

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE J	PAGE OF PAGES 1   24
2. AMENDMENT/MODIFICATION NO. 0003	3. EFFECTIVE DATE 23-Mar-2015	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)
6. ISSUED BY COMMANDER NAVFAC ATLANTIC 6506 HAMPTON BLVD NORFOLK VA 23508-1278	CODE N62470	7. ADMINISTERED BY (If other than item 6) <b>See Item 6</b>		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. N62470-14-R-6021	
		X	9B. DATED (SEE ITEM 11) 13-Mar-2015	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  BASE OPERATIONS SUPPORT (BOS) SERVICES LOCATED AT THE NAVAL RESEARCH LABORATORY (NRL); CHESAPEAKE BAY DETACHMENT (CBD), CHESAPEAKE BEACH, MARYLAND; THE NAVY DOCK FISHING CREEK, CHESAPEAKE BEACH, MARYLAND; AND A REMOTE FACILITY IN TILGHMAN ISLAND, MARYLAND  This amendment is issued to disseminate request for information questions received, update various Section J attachments.  (SEE CONTINUATION PAGE)  CS: Jennifer S. Jordan, jennifer.s.jordan@navy.mil 757-322-4649				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED  23-Mar-2015

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

AMMENDMENT 00003

**The purpose of this amendment is to make the following changes and disseminate the below listed items.**

**Section B, Paragraph B.11 NOTICE TO OFFERORS:** DELETE the existing narrative language in its entirety and SUBSTITUTE the following in lieu thereof (the CLIN and ELIN information remains unchanged):

B.11 NOTICE TO OFFERORS: Offerors are required to submit Section B, Offer Schedule, and Section J, Exhibit Line Items (ELINS) with their offer (Section L explains the submission of ELINs Attachment J-0200000-09 EXHIBIT LINE ITEM NUMBERS,) a separate excel spreadsheet). The total of the CLIN is equal to the sum of the ELINs as shown below:

**Section L**

**L.4 CONTENT OF PROPOSALS:**

**(2) Factor 2, Technical and Management Approach:**

(i) Solicitation Submittal Requirements: DELETE the second sentence of this paragraph in its entirety and SUBSTITUTE the following:

“The narrative shall be limited to twenty (20) single sided or ten (10) double sided 8 ½ x 11 page sizes.”

**(4) Factor 4, Past Performance:**

(i) Solicitation Submittal Requirements: In the second paragraph DELETE the reference to Attachment J-1 and Replace it with Attachment J-2. The PPQ form is Attachment J-2.

Additionally, in that same paragraph, delete the reference to Erin Quimby and her contact information and substitute the following:

“questionnaires may be submitted directly to the Government's point of contact, Jennifer Jordan via email at jennifer.s.jordan@navy.mil prior to proposal closing date.”

## Section M

### Paragraph M.2. EVALUATION FACTORS

#### 2. (b) Technical Factors:

(2) **Factor 2 – Technical and Management Approach:** DELETE the last word “above” from the end of the second sentence of the Basis of Evaluation paragraph. The revised sentence should read as follows:

“The Government will evaluate the proposal to determine if the proposal clearly demonstrates the Offeror’s understanding of and approach to accomplishing the complexity and magnitude of service requirements by addressing each of the required components (a through e) listed in the solicitation submittal requirements.

#### Added Attachments:

The below listed Section J files are added and incorporated in this Amendment:

**These attachments are posted on NECO.**

**a. J.B-1 FTE**

**b.J-2-PPQ**

**c. J-1 - Corporate Experience**

## SECTION B - SUPPLIES OR SERVICES AND PRICES

The following have been modified:

### SECTION B

#### B.1 CONTRACT TITLE

Base Operations Support (BOS) Services located at the Naval Research Laboratory (NRL); Chesapeake Bay Detachment (CBD), Chesapeake Beach, Maryland; The Navy Dock Fishing Creek, Chesapeake Beach, Maryland; and a Remote Facility in Tilghman Island, Maryland.

#### B.2 TYPE OF CONTRACT

This is an Indefinite Delivery Indefinite Quantity type, performance-based contract that is comprised of both Recurring Work and Non-Recurring Work Items. (ELINS)

#### B.3 PRIOR CONTRACT INFORMATION

The contract issued as a result of this solicitation will replace contract N40080-13-D-0503 for similar services awarded in 2013 for Base Operating Support Services at the Chesapeake Bay Detachment (NRL), Chesapeake Beach, MD. Diversified Service Contracting, Inc. estimated total for the current year is approximately \$1,261,410.17 (FFP: \$1,108,382.37, IDIQ: \$153,027.80\*). This information is provided for informational purposes only. Prospective offers are cautioned

that they should not rely on this information to determine workload as there is no assurance that workload and volume of future effort and costs will replicate past experience.

\*As a result of recent policy changes Naval Facilities Engineering Command (NAVFAC) no longer recognizes Combination Firm Fixed Price/Indefinite Delivery Indefinite Quantity (FFP/IDIQ) type contracts. This solicitation will result in award of an Indefinite Delivery Indefinite Quantity type contract that is comprised of both Recurring Work (formerly referred to as Firm Fixed Price) and Non-Recurring Work (formerly referred to as Indefinite Delivery Indefinite Quantity) Items.

**B.4 MAXIMUM NOT TO EXCEED (NTE) AND MINIMUM GUARANTEE**

The maximum or NTE value of an ordering period is the total of all the CLINs in that ordering period. The maximum for any ordering period shall not be exceeded except as may be provided for by formal modification to the contract. Circumstances may change after award such that the Government may need to issue orders which exceed the estimated quantity set forth for any particular CLIN during an ordering period, but will not exceed the maximum value for that ordering period. In this case, the Contractor may agree by signing the task order or starting performance.

Concurrently with the award of the basic contract, the Government intends to issue a task order to obligate the contract minimum guarantee for:

CLIN 0001 Base Period recurring work;

Minimum guarantees do not apply to the option periods.

**B.5 COMPETITION REQUIREMENTS/SET-ASIDE**

This procurement is a 100% set aside for eligible 8(a) firms in accordance with FAR 19.805(a)(1).

**B.6 NAICS CODE**

The NAICS code assigned to this procurement is 561210 with a small business size standard of \$35,500,000.00. Refer to Section K, Representations, Certifications and Other Statements of Offerors.

**B.7 WAGE DETERMINATION**

Service Contract Labor Standards (formerly referred to as Service Contract Act) wages and applicable Wage Rate Requirements (Construction) (formerly Davis-Bacon Act (DBA)) are included in this Solicitation. Refer to Section Attachment, J-0200000-02.

**B.8 BID GUARANTEE / BONDING REQUIREMENTS**

A bid guarantee and bonding requirements are not required.

**B.9 CONTRACT TERM**

This contract contains provisions for one Base Period of up to twelve (12) months and seven (7) Option Periods (12 months each), not-to-exceed a total of ninety-six (96) months. The government has the option to extend the term of contract in accordance with NFAS Clause 5252.217-9301 Option To Extend the Term of the Contract – Services (Jun 1994).

**B.10 PERIOD OF PERFORMANCE**

Offers shall submit for the performance of work for a period of one (1) year. The offeror is cautioned to recognize that the base period of the contract may be for a period of less than one (1) year in accordance with the period of performance of contract clause in Section F. In the event that the period of performance is less than one (1) year, the Government will reduce the individual line item quantities to reflect work remaining in the that period and no other adjustments to the pro-rated contract price will be made.

**B.11 NOTICE TO OFFERORS**

Offerors are required to submit Section B, Offer Schedule, and Section J, Exhibit Line Items (ELINS) with their offer (Section L explains the submission of ELINs Attachment J-0200000-09 EXHIBIT LINE ITEM NUMBERS,) a separate excel spreadsheet). The total of the CLIN is equal to the sum of the ELINs as shown below:

<b>CLIN</b>	<b>ELIN</b>
0001 Base Period Recurring Work	A001 – A008
0002 Base Period Non-Recurring Work	A700 – A724
0003 Option Period 1 Recurring Work	B001 – B008
0004 Option Period 1 Non-Recurring Work	B700 – B724
0005 Option Period 2 Recurring Work	C001 – C008
0006 Option Period 2 Non-Recurring Work	C700 – C724
0007 Option Period 3 Recurring Work	D001 – D008
0008 Option Period 3 Non-Recurring Work	D700 – D724
0009 Option Period 4 Recurring Work	E001 – E008
0010 Option Period 4 Non-Recurring Work	E700 – E724
0011 Option Period 5 Recurring Work	F001 – F008
0012 Option Period 5 Non-Recurring Work	F700 – F724
0013 Option Period 6 Recurring Work	G001 – G008
0014 Option Period 6 Non-Recurring Work	G700 – G724
0015 Option Period 7 Recurring Work	H001 – H008
0016 Option Period 7 Non-Recurring Work	H700 – H724

**B.12 CONTRACT LINE ITEMS, CONTRACT EXHIBIT LINE ITEMS AND SUBCLINS**

- a. Offerors shall enter unit prices and amounts for Contract Line Items (CLINs) and Exhibit line items (ELINs) as indicated in the schedules and accompanying exhibits. All pricing should be rounded to two (2) decimal places only. If an offeror does not round ELIN unit prices to two (2) decimal places then the Government will round the prices and the rounded prices will be used for evaluation purposes.
- b. In the event there is a difference between a unit price and the extended total amount, the unit price will be held to be the intended offer and the total of the CLIN and ELIN will be recomputed accordingly. If the offeror provides a total amount for an ELIN, but fails to enter the unit price, the total amount divided by the ELIN quantity will be held to be the intended unit price. In the event there is a discrepancy between the ELIN pricing and the Section B CLIN price, the Section J ELIN will be held to be the intended offer.
- c. The Schedule of Recurring Work Price (CLIN 0001, including Option Item CLINs 0003, 0005, 0007, 0009, 0011, 0013, and 0015, - if exercised) and the Schedule of Non-Recurring Work (CLIN 0002, including Option Items CLIN 0004, 0006, 0008, 0010, 0012, 0014, and 0016) will be used as the basis for deductions in accordance with the "CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES" clause, Section E.
- d. Informational SubCLINs will be incorporated at the time of award with appropriate funding/lines of accounting by customer. These SubCLINs represent funding for each CLIN by customer. The contractor shall not submit totals for SubCLINs

**B.13 FULLY LOADED PRICING**

Prices provided shall be fully loaded and no other allocations, fees, overheads, G&A, insurance, taxes, profits or any other markups shall be applied when an option is exercised or work is ordered for pre-priced work. Costs for technical specifications 0100000 and 0200000 shall be considered overhead; therefore, their costs shall be allocated and included throughout the prices quoted for all other technical specifications.

**B.14 GOVERNMENT PURCHASE CARD**

Non-Recurring work may be ordered at the prices offered by two ways:

- 1) By the issuing activity using a DD Form 1155 "Order for Supplies and Services"; or
- 2) By an authorized Government user via a Government Purchase Card (GPC).

When receiving GPC orders against Section B/Exhibits, the contractor shall provide the supplies and services at the offered price without additional markup or handling fee.

**B.15 CONTRACTOR SUPPORT OF ELECTRONIC FACILITIES SUPPORT CONTRACTING (e-FSC)**

This procurement allows for and the Government fully intends to use DoD EMALL for issuing orders. Refer to Section H, Special Contract Requirements.

**B.16 SOLICITATION ANNEXES**

This solicitation incorporates a Performance Work Statement (PWS) developed by using NAVFAC performance-based specifications. The PWS consists of Annexes 1, 2, 10, 15, 16, 17

and 18. The Contractor will be required to meet the specifications in those Annexes as set forth in Section C.

**B.17 UNIT PRICES FOR LABOR**

a. A portion of the work included in the scope of this contract cannot be identified in advance in sufficient detail to be included in the recurring work portion or as a Unit Price Task in the non-recurring portion of the contract. Labor for this work will be ordered under the “INDEFINITE QUANTITY WORK” clause in Section I and paid for based on unit prices for labor bid by the Contractor listed in the Schedule of Non-recurring work.

b. Estimated hours in the Schedule are a forecast of future requirements. These estimated hours are for performing "Non-Recurring Work" accomplished in the time period shown.

c. The Contractor shall enter, in the unit price bid space, the unit price for performing composite labor. The composite labor price shall include all direct and indirect costs associated with performing an hour of work. The composite labor price should be the Contractor's hourly craft wage adjusted to allow for the offeror's work force productivity (i.e., the Contractor's estimate of how its' work force will perform in relation to the Means Facilities Cost Data and/or the Engineered Performance Standards). The Composite Labor Rate shall include all costs for preparation of the cost proposal, job preparation, travel, pre-expended bin materials and supplies, ordering and stockpiling job material, additional material handling, items of equipment necessary to perform work (i.e. bucket truck, lifting equipment, staging, etc.), equipment set up time, lift time, craft delay allowance, profit, tools, equipment, field and home office overhead, clerical support, supervision, inspection, fees, taxes, licenses, bonds, permits, insurance, etc.

**B.18 UNIT PRICE ADJUSTMENTS IN OPTION PERIODS**

This solicitation incorporates the Service Contract Labor Standards(formerly Service Contract Act of 1965) Wage Determinations and applicable Wage Rate Requirements (Construction) (formerly Davis-Bacon Act (DBA)) Wage Decisions. The Wages are incorporated for the Base Period of performance only. If the Option Year is exercised, the most current Service Contract Labor Standards Wage Determinations and Wage Rate Requirements (Construction) Wage Decisions for that option year will be incorporated into the contract and the CLIN/ELIN prices will be adjusted in accordance with FAR Clause 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards -- Price Adjustment (Multiple Year and Option Contracts) (May 2014) for the Service Contract Labor Standards Wage Determinations and FAR Clause 52.222-32 Construction Wage Rate Requirements—Price Adjustment (Actual Method) (May 2014) for the Wage Rate Requirements (Construction) Wage Decisions. The contractor warrants, by submission of his proposal that the price does not include any contingency for future wage increases.

**B.19 INCORPORATION OF TECHNICAL PROPOSAL**

a. The Contractor's technical proposal, including revisions and amendments made prior to contract award and a copy of which is in the possession of both parties, will be incorporated into this contract upon award by reference with the same force and effect as if set forth in full text. All contractor personnel shall meet or exceed the qualification standards, experience levels, and trade backgrounds set forth in the technical proposal.

b. In the event of an inconsistency between the provisions of this contract and the technical proposal, the inconsistency shall be resolved by giving precedence in the following order: (i) the contract (excluding the technical proposal), and then (ii) the technical proposal.

**B.20 NOTICE TO OFFEROR**

Offeror is required to submit both Section B-Bid Schedule and Section J-Exhibit Line Items (ELINs) with their proposal. The total of the CLIN in Section B is equal to the sum of the ELINs from Section J as shown below:

<b>CLIN</b>	<b>ELIN</b>
0001 Base Period Recurring Work	A001 – A008
0002 Base Period Non-Recurring Work	A700 – A724
0003 Option Period 1 Recurring Work	B001 – B008
0004 Option Period 1 Non-Recurring Work	B700 – B724
0005 Option Period 2 Recurring Work	C001 – C008
0006 Option Period 2 Non-Recurring Work	C700 – C724
0007 Option Period 3 Recurring Work	D001 – D008
0008 Option Period 3 Non-Recurring Work	D700 – D724
0009 Option Period 4 Recurring Work	E001 – E008
0010 Option Period 4 Non-Recurring Work	E700 – E724
0011 Option Period 5 Recurring Work	F001 – F008
0012 Option Period 5 Non-Recurring Work	F700 – F724
0013 Option Period 6 Recurring Work	G001 – G008
0014 Option Period 6 Non-Recurring Work	G700 – G724
0015 Option Period 7 Recurring Work	H001 – H008
0016 Option Period 7 Non-Recurring Work	H700 – H724

**B.21 SUBMITTING YOUR PROPOSAL**

Proposals shall be submitted and date stamped to the following address no later than the date identified in block 9 on the SF33. **Please allow sufficient amount of time for your proposal to be received prior to the proposed closing time.**

If your proposal is being sent via regular mail/private courier, please use the below address for delivery:

Naval Facilities Engineering Command, Atlantic  
Attn: Jennifer Jordan Code ACQ22  
6506 Hampton BLVD, Mail Room  
Norfolk, Virginia 23508-1278

Please place the solicitation number and POC (Jennifer Jordan- 757-322-4649) on the bottom of the envelope/box.

NOTE: If hand-carrying or express mailing proposal, the offeror is advised that the Contracting Office is on a secured base and passes are required to enter the base. All visitors requesting to hand-carry their proposal who DO NOT have a CAC badge or RAPIDGATE badge must have a background check prior to receiving their temporary vehicle pass. Please email the completed One Day Pass Request (using form **J-0200000-04 b Visitor Pass Request Form**) spreadsheet to :

1. Iris Gholston (757) 322-8116 / Email: [iris.gholston@navy.mil](mailto:iris.gholston@navy.mil)
2. Steven K. Anderson (757) 322-8115 / Email: [steven.k.anderson@navy.mil](mailto:steven.k.anderson@navy.mil)

No later than seven (7) days prior to the RFP due date.

All visitors requesting to hand-carry their proposal who DO have a CAC badge or RAPIDGATE badge please provide the following information by email to [jennifer.s.jordan@navy.mil](mailto:jennifer.s.jordan@navy.mil) no later than seven (7) days prior to the RFP due date.

- i. Name of person dropping off proposal and citizenship;
- ii. Company name, address, phone number;
- iii. Date of Visit

Please be advised, if base access request is received after the specified date, access may be denied for hand-carrying of the proposal. Hand delivered proposals shall be delivered to the mail room located in the basement of Building A (Room 0006).

**B.22 REQUEST FOR PROPOSALS (RFP) INFORMATION/CLARIFICATION QUESTIONS**

Offerors are required to review the entire solicitation package before submitting questions. Submit all questions via one document using form **J-0200000-04 a, Pre-Award Inquiry Form, by E-mail to [jennifer.s.jordan@navy.mil](mailto:jennifer.s.jordan@navy.mil) no later than ten (10) days prior to the proposal due date.** This is the most efficient way to ensure all questions are addressed in a timely manner.

**B.23 REQUEST FOR PROPOSAL (RFP) FILES**

Solicitations are posted to the Navy Electronic Commerce Online (NECO) website. By necessity, these files are protected to prevent unauthorized editing. The Contract Specialist will post the RFP files to a single website: [www.neco.navy.mil](http://www.neco.navy.mil).

It is the sole responsibility of the Offeror to obtain the RFP files, along with any amendments, from the NECO website.

Unprotected editable electronic file copies of the RFP documents, including Word, Excel, and/or Adobe files will not be provided. Please plan accordingly.

**B.24 PHASE-IN AND PHASE-OUT**

Pricing shall include applicable Phase-In and Phase-Out costs. There is no separately priced CLIN for Phase-In and Phase-Out and such costs can be distributed however the offeror chooses. The Government recognizes that offerors may choose to front load these costs into the base year.

**SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS**

The following have been added by full text:

AMENDMENT 0003 PRE-AWARD INQUI

Amendment 0003 - Pre-Award Inquiries

**N62470-14-R-6021 BASE OPERATIONS SUPPORT (BOS) SERVICES LOCATED AT THE NAVAL RESEARCH LABORATORY (NRL); CHESAPEAKE BAY DETACHMENT (CBD), CHESAPEAKE BEACH, MARYLAND; THE NAVY DOCK FISHING CREEK, CHESAPEAKE BEACH, MARYLAND; AND A REMOTE FACILITY IN TILGHMAN ISLAND, MARYLAND**

**1. Reference: Page 198, Section L, L2a. VOLUME 2: NON-PRICE PROPOSAL TAB 2-**

**EVALUATION FACTORS: (2) Factor 2, Technical and Management Approach:** Could the Government please clarify the page limits for all factors within Volume II, Non-Price Proposal? The total is listed as 60 pages, but page limits noted for individual factors appear to add up to much fewer pages. For example, page 199 indicates that only 8 pages are allotted to Factor 2, which covers a large variety of sub factors

Answer: Refer to Section L2a Volume 2: NON-PRICE PROPOSAL provides pages numbers for each factor.

Factor 2, Technical and Management Approach (i): Amendment 0003 changes: "The narrative shall be limited to eight (8) single sided or four (4) double sided 8 ½ x 11 page sizes." To "The narrative shall be limited to twenty (20) single sided or ten (10) double sided 8 ½ x 11 page sizes".

**2. Reference: Page 198, Section L, L2b. VOLUME 2: NON-PRICE PROPOSAL TAB 2-**

**EVALUATION FACTORS: (1) Factor 1, Corporate Experience:** The RFP notes that "Offerors shall submit corporate experience information using the form provided as Attachment J-1 -Corporate Experience." We are not able to find this document--can the Government please upload this form to the website?

Answer: Amendment 0003 Provides J-1 -Corporate Experience and Revises SECTION J -

DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS TABLE OF CONTENTS  
to include J-1 -CORPORATE EXPERIENCE.

Further, can we develop our own format for responding that contains the same information, or is this form required?

Answer: No, The form is required.

**3. Reference: Page 198, Section L, L2 b. VOLUME 2: NON-PRICE PROPOSAL:** Will Government permit font size less than 12 point for graphics and tables?

Answer: No, Refer to Section L2 b. VOLUME 2: NON-PRICE PROPOSAL

The following have been modified:

TABLE OF CONTENTS

SECTION J  
DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS  
TABLE OF CONTENTS

NOTE: The individual files for Section J are attached separately.

This contract incorporates by reference the following attachments as if they were fully set forth herein. Please see the following attachments as part of this solicitation:

<b>SECTION J DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS TABLE OF CONTENTS</b>	
<u>Attachment No.</u>	<u>Attachment Title</u>
J-0200000-01	DEFINITIONS AND ACRONYMS
J-0200000-02	WAGE DETERMINATIONS
J-0200000-03	DIRECTIVES, INSTRUCTIONS, AND REFERENCES
J-0200000-04	FORMS
J-0200000-04 a.	PRE- <input type="checkbox"/> AWARD INQUIRY FORM
J-0200000-04 b.	VISITOR PASS REQUEST FORM
J-0200000-04 c.	SITE VISIT ACCESS REQUEST FORM3-18-15 Ammen02
J-0200000-05	SERVICE PROVIDER INFORMATION
J-0200000-06	ASSET INFORMATION
J-0200000-07	NAVFAC MAXIMO DATA REPORTING
J-0200000-08	SAMPLE OF CONTRACTOR HAZARDOUS MATERIAL INVENTORY LOG
J-0200000-09	EXHIBIT LINE ITEM NUMBERS
J-1	CORPORATE EXPERIENCE.
J-2	PPQ

J.B-1	FTE
-------	-----

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

The following have been modified:

L.1 PROPOSAL REQUIREMENTS

**General Information:** The price proposal and non-price proposals shall be submitted in separate three ring binders, tabbed appropriately, and must include a cover page with the name of the prime contractor, addresses, phone and fax numbers, email addresses, solicitation number, and point of contact. Binders must be marked as “Volume 1: Price Proposal” and “Volume 2: Non-price Proposal”. Should there be a discrepancy between paper and electronic information, the paper copies shall govern.

### **L.1 CONTRACTOR PROPOSAL CERTIFICATION**

Contractor is required to certify in writing on page 1 of proposal the following:

\_\_\_\_\_ (Name of Offeror)  
warrants that its proposal \_\_\_\_\_ (of date or other identifier) incorporated herein by reference, including, but not limited to, proposed approaches, staffing, methodology, or work plans, will meet the performance objectives set forth in this contract during the execution thereof. The contractor is not excused from meeting such performance objectives in the event such proposal proves inadequate as conceived or executed to meet such performance objectives. The contractor understands that it bears all of the cost and performance risk associated with adopting acceptable additional (and/or alternative) means or methods of meeting the performance objectives.

### **L.2 PRICE & NON-PRICE PROPOSAL**

a. **VOLUME 1: PRICE PROPOSAL** – The price proposal shall contain all the submission requirements listed in Section M. Submit one (1) original and one (1) copy in 8-1/2 x 11 format, font size 12in in a three ring binder along with two (2) CD copies. Documents should be in Word and Excel format. Please do not submit Adobe Acrobat format. Include the total price for the ELINS (Recurring and Non-Recurring) and CLINS.

**TAB 1 - COVER LETTER:** The cover letter shall be signed by an employee of the offeror who has authority to approve the positions listed in the cover letter. The cover letter shall include:

- i. The solicitation number.
- ii. The offeror’s name, address, phone number, facsimile number, email address, DUNS and CAGE CODE which is identical to that on the Standard Form (SF) 33, page 1 of the RFP.
- iii. A statement specifying agreement with all terms, conditions, and provisions included in the RFP and agreement to furnish any or all items upon which prices are offered at the price set opposite each item.
- iv. Acknowledgement of all amendments.

### **TAB 2 - STANDARD FORM (SF) 33 SOLICITATION, OFFER AND AWARD AND SECTION B SUPPLIES OR SERVICES AND PRICES:**

Offerors shall complete and submit the following:

- i. SF33, Page 1: Blocks 12 through 18 of the SF33. In Block 12, the offeror shall indicate that their offer is valid 180 days after the price proposal due date. In block 15a include telephone number, facsimile number, e-mail address, TIN, DUNS Number, and CAGE Code. The address provided shall match the offeror’s address listed in the System for Award Management at <https://www.sam.gov/portal/public/SAM/>
- ii. SF33, Section B, Supplies or Services and Prices, starting on page 2 – Complete each item number by entering the offeror’s proposed price.

**TAB 3 - REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF**

**OFFERORS:** The offeror shall complete all the representations, certifications, and other statements required in Section K of the Solicitation (FAR 52.204-8 and DFAR 252.247-7022) on the ORCA website at [www.orca.bpn.gov](http://www.orca.bpn.gov). The Government will download the representations, certifications, and other statements from the ORCA website. The offeror shall ensure the data is accurate and complete prior to submitting a proposal. The offeror shall submit a VETS 100 report for the current period at the Vets 100 website, <http://www.dol.gov/vets/programs/fcp/main.htm>. If a new partnership, new joint venture, or other new business entity is created to propose on this solicitation, such that the offeror is not required to have a VETS 100 report, the offeror shall explain the circumstances which exempt the offeror from having a current VETS 100 report on file.

**TAB 4- PRICING INFORMATION:** Complete the Exhibit Line Item Numbers spreadsheet (Attachment J-0200000-09 EXHIBIT LINE ITEM NUMBERS ELINs) for the base year and all option years. Submit the ELINs in Excel format totaling the (Recurring and Non-Recurring) portions and provide an overall total. Provide a completed Section J, Exhibit Line Item Number (ELIN) pricing Attachment J-0200000-09 for the base year and all option years. Offerors shall enter their proposed unit prices with total amounts for all Exhibit Line Item Numbers (ELINs) for the Base Period and all Option Periods. Please see the below information:

1. ELIN unit prices must be rounded to two (2) decimal places only. If an offeror does not round ELIN unit prices to two (2) decimal places then the Government will round the prices to two decimal places and the rounded prices will be used for evaluation purposes.
2. In the event there is a difference between a unit price and the total amount, the unit price will be held to be the intended offer and the total of the CLIN and ELIN will be recomputed to take into account the change in the contract ELINs. If the offeror provides a total amount for an ELIN, but fails to enter the unit price, the total amount divided by the ELIN quantity will be held to be the intended unit price.
3. In the event there is a discrepancy between the Section J ELIN pricing and the Section B CLIN price, the Section J ELIN will be held to be the intended offer.
4. Prices provided shall be fully loaded and no other allocations, fees, overheads, G&A, insurance, taxes, profits or any other markups shall be applied when an option is exercised or a task order for pre-priced work ordered is issued.
5. Costs for technical Specification 0100000 and 0200000 shall be considered overhead; therefore, these costs shall be allocated and included throughout the prices quoted for all other technical specifications.
6. Offerors may escalate costs for option years one through seven.

**b. VOLUME 2: NON-PRICE PROPOSAL –**

Submit one (1) original and three (3) copies in 8-1/2 x 11 format, font size 12 in three ring binders and tabbed appropriately by major evaluation factors along with two (2) CD copies. Documents should be in Adobe Acrobat format, except the FTE Worksheet should be in Excel format. No pen and ink changes are allowed. Page limit is 60 pages. Pages exceeding the sixty (60) single-sided/ thirty (30) double-sided page limitations shall not be evaluated.

**TAB 1 - COVER LETTER:** The cover letter shall be signed by an employee of the offeror who has authority to approve the positions listed in the cover letter. The cover letter shall include:

- i. The solicitation number.
- ii. The offeror's name, address, phone number, facsimile number, email address, DUNS and CAGE CODE which is identical to that on the Standard Form (SF) 33, page 1 of the RFP.
- iii. A statement specifying agreement with all terms, conditions, and provisions included in the RFP and agreement to furnish any or all items upon which prices are offered at the price set opposite each item.
- iv. Acknowledgement of all amendments
- v. Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and;
- vi. Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

**L.4 CONTENT OF PROPOSALS**

1. The solicitation requires the evaluation of price and the following non-price factors:

- Factor 1 – Corporate Experience
- Factor 2 – Technical and Management Approach
- Factor 3 – Safety
- Factor 4 – Past Performance

The distinction between corporate experience and past performance is corporate experience pertains to the types of work and volume of work completed by a contractor that are comparable to the types of work covered by this requirement, in terms of size, scope, and complexity. Past performance pertains to both the relevance of recent efforts and how well a contractor has performed on the contracts.

**TAB 2 – EVALUATION FACTORS:** The non-price proposal shall contain all the submission requirements listed in Section M of the RFP for the non-price proposal.

**(1) Factor 1, Corporate Experience:**

(i) Solicitation Submittal Requirements: The offeror shall provide at least one (1), but no more than five (5) examples of contracts performed by the company that are recent and relevant to work requirements specified in the solicitation. The offeror shall clearly demonstrate recent and relevant experience on projects similar in size, scope, and complexity to the requirements described in the Performance Work Statement (PWS) within the last five (5) years preceding the release date of the

solicitation. For purposes of this evaluation, a relevant project is further defined as a Base Operation Support (BOS) services contract encompassing technical specification 1502000-Facility Investment and a minimum of one (1) other technical specification with at least one (1) year of contract performance completed. As an example only: technical specification 1502000, Facility Investment and technical specification, 1503050, Grounds Maintenance and Landscaping. Please note that technical specifications 0100000, General Information and 0200000, Management and Administration will not be considered or counted towards the minimum of one (1) other technical specification section required to demonstrate corporate experience.

Offerors shall submit corporate experience information using the form provided as Attachment J-1 - Corporate Experience. All information shall be provided as requested on the form. The Corporate Experience submittal shall be limited to no more than three (3) single sided or one and half (1 ½) double sided pages per example project submitted. Offerors are responsible for ensuring points of contact and phone numbers are current and accurate.

If the Offeror is a Joint Venture, recent and relevant experience should be submitted for projects completed by the Joint Venture entity. If the Joint Venture does not have such experience, relevant experience shall be submitted for at least one Joint Venture partner.

Relevant experience may also be demonstrated utilizing experience of subcontractor(s) or affiliates/subsidiaries/parent/LLC/LTD member companies.

If the offeror uses a proposed subcontractor(s) to demonstrate corporate experience, the offeror must provide a letter of commitment; the subcontractor's DUNS number, submit at least one (1) project for its proposed subcontractor(s); and, demonstrate that the proposed subcontractor will have meaningful involvement, as described below, in the performance of the contract.

If an offeror is utilizing experience information of affiliates/subsidiaries/parent/LLC/LTD member companies (name is not exactly as stated on the SF33) or proposed subcontractor(s), the offer must submit at least one (1) project for each proposed affiliate/subsidiary/parent/LLC/LTD member company or subcontractor(s) and the proposal must clearly demonstrate that the affiliate/subsidiary/parent/LLC/LTD member company or proposed subcontractor(s) will have meaningful participation in the performance of this contract. Meaningful involvement is demonstrated when the proposal: 1) clearly states the affiliate/subsidiary/parent/LLC/LTD member company's or proposed subcontractor(s) specific commitment of technical resources (e.g. personnel, equipment) from worksites and/or company offices in the city/area of the project that will be provided or relied upon for contract performance; and 2) describes specific aspects of the project that the affiliate/subsidiary/parent/LLC/LTD member company or subcontractor(s) will self-perform or manage on behalf of the Offeror in performance of the contract.

Offerors utilizing Joint Venture, subcontractor or affiliate/subsidiary/parent/LLC/LTD member company experience are still limited to a total of five (5) relevant experience projects.

**IMPORTANT:** It is the offeror's responsibility to clearly explain and demonstrate to the Government how it's work experience, and the experience of each teaming partner (if applicable) in each submitted project is relevant to the contract requirements in this solicitation. If the offeror does not clearly explain how its experience(s) are relevant to the contract requirements in this specification, the Government may interpret that to mean that the submitted contract experience is not relevant.

(2) **Factor 2, Technical and Management Approach:**

(i) **Solicitation Submittal Requirements:** The Offeror shall submit a narrative response that clearly demonstrates its understanding of and approach to accomplishing the complexity and magnitude of service requirements set forth in the performance objectives and standards of Performance Work Statement (PWS). The narrative shall be limited to twenty (20) single sided or ten (10) double sided 8 ½ x 11 page sizes. The page limitation includes the Full Time Equivalent (FTE) worksheet (Attachment J.B-1 FTE). The offeror shall address each of the following components (a through e) separately.

- a. Describe staffing levels for the entire contract effort. The offeror must provide: 1) A completed summary Attachment J.B-1 FTE for the total effort to include the prime contractor and all subcontractors for the Base Period and 2) the rationale for the Basis of Estimate (BOE), including each specification item listed in Section J Attachment J.B-1 FTE. BOE shall include individual labor classifications, annual direct and indirect labor hours, and FTEs for performing the service requirements. Detailed estimate worksheets are not required or desired.
- b. **Subcontracting Plan-** Provide a plan describing how you will manage Subcontractor(s) across all technical specifications. The total number or count of FTEs should not be included in the subcontracting plan.
- c. **Phase-In Transition Plan-** Provide a phase-in plan limited to no more than ninety (90) calendar days. The plan shall include a schedule for all key events, personnel actions and responsibilities regarding employees at all levels, and acquisition, delivery, storage, inventory and disposal of equipment, working stock and materials (to include inbound items as applicable).
- d. **Quality Assurance-** Provide no more than a two (2) page summary “Quality Management” (QM) Plan that describes the methods to be used to document, measure, and control/improve the quality process.
- e. Describe your general strategy to accomplish the performance requirements to achieve performance objectives. You must address at the minimum the requirement for Facilities Investment and provide a summary for the training and certification requirements for the facility investment personnel.

(3) **Factor 3, Safety:**

**(i) Solicitation Submittal Requirements:** The Offeror shall submit the following information: (For a partnership or joint venture, the following submittal requirements are required for each contractor who is part of the partnership or joint venture; however, only one safety narrative is required. EMR and DART Rates shall not be submitted for subcontractors.)

(1) **Experience Modification Rate (EMR):** For the three previous complete calendar years (2012, 2013, and 2014), submit your EMR (which compares your company's annual losses in insurance claims against its policy premiums over a three year period). If you have no EMR, affirmatively state so, and explain why. Any extenuating circumstances that affected the EMR and upward or downward trends should be addressed as part of this element.

(2) OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate: For the three previous complete calendar years (2012, 2013, and 2014), submit your OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate, as defined by the U.S. Department of Labor, Occupational Safety and Health Administration. If you cannot submit an OSHA DART Rate, affirmatively state so, and explain why. Any extenuating circumstances that affected the OSHA DART Rate data and upward or downward trends should be addressed as part of this element.

(3) Technical Approach for Safety: Describe the plan that the Offeror will implement to evaluate safety performance of potential subcontractors, as a part of the selection process for all levels of subcontractors. Also, describe any innovative methods that the Offeror will employ to ensure and monitor safe work practices at all subcontractor levels. The Safety Narrative shall be limited to two pages. The EMR and DART submission is not included in the two (2) page safety narrative limitation.

(4) **Factor 4, Past Performance:**

(i) Solicitation Submittal Requirements: IF A COMPLETED CPARS EVALUATION IS AVAILABLE, IT SHALL BE SUBMITTED WITH THE PROPOSAL FOR EACH PROJECT INCLUDED IN FACTOR 1, CORPORATE EXPERIENCE. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or its team members to submit to the client for each project the offeror includes in its proposal for Factor 1, Corporate Experience. AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE.

IF A CPARS EVALUATION IS NOT AVAILABLE, ensure correct phone numbers and email addresses are provided for the client point of contact. **COMPLETED** PPQs should be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ (Attachment J-2), which will provide verified current contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Jennifer Jordan via email at [jennifer.s.jordan@navy.mil](mailto:jennifer.s.jordan@navy.mil) prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

**IMPORTANT:** It is the responsibility of the offeror to provide accurate points of contact for each identified contract and current telephone numbers and/or email addresses.

In addition to the above, the Government may review any other sources of information for evaluating past performance. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS) using all CAGE/DUNS numbers of team members (partnership, joint venture, teaming arrangement, or parent company/subsidiary/affiliate) identified in the offeror's proposal, inquiries of owner representative(s), and any other known sources not provided by the offeror.

Offerors may provide any information on problems encountered and the corrective actions taken on projects submitted under Factor 1- Corporate Experience and on other relevant projects not

submitted under Factor 1- Corporate Experience that received an adverse performance rating. Explanation per project shall not exceed two (2) single-sided pages in total. These explanatory pages do not count against the page limit.

While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the offeror.

c. Proposals shall be **submitted and date stamped** to the following address no later than **14:00 EST on 13 April 2015**:

If sent by regular mail/private courier:  
Naval Facilities Engineer Command, Atlantic  
Attn: Code ACQ22JJ  
6506 Hampton Boulevard, Mail Room,  
Norfolk, Virginia 23508-1278  
Annotate the solicitation number on the bottom of the envelope/box.

NOTE: If hand-carrying or express mailing proposal, the offeror is advised that the Contracting Officer is on a secured base and passes are required to enter the base. Anticipate delays in base access.

All visitors requesting to hand-carry their proposal who **DO NOT** have a **CAC badge or RAPIDGATE badge** must have a background check prior to receiving their temporary vehicle pass.

Please email the completed **J-020000-04 b Visitor Pass Request Form** spreadsheet to Iris Gholston and Steve Anderson and copy Jennifer Jordan no later than **3 April 2015**.

1. Iris Gholston (757) 322-8116 / Email: [iris.gholston@navy.mil](mailto:iris.gholston@navy.mil)
2. Steven K. Anderson (757) 322-8115 / Email: [steven.k.anderson@navy.mil](mailto:steven.k.anderson@navy.mil)
3. Jennifer Jordan Email: [jennifer.s.jordan@navy.mil](mailto:jennifer.s.jordan@navy.mil)

All visitors requesting to hand-carry their proposal who **DO** have a **CAC badge or RAPIDGATE badge** please provide the following information by email to [jennifer.s.jordan@navy.mil](mailto:jennifer.s.jordan@navy.mil) no later than **3 April 2015**.

- i. Name of person dropping off proposal and citizenship;
- ii. Company name, address, phone number;
- iii. Date of visit

Please be advised, if your visitor pass access request is received after the specified due date, access may be denied for hand-carrying of the proposal. Hand deliver proposals to the Mail Room located in the basement of Building A (Room: 0006).

Proposals **not received or received and not date stamped** at the above address on or before the hour and date set forth for receipt of proposals shall be subject to the provisions of FAR 52.215-1(c), "Submission, modification, revision and withdrawal of proposals." Offerors shall submit complete and accurate information. The Government may elect not to request additional information to perform the evaluation.

#### **L.4 FINANCIAL DATA**

In addition, the offer shall provide the latest three complete fiscal year financial statements for the prime contractor, certified by an independent accounting firm, if practicable, or at least by an authorized officer of the organization. Submit evidence of availability of working/operating capital, which will be used for the performance of the resultant contract. For Joint Venture arrangements submit the latest three complete fiscal year financial statements for each Joint Venture companies and discuss the financial responsibilities

among the companies. The Government may also utilize Dun & Bradstreet reports to evaluate the financial capacity of the offeror.

#### **L.5 ADDITIONAL INFORMATION TO BE SUBMITTED WITH PRICE PROPOSAL**

- a. In order to be eligible for award, your firm must be determined responsible in accordance with FAR Part 9, specifically 9.104-1, General Standards. Your firm shall provide the following with its price proposal:
  - i. One (1) Signed Bank Reference demonstrating adequate financial resources. If your firm has a line of credit – provide information on how many figures can your firm borrow against the line of credit (i.e. medium 6 figures – exact line of credit is not required).
  - ii. Three (3) signed credit references. Credit references must verify that your firm pays its creditors timely and in accordance with the terms negotiated with the creditor.
- b. Although required to be submitted with your firm’s price proposal, this information **will not** be evaluated as part of the price proposal. This information forms the basis of your firm’s responsibility determination should your firm be considered for award.

#### **L.6 DISPOSITION OF PROPOSALS**

Proposals from unsuccessful offerors will not be returned to the offeror, but shall be destroyed by the Contracting Officer. No certificate of destruction will be issued.

#### **SECTION M - EVALUATION FACTORS FOR AWARD**

The following have been modified:

##### EVALUATION FACTORS

#### **M2. EVALUATION FACTORS**

##### **1. The solicitation requires the evaluation of price and the following non-price factors:**

- Factor 1 – Corporate Experience
- Factor 2 – Technical and Management Approach
- Factor 3 – Safety
- Factor 4 – Past Performance

The distinction between corporate experience and past performance is corporate experience pertains to the types of work and volume of work completed by a contractor that are comparable to the types of work covered by this requirement, in terms of size, scope, and complexity. Past performance pertains to both the relevance of recent efforts and how well a contractor has performed on the contracts.

##### **2. Basis of Evaluation and Submittal Requirements for Each Factor.**

###### **(a) Price:**

(2) **Basis of Evaluation:** The Government will evaluate price based on the total price. Total price consists of the basic requirements and all option items (see Section B of the solicitation). The Government intends to evaluate all options and has included the provision FAR 52.217-5, Evaluation of Options (JUL 1990) in Section M of the solicitation. In accordance with FAR 52.217-5, Evaluation of Options will not obligate the Government to exercise the option(s). Analysis will be performed by one or more of the following techniques to ensure a fair and reasonable price:

- (i) Comparison of proposed prices received in response to the RFP.
- (ii) Comparison of proposed prices with the IGCE.
- (iii) Comparison of proposed prices with available historical information.
- (iv) Comparison of market survey results.

**(b) Technical Factors:**

**(1) Factor 1, Corporate Experience:**

**Basis of Evaluation:** Corporate experience shall be evaluated based upon the following criteria: Corporate Experience will be considered technically acceptable when the offeror demonstrates experience performing a minimum of one (1) relevant project similar in size, scope and complexity to the requirement within the last five (5) years, as defined in the solicitation requirements. The Government will review only five (5) projects. Any projects submitted in excess of the five (5) project limit will not be considered. The Government will evaluate the offeror's corporate experience for relevancy on the basis of the written information provided in the proposal.

An Offeror will be rated UNACCEPTABLE if the offeror does not submit the minimum number of relevant projects.

**(2) Factor 2 – Technical and Management Approach:**

**Basis of Evaluation:** This factor will be evaluated as an overall factor with no subfactors. The Government will evaluate the proposal to determine if the proposal clearly demonstrates the Offeror's understanding of and approach to accomplishing the complexity and magnitude of service requirements by addressing each of the required components (a through e) listed in the solicitation submittal requirements. Offerors that do not demonstrate and provide the information required in all five (5) elements (a through e) will be rated UNACCEPTABLE.

**(3) Factor 3 - Safety**

**Basis of Evaluation:** The Government is seeking to determine that the Offeror has consistently demonstrated a commitment to safety and that the Offeror plans to properly manage and implement safety procedures for itself and its subcontractors. The Government will evaluate the Offeror's overall safety record, the Offeror's plan to select and monitor subcontractors, any and innovative safety methods that the Offeror plans to implement for this procurement. The Government's sources of information for evaluating safety may include, but are not limited to, OSHA, NAVFAC's Facility Accident and Incident Reporting (FAIR) database, and other related databases. While the Government may elect to consider

data from other sources, the burden of providing detailed, current, accurate and complete safety information regarding these submittal requirements rests with the Offeror. The evaluation will collectively consider the following:

- Experience Modification Rate (EMR)
- OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate
- Offeror Technical Approach to Safety
- Other sources of information available to the Government

(1) Experience Modification Rate (EMR): The Government will evaluate the EMR to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rating.

(2) OSHA Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate: The Government will evaluate the OSHA DART Rate to determine if the Offeror has demonstrated a history of safe work practices taking into account any upward or downward trends and extenuating circumstances that impact the rates.

(3) Technical Approach to Safety: The Government will evaluate the narrative to determine the degree to which subcontractor safety performance will be considered in the selection of all levels of subcontractors on the upcoming project. The Government will also evaluate the narrative to determine the degree to which innovations are being proposed that may enhance safety on this procurement.

**(4) Factor 4 - Past Performance:**

Basis of Evaluation: This evaluation is an assessment of the offeror's probability of meeting the minimum past performance solicitation requirements. This assessment is based on the offeror's record of relevant and recent past performance information that pertain to the products and/or services outlined in the solicitation requirements. There are two aspects of the past performance evaluation. The first aspect of evaluation is whether the Offeror's performance is relevant or not relevant to the effort to be acquired. For purposes of this evaluation, a relevant project is further defined as a base operation support (BOS) services contract completed within the last five (5) years preceding the release date of the solicitation and encompassing technical specification 1502000- Facility Investment and a minimum of one other technical specification section with at least one (1) year of contract performance completed, as defined in Factor 1, Corporate Experience. The second aspect of the evaluation is to determine how well the contractor performance on the contracts. The past performance evaluation performed in support of a current source selection does not establish, create, or change the existing record and history of the offeror's past performance on past contracts; rather, the past performance evaluation process gathers information from customers on how well the Offeror performed those past contracts.

The Government will also evaluate the degree to which past performance evaluations and all other past performance information reviewed by the Government (e.g., PPIRS, Federal Awardee Performance and Integrity Information System (FAPIIS), Electronic Subcontract Reporting System (eSRS), performance recognition documents, and information obtained from any other source) reflect a trend of satisfactory performance considering:

- A pattern of successful completion of tasks;
- A pattern of deliverables that are timely and of good quality;
- A pattern of cooperativeness and teamwork with the Government at all levels

- (task managers, contracting officers, auditors, etc.);
- Recency of tasks performed that are identical to, similar to, or related to the task at hand; and
  - A respect for stewardship of Government funds

The Government will consider the currency and relevance of the information, the source of the information, context of the data and general trends in the Contractor's performance. This evaluation is separate and distinct from the Contracting Officer's responsibility determination. The assessment of the Offeror's past performance will be used as a means of evaluating the Offeror's probability to successfully meet the requirements of the RFP.

In the case of an offeror without a record of relevant past performance or for whom information on past performance is not available or so sparse that no meaningful past performance rating can be reasonably assigned, the offeror may not be evaluated favorable or unfavorable on past performance (see FAR 15.305(a)(2)(iv)). Therefore, the offeror shall be determined to have unknown past performance. In the context of acceptability/unacceptability "unknown" shall be considered "acceptable".

(End of Summary of Changes)