STATEMENT OF WORK
PORTABLE OFFICE SPACE
14 June 2016

1. GENERAL: The contractor shall provide all personnel, labor, materials, transportation, and equipment to provide Portable Office Spaces (POS) and associated equipment to Fire Station 1 (FS1), Fire Station 2 (FS2), B25001 and Center Ramp at Andersen Air Force Base (AAFB), Guam.

2. SUMMARY: All POS and associated equipment shall be delivered and ready for use no later than 15 days after award. Total period of performance including mobilization: 118 days

3. SAFETY:

a. The contractor will provide a securing mechanism that prevents damage to surrounding areas, and keeps the POS in place during sudden inclement weather or high wind conditions.

b. The contractor must follow all safety and traffic procedures while operating on base.

4. SET UP/TEARDOWN:

a. The Government will only support fifteen (15) days of manpower to escort contractor during setup of POS and fifteen (15) days of manpower to escort contractor during teardown of the POS.

b. Frequency: The contractor may make pre-coordinated deliveries.

5. REQUIREMENTS AND DETAILS:

a. In additional to the requirements detailed in paragraph 5.b, each POS shall contain at a minimum:

1) Overhead lighting (with emergency lighting);
2) Adequate air condition system;
3) Power receptacles;
4) Fire extinguisher;
5) Generators;
6) Minimum 100 amp electrical service with central breaker panel with breakers labeled to indicate associated switches, outlets and fixtures.

b. Further requirements:

1) The contractor will provide and deliver usable and properly functioning POS at the locations listed below:

a) Fire Station 1(FS1): Total of 7,920 SF
b) Fire Station 2 (FS2): Total of 7,200 SF
c) B25001: Total of 10,896 SF and one (1) total of 96 SF sections.
d) Center Ramp: Total of 1,440 SF

2) Period of Performance:
   a) FS1, FS2 & B25001 -17 August 2016 – 10 October 2016, total of 55 days
   b) Center Ramp - 17 August 2016 – 18 October 2016, total of 63 days

c. Each POS shall be prewired to provide 110 and 220 volt electrical outlets installed on interior walls. Installed 110/220 wiring gauges shall be in accordance with American Wire Gauge (AWG) Standards for support a minimum 100 Amp service. A minimum of four (4) grounded electrical power outlets per 720 SF of space.

d. The contractor shall provide central power breaker system in each POS to allow for full power shut off of electrical system and components. The power panel will also be properly labeled indicating the breaker switch controlling lights and wall receptacles.

e. Each POS shall be prewired to accept external commercial three phase electrical power receptacles or generator.

f. Each POS shall have sufficient overhead lighting to provide illumination to all corners.

g. Each POS shall be equipped with adequate air conditioning units to provide comfortable working environment.

h. Each POS shall have electrical systems, properly labeled central power breaker panel and a three (3) inch weather protected cable access pass-through.

i. Each POS shall have a locking mechanism on each entry door.

j. Each POS shall have one properly operating fire extinguisher.

k. Each POS exit door will have emergency exit signs for door that illuminates if power failure occurs.

l. The contractor shall provide two (2) sets of keys for each POS entry door. Keys should be labeled/numbered indicating which POS entry door key secures. If more than one POS is delivered, the each key set will also be labeled indicating the POS.

m. The contractor shall provide decks/steps to allow ingress and egress for the entry doors for each POS.

n. The contractor shall be responsible for the delivery, mobilization, and demobilization of the POS at designated locations at Andersen Air Force Base, Guam.

o. The contractor shall clean up all debris and discard all material associated with the mobilization and demobilization of the POS.

6. GENERATOR SUPPORT:

a. The contractor will provide generators to FS1 capable of supporting 7,920 SF of POS.
b. The contractor will provide generators to FS2 capable of supporting 7,200 SF of POS.
c. The contractor will provide generators to B25001 capable of supporting 10,896 SF of POS and 96 SF section.
d. The contractor will provide generator to Center Ramp capable of supporting 1,440 SF of POS.

7. SECURITY:

a. All contractor personnel or representatives entering the Government installation shall abide by all security regulations of the base installation commander.

b. The contractor must have all personnel badged at the Andersen Air Force Base (AAFB) Pass and Registration Section to work on this contract. All personnel will undergo a background check (note: there is minimum 72 hours required for processing checks). The contractor will be escorted prior to passes being issued. Any persons denied entry during the background check, will not be prohibited from entering AAFB. All contractor personnel who are cleared for entry will receive a contractor's badge and are required to register all vehicles in accordance with current AAFB guidelines. The contractor shall maintain unescorted base access for all its personnel performing installation. A government official will act as escort for all controlled areas were installation occurs. Personnel will be escorted to the final installation location by Government representative once clearance is provided by the Pass and Registration Section.

8. NOTES:

a. In the event of an incident that involves damage to contractor or government property, or personnel, the contractor shall immediately:

1) Inform the Contracting Officer (KO) within 24 hours after the occurrence.

2) Provide details of the accident in writing to the KO and the command safety office.

b. A competent, English-speaking foreman or superintendent, with the authority to act on behalf of the contractor, must be present at the delivery site at all times during mobilization/demobilization of POS and associated equipment.