

**Request for Quotation
N62271-15-Q-1154**

This Request for Quotation (RFQ), N62271-15-Q-1154, is prepared in accordance with the format in FAR 13 (Simplified Acquisition Procedures) and supplemented with additional information included in this notice. The NAICS associated with this purchase is 485210.

The International Graduate Programs Office (IGPO) at the Naval Postgraduate School (NPS) intends to procure the items as listed below.

Anticipated award will be Firm-Fixed Price (FFP) purchase order.

The vendor shall quote ALL items to be eligible for award.

Method of payment will be via Wide Area Work Flow (WAWF).

This requirement is unclassified.

Instructions for Submission of Quotations:

Contractor's questions shall be submitted no later than 21 April 2015, the government will provide a response no later than 23 April 2015, and the proposal shall be submitted no later than 9:00 A.M., PST on 30 April 2015 and shall be valid for 60 days.

Offerors should provide "Remit To" address, if applicable and their Tax Identification number (TIN); they SHALL also include a completed copy of the provision at 52.212-3 Alternate I, Offeror Representations and Certifications Commercial Items (Jan 11 and Apr 02) and 252.212-7000, Offeror Representations and Certifications Commercial Items (Jun 05) with its offer; The vendor may cite ORCA information in lieu of 52.212-3 Alternate I (preferable).

Sole-source justification attached. Interested persons may identify their interest and capability to respond to the requirement or submit proposals. This notice of intent is not a request for competitive proposals. However, all proposals received by closing date will be considered by the government. A determination of the government not to compete this proposed requirement will be solely within the discretion of the Government.

Responses to this synopsis or any questions should be forwarded via email to mlward@nps.edu.

This request for quote seeks pricing and technical data for the items listed below.

CLIN	DESCRIPTION	QTY	UNIT OF MEASURE	UNIT PRICE	TOTAL AMOUNT
0001	Monterey-Salinas Transit Bus Passes	625*	EACH		
0002	OPTION YEAR 1: Monterey-Salinas Transit Bus Passes	625*	EACH		
0003	OPTION YEAR 2: Monterey-Salinas Transit Bus Passes	625*	EACH		
Total					

***Not to exceed 625 passes per year.**

Naval Postgraduate School Point of Contact:

(Direct all questions)

Marci Ward

Naval Postgraduate School

1 University Circle

Monterey CA 93943

Email: mlward@nps.edu

Ph : 831-656-2972

Statement of Work

Monterey Salinas Transit Bus Passes for International Students International Graduate Programs Office

Naval Postgraduate School

1.0 Background/Introduction

The Naval Postgraduate School (NPS), Monterey, CA, is procuring bus passes to provide NPS international students with the ability to travel on Monterey-Salinas Transit (MST) authority buses at no cost to the student.

The intent of the international student bus pass program is to provide NPS international military students (IMS) with a similar benefit as that provided to US military students under the Department of the Navy (DON) Transportation Incentive Program (TIP). This is consistent with guidance in the Joint Security Cooperation Education and Training Instruction (SECNAVINST 4950.4B) to treat IMS like their US counterparts and provide the same privileges ordinarily available to U.S. military personnel in the continental United States (CONUS).

2.0 Scope

The scope of this effort is to provide MST bus passes for use by international students at the Naval Postgraduate School (NPS), Monterey, CA. Passes will be issued to students on a quarterly basis for existing bus service running between student residences and the NPS campus. Each pass is good for 30 days. During the quarterly issuance period, three passes will be issued to a student to cover the entire academic quarter.

Invoicing of MST passes shall occur quarterly. The NPS POC will be responsible for securing, issuing, tracking, and accounting for all bus passes. Within one week of the quarterly student issuance period, the POC will provide the number of passes issued to MST. Only those passes issued to students and accounted for shall be invoiced and paid. There is no minimum guarantee of the number of passes to be invoiced and paid. All passes not issued to students will be accounted for and returned to MST at the end of the contract period.

3.0 Tasks

The contractor shall perform the following task as follows:

- 3.1 MST shall account for and provide bus passes to the NPS Point of Contact (POC) for the program on a quarterly basis.

4.0 Deliverables

The contractor shall be responsible for preparing deliverables in support of the tasks identified in this SOW.

Task	What will be inspected	Acceptable Quality Level (AQL)	Method	Frequency
3.1	Bus Pass Delivery	100% On-time Delivery	Personal Observation	Quarterly

The surveillance method for the deliverables listed above will be personal observation at NPS. If performance falls below the AQL defined above, the Contracting Officer's Representative (COR) shall document the instance(s), coordinate with the Contracting Officer and advise the Contractor. The Contractor will be requested to review the documentation and provide a written response on how performance will be corrected in the future. Re-performance of any work for failure to perform in accordance with the specified AQL or task requirement shall be completed at the Contractor's own expense and at no additional cost to the Government.

5.0 Period of Performance

5.1 Period of performance will be one year from date of award with two one-year options.

6.0 Place of Performance

6.1 Bus passes will be delivered to the NPS International Graduate Programs Office (IGPO), Monterey, CA.

7.0 Non-Personal Services Statement

Contractor employees performing services under this order will be controlled, directed, and supervised at all times by management personnel of the contractor. Contractor management will insure that employees properly comply with the performance work standards outlined in the SOW. Contractor employees will perform their duties independent of, and without the supervision of, any Government official or other Defense Contractor. The tasks, duties, and responsibilities set forth in the task order may not be interpreted or implemented in any manner that results in any contractor employee creating or modifying Federal policy, obligating the appropriated funds of the United States Government, overseeing the work of Federal employees, or otherwise violating the prohibitions set forth in Parts 7.5 and 37.1 of the Federal Acquisition Regulation (FAR).

The Government will control access to the facility and will perform the inspection and acceptance of the completed work.

Paperless Contracting

All contractual documents (i.e. contracts, purchase orders, task orders, delivery orders and modifications) related to the instant procurement are considered to be "issued" by the government when copies are either deposited in the mail, transmitted by facsimile, or sent by other electronic commerce methods, such as email. The government's acceptance of the contractor's proposal constitutes bilateral agreement to "issue" contractual documents as detailed herein.

The following FAR / DFAR clauses are incorporated by reference:

52.204-7	System for Award Management	JUL 2013
52.212-1	Instructions to Offerors- Commercial Items	JUN 2008
52.212-4	Contract Terms and Conditions- Commercial Items	JUN 2010
52.212-5	Contract Terms and Conditions Required to Implement Statutes or Executive Orders – Commercial Items	OCT 2009
52.232-18	Availability of Funds	APR 1984
252.232-7003	Electronic Submission Of Payment Requests And Receiving Reports	MAR 2008
252.227-7015	Technical Data--Commercial Items	NOV 1995
252.227-7016	Rights In Bid Or Proposal Information	JUN 1995

The following Clauses are applicable to this requirement:

52.212-5 -- Contract Terms and Conditions Required to Implement Statutes or Executive Orders- Commercial Items (MAR 2011) (DEVIATION)

(a) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (a) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records -- Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is

completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b)

(1) Notwithstanding the requirements of any other clause in this contract, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (b)(i) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

(ii) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$550,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) Reserved.

(iv) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Veterans (Sep 2010) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (Oct 2010) (29 U.S.C. 793).

(vii) Reserved

(viii) 52.222-41, Service Contract Act of 1965, (Nov 2007), (41 U.S.C. 351, et seq.)

(ix) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)).

___ Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

(xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (Feb 2009) (41 U.S.C. 351, et seq.)

(xii) 52.222-54, Employment Eligibility Verification (Jan 2009).

(xiii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (Mar 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xiv) 52.247-64, Preference for Privately-Owned U.S.- Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of Clause)