

**Request for Quotation  
N62271-15-Q-1163**

This Request for Quotation (RFQ), N62271-15-Q-1163, is prepared in accordance with the format in FAR 13 (Simplified Acquisition Procedures) and supplemented with additional information included in this notice. The NAICS associated with this purchase is 511199.

The Center for Executive Education (CEE) at the Naval Postgraduate School (NPS) intends to procure the items as listed below.

Anticipated award will be Firm-Fixed Price (FFP) purchase order.

The vendor shall quote ALL items to be eligible for award.

Method of payment will be via Wide Area Work Flow (WAWF).

This requirement is unclassified.

**Instructions for Submission of Quotations:**

**Contractor's questions shall be submitted no later than 11 May 2015, the government will provide a response no later than 13 May 2015, and the proposal shall be submitted no later than 9:00 A.M., PST on 20 May 2015 and shall be valid for 60 days.**

Offerors should provide "Remit To" address, if applicable and their Tax Identification number (TIN); they SHALL also include a completed copy of the provision at 52.212-3 Alternate I, Offeror Representations and Certifications Commercial Items (Jan 11 and Apr 02) and 252.212-7000, Offeror Representations and Certifications Commercial Items (Jun 05) with its offer; The vendor may cite ORCA information in lieu of 52.212-3 Alternate I (preferable).

Brand Name justification attached. Interested persons may identify their interest and capability to respond to the requirement or submit proposals. All proposals received by closing date will be considered by the government. A determination of the government to compete this proposed requirement as Brand Name is solely within the discretion of the Government.

Responses to this synopsis or any questions should be forwarded via email to [mlward@nps.edu](mailto:mlward@nps.edu).

This request for quotation seeks pricing and technical data for the items listed below.

<b>CLIN</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>TOTAL AMOUNT</b>
0001	Base Year: EQ-i 2.0 workplace report (Online Scoring and Reporting)	144	EACH		
0002	Base Year: EQ-i 2.0 Group report (Online Scoring and Reporting)	4	EACH		
0003	Option Year 1: EQ-i 2.0 workplace report (Online Scoring and Reporting)	252	EACH		
0004	Option Year 1: EQ-i 2.0 Group report (Online Scoring and Reporting)	7	EACH		
0005	Option Year 2: EQ-i 2.0 workplace report (Online Scoring and Reporting)	252	EACH		
0006	Option Year 2: EQ-i 2.0 Group report (Online Scoring and Reporting)	7	EACH		
0007	Option Year 3: EQ-I 2.0 workplace report (Online Scoring and Reporting)	252	EACH		
0008	Option Year 3: EQ-i 2.0 Group report (Online Scoring and Reporting)	7	EACH		
0009	Option Year 4: EQ-i 2.0 workplace report (Online Scoring and Reporting)	252	EACH		
0010	Option Year 4: EQ-i 2.0 Group report (Online Scoring and Reporting)	7	EACH		
<b>Total</b>					

**Naval Postgraduate School Point of Contact:**

(Direct all questions)

Marci Ward

Naval Postgraduate School

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Monterey CA 93943

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**Paperless Contracting**

All contractual documents (i.e. contracts, purchase orders, task orders, delivery orders and modifications) related to the instant procurement are considered to be "issued" by the government when copies are either deposited in the mail, transmitted by facsimile, or sent by other electronic commerce methods, such as email. The government's acceptance of the contractor's proposal constitutes bilateral agreement to "issue" contractual documents as detailed herein.

The following FAR / DFAR clauses are incorporated by reference:

52.204-7	System for Award Management	JUL 2013
52.212-1	Instructions to Offerors- Commercial Items	JUN 2008
52.212-4	Contract Terms and Conditions- Commercial Items	JUN 2010
52.212-5	Contract Terms and Conditions Required to Implement Statutes or Executive Orders – Commercial Items	OCT 2009
52.217-8	Option to Extend Services	NOV 1999
52.217-9	Option to Extend the Term of the Contract	MAR 2000
52.232-18	Availability of Funds	APR 1984
252.232-7003	Electronic Submission Of Payment Requests And Receiving Reports	MAR 2008
252.227-7015	Technical Data--Commercial Items	NOV 1995
252.227-7016	Rights In Bid Or Proposal Information	JUN 1995

The following Clauses are applicable to this requirement:

**52.212-5 -- Contract Terms and Conditions Required to Implement Statutes or Executive Orders- Commercial Items (MAR 2011) (DEVIATION)**

(a) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (a) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records -- Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b)

(1) Notwithstanding the requirements of any other clause in this contract, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (b)(i) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

(ii) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$550,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) Reserved.

(iv) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Veterans (Sep 2010) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (Oct 2010) (29 U.S.C. 793).

(vii) Reserved

(viii) 52.222-41, Service Contract Act of 1965, (Nov 2007), (41 U.S.C. 351, et seq.)

(ix) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)).

\_\_\_ Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

(xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (Feb 2009) (41 U.S.C. 351, et seq.)

(xii) 52.222-54, Employment Eligibility Verification (Jan 2009).

(xiii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (Mar 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xiv) 52.247-64, Preference for Privately-Owned U.S.- Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of Clause)