

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES 1   21
2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE 08-Apr-2016	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)
6. ISSUED BY NAWCTSD 253 12211 SCIENCE DRIVE (25332) ORLANDO FL 32826-3224	CODE N61340	7. ADMINISTERED BY (If other than item 6)  <b>See Item 6</b>		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. N61340-16-R-0007	
		X	9B. DATED (SEE ITEM 11) 29-Mar-2016	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  The purpose of this Amendment 01 is to respond to questions received by offerors in regard to the Government's RFP. Please see the Summary of Changes for details.  The presentation slides at the Pre-Proposal Conference (PPC) held on 30 March 2016 is included with this posting as a separate attachment.  POC is Tony Pham, chi.t.pham@navy.mil.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)	16C. DATE SIGNED  08-Apr-2016	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

## SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

AMENDMENT 01

The 17 following items are applicable to this Amendment 01:

1. Question 1: Section L, Part B, 3.0 Cost/Price, Section 3.6, (d), Clause 5252.215-9512 was not included in the RFP.

Government Response: The Savings Clause 5252.215-9512 was inadvertently left out in the draft RFP issued on 15 Mar 2016. However, the government incorporated the clause into the formal RFP issued on March 29, 2016, in Section G.

2. Question 2: Section L, Cost Volume and Attachment 5, does not provide a place to propose a fee. Where do we propose fee and where do we show the calculation of fee applied to cost?

Government Response: Section L Attachment 5 is the spreadsheet for the offerors to propose their burdened fixed rates without fee. The offerors will propose their fees in Section B and in the Savings Clause, 5252.215-9512, in Section G.

3. Question 3: Section L, page 48, 3.0 proposal volumes, are Annex A and Annex B part of Volume I and II or are they separate volume? In other words, do you want separate binders / CD's for Annex A and B?

Government Response: Volume I Annex A, Key Personnel Resumes and Letters of Intent; and Volume II Annex B, Relevant Portions of Statements of Work and Specifications for Past Performance Contracts, can each be a tab under the associated Volume. The offerors do not need to create separate binders / CDs for these Annexes.

4. Question 4: Request to allow the use of fonts other than Times New Roman and fonts larger than 12 pt. for Headings and Titles to allow for clearer breakdown of sections and subsections.

Government Response: The government accepts any deviations larger than 12 points in Times New Roman, but only for headings and titles, and as long as those deviations shall not negatively impact the requirement information in the proposals. For the main text of the proposals, the font must be 12 points in Times New Roman. The RFP will be amended to reflect this flexibility.

5. Question 5: Section L, paragraph 2.0 allows "graphs" to be 10 pt. font. Request that this apply to Tables also.

Government Response: The government accepts the request for 10 pt. font applicable to both graphs and tables. The RFP will be amended to reflect this flexibility.

6. Question 6: Section L, Part B, 2.0 Volume II Past Performance, (f), PPQ's need to be forwarded to PCO, ACO and Program Manager. Is the program manager the NAWCTSD PJM or the FRSCE PJM?

Government Response: For any past performance contract numbers starting with N61340 that are/were in support of Navy requirements, the Program Manager of record should be the NAWCTSD PJM.

7. Question 7: Are the rates in Attachment L-5 fully burdened?

Government Response: The rates in Attachment L-5, FAR 52.222-46 Hourly Wages, are burdened, meaning they include direct labor and indirect rates, but do not include fee.

8. Question 8: What is the proposal due date?

Government Response: In accordance with the formal RFP issued on March 29, 2016, the proposal due date is May 6, 2016 (see Section L.A.4.0).

9. Question 9: When is the last day to submit any questions regarding the RFP?

Government Response: In accordance with the formal RFP issued on March 29, 2016, all questions must be submitted no later than 14 [calendar] days prior to the proposal submission due date (see Section L.A.7.0).

10. Question 10: Are there any sample tasks in the RFP?

Government Response: No.

11. Question 11: Will F-35 work be distributed to other NAVAIR depots?

Government Response: The FRCSE ILMPS government team does not have any information regarding F-35 work and how such work will be distributed to other NAVAIR depots. Specific requirements to be executed in accordance with this contract will be detailed in the future task orders.

12. Question 12: Are there any JAX-site specific functional tasks unique to this 6.7 effort? How is this effort different from other NAVAIR depots?

Government Response: The majority of work performed in this effort, as specified in Section J, Attachment 1, Statement of Work (SOW), will be in Jacksonville, FL. There are two satellite sites listed as Oklahoma City, OK, and Arlington, VA. The FRCSE ILMPS government team does not have any information regarding how this effort compares to efforts at other NAVAIR depots.

13. Question 13: Will the government please consider posting the site visit slides and submitted site visit questions to FedBizOps?

Government Response: This question was asked and answered during the Pre-Proposal Conference (PPC). Yes, the government will post the PPC presentation slides to FedBizOps via RFP Amendment #01.

14. Question 14: Will the government please clarify if Attachment L-2, Workforce Qualifications, provided in the Technical Volume inside or outside of page count?

Government Response: No, data submitted by the offerors by filling Attachment L-2 is outside of the 25-page count for Volume I, Technical and Management.

15. Question 15: Do the offerors apply G&A to the amounts provided for Travel and Material in their proposals, or do they simply put the figures provided in the RFP?

Government Response: The estimated amounts provided for Travel and Material in Table 7, Travel and Material Estimates, in the RFP already included indirect rates, so all offerors simply put these estimated amounts in their proposed CLINs for Travel and Material in Section B.

- 16. Question 16: Will the government consider an extension to the due date of the Past Performance Questionnaires (PPQs) on April 12, 2016 to be due with the proposal?

Government Response: Section L.B.2.1(f) of the RFP states, “All questionnaires shall be forwarded within two weeks from the RFP release date. The offeror shall include instructions for its customers to send completed questionnaires within two weeks of the customer’s receipt of the questionnaire to Mr. Tony Pham, Contract Specialist, at [chi.t.pham@navy.mil](mailto:chi.t.pham@navy.mil).”

Please note that April 12, 2016 is not the due date for PPQs.

- 17. Question 17: Q: Attachment 2 Contract Labor Categories and Qualifications: Acquisition Logistics Manager, SR Key and Acquisition Logistics Manager, there is no substitution for the BA/BA degree. A substitution is provided for the BA/BS degree for Operations Logistics Manager, SR. and Logistician III, and II and for Program Manager. Please consider adding a substitution for the BA/BS degree for the Acquisition Logistics Manager positions as this constraint will eliminate some very qualified individuals for the government.

Government Response: The Attachment 2, which was posted with the formal RFP dated March 29, 2016, did provide allowable substitution for Acquisition Logistics Manager, Senior (Key) and Acquisition Logistics Manager categories.

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SUMMARY OF CHANGES

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

The following have been modified:

SECTION L INFORMATION

**SECTION L – INSTRUCTIONS TO OFFERORS**

**PART A GENERAL INSTRUCTIONS**

**1.0 GENERAL**

Section L contains instructions on how to prepare and submit proposals in response to this solicitation. Nonconformance with these instructions may result in an unfavorable proposal evaluation and may render a rating of unacceptable.

The government will base its evaluation on the information presented in the offeror's proposal. The offeror has the burden to submit a proposal that convincingly demonstrates that the offeror has an accurate understanding of the requirements and the associated risks; that the offeror has viable solutions for the requirements and potential risk areas; and that the offeror is able, willing and competent to devote the resources necessary to meet the requirements.

It is the offeror’s responsibility to submit a proposal that enables government evaluators to effectively evaluate and substantiate the validity of any assertions set forth in the offeror’s proposal. Do not simply rephrase or restate the government's requirements. Statements that the offeror will provide a particular feature or objective without explaining how the offeror proposes to meet that feature or objective are generally inadequate and may

adversely impact the government's evaluation assessment of the offeror. Also inadequate are the following types of statements:

- unsupported statements that the offeror allegedly understands the requirements and risks;
- unsupported statements that the offeror allegedly can or will comply with requirements;
- unsupported statements that merely paraphrase the requirements;
- undefined or explained statements such as "best commercial practices will be used";
- undefined or explained statements such as "standard procedures will be used"; and
- undefined or explained statements such as "well-known techniques will be employed."

Alternate proposals are not acceptable. In addition, taking exception or deviating from any term or condition of the RFP may make an offer unacceptable, and the proposal unawardable, unless the RFP expressly authorizes such an exception or deviation with regard to that specific term or condition.

There is no need to repeat information in the same volume or in more than one volume. If an overlap exists, the detailed information should be included in the most logical place and summarized and referenced in other areas. With the exception of the Price or Past Performance Volumes, no cost or pricing information should appear in any volume.

## **2.0 PROPOSAL FORMAT**

Written proposals must be formatted using a Times New Roman 12 point normal font, no reduction permitted, single-spaced, 1-inch margins all around, and formatted for standard 8.5 x 11 inch paper. All pages should be numbered with section and page numbers. When foldout pages are used, they must not exceed 11 x 17 inches and will be counted as 1 page. Drawings may be provided separately and may be any size, with font of any size, but should be folded to approximately 8.5 x 11 inch standard size and will count as 1 page. Graphs and tables shall be presented in no smaller than a 10 point font.

The government accepts any deviations larger than 12 points in Times New Roman, but only for headings and titles, and as long as those deviations shall not negatively impact the requirement information in the proposals. For the main text of the proposals, the font must be 12 points in Times New Roman.

## **3.0 PROPOSAL VOLUMES**

All proposals must be UNCLASSIFIED. Each volume of the proposal shall be submitted as one paper original with additional paper and separate Compact Disk Read-Only Memory (CD-ROM) copies as specified in the table below. The separate CD-ROM copy of the Technical Volume and the separate CD-ROM copy of the Past Performance Volume must be fully compatible with Microsoft Office 2010. For information not supported by Microsoft Office products, the offeror must provide the latest Adobe Acrobat reader on each CD-ROM. The separate CD-ROM copy of the Price Volume must be provided in Microsoft Office 2010 Excel format, with spreadsheets unprotected. Each separate CD-ROM is to be labeled for content and the offeror's name. If a discrepancy exists between the original paper version of the proposal and a CD-ROM "copy," the paper original will take precedence.

Each proposal volume binder must contain the solicitation number; cover and title page; title of the proposal; offeror's name, address, CAGE Code, and point of contact; proposal volume number; copy number; and table of content in sufficient detail so evaluators can easily locate elements.

Page limitations for each volume are specified in the table below. Proposal pages beyond the specified limit will not be evaluated.

**Table 1. Page Limitation for Each Volume.**

<b>Volume Number</b>	<b>Volume Title</b>	<b>Page Limit</b>	<b>Copies Required</b>
I	TECHNICAL/MANAGEMENT	25 pages	1 Paper Original 2 Paper Copies 2 CD-ROM Copies
II	PAST PERFORMANCE	As needed	1 Paper Original 2 Paper Copies 2 CD-ROM Copies
III	PRICE	As needed	1 Paper Original 2 Paper Copies 2 CD-ROM Copies
Volume I Annex A	Technical/Management Volume Key Personnel Resumes and Letters of Intent	As Needed	1 Paper Original 2 Paper Copies 2 CD-ROM Copies
Volume II Annex B	Past Performance Volume Relevant Portions of Statements of Work and Specifications for Past Performance Contracts	As Needed	1 Paper Original 2 Paper Copies 2 CD-ROM Copies

Notes for Table 1:

Data submitted by the offerors by filling Attachment L-2 is outside of the 25-page count for Volume I, Technical and Management.

Volume I Annex A, Key Personnel Resumes and Letters of Intent; and Volume II Annex B, Relevant Portions of Statements of Work and Specifications for Past Performance Contracts, can each be a tab under the associated Volume. The offerors do not need to create separate binders / CDs for these Annexes.

**4.0 PROPOSAL SUBMISSION**

Mark all packages clearly with the solicitation number. The submission date for the proposal shall be no later than 15:00 Eastern Standard Time on Friday, May 6, 2016. Offerors shall not submit proposals by facsimile or via email.

**4.1 Proposals Submitted by Commercial Carrier:** Offerors shall submit proposals via United States Postal Service or through a commercial carrier using the following address:

Naval Air Warfare Center Training Systems Division  
Code: AIR-2.5.3.3.2  
Attn: Mr. Tony Pham, Contract Specialist  
12211 Science Drive  
Orlando, FL 32826  
Phone: (407) 380-8155  
Solicitation Number: N61340-16-R-0007

**4.2 Hand Carried Proposals:** Hand carried proposals must be delivered to the address above, attention Tony Pham, (407) 380-8155. If a proposal or amendment is hand carried, the offeror must submit a written visit request no later than twenty-four (24) hours prior to delivery of the proposal. Without the visit request, the

offeror may not get beyond the installation security gate to deliver its proposal. A visit request may be obtained by contacting Tony Pham, Contract Specialist, at (407) 380-8155, or [chi.t.pham@navy.mil](mailto:chi.t.pham@navy.mil). Offerors will be required to supply the Contract Specialist with the name, citizenship, and telephone number of all the individuals that will be present to hand deliver the proposals in order to prepare the necessary Visitor Request(s) no later than twenty-four (24) hours prior to arrival. NAWCTSD is a secured facility, and all visitors will be stopped by security personnel upon entrance. Only authorized visitors will be permitted to enter. Upon admittance, offerors are required to report to the lobby of the DeFlorez Building and contact the cognizant Contract Specialist to accept the proposal submission (a telephone is available in the lobby to place calls within the building). In the event that Mr. Pham is not available, please contact the alternate point of contact, Mr. Austin Brookshire, at (407) 380-8192.

Please note: NAWCTSD security personnel are not authorized to accept proposals. The Contract Specialist will provide the Offeror with documentation reflecting the date and time the proposal submission was received for the Offeror's record.

#### **IMPORTANT NOTICE:**

All packages entering the Consolidated Mail Facility in the Naval Air Warfare Center Training Systems Division (NAWCTSD) are being scanned. If the contents of the box/package contain electronic components or media, or otherwise should not be scanned because of potential damage to the contents, the sender/offeror shall mark the box/package with a "DO NOT SCAN" sticker.

#### **5.0 PROPOSAL PACKAGING**

The offeror shall package the proposal volumes in cartons or equivalent packaging containers in the most efficient manner possible, grouping like-volumes to the maximum extent possible. Each container shall be single-person portable. One container shall include all original proposal volumes. Each box should include a packing slip detailing the contents, to include the volume number, title, and copy number. Also, each box should be stamped or marked "For Official Use Only."

#### **6.0 CHANGES TO SOLICITATION**

All amendments to this solicitation will be posted at <https://www.fbo.gov/>. Offerors and potential offerors should search the database for the solicitation number **N61340-16-R-0007**.

#### **7.0 SOLICITATION QUESTIONS**

The Contract Specialist is the sole POC for this acquisition. Any questions regarding this solicitation must be submitted in writing by electronic mail to the following address:

Mr. Tony Pham, Contract Specialist, [chi.t.pham@navy.mil](mailto:chi.t.pham@navy.mil)

Each question shall reference the applicable document, paragraph, and page number. Questions containing proprietary information shall not be submitted because all government responses to questions will be provided to all potential offerors via amendment to the solicitation. All questions must be submitted no later than 14 days prior to the proposal submission due date.

The government reserves the right not to respond to any questions received concerning this solicitation after the question receipt date above. Accordingly, offerors are encouraged to carefully review all solicitation requirements and submit questions to the government early in the proposal cycle. It is not anticipated that the closing date for receipt of offers will be extended.

## 8.0 PRE-PROPOSAL CONFERENCE/SITE VISIT

8.1 A Pre-Proposal Conference/Site Visit will be conducted as follows:

Location: FRCSE Cecil Commerce Center (Cecil Field)  
6206 Aviation Ave., Jacksonville, FL 32221  
POC: Mr. Rogelio Soliman, 904-790-4145, or [rogelio.soliman@navy.mil](mailto:rogelio.soliman@navy.mil)  
Date/Time: 30 March 2016 / 1300 EST.

8.2 All prospective offerors are urged to attend the Pre-Proposal Conference/Site Visit. Each offeror is restricted to a total of three (3) attendees, and subcontractor attendees count toward the limit of three attendees. Exact building/room number and location for the Pre-Proposal Conference/Site Visit will be provided by the point of contact in Section L.A.8.1, above, upon receipt of visitor requests. See below for Visit Request information. Subcontractor requests are to be requested through the prime contractor.

8.3 In order to attend the Pre-Proposal Conference/Site Visit, each offeror shall submit visit requests using Attachment L-1, "FRCSE Visit Access-Badge Requests." For those company officials who will attend, send the Attachment L-1 request to the point of contact in Section L.A.8.1, above, via email five (5) business days prior to the date identified in Section L.A.8.1. Only one pre-proposal conference will be held at Cecil Field, FL. Additional site visits at the remote sites will not be held.

8.4 Questions generated at the Pre-Proposal Conference/Site Visit shall be submitted in writing in accordance with Section L.A.7.0 above. At no time will the government answer questions regarding the solicitation to a single potential offeror without providing the answer to all potential offerors. The government will not engage in "side-bar" question and answer sessions with any individual or potential offeror. Questions submitted formally will be answered and distributed to offerors through RFP amendment.

8.5 Failure of a prospective offeror to attend the conference or to submit any questions will be construed to mean that the offeror fully understands all requirements of the solicitation. Prospective offerors are advised that the conference will be held solely for the purpose of explaining the requirements and terms and conditions of this solicitation. The Pre-Proposal Conference/Site Visit will be the only opportunity afforded to any prospective offeror to visit the site. All prospective offerors are advised that this solicitation will remain unchanged at the conclusion of the conference, unless amended in writing. If an amendment is issued, normal procedures relating to the acknowledgement and receipt of any such amendment shall be applicable. In no event will failure to attend the conference constitute grounds for a claim after award of the contract.

8.6 The government is not responsible for, nor will the government pay, any portion of the costs associated with attendance at the respective site visit by prospective contractor personnel.

## PART B SPECIFIC INSTRUCTIONS

### 1.0 VOLUME I – TECHNICAL/MANAGEMENT (Factor 1)

**Note: This volume shall not contain any reference to the cost/price aspects of the offer.**

The offeror shall provide information to address the elements below.

**1.1 Management of Simultaneous Task Orders.** The offeror shall explain the offeror's capability to simultaneously manage multiple one-year task orders, up to 15, ranging in value from \$3,600 to \$2.5 million, during the five-year ordering period under the Indefinite Delivery/Indefinite Quantity (ID/IQ) contract.

**1.2 Recruitment and Retention.** The offeror shall describe its management approach for recruiting qualified personnel, its plan for retaining qualified employees, and how the offeror will address employee-turnover issues.

To comply with FAR provision 52.222-46, the government will evaluate each offeror's Technical/Management proposal and, under the Cost/Price Factor, compare the offeror's proposed burdened fixed labor rates set forth in Section J, Attachment 5, to the burdened labor rates the government has provided in Attachment L-5, "Department of Labor Standard Hourly Wages." In addition, the government may also compare the offeror's proposed burdened fixed labor rates to the rates proposed by other offerors. See Section M.

**1.3 Organizational Structure.** The offeror shall provide the following information regarding the offeror's proposed organizational structure:

a. Identify all companies by providing their names, place of performance, CAGE number, DUNS number, and brief work description and/or program responsibility using the following table as an example. The offeror shall also describe how entity/vendor personnel will be used and controlled in the offeror's execution of the program.

**Table 2, Organizational Structure Chart.**

Entity / Vendor	Place of Performance, CAGE Code, DUNS #	Brief Work Description and/or Program Responsibility
Prime	Any Town, USA	Fill in
Subcontractor 1	Any Town, USA	Fill in

b. Provide an organizational flow chart showing clearly defined lines of responsibility, clearly defined levels of decision authority, clearly defined lines of communication, location of key personnel, and the contractor-to-government interface to include all entities.

c. Describe the organizational structure for the proposed contractor program team with emphasis on how the offeror's organization will perform as an Integrated Product Team (IPT), roles and responsibilities, and the approach to communications, including required government participation and insight.

**1.4 Mobilization Plan.** The services under this solicitation are vital to the government and must be continued without interruption. The offeror shall describe its mobilization plan based on a 60-day period after award that ensures a smooth workplace changeover from the incumbent with no loss of service. The plan shall take into consideration the following elements as well as any additional elements deemed necessary by the offeror:

a. Security Requirement to include OPSEC, facility clearances and base access: The offeror shall explain its plan to implement the required security clearances and physical access requirements of the contract so that service is not interrupted.

b. Risk Mitigation Strategies: The offeror shall discuss performance risks during mobilization, and provide a plan of action to mitigate performance risks that might be encountered during the mobilization period.

**1.5 Personnel Qualifications.** The offeror shall provide the information below regarding its proposed personnel.

a. Attachment L-2, Key Personnel Resumes: For proposed current and contingent Key Personnel, provide resumes in Volume I, Annex A, that demonstrate experience and specialized qualifications that meet the requirements of Section J, Attachment 2, "Contract Labor Categories and Qualifications." Submittals shall be provided using Attachment L-2, "Resume Format." The government-provided labor category titles in Section J, Attachment 2, "Contract Labor Categories and Qualifications," might not directly correlate to the existing labor category titles of each offeror, but the offeror's proposed personnel must at least meet the minimum personnel requirements of each government-provided labor category.

The following nine labor categories located in Jacksonville, Florida (CLIN 0002) are Key Personnel:

1. Program Manager at the government and contractor’s Site (same person) (\*)
2. Senior Acquisition Logistics Manager at the government’s Site
3. Senior Acquisition Logistics Manager at the contractor’s Site
4. Senior Operations Logistics Manager at the government’s Site
5. Senior Operations Logistics Manager at the contractor’s Site
6. Senior Logistics Analyst at the government’s Site
7. Senior Logistics Analyst at the contractor’s Site
8. Senior Logistics Engineer at the government’s Site
9. Senior Logistics Engineer at the contractor’s Site

The following one labor category located in Oklahoma City, Oklahoma (CLIN 0003), is Key Personnel:

1. Program Manager at the government and contractor’s Site (same person) (\*)

The following eight labor categories located in Arlington, Virginia (CLIN 0004), are Key Personnel:

1. Program Manager at the government and contractor’s Site (same person) (\*)
2. Senior Acquisition Logistics Manager at the government’s Site
3. Senior Acquisition Logistics Manager at the contractor’s Site
4. Senior Operations Logistics Manager at the government’s Site
5. Senior Operations Logistics Manager at the contractor’s Site
6. Senior Logistics Analyst at the government’s Site
7. Senior Logistics Engineer at the government’s Site
8. Senior Logistics Engineer at the contractor’s Site

(\*) Notes:For each location, the government prefers one Program Manager who works at both government site and contractor’s site.

b. Key Personnel Contingent Hire Letters of Intent: All contingent hires for Key Personnel shall have a Letter of Intent included in Volume I, Annex A. The Letter of Intent is a separate written agreement signed by the contingent employee to work for the offeror effective at a specified date. Proposed subcontractors shall provide this information in the prime contractor’s submission of this document. Each signed Letter of Intent must, at a minimum, state the following:

My name is \_\_\_\_\_ [*insert proposed employee’s name*]. I agree to work for \_\_\_\_\_ [*insert company’s name*] as a \_\_\_\_\_ [*insert appropriate labor category title from Section J, Attachment 2, “Contract Labor Categories and Qualifications”*] at an hourly rate of \$\_\_\_\_\_ from \_\_\_\_\_, 2016 (*insert date*) to at least \_\_\_\_\_ [*insert date*]. I can be reached at \_\_\_\_\_ [*insert current phone number*].

\_\_\_\_\_  
Corporate Officer Signature

\_\_\_\_\_  
Proposed Employee Signature

[*Insert name of Corporate Officer*]

[*Insert name of Proposed Employee*]

Date \_\_\_\_\_

Date \_\_\_\_\_

c. Attachment L-3, “Workforce Qualifications Spreadsheet”: The offeror shall complete Attachment L-3, “Workforce Qualifications Spreadsheet,” for each current, contingent, and prospective hire employee proposed under this basic contract. The offeror shall submit Attachment L-3 utilizing the government-provided labor category descriptions and qualifications that are found in Section J, Attachment 2, “Contract Labor Categories and Qualifications.” In addition to the proper security clearance, contractor personnel proposed for each labor category shall have at least the minimum level of education, professional, and technical experience identified in Section J, Attachment 2. Offerors may propose experience and qualifications beyond the minimum requirements. The government-provided labor category titles in Section J, Attachment 2 might not directly correlate to the existing labor category titles of each offeror, but the offeror’s proposed personnel must at least meet the minimum personnel requirements of each government-provided labor category.

## **2.0 VOLUME II: PAST PERFORMANCE (Factor 2)**

### **2.1 Past Performance Contract Reference for Offeror and Principal Team Members**

a. The offeror shall identify up to three of the prime offeror’s most relevant government or commercial past performance contract references, and up to two of the most relevant government or commercial past performance contracts for each “principal team member.”

b. A “principle team member,” for purposes of the past performance evaluation Factor, is defined as a subcontractor, joint venture owner (joint venture), partnership owner (partner), corporate parent, division, subsidiary, affiliate or vendor that is proposed to provide at least 20% of the proposed total cost/price (excluding the offeror’s profit/fee) for the contract.

c. An offeror will not receive past performance credit for a proposed principal team member unless the offeror’s proposal demonstrates how the resources of that principal team member – its workforce, management, facilities, or other resources – will in fact be provided to perform at least 20% of the proposed total cost/price for the contract, excluding the prime offeror’s profit. Merely stating that the offeror has access to the resources of a principal team member is insufficient.

d. The government will not consider past performance contract references performed by an individual joint venturer or partner unless the joint venture or partner meets the definition of “principal team member.”

e. Any submitted past performance contract reference must contain performance within five (5) years of the proposal due date specified in Section L, Part A(4.0) of the RFP. Performance that took place greater than five years from the proposal due date will not be considered.

f. Forward a copy of the Past Performance Questionnaire attached to this RFP to the past performance contract customer’s Procuring Contracting Officer (PCO), Administrative Contracting Officer (ACO), Program Manager and Point of Contact for the following past performance contracts:

- Past performance contract references that do not have CPARS Reports, and
- Past performance contract references with CPARS Reports completed by the Assessing Official more than six months prior to the RFP’s proposal due date.

All questionnaires shall be forwarded within two weeks from the RFP release date. The offeror shall include instructions for its customers to send completed questionnaires within two weeks of the customer’s receipt of the questionnaire to Mr. Tony Pham, Contract Specialist, at [chi.t.pham@navy.mil](mailto:chi.t.pham@navy.mil).

g. The offeror should provide written consent from its principal team members that will allow the government to coordinate any of those entities’ past performance issues with the offeror. If the offeror

does not submit such written consent, then the government will address any past performance issues directly with the principal team member, and the offeror will forfeit the opportunity to participate in any related discussions. Consequently, for any principal team members that do not provide such written consent, provide a point of contact name, address, phone number, fax number, and email address with whom the government may coordinate past performance issues.

h. To evaluate past performance, the government may use information other than information provided by the offeror in its proposal, and may use past performance information obtained from sources other than those identified by the offeror.

i. The offeror has the burden of providing thorough and complete past performance information. It is incumbent upon the offeror to explain the relevance of data provided in its proposal. The government has no duty to search for additional data to cure problems the government finds in the information provided by the offeror.

j. Regardless of relevancy, the offeror shall provide a list of Show Cause Notices, Cure Notices, and Terminations for Default received on any contract, task order, or delivery order within the past 5 years for prime contractor and principle team members.

## 2.2 Past Performance Contract Information

Provide the information identified further below in a Microsoft Word Table 3, Past Performance Contract Information, for each past performance contract reference identified. Offerors may not propose an entire Multiple-Award Contract (MAC) as a past performance contract reference. Task or delivery orders awarded under MACs will be considered standalone “contracts” for purposes of past performance evaluation. For a single-award indefinite delivery contract, offerors may propose the entire basic contract as a past performance reference, or may propose a specific task or delivery order as a past performance reference. If an offeror proposes an entire single-award indefinite delivery contract as a past performance reference, however, the offeror must provide the past performance information set forth further below for each and every task or delivery order issued.

**Table 3, Past Performance Contract Information**

	Prime (P), Principle Team Member (PTM)	P1	P2	P3	PTM1	PTM2
1	Contractor's Name					
2	Contractor's Role in the Past Performance Contract, and Contractor's Proposed Role in the Instant Contract					
3	Contract Title					
4	Contract Number					
5	Contract Type: Firm-fixed-price, cost-reimbursable-fixed-fee, etc.					
6	Procuring Agency					
7	Description of Product or Service					
8	Acquisition Phase of Contract – Development versus Production					
9	Period of Performance					
10	Dollar Value of Contract					
11	Dollar Value of Effort Performed by the Contractor					
12	Place of Performance <sup>1</sup>					
13	CAGE Code and DUNS Number <sup>2</sup>					
14	Do CPARS exist? Yes or No <sup>3</sup>					
15	If CPARS exist, state the number of CPARS that exist					
16	If CPARS exist, state the completion dates					
17	Agree to Allow Coordination with Prime Offeror? Yes or No.					
18	The Number of Questionnaires the Contractor Sent					
19	Point of Contact's Name, Phone Number, Fax Number, and Email					

	Address for each questionnaire sent					
20	Did Performance Take Place Within Required 5 Year Period? Yes or No					

<sup>1</sup> Place of Performance should be the location of the government or contractor’s facility where the predominance of the work was performed.

<sup>2</sup> Provide the CAGE Code and DUNS Number of the company performing the work. If the CAGE Code or DUNS Number is different than the past performance entity proposed to perform the solicitation’s effort, please explain the reason.

<sup>3</sup> As part of its Past Performance Volume, the offeror shall provide printed CPARS that are referenced in the table.

**2.3 Relevancy Information of the Past Performance Contract References**

For each past performance contract reference, provide the following information:

a. Contract Types: Compare the contract type of the past performance contract reference to the contract type of this solicitation’s effort.

b. Total Dollar Amounts: Compare the total dollar amount of the past performance contract reference to the total proposed dollar amount of this solicitation’s effort.

c. Dollar Amounts Actually Performed: Compare the dollar amount of the effort actually performed by the offeror or principal team member under the past performance contract reference to the dollar amount of the effort proposed to be performed by the offeror or principal team member under this solicitation’s effort.

d. Locations and Divisions: Compare the location and division of the company that performed the past performance contract reference effort to the location and division of the company that is proposed to perform this solicitation’s effort.

e. Period of Performances: Compare the period of performance of the past performance contract to the period of performance actually performed under that past performance contract reference for the offeror or principal team member.

f. Compare Similarities: Compare the similarity of the product provided or service actually performed by the offeror or principal team member under the past performance contract reference to the product provided or service proposed to be performed by the offeror or principal team member under this solicitation’s effort in the following areas:

- **Scope of Effort** — Compare the scope of the tasks in the offeror’s or principal team member’s past performance contract’s Statement of Work, Performance Work Statement, and/or Statement of Objectives to the scope of the tasks proposed to be performed by the offeror or principal team member under this solicitation’s Statement of Work.
- **Magnitude of Effort** — Compare the dollar amount of the effort actually performed by the offeror or principal team member under the past performance contract reference to the dollar amount of the effort proposed to be performed by the offeror or principal team member under this solicitation’s effort.

- Complexities of Effort — Compare complexities of the work performed by the offeror or principal team member under the past performance contract reference to complexities of the work proposed to be performed by the offeror or principal team member under this solicitation's effort for attributes such as the type of services provided; number of sites involved with the services; number of persons on the job at various sites; and the skills necessary to perform the services.

g. Compare Specific Performance Attributes: For this solicitation, the following past performance attributes are also part of the determination of relevance:

- Level of Repair Analysis (LORA)
- Design Interface (DI)
- Maintenance Planning (MP)
- Logistics Support Analysis (LSA)
- Maintenance Scheduling/Management Analysis (MS/MA)

As a result, for each past performance contract reference, please:

- i. Provide the portion of the past performance contract reference's statement of work or specification that required performance of LORA, DI, MP, LSA, or MS/MA; and
- ii. Compare the similarity of LORA, DI, MP, LSA, and/or MS/MA actually performed by the offeror or principal team member under the past performance contract reference to the LORA, DI, MP, LSA, and/or MS/MA proposed to be performed by the offeror or principal team member under this solicitation's effort, using quantifiable measures if possible.

#### **2.4 Demonstrated Performance Information of the Past Performance Contract References**

a. For each past performance contract reference, the offeror shall provide available CPARS and Past Performance Questionnaires that address the areas other than the past performance problems discussed further below. The government does not want to receive, and will not evaluate, an offeror's self-described assertions of demonstrated past performance.

- Quality of Product or Service. The offeror's past performance in the delivery of quality supplies and services, which includes meeting technical requirements.
- Schedule. The offeror's past performance in meeting schedule requirements, to include on-time or late deliveries and modifications of original schedules.
- Cost Control. The offeror's past performance in controlling contract costs, to include the cost of performance, cost overruns, and cost underruns.
- Management. The offeror's past performance in managing the contracted effort, to include program management, subcontract management, and cooperation with the customer.

b. For any past performance problem identified in the CPARS or Past Performance Questionnaires, describe the status of the problem and what measures the offeror used to resolve the problem and

prevent reoccurrence. If the problem was or is recurring, describe the impact that the offeror's improvement effort had or will have on resolving the problem. If the problem is not likely to happen again, state why. If the problem is or was likely to happen again, describe the impact that the offeror's improvement effort had or will have on resolving the problem so that it did not or will not happen again. Describe the resolution used to correct the past performance problem and, if applicable, how the offeror proposes to use that resolution for this solicitation's effort.

### **3.0 VOLUME III – COST/PRICE (Factor 3)**

#### **3.1 Cost/Price Volume**

All cost/price information shall be contained in the Cost/Price Volume. No cost/price information, with the exception of the Past Performance Volume and the hourly labor rates contained in the Letters of Intent required in Annex A of the Technical/Management Volume, shall be included in any other volume (including cover letters). The Cost/Price Volume shall be prepared in accordance with the instructions below.

Adequate price competition is anticipated; therefore, the pricing documentation requested is not considered cost or pricing data and shall not be certified in accordance with FAR 15.406-2. However, in the event that adequate price competition does not exist after receipt of proposals, the offeror will be requested to provide cost or pricing data, inclusive of a Certificate of Current Cost or Pricing Data, pursuant to FAR Part 15.

The offeror shall submit a total compensation plan setting forth salaries and fringe benefits proposed for the professional employees who will work under the contract. The proposed compensation levels should reflect a clear understanding of work to be performed and should indicate the capability of the proposed compensation structure to obtain and keep suitably qualified personnel to meet mission objectives. The salary rates or ranges must take into account differences in skills, the complexity of various disciplines, and professional job difficulty.

At the minimum, the offeror shall submit a total compensation plan that:

- a. Reflects a sound management approach and understanding of the contract requirements;
- b. Provides supporting information in establishing the total compensation structure;
- c. Demonstrates an ability to provide uninterrupted high-quality work; and
- d. Is an acceptable total compensation plan setting forth salaries and fringe benefits proposed for the professional employees who will work under the contract.

#### **3.2 CLIN 0001, Mobilization**

For CLIN 0001, offerors shall propose a separate firm-fixed-price for the Mobilization effort (CLIN 0001) in Section B of the RFP. The proposed amount for Mobilization must be at least \$100 and will be used as the contract minimum quantity.

#### **3.3 CLINs 0002, 0003, and 0004, Logistics and Technical Support Services**

a. Proposed labor personnel shall meet the requirements set forth in Section J, Attachment 2. Government Labor Categories set forth in the "CLINs 0002, 0003, and 0004 Estimated Labor Hours" tables and Section J, Attachment 5 are described in Section J, Attachment 2, "Contract Labor Categories and Qualifications." The government's labor category titles may not be the same nomenclature as the offeror's existing labor category titles, but the offeror shall NOT tailor the "Government Labor Category" column in Section J, Attachment 5. Instead, the offeror shall insert the title of the labor category the offeror will be utilizing in the adjacent column entitled "Contractor Proposed Category," but only if the offeror's labor category qualifications meet the government's labor category qualifications set forth in Section J, Attachment 2. The offeror's proposed labor categories must meet the minimum personnel qualifications for each comparable government-provided labor category.

b. Insert Burdened Labor Rates in Section J, Attachment 5. For each labor category in Section J, Attachment 5, insert burdened labor rates, without profit, and multiply those rates by the respective

category’s estimated number of hours. Offerors shall not propose uncompensated overtime. The straight hourly burdened labor rates shall use a 40-hour week for conversion of salaried employees to hourly basis and shall include vacation, sick leave, holidays, fringe, overhead, G&A, and any other indirect costs the offeror wants or needs to include.

c. If an offeror’s proposed burdened labor rate is 10% or more lower than the government-provided rates set forth in Attachment L-5, the offeror must explain why its salaries and fringe benefits are adequate to attract, recruit, and retain suitably qualified personnel to meet requirements. Such information may include data, such as recognized national and regional compensation surveys, and studies of professional, public, and private organizations used to establish the offeror’s total compensation structure.

d. Fee. The awarded contract will contain the offeror’s proposed fixed fee dollar amount, which is the fee percentage multiplied by the offeror’s total estimate. No fees shall be applied to travel and material estimates. The proposed fixed fee shall not exceed the statutory limitation of 8% specified in the 5252.215-9512, “Savings Clause” found in section G of the solicitation. The fixed fee dollar amount will be negotiated for each individual task order using the same percentage the offeror used to propose a fixed fee for the contract. The fixed fee dollar amount will be paid in accordance with clause 5252.211-9503, Level of Effort, and clause 5252.232-9510, “Payment of Fixed Fee.”

e. The offeror also shall conduct and provide with the proposal an appropriate price analysis consistent with FAR 15.404-3 to establish the reasonableness of proposed subcontractor prices. In some cases, the subcontractor may deny the offeror access to the subcontractor’s proprietary price data, but it does not alleviate the offeror’s obligation with respect to conducting price analysis to determine that the overall subcontract price is fair and reasonable.

f. The labor categories and estimated labor hours set forth in the charts below for CLINs 0002, 0003, and 0004 are based upon historical actuals and the Jacksonville program office’s estimate of increased business in the future. The program office used historical hours obtained from 15 task orders issued under the previous contract, Contract No. N61340-11-D-1010, with varying periods of performance between August 2014 to June 2016. Of the total 771,469 estimated labor hours set forth in the charts, 684,880 of the hours are based upon those historical actuals. The remaining number of estimated labor hours, 86,589 hours, is based upon the Jacksonville program office’s estimate of increased future business based on existing task orders, current customers with increasing requirements, and potential customers that may be using the contract in the future. For example, Joint Strike Fighter and the P-8 program are using the contract now, and workload could increase for those programs. In addition, Triton, PaveHawk, and MQ-8 are new programs that may use the contract in the future.

g. **CLIN 0002, Logistics and Technical Support Services in JAX, FL**

The government’s estimate of the labor hours for the proposed work effort under CLIN 0002 is identified in the Table 4 below, entitled “CLIN 0002 Estimated Labor Hours.” All hours are straight-time hours, with only one day-time shift.

**Table 4, CLIN 0002 Estimated Labor Hours**

Labor Category		Year 1	Year 2	Year 3	Year 4	Year 5
1 Work Year = 1,920 hours	Gov (G) or Ktr (K) Site	12 Dec 2016 to 13 Oct 2017	14 Oct 2017 to 13 Oct 2018	14 Oct 2018 to 13 Oct 2019	14 Oct 2019 to 13 Oct 2020	14 Oct 2020 to 13 Oct 2021
<b>JAX = Naval Air Station Jacksonville, FL; Cecil Field, FL; Orange Park, FL; and Naval Station Mayport, FL</b>						

(Straight Time)						
*Program Manager (JAX)	G	100	120	120	120	120
*Program Manager (JAX)	K	1,050	1,200	1,200	1,200	1,200
*Acquisition Logistics Manager, Senior (JAX)	G	262	314	314	314	314
*Acquisition Logistics Manager, Senior (JAX)	K	1,167	1,400	1,400	1,400	1,400
Acquisition Logistics Manager (JAX)	G	1,250	1,500	1,500	1,500	1,500
Acquisition Logistics Manager (JAX)	K	142	170	170	170	170
*Operations Logistics Manager, Senior (JAX)	G	1,183	1,420	1,420	1,420	1,420
*Operations Logistics Manager, Senior (JAX)	K	5,250	6,300	6,300	6,300	6,300
Logistician III (formerly OLM) (JAX)	G	4,333	5,200	5,200	5,200	5,200
Logistician III (formerly OLM)(JAX)	K	8,500	10,200	10,200	10,200	10,200
Logistician II (formerly LT) (JAX)	G	3,333	4,000	4,000	4,000	4,000
Logistician II (formerly LT) (JAX)	K	4,333	5,200	5,200	5,200	5,200
Logistician I (formerly Jr Logistics Mgr) (JAX)	K	1,600	1,920	1,920	1,920	1,920
*Logistics Analyst, Senior (JAX)	G	8,320	9,984	9,984	9,984	9,984
*Logistics Analyst, Senior (JAX)	K	667	800	800	800	800
Logistics Analyst (JAX)	G	10,833	13,000	13,000	13,000	13,000
Logistics Analyst (JAX)	K	16,667	20,000	20,000	20,000	20,000
Logistics Analyst, Junior (formerly Jr Analyst) (JAX)	G	1,600	1,920	1,920	1,920	1,920
*Logistics Engineer, Senior (JAX)	G	3,333	4,000	4,000	4,000	4,000
*Logistics Engineer, Senior (JAX)	K	2,667	3,200	3,200	3,200	3,200
Logistics Engineer (Engineer / Scientist II) (JAX)	G	3,500	4,200	4,200	4,200	4,200
Logistics Engineer (Engineer / Scientist II) (JAX)	K	833	1,000	1,000	1,000	1,000
Clerk Typist (JAX)	G	129	155	155	155	155
Clerk Typist (JAX)	K	1,333	1,600	1,600	1,600	1,600
Computer Operator II (JAX)	G	42	50	50	50	50
Computer Operator II (JAX)	K	90	108	108	108	108
Data Entry Operator II (formerly KEO) (JAX)	G	400	480	480	480	480
Data Entry Operator II (formerly KEO) (JAX)	K	573	688	688	688	688
<b>Subtotal</b>		<b>83,490</b>	<b>100,129</b>	<b>100,129</b>	<b>100,129</b>	<b>100,129</b>
<b>CLIN 0002 Total</b>		<b>484,006</b>				
<b>* Labor categories with an asterisk are Key Personnel</b>						

h. **CLIN 0003, Logistics and Technical Support Services in Oklahoma City, OK**

The government's estimate of the labor hours for the proposed work effort under CLIN 0003 is identified in the Table 5 below, entitled "CLIN 0003 Estimated Labor Hours." All hours are straight-time hours, with only one day-time shift.

**Table 5, CLIN 0003 Estimated Labor Hours**

Labor Category		Year 1	Year 2	Year 3	Year 4	Year 5
1 Work Year = 1,920 hours	Gov (G) or Ktr (K) Site	14 Dec 2016 to 13 Oct 2017	14 Oct 2017 to 13 Oct 2018	14 Oct 2018 to 13 Oct 2019	14 Oct 2019 to 13 Oct 2020	14 Oct 2020 to 13 Oct 2021
<b>OK = Oklahoma City, OK</b>						
<b>(Straight Time)</b>						
*Program Manager (OK)	G	83	100	100	100	100
*Program Manager (OK)	K	1,167	1,400	1,400	1,400	1,400
Operations Logistics Manager, Senior (OK)	G	1,833	2,200	2,200	2,200	2,200
Operations Logistics Manager, Senior (OK)	K	1,833	2,200	2,200	2,200	2,200
Logistician III (formerly OLM) (OK)	G	3,583	4,300	4,300	4,300	4,300
Logistician III (formerly OLM) (OK)	K	12,333	14,800	14,800	14,800	14,800
Logistician I (formerly Jr Logistics Mgr) (OK)	G	3,583	4,300	4,300	4,300	4,300
Logistics Analyst, Senior (OK)	K	1,833	2,200	2,200	2,200	2,200
Logistics Analyst (OK)	G	167	200	200	200	200
Logistics Analyst (OK)	K	1,833	2,200	2,200	2,200	2,200
Logistics Engineer, Senior (OK)	G	417	500	500	500	500
Logistics Engineer, Senior (OK)	K	1,833	2,200	2,200	2,200	2,200
Clerk Typist (OK)	K	83	100	100	100	100
<b>Subtotal</b>		<b>30,581</b>	<b>36,700</b>	<b>36,700</b>	<b>36,700</b>	<b>36,700</b>
<b>CLIN 0003 Total</b>		<b>177,381</b>				
<b>* Labor categories with an asterisk are Key Personnel</b>						

h. **CLIN 0004, Logistics and Technical Support Services in Arlington, VA**

The government's estimate of the labor hours for the proposed work effort under CLIN 0004 is identified in the Table 6 below, entitled "CLIN 0004 Estimated Labor Hours." All hours are straight-time hours, with only one day-time shift.

**Table 6, CLIN 0004 Estimated Labor Hours**

Labor Category		Year 1	Year 2	Year 3	Year 4	Year 5
1 Work Year = 1,920 hours	Gov (G) or Ktr (K) Site	14 Dec 2016 to 13 Oct 2017	14 Oct 2017 to 13 Oct 2018	14 Oct 2018 to 13 Oct 2019	14 Oct 2019 to 13 Oct 2020	14 Oct 2020 to 13 Oct 2021
<b>VA = Arlington, VA (Straight Time)</b>						
*Program Manager (VA)	G	83	100	100	100	100
*Program Manager (VA)	K	1,200	1,440	1,440	1,440	1,440
*Acquisition Logistics Manager, Senior (VA)	G	1,333	1,600	1,600	1,600	1,600
*Acquisition Logistics Manager, Senior (VA)	K	1,333	1,600	1,600	1,600	1,600
*Operations Logistics Manager, Senior (VA)	G	5,280	6,336	6,336	6,336	6,336
*Operations Logistics Manager, Senior (VA)	K	1,333	1,600	1,600	1,600	1,600
Logistician III (formerly OLM) (VA)	G	2,667	3,200	3,200	3,200	3,200
*Logistics Analyst, Senior (VA)	G	1,333	1,600	1,600	1,600	1,600
Logistics Analyst (VA)	G	833	1,000	1,000	1,000	1,000
Logistics Analyst (VA)	K	83	100	100	100	100
*Logistics Engineer, Senior (VA)	G	2,667	3,200	3,200	3,200	3,200
*Logistics Engineer, Senior (VA)	K	833	1,000	1,000	1,000	1,000
<b>Subtotal</b>		<b>18,978</b>	<b>22,776</b>	<b>22,776</b>	<b>22,776</b>	<b>22,776</b>
<b>CLIN 0004 Total</b>		<b>110,082</b>				
<b>* Labor categories with an asterisk are Key Personnel</b>						

**3.4 CLINs 0005 and 0006, Travel and Material.** All offerors shall use the following estimated amounts for travel and material in Section B:

**Table 7, Travel and Material Estimates.**

	Year 1	Year 2	Year 3	Year 4	Year 5	6-month Option	Total
Travel	\$262,300	\$270,150	\$278,250	\$286,600	\$295,200	\$147,600	\$1,540,100
Material	\$3,625	\$3,725	\$3,825	\$3,950	\$4,075	\$2,038	\$21,238

These material and travel estimates are all-inclusive and are considered fully burdened. Offerors shall not further burden these estimates at the time of proposal submission.

**3.5 CLIN 0007, Technical Data.** CLIN 0007 is Not Separately Priced.

**3.6 Administrative Information.** Offerors shall provide the following information:

a. The original signed cover page of the Standard Form 33 (SF33) for the basic solicitation and each amendment (as applicable).

b. A completed copy of Section B of the solicitation, with the Estimated Cost (MAX Cost), Fixed Fee, and Total Estimated Price (MAX Cost + Fee) filled in.

c. A completed Section K of the solicitation.

d. Completed copies of NAVAIR clauses 5252.201-9502, "Contractor's Authorized Contractor Coordinator and Technical Liaison," and 5252.215-9512, "Savings Clause," found in Section G of the solicitation.

e. A point of contact, physical address, email address, and telephone number of DCAA and DCMA offices.

f. Provide evidence that the offeror complies with FAR clause 52.219-14, "Limitations on Subcontracting." Provide the mathematical calculation that shows the offeror meets the percentage set forth in the clause.

g. Pursuant to FAR section 16.301-3(a)(3) and DFARS clause 252.242-7006, "Accounting System Administration," the contractor's accounting system must be adequate during the entire period of contract performance for determining charges applicable to this contract. As a result, all offerors shall provide evidence from DCAA, other federal civilian audit agencies, or a private accounting firm that, as of the proposal due date, the offeror's accounting system has been audited and has been determined adequate and suitable for administration of a cost-reimbursable type of contract. Offerors that submit evidence from a private accounting firm must submit Standard Form 1408, completed and signed by the private accounting firm that performed the audit.

An offeror that fails to submit the above requested evidence of an acceptable accounting system will be determined technically unacceptable, will not be included in the competitive range if discussions are held, will not form the basis for award, and will not be referred to the Small Business Administration for a Certificate of Competency determination.

The following Table 8 lists the attachments provided to the offeror with Section L, to assist with proposal development.

**Table 8, List of Section L Attachments**

Attachment Number	Electronic File Title	Attachment Name
L-1	FRCSE Visit Access-Badge Requests	L-1 FRCSE Visit Access-Badge Requests
L-2	Vol I Resume Format	L-2 Vol I Resume Format
L-3	Vol I Workforce Qualifications	L-3 Vol I Workforce Qualifications
L-4	Vol II Past Performance Questionnaire	L-4 Vol II Past Performance Questionnaire
L-5	FAR 52.222-46 Hourly Wages	L-5 FAR 52.222-46 Hourly Rates

(End of Summary of Changes)