

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE J	PAGE OF PAGES 1 12
2. AMENDMENT/MODIFICATION NO. 0002	3. EFFECTIVE DATE 18-Oct-2016	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)
6. ISSUED BY COMMANDER NAVFAC ATLANTIC 6506 HAMPTON BLVD NORFOLK VA 23508-1278	CODE N62470	7. ADMINISTERED BY (If other than item 6) See Item 6		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. N62470-15-R-4007	
		X	9B. DATED (SEE ITEM 11) 19-Sep-2016	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) BASE OPERATIONS SUPPORT (BOS) CONTRACT AT, CAMP LEMONNIER, DJIBOUTI, AFRICA This amendment is issued to disseminate information for questions received, and update section of the Solicitation as noted on the Continuation Page. (SEE CONTINUATION PAGE) CS: Jennifer Jordan Jennifer.s.jordan@navy.mil 757-322-4649				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL:	EMAIL:	
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 24-Oct-2016

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

AMENDMENT 0002

This amendment is issued to disseminate request for information thru questions received. Updated Section L section of the Solicitation as noted in red font.

SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

The following have been added by full text:

AMENDMENT 0002 - PRE-AWARD INQ**Amendment 0002 - Pre-Award Inquiries**

1. Reference: Page 489, 493-494, Section L, L.3(b) and L.3(b)(2)(b)(2, 7-12) Will the Government consider expanding the page count from 40 – 50 to allow for sufficient discussion of the Technical Approach/Management Approach requirements?

Answer: Yes

2. Reference: Page 489, 492-494, Section L, L.3(b) and L.3(b)(2)(a)(I) Will the Government consider added a column to Attachment J-B-1 for offerors to state their BOE rationale, or will the Government consider removing the required BOE rationale narrative from page count?

Answer: No, the Government will not consider adding a column to Attachment J-B-1 or removing the required BOE rationale narrative from page count. Question 1 response expanded page count from 40 to 50 pages to allow for sufficient discussion of Technical Approach/Management Approach requirements.

3. Reference: Page 489, Section L, L.3(b) Does the font size 12 requirement apply to tables, charts, and graphs. Are tables, charts, and graphics excluded from the font size 12 requirement for this solicitation?

Answer: Yes, as long as table, charts and graphs are readable without magnification.

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

The following have been modified:

SECTION L:

SECTION L:

L.1 PROPOSAL REQUIREMENTS

a. General Information: The price proposal and non-price proposals shall be submitted in separate three ring binders, tabbed appropriately, and must include a cover page with the name of the prime contractor, addresses, phone and fax numbers, email addresses, solicitation number, and point of contact. Binders must be marked as "Volume 1: Price Proposal" and "Volume 2: Non-price Proposal". Should there be a discrepancy between paper and electronic information, the paper copies shall govern.

b. Team Arrangements: FAR 9.6 define contractor team arrangements. Team arrangements mean: (1) two or more companies form a partnership or joint venture to act as a potential prime contractor or (2) a potential prime contractor agrees with one or more other companies to have them act as its subcontractor under a specified Government contract or acquisition program. All offerors proposing a partnership, joint venture, other teaming arrangement, or resource of a parent company/subsidiary/affiliate shall submit the following information in the front of the price and non-price proposals:

- i. Provide a listing of the team members' corporate name (no abbreviations), address, point of contact, phone number, DUNS Number, and CAGE Code.
- ii. Submit a letter of commitment from the team members. The commitment letter shall clearly identify the expected relationship, role and responsibility of the team member.
- iii. If proposing as a Joint Venture, submit a copy of the Joint Venture Agreement.

c. The signature of the Offeror provided in Box 17 of the SF33 agrees, if this offer is accepted within 180 calendar days from the date of receipt of offers specified as the due date in Box 9 of the SF33 or any extended due date, to furnish any or all items upon which the prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

d. SUBMITTING YOUR PROPOSAL

Proposals must be submitted via express mail carriers or hand-carried the following address:

Naval Facilities Engineering Command, Atlantic Attn: Jennifer Jordan Code ACQ22
Bldg A - Mail Room
6506 Hampton Blvd
Norfolk, Virginia 23508-1278

Annotate solicitation number N62470-15-R-4007 on the bottom of the envelope/box. Proposals must be received and date stamped at the stated address above no later than the date and time identified in block 9 on the SF33.

Security Information

Offerors are advised the Contracting Office is on the Lafayette River Annex, Norfolk Virginia which a secured base and passes are required to enter the Base. Offerors who would like to hand deliver their proposal and who do not currently have a valid badge issued by the Department of Defense (DoD) must have a background check performed prior to receiving their temporary vehicle pass. Offerors who do not possess either a DoD CAC Badge or a RAPIDGATE Badge with access to enter Naval Support Activity Hampton Roads Headquarters, Norfolk Virginia must do the following:

1. Submit a One Day Pass request spreadsheet (Attachment J-3) which is separate from a site visit request) NO LESS THAN 5 BUSINESS DAYS prior to the proposal due date. Please email the completed One Day Pass Request (Attachment J-3) spreadsheet sent via email to Iris Gholston (iris.gholston@navy.mil) and Steve Anderson (steven.k.anderson@navy.mil) with a copy to Jennifer Jordan at (jennifer.s.jordan@navy.mil).

2. Offerors must pick up the temporary visitor one day pass at Naval Station Norfolk Pass & ID Office

presenting the following information: Valid Driver's License, Current Vehicle Registration and/or Rental Car Contract, Current State Safety Inspection, and Current Proof of Insurance.

Naval Station Norfolk Pass & ID Office is located at 9040 Hampton Blvd, Building #CD9, Norfolk, VA 23505. All potential offerors must adhere to this notice in order to avoid delay in submitting your proposal. The level of security at Lafayette River Annex may change at any time. As the level of security heightens, the amount of time required to gain access to the Lafayette River Annex also increases.

It is recommended that if visitors are expected to visit NAVFAC Atlantic frequently that they voluntarily obtain a RAPIDGATE ID badge and request access to Naval Support Activity Hampton Roads which includes access to the LRA. Visitors can access the following link to get more details on how to obtain RAPIDGATE badges.

http://www.cnmc.navy.mil/navycni/groups/public/@cnrma/documents/document/cnmc_a269063.pdf

e. PRE-AWARD INQUIRIES/REQUEST FOR PROPOSALS (RFP INFORMATION / CLARIFICATIONS/QUESTIONS

Contractors are required to review the entire solicitation package before submitting questions. Submit all questions via one document using Attachment J-4, Pre-award Inquiry Form, by E-mail to jennifer.s.jordan@navy.mil no later than fifteen (15) days prior to the RFP due date. This is the most efficient way to ensure all questions are addressed in a timely manner.

f. REQUEST FOR PROPOSAL (RFP) FILES

Solicitations are posted to the Navy Electronic Commerce Online (NECO) website. By necessity, these files are protected to prevent unauthorized editing. The Contract Specialist will post the RFP files to a single website: www.neco.navy.mil.

It is the sole responsibility of the Offeror to obtain the RFP files, along with any amendments, from the NECO website.

L.2 EVALUATION FACTORS FOR AWARD

1. The solicitation requires the evaluation of price and the following non-price factors:

Factor 1 – Corporate Experience

Factor 2 – Technical Approach/Management Approach

Factor 3 – Safety

Factor 4 – Past Performance

The distinction between corporate experience and past performance is corporate experience pertains to the types of work and volume of work completed by a contractor that are comparable to the types of work covered by this requirement, in terms of size, scope, and complexity. Past performance pertains to both the relevance of recent efforts and how well a contractor has performed on the contracts.

2. The relative order of importance of the non-price evaluation factors is as follows: Factors 1 and 2 are of equal importance to each other and, when combined, are equal in importance to the past performance evaluation/performance confidence assessment, Factor 4. When the proposal is evaluated as a whole, Factors 1, 2, and past performance evaluation/ performance confidence assessment combined are approximately equal to price. Factor 3, will be rated Acceptable or Unacceptable. An offeror rated Unacceptable for Factor 3 will be considered ineligible for award, unless discussions are conducted and the Unacceptable rating is corrected through discussions and proposal revisions (if discussions are conducted –Section M, M.1., BASIS FOR AWARD, paragraph 2).

The importance of price will increase if the Offerors' non-price proposals are considered essentially equal in terms of overall quality, or if price is so high as to significantly diminish the value of a non-price proposal's superiority to the Government. Award will be made to the responsible Offeror(s) whose offer conforms to the solicitation and represents the best value to the Government, price and non-price factors considered.

NAVFAC Atlantic Response-Format of proposals for Section L, L3(b) and Clause 5252.201-9300 has been updated to ensure consistency and will include the requirement for one (1) original, four (4) hard copies and two CD's.

L.3 PRICE AND NON-PRICE PROPOSAL CONTENTS

(a) Price:

Volume 1: PRICE PROPOSAL Binder

(1) Solicitation Submittal Requirements: Submit one (1) "Original" and two (2) copies of the price proposal in three-ring binders clearly marked as the Price Proposal. In addition to providing hard copies of the price proposal offerors shall provide two (2) electronic copies of the price proposal on a non-rewritable CD in Microsoft Excel format (Microsoft Office Version 2010 compatible). Offerors are advised that, in the event of a discrepancy between pricing information contained on the CD and the hard copy proposal, the original hard copy will govern. Each copy of the price proposal shall include a separate tab for each item specified below:

- Tab: A. Identify the Company profile to include, the Offeror's name, address, names of two (2) points of contact (including title, phone number and email address), the DUNS number and CAGE code;
- B. Completed and signed Standard Form 33 (SF-33)
- C. Completed Section B, Supplies or Services and Prices (CLINS 0001 through 0016) in U.S. Dollars;
- D. Completed Section J, Exhibit Line Item Number (ELIN) Pricing Attachment J-0200000-12. Offerors shall enter their proposed unit prices and total amounts in U.S. Dollars for all Exhibit Line Item Numbers (ELINS) for the Base Period and all Option Periods;
- E. Representations and Certifications (ref: <https://www.sam.gov>).
- F. Acknowledgement of all issued solicitation amendment(s) (SF-30's) related to this RFP.
- G. Any offeror proposing as a partnership, joint venture, other teaming arrangement, or resource of a parent company/subsidiary/affiliate shall submit the following information in the front of both the price and non-price proposals:
- i. Provide a listing of the team members' corporate name (no abbreviations), address, point of contact, phone number, DUNS Number, and CAGE Code.
 - ii. Submit a letter of commitment from the team members. The commitment letter shall clearly identify the expected relationship, role and responsibility of the team member.
 - iii. If proposing as a Joint Venture, submit a copy of the Joint Venture Agreement.

NOTES:

- i. Pricing data (Section B CLINS and Exhibit Line Item Numbers (ELINS) spreadsheet (Attachment J-0200000-12) shall be submitted in hard copy and in Excel format (Microsoft Office Version 2010 compatible) on a CD-ROM. Failure to do so may be cause to eliminate the proposal from the competition without further evaluation.
- ii. ELIN unit prices must be rounded to two (2) decimal places only. If an offeror does not round ELIN unit prices to two (2) decimal places then the Government will round the prices to two (2) decimal places and the rounded prices will be used for evaluation purposes. [Use of currency format in all Excel document cells is highly recommended].
- iii. All ELIN unit prices must be no less than \$0.01. If an offeror proposes a unit price less than \$0.01, then the Government will round the unit price to \$0.01 and that rounded price and resultant extended total price will be used for evaluation purposes.
- iv. In the event there is a difference between a unit price and the total amount, the unit price will be held to be the intended offer and the total of the CLIN and ELIN will be recomputed to take into account the change in the contract ELINS. If the offeror provides a total amount for an ELIN but fails to enter the unit price, the total amount divided by the ELIN quantity will be held to be the intended unit price.
- v. Because the pricing evaluation will primarily utilize the electronic files submitted; in the event there is a discrepancy between the Section J ELIN pricing and the Section B CLIN price, the Section J ELIN pricing will be held to be the intended offer.
- vi. Prices provided shall be fully loaded and no other allocations, fees, overheads, G&A, insurance, taxes, profits or any other markups shall be applied when an option is exercised or a Task Order is issued.

- vii. Costs for Annex 0100000 and Annex 0200000 shall be considered overhead; therefore, their costs shall be allocated and included throughout the prices proposed for all other annexes.
- viii. Offerors may escalate prices for option years one (1) through seven (7).

Other items required to be submitted with the Price Proposal:

CONTRACTOR PROPOSAL CERTIFICATION:

Contractor is required to certify in writing on page 1 of proposal the following:

_____ (Name of Offeror) warrants that its proposal _____ (of date or other identifier) incorporated herein by reference, including, but not limited to, proposed approaches, staffing, methodology, or work plans, will meet the performance objectives set forth in this contract during the execution thereof. The contractor is not excused from meeting such performance objectives in the event such proposal proves inadequate as conceived or executed to meet such performance objectives. The contractor understands that it bears all of the cost and performance risk associated with adopting acceptable additional (and/or alternative) means or methods of meeting the performance objectives.

CONTRACTOR RESPONSIBILITY INFORMATION:

Please submit the below items (a through c) with your price proposal in a SEALED envelope. Although this information is required to be submitted with your firm's price proposal, this information will not be evaluated as part of the price proposal. This information forms the basis of your firm's responsibility determination should your firm be considered for award. In order to be eligible for award, your firm must be determined responsible in accordance with FAR Part 9, specifically 9.104-1, General Standards.

- a. Provide the latest three complete fiscal year financial statements for the prime contractor, certified by an independent accounting firm, if practicable, or at least by an authorized officer of the organization. Submit evidence of availability of working/operating capital, which will be used for the performance of the resultant contract. For Joint Venture arrangements submit the latest three complete fiscal year financial statements for each Joint Venture company and discuss the financial responsibilities among the companies. The Government may also utilize Dun & Bradstreet reports to evaluate the financial capacity of the offeror.
- b. One (1) signed Bank Reference demonstrating adequate financial resources. If your firm has a line of credit, provide information on how many figures can your firm borrow against the line of credit (i.e. medium 6 figures-exact line of credit is not required).
- c. Three (3) signed credit references. Credit references must verify that your firm pays its creditors timely and in accordance with the terms negotiated with the creditor.

(b) Non-cost/price Factors:

Solicitation Submittal Requirements: Submit one (1) original and (4) hard copies in 8-1/2 x 11 format, font size 12 in three ring binders and tabbed appropriately by major evaluation factors along with two (2) CD copies. Documents should be in Adobe Acrobat format, except the Full Time Equivalent (FTE) Worksheet Attachment J-B-1 should be in Excel format. No pen and ink changes are allowed. Page limit is forty ~~40~~ 50 pages. Pages exceeding the ~~forty (40)~~ fifty (50) single-sided / ~~twenty-five (25)~~ double-sided page limitation shall not be evaluated. Note: This page limit count does not include the following requested documents: Attachment J-B-1, Full Time Equivalent (FTE) worksheet, Attachment J-2, Past Performance Questionnaire, Teaming and/or Joint Venture Agreements, CPARS, Performance Recognition Documents, or organizational chart information outlined below. Statements such as "will comply", or "noted and understood, without supporting narrative to define compliance are not acceptable. cursory responses or responses which merely reiterate or reformulate solicitation language may not be considered as satisfying the requirement of the RFP or as demonstrating the ability to perform. Elaborate brochures or other presentations beyond that sufficient to present a complete and effective proposal are not desired. Elaborate artwork and expensive visual or other presentation aids are not necessary. Organization, clarity, accuracy of information,

relevance, and completeness are of prime importance. Each copy of the non-price proposal shall include a separate tab for each item specified below:

TAB 1 - COVER LETTER: The cover letter shall be signed by an employee of the offeror who has authority to approve the positions listed in the cover letter. The cover letter shall include:

- i. The solicitation number.
- ii. The offeror's name, address, phone number, facsimile number, email address, DUNS and CAGE CODE which is identical to that on the Standard Form (SF) 33, page 1 of the RFP.
- iii. A statement specifying agreement with all terms, conditions, and provisions included in the RFP and agreement to furnish any or all items upon which prices are offered at the price set opposite each item.
- iv. Acknowledgement of all amendments.
- v. Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation.
- vi. Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

TAB 2 – Teaming Info (If applicable):

- vii. Submit a letter of commitment from the team members. The commitment letter shall clearly identify the expected relationship, role and responsibility of the team member.
- viii. If proposing as a Joint Venture, submit a copy of the Joint Venture Agreement.

TAB 3 – Technical Factors:

(1) Factor 1, Corporate Experience:

(i) **Solicitation Submittal Requirements:** The offeror shall provide a minimum of one (1) and a maximum of five (5) examples of recent and relevant projects to be documented only on the Corporate Experience Project Data Sheet (Attachment J-1). The offeror shall clearly demonstrate recent and relevant experience on projects similar in size, scope, and complexity to the requirements described in the Performance Work Statement (PWS) within the last five (5) years preceding the release date of the solicitation. For purposes of this evaluation, a relevant project is further defined as Base Operations Support (BOS) services (or equivalent) encompassing technical specifications 1502000 – Facility Investment and 16060000 (Water, Specifically Reverse Osmosis (RO) Plant Operations) and a minimum of two other technical specification; at least one (1) year of contract performance completed and a contract value of \$5 Million or greater per year. Relevant corporate experience under this procurement can be demonstrated by the aggregate project experience of a contracting team (prime and teaming partners). Additionally individual contracts or task orders can be used only once in demonstrating a relevant project. As an example only: 1300000 – Galley (prime) and 1502000 - Facility Investment (team member A), 1606000 – RO Plant Operations (team member B), and 1700000 – BSVE (prime). Note: Technical specifications 0100000 – General Information, 0200000 – Management and Administration will not be considered or counted towards the minimum of one other technical specification section required to demonstrate corporate experience.

If the offeror is a Joint Venture, recent and relevant experience should be submitted for contract completed by the Joint Venture entity. Projects submitted by Joint Ventures, where the Joint Venture firms performed together (either as partners or in a prime-sub relationship) may be viewed more favorably than projects submitted in which the Joint Venture firms did not perform together. If the Joint Venture does not have such experience, relevant experience shall be submitted for each Joint Venture partner. JV Offerors are still limited to a total of five (5) recent and relevant projects.

Projects performed by the offeror as either a prime contractor or a Joint Venture may be considered more favorably than those submitted for evaluation performed by a subcontractor. If the offeror uses a proposed subcontractor(s) to demonstrate corporate experience, the offeror must: provide a letter of commitment from the subcontractor and the subcontractor's DUNS number if available; submit at least one (1) project for the proposed subcontractor(s); and, demonstrate how the proposed subcontractor will use that corporate experience in the performance of the contract. Offerors are still limited to a total of five (5) recent and relevant contracts.

Offerors with experience performing work OCONUS, may be considered more favorably than offerors without such experience.

Offerors with experience in technical specification 0402000 – Fire and Emergency Services may be considered more favorably than offerors without such experience.

Projects performed by the offeror that demonstrate its experience managing multiple (four or greater) subcontractors may be considered more favorably than those submitted for evaluation without such experience.

If the offeror uses affiliates/subsidiaries/parent/LLC/LTD member companies (name is not exactly as stated on the SF33) to demonstrate corporate experience, the offeror shall clearly demonstrate that the affiliates/subsidiaries/parent/LLC/LTD member companies will have meaningful involvement in the performance of this contract.

The corporate experience requested in Factor 1 (one) must demonstrate the relevancy of the project. The past performance information requested in Factor 4 (four) must be for the same projects the offeror submitted for Corporate experience under factor 1.

For each contract the offeror shall complete the Corporate Experience Questionnaire included as Attachment J.-1. All information shall be provided as requested on the form. Additional notes/directions for completing the form are provided below:

Block 1: The DUNS number requested shall be the DUNS under which the firm listed in Block 1 performed the contract presented-NOT THE DUNS NUMBER that contractor is using under the proposed contract, unless the contract was performed by the contractor under the same DUNS number as the entity submitting the proposal.

Block 2: (1) Check if the firm submitting the experience performed the work presented as a prime, subcontractor, member of a joint venture, or other.

(2) If contract provided was performed by the firm as a subcontractor, include company name, point of contact name, phone number and email address for prime contractor.

(3) If contract provided was performed by the firm as the Prime contractor, provide the percent of work and which technical specifications self-performed under the contract. (Note: If the firm performed the contract as a partner under a JV agreement, and the JV is not the same as a JV proposing under this solicitation, the percent of work and which technical specifications performed shall reflect the work performed by the JV partner providing the experience, not the JV as a whole.) For work performed as a subcontractor, the percent performed and which technical specifications should be based on the work self-performed by them under the subcontracted portion, and not work under the contract as a whole.

Block 3: Contract Information: Do not list a Multiple Award IDIQ contract or a Single Award IDIQ contract as an example of a completed project instead, list relevant completed task orders.

Block 4: Type of Contract/Task Order: (Check ALL that apply)

Block 5: Total Contract Value Amount includes value at award, amount added/deducted by modification, and final project amount. If project was performed as a subcontractor, this amount should reflect the value of the subcontract and not the total value of the project as a whole.

Block 6: Provide a detailed description of the contract and the relevancy to the contract requirements of the RFP. (Note: If contract was performed as a subcontractor, the contract description shall be for the subcontract work and not the contract as a whole.)

Block 7: Provide a detailed description of the work self-performed. The offeror/key subcontractor shall describe its primary role/duties in execution of the work (i.e., the major components of the project which were completed by their staff and major components which were subcontracted out.) Description of work self-performed, should include, as applicable: (1) technical, management and administrative functions- describe the complexity of functions performed; (2) distinctive and/or unique features of the project; and (3) summary of the work accomplished and how it relates to the work required by this solicitation.

IMPORTANT: It is the offeror's responsibility to clearly explain and demonstrate to the Government how its work experience, and the experience of each teaming partner (if applicable) in each submitted project is relevant to the contract requirements in this solicitation. If the offeror does not clearly explain how its experience(s) are relevant to the contract requirements in this specification, the Government may determine that the submitted project experience is not relevant.

(2) Factor 2, Technical Approach/Management Approach:

(i) Solicitation Submittal Requirements: The offeror shall clearly demonstrate its understanding of current industry standards, policies, procedures, and processes utilized in accomplishing the complexity and magnitude of service requirements set forth in the performance objectives and standards of the Performance Work Statement for each of the technical specifications. The offeror shall address each of the following components separately.

a. Staffing Plan

I. Describe staffing levels for the entire contract effort. Provide a completed Attachment J.B-1, Full Time Equivalent (FTE), worksheet (delivered in Excel format) for the total effort to include the prime contractor and all subcontractors for each year (base year and option years). Provide the number of respective FTEs and corresponding labor hours proposed for performing each technical specification aligned to the Exhibit Line Items Numbers (ELIN) spreadsheet. Provide, in narrative form, the rationale for the Basis of Estimate (BOE) (annual productive hours used to develop an FTE) for each technical specification to include individual labor classifications and the number of FTEs per year (base year and option years) for each full time and part time employee. Describe how you will staff the organization including the relationship between overall management (corporate and on-site), administration, and subcontractors to include both indirect and direct personnel. Describe your ability to provide and maintain a qualified workforce including how you will staff each technical specification. Describe how you plan to manage the different workforce and competing priorities at various sites.

ii. Describe your plan on how you will utilize the 1037 LN in performance of the work. Also describe the plan to develop the skills of this workforce and provide information on how you will, over time, replace TCN's with LNs.

iii. Include the approach/methodology to accomplish the performance requirements and detail how the proposed approach will effectively achieve each performance objective and associated performance standard(s) for each technical specification.

b. Technical Approach/Management Approach

i. Demonstrate how the offeror's general management, administration structure and technical approach/methodology will ensure the successful performance of each technical specification while also coordinating, managing and supervising workforce personnel across all technical specifications simultaneously.

1. Organizational Chart – Provide a chart with lines of management authority, supervision, span of control, and accountability, including the relationship between overall management (corporate and on-site), administration, major technical specification area organizations and subcontractors. Do not include the total number or count of FTEs in the organizational chart.

2. The Contractor shall provide a separate concise narrative of how it will implement: 1) data entry in the Government's Computerized Maintenance Management Systems (MAXIMO); 2) Infrastructure Condition

Assessment Program (ICAP) requirements in technical specification 1501000 Facility Management; and 3) Utility Infrastructure Condition Assessment (UICAP) and Utility Infrastructure Risk Assessment (UIRA) requirements in technical specification 1601000 Utilities Management.

3.Subcontracting Plan – If proposing to use subcontractor(s), provide a commitment letter from the subcontractor and identify the work, by technical specification that the subcontractor will perform along with the subcontractor's DUNS number, if available. Demonstrate the ability to effectively manage subcontractor(s) across all technical specifications. Do not include the total number or count of FTEs in the subcontracting plan.

4.Quality Management System (QMS) Program - Provide a summary of the proposed QMS program, including staffing, a quality management chart with lines of authority, inspection/surveillance methodology, corrective procedures and follow-up that will be used to ensure full compliance with all performance objectives and standards. Describe the quality management processes (practices, resources, and activities), minimum controls and methodology and how quality management processes will address and ensure the following:

- a.Accurate documentation of work processes, procedures, and output measures;
- b.A systematic procedure for controlling and assuring compliance with all performance objectives and standards as described in technical specification 0200000 Management and Administration;
- c.Accurate documentation of quality inspections and surveillance conducted throughout the execution of work;
- d.Assessment-driven corrective actions and process adjustments as appropriate in a timely manner.

5.Phase-in plan – Provide a “start-up” for performance plan for this contract to include: 1) a schedule for all key events; 2) personnel actions and responsibilities regarding employees at all levels; and 3) plans for acquisition, delivery, storage, inventory and disposal of equipment, working stock, and materials (to include inbound items as applicable). Include Phase-in methodology for hiring employees at all levels. Phase-in methodology should address employees, equipment, to include Government Furnished Property, and subcontractors as well as the approach for conducting initial training, indoctrination, and orientation of employees. Anticipated Phase-in to be up to but no more than 90 days.

6.Risk Management – Identify potential risks expected to be encountered under the performance objectives and standards in the PWS and how the proposed technical approach and contingency plans will mitigate those risks. Identified risks should include, but are not limited to, adverse weather conditions, complex base access procedures, transportation delays, and unanticipated surges in workload.

7.Service Orders – Provide a narrative clearly demonstrating your understanding of: 1) the scope of a service order; 2) the limits of liability for a service order; and 3) the contractor's financial responsibility when works exceeds the service order limits.

8.Preventive Maintenance Program (PM) - Describe the offeror's approach to PM requirements which demonstrates a clear understanding of PM requirements as outlined in the PWS. Provide a narrative of the methodology to be used for PM at the equipment and system level. The narrative should: 1) address the planned approach for preventive maintenance and repairs, and; 2) demonstrate the contractor's understanding of the limits of liability to include understanding of the contractor's financial responsibility.

9.Provide a narrative demonstrating your understanding of the Inventory Data Quantity Variation included in technical specification 0200000, Spec Item 2.18.

10.Integrated Maintenance Program (IMP) - Describe the offeror's approach to IMP requirements which demonstrates a clear understanding of IMP requirements outlined in the PWS. Using the Water Treatment System Plant inventory and Water Distribution System description provided in technical specification 1606000, J Attachments J-1606000-03 and J-1606000-04 provide a narrative of the methodology to be used for IMP at the equipment and system level. The narrative should demonstrate your understanding of the system lines of demarcation for which the IMP is responsible. The narrative should address the planned approach for both preventive maintenance and repairs outside of scheduled maintenance. The narrative should also demonstrate understanding of required response and completion timeframes, as well as the offeror's responsibility under the

limits of liability. The Offeror must also certify the methodology described for the RO Plant IMP will be utilized for all other equipment maintenance inventory if contract is awarded, unless amended or modified with government concurrence.

11. Long Lead Time Repair Parts - Describe the offeror's approach to ensuring the availability of long lead time repair parts. Ensure the description details the process to be implemented to meet specific downtime requirements described in technical specification 1700000 BSVE.

12. Critical Spare Parts - Describe the offeror's approach to maintaining critical spare parts for Utility technical specification (1602000 Electrical, 1604000 Wastewater, and 1606000 Water) requirements. Provide a narrative clearly demonstrating understanding of the management and financial responsibilities pertaining to the procurement of initial and replacement critical spare parts.

(3) Factor 3, Safety (**This factor will be evaluated as either Acceptable or Unacceptable**):

(i) Solicitation Submittal Requirements: Note: For a teaming arrangement, each contractor who is part of the teaming arrangement shall address its technical approach to safety outlined below; only one safety narrative that includes each partner's approach is required. The Offeror shall submit the following information:

Describe the technical approach for safety that the Offeror will implement to evaluate safety performance of its own employees and its potential subcontractors (if subcontractors are utilized), as a part of the selection process for all levels of subcontractors and the plan to monitor the safety performance of its own employee and any subcontractors during performance. Offerors must submit both: (1) a plan to include the safety performance of subcontractors in the selection process for all levels of subcontractors and (2) a plan to monitor the safety of its own employees and its subcontractors (if subcontractors are utilized), during contract performance.

(4) Factor 4, Past Performance:

(i) Solicitation Submittal Requirements: IF A COMPLETED CPARS EVALUATION IS AVAILABLE, IT SHALL BE SUBMITTED WITH THE PROPOSAL. IF THERE IS NOT A COMPLETED CPARS EVALUATION, the Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or its team members to submit to the client for each project the offeror includes in its proposal for Factor 1 Corporate Experience). AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE.

IF A CPARS EVALUATION IS NOT AVAILABLE, ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs should be submitted with your proposal.

If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ (attachment J-2), which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Jennifer Jordan, via email at jennifer.s.jordan@navy.mil prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

Also include performance recognition documents received within the last five (5) years such as awards, award fee determinations, customer letters of recommendation, and any other forms of performance recognition. For performance recognition documents to be considered under this factor, they are required to be dated and contain the signature and position of the individual signing. Further, performance recognition documents solicited especially for the purposes of this factor may be considered less favorably than documents contemporaneously received for the work performed.

In addition to the above, the Government may review any other sources of information for evaluating past performance. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS) using all CAGE/DUNS numbers of team members (partnership, joint venture, teaming arrangement, or parent company/subsidiary/affiliate) identified in the offeror's proposal, inquiries of owner representative(s), Federal Awardee Performance and Integrity Information System (FAPIS), Electronic Subcontract Reporting System (eSRS), and any other known sources not provided by the offeror.

While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the Offeror.

A copy of the blank Past Performance Questionnaire to be used for requesting client references is included as attachment J-2.

L.6 NOTIFICATION TO OFFERORS

It is the offeror's responsibility to ensure they are authorized to conduct business in Djibouti, specifically at the NSF Djibouti. The US Consulate and the Commercial Attache to the US Consulate may be able to advise US offerors who have questions on working and operating in Djibouti.

L.7 DISPOSITION OF PROPOSALS

Proposals from unsuccessful offerors will not be returned to the offeror, but shall be destroyed by the Contracting Officer. No certificate of destruction will be issued.

(End of Summary of Changes)