractor's activities during the conducting of compliance reviews by Federal agencies.
- m. Coordinating the conduct of contractor's activities involving its small business subcontracting program.
- n. Additions to (or deletions from) the duties specified above are as follows:

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8. The following efforts will be taken to assure that the small business community will have an equitable opportunity to compete for subcontracts. (See FAR 19.704(a)(8))

- a. Outreach efforts will be made by identifying:
  - Contacts with minority and small business trade associations.
  - Contacts with business development organizations.
  - Attendance at small and minority business procurement conference and trade fairs.
- b. Sources will be requested from the *Central Contractor Registration (CCR)* website available at <http://www.ccr.gov/> on the Internet.  
Automated data base sources to be used, other than CCR, will be as follows.

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- c. The following internal efforts will be made to guide and encourage buyers:
  - (i) Workshops, seminars and training programs will be conducted.
  - (ii) Activities will be monitored to evaluate compliance with this subcontracting plan.
  - (iii) Arrange interviews with the small business community.
- d. Describe how your small business data base, source lists, guides, and other data will be maintained and utilized by buyers in soliciting subcontracts; e.g., rotation of firms in the data base, keeping data base current and useful, etc.

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e. Additions to (or deletions from) the above listed efforts are as follows:

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9. The offeror (contractor) agrees that the FAR clause 52.219-8 entitled "Utilization of Small Business Concerns " will be included in all subcontracts which offer further subcontracting opportunities, and all subcontractors, except SB concerns, who receive subcontracts in excess of \$650,000 (\$1,500,000 for Construction) will be required to adopt and comply with subcontracting plan similar to this one. Such plans will be reviewed by comparing them with the provisions of P.L. 95-507 and assuring that all minimum requirements of an acceptable subcontracting plan have been satisfied. The acceptability of percentage goals shall be determined on a case-by-case basis depending on the supplies/services involved, the availability of potential small and small disadvantaged subcontractors, and prior experience. Once approved and implemented, plans will be monitored through the submission of periodic reports, and/or, as time and availability of funds permit, periodic visits to review subcontracting program progress. (See FAR 19.704(a)(9))
10. The offeror (contractor) agrees to submit such periodic reports and cooperate in any studies or surveys as may be required by the contracting agency or the Small Business Administration in order to determine the extent of compliance by the offeror (contractor) with the subcontracting plan and with FAR clause 52.219-8. (See FAR 19.704(a)(10)(i) and (ii))
11. The offeror (contractor) agrees to: (See FAR 19.704(a)(10)(iii)-(vi))
- a. Submit the Individual Subcontract Report (ISR) and the Summary Subcontract Report (SSR) using the Electronic Subcontracting Reporting System (eSRS) at <http://www.esrs.gov>, following the instructions in the eSRS and FAR Clause 52.219-9;
 

1 <sup>st</sup> reporting period – Oct 1 through March 31	Submit NLT 30 April
2 <sup>nd</sup> reporting period – Oct 1 through September 30	Submit NLT 30 October

A separate "Final" ISR is required at contract completion.

Upon award of the contract, the identity of the individual(s) responsible for acknowledging receipt or rejecting the ISR and the SSR will be provided to the awardee.
  - b. Ensure that its large business subcontractors with subcontracting plans agree to submit the ISR and/or the SSR using the eSRS;
  - c. Provide its prime contract number and its DUNS number, and the e-mail address of the Government or Contractor official responsible for acknowledging or rejecting the reports, to all first tier large business subcontractors with subcontracting plans so they can enter this information into the eSRS when submitting their reports; and
  - d. Require that each large business subcontractor with a subcontracting plan provide the prime contract number and its own DUNS number, and the e-mail address of the Government or Contractor official responsible for acknowledging or rejecting the reports, to its large business subcontractors with subcontracting plans.
  - e. Ensure that the identified Contracting Officer and Small Business Specialist assigned to the contract are included on the eSRS email notification distribution upon submission of each report.

**\*Note 1: If contract value is \$25,000 or more and the solicitation includes FAR Clause 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards, ensure additional reporting requirements are met in eSRS in accordance with this clause.**

12. The offeror (contractor) agrees to maintain at least the following types of records to document compliance with this subcontracting plan: (See FAR 19.704(a)(11))
  - a. Source lists, guides, and other data identifying concerns in the small business community.
  - b. Organizations contacted to locate firms in the small business community.
  - c. On a contract-by-contract basis, records on all subcontract solicitations over \$150,000 and indicating for each solicitation;
    - (i) whether concerns in the small business community were solicited, and if not, why not; and
    - (ii) reasons for the failure of the solicited concerns in the small business community to receive the subcontract award.
    - (iii) written designations from ANCs or Indian Tribes, in accordance with FAR 19.703, if applicable.
  - d. Records to support other outreach efforts, e.g., contacts with small business trade associations, business development organizations, and attendance at small business procurement conferences and trade fairs, and frequency of accessing CCR.

\*\*\*\*\*END OF PLAN\*\*\*\*\*

The original copy of this plan is included in the file and made a material part of the contract.

Copy to:  
Small Business Specialist  
SBA PCR

**BASE PERIOD AND OPTION YEAR SUBCONTRACTING GOALS**  
**SOLICITATION (Insert Solicitation/Contract Number)**

	<u>Base Period</u>	<u>Option Period 1</u>	<u>Option Period 2</u>	<u>Option Period 3</u>	<u>Option Period 4</u>	<u>Total Periods</u>
1.a <u>Total Contract</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
1.b <u>Total Subcontracted</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>(% of Line 1.a)</u>	% _____	% _____	% _____	% _____	% _____	% _____
1.c <u>Total Prime</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>(% of Line 1.a)</u>	% _____	% _____	% _____	% _____	% _____	% _____
2.a <u>To LB</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>(% of Line 1.b)</u>	% _____	% _____	% _____	% _____	% _____	% _____
2.b <u>To SB</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>(% of Line 1.b)</u>	% _____	% _____	% _____	% _____	% _____	% _____
2.c <u>To HUBZone SB</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>(% of Line 1.b)</u>	% _____	% _____	% _____	% _____	% _____	% _____
2.d <u>To WOSB</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>(% of Line 1.b)</u>	% _____	% _____	% _____	% _____	% _____	% _____
2.e <u>To SDB</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>(% of Line 1.b)</u>	% _____	% _____	% _____	% _____	% _____	% _____
2.f <u>To VOSB</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>(% of Line 1.b)</u>	% _____	% _____	% _____	% _____	% _____	% _____
2.g <u>To SDVOSB</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>(% of Line 1.b)</u>	% _____	% _____	% _____	% _____	% _____	% _____
2.h <u>To HBCU/MI</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>(% of Line 1.b)</u>	% _____	% _____	% _____	% _____	% _____	% _____
2.i <u>To AbilityOne</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>(% of Line 1.b)</u>	% _____	% _____	% _____	% _____	% _____	\$ _____
2.j <u>To ANCs/Indian Tribes, Not SDBs</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>(% of Line 1.b)</u>	% _____	% _____	% _____	% _____	% _____	% _____
2.k <u>To ANCs/Indian Tribes, Not SBs</u>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<u>(% of Line 1.b)</u>	% _____	% _____	% _____	% _____	% _____	% _____



(2) WOMEN-OWNED SMALL BUSINESSES: (WOSB)

<u>NAME OF COMPANY</u>	<u>TYPE OF SERVICES</u>	<u>\$ VALUE OF SUBCONTRACT</u>
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TOTAL: \$ \_\_\_\_\_

(3) HISTORICALLY UNDERUTILIZED BUSINESS ZONE (HUBZone) BUSINESS:

<u>NAME OF COMPANY</u>	<u>TYPE OF SERVICES</u>	<u>\$ VALUE OF SUBCONTRACT</u>
------------------------	-------------------------	--------------------------------


TOTAL: \$ \_\_\_\_\_

(4) VETERAN OWNED SMALL BUSINESS: (VOSB)

<u>NAME OF COMPANY</u>	<u>TYPE OF SERVICES</u>	<u>\$ VALUE OF SUBCONTRACT</u>
------------------------	-------------------------	--------------------------------


TOTAL: \$ \_\_\_\_\_

(5) SERVICE-DISABLED VETERAN OWNED SMALL BUSINESS: (SDVOSB)

<u>NAME OF COMPANY</u>	<u>TYPE OF SERVICES</u>	<u>\$ VALUE OF SUBCONTRACT</u>
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TOTAL: \$ \_\_\_\_\_

(6) HISTORICALLY BLACK COLLEGES AND UNIVERSITIES & MINORITY INSTITUTIONS: (HBCU/MI)

<u>NAME OF C, U, OR MI</u>	<u>TYPE OF SERVICES</u>	<u>\$ VALUE OF SUBCONTRACT</u>
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TOTAL: \$ \_\_\_\_\_

(7) ABILITYONE PROGRAM (FORMERLY JWOD) - NISH

<u>NAME OF COMPANY</u>	<u>TYPE OF SERVICES</u>	<u>\$ VALUE OF SUBCONTRACT</u>
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TOTAL: \$ \_\_\_\_\_

NOTES:

1. The sum of lines 4.a and 4.b must equal line 1.
2. Lines 4.b. (1) through 4.b (7) identify various categories of small businesses under the main small business (SB) group. Subcontracts to companies that qualify in multiple categories must be reported under each category. For example: if you are planning to subcontract \$100,000 to ABC, a woman-owned small disadvantaged business that is also a certified HUBZone small business, you will report \$100,000 on line 4.b SB, line 4.b (1) SDB, line 4.b (2) WOSB and line 4.b.(3) HUBZone SB.