

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 39
2. AMENDMENT/MODIFICATION NO. 0002	3. EFFECTIVE DATE 29-Apr-2016	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)
6. ISSUED BY NAWCTSD 253 12211 SCIENCE DRIVE (25332) ORLANDO FL 32826-3224	CODE N61340	7. ADMINISTERED BY (If other than item 6) See Item 6		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. N61340-16-R-0007	
		X	9B. DATED (SEE ITEM 11) 29-Mar-2016	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purposes of this Amendment 02 are (a) to respond to 18 additional questions received by offerors in regard to the Government's RFP and RFP Amendment 01; (b) to extend the proposal due date from 6 May 2016 to 20 May 2016; (c) to replace the Savings Clause in Section G with the H.2 Clause in Section H; (d) to correct errors in Attachment 5; (e) to allow the offerors to propose and apply the Indirect Factor to Travel and Material dollar estimates; and (f) to correct some administrative errors found in the initial RFP and RFP Amendment 01, to include the removal of the clause 52.222-41, SCA. Please see the Summary of Changes for details. POC is Tony Pham, chi.t.pham@navy.mil.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL:	EMAIL:	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)		29-Apr-2016

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

AMENDMENT 02

In this RFP Amendment 02, the government responds to 18 additional questions submitted by the offerors. Please note in the event there is a conflict, answers to these questions shall supersede any previous information provided in the initial RFP and RFP Amendment 01, if any.

Question 18: Page 17 of RFP, Section G, Clause 5252.232.9510, as a small business, we are requesting that this clause be changed to allow fee to be billed and paid semi-monthly, along with the cost billings, as separating these two and billing only once a month will cause an undue burden to our accounting functions and cash flow.

Government Response: The government does not intend to change clause 5252.232-9510, Payment of Fixed Fee. The government will pay the fixed fee in accordance with the clause. The fixed fee payment is subject to FAR clauses 52.216-7, Allowable Cost and Payment, and 52.216-8, Fixed Fee.

Question 19: Page 21, Section H, Clause H-1, paragraph 3, the RFP states that “if the actual cost of the task order falls under 90% of the task order’s original estimated cost”. Please clarify the intent of this paragraph. Our assumption is that “actual cost” refers to the competed fixed burdened rates not actual cost incurred. Is this assumption correct? If not, these are not really fixed burdened rates and will impose an undue administrative burden. Is it the government’s intent to audit actual cost incurred versus the competed fixed burdened rates for the purposes of the H-1 clause.

Government Response: Your assumption is correct. “Actual cost” in Section H, Clause H-1, paragraph 3 refers to the competed fixed burdened rates, not the actual cost incurred.

Question 20: Section L Section 3.0 appears to mandate only one rate for each labor category, however, the last paragraph in Section 3.3 e. states that the offeror should conduct price analysis to determine reasonableness of subcontractor rates. Please clarify if and how subcontractor rates are to be provided.

Government Response: The government intends to allow the prime contractor to invoice using the fixed burdened rates in Attachment 5 for both work performed by the prime and by any subcontractors. The government agrees that price analysis to determine reasonableness of subcontractor rates is not necessary. The government will adjust the RFP by removing this requirement.

Question 21: Does the subcontractor pass-thru fee in the Savings Clause include the subcontractor’s fee?

Government Response: The government will remove the Savings Clause and provide an amended version into Section H, Clause H.2, “Travel and Material Indirect Factors and Fee Rate,” which will require the offerors to propose only the prime contractor’s fixed fee rate [and the Travel and Material Indirect Factors.]

Question 22: RFP states, “For each PP contract reference, the offeror shall provide available CPARs or PP Questionnaire that address the areas below. The government does not want to receive, and will not evaluate, an offeror’s self-described description of purported PP. Will the government please confirm no write-ups are accepted? If CPARs don’t describe those areas or are unavailable, how can the offerors describe PP information? Do the self-described reference refer only to the five categories listed in 2.4(a)?”

Government Response: Section L.B.2.3 addresses the Relevancy of Past Performance Contract References while Section L.B.2.4 addresses Demonstrated Performance of Past Performance Contract References.

To respond to Section L.B.2.3, the offerors shall self-describe the scopes of the past performance contract references and why the offerors believe the references are in-scope of this solicitation, N61340-16-R-0007. There are seven specific areas from (a), Contract Type, to (g), Compare Specific Performance Attribute. However, the government does not want to know an offeror's opinion of how well they think they performed the past performance reference.

To respond to Section L.B.2.4, the offerors shall provide available CPARS and Past Performance Questionnaires (only when CPARS are not available) and let the customers of the past performance contract references evaluate how well the offerors performed. The four topics listed in Section L.B.2.4 match the CPARS elements. For any past performance problem identified in either the CPARS or Past Performance Questionnaires, the offerors shall describe the status of the problem and what measures the offerors used to resolve the problem and prevent reoccurrence.

The question, "Do the self-described reference refer only to the five categories listed in 2.4(a)?" does not make sense because it confuses Section L.B.2.3, which pertains to Relevancy, with Section L.B.2.4, which pertains to Demonstrated Past Performance.

Question 23: Will Past Performance of the team be of more value than of the individual companies?

Government Response: The government is unable to answer the question because it is not clear whether the question pertains to the past performance contract references or the past performance of the offeror's "team" for the instant solicitation. The government will assign a Past Performance Confidence Assessment rating in accordance with Table 10 in Section M.A.5.

Question 24: Reference: 2.4a. Demonstrated Performance Information of the Past Performance Contract References a. For each past performance contract reference, the offeror shall provide available CPARS and Past Performance Questionnaires that address the areas other than the past performance problems discussed further below. The government does not want to receive, and will not evaluate, an offeror's self-described assertions of demonstrated past performance.

We have been performing the services identified in the solicitation primarily as a subcontractor. As a result these efforts are not in CPARS. Further, our Government customers in completing what CPARS we do have are astonishingly brief in their narratives, leaving out extensive areas of performance in similarity with the solicitation.

As a result, we are challenged in presenting our past performance qualifications in our proposal to in light of the government not wanting to receive, and will not evaluate, an offeror's self-described assertions of demonstrated past performance.

The past performance questionnaires do not ask the evaluator to verify our performance in the areas of contract performance other than Quality of Product or Service, Schedule, Cost Control and Management.

Will the government please consider allowing the contractor to add a single sheet of detailed past performance to the customers' evaluation form so that they can rate our performance in areas similar to the performance areas of the solicitation so that we can present our past performance without self-described assertions.

Government Response: No, in order to maintain a fair evaluation to all offerors, the government prefers no deviations from the Past Performance Questionnaire (PPQ). However, the government reserves the right to contact those who complete the PPQ for further information if needed, as stated at Section L.B.2.1(h).

Question 25: Reference Attachment 5, Tab "Year 4" Column E, CLIN 0003 and CLIN 0004 cells are locked and data cannot be entered. Can the government provide an unlocked copy?

Government Response: Those cells are not supposed to be locked. The government will provide a corrected version of Attachment 5 via a RFP Amendment.

Question 26: Reference page 58 Section 2.2, 1st paragraph, last sentence "If an offeror proposes an entire single-award indefinite delivery contract as a past performance reference, however, the offeror must provide the past performance information set forth further below for each and every task or delivery order issued", do you want an individual table (Table 3 Past Performance Contract Information) for every single delivery order?

Government Response: The government revised Section L(B)(2.2) as follows:

(a) if a single-award indefinite delivery past performance contract contains nine or less task or delivery orders issued under it, then the offeror shall submit one Table 3 Past Performance Contract Information for each task or deliver order issued under the past performance reference contract; and

(b) if a single-award indefinite delivery past performance contract contains ten or more task or delivery orders issued under it, then the offeror shall combine task or delivery orders into one Table 3 Past Performance Contract Information for all orders.

Question 27: Does solicitation N6134016R0007 contain requirement similar to a current contract? If so, who is the incumbent and what is the contract number? Or, is this a new requirement for the government?

Government Response: The current contract is the Fleet Readiness Center Southeast (FRCSE) In-Service Support Center (ISSC) contract, N61340-11-D-1010, which was competitively awarded to Andromeda Systems Incorporated in 2011.

Question 28: The POP dates on the labor category/hour table in Section L starting on page 62 are inconsistent. The JAX Year 1 date is 12/12/16-10/13/17. But the OK and VA Year 1 date is 12/14/16-10/13/17.

Government Response: The government will revise Tables 5 and 6 of the RFP to reflect the correct period of performance for Year 1 consistently for all locations from 12/12/16 to 10/13/17.

Question 29: The travel and material estimate chart on page 65 identifies values for a 6-month option period but this isn't referenced in any other part of the solicitation. Please clarify.

Government Response: Table 7, Travel and Material Estimate, provides the offerors with Travel and Material dollar estimates to input in section B of their proposal. Since all offerors shall use the same set of Travel and Material dollar estimates identified in Table 7, the government will not evaluate Travel and Material other than making sure that each offeror applies the same estimates. To keep the evaluation process simple, these estimates include those of the 6-month option.

The government has decided to allow the offerors to apply indirect rates against the Travel and Material estimates listed in Table 7. Please note that this is different from the initial RFP which stated that Travel and Material estimates in Table 7 were fully-burdened. With this change, the offerors shall propose Travel and Material Indirect Factors in the new clause H.2, "Travel and Material Indirect Factors and Fee Rate," found in Section H of the solicitation, at time of proposal submission.

After award, the offerors shall invoice their actual costs for Travel and Material in accordance with funding provided on the task order level, to include the proposed Indirect Factors.

Question 30: Because the labor rates are competed fixed prices, we are assuming only the prime needs to submit DCAA and DCMA information per Volume III, Section 3.6, (c). Please confirm.

Government Response: The purpose of requesting DCAA and DCMA information from the offerors on both the prime and subcontractors is to ensure both the prime and subcontractors have the approved accounting systems IAW

FAR 15.404-3 and FAR 16.301-3(3). Therefore, the offerors shall provide DCAA and DCMA information for both the prime and principle team members/subcontractors.

Question 31: Cell F38 is not populating on each tab of Attachment 5, and it is protected so that we cannot change it. Please revise the spreadsheet.

Government Response: The government will revise the spreadsheet.

Question 32: Section 2.1f Past Performance Contract Reference for Offeror and Principal Team Members. Forward a copy of the Past Performance Questionnaire (PPQ) attached to this RFP to the past performance contract customer's Procuring Contracting Officer (PCO), Administrative Contracting Officer (ACO), Program Manager and Point of Contact for the following past performance contracts:

Will the government please clarify how many PPQs needs to be sent per contract as 2.1f states "AND" in the sentence vs. "OR"? Is it one PPQ per contract or 4 per contract?

Government Response: The conjunction in Section L. B.2.1(f) should be "OR." The government will revise the RFP to correct. To further clarify, if the offerors have the CPARS reports completed within six months of the RFP's proposal due date, then the offerors do not need to send out the PPQs because the recent CPARS reports are sufficient.

Question 33: In reference to Section 1.5a Personnel Qualifications / Key Personnel Resumes. For Proposed current and contingent Key Personnel, provide resumes in Volume I, Annex A, that demonstrate experience and specialized qualifications that meet the requirements of Section J, Attachment 2, "Contract Labor Categories and Qualifications."

All 18 positions listed for JAX, OK, and VA are identified as Key Personnel. Will the government please clarify if all 18 positions require resumes and Letters of Intent to be included in the proposal submission?

Government Response: Yes, all 18 positions require resumes and letters of intent.

Question 34: The contract reference this is a contract for services, however, the Service Contract Act (SCA) clauses are not included in the contract. Additionally, the clauses wherein the Government could exempt this contract from the SCA are not checked.

Will the government please clarify if this contract is a contract for services contract and if so we will the government please include the clauses and the wage determinations in the solicitation? If the contract is not a contract for services, if the DOL later determines that it is, will the Government compensate the contractor for any additional costs of performance?

Government Response: Yes, this is a professional service contract. According to a "Field Operating Handbook" of the Department of Labor, if 80% of the work is performed by professional services, then the service contract is exempt from Service Contract Act (SCA). Since more than 80% work of this service contract is performed by professional services of logistics support, which is one of the non-SCA exemptions, the contract is exempt from SCA even though there are three categories that fall under SCA – Clerk Typist, Computer Operator, and Key Data Operator.

Accordingly, the FAR 52.222-41, "SCA," is also removed from Section I in this RFP Amendment 02. FAR 52.222-46, which is already incorporated in full text, is applicable.

Question 35: In reference to Attachment L-5 FAR 52.222-46 Hourly Wages L-5 (2) Working Site – The government applied 15.16% calculation to a burdened Government-site hourly rate to result in the burdened Contractor-Site hourly labor rate. Data Entry Operator II is listed at \$13.48 government site or \$15.52 Contractor site.

Will the government please clarify what is included in this rate as we would like to understand is it the pay rate plus the government's estimate of facility overhead or what is the expected bill rate to the government for this class of labor? This same question applies to all labor categories listed in L-5.

Government Response: The footnotes within Attachment L-5, "FAR 52.222-46 Hourly Wages," explain how the government calculated the percentages and burdened labor rates set forth in Attachment L-5. There is no "expected bill rate" for any labor category. This solicitation for services is a competition. Thus, offerors must use their own judgment to determine their own proposed fixed burdened labor rates, which will be inserted in Attachment 5 of the awarded contract and will be used to reimburse the contractor under issued task orders.

The only reason the government is providing the burdened labor rates in Attachment L-5, "FAR 52.222-46 Hourly Wages," is to assist the government with its evaluation under FAR 52.222-46. To comply with FAR 52.222-46, the government will evaluate each offeror's Technical/Management proposal in accordance with the Technical/Management Factor and, under the Cost/Price Factor, compare the offeror's proposed burdened fixed labor rates set forth in Section J, Attachment 5, to other offerors' proposed rates, as well as the burdened labor rates the government has provided in Attachment L-5, "FAR 52.222-46 Hourly Wages." If an offeror's proposed burdened labor rate is 10% or more lower than the government-provided rates set forth in Attachment L-5, the offeror must explain why its salaries and fringe benefits are adequate to attract, recruit, and retain suitably qualified personnel to meet requirements. Such information may include data, such as recognized national and regional compensation surveys, and studies of professional, public, and private organizations used to establish the offeror's total compensation structure. Please see Section M.B.3.4.

(End of Questions and Answers section)

SECTION A - SOLICITATION/CONTRACT FORM

The 'issued by' organization has changed from
 NAWCTSD 253
 12350 RESEARCH PARKWAY (253)
 ORLANDO FL 32826
 to
 NAWCTSD 253
 12211 SCIENCE DRIVE (25332)
 ORLANDO FL 32826-3224

SECTION F - DELIVERIES OR PERFORMANCE

The following have been modified:

5252.247-9505 TECHNICAL DATA AND INFORMATION (NAVAIR) (FEB 1995)

Technical Data and Information shall be delivered in accordance with the requirements of the Contract Data Requirements List, DD Form 1423, Exhibit A, attached hereto, and the following:

(a) The contractor shall concurrently deliver technical data and information per DD Form 1423, Blocks 12 and 13 (date of first/subsequent submission) to all activities listed in Block 14 of the DD Form 1423 (distribution and addresses) for each item. Complete addresses for the abbreviations in Block 14 are shown in paragraph (g) below.

Additionally, the technical data shall be delivered to the following cognizant codes, who are listed in Block 6 of the DD Form 1423.

- (1) PCO, Code 2.5.3.3.2
- (2) CORs, **(To be completed at time of award).**
- (3) PJM, Code 1.3.6.3
- (4) Contract Specialist (CS), Code 2.5.3.3.2

(b) Partial delivery of data is not acceptable unless specifically authorized on the DD Form 1423, or unless approved in writing by the PCO.

(c) The Government review period provided on the DD Form 1423 for each item commences upon receipt of all required data by the technical activity designated in Block 6.

(d) A copy of all other correspondence addressed to the Contracting Officer relating to data item requirements (i.e., status of delivery) shall also be provided to the codes reflected above and the technical activity responsible for the data item per Block 6, if not one of the activities listed above.

(e) The PCO reserves the right to issue unilateral modifications to change the destination codes and addresses for all technical data and information at no additional cost to the Government.

(f) Unless otherwise specified in writing, rejected data items shall be resubmitted within thirty (30) days after receipt of notice of rejection.

(g) DD Form 1423, Block 14 Mailing Addresses:

- (1) NAWCTSD PCO: Austin Brookshire, AIR-2.5.3.3.2
NAWCTSD
12211 Science Dr.
Orlando, FL 32826
Email: austin.brookshire@navy.mil
- (2) FRCSE CORs: **To be completed at time of award.**
- (3) NAWCTSD PJM: Bernard Courtney, AIR- 1.3.6.3
NAWCTSD
12211 Science Dr.
Orlando, FL 32826
Email: bernard.courtney@navy.mil
- (4) NAWCTSD CS: Tony Pham, AIR-2.5.3.3.2
NAWCTSD
12211 Science Dr.
Orlando, FL 32826
Email: chi.t.pham@navy.mil

SECTION G - CONTRACT ADMINISTRATION DATA

The following have been deleted:

5252.215-9512 SAVINGS CLAUSE

JUN 2012

SECTION H - SPECIAL CONTRACT REQUIREMENTS

The following have been added by full text:

H.2. Travel and Material Indirect Factors and Fee Rate (APRIL 2016)

(1) CLINs for Travel and Material - No fee shall be paid on any invoice submitted under CLINs for Travel and Material. Indirect cost elements such as G&A and material handling may be applied through the proposed Indirect Factor, but shall not include fee. Travel and Material Indirect Factor, in this solicitation, is defined as a percentage which reflects the indirect costs that the offerors apply to Travel and Material dollar estimates in accordance with their approved Cost Accounting Systems. Varying from one Cost Accounting System to another, Travel and Material Indirect Factor may consist of indirect rates such as G&A, material handling, and /or subcontracting handling.

CLIN(s) 0005 and 0006.

Indirect Factors applied to Travel and Material estimates are:

Travel and Material Indirect Factor	Year 1	Year 2	Year 3	Year 4	Year 5 and the 6-month Option
(by %)					

(to be filled by the offeror with proposal submission)

- (2) CLINs for Labor - The maximum fixed fee rate proposed shall not exceed 10% IAW FAR 15.404-4(c)(4)(i)(c).
- (3) After award, the fixed fee rate applied on any invoice shall not exceed the maximum fixed fee rate identified below. Charges above the maximum fixed fee rate identified below will be considered unallowable as unreasonable by itself.

CLIN(s) 0002, 0003, and 0004.

The maximum fixed fee rate applied to the burdened labor rate/amount (whether work is performed by the prime or a principle team member/subcontractor) is _____% **(to be filled by the offeror with proposal submission)**.

The following have been modified:

H.1 – Negotiation and Payment of Task Orders Issued Under CLINs 0002, 0003, and 0004 (APRIL 2016).

Each task order to be issued under CLINs 0002, 0003 and 0004 will be pre-negotiated with an estimated cost and an established fixed fee dollar amount using the same percentage used for the contract. For task orders to be issued under CLINs 0002, 0003, and 0004, the Government will request a proposal for each task order, and the Contractor shall provide a proposal in response to the Government’s request, utilizing only the contract labor categories and competed fixed burdened labor rates established in Section J, Attachment 5, “Contractor’s Burdened Fixed Labor Rates Used for Reimbursement Under CLINs 0002, 0003, and 0004.” The negotiated labor categories and labor hours, along with corresponding competed fixed burdened labor rates, will be used to establish an “estimated cost” for each task order. The fixed fee dollar amount will be negotiated for each individual task order using the same percentage the offeror used to propose its fixed fee for the particular CLIN under which the task order falls.

After award of a task order issued under CLINs 0002, 0003, or 0004, for the actual hours incurred under the task order, the Contractor will be reimbursed at the competed fixed burdened labor rates, exclusive of fee, set forth in

Section J, Attachment 5, "Contractor's Burdened Fixed Labor Rates Used for Reimbursement Under CLINs 0002, 0003, and 0004." The fixed fee dollar amount will be paid in accordance with clause 5252.211-9503, "Level of Effort (Cost Reimbursement)" and clause 5252.232-9510, "Payment of Fixed Fee." Travel and materials will be paid on actual costs incurred. No fee shall be applicable to travel or material costs.

If the actual cost of the task order falls under 90% of the task order's original estimated cost, then the Government is entitled to issue a unilateral task order modification reducing the fixed fee amount for that task order in accordance with clause 5252.211-9503, "Level of Effort (Cost Reimbursement)." In the event the task order work cannot be completed within the estimated cost of the task order, the Government may require more effort under that task order, without an increase in the fee dollar amount, provided the Government increases the estimated cost of that task order with a unilateral task order modification, and provided the estimated cost of the task order remains within the 110% range set forth in clause 5252.211-9503, "Level of Effort (Cost Reimbursement)." If the additional effort to be placed on the task order exceeds 110% of the original estimated cost of the task order, the Contractor is entitled to negotiate additional fee, using the same percentage the offeror used to propose its fixed fee for the contract, which will then be placed on the task order via a bilateral task order modification.

All qualifications of the labor proposed and actually provided to perform the task order, whether provided by the prime contractor or a subcontractor, shall comply with the labor qualifications set forth in Section J, Attachment 2, "Contract Labor Categories and Qualifications." Failure to comply with the contract's labor category qualifications set forth in Attachment 2 is a material breach of the contract.

If a labor category is identified in Attachment 2 as a Key Personnel, only the Contracting Officer is authorized to approve a substitution, as stated at clause 5252.237-9501, "Addition or Substitution of Key Personnel." While the competed fixed burdened labor rates are not subject to the Truth in Negotiations Act, the labor categories and hours proposed and performed are "cost or pricing data" and are subject to the Truth in Negotiations Act (TINA) for task orders that exceed the TINA dollar threshold.

Labor hours incurred under each task order will be paid at the burdened fixed labor rates set forth in Section J, Attachment 5 of the contract, "Contractor's Burdened Fixed Labor Rates Used for Reimbursement Under CLINs 0002, 0003 and 0004."

For the actual labor hours incurred in performance of task orders issued under CLINs 0002, 0003, and 0004, the Contractor will be paid at the competed fixed burdened labor rates, exclusive of fee, established in Section J, Attachment 5 of the contract, "Contractor's Burdened Fixed Labor Rates Used for Reimbursement Under CLINs 0002, 0003 and 0004." The fixed fee will be negotiated on each individual task order using the same percentage used for the contract, and will be paid in accordance with clause 5252.211-9503, Level of Effort (Cost Reimbursement) and clause 5252.232-9510, "Payment of Fixed Fee."

5252.209-9510 ORGANIZATIONAL CONFLICTS OF INTEREST (SERVICES) (NAVAIR)(MAR 2007)

(a) Purpose. This clause seeks to ensure that the contractor (1) does not obtain an unfair competitive advantage over other parties by virtue of its performance of this contract, and (2) is not biased because of its current or planned interests (financial, contractual, organizational or otherwise) that relate to the work under this contract.

(b) Scope. The restrictions described herein shall apply to performance or participation by the contractor (as defined in paragraph (d)(7)) in the activities covered by this clause.

(1) The restrictions set forth in paragraph (e) apply to supplies, services, and other performance rendered with respect to the suppliers and/or equipment listed in Attachment (1), the Statement of Work. Task orders issued under the contract will specify to which suppliers and/or equipment subparagraph (f) restrictions apply.

(2) The financial, contractual, organizational and other interests of contractor personnel performing work under this contract shall be deemed to be the interests of the contractor for the purposes of determining the existence of an Organizational Conflict of Interest. Any subcontractor that performs any work relative to this contract shall be subject to this clause. The contractor agrees to place in each subcontract affected by these provisions the necessary language contained in this clause.

(c) Waiver. Any request for waiver of the provisions of this clause shall be submitted in writing to the Procuring Contracting Officer. The request for waiver shall set forth all relevant factors including proposed contractual safeguards or job procedures to mitigate conflicting roles that might produce an Organizational Conflict of Interest. No waiver shall be granted by the Government with respect to prohibitions pursuant to access to proprietary data.

(d) Definitions. For purposes of application of this clause only, the following definitions are applicable:

- (1) "System" includes system, major component, subassembly or subsystem, project, or item.
- (2) "Nondevelopmental items" as defined in FAR 2.101.
- (3) "Systems Engineering" (SE) includes, but is not limited to, the activities in FAR 9.505-1(b).
- (4) "Technical direction" (TD) includes, but is not limited to, the activities in FAR 9.505-1(b).
- (5) "Advisory and Assistance Services" (AAS) as defined in FAR 2.101.
- (6) "Consultant services" as defined in FAR 31.205-33(a).
- (7) "Contractor", for the purposes of this clause, means the firm signing this contract, its subsidiaries and affiliates, joint ventures involving the firm, any entity with which the firm may hereafter merge or affiliate, and any other successor or assignee of the firm.
- (8) "Affiliates", means officers or employees of the prime contractor and first tier subcontractors involved in the program and technical decision-making process concerning this contract.
- (9) "Interest" means organizational or financial interest.
- (10) "Weapons system supplier" means any prime contractor or first tier subcontractor engaged in, or having a known prospective interest in the development, production or analysis of any of the weapon systems, as well as any major component or subassembly of such system.

(e) Contracting restrictions.

[X] (1) To the extent the contractor provides systems engineering and/or technical direction for a system or commodity but does not have overall contractual responsibility for the development, the integration, assembly and checkout (IAC) or the production of the system, the contractor shall not (i) be awarded a contract to supply the system or any of its major components or (ii) be a subcontractor or consultant to a supplier of the system or of its major components. The contractor agrees that it will not supply to the Department of Defense (either as a prime contractor or as a subcontractor) or act as consultant to a supplier of, any system, subsystem, or major component utilized for or in connection with any item or other matter that is (directly or indirectly) the subject of the systems engineering and/or technical direction or other services performed under this contract for a period of three (3) years after the date of completion of the contract. (FAR 9.505-1(a))

[X] (2) To the extent the contractor prepares and furnishes complete specifications covering nondevelopmental items to be used in a competitive acquisition, the contractor shall not be allowed to furnish these items either as a prime contractor or subcontractor. This rule applies to the initial production contract, for such items plus a specified time period or event. The contractor agrees to prepare complete specifications covering nondevelopmental items to be used in competitive acquisitions, and the contractor agrees not to be a supplier to the Department of Defense, subcontract supplier, or a consultant to a supplier of any system or subsystem for which complete specifications were prepared hereunder. The prohibition relative to being a supplier, a subcontract supplier, or a consultant to a supplier of these systems of their subsystems extends for a period of three (3) years after the terms of this contract. (FAR 9.505-2(a)(1))

[X] (3) To the extent the contractor prepares or assists in preparing a statement of work to be used in competitively acquiring a system or services or provides material leading directly, predictably and without delay to such a work statement, the contractor may not supply the system, major components thereof or the services unless the contractor is the sole source, or a participant in the design or development work, or more than one contractor has been involved in preparation of the work statement. The contractor agrees to prepare, support the preparation of or provide material leading directly, predictably and without delay to a work statement to be used in competitive acquisitions, and the contractor agrees not to be a supplier or consultant to a supplier of any services, systems or subsystems for which the contractor participated in preparing the work statement. The prohibition relative to being a supplier, a subcontract supplier, or a consultant to a supplier of any services, systems or subsystems extends for a period of three (3) years after the terms of this contract. (FAR 9.505-2(b)(1))

[X] (4) To the extent work to be performed under this contract requires evaluation of offers for products or services, a contract will not be awarded to a contractor that will evaluate its own offers for products or services, or those of a competitor, without proper safeguards to ensure objectivity to protect the Government's interests. Contractor agrees to the terms and conditions set forth in the Statement of Work that are established to ensure objectivity to protect the Government's interests. (FAR 9.505-3)

[X] (5) To the extent work to be performed under this contract requires access to proprietary data of other companies, the contractor must enter into agreements with such other companies which set forth procedures deemed adequate by those companies (i) to protect such data from unauthorized use or disclosure so long as it remains proprietary and (ii) to refrain from using the information for any other purpose other than that for which it was furnished. Evidence of such agreement(s) must be made available to the Procuring Contracting Officer upon request. The contractor shall restrict access to proprietary information to the minimum number of employees necessary for performance of this contract. Further, the contractor agrees that it will not utilize proprietary data obtained from such other companies in preparing proposals (solicited or unsolicited) to perform additional services or studies for the United States Government. The contractor agrees to execute agreements with companies furnishing proprietary data in connection with work performed under this contract, obligating the contractor to protect such data from unauthorized use or disclosure so long as such data remains proprietary, and to furnish copies of such agreement to the Contracting Officer. Contractor further agrees that such proprietary data shall not be used in performing for the Department of Defense additional work in the same field as work performed under this contract if such additional work is procured competitively. (FAR 9.505-4)

[X] (6) Preparation of Statements of Work or Specifications. If the contractor under this contract assists substantially in the preparation of a statement of work or specifications, the contractor shall be ineligible to perform or participate in any capacity in any contractual effort (solicited or unsolicited) that is based on such statement of work or specifications. The contractor shall not incorporate its products or services in such statement of work or specifications unless so directed in writing by the Contracting Officer, in which case the restrictions in this subparagraph shall not apply. Contractor agrees that it will not supply to the Department of Defense (either as a prime contractor or as a subcontractor) or act as consultant to a supplier of, any system, subsystem or major component utilized for or in connection with any item or work statement prepared or other services performed or materials delivered under this contract, and is procured on a competitive basis, by the Department of Defense with three (3) years after completion of work under this contract. The provisions of this clause shall not apply to any system, subsystem, or major component for which the contractor is the sole source of supply or which it participated in designing or developing. (FAR 9.505-4(b))

[X] (7) Advisory and Assistance Services (AAS). If the contractor provides AAS services as defined in paragraph (d) of this clause, it shall be ineligible thereafter to participate in any capacity in Government contractual efforts (solicited or unsolicited) which stem directly from such work, and the contractor agrees not to perform similar work for prospective offerors with respect to any such contractual efforts. Furthermore, unless so directed in writing by the Contracting Officer, the contractor shall not perform any such work under this contract on any of its products or services, or the products or services of another firm for which the contractor performs similar work. Nothing in this subparagraph shall preclude the contractor from competing for follow-on contracts for AAS.

(f) Remedies. In the event the contractor fails to comply with the provisions of this clause, such noncompliance shall be deemed a material breach of the provisions of this contract. If such noncompliance is the result of conflicting financial interest involving contractor personnel performing work under this contract, the Government may require the contractor to remove such personnel from performance of work under this contract. Further, the Government may elect to exercise its right to terminate for default in the event of such noncompliance. Nothing herein shall prevent the Government from electing any other appropriate remedies afforded by other provisions of this contract, or statute or regulation.

(g) Disclosure of Potential Conflicts of Interest. The contractor recognizes that during the term of this contract, conditions may change which may give rise to the appearance of a new conflict of interest. In such an event, the contractor shall disclose to the Government information concerning the new conflict of interest. The contractor shall provide, as a minimum, the following information:

(1) a description of the new conflict of interest (e.g., additional weapons systems supplier(s), corporate restructuring, new first-tier subcontractor(s), new contract) and identity of parties involved;

(2) a description of the work to be performed;

(3) the dollar amount;

(4) the period of performance; and

(5) a description of the contractor's internal controls and planned actions, to avoid any potential organizational conflict of interest.

SECTION I - CONTRACT CLAUSES

The following have been deleted:

52.222-41 Service Contract Labor Standards MAY 2014

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

The following have been modified:

SECTION L INFORMATION

SECTION L – INSTRUCTIONS TO OFFERORS

PART A GENERAL INSTRUCTIONS

1.0 GENERAL

Section L contains instructions on how to prepare and submit proposals in response to this solicitation. Nonconformance with these instructions may result in an unfavorable proposal evaluation and may render a rating of unacceptable.

The government will base its evaluation on the information presented in the offeror's proposal. The offeror has the burden to submit a proposal that convincingly demonstrates that the offeror has an accurate understanding of the requirements and the associated risks; that the offeror has viable solutions for the requirements and potential risk areas; and that the offeror is able, willing and competent to devote the resources necessary to meet the requirements.

It is the offeror's responsibility to submit a proposal that enables government evaluators to effectively evaluate and substantiate the validity of any assertions set forth in the offeror's proposal. Do not simply rephrase or restate the government's requirements. Statements that the offeror will provide a particular feature or objective without explaining how the offeror proposes to meet that feature or objective are generally inadequate and may adversely impact the government's evaluation assessment of the offeror. Also inadequate are the following types of statements:

- unsupported statements that the offeror allegedly understands the requirements and risks;
- unsupported statements that the offeror allegedly can or will comply with requirements;
- unsupported statements that merely paraphrase the requirements;
- undefined or explained statements such as "best commercial practices will be used";
- undefined or explained statements such as "standard procedures will be used"; and
- undefined or explained statements such as "well-known techniques will be employed."

Alternate proposals are not acceptable. In addition, taking exception or deviating from any term or condition of the RFP may make an offer unacceptable, and the proposal unawardable, unless the RFP expressly authorizes such an exception or deviation with regard to that specific term or condition.

There is no need to repeat information in the same volume or in more than one volume. If an overlap exists, the detailed information should be included in the most logical place and summarized and referenced in other areas. With the exception of the Price or Past Performance Volumes, no cost or pricing information should appear in any volume.

2.0 PROPOSAL FORMAT

Written proposals must be formatted using a Times New Roman 12 point normal font, no reduction permitted, single-spaced, 1-inch margins all around, and formatted for standard 8.5 x 11 inch paper. All pages should be numbered with section and page numbers. When foldout pages are used, they must not exceed 11 x 17 inches and will be counted as 1 page. Drawings may be provided separately and may be any size, with font of any size, but should be folded to approximately 8.5 x 11 inch standard size and will count as 1 page. Graphs and tables shall be presented in no smaller than a 10 point font.

The government accepts any deviations larger than 12 points in Times New Roman, but only for headings and titles, and as long as those deviations shall not negatively impact the requirement information in the proposals. For the main text of the proposals, the font must be 12 points in Times New Roman.

3.0 PROPOSAL VOLUMES

All proposals must be UNCLASSIFIED. Each volume of the proposal shall be submitted as one paper original with additional paper and separate Compact Disk Read-Only Memory (CD-ROM) copies as specified in the table below. The separate CD-ROM copy of the Technical Volume and the separate CD-ROM copy of the Past Performance Volume must be fully compatible with Microsoft Office 2010. For information not supported by Microsoft Office products, the offeror must provide the latest Adobe Acrobat reader on each CD-ROM. The separate CD-ROM copy of the Price Volume must be provided in Microsoft Office 2010 Excel format, with spreadsheets unprotected. Each separate CD-ROM is to be labeled for content and the offeror's name. If a discrepancy exists between the original paper version of the proposal and a CD-ROM "copy," the paper original will take precedence.

Each proposal volume binder must contain the solicitation number; cover and title page; title of the proposal; offeror's name, address, CAGE Code, and point of contact; proposal volume number; copy number; and table of content in sufficient detail so evaluators can easily locate elements.

Page limitations for each volume are specified in the table below. Proposal pages beyond the specified limit will not be evaluated.

Table 1. Page Limitation for Each Volume.

Volume Number	Volume Title	Page Limit	Copies Required
I	TECHNICAL/MANAGEMENT	25 pages	1 Paper Original 2 Paper Copies 2 CD-ROM Copies
II	PAST PERFORMANCE	As needed	1 Paper Original 2 Paper Copies 2 CD-ROM Copies
III	PRICE	As needed	1 Paper Original 2 Paper Copies 2 CD-ROM Copies
Volume I Annex A	Technical/Management Volume Key Personnel Resumes and Letters of Intent	As Needed	1 Paper Original 2 Paper Copies 2 CD-ROM Copies
Volume II Annex B	Past Performance Volume Relevant Portions of Statements of Work and Specifications for Past Performance Contracts	As Needed	1 Paper Original 2 Paper Copies 2 CD-ROM Copies

Notes for Table 1:

Data submitted by the offerors by filling Attachment L-2 is outside of the 25-page count for Volume I, Technical and Management.

Volume I Annex A, Key Personnel Resumes and Letters of Intent; and Volume II Annex B, Relevant Portions of Statements of Work and Specifications for Past Performance Contracts, can each be a tab under the associated Volume. The offerors do not need to create separate binders / CDs for these Annexes.

4.0 PROPOSAL SUBMISSION

Mark all packages clearly with the solicitation number. The submission date for the proposal shall be no later than 15:00 Eastern Standard Time on Friday, May 20, 2016. Offerors shall not submit proposals by facsimile or via email.

4.1 Proposals Submitted by Commercial Carrier: Offerors shall submit proposals via United States Postal Service or through a commercial carrier using the following address:

Naval Air Warfare Center Training Systems Division
Code: AIR-2.5.3.3.2
Attn: Mr. Tony Pham, Contract Specialist
12211 Science Drive
Orlando, FL 32826
Phone: (407) 380-8155
Solicitation Number: N61340-16-R-0007

4.2 Hand Carried Proposals: Hand carried proposals must be delivered to the address above, attention Tony Pham, (407) 380-8155. If a proposal or amendment is hand carried, the offeror must submit a written visit request no later than twenty-four (24) hours prior to delivery of the proposal. Without the visit request, the offeror may not get beyond the installation security gate to deliver its proposal. A visit request may be obtained by contacting Tony Pham, Contract Specialist, at (407) 380-8155, or chi.t.pham@navy.mil. Offerors will be required to supply the Contract Specialist with the name, citizenship, and telephone number of all the individuals that will be present to hand deliver the proposals in order to prepare the necessary Visitor Request(s) no later than twenty-four (24) hours prior to arrival. NAWCTSD is a secured facility, and all visitors will be stopped by security personnel upon entrance. Only authorized visitors will be permitted to enter. Upon admittance, offerors are required to report to the lobby of the DeFlorez Building and contact the cognizant Contract Specialist to accept the proposal submission (a telephone is available in the lobby to place calls within the building). In the event that Mr. Pham is not available, please contact the alternate point of contact, Mr. Austin Brookshire, at (407) 380-8192.

Please note: NAWCTSD security personnel are not authorized to accept proposals. The Contract Specialist will provide the Offeror with documentation reflecting the date and time the proposal submission was received for the Offeror's record.

IMPORTANT NOTICE:

All packages entering the Consolidated Mail Facility in the Naval Air Warfare Center Training Systems Division (NAWCTSD) are being scanned. If the contents of the box/package contain electronic components or media, or otherwise should not be scanned because of potential damage to the contents, the sender/offeror shall mark the box/package with a "DO NOT SCAN" sticker.

5.0 PROPOSAL PACKAGING

The offeror shall package the proposal volumes in cartons or equivalent packaging containers in the most efficient manner possible, grouping like-volumes to the maximum extent possible. Each container shall be single-person portable. One container shall include all original proposal volumes. Each box should include a packing slip detailing the contents, to include the volume number, title, and copy number. Also, each box should be stamped or marked "For Official Use Only."

6.0 CHANGES TO SOLICITATION

All amendments to this solicitation will be posted at <https://www.fbo.gov/>. Offerors and potential offerors should search the database for the solicitation number **N61340-16-R-0007**.

7.0 SOLICITATION QUESTIONS

The Contract Specialist is the sole POC for this acquisition. Any questions regarding this solicitation must be submitted in writing by electronic mail to the following address:

Mr. Tony Pham, Contract Specialist, chi.t.pham@navy.mil

Each question shall reference the applicable document, paragraph, and page number. Questions containing proprietary information shall not be submitted because all government responses to questions will be provided to all potential offerors via amendment to the solicitation. All questions must be submitted no later than 14 days prior to the proposal submission due date.

The government reserves the right not to respond to any questions received concerning this solicitation after the question receipt date above. Accordingly, offerors are encouraged to carefully review all solicitation requirements and submit questions to the government early in the proposal cycle. It is not anticipated that the closing date for receipt of offers will be extended.

8.0 PRE-PROPOSAL CONFERENCE/SITE VISIT

8.1 A Pre-Proposal Conference/Site Visit will be conducted as follows:

Location: FRCSE Cecil Commerce Center (Cecil Field)
6206 Aviation Ave., Jacksonville, FL 32221
POC: Mr. Rogelio Soliman, 904-790-4145, or rogelio.soliman@navy.mil
Date/Time: 30 March 2016 / 1300 EST.

8.2 All prospective offerors are urged to attend the Pre-Proposal Conference/Site Visit. Each offeror is restricted to a total of three (3) attendees, and subcontractor attendees count toward the limit of three attendees. Exact building/room number and location for the Pre-Proposal Conference/Site Visit will be provided by the point of contact in Section L.A.8.1, above, upon receipt of visitor requests. See below for Visit Request information. Subcontractor requests are to be requested through the prime contractor.

8.3 In order to attend the Pre-Proposal Conference/Site Visit, each offeror shall submit visit requests using Attachment L-1, "FRCSE Visit Access-Badge Requests." For those company officials who will attend, send the Attachment L-1 request to the point of contact in Section L.A.8.1, above, via email five (5) business days prior to the date identified in Section L.A.8.1. Only one pre-proposal conference will be held at Cecil Field, FL. Additional site visits at the remote sites will not be held.

8.4 Questions generated at the Pre-Proposal Conference/Site Visit shall be submitted in writing in accordance with Section L.A.7.0 above. At no time will the government answer questions regarding the solicitation to a single potential offeror without providing the answer to all potential offerors. The government will not engage in “side-bar” question and answer sessions with any individual or potential offeror. Questions submitted formally will be answered and distributed to offerors through RFP amendment.

8.5 Failure of a prospective offeror to attend the conference or to submit any questions will be construed to mean that the offeror fully understands all requirements of the solicitation. Prospective offerors are advised that the conference will be held solely for the purpose of explaining the requirements and terms and conditions of this solicitation. The Pre-Proposal Conference/Site Visit will be the only opportunity afforded to any prospective offeror to visit the site. All prospective offerors are advised that this solicitation will remain unchanged at the conclusion of the conference, unless amended in writing. If an amendment is issued, normal procedures relating to the acknowledgement and receipt of any such amendment shall be applicable. In no event will failure to attend the conference constitute grounds for a claim after award of the contract.

8.6 The government is not responsible for, nor will the government pay, any portion of the costs associated with attendance at the respective site visit by prospective contractor personnel.

PART B SPECIFIC INSTRUCTIONS

1.0 VOLUME I – TECHNICAL/MANAGEMENT (Factor 1)

Note: This volume shall not contain any reference to the cost/price aspects of the offer.

The offeror shall provide information to address the elements below.

1.1 Management of Simultaneous Task Orders. The offeror shall explain the offeror’s capability to simultaneously manage multiple one-year task orders, up to 15, ranging in value from \$3,600 to \$2.5 million, during the five-year ordering period under the Indefinite Delivery/Indefinite Quantity (ID/IQ) contract.

1.2 Recruitment and Retention. The offeror shall describe its management approach for recruiting qualified personnel, its plan for retaining qualified employees, and how the offeror will address employee-turnover issues.

To comply with FAR provision 52.222-46, the government will evaluate each offeror’s Technical/Management proposal and, under the Cost/Price Factor, compare the offeror’s proposed burdened fixed labor rates set forth in Section J, Attachment 5, to the burdened labor rates the government has provided in Attachment L-5, “FAR 52.222-46 Hourly Wages.” In addition, the government may also compare the offeror’s proposed burdened fixed labor rates to the rates proposed by other offerors. See Section M.

1.3 Organizational Structure. The offeror shall provide the following information regarding the offeror’s proposed organizational structure:

a. Identify all companies by providing their names, place of performance, CAGE number, DUNS number, and brief work description and/or program responsibility using the following table as an example. The offeror shall also describe how entity/vendor personnel will be used and controlled in the offeror’s execution of the program.

Table 2, Organizational Structure Chart.

Entity / Vendor	Place of Performance, CAGE Code, DUNS #	Brief Work Description and/or Program Responsibility
Prime	Any Town, USA	Fill in
Subcontractor 1	Any Town, USA	Fill in

b. Provide an organizational flow chart showing clearly defined lines of responsibility, clearly defined levels of decision authority, clearly defined lines of communication, location of key personnel, and the contractor-to-government interface to include all entities.

c. Describe the organizational structure for the proposed contractor program team with emphasis on how the offeror’s organization will perform as an Integrated Product Team (IPT), roles and responsibilities, and the approach to communications, including required government participation and insight.

1.4 Mobilization Plan. The services under this solicitation are vital to the government and must be continued without interruption. The offeror shall describe its mobilization plan based on a 60-day period after award that ensures a smooth workplace changeover from the incumbent with no loss of service. The plan shall take into consideration the following elements as well as any additional elements deemed necessary by the offeror:

a. Security Requirement to include OPSEC, facility clearances and base access: The offeror shall explain its plan to implement the required security clearances and physical access requirements of the contract so that service is not interrupted.

b. Risk Mitigation Strategies: The offeror shall discuss performance risks during mobilization, and provide a plan of action to mitigate performance risks that might be encountered during the mobilization period.

1.5 Personnel Qualifications. The offeror shall provide the information below regarding its proposed personnel.

a. Attachment L-2, Key Personnel Resumes: For proposed current and contingent Key Personnel, provide resumes in Volume I, Annex A, that demonstrate experience and specialized qualifications that meet the requirements of Section J, Attachment 2, “Contract Labor Categories and Qualifications.” Submittals shall be provided using Attachment L-2, “Resume Format.” The government-provided labor category titles in Section J, Attachment 2, “Contract Labor Categories and Qualifications,” might not directly correlate to the existing labor category titles of each offeror, but the offeror’s proposed personnel must at least meet the minimum personnel requirements of each government-provided labor category.

The following nine labor categories located in Jacksonville, Florida (CLIN 0002) are Key Personnel:

1. Program Manager at the government and contractor’s Site (same person) (*)
2. Senior Acquisition Logistics Manager at the government’s Site
3. Senior Acquisition Logistics Manager at the contractor’s Site
4. Senior Operations Logistics Manager at the government’s Site
5. Senior Operations Logistics Manager at the contractor’s Site
6. Senior Logistics Analyst at the government’s Site
7. Senior Logistics Analyst at the contractor’s Site
8. Senior Logistics Engineer at the government’s Site
9. Senior Logistics Engineer at the contractor’s Site

The following one labor category located in Oklahoma City, Oklahoma (CLIN 0003), is Key Personnel:

1. Program Manager at the government and contractor’s Site (same person) (*)

The following eight labor categories located in Arlington, Virginia (CLIN 0004), are Key Personnel:

1. Program Manager at the government and contractor’s Site (same person) (*)
2. Senior Acquisition Logistics Manager at the government’s Site
3. Senior Acquisition Logistics Manager at the contractor’s Site
4. Senior Operations Logistics Manager at the government’s Site
5. Senior Operations Logistics Manager at the contractor’s Site
6. Senior Logistics Analyst at the government’s Site
7. Senior Logistics Engineer at the government’s Site
8. Senior Logistics Engineer at the contractor’s Site

(*) Notes:For each location, the government prefers one Program Manager who works at both government site and contractor’s site.

b. Key Personnel Contingent Hire Letters of Intent: All contingent hires for Key Personnel shall have a Letter of Intent included in Volume I, Annex A. The Letter of Intent is a separate written agreement signed by the contingent employee to work for the offeror effective at a specified date. Proposed subcontractors shall provide this information in the prime contractor’s submission of this document. Each signed Letter of Intent must, at a minimum, state the following:

My name is _____ [*insert proposed employee’s name*]. I agree to work for _____ [*insert company’s name*] as a _____ [*insert appropriate labor category title from Section J, Attachment 2, “Contract Labor Categories and Qualifications”*] at an hourly rate of \$_____ from _____, 2016 (*insert date*) to at least _____ [*insert date*]. I can be reached at _____ [*insert current phone number*].

_____	_____
Corporate Officer Signature	Proposed Employee Signature
[<i>Insert name of Corporate Officer</i>]	[<i>Insert name of Proposed Employee</i>]
Date _____	Date _____

c. Attachment L-3, “Workforce Qualifications Spreadsheet”: The offeror shall complete Attachment L-3, “Workforce Qualifications Spreadsheet,” for each current, contingent, and prospective hire employee proposed under this basic contract. The offeror shall submit Attachment L-3 utilizing the government-provided labor category descriptions and qualifications that are found in Section J, Attachment 2, “Contract Labor Categories and Qualifications.” In addition to the proper security clearance, contractor personnel proposed for each labor category shall have at least the minimum level of education, professional, and technical experience identified in Section J, Attachment 2. Offerors may propose experience and qualifications beyond the minimum requirements. The government-provided labor category titles in Section J, Attachment 2 might not directly correlate to the existing labor category titles of each offeror, but the offeror’s proposed personnel must at least meet the minimum personnel requirements of each government-provided labor category.

2.0 VOLUME II: PAST PERFORMANCE (Factor 2)

2.1 Past Performance Contract Reference for Offeror and Principal Team Members

a. The offeror shall identify up to three of the prime offeror's most relevant government or commercial past performance contract references, and up to two of the most relevant government or commercial past performance contracts for each "principal team member."

b. A "principal team member," for purposes of the past performance evaluation Factor, is defined as a subcontractor, joint venture owner (joint venture), partnership owner (partner), corporate parent, division, subsidiary, affiliate or vendor that is proposed to provide at least 20% of the proposed total cost/price (excluding the offeror's profit/fee) for the contract.

c. An offeror will not receive past performance credit for a proposed principal team member unless the offeror's proposal demonstrates how the resources of that principal team member – its workforce, management, facilities, or other resources – will in fact be provided to perform at least 20% of the proposed total cost/price for the contract, excluding the prime offeror's profit. Merely stating that the offeror has access to the resources of a principal team member is insufficient.

d. The government will not consider past performance contract references performed by an individual joint venturer or partner unless the joint venture or partner meets the definition of "principal team member."

e. Any submitted past performance contract reference must contain performance within five (5) years of the proposal due date specified in Section L, Part A(4.0) of the RFP. Performance that took place greater than five years from the proposal due date will not be considered.

f. Forward a copy of the Past Performance Questionnaire attached to this RFP to the past performance contract customer's Procuring Contracting Officer (PCO), Administrative Contracting Officer (ACO), Program Manager and Point of Contact for the following past performance contracts:

- Past performance contract references that do not have CPARS Reports, and
- Past performance contract references with CPARS Reports completed by the Assessing Official more than six months prior to the RFP's proposal due date.

All questionnaires shall be forwarded within two weeks from the RFP release date. The offeror shall include instructions for its customers to send completed questionnaires within two weeks of the customer's receipt of the questionnaire to Mr. Tony Pham, Contract Specialist, at chi.t.pham@navy.mil.

g. The offeror should provide written consent from its principal team members that will allow the government to coordinate any of those entities' past performance issues with the offeror. If the offeror does not submit such written consent, then the government will address any past performance issues directly with the principal team member, and the offeror will forfeit the opportunity to participate in any related discussions. Consequently, for any principal team members that do not provide such written consent, provide a point of contact name, address, phone number, fax number, and email address with whom the government may coordinate past performance issues.

h. To evaluate past performance, the government may use information other than information provided by the offeror in its proposal, and may use past performance information obtained from sources other than those identified by the offeror.

i. The offeror has the burden of providing thorough and complete past performance information. It is incumbent upon the offeror to explain the relevance of data provided in its proposal. The

government has no duty to search for additional data to cure problems the government finds in the information provided by the offeror.

j. Regardless of relevancy, the offeror shall provide a list of Show Cause Notices, Cure Notices, and Terminations for Default received on any contract, task order, or delivery order within the past 5 years for prime contractor and principle team members.

2.2 Past Performance Contract Information

Provide the information identified further below in a Microsoft Word Table 3, Past Performance Contract Information, for each past performance contract reference identified. Offerors may not propose an entire Multiple-Award Contract (MAC) as a past performance contract reference. Task or delivery orders awarded under MACs will be considered standalone “contracts” for purposes of past performance evaluation. For a single-award indefinite delivery contract, offerors shall apply one of the following instructions: (a) if a single-award indefinite delivery past performance contract contains nine or less task or delivery orders issued under it, then the offeror shall submit one Table 3 Past Performance Contract Information for each task or deliver order issued under the past performance reference contract; and (b) if a single-award indefinite delivery past performance contract contains ten or more task or delivery orders issued under it, then the offeror shall combine task or delivery orders into one Table 3 Past Performance Contract Information for all orders.

Table 3, Past Performance Contract Information

	Prime (P), Principle Team Member (PTM)	P1	P2	P3	PTM1	PTM2
1	Contractor’s Name					
2	Contractor’s Role in the Past Performance Contract, and Contractor’s Proposed Role in the Instant Contract					
3	Contract Title					
4	Contract Number					
5	Contract Type: Firm-fixed-price, cost-reimbursable-fixed-fee, etc.					
6	Procuring Agency					
7	Description of Product or Service					
8	Acquisition Phase of Contract – Development versus Production					
9	Period of Performance					
10	Dollar Value of Contract					
11	Dollar Value of Effort Performed by the Contractor					
12	Place of Performance ¹					
13	CAGE Code and DUNS Number ²					
14	Do CPARS exist? Yes or No ³					
15	If CPARS exist, state the number of CPARS that exist					
16	If CPARS exist, state the completion dates					
17	Agree to Allow Coordination with Prime Offeror? Yes or No.					
18	The Number of Questionnaires the Contractor Sent					
19	Point of Contact’s Name, Phone Number, Fax Number, and Email Address for each questionnaire sent					
20	Did Performance Take Place Within Required 5 Year Period? Yes or No					

¹ Place of Performance should be the location of the government or contractor’s facility where the predominance of the work was performed.

² Provide the CAGE Code and DUNS Number of the company performing the work. If the CAGE Code or DUNS Number is different than the past performance entity proposed to perform the solicitation’s effort, please explain the reason.

³ As part of its Past Performance Volume, the offeror shall provide printed CPARS that are referenced in the table.

2.3 Relevancy Information of the Past Performance Contract References

For each past performance contract reference, provide the following information:

a. Contract Types: Compare the contract type of the past performance contract reference to the contract type of this solicitation's effort.

b. Total Dollar Amounts: Compare the total dollar amount of the past performance contract reference to the total proposed dollar amount of this solicitation's effort.

c. Dollar Amounts Actually Performed: Compare the dollar amount of the effort actually performed by the offeror or principal team member under the past performance contract reference to the dollar amount of the effort proposed to be performed by the offeror or principal team member under this solicitation's effort.

d. Locations and Divisions: Compare the location and division of the company that performed the past performance contract reference effort to the location and division of the company that is proposed to perform this solicitation's effort.

e. Period of Performances: Compare the period of performance of the past performance contract to the period of performance actually performed under that past performance contract reference for the offeror or principal team member.

f. Compare Similarities: Compare the similarity of the product provided or service actually performed by the offeror or principal team member under the past performance contract reference to the product provided or service proposed to be performed by the offeror or principal team member under this solicitation's effort in the following areas:

- **Scope of Effort** — Compare the scope of the tasks in the offeror's or principal team member's past performance contract's Statement of Work, Performance Work Statement, and/or Statement of Objectives to the scope of the tasks proposed to be performed by the offeror or principal team member under this solicitation's Statement of Work.
- **Magnitude of Effort** — Compare the dollar amount of the effort actually performed by the offeror or principal team member under the past performance contract reference to the dollar amount of the effort proposed to be performed by the offeror or principal team member under this solicitation's effort.
- **Complexities of Effort** — Compare complexities of the work performed by the offeror or principal team member under the past performance contract reference to complexities of the work proposed to be performed by the offeror or principal team member under this solicitation's effort for attributes such as the type of services provided; number of sites involved with the services; number of persons on the job at various sites; and the skills necessary to perform the services.

g. Compare Specific Performance Attributes: For this solicitation, the following past performance attributes are also part of the determination of relevance:

- Level of Repair Analysis (LORA)
- Design Interface (DI)
- Maintenance Planning (MP)
- Logistics Support Analysis (LSA)
- Maintenance Scheduling/Management Analysis (MS/MA)

As a result, for each past performance contract reference, please:

- i. Provide the portion of the past performance contract reference's statement of work or specification that required performance of LORA, DI, MP, LSA, or MS/MA; and
- ii. Compare the similarity of LORA, DI, MP, LSA, and/or MS/MA actually performed by the offeror or principal team member under the past performance contract reference to the LORA, DI, MP, LSA, and/or MS/MA proposed to be performed by the offeror or principal team member under this solicitation's effort, using quantifiable measures if possible.

2.4 Demonstrated Performance Information of the Past Performance Contract References

a. For each past performance contract reference, the offeror shall provide available CPARS and Past Performance Questionnaires that address the areas other than the past performance problems discussed further below. The government does not want to receive, and will not evaluate, an offeror's self-described assertions of demonstrated past performance.

- Quality of Product or Service. The offeror's past performance in the delivery of quality supplies and services, which includes meeting technical requirements.
- Schedule. The offeror's past performance in meeting schedule requirements, to include on-time or late deliveries and modifications of original schedules.
- Cost Control. The offeror's past performance in controlling contract costs, to include the cost of performance, cost overruns, and cost underruns.
- Management. The offeror's past performance in managing the contracted effort, to include program management, subcontract management, and cooperation with the customer.

b. For any past performance problem identified in the CPARS or Past Performance Questionnaires, describe the status of the problem and what measures the offeror used to resolve the problem and prevent reoccurrence. If the problem was or is recurring, describe the impact that the offeror's improvement effort had or will have on resolving the problem. If the problem is not likely to happen again, state why. If the problem is or was likely to happen again, describe the impact that the offeror's improvement effort had or will have on resolving the problem so that it did not or will not happen again. Describe the resolution used to correct the past performance problem and, if applicable, how the offeror proposes to use that resolution for this solicitation's effort.

3.0 VOLUME III – COST/PRICE (Factor 3)

3.1 Cost/Price Volume

All cost/price information shall be contained in the Cost/Price Volume. No cost/price information, with the exception of the Past Performance Volume and the hourly labor rates contained in the Letters of Intent required in Annex A of the Technical/Management Volume, shall be included in any other volume (including cover letters). The Cost/Price Volume shall be prepared in accordance with the instructions below.

Adequate price competition is anticipated; therefore, the pricing documentation requested is not considered cost or pricing data and shall not be certified in accordance with FAR 15.406-2. However, in the event that adequate price competition does not exist after receipt of proposals, the offeror will be requested to provide cost or pricing data, inclusive of a Certificate of Current Cost or Pricing Data, pursuant to FAR Part 15.

The offeror shall submit a total compensation plan setting forth salaries and fringe benefits proposed for the professional employees who will work under the contract. The proposed compensation levels should reflect a clear understanding of work to be performed and should indicate the capability of the proposed compensation structure to obtain and keep suitably qualified personnel to meet mission objectives. The salary rates or ranges must take into account differences in skills, the complexity of various disciplines, and professional job difficulty.

At the minimum, the offeror shall submit a total compensation plan that:

- a. Reflects a sound management approach and understanding of the contract requirements;
- b. Provides supporting information in establishing the total compensation structure;
- c. Demonstrates an ability to provide uninterrupted high-quality work; and
- d. Is an acceptable total compensation plan setting forth salaries and fringe benefits proposed for the professional employees who will work under the contract.

3.2 CLIN 0001, Mobilization

For CLIN 0001, offerors shall propose a separate firm-fixed-price for the Mobilization effort (CLIN 0001) in Section B of the RFP. The proposed amount for Mobilization must be at least \$100 and will be used as the contract minimum quantity.

3.3 CLINs 0002, 0003, and 0004, Logistics and Technical Support Services

a. Proposed labor personnel shall meet the requirements set forth in Section J, Attachment 2. Government Labor Categories set forth in the “CLINs 0002, 0003, and 0004 Estimated Labor Hours” tables and Section J, Attachment 5 are described in Section J, Attachment 2, “Contract Labor Categories and Qualifications.” The government’s labor category titles may not be the same nomenclature as the offeror’s existing labor category titles, but the offeror shall NOT tailor the “Government Labor Category” column in Section J, Attachment 5. Instead, the offeror shall insert the title of the labor category the offeror will be utilizing in the adjacent column entitled “Contractor Proposed Category,” but only if the offeror’s labor category qualifications meet the government’s labor category qualifications set forth in Section J, Attachment 2. The offeror’s proposed labor categories must meet the minimum personnel qualifications for each comparable government-provided labor category.

b. Insert Burdened Labor Rates in Section J, Attachment 5. For each labor category in Section J, Attachment 5, insert burdened labor rates, without profit, and multiply those rates by the respective category’s estimated number of hours. Offerors shall not propose uncompensated overtime. The straight hourly burdened labor rates shall use a 40-hour week for conversion of salaried employees to hourly basis and shall include vacation, sick leave, holidays, fringe, overhead, G&A, and any other indirect costs the offeror wants or needs to include.

c. If an offeror’s proposed burdened labor rate is 10% or more lower than the government-provided rates set forth in Attachment L-5, the offeror must explain why its salaries and fringe benefits are adequate to attract, recruit, and retain suitably qualified personnel to meet requirements. Such information may include data, such as recognized national and regional compensation surveys, and studies of professional, public, and private organizations used to establish the offeror’s total compensation structure.

d. Fee. The awarded contract will contain the offeror’s proposed fixed fee dollar amount, which is the fee percentage multiplied by the offeror’s total estimate. No fees shall be applied to travel and material estimates. The proposed fixed fee shall not exceed the statutory limitation of 10% specified in the H.2 clause, “Travel and Material Indirect Factors and Fee Rate,” found in section H of the solicitation. The fixed fee dollar amount will be negotiated for each individual task order using the same percentage the offeror used to propose a fixed fee for the contract. The fixed fee dollar amount will be paid in accordance with clause 5252.211-9503, Level of Effort, and clause 5252.232-9510, “Payment of Fixed Fee.”

e. The labor categories and estimated labor hours set forth in the charts below for CLINs 0002, 0003, and 0004 are based upon historical actuals and the Jacksonville program office's estimate of increased business in the future. The program office used historical hours obtained from 15 task orders issued under the previous contract, Contract No. N61340-11-D-1010, with varying periods of performance between August 2014 to June 2016. Of the total 771,469 estimated labor hours set forth in the charts, 684,880 of the hours are based upon those historical actuals. The remaining number of estimated labor hours, 86,589 hours, is based upon the Jacksonville program office's estimate of increased future business based on existing task orders, current customers with increasing requirements, and potential customers that may be using the contract in the future. For example, Joint Strike Fighter and the P-8 program are using the contract now, and workload could increase for those programs. In addition, Triton, PaveHawk, and MQ-8 are new programs that may use the contract in the future.

f. **CLIN 0002, Logistics and Technical Support Services in JAX, FL**

The government’s estimate of the labor hours for the proposed work effort under CLIN 0002 is identified in the Table 4 below, entitled “CLIN 0002 Estimated Labor Hours.” All hours are straight-time hours, with only one day-time shift.

Table 4, CLIN 0002 Estimated Labor Hours

Labor Category		Year 1	Year 2	Year 3	Year 4	Year 5
1 Work Year = 1,920 hours	Gov (G) or Ktr (K) Site	12 Dec 2016 to 13 Oct 2017	14 Oct 2017 to 13 Oct 2018	14 Oct 2018 to 13 Oct 2019	14 Oct 2019 to 13 Oct 2020	14 Oct 2020 to 13 Oct 2021
JAX = Naval Air Station Jacksonville, FL; Cecil Field, FL; Orange Park, FL; and Naval Station Mayport, FL (Straight Time)						
*Program Manager (JAX)	G	100	120	120	120	120
*Program Manager (JAX)	K	1,050	1,200	1,200	1,200	1,200
*Acquisition Logistics Manager, Senior (JAX)	G	262	314	314	314	314
*Acquisition Logistics Manager, Senior (JAX)	K	1,167	1,400	1,400	1,400	1,400
Acquisition Logistics Manager (JAX)	G	1,250	1,500	1,500	1,500	1,500
Acquisition Logistics Manager (JAX)	K	142	170	170	170	170

*Operations Logistics Manager, Senior (JAX)	G	1,183	1,420	1,420	1,420	1,420
*Operations Logistics Manager, Senior (JAX)	K	5,250	6,300	6,300	6,300	6,300
Logistician III (formerly OLM) (JAX)	G	4,333	5,200	5,200	5,200	5,200
Logistician III (formerly OLM)(JAX)	K	8,500	10,200	10,200	10,200	10,200
Logistician II (formerly LT) (JAX)	G	3,333	4,000	4,000	4,000	4,000
Logistician II (formerly LT) (JAX)	K	4,333	5,200	5,200	5,200	5,200
Logistician I (formerly Jr Logistics Mgr) (JAX)	K	1,600	1,920	1,920	1,920	1,920
*Logistics Analyst, Senior (JAX)	G	8,320	9,984	9,984	9,984	9,984
*Logistics Analyst, Senior (JAX)	K	667	800	800	800	800
Logistics Analyst (JAX)	G	10,833	13,000	13,000	13,000	13,000
Logistics Analyst (JAX)	K	16,667	20,000	20,000	20,000	20,000
Logistics Analyst, Junior (formerly Jr Analyst) (JAX)	G	1,600	1,920	1,920	1,920	1,920
*Logistics Engineer, Senior (JAX)	G	3,333	4,000	4,000	4,000	4,000
*Logistics Engineer, Senior (JAX)	K	2,667	3,200	3,200	3,200	3,200
Logistics Engineer (Engineer / Scientist II) (JAX)	G	3,500	4,200	4,200	4,200	4,200
Logistics Engineer (Engineer / Scientist II) (JAX)	K	833	1,000	1,000	1,000	1,000
Clerk Typist (JAX)	G	129	155	155	155	155
Clerk Typist (JAX)	K	1,333	1,600	1,600	1,600	1,600
Computer Operator II (JAX)	G	42	50	50	50	50
Computer Operator II (JAX)	K	90	108	108	108	108
Data Entry Operator II (formerly KEO) (JAX)	G	400	480	480	480	480
Data Entry Operator II (formerly KEO) (JAX)	K	573	688	688	688	688
Subtotal		83,490	100,129	100,129	100,129	100,129
CLIN 0002 Total		484,006				
* Labor categories with an asterisk are Key Personnel						

g. **CLIN 0003, Logistics and Technical Support Services in Oklahoma City, OK**

The government’s estimate of the labor hours for the proposed work effort under CLIN 0003 is identified in the Table 5 below, entitled “CLIN 0003 Estimated Labor Hours.” All hours are straight-time hours, with only one day-time shift.

Table 5, CLIN 0003 Estimated Labor Hours

Labor Category		Year 1	Year 2	Year 3	Year 4	Year 5
1 Work Year = 1,920 hours	Gov (G) or Ktr (K) Site	12 Dec 2016 to 13 Oct 2017	14 Oct 2017 to 13 Oct 2018	14 Oct 2018 to 13 Oct 2019	14 Oct 2019 to 13 Oct 2020	14 Oct 2020 to 13 Oct 2021
OK = Oklahoma City, OK						
(Straight Time)						
*Program Manager (OK)	G	83	100	100	100	100
*Program Manager (OK)	K	1,167	1,400	1,400	1,400	1,400
Operations Logistics Manager, Senior (OK)	G	1,833	2,200	2,200	2,200	2,200
Operations Logistics Manager, Senior (OK)	K	1,833	2,200	2,200	2,200	2,200
Logistician III (formerly OLM) (OK)	G	3,583	4,300	4,300	4,300	4,300
Logistician III (formerly OLM) (OK)	K	12,333	14,800	14,800	14,800	14,800
Logistician I (formerly Jr Logistics Mgr) (OK)	G	3,583	4,300	4,300	4,300	4,300
Logistics Analyst, Senior (OK)	K	1,833	2,200	2,200	2,200	2,200
Logistics Analyst (OK)	G	167	200	200	200	200
Logistics Analyst (OK)	K	1,833	2,200	2,200	2,200	2,200
Logistics Engineer, Senior (OK)	G	417	500	500	500	500
Logistics Engineer, Senior (OK)	K	1,833	2,200	2,200	2,200	2,200
Clerk Typist (OK)	K	83	100	100	100	100
Subtotal		30,581	36,700	36,700	36,700	36,700
CLIN 0003 Total		177,381				
* Labor categories with an asterisk are Key Personnel						

h. **CLIN 0004, Logistics and Technical Support Services in Arlington, VA**

The government's estimate of the labor hours for the proposed work effort under CLIN 0004 is identified in the Table 6 below, entitled "CLIN 0004 Estimated Labor Hours." All hours are straight-time hours, with only one day-time shift.

Table 6, CLIN 0004 Estimated Labor Hours

Labor Category		Year 1	Year 2	Year 3	Year 4	Year 5
1 Work Year = 1,920 hours	Gov (G) or Ktr (K) Site	12 Dec 2016 to 13 Oct 2017	14 Oct 2017 to 13 Oct 2018	14 Oct 2018 to 13 Oct 2019	14 Oct 2019 to 13 Oct 2020	14 Oct 2020 to 13 Oct 2021
VA = Arlington, VA (Straight Time)						
*Program Manager (VA)	G	83	100	100	100	100
*Program Manager (VA)	K	1,200	1,440	1,440	1,440	1,440
*Acquisition Logistics Manager, Senior (VA)	G	1,333	1,600	1,600	1,600	1,600
*Acquisition Logistics Manager, Senior (VA)	K	1,333	1,600	1,600	1,600	1,600
*Operations Logistics Manager, Senior (VA)	G	5,280	6,336	6,336	6,336	6,336
*Operations Logistics Manager, Senior (VA)	K	1,333	1,600	1,600	1,600	1,600
Logistician III (formerly OLM) (VA)	G	2,667	3,200	3,200	3,200	3,200
*Logistics Analyst, Senior (VA)	G	1,333	1,600	1,600	1,600	1,600
Logistics Analyst (VA)	G	833	1,000	1,000	1,000	1,000
Logistics Analyst (VA)	K	83	100	100	100	100
*Logistics Engineer, Senior (VA)	G	2,667	3,200	3,200	3,200	3,200
*Logistics Engineer, Senior (VA)	K	833	1,000	1,000	1,000	1,000
Subtotal		18,978	22,776	22,776	22,776	22,776
CLIN 0004 Total		110,082				
* Labor categories with an asterisk are Key Personnel						

3.4 CLINs 0005 and 0006, Travel and Material. All offerors shall use the following base amounts when calculating their proposed amounts for Travel and Material in Section B:

Table 7, Travel and Material Estimates.

	Year 1	Year 2	Year 3	Year 4	Year 5	6-month Option	Total
Travel	\$262,300	\$270,150	\$278,250	\$286,600	\$295,200	\$147,600	\$1,540,100
Material	\$3,625	\$3,725	\$3,825	\$3,950	\$4,075	\$2,038	\$21,238

No fee shall be applied to any Travel and Material costs. Indirect cost elements such as G&A and material handling may be applied but may not include fee. Offerors shall propose the Indirect Factor applied to Travel and Material estimates in the H.2 clause, "Travel and Material Indirect Factors and Fee Rate," at the time of proposal submission.

3.5 CLIN 0007, Technical Data. CLIN 0007 is Not Separately Priced.

3.6 Administrative Information. Offerors shall provide the following information:

- a. The original signed cover page of the Standard Form 33 (SF33) for the basic solicitation and each amendment (as applicable).
- b. A completed copy of Section B of the solicitation, with the Estimated Cost (MAX Cost), Fixed Fee, and Total Estimated Price (MAX Cost + Fee) filled in.
- c. A completed Section K of the solicitation.
- d. Completed copies of NAVAIR clauses 5252.201-9502, "Contractor's Authorized Contractor Coordinator and Technical Liaison," found in Section G of the solicitation; and the H.2 clause, "Travel and Material Indirect Factors and Fee Rate," found in Section H of the solicitation.
- e. A point of contact, physical address, email address, and telephone number of DCAA and DCMA offices for both the prime contractor and all principle teammates/subcontractors.
- f. Provide evidence that the offeror complies with FAR clause 52.219-14, "Limitations on Subcontracting." Provide the mathematical calculation that shows the offeror meets the percentage set forth in the clause.
- g. Pursuant to FAR section 16.301-3(a)(3) and DFARS clause 252.242-7006, "Accounting System Administration," the contractor's accounting system must be adequate during the entire period of contract performance for determining charges applicable to this contract. As a result, all offerors shall provide evidence from DCAA, other federal civilian audit agencies, or a private accounting firm that, as of the proposal due date, the offeror's accounting system has been audited and has been determined adequate and suitable for administration of a cost-reimbursable type of contract. Offerors that submit evidence from a private accounting firm must submit Standard Form 1408, completed and signed by the private accounting firm that performed the audit.

An offeror that fails to submit the above requested evidence of an acceptable accounting system will be determined technically unacceptable, will not be included in the competitive range if discussions are held, will not form the basis for award, and will not be referred to the Small Business Administration for a Certificate of Competency determination.

The following Table 8 lists the attachments provided to the offeror with Section L, to assist with proposal development.

Table 8, List of Section L Attachments

Attachment Number	Electronic File Title	Attachment Name
L-1	FRCSE Visit Access-Badge Requests	L-1 FRCSE Visit Access-Badge Requests
L-2	Vol I Resume Format	L-2 Vol I Resume Format
L-3	Vol I Workforce Qualifications	L-3 Vol I Workforce Qualifications
L-4	Vol II Past Performance Questionnaire	L-4 Vol II Past Performance Questionnaire
L-5	FAR 52.222-46 Hourly Wages	L-5 FAR 52.222-46 Hourly Rates

52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of an Indefinite Delivery / Indefinite Quantity (ID/IQ) [with Firm Fixed Priced (FFP), Cost, and Cost Plus Fixed Fee (CPFF) with Fixed Burdened Rates orders] contract resulting from this solicitation.

SECTION M - EVALUATION FACTORS FOR AWARD

The following have been modified:

SECTION M INFORMATION**Section M - Evaluation Factors for Award****Part A: GENERAL INFORMATION****1.0 BASIS FOR AWARD**

The government intends to award a contract to the responsible offeror whose proposal conforms to the solicitation's requirements and is the most advantageous to the government based upon an integrated assessment of the evaluation Factors described further below.

The government does not evaluate every requirement of the Statement of Work under Section M of the RFP. The awarded contractor, however, is required to comply with all requirements of the awarded contract.

Although the government may waive informalities and minor irregularities in proposals received, the failure to comply with terms and conditions of the solicitation may adversely impact the offeror's evaluation results, and could result in the offeror being removed from consideration for award.

2.0 OFFEROR RESPONSIBILITY TO SUBMIT AN UNAMBIGUOUS, CONVINCING PROPOSAL

It is the offeror's responsibility to submit a logical, unambiguous proposal that contains all pertinent information in sufficient detail so that government evaluators are able to meaningfully evaluate the offeror's proposed approach and estimated price.

- See Section L.A.1 for further details.

3.0 AWARD ON INITIAL PROPOSALS

The government may award on initial proposals. If the government establishes a competitive range to seek revised proposals, the Government may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals. As a result, an offeror's initial offer should contain the offeror's best terms from a technical/management, past performance, and price standpoint.

The government may consider any exception or deviation to any term or condition of the RFP that is not expressly authorized by the RFP to be a deficiency, as defined at FAR 15.001. In addition, any approach that relies on government resources or operations in order to comply with a requirement (e.g., Government Furnished Property, Government Furnished Equipment, Government personnel/actions, Government Concept of Operation changes, etc.), unless otherwise allowed, may be considered a deficiency. A proposal assessed with a deficiency will make the offer ineligible for award.

4.0 EVALUATION FACTORS FOR AWARD

Proposals will be evaluated using the factors listed below. The Technical/Management and Past Performance Factors are of approximately equal importance. All evaluation factors other than Cost/Price, when combined, are more important than Cost/Price.

Factor 1: Technical/Management

Factor 2: Past Performance

Factor 3: Cost/Price

Because Technical/Management and Past Performance, when combined, are more important than the amount of the Cost/Price, the selection official is permitted to select an offeror that has proposed a higher cost/price if the technical superiority of that offeror's proposal and/or the relevant positive past performance of the offeror is worth the cost/price premium. Thus, the selection official will perform a tradeoff between offerors' total evaluated cost/prices and their evaluated Technical/Management Factor strengths, weaknesses, and deficiencies and their relevant positive and negative assessments under the Past Performance Factor.

Because a successful offeror's evaluated strengths and weaknesses and past performance are generally exempt from release under the Freedom of Information Act, 5 U.S.C. § 552 — but so that unsuccessful offerors may have some idea of where they stood in the evaluation compared to the successful offeror — the government will assign one of the Technical/Management Factor and Past Performance Factor ratings below. The selection official, however, will not base his or her decision on the ratings because ratings are merely guides to intelligent decision making. The selection official will perform a tradeoff between offerors' evaluated prices and their evaluated Technical/Management Factor strengths, weaknesses, and deficiencies and their relevant positive and negative assessments under the Past Performance Factor.

5.0 EVALUATION RATINGS

TECHNICAL-MANAGEMENT FACTOR RATINGS

For the Technical/Management Factor, a combined Technical-Management / Risk rating methodology will be utilized. The combined Technical-Management / Risk rating includes consideration of risk in conjunction with the strengths, weaknesses, and deficiencies in determining Technical-Management ratings. Combined Technical/Risk evaluations shall utilize the combined Technical/Risk ratings listed in Table 9 below.

Table 9. Combined Technical-Management/Risk Rating		
Color	Rating	Description
Blue	Outstanding	Proposal meets requirements and indicates an exceptional understanding of the requirements. Strengths far outweigh any weaknesses. Risk of unsuccessful performance is very low.
Purple	Good	Proposal meets requirements and indicates a thorough understanding of the requirements. Proposal contains strengths which outweigh any weaknesses. Risk of unsuccessful performance is low.
Green	Acceptable	Proposal meets requirements and indicates an adequate understanding of the requirements. Strengths and weaknesses are offsetting or will have little or no impact on contract performance. Risk of unsuccessful performance is no worse than moderate.
Yellow	Marginal	Proposal does not clearly meet requirements and has not demonstrated an adequate understanding of the requirements. The proposal has one or more weaknesses which are not offset by strengths. Risk of unsuccessful performance is high.
Red	Unacceptable	Proposal does not meet requirements and contains one or more deficiencies. Proposal is unawardable.

PAST PERFORMANCE FACTOR RATINGS

The government will assign one of the following performance confidence assessment ratings to the offeror's Past Performance Factor based upon the government's confidence that the offeror will successfully perform the solicitation's requirements based upon the offeror's relevant past and present performance record.

Table 10. Performance Confidence Assessment Ratings	
Rating	
Substantial Confidence	Based on the offeror's relevant performance record, the government has a high expectation that the offeror will successfully perform the required effort.
Satisfactory Confidence	Based on the offeror's relevant performance record, the government has a reasonable expectation that the offeror will successfully perform the required effort.
Limited Confidence	Based on the offeror's relevant performance record, the government has a low expectation that the offeror will successfully perform the required effort.
No Confidence	Based on the offeror's relevant performance record, the government has no expectation that the offeror will be able to successfully perform the required effort.
Unknown Confidence (Neutral)	No relevant performance record is available or the offeror's performance record is so sparse that no meaningful confidence assessment rating can be reasonably assigned.

PART B: SPECIFIC INFORMATION

1.0 TECHNICAL/MANAGEMENT FACTOR

The government will evaluate the elements described below. The elements are not weighted or rated subfactors.

1.1 Management of Simultaneous Task Orders. The government will assess whether the offeror presents a viable approach to simultaneously manage multiple one-year task orders, up to 15, ranging from \$3,600 to \$2.5 million, during the five-year ordering period under this ID/IQ contract.

1.2 Recruitment and Retention. The government will evaluate the offeror's proposed management approach to assure that it reflects a sound management approach and understanding of the contract requirements to obtain the quality of professional services needed for adequate contract performance, to include an assessment of the offeror's ability to provide uninterrupted high-quality work. Thus, the government will evaluate how well the offeror's proposed management approach is likely to result in recruiting and retaining qualified personnel. In addition, the government will assess the likelihood that the offeror will be able to replace qualified personnel with other qualified personnel in the event of turnover.

To comply with FAR provision 52.222-46, the government will evaluate each offeror's Technical/Management proposal and, under the Cost/Price Factor, compare the offeror's proposed burdened fixed labor rates set forth in Section J, Attachment 5, to the burdened labor rates the government provided in Attachment L-5, "FAR 52.222-46 Hourly Wages," as well as other offerors' proposed rates. See the Cost/Price Factor, below.

1.3 Organizational Structure.

a. The government will evaluate the offeror's proposed table of work descriptions and program responsibilities for itself, proposed entities/ vendors to assess the offeror's understanding of program requirements.

b. The government will evaluate whether the offeror proposes a viable organization structure. As part of the government's evaluation, the government will review the offeror's proposed organizational

flow chart to assess the location of key personnel and whether the offeror proposes clearly defined lines of responsibility, clearly defined levels of decision authority, clearly defined lines of communication, and practical contractor-to-government interfaces.

c. The government will evaluate the offeror's proposed program team's roles, responsibilities, and communications to assess how well the team is likely to perform as an Integrated Product Team with required government participation and insight.

1.4 Mobilization Plan. The government will evaluate the likelihood that the offeror's proposed mobilization plan will result in uninterrupted services. As part of the government's evaluation, the government will assess the viability of the offeror's plan to implement required security clearances and physical access requirements so that services are not interrupted. In addition, the government will assess the offeror's identification of potential performance risks that might be encountered during the mobilization period to assess the offeror's understanding of the work necessary to mobilize, and the offeror's proposed plans to mitigate foreseen and unforeseen risks that might be encountered during the mobilization period.

1.5 Personnel Qualifications

a. Attachment L-2, Key Personnel Resumes: The government will evaluate Key Personnel resumes provided in the Attachment L-2 format to assess whether the Key Personnel meet or exceed the minimum requirements set forth in Section J, Attachment 2, "Contract Labor Categories and Qualifications."

b. Key Personnel Contingent Hire Letters of Intent: The government will assess whether required Letters of Intent are submitted and completed correctly.

c. Attachment L-3, Workforce Qualifications Spreadsheet: The government will assess whether the offeror correctly completed Attachment L-3 for each current, contingent, and prospective hire employee proposed under the solicitation. The government will evaluate the offeror's proposed non-key personnel functional responsibilities and labor qualifications, including education and experience, to determine whether the offeror proposes non-key personnel who meet the minimum qualifications set forth in Attachment 2, "Contract Labor Categories and Qualifications." Other things being equal, current and contingent hires will generally be given greater weight and credit than prospective hires.

d. The government will not use information proposed in Attachment L-3, Workforce Qualifications Spreadsheet, to evaluate education, experience, and qualifications of Key Personnel. The government will use only information proposed in Attachment L-2, Key Personnel Resumes, to evaluate education, experience, and qualifications of Key Personnel.

2.0 PAST PERFORMANCE FACTOR

Past Performance will be evaluated to establish a Performance Confidence Assessment Rating that will reflect the government's confidence that the offeror will successfully perform the requirements in the solicitation, based on the offeror's recent and relevant past and present performance record.

The offeror shall provide up to three of its most relevant past performance references performed by the offeror, and up to two of the most relevant past performance references for each principal team member. The government will not consider past performance references performed by an individual joint venturer or partner unless that individual joint venturer or partner is a principle team member as defined in this RFP.

There are two aspects to the past performance assessment: Relevancy and the Demonstrated Past Performance.

Relevancy

For each past performance contract submitted, the government will evaluate the past performance contract to determine how relevant it is to this solicitation’s effort. More relevant past performance will typically be a stronger predictor of future success and have more influence on the Past Performance Confidence Assessment than past performance of lesser relevance. Any past performance contract deemed to be Not Relevant will receive no further consideration, with no opportunity to submit a replacement, even if the government requests revised proposals.

In determining relevancy, the government will compare the past performance effort to the effort proposed to be performed under this solicitation in the following areas:

- The contract types,
- The total dollar amounts,
- The dollar amounts of the effort actually performed,
- The location and divisions of the company that performed the effort,
- The period of performance of the past performance contract,
- The scope, magnitude, and complexity of the past performance effort to the scope, magnitude, and complexity of the effort proposed to be performed under this solicitation, and
- The similarity of Level of Repair Analysis (LORA), Design Interface (DI), Maintenance Planning (MP), Logistics Support Analysis (LSA), and/or Maintenance Scheduling/Management Analysis (MS/MA) actually performed by the offeror or principal team member under the past performance contract to the LORA, DI, MP, LSA, and/or MS/MA proposed to be performed by the offeror or principal team member under this solicitation’s effort.

The government will assign each past performance contract one of the following relevancy ratings:

Past Performance Contract Relevancy Ratings

Table 11. Past Performance Contract Relevancy Ratings	
Rating	
Very Relevant	Present/past performance contract effort involved essentially the same scope, magnitude, and complexities proposed to be performed in response to this solicitation.
Relevant	Present/past performance contract effort involved similar scope, magnitude, and complexities proposed to be performed in response to this solicitation.
Somewhat Relevant	Present/past performance contract effort involved some of the same scope, magnitude, and complexities proposed to be performed in response to this solicitation.
Not Relevant	Present/past performance contract effort involved little or none of the scope, magnitude, and complexities proposed to be performed in response to this solicitation.

Demonstrated Past Performance

After relevancy of a past performance contract is established, the government will evaluate the offeror's demonstrated past performance for that past performance contract in the following areas:

- Quality of Product or Service. The government will evaluate the offeror's past performance in the delivery of quality supplies and services, which includes meeting technical requirements, and will also incorporate pertinent assessments from CPARS and Past Performance Questionnaires, if they exist.
- Schedule. The government will evaluate the offeror's past performance in meeting schedule requirements, which will incorporate pertinent assessments from CPARS and Past Performance Questionnaires, if they exist.
- Cost Control. The government will evaluate the offeror's past performance in cost control, which will incorporate pertinent assessments from CPARS and Past Performance Questionnaires, if they exist.
- Management. The government will evaluate the offeror's past performance in managing the contracted effort, which will incorporate pertinent assessments from CPARS and Past Performance Questionnaires, if they exist.

For those cases where the contractor may have had past performance problems likely to occur again, the government will assess whether the offeror successfully applied improvements to resolve those recurring problems. Problems not addressed by the offeror are considered to still exist.

Past Performance Confidence Assessment Rating

After the government has compiled a full assessment of the offeror's relevance and demonstrated past performance, the government will assign a Performance Confidence Assessment Rating to the offeror. The assessment reflects the government's level of confidence in the offeror's ability to successfully perform the solicited effort based on the offeror's record of relevant past and present performance. The Performance Confidence Assessment Ratings are set forth in Table 10 further above. As part of the assessment, the government may also take into account any show cause notices, cure notices and terminations for default that are deemed relevant to this solicitation's effort.

The government will not take into account past performance information regarding predecessor companies or key personnel. In addition, in assigning a Performance Confidence Assessment Rating or in the selection official's tradeoff decision:

- past performance effort of the prime offeror performed as a subcontractor will generally not be considered as significant as past performance effort of the prime offeror performed as the prime;
- past performance effort of a principal team member generally will not be considered as significant as past performance effort of the prime offeror;
- performance under government contracts is generally considered more relevant than performance under commercial contracts, all other things being equal; and
- past performance questionnaire information provided by another member of the offeror's proposed team is not given as much weight.

If an offeror proposes the resources of a principle team member – which is defined as a subcontractor, joint venture owner (joint venturer), partnership owner (partner), corporate parent, division, subsidiary, affiliate, or vendor that is proposed to provide at least 20% of the proposed total cost/price (excluding the offeror's profit/fee) for the contract — the offeror will not receive past performance credit of the proposed principle team member unless the offeror's proposal demonstrates how the resources of the principle team member – its workforce, management, facilities, or other resources – will in fact be provided to perform at least 20% of the proposed total cost/price for the

contract, excluding the prime offeror's profit. Merely stating that the offeror has access to the resources of a principle team member is insufficient.

3.0 COST/PRICE FACTOR

The government will evaluate the offeror's Cost/Price Volume for its Total Estimated Price; price reasonableness; whether the offeror's proposed prices are balanced; and whether the offeror completed the information requested in Section L.

3.1 Total Estimated Price: The government will utilize its Total Estimated Price for purposes of the selection official's best value tradeoff decision. The Total Estimated Price is calculated as follows:

Total Estimated Price =

Offeror's Mobilization price for CLIN 0001; plus

Offeror's Estimate for CLIN 0002; plus

Offeror's Proposed Fixed Fee Dollar Amount for CLIN 0002; plus

Offeror's Estimate for CLIN 0003; plus

Offeror's Proposed Fixed Fee Dollar Amount for CLIN 0003; plus

Offeror's Estimate for CLIN 0004; plus

Offeror's Proposed Fixed Fee Dollar Amount for CLIN 0004; plus

Travel Estimate (Government's Travel Estimate times the Indirect Factors proposed in the H.2 clause) for CLIN 0005; plus

Material Estimate (Government's Material Estimate times the Indirect Factors proposed in the H.2 clause) for CLIN 0006; plus

6-Month Option to Extend Services.

a. CLIN 0001, Mobilization.

Offerors are required to propose a firm-fixed price for CLIN 0001 in Section B of the RFP. The proposed amount for Mobilization must be at least \$100 and will be used as the contract minimum quantity.

b. CLIN 0002, Logistics and Technical Support Services in Jacksonville, FL

Offerors shall propose burdened fixed labor rates for the labor categories set forth in Table 4 in Section L by inserting each fixed labor rate in the corresponding labor category in Attachment 5, which is an attachment to the contract. The burdened fixed labor rates will be multiplied by the estimated labor hours for each labor category to calculate the offeror's estimate for CLIN 0002.

c. Fixed Fee for CLIN 0002.

The dollar amount proposed for fixed fee will be added to the offeror's estimate. The total fixed fee dollar amount is the offeror's fee percentage based upon the offeror's estimate. The proposed fee is the maximum fee that will be allowed during the performance of the contract, unless otherwise subject to adjustment pursuant to contract clause 5252.211-9503, Level of Effort.

d. CLIN 0003, Logistics and Technical Support Services in Oklahoma, OK

Offerors shall propose burdened fixed labor rates for the labor categories set forth in Table 5 in Section L by inserting each fixed labor rate in the corresponding labor category in Attachment 5, which is an attachment to the contract. The burdened fixed labor rates will be multiplied by the estimated labor hours for each labor category to calculate the offeror's estimated cost for CLIN 0003.

e. Fixed Fee for CLIN 0003.

The dollar amount proposed for fixed fee will be added to the offeror's estimate. The total fixed fee dollar amount is the offeror's fee percentage based upon the offeror's estimate. The proposed fee is the maximum fee that will be allowed during the performance of the contract, unless otherwise subject to adjustment pursuant to contract clause 5252.211-9503, Level of Effort (Cost Reimbursement).

f. CLIN 0004, Logistics and Technical Support Services in Arlington, VA

Offerors shall propose burdened fixed labor rates for the labor categories set forth in Table 6 in Section L by inserting each fixed labor rate in the corresponding labor category in Attachment 5, which is an attachment to the contract. The burdened fixed labor rates will be multiplied by the estimated labor hours for each labor category to calculate the offeror's estimate for CLIN 0004.

g. Fixed Fee for CLIN 0004.

The dollar amount proposed for fixed fee will be added to the offeror's estimate. The total fixed fee dollar amount is the offeror's fee percentage based upon the offeror's estimate. The proposed fee is the maximum fee that will be allowed during the performance of the contract, unless otherwise subject to adjustment pursuant to contract clause 5252.211-9503, Level of Effort (Cost Reimbursement).

h. CLINs 0005 and 0006.

The government will use the Travel and Material estimates that are the result of the government's Travel and Material estimates, set forth in Table 7 in Section L, times the Travel and Material Indirect Factors, proposed by the offerors in the H.2 clause, "Travel and Material Indirect Factors and Fee Rate," as part of the Total Evaluated Cost.

i. Evaluation of Option.

FAR 52.217-8, "Option to Extend Services," is incorporated in the solicitation. Total Estimated Price will include the six month performance period permitted under the clause to account for a situation where invoking of the clause, in whole or part, becomes necessary. To calculate the option amount, the government will add one-half of Year 5, with fee, to arrive at the Total Estimated Price.

3.2 Price Reasonableness. Normally, competition establishes price reasonableness. It is expected that this contract award decision will include a determination that there is adequate price competition and that the proposed prices are reasonable. In limited situations, additional analysis will be required by the government to

determine reasonableness. If, after receipt of a proposal, the Contracting Officer determines that adequate price competition does not exist and a determination is made that none of the exceptions in FAR 15.403-1(b) apply, the offeror may be requested to provide certified cost and pricing data in accordance with FAR 15.403-4.

3.3 Unbalanced Pricing: The government may determine that a proposal is unacceptable if the prices proposed are materially unbalanced between line items or labor categories. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the government.

3.4 FAR Provision 52.222-46. The government has not requested pricing information to perform a price realism analysis on CLIN 0001, or CLINs 0002, 0003, and 0004. To comply with FAR provision 52.222-46, however, the government will evaluate each offeror's Technical/Management proposal in accordance with the Technical/Management Factor and, under this Cost/Price Factor, compare the offeror's proposed burdened fixed labor rates set forth in Section J, Attachment 5, to other offerors' proposed rates, as well as the burdened labor rates the government has provided in Attachment L-5, "FAR 52.222-46 Hourly Wages."

If an offeror's proposed burdened labor rate appears unrealistically low or not in reasonable relationship to the various labor categories, the offeror's proposal may indicate a lack of sound management judgment and/or a lack of understanding of contract requirements that may impair the offeror's ability to attract and retain quality professional service employees needed for adequate contract performance and uninterrupted high-quality work.

Thus, if an offeror's proposed burdened labor rate is 10% or more lower than the government-provided rates set forth in Attachment L-5, the offeror must explain why its salaries and fringe benefits are adequate to attract, recruit, and retain suitably qualified personnel to meet requirements. Such information may include data, such as recognized national and regional compensation surveys, and studies of professional, public, and private organizations used to establish the offeror's total compensation structure.

Because professional compensation that is unrealistically low or not in reasonable relationship to the various job categories may impair the contractor's ability to attract and retain competent professional services employees, it may be viewed as evidence of a failure to comprehend the complexity of the contract requirements. Depending upon the severity of the issue, it could result in a stated weakness in the government's evaluation of the offeror's Technical/Management proposal under the Technical/Management Factor of this solicitation, which could, depending upon the severity of the issue, adversely impact the offeror's Technical/Management Factor assessment and/or Technical/Management Factor rating. Failure to comply with these provisions may constitute sufficient cause to justify rejection of a proposal.

3.5 Administrative Completeness. Each offeror's proposal will be evaluated to determine whether the offeror completed the following information requested in Section L of this solicitation:

a. The original signed cover page of the Standard Form 33 (SF33) for the basic solicitation and each amendment (as applicable).

b. A completed copy of Section B of the solicitation, with the Estimated Cost (MAX Cost), Fixed Fee, and Total Estimated Price (MAX Cost + Fee) filled in.

c. A completed Section K of the solicitation.

d. Completed copies of NAVAIR clauses 5252.201-9502, "Contractor's Authorized Contractor Coordinator and Technical Liaison," found in Section G of the solicitation; and the H.2 clause, "Travel and Material Indirect Factors and Fee Rate," found in Section H of the solicitation.

e. A point of contact, physical address, email address, and telephone number of the Defense Contract Audit Agency (DCAA) and Defense Contract Management Agency (DCMA) offices for both the prime contractor and all principle teammembers/subcontractors.

f. A mathematical calculation that shows that the offeror's proposal meets the requirements of contract clause FAR 52.219-14 for services.

g. Evidence of an adequate accounting system. Pursuant to FAR 16.301-3(a)(3) and DFARS clause 252.242-7006, "Accounting System Administration," the contractor's accounting system must be adequate during the entire period of contract performance for determining charges applicable to this cost-reimbursable at fixed rates type of contract.

As a result, all offerors shall provide evidence from the DCAA, other federal civilian audit agency, or a private accounting firm that, as of the proposal due date, the offeror's accounting system has been audited and has been determined adequate and suitable for administration of a cost-reimbursable contract. Offerors that submit evidence from a private accounting firm must submit Standard Form 1408, completed and signed by the private accounting firm that performed the audit.

An offeror that fails to submit the above requested evidence of an acceptable accounting system will be determined technically unacceptable, will not be included in the competitive range if discussions are held, will not form the basis for award, and will not be referred to the Small Business Administration for a Certificate of Competency determination.

Offerors that submit the above requested evidence, but with weaknesses or deficiencies, will be eligible to be included in the competitive range, assuming discussions are held, and the offeror is one of the offerors otherwise determined to be within the competitive range.

Regardless of whether discussions are held, if the apparent successful offeror (the prospective contractor) submits the above-referenced evidence, but the Contracting Officer questions its validity or conclusions, the Contracting Officer reserves the right to request a pre-award survey of the apparent successful offeror as set forth at FAR 9.106-1(a) and FAR 9.106-2. This issue will then become an issue of responsibility, rather than an issue of technical acceptability, and will be referred to the Small Business Administration for a Certificate of Competency determination.

(End of Summary of Changes)