

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE J	PAGE OF PAGES 1 8
2. AMENDMENT/MODIFICATION NO. 0002	3. EFFECTIVE DATE 23-Aug-2016	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)
6. ISSUED BY COMMANDING OFFICER - NAVFAC MARIANAS 36 CONS LGCB UNIT 14040 BLDG 22026 YIGO GU 96929	CODE N40192	7. ADMINISTERED BY (If other than item 6) See Item 6		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. N40192-16-R-7011	
		X	9B. DATED (SEE ITEM 11) 05-Aug-2016	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>4</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this amendment is to: 1) Incorporate responses to Pre-Proposal Inquiries; 2) Incorporate revised performance work statement (PWS) sections C-0200000 and C-0501050; and 3) Incorporate revised Attachment J-0200000-08 ELINS. The last day to submit Pre-Proposal Inquiries is 26 August 2016 (10 days prior to proposal due date) at 4:00 pm Chamorro Standard Time.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL:	EMAIL:	
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 23-Aug-2016

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

PPI RESPONSES

Response to Pre-Proposal Inquiries

Question (Q) 1. Is there an incumbent, and if so who is it?

Response (R) 1. No, this is a new requirement and there is not an incumbent.

Q2. If this a follow-on what was the previously award amount?

R2. This is not a follow-on contract.

Q3. I saw a reference in the solicitation for clear water rinses but did not see historical or projected workload data for them. Could you please provide clarification?

R3. Please reference Technical Order 1-1-691 (open source) paragraph 3.2.3 for clear water rinse requirements unless otherwise dictated by airframe specific guidance. Required rinses are dictated upon US aircraft quantities on the ramp which can vary greatly during exercises/operations.

Q4. Is the AGE delivered to the wash facility or will the contractor have to retrieve and return them?

R4. The intent is to utilize the Government Supplied wash platform behind building 18004 unless large quantities require washing at the same time. If large quantities are required they will be delivered by the Government to Hangar 2 (Building 18017).

Q5. Section C -0200000, Paragraph 2.5: Given the abstract nature of consumables will the government provide a list of expected items/quantities?

R5. Please reference Technical Order 1-1-691 (open source) Appendix A & B for approved listing of items needed to wash aircraft/SE. List is generalized for all corrosion control operations. Not all items are required. Currently, approximately 8 large and 18 fighter style aircraft are washed per month and the anticipated AGE/SE monthly requirement is 250. Mission requirements/number of washes per month are subject to change at any time.

Q6. Section C -0200000, Paragraph 2.5: Please clarify the reasoning behind a "15 passenger van" given this is an aircraft wash contract?

R6. The contractor will need to be able to transport contractor personnel onto the flight line when the alternate wash location at C56 keyhole is utilized. Vehicle traffic on the flight line must be kept to a minimum.

Q7. Attachment J-0200000-08 ELIN: Indicates “B52 washes” however we are unable to locate the number of aircraft to be washed per month?

R7. Currently, approximately 8 large and 18 fighter style aircrafts are washed per month. Quantities may vary depending on mission.

**J-020000-08 ELINS is revised to read “aircraft” in lieu of “B52”.*

Q8. Attachment J-0200000-08 ELIN: Indicates “AGE and SE” washes” however we are unable to locate the number of each to be washed per month?

R8. The Government anticipates approximately 250 AGE/SE items to be washed per month.

Q9. Section C-0501050, paragraph 3.2: Alludes to an approved qualified products listing- unable to locate?

R9. The Department of Defense Qualified Products Database is located at: <http://qpldocs.dla.mil/>. Specification item C-0501050 , paragraph 3.2 is revised.

Q10. Does the government expect the contractor to perform simultaneous washes (2 at once) or only 1 at a time?

R10. Aircraft washes will take priority over SE washes. However, with the approximate number of SE to be washed per month being a large number (see Q8) it may require simultaneous washing of aircraft and SE to meet mission requirements.

Q11. Section C-0100000, Paragraph 1.5: Provides data such as inventories, maps, floor plans, and tables to represent the type, quantity and location of services to be provided. Where are the workload data for aircraft, i.e. quantity of B52s and AGE to include historical workload?

R11. Currently, approximately 8 large and 18 fighter-sized aircraft are washed per month. Approximately 250 units of AGE/SE are anticipated.

Q12. Section C-0200000, Paragraph 2.4.2: We are confused given that all facilities are government owned why would the contractor be responsible for backflow devices/ electrical transformer provisions?

R12. The specification item is requiring that the contractor ensures to provide proper backflow prevention devices i.e. hose bibs with vacuum seals and electrical GFCI's devices on any connection to the government provided connections.

Q13. Section C-0200000, Paragraph 2.5: Consumables are variable will government make available a list of acceptable consumables and historical usage of each?

R13. Please reference Technical Order 1-1-691 (open source) Appendix A & B for approved listing of items needed to wash aircraft/SE. List is generalized for all corrosion control operations. Not all items are required. Currently, approximately 8 large and 18 fighter-sized aircraft are washed per month and the anticipated AGE/SE monthly requirement is 250. Mission requirements/number of washes per month are subject to change at any time.

Q14. Section C-0200000, Paragraph 2.6.5.1: Training and qualifications: “To be deemed qualified the Quality Manager shall, at a minimum, attend and satisfactorily complete the Construction Quality Management (CQM) course offered by the Government or Guam Contractors’ Association” Note we believe the contracting agency is confusing an aircraft wash contract with a facilities/construction contract. Not sure but I do not believe washing aircraft or AGE has anything to do with construction. Recommend the government review their solicitation and revise to reflect a services contract and remove all construction/facilities type requirements.

R14. The training, experience, and qualifications of Quality Manager is required by the Government on all types of contracts whether service or construction. Completion of the Construction Quality Management (CQM) course is required.

Q15. Section C-0200000, Paragraph 4.7.1.3: GIVEN THE SCOPE OF THIS CONTRACT IS A SSHO NECESSARY WHICH DUE TO DEGREE REQ WILL INCREASE COST SUBSTANTIALLY? RECOMMEND REMOVAL OF “CSP degree” and “OSHA 30 hour construction safety class” – we believe the agency is not aware that this is a SERVICES effort NOT a CONSTRUCTION effort thus not applicable. Recommend complete review and the agency ascertain aircraft washing requirements from USAF sources – i.e. Travis AFB, CA; Dover AFB, De, McGuire AFB, NJ for example.

R15. The training, experience, and qualifications of the SSHO is required by the Government on all types of contracts whether service or construction. Completion of the OSHA 30-hour construction safety class is required. The Certified Safety Professional (CSP) or safety and health degree are non-mandatory requirements.

Q16. Section C-0200000, Paragraph 2.7.1.3: We currently perform services as a contractor on Andersen AFB and an unaware that NCACS is relevant to accessing a USAF base. Please clarify or revise to reflect USAF base access requirements.

R16. The RAPIDGate Program utilized at Andersen Air Force Base is the approved program required by the Navy Commercial Access Control System (NCACS). Andersen Air Force Base is under Joint Region Marianas and Navy Installation requirements are applicable.

Q17. Section C-0200000, Paragraph 2.8.7: We unable to locate a DD254. Will one be made available?

R17. The DD254 (Department of Defense Contract Security Classification Specification) form will be provided with the contract award documents. However, all required DoD forms are available at: <http://www.dtic.mil/dtic>. Specification item C-0200000 paragraph 2.8.7 is revised.

Q18. Section C-0200000, Paragraph 2.9 State “The Contractor’s safety program shall comply with all safety standards ...” This statement is misleading and not relevant recommend the word “all” changed to “relevant”.

R18. No change will be made. "ALL" shall remain.

Q19. Section C-0200000, Paragraph 2.9.3.3: States “The Contractor shall develop an activity/site-specific confined space program to include elements addressed in paragraph 34.A of EM 385-1-1 and comply with relevant requirements in 29 CFR 1910, 29 CFR 1915, and 29 CFR 1926, OSHA Directive CPL 2.100 and any other Federal, state and local regulatory standards” Why? Since no performance is confined space and is not applicable to this effort, a SERVICE contract – recommend removal.

R19. Confined space program (CSP) is not applicable to this service contract. CSP is deleted from the performance work statement (PWS). Revised Section C-0200000 will be incorporated into the PWS.

Q20. Section C-0200000, Paragraph 2.11.1: States “The contractor at no additional cost to government.” sets out contractor requirements however does not address the cost of damage or repairs?

R20. Contractor should not be responsible for cost associated in consequence of any cause beyond the control of the Contractor, including but not limited to acts of God or of natural disaster, fires, floods, earthquakes, or other catastrophe.

Q21. Section C-0200000, Paragraph 2.14.2.1.1: States “Accepted industry time standards published in R. S. Means cost data, industry organizations, and similar estimating sources shall be used for determining the number of direct labor hours required to complete the scope of work. This must be in error since R.S. Means cost data is used for construction, and this is aircraft washing service?

R21. Aside from construction, R.S. Means cost data also covers general maintenance service. However, other similar estimating sources may be used for determining the number of direct labor hours required to complete the scope of work.

Q22. Section C-0501050, paragraph 2.2.1: States “Contractor personnel operating GSE shall be licensed per OPNAVINST 4790.2...” I am confused if the Air Force will accept Navy credentials in lieu of AF license. Is it the governments intent to dis allow AF licenses for operation on an Air Force Base?

R22. Since both Navy and Air Force are now under Joint Region Marianas, Air Force will accept Navy credentials and vice versa.

Q23. Section C-0501050, Paragraph 3: Please clarify in Performance standards who is responsible for aircraft arrivals, servicing, etc. and is only for the B52s which already are supported by the Transient Aircraft service provider which seems to be redundant?

R23. The Government is responsible for the transportation during arrival/departure operations of aircraft/equipment. The contractor is responsible for the servicing within the time specified.

Q24. Section L, Factor 2: States “b. A management plan to include a list of Key Personnel for the following positions: Project Manager, Quality Control Manager, and Site Safety and Health Officer. Key personnel should also be identified by name, educational level, qualifications, years of industry experiences, and skills offered.” HOWEVER RFP page 26/131, 0200000, item 2.7.1 contradicts by stating “Within fifteen (15) calendar days after award of the contract, the Contractor shall submit to the Contracting Officer a List of Key Personnel and Qualifications per Section F.” We find the resume submission unduly restrictive and unnecessary since this is a services-type contract, recommend removal.

R24. A management plan to include a list of Key Personnel is required for technical evaluation of the Contractor's proposal. If awarded the contract, a List Key Personnel and Qualifications will be required and reviewed by the Government before start of any work. Please note that the Government does not mention nor require resumes.

Q25. RFP –General indicates that EM 385-1-1 is to be the regulation to provide safety and health for this effort. However, we disagree as stated “This manual applies to Headquarters, US Army Corps of Engineers (HQUSACE) elements, major subordinate commands, districts, centers, laboratories, and field operating activities (FOA), as well as USACE contracts and those administered on behalf of USACE. This is not a USACE contract, nor does it apply to aircraft related services and, as stated is developed for construction type contracts. AFI 91-202/203/301/303 etc. are the applicable regulations for working with aircraft on an AF installation. Requirements as currently stated are relevant to CONSTRUCTION not SERVICE contracts. Recommend removal of EM 385-1-1 and replace with applicable AFI 91 series. Accidents involving aircraft are not addressed in EM385-1-1, for example. Revise and remove to better represent the effort.

R25. EM 385-1-1 will be used and supplemented with applicable AFI 91 series.

Q26. Section C-0200000, Paragraph 2.7.1.3: SSHO is not applicable to Aircraft services and per EM 385-1-1 the requirements are not relevant to the contract effort however AFI 91-202, AFI91-203, etc. are. Recommend removal and allow contractor to establish and implement a Safety Plan IAW AFI pertinent to this effort.

R26. EM 385-1-1 will be used and supplemented with applicable AFI 91 series.

Q27. Section C-0200000, Paragraph 2.7.1.3: We believe EM 385-1-1 is not applicable to the development of a AF approved accident plan as specified in AFI 91-202, AF 91-203 which is more applicable given that aircraft are involved?

R27. EM 385-1-1 will be used and supplemented with applicable AFI 91 series. Accident Prevention Plan is a contract requirement.

Q28. Section C-0200000, Paragraph 2.9.1: States “The Contractor’s safety program shall comply with all safety standards identified in the U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1, 2014 Version and Public Law 91-596, Occupational Safety and Health Act” however does this supersede AFI 91-302/301? Please clarify?

R28. EM 385-1-1 will be used and supplemented with applicable AFI 91 series. Contractor's Safety Program is a contract requirement.

Q29. Section C-0200000, Paragraph 2.9.1: States “The APP shall follow the format and include all elements addressed in Appendix A of EM 385-1-1. The APP shall incorporate Activity Hazard Analyses (AHAs) and compliance plans – EM385-1-1 is not relevant for aircraft service contracts since it does not address aircraft related safety items however AFI 91-202/203/301/302 does. Recommend EM 385-1-1 be removed as a requirement and relisted as publication as needed and applicable AFI 91 series be inserted.

R29. EM 385-1-1 will be used and supplemented with applicable AFI 91 series. Accident Prevention Plan is a contract requirement.

Q30. Section C-0200000, Paragraph 2.9.2: States “The Contractor shall prepare Activity Hazard Analyses (AHAs) for all applicable common recurring work activities performed under this contract” not sure this is relevant per F 91-202/203 please clarify why for washing aircraft and AGE?

R30. EM 385-1-1 will be used and supplemented with applicable AFI 91 series. Activity Hazard Analysis is a contract requirement.

Q31. Section C-0200000, Paragraph 2.9.4; States “The Contractor shall comply with paragraph 1.7.2 of NAVFAC P-307 and notify the Contracting Officer prior to bringing any crane (including delivery vehicles with crane boom attachments), multi-purpose machines, material handling equipment, or construction equipment that may be used in a crane-like application to lift suspended loads on board a Navy Installation.” Please clarify that this contract is being performed on a Navy installation? What are the Air Force requirements given that this is a service contract not a construction contract on an AF base?

R31. Navy and Air Force are now under Joint Region Marianas. NAVFAC P-307 is applicable.

Q32. Section C-0200000, Paragraph 2.9.8; The Contractor shall correct violations and citations promptly and provide a copy of each OSHA citation and OSHA report with written OSHA Citations and Violations Corrective Action Report to the Contracting Officer within forty-eight (48) hours after receiving a citation. Not sure the applicability IAW AFI 91-301/302 and restricted access to the base and violations are normally routed through AF Safety office then to contractor. Please review and revise if applicable

R32. The specification item is requiring the Contractor to provide a copy of each OSHA Citations and Violations Corrective Action Report to the Contracting Officer within forty-eight (48) hours after receiving a citation.

(End of Summary of Changes)

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Spec Item	Title	Description
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and Acronyms are listed in J-0200000-01.
2.2	General Information	
2.2.1	Government Regular Working Hours	The Government's regular working hours are from 0730-1630, five (5) days per week, Monday through Friday, except observed Federal holidays. Exceptions to the regular hours of operation are detailed in subsequent sections of this PWS. The performance of other work requirements shall be accomplished within the Government's regular working hours unless the specific work requirement specified herein necessitates otherwise. Any other work outside Government regular working hours requires prior Contracting Officer approval.
2.2.1.1	Observed Federal Holidays	The Government observes the following holidays: New Year's Day, Martin Luther King Jr.'s Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. Unless there is an emergency, work will not be done on US Federal Holidays. However, given the dynamic and often urgent nature of operations on Andersen AFB, situations may occur that necessitate performing authorized work on holidays. These situations will be limited to mission critical instances only, and must be coordinated with the Contracting Officer Representative (COR) as early as possible. Management response expectation: The contractor shall, as necessary, provide response within one (1) hour for weekends, holidays, and after normal duty hour for emergencies.
2.2.1.2	Restriction to Contractor Working Hours	If the Contractor wishes to work outside of the Government's regular working hours for the Contractor's convenience, the Contractor shall submit a written Request to Work Outside Government's Regular Working Hours per Section F-0200000. Excludes work to be performed during specified hours. The Contracting Officer shall first approve all work outside of regular working hours prior to the Contractor changing their work schedule.
2.2.2	Wage Determinations	Wage Determinations must adhere to 52.222-43 Fair Labor Standards Act and Service Contract Act-Price Adjustment (Multiple Year and Option Contracts). Wage Determinations are included in J-0200000-02 wage determination.
2.2.3	Requirements Hierarchy	Requirements or definitions specified in each spec item of this contract apply to subordinate paragraphs. For example, requirements shown in spec item 3.1 would apply to spec items 3.1.1, 3.1.2, 3.1.2.1, and so on. Likewise, Performance Standards specified at a lower digit level (i.e. spec item 3.1.1, 3.1.2, 3.1.2.1) apply when performance is assessed at a higher tier (i.e., spec item 3.1) based on the composite work requirements.
2.3	General Administrative Requirements	
2.3.1	Required Conferences and Meetings	The Contractor may be required to attend administrative and coordination meetings. The Contractor shall attend meetings as requested by the Contracting Officer or the Contracting Officer's Representative (COR).
2.3.2	Training for Maintenance and	As deemed necessary by the COR, the Contractor shall attend training, as necessary, for new and/or updated publications at no additional cost to the

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Spec Item	Title	Description
	Operation of New and Replacement Systems and Equipment	Government.
2.3.3	Partnering	<p>To increase the likelihood of successful performance of this contract, the Government requires cohesive partnerships with its Contractors and subcontractors. Key stakeholders, including the supported commands who will receive services, principal individuals from NAVFAC, the performance assessment team, and representative(s) of the installation(s) will be invited to participate in the partnering process. Key members of the prime and subcontractors teams, including senior management personnel must participate. The partnership will draw on the strength of each organization in an effort to achieve quality contract services done right the first time, within the contract price, as scheduled, and without any safety mishaps.</p> <p>Partnering should accomplish three (3) goals:</p> <ul style="list-style-type: none"> - The first goal is to develop a cohesive team with common purpose, commitment and established communication processes. - The second goal of partnering is contract specific, identifying risks and opportunities for the team to address. - The third goal is to sustain the Partnership throughout the contract by identifying and addressing issues that affect the Partnership. <p>OCONUS activities have the discretion to adjust the level of partnering to accommodate local situations, customs, available resources, and security requirements. For this contract, Level A partnering will be conducted. Security requirements must always be taken into consideration.</p>
2.3.3.1	Informal Partnering	<p>The Contracting Officer shall organize the initial Partnering Meeting with key personnel of the project team, including Contractor's personnel and Government personnel. The initial session will be scheduled concurrent with the Pre-Performance Conference and held no later than 30 days after award and will be held at a Government provided facility as designated by the Contracting Officer.</p> <p>The Initial Informal Partnering Session will be conducted and facilitated using electronic media (video and accompanying forms) provided by Contracting Officer. The senior Government stakeholder present will lead the meeting, however, the Contractor's PM or senior representative is encouraged to participate as co-lead.</p> <p>The Partners will determine the frequency of the follow-on sessions.</p>
2.3.3.2	Contract Partnering Administration	<p>Upon award, the Administrative Contracting Officer (ACO) will contact the Contractor, supported command(s), Region, and Installation(s) stakeholders, and the performance assessment team to discuss implementation of partnering. A partnership agreement, The Charter, should be in place as early as possible so issues arising, even before work begins, can be resolved using the issues resolution process. Replacement of Core Management Team members (stakeholders who attended the initial session and manage the contract work day-to-day) is discouraged since it will disrupt the</p>

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Spec Item	Title	Description
		<p>synergy that has been developed. If replacement of a team member proves to be unavoidable, a follow-on partnering session must be held to officially turn the responsibilities of the position over to the new member.</p> <p>The Core Management Team consisting of the attendees below must be present during the initial and all follow-on partnering sessions. These are the core mandatory attendees. Other stakeholders may attend if they desire or as recommended by the partners.</p>
2.3.3.3	Contract Partnering Session Attendees	<p>The Contractor shall bring the necessary personnel to successfully partner on this contract. Asterisk indicates mandatory personnel.</p> <p>President/Vice President * Project Manager * Quality Manager Site Safety and Health Officer</p>
2.3.4	Permits and Licenses	<p>The Contractor shall obtain all required permits, licenses, clearances, certifications, and authorizations to perform work under this contract and comply with all the applicable federal, state and local laws and regulations. Provide evidence of such permits and licenses to the Contracting Officer before work commences and at other times as requested by the Contracting Officer. All work shall be performed under the superintendence of a certified, responsible individual, and in accordance with federal and local laws and regulations. A copy of any applicable permit, licenses, certifications, and clearances shall be provided to the Contracting Officer Representative five (5) calendar days prior to the start of any work. Refer to Section F-0200000.</p>
2.3.5	Insurance	<p>The Contractor shall submit a Certificate of Insurance per Section F - 0200000 as evidence of the existence of the following insurance coverage in amounts not less than the amounts specified below in accordance with the FAR Clause 52.228-5, INSURANCE – WORK ON A GOVERNMENT INSTALLATION. This insurance must be maintained during the performance period.</p>
2.3.5.1	Certificate of Insurance	<p>The Certificate of Insurance shall provide for at least thirty (30) calendar days written notice to the Contracting Officer by the insurance company prior to cancellation or material change in policy coverage. Other requirements and information are contained in the aforementioned insurance clause.</p>
2.3.5.2	Minimum Insurance Amounts	<p>The Contractor shall procure and maintain, during the entire period of performance under this contract, the following minimum insurance coverage:</p> <p>Comprehensive General Liability: \$500,000 per occurrence</p> <p>Automobile Liability: \$200,000 per person, \$500,000 per occurrence, \$20,000 per occurrence for property damage</p> <p>Workmen's Compensation: As required by Federal and state worker's compensation and occupational disease statutes</p> <p>Employer's Liability coverage: \$100,000, except in states where worker's compensation may not be written by private carriers</p>
2.3.6	Protection of	<p>During execution of the work, the Contractor shall protect Government</p>

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	Government Property	property. The Contractor shall return areas and wash equipment damaged as a result of negligence under this contract to their original condition at no cost to the Government.
2.3.7	Directives, Instructions, and References	Department of Defense (DoD), Secretary of the Navy (SECNAV), Chief of Naval Operations (OPNAV), and other applicable Directives, Instructions, and References are listed in J-0200000-03. The Contractor shall comply with the most current version of directives, instructions, and references including versions published during the term of the contract.
2.3.8	Invoicing Procedures	Refer to Section J-0200000 -04 for invoicing instructions.
2.3.9	Forms	Forms referenced in this Annex, e.g. accident reporting, and damage reporting are included among the Forms in J-0200000-05 invoicing procedures.
2.4	Government-Furnished Property, Materials and Services	<p>In accordance with FAR 52.245, GOVERNMENT PROPERTY and NAVFAC Clause 5252.245-9300, GOVERNMENT-FURNISHED PROPERTY, MATERIALS AND SERVICES, and the following paragraphs;</p> <p>The Government will furnish or make available to the Contractor certain Government-owned equipment for use in connection with this contract.</p> <p>The Government may reserve the right to utilize the facility for other scheduled maintenance and events.</p> <p>The Contractor shall assume responsibility and accountability of such equipment provided for its use and shall take adequate precautions to prevent loss or disrepair.</p> <p>Secure work areas after normal duty hours. Contractor shall make list of the items and update every quarter.</p> <p>Contractor shall report facility and equipment issues to COR immediately in writing.</p>
2.4.1	Government-Furnished Facilities (GFF)	<p>The Government will provide the following facilities for Contractor use: work space, office space, required office equipment (one computer for IMDS and TO access), and access to telephone for official business calls. In addition, the Government will provide integrated wash equipment, work facility, and personal protective equipment room inside Hangar 2 Building 18017, or alternate location approved by the Contracting Officer. If location changes, the Contractor may be required to supplement equipment to meet contract requirements.</p> <p>The Contractor shall maintain facility housekeeping to include cleaning floors and walls weekly which is in compliance with applicable location safety, Standard Operating procedures, and Hangar Checklist.</p>
2.4.2	Government-Furnished Utilities	The Government will furnish water and electricity at existing outlets required for the work to be performed under the contract at no cost to the Contractor. Information concerning the location of existing outlets may be secured from the Contracting Officer. The Contractor shall provide and maintain, at its expense, the necessary service lines from the existing Government outlets to the work site. Provide and maintain backflow prevention devices on connections to domestic water lines and electrical transformer provisions on connections to electric lines. Meet all Federal,

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		State, local, and installation codes and regulations for backflow prevention devices and electrical transformer provisions. Services required by the Contractor, for which there are no available Government outlets, shall be provided by the Contractor at no cost to the Government.
2.5	Contractor-Furnished Items	<p>Except for items identified as Government Furnished, the Contractor shall provide all consumables and items that will make direct contact with all Aircraft and Support Equipment and shall be approved by the COR, equipment to include man-lifts and safety harnesses, materials, parts, supplies, components, and facilities to perform the requirements of this contract (i.e., aircraft cleaning compounds, scrub pads, barrier paper, tape, wash poles, scrub brushes, personal protective equipment, aircraft lubrication compounds, etc.) that are outlined in the applicable T.O. and directed by the Contracting Officer. The Contracting Officer may inspect Contractor-furnished items for adequacy and compliance with contract requirements. Inadequate or unsafe items shall be removed and replaced by the Contractor at no cost to the Government. Materials containing asbestos, lead, and polychlorinated biphenyls (PCBs) shall not be brought onsite. Energy efficient tools and equipment such as manlift shall be used when available. The Contracting Officer may at any time require Samples, Safety Data Sheets (SDS) or Manufacturer's Data Cut Sheets of Materials used in this contract.</p> <p>The Contractor shall provide, at a minimum, one (1) pick-up truck, as well as one (1) fifteen passenger van.</p> <p>All vehicles will be flight line certified and drivers will require permits to operate on the airfield if required.</p>
2.6	Management	The Contractor shall manage the total work effort associated with the services required herein to meet the performance objectives and standards. Such management includes but is not limited to planning, scheduling, cost accounting, report preparation, establishing and maintaining records, and quality assurance. The Contractor shall provide a staff with the necessary management expertise to ensure performance objectives and standards are met. The Contractor is required to maintain this data and upon request from the COR will provide all data within two (2) days.
2.6.1	Work Reception	The Contractor shall provide the capability to receive, prioritize, correspond, and respond to trouble/service calls and task orders during Government regular working hours and provide a point of contact at a local or toll free number who can perform the above function during other than Government regular working hours.
2.6.2	Work Control	The Contractor shall implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit tracking and reporting of work in progress. The Contractor shall plan and schedule work to assure material, labor, and equipment are available to complete work requirements within the specified time limits and in conformance with the quality standards established herein. Verbal scheduling and work status updates shall be provided when requested by the Contracting Officer and COR. A written status report of any item of work must be provided within two (2) hours of the inquiry during regular working hours, and by 0800 the following work day for inquiries after regular working hours.
2.6.3	Work Schedule	Proposed work schedules for each scheduled service shall be submitted to the Contracting Officer Representative (COR) in calendar form for approval at least seven (7) calendar days prior to the start of work.

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		<p>Work schedules shall be broken down per week. Schedules shall be compatible and acceptable to the Government and shall indicate the date when services will be performed. Any modification(s) to this contract warrants a new and updated work schedule that shall be provided to the COR seven (7) calendar days after award of the modification. Approved schedules shall be strictly adhered to, and notification provided to customers by Contractor seven (7) calendar days in advance. Any proposed changes must be submitted for the COR's approval at least seven (7) calendar days in advance. The Contractor shall not commence work until approval has been received. The Contractor shall not change approved work schedules without the prior consent of the Contracting Officer. Deviation is permissible only when approved by the Contracting Officer. For all unscheduled work, the contractor shall obtain the Contracting Officer's approval. No work shall be scheduled on a holiday unless there is an emergency situations that necessitate performing authorized work. Work outside regular working hours may be required under this contract.</p> <p>Refer to Section F-0200000.</p> <p>The Contractor's work shall not interfere with normal Government business. In those cases where some interference is unavoidable, the Contractor shall minimize the impact and effects of the interference. The Contractor shall provide advance access of all of its work schedules to the Government. The Contractor shall notify the Contracting Officer of any difficulty in scheduling work due to Government controls.</p>
2.6.4	Deliverables	<p>Records and reports are specified in Section C and listed as deliverables in Section F. The Contractor shall submit accurate and complete documents within the required timeframes as specified in Section F.</p> <p>Government acceptance of deliverables will not relieve the Contractor of the responsibility for any error or omission which may exist in the deliverable, as the Contractor is responsible for all requirements of this contract.</p>
2.6.5	Quality Management System (QMS)	<p>The Contractor shall establish and maintain a complete QMS program in accordance with the provisions specified herein. The Contractor's QMS program shall provide an effective and efficient means of identifying and correcting problems throughout the entire scope of operations. The Contractor's QMS program shall address:</p> <ul style="list-style-type: none"> • Accurate documentation of work processes, procedures, and output measures. • A systematic procedure for assessing compliance with performance objectives and standards. • Accurate documentation of quality inspections and surveillance conducted throughout the execution of work. • Assessment-driven corrective actions and process adjustments as appropriate in a timely manner.
2.6.5.1	Quality Management (QM) Plan	<p>The Contractor shall develop and submit a QM Plan per Section F. The QM Plan shall describe the QMS methodology and approaches used under this contract. If any changes are made during the period of performance,</p>

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		<p>submit to the Contracting Officer a revised QM Plan for acceptance.</p> <p>The Contractor’s QM Plan shall include, at a minimum, the following:</p> <ul style="list-style-type: none"> • Policy and objectives of Quality Management System (QMS) • Quality organization <ul style="list-style-type: none"> ○ List of personnel ○ Responsibilities & lines of authority ○ Training and qualifications: To be deemed qualified the Quality Manager shall, at a minimum, attend and satisfactorily complete the Construction Quality Management (CQM) course offered by the Government or Guam Contractors’ Association. • Approach to assuring quality of services provided and conformance with performance objectives and standards • Methods and procedures for effective planning, operation and control of processes and performance of work • Procedures for inspection and surveillance of services <ul style="list-style-type: none"> ○ Scheduling and performance of inspection and surveillance ○ Measurement, data collection and analysis ○ Corrective action, preventive action, and continuous improvement ○ Oversight of subcontracted work • Documentation and records management • Communication with government (customers)
2.6.5.2	Quality Inspection and Surveillance	The Contractor shall establish and maintain an inspection and surveillance system in accordance with the FAR Clause 52.246-4, INSPECTION OF SERVICES – FIXED PRICE, to ensure that the work performed conforms to the contract requirements. The Contractor shall document and maintain a file of all scheduled and performed inspections and surveillances, inspection and surveillance results, and dates and details of corrective and preventive actions. The quality inspection and surveillance file shall be the property of the Government and made available during the Government’s regular working hours. The file shall be turned over to the Contracting Officer within five calendar days of termination of the contract.
2.6.5.3	Quality Inspection and Surveillance Report	The Contractor shall submit a copy of the Contractor Quality Inspection and Surveillance Report per Section F. The Contractor Quality Inspection and Surveillance Report shall include a summary and results of the quality inspection and surveillance events performed and assessment-driven corrective actions and process adjustments during the previous day. The Government may adjust the frequency of the submittal based on the Contractor’s quality of performance.
2.6.6	Property Management Plan	<p>The Contractor shall establish and maintain a plan that meets the Department of Defense Instruction number 4161.02 Accountability and Management of Government Contract Property. This spec item shall refer to all Government property in the Contractor’s possession. For each item in the Contractor’s possession the Contractor shall complete a DD1342, DoD Property Record.</p> <p>Refer to Section J-0200000-06.</p>
2.7	Personnel Requirements	The Contractor shall comply with the personnel requirements stated below.
2.7.1	Key Personnel	Within fifteen (15) calendar days after award of the contract, the

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		<p>Contractor shall submit to the Contracting Officer a List of Key Personnel and Qualifications per Section F. The Contractor shall provide any additional information requested by the Contracting Officer necessary to certify their qualifications.</p> <p>Within fifteen (15) calendar days after award of the contract, the Contractor shall submit to the Contracting Officer an Organizational Chart showing lines of authority of the key personnel and on-site supervisor(s) for this contract. The chart shall include names of personnel and their position title in this contract. As a minimum, include the Project Manager, Quality Control Manager, SSHO, and on-site supervisor(s) and who they will report directly to for this contract. The key personnel shall be revised as applicable for the contract.</p>
2.7.1.1	Project Manager (PM)	<p>The Contractor shall provide a Project Manager (PM) and designated alternate, as applicable, who have full authority to act for the Contractor on all contract matters relating to this contract. The PM or alternate shall be on-site during the Government's regular working hours and shall be available on-site within one (1) hour after the Government's regular working hours.</p> <p>The PM shall have at least three (3) years of Aircraft maintenance experience in managing a workforce providing services on contracts of similar size, scope and complexity.</p>
2.7.1.2	Quality Manager	<p>The Contractor shall provide a Quality Manager or designated alternate who shall be on-site during the Government's regular working hours and shall be available on-site within two (2) hours after the Government's regular working hours.</p> <p>The Quality Manager shall have fulfilled the following pre-requisite training and experiences before being hired as the Quality Manager under this contract.</p> <p>The Quality Manager shall have at least three (3) years of Aircraft maintenance experience in preparing and enforcing QMS programs on contracts of similar size, scope and complexity. The Quality Manager may be the same person as the SSHO.</p> <p>The Quality Manager shall provide a daily report to the Contracting Officer Representative no later than 8:00 a.m. each day for the previous day's work. The Quality Manager shall remain pro-active in ensuring that services are provided in a timely manner and conform to the requirements of this contract.</p>
2.7.1.3	Site Safety and Health Officer (SSHO)	<p>The SSHO must meet the requirements of EM 385-1-1 Section 1 and ensure that the requirements of 29 CFR 1926.16 are met for the project. Provide a Safety oversight team that includes a minimum of one Competent Person at each project site to function as the Site Safety and Health Officer (SSHO). The SSHO or an equally-qualified Designated Representative/alternate shall be on-site at all times when work is being</p>

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		<p>performed to implement and administer the Contractor’s safety program and government-accepted Accident Prevention Plan. The SSHO’s training, experience, and qualifications shall be as required by EM 385-1-1 paragraph 01.A.17, entitled SITE SAFETY AND HEALTH OFFICER (SSHO), and all associated sub-paragraphs.</p> <p>A Competent Person shall be provided for all of the hazards identified in the Contractor’s Safety and Health Program in accordance with the accepted Accident Prevention Plan, and shall be on-site at all times when the work that presents the hazards associated with their professional expertise is being performed. Provide the credentials of the Competent Person to the Contracting Officer for acceptance in consultation with the Safety Office.</p> <p>The Contractor shall provide a SSHO whose primary duty and responsibility is to prepare and enforce the Contractor’s safety program on this contract. The SSHO shall have fulfilled the following pre-requisite training and experiences before being hired as the SSHO under this contract:</p> <p>The SSHO shall have completed five years of satisfactory experience in preparing and enforcing safety programs on contracts of similar size and complexity in the past or three years experience if he possesses a Certified Safety Professional (CSP) or safety and health degree. The SSHO shall have completed the OSHA 30-hour construction safety class or equivalent and maintain competency through 24 hours of formal safety and health related coursework every four years. The SSHO shall not be the same person as the project manager.</p>
2.7.1.4	Environmental/Energy Manager	<p>The Contractor shall provide an Environmental/Energy Manager whose primary duty and responsibility is to ensure Contractor operations adhere to the goals and policies of the Environmental Management System, the Installation Energy Plan, and other specified Sustainability requirements affecting this contract. The Environmental/Energy Manager shall develop, implement and monitor environmental strategies, policies and programs that promote sustainable development and examine the contract activities to establish where improvements can be made and ensure compliance with environmental legislation and energy policy.</p> <p>The Environmental/Energy Manager shall have a minimum two years experience with environmental procedures similar to those of this contract; familiarity with Environmental Management Systems (EMSs); and knowledge of environmental regulations and federal energy laws and policy (including energy and water reduction requirements and renewable energy requirements) that are applicable to operations similar to those of this contract.</p>
2.7.1.5	Aircraft Crew Lead (23022 – Aircraft Mechanic II)	<p>The Contractor shall provide an Aircraft Crew Lead/Aircraft Mechanic whose primary duty and responsibility is to maintains repairs and modifies aircraft structures and structural components of moderate difficulty, maintains and repairs aircraft components including but not limited to flight controls, engines, hydraulics, pneumatics, fuel systems, and mechanical components, applies technical knowledge of airframe and poer plant systems in determining equipment malfunctions and applies required expertise in restoring equipment condition and or operation, and applies comprehensive technical expertise to solve moderate to complex problems</p>

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		<p>by interpreting technical documentation such as; blueprints or manufactures' manuals.</p> <p>The Aircraft Mechanic must have a thorough/broad knowledge of aircraft sheet metal/structural modifications and repair, as well as thorough knowledge of aircraft unique tools such as test equipment, torque wrenches, dials indicators, micrometers, sheet metal brakes and sheers. This job requires working knowledge of technical publications. The incumbent will be required to lead teams through more complex aircraft relevant tasks, and may be required to make entries in aircraft logs and records. Additionally, the incumbent must be able to prioritize workload to maintain schedules on assigned projects.</p> <p>The Aircraft Mechanic will primarily be responsible for the efforts of assigned work crew. Must be able to accept incoming work requirements, evaluate required procedures, and issue work estimates as needed to facilitate the maintenance effort. In addition the mechanic will be responsible for directing the work effort of assigned crew members to maximize worker effectiveness.</p> <p>The crew lead will be familiar with and have experience with USAF maintenance practices to include but not limited to; use of Technical Orders (T.O.s), Integrated Maintenance Data System (IMDS), corrosion prevention, general aircraft wash and lube procedures, tool control, aircraft towing, operation of AGE, safeguarding of government resources and aircraft maintenance production.</p>
2.7.1.6	Supply Technician (01410 – Supply Technician)	<p>The Contractor shall provide Supply Technician whose primary duty and responsibility is to perform all supply functions such as parts logging in and out, maintenance of database, inventorying, and ensuring adequate stock levels. Process purchase requests, accomplish shipping and receiving actions, maintain T.O. library, maintain Composite Tool Kits (CTK) and HAZMAT/Hazardous Waste disposal and accountability and control of required consumables to accomplish work effort.</p> <p>Supply technician will also be required to verify all chemicals for use during this contract are in the technical data that governs the tasks and that those manufacturers of purchased chemicals are verified on the Qualified Product Listing (QPL) prior to utilization and purchase.</p>
2.7.1.7	Aircraft Washer/Worker (23080 – Aircraft Worker)	<p>The Contractor shall provide Aircraft Workers to perform aircraft wash and corrosion control work. These duties may include the application of aircraft soaps to cleanse aircraft outer surfaces, aircraft lubrication applications, identification of corrosion or paint defects, mechanical sanding of surface coatings, and/or minor application of exterior paints to aircraft. The Aircraft worker may perform masking and barrier paper application to prevent water entrapment. The Aircraft worker may also assist the Aircraft mechanic.</p>
2.7.2	Employee Requirements	<p>The Contractor shall provide experienced, qualified, and capable personnel to perform the work in this contract. Personnel shall be fully knowledgeable of all safety, environmental, and energy requirements associated with the work they perform. Personnel shall speak, read, and comprehend English to the extent that they can perform the contract requirements and comply with installation emergency procedures.</p>
2.7.2.1	Employee Certification and Training	<p>The contractor shall attend security and safety training including but not limited to Foreign Object Damage (FOD) / Dropped Object Damage</p>

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		<p>(DOD) and Personal Protective Equipment (PPE), HAZMAT, hazardous waste, corrosion control, and supply training annually, as well as maintain flightline access and driving capabilities and other identified training needed to gain local certifications or access as required for performance of the duties listed herein. The US Government will provide this training to ensure installation requirements are met. Wash crew supervisor shall receive annual training from the Wing Corrosion Manager or Aircraft Structural Maintenance 7-level. However, any training that does not meet these conditions, to include safety/OSHA and work related training shall be the sole responsibility of the contractor to conduct or obtain for its personnel. The Government will not be held liable for failure to provide training that would have prevented a safety related mishap. All worker safety requirements are solely the responsibility of the Contractor.</p> <p>The Contractor shall maintain personnel certification, training, and licensing records for employee requirements specified herein and within all technical annexes/sub-annexes. Certification, training, and licensing records shall be kept current and on file for the duration of the contract including all option periods.</p> <p>The Contractor shall implement an ongoing training program that refreshes the safety skills, qualifications and awareness of the Contractor workforce on periodic basis. At a minimum, all Contractor personnel shall have attended the OSHA 10 hour safety course, or equivalent. The details of the Contractor's safety training program shall be included as part of the Contractor's Accident Prevention Plan, as required.</p> <p>Records shall be made available for Government review within 4 hours of request.</p>
2.7.2.1.1	Physicals	<p>All Contractor employees shall receive an OSHA Occupational Health Examination (hearing, vision, physical, etc.) on a yearly basis and shall be responsible for tracking their own employees' annual occupational physicals. Additional physical requirements may be required to comply with requirements of DCMA Inst 8210.1. The contractors shall schedule and fund local national employees for their physicals at off base medical facilities. All physicals, respiratory protection equipment (if required) and FIT tests shall be included in Contractor's proposal.</p>
2.7.2.2	Employee Appearance	<p>The Contractor shall ensure that all employees present a professional appearance that is appropriate for their position. The Contracting Officer reserves the right to determine the acceptability of any clothing worn. All Contractor/subcontractor employees working under this contract shall be identified by a distinctive nameplate, emblem, or patch attached in a prominent place on an outer garment. Employee identification shall not be substituted for station required passes or badges.</p> <p>Type of Uniform: All employees shall wear Contractor-provided uniforms, including shirts and/or blouses which are clearly distinguishable from other facility uniforms currently in use. The uniform shall be worn as designed by the uniform manufacturer. Sandals or other open-toed shoes</p>

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		shall NOT be worn.
2.7.2.3	Employee Conduct	Contractor employees shall conduct themselves in a proper, efficient, courteous and businesslike manner.
2.7.2.4	Identification as Contractor Employee	Contractor employees shall identify themselves as Contractor personnel by introducing themselves or being introduced as Contractor personnel and displaying distinguishing badges or other visible identification for meetings with Government personnel. All Contractor employees shall appropriately identify themselves as contractor employees in telephone conversations, meetings, and in formal and informal written correspondence.
2.7.2.5	Removal of Employees	The Contractor shall remove from the site any individual whose continued employment is deemed by the Contracting Officer to be contrary to the public interest or inconsistent with the best interests of National Security.
2.7.2.6	Proof of Legal Residency	No employee or representative of the Contractor will be admitted to the site of work unless satisfactory proof of citizenship is furnished, or, if an alien, legal residency within the United States is confirmed. Alien workers/skilled workers holding H-2 visas are not allowed to perform work under this Aircraft and Aerospace Ground Equipment wash and corrosion control service contract.
2.7.3	Enterprise-wide Contractor Manpower Reporting Application (eCMRA)	The following manpower reporting is required by NMCARS 5237.102. The Contractor shall report all contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address: https://doncmra.nmci.navy.mil . Per Section F, reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at https://doncmra.nmci.navy.mil .
2.8	Security Requirements	The Contractor shall comply with all Federal, state, and local security statutes, regulations, and requirements. The Contractor shall become acquainted with and comply with all Government regulations as posted, or as requested by the Contracting Officer when required to enter a Government site. The Contractor shall ensure that all security/entrance clearances are obtained.
2.8.1	Employee Listing	The Contractor shall maintain a current Employee List and submit per Section F. The list shall include employee's name, supervisor, company, and level of security clearance when applicable.
2.8.2	Vehicles	The company name and phone number shall be prominently displayed on the driver and passenger side on each of the Contractor's vehicles utilized to perform work on this contract. All vehicles shall display a valid state license plate that complies with State Vehicle Code. Vehicles shall meet all other requirement of the State Vehicle Code, such as safety standards, and shall carry proof of insurance and state registration, if applicable. All vehicles shall be maintained with a clean and orderly appearance. Vehicles shall not be cleaned, washed, or rinsed off on Government property.
2.8.3	Passes and Badges	All Contractor employees shall obtain the required employee and vehicle

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		<p>passes. The Contractor employees must be able to obtain Common Access Cards (CAC) in accordance with security requirements. The COR, through coordination with the 36 WG, will issue CACs to all U.S. Citizen contractor personnel; non-U.S. citizen employees will not be eligible for CAC issue. Upon completion of required training, 36 WG (via the COR and 36 MXS) will provide Restricted Area Badge, Certificate of Competency Cards, Personal Owned Vehicle passes (if required), and/or base access passes as needed to accomplish work requirements on the flight line within restricted areas. The Contractor shall be solely responsible for obtaining and maintaining the appropriate security clearances for their U.S. citizen employees. Prior to CAC and/or Restricted Area Badge issue each Contractor employee's security clearance will be verified via Joint Clearance and Access Verification System. Each employee shall wear the Government issued badge over the front of the outer clothing. When an employee leaves the Contractor's service, the employee's Passes and Badges shall be returned within ten (10) calendar days.</p>
2.8.4	Access to Installation	<p>All Contractor personnel shall obtain access to the installation by participating in the Navy Commercial Access Control System (NCACS), or by obtaining passes each day from the Base Pass and Identification Office. Costs for obtaining passes through the NCACS are the responsibility of the Contractor. One-day passes, issued through the Base Pass and Identification Office, will be furnished without charge.</p> <p>All Contractor personnel shall obtain access to the installation by obtaining passes from the Visitor Control Center in Andersen Air Force Base, Guam.</p>
2.8.4.1	NCACS Program	<p>NCACS is a voluntary program in which Contractor personnel who enroll, and are approved, are subsequently granted access to the installation for a period up to one (1) year, or the length of the contract, whichever is less, and are not required to obtain a new pass from the Base Pass and Identification Office for each visit.</p> <p>The Government performs background screening and credentialing. Throughout the year the Contractor employee must continue to meet background screening standards. Periodic background screenings are conducted to verify continued NCACS participation and installation access privileges. Under the NCACS program, no commercial vehicle inspection is required, other than for Random Anti-Terrorism Measures (RAM) or in the case of an elevation of Force Protection Conditions (FPCON).</p> <p>Information on costs and requirements to participate and enroll in NCACS/RAPIDGate is available at http://www.rapidgate.com/vendors/how-to-enroll or by calling 1-877-727-4342. Contractors should be aware that the costs incurred to obtain NCACS credentials, or costs related to any means of access to a Navy Installation, are not reimbursable. Any time invested, or price(s) paid, for obtaining NCACS/RAPIDGate credentials will not be compensated in any way or approved as a direct cost of any contract with the Department of the Navy.</p>

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2.8.4.2	One-Day Passes	Contractors without RAPIDGate/NCACS can access the installation. However, they will only receive a one (1) day pass for Andersen Air Force Base. Contractor's personnel will have to obtain daily passes, be subject to daily mandatory vehicle inspection, and will have limited access to the installation. The Government will not be responsible for any cost or lost time associated with obtaining daily passes or added vehicle inspections incurred by non-participants in the NCACS/RAPIDGate.
2.8.5	Access to Buildings	The Contractor shall monitor and control access into restricted areas under their responsibility, allowing only those individuals who have been properly cleared into restricted areas or other controlled access areas. The Contractor shall comply with security requirements, plus those imposed by the installation Commander at all times. Personnel with access to special areas will have the appropriate screening and/or security clearance, and personnel requiring routine access to restricted areas will wear special badges authorizing access for those areas. Contractor personnel shall not enter restricted or controlled areas or installation facilities unless specifically authorized in performance of their duties. The Contractor shall secure all buildings and facilities entered during non-duty hours and will secure all building and facilities under the Contractor's cognizance at the end of each work day or shift period.
2.8.6	Access Arrangements	The Contractor shall make all arrangements through the appropriate office necessary to obtain access to buildings, facilities and other work areas, and when necessary, arrange for them to be opened and closed by the controlling authority. The Government may issue keys to the Contractor. The Contractor shall use due diligence and be responsible for compromised security systems to include replacement costs that result from its action or inaction.
2.8.6.1	Escort Arrangement for Secured Areas	<p>The Contractor shall make arrangements for Government escort into secured areas requiring escort. The Contracting Officer will provide information on applicable buildings, spaces and the appropriate point of contact.</p> <p>The Contractor may experience delays while waiting for escorts. The Government estimates the wait period can be up to 15 minutes. The Contractor shall notify the COR and appropriate point of contract if an escort is not available after 15 minutes and access to accomplish the work is denied. Unscheduled requirements, e.g., trouble calls, may require a longer wait for an escort.</p>
2.8.7	Security Clearances	<p>The Contractor shall obtain all required corporate and personnel Security Clearances prior to commencement of work. The Contractor shall ensure that a list of all personnel with Security Clearances is maintained current, including clearances that are pending.</p> <p>Performance of work may require access to classified information. Appropriate number of mechanics/workers and aircraft quality inspectors will require National Agency Check with Inquiries. A Secret clearance is required to obtain access to secure areas, related data, and information systems of the aircraft. Contractor personnel shall follow and meet the security requirements as given in the DD Form 254 (available at http://www.dtic.mil/dtic). The contractor shall not divulge any information about files, data, processing activities or functions, user ID's, passwords or other knowledge that may be gained to anyone who is not authorized to have access to such information.</p>

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2.8.8	Employee Status	The Contractor shall notify the Contracting Officer of any changes to any employee’s status to include, but not limited to, termination, convictions/arrests, adverse actions taken on the job for any reason or any other documented misbehavior that may affect, or have the potential to affect, security standing in terms of access to federal facilities or IT systems.
2.9	Contractor Safety Program	<p>The Contractor shall develop and implement a Safety Program detailing how the Contractor plans, staffs, performs, and controls all safety practices while delivering best value services to the Government without any accidents or mishaps. The Contractor’s safety program shall comply with all safety standards identified in the U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1, 2014 Version and Public Law 91-596, Occupational Safety and Health Act.</p> <p>Any reference to “USACE” facilities, property, or equipment specified in EM 385-1-1 should be interpreted as Government facilities, property, and equipment.</p>
2.9.1	Accident Prevention Plan (APP)	<p>The Contractor shall develop and implement a site Accident Prevention Plan (APP). The APP shall be prepared by the Contractor’s SSHO and shall be followed by all Contractor employees, subcontractors, and vendors at each service site.</p> <p>The APP shall follow the format and include all elements addressed in Appendix A of EM 385-1-1. The APP shall incorporate Activity Hazard Analyses (AHAs) and compliance plans addressing all applicable Safety and Occupational Health (SOH) risks that are relevant to the site specific hazards and controls for each activity and type of work that may be encountered in the performance of this contract.</p> <p>The Contractor shall submit an APP to the Contracting Officer within 30 days following award for review and acceptance per Section F 0200000. The Contractor shall review, update, and submit revisions to the APP within 15 calendar days whenever a change in work conditions, hazards, or activities occur. Submittal of the APP shall include Activity Hazard Analyses (AHAs) and applicable compliance plans, programs, and procedures as specified below.</p> <p>The Contractor shall not commence work until the APP has been accepted and no activity shall be started on site until the applicable AHAs and compliance plans have been accepted.</p> <p>Once accepted by the Contracting Officer, the APP and attachments will be enforced as part of the contract. Disregarding the provisions of this contract or the accepted APP will be cause for stopping of work, at the discretion of the Contracting Officer, until the matter has been rectified.</p>
2.9.2	Activity Hazard Analysis (AHA)	The Contractor shall prepare Activity Hazard Analyses (AHAs) for all applicable common recurring work activities performed under this contract. AHAs for recurring work shall be submitted with the APP and shall be updated as work activities or conditions change and additional AHAs prepared as new work activities are required. AHAs for non-recurring and one-time (e.g., non-recurring work task orders) work occurrences shall be submitted at least two working days prior to start of work. Specifically:

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		<ul style="list-style-type: none"> For contract modifications to recurring work requirements where changes are germane to the original contract, the Contractor shall revise applicable AHAs within 15 calendar days after modification is signed. For contracts with non-recurring work ELINs, the Contractor shall submit an AHA on non-recurring work task orders, with the associated proposal, whenever the service environment or required task is different from the recurring work priced services. For construction (including renovation or alteration) task orders placed on the non-recurring work portion of contract, the Contractor shall submit a separate AHA for each task order with the associated proposal. <p>The Contractor shall follow the Risk Management Process for the development of Activity Hazard Analysis (AHA) in accordance with paragraph 01.A.14 and Appendix A of EM 385-1-1. A formatted outline of an AHA is provided in Figure 1-2 of EM 385-1-1.</p> <p>During performance of services, the SSHO shall periodically review the AHA at each service site and for each sub-annex to assess the effectiveness of the Contractor's overall APP. If changes to the AHAs are required, such changes shall be submitted to the Contracting Officer for review and acceptance.</p>
2.9.3	Safety and Occupational Health (SOH) Risks and Compliance Plans	<p>Based on a risk assessment of recurring and non-recurring work requirements and on mandatory OSHA compliance programs, the Contractor shall develop, provide and implement all applicable compliance plans, as necessary for the situation or types of work to be performed under this contract. Compliance plans, programs, and procedures along with their respective references are detailed in Appendix A, paragraph 3.i of EM 385-1-1.</p> <p>These plans shall be submitted with the APP and shall be updated as situations change. Additional compliance plans, programs, and procedures shall be developed as applicable when new types of work are required under this contract.</p>
2.9.3.1	Alcohol and Drug Abuse Prevention Plan	The Contractor shall develop an alcohol and drug abuse prevention plan to explain how it will satisfy the drug-free work force requirement as stated in DFARS Clause 252.223-7004 and include elements addressed in paragraph 01.C.02 of EM 385-1-1.
2.9.3.2	Chemical Hazard Communication Program	The Contractor shall develop a project-specific chemical hazard communication program to include elements addressed in paragraph 06.B.01 of EM 385-1-1 and applicable OSHA requirements in 29 Code of Federal Regulations (CFR) 1910.120 and 29 CFR 1926.59.
2.9.3.3	Confined Space Program (DELETED)	The Contractor shall develop an activity/site specific confined space program to include elements addressed in paragraph 34.A of EM 385-1-1 and comply with relevant requirements in 29 CFR 1910, 29 CFR 1915, and 29 CFR 1926, OSHA Directive CPL 2.100 and any other Federal, state and local regulatory standards. (DELETED)
2.9.3.4	Fall Prevention and Protection Plan	The Contractor shall develop a site specific fall prevention and protection plan to protect and prevent its service workers from falling from heights of

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		1.8m (6 feet) or more. This plan shall include elements addressed in paragraph 21.D of EM 385-1-1 and ANSI A10.32, ANSI Z359.1, and ANSI/ASSE A10.34. The fall prevention and protection plan shall include a Rescue and Evacuation Plan in accordance with EM 385-1-1, Section 21.N. Plan should also reference different types of fall protection that will be utilized in the event of a location or facility non-compliance issue. If Contractor wishes to utilize existing fall protection inside Government furnished facilities, the Contractor will be responsible for any and all certifications that would render the equipment safe for use. A competent person for fall protection shall prepare and sign the plan.
2.9.4	Crane Operations	<p>All operations of Cranes, Multi-Purpose Machines and Material Handling Equipment shall comply with EM 385-1-1, NAVFAC P-307, 29 CFR Part 1910, and 29 CFR Part 1926.</p> <p>The Contractor shall comply with paragraph 1.7.2 of NAVFAC P-307 and notify the Contracting Officer prior to bringing any crane (including delivery vehicles with crane boom attachments), multi-purpose machines, material handling equipment, or construction equipment that may be used in a crane-like application to lift suspended loads on board a Navy Installation. Written documentation of the last weight test of the crane and all related weight handling equipment (e.g. attachments, rigging gear, etc.) shall be maintained on site.</p> <p>A joint verification with the Government representative must be performed to ensure that a legible and indelible completed copy of Appendix P, Figure P-1 of NAVFAC P-307 is maintained on the crane, multi-purpose machine, and material handling equipment or construction equipment used in a crane-like application to lift suspended loads. The following certification and testing documentation shall be on site prior to entry and use on any Navy Installation:</p> <ol style="list-style-type: none"> 1) Crane, multi-purpose machine, material handling equipment or construction equipment used in a crane-like application to lift suspended load certification 2) Load testing 3) Yearly, monthly and daily inspection logs 4) Rope/sling certifications 5) Operator certifications/designations 6) Designation of person performing log inspections 7) Cranes that are permanently located on a Navy Installation shall have a quarterly joint verification.
2.9.4.1	Crane Inspections	<p>The Contractor shall ensure all inspections are performed in accordance with EM 385-1-1, NAVFAC P-307, 29 CFR Part 1910, and 29 CFR Part 1926 (daily, monthly, quarterly, yearly), and retain the current documentation of inspections. Documents shall be kept on site. Daily pre-use inspections and testing shall be performed on all load hoisting and lowering mechanisms, boom hoisting and lowering mechanisms, swinging mechanisms, travel mechanisms (if to be used that day), and safety devices. Cranes that have to be re-rated shall be in accordance with SAE Recommended Practices, Crane Load Stability Test Code J765 and documentation maintained on site. The Contractor shall have an operational anti-two block device or a two-block damage prevention feature for all points of two blocking and a boom hoist disconnect, shutoff, or hydraulic relief to automatically stop the boom hoist when the boom reaches a predetermined high angle.</p>

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2.9.4.2	Rigging Gear	<p>The Contractor shall ensure rigging gear and below the hook lifting devices and personnel comply with the following requirements:</p> <ol style="list-style-type: none"> 1) Personnel performing rigging shall have an understanding of all signs, notices, and operating instructions, and be familiar with the applicable hand signals prescribed by the ASME B30 standard for the type of crane in use. 2) Personnel performing rigging shall be familiar with the rigging requirements in EM 385-1-1, NAVFAC P-307, 29 CFR Part 1910, and 29 CFR Part 1926. 3) The Contractor shall inspect rigging gear in accordance with EM 385-1-1, NAVFAC P-307, 29 CFR Part 1910, and 29 CFR Part 1926 and paragraph 1.7.2 of NAVFAC P-307. Certification records shall be made available for review upon request.
2.9.4.3	Crane Operators	<p>Crane operators shall meet the personnel qualifications requirements in paragraph 16.B of EM 385-1-1 and paragraph 1.7.2 of NAVFAC P-307. For mobile cranes with Original Equipment Manufacturer (OEM) rated capacities of 2,000 pounds or greater, designate crane operators as qualified by a source that qualifies crane operators (i.e., union, a government agency, or an organization that tests and qualifies crane operators).</p>
2.9.5	Accident and Damage Reporting	<p>The Contractor shall notify the Contracting Officer as soon as practical, but no more than four hours after any accident meeting the definition of Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$2,000, or any Weight Handling Equipment (WHE) accident. Notification shall also be provided for any mishap occurring in any of the following high hazard areas: electrical (to include Arc Flash, electrical shock, etc.); uncontrolled release of hazardous energy (includes electrical and non-electrical); weight or load handling equipment (LHE) or rigging; fall-from-height (any level other than same surface); and underwater diving. These mishaps shall be investigated in depth to identify all causes and to recommend hazard control measures.</p> <p>Within notification include Contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the Government investigation team arrives on-site and Government investigation is conducted.</p> <p>The Contractor shall conduct an accident investigation for recordable injuries and illnesses, for accidents requiring Medical Treatment, property damage accidents resulting in at least \$20,000 in damages, and near misses as defined in EM 385-1-1, to establish the root cause(s) of the accident. The Contractor shall complete the applicable NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F. Required or special forms are provided within the Forms in J-0200000-05.</p> <p>For any weight handling equipment accident (including rigging gear accidents) the Contractor shall conduct an accident investigation to</p>

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		<p>establish the root cause(s) of the accident and comply with additional requirements and procedures for accidents in accordance with NAVFAC P-307, Section 12. The Contractor shall submit a WHE Accident Report (Crane and Rigging Gear) per Section F - 0200000. No crane operations are allowed to proceed until cause is determined and corrective actions have been implemented to the satisfaction of the Contracting Officer.</p> <p>For a near miss, the Contractor shall complete the applicable documentation in NAVFAC Contractor Incident Reporting System (CIRS), and electronically submit via the NAVFAC Enterprise Safety Applications Management System (ESAMS) per Section F.</p> <p>For a near miss involving crane or rigging operations, the Contractor shall report verbally to the Contracting Officer as soon as management becomes aware but not later than 4 hours of such event and comply with additional requirements and procedures for near-misses in accordance with NAVFAC P-307, Section 12. A near miss occurs when an accident was avoided by mere chance or when intervention prevented an ongoing sequence of events that would have resulted in an accident (e.g. unplanned encroachment, improper crane set-up, improperly rigged load, etc.). The Contractor shall submit a Crane and Rigging Gear Near Miss Report per Section F.</p>
2.9.5.1	Accident Reporting and Notification Criteria	<p>The following criteria and definitions apply to the accident reporting requirements specified above:</p> <p>Recordable Injuries or Illnesses. Any work-related injury or illness that results in:</p> <ol style="list-style-type: none"> 1) Death, regardless of the time between the injury and death, or the length of the illness; 2) Days away from work (any time lost after day of injury/illness onset); 3) Restricted work; 4) Transfer to another job; 5) Medical treatment beyond first aid; 6) Loss of consciousness; or 7) A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (6) above. <p>High Visibility Accident. Any mishap which may generate publicity or high visibility.</p> <p>Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even though provided by a physician or registered personnel.</p> <p>WHE Accident. A WHE accident occurs when any one or more of the eight elements in the operating envelope fails to perform correctly during operation, including operation during maintenance or testing resulting in personnel injury or death; material or equipment damage; dropped load; derailment; two-blocking; overload; or collision, including unplanned contact between the load, crane, or other objects. A dropped load, derailment, two-blocking, overload and collision are considered accidents</p>

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		even though no material damage or injury occurs. A component failure (e.g., motor burnout, gear tooth failure, bearing failure) is not considered an accident solely due to material or equipment damage unless the component failure results in damage to other components (e.g., dropped boom, dropped load, roll over, etc.)
2.9.6	Fire Protection	The Contractor shall know where fire alarms are located and how to activate them. The Contractor shall handle and store all combustible supplies, materials, waste and trash in a manner that prevents fire or hazards to persons, facilities, and materials.
2.9.7	Monthly On-Site Labor Report	The Contractor shall submit a Monthly On-Site Labor Report per Section F. This report is a compilation of employee-hours worked each month for all site workers, both prime and subcontractor.
2.9.8	OSHA Citations and Violations	The Contractor shall correct violations and citations promptly and provide a copy of each OSHA citation and OSHA report with written OSHA Citations and Violations Corrective Action Report to the Contracting Officer within forty-eight (48) hours after receiving a citation.
2.9.9	Safety Inspections and Monitoring	<p>The Contractor shall conduct inspections of its work areas, job sites, and work crews every day work is being performed to ensure that all Contractor operations are being conducted safely. These inspections shall ensure:</p> <ul style="list-style-type: none"> • The site is safe and free of job-site hazards • Proper PPE is being utilized and worn. • Safe work practices and processes are being followed. • Workers are familiar with the hazards covered in the respective AHA for that work activity. • All equipment and tools are in good condition and being used safely. <p>The Government reserves the right to inspect and monitor Contractor operations for safety compliance. In general, the Government approach will be to conduct Performance Assessment on the quality and effectiveness of the Contractor’s safety program. The Government reserves the right to stop any work activity when it deems danger is imminent. Contractor personnel shall work in a safe manner and comply with all applicable safety regulations. The Contractor shall be subject to safety inspections of its work sites by the Government. Contractor safety records shall be available to the Contracting Officer upon request.</p> <p>Whenever the Contracting Officer becomes aware of any safety noncompliance or any condition which poses a serious or imminent danger or hazard to the health or safety of the public or Government Personnel, the Contracting Officer will notify the Contractor orally, with written confirmation, and request immediate corrective action. This notice, when delivered to the Contractor’s representative or SSHO, shall be deemed sufficient notice of noncompliance and that corrective action is required. After receiving this notice, the Contractor shall immediately take corrective action. If the Contractor fails, delays, or refuses to promptly take corrective action, the Contracting Officer may issue a stop work order for all or part of the services or work until satisfactory corrective action has been taken. Whenever such a stop work order has been issued, the Contractor shall waive all equitable adjustments to the contract related to the stop work ordered issued. The Contractor shall include this requirement in all of its subcontracts and vendor contracts in</p>

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		support of contract safety.
2.9.10	Safety Certification	The Contractor shall submit copies of all the required Federal, state, county, city and industry Safety Certifications for work performed under this contract per Section F. These certifications shall be kept up to date by the Contractor. The Contractor shall submit new versions of certifications as the old certifications expire. No work, that requires a certification, shall start without a valid and approved certification.
2.9.11	Safety Apparel on Jobsites	The Contractor personnel shall wear appropriate high-visibility safety apparel (garment, vest, or harness of retro-reflective and fluorescent material) meeting ANSI/ISEA 107-2010 requirements. Appropriate garment shall be based on the worker hazards and tasks, complexity of the work environment or background, and vehicular traffic and speed. As a minimum, the Contractor personnel shall wear ANSI/ISEA 107-2010 Class II compliant apparel.
2.9.12	Emergency Medical Treatment	Contractors will arrange for their own emergency medical treatment. The Government has no responsibility to provide emergency medical treatment.
2.10	Environmental Management and Sustainability	<p>The Contractor shall perform work under this contract consistent with the following Environmental Management System (EMS) goals and policy.</p> <p>Goals:</p> <ul style="list-style-type: none"> • Reduce purchase and use of toxic and hazardous materials; • Expand purchase of green products and services; increase recycling; • Reduce energy and water use; • Increase use of alternative fuels and renewable energy; • Integrate green building concepts in major renovations and new construction; • Prevent pollution at the source; and • Continual improvement. <p>Policy:</p> <ul style="list-style-type: none"> • Protect public health and the environment by being an environmentally responsible member of the community; • Preserve our natural, historic and cultural resources; • Conserve natural resources by reducing what we discard, reusing items, and recycling materials, which includes purchasing products made from recycled materials; • Integrate sound environmental practices into all our operations and business decisions; Integrate environmental protection requirements and pollution prevention initiatives into the early planning, design and procurement of facilities, equipment and material, as well as the planning and implementation of military training activities; • Prevent or minimize pollution at its source as we seek out ways to eliminate or further minimize use of hazardous materials and generation of hazardous waste; • Maintain a sound partnership with regulatory agencies to sustain our compliance with existing and new environmental laws and regulations; • Enhance our program as we develop and implement an Environmental Management System; and • Adhere to this policy, remind one another to do so, and ensure that our entire community knows this is our policy by our actions as well as our words.

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		The Contractor shall maintain monitoring and measurement information to address the EMS goals and policy and provide the EMS Goals and Policy Measurement Information to the Contracting Officer when requested. In the event an EMS nonconformance or environmental noncompliance associated with the contracted services, tasks, or actions occurs, the Contractor shall take corrective and/or preventative actions assume legal and financial liability for the noncompliance and take corrective action immediately to remedy the noncompliance. The Contractor shall ensure that its employees are aware of their roles and responsibilities under the EMS and how these EMS roles and responsibilities affect work performed under the contract.
2.10.1	Energy Management Program	<p>The Contractor shall comply with the installation's energy management program. The Contractor Project Manager, or designee, shall represent the Contractor's interest at all meetings of the activity's Energy Management Board.</p> <p>The Contractor shall attend periodic meetings with the Installation Energy Manager, where energy and water efficiency goals and project status will be discussed to ensure that any Contractor work complements and optimizes efficiency efforts.</p>
2.10.1.1	Water Conservation Plan	The Contractor shall develop, submit and implement a Water Conservation Plan per Section F.
2.10.2	Environmental Protection	The Contractor shall comply with all applicable Federal, state, and local laws, regulations, and executive orders, and with base-wide instructions, standards, and permit requirements. All environmental protection matters shall be coordinated with the Contracting Officer. Inspection of any of the facilities operated by the Contractor may be accomplished by the Installation Environmental Protection Coordinator, or authorized officials on a no-notice basis during Government regular working hours. The Contractor shall comply with the instructions of the cognizant Navy Medical Department with respect to avoidance of conditions which create a nuisance or which may be hazardous to the health of military or civilian personnel. The Contractor is responsible for ensuring that its employees receive applicable environmental and occupational health and safety training, and are kept up to date on regulatory required specific training for the type of work to be conducted onsite. All on-site Contractor personnel, and their subcontractor personnel, performing tasks that have the potential to cause a significant environmental impact shall be competent on the basis of appropriate education, training or experience.
2.10.2.1	Non-Hazardous Waste Disposal	<p>The Contractor shall dispose all wastes in accordance with all applicable Federal, state, and local laws, regulations, and executive orders, and with base-wide instructions, standards, and permit requirements.</p> <p>All non-hazardous, non-regulated debris and rubbish resulting from the work under this contract, excluding recyclable materials shall be disposed of at appropriate off installation waste handling facilities.</p> <p>All regulated, non-hazardous waste shall be disposed of in accordance with all applicable Federal, state, and local laws, regulations, and with base-wide instructions.</p>
2.10.2.2	Hazardous Waste	The Contractor shall dispose of all hazardous waste in accordance with

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	Disposal	<p>the Resource Conservation and Recovery Act and all other applicable Federal, state and local laws and regulations. No disposal of hazardous waste at or within the installation is allowed.</p> <p>The Contractor may generate hazardous waste that will be required to be turned in as part of this contract. The Contractor shall store and dispose of waste IAW local and federal hazardous waste management plan regulations.</p>
2.10.2.3	Spill Prevention, Containment, and Clean-up	The Contractor shall prevent, contain, clean up, and report all spills on Government property caused by the Contractor, in a manner that complies with applicable Federal, state, and local laws and regulations, and with the Installation Spill Control Plan at no additional cost to the Government.
2.10.2.4	Hazardous Material Management	<p>The Contractor shall support the Consolidated Hazardous Material Reutilization and Inventory Management Program (CHRIMP).</p> <p>The Contractor shall submit an Emergency Planning and Community Right to Know Act (EPCRA) Report and Contractor Hazardous Material Inventory Log per Section F following the format provided in J-0200000-08.</p> <p>The Contractor shall receive approval from the Contracting Officer prior to bringing hazardous material on Government Property or prior to any other use in conjunction with this contract. For approval to use any hazardous material, allow a minimum of ten (10) working days for processing the request. The Contractor shall post Safety Data Sheets (SDS) at the worksite where the products are being used. Should the Government determine that a chemical the Contractor will use needs to be tracked; the Government may direct the Contractor to submit additional information in order to fulfill reporting requirements.</p> <p>The Contractor shall ensure that procedures are in place to deal with hazardous materials, pursuant to the FAR Clause 52.223-3, HAZARDOUS MATERIAL IDENTIFICATION AND MATERIAL SAFETY DATA.</p> <p>Notwithstanding any other hazardous material used in this contract, radioactive materials or instruments capable of producing ionizing/non-ionizing radiation (with the exception of radioactive material and devices used in accordance with EM 385-1-1 such as nuclear density meters for compaction testing and laboratory equipment with radioactive sources) as well as materials which contain asbestos, mercury or polychlorinated biphenyls, di-isocyanates, lead-based paint are prohibited. The Contracting Officer, upon written request by the Contractor, may consider exceptions to the use of any of the above excluded materials. Low mercury lamps used within fluorescent lighting fixtures are allowed as an exception without further Contracting Officer approval. Notify the Radiation Safety Officer (RSO) prior to excepted items of radioactive material and devices being brought on base.</p>
2.10.2.5	Noise Control	The Contractor shall comply with all applicable Federal, state and local laws, ordinances, and regulations relative to noise control.
2.10.3	Sustainable Procurement and	The Contractor shall develop, submit, and implement a Sustainable Procurement and Practices Plan per Section F. This plan shall identify

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	Practices	<p>how the Contractor will comply with all applicable Federal, state and local laws and regulation, including E.O. 13423, E.O. 13514, Installation Energy Management Program and Water Conservation Programs and energy reduction requirements. The plan shall specifically address the following components:</p> <ul style="list-style-type: none"> • Recycled Contents Products • Energy/Water efficiency • Energy Efficient Tools and Equipment • Alternate Fuels and Alternate Fuel Vehicles • Biobased Products • Non-Ozone Depleting Products • Environmental Preferred Products and Services • Low/Non-Toxic and Hazardous Materials <p>The Contractor shall submit an annual Sustainable Delivery of Services Report per Section F.</p>
2.10.3.1	Environmentally Preferable Products	<p>The Contractor shall procure and use products that are energy-efficient (Energy Star or Federal Energy Management Program (FEMP)-designated), water efficient, bio-based, environmentally preferable (<i>e.g.</i>, Electronic Product Environmental Assessment Tool (EPEAT)-registered), non-ozone depleting, contain recycled content, or are non-toxic or less toxic alternatives, where such products and services meet performance requirements.</p>
2.10.3.2	Use of Recovered Materials	<p>The Government has an affirmative procurement program to promote the purchase of products containing recovered materials. The intent is to reduce the solid waste stream and conserve natural resources by establishing markets for recycled content products and encouraging manufacturers to produce quality products containing recovered materials. Participate in this program by using, for Environmental Protection Agency (EPA) designated items, recovered materials to the maximum extent practicable without jeopardizing the intended end use of the item. The percentage of recovered materials content levels for use in the performance of this contract will be, at a minimum, the amount recommended in the EPA Comprehensive Procurement Guideline (CPG) Product Index website (http://www.epa.gov/epawaste/consERVE/tools/cpg/index.htm).</p> <p>Use of EPA designated products is not required for products that are either not available within a reasonable period of time, are not available at a reasonable price, are not available from a sufficient number of sources to maintain a satisfactory level of competition, or fail to meet performance standards based on technical verification. EPA designation of products is an on-going process. Listings of EPA designated products containing recovered materials are found in 40 CFR 247. Make recommendation and submit Recovered Material Certification, per Section F, when a product containing recovered materials is equal to or better than the original and could be used for this contract. All changes of products must be accepted by the Contracting Officer before it is used.</p>
2.10.3.3	Use of Biobased Products	<p>The Contractor shall make maximum use of biobased products in accordance with the FAR Clause 52.223-2 -- AFFIRMATIVE PROCUREMENT OF BIOBASED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS. Information about these</p>

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		products is available at http://www.usda.gov/biopreferred .
2.11	Disaster Preparedness	The Contractor shall comply with the installation's Contingency Instruction. The Contractor shall support the installation contingency response plan as directed by the Contracting Officer.
2.11.1	Tropical Cyclone Condition of Readiness (TCCOR)	<p>Tropical Cyclone Condition of Readiness (TCCOR) unless directed otherwise, comply with:</p> <p>1) Responsibility The Contractor, at no additional cost to the Government, shall be responsible for the security and safety of the work site, including the Contractor's shop site and/or storage areas, when warning of winds of gale force are issued. Gale force winds are defined as having a sustained velocity of 34 knots or better and include winds of tropical storm or typhoon intensity. Satisfactory job site clean-up is the initial, basic day- to-day; minimal preparation the Contractor can make for winds of destructive force.</p> <p>2) Preparation When warnings of gale force winds are issued, the Contractor shall carry out, without delay, all directives concerning desired action to be taken, which may be issued to him by the Contracting Officer or his designated representative. This preparation is in accordance with the contract terms and every practicable precaution will be taken to minimize danger to persons, to prevent damage to the work in place, materials, supplies, equipment, adjacent structures, and property of others, and is in public interest.</p> <p>3) Tropical Cyclone Conditions of Readiness (TCCOR) TCCORs are set by Commander, Naval Forces Marianas, when winds of 50 knots are expected to occur locally. Sustained winds of 50 knots or greater could result from either a tropical storm or a typhoon approaching or forming over Guam.</p> <p>TCCOR Four. A sustained wind of 50 knots or greater is possible within 72 hours. The minimum mandatory action required of the Contractor is noted below:</p> <p>TCCOR Three. Sustained winds of 50 knots or greater is expected within 48 hours. The minimum mandatory action required of the Contractor is noted below:</p> <p>TCCOR Two. Sustained winds of 50 knots or greater is expected within 24 hours. The minimum mandatory action required of the Contractor is noted below:</p> <p>TCCOR One. A sustained wind of 50 knots or greater is expected within 12 hours. The minimum mandatory action required of the Contractor is noted below:</p> <p>4) TCCOR Four During TCCOR Four, the normal condition of readiness on Guam and in the Trust Territory of the Pacific Island requires daily job site clean-up and good house-keeping practices. The Contractor shall</p>

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Spec Item	Title	Description
		<p>collect and store in piles or contain all scrap lumber, waste materials, and rubbish for regular removal and disposal no less frequently than at close of each workday's work. The job site, including storage areas, shall be maintained free of accumulations of debris at all times by the Contractor. Form lumber, which is not incorporated into forms, shall be stacked in neat piles less than 4 feet high at the close of work each day or shall be removed from the job site. Upon erection or mobilization at the job site, shacks or shanties shall be secured to withstand typhoon intensity winds and shall be neat and maintained in good order.</p> <p>5) Planning Planning for all job operations shall include the total systems response. Capabilities available to minimize the consequences of accident or natural disaster. These normal job sites clean-up operations shall be conducted to the satisfaction of the Contracting Officer or his designated representative.</p> <p>6) TCCOR Three When TCCOR Three is set, the Contractor shall attain the job site condition required for typhoon Condition Three prior to close of work that day. In addition, the Contractor shall commence securing all operations for typhoon that cannot be completed within that day. If this condition is set during a holiday or weekend, the Contractor shall proceed as above, i.e., the same as if it were a normal working day. If this condition is set at night, the Contractor shall establish his plan of securing operations for the next day to commence at first light of day if still in Condition Three or greater (Conditions Two or One).</p> <p>7) TCCOR Two When TCCOR Two is set, the Contractor shall cease routine activities to allow maximum securing effort if such will interfere with his normal routine. If winds of typhoon force are expected, formwork and scaffolding shall be reinforced or removed if necessary and all machinery, tools, Government-furnished materials or equipment, etc., shall be secured and, if necessary, removed from the job site or placed inside a typhoon shelter. If this condition is set at night or during a holiday or weekend, the above action shall be taken at the earliest opportunity and accomplished to the satisfaction of the Contracting Officer or his authorized representative.</p> <p>8) TCCOR One When TCCOR One is set, the job site shall be secured and all personnel shall report to a shelter. The Contractor shall ensure that the job site is secured to the satisfaction of the Contracting Officer or his designated representative before he has released his work force to report to a shelter.</p> <p>9) TCCOR Four "All Clear" When TCCOR Four "All Clear" is set after the passing of the destructive winds, The Contractor shall return to the job site to assess damages and immediately restore the job site to the satisfaction of Officer in Charge or his designated representative. The job site restoration/clean up shall be in</p>

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		accordance with the contract terms and every practicable precaution shall be taken to minimize danger to people, to prevent damage to work in place, materials, supplies, equipment, adjacent structures, and property of others; and is in public interest. However, before proceeding with restoration/clean up requiring significant time and cost, a clean-up plan shall be discussed with and submitted to the Contracting Officer or his designated representative for approval.
2.12	Warranty Management	Prior to performing repair work, the Contractor shall report to the Contracting Officer any defect in workmanship, material, or parts, and any improper installation of equipment and components that are covered by a warranty. The Contractor is responsible for knowing which equipment and components are covered by the original warranty and the warranty duration. The Contracting Officer will provide available warranty documents.
2.13	Recurring Work Procedures	
2.13.1	Notification to the Government for Work Above the Recurring Work Limitations	The Contractor is fully responsible for work up to the recurring work limits. Recurring work limits are specified in subsequent annexes or sub-annexes. When work is expected to exceed the recurring work limits, the Contractor shall notify the Contracting Officer within two hours of identification for further direction. The Government may issue a task order in accordance with the non-recurring work portion of the contract detailed below or accomplish the work by means other than this contract.
2.13.2	Recurring Work Exhibit Line Item Numbers (ELINs)	Recurring work ELINS are provided in J-0200000-09.
2.14	Non-recurring Work	Non-recurring work is identified in each applicable annex or sub-annex. Non-recurring work may consist of Unit Priced Task (UPT) Work (non-negotiated) and Unit Priced Labor (UPL) Work (negotiated). The Contractor shall perform all non-recurring task work as ordered by the Contracting Officer. Non-recurring work will consist of Unit Priced Tasks and Unit Priced Labor Work which may be ordered by the Government as separate items or in combinations of items from the Non-recurring Work Exhibit Line Items (ELINs) provided in Section J on an as needed basis.
2.14.1	Unit Priced Task (UPT) Work (Non-Negotiated)	A UPT is defined as a non-recurring work item that includes all direct and indirect costs plus profit associated with the particular unit of work. All materials and equipment (rented, leased or Contractor-owned) required for the accomplishment of a UPT shall be included within the respective exhibit line item prices. The fixed price for the task order is determined by multiplying the exhibit line item unit prices by the quantities ordered. The Contractor is not required to submit cost estimates for UPTs.
2.14.1.1	Acceptance and Performance	The Contractor shall possess the capability to accept and perform non-recurring work via an electronic medium with supported commands utilizing their Government Purchase Card (GPC). DoD EMALL is the electronic medium for authorized Government personnel to place orders for service to the Contractor. DoD EMALL is located at www.emall.dla.mil under NAVFAC contract. The Contractor is required to report all non-recurring work quantities ordered via EMALL monthly to the Contracting Officer.
2.14.1.2	Invoicing and Receiving Payment	Payment for completed EMALL orders will be made using the GPC. Reference “payment by third party” clause FAR 52.232-36. The Contractor shall possess the capability to invoice and receive payment for non-recurring work via an electronic medium with supported command

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		representatives utilizing their GPC. No partial or advance payments will be provided.
2.14.2	Unit Priced Labor (UPL)Work (Negotiated)	The Contractor shall perform all UPL work in accordance with the scope and delivery schedule negotiated per each task order. UPL work is defined as non-recurring work that utilizes negotiated labor hours and materials to accomplish a task not required by the recurring work portion of the contract. UPL includes separately priced labor, material, and equipment exhibit line items. The Contractor shall prepare and furnish a detailed cost estimate identifying proposed labor, material, and equipment costs, which upon approval by the Contracting Officer, becomes the fixed price for the task order.
2.14.2.1	Non-recurring Work Preparation of Proposals	In response to the Government's Request for Proposal (RFP), the Contractor shall submit a non-recurring work proposal to the Contracting Officer within two working days following receipt for each potential task order which includes: 1) a complete list of all tasks necessary to perform the required scope of work, 2) the number of direct labor hours to perform each task and 3) the projected quantity and costs of materials and equipment to perform the required scope of work.
2.14.2.1.1	Labor Requirements	Accepted industry time standards published in R. S. Means cost data, industry organizations, and similar estimating sources shall be used for determining the number of direct labor hours required to complete the scope of work. The total labor cost will be determined by totaling the number of direct labor hours and then multiplying by the UPL amount in the Non-recurring Work Exhibit Line Items (ELINs) provided in Section J.
2.14.2.1.2	Material and Equipment Requirements	Accepted industry and Government material and equipment costs published in R. S. Means cost data, national material supplier catalogues, U.S. Army Corps of Engineers Construction Equipment Ownership and Operating Expense Schedule (EP 1110-1-8), equipment rental catalogues, and similar estimating sources shall be used for determining customary and reasonable costs for the material and equipment estimate. Projected material requirements shall include a list of materials establishing the size, quality, number of units, and unit prices. Pre-expended bin supplies and materials shall not be included in the list of materials since the cost for these items are to be included in the labor hour unit price. Material prices shall be the lowest price available considering the availability of materials and the time constraints of the job. The direct material price shall include all discounts and rebates for core value and salvage value that accrue to the Contractor and Contractor-furnished warehousing cost. Equipment costs shall include rental and lease costs, ownership costs where Contractor-owned, equipment mobilization, and tools, not priced under the recurring work portion of the contract. The direct material price will be multiplied by the Contractor's non-recurring work material fixed burden rate.
2.14.2.2	Issuance of Final Task Order	The Contracting Officer will order additional after work hours by issuing to the Contractor a copy of the approved scope of work and a task order for the work described. Task order completion times will be specified on each task order.
2.14.3	Non-recurring work ELINS	Non-recurring Work ELINs are provided in J-0200000-09.

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0501050 – Legacy Aircraft and Aerospace Ground Equipment (AGE) Wash		
Spec Item	Title	Description
1	General Information	<p>The Contractor shall provide all labor, management, supervision, tools, material, consumables, and equipment to include manlifts and safety harnesses required to perform Legacy Aircraft wash, lubrication and washing of Aerospace Ground Equipment (AGE) and Support Equipment (SE) for the 36th Maintenance Squadron at Andersen Air Force Base, Guam.</p> <p>AGE and SE is the same thing. Only difference is AGE is the Flight in which the most SE resides. Other work centers on Andersen have equipment that is considered SE and will also require washed.</p>
1.1	Concept of Operations	<p>The contractor shall provide a labor force with the appropriate skills and certifications to ensure a quality aircraft wash, lubrication and washing of AGE to include, but are not limited to: Corrosion Prevention Maintenance; Washing and Cleaning. Cleaning shall remove all contaminants such as soil residue, soap, fingerprints, and scuff marks in accordance with Air Force Technical Orders (T.O.). The following services are not included in this contract:</p> <ul style="list-style-type: none"> • Repair and sustainment of airfield lighting systems is included in the 1502000 Facility Investment • Airfield sweeping is included in the 1503060 Pavement Clearance • Grounds Maintenance for Bird/Animal Aircraft Strike Hazard (BASH) requirements is included in the 1503050 Grounds Maintenance and Landscaping

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Spec Item	Title	Description
2	Management and Administration	
2.1	Definitions and Acronyms	Definitions and acronyms are listed in J-0200000-01.
2.2	Personnel	The Contractor shall provide personnel with the qualifications, technical knowledge, experience and skills required for efficient operation, maintenance and repair in support of aircraft wash, lubrication and washing of Aerospace Ground Equipment (AGE) and Support Equipment (SE).
2.2.1	Certification, Training, and Licensing	<p>Specific certification, training, and licensing requirements are addressed as follows and in Spec Item 3.</p> <p>Contractor personnel responsible for operation of vehicles on the airfield must complete Airfield Vehicle Operators Instruction Course (AVOIC) Training and receive a license to operate vehicles on the airfield. AVOIC training and licensing is provided by the Government and must be scheduled with the Airfield Facilities Manager (AFM). Records of completed AVOIC training and licensing shall be maintained by the Contractor and made available for review by the KO upon request.</p> <p>Contractor personnel operating Grounds Support Equipment (GSE) shall be licensed per OPNAVINST 4790.2, The Naval Aviation Maintenance Program (NAMP) Volume V and have in their possession a valid U.S. Government "USN" Aviation Support Equipment Operator's Identification Card, OPNAV Form 4790/102, for the GSE being operated.</p> <p>The Contractor shall submit proof of all certification, training, and licensing requirements per Section F.</p>
2.3	Special Requirements	<p>The contractor shall provide aircraft wash preparation, wash and lube to all scheduled aircraft and AGE/SE.</p> <p>The contractor shall perform maintenance and/or inspections in accordance with work instructions, work books, standard operating procedures, quality manual, local operating instructions, and other procedures applicable to the work effort.</p>
2.3.1	Airfield Safety	The Contractor shall comply with all safety included in References and Technical Documents listed in J-0200000-03, Annex 2. All personnel working on airfield facilities shall use required Personal Protective Equipment (PPE).
2.3.2	Priority of Service	<p>The Contractor shall follow, in descending order, the priorities shown below for washing service when multiple simultaneous requests are received that exceed the Contractor's peak capacity. The Government will direct modifications to these priorities as situations may require.</p> <ul style="list-style-type: none"> -Aircraft -Aerospace Ground Equipment (AGE) -Support Equipment (SE)
2.3.3	Communications	The Contractor shall operate and maintain a communications system using radio frequencies assigned by the responsible authority, e.g., Ground Electronics Maintenance Officer and Frequency Manager. The

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Spec Item	Title	Description
		Contractor shall establish radio contact with Air Traffic Control (ATC) to receive runway and taxiway access and shall maintain contact with ATC at all times while on airfield surfaces. Due to safety considerations and regulations, it is mandatory that Contractor personnel be able to speak English fluently and enunciate clearly.
2.4	References and Technical Documents	References and Technical Documents are listed in J-0200000-03.

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3	Recurring Work	The Contractor shall provide aircraft wash preparation, wash and lube to all scheduled aircraft and AGE and SE to ensure service requests are met in a proper, safe, and timely manner.	<p>All work performed by the Contractor shall be accomplished in accordance with applicable publications, technical directives, instructions, standards, and procedures contained in pertinent manuals utilizing blueprints, drawings or schematics as provided by the USAF through the Contracting Officer's Representative (COR).</p> <p>When a publication provided by the Government is subsequently revised, supplemented, replaced or rescinded, the Contractor, upon notification or receipt of it, shall adhere.</p> <p>The Contractor shall be required to correct any Contractor rework discrepancies noted as authorized by the USAF.</p>	<p>Aircraft arrivals, servicing, and departures are properly supported within the specified time.</p> <p>Aircraft and AGE wash services are provided without personnel and aircraft accidents or malfunctions due to Contractor negligence.</p> <p>Safety programs are properly executed to mitigate hazards.</p>
3.1	Aircraft Wash	The Contractor shall provide aircraft wash services to ensure support requirements are provided in a proper, safe, and timely manner.	<p>The contractor shall fully prepare aircraft for wash. This includes having technical data, identified areas masked off, covers and required locks installed, etc. The contractor shall wash aircraft, under supervision of a dedicated crew chief, IAW applicable AF technical orders/publications. The dedicated crew chief provided by Aircraft owning unit shall act as the wash supervisor to oversee wash operations, and provide guidance to the contractor (as needed) during the washing and lubrication process. The COR will have final authority over technical data disputes or clarifications. Use only approved cleaning compounds/solutions, IAW T.O. 1-1-691, which are diluted and mixed as</p>	<p>Aircraft wash services are provided with qualified wash team and proper equipment within the specified time.</p> <p>Aircraft wash services are completed without personnel and aircraft accidents or malfunctions due to Contractor negligence.</p>

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			<p>required. Perform lubrication IAW AF technical orders publications, except where listed below. Contractor shall inform the on-site crew chief/COR when excessive dirt, grease or grime cannot be removed or when water is discovered building up in interior aircraft structures and continue washing the rest of the aircraft. Contractor shall mop up or towel dry excess water and remove all masking materials from aircraft. Wetvac is acceptable as well.</p> <p>The Contractor shall perform the following:</p> <p>Aircraft Preparation, Wash and Lubrication (as required by Technical Orders):</p> <ul style="list-style-type: none"> a) The Contractor shall prepare the aircraft for wash (to include all the preparation work cards). b) The Contractor shall wash the aircraft IAW all prescribed T.O.s. c) Aircraft lubrication shall be performed IAW all prescribed T.O.s. d) When a major discrepancy is discovered during a wash inspection, the Contractor shall inform the assigned crew chief/COR immediately to have the aircraft scheduled for repair of this major discrepancy. e) The Contractor shall follow the 	

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>instructions of the dedicated crew chief (DCC) as long as it does not conflict with any technical data or safety procedures.</p> <p>f) In the event that the “Bird Bath” clear water rinse system is non-functional, the contractor shall be utilized to perform a Clear Water Rinse IAW the applicable T.O’s.</p> <p>g) The contractor shall NOT perform the Corrosion Control Inspection Work Card, , but should be familiar with its contents to prevent delays and misunderstandings as to what is expected during the corrosion control inspection/final acceptance of the aircraft wash.</p> <p>h) The contractor shall NOT perform the Corrosion Prevention Compound Work Card, but should be familiar with its contents to prevent delays and misunderstandings as to what is expected during the final inspection/acceptance of the aircraft wash.</p> <p>i) The contractor shall be responsible for the maintenance of the facility, assure that all cleaning</p>	

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>equipment is in good working conditions at all times, cleaning water is at specified temperature as noted in the T.O. and the cleaning compounds and soap etc. are properly replenished after use.</p> <p>The Contractor shall adhere to the time limits set forth in this PWS which may be subject to change to accommodate special conditions and mission requirements.</p> <p><u>Wash Time Limits:</u></p> <ul style="list-style-type: none"> • 30 Day Aircraft Wash & Lube (<24 hours) • 90 Day Aircraft Wash & Lube (<36 hours) <p>After Hours Services Approximately 10 services per month will be performed outside of normal duty hours. Services in excess of 10 will be issued as a separate task order under the non-reoccurring ELINs.</p>	
3.2	Aerospace Ground Equipment (AGE) and Support Equipment (SE) Wash	The Contractor shall provide AGE/SE wash services to ensure wash requirements are met in a proper, safe, and timely manner.	The contractor shall perform AGE and SE periodic washes to extend the life cycle of such equipment. AGE and SE includes any equipment that directly supports aerospace operations that is owned or maintained by the 36 th Maintenance Group. The periodic wash effort shall concentrate additional attention on corrosion-prone areas to facilitate all corrosion-related inspections. The Contractor shall adhere to the established wash cycle	AGE/SE wash services are provided with qualified wash team and proper equipment within the specified time. AGE/SE wash services are completed without personnel and equipment accidents or malfunctions due to Contractor negligence.

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>IAW guidelines in the specified T.O. and intervals that are set by the AGE production support scheduling function. The contractor shall track and document completed washes in the Andersen AFB Integrated Maintenance Data System (IMDS) for each piece of AGE/SE. It remains the sole responsibility of the AGE flight or SE owning flight to monitor their equipment and ensure all AGE/SE that require inspections, structural repair, corrosion treatment, or paint operations are scheduled. The Contractor shall conduct wash priorities to facilitate aerospace operations. The AGE Flight Chief must approve/disapprove any equipment scheduling adjustments made between the AGE production support section and Contractor.</p> <p>Contractor shall perform the following in all areas where required: AGE/SE periodic wash IAW applicable technical guidance.</p> <ul style="list-style-type: none"> a) Provide and maintain all chemicals, equipment, and vehicles required for job completion b) Use approved equipment cleaning products IAW applicable technical data and approved on the Qualified Products Listing. c) Cleaners must be diluted IAW T.O. 35-1-3 d) Use only authorized scrub pads, 	

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>equipment, and materials IAW T.O. 1-1-691</p> <p>e) Use only approved equipment with specifications that conform to requirements IAW T.O. 1-1-691</p> <p>f) Provide notification to owning AGE/SE prior to pickup.</p> <p>g) Complete washes due within the last day of the required month</p> <p>h) Document all AGE/SE washes in IMDS</p> <p>i) Document washes in AGE/SE AFTO Form 244 IAW technical data</p> <p>j) Use of Government furnish aircraft wash facility (Building 18017, Hangar 2) or Government approved alternate facilities will be used for washing and standard housekeeping practices will be enforced IAW AFI 91-203</p> <p>k) Allow after-the-fact inspections conducted by owning work center and/or Quality Assurance</p> <p>The Contractor shall adhere to the time limits set forth in this PWS which may be subject to change to accommodate special conditions and mission requirements.</p> <p><u>Wash Time Limits:</u></p> <ul style="list-style-type: none"> • Non-Powered AGE 	

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>(1 hour)</p> <ul style="list-style-type: none"> Powered AGE (2 hours) <p>A list of qualified products is located at the following website: http://qpldocs.dla.mil</p>	
3.3	Aircraft Services	The Contractor shall provide aircraft services to ensure service requirements are provided in a proper, safe, and timely manner.	<p>The Contractor shall verbally report to the on-site Contracting Officer Representative (COR) and/or Dedicated Crew Chief (DCC) all questionable conditions that are unrelated to contractually authorize work prior to authorized work being accomplished as necessary.</p> <p>The Contractor shall contact the COR/DCC prior to working an aircraft or other assets that are inputted to the contractor in other than ideal conditions. This includes assets missing major components, lacking the necessary pre-input preparations, or any other condition that may impact the safety, timeliness, or quality of the contractor’s work effort. The COR will be responsible for determining the course of action in all instances.</p> <p>The Contractor shall limit disassembly to the extent necessary to accomplish technical order compliance and other authorized work to facilitate washes at the organizational/intermediate levels. The contractor shall not disassemble or reassemble the aircraft/equipment after specified maintenance without COR/DCC approval and supervision.</p>	<p>Aircraft services are provided with qualified operators and proper equipment within the specified time.</p> <p>Aircraft services are completed without personnel and aircraft accidents, damage or malfunctions due to Contractor negligence.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
			<p>When the technical order or maintenance requirements are deleted, modified, reviewed, or added, the contractor will be notified by the on-site COR to determine what and how aircraft, equipment will be affected.</p> <p>All maintenance which severely impacts the scheduled wash will be referred to the COR for disposition. However, the contractor shall make all attempts to correct the discrepancies within the allowable scope of work.</p> <p>Contractor personnel may be tasked to remove, install, disassemble and reassemble minor aircraft and equipment components to facilitate inspections, lubrications and wash; however, primary/secondary components such as flight controls, landing gear and major components will not be removed, installed, disassembled or reassembled by the contractor unless approved by the wash crew chief or the owning unit of the aircraft.</p> <p>Primary/secondary Flight control shall NOT be raised, lowered, removed, installed, rigged or balanced by Contractor. This task will be performed by the DCC as necessary to facilitate the wash.</p> <p>The owning units shall make every effort to fully prepare the aircraft/AGE for the work requested, (ready for wash) so that the assets are inputted to the Contractor as early as possible on the first day of</p>	

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			<p>the scheduled input. Assets scheduled for input to the aircraft wash facility (Bldg 18017, Hangar 2 or alternate) that are delivered after 0900 hours will be evaluated on a case-by-case basis by the Contractor and COR. Late delivery of assets may be rejected at the COR's discretion.</p> <p>For aircraft washes, the owning unit will provide the aircraft's Dedicated Crew Chief (DCC) or SSgt/E-5 crew chief with red-X clearing authority for the duration of the tow, wash, and lube.</p>	
3.4	Physical Security	The Contractor shall provide physical security to ensure an effective tool control program is established.	<p>The Contractor is responsible for safeguarding all Government property provided for Contractor's use.</p> <p>The Contractor shall ensure an effective tool program is established to preclude tools from being left in and/or around aircraft and for reporting lost tools. As a minimum, the Contractor shall implement procedures specified in AFI 21-101 and CAF SUP 21-101, Chapter 10, Tool and Equipment Management.</p> <p>The Contractor shall ensure aircraft parking and work areas are clear of foreign objects before and after an aircraft arrival/departure to prevent damage and/or accidents involving aircraft and personnel IAW AFI 21-101, CAF SUP 21-101, Chapter 14.</p>	<p>Tools, equipment, facility, and work areas are secured.</p> <p>All materials, tools and equipment are protected from pilfering and loss.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
3.4.1	Keys and Locking Systems Management	The Contractor shall provide key control to ensure the facility is secured.	<p>The Contractor shall establish and implement effective key control/combination lock procedures and security. Ensure all keys and lock combinations issued to the Contractor are not lost, misplaced, or used by unauthorized personnel. In cases of lost keys, the Contractor shall immediately notify the Government.</p> <p>The Contractor must immediately report lost, stolen, or duplicate keys in writing to 36 MXS Facility Manager. Combination management must include a change in combinations when personnel are terminated or leave the contract team.</p> <p>If keys (other than master keys), are lost or duplicated, the Contractor may be required, upon written direction of the Contracting Officer, to re-key or replace the affected lock(s) without cost to the Government. The Government may, however, at its option, replace the affected lock(s) or perform re-keying and deduct the cost of such from Contractor's monthly invoice payment.</p> <p>Ensure the COR has a key (or combination lock number) to enable ready access to all areas under operational control of the Contractor.</p>	<p>Key management services are provided and a system is in place, operational and used appropriately 100% of the time.</p> <p>Master keys are accounted for and are operational 100% at all times.</p> <p>No unauthorized access to facilities due to Contractor mismanagement of keys or locking systems.</p>

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Spec Item	Title	Performance Objective	Related Information	Performance Standard
4	Non-Recurring Work	Non-recurring work may be ordered utilizing DoD EMALL in accordance with Section H or on a task order in accordance with the PROCEDURES FOR ISSUING ORDERS clause in Section G. The order will specify the exact locations and types of work to be accomplished. The period of performance will be specified in each order.	Refer to non-recurring ELINs for task listings, descriptions and related requirements. All periods of performance are measured from issue date of order to acceptance of the work. Performance Standards for non-recurring work will be the same as those in Spec Item 3 where applicable.	